

FIRST DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 8, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - IEDA Annual Conference in Meridian

APPROVED CLAIMS ORDER NO. 9-5-14

The Board of Commissioners approved payment of County claims in the amount of \$189.78 for accounts payable.

APPROVED CLAIMS ORDER NO. 9-5-14

The Board of Commissioners approved payment of County claims in the amounts of \$100,351.74, \$102,044.43, and \$3,994.36 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$18,448.05 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$2,208.99 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Juvenile Probation in the amount of \$19,192.00 to S1 Solutions.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$32,763.00 to S1 Solutions.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$2,409.73 to MyBinding.com.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$9,379.00 to WCP Solutions.

APPROVED KEY REQUEST

The Board approved a key request for John Klauer.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Gary Deulen.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Kathy Alder, PIO Joe Decker, Facilities Manager Paul Navarro and Deputy Clerks Becky Cowan and Monica Reeves. The items discussed were general in nature. Joe Decker reported on the following communication issues: Domestic violence task force meeting; KBOI talking points; he's been asked to attend the criminal justice planning committee meetings in case there are newsworthy items that need to be posted on the website; administration building historic art displays; he is working on public records requests; a proclamation for domestic violence awareness. Paul Navarro reported on the following facilities issues: Staff has been clearing out the Herman Miller furniture to prepare for receiving Mark Mimura's public defender files; the last parking lot should be finished by Thursday so we can get the certificate of occupancy; he will meet with the City of Caldwell this week for the courthouse remodel project; there are plans to move the grand jury room so the court assistance office can be

moved to the grand jury location; staff will continue to remove the furniture that was left on the second and third floors. Mr. Navarro asked for direction on what to do with the two safes and eight vault doors that remain. The Board wants him to check with the Historic Preservation Commission to determine if the safes have historic value and then see if they are sellable. A moving company will likely be hired to move the safes because they are extremely heavy. He will work on a plan for the vault doors and let the Board know what the options are. It was reported that the lean-to area of the old shop building will be converted to a space for the print shop. Mr. Navarro asked for direction from the Board about the warehouse space on 14th Avenue and Chicago Street. It's something the Board wants to look at next year for vehicle storage and warehouse space. He also asked if the Board is ready to start the formal RFQ process for an architect for the jail expansion project. The Board will wait for Commissioner Hanson to return to the office before a decision is made. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING LEGAL NOTICE AND INVITATION FOR BIDS FOR COURTHOUSE DEMOLITION PROJECT

The Board met today at 9:02 a.m. to consider signing legal notice and Invitation for Bids (IFB) for the Courthouse Remodel Project. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Paul Navarro said blue prints will be available to bidders that give information on how to demolish the 2nd and 3rd floors so we can move forward with the PA's Office build-out and the second floor magistrate court build-outs. We don't want to remove critical infrastructure like the heating and cooling systems, the fire alarms, etc., but we do want to demolish doors, windows. They will harvest some of things they can reuse such as carpet tiles and locks. The project is anticipated to be cost \$100,000 to \$150,000 or more and that will require a Class C public works license which will eliminate a lot of the smaller local firms. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the legal notice and the Invitation for Bids for the Courthouse Remodel Project. The signed documents are on file with this day's minute entry. The meeting concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING SETTLEMENT AGREEMENT IN CASE NO. CV2013-12178

The Board met today at 9:05 a.m. to consider signing the settlement agreement in Case No. CV2013-12178 regarding the Lake Hazel case involving the District Court challenge by Craig and Robin Lindquist as well as the Citizens Opposed to Lake Hazel Estates of the Board's decision regarding the property owned by Treasure Valley Partners on a platting issue. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A.

Zach Wesley, and Deputy Clerk Monica Reeves. The case was dismissed at the District Court but was appealed to the Supreme Court. The appellant's (attorneys for Craig and Robin Lindquist) brief is due this week and they've worked out a deal with Treasure Valley Partners and have asked the County to come along. The deal involves the sale of the property to the Lindquists. The County's part in this will be to waive our attorney's fee award in exchange for a dismissal of the appeal at the Supreme Court. We don't have a final agreement because the attorneys are still working out some of the details so Mr. Wesley asked the Board for a motion for conditional approval and when we have a final document he will present it to the Board as long as our responsibilities don't change and the majority of the agreement doesn't change. Commissioner Rule is not in favor of the proposal because he doesn't think the appellants have good standing to come before the Board. Mr. Wesley said obviously the County has a good chance of being successful at the Supreme Court but we are saving ourselves the trouble of pursuing that if the case is settled. Commissioner Alder doesn't believe the property owners were notified of the extension request which is what brought this whole thing forward and she thinks it is noble of them to buy the property to keep it in agriculture. She believes Commissioner Hanson agreed with her on this point. At 9:13 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 9:13 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i) to discuss records exempt from public disclosure, litigation and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:21 a.m. with no decision being called for in open session.

While in open session, Mr. Wesley said he does not have a final agreement ready for signature at this time, although he expects the County's position will not change materially, he asked the Board to make a motion to conditionally approve the settlement agreement. Commissioner Alder made a motion to agree to the settlement conditionally based on additional signatures and once those signatures are obtained the Board will sign the agreement. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioner Alder voting in favor of the motion and Commissioner Rule voting against the motion. The motion failed. The matter will be brought back when all three Commissioners are present. Mr. Wesley will

find out when the final agreement is ready to be signed and he will schedule it with the Board's staff. The meeting concluded at 9:24 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER GRANTING SEVEN DAY EXTENSION REQUESTS FOR FILING LEVY CERTIFICATIONS FOR CALDWELL, MIDDLETON AND WEST ADA SCHOOL DISTRICTS AND THE PARMA RURAL FIRE PROTECTION DISTRICT

The Board met today at 9:31 a.m. to consider granting seven day extension requests for the filing of levy certifications. Present were: Commissioners Steve Rule and Kathy Alder, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Zach Wagoner received requests for extensions in the filing of the L2 forms, the form that certifies the property tax dollars requested. Taxing districts have the right to request a seven working day extension. The Clerk and Controller are recommending the Board grant the extensions. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to grant the seven working day extension requests for the Middleton School District, Caldwell School District, West Ada School District and the Parma Rural Fire Protection District. See Resolution No. 14-188, which is on file with this day's minute entry. The meeting concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO APPROVE THE FLSA CHANGE OF ONE POSITION IN THE TREASURER'S OFFICE

The Board met today at 9:46 a.m. to consider a resolution to approve the FLSA change of one position in the Treasurer's Office. Present were: Commissioners Steve Rule and Kathy Alder, HR Director Jeannine Eiband, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. Jeannine Eiband said this simply takes their office manager position and makes it exempt; in doing the job analysis they determined that all of the counterparts across the County are exempt and it makes sense to move the office manager to an exempt position. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to approve the FLSA change for the Treasurer's Office Manager to be an exempt position. See Resolution No. 14-189. The meeting concluded at 9:49 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO APPROVE THE ADDITION OF ONE POSITION TO THE "IN-HOUSE" PUBLIC DEFENDER DEPARTMENT

The Board met today at 9:49 a.m. to consider a resolution to approve the addition of one position in the In-House Public Defender Department. Present were: Commissioners Steve Rule and Kathy Alder, HR Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Jeannine Eiband said the Public Defender needs to hire an interpreter but the problem she's running into is that the interpreter she uses for her clients could not and should not be the same interpreters that are being used by the Prosecutor's Office. She wants to take an existing legal support staff position and convert it into a court certified interpreter position. Commissioner Alder sees the value of having an in-house interpreter but said the Public Defender has a limited amount of money so she can't spend more than is budgeted. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to approve the addition of one court certified interpreter with a salary for the In-House Public Defender Department. See Resolution No. 14-190. The meeting concluded at 9:49 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:00 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, DSD Director Tricia Nilsson and Deputy Clerk Monica Reeves. Topics of discussion included the following: budget and permit summary; code enforcement policy; and COMPASS board packet review. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:19 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, CIO Rob Hopper, and Deputy Clerk Monica Reeves. Mr. Hopper asked for guidance on how to handle the departments that have little or no general fund budgets (Fair, Landfill, and County Agent) but they need the same infrastructure as other departments in terms of PCs, tools, operating systems and telephone systems. Should they buy their own software and hardware or should IT bring them into the fold so they can be on the same system as the rest of the County.

Commissioner Alder said the Landfill should be kept in the loop on what is available but the Fair should be on hold until we know where it's going. She suggested he check with the County Agent to see what updates they want. Commissioner Rule said it can be handled on an item to item basis. Mr. Hopper reported they are continuing to purchase and deploy new client PC's for the Public Defender, and discussions are continuing with JustWare on implementation needs. With regard to the east complex queuing system they are making a number of hardware purchases, getting wiring in place and they expect to go live before October 1st. The system is built for the future and will be much more customer friendly and it will have the capability to post wait times on the website and offer an application that allows customers to schedule their appointment. Mr. Hopper submitted purchase orders for the Board's approval for SI solutions, Mybinding.com, WCP Solutions, and VLCM, copies of which are included with this day's minute entry. The meeting concluded at 10:31 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:31 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman, and Deputy Clerk Monica Reeves. Topics of discussion included the following: New Ford information system; Corwin is deciding where to continue the state bid; new work order process; verify with Board on how bonuses will be addressed. At 10:36 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 10:36 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d) to discuss a personnel matter and records exempt from public disclosure. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman and Deputy Clerk Monica Reeves. HR Director Jeannine Eiband arrived at 10:42 a.m. The Executive Session concluded at 10:48 a.m. with no decision being called for in open session.

The meeting concluded at 10:49 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:49 a.m. for a biweekly meeting the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Mr. Breach asked if the Board still wants him to pursue the labor detail program. The Board is interested in it they asked Mr. Breach to develop a plan that shows what he needs to implement the program and once the needs and projects are identified the Board will fund it. Commissioner Rule said Judge Ryan and the Sheriff's Office are aware this is moving forward and everybody realizes it's another tool for the courts to use. Commissioner Alder said they are moving forward with some rule changes in definitions so this program can come under misdemeanor and the language will be presented next week in Moscow at the IAC Conference. Mr. Breach said he envisions the program to be more of a community service program. On another topic he said he has gone with HR's plan for employee salaries and he believes the majority of his employees are happy with it. On October 8 he and Tera Harden will meet with the judges and present what they want to do in terms of taking up disposition hearings earlier. He will also update the judges on plans for the labor detail program. The items discussed were general in nature. The meeting concluded at 10:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 9, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - IEDA Annual Conference in Meridian

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$3,609.60 to CDW-G.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Corey Hull.

