

FIRST DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 11, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 5-12-15

The Board of Commissioners approved payment of County claims in the amount of \$13,198.49 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-016774, 2015-016775, 2015-016776, 2015-016777, 2015-016778, 2015-016779, 2015-016766, 2015-016767, 2015-016768, 2015-016769, 2015-016770, 2015-016771, 2015-016772, and 2015-016773.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Don Brown, Joyce Schmeichel, Chris Everett, Shawn Adamson, Kha Nguyen, Matthew Burt Merkley, James Tevya Washburn, Harmony Black, Victor Holiday, Anita Hollis, Lupe Villegas, Kenneth Jack, Jairo Rodriguez, Marlen Salinas, Becky Brady, Trevor Heim, Christine Wendelsdorf, Roxane Wade, Teresa Stephens, Debbie Shearn, Robin Reynolds, Eileen Lloyd, Traci Lee, Jill Hoover, Jazmin Eguia, Melinda Chynoweth, Karie Adams, Robin Whitneck, Tracy Martinez, Arturo Macias, Linda Ellis, Carlotta Binns, Jessica Lee, Wendy Dovner, Dennis Wakefield, Donna Riley, Elinda Villanueva, Jana Vertrees, Robert Thomas, Michael Rusetos, David Phelps, Kyle Maybon, Margaret Linsky, Winston Leonard, Zachary Koreis, Bree Ann Kilbourne, Clyde Huseby, Kenneth Hollis, Christina Hensley, Weldon Haney, Melissa Guzman, Roland Erickson, Travis Engle, Scott Booth, Kyle

Agenbroad, James Worthington, Eric Williams, Daniel Williams, Bryan Williams, Nicholas Whittier, Nicholas Whitney, Corey Weathermon, Larry Tucker, Tyler Stansell, Dale Stafford, Scott Roush, Patrick Roach, Randi Reamer, Patricia Rabdau, Kelly Pound, Dane Phillips, Shawn Parker, Jesse Meeks, Boone Justin May, Ronald Love, Paul LaGrone, Eric Knight, Michael Jenks, Ryan Goldsmith, Jeffery Garvey, David Fudge, Martin Flores, James Feist, Daniel Ezell, Stephen Engel, William Dillon, Charles Davlin, Christopher Davidson, Michael Dafoe, Betty Cossins, Daniel Combs, Kurt Branham, Elizabeth Atkinson, Raymond Talbot, Kathleen Phillips, Neomi Murphy, Eric Miller, Andrew Kiehl, Gail Howell, Erick Cobiskey, Russell Bowers, Tiffany Kaehr, Casey Zechmann, Bryan Zechmann, Darcy Warren, Loretta Tweedy, Bryce Smith, Thomas Shearn, Cary Salazar, Michael Roth, David Reed, Harrold Patchett, Randall Pyell, Christopher Odenborg, Kenneth Nicodemus, David Minshall, Paul Maund, Perry Mathis, Travis Lowber, Gilbert Longoria, Christopher Little, Robert Johnson, William Jarrett, Chad Harrold, Ronald Hainke, William Graham, Darin Freiburghaus, Daniel Drake, Doug Daniels, Brian Crawforth, Stephen Craig, Michael Chamberlain, William Burmeister, Kelley Anderson, Leonard Abbott, Steven Petersen, Shawn Naccarato, Maria Montes, Misty Hobbs, Roy Walthall, Margaret Spurgeon, Justin Scott, Danny Martineau, James Lewis, Eric Lewis, Brenda Hill, Francisco Hernandez, Charles Gentry, Douglas Gately, Christina Garrison, Michael Bryant, Val Brisbin, Aleshea Boals, James Bish, Shawn Becker, Michael Armstrong, Kathryn Wade, Susan Narte, Debra McRae, Mary McMillan, Robert Lee, Irene Hernandez, Rachel Gonzales, Janet Smith, Esther Madero-Gayton, Cherry Kelly, Evangeline Antunez, Julie Ambeau, Christopher McCormick, Dana Maxfield, Donia Ballard, William Adams, Robert Whitney, Daren Ward, Christine Micheli, Gary Maybon, Ronald Humphrey, Irasema Heiser, Thomas Donahue, Forrest Smith, Kyle McAllister, Ben Keys, David Schorzman, and Donald Davenport.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #15-064 Hells Canyon Winery LP dba Hells Canyon Winery
- #15-065 Maverik Inc. dba Maverik Store #178
- Maverik Inc. dba Maverik Store # 225
- Maverik Inc. dba Maverik Store # 273
- Maverik Inc. dba Maverik Store # 287
- Maverik Inc. dba Maverik Store # 298
- Maverik Inc. dba Maverik #430
- Cloudcroft Inc. dba River Bend Golf Course
- Howards Tackle Shoppe Inc. dba Howard's Tackle Shoppe

- #15-066 Shewill LLC dba Slicks Bar
 Indian Creek Steakhouse LLC dba Indian Creek Steakhouse
 Nampa Restaurant Ventures, LLC dba T.G.I. Friday's
 Caldwell Treasure Valley Rodeo Inc. dba Caldwell Night Rodeo
 Macabi Inc. dba Acapulco Mexican Restaurant
 Chapala Nampa Inc. dba Chapala Mexican Restaurant III
 Shadow Hills LLC dba Shadow Hills
- #15-067 Conrad & Bischoff Inc. dba Garrity 66
 Albertson's LLC dba Albertson's #102
 Albertson's LLC dba Albertson's #103
 Albertson's LLC dba Albertson's #166
 Albertson's LLC dba Albertson's #176
 Linda S Barr dba Pete's
- #15-068 Winco Foods LLC dba Winco Foods #11
 Northwest Funding LLC dba Franklin Junction Store
 Italian ToGo Co, LLC dba Italian ToGo Co
 Krung Thai Restaurant LLC dba Krung Thai Restaurant
 Roelof & Lori Speelman dba Keystone Pizza
- #15-069 Chapala Mexican Restaurant #7 dba Chapala Mexican Restaurant #7 Inc.
- #15-070 Rojo Caliente Restaurants Inc. dba Qdoba Mexican Grill #472
- #15-071 Garbonzo's Pizza Inc. dba Garbonzo's Pizza
 The Chicago Connection LLC dba Chicago Connection
 G8 Enterprises Inc. dba Nampa BBQ Pit
 Rosa Casiano dba Tacos Colimas
- #15-072 Moore Enterprises LLC dba Blue Sky Café
 Nampa Lodge #1389 BPOE Inc. dba Nampa Elks Lodge #1389

FILE IN MINUTES

The Board filed the Sheriff's report for uncollectible delinquent personal property taxes for 2014 in today's minute entry.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, Facilities Manager Paul Navarro, Senior Administrative Assistant Jenen Ross, and Deputy Clerks Kelly Martinez and Monica Reeves. Ms. Martinez and Ms. Ross left at 8:36 a.m. Paul Navarro reported on the following facilities issues: Bids are due this morning for the courthouse

roof project; the old building maintenance shop located at 304 N. 12th Avenue is expected to be completed this Friday, the ribbon cutting is planned for May 28 and the move-in date will be May 29. A large addendum to the courthouse remodel project is forthcoming; the lighting plan for the next phase of the project at Celebration Park includes reusing and recycling courthouse light fixtures, which he expects to be an overall savings of tens of thousands of dollars. The drywall and painting work will follow the light installation. This week the sprinkler system and landscaping will be installed at the pocket park located at 1022 Albany Street, and the shed on the property will be equipped for power and it will have a new roof. Commissioner Rule said he may have found another source for Tom Bicak to use for the drywall and painting work at the museum at Celebration Park. The meeting concluded at 8:54 a.m. An audio recording is on file in the Commissioners' Office.

OPEN BIDS FOR THE COURTHOUSE ROOF TEAR-OFF AND INSTALLATION PROJECT

The Board met today at 9:00 a.m. to open bids for the Courthouse Roof Tear-Off and Installation Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, Indigent Services Director Michele Chadwick, interested contractors, and Deputy Clerk Monica Reeves. The bids, which were due this morning by 8:59 a.m., were received as follows:

Cobra Building Envelope Contractors, Inc.
9955 W. Emerald
Boise, ID 83704
Received on May 11, 2015 at 8:19 a.m.
Amount: \$496,980

Thomas D. Robinson Roofing, Inc.
P.O. Box 716
536 S. Broadway
Blackfoot, ID 83221
Received on May 11, 2015 at 8:27 a.m.
Amount: \$791,000

Quality Tile Roofing, Inc.
2711 S. Curtis Road
Boise, ID 83705
Received on May 11, 2015 at 8:48 a.m.

Amount: \$672,307

The bids will be reviewed by Director Navarro who will report back to the Board; the contract is tentatively scheduled to be awarded later this week. The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy PA Brad Goodsell, Indigent Services Director Michele Chadwick, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 9:15 a.m. Mr. Goodsell and Ms. Chadwick left at 9:20 a.m. The Executive Session concluded at 9:45 a.m. with no decision being called for in open session.

QUARTERLY MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:46 a.m. for a quarterly meeting with the County Agent to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, County Agent Jerry Neufeld, Nancy Shelstad, Ariel Agenbroad, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Neufeld gave an update on preparing for summer programming and expressed his appreciation on the way the County takes care of their office. Ms. Agenbroad gave an update on the master gardener volunteers and noted that she will be moving into a different position as of June 1st in the Ada County office. Mr. Neufeld discussed personnel and said a vacancy announcement has been prepared for Ms.

Agenbroad's position. Ms. Shelstad gave an update on upcoming 4-H projects and summer programs. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:00 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUEST FOR CANYON SOIL CONSERVATION DISTRICT

The Board met today at 10:05 a.m. for a meeting to discuss the preliminary budget request for Canyon Soil Conservation District (CSCD). Present were: Commissioners Craig Hanson and Tom Dale, Controller Zach Wagoner, CSCD representatives James Eller, Robert McKellip, Rock Smith, Mike Summerville and Lori Kent, as well as Deputy Clerk Monica Reeves. The preliminary budget was reviewed. The agency is requesting \$10,000 in County funding, with no increase from last year's amount. No Board action was taken. The meeting concluded at 10:33 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUEST FOR TREASURE VALLEY PARTNERSHIP

The Board met today at 10:34 a.m. for a meeting to discuss the preliminary budget request for the Treasure Valley Partnership. Present were: Commissioners Craig Hanson and Tom Dale, Controller Zach Wagoner, TVP Director Bill Larsen, and Deputy Clerk Monica Reeves. The preliminary budget was reviewed. The agency is requesting \$7,970 in County funding, with no increase from last year's amount. No Board action was taken. The meeting concluded at 10:39 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUEST FOR CCOA

The Board met today at 10:49 a.m. for a meeting to discuss the preliminary budget request for the Canyon County Office on Aging (CCOA). Present were: Commissioners Craig Hanson and Tom Dale, Controller Zach Wagoner, CCOA Director Carol Teats, and Deputy Clerk Monica Reeves. The preliminary budget was reviewed. The agency is requesting \$118,000 in County funding, with no increase from last year's amount. No Board action was taken. The meeting concluded at 11:00 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS COSTS INVOLVED WITH TRANSPORTATION FOR OUTSIDE COUNTY ASSIGNMENTS

The Board met today at 1:31 p.m. to discuss the costs involved with transportation for outside County assignments. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Controller Zach Wagoner, Fleet Manager Mark Tolman, TCA Dan Kessler, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Monica Reeves. In a previous meeting about the motor pool Mark Tolman had asked the Board about assigning a car to Mark Conta, the court interpreter coordinator, because he uses one on a daily basis. Dan Kessler said Mr. Conta is no longer a court employee, he is a County Clerk employee and the vast majority of his work is in Canyon County, but there are times when other counties are in need of his services. He said the County receives \$30,000 in revenue from the Supreme Court to support interpreter services for the entire district, and today is the first he's heard about a County car being used by Mr. Conta. Benita Miller said Mr. Conta goes to Nampa every day and he travels to Payette County and Gem County on a regular basis, he also attends offsite meetings. Mr. Tolman said Mr. Conta travels 75 miles per day and rather than walking to the fleet shop every day to check out a car it would be simpler if one was assigned to him. Mr. Kessler said he could ask Mr. Conta to keep a travel log to identify when, where and why he is traveling. Commissioner Rule asked about using the \$30,000 from the Supreme Court to pay for a car. Mr. Tolman said if we're already wearing out this car it would be nice to put a newer car in the motor pool for those who are traveling farther distances. Mr. Kessler is hesitant to talk about using the funds from the Supreme Court without talking to them first. He wants to log the use so we know exactly what we're dealing with then we can make a more intelligent decision. Zach Wagoner wants to become more involved in the logging and calendaring so we can determine the best approach. He said we don't want to stand in the way of someone doing their job but we want to be as efficient as possible. Commissioner Hanson said the Nampa court operation will relocate to the courthouse so that will eliminate the need for Mr. Conta to travel to Nampa every day. He also questioned why the County is supporting those other counties who have a need for a car. Another issues involves the commuter car that's been checked out for over a year to Raena Bull, a Clerk's Office employee who is assisting the Supreme Court with the software conversion process. Mr. Wagoner said Ms. Bull is doing a tremendous service to Canyon County and the commuter car has been turned back in since she is no longer going to Boise on a daily basis. She will check out a car on a "here and there" basis. Mr. Tolman submitted a commuter vehicle authorization form for Robert Ferrin, a mechanical inspector in the Development Services Department. The form was signed by the employee, and the DSD Director and was approved by the Board. According to Mr. Tolman there are a lot of cars in the motor pool but some have been assigned to offices/departments who travel on a daily basis and that limits the number of cars he

has available for other employees. Commissioner Rule said it's a balancing act and we should watch it for a few more months. Commissioner Hanson said he is trying to establish what the motor pool and assigned car needs are; he doesn't want cars sitting in the yard that only get checked out once every two weeks. The meeting concluded at 1:57 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:00 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Trial Court Administrator, Assistant Trial Court Administrator Benita Miller, Lead Court Admin. Specialist Tara Hill, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Hill discussed her job tasks and duties (Ms. Miller and Ms. Hill left at 2:04 p.m.); Mr. Kessler thanked the Board for what they are doing with the old shop building because it solves a problem for misdemeanor probation and opens a lot of opportunities in the area of drug testing; personnel updates; and Mr. Kessler said they are going to be upgrading audio systems to accommodate telephone conferencing capabilities. Commissioner Dale said he is anxious to see the courtroom remodel move forward. Mr. Kessler mentioned they are going to start the recruitment process for the new magistrate position to begin October 1. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:10 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:15 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. HR Director Jeannine Eiband and HR Generalist Lorraine Doramus arrived at 2:18 p.m. Topics of discussion included the following: discussion regarding an ice cream truck has been selling ice cream by the upper dam boat ramp and has submitted a Food Vendor Agreement for consideration; Mr. Bicak was invited to Mt. Home on April 14 to deliver a presentation on Canyon County Parks, Recreation and Waterways as well as the Idaho Oregon Snake River Water Trail; staff participated in a workshop to prepare field trip instructors in the unlikely event of a water landing; field trips are full speed ahead, about 1,300 kids will go through that program this month;

Kathy Kershner, Tom Bicak and Zach Wesley met with the representatives of the five Southern Idaho tribes and the Idaho Military on April 24; information about Map Rock Park and Map Rock Access; Deer Flat National Wildlife Refuge to participate in planning improvements at the Upper & Lower Dam Recreation sites at Lake Lowell; Lake Lowell Area Bicycle and Pedestrian Access Plan continues to develop; American Rock Art Research Association information; May is Idaho Archaeology and Historic Preservation Month; Snake River Boats and Blues event will be held June 13 to support and benefit education services for the deaf and blind; Idaho Oregon Snake River Water Trail meeting will be held May 13, 2015; Park Technician John Smith has successfully completed chainsaw safety certification provided by USFWS; fall field trip programs at Celebration Park; budget information; and Director Bicak is working to organize the department and as well as a transition plan for his retirement. Director Bicak reviewed the organizational chart and the proposed transitional organizational chart. He is proposing to train a successor as an Outdoor Recreation Planner and he spoke to Human Resources about drafting a job description. The proposed transition plan includes a statement of intent, proposed change in the department organization, proposed department name change from Canyon County Parks, Recreation and Waterways to *Parks, Natural and Cultural Resources Department*, and finally a proposed timeline. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:50 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER NEW PROPERTY TAX EXEMPTIONS AND RENEWALS

The Board met today at 2:59 p.m. to consider signing new property tax exemptions and renewals. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Deputy Assessor Joe Cox, Admin. Assistant Jennifer Loutzenhiser, and Deputy Clerk Kelly Martinez. Interpreter Mark Conta was present from 3:17 p.m. to 3:23 p.m. *Note for the record: there were technical difficulties encountered in the Commissioners' Office meeting room so a portion of the audio is unavailable.* The exemption applications were considered as follows:

VFW Post 11065 - Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemption renewal on PIN No. 19896000 0.

United Reform Church of Nampa - Ms. Loutzenhiser said this is a religious exemption and noted that there has been grass planted in the back of the property. Upon the motion by Commissioner Dale and a second by Commissioner Hanson, the Board voted unanimously to approve the exemption renewal on PIN No. 33003011A0.

Parma Miss Baptist Church – The Assessor’s Office received the exemption application on April 28, 2015 and the deadline to apply is April 15. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to remove the exemption completely for PIN No. 19367000 0.

New Life Bible Fellowship Inc. – This is a church property that is a vacant lot, however the application was received by the Assessor’s Office on May 4, 2015. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to remove the exemption completely for PIN No. 000863000 0.

Gateway Crossing Apartments, LLC – This is a dual application where they are applying under Idaho Code 63-602GG as well as 63-602C. The Assessor’s Office believes they do not qualify for the Low-income Housing Owned by Nonprofit Organization (GG) because they have a property manager and they would have to own and manage it to qualify. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to disapprove the exemption under Idaho Code 63-602GG for PIN No. 12709000 0. There has also been an application under fraternal, benevolent, or charitable LLC’s (C) because they are nonprofit with low rents. Mr. Cox does not believe this application qualifies as charitable. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously disapprove the exemption under Idaho Code 63-602C for PIN No. 12709000 0.

Interpreter Mark Conta arrived at 3:17 p.m. at which time the Board took a brief break and went off of the record. The Board went back on the record at 3:22 p.m. and the following applications were discussed:

Elderly Opportunity Agency Inc. – Mr. Cox said these are renewals and they have applied under Idaho Code 63-602GG. They do assist the elderly and they are a nonprofit who owns and manages both of the facilities so the Assessor’s Office is recommending approval. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemptions on PIN Nos. 19406000 0 and 3877000 0.

Idaho Friends Retirement Home – Mr. Cox said they have previously been exempt on this property and the Assessor’s Office is recommending approval. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the exemption renewal on PIN No. 36243000 0.

Nampa Christian Housing Inc. – The Assessor’s Office is recommending approval of this application renewal. Upon the motion by Commissioner Hanson and the second

by Commissioner Dale, the Board voted unanimously to approve the exemption for PIN No. 15438000 0.

Mercy Housing Idaho - Mr. Cox said these properties have both previously been exempt and is fully owned and managed by the nonprofit. The Assessor's Office is recommending approval on both applications. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the exemption renewal for PIN Nos. 08126500 0 and 67275100 0.

Idaho Development Housing - This application is for qualification under Idaho Code 63-602C (charitable organization). Mr. Cox said they are a nonprofit organization and they have previously applied under Idaho Code 63-602GG but because they have a for-profit management company they are applying under "C". Mr. Cox said he believes they are doing a charitable service for the community and he would recommend approval. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemption renewal for PIN Nos. 03087682 0, 03087681 0, 03087675 0, 03087676 0, 03087670 0, 03087754 0, 03087756 0, 03087757 0, 03087669 0, 11020000 0, and 11624000 0.

Idaho Development Housing - Mr. Cox said this is an apartment complex and they are applying under Idaho Code 63-602C because they do not qualify for Idaho Code 63-602GG. Mr. Cox said based upon their rental units, everything except the first unit seems to be closer market value so it is his recommendation that this application does not qualify for exemption. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to remove the exemption completely on PIN No. 07005000 0.

