

FIRST DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 12, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 1-12-15

The Board of Commissioners approved payment of County claims in the amount of \$17,455.87 for accounts payable.

APPROVED CLAIMS ORDER NO. 1-26-15

The Board of Commissioners approved payment of County claims in the amounts of \$73,463.48, \$193,243.97, and \$115,056.06 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$19,213.00 to Dennis Dillon Dodge.

SWEARING-IN CEREMONY FOR NEWLY ELECTED OFFICIALS

A swearing-in ceremony was held this morning in the public meeting room of the Canyon County Administration Building. The ceremony began at 10:00 a.m. with the following people in attendance: Commissioners Steve Rule, Craig Hanson and Tom Dale, Clerk Chris Yamamoto, Coroner Vicki DeGeus-Morris, Treasurer Tracie Lloyd, Assessor Gene Kuehn, Sheriff Kieran Donahue, Prosecutor Bryan Taylor, Chief Deputy Clerk Brad Jackson, HR Director Jeannine Eiband, Facilities Manager Paul Navarro, DSD Director Tricia Nilsson, PIO Joe Decker, various County employees and interested citizens, as well as Deputy Clerks Monica Reeves, Becky Cowan and Kelly Martinez. Judge Frank Kotyk administered the oath of office to Clerk Chris Yamamoto. The Clerk of the Board administered the oath of office to the following officials: Commissioner Steve Rule, Commissioner Tom Dale, Coroner Vicki DeGeus-Morris, Treasurer Tracie Lloyd, and Assessor Gene Kuehn. The written oaths of office are on file in the Office of the Canyon County Commissioners. The ceremony concluded at approximately 10:20 a.m.

CONSIDER APPOINTING CHAIRMAN AND VICE-CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS

The Board met today at 10:50 a.m. to consider appointing a Chairman and Vice-Chairman of the Board of County Commissioners. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Don Dale, and Deputy Clerk Monica Reeves. Commissioner Dale made a motion that Commissioner Rule continue to serve as Chairman. Commissioner Hanson made an amendment to the motion that he, Commissioner Hanson, serve as Vice-Chairman of the Board. Commissioner Dale accepted the amendment. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the amended motion with Commissioners Dale, Hanson and Rule voting in favor. The meeting concluded at 10:53 a.m. An audio recording is on file in the Commissioners' Office.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 11:00 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, PIO Joe Decker, Facilities Manager Paul Navarro, and Deputy Clerks Kelly Martinez, Becky Cowan, and Monica Reeves. The items discussed were general in nature. Commissioner Rule reviewed the boards/committees each commissioner serves on. Ms. Martinez and Ms. Cowan left at 11:20 a.m. Joe Decker reported on the following communication issues: KBOI talking points; Amore Photography will take photos of elected officials and department heads at a cost of \$26 per person; he is working with Prosecutor Bryan Taylor on the community prosecution advisory board; he will update the website to include information on today's swearing-in ceremony. A reporter has asked about the plans for closing the Nampa Annex. Paul Navarro said the annex is nearly past its useful life and it would cost tens of thousands of dollars to bring it back into use for service. Commissioner Dale asked if it will be demolished before the property is sold. Mr. Navarro said the property shares a wall with Hopper Electric so demolition will be difficult, if not impossible. He also said the property will have to be offered at public auction. Commissioner Rule said we need to get legal counsel involved and decide what's best for the County, but the plan is to market it. Paul Navarro reported on the following facilities issues: the jail boiler project; the Commissioners' office remodel; he submitted a purchase order for a glass door system for what will become the fire riser room, which is in the space formerly occupied by the HR Director. Other upcoming remodel projects include the staff lounge in the jail as well as the Sheriff's administration area. Phase I of the courthouse demolition project is complete; there are many doors, frames and light fixtures that can be repurposed for use in other County offices. He has a request from IT to pull coax in the administration building; the County does not have to pay for cable and this will allow the smart televisions in the building to have access to news programs. Commissioner Dale said it would be a good idea to

have a sidewalk between the courthouse and the administration building because people are walking through the grass. Mr. Navarro said the city will not allow a sidewalk there because the grade does not meet ADA standards; however, the County is planning to close that street with a green space in two months and at that time he can install a paved surface. The meeting concluded at 11:28 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:30 p.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:31 p.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Mike Porter, Deputy P.A. Leon Samuels, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:20 p.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:20 p.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Chief Information Officer Rob Hopper, IT Development Manager Don Brown, IT Business Analyst Shawn Adamson, Facilities Manager Paul Navarro and PIO Joe Decker arrived at 2:28 p.m. for the next meeting. Topics of discussion included the following: permit and budget summary; information regarding updated FEMA flood maps; update on recruitment for the Code Enforcement Officer and Mechanical Inspector positions; Planning and Zoning Commissioner applications; and an employee bonus recommendation. The items discussed were general in nature and did not require Board action. The meeting

concluded at 2:34 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:34 p.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, IT Business Analyst Shawn Adamson, Facilities Manager Paul Navarro, PIO Joe Decker, DSD Director Tricia Nilsson and Deputy Clerk Kelly Martinez. Deputy Clerk Monica Reeves arrived at 2:36 p.m. Fleet Director Mark Tolman and Sr. Admin. Assistant and Fuel Analyst Dawn Pence arrived at 2:37 p.m. for the next meeting. Topics of discussion included the following: Commissioners' meeting room remodel including audio and visual vendor information; (Ms. Nilsson and Ms. Reeves left at 2:39 p.m.) discussion regarding the room layout and other technology needs for the meeting room; (Mr. Decker and Mr. Navarro left at 2:46 p.m.) they are launching a new OnBase project for the management of Election absentee ballots; Helion software upgrade information; Mobile Device Management has been fully implemented; and a project for the Parks and Recreation Department to assist with event management and campground registrations. Commissioner Hanson asked about an alert on his mobile device as well as a request to gather his phone data usage over the past year. Mr. Hopper introduced Mr. Brown and Mr. Adamson and explained what they do in the IT Department. There was also discussion regarding a Purchase Order submitted by the Sheriff's Office for computers. The Board would like to have a meeting with the Sheriff and IT to discuss technology needs. Mr. Brown also gave an update on the document management system. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:03 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:10 p.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fleet Director Mark Tolman, Sr. Admin. Assistant and Fuel Analyst Dawn Pence, and Deputy Clerk Kelly Martinez. Director of Misdemeanor Probation Jeff Breach and Trial Court Administrator Dan Kessler arrived at 3:12 p.m. for the next meeting. Topics of discussion included the following: Director Tolman submitted a purchase order for a CCSO transport van which is a budgeted item for this fiscal year; discussion about submitting a title for trade-in; he is working on

equipment bids for the Sheriff's Office; information regarding Government Fleet Expo training in June which will be held in Denver; and discussion regarding vehicle brands in the fleet. Director Tolman said he takes daily fuel bids from local transport companies. Commissioner Rule said we are one of the only counties to have a 30 day fuel supply for emergency situations. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:22 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:22 p.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Breach reviewed the numbers for last month including an overall drop in offender numbers; Community Service Program update; the Judges will be meeting this week and Mr. Breach put together a newsletter to present at the meeting; Director Breach and Mr. Kessler reviewed the history of the Community Services Program; they will have an intern from CWI that will be helping next week to offset some work from the Domestic Violence Court. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:31 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 13, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for August Cahill, Shandra Alsop, Terrence Martinez, and Georgina Cuevaz.

APPROVED KEY REQUEST

The Board approved a key request for Georgina Cuevaz.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,807.18 to Superior Paint and Glass.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$32,350.00 to TCS Uniform and Apparel.

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:49 a.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Weed Control Superintendent and Gopher District Director Jim Martell, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: regular truck and sprayer maintenance which includes the remodeling of the Polaris sprayer; more than 21 owl houses have been staged and are ready to be installed; the annual owl nest survey found at least 39 nesting pairs; Mr. Martell will be attending the state's Weed Control Superintendent annual meeting February 2nd and 3rd; and the Idaho Noxious Weed Conference will be held February 4th and 5th. Commissioner Dale asked what the biggest challenge in weeds for Canyon County is. Mr. Martell said taking care of new invaders is his goal and the biggest problem is puncture vine. Mr. Martell will set up meeting in the spring for the Board to come out and look around before it gets too busy. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:00 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AS WELL AS ATTORNEY-CLIENT COMMUNICATION, AND TO COMMUNICATE WITH THE COUNTY’S RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure as well as attorney-client communication, and to communicate with the County’s risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Leon Samuels, Facilities Manager Paul Navarro, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Navarro left at 9:11 a.m. The Executive Session concluded at 9:29 a.m. with no decision being called for in open session.

CONSIDER SIGNING AGREEMENT WITH TYCO STRUCTURAL ENTERPRISES, INC., FOR THE WINTER 2014/2015 CANYON COUNTY OLD SHOP PROJECT-INTERIOR FRAMING

The Board met today at 9:32 a.m. to consider signing an agreement with Tyco Structural Enterprises, Inc., for the Winter 2014/2015 Canyon County Old Shop Project – Interior Framing. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Sam Laugheed said three bids were received with the lowest being from Tyco Structural Enterprises in the amount of \$51,365. A standard contract is being used; the project will commence next week and will be completed in April. Paul Navarro said the project is for the old building maintenance shop that will be converted into the print shop, the problem-solving courts and an office area for the juvenile prosecutors. County staff will install heating and cooling, electrical and data. The contractor will help with the interior framing, drywall, ceilings, insulation and doors. This is part of the Carter Goble Lee master plan for the courthouse remodel. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the contract with Tyco Structural for the Winter 2014/2015 Canyon County Old Shop Project-Interior Framing. See Agreement No. 15-003. The meeting concluded at 9:44 a.m. An audio recording is on file in the Commissioners’ Office.

CONSIDER SIGNING RESOLUTION AUTHORIZING JOINT QUARTERLY MEETING WITH THE P&Z COMMISSION, DSD STAFF AND THE BOARD OF COMMISSIONERS

The Board met today at 9:56 a.m. to consider signing a resolution authorizing a joint quarterly meeting with the P&Z Commission, DSD staff and the Board of Commissioners. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. The meeting will be held on January 26, 2015 at 5:00 p.m. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution authorizing the joint quarterly meeting. See Resolution No. 15-005. The meeting concluded at 9:58 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; CONSIDER SIGNING RESOLUTIONS REAPPOINTING TIM LOWBER, CURT KRANTZ, AND LAREN BAILEY TO THE CANYON COUNTY FAIR BOARD

The Board met today at 10:30 a.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction as well as consider signing resolutions appointing Tim Lowber, Curt Krantz, and Laren Bailey to the Canyon County Fair Board. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fair Administrator Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: information regarding the Bulls and Broncs New Year's event; Ms. Cope said the biggest struggle aside from capacity is the arena that is rented; the Foundation made about \$900 from the event; Ms. Cope discussed changes that may take place for next year's event; information regarding a meeting with the Extension Office this week to work on a Memorandum of Understanding that exists that is completely out of date; discussion outlining the relationship between the Extension Office and the Fair; and Ms. Cope is working with the Prosecutor's Office on a Superintendent agreement. Commissioner Dale would like to attend the meeting with the Extension Office if possible. Commissioner Rule asked if there is any funding news on the horizon. Ms. Cope said a potential leadership meeting for the campaign has been rescheduled; they are meeting next week with other potential leadership as they are still culminating leadership. Ms. Cope said they are still working on setting up a meeting with their top donor. Ms. Cope believes that by the time they get the leadership in place they will have a meeting with their top donor set. There was also discussion regarding the deed to Fair building. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted to sign resolutions reappointing Tim Lowber (Resolution No. 15-006), Laren Bailey (Resolution No. 15-007), and Curt Krantz (Resolution No. 15-008) to the Canyon County Fair Board. The

signed resolutions are on file with this day's minute entry. The meeting concluded at 10:58 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:00 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Kessler said the holiday schedule and appreciation days seemed to work out okay for the courts; there is a regularly scheduled quarterly meeting tomorrow with the whole district of magistrate judges, and Mr. Kessler always tries to make certain that the Prosecutor, Public Defender, and the Director of Misdemeanor Probation are invited; and they are still refining the magistrate calendar that was changed last summer with the biggest change being the Middleton Prosecution Services. Court Assistance Officer Jessica Cafferty arrived at 2:04 p.m. Ms. Cafferty explained what the Court Assistance Office does on a daily basis and the processes she has implemented. Ms. Cafferty said there is not another court assistance office in Idaho that operates like Canyon County's. They have become the model office and the Supreme Court brings in other court assistance officers to receive training. Deputy P.A. Leon Samuels and Parks Director Tom Bicak arrived at 2:14 p.m. for the next meeting. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:16 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING ORDINANCE AMENDING ORDINANCE NO. 83-006 AMENDING CHAPTER 4, ARTICLE 1, SECTION 11, SUBSECTION 7, SUBSECTION A, CONCESSIONS AND SOLICITATIONS AND SUMMARY FOR SAME; AND MEET WITH PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:17 p.m. to consider signing an ordinance amending Ordinance No. 83-006 amending Chapter 4, Article 1, Section 11, Subsection 7, Subsection A, Concessions and Solicitation, and to consider signing a summary of the ordinance. The Board was also scheduled to meet with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Parks Director Tom Bicak, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. Tom Bicak asked for assistance from the Prosecutor's Office to help with a document to filter requests for concessionaires and to help preserve the harmony of the parks. He said the ordinance does not preclude vending but it requires vendors to think harder about what they want to do and present it in a proposal the Board would

approve. Commissioner Dale understands the intent but said some of the proposed language makes it difficult so he suggested the word *permit* should be submitted for the word *exemption* and there should be a definition for short term permit. He also suggested that Mr. Bicak create a preferred vendor list that way there's a prequalification that streamlines things down the road. Mr. Bicak said some vendors do not submit a written proposal, but on the occasions when he does receive one he reviews it with legal counsel and they prepare a contract for 60 days and a parking space is designated which creates an issue because the parking spaces have been purchased with grant funds so if the vendors take a boat space he is in violation of the grant. According to Mr. Bicak he has never had a vendor return for a second year, they quit after the first year. Commissioner Dale wants to make sure the County is not precluding vendors but instead telling them if they are going to be here they need to have a permit. Leon Samuels will work with Mr. Bicak and revise the ordinance language and he will address the issue of nonprofit organizations who make requests. Mr. Bicak will look into the possibility of having an online vendor application. Once the ordinance was discussed Mr. Bicak gave his department report, a copy of which is on file with this day's minute entry. The Board briefly discussed an invoice that was submitted by the RC&D organization for \$500. Mr. Bicak said he has \$60,000 in grant funds from RC&D and the invoiced amount is the cost of using their 501c3 status. He said all County departments are allowed to use RC&D when applying for grant funds. The Board will process the payment to RC&D. The meeting concluded at 2:49 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:50 p.m. for a meeting with the Public Defender to discuss general issues, set policy and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Public Defender Tera Harden, and Deputy Clerk Monica Reeves. Ms. Harden updated the Board on the budget, staffing level, caseload and the case management system. Commissioner Dale will set up a time to meet with Ms. Harden to discuss the efforts to revamp the public defender operations throughout the state. Ms. Harden said Canyon County did something out of the ordinary and implemented an in-house office and that has reduced some of the problems the County experienced. Commissioner Hanson said those decisions were made because of the litigation involving the ACLU. Ms. Harden said between her office, the Prosecutor's Office, the Trial Court Administrator's Office and the clerks they have really good communication to address the issues as they arise and they work together on a solution that can be proposed to the administrative judge. She is happy to meet with Commissioner Dale for a more in-depth discussion on the topic. The meeting concluded at 3:05 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:15 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Solid Waste Director Dave Loper, and Deputy Clerk Monica Reeves. Mr. Loper reported that waste amounts were up 24.54% in December (in comparison to December of 2013). They are at a 2%-3% increase overall for the fiscal year. He is working on implementing a process to increase the minimum fee from \$4.25 to \$5.00 for zero to 600 pounds and after that it's amortized to \$14.50 a ton. The fee increase will not impact the larger customers since it only applies to the small loads. With a \$4.25 fee they have to keep a lot of quarters on hand and they are constantly giving change; the increase will eliminate the need to give change in quarters. He will work with the Prosecutor's Office on the fee increase, which will be implemented on April 1st. Mr. Loper wants to consolidate some of the landfill's vendors so he is looking at a sales agreement with Airgas, a safety products company. He will work with the Prosecutor's Office on the contract that will come to the Board for review and approval. Next week he will meet with Dave Fisher from Republic Services to discuss the Hidden Hollow site, transfer stations sites, and the yard where they store their fleet for the Boise area. At a future meeting Mr. Loper will discuss the landfill status report and the methane gas report. Commissioner Dale would like to hear an analysis of what it would take for the landfill to receive bio-solids from the waste water treatment plants. Mr. Loper said he can look at the pros and cons. Commissioner Hanson said the Board has not considered that in the past but if it is cost effective for the County then we could perhaps look at doing that but if it's not cost effective it will not be a good thing. Commissioner Dale said the cities are very interested in it. At 3:31 p.m. the Board went into Executive Session to discuss a personnel matter as follows:

EXECUTIVE SESSION – PERSONNEL MATTER

Commissioner Dale made a motion to go into Executive Session at 3:31 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) to discuss a personnel matter. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Hanson and Dale, Solid Waste Director, and Deputy Clerk Monica Reeves. Commissioner Steve Rule arrived at 3:43 p.m. The Executive Session concluded at 3:45 p.m. with no decision being called for in open session.

