

FIRST DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 9, 2015

PRESENT:    Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

ABSENT:    Commissioner Steven J. Rule, Chairman - attending the National  
              Association of Regional Council Conference in Washington, D.C.

#### APPROVED CLAIMS ORDER NO. 2-13-15

The Board of Commissioners approved payment of County claims in the amount of \$9,944.56 for accounts payable.

#### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-004294, 2015-004296, 2015-004295, 2015-004288, 2015-004289, 2015-004290, 2015-004291, 2015-004292, and 2015-004293.

#### COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, and Deputy Clerks Kelly Martinez and Monica Reeves. Joe Decker reported on the following communication issues: KBOI talking points; the Idaho Press-Tribune editorial board wants to meet with the Board; he is working with Prosecutor Taylor to apply for a department of justice grant for a smart prosecution initiative; he will attend a community court meeting on Thursday; and a new RSVP volunteer starts this week at the lobby desk. Paul Navarro reported on the following facilities issues: He will gather asbestos abatement bids for the structures located at 1116 Chicago Street and 1022 Albany Street; the cost is expected to be between \$5,000 and \$7,000; work is progressing on the remodel at 304 N. 12<sup>th</sup> Avenue; interviews will be held this week for the owner's representative for the jail expansion project; Mr. Navarro volunteered to vet the references of the two candidates who will be interviewed; he has asked Parks Director Tom Bicak to brainstorm how to turn the Staci's Bail Bonds property (1022 Albany Street) into a pocket park although there are not any funds available for it this year. Commissioner Hanson asked that a minimalist approach be taken to whatever plans there are to turn it into a park. Remodel work continues in the Commissioners' meeting

room; a storefront door system has been ordered for the new fire riser room. Commissioner Dale asked Mr. Navarro to look into the history of when the house located at 1022 Albany Street was built. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Dale made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. Leon Samuels, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:14 a.m. with no decision being called for in open session.

CONSIDER SIGNING A NOTICE OF ENTERING INTO PERSONAL SERVICES CONTRACT WITH VALARIE ZUNIGA, AND A NOTICE OF SOLE SOURCE PROCUREMENT FOR CERTAIN AUDIO AND VISUAL EQUIPMENT, MATERIALS AND INSTALLATION FROM INTEGRITY AUDIO VISUAL

The Board met today at 9:31 a.m. to consider signing a notice of entering into a personal services contract with Valarie Zuniga to conduct group sessions for the education of parents of sexual offenders, and a notice of sole source procurement for certain audio and visual equipment, materials and installation from Integrity Audio Visual for use in the Commissioners' Office. Present were: Commissioners Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. Both documents were prepared by the Prosecutor's Office. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign a notice of entering into a personal services contract with Valarie Zuniga, and a notice of sole source procurement for certain audio and visual equipment, materials and installation from Integrity Audio Visual. The signed documents are on file with this day's minute entry. The meeting concluded at 9:32 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DEPARTMENT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:02 a.m. for a biweekly meeting with the Development Services Department Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Development Services Department Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget and permit summary information; discussion regarding a possible appeal that could come before the Board; Planning and Zoning Commission update; information regarding pending legislation regarding Areas of City Impact and Planning and Zoning vacancies; and Boise State University may be discontinuing their planning program. The amended Canyon County Planning and Zoning Commission Bylaws were discussed and filed in this day's minutes. Director Nilsson followed up on a code enforcement issue brought up by a citizen and informed the Board that the individual did have a building permit. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:15 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:15 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: discussion regarding CAI issues; they are updating and implementing new IT policies; update on the RFP for new printer/copier purchases; working with ADP, Human Resources, and Payroll to outline the specific upgrade tasks required; and a discussion regarding the fiber along the freeway. Mr. Hopper said he had requests from both Nampa and Caldwell to piggyback on some of that fiber that is available. Mr. Hopper said he can't possibly conceive under even today's data transmission requirements that we would ever come close to utilizing all of those pairs of fiber. There are some significant advantages for the tax payers and residents of the valley if everyone is on board with this. However, because this is a County resource, Mr. Hopper doesn't want to just hand it away, but he does not think there is any harm in creating a lease agreement to utilize this. Commissioner Hanson said this would need to be processed out financially and legally, with the proper documentation of what we are willing to do and what makes sense for the County. He said it is a matter of what the numbers are, the cost and who is determining where those cost factors are coming from. Commissioner Dale said he doesn't hear Mr. Hopper saying it would be offered for free, sort of like a lease agreement, and that is a great partnership opportunity. He believes we should look at

how much may be needed in the near future and the longer future as well and determine a fair cost for a lease agreement. Mr. Hopper said they will work on putting something together and noted that there will be zero cost to the County in doing this because the fiber just sits there in a bundle otherwise. In order to protect our future interests, Mr. Hopper said it certainly makes sense not to give it away. Mr. Hopper said he believes they can work cooperatively and do what is best for everyone. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:36 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:36 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Fleet Director Mark Tolman, Sr. Administrative Fleet & Fuel Analyst Dawn Pence, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: six vehicles have arrived and equipment has been ordered; checking on the possibility of putting fencing on the west property for trailers; Mr. Tolman keeps a list of people being taxed on vehicles; and a discussion regarding insurance. Director Tolman has set up a meeting with Chief Civil Deputy P.A. Sam Laugheed to discuss some insurance issues. Ms. Pence explained to the Board the process for keeping the master equipment list current. Director of Misdemeanor Probation Jeff Breach and Trial Court Administrator Dan Kessler arrived at 10:44 a.m. for the next meeting. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:53 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: information regarding the drop in discretionary jail time number in January; the Community Service Program currently has 167 participants; Director Breach reviewed the 2014 offender numbers and compared them to the 2013 statistics; 2014 and 2013 Cost of Supervision revenue comparisons; and the 2014 Case Closure report which indicates the number of successful cases and revoked cases. There was also discussion regarding jail space and

the proposed justice reinvestment and how that might affect Misdemeanor Probation and Canyon County. Director Breach said when the jail space is close to maximum capacity, he tells the Probation Officers not to use discretionary time any more. That takes away a big intermediate sanction that the Probation Officers use and since it is taking away that middle step, it then puts it in the judge's hands. Mr. Kessler said as he understands it, there is a movement to delay parts of that program because probation and parole are simply not ready to pick up the ball and run the way it was intended to be. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:07 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 10, 2015

PRESENT:    Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

ABSENT:    Commissioner Steven J. Rule, Chairman - attending the National  
              Association of Regional Council Conference in Washington, D.C.

APPROVED CLAIMS ORDER NO. 2-12-15

The Board of Commissioners approved payment of County claims in the amount of \$17,204.40 for accounts payable.

APPROVED CLAIMS ORDER NO. 2-25-15

The Board of Commissioners approved payment of County claims in the amount of \$52,928.79, \$167,161.43, and \$71,081.20 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-004362, 2015-004363, and 2015-004364.

## BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Juvenile Detention Director Steve Jett, Administrative Assistant Marilee Davis, Detention Clinician Troy Mikolyski, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Jett reviewed the history of the Mental Health Clinician position which is funded through the state; Mr. Mikolyski discussed the assessments he performs on juveniles during intake as well as his training and education; personnel updates including Ms. Davis will be retiring April 30, 2015; update on training for staff; the person who serves as the chaplain at the facility hit his head on a sign and cut his head; they currently have one person in POST academy and graduation is on Friday at which Sean Brown will be a speaker; Director Jett verified that the contract with Bonner County is scheduled to be considered later this week; average population is 28 juveniles; and Director Jett discussed staffing levels and how he determines when he needs additional staff. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:48 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

## MONTHLY MEETING WITH THE WEED TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:48 a.m. for a monthly meeting with the Weed Control Superintendent to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Weed Control Superintendent Jim Martell, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget review; residents have begun gopher requests and residual treatments to prevent puncture vine; Mr. Martell was selected as the Idaho Weed Control Superintendent of the Year for 2014; he attended the Idaho Weed Conference where Richard Friddle was featured by Dr. Rich Olds of Washington State University, as an example for the correct way to identify and document new invaders. Mr. Friddle found *Datura Quercifolia* in Canyon County, which is only the second time it has been found here in Idaho. There was also discussion about some weeds Commissioner Dale has come across recently. Public Information Officer Joe Decker arrived at 8:54 a.m. to take pictures of the Commissioners and Jim Martell for a press release regarding his award. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

## LEGAL STAFF UPDATE

The Board met today at 9:04 a.m. for a legal staff update. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Commissioner Dale asked the Prosecutor's Office to provide him a copy of a deed that was proposed to be accepted for the ground the fair building sits on because he wants to resurrect that discussion with Caldwell Mayor Garret Nancolas and see if we can go farther with it. He said in looking at the makeup of the charolais barn it seems some things could be done that would benefit both entities. Sam Laugheed said his office will provide copies of the most recent information on that subject to the Board. Commissioner Hanson said it was his understanding that what Mark Hilty (the city's attorney) prepared there were too many things that were unacceptable and the Board was unwilling to consider it. At 9:08 a.m. a request was made to go into Executive Session as follows:

### EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Dale made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i) to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Because of the construction that is occurring next door to the Board's meeting room Mr. Laugheed asked to move the session to a back conference room. Staff put up signs so people knew where the Board was meeting. Mr. Goodsell left at 9:26 a.m. The Executive Session concluded at 10:10 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

### CONSIDER SIGNING: MOU WITH THE CITY OF NAMPA REGARDING RADIO SYSTEM MAINTENANCE; AND RESOLUTION AUTHORIZING THE RETIREMENT OF CANYON COUNTY SHERIFF'S OFFICE K9 "SCRAPPY"

The Board met today at 10:10 a.m. to consider signing a Memorandum of Understanding (MOU) with the City of Nampa regarding radio system maintenance as well as a resolution authorizing the retirement of Canyon County Sheriff's Office K9 named "Scrappy". Present were: Commissioners Craig Hanson and Tom Dale, Chief

Deputy Sheriff Marv Dashiell, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Mr. Wesley said this is an amended renewal with the City Nampa to allow the City and Sheriff's Office to cooperate for the service of the radio communication towers. The County has entered into a contract to service the towers and Nampa has agreed to fund one third of that service agreement from Motorola. The amendment is a little different from what has been done in the past because it now includes both the Motorola Service Agreement and the Motorola Service Upgrade Agreement. The prior agreement had Nampa paying the County monthly although they normally pay it in a lump sum, so this amendment provides for a lump sum payment. Although the agreement contemplates being in use for the term of the service agreement, it has been amended because of both the County and City's obligation to not fund projects like this beyond a year. It is now renewable every year instead of the perpetual nature we had it in the past. Chief Dashiell said the general maintenance contract has been in place since the County has had the system. The new "SUA2" system upgrade agreement is pay as you go for upgrades to the system that come out incrementally. Chief Dashiell said through the County negotiations on the contract, our legal team has put in the non-appropriations clause protecting ourselves with Motorola. The County invoices Nampa annually for their share and they understand they use the system and have results from the system just the same way the County does. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the Memorandum of Understanding with the City of Nampa regarding radio system maintenance. The signed agreement, No. 15-013, is on file with this day's minute entry. Zach Wesley left at 10:16 a.m. Chief Dashiell said Scrapy is one of our apprehension tracking service dogs and he is about nine years old. The Sheriff's Office has recently lost two apprehension handlers to other agencies so they are down to one trained apprehension handler. Chief Dashiell said Scrapy is suffering from arthritis issues and they are looking to retire Scrapy and remove him from the County insurance. They had originally reached out to the initial handler to see if dog could be retired to him but that was not an option at this time. Deputy Casey Zechmann has requested Scrapy be retired to his care. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution authorizing the retirement of Canyon County Sheriff's Office K9 named "Scrapy". The signed resolution, No. 15-022, is on file with this day's minute entry. Chief Dashiell notified the Board that Lieutenant Keyes has been notified from one of the maintenance staff from the Deer Flat Refuge that they are apparently prepping to distribute some buoys for some no wake zones on Lake Lowell that have not been in place before. Commissioner Dale said that sounds premature because we still haven't seen what they have put out. Chief Dashiell said his office has heard that the Refuge is planning to use the SILD labor to help assemble the buoys but he would like to wait and see what happens before they do anything. Commissioner Hanson thinks there are some potential legal issues with this and he appreciates Chief Dashiell bringing that to the Board's attention. The meeting concluded at 10:21 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

## MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:01 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Trial Court Administrator Dan Kessler, Jury Commissioner Judy Eskew, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Kessler introduced Ms. Eskew and explained a little bit of what Ms. Eskew does on a daily basis; jury selection is completely random and information is taken from driver's license and election information; Mr. Kessler explained that IT is working hard on the jury selection software. Ms. Eskew left at 2:05 p.m. Mr. Kessler reviewed a summary of Magistrate and District Court caseloads through the end of 2013 and 2014. Mr. Kessler said with regard to brining the Nampa court over, with the exception of a little tweaking in civil area, the plan is just to lay the calendar up on the second floor like it currently is. Mr. Kessler said he has received an update on the Juvenile Drug Court Memorandum of Understanding from the Prosecutor's Office and it should be in front of the Board soon. Mr. Kessler also submitted and reviewed reports from the Supreme Court regarding priorities for the 2015 Legislative Session. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:12 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

## MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:15 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Parks staff participated in LYNC training and the office has been converted to the new system however, there are a lot of problems with the transition; last week's burglary where a compressor was stolen; Director Bicak is on the Technical Advisory Committee for the Lake Lowell Area Bicycle and Pedestrian Access Plan; the Conditional Use Permit hearing for a proposed campground adjacent to the lower dam recreation area at Lake Lowell has been postponed; March 19 and 20 will be the 2<sup>nd</sup> Annual Forensic Anthropology workshop at Celebration Park, hosted by BSU, Ada County Coroner's Office and Idaho State Police; Friends of the Morley Nelson Snake River Birds of Prey National Conservation Area is currently forming; Laura Barbour is the new County Parks Programs Manager; the Idaho Press-Tribune has approached Kathy Kershner about the 2015 Adventure Guide and Map Supplement; Director Bicak requested \$30,000 from the Community Assistance Fund to help defray the cost of a well, irrigation system and fire suppression for Firewise Educational Garden at Crossroads Museum; Brett Van Paepegem who

represents Firewise Idaho will design and coordinate the Firewise Garden Demonstration; staff has been busy in the shop on several projects; they are still working to get the occupancy permit for Crossroads Museum; update on possible grant awards; and discussion regarding the future plans for property purchased adjacent to the courthouse. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:45 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:47 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Public Defender Tera Harden, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget information; mileage issues which could be alleviated by using video conferencing for clients; Ms. Harden said there are 389 files open that are not in Justware yet, there are 2209 files in Justware for a total of approximately 2600 cases as of today; Ms. Harden reviewed a report that is focused on tracking each lawyer's time spent on cases so hopefully by March there will be a report capturing how much time is spent on certain kinds of cases; and issues with client visitation at the jail. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:56 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:18 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Solid Waste Director Dave Loper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: waste amount is up 8.46% in January (compared to January 2014); Director Loper is working with the Prosecutor's Office to increase the minimum fee to \$5.00; Boise Bicycle Project information; there is an issue with the run-on/run-off collection system and Director Loper would like to install a pipe as a permanent fix with approval from the Board and with legal review; Director Loper will be meeting with Dave Fisher from Republic Services on March 5; "Free Day" is scheduled for April 25, 2015; Solid Waste Association of North America (SWANA) Landfill Gas & Biogas Symposium will be held March 16-19; update on Hazardous Waste Screener Position; and discussion about property near the Landfill that may be considered in the future. The items discussed were general in nature and

did not require Board action. The meeting concluded at 3:39 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 11, 2015

PRESENT:    Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

ABSENT:    Commissioner Steven J. Rule, Chairman - attending the National  
              Association of Regional Council Conference in Washington, D.C.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Human Resources in the amount of \$1,475.00 to Society for Human Resources Management.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$4,261.76 to R&H Wholesale Supply.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$2,035.00 to The Sign Shoppe.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-004640, 2015-004641, and 2015-004642.