Columbia Gardens Inc. - Mr. Cox said they are applying under Idaho Code 63-602C because they do not qualify for Idaho Code 63-602GG. This property already enjoys two different government incentives, a Section 8 and 202. They have approximately 19 units and they rent them all, regardless of number of bedrooms, for \$369. Mr. Cox said he believes that is right on the cusp of maybe charitable, maybe not. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to remove the exemption completely on PIN No. 02147000 0.

Advocates Against Family Violence Inc. - Mr. Cox said these are owned and managed by a nonprofit and their rent amounts are reasonable. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the exemption renewal on PIN Nos. 35333236 0, 35333212 0, 06438102 0, 06438106 0, 06438114 0, 32564318 0, 27438106 0, 32480180 0, 32504483 0, and 35129131 0.

Sorrento Lactalis Inc. - Mr. Cox said these applications are under Idaho Code 63-606A (Small Employer Growth Incentive) and they have previously enjoyed this exemption. Mr. Cox said they have made substantial investments to our community and he is recommending approval of both applications. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemption renewal on PIN Nos. 62222135W0 and 62222135N0.

Nampa Development Corporation - Mr. Cox said he did additional research on this application and it is for the parking garage located on 11th Avenue. He believes it becomes taxable when they start to lease out parking spaces. Commissioner Dale suggested we request from the City of Nampa the number of leased spaces and the number of available spaces and he would be in favor of a partial exemption. Commissioner Hanson said the problem is if we look at what we have done with religious organizations, if they aren't using the current property then it is not exempt. Commissioner Hanson made a motion to deny the exemption renewal for PIN No. 13415011 0. Commissioner Rule seconded the motion. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor and Commissioner Dale voting against the motion. The motion carried by a split vote.

The meeting concluded at 3:53 p.m. The completed applications are on file with this day's minute entry. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 12, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Ethan Ault.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$8,800.00 to Whisper Mountain Professional Services, Inc.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:29 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Back on Track Run/Walk event that will be held in November; partnering with "Love Caldwell" for a bicycle project which the Prosecutor's Office is still working on an agreement that outlines the relationship between the County and the City of Caldwell; budget discussions; information regarding changes in children's mental health, which are due to a twenty year old lawsuit that is still in litigation. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:39 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; CONSIDER SIGNING RESOLUTION APPROVING CHANGES TO ALL COUNTY JOB DESCRIPTIONS

The Board met today at 8:45 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction as well as to consider signing a resolution approving changes to all County job descriptions. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the quarterly meeting for the Board of Health Trustees was held last week and Blue Cross and Gem Plan representatives were also present; Director Eiband said the County has been paying, as part of the Affordable Care Act, a reinsurance fee of \$150,000 per year for the last two years, however this is the last year we need to pay

that; Director Eiband has been in contact with Chief Civil Deputy P.A. Sam Laugheed in regards to the contract with PS&S for the compensation analysis project; Director Eiband was just notified by the State Insurance Fund that apparently they do not pay the employee workers compensation time for the time it takes to go to doctor appointments or physical therapy based on the injury; the Human Resources Department has been doing some minor work for the Ambulance District employee handbook; update on the ADP transition which is set to switch over June 12 and 13; recruitment has increased and there are a lot of vacant postings right now; discussions regarding in-house employee drug testing; there has been positive feedback about the new HR structure; and there will be more training sessions next week. Director Eiband said the resolution to be considered today has the remaining two groups (Indigent Services and Prosecutor's Office) that needed further review. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution approving changes to all County job descriptions. The signed resolution, No. 15-074, is on file with this day's minute entry. The meeting concluded at 9:01 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION ESTABLISHING EXPECTATIONS OF THE FY2016 BUDGET PROCESS; AND LEGAL STAFF UPDATE

The Board met today at 9:06 a.m. for a legal staff update and to consider signing a resolution establishing expectations of the Fiscal Year 2016 budget process. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Sam Laugheed said the resolution sets forth the calendar for this year's budget process that was developed by the Auditor and the Controller in light of the obligations under Idaho Code in terms of when things need to happen. It allows them to do what they need to do, it complies with the statutes, it allows time for the Board to do what it needs to do, and it contemplates the Auditor and Controller meeting with the other elected officials as they develop their suggested budgets. It provides a calendar that can be a reference guide and it establishes and explains why the County administers the budget process in the way it does. Mr. Laugheed said the statutory goals are our primary goals in complying with the law but we have supplemental goals as well that have been articulated. One of the goals of having a process like this is to avoid wasting time on the less important parts so that the Board and the Auditor and Controller can focus on things of more significance, for instance, the levy amounts, or how the "A" budget will be developed. In the past several years the Board has had preliminary budget hearings and post-preliminary budget hearings that were followed by more hearings where the real work was happening in the Controller's and the

Auditor's office and then by the Board after it received the suggested budget. Things have been consolidated so that the elected officials and department administrators work with the Auditor and Controller to prepare the preliminary budget and then the suggested budget and then the Board has the opportunity to talk with the Auditor and the Controller and the other offices/departments during the preparation of the tentative budget where people can be called on to explain their requests on the record. The Board has signed resolutions like this for the past couple of years but this one contains substantive changes which articulate the supplemental goals. Commissioner Dale asked if the calendar includes a date for the Board to meet individually with each elected official and department administrator so that everybody can have a general idea of what we are looking for. Mr. Wagoner said that would be beneficial and it should happen around July 15, which is the date the Auditor files the suggested budget with the Board, once the Clerk and Controller have met with each office/department and compiled everything. The deadline for submitting the suggested budget is August 3 but Mr. Wagoner said that doesn't give enough time for the Board to work through it so that is why the July 15 date was selected. Once the Board's review is complete and we have a tentative budget the Auditor and Controller will need some time to prepare it for publication. The final budget hearing is scheduled for August 26. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution establishing expectations of the Fiscal Year 2016 budget process. (No. 15-073.) Following the motion to approve it was noted that a few small changes need to be made to some of the calendar dates. Once the changes are made the resolution will be sent to the elected officials and department administrators. Clerk Yamamoto and Mr. Wagoner left at 9:20 a.m. Following discussion and action on the resolution the legal staff update was held as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Dale made a motion to go into Executive Session at 9:20 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i) to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The

Executive Session concluded at 9:33 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:33 a.m. for a monthly meeting with the Weed Control Superintendent & Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Weed Control Superintendent & Gopher District Director Jim Martell, and Deputy Clerk Kelly Martinez. PIO Joe Decker arrived at 9:38 a.m. Topics of discussion included the following: Director Martell brought in gopher traps to demonstrate to the Board; budget information; Facilities Manager Paul Navarro has agreed to fund the herbicide for the acreage at Hwy 20/26 and they will do the labor at no charge; the wind has been making it hard to get spraying done correctly; they finally have a new water pump, motor, wire and surge protector; current projects include: Jointed Goatgrass treatment, Whitetop treatments, Phragmites (common reed), as well as following up on the notice letters that have been sent out; and the new 550 truck is on line and the new 350 pickup is having the spray system installed. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:45 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM NO. 2 TO THE CANYON COUNTY COURTHOUSE REMODEL CONSTRUCTION PROJECT, STAGE 2 OF 2

The Board met today at 10:00 a.m. to consider Addendum No. 2 for the Invitation for Bids (IFB) phase of the Courthouse Remodel Construction Project (Stage 2 of 2). Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Sam Laugheed spoke about the process for this project which began over a year ago. The County procured architectural services and received the final design and construction documents in late February and in March we began a two-phase process to select a contractor to do the building and we qualified, during that first phase, four different contractors. We are now in the IFB portion and this addendum is designed to provide those pre-qualified contractors with additional information about the project. The addendum answers the

questions that were asked and provides a transcript of the mandatory bidders' conference that was held on May 6. Due to some issues that have arisen the County has prepared a modified contractors bid form that incorporates a place for add alternates. Bids are due on May 14. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to authorize the Board to sign Addendum No. Courthouse Remodel Construction Project (Stage 2 of 2). The meeting concluded at 10:03 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUEST FOR COMPASS

The Board met today at 10:36 a.m. for a meeting to discuss the preliminary budget request for COMPASS. Present were: Commissioners Steve Rule and Tom Dale, Clerk Chris Yamamoto, Controller Zach Wagoner, COMPASS Director Matt Stoll, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. COMPASS is requesting \$103,472 from the County for its membership dues, which is a decrease in last year's amount of \$131,049. Matt Stoll said they had a work group of Canyon County members look at the dues structure and how the highway districts were counted in that structure. COMPASS was under the impression that the highway districts commissioners were not elected in the cities but they found out that is not the case and the finance committee directed Mr. Stoll to meet with Canyon County members to look at coming up with a dues structure that would be acceptable to everybody and deal with the inconsistency that existed between Ada County and Canyon County. In Ada County the dues are assessed on a per capita rate and split based upon jurisdictions on which citizens elect them so in the incorporated areas it was one-third assessed to the city, one-third assessed to the county and one-third assessed to the highway district. In the unincorporated areas it was one-half of the county and one-half of the highway district, but that was not the case in Canyon County. After a meeting, the majority agreed there should be a dues structure that replicates what is done Ada County based upon the elected officials that the citizens elect. The dues structure passed in January and the dues for the highway districts increased and the dues for the cities and Canyon County decreased. On Thursday a proposal will go to the finance committee and at the last board meeting COMPASS was authorized to proceed with obtaining the designation for the Economic Development District (EDD) for Region 3 and have that transferred from the Idaho Council of Governments (ICOG) to COMPASS. As part of that proposal they are setting up a similar dues structure because they need a minimum of a 50% match to match the federal grant from the economic development administration in the amount of \$75,000; the match will be at least \$37,500. A dues assessment is split between the counties and the cities for the relevant counties in a ten county region in southwestern Idaho. The dues rate would be ten cents per capita; Canyon County's rate would be \$13,079. The EDD, if approved by COMPASS, will be

on a volunteer basis, members are not required to participate. Mr. Stoll highlighted some of COMPASS's major initiatives for FY2016 as follows: They are taking on the EDD and implementing it so they can leverage more federal funds. They anticipate the focus will be on Ada County and Canyon County until they demonstrate value to the outlying counties. They are proposing a regional orthophotography flight for Ada County and Canyon County where imagery will be made available to members at no additional cost. In the past they charged members an additional fee for the flights but technology has become much more efficient and it's driven down the cost by at least half. There is a grant incentive program that will be part of the COMPASS membership. There will be project development program for members where they will get projects prepped in order to be more competitive, particularly in the Nampa urbanized area or Canyon County in going after federal funds amongst the other metropolitan planning organizations in the state. COMPASS will work with the local highway technical assistance council in leveraging additional rural funds within the region. They are working with ITD on a proposal to submit a tiger grant for I-84. There is a cost proposal for phasing the application over three phases, part of it will be dependent on whether they can get local agencies to commit to a matching amount. The project will cost \$50 million, with a \$10 million match. ITD has committed to provide \$5 million match and we'll need to find an additional \$5 million and although that is breathtaking, it is loaded on the third phase. The first phase, which is a \$5 million project would require \$1 million in matching so we would need to find \$500,000 amongst the local agencies within Canyon County. The second phase is about \$20 million so we'll need \$2 million from local agencies. We need to have the funds in 2017. Commissioner Rule said the Board's preference would be to have it after 2017. Commissioner Dale asked which part of the interstate the project involves. Mr. Stoll said it's a widening project in the section of Franklin Road in Caldwell to Franklin Road in Nampa. ITD does not have the funds to the widening so we are dependent upon getting federal aid and pursuing competitive grants to get it done. They are proposing some maintenance projects for 2019 and 2020 that would include \$9 million to do an overlay and fixing the condition of the pavement. The \$95 million the legislature had authorized specifically for registration fees and tax increases is limited to only maintenance and preservation of the existing system and also right-of-way acquisition; it is not allowed to be used for capacity projects. Commissioner Dale asked if there are plans to address the deplorable conditions on the interstate through repairs or maintenance. Mr. Stoll said there are not, however, in 2019 or 2020 they are proposing to do some maintenance, but if pavement conditions deteriorate to a certain index they may expedite things. He said the funding that was appropriated by the legislature will be done in a phased approach where we will see the collection of the funds in July of 2015 but it will accrue until December/January so they can have a meaningful amount of money to give to the local jurisdictions. The overall dollar amount in Canyon County is \$3 million and in Ada County it is \$6 million, but he is not sure how much ITD will spend of the state portion

within Ada and Canyon Counties. Another nuance is where they had a circuit breaker clause where half of any additional revenue beyond projections the state collected in general funds would go towards transportation, and right now that's projecting at \$90 million so that's \$45 million the state will get. The local jurisdictions were specifically excluded during negotiations on that bill between the House and Senate. It's a two-year pilot project where they will collect those funds and will re-evaluate after two years where they are at. Commissioner Rule said Canyon County plans to keep its membership and be part of the EDD and will budget accordingly. Clerk Yamamoto said with the dues structure change we've seen what the numbers were for the Nampa Highway District but haven't seen the others. Mr. Stoll said the only two districts that are members are the Nampa Highway District and the Canyon Highway District. The Notus-Parma and Golden Gate districts have chosen not to participate, but under the structure their dues go down significantly. Under the old structure they were subsidizing the other two highway districts when they were members of the organization; but based upon their smaller population it goes down markedly and he plans on talking to them in the future. Canyon Highway District dues will go from \$11,964 to \$38,363; and Nampa Highway District dues will go from \$11,964 to \$54,860. If they choose not to participate COMPASS will reduce its budget accordingly. The meeting concluded at 10:58 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUEST FOR VALLEY REGIONAL TRANSIT

The Board met today at 10:59 a.m. for a meeting to discuss the preliminary budget request for Valley Regional Transit (VRT). Present were: Commissioners Steve Rule and Tom Dale, Clerk Chris Yamamoto, Controller Zach Wagoner, Executive Director of VRT Kelli Fairless, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Commissioner Craig Hanson arrived at 11:07 a.m. VRT is requesting \$35,909 in County funding, which is an increase in last year's amount of \$33,115. Ms. Fairless said VRT's membership has expressed a lot support for expanding and improving economic development opportunities in the region so the strategic plan has been updated to be more reflective of those priorities. Other highlights from the strategic plan include: Proposing and developing a region-wide performance measurement system; a fare analysis will be performed to look at how they compare with other areas; they will participate with COMPASS on their 2040 public transportation plan to look at where public transportation is going and make sure the short-term view is aligned with where they want it to go for the region; they will focus on increasing ridership and revenue in Canyon County; will work on transportation demand management strategies; restructure the routes in Canyon County to make them more efficient; expand

transportation; there are plans for capital enhancements which include funding to do more work on the Happy Day Transit on the Cleveland Blvd. Ms. Fairless also reported on upcoming projects. No Board action was taken. The meeting concluded at 11:13 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUEST FOR WEST VALLEY HUMANE SOCIETY

The Board met today at 11:31 a.m. for a meeting to discuss the preliminary budget request for the West Valley Humane Society. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Clerk Chris Yamamoto, Controller Zach Wagoner, Dr. Mary Wringle, DVM and Board Member, Steve Drescher, Board Member, Cherisse Faulkner, Shelter Operations Director, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Brenda Cameron, the Board of Directors President, arrived at 11:38 a.m. Steve Drescher said after total disarray and insolvency in 2013 the shelter is reporting that it was in the black in 2014 by a slight amount. Governmental entities provide 48% of the funding while the other portion comes from grants and donations. This year the shelter received two substantial state contributions totaling \$100,000 which have been put into a prudent reserve and set aside for exigencies such as broken pipes, equipment repairs, etc. Mr. Drescher said the veterinary clinic is making money; a fulltime veterinarian is on staff and services have been expanded to include the public. He said the shelter's 2015 budget was prepared by a board member but the fellow board members saw it for the first time last night and they have some questions but were unable to question the preparer because she is out of town and unavailable. Brenda Cameron said they were notified last week of today's hearing but that didn't give them enough time to prepare a full report on the 2015-2016 budgets. They are still discussing what their budget request will be. She said last year they implemented policies and procedures, budget cuts, changes in funding, checks and balances for inventory and staffing also of which have improved their overall fiscal stability. The veterinary clinic has really helped the overall health of the shelter and the animals and it has saved the shelter a lot of money. Cherisse Faulkner highlighted a list of the shelter's improvements and accomplishments: They participated in online giving areas to supplement their income and so far the largest one was from Idaho Gives where they grossed over \$10,000; they increased their business partnerships; were awarded a substantial grant through the Mutt Nation Foundation for \$3,000; they are working with the City of Caldwell on a new way to monitor how many dogs the city in-takes; the colony room is nearly finished thanks to a private donation; they are continuing to improve efforts in reconnecting owners and lost animals. They have identified an area for improvement which is expanding the concrete walkway to increase public safety and access. Ms. Cameron said they will hold their first annual event, Party for Paws, on

October 24 at the Nampa Civic Center where the focus will be on asking for contributions, raising awareness, and humane education. Commissioner Dale asked if the cities pay a fee for every animal they bring in or whether their annual contribution covers it. Ms. Cameron said they pay an estimated flat fee (contribution) of \$65,000. Board members have renegotiated the contract with the City of Caldwell to better support the city's needs and the shelter's needs and will now be charged a fee per animal. The former shelter director signed a two-year contract with the City of Nampa who won't consider a change at this time; however, Ms. Cameron said the contract will be renegotiated next year because Nampa is not paying its fair share. She said the shelter does not want to beg for money; it provides a valuable service to the community and they want the County to partner with them and help provide the service. She expressed her frustration with getting caught in the middle because the cities believe they already contribute to the shelter through payment of property taxes. Commissioner Dale asked if the veterinary clinic offers other services that people are able to access. Ms. Cameron said they offer low cost vaccinations for the public and they are doing a spay/neuter program for the people who sign up through the vaccination program. They have discussed expanding the clinic's services but they are proceeding slowly with the goal to work with local veterinarians and increase services. The services they offer include spaying, neutering, microchipping and licensing in the hopes of encouraging responsibility in the dog owners; when a dog leaves the shelter it has been licensed and if an officer picks it up he can return it to the owner rather than bringing it back to the shelter. Mr. Drescher said he provided the Nampa City Council with a copy of the Caldwell contract and suggested they use it. Clerk Yamamoto said the veterinary issue is always an issue, particularly with the use of public monies. He understands the situation is to provide services to the animals whose owners wouldn't otherwise go to a veterinarian but you have to be careful to avoid a competitive situation. Mr. Drescher said they are sensitive to that. The agency did not submit a budget request at this time and no Board action was taken. The meeting concluded at 11:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 13, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jason Roberts and Ayla Heiser.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,949.23 to National Business Furniture.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$9,500.00 to Hoover Group of Reno.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#15-075 Juan Pablo Garcia dba Los Portales Restaurant

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Jo Fryberger (Jo's Traveling Bar-Moad LLC) to be used May 30, 2014 for a wedding.

APPROVED CLAIMS ORDER NO. 1516

The Board of Commissioners approved payment of County claims in the amount of \$1,304,639.33 for a County payroll.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-017103, 2015-017104, 2015-017105, 2015-017106, 2015-017107, 2015-017108, 2015-017109, and 2015-017110.