The items discussed were general in nature and did not require Board action. The meeting concluded at 3:47 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 14, 2015

PRESENT: Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$20,112.84 to Dell Marketing, LP.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Cindy Grever, Kara Kileen, Betty Jo Hatfield, Mary Ann Martinez, Lorraine Hunter, Ali Anderson, Kim Beckley, Russhell Berry, Connie Blele, Sue Britton, Edna Bullon, Melissa Bush, Kathi Cannon, Kelly Cano, Mary Lou Carlin, Kristi Carlton, Victoria Castro, Patricia Cheney, Teri Crawford, Theresa Davila, Brandi Dominguez, Nathan Dutton, Terri Edwards, Brittany Evans, Stefanie Fennel, Margo Ferrera, Margaret Franco, Karah Fullerton, Ana Gallegos, Elizabeth Garcia, Kara Hawkes, Gloria Hernandez, David Hicks, Angela Hunt, Carmen Jimenez, Amy Kramer, Christa Lake, Susan Maund, Sylvia Mehiel, Julie Meyers, Marla Mount, Jessica Mullen, Abigale Nickel, Sharlene Nickel, Teresa Olan, Laurence Pearson, Melissa Pollard, Theresa Randall, Cynthia Robinson, Robyn Sabins, Pam Salas, Angelica Santana, Diane Torgersen, Chrissie Traver, Veronica Trujillo, Kathy Waldemer, Taylor Watkins, Karmen Whitmire, Margaret Witt, and Ashley Wolff.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-001186, 2015-001187, and 2015-001188.

HEARING TO CONSIDER GEORGE AND LAURA WEBB'S REQUEST FOR A
CONDITIONAL REZONE FROM AN AGRICULTURAL ZONE TO A RURAL
RESIDENTIAL ZONE, AND TO CONSIDER APPROVING A DEVELOPMENT
AGREEMENT FOR CASE NO. PH2014-33

The Board met today at 10:01 a.m. to conduct a public hearing in the matter of a request by George and Laura Webb for a conditional rezone from an Agricultural Zone to Rural Residential Zone, Case No. PH2014-33. Present were: Commissioners Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, George and Laura Webb, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. George Webb testified in support of the request. Upon the motion of Commissioner Dale and the second by Commissioner Hanson the Board voted unanimously to grant the conditional rezone from Agriculture to Rural Residential upon the advice of the P&Z Commission. Upon the motion of Commissioner Dale and the second by Commissioner Hanson the Board voted unanimously to approve the ordinance amending the official zoning map (No. 15-002) , and the development agreement (No. 15-004), as well as the Findings of Fact, Conclusions of Law and Order. The signed documents are on file with this day's minute entry. The hearing concluded at 10:18 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DEER FLAT NATIONAL WILDLIFE REFUGE MANAGER TO
DISCUSS PLANNING EFFORTS

The Board met today at 10:32 a.m. with the Deer Flat National Wildlife Refuge Manager to discuss planning efforts. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, PIO Joe Decker, Refuge Manager Annette de Knijf, and Deputy Clerk Monica Reeves. Ms. de Knijf became the refuge manager in August of 2014, having come from the Bear Lake National Wildlife Refuge in southeast Idaho. She said the Deer Flat National Wildlife Refuge is now considered more of an urban refuge so there are different initiatives that are coming down nationally as far as measures of excellence and programs to promote in the community. She gave an update on the following planning efforts:

1. Lake Lowell Area Bike Path Access Plan - It's a way to review what bike paths are already in the area and get them connected and headed to the refuge so people have an alternate way to get to there. The federal highways organization is pushing it forward with a community grant that helps plan for improvement. Ms. de Knijf wants to know the best way to keep the Board involved on the topic. Commissioner Hanson said DSD Director Tricia Nilsson and Captain Maxfield have been attending those meetings but it was suggested the Board be added to the general invitation list as well.

2. Refuge officials are beginning the process of site planning for the lower dam and upper dam recreation areas which are the most heavily used places on the refuge. The process is in its infancy but they want to make sure they have input from those who use the refuge. Ideas include having more accessible boat ramps and to make the Fish and Wildlife Service's presence a little stronger by putting a visitor contact station out there. She will send emails to the Board about upcoming meetings.
3. Urban Refuge Initiative - Urban refuges include the San Francisco Bay, the San Diego refuges, the Nisqually Refuge in Washington, and the Tualatin Refuge in Oregon. According to Ms. de Knijf, this area was not initially considered an urban refuge but it's close enough to a big urban center so there could be resources coming down the pike to help with that initiative. It's new to her so she is reading what the standards of excellence are and how they can best start working towards them. The refuge staff is working on their overarching work plan and shifting it towards the urban refuge initiative and also the interpretation on site so people coming to the lake will know the refuge and visitor center are there. They are working towards finding out what the curriculums in the schools are to see if they can help teachers with their programs. One of the focuses with the urban refuge initiative is reaching out to folks who don't know about the refuge; it's the underserved community they want to focus more on. Another focus is to ramp up law enforcement from the Fish and Wildlife Service side of things.
4. Friends of Deer Flat National Wildlife Refuge Group - Members assist with projects and staff the visitor center. They have been together seven years and they've had a change in the board so there are new officers who will look at redoing their bylaws.

Sam Laugheed said the local community has been very involved in talking with the Board about how the lake and the refuge balance the historic recreation along with promoting those more wildlife dependent recreation opportunities and we have been paying close attention to the CCP process but we haven't heard anything about it for a while. Ms. de Knijf said the CCP is in its final stages and the final document will hopefully be out next month. The regional director has to sign the record of decision and then they will publish the CCP/EIS together and then there is a process to remove the EIS and have a standalone CCP. Once they know when it's coming out she will speak with the Board about it. The preferred alternative that was in the draft document is still the preferred alternative the Board already knows about and although she didn't have a lot to do with the creation of it she will be working on implementing it. Having only been here five months she is not very familiar with the CCP, but she is getting more familiar with it especially the issues that have been controversial. She said based on public comment they have made modifications and everybody is going to be quite

pleased with what's in there. They have tried to accommodate wildlife dependent recreational uses as well as the non-wildlife recreational uses. Because it's an urban refuge and because these uses have been traditional on the refuge the general boating and "all that kind of stuff" will continue. Commissioner Hanson said it will be interesting to see when the CCP comes out because it was expected last April but the Board hasn't heard anything since that time. Ms. de Knijf said the former refuge manager left and they lost half their staff so the deputy manager was trying to hold everything together and now they are trying to move forward again. She said they wanted to make sure the document was going to be an asset to the community. Commissioner Hanson asked if the urban refuge concept was already in place before the CCP was started or is it something that's newly come about in the transitioning period. Ms. de Knijf said now it's something that applies more because of the guidelines. It is considered an urban refuge if there is a population of 250,000 or more within a half hour distance and so that's clearly applying with the Boise area being so close as well as this area growing so that's why we qualify now. She will send a link to the Board with information about the urban refuge initiative. No Board action was required or taken as today's meeting was for information purposes only. The meeting concluded at 11:00 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 11:05 a.m. for a legal staff update. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Deputy P.A. Leon Samuels, Chief Deputy Sheriff Marv Dashiell, Captain Dana Maxfield, and Deputy Clerk Monica Reeves. Commissioner Hanson invited Chief Dashiell to the table to discuss a purchase order the Sheriff's Office submitted for 36 dell computers for \$20,112.84. He said there is not a stall on the purchase order but there were some issues raised by IT and the Board wanted to have a conversation about it. Chief Dashiell said he is aware the Sheriff did respond to the Board questioning the use of approved budget monies. He said the Sheriff has a technical expert who researched the computers and looked for the best value for the County. He also said the replacement was on the advice of IT last year. Chief Dashiell is willing to meet and make sure everybody understands what's going on. Commissioner Hanson said the Board was not questioning the Sheriff's authority to spend his budget; it was more about the process and things that are going on. Commissioner Dale said Rob Hopper wanted to talk about trying to line up equipment to make sure everything is integrated, and that his staff can be familiar with the equipment, and whether, in the future, it is possible we can buy the same brand of computers. Commissioner Hanson said the Board will approve the purchase order today but it wants to have a conversation in the future about the issues raised by Mr. Hopper. At 11:09 a.m. the Board went into Executive Session as follows to discuss a

personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Dale made a motion to go into Executive Session at 11:09 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Deputy P.A. Leon Samuels, Chief Deputy Sheriff Marv Dashiell, Captain Dana Maxfield, and Deputy Clerk Monica Reeves. Chief Dashiell and Captain Maxfield left at 11:32 a.m. The Executive Session concluded at 12:02 p.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

FOURTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 15, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-001436, 2015-001437, 2015-001438, 2015-001439, 2015-001440, 2015-001441, 2015-001442, and 2015-001443.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 9:05 a.m. Mr. Goodsell left at 9:20 a.m. Prosecuting Attorney Bryan Taylor arrived at 9:26 a.m. and left at 9:31 a.m. Mr. Wesley left at 9:43 a.m. The Executive Session concluded at 9:46 a.m. with no decision being called for in open session.

CONSIDER SIGNING PROSECUTION SERVICES TERM AGREEMENT BETWEEN CANYON COUNTY, CANYON COUNTY PROSECUTING ATTORNEY AND CITY OF MIDDLETON

The Board met today at 9:46 a.m. to consider signing a Prosecution Services Term Agreement between Canyon County, Canyon County Prosecuting Attorney and the City of Middleton. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Prosecuting Attorney Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Kelly Martinez. Prosecutor Bryan Taylor said his office put in a bid for the city prosecution services for the City of Middleton. Mayor Darin Taylor contacted Prosecutor Taylor on Monday and the contract was awarded and before the Board is the proposed contract. It is very similar to previous agreements the Board has signed on behalf of Nampa, Parma, and Wilder. Prosecutor Taylor noted that this agreement has a 30 day termination notice where most have a 90 day termination notice however he is okay with that change. The total cost for the City of Middleton is based on the population of the city, with a total amount of \$14,500 in 2017 which equates to about \$3 per person. Prosecutor Taylor said he is ready to sign the agreement and the reason it is being presented to the Board before the City Council has signed it is because Mayor Darin Taylor advised that there is a City Council meeting next Wednesday and after that there isn't another meeting until February. The official start date of the agreement is February 2, 2015 so in order to have everything ready it would need to be fully

executed before then. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the Prosecution Services Term Agreement between Canyon County, Canyon County Prosecuting Attorney and the City of Middleton. The signed agreement, No. 15-005, is on file with this day's minute entry. The meeting concluded at 9:52 a.m. A copy of the audio recording is available in the Commissioners' Office.

FIFTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 16, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$1,694.62 to Best Buy.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$2,334.00 to Quality Electric.

MONTHLY MEETING WITH THE ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:01 a.m. for a monthly meeting with the Administrative District Judge to discuss general issues. Present were: Commissioners Steve Rule and Tom Dale, Administrative District Judge Brad Ford, and Deputy Clerk Monica Reeves. Judge Ford doesn't officially take on the duties until February 1, however, he and Judge Ryan have been working together in making the transition so he's been staying informed and familiarizing himself with the responsibilities. He is looking forward to a good working relationship with the Board. Judge Ford didn't have any particular issues to address this morning but he is interested in the progress of the courthouse remodel. Commissioner Rule said the demolition is complete on the second and third

floors on the west side so the contractors should be on board soon for the construction portion of it. It still looks like the Prosecutor's Office will relocate to the third floor in the late spring or mid-summer. The goal is to have everything wrapped up by December of this year. Judge Ford spoke of how the courts are anxious for the Nampa courts to relocate to the courthouse so that everything is in one central location; with the consolidation there will be value gained in the savings of time and travel costs, maintenance of information, and collegiality. No Board action was required or taken as today's meeting was held for discussion purposes only. The meeting concluded at 8:21 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, Juvenile Detention Director Steve Jett, Administrative Assistant Marilee Davis, Training Coordinator Sean Brown, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Jett invited Commissioner Dale to attend their supervisor meetings which are held the first Wednesday of every month at 6:30 a.m.; they did have their first restraint for this year as the juvenile came in with restraints; POST begins on the 25th and they have one person attending; graduation will be held February 13 and Sean Brown will be the keynote speaker; personnel updates; population is currently at 29 juveniles; and Mr. Brown gave a presentation at the Boise Urban Garden School (BUGS) about integrating the garden into the classroom. Commissioner Dale asked what the average length of stay is at the facility. Director Jett said it is usually less than 14 days, occasionally two months. Director Jett reviewed intake processes and how his staff is implementing new programs to keep the juveniles involved in activities and out of their rooms. Mr. Kessler left at 8:43 a.m. Commissioner Rule said the Board assigned Commissioner Dale to the Juvenile Justice Team. Ms. Davis mentioned that Sean Brown is nationally recognized for his work in suicide prevention and he also sits on the Juvenile Justice National Training Council. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:52 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION APPOINTING BOARD MEMBERS AND ALTERNATES TO THE VALLEY REGIONAL TRANSIT BOARD

The Board met today at 8:52 a.m. to consider signing a resolution appointing Board Members and Alternates to the Valley Regional Transit Board. Present were: Commissioners Steve Rule and Tom Dale, and Deputy Clerk Kelly Martinez. The resolution appoints Commissioners Craig L. Hanson and Steven J. Rule as primary representatives and Commissioner Tom Dale and DSD Director Tricia Nilsson as alternate representatives. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the resolution appointing Board Members and Alternates to the Valley Regional Transit Board. The signed resolution, No. 15-009, is on file with this day's minute entry. The meeting concluded at 8:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING SOLICITATION OF BIDS FOR WINTER 2015 CANYON COUNTY OLD SHOP PROJECT-PUBLIC WORKS CONSTRUCTION-EXTERIOR REMODEL