CONSIDER SIGNING RESOLUTION TO APPROVE THE ADDITION OF ONE POSITION TO THE FACILITIES DEPARTMENT

The Board met today at 8:45 a.m. to consider signing a resolution to approve the addition of one position to the Facilities Department. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, H.R. Director Jeannine Eiband, H.R. Specialist Mel Maio, and Deputy Clerk Monica Reeves. During the budget process it was identified that the County has 60,000 square feet of new space to clean and the Facilities Department is unable to keep up with the existing staff so they need one more person. Mr. Navarro will offer the position to a seasonal groundkeeper. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to approve the addition of a housekeeper position to the Facilities Department. See Resolution No. 14-191. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:49 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Ms. Eiband has asked for feedback from departments on any changes that need to be made to job descriptions. She has started to receive blue sheets (salary rate requests) for the compensation increases for 2015. Commissioner Alder said the Board has asked department heads and elected officials to explain to each employee where they are on the plan and what their salary is. She also said if people talk about salaries being posted on the website Ms. Eiband should make it clear that it was the Board's decision, not hers, to post the salaries. An agreement has been completed for the PIO for back pay issues and she will bring the signed document to the Board's office. The Gem Plan and Blue Cross transition is going well so far and her staff has been working with Gem Plan to get the linkage to ADP for enrollments. She was pleased to report that Michelle Britain (HR Administrative Supervisor) received a compliment on her involvement and interaction throughout the process. Ms. Eiband spoke about the supplemental insurance policies that are offered to employees through payroll deductions. Currently there are four employees using Colonial, 50 using Lincoln; 42 using Liberty Mutual and 57 using AFLAC. There are three other companies who have asked for access to the employees and although she hates to take anything

away from employees she asked at what point do we stop? Commissioner Rule said it is the Board's intention that employees obtain life insurance on their own. Ms. Eiband said she is referring to supplemental insurance policies, not the life insurance that is offered by the County. A separate meeting on this topic will be scheduled at a later date. The Affordable Care Act has further stipulations starting January 1 and one is that all copays whether for office visits or prescriptions have to go toward the deductible, which will drastically increase costs for the County unless a separate prescription deductible is set up. She has talked about it with the board of trustees and the majority vote was to set up a \$1,500 separate prescription deductible. It will not impact the employees or the County. When she receives the final plan from Gem Plan and Blue Cross she will go through all the changes that have occurred or will occur with the transition. With regard to the compensation plan, Ms. Eiband said the funding source for the problem solving courts is looking to be more complicated because the courts are very concerned with the decrease in funding last year and the ethical issues surrounding it by making the low income pay for increases for people who are not running the program. Commissioner Alder said there is a separate levy for the Trial Court Administrator to run on and she hopes they have sufficient funds at the end of the year to cover that out of his levy. The Board will discuss this issue with the Controller because it doesn't sound like it's very feasible to have the money come from the problem solving courts. The meeting concluded at 9:00 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:51 a.m. with no decision being called for in open session.

GO ON THE RECORD TO CONTINUE THE HEARING RE: DANIEL AND CAROLINE BOWER'S REQUEST FOR A REZONE FROM "A" TO "RR", CASE NO. RZ2014-14

The Board met today at 10:00 a.m. to go on the record to continue the public hearing regarding a request by Daniel and Caroline Bower for a rezone from "A" to "RR", Case No. RZ2014-14. Present were: Commissioners Steve Rule and Kathy Alder, DSD Planner Debbie Root, and Deputy Clerk Monica Reeves. The Board asked for a continuance of today's scheduled date of September 9, to September 24, 2014 so all three Commissioners can attend the hearing. Upon the motion of Commissioner Alder and the second Commissioner Rule, the Board voted unanimously to continue the hearing to September 24, 2014 at 2:00 p.m. Debbie Root said notifications have been sent as required by the zoning ordinance. The proceeding concluded at 10:02 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH TERA HARDEN TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:33 p.m. with "In-house" Public Defender Tera Harden to discuss general issues, set policy and give direction. Present were: Commissioners Steve Rule and Kathy Alder, "In-House" Public Defender Tera Harden, Deputy P.A. Mike Porter and Deputy Clerk Becky Cowan. Deputy Porter arrived at 1:34 p.m. Ms. Harden updated the Board concerning the progress of hiring staff for the department. A contract was completed, with assistance from the Prosecutor's Office, for lawyers that didn't apply to the new Public Defender department, or who did apply but are not hired, to continue working existing cases with the Board effective October 1st. Fees will be capped to not pay lawyers for work that is being paid for already through the current contract. Commissioner Rule asked for clarification on the transition for attorneys that don't apply that have cases that will continue on. Ms. Harden stated that the attorney will sign a contract and provide a case list and submit billings. Attorneys were given a deadline of September 24 to declare intentions to continue on cases, in which an agreement must be signed. Ms. Harden will email all attorneys to verify intentions to continue on cases. If a contract is not signed, the judges may assign the case to staff in the new Public Defender department. Lawyers may not be able to handle their cases and the workload will be shifted around to staff that were hired that do not have cases. Ms. Harden stated that cases will slowly build as there will not be 1800 cases turned over on October 1st. Commissioner Rule indicated that the Board has encouraged the Prosecutor's Office to do what they can to wrap up cases before the October 1st date. Ms. Harden commented that Judges were aware that certain cases require many resources and made an overall decision to appoint Ms. Harden to the cases to save funds. Other topics of discussion included: Negotiations with a case management software program that will complement the software being used by the

Prosecutor's Office; Sheriff and Prosecuting Attorney Offices are working with the new Public Defender Department to facilitate a better environment to visit with clients in the jail; client files are not the responsibility or property of the County as far as ownership, but still need to be maintained for client integrity; locked, weather resistant containers will be used to store files. When appropriate, per resolution, the files can be shredded. Future plans include a permanent storage facility on the County campus; office space construction is behind schedule but the office will open as planned on October 1st. The meeting concluded at 1:54 p.m.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:01 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Juvenile Detention Director Steve Jett, Senior Administrative Specialist Marilee Davis, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Topics of discussion included the following: This year's edition of the anthology is available; the school lunch program, the National Partnership for Juvenile Services Symposium will be held in North Carolina next month. There is a nationally recognized expert on suicide prevention who has been working with Sean Brown on the National Partnership's position statement and she has asked Mr. Brown to critique a curriculum she's put together and it's being presented at the symposium. That conference ends October 23 and on October 27 Mr. Jett has to be in South Carolina for the Interstate Compact for Juveniles Conference so rather than fly back he will stay there and see family until the start of the second conference. He has five employees at POST. He met with HR about the compensation plan and there are a couple of reclassifications he wants to do for the field training officers, and he wants to reclassify the training coordinator position to an assistant administrator position. The garden has produced 1,300 pounds of produce. They are getting a better handle on the amount of time they're taking to go to court. A purchase order was recently signed for the infrastructure for the camera system. The state purchased 40 cameras (\$8,000 worth) and there are approximately 60 left to purchase. Mr. Jett asked A-Gem for pricing information, and it was noted that Elda Catalano will order her camera separately. Marilee Davis will retire in April. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:14 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:15 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Parks Director Tom Bicak, and Deputy Clerk Monica Reeves. Topics of discussion included the following: repair work to facilities at Celebration Park; ADA access construction at Crossroads Museum; new cultural features discovered at Celebration Park; August storms impacted facilities, personnel and wildlife at Lake Lowell; sun sails were installed at the museum; Idaho Power and improving the Snake River environment; news of the water trail, and the rails to trails project; Idaho Military, the RC&D and their new projects; Canyon County Historic Preservation Commission and funding for Caldwell Veterans' Memorial Hall; First Fall Family Festival at Celebration Park. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:45 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:46 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Assistant Trial Court Administrator Benita Miller arrived at 2:47 p.m. Topics of discussion included the following: The facilities director arranged a meeting with the Courts, the Prosecutor and IT to iron out the details of relocating the court assistance office; the subcommittee had a meeting about court calendars; personnel issues, including comp time accrual; and clarifications regarding the drug and mental health court fund. Mr. Kessler clarified that the court assistance officer position is not in the drug and mental health court fund and it is not 100% funded. The state provides \$60,000 to support the court assistance officer position; there are two positions in the office so it's a partial reimbursement and that is on the district court fund side. The domestic violence court coordinator position is the only position that is 100% state paid (salaries and benefits). He said there may have been discussion about the drug and mental health court fund being in dire straits but he wanted to clarify that it's not really in bad shape; there is some bleeding that over time could cause a problem but they are working on a sustainability plan and it is fixable. It's not an immediate emergency. He reviewed the funding thoroughly with the Controller and things are okay. Commissioner Alder asked if they will be able to take care of the recognition pay. Mr. Kessler said they will be able to take care of it, but they need to look at either some type of other revenue into the fund or at least diverting some of the expense. He will sort it out and bring it to the Board. Benita Miller said

they have the new job descriptions and will ask their employees to look them over. She asked for the number of interpreter cases that are handled by the medical indigency office. She will have Mark Conta, the court interpreter coordinator, follow up with Indigent Services Director Michele Chadwick. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:59 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:03 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Solid Waste Director David Loper, and Deputy Clerk Monica Reeves. Topics of discussion included the following: Excavation waste from the Sugar Avenue property in Nampa; former director Jack Biddle will be on site the first week in October to assist with the groundwater monitoring; the annual topography mapping that shows the changes in elevations at the landfill will occur the end of September; the Idaho State Department of Agriculture Pesticide Disposal Day will be on October 2 at the landfill. Other landfills in the state have a way for people to dispose of pesticides and Mr. Loper plans to look into the possibility of having a container at the landfill that can be used for that purpose. He spoke about the market adjustment and pay recognition process and how the salary increases for the employees who've been here a long time weren't as high as the salaries for those with fewer years of service but hopes that can be dealt with in merit situations in the future. Commissioner Alder said department heads have the discretion to move funds around. Mr. Loper said he discussed that with his supervisors but at the end of the day they will leave it as-is. With regard to the bonus pay, Mr. Loper said he did not give himself a bonus since he's only been on the job for four days. He will work to provide a percentage report similar to what the former director used to provide each month. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:20 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 10, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Craig L. Hanson - IEDA Annual Conference in Meridian

APPROVED CLAIMS ORDER NO. 9-11-14

The Board of Commissioners approved payment of County claims in the amount of \$35,711.68 for accounts payable.

APPROVED KEY REQUEST

The Board approved a key request for Diana Hoffman.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$10,662.24 to Best Buy.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-212 The Bird Stop LLC DBA The Bird Stop

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-032771, 2014-032772, 2014-032773, 2014-032774, 2014-032775, 2014-032776, 2014-032777, 2014-032778, 2014-032779, 2014-032780, 2014-032782, 2014-032783, 2014-032784, 2014-032785, 2014-032786, 2014-032787, 2014-032788, 2014-032789, 2014-032790, 2014-032791, 2014-032792, and 2014-032793.