LEGAL STAFF UPDATE AND CONSIDER SIGNING ADDENDUM NO. 1 TO THE RFQ FOR THE DESIGN-BUILD SERVICES FOR THE JAIL ADDITION PROJECT

The Board met today at 9:00 a.m. for a legal staff update and to consider signing Addendum No. 1 to the RFQ for the Design-Build Services for the Jail Addition Project. Present were: Commissioner Craig Hanson, Commissioner Steve Rule via conference call, Chief Civil Deputy P.A. Sam Laugheed, Sheriff Kieran Donahue, Captain Daren Ward, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Laugheed said the addendum offers a number of miscellaneous clarifications to the RFQ and it has answers to the written questions that were submitted by interested design-build teams. Along with the answers to those questions there are several attachments that include the geo-tech report, a letter from jail standards coordinator Cindy Malm to Commissioner Hanson, and an unofficial transcript and sign-in sheet of the pre-statement of qualification conference. Upon the motion of Commissioner Rule and the second by Commissioner Hanson, the Board voted unanimously to sign Addendum No. 1 to the RFQ for the Design-Build Services for the Jail Addition Project. Statements of qualifications are due on February 27, 2015. The legal staff update will be held at a later date when Commissioner Dale is present. The meeting concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

FOURTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 12, 2015

PRESENT:    Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

ABSENT:    Commissioner Steven J. Rule, Chairman - attending the National Association of Regional Council Conference in Washington, D.C.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:07 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Dale made a motion to go into Executive Session at 9:08 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:02 a.m. with no decision being called for in open session.

#### MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:00 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Fair Administrator Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Cope said entertainment has been booked for the 2015 Fair; the Fair Board sent a request to the College of Idaho to use the stadium field for concerts and the College responded with a letter and a copy of their letter from last year with the turf warranty details which would mean there would need to be a cover purchased for the turf so the Fair Board will set up a meeting with Mayor Nancolas to discuss the issue; she would also like to discuss lighting with College of Idaho and the City of Caldwell because the stadium lights have still not been replaced; discussion regarding working with Project Filter for a smoke free day on Sunday at the fair; information regarding a request from West Valley Medical Center to bring back their employee picnic at the fair, however Ms. Cope said they are struggling with space issues; artwork and advertisements will be coming out soon; Ms. Cope discussed the calendar of events for this summer; Ms. Cope received information that 3K Ranch is going out of business, so she is trying to inquire about what kind of equipment they may be getting rid of. Commissioner Dale said he is getting background information on the property ownership issue and requesting maps from the Assessor's Office because he would like to propose that we just start fresh. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:19 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

FIFTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 13, 2015

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument number 2015-004846.

APPROVED CLAIMS ORDER NO. 2-25-15

The Board of Commissioners approved payment of County claims in the amount of \$106,311.35 for accounts payable.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Dale made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:35 a.m. with no decision being called for in open session.

CONSIDER THE APPLICATION OF BRIAN AND CAMILLE BATTEN FOR CANCELLATION OF PROPERTY TAXES FOR REASON OF FINANCIAL HARDSHIP PURSUANT TO IDAHO CODE §§ 63-602AA AND 63-711

The Board met today at 9:36 a.m. to consider the application of Brian and Camille Batten for cancellation of property taxes for reason of financial hardship pursuant to Idaho Code §§ 63-602AA and 63-711. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, Deputy Treasurer Tonya Weyand, Brian and Camille Batten, and Deputy Clerk Monica Reeves. The Battens are requesting a financial hardship on their 2011 taxes. Last year the Board granted a hardship for the 2010 taxes. They are only allowed a 50% homeowners exemption due to the problems with the title on their home. Last year they were advised to resolve the title issue so they could qualify for 100% of the homeowner's exemption and possible property tax relief. Mr. and Mrs. Batten spoke of how they bought the home in 1971 and when they paid off their loan they assumed there had been a transfer of title from the previous owner, Mr. Simms. In 2010 the state informed them that they no longer qualified for the circuit breaker exemption because they were not the sole owners and they fell behind in tax payments for 2011 through 2014. Tracie Lloyd said there was a contract of sale from Mr. Simms to the Battens and when the loan was paid off there wasn't anything recorded that transferred the ownership; the title is vested in Mr. Simms' name. There was discussion about what the Battens have done in the past year to clear up the title issue. Mr. Batten said they spoke to legal aid but they didn't take the case and instead told them it would be cheaper to pay the taxes rather than hiring a lawyer. To complicate matters the previous owner is deceased and the bank and title company have no records dating back that far. Commissioner Hanson said the Board forgave the 2010 taxes provided that the Battens work on getting the property in their name but unfortunately the legal paperwork is not in place. Brad Goodsell said if the contract of sale had been recorded they would be treated as the owners, however, they would still have a title problem and because Mr. Simms is deceased the only way they can clear the title is to do a quiet title action which means they'll have to get an attorney and file a lawsuit and publish notice in the newspaper. A court proceeding will be held and claims will be vetted and once that is completed the court makes a declaration and issues an ownership document that has to be recorded in the County Recorder's Office. Mr. Goodsell said there is a volunteer lawyer program through the state bar association and it's possible a lawyer could help the Battens file the quiet title action. Or, if they can't find a volunteer lawyer they could find someone to agree to do the title action in exchange for getting payment later. Once they obtain title they can get a loan and pay for the lawyer's costs with the equity from their home. Mr. Goodsell will provide telephone numbers and names from the bar association website and provide them to the Battens. Commissioner Hanson said the Battens need to take some initiative to get the title issue resolved. Ms. Lloyd said the 2011 taxes are in jeopardy of tax deed now and at the end of July it would become the County's and it would be scheduled to be auctioned in November. Commissioner Rule wanted the

Battens to understand the severity of the situation. It was decided that the hearing will be continued to July 29, 2015 to allow time for the Battens to resolve the title issue. It was decided that the Treasurer's Office will proceed with the tax deed process as required by law pending the July 29 hearing. Commissioner Hanson made a motion that the Battens will continue to pay a minimum of \$20 per month to the Treasurer's Office, and that they work to resolve the title situation and that the hearing will be continued to July 29 at 10:00 a.m. Commissioner Dale suggested the Battens pay \$50 a month to the Treasurer's Office rather than \$20 per month. Commissioner Hanson entertained the amendment to \$50 a month. Commissioner Rule restated motion as follows: The Battens will make payments in the amount of \$50 per month to the Treasurer and the hearing will be continued to July 29, 2015 at 10:00 a.m. at which time the Battens will prove their efforts to resolve the title issue so that the County will not be in position to sell the property. The amended motion was seconded by Commissioner Dale and carried unanimously. The meeting concluded at 10:06 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO WAIVE CERTAIN LANDFILL FEES FOR CANYON COUNTY RESIDENTS FOR ONE DAY ONLY ON SATURDAY, APRIL 25, 2015

The Board met today at 10:09 a.m. to consider signing a resolution waiving certain landfill fees for Canyon County residents for one day only on Saturday, April 25, 2015. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Solid Waste Director Dave Loper, IPT Reporter Anna Staver, and Deputy Clerk Kelly Martinez. Director Loper said this is our annual "Clean-up Canyon County Day" provided to residents to waive up to one ton of waste for this day only. The Landfill will take up to one ton of waste per resident and after that it is the normal fee. They will also accept one fridge and up to four tires for free that day. Director Loper noted that it is not a household hazardous waste clean-up day however a collection day for those items may be planned for early summer. This is an annual event usually held on the fourth Saturday in April and some press releases and information will go out on the website. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution waiving certain landfill fees for Canyon County residents for one day only on Saturday, April 25, 2015 from 8 a.m. to 5:30 p.m. The signed resolution, No. 15-023, is on file with this day's minute entry. The meeting concluded at 10:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - CONSIDER ISSUING DECISIONS REGARDING  
PROTEST NOS. 1003, 1004, 1005, AND 1006

The Board of County Commissioners sitting as a Board of Equalization met today at 10:18 a.m. to consider issuing decisions regarding Protest Nos. 1003, 1004, 1005, and 1006. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, and Deputy Clerk Kelly Martinez. Mr. Cox said this was a complicated case because parts of the complex were on the real roll and were not eligible for appeal. Because this decision was tabled, Mr. Cox met with the taxpayer to review the code and how the appeal process works. One of the properties that the taxpayer was concerned about, was because he bought the property and was never issued an assessment notice. Mr. Cox showed him where the assessment notice went to the previous owner, but the builder didn't do anything with it so the opportunity was lost to appeal the assessment. The taxpayer now has a better understanding of why he wasn't able to appeal that one. Commissioner Dale recalled one of the issues discussed was who owes the taxes on the building that was under the builder's ownership and occupied and then transferred ownership. Mr. Cox said that Mr. Evans confessed that he had signed an agreement in closing with Title One that once the taxes were established they would go back into closing and prorate the taxes correctly. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to uphold the Assessor's decision on Protest Nos. 1005 and 1006. Commissioner Hanson said with the evidence presented, he would make a motion that the Assessor's valuations be upheld and deny Protest Nos. 1003 and 1004. Commissioner Dale seconded the motion and Commissioner Rule verified with Mr. Goodsell that the Board is on track by taking this action. The Board voted unanimously to uphold the valuations and deny Protest Nos. 1003 and 1004. The meeting concluded at 10:23 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING NOTIFICATION OF INTENT TO AWARD FOR THE JAIL  
ADDITION CONSTRUCTION EXPERT

The Board met today at 11:02 a.m. to consider signing notification of intent to award for the Jail Addition Construction Expert. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Sheriff Kieran Donahue, Jail Captain Daren Ward, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Idaho Press-Tribune Reporter Anna Staver, and Deputy Clerk Kelly Martinez. Mr. Laugheed said this was a solicitation of interest process that formally began in January of this year where the Board sent out to the widest possible audience advising that we are interested in contracting with an expert in construction, pre-design, design, construction observation services and someone who could work with the various stakeholders on this proposed Jail Addition Project. In response to that solicitation, the County received statements of

interest from four different firms. Going through those we determined that a couple of the firms had a reasonable likelihood of being selected because of various factors including their proximity to Canyon County and our experience with qualifications that they had. A pre-selection committee was formed consisting of Commissioner Hanson, Sheriff Kieran Donahue and Facilities Manager Paul Navarro, to conduct interviews with the selected firms. Mr. Laugheed's understanding is that all of the statements of interest were uniformly very strong and the firms that were interviewed had very strong qualifications as well. It came down to some sort of subjective measurements of who was the best fit for the County and the committee can tell the Board what their recommendation is. Sheriff Donahue said it was a good process and they spent a considerable amount of time with each applicant. Both applicants had very strong backgrounds, but one applicant clearly rose above in the amount of experience and technical expertise that Sheriff Donahue believes would be the best fit to represent the County if the plan were to go forward. Sheriff Donahue said that person was Ken Fisher. Paul Navarro said Ken Fisher's personality is so amicable and he believes Ken Fisher is the right choice. Commissioner Hanson said the committee came to a consensus that Ken Fisher is the individual they would like to work with. Commissioner Rule is very pleased with that selection and believes that Ken Fisher proved his worth on the administration building two times over. Commissioner Dale said he has had a lot of experience with Ken Fisher on different projects and believes Mr. Fisher possesses a wealth of common sense knowledge and is a really easy to get along with kind of a guy. Sam Laugheed asked the Board not to make a formal decision today in order to preserve the County's options and make sure we are able to negotiate a reasonable contract with Mr. Fisher. He asked the Board to authorize him to send a notice to Mr. Fisher as well as the other firms who submitted letters of interest to let them know that Mr. Fisher has been tentatively selected and we are going to work with him to negotiate a contract. The final decision will be made at the time of the contract. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to allow Sam Laugheed to go into negotiations with Ken Fisher as the Owner's Representative for the County in the Jail Expansion Project. Mr. Laugheed will execute the letters and will be in contact with Mr. Fisher. We will rely on the contract that we used with Ken Fisher on the administration building but Sam Laugheed asked Mr. Fisher to submit a fresh scope of work so he can do some predesign services. Mr. Laugheed will share the draft contract with the Sheriff's Office, the Board and Paul Navarro for review before it is agendized. Mr. Navarro would like Ken Fisher onboard before the RFQ's are due on February 27. The meeting concluded at 11:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING REQUEST FOR PROPOSALS (RFP) AND LEGAL NOTICE FOR THE FY2015 CANYON COUNTY COMPREHENSIVE COMPENSATION PLAN REVIEW PROJECT

The Board met today at 11:10 a.m. to consider signing a Request for Proposals (RFP) and Legal Notice for the FY2015 Canyon County Comprehensive Compensation Plan Review Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Sheriff Kieran Donahue, Jail Captain Daren Ward, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Idaho Press-Tribune Reporter Anna Staver, and Deputy Clerk Kelly Martinez. Sam Laugheed said the RFP will be posted on the website and sent out to the widest possible audience to attract interested consultants. The County's purpose and goals are largely three fold: review of the existing compensation system and the recent in-house market analysis survey; identify adjustments that may be necessary to resolve salary compression and related issues; and to design a phased implementation strategy and performance evaluation system that would let the County pursue internal equity and external competitiveness on a long term basis. The RFP goes on to say that the County is seeking the creation of neutral and reproducible dataset that will inform policy discussions amongst the Board members and other folks with an interest. We are asking for neutral numbers to come back so there can be discussions about what funds are available and what kind of strategy the Board could pursue to achieve these goals in the future. The calendar of events states that we distribute the RFP today and publish it twice in the Idaho Press-Tribune. We would hold a proposers conference March 2 and questions and clarifications are due March 4, and proposals are finally due March 16. Commissioner Dale confirmed that this just begins the process of seeking those proposals. He would like to make sure we get a broad look at this rather than just an internal look and it needs to be cognizant of the market in which we operate. Mr. Laugheed said that is the intent of this RFP and it would allow us to look at proposals from different consultants who have experience in this field. He would expect the chosen consultant, if any, to work with the County's Human Resource Director to examine the data that was produced in the past to evaluate if that needs to be updated for whatever reason. It would be updated with more recent information from a potentially wider variety of comparative sources. Commissioner Dale made a motion to sign the legal notice and Request for Proposals for the FY2015 Canyon County Comprehensive Compensation Plan Review Project. Commissioner Hanson seconded the motion. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to sign the legal notice and Request for Proposals for the FY2015 Canyon County Comprehensive Compensation Plan Review Project. Mr. Laugheed would like the record to reflect that anytime we get an outside auditor or outside council, we expect them to work with the County but produce their independent conclusions which is a real advantage of going through this kind of process. The meeting concluded at 11:14 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIXTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 17, 2015

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Auditor in the amount of \$1,052.64 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,015.75 to Micro Main Corporation.