PUBLIC HEARING - REQUEST BY THE CITY OF CALDWELL FOR A REZONE, CASE NO. RZ-PH2015-2

The Board met today at 9:39 a.m. for a public hearing to consider a request by the City of Caldwell to rezone two parcels totaling approximately 170 acres from "A" (Agricultural) to "RR" (Rural-Residential) in Case No. RZ-PH2015-2. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Deb Root, Mark Hilty, Alan Mills, John Watson, Jarom Wagoner, Zach Wagoner, ElJay Waite, Melanie Evans, Beth Avenius, Steve Thornn, Gay Weaver, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. The property was purchased by the City of Caldwell for the potential eventual expansion of the Purple Sage Golf Course facility. The City has determined it's not practical or prudent and the demand is not there to expand the facility therefore they are planning to divest of the property. While the City does not have plans to develop the plans they are being good stewards by attempting to receive the highest value of the property which they have determined will be residential development. The P&Z Commission has recommended a denial of the rezone request, but DSD staff is recommending approval. The following people testified in favor of the request: Mark Hilty, Jarom Wagoner, John Watson, Zach Wagoner, Alan Mills, and ElJay Waite. The following people testified in opposition to the request: Melanie Evans, Beth Avenius, and Gay Weaver. (*Commissioner Dale made a motion to close public testimony and it was seconded by Commissioner Hanson but the motion was subsequently retracted when it was realized that rebuttal testimony had not been given.*) Mark Hilty offered rebuttal testimony. Commissioner Dale made a motion to close public testimony. The motion was seconded by Commissioner Hanson and carried unanimously. The Board's deliberation was as follows: Commissioner Rule disclosed that he is very familiar with all of the people who testified in support of the application and he spoke about how the Commissioners are required to weigh the evidence in a case rather than consider the personal relationships they have with those involved with a case. Commissioner Dale appreciated the testimony from all parties and spoke about his ranching and farming background. He also spoke about how the Commissioners are called on to make decisions based on the facts, data, and legal points of an argument. The following are prime factors in his consideration: It has been clearly stated that the area is designated in the comprehensive plan as residential and has been for many years. There is already

significant residential activity in the area and significant designation of plots and subdivisions in the area. There are no legal documents that were produced that imposed restrictions on the use of the land, in fact, there is a sale contract that was recorded in 1996 between the sellers and the City of Caldwell which states that "the buyer shall be entitled to use said property in such manner as it desires, including, but not limited to, construction of golf courses or other recreational facilities." Commissioner Dale said those are the main points. He said the land can still be used for agriculture in a number of ways and if the person currently farming it chooses to purchase it at a price that's agreeable to the City of Caldwell they can still do that. He said lots that are two acres in size are pretty large and will not obstruct a lot of view property like a subdivision of half-acre lots would. Commissioner Dale supports approval of the rezone based on the points he outlined. Commissioner Hanson said the property is in the City of Middleton's impact area but they are not pursuing any kind of growth, in fact, their letter references stopping at Emmett Road at this point in time. He understands it's a financial consideration for the City of Caldwell and they want it rezoned so they can get a higher return on their investment in a sale; however, Canyon County has not had the benefit of this property being on the tax roll for 20 years so the city has received some benefit to their investment by having a dormant property. He said there are people who are interested in preserving viable farm ground and it surprises him the Coalition for Agriculture's Future did not testify in this matter. He said agricultural production is occurring on the property and if a potential developer was ready to proceed with development it might change his decision, but at this point he is opposed to the rezone request. Commissioner Rule said the application has a few issues that have arisen. He weighs property rights, the impact on traffic, water availability, and health concerns (arsenic concerns raised by Beth Avenius). Another issue that was raised had to do with conditions that restricted subdividing the property, but that claim could not be verified, in fact, the written evidence states the property can be used in a manner it desires. Commissioner Rule believes rural residential zoning is appropriate for the area and said two acre lots would be much better than a development that consists of four lots per acre. Commissioner Dale made a motion to approve the zoning change from Agricultural to Rural Residential. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor and Commissioner Hanson voting against the motion. The motion carried by a two-to-one split vote with Commissioner Hanson casting the dissenting vote. Commissioner Dale made a motion to approve the Findings of Fact, Conclusions of Law, and Order, and to approve the Ordinance Directing Amendments to the Canyon County Zoning Map (15-011). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor and Commissioner Hanson voting against the motion. The motion carried by a two-to-one split vote with Commissioner

Hanson casting the dissenting vote. The hearing concluded at 11:35 a.m. An audio recording is on file in the Commissioners' Office.

AWARD CONTRACT FOR THE COURTHOUSE ROOF TEAR-OFF AND INSTALLATION PROJECT

The Board met today at 11:49 a.m. to award the contract for the Courthouse Roof Tear-Off and Installation Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. On May 11, 2015 the Board received three bids which were reviewed by Sam Laugheed and Paul Navarro for compliance with the mandatory bid requirements and to determine who the apparent low bidder was. Cobra's bid was low by approximately \$200,000. Mr. Navarro is recommending Cobra be selected. He has looked at two public works projects Cobra has done and both were quality projects with a nice installation; they come highly recommended. The overall budget for this project was \$750,000; materials were purchased for \$265,000, and Cobra's bid is around \$500,000. Since we are selecting the low bid there will not be an objection period. Commissioner Hanson made a motion to award the contract to Cobra for the Courthouse Roof Tear-Off and Installation Project. The motion was seconded by Commissioner Dale who asked why there was such a wide disparity between the bids. Mr. Navarro thinks it's because Cobra's lineup of jobs for the summer is minimal compared to what the other two companies have and he thinks they are looking to put a project under their belt. The motion carried unanimously. Mr. Laugheed will send a letter of notice of the intent and a contract will be coming shortly. The meeting concluded at 11:52 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION DESIGNATING SURPLUS PERSONAL PROPERTY WITH NOMINAL VALUE

The Board met today at 1:37 p.m. to consider signing a resolution designating surplus personal property with nominal value, specifically a Samsung Galaxy S4 cell phone that was used by Cheryl Lane, the outgoing Canyon County IT Administrative and Technical Services Manager. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, CIO Rob Hopper, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. The resolution was prepared by the Prosecutor's Office. Mr. Hopper would like to allow Ms. Lane to keep the cell phone as a recognition gift after her nearly 23 years of service to the County. The phone has a nominal value and has reached the end of its useful life at the County and rather than recycle it for no value Ms. Lane will be able to get a little value out of it. Commissioner Rule said the County will not be

accountable for any bills or security issues associated with the device. According to Mr. Hopper, the information has already been transferred to a personal account in Ms. Lane's name. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution designating surplus personal property with nominal value (No. 15-076). The meeting concluded at 1:39 p.m. An audio recording is on file in the Commissioners' Office.

FOURTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 14, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 5-26-15

The Board of Commissioners approved payment of County claims in the amounts of \$127,033.96, \$29,740.24 and \$161,610.20 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Indigent Services in the amount of \$2,823.40 to VLCM.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#15-077 Midway Café, Inc. dba Midway Café
#15-078 Canyon Golf Partners dba Red Hawk Golf Course
 Aguililla Restaurant Inc. dba Tacos Aguililla
 Beverley A. Pillsbury dba Bev's Pantry
 Tacos El Rey LLC dba Tacos El Rey Restaurant #5
 Mi Tierra Inc. dba Mi Tierra
#15-079 Smoky Mtn. Pizza & Pasta LLC/Triple T Enterprises dba Smoky

Mountain Pizzeria Grill
 Fiesta Arts Inc. dba Fiesta Guadalajara
 Fiesta of Nampa Inc. dba Fiesta of Nampa Fiesta Guadalajara
 Red Robin International Inc. dba Red Robin America's Gourmet Burgers
 & Spirits
 Texas Roadhouse Holdings LLC dba Texas Roadhouse
 Sodexo America LLC dba Sodexo
 #15-080 Sodexo America LLC dba Nampa Civic Center
 GMRI, Inc. dba The Olive Garden Italian Restaurant #1731
 Aces Place Inc. dba Ace's Place
 Monkey Bar Inc. dba Monkey Bizness
 New Empire LLC dba The Blue Eye
 City of Nampa dba Ridgecrest Golf Club
 Sportsman's Hideout LLC dba Sportsman's Hideout LLC
 El Tenampa Inc. dba El Tenampa Inc.
 #15-081 JP Thailand Express LLC dba JP Thailand Express
 La Ranchera Nampa Inc. dba La Ranchera Nampa
 Walgreen Co. dba Walgreens #05648
 Walgreen Co. dba Walgreens #07276
 Walgreen Co. dba Walgreens #10672
 Walgreen Co. dba Walgreens #11541
 Walgreen Co. dba Walgreens #12483
 #15-082 Little Saigon Vietnamese Restaurant LLC dba Little Saigon Vietnamese
 Restaurant
 44 Quick Stop LLC dba 44 Quick Stop
 Maria Correa dba Alejandra's Mexican Restaurant
 Idaho Center Chevron Inc. dba Idaho Center Chevron Inc.
 MRG Inc. dba Buck's Saloon & Steakhouse
 Costco Wholesale Corporation dba Costco Wholesale #734
 Puga's Wilder Market/Arcadio R Puga Eva P Puga dba Puga's Wilder
 Market
 #15-083 Wal-Mart Stores Inc. dba Walmart #3739
 Wal-Mart Stores Inc. dba Walmart #2780
 Wal-Mart Stores Inc. dba Walmart #2781
 Wal-Mart Stores Inc. dba Walmart #4180
 Nampa Gusher LLC dba Nampa Gusher
 Brewer's Haven Nampa LLC dba Brewer's Haven
 #15-084 Jose Lopez Garcia dba El Rodeo
 New Big Smoke LLC dba Big Smoke #102
 New Big Smoke LLC dba Big Smoke #109
 HFO LLC dba Big Smoke #113

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:53 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2015-217 was continued to July 16, 2015 at 9:00 a.m.

Case No. 2015-496 was continued to November 19, 2015 at 9:00 a.m.

The proceeding concluded at 8:54 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-253

The Board met today at 9:01 a.m. to conduct a medical indigency hearing for Case No. 2015-253. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant and his daughter, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to take Case No. 2015-253 under advisement with a decision to be rendered within 30 days. The hearing concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:13 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2015-475, 2014-877, 2014-991, 2014-1360, 2015-563, and 2015-291. Upon the motion of Commissioner Dale and the second by Commissioner Hanson,

the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:14 a.m. An audio recording is on file in the Commissioners' Office.

OPEN BIDS FOR COURTHOUSE REMODEL PROJECT

The Board met today at 11:02 a.m. to open bids for the Courthouse Remodel Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, Trial Court Administrator Dan Kessler, Court Operations Manager Denise Kennel, other interested parties, and Deputy Clerk Monica Reeves. This is the second part of the two-phase process, and bids were due by 10:59 a.m. and they were submitted by the bidders who prequalified during phase 1. Bids were received as follows:

Kreizenbeck Constructors
11724 West Executive Drive
Boise, ID 83713
Received on May 14, 2015 at 10:47 a.m.
Bid: \$2,738,860
Add Alternate #1: \$10,956
HVAC Controls Deductive Bid Alternative: N/A

Petra
1097 N. Rosario Street
Meridian, ID 83642
Received on May 14, 2015 at 10:52 a.m.
Bid: \$2,750,000
Add Alternate #1: \$11,350
HVAC Controls Deductive Bid Alternative: Add \$1,800

Scott Hedrick Construction
1154 N. Orchard Street
Boise, ID 83706
Received on May 14, 2015 at 10:55 a.m.
Bid: \$2,647,900
Add Alternate #1: \$11,500
HVAC Controls Deductive Bid Alternative: No cost change

Guho Corp.
391 W. State St., Suite G
Eagle, ID 83616
Received on May 14, 2015 at 10:44 a.m.
Bid: \$2,948,000
Add Alternate #1: \$5,810
HVAC Controls Deductive Bid Alternative: \$1,785

The bids will be reviewed and evaluated by Sam Laugheed and Paul Navarro. Tomorrow morning the Board is scheduled to give notice of its intent to award the contract and we'll make sure the apparent low bid has satisfied the conditions of the Invitation for Bids and they will report back tomorrow. The meeting concluded at 11:08 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 11:09 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 11:09 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Navarro left at 11:17 a.m. The Executive Session concluded at 11:48 a.m. with no decision being called for in open session.

EXEMPTION HEARING FOR BUSINESS INCENTIVE

The Board met today at 1:35 p.m. to conduct an exemption hearing for a business incentive. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Deputy Assessor Joe Cox, Deputy P.A. Brad Goodsell, Torrie Cope from the Idaho

Press-Tribune, and Deputy Clerk Monica Reeves. Joe Cox said the client is Forage Genetics International, a company that processes alfalfa from local farmers and throughout the northwest as well as Canada, and they would like to receive an incentive through the tax exemption. The company originally started out as Land O'Lakes and they acquired Union Seed, and then they forged into a new company, Forage Genetics. The company has three different sites in Nampa and is looking to improve efficiency by consolidating and expanding operations. They considered a site in Twin Falls but ultimately decided to go with a site on 11th Avenue in Nampa. Mr. Cox said one of his concerns with the incentive dealt with the vacancies the facility closures would bring as well as the lack of job creation, but there are the positive impacts of the company staying in Canyon County. They are anticipating a total investment of \$13.1 million, \$800,000 for the land, \$6.6 in improvements, and \$5.7 million in equipment. Commissioner Rule said they are consolidating their operations for efficiency so it is understandable that there wouldn't be a lot of new job creation. Commissioner Dale asked if the Board is allowed to give incentives based on the investment alone. Brad Goodsell reviewed the criteria outlined in Idaho Code, Section 602NN: There has to be an identified project period and an identified project site; there has to be at least \$3 million in capital improvements made to the site within the project period, and the taxpayer has to demonstrate significant economic benefits, because after all the tax burden is being shifted from them to everybody else. Commissioner Dale said it will be an economic benefit for the company to stay in Canyon County. Commissioner Hanson said it is a good thing to keep them local and increase investments that could lead to growth and eventual new hires but he questions how we balance what the overall effect will be. Mr. Cox said the exemption would likely start in 2016. At this time the Board doesn't have any problem with the incentive request, but Commissioner Hanson would like some information that addresses his question. The discussion concluded at 1:52 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:00 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fair Administrator Rosalie Cope, Idaho Press-Tribune Reporter Torrie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: preparing for this year's fair; they are getting ready to kick off advertising; sheep weigh in was held this week; Ms. Cope said it is pretty quiet right now, they have rentals from now until the fair setup begins; entries are due by the first of July; they are borrowing sheep pens from Owyhee County Fair again and they will

borrow bleachers from Western Idaho Fair. There will be a meeting on May 28th regarding fair property use. Commissioner Hanson said he believes the Fair Board needs to weigh in heavily on what is being presented to see if it makes sense or not. Ms. Cope said they have submitted a list of things that need to be fixed or addressed at the facility, things that would benefit everybody. Ms. Cope said she thinks there was some confusion on the City of Caldwell's part because Laren Bailey said that the Mayor made a comment that we hadn't been doing our part in maintaining the facility and ElJay Waite actually corrected him and said there was miscommunication on the receivables. Ms. Cope noted that the VIP dinner will be Saturday. Commissioner Hanson asked about budget information for this year. Ms. Cope said she is still working on it and that it will be pretty close to last year's budget. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:11 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS ASSESSMENT DRIVE AND VALUES FOR 2015

The Board met today at 2:30 p.m. to discuss the assessment drive and values for 2015. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Appraisal Supervisor Brian Stender, Torrie Cope from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Gene Kuehn said the purpose of the meeting is to let the Board know what's happened with values in the County, where it's happened, and the different types of properties that have been increased. Brian Stender gave a recap of what the values are looking like this year in terms of residential, sales, agricultural, and commercial increases. (A copy of the information is on file with this day's minute entry.) Last year there was a steady 30% increase across the board while this year Greenleaf rose the most with a 10% increase, although last year it didn't increase as much as everybody else did. Nampa rose on average by 6%, Caldwell was less than 4%, and Middleton stayed steady at 8%. Parma, Notus, Wilder and Melba saw some building here and there but those cities did not see the "push" that Nampa, Caldwell and Middleton saw. In the County (rural areas) there was an increase of 5%. Agriculture value increases range between the 9% and 13% range. The better ground went up 9% while the lower end increased 13%. The highest agriculture rate for this year is \$1,530; full market value for some of that ground is anywhere between \$6,500 and \$7,500 per acre. Commercial properties saw an overall 7% increase. Some properties went up 15% to 20% but the majority of it was 3% to 5% increase. Mr. Stender said the market is looking fairly healthy compared to the last several years, but with value increases like this he doesn't expect to see a lot of appeals but you never know. Assessor Gene Kuehn said he expects his appraisers to explain their values and to justify their values and if they can resolve some cases in his office rather than bringing them to the Board of Equalization they will do that. He said on the

County side of the assessment for levy rates there will be a little bit of shift but that is reflective of the market and what's going on. The Assessor's Office will mail assessment notices on May 22; Board of Equalization will be held the fourth Monday in June through the second Monday in July. The meeting concluded at 2:43 p.m. An audio recording is on file in the Commissioners' Office.

FIFTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 15, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Nicole Trosky.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$3,461.00 to System Kleen & Restoration Inc.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$1,814.63 to Stericycle.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE BRAD FORD,
AND RECOGNITION OF DONA BUTLER FOR 11 YEARS OF SERVICE ON THE
IDAHO DEVELOPMENT DISABILITIES COUNCIL

The Board met today at 8:05 a.m. for a monthly meeting with Administrative District Judge Brad Ford, and for a recognition of Dona Butler for 11 years of service on the Idaho Development Disabilities Council. Present were: Commissioners Craig Hanson

and Tom Dale, Administrative District Judge Brad Ford, Trial Court Administrator Dan Kessler, Assistant Trial Court Administrator Benita Miller, Mental Health Court and Veterans' Court Coordinator Dona Butler, DUI Court Coordinator Erin Bullard, Cristine Pisani and Toni Brinegar from the Idaho Council on Developmental Disabilities, PIO Joe Decker, and Deputy Clerk Monica Reeves. Judge Ford introduced the Board to Dona Butler who has worked for Canyon County for 33 years and for the past three years she's been the coordinator for the Mental Health Court and Veterans' Court. She was recently recognized by the Idaho Council on Development Disabilities for serving those with disabilities for the past 11 years; she was appointed in 2004 by Governor Kempthorne and has been appointed 3 consecutive terms. Ms. Butler has a brother who's developmentally disabled and has been his guardian for the last 25 years. She spoke about the council and the goal to place everyone and how her brother now lives in his own home in the community. Cristine Pisani spoke of how Ms. Butler brought a unique perspective to the council. She spoke to members of Congress about the values of the council and protection and advocacy organizations in the face of a huge lobby that wanted to shut them down. The Commissioners and Judge Ford commented about their own and their families' personal involvement in being caregivers and/or mentors which shows that our society is a one that cares for those in need. Ms. Butler, and those who came to show their support for her, left at 8:20 a.m. following a brief recess to take pictures. A few minutes later the Board went back on the record to conduct Judge Ford's monthly meeting. He has worked with Andrea Patterson from the Supreme Court's HR Department to develop an outline for soliciting a new Trial Court Administrator as well as a recruitment announcement which should be published in the next week or two. The process will provide an opportunity for various people from the courts in this district and some elected officials to participate in the interview process and have an opportunity to meet some of the candidates. The process will occur over the next few months along with recruitment for the Administrative Judge, the anticipated announcement will be in the next week or so. Judge Ford asked for an update on the progress of the courthouse remodel project so he can plan accordingly for the relocation of the Nampa court operation to the courthouse, which will occur at the same time as the new Trial Court Administrator takes over his/her responsibilities. The Board is anxious to get the project underway but is not yet certain of the start or completion dates. Commissioner Hanson said once the final documents have been signed with the chosen contractor and we are ready to proceed we will need to get the timeframes on the record. He will talk with legal counsel today about the expected dates. Commissioner Dale said he spoke to Judge Orr about her concerns with the condition of the Nampa court facility. Judge Ford said they are well aware of some of the issues with the Nampa facility. He reported that the Supreme Court developed a felony criminal caseload management plan and they are in the process of adopting it. They are working on a family law caseload management plan and soon after that there will be a misdemeanor criminal caseload management plan where the concepts are to

provide the best service for the community and speed up the process of their ability to access the courts and to have just and quick resolutions on their cases. He said the Odyssey program is going to be a huge endeavor and there are many questions about it. Commissioner Dale asked if the new alternative courts facility will help the judiciary in some ways. Judge Ford said it helps in that the problem solving courts have been such an important part of their mission and it helps to have a location where they can manage those courts and house the personnel who are working for them, and it will work towards the more efficient testing that Ron Christian has discussed where we can expand the testing to other areas or entities within our complex. To conduct tests more efficiently and at a lower cost will benefit everyone and the new facility will help address some of those issues. Commissioner Hanson said they need to go back to the table and involve the Sheriff's Office in the conversation. Judge Ford said he's only aware of the model that Mr. Christian was trying to work on to keep the costs low so there is sustainability for the courts over a long term. He thinks it's a simple financial responsibility trying to get the most bang for our buck. Commissioner Hanson said it was built with the intent and with the explanation that it is with County drug testing but that was not included in their initial presentation so that needs to be corrected. Judge Ford said he cannot address the specific details of the conversation. The meeting concluded at 8:30 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DEVELOP THE PRELIMINARY FY2016 BUDGET REQUEST FOR THE OFFICE OF COUNTY COMMISSIONERS