PUBLIC HEARING TO CONSIDER PRELIMINARY PLAT, IRRIGATION PLAN, AND DRAINAGE PLAN FOR THOROUGHBRED ESTATES SUBDIVISION, CASE NO. PH2014-22; POSSIBLE DECISION TO FOLLOW

The Board met today at 10:02 a.m. to conduct a public hearing to consider a Preliminary Plat, Irrigation Plan, and Drainage Plan for the Thoroughbred Estates Subdivision, Case No. PH-2014-22, with a possible decision to follow. Present were: Commissioners Steve Rule and Kathy Alder, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Spencer Kofoed, Sabrina Durtschi, and Deputy Clerk Kelly Martinez. The subject property is located at 25532 Duff Lane, Middleton, Idaho, in a portion of the NW ¼ of

Section 28, T5N, R2W, BM. Ms. Almeida gave the oral staff report. The Planning and Zoning Commission approved the request and Development Services staff is recommending approval as well. Sabrina Durtschi and Spencer Kofoed gave testimony in favor of the request. There was no testimony given in opposition at today's hearing. Upon a motion by Commissioner Alder and a second by Commissioner Rule, the Board voted unanimously to approve the Preliminary Plat, Irrigation Plan and Drainage Plan for Thoroughbred Estates Subdivision and sign the Findings of Fact, Conclusions of Law and Conditions of Approval on Case No. PH2014-22. The signed document is on file in this day's minute entry. The hearing concluded at 10:13 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:30 a.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Dan Blocksom, Fair Administrator Rosalie Cope, and Deputy Clerk Kelly Martinez. Ms. Cope said she will start working directly with the College of Idaho rather than using the City of Caldwell as a mediator. There was discussion regarding scheduling conflicts with users for the facility. Mr. Blocksom said they have discussed this contract before, the C of I has leased those parking lots from the City of Caldwell during those dates in question. It is not technically the College's ground but they kind of have the right to it. Mr. Blocksom said this can go one of two ways: we can contract with the City or we can contract with the College. Either way we do this, the City or the College needs to agree that it is okay to lease it back to us. They can sublease or assign it as long as they get written approval or agreement of the other party. Mr. Blocksom said he has included in the agreement with the College a clause that says "preauthorization" which means the College will get approval from the City before it is signed. Commissioner Alder said she personally feels that it was done this way on purpose so that there would be ability to negotiate with Gabiola Field. She believes the City leased that portion to the College where it is very inconvenient for the County on purpose. Ms. Cope agreed that she thinks that was the original intent also. Ms. Cope said the Fair Board doesn't want to punish the College, they are a third party and it isn't their fault. Commissioner Rule said we are pleased it worked out; he hopes the contract works out and said there is no resistance from this Board. Commissioner Alder said the City already knows this swap was going to happen for the first two games. Mr. Blocksom asked if there were any changes needed to the lease agreement with M&S Farms, Inc. Commissioner Alder said no changes are needed because Ms. Cope doesn't anticipate having anything until the end of fall. Ms. Cope said the Fair Board approved her budget, so she is going forward to book entertainment for next year which would be two concerts in the rodeo arena again. There was discussion regarding exiting the arena and negotiations on concerts.

Commissioner Rule asked if there was an update on Directors for the Foundation. Ms. Cope said Darrel Bolz has agreed to be the Campaign Chair, and with that announcement they will be able to make the Foundation website live. Ms. Cope said they have the proposal written for their top donor, they must have the Campaign Chair person in place before the meeting takes place. There was also discussion regarding salary rate requests being submitted for Fiscal Year 2015. Ms. Cope said letters recommending new Fair Board Member should be in front of the Commissioners soon. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:47 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 11:04 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, HR Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Commissioner Alder said after visiting with Dan Kessler about pay recognition for specialty courts, there is sufficient money in their funding and it will come from there. At 11:06 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 11:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, HR Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Director Eiband left at 11:11 a.m. The Executive Session concluded at 11:32 a.m. with no decision being called for in open session.

FOURTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 11, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Alexa Black.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Slanted Rock Brewing Company to be used on September 28, 2014 for the Celebration of Idaho Rivers United.

LEGAL STAFF UPDATE

The Board met today at 9:00 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. Mr. Laugheed said he will be asking the Board to amend today's agenda for the legal staff update, to consider signing a Notice of Sole Source Procurement regarding Public Defender case management software system. Mr. Laugheed said the IT Department, Public Defender, and Deputy P.A. Dan Blocksom have been looking at different case management systems and they received an offer from Justware, who provides services to the Prosecutor's Office. They were under the impression the offer was going to be a total amount less than \$25,000 which does not trigger any of those formal procurement mechanisms. Mr. Laugheed said they recently found out that it was possible it was going to cost more than \$25,000 so he thought they would make a record that we need to amend the agenda because they just found out it may cost more than \$25,000 and we are tentatively set to consider signing a contract next Friday. Mr. Laugheed said they would like to get a notice put in the newspaper that we are considering this as a sole source because the compatibility between the Public Defender's Department and the Prosecutor's Office is a primary consideration. Also, competitive solicitation would be unpractical or unreasonable under these circumstances because we know what we are going to get as it fits with the Prosecutor's system. Mr. Blocksom said the importance of having the software up and running on October 1 is also a consideration. Mr. Laugheed said the timeline situation is also provoking this because normally when we do a sole source the statutes require that we publish a notice for two weeks, and that we have a hearing and so on. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to amend the agenda for today's legal staffing to consider signing the Notice of Sole Source Procurement regarding Public Defender case management software. (Staff amended the agenda to reflect this action.) Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to approve the language and sign the Notice of Sole Source Procurement regarding Public Defender case management software. (The signed notice is on file

with this day's minute entry.) At 9:05 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION -PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:59 a.m. with no decision being called for in open session.

CONSIDER SIGNING A RESOLUTION TO AMEND THE PCN CHANGE OF ONE POSITION IN THE IN-HOUSE PUBLIC DEFENDER DEPARTMENT

The Board met today at 9:59 a.m. to consider signing a resolution to amend the PCN change of one position in the In-house Public Defender Department. Present were: Commissioners Steve Rule and Kathy Alder, and Deputy Clerk Kelly Martinez. Commissioner Alder said all the resolution does is change the PCN for one position, the pay grade and position stays the same. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution to amend the PCN change of one position, Court Certified Interpreter, in the In-House Public Defender Department. The signed resolution, No. 14-192, is on file with this day's minute entry. The meeting concluded at 10:00 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

FIFTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 12, 2014

Commissioner Alder was in the office however there was not a quorum for the day. There were two claims submitted for advances and Commissioner Rule authorized the use of his stamp on the claim forms. The claims were approved as follows:

APPROVED CLAIMS ORDER NO. 9-11-14

The Board of Commissioners approved payment of County claims in the amount of \$27,683.19 for accounts payable.

APPROVED CLAIMS ORDER NO. 9-12-14

The Board of Commissioners approved payment of County claims in the amount of \$279.00 for accounts payable.

SIXTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 15, 2014

Commissioners attending the Idaho Association of Counties Conference in Moscow, ID

Commissioners Steve Rule and Craig Hanson authorized the use of their stamps on the following items:

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to employee "CE1".

SEVENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 16, 2014

Commissioners attending the Idaho Association of Counties Conference in Moscow, ID

EIGHTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 17, 2014

Commissioners attending the Idaho Association of Counties Conference in Moscow, ID

NINTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 18, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - travel day from IAC Conference

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$7,188.00 to Idera.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$7,661.06 to Dell.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Brittany Evans.

APPROVED KEY REQUEST

The Board approved a key request for Elizabeth Lamas.

APPROVED CLAIMS ORDER NO. 1425

The Board of Commissioners approved payment of County claims in the amount of \$1,854,168.07 for a county payroll.

TENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 19, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$2,776.10 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Clerk's Office in the amount of \$3,176.02 to VLCM.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Maribel Jimenez-Arguello, Amanda Howard, Alicia Flavel, Thomas Sullivan, Beau Bradshaw, Edna Bullon, Jacob Crossley, Jessica Mullen, and Laurene Pearson.

APPROVED CLAIMS ORDER NO. 9-25-14

The Board of Commissioners approved payment of County claims in the amounts of \$56,488.92, \$68,682.83, \$58,720.33, \$357,229.97, and \$191,325.35 for accounts payable.

MONTHLY MEETING WITH THE ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:05 a.m. for a monthly meeting with Administrative District Judge Thomas Ryan to discuss general issues. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative District Judge Thomas Ryan, and Deputy Clerk Monica Reeves. Judge Ryan asked about the Board's intention when it comes to funding the \$1,000 bonus and market adjustments for the problem solving courts employees. Last year the bonuses were paid out of the problem solving court

fund, which is the fees paid by the participants, and that created a conflict and an administrative issue for him because the court coordinators are competing with one another in terms of collections. Commissioner Alder spoke to the Controller, Zach Wagoner, about it and he said there was well over \$100,000 in the fund. Judge Ryan said there is a lot of money in the fund but it's being spent faster than it's being built up and he's worried about sustainability. They can cover it this year and probably next year but at some point there should be money from the general fund put into another fund under the problem solving courts so it's there when/if the fee money runs out. Commissioner Alder doesn't want to deplete a fund in order to reward someone so that's why she talked to the Controller and he said there is no reason to not use the money in the courts fund. She said there is no guarantee the bonus will happen again next year and maybe that's a discussion that needs to occur on whether it needs to come out of the general fund instead. Judge Ryan said the problem solving court judges will have a meeting to resolve the internal conflict that it creates in regards to collections. Judge Ryan said he was informed that the Board has agreed to continue to compensate the attorneys who are currently appointed to represent indigent defendants and he's told there is a contractual relationship that's either been established or will be established and he'd like to know what the situation is. Commissioner Rule said the Board became aware that Tera Harden, the new public defender, didn't feel like her cases started until October 1. Mark Mimura, the current public defender, will no longer provide services on October 1 so it was decided to create a contract that Ms. Harden will offer to the attorneys to continue the cases through completion at a rate of \$70 per hour. Commissioner Rule said the Board realizes it was a bit of an oversight by everybody but he doesn't think there's anything inappropriate about it. Judge Ryan doesn't think there is anything inappropriate about it either but he'd like to see the contract. Commissioner Rule said a contract has been drafted and Ms. Harden is in charge of it and she will make sure no cases enter the courts without representation. Judge Ryan said Ms. Harden represented to him that she would be in charge of monitoring the bills that come in. Commissioner Alder said that is the Board's understanding as well. Judge Ryan asked what advice the Board has been given as to a cost estimate. Commissioner Rule said until we know how many people Ms. Harden hires from the Mimura Law Office we won't know how many cases will need to be subcontracted out to other attorneys. Commissioner Alder asked Judge Ryan if he has reservations and whether he thinks Ms. Harden could've picked up the cases that were going forward. Judge Ryan said that's how transfers occurred before. He said this is not an inappropriate way to handle it from an ethical standpoint but he is concerned because he hasn't been advised of where Ms. Harden is in terms of fulfilling her staffing requirements. Commissioner Hanson said she is filling her perceived need at the time of October 1. Commissioner Rule said the last time he spoke to her she had hired two or three attorneys and two staff members, and Commissioner Alder said she has been in the interview process for several days so it's likely she's hired more employees. Judge Ryan said we are 10 days away from Ms. Harden taking over as public defender and he doesn't know specifically to what extent she has fulfilled the positions. There are a