The Board met today at 9:34 a.m. to consider signing a Solicitation of Bids for the Winter 2015 Canyon County Old Shop Project - Public Works Construction - Exterior Remodel. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Sam Laugheed said the public works construction is estimated to cost less than \$100,000 so the County was able to identify the following contractors we want to specifically target to bid on the project: Alpine Construction, Scott Hedrick Construction, and American Wall Cover. Bids are due January 28, 2015. Paul Navarro said the point of the project is to repurpose a building that has a lot of life left in it and make it look like one of our campus buildings, which in this case will be the Juvenile Justice Center. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the Solicitation of Bids for the Winter 2015 Canyon County Old Shop Project - Public Works Construction - Exterior Remodel. The meeting concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

SIXTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 20, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 1-26-15

The Board of Commissioners approved payment of County claims in the amounts of \$88,645.82, \$40,508.59, \$69,632.70, and \$200,329.08 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, PIO Joe Decker, and Deputy Clerks Kelly Martinez, Becky Cowan, and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:39 a.m. The Board had a discussion about purchasing new chairs for the Commissioners' meeting room. Joe Decker reported on the following topics: RSVP has asked him to re-sign the annual safety assurance form for the volunteers who assist at the lobby desk; the Board authorized Mr. Decker to sign the form which has been reviewed by legal counsel; a photographer will be here this afternoon to do headshots of the elected officials; he will attend a community prosecution advisory board meeting tomorrow night with Prosecutor Bryan Taylor. There was discussion about whether to hold a state of the County address and it was decided that rather than having an address Mr. Decker will post 2014 highlights on the County's website, perhaps something that shows a growth update or an economic outlook. Mr. Decker will draft talking points for the Republican central committee meeting tonight and one of the points will be the closure of the Nampa Annex. Commissioner Dale said a couple of years ago the City of Nampa objected to the closure due to the extra expense of officers coming to Caldwell for court, etc., but Chief Kingsbury said they have evaluated it and with the video capabilities we now have it's no longer an issue so the objections about it costing more money is a moot point. He said it might be advantageous to give a report to the Nampa City Council on the plans for the closure of the annex. Mr. Decker said perhaps that report could be given when Prosecutor Taylor delivers his state of prosecution to the city council. Commissioner Dale offered to help facilitate the meeting. The meeting concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO ADJUST STEPHANIE ROHRDANZ'S TERM AS A CANYON COUNTY FAIR BOARD DIRECTOR

The Board met today at 8:57 a.m. to consider signing a resolution to adjust Stephanie Rohrdanz's term as a Canyon County Fair Board Director. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. In reviewing other board members' terms it was discovered that Ms. Rohrdanz's term needed to be adjusted from an original expiration date of September 21, 2015 to January 18, 2016. Upon the motion of Commissioner Dale and the seconded

by Commissioner Hanson, the Board voted unanimously to sign the resolution to adjust Stephanie Rohrdanz's term as a Canyon County Fair Board Director. Resolution No. 15-010 is on file with this day's minute entry. The meeting concluded at 8:58 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Mr. Porter left at 9:17 a.m. The Executive Session concluded at 9:48 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:49 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Eiband is working with IT on a new website design which will include online training; she is working on training modules, mostly for supervisors; the ADP migration begins the second week of February and will be fully implemented in August; the HR Department is processing salary survey requests from other entities as well as requesting information; update on the HR Department restructure and they are trying to fill one final position; Director Eiband would like to schedule an open house for people to see the new space and meet new HR staff; a Health Trustees meeting has been scheduled for February 11 with Blue Cross of Idaho and Gem Plan; the issue of drug testing for employees has come up again; and Director Eiband is currently spending 60-70% of her time dealing with employee issues as well as coaching and

counseling supervisors. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:58 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH THE SHERIFF'S OFFICE ADMINISTRATION TO DISCUSS TECHNOLOGY ISSUES

The Board met today at 10:02 a.m. for a meeting with the Sheriff's Office Administration to discuss technology issues. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Deputy Sheriff Marv Dashiell, Chief Information Officer Rob Hopper, Idaho Press-Tribune Reporter John Funk, and Deputy Clerk Kelly Martinez. Commissioner Rule explained that this started from reviewing a purchase order for 36 Dell computers. Mr. Hopper said the IT Department normally reviews and approves technology purchases within the County. However, historically he has not gotten involved in the Sheriff's Office's purchases upfront so Mr. Hopper would like clarity on whether he should be involved or not. Mr. Hopper confirmed that the County does have a contract with HP for equipment and repairs. Commissioner Rule said it seemed to make sense that we might all keep the same kind of brand of computers. Chief Dashiell said his office has been using Dell computers for several years and they have had good success with them. He said they buy commercial power upgrade and obtain three year warranties and the relationship has been wonderful as far as getting repairs. Chief Dashiell said staff has had problems with HP in the past and they didn't have a good experience. Chief Dashiell said computer parts are interchangeable, software features are different, but hardware is the same across the board. Chief Dashiell said they are not trying to get anything that would cause a conflict; they are looking at what has been the most reliable for their office. Commissioner Hanson said what Chief Dashiell is saying is correct, it was just one purchase order that was a point of discussion that may have gotten twisted as to what was actually getting communicated. Commissioner Hanson said he thinks the Sheriff was concerned that the Board was trying to tell him how to spend his budget and that was not the case. We were looking at the compatibility, communication and the computers weren't the big issue overall, it was the aspect of asking for a quick review by IT. Mr. Hopper said nothing has gone wrong, it is not like there is something broken, it is just that we have a process that is asking him to review this stuff and he wants to clarify his role on purchases from the Sheriff's Office. Chief Dashiell said these are budgeted items at the recommendation of the IT Department. Mr. Hopper explained that there is more to buying computers than just buying the PC's. The IT Department needs to know how many brand new PC's are coming in because there is a tremendous software cost to it. These machines cost somewhere around \$500 to purchase but we incur about \$250 per year that they are connected to the network. Commissioner Dale asked if there is a master technology inventory list for the whole County. Mr. Hopper said they keep track of the ones IT purchases or approves but there are things that don't go through IT that they don't even

know about to track. Mr. Hopper said they asset tag anything that goes through the IT Department, but for example these computers would generally go straight to the Sheriff's Office. Chief Dashiell said at some point, all of their computers are tracked through IT because they are labeled with a location and a computer name when connected to the network. Chief Dashiell went on to say that these are replacement computers for existing outdated hardware that they are trying to upgrade. Mr. Hopper said they have a software name for computers but there is no correlation when a computer is retired or goes away that that software name isn't still valid, so there are issues with that. There was discussion regarding software licensing and how it is tracked. Chief Dashiell said if it were a purchase of one or two computers, we wouldn't be having this meeting. He does not mind having it reviewed, they are just trying to move forward with something that had already been brought online in the past without any issues. Mr. Hopper said sometimes it is the one or two that are the ones that aggregate and hold things up, he would just like the Sheriff's Office to let them know what is happening so they don't come up short when they go to pay for licensing. The meeting concluded at 10:20 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:20 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Information Officer Rob Hopper, IT Project Coordinator Lupe Villegas, and Deputy Clerk Kelly Martinez. Mr. Hopper discussed the Voiceover IP project that the County has been transitioning to. Ms. Villegas reviewed the different headset and earpiece device options that are available for the new phone system. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:29 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH LIZARD BUTTE LIBRARY DISTRICT BOARD REGARDING TRUSTEE ZONES AND TO CONSIDER MOTION TO APPROVE OR REJECT REDISTRICTING PLAN AND RESOLUTION TO MEMORIALIZE SUCH MOTION

The Board met today at 10:31 a.m. with the Lizard Butte Library District Board regarding trustee zones and to consider a motion to approve or reject a redistricting plan and resolution to memorialize such motion. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Chief Deputy Clerk Brad Jackson, Controller Zach Wagoner, Library Director Janna Streibel, Board Chairman Teri Belle Smit, Board member Neal Durham,

and Deputy Clerk Monica Reeves. Sam Laugheed said there are a number of issues going on and the County's recent involvement in the Lizard Butte Library District dates back to October or November, 2014. On December 29, 2014 the County Elections Office received a notarized copy of a notice the trustees of the library district had voted to dissolve their trustee zones so the Board had asked the Clerk's Office to provide information on the tax impact and election consequences. Teri Belle Smit spoke with the Board's staff this morning and requested a continuance so they could talk to their legal counsel, Paul Fitzer. Neal Durham disagreed with the request for continuance stating there are facts that are not known to the Board of Commissioners. Mr. Laugheed said it's up to the Board whether it takes any information at this time, and he suggested the comments be limited to things that are directly relevant. He realizes there are a lot of things going on with the trustees but what's at issue right now is the Board's authority to reject the creation of the zones, or the dissolution of the zones. Commissioner Dale wants to hear from the library district and he said a decision can be continued to a later date to allow the library district time to talk with their attorney. Commissioner Rule agreed and said putting some information on the table might help Mr. Fitzer. He then asked for tax information. Zach Wagoner said the taxing district that resides in both Canyon County and Owyhee County and for tax year 2014 there was \$117,000 levied in property tax and the split is roughly 50/50 between Canyon County and Owyhee County. Neal Durham referred to a letter received from Doug Emery, the Owyhee County Prosecutor. He said the letter cited state cases which directly apply to Ms. Smit and as board chair she no longer had any authority once she moved to Owyhee County. He also referred to the library district's bylaws which he said state that when a person moves out of their zone they no longer hold that seat. He said state law says that when a person holding a seat departs out of that zone they no longer have access to that seat, but Ms. Smit has refused to recognize that she moved out of Canyon County and into Owyhee County. He believes she has terminated her seat. Ms. Smit said she moved to a rental property in Marsing on October 4 while she was staging her home in the Sunnyslope area to be sold. She moved back to the Sunnyslope property by December 8 in order to follow the laws. Mr. Durham said she cannot have it both ways and once she moved to Owyhee County she lost her seat. He said Ms. Smit proposed to dissolve the trustee zones but according to district bylaws she cannot make the motion. Another concern of his is that the matter was not on the district's agenda. Janna Streibel submitted minutes from the December meeting and said the discussion regarding trustee zones was on their agenda. She also said Ms. Smit did not make the motion nor did she vote; she abstained. A board member by the name of Wendy made the motion and a board member by the name of Jamie seconded it. Mr. Durham voted against the motion. The motion carried by a two-to-one split vote. Ms. Smit said when they had their January meeting the December minutes were read and Mr. Durham approved them. Commissioner Dale said the main point is whether the Board is going to approve dissolving the trustee zones which could potentially mean there would be no real representation in Canyon County. Brad Jackson said the Elections Office has faced this matter previously regarding residency and what

someone's intent is and the Secretary of State has been very clear on that. Clerk Chris Yamamoto said Idaho Code Section, 34-107 would be the intent to move back, and that has been a bone of contention before and it could be again this time, however the work they have done with the Secretary of State's Office would be that if the intent is to move back within the district then that is allowable. He said there is no provision in the code to dissolve the trustee zones and go to all at-large. There are up to five districts and those are based by population so to do anything other than having zones would be contrary to state law. Mr. Laugheed said it is his position that trustee zones can be revised to equalize population and follow new electoral precinct boundaries but he doesn't know if we have any testimony or documents about that. Ms. Smit said the precinct boundaries are not affected with this. She said their guidance comes from Idaho Library Commission who advised that if the library district does vote to do this they should notify, out of courtesy, the Canyon County Commissioners and the elections board, as well as the Owyhee County Commissioners and their election board. Mr. Laugheed said our position would be that this is what the library district needs to discuss with Paul Fitzer. He recommended the Board not rely on the Idaho Library Commission's interpretation of those statutes, and he said the way Clerk Yamamoto has described it is accurate and correct. The Board of Commissioners has 45 days (from December 29) to make this decision, which would be February 12, 2015. He suggested we continue the matter to a time before that date and after everyone has had an opportunity to be heard and that would give the library district an opportunity to talk to Mr. Fitzer and perhaps they could talk about changing the legislation to reflect current circumstances if that's an option. His recommendation is that the County is bound by the law as opposed to an interpretation that might be more convenient for the library districts and when we are bound by that law the issue that is before the County kind of deals with taxation without representation of Canyon County residents who are paying into the district and they need to have a voice on the district board. Commissioner Rule asked if it is the parties' desire to continue this issue after we have gathered more information. Mr. Durham said he is satisfied with what's been presented. Ms. Smit wants to talk to the district's attorney. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue this matter to February 5, 2015 at 2:00 p.m. The meeting concluded at 10:53 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH BRYAN RICKER TO RECEIVE UPDATES FROM SENATOR MIKE CRAPO'S OFFICE

The Board met today at 11:06 a.m. for a meeting with Bryan Ricker to receive updates from Senator Mike Crapo's Office. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Bryan Ricker and Layne Bangarter from Senator Crapo's Office, and Deputy Clerk Monica Reeves. Senator Crapo's staff wanted to check in and see if the Board had any issues it wanted to bring to the Senator's attention. Commissioner

Hanson said the major issues he is concerned with include: the CCP for Lake Lowell, regaining control of public lands, and ObamaCare, which he believes is destroying the country. Commissioner Dale said the whole country is standing back to see if the Republican controlled senate and house will have a backbone and stand against the issues the Obama administration is bringing upon us. Bryan Ricker said Senator Crapo agrees with those points and he knows there will be a fight with the President on many issues. Layne Bangerter said there are many things they want to unwind and ObamaCare is the foremost among them. Senator Crapo has been busy prepping for a series of bills which will likely pass the house and the senate but vetoed by the President, but in the process they will be able to establish a record. Mr. Ricker said it all comes down to fiscal policy and if our fiscal house is in order we can rein in the agencies and have established budgets and actions but right now it's a free for all. Under the current administration we have gone from \$6 trillion to \$18 trillion in debt so there are real issues and it's a national security concern and Senator Crapo has been very vocal on that. There was discussion about reining in the EPA and some of the bureaucracies that are self-regulating. Mr. Bangerter said the federal agencies have been funded to such an extent that they have become duplicitous in what they're doing, almost like a jobs program. Commissioner Dale referenced the re-evaluation of the flood plains that occurred right after Hurricane Katrina which resulted in a lot of people having to pay into FEMA insurance. The Commissioners spoke of their desire to keep the federal government out of the state and Mr. Ricker responded that Senator Crapo is all about local input and control and he pushes in Congress to reduce to federal bureaucracies and allow the states to have control. Commissioner Hanson spoke of his frustration with the IRS imposing fines through ObamaCare. Mr. Ricker said Senator Crapo's biggest concern with Obamacare is that the IRS is the enforcement arm of it and that should not be the case. The Senator wants to redo the tax code to simplify it and make it manageable. Commissioner Dale said in the state DEQ sets regulations and standards but before they can implement a standard that's new it has to be approved by the legislature so there are checks and balances, but that's not true with the EPA, they can just do it. He said before there are any massive regulatory changes put into place they must be approved by Congress. Mr. Ricker said there are bills out there for that very issue that require any rule making, and EPA is the prime example, that if they are going to be passing any regulations they have to go through Congress. Commissioner Rule spoke about how immigration is a severe threat to national security. Mr. Bangerter said a lot of people wanted immigration reform, but the dairymen and Farm Bureau are not happy with it because it's hurting them because a lot of their labor is going elsewhere. On the topic of Lake Lowell, Mr. Ricker said he met with Annette de Knijf last week and discussed Senator Crapo's view on things and he let her know that they work closely with Board of Commissioners and that they take their lead from the County on the Lake Lowell issue. It's his understanding that the final decision on the CCP will be released next month and implementation will start on April 15 and although he's unsure what it will look like he believes it is pretty close to what the preferred alternative was. He also talked to Ms. De Knijf about the history and the

struggles with past refuge managers as well as the communication and the intent that was put out there by some managers that made people defensive and concerned. Mr. Ricker informed Ms. de Knijf that we have requested the solicitors' data showing the jurisdiction of the water but no one's showing it and that has led to a lot of concern. Commissioner Rule said the County's resolve is rock solid when it comes to Lake Lowell and we'll fight to protect our rights. Commissioner Hanson said Ms. de Knijf made references to an urban refuge designation and she promised to send the Board links to the information but he hasn't seen it yet. She also alluded to a stronger law enforcement presence but Commissioner Hanson is unwilling to pass any ordinances that deal with the enforcement of federal statutes. No Board action was required or taken as today's meeting was held for discussion purposes only. The meeting concluded at 11:36 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO REFUND DEVELOPMENT SERVICES APPLICATION FEES TO ELDON WALKER