The Board met today at 8:36 a.m. for a meeting to develop the preliminary FY2016 budget request for the Office of County Commissioners. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Zach Wagoner presented the budget report showing the actual expenditures for the last two years, the YTD expenditures, and the 2015 budgeted amounts. The Board went through the information line by line with Mr. Wagoner and made the 2016 requests. With regard to the line item for salaries for its clerical staff the Board indicated it will provide that amount to Mr. Wagoner by next Monday. The Board reviewed the information and made the following adjustments to individual line items in the Commissioners' budget:

Copiers lease: Reduced from \$5,000 to \$500
Airfare: Increased from \$3,500 to \$4,000
Education/training: Reduced from \$7,500 to \$5,000
Mileage: Increased from \$2,250 to \$3,000
Advertising: Increased from \$10,000 to \$11,000

The general budget was reviewed and the following line item adjustments were made:

Outside auditor: Increased from \$50,000 to \$54,000
Attorneys: Increased from \$75,000 to \$100,000
Risk retention: Reduced from \$25,000 to \$0
Meals: Reduced from \$5,000 to \$2,500
Mileage: Reduced from \$3,500 to \$0
COMPASS: Dues were reduced from \$131,049 to \$103,472
ICOG: Increased from \$0 to \$13,079 for the newly formed
Economic Development District under COMPASS
Valley Regional Transit: Increased from \$34,925 to \$35,909
Community development: Reduced from \$23,000 to \$10,000
State of the County: Reduced from \$10,000 to \$0
Veterans' service officer: Will remain at \$8,000 with the
understanding that further discussions will be held
Employee appreciation: Increased from \$0 to \$3,000 to pay for an
employee appreciation event

The Board decided to leave \$1 million in the reserves line item. Clerk Yamamoto said the Controller's position is that if we move forward with the jail expansion the \$1 million will need to go away. Commissioner Hanson said we can get into that detail when other discussions are held on the final approval of the budget. Commissioner Rule agreed. The animal shelter budget was reviewed; no reductions or increases were made. The tort fund budget was reviewed. Mr. Wagoner received a question from the Facilities Director asking if the jail expansion money needs to be included in his budget. Commissioner Rule said it is the intention of two Commissioners to move forward with that project so it would be best to put \$13.5 million in the Facilities budget, and, wants at least \$1 million in reserves for the project. Mr. Wagoner will meet with the Facilities Director on Monday to discuss the courthouse remodel project so they can try to allocate the correct amounts between the fiscal years. Commissioner Dale said the bids were opened yesterday and the low bid came in at \$2,647,000 plus \$11,000 for alternative one. Commissioner Rule said the project was estimated around \$2.5 million but the difference can be offset with the \$900,000 that was left over from the urban renewal funds for the administration building. Mr. Wagoner said the \$900,000 was already accounted for and receipted with 2014 activities. Commissioner Dale said that puts the project at \$2.7 million and asked if it's in this year's budget. Mr. Wagoner said the amount in there ended up being about \$2.8 million, but if the project is not completed by September 30 we may need to have some budgeted in Fiscal Year 2016. There was a brief discussion about operating costs for the new courtroom. Mr. Wagoner will input the revised numbers into ABM (the budgeting software) and email the new printouts to the Board so they can make sure the numbers look good. (The

budget printouts are included with this day's minute entry.) The meeting concluded at 9:30 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER NOTICE OF INTENT TO AWARD CONTRACT FOR COURTHOUSE REMODEL PROJECT

The Board met today at 9:33 a.m. to consider a notice of award of contract for the Courthouse Remodel Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Trial Court Administrator Dan Kessler, Clerk Chris Yamamoto, Controller Zach Wagoner, Court Operations Manager Denise Kennel, and Deputy Clerk Monica Reeves. Sam Laugheed and Director Navarro reviewed the apparent low bid submitted by Scott Hedrick Construction to make sure it complied with the requirements of the Invitation for Bids and determined that it did. The bid was approximately \$2.6 million with an add alternate of \$11,500. Mr. Laugheed asked for authorization to sign a notice to all bidders that we're going to be contracting with Scott Hedrick. Paul Navarro said Scott Hedrick has completed several projects for the County: the animal shelter, the pod 5 structure, and the juvenile justice center. The company was also in the top three for the jail expansion statement of qualifications project; they're a good firm to work with and the County has a good strong relationship with them. Commissioner Rule is pleased with the quality of work the company has done for the County. Mr. Laugheed said the best way to proceed is for the Board to adopt the recommendation of Director Navarro to move forward with the low bid. Commissioner Hanson made a motion to take the recommendation of Paul Navarro, Facilities Director, and provide notice that Scott Hedrick is the contractor. The motion was seconded by Commissioner Dale who said he was impressed with the consistency of all the bids because with a project of this size you don't normally see the top and low bids being that close. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor. The motion carried unanimously. Mr. Laugheed said because we are going with the apparent low bid there is no objection period on this particular procurement. He will work with Mr. Navarro and Mr. Hedrick to finalize the contract so it can be presented to the Board next week. Mr. Navarro said the building permit is ready to be picked up at the City of Caldwell, and Mr. Hedrick is prepared to pick up the plan set immediately with hopes to be on the job site by June 1st. Commissioner Dale asked how long the project will take. Mr. Navarro said Mr. Hedrick and his staff and his sub-contractors believe they'll have the first phase done, which is the 3rd floor, east side and the 2nd floor east side, finished by mid to late September or early October. Then we'll start moving into phase 2 which is to move the PA's Office to the 3rd floor and then demolish and rebuild the 1st floor which puts us somewhere around January/February 2016. At the end of the discussion at 9:38 a.m. Commissioner Rule said the Board was

scheduled to have a legal staff update this morning, however, it was removed from the agenda, but the Board does needs to meet with its legal counsel. Mr. Laugheed said since the Board is already on the record in a regularly scheduled meeting we can go into an Executive Session now if the topic of conversation is appropriate for Executive Session. Commissioner Rule said it would be an appropriate topic under personnel and risk management. The Executive Session was held as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:39 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i) to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:16 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EMERGENCY PROCEDURE TRAINING FROM THE IDAHO BUREAU OF HOMELAND SECURITY

The Board met today at 10:21 a.m. for emergency procedure training from Dale Nalder, a field officer with the Idaho Bureau of Homeland Security. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Prosecutor Bryan Taylor, Controller Zach Wagoner, Lt. Dave Schorzman, Dale Nalder, and Deputy Clerk Monica Reeves. Commissioner Rule said the meeting is in response to his inquiry to Lt. Schorzman as to what procedures and actions the County needs to be aware of as well as what the costs involved would be. Mr. Nalder gave a PowerPoint presentation that included a disaster scenario, the disaster declaration process, requests for assistance, disaster declaration rules, recommendations to the County, and resources that are available to the County. A copy of the PowerPoint is on file with this day's minute

entry. Zach Wagoner said he and Lt. Schorzman have worked together on this to make sure the ball is rolling. No Board action was required or taken. The meeting concluded at 11:01 a.m. An audio recording is on file in the Commissioner's Office.

MEETING TO REVIEW SUGGESTED NAMES FOR A NEW COUNTY PARK

The Board met today at 11:03 a.m. to review the suggested names for the new County park located across from the courthouse at the corner of Albany Street and 11th Avenue. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, PIO Joe Decker, Facilities Manager Paul Navarro, Becky Kearsley, Sr. Customer Service Specialist, and Deputy Clerk Monica Reeves. An email was sent to employees asking for potential names for the park; many suggestions were submitted and reviewed by the Board. The following choices will be put out for employee voting:

Four Oaks
Justice Park
Stonehouse Park
Shady Stone Park
Canyon Oaks Park

Mr. Decker will put a voting process in place on the intranet page with voting to be completed on May 21, and the name announced on May 22. Mr. Navarro will obtain quotes for a sand stone rock to display the park name. The remodel of the park has come in under budget so there is some money left over to possibly purchase a display rock. The meeting concluded at 11:15 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING DESIGN-BUILD CONTRACT WITH ENGINEERED STRUCTURES, INC., FOR THE JAIL ADDITION PROJECT

The Board met today at 11:31 a.m. to consider signing the Design-Build Contract with Engineered Structures, Inc., for the Jail Addition Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Director Paul Navarro, Project Consultant Ken Fisher, Sheriff Kieran Donahue, Captain Daren Ward, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Sam Laugheed presented the Board with the contract and drew their attention to the following sections:

Page 3 in the beginning of the contract addresses the substantial completion of work date, design permitting and construction. The design permitting, per the contract, is expected June 1st 2015 with the construction substantially complete by November 30, 2016. There are some asterisks that make it clear that the permitting review and approval is dependent on timely review and response by certain entities including the County, the jail standards group, and the City of Caldwell Building Department. The construction substantial completion date is based on 548 days from design approval whenever that may be. On the same page under section 4.4 where the fixed contract price is listed, you'll see that \$13,500,000 is subject to changes as provided in the design build documents. In section 5.15, the progress payment section, the payments will be made throughout the pendency of the project, ESI will complete applications for payment that follow the requirements as listed including that their fee is shown separately and this is similar to how we did the administration building so we'll pay them for the portion of the work that they've done less retainage of 5% throughout the project.

Page 13 of Exhibit A is an indemnification clause that the design builder indemnifies and holds harmless the County and the County's consultants, agents and employees from anything arising out of the design builder's negligence. That's a standard clause in the County's contracts.

Page 17 of Exhibit A talks about the changes in the work and the way it has been structured is that the only way a substantive change in the work that might materially affect price can be done is by written agreement, we can either do an amendment to the contract or there is a written change order that has to be signed by the Board and executed on the record.

Page 24 of Exhibit A is the part we negotiated with our insurer and got them on board with the language that's used similar to what we did on the administration building on 810.3.3 and 810.5 you can see that the owner indemnifies and holds harmless the design builder. It's important to note the qualification there that it's to the fullest extent permitted by law. Under Idaho law the court claims act and the constitution, counties cannot indemnify, although ESI wanted this in and we made it clear to them that the County under Idaho law cannot indemnify anyone they felt it needed to be in there so we just made it clear that it's to the extent permitted by law, which is none.

Page 30 of Exhibit A is a determination by the owner for convenience clause that makes it clear the owner can terminate our obligations under this contract at any time for our convenience without cause and in that event what happens is the compensation for the design builder is spelled out in A.14.4.3 that makes it clear they'll be entitled to the cost of the work of they've done up to that point. So there is no anticipated profits or

inconsequential damages that could be awarded on account of the termination for convenience.

Exhibit B is the general project requirements that we pulled from the RFP, the RFQ and their response.

Exhibit C is the insurance requirements that have been approved by the County's insurer for a project like this.

Exhibit D is the geo-tech report that informs some of this work.

Commissioner Rule said the geo-tech report hasn't been reviewed on the record, and he asked if anything was found that's going to cause a problem or concern with this project. Paul Navarro said they did the geo-tech report quite some time ago and a brief conversation was held about a year ago. The geo-tech report is a limited sub-surface investigation of a handful of drill holes. At the time there were no issues with clay soils, fatty clays but again they always have the disclaimer that it's a small boring with a limited sub-surface investigation but they feel confident we should be fine. The geo-tech report did believe there is sufficient ground for the weight and size of that building. Commissioner Hanson made a motion to sign the contract with ESI for design-build for the jail expansion project. Commissioner Dale seconded the motion but wanted it on the record that he still is not convinced this is the best thing to do but if we're going to do it this is the team he wants working on it because it's clear to him that they are more than qualified to do the work. Commissioner Rule liked ESI's presentation and their quality as well as the experience they County has had with them. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor. The motion carried unanimously. (See Agreement No. 15-040.) Mr. Laugheed noted for the record that the contract has already been signed by the authorized representative from ESI; their certificates of insurance and their performance and payment bonds will follow shortly. The meeting concluded at 11:40 a.m. An audio recording is on file in the Commissioners' Office.

SIXTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 18, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Kelly Martinez

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,425.00 to Inselman Plumbing.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-017902, 2015-017903, 2015-017904, 2015-017905, 2015-017906, 2015-017907, 2015-017908, 2015-017909, 2015-017910, 2015-017911, 2015-017912, 2015-017913, 2015-017914, 2015-017915, 2015-017916, 2015-017917, 2015-017918, 2015-017919, 2015-017920, 2015-017921, 2015-017922, 2015-017923, 2015-017924, 2015-017925, 2015-017926, 2015-017927, 2015-017928, 2015-017932, 2015-17933, 2015-017934, 2015-017935, 2015-017936, 2015-017937, and 2015-017938.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:34 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, Public Information Officer Joe Decker, Administrative Specialist Jenen Ross, and Deputy Clerk Kelly Martinez. The items discussed were general in nature. Ms. Ross left at 8:37 a.m. Joe Decker reported on the following communication issues: update on the park name submissions; Mr. Decker picked up the Sheriff's seal for use at ceremonies; information from the Sheriff's Office about a community shred day at the end of May; Veterans Court graduation information; Mr. Decker will be having lunch with Kevin Miller and asked if the Board has any talking points, Commissioner Rule suggested discussing Board of Equalization opportunities; the election is tomorrow so Mr. Decker will be reporting the results; ribbon cutting for the juvenile prosecutors/problem solving courts is scheduled for May 28 at 3:30 p.m.; Memorial Day closure information will be sent out; and information regarding the Fraternal Order of Police golf tournament. Paul Navarro reported on the following facilities issues: update on the 304 N. 12th building- the contractors are done and the Facilities Department is finishing the details; the certificate of occupancy should be ready this week and they are planning on moving the agencies in on May 29; work will continue on 1022 Albany; roofing will be coming the first week of June; Mr. Navarro said they have approved a lighting plan for Celebration park; warranty walk-throughs will be happening for the Juvenile Justice Center and the Administration Building; they will start working with LCA and ESI on a cost estimate and a scope of work for the sewer relocation project; and there is an issue in Pod 2G in the detention center and Mr.

Navarro discussed some complaints about the upper tier bathroom with regards to slipping and a plan to move the floor drain to correct the issue. The meeting concluded at 8:48 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING APPLICATION FOR FY2016 IDAHO JUVENILE DETENTION MILLENNIUM GRANT

The Board met today at 9:00 a.m. to consider signing the application for FY2016 Idaho Juvenile Detention Millennium Grant. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Ms. Catalano said this is the second year that the Idaho Department of Juvenile Corrections has allocated Millennium Grant funds to districts to apply for implementation of restorative justice programs. Last year the County applied and received \$42,000 in funding to provide the restorative justice conferencing for diversion cases. Ms. Catalano said she is requesting less funding this year but it is to benefit the first time offenders who are being diverted from the system. Ms. Catalano said they have been very successful working with the parties involved to divert cases that would otherwise be going through the formal system when not appropriate. She is asking for the Board's support in applying for this grant in the amount of \$22,000. Mr. Wesley said the grant has federal requirements that the funds can't be used for lobbying and we are required to comply with certain federal laws that may not necessarily be applicable to the County by making application to the grant. Mr. Wesley said by accepting a grant like this, the County is not only binding itself to follow the restrictions of this grant, we are also required to comply with the other federal laws for the entire County, not just for these particular grant funds. Mr. Wesley said beyond that it is a normal federal grant process and the potential penalties for not following this would be repayment and potential exclusion from other federal grants in the future. Ms. Catalano said 15% is allowed for administration costs. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the application for FY2016 Idaho Juvenile Detention Millennium Grant. The signed document is on file with this day's minute entry. The meeting concluded at 9:06 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Kelly Martinez. Mr. Wesley left at 9:23 a.m. and returned at 9:32 a.m. Facilities Manager Paul Navarro was present 9:23 a.m. to 9:24 a.m. The Executive Session concluded at 9:32 a.m.

While in open session the Board discussed the Courthouse Remodel Project. Mr. Laugheed said on May 14, 2015 the Board opened bids from four pre-qualified contractors. The next day, May 15, Facilities Manager Paul Navarro and Mr. Laugheed met with the Board in open session and delivered a recommendation that the apparent low bid from that process be accepted. At that time the Board made a motion to adopt the recommendation and authorized Mr. Laugheed to send a notice of intent to all of the pre-qualified contractors. Subsequent to that action, the Board received an inquiry suggesting that the bid form did not comply with certain portions of statutory requirements, including naming the subcontractors for HVAC, electrical and plumbing. Mr. Navarro and Mr. Laugheed reviewed that inquiry and concluded that it would be in the County's best interest to reject those bids and move forward with the rebidding process. In order to do that, Mr. Laugheed is asking the Board to consider several motions today: to find that the Board has discretionary authority under Idaho Code 67-2805 to reject all of the bids and rebid, the Board has determined it appropriate to exercise that discretion in this case and to show this is not an arbitrary or capricious action or abuse of discretion, for reasons that include but are not limited to the fact that the County's bid form in this matter was legally deficient which fact was brought to the County's attention after the Board had accepted and opened bids. Commissioner Dale made a motion to reject all bids based on the fact that the Board has found that it does have discretionary authority to reject or accept bids and reject all bids, and secondly find it is appropriate to reject all bids in this case based on the fact it was pointed out to the Board after the bid process that our bid form was legally deficient in a couple of

areas. Commissioner Dale amended the motion to include the following: the reason includes but is not limited to the fact that the bid forms were legally deficient. Commissioner Hanson seconded the motion. Commissioner Rule confirmed the bid forms will be reissued with the proper terminology so that anything that needs to be listed is more defined to the bidder. Mr. Laugheed said that is correct and also said that whenever the Board gets questions from contractors we try to do it during the process of procurement but we treat these as sort of a give and take opportunity to make our practice better and to finalize our forms. We received this question, we have updated our forms and shortly the Board will have a motion to adopt this new form and move forward with the new IFB that includes this. Commissioner Rule said the County is disappointed that we have to do this again but it is relevant to the efficiency and honesty of the County's practices to do so. A roll call vote was taken with Commissioners Hanson, Dale and Rule voting in favor of the motion. The motion carried unanimously. Mr. Laugheed said there is an Amended Invitation for Bids on the agenda as well as to consider rescinding approval of Notice of Intent. Mr. Laugheed said now that the Board has rejected those bids the fact that that approval is rescinded is natural and Mr. Laugheed can assure the Board he will not send out a Notice of Intent at this time. Mr. Laugheed said the final item to consider is signing the Amended Invitation for Bids which includes the updated bid form and other information. The list of bidders is still limited to those that were prequalified under phase one of this project. The most important part then under the new IFB along with the bid form is the new calendar of events which starts today, with bids due the statutory minimal time period which is two weeks. The bids will be due June 2 because there will not be a quorum on June 1 with other County business occurring elsewhere. It will be a short process that will give all of the prequalified bidders an opportunity again. Commissioner Hanson made a motion to sign the amended bid form for Courthouse Remodel Project with the four prequalified bidders that we already have established and included in that will be the new calendar of events. Commissioner Dale seconded the motion and it carried unanimously.