number of attorneys who work with the Mimura Law Office that have interviewed with Ms. Harden but they have not heard from her and he's concerned but hopefully his concerns will be alleviated when he meets with Ms. Harden this afternoon. He said from the courts' perspective the courtrooms need to be covered. Judge Ryan received a proposal from Lary Sisson, who works with the Mimura Law Office, who is not applying to work for Ms. Harden but does intend to take advantage of the contractual relationship and he wants to continue to represent the clients he's already assigned to. Mr. Sisson submitted a proposal to Judge Ryan regarding assigning conflict public defender counsel but the Judge believes Ms. Harden and the Board will work on the conflicts so he gave the proposal to the Board because he doesn't want to be in a position to make that selection. Commissioner Hanson said it is under the charge of the public defender to determine conflict counsel. Judge Ryan received an email yesterday from another attorney in the Mimura Law Office inquiring about how the County will go about assigning conflict attorneys for indigent defendants and child protection cases, if there are any that arise with the new public defender's office. This individual said many attorneys have not heard anything about their potential jobs with the new public defender's office so they are trying to figure out arrangements and the potential to stay within the County to continue and finish their caseloads and the potential for new conflict appointments, if there are any. The Board said those individuals should contact Ms. Harden. Judge Ryan said this individual has interviewed with her and is hoping to get a job offer. The Board will meet with Ms. Harden today at 11:00 a.m. to consider signing the contract for a software package and they will ask to see where she's at with hiring and with conflict cases. Judge Ryan will meet with her at 2:00 p.m. today as well. He said the courts need to understand exactly what the contract is so when attorneys come to the courtroom the judges know what the situation is. Commissioner Alder raised concerns about how much money the County spent on a past conflict case and questioned whether that is something the judges can control. Judge Ryan said that is what the Board assigned the public defender to control. He said the attorneys who are not transitioning to Tera Harden's office will continue to represent clients until those cases are done; the judges do not have control as to exactly how much time they put in or what they do but what he's heard the Board say is the public defender will monitor that. Commissioner Hanson said we are dealing with a couple of different topics: 1. Those cases which are already active prior to October 1 and those we were just doing the conflict out or allowing those attorneys that have handled the cases to follow through. 2. The other conflict cases will be after October 1 where the public defender will be dealing with those specifically so there may be that overlap period of time where there's a contract with the County to provide public defense for cases prior to October 1. Judge Ryan doesn't see the judges having much involvement in this; it's between the County and the public defender's office. He said we all need to understand this is a monumental task that Ms. Harden's been assigned and there will be bumps in the road and frustrations but we need to be patient. Commissioner Rule believes it will be okay and so far Mark Mimura has done a good job in the transfer. In closing Judge Ryan advised that Judge Ford was elected by a majority vote of the District Judges to serve as

the new Administrative District Judge in February of 2015. The meeting concluded at 8:27 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-034007, 2014-034008, 2014-034009, 2014-034010, 2014-034011, 2014-034012, 2014-034013, 2014-034014, 2014-034015, 2014-034016, 2014-034017, 2014-034018, 2014-034019, 2014-034020, 2014-034021, 2014-034022, 2014-034023, 2014-034024, 2014-034028, 2014-034029, 2014-034030, 2014-034031, 2014-034032, 2014-034033, 2014-034034, 2014-034035, and 2014-034036.

CONSIDER SIGNING NOTICE OF UNSCHEDULED REVENUE HEARING

The Board met today at 8:50 a.m. to consider signing a notice of unscheduled revenue hearing. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Mr. Wagoner said we have additional funds available above what was originally budgeted last year and this action is an accounting procedure to officially record and receipt these funds and adjust the budgets accordingly. The following funds will be affected: County Fair Fund, \$12,000; Misdemeanor Probation Fund, \$30,000; Waterways Fund, \$15,000; Landfill Fund, \$300,000; Current Expense Fund \$166,675; Consolidated Elections Fund, \$166,675; and County Weed Control Fund, \$15,000. The hearing will take place on October 6, 2014 at 9:30 a.m. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the notice of unscheduled revenue hearing, a copy of which is on file with this day's minute entry. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE; MEETING FOR REVIEW OF THE APPEAL PERIOD FOR THE ELECTRONIC MONITORING-ALTERNATIVE SENTENCING RFP; AND CONSIDER SIGNING RENEWAL NO. 5 TO FARM LEASE AGREEMENT NO. 09-146 WITH M&S FARMS, INC.

The Board met today at 9:06 a.m. for several scheduled items: a legal staff update; a meeting to review the appeal period for the Electronic Monitoring-Alternative Sentencing RFP; and to consider signing Renewal No. 5 to the Farm Lease Agreement with M&S Farms, Inc. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Deputy P.A. Mike Porter, Deputy P.A. Brad

Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The discussions were as follows:

Review the appeal period for the Electronic Monitoring-Alternative Sentencing RFP: Mr. Porter said there was a delay in sending out scoring sheets to the people on the review committee and the appeal period was extended. Two appeals were submitted by Secure Alert and responses will be prepared and a time will be set for the Board to decide the appeals and whether to award the contract. The appeal period is now closed and we will move forward with the next phase.

Consider signing Renewal No. 5 to Farm Lease Agreement No. 09-146 between M&S Farms, Inc. and Canyon County: The agreement has been reviewed by the Prosecutor's Office. Commissioner Rule said each year the County leases the proposed site for the fairgrounds to M&S Farms and they do a very good job in keeping the property clean. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign Renewal No. 5 to Farm Lease Agreement No. 09-146 between M&S Farms, Inc. and Canyon County. The signed agreement, No. 14-069, is on file with this day's minute entry.

At 9:09 a.m., as part of the legal staff update, an Executive Session was held as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 9:09 a.m. pursuant to Idaho Code, Section 67-2345(1) (a) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Prosecutor Taylor left at 9:22 a.m. Mr. Porter left at 9:24 a.m. Mr. Wesley left at 9:29 a.m. The Executive Session concluded at 9:35 a.m. with no decision being called for in open session.

An audio recording of the open portion of the discussions is on file in the Commissioners' Office.

OPEN BIDS FOR OLD SHOP DEMOLITION PROJECT

The Board met today at 9:35 a.m. to open bids for the old shop demolition project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Mr. Navarro said a solicitation for bids was sent to three contractors the County has an existing relationship with: Alpine Construction, Hess Construction, and Scott Hedrick Construction. The scope of work is to convert the old maintenance shop into new office space for juvenile prosecutors, problem solving courts, a drug testing area, and the print shop. Mr. Navarro has worked with Strata Engineering to make sure EPA requirements have been met and they believe there is no more ground contamination. A formal report is forthcoming. Commissioner Hanson asked if plans have been drawn that show how the building will be used. Mr. Navarro said there are blue prints that show the print shop will be located in the awning portion of the building that will be enclosed with steel; the juvenile prosecutors will occupy the woodshop area and the problem solving courts will occupy the welding and fabrication area. The old lock shop and office areas will become the lobby, and the break room and bathroom will become a drug testing area and employee restroom. Commissioner Rule wants to make sure the print shop vapors will be contained. Mr. Navarro said a mechanical engineer was hired to help design an exhaust air and intake air system, and the print shop will have its own system that stands alone from the rest of the building. The following companies submitted bids:

Alpine Construction, Inc.
12498 W. Braddock Drive
P.O. Box 190025
Boise, ID 83719
Bid amount: \$14,420

Scott Hedrick Construction
1154 N. Orchard Street
Boise, ID 83706
Bid amount: \$8,780

The bids will be reviewed by Mr. Navarro and Sam Laugheed with a recommendation to follow at a later date. The meeting concluded at 9:42 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS SUPPLEMENTAL INSURANCE POLICIES AND CONSIDER SIGNING ASA AGREEMENT FOR MERITAIN BUYOUT

The Board met today at 10:33 a.m. for a meeting to discuss supplemental insurance policies and to consider signing the ASA Agreement for the Meritain buyout. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Director Eiband said the Board has expressed a desire to discontinue supplemental insurance policies. Lincoln Financial is our current life insurance carrier and the County does have a contract with them at this time. Director Eiband would not recommend discontinuing the life insurance benefit. She said she has three more companies wanting to come in and access employees to try to open up new policies. Commissioner Rule said the question is if we allow an insurance company to come in and market, do we need to allow everybody the same opportunity and he believes that gets in the way of County progress physically. Commissioner Rule would like to either narrow the scope or make it the same playing ground for everybody. Commissioner Alder asked when the current contracts expire. Director Eiband said they do not expire because we do not have a contract with any of these companies. Mr. Wesley said if we do have a contract it is just the application process so there are no definitive terms. Commissioner Alder said this can all be done on a private level in individual homes and it can still be drawn out of employee's checking accounts instead of payroll. Mr. Wesley said the benefit to employees on some of these is it can come out pretax so it is almost like it is a discount. Commissioner Hanson said the issue with pretax is it benefits the insurance company because people cannot cancel the policies because they are locked in until open enrollment. Director Eiband said that does happen where situations change and an employee wants to drop coverage but can't do it until open enrollment. Commissioner Rule said if they were privately soliciting their own policy, they could cancel it whenever they want. Mr. Wesley said the reason we have said in the past that everyone should be allowed is because we don't have any criteria to differentiate between everyone that is coming. Mr. Wesley said we could develop an internal policy and put them through a RFQ or RFP process for certain criteria. Commissioner Alder suggested the County could not do any supplemental insurance. Mr. Wesley said it is discretionary; there is no requirement to offer any of this. Commissioner Rule said that takes him back to his original question, if we let one in how can you not let them all in and he believes it is a matter of liability to the County. Mr. Wesley said it does become an administrative burden to process these at some point and then every new employee that comes in and every open enrollment we are having employees review several policies. Director Eiband said our orientation process for benefits is already exceeding two hours every week per employee because it is so cumbersome, there are so many forms and information on these different policies. Director Eiband said it is very burdensome already and even if we did the competitive process she will have to go through that process every year before open enrollment. Director Eiband said her preference is if the Board chooses to offer this, we limit the