APPROVED CLAIMS ORDER NO. 2-17-15

The Board of Commissioners approved payment of County claims in the amount of \$324.50 for accounts payable.

APPROVED CLAIMS ORDER NO. 2-25-15

The Board of Commissioners approved payment of County claims in the amount of \$206,413.47 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-005095, 2015-005102, 2015-005103, 2015-005096, 2015-005097, 2015-005098, 2015-005099, 2015-005100, and 2015-005101.

## APPROVED DECEMBER 2014 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of December 2014 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

### COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, Senior Administrative Assistant Jenen Ross, and Deputy Clerks Kelly Martinez and Monica Reeves. Ms. Martinez left at 8:38 a.m. Paul Navarro reported on the following facilities issues: The company that was hired to design the roof for the courthouse has finished the engineered drawings and stamped sets are ready to go out for bid. The project is scheduled to cost between \$650,000 and \$750,000. Don Brown purchased 90 cubicles in Mountain Home that can be used in the courthouse remodel for both IT and the Clerk's Office at cost of \$200. Mr. Navarro will work with Air Van Moving to get them here. In addition, the Bureau of Reclamation has some cubicles they would like to donate to the County and because the Clerk's Office is need of 40 cubicle systems Mr. Navarro will pick up those systems as well. As part of an Eagle Scout project some cleanup and fence removal work will take place on the Staci's Bail Bonds site. The table for the Board's meeting room has been constructed and will be installed soon, followed by some painting and floor system work. There was discussion regarding technology needs and a door lock system for the Board's meeting room as well as signage in the hallway that will be used to make the entrance to the meeting room more visible and inviting. Mr. Navarro advised that the remodel in the Sheriff's administration area will start next week and all of the work will be funded from the Sheriff's budget. He is getting quotes for abatement on the Staci's Bail Bonds property; once abatement is done they will work on demolition. The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

### BIWEEKLY MEETING WITH THE HUMAN RESOURCES TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:50 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Topics of discussion included the

following: Director Eiband will be meeting with Elected Official's and Department Heads to introduce the new HR Department structure; they are almost done updating the job descriptions; supervisor training sessions begins next week; and Director Eiband gave an update on the quarterly trustees meeting where they asked Blue Cross and Gem Plan to come up with a "funding" number to help with the budget decision process. Commissioner Hanson said we need to look at a comparative product for cost in regards to what we are doing with our plan. Commissioner Hanson believes that in order to have an accurate number for funding, we have to have a competitive product. Director Eiband reviewed the basic information of the County's current health insurance benefit package. Director Eiband would like to make some changes to the Salary Rate Request forms in particular, removing the classification and FLSA covered/non-covered language because there is no longer a need for it as it has been removed from all of our job descriptions and employee handbook. Deputy P. A. Zach Wesley arrived at 8:59 a.m. Director Eiband had a chance to participate in a webinar on a new salary survey program that is available. It is basically a program where for very little cost, we can enter in all of our information on all of jobs, and other counties do the same and it pulls it in collectively so we can go out and grab our own salary information. The cost for the program is \$700 per year which Director Eiband believes is very affordable. Commissioner Dale said that could be a very useful tool going forward. Commissioner Rule said Prosecutor Bryan Taylor sent over a proposal to add four \$250 movable payroll stipends to help his attorneys with different costs and asked Director Eiband if she was aware of this proposal. Director Eiband said she is not aware of it. Commissioner Hanson said basically it is an "on-call" benefit. Commissioner Dale asked Director Eiband if she could check on the status of the ICRMP discount program. Director Eiband would prefer to have Chief Civil Deputy P.A. Sam Laugheed address that with the Board. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:04 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Dale made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:12 a.m. The Executive Session concluded at 9:35 a.m. with no decision being called for in open session.

CASE WITHDRAWN - CITY OF MIDDLETON'S APPEAL OF THE P&Z COMMISSION'S APPROVAL OF A C.U.P. FOR THE CITY OF BOISE, CASE NO. PH-2014-33

The Board went on the record today at 10:03 a.m. to address the City of Middleton's appeal of the P&Z Commission's approval of the City of Boise's request for a conditional use permit, Case No. PH2014-33. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Director Nilsson said on February 13, 2015 the Board received a letter from the Mayor of Middleton stating that they have negotiated an agreement with the City of Boise that addresses Middleton's concerns and they have thereby withdrawn their appeal. Commissioner Dale asked what the conditions of the settlement were. Director Nilsson did not receive that detail but she will obtain the information and forward it to the Board. The case was withdrawn; no Board action was required or taken. The proceeding concluded at 10:05 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:17 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Information Officer Rob Hopper, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the ADP upgrade migration is progressing well; update on the JustWare project; discussion regarding the new monitors that will be added to the Board's meeting room and having the ability to use a laser pointer; and possibly increasing the open window time to 15 minutes before the password is required on mobile devices. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:31 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

## MEETING REGARDING HR DEPARTMENT STRUCTURE

The Board met today at 10:34 a.m. for a meeting regarding the County's Human Resources Department structure. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, HR Director Jeannine Eiband, HR Generalist Lorraine Doramus, and Deputy Clerk Kelly Martinez. Deputy Clerk Monica Reeves arrived at 10:35 a.m. Director Eiband said she is taking the opportunity to introduce the Board's point of contact for Human Resources, which is Lorraine Doramus. All of the Departments that report to the Board with the exception of the Public Defender's Department will be grouped with Ms. Doramus. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 18, 2015

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

### APPROVED CLAIMS ORDER NO. 1512

The Board of Commissioners approved payment of County claims in the amount of \$1,298,122.12 for a County payroll.

### APPROVED CLAIMS ORDER NO. 2-25-15

The Board of Commissioners approved payment of County claims in the amounts of \$73,814.40 and \$77,891.20 for accounts payable.

### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-005236 and 2015-005237.

## LEGAL STAFF

The Board met today at 9:02 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Mr. Laugheed requested the Board's permission to sign some applications for miscellaneous supplemental insurance coverage through ICRMP. One has to do with network security and privacy coverage and the other is for medical liability insurance in the jail. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to give Sam Laugheed permission to sign the documents on behalf of the County. A request was made to go into Executive Session as follows:

### EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i) to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Mr. Porter left at 9:12 a.m. The Executive Session concluded at 9:18 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

### PUBLIC HEARING TO CONSIDER INCREASING THE MINIMUM TIPPING FEE FOR PICKLES BUTTE SANITARY LANDFILL

The Board met today at 10:02 a.m. to conduct a public hearing to consider increasing the minimum tipping fee for the Pickles Butte Sanitary Landfill. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Solid Waste Director David Loper, Administrative Supervisor Debbie Jenks, and Deputy Clerk Monica Reeves. There were no citizens present to offer comment on the

proposed fee increase. Mr. Loper is proposing to increase the minimum fee for Canyon County residents from \$4.25 to \$5.00 and to increase the Owyhee County portion from \$4.75 to \$5.00. The increase will make the process in general more efficient by reducing the need to go to the bank for quarters, making it easier for customers by dealing with a whole dollar amount, and it will help them get closer to recouping costs for the minimum charges. If the fee increase is approved Mr. Loper will post notices at the landfill and he will work with the PIO to put out a press release for the new fee which will become effective April 1. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to direct Brad Goodsell to prepare a resolution for the landfill tipping fees. The meeting concluded at 10:10 a.m. An audio recording is on file in the Commissioners' Office.

### MEETING WITH ROGER BATT TO DISCUSS WATER RIGHTS ISSUE

The Board met today at 10:30 a.m. with Roger Batt to discuss a water rights issue. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Roger Batt, Dane Johnson, and Deputy Clerk Monica Reeves. Mr. Batt requested the meeting on behalf of the Boise Project Board of Control as well as the irrigation districts and the canal companies to discuss the "refill" issue they are having with the Idaho Department of Water Resources (IDWR). He gave a history of the water rights that are attached to the Arrowrock Reservoir, Anderson Ranch and the Lucky Peak Reservoir dating as far back as 1911. In the 1940's flooding occurred in the Boise Valley and there were discussions on how to control the flooding so the Army Corp of Engineers and the Bureau of Reclamation met with irrigators and they entered into what they called the 1953 Agreement to release water for flood control purposes out of reservoirs. IDWR is now using a computer model that keeps adding water into the system and they are counting paper fill as meeting everybody's water right demands. The flood control releases that go down river and don't have any beneficial use attached to them are being counted against the irrigators as if they have used that water even though they haven't put it to any beneficial use and IDWR is saying the irrigators no longer have the right to refill and must have a second right to do what they have historically thought was part of their original right. According to Mr. Batt, the irrigators cannot have the refill period because IDWR wants the irrigators to subjugate their senior water rights to junior water right dates. They have been trying to negotiate with IDWR on this issue but they have not been heard so he is asking the Board for a letter of support to help with a legislative solution that says they will not count flood control releases against our storage rights. Commissioner Hanson would like more information on whether the County will be tied to a legal battle per se. Commissioner Dale said he's been involved in water rights issues and to require someone to subjugate their historical water rights to a newer right is not something that's done and he doesn't understand the premise of it. He is willing to sign a letter of support for a legislative solution. Commissioner Rule said he understands the issues and he is also willing to sign a letter of support. Mr.

Batt will draft a letter for the Board's review. The meeting concluded at 10:49 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:00 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: they are trying to expand the Community Service Program by possibly including a skilled based training, in particular how to fix bicycles to be distributed to other community members that are in need. They are still looking for the best location for the program, as it is still in the organizing and planning stages. Ms. Catalano also said they are trying to get a sponsor for the First Tee Program because they just received a commitment from Golf Commission to continue the program at no cost. Ms. Catalano said they have hired a new staff member that will be starting on March 2 and then they will be fully staffed. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS [EXECUTIVE SESSION PURSUANT TO IDAHO CODE 67-2345(1)(E)]

The Board met today at 2:14 p.m. to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with the governing bodies in other states or nations [Executive Session pursuant to Idaho Code, Section 67-2345(1)(e)]. Present were: Commissioner Steve Rule, Commissioner Craig Hanson, via conference call, Deputy P.A. Leon Samuels, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Beth Ineck from the City of Nampa, Jeff Mendiola, Vice President of Operations for On-Semiconductor, Facilities Manager Shane Brown, Nampa Site Director Mitch Mooney, and Deputy Clerk Monica Reeves. Commissioner Rule made a motion to go into Executive Session at 2:15 p.m. pursuant to Idaho Code, Section 67-2345(1) (e). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. The Executive Session concluded at 2:31 p.m. with no decision being called for in open session.

EIGHTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO     FEBRUARY 19, 2015

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 2-18-15

The Board of Commissioners approved payment of County claims in the amount of \$282.39 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technology in the amount of \$7,113.00 to WCP Solutions.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technology in the amount of \$3,159.00 to WCP Solutions.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Information Technology in the amount of \$21,663.60 to WCP Solutions.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Juvenile Detention in the amount of \$3,468.40 to L&W Supply Building Specialties.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Manager in the amount of \$1,650.00 to Master Works Concrete.

### APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Manager in the amount of \$4,756.00 to YMC Mechanical.

### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-005375, 2015-005376, and 2015-005377.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-76

The Board met today at 8:57 a.m. to conduct a medical indigency hearing for Case No. 2015-76. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant, her spouse and children, Administrative Specialist Jenen Ross, and Deputy Clerk Kelly Martinez. Deputy P.A. Leon Samuels arrived at 9:02 a.m. A hospital representative was not present at today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to uphold the original denial dated November 26, 2014. The hearing concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-697

The Board met today at 9:08 a.m. to conduct a medical indigency hearing for Case No. 2014-697. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. Leon Samuels, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Attorney Matt McGee, Kate Stark from St. Luke's, Administrative Specialist Jenen Ross, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to April 30, 2015 at 9:00 a.m. The hearing concluded at 9:30 a.m. An audio recording is on file in the Commissioners' Office.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-181

The Board met today at 9:34 a.m. to conduct a medical indigency hearing for Case No. 2015-181. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. Leon Samuels, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Chavon Lewis from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant was not present for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated December 23, 2014. The hearing concluded at 9:36 a.m. An audio recording is on file in the Commissioners' Office.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-203

The Board met today at 9:36 a.m. to conduct a medical indigency hearing for Case No. 2015-203. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. Leon Samuels, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Chavon Lewis from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the hearing to June 18, 2015 at 9:00 a.m. The hearing concluded at 9:45 a.m. An audio recording is on file in the Commissioners' Office.