The meeting concluded at 9:39 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING THE FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER IN THE MATTER OF THE APPEAL BY DEMETER BIO-RESOURCES MONTANA, LLC, CASE NO. CU-PH2014-40

The Board met today at 9:39 a.m. to consider signing the Findings of Fact, Conclusions of Law and Order in the matter of the appeal by Demeter Bio-Resources Montana, LLC, Case No. CU-PH2014-40. Present were: Commissioners Steve Rule, Craig Hanson and

Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, Planner Christian Samples, and Deputy Clerk Kelly Martinez. Mr. Wesley said this has been an extended process notably because the hearing that was held on April 7 where public testimony that was taken on this case extended well beyond what we normally see, which is normally a handful of interested parties and a hearing that lasts an hour or less. Additionally on pages one, two, three and four in addition to the staff report there was 118 exhibits plus the Planning and Zoning file so a substantial record in this case. Mr. Wesley reviewed the document as follows: the procedural history is on page four and five; summaries of the planner's testimony, applicant's testimony, and opposition testimony are on pages five through eight; page eight includes an applicable law section including references to the Canyon County Zoning Ordinance hearing procedures, and the local Land Use and Zoning Act where appropriate; pages ten through fourteen go through the Findings of Facts, Conclusions of Law which is based on the Board's oral decision two weeks ago; page fourteen has the conclusion the Board reached by majority vote as well as the conditions that would be required for an approval as required by Idaho Code 67-6519(4); and because it was a split vote decision, the signature line has been updated to include a signature to note approval of this procedure of the FCOs as well as a place to note a vote in favor or to deny the application. Commissioner Dale asked for clarification for the voting section on the signature page. Mr. Wesley said because the signature line was updated within the last few minutes there is some ambiguity there, to resolve that, what we could do is agree that an approval would be a vote to approve the application and a vote to deny would be a denial of the application. Director Nilsson said this Order was written for denying the application for a Conditional Use Permit so it is okay in the context of that. This is an Order to deny so the approval would be approving the Order and the Findings for denial. The Board's action is to approve the Findings and the Order. Mr. Wesley will amend the signature line to correct the language so that it is extremely clear. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the Findings of Fact, Conclusions of Law and Order in the matter of the appeal by Demeter Bio-Resources Montana, LLC, Case No. CU-PH2014-40. The signed document is on file with this day's minute entry. The meeting concluded at 9:48 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; CONSIDER SIGNING DEVELOPMENT AGREEMENT WITH EDMOND MURRELL

The Board met today at 10:03 a.m. for a biweekly meeting with the DSD Director to discuss general issues, set policy, and give direction, as well as to consider signing a

Development Agreement with Edmond Murrell, Case No. CP/CR-PH2014-37 and 38. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Deputy P.A. Zach Wesley arrived at 10:19 a.m. Commissioner Hanson said the Development Agreement has already been approved by the Board, however they were waiting to sign it until both applicants had signed the document. The Board signed the Development Agreement with Edmond Murrell, Case No. CP/CR-PH2014-37 and 38. The signed agreement, No. 15-041, is on file with this day's minute entry. Topics of discussion included the following: budget and permit review information; COMPASS funding request discussion; information regarding upcoming meetings: COMPASS High Capacity, Parma- Grove Avenue Plan, and Nampa/Caldwell area of city impact. Mr. Wesley said he updated the signature page for the Findings of Fact, Conclusions of Law and Order (FCOs) in the matter of an appeal by Demeter Bio-Resources Montana, LLC, Case No. CU-PH2014-40. Mr. Wesley confirmed that the Conclusion and Order is for denial and so a signature issues the FCOs but there has also been a line added where each Commissioner can indicate whether he is in favor or opposed to the application. The meeting concluded at 10:22 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING TAX EXEMPTION FOR ON SEMICONDUCTOR

The Board met today at 1:34 p.m. to consider signing a resolution granting ON Semiconductor a property tax exemption pursuant to Idaho Code 63-602NN. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Mitch Mooney, Idaho Press-Tribune Reporter Torrie Cope, and Deputy Clerk Kelly Martinez. Mr. Cox said they are to the point where they are ready to submit a resolution to the Board for the investment tax credit. ON Semiconductor has done some pretty amazing things since they have gotten here. Mr. Mooney said what they are asking for here is the property tax exemption for 2016. He said they are growing and hiring and there has been a significant business increase which is really good for the County as well as ON Semiconductor. They have converted six operator positions and nine positions in facilities from temporary and they are hiring sixteen right now and total employment will be up to 156. Mr. Mooney said since work week eight of this year they have seen a 27% increase and last week they saw another 20% above that for the summer third quarter. Mr. Goodsell said based on the previous meetings the Board has had, the Prosecutor's Office has drafted a resolution for the Board's consideration that would exempt about \$2.8 million of the \$3.8 million which would be 75% of the value. The resolution does have some stated conditions that they will provide reporting information, they will make the minimum investment, they will maintain records and they will comply with all of the conditions imposed by governmental entities with respect to any other incentive agreements and

the County can recapture these if they do not operate at the same level for ten years after the tax exemptions are over. The tax exemption does begin in 2016 but under the draft resolution it allows for five years. Mr. Goodsell believes ON Semiconductor has met all of the conditions under the statute or will meet the conditions and at this point the Board just needs to determine whether there is significant economic benefits to the County that will accrue from this exemption as well as having ON Semiconductor verify on the record that they agree to the conditions in the resolution. Mr. Mooney said the conditions are acceptable. Commissioner Dale believes this is a tremendous economic benefit to the County. Commissioner Hanson said it sounds like a good process and he is glad we are getting more employees hired in Canyon County. Commissioner Rule said those extra jobs fall right into the trickledown effect for the whole economic picture here in Canyon County. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution granting ON Semiconductor a property tax exemption pursuant to Idaho Code 63-602NN. The signed resolution, No. 15-085, is on file with this day's minute entry. The meeting concluded at 1:43 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEET WITH LOMBARD CONRAD ARCHITECTS TO DISCUSS JAIL DESIGN BUILD DETAILS

The Board met today at 2:34 p.m. to meet with Lombard Conrad Architects (LCA) to discuss Jail Design Build details. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Captain Daren Ward, Facilities Manager Paul Navarro, Ken Fisher, Owner's Representative, Lombard Conrad Architects Principle in Charge Russell Moorehead, ESI Construction President Neil Nelson, Idaho Press-Tribune Reporter Torrie Cope, and Deputy Clerk Kelly Martinez. Mr. Navarro said he and Mr. Fisher had fielded some information from LCA asking for some key pieces of information they need to submit by the May 22 deadline to the Idaho Jail Standards. Mr. Fisher said when we leave this meeting it would be really helpful to have a good, established communication plan so that information flows through the proper channels so everyone is kept in the loop. Commissioner Rule said communication is the key to this project, it will be a team effort and is not going to be just the Commissioners telling LCA how to build a jail. Commissioner Rule went on to say that we have to depend on: a contractor to get it done on a budget type basis, a Facilities Manager that is going to have to maintain and take care of the life of the building itself, a Sheriff's Office that has to operate it, a legal department that has to defend it, and a representative to make sure the County does this properly so to start segregating communication cells would be a very poor way to try to manage and build a jail. Mr. Moorehead said they are available for meetings whenever, as long as they are

set up through the proper communication channels so everybody who needs to be involved in those meeting is properly notified. The Sheriff had sent Mr. Moorehead a letter requesting to meet with LCA so he wanted to make sure they have established lines of communication and he wants to make sure everyone has the opportunity to be at the meetings. Commissioner Rule said the Commissioners are charged with building facilities and stretching the tax dollars as far as we can. The Sheriff is charged with managing, maintaining and operating the jail. It is very important to how the jail is designed yet we can't have one party telling somebody to build it this way and then have another party wanting it built another way. Commissioner Rule said to fix that you need to have everyone at the table to discuss and understand the problems and concerns. Commissioner Rule said it has cost everybody in the County a lot of money, a lot of taxes have gone down the "rat hole" managing a poorly designed jail. The Board is requesting everyone meet at the table to get the design issues worked out. Mr. Moorehead suggested that the request for meetings go through Ken Fisher and then Mr. Fisher will distribute to all parties. Mr. Fisher said inevitably we are going to have to work through some busy schedules and the more notice we can give somebody, the better however we would like to get started sooner than later. Mr. Moorehead said we would like to get everyone around the table as soon as possible so we can move this forward as quickly as possible. With the June 1st deadline of presenting to the Idaho Sheriff's Association Jail Standards Committee, there is kind of an urgency to see if we can pull enough information together to adequately represent what we need to that committee. There is a very specific list of items the Committee would like submitted for projects for review, however even according to their standards, the Jail Standards Committee does not approve plans, that is up to the City of Caldwell who has jurisdiction. Mr. Moorehead said they do need to make a presentation of adequate information to the Committee before construction starts. Commissioner Rule said Commissioner Hanson is the expert on this Board and he would like Commissioner Hanson to be involved in all of the meetings when the Board may not be available as a whole. Commissioner Dale said Captain Daren Ward is the current Jail Captain and has got to be involved in every step of this. Commissioner Hanson said when ESI presented with their design build team they had a very good presentation and a project model that was based upon what we had and he believes that is so far ahead of where everybody else was and what they presented. Commissioner Hanson said what the Idaho Jail Standards really looks at is does this meet minimum jail standards and if it does then they make comments for any small changes. Mr. Moorehead just needs to make sure he has adequate information to give to them if the information is already there or needs to be supplemented with meetings with the Sheriff so we can see that we can pull those together. The anticipated items that he really needs from the Sheriff's Office is the needs assessment part of the project. He was given some certain parameters to design around which they have designed around, but he doesn't have any back up documentation for that. He needs the following information: a description

of the anticipated inmate population, the classification levels, and the number of beds per classification, the total capacity and the security levels provided. Mr. Moorehead would like to sit down with the Sheriff's Office to go through those and identify those levels of classification and what is appropriate there and work with them to develop the function of criteria and basic policies for this new jail addition. Mr. Moorhead also said they need to develop an initial staffing plan, it doesn't need to be final but we do need an initial plan. Mr. Moorehead said he is not intimate with what the consent decree states so that is one issue that the Jail Standards Committee has asked for comment on and he has no knowledge on that for the presentation. Commissioner Hanson said in regard to the consent decree that is pretty much something our legal department can handle and we are going to continue to meet the constitutional requirements. Mr. Fisher said it sounds like what they are asking is does the new jail take on the same decree as the old one when you attach it. Mr. Laugheed said the Prosecutor's Office has worked closely with the Sheriff's Office and the Commissioners for a number of years on the consent decree and his general opinion, without waiving any attorney client privilege issues, is that to the extent the consent decree addresses constitutional issues, the County is going to be bound by those whether we build this addition project or build something somewhere else. Those constitutional issues are reflected by the Jail Standards points of emphasis that they would like to have direction on. The consent decree will apply, just like those terms would apply to any other jail facility by the constitution. Mr. Laugheed said the context of the consent decree and the effect it could have on some of the design decisions and the construction decisions is something that would be hard to reduce to a quick and easy sentence, other than to say we want Jail Standards to review this objectively and give us their opinion on whether it meets their standards. There could be insurance implications then from whether we meet jail standards that could reflect on the consent decree terms as well. Commissioner Rule said Canyon County is going to be under a consent decree if we build this jail but that doesn't change the architecture of the jail. Commissioner Dale said the consent decree applies to the Dale G. Haile Detention Center as long as we continue to use that to house inmates and so if they want to know of the consent decree still applies with an addition, yes it does because we are still using that old building. Captain Ward said the one thing he can think of in design that would be different than just under Idaho Jail Standards is the outdoor recreation because Idaho Jail Standards says one hour a day, five days a week and the consent decree is one hour a day, seven days a week so we have to have the ability to get more people through there. Commissioner Hanson said with the way the ACLU works and Mr. Pevar, there was an issue of retaliation that they claimed was going on in the jail and the way that Mr. Pevar has worked in the past is that he will do "fishing expeditions". So we could build a new facility clear up by Parma and Mr. Pevar is still going to bring his "fishing expeditions" in to try to find fault with the operations, building, and treatment by the posted staff that is there so that is why it isn't a big point of contention to Commissioner Hanson. Mr. Moorehead

asked about getting meetings set up so they can start talking and moving forward. Mr. Laugheed said there are open meeting implications that we are talking about here, whenever two of the Board members are together there is a quorum however, if just one is there it is fine to have it without the open meeting requirements. There could be parts of the jail design where we would want to make sure it is off the record anyway in terms of security features and things like that. What Mr. Laugheed is hearing is that ESI understands that the Board is cutting the checks and has the final say on everything but that the Sheriff's Office has input that could be critical and that if Commissioner Hanson or one Board member is with Mr. Fisher, Mr. Navarro and Sheriff's Office representatives, that is fine with the Board. That Commissioner will then report back to the Board as necessary and all of the final decisions will come through the Board. A meeting will be held this Thursday from 9:30 a.m. to 11:00 a.m. and 1:30 p.m. to 3:00 p.m. which Commissioner Hanson will attend. Mr. Laugheed said we may want to set an open meeting for the Board prior to the June 1st deadline where whatever consensus is arrived at that ESI and LCA come up with through these meetings is presented to the Board to have a final approval from the Board. There was no decisions made as today's meeting was for information purposes only. The meeting concluded at 2:59 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEET WITH THE CANYON COUNTY HEALTH PLAN TRUSTEES REGARDING A BUDGET UPDATE ON THE HEALTH PLAN TRUST

The Board met today at 3:01 p.m. to meet with the Canyon County Health Plan Trustees regarding a budget update on the health plan trust. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Controller Zach Wagoner, Chief Deputy Assessor Joe Cox, Chief Deputy Treasurer Nancy Seal, Human Resources Director Jeannine Eiband, HR Admin. Supervisor Michelle Britain, Indigent Services Director Michele Chadwick, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Clerk Chris Yamamoto arrived at 3:02 p.m. Mr. Wesley said the trustees met with representatives from Gem Plan and Blue Cross and presented the trustees with a funding recommendation for Fiscal Year 2016. The trustees discussed the recommendation and they are here today to present their Fiscal Year 2016 Health Plan Trust recommendation to the Board. Mr. Wagoner submitted several spreadsheets and reviewed the Health Insurance Fund contributions, revenues and expenditures for Fiscal Year 2013 through the estimated Fiscal Year 2016. (The spreadsheets are included in this day's minute entry.) Mr. Wagoner gave three scenarios for County contributions for Fiscal Year 2016 and he believes option two would be the appropriate course of action. Mr. Cox noted that option three was looked at because it was comparable to what the state is contributing for their plan. Commissioner Rule asked if they are assuming the Board is going to give them that \$1.2 million contribution every year. Mr.

Wesley submitted the document that Gem Plan provided the trustees when they met in early May. One of the perks about going to the Gem Plan was to have them take an outside look at our plan and our funding options that wouldn't come through a consultant or someone who has a monetary tie to the recommendation. Mr. Wesley said Controller Zach Wagoner's numbers are predicated or based on the numbers that are put forth by Gem Plan. Director Eiband said based on the information received, to keep the fund afloat for more than just another two years, it would be expected to have permanent increases going forward and part of that would be the generous offering that was put into the fund this last year. Director Chadwick said one of the challenges that both the trustees and Board are facing is that there were a number of years that there were no additional contributions made and that is what has gotten the fund into the position it is in currently. Commissioner Rule said for the first six years of being a Commissioner, the Board did not put hundreds of thousands of dollars into this fund, it was existing on its own and falling from \$8 million down to \$4 million or less. To then try to maintain it, the Board began to put in some pretty significant amounts of cash and now it looks like a "given" when it was supposed to be a benefit at that time. Director Eiband said she truly doesn't think that this is a "given", these are truly proposals that are being offered as a way to keep our fund afloat going forward so she thinks that what Controller Zach Wagoner points out here is that with the influx of money you can see the vast difference in the fund loss between \$1.6 million and \$160,000 by having some of that influx. Director Eiband said the truth is, as Director Chadwick pointed out, we had this long history of being under funded and not keeping up with the times in our insurance. This is truly a proposal to keep the fund afloat at a 33% level, which is a recommended level for county funding. There was a comparison spreadsheet reviewed between the County's health plan and the City of Caldwell and City of Nampa's health plans for Fiscal Year 2015. Director Eiband said the project we are about to embark on with our compensation will be a total compensation package so they will take what the market value is for salaries and they will also look at our benefits package. She said the County's plan is considered very comparable to the offerings of these other plans, although our deductible is higher. Between the increases to the employee monthly premium contributions two years ago and also the increase to the deductible at that time, Director Eiband believes we have reached the breakeven point with employee contributions. At this point we have streamlined our plan and we have asked the employees to contribute more so the final step is to ask Canyon County as the employer to increase the contribution. Mr. Cox said they tried to reach a proper balance between benefits and pay because they want to be conservative and have cash flow but not jeopardize wages by doing so. Commissioner Rule would like Mr. Wagoner to break out the "other" category in the revenue column. Commissioner Hanson said if we do this salary survey and we make adjustments he is concerned about that, however he doesn't want the fund to go broke either. Mr. Wagoner said the reason he broke out employer contributions separately is because he is cognizant that

the County has stepped up its funding in the past few years and the idea was to identify the increased contributions, especially in 2015 because we recognize there was a \$1 million infusion directly into this fund and it is extremely beneficial and helpful. Commissioner Dale said we can't keep running in a deficit so he is ready to go with the recommendation from the Controller. Clerk Yamamoto said to clarify, the reason this fund has been headed the way it has headed is twofold: we have been getting harpooned with the costs and the other thing is we have not touched the funding as far as the per employee amount on the County portion, it hasn't changed in years. He went on to say what has necessitated adding the infusions of cash is due to the fact we haven't touched the County's portion for years now, that is the proposal now- instead of injecting cash, just fund it properly on a per employee basis. Clerk Yamamoto said we are on the low end compared to surrounding agencies when it comes to employer contribution. Clerk Yamamoto also said option two is sustainable given what we are seeing now with the first half of the year and then we don't have to be talking about the infusion of cash. Commissioner Dale whole heartedly supports option two. Commissioner Rule would like more information. Mr. Tolman said it is a tough decision and a kind of guessing game, but our thoughts were we need to hold this balance at \$3 million and the idea is to keep us close to where we are not always coming back to the Board for more funding. Commissioner Hanson said we have been just putting in one lump sum rather than increasing the per employee monthly contribution. Clerk Yamamoto said it does not necessarily mean it is money spent, the idea is we put a per employee rate there so we don't have to have this conversation again about doing an infusion in the future and if that money is not spent the fund balance goes up. Director Eiband said the insurance premiums are addressed every year just as salary wages are addressed and there is usually a percentage. There are also percentages based on insurance that you age that information as it comes and you never want to be in the position as a self-funded plan where you are operating a profit center. The County has had a great benefit the last few years of being able to live off of our savings account and not having to do aged increases every year as we normally would. Director Eiband said one of the biggest drivers we have for employment interest in Canyon County is a fair wage and great benefits and that is where we get the bulk of our employment pool, so we certainly don't want to lose that. Commissioner Rule said the employer is looking at the employee because we are going through a salary survey that is seriously unprecedented with any interest by the Board. He said we have committed to "bite the bullet" with whatever this study comes back with and implement this study and get this salary thing fixed right. Commissioner Rule said he has made this commitment that will cost us \$1 million or more on salaries and now he is looking at this proposal. Clerk Yamamoto left at 3:42 p.m. Commissioner Dale said what he is understanding is that in order to keep the fund healthy we need to go up to the \$842 per employee per month contribution. Now the question is whether or not you charge that to the employee or the employer pays it, but as far as the health of the fund

it needs this extra \$83 per month per employee. Director Eiband said considering that we are going to be doing a total compensation review in the middle of the Fiscal Year, maybe this can be considered the same way. Commissioner Hanson said we don't want to put a bunch of money in there so that everyone just thinks they can go and spend it, he wants to be able to set some reserve availability there if it shows that it is justified to give increases once the salary project is done. Commissioner Hanson asked Director Eiband if we have a "Cadillac" plan. Director Eiband said we are nowhere near a "Cadillac" plan, however we meet the definitions under deductible, cost share and plan services offered. No decision was made today as the meeting was for informational purposes only. The meeting concluded at 3:53 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 19, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Tom Dale - attending WIR NACo Conference

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Mikell Nye.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$4,045.00 to Bode Cellmark Forensics.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$1,230.25 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Treasurer's Office in the amount of \$1,563.09 to VLCM.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #15-086 Carniceria Mi Tierra Inc. dba Carniceria Mi Tierra
Super Pollo Mexican Grill LLC dba Super Pollo Mexican Grill LLC
- #15-087 Nampa Wings, LLC dba Winger's Grill and Bar
Whiskey River LLC dba Whiskey River
Dramas LLC dba Bootleggers
- #15-088 Crescent Brewery LLC dba Crescent Brewery
Thrifty Payless Inc. dba Rite Aid #5409
Wild Heart Springs LLC dba Wild Heart Springs LLC
Kammi Stradley dba Chaparral Tavern
Messenger LLC dba Messenger
Jack & Danette Noble dba East Cleveland Beverage & Tackle
- #15-089 Prefunk Beer Bar LLC dba Prefunk Beer Bar II
Heather Zimmerman dba The Garage Café
Dan's Ferry Service LLC dba Dan's Ferry Service

APPROVED CLAIMS ORDER NO. 5-26-15

The Board of Commissioners approved payment of County claims in the amounts of \$72,136.92, \$49,266.12 and \$73,395.34 for accounts payable.