supplemental policies to the company we have a contract with for life insurance which does go through a competitive process. Commissioner Hanson said he doesn't want to create an unfair advantage for any of these companies. He said he doesn't see any benefit to having all of these extra meetings, processes, and administrative costs. Commissioner Alder feels like they have opened a can of worms in the past and the can needs to be closed, either that or it is open to everybody and that is not the purpose for employment here. Commissioner Alder said we are not an insurance agency, and it is not what the County is all about and she understands it will make some people unhappy but it probably needs to be done immediately. Commissioner Hanson said we are looking at 100 employees out of 700 that could potentially be affected by this. Commissioner Rule said we are not focusing on one policy; we are focusing on County policy. Commissioner Hanson said if an elected official determines that they still want to let somebody come in and talk, that still opens us up to liability and if they still choose to do it then they are opening themselves up to a lawsuit for somebody they would deny access. Mr. Wesley said the Board could have a policy not permitting these independent insurance vendors to come and market to the County employees on County grounds. Mr. Wesley said the Prosecutor's Office has consistently said, in regards to insurance vendors, that you have to establish a criteria if you are going to let these vendors in because if you don't have a way to do that you have to let them all in because potentially there could be a claim of favoritism, commercial discrimination, or interpersonal or family relationships tied to the company. Mr. Wesley said in the past we have adopted a policy where anyone can apply so we didn't have to go through and evaluate these policies. He said if the Board chooses to keep any of them, he suggests getting a policy in place so that we can say these are the timeframes we review policies and these are the minimum criteria and we will select one candidate that offers the best deal for the employees. Commissioner Alder said she was just vetting out the options and she doesn't think the County is in the business of insurance. Director Eiband said her staff can handle what they are handling now, but what she sees is an increase of interest and she can see where it would be going if they continue to let vendors in. Commissioner Hanson said he feels we need to go with the process of anybody that works with the County must have a contract and we need to get rid of everything else and if we are going to offer any supplemental it needs to go through the RFP or RFQ process. Commissioner Alder asked if these are all different types of insurance or are they all doing the same thing. Director Eiband said the danger of doing the RFP or RFQ process every single year is that you have employees that have to redo paperwork each year. Commissioner Hanson said there is a business decision that needs to be made for the best interest of the County as well as employees. Commissioner Alder said she would like to just keep Lincoln Financial which is who we currently have a contract with. Mr. Wesley clarified that we may not have to do the RFP or RFQ process every year, we could do it every few years as needed. Commissioner Alder said she thinks what is important is you have a benefit package that the County does anyway with medical insurance and life insurance, which is a pretty good benefit. Commissioner Hanson said the bottom line is he is not going to be held hostage by some of these very

aggressive insurance companies, and we need to do what is in the best interest for County government and County business to establish a standard. Director Eiband suggested discussing this topic with the other elected officials for their opinions as well. The Board has a meeting with all of the elected officials on Monday so it will be a topic of discussion for that meeting. Mr. Wesley said the timeline for a smooth transition point is January 1, so to have a decision made by October would give everyone notice and time to transition. Commissioner Hanson said maybe there could be a brief overview of the legalities with this topic that could be presented to the elected officials at that meeting as well. Mr. Wesley said this agreement (ASA Agreement for Meritain buyout) is basically a closing amendment to our agreement with Meritain that deals with our run out period for claims that occurred up to September 30. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the ASA Agreement for the Meritain buyout. The signed agreement, No. 14-070, is on file with this day's minute entry. The meeting concluded at 11:01 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING NEW DAWN LICENSE AND MAINTENANCE AGREEMENT AND PROFESSIONAL SERVICES AGREEMENT

The Board met today at 11:01 a.m. to consider signing a New Dawn License and Maintenance Agreement and Professional Services Agreement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, In-house Public Defender Tera Harden, Chief Information Officer Rob Hopper, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Deputy P.A. Mike Porter arrived at 11:03 a.m. and left at 11:04 a.m. Deputy P.A. Dan Blocksom arrived at 11:08 a.m. Deputy P.A. Mike Porter returned at 11:09 a.m. Mr. Hopper said this contract is to deploy the software for the Public Defender's Department. Commissioner Alder asked if everyone came to an agreement on updating the software, and can IT help on both sides if they need technical support. Mr. Hopper said the upgrade is not in this contract but it is part of New Dawn's contract with the Prosecutor's Office and they have committed whatever resources necessary to bring us on to the current versions that will be able to communicate with each other. Mr. Hopper said it will not be part of the installation process, they will make sure the Public Defender's Department is brought up to speed and ready to use the software and the data transfer process will come later. Commissioner Rule said Prosecutor Bryan Taylor was concerned that this wouldn't fit his needs and asked Mr. Hopper to review why this is in the best interest of everyone to move forward with the upgrade. Mr. Hopper said there are always some changes and issues when software is upgraded. The issue they are beginning to reach in the Prosecutor's Office is that the hardware is getting old and becoming less reliable because it is not in the same frame of management that all of our other systems are. Mr. Hopper said the operating system is getting old and the data base system is almost out of support and all of these things are part of what we normally keep up to date in the

data center. Mr. Hopper said not being current with this software puts us at risk of something else breaking, security issues, and other systematic issues that break down if you don't stay current. Mr. Adamson said the reason we chose this system over others was the ability to have the Prosecutor and Public Defender share that information which saves the taxpayers a very large amount of money. Commissioner Rule said that is a very important point to make, this is all about saving the tax dollars with a machine that works better. Mr. Adamson said to make that happen, the Prosecutor's current version of software needs to be upgraded because it does not allow for that capability. Ms. Harden said it will save approximately two full time staff members for the County with data input and those types of things, which is pretty significant as well as just the cost of paper. Commissioner Rule said a business principle he learned is that an employee cost you about \$70,000 to \$80,000 per year so by the time you get hardware in place and everything to get that employee productive there is a total amount of dollars to do that and we would be saving those dollars. (It was noted that today is Deputy P.A. Dan Blocksom's last day working for the County.) Commissioner Rule told Mr. Blocksom (from the Board of Commissioners) it has been a pleasure to work with him and they appreciate his expertise, diligence and attitude and wish him all the very best. Commissioner Alder asked if the contract is ready or if they were going to be arguing it anymore. Mr. Blocksom and Ms. Harden said they have had multiple conversations with New Dawn and sent back and forth changes to the contracts. Mr. Hopper said just to be clear, this is a hot document right off of the press for both of us which the president of New Dawn has not reviewed as of yet. Mr. Hopper said they have been informed that the president could have issues and ask for revisions as the contracts have not been signed by New Dawn at this point. Mr. Hopper said we expect New Dawn to be on site the week after next. The cost for the license term for the first year is \$24,999.99 and the support cost, maintenance, and subscription cost going forward will be \$50,000 per year. Commissioner Rule asked to discuss "downstream" costs to this agreement. Mr. Hopper said next year it is \$50,000 and it is locked in at that price for the duration of this agreement which is five years. Mr. Hopper also said it does have a non-appropriations clause built in to it as well. It would be just under \$300,000 including the purchase price if this contract is continued for all five years. Commissioner Rule said we are creating a new department in the County that has never had software before. Mr. Porter said the system allows Ms. Harden and her team to manage all of her clients, to streamline the legal process, and to create efficiencies between the Prosecutor's Office and Public Defender's Department so information isn't duplicated. Mr. Blocksom added that this New Dawn agreement is slightly different than the Prosecutor's New Dawn agreement so he just wanted to be clear that this is to purchase licensing so it will be paid for each year. The Prosecutor's Office paid over \$200,000 upfront but they own it, so that is why this is a little bit different. The Prosecutor's Office still pays over \$30,000 for maintenance. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the New Dawn License and Maintenance Agreement and Professional Services Agreement. The signed agreements, Nos. 14-071 and 14-072, are

on file with this day's minute entry. The meeting concluded at 11:18 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-193 Prefunk Beer Bar LLC DBA Prefunk Beer Bar II

ELEVENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 22, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED CLAIMS ORDER NO.9-22-14

The Board of Commissioners approved payment of County claims in the amount of \$496.04 for accounts payable.

APPROVED CLAIMS ORDER NO.9-25-14

The Board of Commissioners approved payment of County claims in the amount of \$325,506.38 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$13,617.36 to Accela.

APPROVED KEY REQUEST

The Board approved a key request for Chris Garrison.

CONSIDER SIGNING RESOLUTIONS TO APPOINT CURT KRANTZ AND JOSH SANDERS TO SERVE AS CANYON COUNTY FAIR BOARD DIRECTORS

The Board met today at 8:19 a.m. to consider signing resolutions to appoint Curt Krantz and Josh Sanders to serve as Canyon County Fair Board Directors. Present were: Commissioners Steve Rule and Kathy Alder, and Deputy Clerk Kelly Martinez. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to appoint Curt Krantz and Josh Sanders to serve as Canyon County Fair Board Directors. Commissioner Rule said he really appreciates those who serve on the Fair Board, it is a tough job. The signed resolutions, Nos. 14-194 and 14-195, are on file with this day's minute entry. The meeting concluded at 8:20 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

APPROVED TAX CHARGE ADJUSTMENTS BY PIN

The Board approved and signed the Treasurer's Tax Charge Adjustments by PIN for August 2014, which are on file with this day's minute entry.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, Deputy Clerks Becky Cowan, Kelly Martinez, and Monica Reeves. The items discussed were general in nature. Ms. Cowan and Ms. Martinez left at 8:40 a.m. Paul Navarro reported on the following facilities issues: He received the building permit for the HR office remodel on Friday; the bathroom doors for the administration building have arrived; the Public Defender's cubicle furniture arrived this morning so his staff will be very busy getting things ready and after that they will focus on the HR remodel. The Board stressed the importance of making sure the Public Defender's office is ready for its opening. Mr. Navarro said there are files he needs to pick up from Mark Mimura's office and Tera Harden and Mike Porter have asked him to buy a conex box for file storage that could be used for six to 12 months. Mark Tolman has also asked him to find a container to store tires and equipment for vehicle up-fitting. He suggests we purchase a container for Ms. Harden to use now and let Mr. Tolman use it later on. The estimated cost for an 8' x 40' steel container is \$5,000. The Board decided that the payment for the container will come from the fleet department budget. There was discussion about the design of the proposed warehouse on 14th Avenue and Chicago Street that would be used for surplus property, document retention and fleet overflow. Mr. Tolman will be asked to participate in the design phase with Mr. Navarro and Rick Bugatsch. Commissioner Rule said the warehouse needs to be designed to meet the needs of the entire County. Mr. Navarro said he's hoping the facility will consist of

10,000 to 15,000 square feet. Commissioner Rule said he was not pleased with what the City of Caldwell required of our parking lot projects and he asked Mr. Navarro to let the Board know if setbacks are an issue with this project because we may be able to work it out with city leadership. The meeting concluded at 8:51a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) (f), and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Clerk Chris Yamamoto, Controller Zach Wagoner, Chief Deputy Clerk Brad Jackson, and Deputy Clerk Monica Reeves. Clerk Yamamoto, Mr. Wagoner and Mr. Jackson left at 9:18 a.m. The Executive Session concluded at 9:25 a.m. with no decision being called for in open session.