### TAKE CASES UNDER ADVISEMENT AS WELL AS UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:50 a.m. to take cases under advisement as well as uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to take Case No. 2015-112 under advisement with a decision to be rendered within 30 days. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-1573, 2015-78, 2015-123, 2014-1585, 2015-40, and 2015-101. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:53 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CONTRACT WITH ALPINE CONSTRUCTION FOR THE CANYON COUNTY OLD SHOP EXTERIOR REMODEL PROJECT

The Board met today at 11:01 a.m. to consider signing a contract with Alpine Construction for the Canyon County Old Shop Exterior Remodel Project. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Laugheed said the compensation due under the contract is a total of \$71,400 to be payable in installments that are proportional to the work completed and submitted on invoice. The parties intend that the project will take 10 weeks and will be completed by April 30. Alpine Construction had the low bid of \$71,400 and the next lowest bid was \$91,000 and the one after that was \$98,000. According to Mr. Navarro, the owner of Alpine Construction is confident with their bid amount which is considerably under budget and allows more room for contingencies and if want to make more improvements to the structure. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the contract with Alpine Construction for the Canyon County Old Shop Exterior Remodel Project, a copy of which is on file with this day's minute entry. (See Agreement No. 15-014.) The meeting concluded at 11:06 a.m. An audio recording is on file in the Commissioners' Office.

NINTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 20, 2015

No meetings scheduled due to a lack of quorum.  
Commissioner Steve Rule was in the office and Commissioner Tom Dale authorized staff to use his stamp for the following items:

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-005701, 2015-005702, 2015-005703, 2015-005704, 2015-005705, and 2015-005706.

TENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 23, 2015

Commissioners attended the National Association of Counties Legislative Conference in Washington, D.C.

ELEVENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 24, 2015

Commissioners attended the National Association of Counties Legislative Conference in Washington, D.C.

TWELFTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 25, 2015

Commissioners attended the National Association of Counties Legislative Conference in Washington, D.C.

THIRTEENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 26, 2015

Commissioners attended the National Association of Counties Legislative Conference in Washington, D.C.

FOURTEENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO      FEBRUARY 27, 2015

PRESENT:    Commissioner Craig L. Hanson  
                 Commissioner Tom Dale  
                 Deputy Clerk Monica Reeves

ABSENT:     Commissioner Steven J. Rule, Chairman - vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Kelly Gardner, Lane Campbell, Adrian Chavez, Chernou Abdouli Jagne, Angie Martinez, Lois Ann Davis, Trinkette Bishop, Nancy Orr, LeAhanna Holmes, Critstine Allen, Diana Little, and Kaylee Weis.

APPROVED KEY REQUEST

The Board approved a key request for Dana Maxfield.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,436.45 to Lifeloc Technology.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Facilities Management in the amount of \$1,027.49 to R & H Wholesale Supply.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Facilities Management in the amount of \$1,267.02 to Columbia Electric Supply.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$16,422.50 to Treasure Valley Pipe Supply.

COMMUTER VEHICLE AUTHORIZATION FORM

The Board approved a Commuter Vehicle Authorization Form for Rick Hippach.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:02 a.m. for a monthly meeting with the Administrative District Judge to discuss general issues. Present were: Commissioners Craig Hanson and Tom Dale, Administrative District Judge Brad Ford, and Deputy Clerk Monica Reeves. Judge Ford reported on the following topics: He made a presentation on the courts to the Caldwell Chamber of Commerce. He expects to know more details about the new magistrate position by March 4. The courts are working on adherence to the

Supreme Court's direction on the case flow management that came along with the advancing justice legislation. They will submit their proposal to the state but they won't be able to fully implement their plans until the courthouse remodel is complete. Last week there were some security concerns that involved a defendant getting out of control at the Nampa courthouse, and a person who tried to access the judges' secured area at the Caldwell courthouse. Judge Ford said the courtrooms currently have locks that prevent access to the back hallway to the judges' private chambers but he has been informed that there have been discussions about the new courtrooms not having locks due to concerns of the Caldwell Fire Department. Judge Ford will visit with his colleagues but he wanted the Board to know that as a group they are concerned about security issues. Commissioner Dale suggested he discuss it with Paul Navarro and come up with different options because certainly the judges need security and not any less than what is in place today. No Board action was required or taken as today's meeting was held for information purposes only. The meeting concluded at 8:11 a.m. An audio recording is on file in the Commissioners' Office.

#### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-006558, 2015-006559, 2015-006560, and 2015-006561.

#### CONSIDER SIGNING FY2015 FACILITY AGREEMENT WITH WEST VALLEY MEDICAL CENTER

The Board met today at 8:33 a.m. to consider signing the FY2015 Facility Agreement with West Valley Medical Center. Present were: Commissioners Craig Hanson and Tom Dale, Indigent Services Director Michele Chadwick, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Zach Wesley said the Prosecutor's Office began negotiating this agreement with West Valley in April of 2014 and it's gone through numerous versions where we ended up paying the hospital at the Medicaid rate instead of a contractual rate on involuntary holds. The County has a statutory obligation to reimburse the hospitals for involuntary holds for patients who are mentally ill/disabled and are placed on a lockdown. The County is responsible, if the patient is indigent, for the first week and if they are committed for longer they become wards of the state essentially and are treated at hospitals in Orofino or Blackfoot. The default under the Idaho Code is that we pay the Medicaid rate if we don't have a contract for involuntary holds. A benefit of being in a contractual relationship is that we're going to get a lower rate than the Medicaid rate so that's the top thing that's been negotiated. The rate has been at \$728 for a number of years but they have agreed to an increase of \$750 for the psychiatric care and an increase in the ER fee of \$182.36 to \$195. This will be a substantially better deal for the County on a case-by-case basis and it will streamline the

process. Michele Chadwick said the contract is dealt with in Title 66 and the indigency statute is under Title 31 and often with West Valley those two code sections are overlapped and her office may get an application under medical indigency law that isn't an involuntary hold and the applications and bills are intermingled. Through the new contract those issues have been resolved. Upon the motion of Commissioner Dale and the second by Commissioner Hanson the Board voted unanimously to sign the agreement with West Valley Medical Center. (See Agreement No. 15-015.) Mr. Wesley said they will standardize the agreement and have the other facilities execute the same agreement. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

#### OPEN STATEMENTS OF QUALIFICATIONS FOR DESIGN/BUILD SERVICES FOR JAIL ADDITION PROJECT

The Board met today at 9:04 a.m. to open statements of qualifications for design/build services for the jail addition project. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Sheriff Kieran Donahue, Captain Daren Ward, Lt. Andy Kiehl, and Deputy Clerk Monica Reeves. The following companies submitted statements of qualifications:

ESI  
3330 E. Louise Drive, Suite 300  
Meridian, ID 83642  
Received on: February 27, 2015 at 8:19 a.m.

Layton Construction  
1444 S. Entertainment Avenue, Suite 300  
Boise, ID 83709  
Received on: February 27, 2015 at 8:03 a.m.

Kreizenbeck Constructors  
11724 West Executive Drive  
Boise, ID 83713  
Received on: February 26, 2015 at 4:43 p.m.

McAlvain Design Build, Inc.  
5559 W. Gowen Road  
Boise, ID 83709  
Received on: February 26, 2015 at 3:47 p.m.

Scott Hedrick Construction  
1154 N. Orchard Street  
Boise, ID 83706  
Received on: February 26, 2015 at 4:30 p.m.

The confidential financial information that each company submitted will be kept in the Prosecutor's Office. The evaluation process will follow and it will include the potential for supplemental interviews with the selected firms who have a reasonable likelihood of being chosen for this project. Commissioner Hanson said we'll need to determine who will be involved in the evaluation so we can move forward with the vetting process. Sheriff Donahue said he and Captain Daren Ward will be involved, and then he asked if he can discuss the proposed contract with Ken Fisher. Mr. Laugheed said we can talk about that later in a privileged context because right now it's a draft document that has not gone outside of the attorney-client privilege. Commissioner Hanson said it looks like we have five well known contractors who have expressed an interest and that's to the County's benefit in seeing where everything ends up. The meeting concluded at 9:18 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:35 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Dale made a motion to go into Executive Session at 9:36 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Leon Samuels, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Prosecutor Taylor left at 9:40 a.m. The Executive Session concluded at 10:09 a.m. with no decision being called for in open session.

PUBLIC HEARING REGARDING POTENTIAL SOLE SOURCE PROCUREMENT FOR AUDIO VISUAL EQUIPMENT FOR THE COMMISSIONERS' MEETING ROOM; AND CONSIDER SIGNING PURCHASE AGREEMENT

The Board met today at 10:18 a.m. to conduct a public hearing regarding the potential sole source procurement for Integrity audio visual equipment for the Commissioners' meeting room, and to consider signing a purchase agreement. Present were:

Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, CIO Rob Hopper, and Deputy Clerk Monica Reeves. Sam Laugheed said the reason we can go with a sole source is that the compatibility of the equipment, components, accessories, software, parts or service is the paramount consideration for the purchase. Competitive solicitation is impractical or disadvantageous because we have a relationship with Integrity. No members of the public attended today's hearing to make comment on the potential procurement so we are fine going forward if the Board is satisfied with the IT Department's justification for why we need the product. Rob Hopper said the primary reasons for doing the sole source is because they want a system that is compatible and similar to what's in the administration building meeting room so that we don't have multiple processes and multiple repair issues. This is a fairly closed market with highly specialized firms who provide the service and he obtained three bids and by far Integrity was the lowest bid at that time. The equipment is representative of the system that was installed in the administration building and it is priced similarly. The total value is \$35,987. The terms of the agreement include that the contractor will get insurance and that they will install it and work with IT. Mr. Hopper is hoping to have the system installed in two to three weeks, assuming he can have full access to the Board's meeting room. There was discussion about the types of microphones and dictation features for the system; the Board wants to make sure its staff has the ability to transcribe similar to what they are currently using with the FTR system. Mr. Hopper said they found a different program for the administration building and they seem to like it better because it has more of a range for slow down and speed up. There are many options available and he will give the Board options and work to find the best tool. He said the newer version to the FTR system is extraordinarily expensive at a cost of \$40,000 so he would rather find something just as good but more affordable. Upon the motion of Commissioner Dale and the second by Commissioner Hanson the Board voted unanimously to sign the contract with Integrity Audio Visual, a copy of which is on file with this day's minute entry. (See Agreement No. 15-016.) The meeting concluded at 10:27 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION REQUESTING CAFO SITE ADVISORY TEAM FOR THE KASPER LAND AND CATTLE, LLC, CAFO APPLICATION

The Board met today at 10:27 a.m. to consider signing a resolution requesting a CAFO (Confined Animal Feeding Operation) site advisory team for Kasper Land and Cattle, LLC. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Kasper Land and Cattle, LLC, is requesting an expansion of their dairy and the CAFO siting team is part of the application process for the P&Z Commission and the Board is required to authorize it. After the team's review they will submit comments to DSD which will be presented to the P&Z Commission. Upon the motion

of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the letter to the Idaho State Department of Agriculture County CAFO Siting Team. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution formally requesting a CAFO siting advisory team to view the property. (See Resolution No. 15-024.) The signed documents are on file with this day's minute entry. The meeting concluded at 10:31 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER SIGNING "IDAHO DAY" PROCLAMATION

The Board met today at 10:32 a.m. to consider signing the "Idaho Day" Proclamation. Present were: Commissioners Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. Commissioner Dale read the proclamation which proclaims March 4, 2015 as "Idaho Day" in Canyon County. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the proclamation, a copy of which is on file with this day's minute entry. An audio recording is on file in the Commissioners' Office.

#### CONSIDER SIGNING RESOLUTION APPROVING AN INCREASE TO THE MINIMUM FEE FOR THE PICKLES BUTTE SANITARY LANDFILL

The Board met today at 10:47 a.m. to consider a resolution approving an increase to the minimum fee for the Pickles Butte Sanitary Landfill. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Solid Waste Director David Loper, Landfill Code Enforcement Officer Leon Baguley, and Deputy Clerk Monica Reeves. Brad Goodsell said a few weeks ago the Board signed a resolution proposing an increase in the minimum fee at the landfill and after a public hearing on February 18 the Board directed him to prepare a resolution approving the increase. The minimum fee will now be \$5.00 instead of \$4.25 for Canyon County residents and \$4.75 for Owyhee County residents. David Loper said the minimum fee is from zero to 600 pounds and then after 600 pounds it's prorated to one ton which is \$14.50. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution approving an increase to the minimum fee for the Pickles Butte Sanitary Landfill. (Resolution No. 15-025.) Mr. Goodsell said the notice will be posted at the scale house for 30 days, and the PIO will issue a press release at least 14 days prior to April 1, and Mr. Loper will inform the Owyhee County Commissioners of the increase. The meeting concluded at 10:51 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER AMENDED LAW ENFORCEMENT TOWING ORDINANCE AND AMENDED SUMMARY OF TOWING ORDINANCE

The Board met today at 1:32 p.m. to conduct a public hearing to consider an Amended Law Enforcement Towing Ordinance as well as an Amended Summary of Towing Ordinance. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Corporal William Jarrett, T.J. Biggers, other concerned citizens, and Deputy Clerk Kelly Martinez. Captain Dana Maxfield arrived at 1:35 p.m. Idaho Press-Tribune Reporter Anna Staver arrived at 1:35 p.m. Lieutenant Donia Ballard arrived at 1:45 p.m. Mr. Porter said they have been working on a towing ordinance to regulate tow companies who respond to the scene of an accident or wherever law enforcement calls them out to tow a car. There was a meeting three years ago and in November of last year the Board adopted an ordinance. There has been some feedback with some concerns about the ordinance as it was drafted and adopted. Two different meetings were held to go over the ordinance and to receive feedback to find common ground to possibly move forward. The resolution regarding towing fees is not before the Board today because there is still some work to be done on that aspect. The documents before the Board today represent Canyon County's towing ordinance which is ready for the Board to review. T.J. Biggers offered comments about the proposed amended ordinance. Mr. Porter said the Board has the opportunity now to adopt ordinance today or take it under advisement to allow for additional feedback. Mr. Porter said he doesn't know if they will ever get to 100% consensus on this issue. Commissioner Dale said there were no real specifics on the concerns raised by Mr. Biggers about a conflict with the Idaho Transportation Department (ITD). Mr. Porter said the ITD issue is something that isn't just a concern of Mr. Biggers' it seemed like everyone who attended the meetings about the ordinance is concerned with the way ITD is now interpreting statute about the authority of tow companies to issue notice before they dispose of abandoned vehicles. That issue is not contemplated by this ordinance but it is an issue that needs to be resolved. This amended ordinance goes into effect April 1<sup>st</sup> with the month of March for the tow companies to apply for the April 1<sup>st</sup> rotation list. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the Amended Law Enforcement Towing Ordinance and the Amended Summary of the Towing Ordinance. (See Ordinance No. 15-003.) Commissioner Dale asked Mr. Porter how the County could go about pushing ITD for clarification on this issue. Mr. Porter said possibly a meeting with ITD to clarify their position because he has had two different interpretations from ITD. It could be a legislative fix or just an interpretation issue. Captain Maxfield mentioned this isn't on all vehicle disposals, there is no change on abandoned vehicles, it is only on law enforcement tows and those that are evidentiary on nature. The meeting concluded at 1:48 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

FIFTEENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO MARCH 2, 2015

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Craig L. Hanson  
Commissioner Tom Dale  
Deputy Clerk Monica Reeves

#### APPROVED CLAIMS ORDER NO. 3-10-15

The Board of Commissioners approved payment of County claims in the amounts of \$99,956.99 and \$320,782.15 for accounts payable.

#### APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet Department in the amount of \$15,820.00 to ERS.

#### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-006970, 2015-006969, 2015-006971, 2015-006972, 2015-006973, 2015-006974, 2015-006975, 2015-006976, 2015-006977, 2015-006978, 2015-006979, 2015-006980, 2015-006981, 2015-006982, 2015-006983, 2015-006984, 2015-006985, 2015-006986, 2015-006987, 2015-006988, and 2015-006989.

#### COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:35 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Senior Administrative Assistant Jenen Ross, and Deputy Clerks Kelly Martinez and Monica Reeves. Ms. Martinez and Ms. Ross left at 8:45 a.m. Joe Decker reported on the following communication issues: He received an email from the Chief Probation Officer asking if some parking spaces in front of the juvenile justice center can be reserved for visitors. It was decided that a parking plan should be prepared and submitted for the Board's review. There was also a complaint about cigarette butts being discarded at the side entrance of the center so Mr. Navarro will place another cigarette ash can in that location. Mr. Decker received a request to send a county-wide email to employees reminding them that the side entrance doors are for

use by employees only and that they should not be allowing citizens to use the side doors to enter or exit the building. All visitors should be use the front door of the courthouse. The Board will revisit the secured door issue once the courthouse remodel phase is complete. He is working on a public records request for emails regarding the jail, and he will be present for the testing of the tabulators in the elections office on Thursday. He is working with Prosecutor Taylor on a smart prosecution initiative grant to fund the Canyon County Community Justice Center. Paul Navarro reported on the following facilities issues: The Bureau of Reclamation has offered the County free cubicle systems and office furniture. The County will pay for labor and freight only. The Clerk's Office needs 35 cubicle systems, the Trial Court Administrator needs a dozen, and the Prosecutor's Office needs four. Mr. Navarro will take employees from those offices to look at the furniture. Commissioner Rule said we should pick up all of the available furniture because the public defender told him she has room for one more employee but in the next few years she is going to need several more but her current office space will not be large enough to accommodate additional employees. Mr. Navarro will have to see if the warehouse space will handle all of the furniture. Commissioner Rule said he should pick up enough furniture to fill the administration building meeting room because that's the natural area for the public defender's department to grow in to. Mr. Navarro will submit a purchase order for Strata Engineering to conduct vapor well monitoring at the old maintenance shop located at 304 N. 12<sup>th</sup> Avenue. If the samples come back clean DEQ will close the case. He wants to prune and remove some of the trees on the Staci's Bail Bonds property at a cost of \$4,500. He has scheduled an Eagle Scout project on the site where they will remove a barbeque, grape arbor, fence, sign and a false wall. Commissioner Rule plans to walk the property later today. Mr. Navarro advised that Laren Bailey with LEI Engineering has prepared a proposal for the street closure concept of 11<sup>th</sup> Avenue from Albany Street to the railroad tracks next to Staci's Bail Bonds. The cost of the proposal is \$4,600. There is also a proposal for some topography work on the back side of the 304 N. 12<sup>th</sup> Avenue property where the parking lot is draining into the building. The meeting concluded at 8:59 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER SIGNING POND LANE POWER DROP AGREEMENT WITH DAHLE CONSTRUCTION

The Board met today at 9:00 a.m. to consider signing the Pond Lane Power Drop Agreement with Dahle Construction for the Highway 20-26 property. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Leon Samuels, Facilities Manager Paul Navarro, Clerk Chris Yamamoto, Chief Deputy Clerk Brad Jackson, and Deputy Clerk Monica Reeves. Paul Navarro said Dahle Construction is in the process of trenching the new sewer connection for the City of Caldwell to the Farmway Village project and they are concerned that the power drop from the main hole to the Pond Lane structure is too low

and they could hit it with the booms of their track hoes and dump trucks so they have asked the County to pull that power feed down for two to three weeks while they perform their task and connect the power back to the building. The agreement addresses liability, insurances and who will pay for the connection fees and Dahle Construction has agreed to do all of that and look in on the project a couple of times a day because there will not be a burglar alarm when it's not powered. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the Pond Lane Power Drop Agreement with Dahle Construction. (See Agreement No. 15-017). The meeting concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

#### EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Dale made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Chief Deputy Clerk Brad Jackson, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 9:15 a.m. Clerk Yamamoto and Mr. Jackson left at 9:26 a.m. The Executive Session concluded at 9:41 a.m. with no decision being called for in open session.

#### ELECTED OFFICIALS MEETING

The Board met today at 9:46 a.m. for an elected officials meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Prosecutor Bryan Taylor, Coroner Vicki DeGeus-Morris, Treasurer Tracie Lloyd, Chief Deputy Assessor Joe Cox, Clerk Chris Yamamoto, Sheriff Kieran Donahue, Chief Civil Deputy P.A. Sam Laugheed, CIO Rob Hopper, and Deputy Clerk Monica Reeves. Clerk Yamamoto expects to have a contract to the Board this week to digitize the court files in the vaults. Sheriff Donahue asked where we're at in the process for the outside consultant who will complete a salary analysis. Sam Laugheed said the RFP went out for an outside

consultant to look at the compensation plan that was done last year and to make recommendations going forward, sort of an audit as well as a broad spectrum analysis of the private sector and other counties. A proposers' conference will be held this afternoon and we'll ask interested vendors to submit questions in writing. Proposals will be due in another two weeks and Mr. Laugheed will ask the Board to consider providing those to an evaluation committee that will hopefully consist of elected officials and the Board as well as some limited input from the HR Director. The RFP has been posted on the County's website and published in the Idaho Press-Tribune. It was decided that the RFP will be sent to Weaver & Associates who performed some work for Garden City. Sheriff Donahue said he has held off looking at it too deeply because it won't be done before we go to budget workshops but it would be helpful to have some preliminary information. Mr. Laugheed expects a contract to be in place by mid-April and he expects the audit process to last significantly beyond this budget cycle because it should take months for someone to review all of the information. Sheriff Donahue asked to set a meeting with the Board where he could give a 30-minute presentation regarding some of his concerns with the proposed jail expansion. The Board is willing to meet with the Sheriff so he can voice his concerns. Rob Hopper gave an update on the document management system and the IT Department's work with the Onbase tool. Currently there are three projects they have been working on to be the pilots for the Onbase implementation: The first system they release will be the purchase order system, followed by the Assessor's documents and working to identify the best opportunity to reduce their voluminous paper load and put it into an electronic form. They are also working on a problem with absentee ballots in the elections office in tracking the request for an absentee ballot to the actual delivery of that ballot and where it stands. The current papervision and paperclip programs allow for simple scan and store requests to get a document into an electronic form so IT has not been including those in the Onbase requests. They will eventually get to the point where they look at migrating those systems to Onbase but for now the Onbase process doesn't add much value to those operations. There are some complex integrations they want to do but they won't tackle those until they have more knowledge of the system. Commissioner Dale thanked everybody for welcoming him and said he is impressed with the level of expertise and professionalism that's been exhibited at the County. He said there are a lot of things that are working well, but one common feeling is that the relationships between the elected officials could use some improvement and if we want relationships to improve it will take a concerted effort. He suggested we change a couple things that might help: it may be more productive if we had the elected officials meetings on neutral ground in the administration building's meeting room, and maybe we could consider an offsite retreat where we bring a facilitator to get into relationships and start making this team what it can be. Sheriff Donahue likes the idea of a round table discussion that may help break down some barriers. Prosecutor Taylor said he is all for continuing to improve Canyon County and he supports meeting on neutral ground and he likes the idea of a retreat. Clerk Yamamoto favors a round table discussion but he's not in favor of a retreat if there is much expense involved. Coroner DeGeus likes

Commissioner Dale's suggestions to improve relations. Treasurer Lloyd agrees with the suggestions as well. Commissioner Hanson said the Board has run into a couple of issues with attempts at private conversations and he asked Sam Laugheed to address some of that. Mr. Laugheed spoke about the open meeting act and said if the terms of the act are not complied with then personal financial liability can attach and potential revocation of whatever decision was made regarding that issue. The act doesn't differentiate between formal and informal meetings or impromptu meetings, nor does it prevent social exchanges but there is a fine line if you talk about something that is of mutual importance and there are two Board members present then it is technically a violation of the act because it is a meeting. Another version is serial or chain meetings where a person talks to one Commissioner and then another and another and technically that's a meeting because you're sharing and acquiring information that is not on the agenda or on the record. Mr. Laugheed said it's important that we not create circumstances where the open meeting act is violated or could be perceived to be violated but it's also important that the Board be available to talk with colleagues and constituents so balancing those is tough and the best way to balance is to require strict adherence to the open meeting act requirements. Talking to one Commissioner is not a problem because they can report to the full Board on matters that will require a decision. He said when elected officials are trying to get with the Board and there's a request that is denied it's not because the Board doesn't want to talk to someone it's because they are sensitive to the potential consequences of violations to the open meeting act. Commissioner Hanson said it's important that we communicate and that the discussions be put on the record. Mr. Laugheed said it was brought to his attention that note pads were being made out of scrap paper from court documents, IRS filings, and death certificates. The process has been changed and now note pads are only being created out of blank documents or unfilled forms. He wants to make sure everybody is aware of the shredding services contracts where those materials that contain personal information can be shredded. The meeting concluded at 10:19 a.m. An audio recording is on file in the Commissioners' Office.

#### WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:20 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Information Officer Rob Hopper, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: discussion regarding an email virus issue last week, why it was not blocked completely by our systems, and what we can do to try to prevent it from happening again. Mr. Hopper said ultimately it is all about employees and being careful. The items discussed were general in nature and did not

require Board action. The meeting concluded at 10:30 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING AMENDMENT EXTENDING TERM OF CENTURYLINK PUBLIC SAFETY PRODUCT SALES/INSTALLATION/MAINTENANCE AGREEMENT AND 2015 E911 CENTURYLINK MAINTENANCE AND INTRADO SUPPORT RENEWAL

The Board met today at 1:36 p.m. to consider signing an Amendment Extending the Term of CenturyLink Public Safety Product Sales/Installation/Maintenance Agreement as well as 2015 E911 CenturyLink Maintenance and Intrado Support Renewal. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Kelly Martinez. Mr. Laugheed said these CenturyLink contracts have a lot of moving parts and involve a lot of different people. Chief Dashiell said this is specific to our 911 system and Intrado is part of the back-end hardware and management system. Over the past couple of years we were working on a possible alternative solution or a different program which was a single node program. That particular project has fallen to the wayside so we discovered that the County lost a year in the contract, it wasn't renewed during the previous fiscal year. There are ten dispatch stations but the billing quantity is twenty because the County got the services for last year without paying for it, so CenturyLink is charging for two years. This is funded out of the 911 fees that come into the County. Mr. Laugheed does not know how CenturyLink organizes their contracts but he views this as a benefit we have received and we expected to pay for it so there is not any legal justification to say we are not going to pay for it. Mr. Laugheed explained that the reason we don't have to do a procurement process or competitive bidding is because these are extensions of existing agreements that we have had. Competitive solicitation would probably be disadvantageous to the County in terms of the equipment, infrastructure, and training that we already have in place. The money has been budgeted and legally we are okay to pay this now. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the Amendment Extending the Term of CenturyLink Public Safety Product Sales/Installation/Maintenance Agreement as well as 2015 E911 CenturyLink Maintenance and Intrado Support Renewal. The signed documents, Agreement Nos. 15-018 and 15-019, are on file with this day's minute entry. The meeting concluded at 1:46 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER PRELIMINARY AND FINAL PLAT FOR CAMADRIE HEIGHTS NO. 2,  
CASE NO. PH2014-34

The Board met today at 2:04 p.m. to conduct a public hearing in the matter of a preliminary plat and final plat for Camadrie Heights Subdivision No. 2, Case No. PH2014-34. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Penelope Riley, and Deputy Clerk Monica Reeves. The development consists of two residential lots and is located in an "R-R" (Rural Residential) Zone. The subject property is located on the north side of Foothill Road, approximately ¼ mile west of the intersection of Foothill Road and Can-Ada Road in Star, Idaho. Jennifer Almeida gave the oral staff report. Penelope Riley testified in support of the request. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the preliminary plat and final plat for Camadrie Heights Subdivision, No. 2, Case No. PH2014-34. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the Findings of Fact, Conclusions of Law and Order. The hearing concluded at 2:13 p.m. An audio recording is on file in the Commissioners' Office.