EXECUTIVE SESSION - EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 1:01 p.m. for a legal staff update. A request was made to go into Executive Session to discuss personnel matter and records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:02 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Leon Samuels, HR Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Director Eiband left at 1:25 p.m. The Executive Session concluded at 1:29 p.m. with no decision being called for in open session.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUESTS FOR FY2015 FOR RETIRED SENIOR VOLUNTEER PROGRAM

The Board met today at 1:30 p.m. for a meeting to discuss the preliminary budget request for FY2015 for the Retired Senior Volunteer Program (RSVP). Present were: Commissioners Steve Rule and Craig Hanson, Controller Zach Wagoner, RSVP Volunteer Coordinator Alex McNish, RSVP Program Director Kristen Tracy, and Deputy Clerk Kelly Martinez. WAED Director Tina Wilson arrived at 1:35 p.m. for the next meeting. The preliminary budget was reviewed. The agency is requesting \$15,000 in Canyon County funding, with no increase from last year's amount. No Board action was taken. The meeting concluded at 1:40 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUESTS FOR FY2015 FOR WESTERN ALLIANCE FOR ECONOMIC DEVELOPMENT

The Board met today at 1:40 p.m. for a meeting to discuss the preliminary budget request for FY2015 for Western Alliance for Economic Development (WAED). Present were: Commissioners Steve Rule and Craig Hanson, Controller Zach Wagoner, WAED Director Tina Wilson, and Deputy Clerk Kelly Martinez. DSD Director Tricia Nilsson arrived at 1:50 p.m. The preliminary budget was reviewed. The agency is requesting \$30,000 in Canyon County funding, which is a \$10,000 increase over last year's amount. No Board action was taken. The meeting concluded at 1:54 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS PRELIMINARY BUDGET REQUESTS FOR FY2015 FOR BOISE VALLEY ECONOMIC PARTNERSHIP

The Board met today at 1:54 p.m. for a meeting to discuss the preliminary budget request for FY2015 for Boise Valley Economic Partnership (BVEP). Present were: Commissioners Steve Rule and Craig Hanson, Controller Zach Wagoner, BVEP Executive Director Clark Kraus, DSD Director Tricia Nilsson, WAED Director Tina Wilson, and Deputy Clerk Kelly Martinez. An update on the organization's accomplishments was given and the preliminary budget request was reviewed. The agency is requesting \$5,000 in Canyon County funding. Commissioner Rule said the County did not fund this organization last year and asked if the funds would be better utilized by BVEP or would it do more good to go to Western Alliance. Mr. Kraus said he would give it to Western Alliance and said his organization will be okay as the other county they represent has tripled their funding amount over the last few years because they have proven themselves. Mr. Kraus said they are asking for \$5,000 but he would certainly not want to take away from the Western Alliance program or rural economic development. Mr. Kraus said it is important that they show they are all unified and that they work as a region. No Board action was taken. The meeting concluded at 2:03 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:16 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Solid Waste Director David Loper, and Deputy Clerk Kelly Martinez. Deputy P.A. Brad Goodsell arrived at 3:22 p.m. Topics of discussion included the following: waste amount is up .57% in April and 6.6% for the Fiscal Year to date; 1,112 cars visited the Landfill on Free Day April 25, 2015; Household Hazardous Waste collection information; information regarding biosolids; Department of Agriculture pesticide clean-up day was held May 11; update on the RFQ for updating the Pickles Butte Landfill Status Report; first draft of the budget is complete; update on the bicycle project for juvenile probation; Director Loper is proposing to purchase a new loader for FY2016; and they will be integrating with the Canyon County IT Department and County email system. Commissioner Rule noted that we have a site out in Parma, the Mahaffey site that is still needing some monitoring done for DEQ. Commissioner Rule asked Director Loper to think about pulling the samples and reporting the results to the Board. Director Loper discussed the idea of doing the sampling and he will review the requirements and get back to the Board. The items discussed were general

in nature and did not require Board action. The meeting concluded at 3:40 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 20, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale – attending WIR NACo Conference

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Denise Hippach and Randy Smith.

APPROVED CLAIMS ORDER NO. 5-20-15

The Board of Commissioners approved payment of County claims in the amount of \$5,000.00 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #15-090 Campos Market Nampa LLC dba Campos Market Nampa
- #15-091 City of Nampa dba Centennial Golf Course
- #15-092 Kebob LLC dba Tobacco Connection #32
- Kebob LLC dba Tobacco Connection #1
- Kebob LLC dba Tobacco Connection #22
- Kebob LLC dba Tobacco Connection #16
- Kebob LLC dba Tobacco Connection #6
- Kebob LLC dba Tobacco Connection #23
- Kebob LLC dba Tobacco Connection #12
- #15-093 Caldwell Hospitality Group LLC dba Best Western Inn & Suites
- Lake Lowell Market Inc. dba Lake Lowell Market
- Target Corporation dba Target Store T-2206

#15-094 Fred Meyer Stores Inc. dba Fred Meyer #226
LUXBNB LLC dba Wing Nutz
Cost Plus of Idaho Inc. dba Cost Plus World Market
Precept Brands LLC dba Sawtooth Winery
Precept Brands LLC dba Ste. Chapelle Winery
RBS Enterprises Inc. dba Barb's Down the Road Tavern
Hispanic Cultural Center of Idaho Inc. dba Hispanic Cultural Center of Idaho
The Rusty Canteen LLC dba The Rusty Canteen
Club Extacy LLC dba Club Extacy
Caldwell Elks Home Association Inc. dba Caldwell Elks Lodge #1448
Oscar Pedraza dba Salon Columbia Events Center
La Michoacana Mexican Restaurant LLC dba La Michoacana

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-018165, 2015-018166, and 2015-018167.

LEGAL STAFF UPDATE AND CONSIDER SIGNING ADDENDUM NO. 1 TO THE UPDATE OF THE PICKLES BUTTE LANDFILL STATUS REPORT

The Board was scheduled today at 9:00 a.m. to have a legal staff update and to consider signing Addendum No. 1 to the RFQ for the Update of the Pickles Butte Landfill Status Report. Present were: Commissioners Steve Rule and Craig Hanson, HR Director Jeannine Eiband, CIO Rob Hopper, and Deputy Clerk Monica Reeves. A 9:01 a.m., the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d) discuss a personnel matter and records exempt from public disclosure. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, HR Director Jeannine Eiband, CIO

Rob Hopper, and Deputy Clerk Monica Reeves. The Board took a recess at 9:04 a.m. at which time Mr. Hopper left.

The Board went back on the record at 9:08 a.m. to consider signing the Addendum No. 1 to the RFQ for professional services for the update of the Pickles Butte Landfill Status Report. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. Mr. Goodsell said the addendum provides answers and clarifications to the questions that were submitted and it amends certain portions of the RFQ. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign Addendum No. 1 to the RFQ for professional services for the update of the Pickles Butte Landfill Status Report. While still on the record Mr. Porter said there is a personnel matter to discuss; the Board went into Executive Session as follows:

EXECUTIVE SESSION - DISCUSS PERSONNEL MATTER

Commissioner Hanson made a motion to go into Executive Session at 9:11 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) to discuss a personnel matter. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, HR Director Jeannine Eiband, Deputy P.A. Mike Porter, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. At 9:12 a.m. the following IT employees arrived: Shawn Adamson, Harmony Black, Jean Brewer, Chris Everett, Robert Fuller, Victor Holliday, Anita Hollis, Kenny Jack, Burt Merkley, George Norris, Jairo Rodriguez, Joyce Schmeichel, Karen Serratos, and Lupe Villegas. The Executive Session concluded at 9:26 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS AGREEMENTS REGARDING ASSISTING WITH PARENTING TIME PLANNING AND SPANISH PARENTING INSTRUCTIONS

The Board met today at 10:02 a.m. for a meeting with the Trial Court Administrator to discuss agreements regarding Assisting with Parenting Time Planning and Spanish Parenting Instructions. Present were: Commissioners Steve Rule and Craig Hanson,

Deputy P.A. Leon Samuels, Trial Court Administrator Dan Kessler, Domestic Violence Court Coordinator Mary Hoffman, Family Court Services District Manager Michele Unsworth, and Deputy Clerk Kelly Martinez. Captain Dana Maxfield arrived at 10:07 a.m. for the next meeting. Mr. Kessler said these two contracts are identical from the legal aspect as far as compensation, education requirements, indemnity, and independent contractor status. The only thing different with these two contracts from all the others that are in place are the duties. Ms. Unsworth has trained one of the certified interpreters in the curriculum to do the focus on the children class in Spanish. The other contract is to provide parenting time planning because the family court services gets into the business of dealing with all of the custody and parenting issues. Ms. Unsworth reviewed the process of the court assistance workshops held on Tuesdays. Mr. Kessler discussed the budgeting for this contract as there is a separate "B" budget for family court services. There are revenues that come into that budget from the fees that are paid for attendance of the focus on the children class and the sale of divorce forms through the court assistance office. It basically is a wash between revenues in and what we end up paying out to the various contractors. Commissioner Hanson said his biggest concern is not establishing a precedent for another full time equivalent employee being added that comes under the County's responsibility to cover. Commissioner Rule said it looks like that is not the case with this contract. Commissioner Hanson agreed based on the testimony given today. Mr. Kessler asked for the Prosecutor's Office to review these contracts, which are not different from any others they have in place. Mr. Samuels has reviewed the contracts and they are pretty much substantially the same as previous contracts the County has entered in to. Mr. Samuels said there is a little bit of language here and there that he would like to clean up a bit but it is not going to significantly change the contract. Commissioner Hanson asked if these individuals have background checks performed. Commissioner Rule said the Board finds it advisable to have background checks done even on contractor type relationships. Mr. Kessler said they can have them done. Commissioner Hanson asked Mr. Kessler about a purchase order that was submitted by the Trail Court Administration Department. Mr. Kessler said he has referred it to the Supreme Court for some technical assistance. The meeting concluded at 10:15 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING LAW ENFORCEMENT SERVICES AGREEMENTS FOR NOTUS AND MIDDLETON SCHOOL DISTRICTS

The Board met today at 10:15 a.m. to consider signing Law Enforcement Services Agreements for Notus and Middleton School Districts. Present were: Commissioners Steve Rule and Craig Hanson, Captain Dana Maxfield, and Deputy Clerk Kelly Martinez. Deputy P.A. Mike Porter arrived at 10:16 a.m. Captain Maxfield said they

have been in contract with Middleton School District for many years, providing school resource officer services. They are extending the contract for another year in the amount \$60,653.75. The Notus agreement is kind of different because they have grant money available in the amount of \$3,500 so the Sheriff's Office will be providing service for what the City can afford. There have been some discussions about extending services next year, however if that comes up they will amend the contract at that time. The current agreement will provide 4 hours per week for a total of \$3,500. Mr. Porter said the Prosecutor's Office has read through the agreements and they have no objection to the Board signing them. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign Law Enforcement Services Agreement for Middleton School District. (Agreement No. 15-042) Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign Law Enforcement Services Agreement for Notus School District. (Agreement No. 15-043) The signed agreements are on file with this day's minute entry. The meeting concluded at 10:19 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

NINTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 21, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale - attending WIR NACo Conference

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Prosecutor's Office in the amount of \$11,759.01 to DEC.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#15-095 Burnt Lemon Grill LLC dba Burnt Lemon Grill

TENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 22, 2015

No meetings scheduled due to lack of quorum.

The following ministerial item was authorized via email to be approved by Commissioners Craig Hanson and Tom Dale.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The End Zone to be used May 23, 2015 for a wedding.

ELEVENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 26, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale - attending WIR NACo Conference

APPROVED CLAIMS ORDER NO. 5-26-15

The Board of Commissioners approved payment of County claims in the amount of \$293.00 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$5,017.73 to Interstate Electric Supply.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Prosecutor's Office in the amount of \$2,988.66 to VLCM.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Janet Smith, Robert Lee, Daren Ward, Eileen Lloyd, Margaret Linsky, Nicholas Whittier, Melinda Chynoweth, Karie Adams, Debbie Shearn, and Traci Lee.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:34 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Senior Administrative Assistant Jenen Ross, and Deputy Clerks Kelly Martinez and Monica Reeves. Ms. Martinez and Ms. Ross left at 8:40 a.m. Joe Decker reported on the following communication issues: A ribbon cutting ceremony is planned for Thursday for the new problem solving courts building; he will attend this morning's meeting when the Board will canvass the May election results; a dispatcher is being recognized for playing a significant role in coaching CPR to a person who found an unresponsive child in a pond; Torrie Cope, a reporter from the Idaho Press-Tribune, has requested the recording of the Board's meeting with the Clerk regarding scenarios covering the jail expansion and comprehensive compensation plan and she would like to meet with the elected officials to discuss the different scenarios moving forward with the budget. Commissioner Rule said he will be glad to talk about it once the Board chooses a scenario. Commissioner Hanson said he has no desire to manipulate numbers; he'd like to see "flat out" numbers as well as the anticipated revenues on various other items in the County for the total budget, not 10 scenarios based on somebody's opinion. Mr. Decker will inform Ms. Cope that the Board will speak to her once a decision is made. Over 160 votes were submitted for the naming of the new County pocket park; the votes will be counted and the winning name announced. Paul Navarro reported on the following facilities issues: The certificate of occupancy inspection will be today for the building located at 304 N. 12th Avenue and if all goes well the ribbon cutting will occur on Thursday with the move-in to occur on Friday; in the coming days facilities staff will pull cubicles out of the warehouse and set them up for the problem solving courts. The Prosecutor's Office will use desks from the warehouse to accommodate staff until their cubicles arrive in a few weeks. IT has arranged to have Xerox move a large piece of equipment from the print shop to the new building and due to the complexity involved with moving/disassembling/reassembling the cost will be in the \$4,000 range. A purchase order will be submitted today for the sod, trees, bushes and flowers for the park located at 1022 Albany Street. The addendum for the Courthouse Remodel Re-bid Project will occur at 9:00 a.m. this morning and bids will be opened next week. Integrity Audio sent an email about a master switch for the audio equipment in the Commissioners' meeting

room that was requested by Commissioner Dale. Mr. Navarro will follow up with IT and Integrity Audio as to if there is a cost and/or if we should even do it since there are differing opinions. He attended a meeting for the jail expansion project that went really well and LCA Architects believes they have everything they need to present at next week's jail standards conference in Sun Valley. The meeting concluded at 8:51 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN

The Board signed the Treasurer's Tax Charge Adjustments by PIN for April 2015.

CONSIDER SIGNING ADDENDUM NO. 1 TO THE AMENDED INVITATION FOR BIDS FOR THE COURTHOUSE REMODEL PROJECT

The Board met today at 9:06 a.m. to consider signing Addendum No. 1 to the Amended Invitation for Bids (IFB) for the Courthouse Remodel Project. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Mike Porter, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Paul Navarro said there was a legal issue where we had to throw out the bids from the last courthouse bid project and a new IFB was released back to the four pre-qualified contractors. The addendum addresses the questions that were asked and also makes some clarifications. Contractors will be asked to buy a policy to cover the builders risk on the courthouse remodel. Mike Porter said Sam Laugheed has worked extensively on the amended IFB and it is ready to be signed. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Addendum No. 1 for the Amended Invitation for Bids for the Courthouse Remodel Project. The meeting concluded at 9:09 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - DISCUSS A PERSONNEL MATTER RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 9:09 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:10 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners

Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:21 a.m. with no decision being called for in open session.

ELECTED OFFICIALS MEETING

The Board met today at 9:30 a.m. for a monthly elected officials meeting. Present were: Commissioners Steve Rule and Craig Hanson, Prosecutor Bryan Taylor, Chief Deputy Treasurer Nancy Seal, Coroner Vicki DeGeus-Morris, Clerk Chris Yamamoto, Sheriff Kieran Donahue, Chief Probation Officer Elda Catalano, Juvenile Drug Court Coordinator Mike Davidson, and Deputy Clerk Monica Reeves. Elda Catalano was invited to give a presentation on the juvenile probation department's efforts to establish a mentoring program through a partnership with the Big Brothers/Big Sisters organization and the Nampa Mentoring Network. They want to recruit community members to be mentors to juveniles and because she's had some difficulty in finding volunteers the Board suggested she meet with the elected officials and see if they would consider allowing their employees to volunteer to be mentors "while on the clock." She said other county and city agencies have done this and it's proven to be a very effective way to get community members involved. Mike Davidson said they will identify potential mentors for the kids who are divergent or are on probation and they will also seek mentors for kids who are not involved in the court system. He said the private sector and some municipalities do this all the time; they grant employees freedom throughout the workday to mentor kids. Prosecutor Taylor said the research shows the positive impact mentors have in lowering both recidivism rates and the potential for criminal activity. He has several attorneys who are mentors but they are exempt employees who have a more flexible schedule and he suggests that if the County goes forward with the program it's important for the offices to be standardized especially when dealing with the nonexempt employees and how many hours we want them to participate. Perhaps employees could be allowed up to one hour per week and we could see how it goes. Sheriff Donahue is a former board member for Big Brothers/Big Sisters and strongly believes in its importance. He agrees with the points made by Prosecutor Taylor and he asked if the Board supports the idea as well. Commissioner Hanson is not in favor of paying employees to be mentors. He is involved with faith-based organizations that volunteer their services because they want to help, not because they see it as a way to leave their workspace. He is opposed to the idea of government taking over what should be the responsibility of the parents and the community. Commissioner Rule spoke about his experience in Payette County and how they restricted it to one hour (11:00 a.m. to noon, and from 1:00 p.m. to 2:00 p.m.) around the employees' lunch hour. He is not opposed to the idea but he acknowledges

Commissioner Hanson's point and said if this goes forward it needs to be structured to make sure there isn't abuse of the program. Clerk Yamamoto said he is supportive of mentoring programs but due to staffing levels and the workload within his divisions he doesn't see it working. Coroner DeGeus-Morris thinks it's a great idea and said if it's scheduled around the lunch hour she would support it. Nancy Seal spoke about her experience with being a mentor and how important it is to be helpful to children in need. She is in favor of it and said there are certain times of the year where it would be difficult for the Treasurer's staff to do it but there are other times where they could do it. Commissioner Rule asked Ms. Catalano to address each department in writing with her request and let them respond and then another discussion will be held on how to proceed. Following that discussion Ms. Seal reported that tax notices were mailed on May 12; the deadline for tax payments is June 20. Commissioner Rule advised that Rob Hopper is no longer the head of the IT Department and said if officials have technology needs they should contact Don Brown who is serving as the interim director. Prosecutor Taylor requested that the elected officials be involved in the hiring process for the new director since IT impacts all of them on a daily basis. Commissioner Rule said that request is not unreasonable. Clerk Yamamoto and Sheriff Donahue both indicated their desire to be involved in the hiring process as well. The meeting concluded at 9:53 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE INTERIM CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:17 a.m. for a weekly meeting with the Interim Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Interim Chief Information Officer Don Brown, IT Business Analyst Shawn Adamson, HR Admin. Assistant Michelle Britain, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Brown discussed the current transition as the Interim Director and thanked the Board for the way it was handled and addressed with the IT staff; Mr. Brown has access to the budget to begin working on the FY2016 budget request; he asked to postpone the hiring of some current openings until they figure out exactly what is needed as they may possibly reposition some of those openings; discussion regarding IT's Work process; and Mr. Brown is striving for better communication across the board. Mr. Adamson discussed a specific site where you can view any projects that are going on in IT. It will show you the risks of the project, any issues currently being reviewed, and also a timeline of expected milestones and it can show you the predecessor and successor of each task. Mr. Brown is encouraged by conversations, plans and ideas already surfacing. The items discussed were general in nature and did not require

Board action. The meeting concluded at 10:31 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CANVASS MAY 19TH ELECTION

The Board canvassed the elections held on May 19, 2015. Copies of the results are on file in this day's minutes.

EXECUTIVE SESSION - PERSONNEL MATTERS AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 11:05 a.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. A request was made to go into Executive Session to discuss personnel matters and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 11:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Public Defender Tera Harden, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 11:12 a.m. with no decision being called for in open session.