MONTHLY ELECTED OFFICIALS MEETING

The Board met today at 9:33 a.m. for a monthly elected officials meeting. Present were: Commissioners Steve Rule and Kathy Alder, Prosecutor Bryan Taylor, Deputy P.A. Zach Wesley, Sheriff Kieran Donahue, Clerk Chris Yamamoto, Chief Deputy Treasurer Nancy Seal, and Deputy Clerk Monica Reeves. The group discussed supplemental add-on insurance as follows:

Zach Wesley said this issue was brought to the Board last week by the HR Director and is something that has been discussed for a few years. The problem is there are many insurance companies approaching HR wanting to get involved with the County on supplement policies that employees can select and pay for on their own. There are five or six companies offering policies but we need a process in place where we aren't just offering choices based on favorites or longevity with the County. The solutions are either let no one in and give employees some transition time with a January 1st exit date, which is the preference of HR because they'd like to get away from the administrative

burden, or do an RFP/RFQ process where we establish criteria to evaluate the proposals and have a yearly review period where a committee can select the best benefit for the employees rather than the “everything goes” approach we have now. The concern is we don’t know how these companies were selected originally and there is some concern that potentially we are opening ourselves up to criticism from the companies or potential claims because we don’t have any way to distinguish between them right now. Approximately 100 employees utilize the supplemental add-on policies. Commissioner Alder believes HR’s concern is the fact that we don’t have contracts with the companies who are offering add-on insurance and at some point we have to make a business decision on what will be offered to employees. Commissioner Rule said there is an exposure to liability if we don’t allow access to all companies, however, if that is allowed he is concerned about turning the County into an insurance marketplace. Sheriff Donahue wants to make sure his employees have every benefit possible. He sees the liability aspect of not letting everybody in but he doesn’t want to cut off the providers; he believes AFLAC would have an argument to make because they don’t get along with HR and he doesn’t want to expose the County to that liability. He doesn’t want to see 400 companies coming in and it may come to a point where the meetings are held offsite. He said HR has plenty of staff to handle the supplemental insurance work. Prosecutor Taylor likes the option of setting up a process and criteria to evaluate the proposals and likes the benefit for the County to give employees the pretax option, but he doesn’t want to have an insurance flea market. Commissioner Alder said the County does not have to offer life insurance. Commissioner Rule doesn’t want to have this as an open marketplace situation. Clerk Yamamoto asked if it is a liability if the County chooses to grandfather those who are already here but going forward no new companies will be allowed to come in. Mr. Wesley said that’s the position we’re in now and that’s where we have a potential problem because we are turning people away but we don’t have any criteria for how we’ve accepted the ones we have. It was decided this topic needs further research.

Reports were given as follows:

- Prosecutor Taylor said the Prosecutor’s Office is down one civil attorney and he asked for patience on their projects during the next couple of weeks while they work through the hiring process.
- Sheriff Kieran said they are finishing the contract negotiations with the new food service provider, CBM, who will begin their contract October 1st. Hopefully the Sheriff’s Office will be hiring eight new employees by the first of the month.
- Clerk Yamamoto said the L2 forms from taxing entities have been messy this year; they haven’t had a single form completed correctly and if he were to place

blame on one single thing it would be the state replacement money on the personal property tax. He has an issue with the State Tax Commission because some taxing entities are not fulfilling statutory requirements and the tax commission doesn't seem to be pushing it and the last word he received was it's not our job to police it. He will meet with the Idaho Press-Tribune and they will go over a lot of that information. Canyon County is the only county in the state with the latest and greatest tabulating equipment complete with the encryption so they can be web-based. The equipment was purchased with four-for-one dollars.

- Nancy Seal reported that the property auction is set for November 6 and for 2011 delinquent taxes they have 884 PINS they are working on.

The meeting concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DSD DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; A REQUEST TO REVISE THE COMBINED APPLICATION FEE DECISION AND SUBSEQUENT RESOLUTION FOR CURTIS HENSLEY; AND CONSIDER SIGNING DEVELOPMENT AGREEMENT BETWEEN CANYON COUNTY AND ANNETTE COFFMAN, MICHELLE ARNOLD, AND CHRIS AND MEGAN LINKHART

The Board met today at 10:05 a.m. for a biweekly meeting with the Development Services Department Director to discuss general issues, set policy, and give direction; a request to revise the combined application fee decision and subsequent resolution for Curtis Hensley; and consider signing a Development Agreement between Canyon County and Annette Coffman, Michelle Arnold, and Chris and Megan Linkhart. Present were: Commissioners Steve Rule and Kathy Alder, DSD Director Tricia Nilsson, Planner Christian Samples, and Deputy Clerk Kelly Martinez. Mr. Samples said this rezone was previously approved by the Board to rezone from Agriculture to Rural Residential zoning and included a development agreement. The objective of the rezone was to secure one additional entitlement on the property for a family member home. The Board approved the rezone on September 3, 2014 and this is just the signing of the Development Agreement as it has been executed by all other parties. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Development Agreement between Canyon County and Annette Coffman, Michelle Arnold, and Chris and Megan Linkhart. The signed agreement, No. 14-073, is on file with this day's minute entry. Mr. Samples left at 10:07 a.m. Director Nilsson said the Board had previously approved a combination of fees for

Mr. Hensley who has been trying to rectify an illegal division on a property South of Melba. Director Nilsson said he paid \$2,500 for a comprehensive plan map amendment. The Board then approved a combination of a rezone and a plat fee and upon a review of the plat the planner found that Mr. Hensley needs some administrative variances for lot width and for the easement. Director Nilsson said they don't see any additional work so Mr. Hensley has requested that those fees also be combined with the rezone and plat fees, which DSD staff supports. Director Nilsson said with direction from the Board she will request the Prosecutor's Office create a resolution to that effect. Mr. Hensley has paid \$2,500 for the comprehensive plan map amendment and \$1,690 for the rezone and combined plat fee. Commissioner Alder said she doesn't have a problem with his request especially if it won't cause DSD any additional work. Commissioner Rule said he doesn't see a problem either and asked Director Nilsson to get a resolution put together to come back in front of the Board at a later date. Director Nilsson reviewed budget and permit summary and informed the Board that she would like to purchase a scanner for her department. She said they have been struggling with using a large format scanner that is outdated and is not connected to the network. Chief Information Officer Rob Hopper arrived at 10:10 a.m. Director Nilsson said they are at the point where they really need to do something and she received a really good quote for around \$5,145 so she was looking for some direction from the Board. Commissioner Rule said we have had dozens of discussions about scanning and moving us forward to that next phase so we realize it will cost some money. Commissioner Alder said the main thing is that you have visited with Mr. Hopper to make sure you are getting something that will work with what we have. Director Nilsson said a large hearing was held with Planning and Zoning regarding the text amendment that the Coalition had filed. She said there were some good comments from the cities on a need to look at area of impact agreements so she is going to scope out that work. Director Nilsson said she had a meeting with Deputy P.A. Zach Wesley and Captain Dana Maxfield as well as a meeting with Code Enforcement Officer Eric Arthur and Solid Waste Director David Loper to discuss everybody's responsibilities for the generic term "code enforcement". Everyone sees great value in updating our policy and having it become multi-departmental. Director Nilsson said the one issue Mr. Wesley will help her with is if there are code amendments to reflect that and there probably will be. The Sheriff's Office told Director Nilsson that they are not doing investigations for code enforcement but the code says they do so that may need to be updated. Director Nilsson discussed comments for the COMPASS TIP meeting. The meeting concluded at 10:18 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:18 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Hopper said they have been looking at the DSD scanner issue for some time and he agrees with the new purchase; Public Defender software contract was completed and installation should begin next week; wiring should be going in this week for the queuing system at the East Complex; Mr. Hopper is looking to install a minor version upgrade to GRM; testing convertible tablet solutions for field appraisers; Mr. Hopper gave an update on the OnBase rollout saying the purchase order system was reviewed by the Auditor's Office and they are nearing the launch of the pilot for IT purchasing. Mr. Hopper said he will be out of the office Thursday and Friday and next week attending the Center for Internet Security National meeting in Nashville. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:25 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:31 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Director Tolman said he has a Commuter Vehicle Authorization form to submit to the Board for approval and will have several more to submit soon. There was discussion regarding a County vehicle for the Solid Waste Director. There was discussion regarding purchasing storage containers and Public Defender storage needs. Commissioner Rule said there is a plan to build a warehouse on a portion of the lot to the East of the shop so the County can eliminate storage facility leasing costs. Director Tolman said now is the time to purchase two containers and work out a deal on the price because he still has the money in his capital line for this year. Director Tolman discussed his schedule for the next two weeks since he will be in and out as he is studying for the Certified Fleet Manager test in Tacoma which updates his current certificate. Director Tolman said they just put the last SUV on warranty and they are in the "tear down" phase to get ready for the new stuff for next year. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:45 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Director Breach submitted a proposal for the Community Service Alternatives Program which is on file with this day's minute entry. The proposal includes an introduction, a logic model and implementation steps of what to do next. Director Breach said the program will be a referral source to legitimate community service non-profit organizations and collecting the workers compensation fee. The program will also monitor the progress being made on the completion of the hours, assist in filing requests for deadline extensions, and prepare affidavits of compliance and non-compliance. The program goals and objectives are outlined on the second page and the logic model is on the following page. Director Breach said they will need a part time administrative staff member, hardware and another user license for the database; however they do already have the office space and database program. Director Breach reviewed the implementation plan which includes budget information for Fiscal Year 2015 for the program. Commissioner Alder thinks Judge Ryan is really excited about this program and asked Director Breach if he has discussed it with the Magistrate Judges. Director Breach said he will be meeting with the Magistrates on October 8. Commissioner Alder said there are a lot of projects out there that would welcome the help of a community service program. Director Breach emphasized that this program is not going to compete with the SILD program because it is a totally different program. When the judges assign community service versus SILD, they are really thinking two different things. They are giving somebody they want more harsh treatment the SILD program and when they give community service they want them treated differently or they would have put them on SILD. Director Breach said this program as it is outlined is not in competition with SILD in any way. Commissioner Rule said Judge Ryan's own words were "it gives us another tool" and there is a distinction between those two tools. Commissioner Rule said he is impressed with what Director Breach has put together for this program and suggested Director Breach contact Paul Navarro and Rob Hopper to see what equipment they may already have that can be used for the part time position. Controller Zach Wagoner and Clerk Chris Yamamoto arrived at 10:55 a.m. Director Breach said he has three employees at POST so he has been covering a lot of court over the last week. Director Breach said he doesn't know how much this program will help Mike Dittenber at Caldwell Housing Authority unless there are people with specialized skills doing community service. Commissioner Rule said he believes it is mostly painting projects and dealing with weeds. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SET TAX YEAR 2014 LEVY RATE