The Board met today at 11:36 a.m. to consider signing a resolution to refund DSD application fees to Eldon Walker. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Director Nilsson said this resolution is to refund \$300 to an applicant who applied for an administrative land decision and then eventually ended up just selling the property instead. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution refunding DSD application fees to Eldon Walker. The signed resolution, No. 15-011, is on file with this day's minute entry. As the meeting was concluding, Director Nilsson confirmed that she is an alternate on the VRT Board. The meeting concluded at 11:37 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR SAINT GEORGE ISLAND LLC AND HARBIN TERRACE LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 1:34 p.m. to conduct a property assessment protest hearing for Saint George Island LLC and Harbin Terrace LLC, Protest Nos. 1005 (Account No. 31064112 0) 1003 (Account No. 31064114 0), and 1004 (Account No. 31064108 0). Mr. Cox noted that Protest No. 1006 (Account No. 31064111 0) has been resolved. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Chief Appraisal Supervisor Brian Stender, Appraisers Darryl Speiser, Mike Cowan and Roger Craig, Jennifer Loutzenhiser and Danyeale Jessup from the Assessor's Office, applicant representatives Tricia Callies, Craig Harbin, Dave Evans, Attorney Scott Tschgi, and Deputy Clerk Kelly Martinez. Craig Harbin, Tricia

Callies, Dave Evans and Attorney Scott Tschgi testified in support of the protests. Joe Cox, Mike Cowan and Darryl Speiser testified in support of the assessed valuations. The Board took a break and went off of the record at 2:48 p.m. and went back on the record at 2:56 p.m. Attorney Scott Tschgi offered rebuttal testimony and Joe Cox responded to the rebuttal testimony. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to close public testimony. The Board briefly went off the record again from 3:21 p.m. to 3:22 p.m. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to take these appeals under advisement and with a decision to be rendered within 30 days on Protest Nos. 1003, 1004, 1005, and 1006. The hearing concluded at 3:26 p.m. An audio recording is on file in the Commissioners' Office.

SEVENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 21, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 1508

The Board of Commissioners approved payment of County claims in the amount of \$1,323,188.55 for a County payroll.

CONSIDER APPROVING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN FOR DECEMBER 2014

The Board met today at 8:27 a.m. to consider approving Treasurer's tax charge adjustments by PIN for December 2014. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. Treasurer Lloyd said her office prepares a listing every month that shows the reason for the adjustments and they have the supporting documentation as to why an adjustment was done as well as additional reports showing the total adjustments by taxing district or by fund. Most generally the adjustments come from the Assessor's Office and in most cases it's due to a clerical error and in some cases it's from an adjustment by the Board in a hardship case. Upon the motion of Commissioner Hanson and the second by Commissioner Dale the Board voted unanimously to approve the Treasurer's tax

charge adjustments by PIN for December 2014. The meeting concluded at 8:30 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-002523, 2015-002496, 2015-002497, 2015-002498, 2015-002499, and 2015-002500.

EXECUTIVE SESSION - ACQUISITION OF AN INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss acquisition of an interest in real property, records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (c), (d), (f) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

CONSIDER THE APPLICATION OF PAUL REEPING FOR CANCELLATION OF PROPERTY TAXES FOR REASON OF FINANCIAL HARDSHIP PURSUANT TO IDAHO CODE §§ 63-602AA AND 63-711

The Board met today at 9:42 a.m. to consider the application of Paul Reeping for cancellation of property taxes for reason of financial hardship pursuant to Idaho Code §§63-602AA and 63-711. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, Deputy Treasurer Tonya Weyand, Paul Reeping, and Deputy Clerk Monica Reeves. The Treasurer reported that Mr. Reeping owes \$8,471.95 for his 2011 through 2014 taxes. Mr. Reeping met with the Board in 2013 and asked for his 2010 taxes to be refunded or removed due to a

foreclosure situation he was involved in. Brad Goodsell said after that meeting Mr. Reeping provided checks from settlements, which is presumably intended to compensate for damages, and it was the Board's position that he had been compensated by the bank for its actions so therefore the only relief he can get is to show that he has some financial hardship under Idaho Code 63-711. Mr. Goodsell said the documents Mr. Reeping provided were not sufficient to show financial hardship or to show that he wasn't compensated by the bank so we are looking at whether his financial circumstances are such that he should get relief. Mr. Reeping spoke of the foreclosure that occurred in 2009 and how he did not receive the homeowner's exemption because the bank had improperly taken his house so the taxes increased and he was stuck with them. He regained ownership of the house in 2011, having lived in the house throughout the process. There was discussion about the lack of payment history as well as Mr. Reeping's new offer to pay \$6,000 toward his taxes. Following discussion Commissioner Dale made a motion to grant tax relief contingent upon Mr. Reeping paying \$6,368.78 by February 28, 2015. The tax cancellation is in the amount of \$2,103.13. The motion was seconded by Commissioner Hanson and carried unanimously. The meeting concluded at 10:24 a.m. An audio recording is on file in the Commissioner's Office.

INTERVIEW P&Z COMMISSION APPLICANT TJ WELLARD

The Board met today at 10:25 a.m. to interview TJ Wellard who has applied to fill a vacancy on the Canyon County Planning and Zoning Commission. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, TJ Wellard, and Deputy Clerk Monica Reeves. The matter was scheduled as follows: *Executive Session to Consider Personnel Matter Pursuant to I.C. Section 67-2345 (a) and (d) and 9-340C: Interview and Candidate Evaluations – Planning and Zoning Commissioner.* Mr. Wesley said the interview can be done in open session and then the discussion, which is a personnel matter, can take place in Executive Session after the interview portion is completed. Tricia Nilsson said Mr. Wellard is a frequent visitor/customer of the Development Services Department and his employer is Skinner Land Surveying so if he is appointed any plats or surveys that would be considered by the P&Z Commission, as well as any business relationships, would have to be disclosed. Ms. Nilsson said the Commission has a process to identify any potential conflicts and they decide whether they want to have that member participate. Following her comments the Board conducted an interview of Mr. Wellard and discussed his views on planning. The interview concluded at 10:40 a.m. at which time Mr. Wellard left. The Board will conduct one more interview for the vacant position at a later date so the personnel discussion will be delayed until that time. The meeting concluded at 10:41 a.m. An audio recording is on file in the Commissioners' Office.

NAMPA CHAMBER STATE OF THE CITY LUNCHEON

The Board attended the Nampa Chamber State of the City Luncheon held at the Nampa Civic Center.

EIGHTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 22, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$5,924.59 to Bargreen Ellingson.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:54 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case Nos. 2014-1408 and 2014-1490 were continued to April 9, 2015 at 9:00 a.m.
Case No. 2015-1569 was continued to March 17, 2015 at 9:30 a.m.

The proceeding concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-12

The Board met today at 9:01 a.m. to conduct a medical indigency hearing for Case No. 2015-12. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. Leon Samuels, Indigent Services Director

Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to uphold the original denial dated November 12, 2014. The hearing concluded at 9:17 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:18 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-1581, 2014-1564, 2015-113, 2014-1587, 2015-16, 2015-109, 2014-1547, and 2015-131. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:19 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING AGREEMENT WITH TYCO SIMPLEX GRINNELL FOR BURGLAR ALARM SETUP AND INSTALLATION, AND INTRUSION MONITORING

The Board met today at 11:02 a.m. to consider signing an agreement with Tyco Simplex Grinnell for burglar alarm setup and installation, and intrusion monitoring. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. It's for a security system for the Treasurer's vault and this is the monitoring aspect of that. The agreement has been reviewed by the Prosecutor's Office. If an alarm goes off it notifies Simplex Grinnell and they will call the Sheriff's Office and the Caldwell Police Department. It's a third-party monitoring system that will be tied into our fire panel and it will communicate through our telephone system. The cost this year is \$900 with installation and setup but after that the cost will be \$300 a year. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the agreement with Tyco Simplex Grinnell for a burglar alarm setup and installation and intrusion monitoring for the Treasurer's vault. See Agreement No. 15-006. The meeting concluded at 11:05 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 11:05 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Deputy P.A. Leon Samuels arrived at 11:09 a.m. Paul Navarro reported on the level I environmental assessments that were performed on the Crown Bail Bonds building, which the County already owns, and on the Staci's Bail Bonds building, which we have a contract to purchase. MTI was hired to do lead-based and asbestos testing and both were discovered. With regard to the lead-based paint, when the structures are demolished all we'll have to do is wet the piles as we demolish and then haul the waste to the landfill. The levels are very low and will pass muster with the EPA and DEQ. Asbestos was found in both buildings in the duct wrap for the basement heating and because the levels are so high we'll have to perform abatement prior to demolition and we'll have to have an asbestos monitoring person oversee the demolition. Mr. Navarro is not sure what the cost will be but he has reached out to certified contractors to gather bids. He asked if the Board wants to wait until the County owns the Staci's Bail Bonds property before he looks into the asbestos issue. The Board wants to wait until Staci Freeman-Madron has vacated the building before any action is taken. It was reported that Elda Catalano has asked to use the Crown Bail Bonds building for a juvenile probation work center but the Board informed her that would not be a long-term plan so she's looking elsewhere. It's likely that property will be used for parking. Commissioner Hanson doesn't want to put any money into the Crown Bail Bonds building because if plans go forward with the jail expansion that building will be removed in the next six months. Mr. Navarro will bring recommendations to the Board on what to do with an old outbuilding that is located on the Staci's Bail Bonds property. He left the meeting at 11:12 a.m. A request was made to go into Executive Session as follows to discuss records exempt from public disclosure and to communicate with the risk manager regarding pending/imminently likely claims as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Dale made a motion to go into Executive Session at 11:13 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, and

Deputy Clerk Monica Reeves. The Executive Session concluded at 12:03 p.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING WITH TINA WILSON TO RECEIVE WESTERN ALLIANCE FOR ECONOMIC DEVELOPMENT REPORT

The Board met today at 1:32 p.m. for a meeting with Tina Wilson to receive a Western Alliance for Economic Development (WAED) report. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Tina Wilson, Executive Director of WAED, and Deputy Clerk Kelly Martinez. Ms. Wilson submitted and reviewed the Western Alliance for Economic Development Annual Report for 2014. Ms. Wilson also reviewed the 2014 Grant Report noting that WAED was awarded \$504,021 in grant funding over the last two years. Ms. Wilson reported that she was able to secure grants for Parma, Wilder, and Homedale for public infrastructure projects. Ms. Wilson said the following Business Services were provided in 2014: 80 business visits, 47 projects, 6 attraction, 18 expansions, 6 retention, 7 startups, and 10 responses to "Requests for Information" from the state of Idaho. Ms. Wilson assisted with the SUDS report for Idaho Council of Governments. Ms. Wilson also prepared formal business and marketing plans, facilitated site visits for relocations and attractions, pulled together utilities, zoning and transportation to help facilitate relocations or expansions. Ms. Wilson has been working with DSD Director Tricia Nilsson on an agritourism ordinance thought process as well as master agreements for city areas of impact which are out of date. Ms. Wilson was able to attend the SiteLink conference in Pendleton last year and would like to attend it again this year. There was a discussion regarding services to the City of Middleton, which declined funding to WAED. Ms. Wilson said Middleton has an Economic Development Officer but Ms. Wilson will continue to utilize her resources in Middleton and will meet with the city on a quarterly basis. During the budgeting process, Mayor Taylor expressed interest in contributing to WAED so Ms. Wilson put it in her budget, however, now that Middleton isn't contributing the budget will be \$11,000 short to pay for her salary. Ms. Wilson believes if she has to focus on fundraising to pay her own salary, she can't do her job as well. Ms. Wilson asked the Board to consider funding her trip to the SiteLink conference in Pendleton again this year. Commissioner Rule asked Ms. Wilson to schedule another meeting to discuss the funding request. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:02 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH JUDGE RYAN TO DISCUSS PERSONNEL ISSUES (MAGISTRATE JUDGE)

The Board met today at 2:32 p.m. for a meeting with Judge Ryan to discuss personnel issues, specifically a new magistrate position. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Judge Thomas Ryan, Trial Court Administrator Dan Kessler, Court Operations Manager Denise Kennel, and Deputy Clerk Monica Reeves. Judge Ryan, who is the Administrative Judge until February 1, 2015, met with the Board to seek approval and support in going to the legislature and obtaining funding for a new magistrate position in Canyon County. The courts have been looking at high numbers of cases per magistrate in Canyon County for quite some time and in 2012 they needed another judgeship but they had to withdraw their request because at that time they did not have the physical space for a new position. Today they are looking at the same high numbers but this time we do have the facilities to accommodate a new magistrate. If JFAC approves funding this session the position would become effective October 1, 2015. Judge Ryan said when the courts got a new district judge position several years ago they asked the Board to write a letter of support to the legislature and the Supreme Court and that became the catalyst to show the legislature that the County would be supportive of the position. He prepared a draft letter for the Board to consider that shows support for the new position and recognizing it will require the need for County-funded facilities. In terms of the budget the County will be looking at a secretarial and/or deputy court clerk position to assist the magistrate. The Board wants to know what the County's cost will be. Commissioner Hanson wants input from the Sheriff, the Public Defender and the Prosecutor in terms of how it will affect their offices. Judge Ryan said those offices will have to cover more courtrooms but right now they are not looking at an increase in the number of cases. He thinks they could get by with one additional employee but he will have to study it more closely. He said they are behind the eight ball it's been suddenly, the Supreme Court said they would be supportive of this so we have to move quickly because the legislature is already in session and if the Board doesn't show its support within the week it's likely the courts will not get the new judgeship. Commissioner Rule said it's not an unreasonable request and it's not unreasonable for the Board to ask for some time to look at what it will cost the County. Judge Ryan will contact the Public Defender, the Prosecutor and the Sheriff about discussing the costs. The Board will meet again on January 28 at 1:30 p.m. for a follow-up meeting. Commissioner Hanson asked if an administrator has been hired for the Supreme Court. Judge Ryan reported that Linda Cople Trout has been appointed the interim director and she'll serve through the legislative session. There was also a brief exchange about a scheduling mishap that occurred this morning when jurors and medical indigency applicants were both scheduled to use the public meeting room and it resulted in the indigency applicants not having a place to await their turn for a hearing in front of the Board. All parties recognized that better communication needs to occur so we can avoid something like

that happening again. The meeting concluded at 2:48 p.m. An audio recording is on file in the Commissioners' Office.

NINTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 23, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jamie Mitchell, Edward McDaniel, Jazmin Eguia, Cody Frailey, and Caitlin Pendell.

APPROVED KEY REQUEST

The Board approved a key request for Kaila Pyell.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to "Employee 1A".

CONSIDER SIGNING 2013 EMERGENCY MANAGEMENT PERFORMANCE GRANT
SUB-GRANT AWARD

The Board met today at 8:47 a.m. to consider signing 2013 Emergency Management Performance Grant, Sub-Grant Award. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Emergency Manager Lieutenant David Schorzman, and Deputy Clerk Kelly Martinez. Mr. Porter said in 2013 the County was awarded the Emergency Management Performance Grant to pay for the County's Emergency Management which Lieutenant Schorzman is now in charge of. There is still some money in this grant that the County is entitled to and by signing this letter the County can take advantage of those funds. Lieutenant Schorzman said the County has been awarded the funds, so this is acknowledging the grant and to perform

the function and close it out. The County received the first \$115,000 late last fall, and when the final accounting was performed they realized the County was eligible for the extra \$15,000. Lieutenant Schorzman said he is looking forward to continuing this grant program if funds are available. Commissioner Hanson said this document shows we received the funds, we accepted the funds, and we used them appropriately. Lieutenant Schorzman confirmed this is final accounting documentation to close the grant out. Mr. Porter asked the Board to acknowledge and agree to the document however the signature block has just one line so a new signature page will need to be made so all three Commissioners can sign it. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the 2013 Emergency Management Performance Grant Sub-Grant Award Document. (See Agreement No. 15-008.) The signed document is on file with this day's minute entry. The meeting concluded at 8:51 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:33 a.m. with no decision being called for in open session.

INTERVIEW P&Z COMMISSIONER APPLICANT SANDI LEVI

The Board met today at 9:33 a.m. to interview Sandi Levi who has applied for fill a vacancy on the Canyon County Planning and Zoning Commission. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Tricia Nilsson, Sandi Levi, and Deputy Clerk Kelly Martinez. The matter was scheduled as follows: *Executive Session to Consider Personnel Matter Pursuant to I.C. Section 67-2345 (a) and (d) and 9-340C: Interview and Candidate Evaluations – Planning and Zoning Commissioner.* At a

previous P&Z interview, Deputy P.A. Zach Wesley had said that the interview can be done in open session and then the discussion, which is a personnel matter, can take place in Executive Session after the interview portion is completed. The Board conducted an interview of Ms. Levi and discussed her views on planning as well as her experience and background. The Board had another commitment scheduled at 10 a.m. so they did not go into Executive Session to discuss personnel matters. The meeting concluded at 10:05 a.m. with no decisions being made. An audio recording is on file in the Commissioners' Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

CONSIDER SIGNING CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT WITH CALDWELL VETERANS COUNCIL

The Board met today at 11:33 a.m. to consider signing a Canyon County Historic Preservation Support Award Agreement with Caldwell Veterans Council. Present were: Commissioners Steve Rule and Craig Hanson, and Deputy Clerk Kelly Martinez. Commissioner Hanson said the Historical Preservation Commission approved funding for the Caldwell Veterans Council and the Board had requested additional documentation regarding their non-profit status which has been provided. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Canyon County Historic Preservation Support Award Agreement with Caldwell Veterans Council. The signed agreement, No. 15-007, is on file with this day's minute entry. The meeting concluded at 11:34 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

TENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 26, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#15-012 Aces Place Inc. DBA Ace's Place

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, and Deputy Clerks Kelly Martinez and Monica Reeves. Joe Decker arrived at 8:39 a.m. The items discussed were general in nature. Ms. Martinez left at 8:42 a.m. Joe Decker reported on the following communication issues: He will assist the ambulance district in gathering data for a presentation that shows the dangers of drinking and driving and texting and driving; a reporter contacted him regarding the Dixie Drain issue that is scheduled for public hearings before the Board; he received an email that the County has a new emissions testing company so he will update the contact information on the website; and he will post information regarding an upcoming Sheriff's sale. Paul Navarro reported on the following facilities issues: He will inspect the Pond Lane/Hwy 20-26 property; renovations are underway at the old building maintenance shop located at 304 N. 12th Avenue; contractors asked to move the bid due date to February 5 so Mr. Navarro will memorialize that today with the Board's approval. He is very pleased with how the jail boiler project is coming along; when one boiler was brought online the cold water temperature issues disappeared in a matter of 30 minutes. Commissioner Rule asked if the plumbing lines were rerouted. Mr. Navarro said they were able to accomplish that and he is pleased with the result. The project will be completed by the end of this week. The jail project RFQ is scheduled for Wednesday; soil testing is underway. Some ceiling debris fell from the ceiling in the Nampa annex so staff is going to install expansion foam to help glue/push it together. There are no structural issues related to the debris. This week staff will demo the ceiling in the Commissioners' back hallway to install new light fixtures and reroute the heating and cooling into actual ducts. The Commissioners' meeting room expansion is planned for the end of February; plans include cutting the floor to install conduit, building a cabinet, adding microphones and large multi-media screens as well as new FTR recording system. The meeting concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTERS, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:36 a.m. While in open session Mr. Wesley said they ended up talking about some personnel matters that were not originally contemplated when the Board went into Executive Session so he asked the Board to amend the motion to include Idaho Code, Section 67-2345(1) (b). Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to amend the motion in which it went into Executive Session to include Idaho Code 67-2345(1)(b). No other Board action was taken. The proceeding concluded at 9:37 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

ELECTED OFFICIALS MEETING

The Board met today at 9:38 a.m. for an elected officials meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Sheriff Kieran Donahue, Assessor Gene Kuehn, Treasurer Tracie Lloyd, Prosecutor Bryan Taylor, Coroner Vicki Degeus-Morris, Indigent Services Director Michele Chadwick, who appeared on behalf of Clerk Yamamoto, and Deputy Clerk Monica Reeves. Tracie Lloyd reported that collections for December are at 55.7%, which is slightly higher than average. Bryan Taylor said he was contacted by Judge Ryan who indicated another Magistrate position may be added to Canyon County and that will likely have an impact on a number of offices. Commissioner Rule said the Board was made aware of that last week and they want to know what it will cost in terms of additional staff. Prosecutor Taylor said the caseload doesn't change all that much but if they have to have more staff in more locations it's likely he will ask for another deputy to handle those cases. He has no opposition to it as long as he has the appropriate staff to manage it. Sheriff Donahue said he spoke to Judge Ryan as well and the only place it will affect the Sheriff's Office is with court transports, but that's an unknown number until it comes about.

Commissioner Rule asked how staffing will be affected once the Nampa annex closes. Prosecutor Taylor said the closure will add four more attorneys and three more judges to the mix but the question he has is what the court docket will look like because the Nampa cases consist of 40% of the misdemeanor docket. He said if you look at the numbers the two sitting judges in Nampa are overwhelmed with the amount of work compared to the judges at the courthouse. He is excited the annex is closing because it will be easier once things are consolidated and integrated. He said if they simply move the Nampa operations to the courthouse with no new judges he would not need to hire additional staff. Sheriff Donahue said it doesn't affect him dramatically in a negative way because most of the cases are misdemeanors and those people are out of custody so they don't have to do transports. He won't know the exact numbers until he sees it in place but he doesn't see it as a big issue. Commissioner Dale said it comes down to who has to pay for what and it seems to him that if we don't have any oversight over the law clerks the Supreme Court should be paying for them. Prosecutor Taylor said Magistrate judges do not have law clerks but they will need in-court clerks to manage the dockets. Commissioner Dale wants to take this opportunity to address whatever appropriate committee in the legislature to talk about the load that's being put on counties statewide that is not being compensated for by the Supreme Court. He said we do not want to bring on a new judge position without having that conversation. Vicki DeGeus-Morris said the Coroner's Office has been very busy. She is reviewing the files of multiple homicide cases and she reported that prescription drug deaths continue to be on the rise. Michelle Chadwick, who reported on behalf of Clerk Yamamoto who was conducting interviews for the Elections Office, said the Clerk's Office is spending a lot of time digitizing records for the courts and the Recorder's Office is preparing to digitize their records as well. Regarding shared employees, Ms. Chadwick said last year Commissioner Alder presented a proposal for the law clerks to be reviewed again by the courts and the legislature and Patti Tobias indicated she was going to champion that request to move the law clerks back under the Supreme Court, but unfortunately Ms. Tobias has left her position and moved to Colorado so the request will have to come from the courts. Commissioner Hanson said the Board has been trying for two years to get the courts to help with the shared employees and on multiple occasions Ms. Tobias said she would take care of it. Sheriff Donahue said it is a tangled web but he doesn't want Canyon County to suffer because of shortcomings on the part of the state, the Supreme Court or the legislature. Commissioner Dale said he is very aware of the need for judges and he doesn't want to object to it but we need to take every opportunity to say we are going to go along with the request - if that's what the Board decides to do - but let's talk about how these costs should be borne by the Supreme Court. Gene Kuehn asked where the IT Department is with regard to the document storage program for scanned documents. He is concerned because he doesn't trust the older system to be able to extract the data once it's scanned. Commissioner Rule said the Board will invite CIO Rob Hopper to the next elected officials meeting so he can provide an update. Commissioner Hanson wants to use an outside third party to conduct a salary audit so we can have a scientific and legitimate study to see where

Canyon County is with salaries. He would be in support of the implementation of what comes through with the study in regards to the salaries and benefits package for employees and he wants to know where the other elected officials stand on the issue. Mr. Kuehn is in favor of it, but said if we're going to go down this road we need to implement it otherwise it's a waste of money. Since he has been in office there have been two or three studies done but they have never been fully implemented because it costs too much. Ms. Lloyd said the Commissioners have to be committed to implementing it which might mean they have to raise taxes so they have to be willing to say yes, we are willing to raise taxes in order to do this no matter what comes back. Commissioner Rule said during the past several years we were on a decline but it looks like property values are slowly increasing so that creates some revenue. Mr. Kuehn said that's true as long as the Board doesn't lower levies. Commissioner Dale said he has 18 years' experience with evaluating salaries and in the City of Nampa they would go outside periodically to obtain a salary review from an unbiased professional and in the intervening times they would do an annual audit to make sure they were still okay that way you don't end up with huge jumps. He anticipates that with everything he has seen/read/heard over the last several years there are several areas in Canyon County that are significantly behind which means you're going to see a pretty big jump if we implement a salary analysis, which he believes we should. There needs to be a regular evaluation so that if the market changes you're changing with it and you don't get these real big hits to the budget. He said it is not cost effective to train people and lose them because they get a 20% higher salary boost to go someplace else and do the same work or less. We need to stop the brain drain and make it possible for the employees to stay here and it starts with an unbiased professional salary survey that everybody can agree on and trust the result. Sheriff Donahue agrees with what the Assessor, Treasurer and Commissioner Dale have said and he agrees with Commissioner Hanson that we need an outside independent study because it takes away some of the perceptions people may have and it gives the Board some stability. He likes how Commissioner Dale put it, that even if we have to explain to the public we have to catch up and each year we do an audit and implement the small factions so we never get behind like this again. Prosecutor Taylor said he has indicated to the Board numerous times that the number one asset is our personnel and we need to take care of them. He said it would be fascinating for the independent audit to look at our prior salary analysis. He is very much in favor of it and he wants to see it implemented rather than just going through the motions. Coroner DeGeus agrees with everyone else and said if we're going to spend the money we need to implement it because we have paid for it too many times and nobody liked the outcome so it wasn't used and that was a waste of money. Michele Chadwick said the Clerk told her that he supports an outside entity doing an audit but not if the Board is unwilling to follow the recommendation. Commissioner Rule asked if we need to spend \$100,000 to \$200,000 to do this or do the elected officials know where their department salaries need to be. Sheriff Donahue said he has an idea based on research of other agencies and counties of comparable size but he would like a scientific study done by qualified people. He

thought it would cost around \$60,000. Commissioner Hanson said the Board authorized bonuses in the amount \$750,000 which he sees as an investment that's needed for the overall operation of the County and that's how he's looking at it with regard to this issue as well. He said HR would be involved with the past data that's been collected but it's also an investiture that each elected official gets to bring their points to this investigation as well as the other department heads so we can establish something that gives us a baseline to go from. Mr. Kuehn said having an independent company will remove any biases from the process. Commissioner Dale offered to make some inquiries as to what the City of Nampa has done. Commissioner Hanson said Sam Laugheed has already been working to put out the request for the service although today is not the decision making day but the Board has to come to an agreement on that. Commissioner Rule suggested that Commissioner Dale forward any names he comes up with to Mr. Laugheed. The meeting concluded at 10:11 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DEPARTMENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:17 a.m. for a biweekly meeting with the Development Services Department to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Ms. Nilsson reported on the following topics:

- Budget and permit summary
- Code enforcement and mechanical inspector recruitment
- P&Z Commission vacancy
- COMPASS BOARD: board packet review, committees, CIM adoption.

The items discussed were general in nature and did not require Board action. The meeting concluded at 10:25 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:25 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Chief Information Officer Rob Hopper, and Deputy Clerk Monica Reeves. Today Mr. Hopper's report centered on customer service updates including IT responsiveness and completion metrics and an

improvement plan. He also discussed the telephone transition system for the Commissioners' Office. Commissioner Dale does not want a headset, he'd rather have a regular desk phone with a handset. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:32 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:32 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Fleet Director Mark Tolman, and Deputy Clerk Monica Reeves. Topics of discussion included the following: He submitted vehicle titles that require the Chairman's signature. He asked about a build-out for a storage facility across from the shop; Commissioner Hanson said there have been preliminary discussions for a storage facility but nothing has been planned because the jail expansion and courthouse remodel are taking precedence. Mr. Tolman said a few departments are looking for additional space but he doesn't have any space available. He received an insurance check from ICRMP for the 2013 Explorer that was crashed by a Sheriff's employee. He asked for Board direction on whether to continue using an auction site for selling vehicles. Typically a Ford Crown Victoria sells for \$500 at an auction and if you're lucky you get \$1,500 but he normally gets a minimum of \$1,500 from a dealer. He would like to move as many patrol vehicles to the dealerships as possible. Commissioner Hanson is in favor doing what is most beneficial to the County as long as it meets the legal requirements for disposing of surplus property. Commissioner Dale will defer to Mr. Tolman since he's the one doing the research on what the vehicles will sell for. The meeting concluded at 10:39 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:45 a.m. for a biweekly meeting with the Director of the Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Mr. Breach reported that the veterans' court graduation will be held next Monday at 4:00 p.m. All three graduates are misdemeanants; two are DUI second offenses and one is a felony drug charge reduced as a condition of completing the program. His department has collaborated with the Lighthouse Rescue Mission; they are doing group programs that offenders can utilize. A couple of weeks ago he

provided the judges with an update on the community service program and overall the judges are really happy with it. According to Mr. Breach those who try to do community service without a referral are being turned away. The judges are excited about the possibility of merging with the drug court on the program because they see it as a big win for improvement of quality at a lower cost for the offender. He said the domestic violence court seems to be going smoother since they made some changes; they had good feedback from the court coordinator and the prosecutor who's assigned to it. A meeting is scheduled for this Thursday where the Prosecutor and the Public Defender will talk with Judge Lee about their concerns with it. Mr. Breach has done some public speaking at college classes to bring awareness to what Canyon County is doing. The items discussed today were general in nature and did not require Board action. The meeting concluded at 10:51 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

JOINT QUARTERLY MEETING WITH THE P&Z COMMISSIONERS AND DSD STAFF

The Board met today at 5:01 p.m. for a joint quarterly meeting with the P&Z Commissioners and staff from the Development Services Department. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Deb Root, DSD Planner Jennifer Almeida, DSD Planner Christian Samples, P&Z Commissioners David Rogers, Gary Duspiva, Rod Garrett, Richard Hall, and Deputy Clerk Monica Reeves. P&Z Commissioner Shannon Carrell arrived at 5:07 p.m. Tonight's meeting was brief and was a "meet and greet" for our new Commissioner, Tom Dale. The P&Z Commissioners introduced themselves and each gave a brief summary of their experience and background. Commissioner Dale thanked the Commissioners for their service and for taking the time to study the issues and put themselves out there. Director Nilsson informed the P&Z Commissioners that the Board has interviewed two candidates for the commission vacancy and they hope to have a new member appointed in a couple of weeks. Gary Duspiva expressed his concern with the movement to go electronic and how his personal computer could be subject to seizure if there are any issues. He believes the County should purchase laptops for the P&Z Commissioners. Commissioner Rule said the Board is going to a removable laptop station soon and the P&Z Commission will follow. Director Nilsson will talk with the County's CIO about Mr. Duspiva's concerns. Commissioner Dale said the material they receive is mostly documents so it could be a tablet rather than an entire computer; he agrees they should not have to use their personal equipment for County business. The P&Z Commissioners and staff voiced the following concerns with the public meeting room in the administration building: There is a need for room darkening shades so the display monitors can be viewed; the chairs are uncomfortable and they would like to use the more comfortable chairs that are in the public meeting room of the courthouse; there are electronic and data setup concerns; a lack of power outlets; the microphones are battery operated so staff has to change the batteries after

six hours of use; and the display monitors cannot be angled even though they are on portable extensions. The design is not as good as it should be so the Board will discuss the concerns with the Facilities Manager and the CIO. There was also a concern with the lack of a private restroom for P&Z Commissioners which makes for uncomfortable situations when audience members want to discuss a case during breaks. Commissioner Rule said that concern cannot be remedied so the best option is to use the restroom on the second floor. The meeting concluded at 5:26 p.m. An audio recording is on file in the Commissioners' Office.

ELEVENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 27, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for DeAna Fournier.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to "Employee 1A".

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$7,966.00 to New Space Construction.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE,
PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER
REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Deputy P.A. Mike Porter was present from 9:29 a.m. to 9:30 a.m. The Executive Session concluded at 9:34 a.m. with no decision being called for in open session.

EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTER PURSUANT TO I.C. 67-
2345 (1)(A) AND (D), AND 9-340C: INTERVIEW AND CANDIDATE EVALUATIONS
- SENIOR ADMINISTRATIVE SPECIALIST POSITION IN THE COMMISSIONERS'
OFFICE

Commissioner Hanson made a motion to go into Executive Session at 1:31 p.m. pursuant to Idaho Code, Section 67-2345(1) (a) and (d); and 9-340 C to interview and evaluate candidates for the Senior Administrative Specialist position in the Commissioners' Office. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, and Deputy Clerk Monica Reeves. Linda Pratzner arrived at 1:34 p.m. and left at 1:55 p.m. Danyeale Jansen van Beek arrived at 2:11 p.m. and left at 2:46 p.m. Corinna Andrews arrived at 2:58 p.m. and left 3:21 p.m. Jenen Ross arrived at 3:27 p.m. and left at 3:54 p.m. Lee Ann Carson arrived at 4:03 p.m. and left at 4:30 p.m. The Executive Session concluded at 4:51 p.m. with no decision being called for in open session.

TWELFTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 28, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 1-30-15

The Board of Commissioners approved payment of County claims in the amount of \$303,590.47 for accounts payable.

APPROVED CLAIMS ORDER NO. 2-10-15

The Board of Commissioners approved payment of County claims in the amounts of \$112,926.38, \$140,544.95, and \$42,293.38 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,412.00 to Norbryhn Equipment Company.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-002756, 2015-002757, 2015-002758, 2015-002759, 2015-002760, 2015-002761, 2015-002762, 2015-002763, and 2015-002764.

CONSIDER RESOLUTION MAKING REAPPOINTMENTS TO THE CANYON COUNTY HISTORIC PRESERVATION COMMISSION

The Board met today at 8:51 a.m. to consider signing a resolution making reappointments to the Canyon County Historic Preservation Commission. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, and Deputy Clerk Kelly Martinez. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign a resolution making reappointments to the Canyon County Historic Preservation Commission. The signed resolution, No. 15-

013, is on file with this day's minute entry. The meeting concluded at 8:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Navarro left at 9:18 a.m. Deputy P.A. Mike Porter arrived at 9:22 a.m. The Executive Session concluded at 10:14 a.m. with no decision being called for in open session.

RESOLUTION TO CONSIDER APPROVAL OF PUBLICATION OF NOTICE OF EXTENDED PERIOD TO APPLY FOR PLACEMENT TO CANYON COUNTY TOW ROTATION

The Board met today at 10:20 a.m. to consider signing a resolution to consider approval of publication of notice of an extended period to apply for placement on the Canyon County tow rotation. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Chief Deputy Sheriff Marv Dashiell, other concerned citizens and Deputy Clerk Kelly Martinez. Mr. Porter said on November 25, 2014 the Board adopted an ordinance that the Sheriff's Office and Prosecutor's Office have been working on to codify the procedures and policies for tow companies to provide tows through dispatch, known as a non-preference tow call. Mr. Porter said they received feedback after the 25th that there were some concerns with the ordinance and its effectiveness, legality, and constitutionality. The Sheriff's Office held a meeting on January 20, 2015 to meet with the companies that wanted to give feedback. The meeting lasted about three hours, and they didn't finish but they did make some significant progress. Mr. Porter said they took those recommended changes and those should go out the end of this week for everyone to review. Mr. Porter explained that the reason

we are all here today is because that review and any modification or comment is going to delay the implementation of the ordinance which was set to start February 1, 2015. The Prosecutor's Office has created a publication and a resolution that can be published for anyone that is interested to let them know we are delaying the start of the ordinance. The resolution indicates that we were going to allow people to apply to be on the tow rotation for March 1 through March 30 and then start the new rotation with the approved applicants April 1, 2015. Mr. Porter noted that a call went out to let others know this is happening and there appears to be some confusion about the purpose today's meeting. Today's meeting is simply to have the Board consider adoption of a resolution to delay the implementation of the ordinance; however it is not a hearing for public comment on the ordinance. That public comment hearing is scheduled for February 27, 2015 at 1:30 p.m. Anyone who has a comment or criticism of the ordinance or proposed amendment can bring that to the Board on the record at that hearing. Commissioner Rule clarified that this is the meeting to approve the resolution to postpone the ordinance and set a date for the hearing of public testimony. Mr. Porter said an additional meeting has been tentatively scheduled for February 17, 2015 at 2 p.m. to go over any additional changes with all of the tow companies. Commissioner Rule said this process isn't out of the ordinary; this is what we do for all hearings that are going to be posted for public comment. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign a resolution to approve the publication of the notice for an extended period to apply for placement on the Canyon County tow rotation. The signed resolution, No. 15-014, is on file with this day's minute entry. The meeting concluded at 10:25 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEET WITH JUDGE RYAN REGARDING PROPOSED NEW MAGISTRATE POSITION

The Board met today at 1:33 p.m. for a meeting with Judge Ryan regarding a proposed new Magistrate position. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Controller Zach Wagoner, Judge Thomas Ryan, Judge Bradley Ford, Trial Court Administrator Dan Kessler, Asst. Trial Court Administrator Benita Miller, and Deputy Clerk Kelly Martinez. Deputy Clerk Monica Reeves arrived at 1:37 p.m. Today's meeting is a follow-up to last Thursday's meeting in which Judge Ryan asked the Board for a letter of support to the legislature in regards to the Supreme Court's request for a new magistrate position for Canyon County. At the previous meeting the Board wanted to know how the new position would impact the County's budget in terms of additional employees. Judge Ryan said the direct cost of the position is going to be another administrative assistant, at a cost of approximately \$60,000 (salaries and benefits) and possibly additional positions for the Sheriff, Prosecutor and Public Defender Offices. He said in Ada County the model has been to have the magistrate judges specialize in a particular area of law so depending on how they utilize the

magistrate it may have zero impact on the Prosecutor and Public Defender offices. A new magistrate position does not add to the number of criminal cases; increased population and increased crime adds to the caseload and as they increase the Board needs to be thinking indirectly there will be additional costs for deputy prosecutors and public defenders. Dan Kessler said they have an administrative specialist position that was loaned to the Supreme Court and they were reimbursing the County for it but it is now vacant. The position had an annual salary of \$52,916 and if it is left in the budget for the new fiscal year then at least as far as direct court positions there would not be an additional cost in the budget. Judge Ryan said at the previous meeting he spoke about the need for an administrative specialist and a deputy clerk but he's not sure if the deputy clerk position will be needed but if it is the cost will be an additional \$45,000 a year. Commissioner Rule said both the Prosecutor and the Public Defender said it's likely they will need another attorney and if we factor in clerks, support staff and transport staff it could increase the County's budget by \$357,000. Judge Ryan said with the increase in population, crimes and the divorce rate the additional costs can be expected. Commissioner Hanson spoke about his frustration in how the Board has asked the Supreme Court on multiple occasions to address the issue of law clerks/staff attorneys becoming state employees but they have yet to have any action on that point, but now the Supreme Court is seeking the Board's support on this item. Judge Ryan said the Supreme Court has always taken the position that if the state legislature chooses to go that route they are supportive of it, but it's not an issue for the courts to decide. Commissioner Rule said it was shut down by our IAC leadership basically when they talked to the Supreme Court who said it wasn't going to happen. Judge Ryan said that is not the message he heard but in any event it's a completely separate issue because staff attorneys becoming state employees is not the same as the need for a magistrate judge. Commissioner Hanson said the Board has had a lot of pledges and promise from the administrative director of the Supreme Court but there has not been complete communication to the Board on its request. Judge Ryan asked the Board to put that in writing so he can get it clarified. He said the discussion at the October conference was whether that would be on the legislative agenda and one of the things that's on their agenda is to ask for a new magistrate position in Kootenai County and now they're wanting to do it for Canyon County as well. The discussion was that really from a court standpoint whether the funding stream comes from the counties or the state in terms of paying for the staff attorneys is really not that important; it's a policy matter as to which tax base you fund the positions from. That is a legislative decision that needs to be made by the Board or the state legislature; it's not really the role of the judiciary to get involved in it. Judge Ryan said he told the conference members he wanted to have a vote in favor of going to the legislature to make those positions state employees but he was voted against. Commissioner Dale said he's in favor of supporting the new magistrate position because we're going to need it but he doesn't want to miss the opportunity to make sure the Supreme Court is hearing the Board's concern that it is still burdening under the obligation of paying for employees that should be state employees and perhaps the letter can be worded to acknowledge that.

Commissioner Rule agreed. Commissioner Hanson added that we need to see what's going to happen once the Nampa courts are moved into the courthouse and whether that will affect the caseload. Benita Miller spoke about how the Board needs to communicate with IAC about carrying the legislation for staff attorneys to become state employees. She also spoke of how the courts provide for the problem-solving courts and how they pay for the positions so there are no general tax fund dollars in any of those and that has trickle-down effect for the County in savings to the jail and to the constituency in restored lives. Commissioner Hanson expressed his appreciation to the courts and said when the community service program was put in place the Board had no idea it would be used as extensively as it has. Commissioner Dale asked if the judges in Canyon County are willing to advocate for the counties to get the staff attorney positions under the state. Judge Ryan said he is and he has done that but he was voted down during the October conference. Commissioner Rule asked if there is any validity to the comment that the Nampa judges carry larger caseloads than the Canyon County judges. Mr. Kessler said the misdemeanor caseload in Nampa is higher than the Caldwell section but on a per judge basis if you look at all the numbers no, there is not a big disparity. Commissioner Rule said the Board will be in contact with Judge Ryan tomorrow in regards to the letter of support. The meeting concluded at 2:13 p.m. An audio recording is on file in the Commissioners' Office.

THIRTEENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 29, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Daniel Ezell, Araceli Nava, and Robert Ferrin.

APPROVED KEY REQUEST

The Board approved a key request for Robert Ferrin.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-003568, 2015-003561, 2015-003562, 2015-003563, 2015-003564, 2015-003565, 2015-003566, 2015-003567, 2015-003569, 2015-003570, 2015-003571, 2015-003572, 2015-003573, 2015-0003574, 2015-003575, 2015-003576, 2015-003577, 2015-003578, 2015-003579, 2015-003580, 2015-003581, 2015-003582, 2015-003583, 2015-003584, 2015-003585, and 2015-003586.

GO ON THE RECORD AND CONTINUE THE HEARING TO CONSIDER THE CITY OF MIDDLETON'S APPEAL OF THE P&Z COMMISSION'S APPROVAL OF A C.U.P. FOR THE CITY OF BOISE, CASE NO. PH2014-33

The Board met today at 8:34 a.m. to go on the record and continue the hearing in the matter of an appeal by the City of Middleton regarding the P&Z Commission's approval of a conditional use permit for the City of Boise, Case No. PH2014-33. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. Middleton Mayor Darin Taylor had previously requested the hearing be rescheduled to this afternoon due to a scheduling conflict. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the hearing to this afternoon at 2:00 p.m. A couple came in at 8:30 a.m. in anticipation of the hearing and they were informed that the matter would be continued to this afternoon. The proceeding concluded at 8:35 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FY2015 INDEPENDENT CONTRACTOR AGREEMENT WITH TRACY KASPER, THROUGH SILVERHAWK REALTY, REGARDING PROPERTY LOCATED AT 22108 POND LANE AND 15552 HWY. 20-26 IN CALDWELL