While in open session, topics of discussion included the following: budget information; Ms. Harden reviewed a report showing the average number of minutes that lawyers are spending per week on their cases; discussion regarding what was paid under the contract to temporary employees; there are currently 314 paper files open and 2,710 open cases in JustWare; the caseloads are increasing as population is growing; and discussion regarding the justice reinvestment program. Ms. Harden said she already submitted her budget request for FY2016. The meeting concluded at 11:28 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:32 p.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Catalano said the Juvenile Prosecutor is moving out of their area and into the new space which creates some extra space for her department; personnel update; budget information for FY2016 which has been submitted; information regarding funding from the state for treatment of substance abuse for juveniles; discussion regarding the influence of surrounding states legalizing marijuana; and Ms. Catalano said drug use and mental illness is what keeps them busy in juvenile probation. The items discussed were general in nature and did not require Board action. The meeting concluded at 1:39 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:45 p.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Human Resources Director Jeannine Eiband, HR Admin. Supervisor Michelle Britain, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: there is a meeting set up on Thursday for the Board to sign the contract with PS&S for the comprehensive compensation plan project and then she will be sending the requested information to Mike Swallow; discussion regarding updating the Ambulance District personnel manual; the ADP transition is scheduled for June 12; discussion regarding hiring part time personnel if they make the changes anticipated this fall for Human Resources services and in the mean time she would also like to hire a temporary person for their office and she does have the money in her budget to do that. At 1:53 p.m. a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTERS AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 1:53 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d) to discuss personnel matters and records exempt from public disclosure. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with

Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Human Resources Director Jeannine Eiband, HR Admin. Supervisor Michelle Britain, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 2:25 p.m. with no decision being called for in open session.

The meeting concluded at 2:25 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

TWELFTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 27, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale - Out of the office

APPROVED CLAIMS ORDER NO. 1517

The Board of Commissioners approved payment of County claims in the amount of \$1,286,369.69 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Steve Onofrei and Don Brown.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technology and Facilities Management in the amount of \$5,025.00 to Xerox.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$5,000.00 to Cloverdale Nursery and Turf Farm.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #15-097 John D. Eagan dba Corral Lounge
- #15-098 John D. Eagan dba Corral Lounge
The Woodshed Bar LLC dba The Woodshed Bar
Columbians of Nampa Inc. dba Columbians of Nampa
Caldwell Aerie #3691 FOE Inc. dba Fraternal Order of Eagles #3691
Evergreen Restaurant LLC 1313 dba Outback Steakhouse
- #15-099 Idaho Golf Partners Inc. dba Timberstone Golf Course
Roswell Quick Mart LLC dba Roswell Quick Mart
Owyhee Motor Sales Inc. dba Owyhee Motor Sales Inc.
Intermountain Food Stores Inc. dba M&W Markets #6
Campos on Lonestar dba Campos on Lonestar
Sizzling Platter LLC dba Sizzler Steakhouse #434
The Orchard House Inc. dba The Orchard House
- #15-100 NPC International Inc. dba Pizza Hut #2152
NPC International Inc. dba Pizza Hut #2170
- #15-101 Fujishin Family Cellars LLC dba Lost West Winery

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-019285, 2015-019286, 2015-019287, 2015-019288, 2015-019289, 2015-019290, 2015-019291, 2015-019292, 2015-019293, 2015-019294, 2015-019295, 2015-019296, 2015-019297, 2015-019298, and 2015-019299.

CONSIDER SIGNING RESOLUTION TO ADOPT CHANGES TO ONE POSITION IN THE CLERK'S OFFICE

The Board met today at 9:00 a.m. to consider signing a resolution to adopt changes to one position in the Clerk's Office. Present were: Commissioners Steve Rule and Craig

Hanson, HR Administrative Supervisor Michelle Britain, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Manatron Tax Roll Administrator position is being moved from the Assessor's Office to the Clerk's Office and will be changed to a Senior Systems Analyst position. The job description has been updated to reflect changes to the department, title, and pay grade. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the resolution to adopt changes to one position in the Clerk's Office pertaining to Manatron, as stated by HR staff. (See Resolution No. 15-108.) The meeting concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, and records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Mike Porter and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:17 a.m. with no decision being called for in open session.

PUBLIC HEARING TO REVIEW COMPREHENSIVE PLAN MAP CHANGE AND REZONE REQUEST FOR STAR FARMS, LLC, CASE NO. PH2014-50 & 51, AND TO CONSIDER THE PRELIMINARY PLAT FOR SILVER STAR SUBDIVISION, CASE NO. PH2014-52

The Board met today at 1:30 p.m. to conduct a public hearing in the matter of a request by Star Farms, LLC, in Case No. PH2014-50 & 51 and to consider the Preliminary Plat for Silver Star Subdivision, Case No. PH2014-52. Present were: Commissioners Steve Rule and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Matt Schultz, Oliver Cleaver, Lance Warnick, Lee Centers, Dan Thompson, Robin Long, Albert Sorenson, Matt Davison, Paul Turnbull, Warren Kouba, and Deputy Clerk Monica Reeves. Star Farms is requesting a comprehensive plan map change to change the designation of Parcel No. R30363-013, R30360 & R30362 from Agricultural to

Residential. Also requested is a rezone of 85.23 acres from an "A" (Agricultural) zone to an "R-1" (Single Family Residential) zone. The subject properties are located on the east side of Star Road, approximately 1,054 feet south of the intersection of Ustick Road and Star Road in Nampa. The applicant is also requesting approval of a preliminary plat for Silver Star Subdivision, a development that consists of 185 residential lots. Commissioner Rule informed the audience that Commissioner Dale would not be participating in today's hearing due to the death of his mother. The applicant (Matt Schultz) was given the opportunity to request a continuance to a later date when all three Commissioners would be present but chose to proceed with the hearing with Commissioners Rule and Hanson. Jennifer Almeida gave the oral staff report. The Planning and Zoning Commission recommended approval of the comprehensive plan map change and rezone. Staff is recommending approval of the comprehensive plan map change and rezone request. In regards to the accompanying subdivision plat, Silver Star Subdivision will consist of 183 residential lots and 21 common lots. It is anticipated the project will be developed in seven phases. Staff is recommending approval of the preliminary plat as proposed. Staff asked the Board to hear testimony on all three requests, but table the decision on the preliminary plat until after the ordinance for the rezone is published and then a date can be set for a decision on the plat, assuming the first two requests are approved. The following people testified in support of the request: Matt Schultz, Dan Thompson, Oliver Cleaver, Lance Warnick, and Lee Centers. The following people testified in opposition to the request: Robin Long, who spoke on behalf of the Silver Spur Homeowner's Association, Albert Sorenson, Matt Davison, Paul Turnbull, and Warren Kouba. Matt Schultz offered rebuttal testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to close public testimony. Commissioner Hanson spoke about how the cities of Nampa and Caldwell are expanding and how growth is taking place. He appreciates the concerns of the homeowners in the area. He also said the Coalition of Ag's Future seems to only dispute certain things and if they were truly an active agricultural group they would have testified at today's hearing. He cannot see any reason to deny the applicant's requests. Commissioner Rule said growth is occurring in the area which is surrounded by agriculture. He understands the preservation of prime farm ground and said this is a perfect example of why he likes to allow these developments on marginal soils, rocky ridges and sandy hills. He said the Nampa Highway District will address the traffic concerns. He supports the requests. Following the Board's deliberation, Commissioner Hanson made a motion to approve the comprehensive plan map change for rezone in Case Nos. PH2014-50 and PH2014-51. The motion was seconded by Commissioner Rule and carried unanimously. Commissioner Hanson made a motion to approve the resolution amending the Canyon County Comprehensive Plan Map from "Agriculture" to "Residential" for Star Farms, LLC, for the parcels listed in Case Nos. PH2014-50 and PH2014-51. The motion was seconded by Commissioner Rule and carried

unanimously. (See Resolution No. 15-096.) Commissioner Hanson made a motion to approve the Ordinance Directing Amendments to the Canyon County Zoning Map. The motion was seconded by Commissioner Rule and carried unanimously. (See Ordinance No. 15-012.) Commissioner Hanson made a motion to approve the Finding of Fact, Conclusions of Law and Order for Case Nos. PH2014-50 and PH2014-51. The motion was seconded by Commissioner Rule and carried unanimously. Commissioner Hanson made a motion to table the preliminary plat for this case to June 3, 2015 at 10:00 a.m. The motion was seconded by Commissioner Rule and carried unanimously. Director Nilsson wanted those who testified to know that she will communicate with the Nampa Highway District some concerns that they've expressed on speeds and turn lanes and if there is a need to do a corridor plan for Star Road with the City of Nampa that that might be a benefit. The hearing concluded at 3:22 p.m. An audio recording is on file in Commissioners' Office.

THIRTEENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 28, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale - Out of the office

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-019533, 2015-019534, 2015-019535, and 2015-019536.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$29,880.55 to Larry H Miller.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Prosecutor's Office in the amount of \$11,759.01 to Affordable Interior Systems.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Marilee Davis.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael's Pub & Grill to be used June 14, 2015 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael's Pub & Grill to be used June 26, 2015 for a wedding.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #15-102 Victors LLC dba Victor's Hogs N Horns
Juan Pablo Garcia dba Los Portales Restaurant
- #15-103 VSW LLC dba The Ranch
Cinema Grill Ventures LLC dba Northern Lights Cinema Grill
Franklin United Inc. dba United Oil
KG Enterprises Inc. dba K&G Grocery

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:58 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Indigent Services Director Michele Chadwick arrived at 9:00 a.m. Upon the motion of

Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case Nos. 2015-564 and 2015-514 were continued to July 16, 2015 at 9:00 a.m.

Ms. Baker recommended the Board take Case No. 2015-449 under advisement. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2015-449 under advisement with a decision to be rendered within 30 days.

Ms. Baker said she is recommending the Board amend the approval for Case No. 2011-321 to include dates of service from June 7, 2011 through November 9, 2011. Director Chadwick agrees the dates should be included in the approval. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to amend the approval to include June 7, 2011 through November 9, 2011 for Case No. 2011-321.

The proceeding concluded at 9:03 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-513

The Board met today at 9:17 a.m. to conduct a medical indigency hearing for Case No. 2015-513. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated March 17, 2015. The hearing concluded at 9:28 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-612

The Board met today at 9:49 a.m. to conduct a medical indigency hearing for Case No. 2015-612. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant and his spouse, Attorney Mark Peterson, Kate Stark from St. Luke's, Interpreter Mercedes Lupercio, and Deputy Clerk Kelly Martinez. Another representative from St. Luke's was also present but was in the audience only. Upon the

motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2015-612 under advisement with a decision to be rendered within 30 days. The hearing concluded at 9:56 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:56 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2015-532, 2015-502, 2015-444, 2015-560, and 2015-636. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:58 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CONTRACT WITH PERSONNEL SYSTEMS & SERVICES (MIKE SWALLOW) TO CONDUCT THE FY2015 CANYON COUNTY COMPREHENSIVE COMPENSATION PLAN REVIEW

The Board met today at 11:02 a.m. to consider signing a contract with Mike Swallow from Personnel Systems and Services (PS&S) to conduct the Fiscal Year 2015 Canyon County Comprehensive Compensation Plan Review. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Sam Laugheed said the contract is a result of a Request for Proposals (RFP) process the County began in March. Proposals were received from several different human resources firms, and the County put together an evaluation committee that reviewed the proposals and that resulted in two firms being interviewed. PS&S had the best price and the most options that met what the County was looking for. The contract is the County's standard personal service contract with a couple of exceptions: On Page 2, item 2.3, PS&S is giving us an option on another service they could provide that will be good for a year at the price they quoted us. It is the employee performance evaluation program and they have given a quote of \$13,000. Right now the County is not sure if the ADP system is going to be able to provide our employee performance evaluation needs, and if it doesn't we have this option with PS&S at the price they quoted us locked in. Compensation will \$26,513 split up into different phases. The project will be completed by the end of the October. The attachments to the contract include the RFP and the proposal including the updated

pricing with the option for the performance evaluation program. Commissioner Rule said the County is not committing to the performance evaluation program at this time; it will be in limbo until we know if it's a fit for us. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the contract with Personnel Systems and Services/Mike Swallow to conduct the Fiscal Year 2015 Canyon County Comprehensive Compensation Plan Review. (See Agreement No. 15-044.) The meeting concluded at 11:06 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING BALLOT CONFIRMING DR. RICHARD ROBERGE'S APPOINTMENT TO THE SOUTHWEST DISTRICT BOARD OF HEALTH

The Board met today at 11:06 a.m. to consider signing a ballot confirming Dr. Richard Roberge's appointment to the Southwest District Board of Health. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Commissioner Hanson currently sits on the board of health with Dr. Roberge. The term will expire June 30, 2020. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the ballot confirming Dr. Richard Roberge's appointment to the Southwest District Board of Health, and to authorize the Chairman to sign the ballot. The motion carried unanimously. The meeting concluded at 11:07 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 11:07 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 11:08 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy

Clerk Monica Reeves. The Executive Session concluded at 11:55 a.m. with no decision being called for in open session.

FILE MONTHLY REPORT OF THE CANYON COUNTY TREASURER

The Board filed the Treasurer's monthly report for April 2015 in this day's minute entry.

RIBBON CUTTING

The Board attended the ribbon cutting ceremony at the new Problem Solving Courts located at 304 N. 12th in Caldwell.

FOURTEENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO MAY 29, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale - Out of the office

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$10,200.00 to Netwrix.

APPROVED CLAIMS ORDER NO. 6-5-15

The Board of Commissioners approved payment of County claims in the amount of \$48,593.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 6-10-15

The Board of Commissioners approved payment of County claims in the amount of \$71,849.14 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-019941, 2015-019942, 2015-019943, 2015-019944, 2015-019945, 2015-019946, 2015-019947, 2015-019948, 2015-019949, 2015-019950, 2015-19951, 2015-019952, 2015-019953, 2015-019954, 2015-019955, 2015-019956, 2015-019957, 2015-019958, and 2015-19959.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #15-105 CC Canyon Inc. dba Canyon Creek Restaurant
- #15-106 Verns Lounge LLC dba Vern's Lounge

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Christina Richter.

OPEN STATEMENTS OF QUALIFICATIONS FOR THE UPDATE THE PICKLES BUTTE LANDFILL STATUS REPORT

The Board met today at 9:02 a.m. to open Statements of Qualifications for the update of the Pickles Butte Landfill Status Report. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. The following companies submitted proposals:

Paragon Consulting, Inc.
157 W. 4th Street
Kuna, ID 83634
Received on May 29, 2015 at 7:56 a.m.

Tetra Tech
3380 Americana Terrace, Suite 201
Boise, ID 83706
Received on May 29, 2015 at 8:51 a.m.

Daniel B. Stephens & Associates, Inc.
6020 Academy NE, Suite 100
Albuquerque, NM 87109
Received on May 27, 2015 at 1:19 p.m.

Holladay Engineering Co.
P.O. Box 235
Payette, ID 83661
Received on May 29, 2015 at 8:31 a.m.

SWT
800-C South Rochester Avenue
Ontario, CA 91761
Received on May 28, 2015 at 1:14 p.m.

Landfill Manager David Loper will review the proposals and the next item that will take place would be supplemental interviews with selected prospective contract teams during the week of June 8. The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:11 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. Commissioner Hanson asked if there is a mandatory requirement that an Idaho jail has to have work release. Brad Goodsell doesn't believe there is a requirement but he will double check to make sure and get back with Commissioner Hanson today. No other items were discussed. The meeting concluded at 9:13 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING MAY 29, 2015 AGENDA ITEMS

The Board met today at 9:31 a.m. to consider signing three items that were on this morning's agenda: 1) a Memorandum of Agreement to support Clinical Services in

Juvenile Detention Facilities; 2) a ballot appointing Commissioner Robert Thomason to Serve on the Southwest District Board of Health; and 3) a resolution to adopt a title change to a position in the Information Technology Department. Present were: Commissioners Steve Rule and Craig Hanson, Juvenile Detention Director Steve Jett, Administrative Assistant Dawn Gardner, Detention Clinician Troy Mikolyski, IT Development Manager Don Brown, HR Administrative Supervisor Michelle Britain, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The items were considered as follows:

A resolution to adopt a title change to a position in the Information Technology Department: The resolution changes the title of the Chief Information Officer to Director Information Technologies. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the resolution adopting the title change from the Chief Information Officer to Director of Information Technology. (See Resolution No. 15- 104.)

Consider Signing Ballot Appointing Washington County Commissioner Robert Thomason To Serve On The Southwest District Board of Health: Commissioner Hanson made a motion to approve the appointment of Commissioner Robert Thomason and authorize the Chairman to sign the ballot. The motion was seconded by Commissioner Rule and carried unanimously.

Consider signing a Memorandum of Agreement to support Clinical Services in Juvenile Detention Facilities: Director Jett said this is a continuation of an agreement that has been in place for several years after a subcommittee recommended placing a mental health clinician in every detention center in the state. The funding is administered by the Department of Juvenile Corrections. The agreement memorializes the County's commitment to support the program. Troy Mikolyski, who works for CenterPointe, a behavioral and mental healthcare clinic, is the detention clinician who performs an initial screening of the juveniles when they enter the center. He estimates 90% of those he sees are in need of some type of treatment or service. Director Jett said suicide attempts are down 30%-60% in detention centers, and he noted that published research shows 60%-68% actually meet the criteria for at least one mental health diagnosis across the state. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Memorandum of Agreement to Support Clinical Services in Juvenile Detention Facilities. The agreement is between the Idaho Department of Juvenile Corrections and the Idaho Department of Health and Welfare and Canyon County as host County for the Southwest Idaho Juvenile Detention Facility. (See Agreement No. 15-045.)

The signed documents are on file with this day's minute entry. The meeting concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

FIFTEENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO JUNE 1, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - attending Idaho Jail Standard
Committee Meeting in Sun Valley, Idaho

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Aaron Risser.

SIXTEENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO JUNE 2, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the District Court in the amount of \$40,461.60 to Audio Solutions.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Problem Solving Courts in the amount of \$1,297.00 to Boise Office Equipment.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Park's Department in the amount of \$1,100.00 to Easton Technical Products.

APPROVED CLAIMS ORDER NO. 6-10-15

The Board of Commissioners approved payment of County claims in the amounts of \$35,761.00 and \$135,926.79 for accounts payable.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The End Zone to be used June 12, 2015 for a wedding.

APPROVED MARCH 2015 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of March 2015 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:35 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Juvenile Detention Director Steve Jett, Admin. Assistant Dawn Gardner, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: 237 pounds of produce have been harvested from the garden to date; staff training will continue this month; Taga Bah will be attending the ARISE program to become a master trainer; information regarding membership dues for the National Partnership for Juvenile Services; population is currently 35 juveniles; Sean Brown and Shawn Anderson are still involved in the use of force training for the state; and budget discussion. The items discussed were general in nature and did not require Board

action. The meeting concluded at 8:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

OPEN BIDS FOR COURTHOUSE REMODEL PROJECT- STAGE 2 OF 2 (AMENDED)

The Board met today at 9:00 a.m. to open bids for the Courthouse Remodel Project, Stage 2 of 2 (Amended). Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Trial Court Administrator Dan Kessler, interested contractors, and Deputy Clerk Monica Reeves. Bids were due today by 8:59 a.m., and were received as follows:

Petra
1097 N. Rosario Street
Meridian, ID 83642
Bid Amount: \$2,757,000
Add Alternate #1: \$11,700
Builder's Risk Insurance Deductive: \$2,000.00
The bid was received on June 2, 2015 at 8:57 a.m.

Scott Hedrick Construction
1154 N. Orchard Street
Boise, ID 83706
Bid Amount: \$2,756,000
Add Alternate #1: \$10,131
Builder's Risk Insurance Deductive: \$1,500
The bid was received on June 2, 2015 at 8:55 a.m.

Kreizenbeck Constructors
11724 West Executive Drive
Boise, ID 83713
Bid Amount: \$2,746,000
Add Alternate #1: \$11,700
Builder's Risk Insurance Deductive: \$4,500
The bid was received on June 2, 2015 at 8:51 a.m.

Guho Corporation
391 W. State Street, Suite G
Eagle, ID 83616
Bid Amount: \$2,798,900

Add Alternate #1: \$8,800
Builder's Risk Insurance Deductive: \$4,991
The bid was received on June 2, 2015 at 8:44 a.m.