The Board met today at 11:01 a.m. to set the tax year 2014 levy rate. Present were: Commissioners Steve Rule and Kathy Alder, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Zach Wagoner reported that the grand total levies requested for 2014 is \$153.9 million. Last year the total was \$146.5 million so we're up \$7.5 million countywide from last year. Clerk Yamamoto directed the Board's attention to the school district information and asked them to look at the 2013-2014 change and compare it to the last number. Commissioner Rule said the districts have increased their numbers but the County will get blamed for raising taxes and that is frustrating. Mr. Wagoner reported that the Caldwell Fire District and the Nampa Fire District are both up over 20%. Nampa Fire hit their levy limits a few years ago and even though they are up quite a bit from 2013 they are not that much higher than they were in 2008. The City of Middleton is up 11%; the City of Caldwell is up almost 9%; the City of Nampa is down, although they are asking for more money than the County is. Canyon County is down \$2 million. He said the Board set the budget for the Pest Control District which is down \$200,000 and they felt it was appropriate to use some of that fund balance and give some relief to the taxpayers. The Nampa, Caldwell, Vallivue and Middleton School Districts are up \$10 million from last year just on bond levies. Clerk Yamamoto said that is restricted money, but some of the districts will go over 100% for their bond. The question is why do they need a year's worth of debt service just sitting in the bank doing nothing but losing value every day? Perhaps their plan is to pay the bond off sooner and then they'll ask the taxpayers for another bond sooner. The Idaho Press-Tribune has asked questions so the Clerk will meet with them next week. Commissioner Rule said maybe the County needs to pay for an advertisement and print this information so the public can see it. Clerk Yamamoto spoke about the concern he has with the L2 forms and whose job it is to "police" the forms. The Clerk's Office thought it was their job because the taxing entities submit the forms and the auditor reviews them and when there are errors they report them to the taxing entity and once the Clerk/Auditor has vetted the forms they are brought to the Board for approval as being correct. The last conversation the Controller had with the State Tax Commission was the County is not the policeman, but the Clerk wants to know who is. The Board agreed that those are important questions to ask. Commissioner Alder made a motion to set the tax year 2014 levy rate. The motion was seconded by Commissioner Rule and carried unanimously. Canyon County's rate is 0.003928203. Resolution No. 14-196 is on file with this day's minute entry. The meeting concluded at 11:19 a.m. An audio recording is on file in the Commissioners' Office.

SIGN SEPTEMBER 22, 2014 AGENDA ITEMS

The Board met today at 1:32 p.m. to consider signing the September 22, 2014 agenda items. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. The items were considered as follows:

Renewal No. 1 to First Amendment to Lease Agreement No. 13-100 between Industrial I, LLC and Canyon County - Commissioner Alder said this is for the storage area at Industrial Way and the price has gone up almost \$11,000 since we started this project. Mr. Wesley said last year we entered into a negotiation with them for three terms where we kept the first year about the same and negotiated a step up increase over the next two years. Commissioner Alder asked if there is a non-appropriation clause if we don't want it for all three years. Mr. Wesley said that all of the terms are with the original agreement so he would need to pull the original agreement to go over all of the termination clauses. Commissioner Alder said at those kinds of rates we can easily purchase our own storage facility. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Renewal No. 1 to First Amendment to Lease Agreement No. 13-100 between Industrial I, LLC and Canyon County. (Agreement No. 14-074) Facilities Manager Paul Navarro arrived at 1:38 p.m. and said we rented that space when the building was half empty and the building is now fully occupied so he thinks the landlord is taking advantage of that. Mr. Navarro said it certainly is a motivation to save that money and invest in a real estate purchase to do something different.

Fiscal Year 2015 Norman Family Trust Lease Agreement - Mr. Wesley said he didn't handle this particular renewal, however, it does look like there have been some changes to this agreement. There is a new definition on the rate changes from the prior agreement. Commissioner Alder said she believes that it depends on the taxes on this building; they were concerned that the taxes were becoming higher than the rent so they are asking that we keep up with inflation. Commissioner Rule said it looks like it has gone up \$870 this year and this is a facility the County shares with another agency so it would be about a \$435 increase for the County. Commissioner Rule said it is a convenient facility for us to use at this point and he is in favor of the agreement. Commissioner Alder made a motion to sign the Fiscal Year 2015 Norman Family Trust Lease Agreement. As the motion was made, Facilities Manager Paul Navarro arrived and the Board reviewed the previously signed agreement. There was not a second or a vote called on the motion however the Board signed the agreement. (Agreement No. 14-075)

Resolution authorizing the Acceptance of State Criminal Alien Assistance Program Grant Fund - Commissioner Alder said this grant used to be well over \$100,000 and now it is \$37,982. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution authorizing

the Acceptance of State Criminal Alien Assistance Program Grant Fund. (Resolution No. 14-197)

The signed documents are on file with this day's minute entry. The meeting concluded at 1:40 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING SEPTEMBER 22, 2014 AGENDA ITEMS

The Board met today at 2:02 p.m. to consider signing the September 22, 2014 afternoon agenda items. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. The items were considered as follows:

Ordinance for Reserved Parking for Canyon County-Issued Permit Holders:

The ordinance cleans up an existing ordinance that establishes where the reserved parking places are located. Some spaces that were in front of the juvenile justice center were shifted over to the main employee parking lot. The ordinance makes it clear that violating the ordinance is an infraction and a second violation within a year is a misdemeanor and it makes it clear that unauthorized vehicles can be towed at the owner's expense. The permits are issued by the Trial Court Administrator. Upon the motion of Commissioner Alder and the second by Commissioner Rule the Board voted unanimously to sign the ordinance. See Ordinance No. 14-014 which amends No. 11-001.

Consider signing County Extension Agreement for University of Idaho Extension, College of Agricultural & Life Sciences: The University of Idaho asks the Board to sign it every year and certifies that it had a final budget hearing and these are the monies that have been appropriated to the U of I and they agree to employ extension educators. Upon the motion of Commissioner Alder and the second by Commissioner Rule the Board voted unanimously to sign the County Extension Agreement for University of Idaho Extension, College of Agricultural & Life Sciences as long as the Controller verifies that the budget amount is accurate.

Consider signing Wood Waste Removal Annual Contract Renewal with Enviro-Progress, Inc.: This contract is a renewal and has been signed for the last several years. The contractor is paid \$25.70 a ton for the grinding of wood material at the landfill. Upon the motion of Commissioner Alder and the second by Commissioner Rule the Board voted unanimously to sign the Wood Waste Removal Annual Contract Renewal with Enviro-Progress. See No. 14-076.

The meeting concluded at 2:11 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH SHERIFF TO DISCUSS PURCHASE OF DIVE GEAR FROM EAGLE FIRE DEPARTMENT

The Board met today at 2:30 p.m. for a meeting with the Sheriff to discuss the purchase of dive gear from the Eagle Fire Department in the amount of \$2,936. Present were: Commissioners Steve Rule and Kathy Alder, Sheriff Kieran Donahue, Lt. Ben Keyes, and Deputy Clerk Monica Reeves. Sheriff Donahue and Lt. Keyes, both of whom have extensive dive experience, spoke of the need for the equipment to augment what they already have. The Sheriff's Office is responsible for 52 miles of the Snake River, and 26 miles of the Boise River as well as Lake Lowell and the canals in the County and they are called on to do body recovery, search and rescues, as well as evidence recovery. They want to acquire additional equipment so they can expand the dive team to recruit more members than just Lt. Keyes and Sheriff Donahue. The Eagle Fire Department has eliminated their program and they contacted Lt. Keyes to see if the Sheriff's Office would be interested in purchasing the top of the line gear. The Board thanked the Sheriff for the information and approved the purchase order, a copy of which is on file with this day's minute entry. The meeting concluded at 2:39 p.m. An audio recording is on file in the Commissioners' Office.

TWELFTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 23, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 9-23-14

The Board of Commissioners approved payment of County claims in the amount of \$2,936.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 9-29-14

The Board of Commissioners approved payment of County claims in the amount of \$58,358.29 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Development Services Department in the amount of \$1,484.58 to Henriksen Butler.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Development Services Department in the amount of \$5,145.00 to Contey-Idaho Blue Brint.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Facilities Management in the amount of \$10,606.00 to Mobile Mini-Storage.

NOTICE OF INTENT TO AWARD CONTRACT FOR OLD SHOP DEMOLITION

The Board met today at 1:33 p.m. to consider a notice of intent to award contract for the old shop demolition project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. The County asked for three bids but received only two bids from Scott Hedrick Construction and Alpine Construction. The project cost was anticipated at being above \$11,000 but the low bid from Scott Hedrick Construction was just under \$9,000. The second lowest bid came in just over \$14,000. Mr. Navarro will send a letter to the bidders advising that Scott Hedrick Construction was the low bidder and to be watching for a letter with the contract and other requirements. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to give notice of intent to award the contract for the old shop demolition to Scott Hedrick Construction. The contract will be signed on October 1, 2014. The meeting concluded at 1:37 p.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:37 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:38 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:25 p.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:26 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Center Training Coordinator Sean Brown, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Brown said they recently had five people graduate from POST; 11th Annual Scales of Justice Bass Tournament information; they have collected 2,100 pounds of produce from the garden to date; the Log Cabin Center asked Juvenile Detention to contribute \$1,000 for a school program but Director Jett encouraged them to look at other funding opportunities; the average population is 29 juveniles; Caldwell will be doing an art class for the juveniles in the facility; and they have four people, including Mr. Brown, that will be attending the NPJS Conference in North Carolina in October. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:30 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:30 p.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were:

Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Catalano reported that Mike Davidson raised \$1,400 in the golf tournament for the juvenile drug court; Restorative Justice Training is scheduled for Thursday and Friday this week for her office to meet the requirements of the grant received earlier this year; Ms. Catalano said she helped pay for Debra Hanson (Prosecutor's Office) to join a group who is looking at diversion programs being held across the state; Director Jett has asked Ms. Catalano if she would be able to buy more cameras for his facility. Ms. Catalano said she has provided almost \$50,000 for his department this fiscal year and he is requesting \$19,000 more. She would like to make sure her department is taken care of first before committing the funds to another department. Ms. Catalano said her staff has inquired as to whether or not the Board will close the office the day after Thanksgiving. Commissioner Rule said we have not had any discussions about that at this point. Commissioner Alder said we will take it under consideration. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:38 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTERS

Note for the record: As properly noticed the Board met today at 3:03 p.m. for a meeting with Tera Harden to discuss personnel issues. A request was made to go into Executive Session to discuss personnel matters. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 3:03 p.m. pursuant to Idaho Code, Section 67-2345(1) (b). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, In-house Public Defender Tera Harden, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 3:29 p.m. with no decision being called for in open session.