The Board met today at 8:54 a.m. to consider signing the Fiscal Year 2015 Independent contractor Agreement with Tracy Kasper, through Silverhawk Realty, regarding property located at 22108 Pond Lane and 15552 Highway 20-26 in Caldwell. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Tracy Kasper and Todd Moffis from Silverhawk Realty, and Deputy Clerk Monica Reeves. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:00 a.m. Last year the County contracted with Ms. Kasper to sell the property and the Board wants her to consider it again this year. The property was offered at auction but it did not sell so she turned it into an active listing and has been marketing it ever since. There have been some interested parties asking if the property is still available but they are waiting to see if the County changes the listing price. Commissioner Rule asked if the sewer and water services will increase the value of the property. Ms. Kasper said when they

valued the property they knew those services were in the works so she listed it in anticipation of that and that's how she came up with the value in the first place. Without sewer and water and the delivery point for the irrigation water the County did not have a \$1.3 million parcel, but it was worth that once services became available. She said the value has not gone up now that services are there, but the value is justified. Commissioner Rule believes the County paid \$1.7 million for the two parcels combined. Commissioner Dale is not in favor of selling the property because it's a valuable piece of ground for needs the County has and we're selling it below the purchase price and losing nearly half a million dollars. He thinks we need to hang onto it until at least the value comes up to what we paid for it. Commissioner Hanson doesn't like selling it at a loss either but said there is nothing the County is going to do with the land in the near future and it's wise to list it so people will know it's available. He believes the sale of the property will be a boost to the County in terms of a long term economic benefit. Commissioner Rule agrees. Ms. Kasper said the City of Caldwell's engineer pointed out a conflict with the survey and she suggested the surveyor meet with the city's engineer to address it. The conflict is whether we own to the centerline of the road or to the far west side of the road. Zach Wesley will get the details from Ms. Kasper and approach the city engineer and our former surveyor to get that worked out, and then he will come back with more information. Commissioner Hanson made a motion to sign the Fiscal Year 2015 Independent Contractor Agreement with Tracy Kasper, through Silverhawk Realty, regarding property located at 22108 Pond Lane and 15552 Highway 20-26 in Caldwell. Mr. Wesley said during the course of the conversation the sales records were pulled and they show that one parcel was purchased for \$1.7 million and the other was purchased for \$275,000. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion to approve the contract: Commissioner Dale voted against the motion because he is opposed to selling the property at a loss of over \$600,000, and because he thinks there is potential use for the property in the future. Commissioner Hanson voted in favor of the motion based on economic development for the County and because we could see some revenue through the tax base. Commissioner Rule voted in favor of the motion. The motion carried by a two-to-one split vote. See Agreement No. 15-009. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:10 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Leon Samuels, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Commissioner Rule invited Director Nilsson to the meeting to inform the Board about her recent appointment to the COMPASS Regional Technical Committee. In absentia yesterday she was selected as chair of the committee but she has some concerns about the amount of time the position and related duties will consume. It's

possible she could switch positions with the committee vice-chair and she wanted the Board's input. Commissioners Dale and Rule deferred to Director Nilsson on the subject and said they understood if she wanted to give up the chair position if it would detract from her duties in the Development Services Department. Commissioner Hanson feels like the more involvement the County has the better off we are. Director Nilsson said the meetings take up a lot of time and they are very diligent, almost to the extreme, but if there are funding opportunities for the County she is well aware of it and she has coached her staff to look for those so that's not going to change. She has a lot on her plate right now and she was selected to present at the national planning conference in April. She will let the committee members know she will not serve as chair. Director Nilsson left the meeting at 9:17 a.m. at which time a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE,
AND COMMUNICATE WITH RISK MANAGER REGARDING
PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Dale made a motion to go into Executive Session at 9:17 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i) to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:51 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CANCEL HEARING REGARDING THE CITY OF GREENLEAF'S APPEAL OF THE
P&Z COMMISSION'S APPROVAL OF A C.U.P. FOR THE CITY OF BOISE, CASE NO.
PH2014-33

The Board met today at 10:31 a.m. for a scheduled hearing regarding the City of Greenleaf's appeal of the P&Z Commission's approval of a conditional use permit for the City of Boise, Case No. PH2014-33. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Planner Jennifer Almeida, Mr. Comfort, and Deputy Clerk Monica Reeves. DSD staff received a letter from the City of Greenleaf on January 28, 2015 stating they are withdrawing their appeal of the City of Boise's C.U.P. and

requesting the hearing be cancelled. A copy of the letter is on file with this day's minute entry. Because the appeal was withdrawn no Board action was required. The proceeding concluded at 10:33 a.m. An audio recording is on file in the Commissioners' Office.

GO ON THE RECORD AND CONTINUE THE HEARING TO CONSIDER THE CITY OF MIDDLETON'S APPEAL OF THE P&Z COMMISSION'S APPROVAL OF A C.U.P. FOR THE CITY OF BOISE, CASE NO. PH2014-33

The Board met today at 2:06 p.m. to go on the record and continue the hearing in the matter of an appeal by the City of Middleton regarding the P&Z Commission's approval of a conditional use permit for the City of Boise, Case No. PH2014-33. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, John Tensen, City of Boise, and Deputy Clerk Monica Reeves. The hearing was continued from 8:00 a.m. this morning to 2:00 p.m. this afternoon and during that time the Mayor of Middleton and the attorney for the City of Boise signed a stipulation asking that the hearing be continued to a later date to allow them time to resolve the matter. Commissioner Dale made a motion to continue the hearing to February 17, 2015 at 10:00 a.m. The motion was seconded by Commissioner Hanson and carried unanimously. The proceeding concluded at 2:07 p.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO JANUARY 30, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 2-10-15

The Board of Commissioners approved payment of County claims in the amount of \$214,303.80 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for James Insley, Carl Dille, Guy Bollinger, Laura Barbour, and Jenen Ross.

APPROVED KEY REQUEST

The Board approved a key request for Jenen Ross.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$2,610.00 to Bob Inselman.

FILE IN MINUTES

The Board filed the Treasurer's November 2014 Monthly Report in today's minutes.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#15-017 Club Extacy LLC DBA Club Extacy

CONSIDER APPOINTING ILA FLEMING TO THE CANYON COUNTY BOARD OF COMMUNITY GUARDIANS

The Board met today at 8:35 a.m. to consider appointing Ila Fleming to the Canyon County Board of Community Guardians. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, and Deputy Clerk Kelly Martinez. Commissioner Hanson said the background check has been processed. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution appointing Ila Fleming to the Canyon County Board of Community Guardians. The signed resolution, No. 15-015, is on file with this day's minute entry. The meeting concluded at 8:36 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER RESOLUTION PROPOSING AN INCREASE IN THE MINIMUM TIPPING FEE FOR PICKLES BUTTE SANITARY LANDFILL, AND ORDERING PUBLIC HEARING

The Board met today at 9:03 a.m. to consider signing a resolution proposing an increase in the minimum tipping for the Pickles Butte Sanitary Landfill, and ordering a public

hearing. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, Solid Waste Director David Loper, Administrative Assistant Debbie Jenks, and Deputy Clerk Monica Reeves. Deputy P.A. Leon Samuels arrived at 9:08 a.m. David Loper is proposing to increase the minimum tipping fee to \$5.00. Currently the minimum for Canyon County residents is \$4.25 and the minimum fee for Owyhee County residents is \$4.75. The minimum fee is charged when a customer comes in with a load that is from 0 to 600 pounds, and after that it's amortized up to when they reach the standard fee which is \$14.50 per ton. The fee increase is to streamline the administrative process as well as the process in handling money and also to make sure they recover the complete cost of the operation for the minimum fee. By proposing \$5.00 it will increase the efficiency of the operation for the scale house by not dealing with quarters. The minimum fee has not been increased in at least 15 years. There was discussion about whether the amount is sufficient to cover the operating costs. Mr. Loper said he will look at the operation as a whole for the long term when he prepares the landfill status report and that will help him decide where we're at for the entire fee structure. Commissioner Dale wants to make sure we look at the cost of doing business on a regular basis to make sure the amount is appropriate. Mr. Loper said the budget history has shown it is sufficient to meet operational needs, and he has a good amount of money set aside for closure. (We have to show financial assurance every year to show we are financially capable of closing the facility if we needed to.) The County needs to look at the future of the landfill and determine what things we may have to put in place to operate the facility and make sure we are keeping up. Commissioner Rule said it doesn't make sense that the amount of money it took to close the landfill in 1990 would be the same amount it would take in 2080 so we need to take a long look at that. Brad Goodsell said this is a preliminary fee increase, pending the landfill status report, so he wouldn't be surprised if the minimum fee increases again in a year. The resolution being considered today proposes the fee increase and sets a hearing where the Board will vote on the increase itself. Mr. Loper has informed the Owyhee County Commissioners that today's discussion was being held and that a public hearing would be set. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution proposing an increase in the minimum tipping for the Pickles Butte Sanitary Landfill, and ordering a public hearing on February 18, 2015 at 10:00 a.m. (See Resolution No. 15-016, and the signed legal notice.) The meeting concluded at 9:13 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:14 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:15 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:01 a.m. with no decision being called for in open session.

CONSIDER SIGNING CLOSING DOCUMENTS FOR PURCHASE OF PROPERTY LOCATED AT 1022 ALBANY STREET, CALDWELL

The Board met today at 10:01 a.m. to consider signing closing documents for the purchase of property located at 1022 Albany Street, Caldwell, Idaho. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, Kim Doan from Pioneer Title Company, and Deputy Clerk Kelly Martinez. Mr. Goodsell said a few months ago there was some communication between Staci's Bail Bonds about possibly purchasing this property which is adjacent to the courthouse. Mr. Goodsell said we had an appraisal done which the County agreed to pay for and the Commissioners met with the appraiser because they had some questions. The Board was assured the appraisal was accurate and chose to go forward with the purchase. Mr. Goodsell said the Board signed a purchase and sale agreement which is the basis for this closing today. The purchase price was \$300,000 with the total amount due of \$303,590.47 because of the \$2,500 appraisal fee and closing costs the County agreed to pay. The County will receive property with a warranty deed, insured and the County will obtain possession today. Mr. Navarro will make sure the property is secured. Commissioner Hanson commented that this property fulfills all of the properties located in the Canyon County Government Campus. Mr. Navarro said the County hired Materials Testing and Inspection to perform a level one analysis on the property. In preliminary discussions with the City of Caldwell, we will have to eventually go to the Traffic Commission because they don't recognize that portion of 11th Street from Albany to the railroad tracks as a city street.

One of the green space concepts we have looked at for that property is putting in a place for children to play or a small County park green space. The house will probably be demolished. Ms. Doan prepared the closing documents, which were reviewed by Mr. Goodsell and approved by the Board. The signed documents are on file with this day's minute entry. The meeting concluded at 10:10 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND TO CONSIDER SIGNING MEMORANDUM OF UNDERSTANDING BETWEEN CANYON COUNTY AND BONNER COUNTY FOR THE ASSIGNMENT OF STEVE JETT TO CONDUCT PREA AUDIT

The Board met today at 10:34 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction as well as consider signing a Memorandum of Understanding between Canyon County and Bonner County for the assignment of Steve Jett to conduct a PREA audit. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Administrative Assistant Marilee Davis, Juvenile Detention Center Supervisor Shawn Anderson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Jett is in Tennessee conducting a PREA training; POST academy is going on this week; POST graduation will be February 13 and the keynote speaker will be Sean Brown; the average population is 29 juveniles; they have recently had one restraint incident; they are reviewing applications to fill Ms. Davis' position when she retires in April; the facility's state inspection is scheduled for March 26; Sean Brown has been asked to do presentations on suicide prevention; a new mental health clinician started this week; their supervisors meeting is next Wednesday at 6:30 a.m.; Shawn Anderson was appointed the Appropriate Use of Force Coordinator for the state by the Juvenile Training Council. Ms. Davis noted that Director Steve Jett has authorized her to sign this Memorandum of Understanding in his absence. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the Memorandum of Understanding between Canyon County and Bonner County for the assignment of Steve Jett to conduct a PREA audit. The signed agreement, No. 15-010, is on file with this day's minute entry. The meeting concluded at 10:45 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

RECEIVE UPDATE OF COUNTY INTERPRETER SERVICES

The Board met today at 10:45 a.m. to receive an update of County Interpreter Services. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Clerk Chris Yamamoto, Interpreter Mark Conta, Administrative Assistant Taryn Peterson, and

Deputy Clerk Kelly Martinez. Assistant Trial Court Administrator Benita Miller arrived at 10:47 a.m. Clerk Yamamoto introduced Mr. Conta and said they are trying to expand interpreter services for the County. Mr. Conta reviewed his background, education, certifications, and experience. Commissioner Rule said before Mr. Conta came on board, we had lots of discussions about interpreters, and since he has been here we have just had compliments. Ms. Miller said the language access has expanded beyond what they were doing before, it was primarily just in the courtroom and now it is available for all court services, court assistance workshops, and jail visits. Commissioner Dale asked how many people Mr. Conta has access to on his interpreter staff and also how many other languages get called on besides Spanish. Mr. Conta said there are no other staff members right now; however they may want to change that in the future. In regard to languages, 90% is Spanish translating. Commissioner Hanson said one of the reasons we have transitioned was the vision for County government to have interpreter services for all of the business we are doing. Clerk Yamamoto said when they have people who come in for a service that do not speak English, they generally bring someone with them who can interpret for them. When they don't have access to that is when we need someone. Mr. Conta does have a rotation of interpreters that are here and are being paid to be here so they have the availability to do that. Commissioner Dale asked how many people are on that rotation. Mr. Conta said there are probably about five regular interpreters he uses. The list of certified interpreters for Idaho is not very extensive; there are only about 18 statewide. There was discussion about the state certification process. Clerk Yamamoto mentioned there is a certain amount of resistance within the County about utilizing these services and one particular department may not overcome those obstacles. Mr. Conta tends to agree with that, however generally speaking he believes folks are just getting on the bandwagon, even district wide. Commissioner Hanson said in reference to the Clerk's comment about resistance, he would emphasize the County's position that we are paying for these County services and they should be utilized. There was discussion regarding the budget for providing interpreter services. Clerk Yamamoto said Mr. Conta has met and exceeded their expectations and time frames, therefore they will be asking for a salary adjustment in the near future. Ms. Miller noted that she recently submitted two job descriptions to Human Resource, one is for a language access coordinator and the other is for a part-time interpreter position possibly in the future. There were no decisions made today as this meeting was for informational purposes only. The meeting concluded at 11:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

FIFTEENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO FEBRUARY 2, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson – attending Idaho Association of Counties
 Midwinter Conference in Boise, Idaho

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Tom Dale, Facilities Manager Paul Navarro, Deputy Clerks Kelly Martinez and Monica Reeves. Ms. Martinez left at 8:42 a.m. HR Director Jeannine Eiband arrived at 8:44 a.m. Paul Navarro reported on the following facilities issues: This weekend a contractor will begin work in the Commissioners' Office to remove and replace the ceiling; two remodel projects are planned for the Sheriff's Office in the jail staff lounge and the conference room of the administration area; the jail water heaters are being balanced; the interior framing project is going well at 304 N. 12th Avenue, and bids for the exterior work are due next week; he has met with Tricia Nilsson to resolve some of the issues that were raised by the P&Z Commissioners in regards to the administration building public meeting room. The chairs from the courthouse public meeting room have been moved to the new building and will only be used by the P&Z Commissioners, another flat screen monitor has been installed, a blackout roller shade will be ordered to deal with the solar glares, and 16 rechargeable batteries that will be used in the microphones have been purchased. Commissioner Dale asked Ms. Eiband if the County offers wellness programs to its employees. Ms. Eiband said we had a wellness program a few years ago but there wasn't a tremendous amount of participation and as they looked into it for the following year the cost was prohibitive to continue doing it. Another problem was that we are in a position where if we take one vendor we have to take them all and we did not have a space big enough to hold the number of vendors that want to participate. Ms. Eiband wants to look into a wellness program again now that she has more staff to assist. Commissioner Dale encouraged her to do that because a wellness program pays benefits long term. Commissioner Rule agreed. As the discussion wrapped up Mr. Navarro said he will meet with Staci Freeman-Madron today to button up the front door to the bail bonds building. The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's December 2014 Monthly Report as well as the Quarterly Report of the Treasurer.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:51 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, Human Resources Director Jeannine Eiband, Facilities Manager Paul Navarro, and Deputy Clerk Kelly Martinez. Director Eiband discussed the process of issuing and collecting keys and feels that it should not be Human Resource's duty to collect keys from employees leaving Canyon County. Mr. Navarro said they have been adding more of the wireless internal badge locks and those are preferred. However, when there are internal office keys, Facilities controls the master keys and makes additional keys at the request of the Elected Official. Mr. Navarro said they give the keys to the Elected Official or Department Head after receiving written authorization from the Elected Official for the key request. Paul Navarro left at 8:56 a.m. Director Eiband said they are holding an open house this Friday afternoon, and she believes it is a good opportunity to see their new space and meet the individuals in the department. Director Eiband plans to introduce the new Human Resources structure this week to the Elected Officials and Department Heads and it will go into effect on March 2. The new structure will assign one contact person in HR for each Elected Official. Director Eiband is still finishing up job descriptions. Human Resources will begin meeting with the Auditing Department on a monthly basis. There has been a Board of Health Trustees meeting scheduled for February 11. The Human Resources Department is now fully staffed. Commissioner Rule said most Elected Officials believe there is a need for training to make some processes more efficient. Director Eiband agreed that there is a lot of room for training but she just hasn't had the time to do it. The other alternative is to pay someone to come in and do the trainings. Commissioner Dale said that is something that was grossly lacking at the City of Nampa and the result of that was some lawsuits were generated because of the lack of training. He believes if Director Eiband doesn't have the time to do the trainings then we need to look at hiring someone to do it because we can't open ourselves up to lawsuits. Commissioner Dale asked Director Eiband to make supervisor training a high priority and if she can't do it, there are a lot of professionals out there that can come in to do it. Director Eiband said it is at the top of her radar right now, and it is her priority for this year. There was discussion regarding the delay of benefits for new hires. Chief Civil Deputy P.A. Sam Laugheed and Facilities Manager Paul Navarro arrived at 9:07 a.m. The items discussed were general in nature and did not require Board action. The

meeting concluded at 9:08 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:08 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:09 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Kelly Martinez. Paul Navarro left at 9:25 a.m. The Executive Session concluded at 9:26 a.m. with no decision being called for in open session.