CONFERENCE CALL WITH ADA COUNTY COMMISSIONERS REGARDING THE  
FORMATION OF THE KUNA RECREATION DISTRICT

The Board met today at 3:04 p.m. for a conference call with the Ada County Commissioners regarding the formation of the Kuna Recreation District. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Clerk Chris Yamamoto, Chief Deputy Clerk Brad Jackson, Ada County Commissioners Rick Yzaguirre and Dave Case, Ada County Clerk Chris Rich, Jo Spencer from Ada County Elections Office, Ada County Deputy Prosecuting Attorney Ax Yewer, Larry Maneely from the Ada County Commissioners' Office, Richard Rhodes, Attorney for the City of Kuna and Deputy Clerk Monica Reeves. Clerk Chris Rich said before there can be a resolution to call for the election they have to provide for uniform proceedings in each county and fix the boundaries of the director sub-districts. The counties will conduct the elections in the same manner and will follow the same procedures with regards to registration and will use the same verbiage on the ballot and they will structure the design of the ballot in a similar manner. When it comes to fixing the boundaries Ada County has 20,000 in population in the proposed district and Canyon County has about 2,000 so Ada County took the lead on this and they tried to make the districts as close as practicable based on population and by following precinct boundaries. He said if the district is created at a subsequent election they can determine whether they want three to five district directors and they can change the district boundaries at that time. The map is designed

for the Governor to appoint three directors assuming that the resolution is passed by the Commissioners and that a subsequent election approves it. He said they are looking for a motion to adopt the district boundaries as presented and direct the Clerk to conduct the election in a uniform manner. Commissioner Rule asked if Idaho Code, Section 31-4304 has been met. Clerk Rich said the required information was supplied, but the petition and the check were delivered at different times so they took that to be that they completed the delivery of the materials once they received the last item, which was the check. Based on that timeframe they believe they are well within the 30-day timeframe. Ada County would like the matter resolved tomorrow so they can move on the ballot. Clerk Rich said when the petition was circulated the petitioners included a proposed levy amount of .0013 as opposed to .0006. They originally wanted to run the formation of the district along with a bond issue and they were combining their basic levy rate plus the bond rate on top of that and that's what was in the petition. He indicated it was not appropriate to run a bond along with the formation of a district. The people who signed the petition were signing with a higher levy amount than is statutorily authorized; however, since it is higher than what is authorized by law it became a moot point. From Ada County's perspective the petitioners have substantially complied with the state and the nine criteria. Clerk Chris Yamamoto said due to the fact that this is his first time with a formation of a district his office called the Secretary of State's Office and ran through the procedures, timelines, etc., and their opinion was that the requirements had been satisfied. Commissioner Case is concerned with the overall information that has been provided regarding the district itself. He lives in the district and hasn't heard anything about what it will consist of or how it will be formed, or what the tax rate is and he feels like he's making a blind decision. Commissioner Dale said the process is just to give them the right to take this to an election; it will then be up to the parties who are advocating for the district to get the educational material out there so the residents in the district can make an informed decision. Richard Rhodes said the City of Kuna has retained JUB engineering as a consultant and they will conduct town hall meetings within the district and have information at city hall so they can educate the public. They wanted to make sure the issue was on the ballot and then they will spend the money to educate the public and let them ask questions. There is a lot of work to do in a couple of months but they are prepared to do it. Commissioner Case said he's not against it he just doesn't want to be rushed into making big decisions and when the Commissioners names are all over this process it puts the responsibility on the Board of Commissioners and he doesn't feel like they have been properly given an update or a consensus of what is to come of this and they should have been informed. Commissioner Dale understands the concern but said we are not being asked to approve the district, we are being asked to schedule an election and by saying yes to an election he is not saying he agrees to a district. The decision means the Board is affirming that the proper steps have been followed and they are asking us to call for an election. Commissioner Hanson agrees with Commissioner Case's statement in regards to the rushed aspect of this and not having adequate information but we are not approving the district, we're just saying the

petitioners have met the standards for the petition to go to an election. He is in favor of moving forward with an election. Commissioner Dale said based on the statement from the Secretary of State's Office and based on the opinion of the Ada County legal staff that they have met substantial compliance he is ready to allow them to move forward. Commissioner Rule agreed and said the matter will be put on the agenda for a vote. Ax Yewer said the purpose of today's meeting is for both Boards to direct their Clerks to get the ballot language the same, have a common election date and agree on the sub-district map and if we agree on those things then we can have separate meetings on the resolution. Commissioner Yzaguirre is fine with moving forward. Commissioner Case is not against the formation and he is okay with making this first step and he plans to make his comments at the Ada County Commissioners' open business meeting that's scheduled for tomorrow. Commissioner Yzaguirre said we are all in agreement to move forward and Commissioner Case makes a great point so we need to have the Kuna representatives present to both Boards. The conference call concluded at 3:27 p.m. Clerk Yamamoto said the Board is giving approval for the election and the petitioners have met the standards to call for an election and there's nothing in the code that says the Board can say no to an election unless the petitioners did not meet the substantial requirements. He said the ball has been in Ada County's court from the very beginning. Chief Deputy Clerk Jackson added that the election consolidation law calls that the home county for the district, which is Ada County, to take the lead on the process. The meeting concluded at 3:29 p.m. An audio recording is on file in the Commissioners' Office.

SIXTEENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO     MARCH 3, 2015

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

#### APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Spencer Sorensen.

#### APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$14,544.18 to Strata Engineering.

#### APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$4,625.00 to Parker Tree Service.

#### APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$7,000.00 to LEI.

#### APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$2,460.00 to New Space Constructions Inc.

#### BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Probation Officer Elda Catalano, District 3 Liaison Joe Langan, Trial Court Administrator Dan Kessler, Indigent Services Director Michele Chadwick, and Deputy Clerk Kelly Martinez. Juvenile Detention Director Steve Jett and Administrative Assistant Marilee Davis arrived at 8:38 a.m. for the next meeting. Mr. Langan reviewed and discussed the 2014 Annual Juvenile Justice Report which was prepared by the Idaho Department of Juvenile Corrections. Ms. Catalano discussed mental health evaluations as she would estimate about 80% of juveniles that come into the system have mental health issues. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:48 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:48 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Juvenile Detention Director Steve Jett, Administrative Assistant Marilee Davis, Trial Court Administrator Dan

Kessler, Chief Probation Officer Elda Catalano, District 3 Liaison Joe Langan, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Jett said the fire alarms went off last night and during the incident a juvenile racked up three felony charges for assaulting officers; the garden is in the planning stages; there was an average population of 28 juveniles last month; Director Jett discussed the *Writing by the Students at Southwest Idaho Juvenile Detention Center* books and gave some copies to Commissioner Dale; Director Jett had an officer graduate from the academy two weeks ago; there will be another academy held in April and they won't have anyone attending but they will be instructing. Commissioner Rule said he received an email paying tribute and deep respect for the effort Director Jett puts forth and thanking Canyon County for the last PREA training session performed by Steve Jett. Chief Probation Officer Elda Catalano left at 8:56 a.m. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:11 a.m. with no decision being called for in open session.

MEET WITH EIDE BAILLY TO RECEIVE THE FISCAL YEAR 2014 AUDIT

The Board met today at 11:13 a.m. for a meeting with Eide Bailly to receive the Fiscal Year 2014 audit. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Clerk Chris Yamamoto, Controller Zach Wagoner, Brad Berls and Jodi Daugherty from Eide Bailly, Chief Deputy Treasurer Nancy Seal, Deputy Treasurer Jennifer Mercado, CIO Rob Hopper, PIO Joe Decker, and Deputy Clerk Monica Reeves. Clerk Yamamoto said this is our second year with Eide Bailly and he has found them to be

very thorough and good to work with. On file with this day's minute entry are copies of Eide Bailly's February 4, 2015 audit letter as well as the Canyon County Comprehensive Financial Report for the Fiscal Year that ended September 30, 2014. Eide Bailly had an IT manager look at the IT environment to give suggestions of possible improvements but there wasn't anything significant enough for them to modify their test work from an audit perspective. The Comprehensive Annual Financial Report (CAFR) is a very large document and there are not a lot of entities that can prepare it with the level of accuracy that Zach Wagoner and his team have done. Part of the audit is to provide reasonable assurance that the financial statements are fairly presented in all material respects. During the audit Eide Bailly had no disagreements with management; there were no other consultations with other accountants or difficulties encountered while performing the audit. There were a couple journal entries he will talk about, and also some significant estimates. This year a new accounting standard, GASB 65 was implemented and affects entities that have debt more significantly than it did the County so they did not have any prior period adjustments as a result of that, however, they did have some reclassification items that are shown on the financial statements. Eide Bailly did not note any significant or unusual transactions. Inside the CAFR are two estimates: one deals with the self-insurance and part of that is because the amount of claims that have been incurred but not reported are not known so the Controller calculates it based on historical trends and what we expect to see come in as far as claims. The other significant estimate is the landfill closure/post-closure, which Eide Bailly reviewed and evaluated for reasonableness but nothing significant was noted. Effective for next year is GASB 68, which is a new standard that requires any unfunded liability to be allocated to all employers who participate in the PERSI plan so next year any unfunded amount will be presented as a liability on the financial statements. The County's contribution rates will take care of any unfunded liabilities; they are one of the more well-funded systems in the nation so we are fortunate to have a lower amount than most other states are presenting. Commissioner Rule asked if the County will have any issues as a result of the new standard. Mr. Wagoner said this is a new accounting standard where on our financial statements we will show a net pension liability, outstanding liabilities associated with retirement at a specific moment in time. It has a role and a purpose but that amount does not factor in future contributions and future growth; it will be covered by the contributions we make on an ongoing basis. It's not as if we have to write a check to PERSI or to retirees, it's just showing a liability that will be covered by future revenue contributions to PERSI. Jodi Daugherty said the liability has always been on PERSI's books but now employers are required to put its share on its books. Mr. Wagoner said as of this morning our total PERSI liability stands at \$8 million. Journal entries: one was \$192,000 for capitalized interest, which came from the Caldwell East Urban Renewal Agency (CEURA). They received incorrect information from CEURA so that number was because \$865,000 is resulting from parking lots and other items that were built in accordance with the administration building in order to draw down the rest of the loan so they recorded that as a receivable since it will be

reimbursed. They had no uncorrected misstatements that were noted in the audit. Ms. Daugherty said the \$865,000 ended up being an audit entry because it took time for the CEURA to do their resolution and decide what to do with the remaining proceeds of the bond issuance so the Controller didn't even have the information until December so Eide Bailly posted it as an audit entry, but it's not like it was something the County missed. During the audit they didn't have any management comments; they did not note any significant deficiencies or material weaknesses. The Board was directed to Page 14 - Management's Discussion and Analysis, which is Eide Bailly's take on what happened throughout the year and gives an overall snapshot of the changes that affected the County. The major change that occurred from last year was the addition of the new administration building. A deferred inflow of resources: \$34,335,899 is in bold on Page 24 and is an effect of the new standard, GASB 65. It was previously reported as deferred revenue but the standard requested it be broken out and reported as deferred inflow. Next year this statement is where that \$8 million of unfunded PERSI liability will show up. Three of the County's major federal grant awards (homeland security grant, Help America Vote Act (HAVA), and the emergency management performance grant) were tested for compliance and it was reported that we did not have any issues related to federal grant awards. Commissioner Rule asked if there are any areas of specific concern in the financial statement the Board should be aware of. Mr. Berls said there is one, it's the self-insurance net position which is presenting a trend from 2010 of what the net position is doing. The lower the number gets the more concern there is from an audit perspective to make sure you are funding that appropriately. Eide Bailly is not making any recommendations but it is something that's come to their attention. Commissioner Rule said the trend is difficult to deal with given the new insurance costs but the Board is paying attention to it. He asked for a review of the fund balance situation because the Board is looking at tapping into the balance this year. Ms. Daugherty said it's very important to watch the revenue flow and make sure you keep enough there to fund the expenditures until the revenue comes in and with the way the County's revenue sources work it's not 1/12 every month although the expenditures tend to run 1/12 every month. It's always healthy to have a goal in mind of what you want to keep in the fund balance because you never know when that revenue base is going to decrease suddenly. She asked if the County has a formal policy in place of where it wants to keep that fund balance; she also said a lot governments have something in place where they keep a certain amount set aside for the unexpected. Commissioner Rule said there isn't a written policy but there are government standards the Clerk and Controller have explained over the past couple of years that the Board has discussed and they will be having those discussions again in the next few months. Clerk Yamamoto said the GFOA recommends a bare minimum of 17%, but most government entities of our size would agree that 25% is a minimum but last year they penciled in 33%. Mr. Wagoner thanked Eide Bailly for their efforts and the County officials and staff for the teamwork and cooperation that goes into putting the document together. Clerk Yamamoto said the Auditor's Office is just finishing a federal audit on the HAVA grant and tomorrow they will begin a federal audit on the

homeland security grant and although some of the grants are absolutely necessary to what we do, we need to be careful with some of the others because we run into more trouble than they are worth in terms of audits. Ms. Daugherty said the standards are changing with new reporting requirements so the County will need to make sure somebody is aware of the new changes. Mr. Wagoner said Eide Bailly helps with that process but the responsibility is on us to make sure we are in compliance. Following Eide Bailly's audit report, Ms. Daugherty and Mr. Berls excused themselves from the table at 11:42 a.m. Commissioner Rule asked for a discussion on fund balances and said with the proposed \$13.5 million proposed jail addition he wants to make sure he understands the fund balance situation. Mr. Wagoner presented the Board with two handouts pertaining to the current expense and justice fund. The County maintains information on about 20 funds and certain funds have restricted uses; for example, we have an emergency communications (E911) fund that can only be used for E911 purposes. If you want to talk about hard numbers for constructing a jail addition and operating a jail you need to focus on two major funds: the general/current expense fund and the justice fund. If we look strictly at those two funds the black line (on his handouts) represents fund balance so for just those two funds on September 30, 2014 the fund balance was \$27 million dollars. For FY2015 we have some significant capital projects in place: a remodel of the courthouse and land purchases and it is projected those activities will deplete fund balance for FY2015. They are estimating that fund balance for the two funds will end up just a little over \$23 million at the end of FY2015. In arriving at those numbers he used the following factors: \$14.5 million for a jail addition site preparation, moving sewer lines, construction oversight, and startup costs; a little over \$3 million for additional staffing costs and \$500,000 for operating costs for FY2017; and \$3 million for the courthouse remodel and street vacation in FY2015-2016. And he factored in no change in the amount of property tax levied. Commissioner Hanson asked if there are established numbers or formulas as to how Mr. Wagoner arrived at that number. Mr. Wagoner said the number was based on communications with the Sheriff who said he would need 53 positions. Commissioner Hanson asked for the formula or process that says we need an additional 50 positions; he says it doesn't appear there's a system in place as to the number of positions. Mr. Wagoner said that would be best addressed by the Sheriff. He said using those numbers, if we left property tax the same, it would take our fund balance from the \$23.2 million down to \$5.7 million at the end of 2016. In 2017, leaving property tax the same our fund balance would be nearly \$1 million negative in our two largest funds. In 2018 we would have a negative fund balance of \$10 million based on leaving the property tax dollars requested (\$34.3 million) the same. Commissioner Hanson said this doesn't really give an overall view of the entire County budgeted funds, it's just pulling from two specific funds. Commissioner Rule questioned some of the numbers the Sheriff provided to the Controller and said the Board may provide other numbers to the Controller and ask him to run a different scenario. Mr. Wagoner said it would be very easy to plug in other numbers. Commissioner Dale said the Board will meet with the Sheriff next week and the question about what formula he used could be asked at that time.