All four companies are qualified bidders. Mr. Navarro will validate the bids for conformance with the requirement and he will report to the Board tomorrow at 9:00 a.m. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office

CONSIDER SIGNING AGREEMENT WITH LEXIS NEXIS FOR LEGAL RESEARCH SERVICES

The Board met today at 9:10 a.m. to consider signing an agreement with Lexis Nexis for legal research services for the Prosecutor's Office. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Zach Wesley said their current contract is near expiration so they shopped their legal research needs around and looked at different options and they found an agreement with Lexis Nexis that satisfies their needs and saves the County \$12,000 over the current contract. Lexis Nexis has provided a more attractive offer than the current provider and through the agreement the Prosecutor's Office will receive training, advice and supplemental services. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the agreement with Lexis Nexis for legal research services. (See Agreement No. 15-046.) The meeting concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING SEWER LINE RELOCATION AGREEMENT FOR PROFESSIONAL DESIGN SERVICES WITH LOMBARD-CONRAD ARCHITECTS

The Board met today at 9:16 a.m. to consider signing a Sewer Line Relocation Agreement for Professional Design Services between the County and Lombard-Conrad Architects (LCA), P.A., Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Paul Navarro said LCA is the design team for the design-build team for the jail expansion project. He met with City of Caldwell officials and came up with a solution to relocate the sewer line where the new jail extension will sit. It will come down 12th Avenue and tie into the existing 21-inch sewer main that feeds

the Dale Haile Jail and the courthouse. The city wants to review the design before allowing us to construct it. LCA has contracted with a civil engineer to design this and with the Board's permission Mr. Navarro will take it before the city for approval. Sam Laugheed said the contract is valued at \$14,500 and the cutoff amount to have to go to a more formal procurement for design services is \$25,000 and because LCA is working on the jail project they are uniquely suited to provide these services. Commissioner Dale asked if there any value in moving the sewer if we were not to build on that site. Mr. Navarro said the answer is no, the only reason we are moving the sewer line is to build the structure on top of it. We cannot build any structure on top of a city sewer; we could put a parking lot there because we could dig it up if we had to. Commissioner Dale wants the Board to slow down on this; he realizes this just for design but he is trying to see if there is value in it if for some reason we were to hold off on the jail project. Mr. Navarro said the County would own the design; but as far as value, the only reason we are doing this is to relocate the sewer so we can build a structure on top of it otherwise there is no reason for us to do it. Commissioner Dale said if we did build a jail somewhere else and there was a possibility of some other structure being built upon it would you still have to do this. Mr. Navarro's response was "not necessarily." The city is being very generous by allowing us to vacate a portion of the alley which is where the sewer is located so we could attach to that structure. In the past the city has not normally allowed us to build structures on top of a sewer without a special discussion about why we are doing it. They have granted us the easement because we are attaching to an existing structure and using some of that infrastructure. Commissioner Hanson understands Commissioner Dale's questions, and he said perhaps in 20 years it's possible something different may happen and it makes sense to have a design if we go forward and move the sewer line at this point to clear up the alley with the easement and get this done. Mr. Navarro said in the area from 12th Avenue to 11th Avenue, Crown Bail Bonds and the Elections Office were the only two utilizing the line. Commissioner Hanson made a motion to sign the agreement for the sewer line relocation project for professional design services. The motion was seconded by Commissioner Dale and carried unanimously. (See Agreement No. 15-047.) The meeting concluded at 9:24 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:24 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:24 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Porter left at 9:27 a.m. Facilities Manager Paul Navarro arrived at 9:27 a.m. The Executive Session concluded at 9:59 a.m. with no decision being called for in open session.

MEET WITH MATT STOLL OF COMPASS TO CONSIDER SIGNING LETTER OF SUPPORT FOR THE TIGER GRANT

The Board met today at 1:15 p.m. with Matt Stoll from COMPASS to consider signing a letter of support for the Idaho Transportation Department's (ITD) application for a TIGER grant for improvements to Interstate 84. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Executive Director of COMPASS Matt Stoll, Sabrina Minshall, COMPASS Director of Planning, and Deputy Clerk Monica Reeves. Matt Stoll said COMPASS has been working with ITD on how to do improvements from Franklin Boulevard to Franklin Road on I-84, but before any funds can be expended an environmental analysis needs to be completed from Northside to Franklin Boulevard. Once they get the analysis they can apply for competitive grants to widen sections of the interstate and deal with surface and safety issues further west. It was noted that \$80 billion in freight comes across that section of the interstate, and overall the completion of the corridor will open up the area for economic stimulus. The TIGER program is a federal program through the US Department of Transportation that is funded at \$500 million and in order to be considered for the program you have to apply for a project. COMPASS has identified the project from Northside to Franklin Boulevard where the overall cost of the project is anticipated to be \$45 million with a local match of 20% (about \$9 million). ITD has committed to providing a match for that project but it's also necessary to have an overmatch, or an additional financial commitment. Mr. Stoll is looking for a letter of support and a financial commitment from Canyon County for this project. The City of Nampa has committed to contribute \$1 million in three phases of \$333,000 over the course of 2016 through 2018. The City of Caldwell is looking at a

letter of commitment/intent for \$500,000 for the environmental analysis that would occur later on. Without the grant the project will not be on the schedule. Commissioner Rule said the County is actively pursuing a jail issue this coming budget cycle and a salary study that will likely affect the next two budget cycles. He also said the Board cannot commit downstream dollars and questioned how the City of Nampa is getting around that issue. Mr. Stoll said funding does not have to come from this year's budget, there is flexibility in when the contribution is made. Sabrina Minshall said the City of Nampa's letter stated they intend to cover a certain amount over the course of a certain number of years. If ITD is awarded the grant the local jurisdictions will enter into an MOU with ITD that states when they can provide their match. The construction schedule shows a completion date of August 2018, and the earliest construction start date would be December 2016 or January 2017. Commissioner Dale asked when the County's dollars would have to be submitted if the Board decides to support the application. Ms. Minshall said it's up to the County and ITD, it's an intent not a commitment and the letter could say the funding is subject to annual appropriations. Commissioner Rule said the County's letter of intent could state that it will not fund until 2018 or 2019 and it would still accomplish the same effect. The Board will meet on Friday, June 5 at 8:00 a.m. to discuss the issue with legal counsel and it will apprise Mr. Stoll of the decision. The meeting concluded at 1:33 p.m. An audio recording is on file in the Commissioners' Office.

MEET WITH FAIR BOARD TO DISCUSS PROPERTY MANAGEMENT

The Board met today at 1:36 p.m. with the Fair Board to discuss property management. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Fair Administrator Rosalie Cope, Fair Board Members Tim Lowber and Laren Bailey, and Deputy Clerk Monica Reeves. Commissioner Dale said he has been discussing separately with the Fair Board and with the Commissioners keeping people aware of the negotiations and discussions regarding the Fair property and today's meeting is to make sure we know where we are today. He and Zach Wesley met with Mayor Garrett Nancolas and Mark Hilty this morning and interjected the things he remembered from the last Fair Board meeting as far as the desires of some of the Fair things. Commissioner Hanson said it is a legal standing issue for the County and he believes the discussion should be held in Executive Session. Mr. Wesley said he was thinking along the same lines as Commissioner Hanson that we would bifurcate the discussion today and we could have a discussion of those things that are appropriate for Executive Session beforehand and if that led to anything that would be appropriate for discussion in open session we would come out for that. He suggested the Board go into Executive Session under Idaho Code, Section 67-2345(1)(c), (d) and (f), concerning deliberations to acquire interest in real property, to discuss records that are exempt

from public disclosure, and to communicate with legal counsel regarding controversies not yet litigated. The Executive Session was held as follows:

EXECUTIVE SESSION - DELIBERATIONS TO ACQUIRE INTEREST IN REAL PROPERTY, DISCUSS RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 1:39 p.m. pursuant to Idaho Code, Section 67-2345(1) (c), (d) and (f), concerning deliberations to acquire interest in real property, to discuss records that are exempt from public disclosure, and to communicate with legal counsel regarding controversies not yet litigated. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Fair Administrator Rosalie Cope, Fair Board Members Tim Lowber and Laren Bailey, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:31 p.m.

While in open session, Mr. Wesley said a number of things were discussed in Executive Session but he doesn't believe they led to anything that is appropriate for open session and because we are almost out of time we will have to have a subsequent meeting to get into more details and finalize the things that were discussed. Commissioner Dale said Rosalie Cope and the Fair Board need to clarify the use of the OK Livestock corral because that is something that changed ownership in the last year. Commissioner Rule clarified that it's not the corral itself, but the property it sat on. The meeting concluded at 2:32 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

SEVENTEENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO JUNE 3, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Cory Gaylor and Sharon Bailey.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-020506, 2015-020507, 2015-020508, 2015-020509, and 2015-020510.

CONSIDER SIGNING AGREEMENT FOR PROVISION OF SPANISH PARENTING INSTRUCTION WITH MARIA ESCOBEDO

The Board met today at 9:02 a.m. to consider signing an agreement for Provision of Spanish Parenting Apart Instruction with Maria Escobedo. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Trial Court Administrator Dan Kessler, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Classes are provided on order from the court in civil and criminal cases and the money comes from fees that are charged to the participants. Sam Laugheed said the Prosecutor's Office reviewed the contract and a few changes were made; the only thing we need to do is make clear we show the contract expires one year from today. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the agreement for Provision of Spanish Parenting Apart Instruction between Maria Escobedo and Canyon County. (See Agreement No. 15-048.) The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

NOTICE OF INTENT TO AWARD CONTRACT TO KREIZENBECK CONSTRUCTORS FOR COURTHOUSE REMODEL PROJECT - STAGE 2 OF 2 (AMENDED)

The Board met today at 9:04 a.m. to consider issuing a notice of intent to award the contract for the Courthouse Remodel Project, Stage 2 of 2 (Amended). Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Mr. Kessler left at 9:07 a.m. Paul Navarro said this is the re-bid phase and the last time we did this we tossed out the bids because of a smaller error on the bid form. We are now choosing to award the contract to Kreizenbeck Constructors who came in as the low responsive bid. The company has been fully vetted through the process and were found to be a competent

contractor who can handle the project. Sam Laugheed asked for a motion to accept the recommendation that acceptance of the apparent low bid from Kreizenbeck appears to be in the County's best interest, and that he be authorized to give the notice of intent and produce a contract. The bid amount was \$2,746,000. The add alternates were filled in appropriately, they acknowledged receiving the addenda, and they have provided a five percent bid bond as well as the identities and license numbers of their contractors and subcontractors. Commissioner Dale said Scott Hedrick Construction was the first apparent low bidder but due to a technicality we had to re-advertise and now they've lost out by \$9,000. He asked if they have recourse for losing the bid. Mr. Laugheed said there is no recourse for Mr. Hedrick; the County followed the laws and the process has been appropriate. Because the County is moving forward with the apparent low bid there is no objection period for the other bidders. Mr. Navarro said he has a close working relationship with Mr. Hedrick and if there was an issue he would have heard from him by now. Commissioner Hanson made a motion to adopt the recommendation that accepting the apparent low bid is in the County's best interest and to authorize Sam Laugheed to give the notice of intent and produce a contract. The motion was seconded by Commissioner Dale and carried unanimously. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:14 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Commissioner Rule said COMPASS has asked the Board to send a letter of support to the U.S. Department of Transportation in regards to a TIGER grant where the County would commit matching funds between \$500,000 and \$1 million for improvements on Interstate 84. He would like advice on whether the Board can commit to future funding. Sam Laugheed said the Prosecutor's Office is prepared to offer legal advice on that matter in Executive Session. The Executive Session was held as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:17 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i) to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims.

The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:31 a.m. While in open session there was a discussion about the letter of support that will be sent to the U.S. Department of Transportation regarding the TIGER grant for the I-84, Northside to Franklin Boulevard Improvements. Commissioner Rule said the Board can submit a letter of intent to support without binding future Boards of Commissioners and it's his suggestion we move forward with the amount of \$500,000. Brad Goodsell said the language in the letter states the County would support a minimum contribution to this project subject to its annual budget process and also that the letter in no way legally binds future commissions but is intended to demonstrate support and intent to participate in the project. Commissioner Hanson supports it from a safety aspect through the Nampa interchange in terms of traffic congestion and the potential for accidents. Commissioner Rule said the construction is scheduled for the years 2022-2026 and if the grant can be obtained it would speed it up by several years so that's why he supports it. Commissioner Dale supports it for the same reasons. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the letter of intent to support the application for the TIGER grant through COMPASS. The letter will be prepared and brought to the Board later this morning. The meeting concluded at 9:34 a.m. An audio recording of the portion of the meeting is on file in the Commissioners' Office.

CONTINUED HEARING - PRELIMINARY PLAT FOR SILVER STAR SUBDIVISION

The Board met today at 10:01 to consider the Preliminary Plat for Silver Star Subdivision, Case No. PH2014-52. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Lance Warnick, the applicant and Deputy Clerk Monica Reeves. Jennifer Almeida reported that the Board heard testimony on Silver Star Subdivision on May 27, 2015 and the decision was tabled to today's date to ensure that the rezone ordinance was published in the Idaho Press-Tribune. Staff confirmed that publication occurred on June 2, 2015. The projects consists of 183 residential lots; the water and sewer will be provided by the City of Nampa and with the rezone that was approved on May 27 the applicant is allowed to go down in lot size to 12,000 square feet with city services. The project will have a pressurized irrigation system and internal public roads. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board

voted unanimously to approve the Preliminary Plat and the Findings of Fact, Conclusions of Law and Order for Silver Star Subdivision, Case No. PH2014-52. Ms. Almeida asked the Board to address the conditions of approval that are listed in the Findings of Fact, Conclusions of Law and Order. Commissioner Hanson amended his motion to approve the conditions of approval. The amendment was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER RESOLUTION TO ISSUE A REFUND TO PHILIP BRESHEARS, CASE NO. RZ-PH2015-5

The Board met today at 10:08 a.m. to consider signing a resolution issuing a refund to Philip Breshears, Case No. RZ-PH2015-5. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Director Nilsson said DSD received a rezone application from the Breshears's in February and in reviewing it staff found it could meet their objectives with an administrative division. The Breshears's paid \$850 for the rezone fee and with the staff time involved Director Nilsson is recommending a refund in the amount of \$753.58. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to make a partial refund to Philip and Shirley Breshears in the amount of \$753.58. (See Resolution No. 15-107.) The meeting concluded at 10:09 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DSD DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:09 a.m. for a biweekly meeting with the DSD Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget and permit review; information regarding the Planning and Zoning meeting topics scheduled for this Thursday; discussion regarding proposed Areas of City Impact meetings. The meeting concluded at 10:20 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:34 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Director of Misdemeanor Probation Jeff Breach, Deputy Director of Misdemeanor Probation Lisa Sheehan, and Probation Officer Crystal Laleman arrived at 10:40 a.m. for the next meeting. Trial Court Administrator Dan Kessler arrived at 10:43 a.m. Topics of discussion included the following: discussion regarding a purchase order for a van that was previously signed by the Board; Mr. Tolman and two of his staff members will be attending the GFX training next week; working on comparable cost figures for mileage increases; discussion regarding fencing at the Fleet lot; and the Commissioners could be looking at restructuring the Ambulance District which could affect the Fleet Department. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:43 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:44 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Misdemeanor Probation Jeff Breach, Deputy Director of Misdemeanor Probation Lisa Sheehan, Probation Officer Crystal Laleman, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: information regarding a Safe Community Offender Accountability Program (SCOAP) night in Parma which was very successful; a SCOAP night is held once a month in Caldwell and quarterly in Nampa; Director Breach was approached by the Prosecutor's Office because they are working on a plan to increase restitution collections to enhance accountability; budget information; and Director Breach gave an update on the County drug testing program and it is his understanding that the Sheriff is not interested at this time. Mr. Kessler left at 10:56 a.m. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTEENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO JUNE 4, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - attending the Idaho Association of
District Boards of Health

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2015-020670, 2015-020671, 2015-020672, 2015-020673, 2015-020674, 2015-020675, 2015-020676, 2015-020677, 2015-020678, 2015-020679, 2015-020680, 2015-020681, 2015-020682, 2015-020683, and 2015-020684.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Karen Serratos and Robert Fuller.

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:19 a.m. with no decision being called for in open session.

CONSIDER SIGNING CONTRACT WITH COBRA BEC, INC. FOR SPRING 2015
CANYON COUNTY COURTHOUSE REMODEL PROJECT - ROOF TEAR-OFF AND
INSTALLATION

The Board met today at 9:32 a.m. to consider signing the Contract with Cobra Bec, Inc., for the Spring 2015 Canyon County Courthouse Remodel Project - Roof Tear-Off and Installation. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Sam Laugheed said we have the insurance from the contractor with the exception of the builder's risk insurance that the County obtained through Hartwell Corporation separately for this project. The contractor has assured Mr. Laugheed that the performance and payment bonds will be in on Monday prior to any work being started. Paul Navarro said they are using the materials we purchased and they want to start on June 15 and anticipate being done by the end of August providing the conditions are good and they don't hit any major snags. The project consists of tearing off two existing roofs and building up a new roof. The contract sum is \$496,980 and is within the budgeted amount of \$750,000 which has been set aside. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the contract with Cobra BEC, Inc., for the Spring 2015 Canyon County Courthouse Roof Project. (See Agreement No. 15-049.) The meeting concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

EIGHTEENTH DAY OF MAY TERM, A.D., 2015
CALDWELL, IDAHO JUNE 4, 2015

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - attending the Idaho Association of
District Boards of Health

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$27,593.25 to Larry H Miller.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Canyon County Drug Court in the amount of \$1,317.83 to R&H Wholesale Supply.

APPROVED CLAIMS ORDER NO. 6-8-15

The Board of Commissioners approved payment of County claims in the amount of \$377.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 6-10-15

The Board of Commissioners approved payment of County claims in the amounts of \$125,258.51, \$147,679.57, and \$7,279.52 for accounts payable.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Beer Guys to be used June 20, 2015 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Beer Guys to be used July 9, 2015 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Beer Guys to be used August 1, 2015 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Beer Guys to be used July 20, 2015 for a wedding.

CONSIDER SIGNING: 1) A CONTRACT FOR THE COURTHOUSE REMODEL PROJECT - STAGE 2 OF 2 (AMENDED); AND 2) RESOLUTION ADOPTING A CHANGE TO ONE POSITION IN THE PARKS DEPARTMENT

The Board met today at 8:17 a.m. to consider signing a contract for the Courthouse Remodel Project - Stage 2 of 2 (Amended), and a resolution to adopt a change to the title, job description and pay grade of one position in the Parks Department. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Parks Director Tom Bicak, HR Administrative Supervisor Michelle Britain, HR Generalist Lorraine Doramus, and Deputy Clerk Monica Reeves. The items were considered as follows:

Contract with Kreizenbeck Constructors for the Courthouse Remodel Project - Stage 2 of 2 (Amended): Sam Laugheed said the contract reflects the bid amount of \$2,753,200; the payment and performance bonds and the public works licenses are in place, and the insurance provisions are in place, with one exception - the County decided to obtain its own builder's risk insurance for this project to save a couple hundred dollars through the Hartwell Corporation. They are working to develop a written construction timeline which is expected next week although they have until June 19 to deliver it. After it has been received the Board will consider an amendment to the contract that will turn the written schedule into a binding agreement. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to execute signing the contract with Kreizenbeck Constructors for the Canyon County Courthouse Remodel Project. (See Agreement No. 15-050.)

Resolution Adopting a Change to the Title, Job Description and Pay Grade of One Position in the Parks Department: Tom Bicak is requesting to change the unfilled Parks Grants Coordinator position to an Outdoor Recreation Planner position. He plans to fill the position in Fiscal Year 2016. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the resolution changing the Parks Grant Coordinator position to an Outdoor Recreation Planner position. (See Resolution No. 15-109.)

The meeting concluded at 8:21 a.m. An audio recording is on file in the Commissioners' Office.

COMMISSIONER MAY TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the May Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF MAY 2015 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule and Tom Dale

ATTEST: Chris Yamamoto
Clerk

Kelly Martinez
Deputy

DATE: 7/31/15