CONSIDER SIGNING RESOLUTION APPOINTING SANDI LEVI TO THE PLANNING AND ZONING COMMISSION

The Board met today at 10:11 a.m. to consider signing a resolution appointing Sandi Levi to the Planning and Zoning Commission. Present were: Commissioners Steve Rule and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Commissioner Dale is confident Ms. Levi will do a good job for the Planning and Zoning Commission. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the resolution appointing Sandi Levi to the Planning and Zoning Commission. The signed resolution, No. 15-018, is on file with this day's minute entry. The meeting concluded at 10:14 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

Commissioners attended the attending Idaho Association of Counties Midwinter Conference in Boise, Idaho

SIXTEENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO FEBRUARY 3, 2015

Commissioners attended the attending Idaho Association of Counties Midwinter Conference in Boise, Idaho

SEVENTEENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO FEBRUARY 4, 2015

Commissioners attended the attending Idaho Association of Counties Midwinter Conference in Boise, Idaho

EIGHTEENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO FEBRUARY 5, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,983.00 to Pre-Com.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Lester Connors, Corey Weathermon, Zachary Forsman, Andrew Holmes, and Rick Hippach.

APPROVED KEY REQUEST

The Board approved a key request for Rick Hippach and Laura Barbour.

APPROVED CLAIMS ORDER NO. 2-10-15

The Board of Commissioners approved payment of County claims in the amounts of \$72,262.40 and \$100,470.77 for accounts payable.

APPROVED CLAIMS ORDER NO. 1509

The Board of Commissioners approved payment of County claims in the amount of \$1,292,849.80 for a County payroll.

OPEN BIDS FOR THE WINTER 2015 CANYON COUNTY OLD SHOP EXTERIOR REMODEL PROJECT

The Board met today at 8:18 a.m. to open bids for the Winter 2015 Canyon County Old Shop Exterior Remodel Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Trial Court Administrator Dan Kessler, a representative from Alpine Construction, and Deputy Clerk Monica Reeves. Sam Laugheed said this was a solicitation process that began last month when the Board issued its letter to three contractors that were identified by Paul Navarro. A project walk through was held and at that time the contractors asked for an extension to the due date which was changed to today. The following companies submitted bids:

American Wallcover, Inc.
2685 E. Lanark
Meridian, ID 83642
Received on February 5, 2015 at 8:02 a.m.
Bid Amount: \$94,600

Scott Hedrick Construction
1154 N. Orchard
Boise, ID 83706
Received on February 5, 2015 at 8:02 a.m.
Bid Amount: \$91,900

Alpine Construction, Inc.
P.O. Box 190025
Boise, ID 83719
Received on February 5, 2015 at 8:02 a.m.
Bid Amount: \$71,400

Those are the three that had been preselected to bid on this project and they appear to be facially valid. Paul Navarro will review the bids and will confirm that Alpine Construction is the lowest responsible bid and then a notice will be sent to the bidders. The contract will follow. As far as bid amounts Mr. Navarro said they are within the budget. The meeting concluded at 8:23 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-003904, 2015-003913, 2015-003902, 2015-003903, 2015-003905, 2015-003906, 2015-003907, 2015-003908, 2015-003909, 2015-003910, 2015-003911, and 2015-003912.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:51 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2015-66 was continued to April 9, 2015 at 9:00 a.m.

Case No. 2014-1265, 2014-1268 and 2015-158 were continued to April 30, 2015 at 9:00 a.m.

The proceeding concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-1538

The Board met today at 9:05 a.m. to conduct a medical indigency hearing for Case No. 2014-1538. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant, Attorney Michael Duggan, and Deputy Clerk Kelly Martinez. A representative from the hospital did not appear for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to place Case No. 2014-1538 in suspension. The hearing concluded at 9:13 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:18 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Interview Specialist Angela Papa, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2015-50, 2015-219, 2014-625, 2014-1402, 2015-120, and 2014-1498. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:19 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 10:31 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 10:33 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Chief Civil Deputy P.A. Sam Laugheed arrived at 10:39 a.m. The Executive Session concluded at 11:16 a.m. with no decision being called for in open session.

CONSIDER SIGNING RESOLUTION CLASSIFYING RECORDS OF THE CANYON COUNTY CLERK AND AUTHORIZING THE DESTRUCTION OF CERTAIN ELECTION RECORDS; CONSIDER APPROVING POLLING PLACES FOR MARCH 10 ELECTION

The Board met today at 11:18 a.m. to consider signing a resolution classifying records of the Canyon County Clerk and authorizing the destruction of certain election records as well as to consider approving the polling places for the March 10, 2015 election. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Elections Operations Supervisor Kathy Simon, and Deputy Clerk Kelly Martinez. Ms. Simon said the resolution is for the destruction of the un-voted ballots from last November's election.

Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution classifying records of the Canyon County Clerk and authorizing the destruction of certain election records. (See Resolution No. 15-021.) Ms. Simon said the next election will be held on March 10 and 34 precincts are affiliated with the election with 30 designated to be open as four have been combined. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve polling places for the March 10, 2015 election. The signed documents are on file with this day's minute entry. The meeting concluded at 11:20 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

ADMINISTER OATH OF OFFICE TO SANDI LEVI, CANYON COUNTY PLANNING AND ZONING COMMISSIONER

Commissioner Steven J. Rule administered the official oath to Sandi Levi who was being sworn in as a Canyon County Planning and Zoning Commissioner. The official oath is filed with this day's minute entry.

CONTINUE THE HEARING FOR CAMADRIE HEIGHTS NO. 2 PRELIMINARY AND FINAL PLATS

The Board went on the record today at 1:38 p.m. for a scheduled hearing regarding the preliminary and final plats for Camadrie Heights No. 2 Subdivision, Case No. PH2014-34. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. DSD staff previously advised that the applicant had requested the hearing be scheduled to a later date. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the hearing for Camadrie Heights No. 2 to March 2, 2015 at 2:00 p.m. The proceeding concluded at 1:39 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH LIZARD BUTTE LIBRARY DISTRICT BOARD REGARDING TRUSTEE ZONES AND TO CONSIDER MOTION TO APPROVE OR REJECT REDISTRICTING PLAN AND RESOLUTION TO MEMORIALIZE SUCH MOTION

The Board met today at 2:01 p.m. with the Lizard Butte Library District Board regarding trustee zones and to consider a motion to approve or reject the redistricting plan and a resolution to memorialize the motion. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Clerk Chris Yamamoto, Chief Deputy Clerk Brad Jackson, Controller Zach Wagoner, Teri Belle Smit who is the Chairman of the Lizard Butte Library District, and Deputy Clerk Monica Reeves. Elections

Supervisor Kathy Simon arrived at 2:09 p.m. Mike Porter made a record about how the County received communications from a member of the Lizard Butte Library District Board who was concerned about proposed changes to the trustee zones. The County was then contacted by the director of the library district who gave a copy of a letter that essentially said they were going to dissolve certain zones to have a district-wide open seat so the question became whether the County had any role to play in that process. He now believes there is a disagreement between the district and the County's reading of the statutes that apply to library districts about whether the Board has the authority to reject changes to trustee zones once the district is created. It's a unique district where it crosses two county boundaries and it's his understanding that the Owyhee County Clerk feels they do not have a say in this, but we have 965 voters who reside in Canyon County who can vote in these districts and we have an annual levy of \$57,000. If there are changes to the boundaries the Clerk will have to make changes to the way he handles the election. Mr. Porter's review of the statute indicates that when the changes are made the Board does have a role to play. Commissioner Hanson said there are Canyon County voters who are being taxed for a service but the district's proposal has the potential to take the voters' rights away so he is not in favor of what the library district is proposing. Commissioner Dale said he does not see anything in what has been presented that says there's a need to shift the zones based on population changes and he agrees with Commissioner Hanson that to totally dissolve the zones could leave Canyon County constituents of that library district without representation. He's not in favor of dissolving it. Teri Belle Smit said the library board met with its attorney, Paul Fitzer, and they came to the conclusion that the fair thing to do would be to have two trustees from Canyon County and two from Owyhee County and one that would float from either county as long as they are within the library district. Mr. Porter said the Board was put on notice at a date within 45 days ago that a change to the trustee zones had been proposed by the district. He presented the Board with a resolution to reject that change and said if the library district has subsequently made a different motion and notified the Board of Commissioners in writing as the statute requires then at another date the Board can contemplate whether the new proposal is appropriate. He suggested the Board go forward with the information it has and make a decision one way or the other and if the Board is notified of another proposal then it can consider that one. Commissioner Rule said that sounds appropriate. Commissioner Dale asked if the library district's current position represents a change with two from each county and one at-large member. Ms. Smit said in the past it was three from Owyhee County and two from Canyon County and the reason they wanted to dissolve the zones was because they couldn't get any volunteers to serve; however, when the issue of fair representation was raised their lawyer suggested they have two from each county and one at-large member. Commissioner Dale made a motion to adopt the resolution rejecting the establishment of trustee zones for the Lizard Butte Library District (as provided in the district's December 5, 2014 communication to the Elections Office). The motion was seconded by Commissioner Hanson and carried unanimously. Commissioner Rule said whatever changes the library district may make it might want

to reapply for another consideration. Ms. Smit said the library district will notify the County of what they voted on and the Board of Commissioners can consider it. Clerk Yamamoto requested that the Elections Office see the exact proposal from the library board as soon as possible so they can see what ramifications it will have on the voters. Ms. Smit said they are going to ask their attorney how the Elections Office will handle the open seat position on the ballot. Brad Jackson said there are three or possibly five trustee zones but they have not seen the zone map or legal description. Commissioner Rule asked Ms. Smit to stay in communication with the Elections Office on whether their proposal is possible. Clerk Yamamoto said Owyhee County has been conspicuously absent from this discussion. Commissioner Hanson said there are some significant inter-county issues that need to be dealt with as far as the zone map and verified boundaries and there is a lot of ground work that needs to be dealt with before we get back to the point where the Board of Commissioners can make a decision. See Resolution No. 15-020. The meeting concluded at 2:15 p.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING FEBRUARY 5, 2015 AGENDA DOCUMENTS

The Board met today at 2:30 p.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction as well as to consider signing the FY2015 Agreement with Valarie Zuniga for Provision of Education for Parents of Sexual Offenders; FY2015 Agreement with Jorge D. Reyes for Provision of Aftercare Group Sessions, Individual and Family Counseling for Juvenile Offenders and their families; and a Legal Notice of entering into a Personal Services Contract with Jorge D. Reyes. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the following items: FY2015 Agreement with Valarie Zuniga for Provision of Education for Parents of Sexual Offenders (Agreement No. 15-011); FY2015 Agreement with Jorge D. Reyes for Provision of Aftercare Group Sessions, Individual and Family Counseling for Juvenile Offenders and their families (Agreement No. 15-012); as well as the Legal Notice of Entering into a Personal Services Contract with Jorge D. Reyes. The signed documents are on file with this day's minute entry. Deputy P.A. Zach Wesley left at 2:32 p.m. Other topics of discussion included the following: the current caseload is about 300 juveniles on formal supervised probation, 50 are in the diversion program which is an increase from years past; in the last four months there has been a huge increase in sex crimes and they have paid for six assessments at \$900 each; many cases on probation include mental health and/or substance abuse issues so they have been discussing possibly developing a crisis shelter program for those

juveniles. Ms. Catalano said instead of putting the juveniles in detention on the first offense, they would utilize this shelter. The funds for the shelter would be coming from Idaho's Children Mental Health Division. The Department of Health and Welfare has two different models that they have implemented with other counties in eastern Idaho and reports have shown the reduction of juveniles entering into the system for mental health issues. Ms. Catalano said they are looking at that model and discussing them with Health and Welfare to see what can be done in Canyon County to better serve that population. Ms. Catalano also had a request from an employee to hold employment outside of Juvenile Probation and she doesn't see any problems with it and is asking for the Board's approval. Commissioner Rule doesn't have any problem with it but would like Ms. Catalano to check with Human Resources. The meeting concluded at 2:40 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

NINETEENTH DAY OF JANUARY TERM, A.D., 2015
CALDWELL, IDAHO FEBRUARY 6, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

POSTPONE THE SIGNING OF A NOTIFICATION OF INTENT TO AWARD FOR THE
JAIL ADDITION CONSTRUCTION EXPERT

The Board met today at 10:05 a.m. to sign a notification of intent to award for the jail addition construction expert. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The solicitation of interest process began in January and it was designed to find a construction consultant expert to function as an owner's representative during the pre-design, design and construction observation services. Statements of qualifications and letters of interest were received last week and staff has been reviewing them. After talking with the Board Mr. Laugheed met with the Sheriff and Paul Navarro and potential interviews were set for two proposers who have a reasonable likelihood of being selected. Mr. Laugheed asked the Board to take today's matter off its agenda and reschedule it for next Friday, February 13, 2015. The proceeding concluded at 10:07 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS [EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345(1)(E)]

The Board was scheduled today to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations [Executive session pursuant to Idaho Code Section 67-2345(1)(e)]. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Tina Wilson, the Executive Director of Western Alliance for Economic Development, an interested party and Deputy Clerk Monica Reeves. Mr. Goodsell said the public meetings act contains a provision whereby the Board can go into Executive Session to discuss potential tax incentives with businesses that are looking to locate in this area so that way it doesn't become public information that these people are looking for property and so forth. At 10:17 a.m. Commissioner Hanson made a motion to go into Executive Session pursuant to Idaho Code, Section 67-2345(1) (e) concerning preliminary negotiations regarding trade or commerce. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Tina Wilson, Executive Director of Western Alliance for Economic Development , an interested party and Deputy Clerk Monica Reeves. Mr. Goodsell left at 10:30 a.m. and returned at 10:41 a.m. The Executive Session concluded at 10:51 a.m. with no decision being called for in open session. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 11:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 11:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session.

The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, PIO Joe Decker, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:31 a.m. with no decision being called for in open session.

COMMISSIONER JANUARY TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the January 2015 Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF JANUARY 2015 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Craig L. Hanson and Tom Dale

ATTEST: Chris Yamamoto,
Clerk

Kelly Martinez
Deputy

DATE: 3/31/15