Commissioner Hanson wants to see a complete breakdown of every position that's been requested. Mr. Wagoner said the second handout shows a \$9.25 million increase in property tax levied by moving the property tax levy from \$34.3 to almost \$43.6 million. In doing that the fund balance projected at the end of 2016 is just under \$15 million, and the fund balance in 2017 is \$17 million, and in 2018 the fund balance would be \$17.5 million. He said if we go to FY2018 (towards the top of the handout) the total expenditures predicted are almost \$52 million, and 33% of that amount is around \$17.5 million so this would protect the fund balance at the 33% level. (Joe Decker left at 11:52 a.m.) Based on these numbers it looks like we will need a \$9 million property tax increase starting next year to complete the projects based on the numbers we have received. Commissioner Rule said the information is based on the Sheriff's projected numbers which he doesn't support. Commissioner Dale has heard numbers ranging from 35 to 53 new employees so even if you plugged in 35 that's still a couple of million dollars in operational costs so it's not like the number can be totally removed, it's going to be some factor between \$2 and \$3 million of operational costs that need to be added. Commissioner Rule said he hasn't seen any scenarios with the numbers Commissioner Hanson is projecting. Commissioner Dale said unquestionably there would have to be added personnel and although we don't know for sure what that number is it's still an added increase. Commissioner Hanson said one of the graphs in the Eide Bailly report showed we were at \$16.5 million in 2014 as compared to \$14.5 million. Mr. Wagoner said that is strictly the County's general fund. Commissioner Dale asked if funds in the justice fund come from a source other than property tax. Mr. Wagoner said the justice fund is our tool to account for the financial activities of the Sheriff's Office and the public defender so there's property tax monies that support those activities and there's also sales tax money from the state and other fees generated by the Sheriff's Office that go into the fund. It's an accounting fund to track the financial activities. Clerk Yamamoto asked Mr. Wagoner to report on the fund balance for the justice fund and current expense and where we are in regards to maintaining the 33% level. Mr. Wagoner said the fund balance as of September 30, 2014 in those funds was \$27 million and based on what we've seen so far for 2015 it looks like that balance will go down to \$23 million at the end of FY2015. Commissioner Hanson said that is for the two funds, not the overall funds of the entire County. Mr. Wagoner said that is correct. Commissioner Rule said the County likes to keep the number at 33% but it's acceptable to be at a level of 17% and even more acceptable to be at a level of 25%. Commissioner Hanson said we're just dealing with the two funds; we are not dealing with the entire picture which is really the context of what we were looking at not just two specific funds in the County which is what the two handouts address. Clerk Yamamoto said the money for a jail would come from those two funds. Commissioner Hanson said that's not necessarily what he is understanding overall because we are looking at the entire County budget. He asked what method is necessary to pull those funds to pay for the jail expansion. Mr. Wagoner said it would need to be included in the budget. The meeting concluded at 12:00 p.m. An audio recording is on file in the Commissioners' Office.

SEVENTEENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO MARCH 4, 2015

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Craig L. Hanson  
Commissioner Tom Dale  
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Juvenile Probation in the amount of \$3,120.93 to VLCM.

CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN

The Board signed the Treasurer's Tax Charge Adjustments by PIN for January 2015.

CONSIDER SIGNING LEGAL NOTICE FOR THE COURTHOUSE REMODEL PROJECT REQUEST FOR QUALIFICATIONS

The Board met today at 9:00 a.m. to consider signing a legal notice for the Canyon County Courthouse Remodel Construction Project Request for Qualifications (RFQ). Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Paul Navarro said it is a two-phased process where we prequalify the contractors to narrow the field down to people who have a good public record, are in good standing with their debts, and who have strong public works backgrounds. We also want them to name their subcontractors. We are about two months behind schedule and this is the first step to get the project going. Sam Laugheed said this is what's known as a Category B public works construction procurement for projects that are going to cost more than \$100,000 and it allows us to prequalify and go out for bids with the firms that have prequalified. Qualification is based on their compliance with the requirements of the RFQ as well as their references and the perceived congruence between what they can offer us and what we want. On March 9 the Board will be asked to sign the RFQ. The bid process will only take a couple of weeks once we go through the prequalification process because we are providing construction documents now. Upon the motion of Commissioner Hanson and the second by Commissioner Dale the Board voted unanimously to sign the legal notice for the Canyon County Courthouse Remodel Construction Project Request for

Qualifications. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Deputy P.A. Mike Porter arrived at 9:08 a.m. The Executive Session concluded at 9:50 a.m. with no decision being called for in open session.

TOUR DEER FLAT NATIONAL WILDLIFE REFUGE

The Board met today at 10:10 a.m. for a meeting and tour at the Deer Flat National Wildlife Refuge. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, PIO Joe Decker, Refuge Manager Annette de Knijf, Assistant Refuge Manager Stan Culling, and Deputy Clerk Monica Reeves. Ms. de Knijf invited the Board to the refuge so she could highlight the final Comprehensive Conservation Plan (CCP):

- National wildlife refuges are mandated to offer six wildlife dependent public uses: hunting, fishing, wildlife observation, photography, environmental education, and interpretation. Other uses that people have done traditionally include boating, dog walking, picnicking, and swimming and those uses are still allowed.

- In the draft CCP they closed the lower dam recreation area because they received comments about not having dogs in the area due to conflicts between dogs and people. However, their regional office said dogs can be allowed in that area if they are on a leash and if pet waste is removed so they went back to the status quo in the final CCP.
- Non-wildlife dependent group activities at the lower dam recreation area: They have a lot of birthday parties, weddings, receptions, and company events in the recreation area so in the draft plan they were looking at requiring a special use permit if the event was going to have over a certain number of people. That has been relaxed in the final plan; no permit is needed but they must follow stipulations. Refuge officials are trying to encourage people to go to city and county parks that might be more appropriate for those type of events.
- Horseback riding, bicycling, and jogging groups: They have allowed it in the past and they are still being allowed in the draft plan. If the groups had five or more people they were going to require a special use permit but they relaxed that in the final plan to where a special use permit will be required if there are 10 or more in a group.
- Sailing regattas and bass tournaments: In the draft they were going to restrict them but in the final CCP they relaxed it to where sailing regattas and bass tournaments will be allowed. As in the past a special use permit will be required; sailing regattas and bass tournaments will be allowed on alternating weekends so they are not held at the same time.
- Competitive events: Track meets and marathons have never been allowed on the refuge and that is the status quo and it will continue.
- Swimming: In the draft plan they identified swimming areas at the upper and lower dams, away from other boaters, and in the final CCP they relaxed that stipulation and are encouraging people to stick to certain swimming areas but they are allowing it at other places too.
- Gott's Point vehicle closure: That was instituted a number of years ago when they had problems with vandalism; however, people can still walk out to Gott's Point. Refuge officials want to work with the County and increase patrols so they can reopen it to vehicle traffic.
- Ice fishing: It was never allowed but through people utilizing it they felt the pressure to let it continue so ice fishing will maintain the status quo in fishing areas A and B. In the draft plan they identified they were not going to allow it due to safety concerns but they worked with the Bureau of Reclamation and now

the final CCP allows ice fishing in the blue areas. If the Bureau of Reclamation is doing maintenance that makes it not safe for ice fishing they will post notice of that to the public.

- Shotgun shell limit: The final CCP stipulates the limit to be 25 shells per hunter per day in order to allow for a quality water fowl hunting experience. According to refuge officials, the hunting community said it would like the refuge to have a 25 shot shell limit to preserve the hunting quality and to help reduce hunter conflict.
- Trapping: It was never allowed on the Lake Lowell unit and they are continuing that for safety purposes. They can use trapping as a tool if there's a nuisance animal and they hire a trapper, but general public trapping will not be allowed.
- Snake River Islands Unit: The top of the island above high water is federal land and below high water is state owned land so the state will continue their trapping activities.
- No wake zones: They haven't really changed it from the draft to the final; the primary concern is that the wakes could disturb the nesting birds, and because they want to provide quality experiences for other people who are fishing. The no wake zone has been expanded to Gott's Point, and they added it to the "narrows" for safety reasons, and in the area where it is primarily for nesting Grebes.
- Ballasts: They are imposing ballast restrictions because they are very concerned about the invasive species that could have a devastating impact on the infrastructure for irrigation and recreation.
- Internal or external wake generating devices: That stipulation was put into the draft CCP and it's continued into the final to help protect the nesting birds as well as provide for a quality experience for people who are not using wake generating devices. Refuge officials heard there is an issue about this regulation so they are going to look into it.

Following Ms. de Knijf's review of the highlights of the CCP the Board expressed its concerns with a number of restrictions. Commissioner Rule said several years ago the County offered to increase patrols and utilize SILD workers at Gott's Point but refuge officials closed it anyway so he's encouraged to hear Ms. de Knijf suggest that if there are increased patrols they may reopen it to vehicle traffic. Stan Culling said they will need a proposal of what their needs are and how the County might be able to assist them. Commissioner Hanson said reasonable patrols were being done in the past and Gott's Point was closed anyway so if the refuge officials are asking for more patrols

than are provided elsewhere in the County, or if they want a person there 24 hours a day, or if they're asking for something that costs more it's not going to happen. Commissioner Hanson asked if there is any scientific evidence showing that wakes caused by boats are more damaging to nesting Grebes than storms are. Ms. de Knijf said if a storm is coming animals have a tendency to sense it and they hunker down and get into the more protected areas. A winter storm is sporadic but boats create constant wakes from April to September when the Grebes are nesting and that's very different than what nature does. Commissioner Dale said the basic contention is the County does not concede that the US Fish and Wildlife Service has control over the surface water because we do not believe the federal government owns that water. He said the regulations would restrict 70% to 80% of all boats that use the lake for wake boarding and that is a point that will be strongly contested. Ms. de Knijf said they understand that and they are looking into that situation; she's not sure what the outcome will be but she will keep the Board informed. Mr. Culling said they want to be sensitive to how the vessels can be utilized on Lake Lowell without having a negative effect on wildlife. Ms. de Knijf said the economic impact of having to spend money to eradicate or control invasive species is huge compared to how much money is being brought into the community in terms of recreation. Commissioner Hanson is very concerned about the refuge officials' position when it comes to invasive species because he believes that when the CCP is reviewed in five years or 10 years they will say bass fishing will not be allowed. He said he's never seen the federal government relinquish control once they have it. Ms. de Knijf said they are trying to protect the resource. Grebes are listed as an S2 species, which is in peril, so the state has said it's important to protect them. She said their website shows the legal framework they believe gives them the authority to regulate uses on the water. Commissioner Rule said refuge officials will be in for a fight on the restriction that groups of 10 or more cannot run on the refuge. He spoke of how that activity has been occurring for years and years. Ms. de Knijf said studies on disturbance of wildlife in groups of that size show they're not specifically going to look at wildlife and if you have a large group jogging on the trail they're going to disturb the wildlife as well as those who are trying to observe it so that's why they want stipulations to make people aware that they have to share the trail. She said they originally wanted to restrict it to five, but the regional office decided to relax it. Mr. Culling said it is their mandated purpose and mission to protect wildlife and the thing that did the Deer Flat National Wildlife Refuge a disservice is when it was established it was not managed by an active manager until 1937 so nearly 30 years had passed before there was a manager on site. He said when refuges are established everything is closed and they go through a process to look at a landscape and say this is what's being proposed and they look at whether it adversely affects an environment. Ms. de Knijf said from the draft to the final CCP they have relaxed their stance on a lot of things because of public input. Commissioner Dale said the people who've been forgotten are the power boat users who have invested a lot of money as well as the dealerships who support these activities and that is a huge fight the County will take up. Ms. de Knijf said they do not have control over the irrigation water but they contend they do have

control over the uses on the lake. Commissioner Hanson disagreed and said they have not provided any legal standing that says they control any part of the water. Ms. de Knijf disagreed on that point. Commissioner Hanson said the refuge officials should hire their own law enforcement because the County is not going to enforce federal law. Mr. Culling said they don't want the community to only focus on power boating but to consider the things that are more of an adverse effect on wildlife because there are users within the community that are very much wildlife oriented. He said they are trying to balance this for everyone so there's an opportunity for all users to engage without conflict and that's what they did when they put the stipulations in place. Commissioner Rule said the federal government is limiting use and taking away the citizens' rights by imposing restrictions on Lake Lowell. Commissioner Dale said the Board has talked to the Congressional delegation and they are set to push back on the takeover of the control of surface water, specifically the restriction of ballasts and wake generating devices on boats. He said it has been going on for 20 years and the Grebes are doing just fine. The restrictions are unreasonable and will cause an uproar. Mr. Culling said the Grebes are still in peril meaning there is something that's causing a decline in their population and it is the responsibility of the Fish and Wildlife Service to protect them. Commissioner Hanson spoke of how Lake Lowell was manmade and the Grebes came to it once it filled with water so perhaps we should be looking at this from the perspective that the Grebes are the invasive species. There wasn't time for a tour today but Ms. de Knijf offered to show the Board the Grebe habitat at a later date. The meeting concluded at 11:05 a.m.

*(Note: The audio of this meeting was recorded on a cell phone and the recording was then played back later that afternoon in the Commissioners' meeting room on the FTR recording system. An audio recording is on file in the Commissioners' Office.)*

EIGHTEENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO     MARCH 5, 2015

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,780.62 to Chem-Aqua.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$21,080.91 to Edmark Chevrolet.

APPROVED CLAIMS ORDER NO. 1511

The Board of Commissioners approved payment of County claims in the amount of \$1,263,500.13 for a County payroll.

APPROVED CLAIMS ORDER NO. 3-10-15

The Board of Commissioners approved payment of County claims in the amounts of \$65,546.76, \$64,960.61, \$221,741.84, \$6,040.12 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#15-026      Jackson's Food Store Inc. DBA Jackson #148

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-007338, 2015-007339, 2015-007340, 2015-007341, 2015-007342, and 2015-007343.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:54 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2015-280 was continued to April 9, 2015 at 9:00 a.m.  
Case No. 2015-180 was continued to April 30, 2015 at 9:00 a.m.  
Case No. 2015-217 was continued to May 14, 2015 at 9:00 a.m.

The proceeding concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-172

The Board met today at 9:03 a.m. to conduct a medical indigency hearing for Case No. 2015-172. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant, Attorney Mark Peterson, Kate Stark from St. Luke's, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to take Case No. 2015-172 under advisement with a decision to be rendered within 30 days. The hearing concluded at 9:22 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-253

The Board met today at 9:30 a.m. to conduct a medical indigency hearing for Case No. 2015-253. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant and his daughter, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to May 14, 2015 at 9:00 a.m. The hearing concluded at 9:38 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-82

The Board met today at 9:41 a.m. to conduct a medical indigency hearing for Case No. 2015-82. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Chavon Lewis from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to uphold the original denial dated December 3, 2014. The hearing concluded at 9:43 a.m. An audio recording is on file in the Commissioners' Office.

## UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:44 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2015-350, 2015-247, 2015-122, 2015-97, 2015-99, 2015-132, 2015-121, and 2015-156. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:45 a.m. An audio recording is on file in the Commissioners' Office.

## MEETING WITH BRYAN RICKER FROM SENATOR CRAPO'S OFFICE REGARDING LAKE LOWELL

The Board met today with staff from Senator Crapo's office regarding Lake Lowell. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Bryan Ricker and Layne Bangerter from Senator Crapo's Office, PIO Joe Decker, Anna Staver from the Idaho Press-Tribune, Eric Gonzalez from KBOI 2, and Deputy Clerk Monica Reeves. Bryan Ricker said the Comprehensive Conservation Plan (CCP) is in the final review so he wants to make sure we get the message across to the regional director of the US Fish and Wildlife Service (USFWS) about how important it is to Canyon County and to Idaho. The biggest issue is the restriction on ballasts and hydrofoil. Commissioner Rule said the Board met with refuge officials yesterday and voiced its concerns with a number of the restrictions. Commissioner Dale said the core disagreement is we do not believe the federal government has the authority to regulate what occurs on the surface waters of the lake; however, they believe they have the authority and that's the core conflict that at some point will have to be resolved. Layne Bangerter said the biggest omission was the restriction on ballasts but the Senator's Office also has an issue with the 25 shot shell limit. Commissioner Dale said yesterday refuge officials talked about not only their concern with wakes but also with boats bringing in invasive species, which could potentially be applied later on as a reason to restrict bass boats from taking on water from their live wells which means restricting recreational ski boats and fishing boats. Commissioner Hanson said in his opinion the invasive species are the Grebes that are out there because they did not exist before the water was put in. He asked the refuge officials for scientific evidence that shows that wakes caused by boats have really damaged anything in comparison to wind storms but they couldn't point to anything that showed scientific proof of damage done by humans operating boats. He also said refuge officials are interested in the County providing law enforcement services at Gott's Point, which had been done in the past but they shut it down anyway. They want the County to codify federal law and he is unwilling to do that and if the federal

government wants to take control of everything then they will have to provide the management and law enforcement out there because the County has done a great job with Idaho Fish and Game in providing what is needed out there. Commissioner Rule said when they shut down Gott's Point the County offered to increase patrols, and take SILD crews to repair the damage but they still shut it down. He said the Board made it clear yesterday that if they remove our rights of recreation that we have enjoyed for years the County will take a stance. Commissioner Dale spoke with Governor Otter and he wants to be on point with what our efforts are and he wants to be informed of all the communication between the agencies involved. Commissioner Hanson believes the federal government will continue the process of controlling and shutting down more and more with the authority they assume they have, although it's not been proven by any legal standing. He believes they want to shut it down and there will be no boating on Lake Lowell. Mr. Ricker said with regard to the ballasts issue, it consists of two sentences in the entire plan and we missed it because we were focused on making sure boating was allowed. Not only does he disagree with it, but it was never brought up in public meetings; they said they would keep boats out there and what was alluded to was the no wake zones provide the buffer necessary to allow the nesting of the Grebes and the vegetation protection. They never mentioned they would put a restriction on ballasts or hydrofoil and that's upsetting. Commissioner Dale said the restrictions to minimize disturbance to vegetation and nesting areas by prohibiting internal or external wake generating devices and to reduce the likelihood of introducing invasive species by prohibiting the internal or external ballasts could eventually restrict it to row boats, canoes and kayaks. Commissioner Rule said the County has done its homework and it has good legal counsel and refuge officials were shocked by the Board's stance on the loss of rights. Commissioner Dale said refuge officials are willing to discuss the possibility of reopening the access to Gott's Point. Commissioner Hanson said that's tied to them wanting the County to enforce their federal regulations, and if they want us to hire more deputies to give them special coverage it's not going to happen. If the federal government wants to take it over they need to provide law enforcement. Commissioner Dale said the result will have to come through the County's legal staff in a coordinated effort with the Congressional delegation and the Governor's Office by lodging formal letters of complaint about the restrictions and the assumption of authority over the surface water. Mr. Ricker spoke of the urgency in notifying the regional director of the County's concerns because the Record of Decision will be signed at the end of the month. He will contact the regional office in Portland and inform them of how important this is to Canyon County and to the State of Idaho. Commissioner Rule said the Board will need to discuss it with legal counsel to see what will best protect Canyon County's interests and rights from a legal standpoint but he is open to what the Senator's Office wants to put on the table. Commissioner Hanson said we should also contact the Boise Project Board of Control, the agency that controls the irrigation water, because this is a big intrusion upon Idaho, Canyon County, agriculture, and the irrigators. Mr. Ricker said the CCP comes up for review in 5 years, 10 years, and in 15 years they will go through this process again so the public needs to

stay engaged because the federal government could change their stance. We need to show that we can be on the lake and that we are good stewards of the land, water and wildlife and show that the restrictions are useless. Commissioner Rule said the public is engaged and the Board made it clear to refuge officials that it will fight the restrictions. Mr. Ricker said Senator Crapo's office will stay involved and even if there are some fixes everyone needs to stay engaged. Commissioner Hanson said we need the letters from Congress solidifying a united front from Idaho because this could be happening in other counties and there needs to be a strong fight now or else the federal government will take even more during the next CCP review period. Sam Laugheed said all salient points have been hit and the Prosecutor's Office is ready to take action to represent the Board and the constituents. He said it's frustrating because the County has come from a position of good faith throughout the process over the years and we have been very clear about what our legal position is and the flaws we see in how the USFWS is administering the CCP process and the wake hydrofoil issue is illustrative of how they have approached us in turn by slipping two sentences into a 300-page document. They can make the argument that it was there all along but they weren't upfront about it. He appreciated Commissioner Hanson referring to the Boise Project Board of Control and said that's something the whole Board has been concerned with, to make sure our aggressive stance doesn't compromise the irrigators' interests in the water. The County has been in contact with the attorneys for the Boise Project and is waiting to hear what their final position on the CCP is. Mr. Laugheed said the Board has asked him to work on creating a letter that will go to the regional director. Commissioner Dale asked if it would do any good to meet with the regional director in person. Mr. Bangerter said that is a good idea. Commissioner Hanson said when Annette de Knijf first met with the Board she didn't appear to have any knowledge of the contents of the CCP but now she's in the position of enforcing something she has not been dealing with. Mr. Laugheed asked if the Senator's Office thinks there is some legal document the USFWS is in possession of that explains why they believe they have authority over the surface water. Mr. Ricker said they talked about solicitors data between the Bureau of Reclamation and ultimately the Boise Project that shows they have primary jurisdiction but it was determined by the solicitors of the Bureau of Reclamation and USFWS that USFWS had secondary jurisdiction on the surface so they couldn't affect how the water was used for irrigation; they cannot reduce the levels of water, they have no control over that, but what the secondary jurisdiction gave them, in their mind, is a legal stance that they have jurisdiction on what was on the surface of the water. Mr. Laugheed said the legal analysis has never been provided. Mr. Ricker said they don't have to provide it, which is the big issue and that's why he has been hounding them for years to get that release but each time managers (past and current) said they would look into it but nothing has ever come of it. He will bring it up again when he meets with refuge officials. He wanted to make sure the Senator's office is on the same page and has the same understanding on where the County is needing assistance. The meeting concluded at 11:31 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CONTRACT WITH UNITED MICRO DATA FOR COURT DOCUMENT DIGITAL CONVERSION

The Board met today at 2:01 p.m. to consider signing the contract with United Micro Data for court document digital conversion. Present were: Commissioner Steve Rule, Commissioner Tom Dale via conference call, Clerk Chris Yamamoto, Lorraine Hunter from the Clerk's Office, Court Operations Manager Denise Kennel, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. The Clerk's Office will scan the older court files that are currently stored in the vaults and they will be moving toward a paperless system. Clerk Yamamoto said they reviewed the contract and although the timing is unfortunate they need to get moving on the project. The contract has been reviewed by the PA's Office. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to sign the contract with United Micro Data for scanning and destruction of certain court document records retained by the Clerk of the Court. (Agreement No. 15-020). The meeting concluded at 2:03 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER RESOLUTION CLASSIFYING RECORDS OF THE CANYON COUNTY SHERIFF'S OFFICE AND AUTHORIZING DESTRUCTION OF CIVIL GARNISHMENTS, CIVIL PROCESS PAPERS, AND PUBLIC RECORD REQUESTS; AND CONSIDER SIGNING AN INDEPENDENT CONTRACTOR AGREEMENT BETWEEN CANYON COUNTY AND RICK FAWCETT, DBA WHISPER MOUNTAIN PROFESSIONAL SERVICES, INC.

The Board met today at 2:15 p.m. to consider signing a resolution classifying Records of the Canyon County Sheriff's Office and Authorizing Destruction of Civil Garnishments, Civil Process Papers, and Public Record Requests; and to consider signing an Independent Contractor Agreement between Canyon County and Rick Fawcett, doing business as Whisper Mountain Professional Services, Inc. Present were: Commissioner Steve Rule, Commissioner Tom Dale via conference call, Deputy P.A. Leon Samuels, Lt. Dave Schorzman, and Deputy Clerk Monica Reeves. Leon Samuels said the independent contractor agreement is for updates and revisions to the Canyon County Emergency Operations Plan. The County has worked with Mr. Fawcett twice before on this project in 2006 and 2011. Lt. Schorzman said the Department of Homeland Security requires the plan to be updated every three years. The contractor will go through the plan again to make sure it's up to date and a few changes will be made. The project is funded by a state homeland security grant. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to sign the Independent Contractor Agreement between Canyon County and Rick Fawcett, doing business as Whisper Mountain Professional Services, Inc. (See Agreement No. 15-021). Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to sign the resolution classifying Records of the Canyon

County Sheriff's Office and Authorizing Destruction of Civil Garnishments, Civil Process Papers, and Public Record Requests. (See Resolution No. 15-027). The meeting concluded at 2:20 p.m. An audio recording is on file in the Commissioners' Office.

NINETEENTH DAY OF FEBRUARY TERM, A.D., 2015  
CALDWELL, IDAHO     MARCH 6, 2015

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Craig L. Hanson  
              Commissioner Tom Dale  
              Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 3-6-15

The Board of Commissioners approved payment of County claims in the amount of \$3,156.32 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-007552, 2015-007553, 2015-007554, 2015-007555, 2015-007556, 2015-007557, 2015-007548, 2015-007549, 2015-007550, and 2015-007551.

FILE IN MINUTES

The Board filed the Canyon County 2014 Market (Assessed) Value by taxing district, A-2B in today's minutes.

MEET WITH TINA WILSON REGARDING CONSIDERATION TO FUND ATTENDANCE TO SITE LINK CONFERENCE

The Board met today at 10:02 a.m. for a meeting with Tina Wilson to consider funding for Ms. Wilson to attend the Site Link Conference in Pendleton, Oregon. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Western Alliance for Economic Development (WAED) Director Tina Wilson, and Deputy Clerk Kelly Martinez. Ms. Wilson discussed the current process of renewing a car lease for her business use and the possibility of purchasing a vehicle versus leasing the vehicle. Ms.

Wilson said she would like to attend the Site Link Conference occurring in Pendleton, Oregon in May. She submitted an estimate of conference fees and lodging costs. Ms. Wilson said Canyon County graciously paid for the conference registration fee and hotel costs last year and the Western Alliance covered the travel costs and meals. Last year it was around \$995.14 for the conference and the hotel for two nights was \$187.48 for a total \$1,182.62 paid by Canyon County. Commissioner Rule pointed out that Canyon County budgeted \$20,000 for WAED this year and asked how much Owyhee County contributes. Ms. Wilson said Owyhee County contributes \$5,000 and they are the fiscal agent and administer the grant funds. Commissioner Dale believes these kinds of things are critical to really stay in touch with what is on the leading edge of economic development. Commissioner Rule said last year in our budget, we set aside some funds for economic stimulation and he is in favor of paying for this and taking it from that budget line. Commissioner Hanson said this is a low cost process and that fund is available again this year. Commissioner Dale made motion to support providing conference fees and lodging for Ms. Wilson to attend the Site Link Conference in May. Commissioner Hanson seconded the motion and it carried unanimously. The Board directed Ms. Wilson to work with staff to get the conference registration and lodging paid for with a County credit card. Ms. Wilson said she recently started working with the City of Notus to create an economic development group for the city. There was also discussion regarding the Middleton Economic Development Association and Ms. Wilson attended their February meeting. Ms. Wilson also gave an update on a couple of possible developments in the City of Marsing. The meeting concluded at 10:24 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER SIGNING OWNER'S REPRESENTATIVE CONSULTANT SERVICES AGREEMENT WITH PARADIGM OF IDAHO, INC., FOR CANYON COUNTY JAIL ADDITION PROJECT

The Board met today at 1:47 p.m. for a legal staff update and to consider signing the Owner's Representative Services Agreement with Paradigm of Idaho, Inc., for the Canyon County Jail Addition Project. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, Captain Daren Ward, Ken Fisher, and Deputy Clerk Monica Reeves. The contract has been reviewed by the Prosecutor's Office. Commissioner Rule said the Board has been informed of the contract, which they find to be reasonable. Commissioners Rule and Hanson both spoke of Mr. Fisher's excellent performance on the administration building and how the project was completed on time with no cost overruns. Captain Ward said Sheriff Donahue met with Mr. Fisher and he is 100% in support of him doing this project and they look forward to working with him. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted to sign the Owner's Representative Services Agreement with Paradigm of Idaho, Inc. See

Agreement No. 15-022. (Note: Commissioner Dale signed the document earlier this morning before he left the office.) At 1:51 p.m. a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE  
AND ATTORNEY-CLIENT COMMUNICATION, PENDING LITIGATION,  
AND COMMUNICATE WITH RISK MANAGER REGARDING  
PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 1:51 p.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i) to discuss records exempt from public disclosure and attorney-client communication, pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:23 p.m. with no decision being called for in open session.

An audio recording of the open portion of the discussion is on file in the Commissioners' Office.

**COMMISSIONER FEBRUARY TERM ADJOURNED**

At the conclusion of the day's official business, the Board adjourned the February 2015 Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF FEBRUARY 2015 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Craig L. Hanson and Tom Dale

ATTEST: Chris Yamamoto  
Clerk

Kelly Martinez  
Deputy

DATE: 5/1/15