MEETING WITH HR DIRECTOR TO REVIEW AND CONSIDER SIGNING INDIVIDUAL SALARY RATE REQUESTS FOR FY2015

The Board met today at 3:30 p.m. with the HR Director to review and consider signing individual salary rate requests for County employees for Fiscal Year 2015. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, HR Director Jeannine Eiband, HR Admin. Supervisor Michelle Britain, and Deputy Clerk Monica Reeves. Ms. Eiband presented the Board with approximately 700 salary rate requests.

She pointed out the few cases where employees are outside their ranges and by how much. Her only concern is that the purpose of the compensation project was to deal only with market and not with performance so there are several adjustments for whatever reason. Because there will be some individuals who will be named the Board decided to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 3:32 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d) to discuss a personnel matter and records exempt from public disclosure. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, HR Director Jeannine Eiband, HR Admin. Supervisor Michelle Britain, and Deputy Clerk Monica Reeves. Controller Zach Wagoner joined the session via conference call from 3:50 p.m. to 4:10 p.m. At 4:12 p.m. Mr. Wagoner arrived in person for the session. The Executive Session concluded at 4:43 p.m. While in open session the Board approved approximately 700 blue sheets for employees for the new fiscal year. Copies of the individual sheets are on file with this day's minute entry.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

APPROVED SALARY RATE REQUESTS FOR FY2015

The Board approved a salary rate request for the following employees:

Human Resources: Michelle Britain, Lorraine Doramus, Jeannine Eiband, Cindy Gonzalez, and Malina Maio.

Public Information Officer: Joe Decker

Information Technologies: Harmony Black, Rebecca Brady, Lonnie (Jean) Brewer, Don Brown, Don Dutton, Chris Everett, Robert Fuller, Victor Holliday, Anita Hollis, Rob Hopper, Dana Huffaker, Kenneth Jack, Cheryl Lane, Matthew (Burt) Merkley, Kha Nguyen, George Norris, Stephen Onofrei, Jairo Rodriguez, Marlen Salinas, Joyce Schmeichel, Karen Serratos, Guadalupe Villegas, and Ken Wilcox.

Juvenile Detention: Andrew Anderson, Shawn Anderson, Nathaniel Ashby, Muntaga Bah, Zachary Barrier, Michael Sean Brown, Marilee Davis, Lori Deitrick, Myron Emly,

Ivan Flores, Paige Gabiola, Brandon Gable, Nicole Hammett, Steve Jett, Samantha Landis, Linda Latham, Guy Manley, Candyce Martilla, Robert Martinez, Jodi McAbee, Cortnie McHugh, Audrey McKay, Thomas Moore, Alan Oates, Craig Olsen, Roxana Page, Steve Philpott, Caroline Reynolds, Michael Richards, Aaron Sterk, Elizabeth Tellez, Sheila Warner, and Timmy Warner.

Solid Waste/Landfill: Roger Allan, Miguel Amaya, Leon Baguley, Mark Bettencourt, Richard Boyd, Bert Breier, Kaylyn Browning, Kimberly Ellis, Eric Eskew, Kathryn Hall, William Hartman, Debra Jenks, Brandon Jones, James McGee, Christopher Munoz, Daniel Pecunia, Todd Peterson, Chet Teats, Kenneth Ulrich, Michael Urvina, and Brian Wallin.

Weed & Gopher Control: Jim Martell and Roger Tish.

Facilities Management: Lawrence Archuleta, Brandon Barker, John Blight, Rick Britton, Lance Campbell, Edmundo Campos, Richard Carr, Audri Clausen, Lu Ann Dockstader, Dave Duncan, Kelly Gardner, Francis Harper, Brandon Harris, Janie Haze, Daniel Henderson, Leslie Johnson, Michael Kane, Becky Kearsley, John Kenney, Ken McRae, Ronna Moore, Paula Navarro, Nate Pannell, Sheila Peek, James Shields, Jamie Toledo, and Luis Torres-Vazquez.

Fleet Department: Mark Hutson, Robin Outen, Michael Thompson, and Mark Tolman.

Parks Department: Thomas Bicak, Chrystal Hayes, Katherine Kershner, Nicholas Lane, John Smith, and Rodney Tuttle.

Coroner's Office: Jennifer Crawford and Lori Kighlinger.

Indigent Services: Michele Chadwick, Yvonne Baker, Kellie Brassfield, Rachelle Dupuis, Deana Fournier, Kellie George, Darylina Millar, Jennifer Odom-Mann, Angela Papa, Ellen Pitcairn, Terri Salisbury, and Camille Tilden.

Clerk's Office: Taryn White

Audit: Pam Freeman, Shawna Larson, Sue Scott, Melodee Stevens, and Zach Wagoner.

Recorder/Passport: Bobbi Jo Brown, Mary Ann Brown, Jean Crane, Emily Howell, and Dawn Wilson.

Elections: Cynthia Nason, Kathy Simon, and Nicholas Toves.

Assessor's Office: Kevin Sorrensen, Darryl Speiser, Bonnie Peters, Katrina Ponce, Kyla Austin, Michael Cowan, Roger Craig, Karen Deluna, Beverly Frailey, Deann Gerthung, Brett Hartley, Sergio Herrera, Sarah Higuera, Lonalee Hoogland, Holly Hopkins, Dawn

Houghton, Christopher Jacky, Danyele Jessup, Shelly Johnson, Jacob King, Kathy Kinney, Jennifer Loutzenhiser, Janet Mills, Sabrina Orihuela, Brian Stender, Chantal Swenson, Geraldine Tallabas, Jolynn Thweatt, Stephanie Veach, Mande Vose, Barbara Wade, Nicholas Ward, Kenneth Waters, Megan Weaver, Sara Anderson, Lola Andrews, Kimbra Asqueta, Jamie Barth, Jennifer Bautista, Rachel Gray, Amber Holbrook, Ellen Kvale, Maira Martinez, Mary Miller, Jennifer Ocampo, Thomas Treadway, and Kerree Wiley.

Development Services: Antonio Almeida, Jennifer Almeida, Eduardo Alvarez, Eric Arthur, Dave Curl, Diana Dyas, Mary Freelove, Stephanie Hailey, Dan Hunter, Janet LaMont, G. Bruce McKibben, Patricia Nilsson, Charles Pavelka, Debra Root, Christian Samples, Kimberly Stevenson, and Raymond (Joe) Walker.

Commissioners' Office: Becky Cowan, Kelly Martinez, and Monica Reeves.

County Agent: Debby Clancy and Deborah Lowber.

Misdemeanor Probation: Brandon Black, Barbara Boyer, Jeff Breach, Julie Cornell, Maria Gomez, Crystal Laleman, Steven Nelson, Alma Ortega, Esmeralda Romo, and Lisa Sheehan.

Courts: Ali Anderson, Kim Beckley, Russhell Berry, Connie Blele, Sue Britton, Raena Bull, Melissa Bush, Kathi Cannon, Kelly Cano, Mary Lou Carlin, Kristi Carlton, Victoria Castro, Patricia Cheney, Teri Crawford, Theresa Davila, Brandi Dominguez, Nathan Dutton, Terri Edwards, Brittany Evans, Stefanie Fennell, Margot Ferrera, Margaret Franco, Karah Fullerton, Ana Gallegos, Elizabeth Garcia, Cynthia Grever, Betty Jo Hatfield, Kara Hawkes, Jennifer Heideman, Ann Hernandez, Gloria Hernandez, David Hicks, Angela Hunt, Lorraine Hunter, Carmen Jimenez, Denise Kennel, Kara Killeen, Christa Lake, Mary Ann Martinez, Susan Maund, Sylvia Mehiel, Julie Meyers, Marla Mount, Abigail Nickel, Sharlene Nickel, Teresa Olan, Marci Pawson, Melissa Pllard, Theresa Randall, Paige Rhoades, Cynthia Robinson, Robyn Sabins, Pam Salas, Angelica Santana, Kandice Taylor, Diane Torgenson, Chrissie Traver, Veronica Trujillo, Kathy Waldemer, Taylor Watkins, Karmen Whitmire, Margaret Witt, and Ashley Wolff.

Fair: Rosalie Cope, Cory Percifield, Diana Sinner, Ellen Tingstrom, and Laura Welch.

Juvenile Probation: Logan Brewer, Elda Catalano, Michael Davidson, Oralia Dominguez, Kris Evan, Flor Gaona, Dawn Gardner, Ross Garven, Linda Hall, Joshua Hoffman, Jessica Ishida, Stacey Jackson, Shannon Jones, Natalie Kelpin, Michelle Kirkness, Mary Angelita Martinez, Samuel Montanez, Tiffany Moore, Jose Orozco, Sherri Root, Brittany Sandoval, Blanca Valadez, Leticia Vance, Regina Vasquez, and Amaia Vicandi-Bow.

Trial Court Administration: Barbara Allen, Matthew Burgess, Jessica Cafferty, Judy Eskew, Sue Hill, Tara Hill, Sheri McCain, Shelby McCain, Benita Miller, Antonio Salazar, Linda Steude-Stevens, Debra Stufflebeam, Shelli Tyler, Susan Winder, Bryan Yiengst, Erin Bullard, Dona Butler, Mary Hoffman, Rosanna Kinney, Brenda Lawrence, August Cahill, Yecora Daniels, Alexa Medema, Elizabeth Sonnichsen, Robert Todeschi, and Douglas Tyler.

Treasurer's Office: Cynthia Darbin, Jennifer Mercado, Debra Smart, Deena Stephens, and Tonya Weyand.

Prosecuting Attorney's Office: Christopher Atwood, Matt Bever, Jedediah Bigelow, Mary Blazina, Christopher Boyd, Kimberlee Bratcher, Jackie Childs, Ruth Coose, James Cornwell, William Crawford, Dallin Creswell, James Denton, Celena Dijar, David Eames, Brandi Fifer, Cristina Garcia, Veronica Garcia, Bradford Goodsell, Marcella Guzman, Sheri Hale, Madison Hamby, Shantra Hannibal, Debra Hanson, Jody Hedges, Denise Himes, Diane Hoadley, Kassandra Humphreys, Nancy Jacobson, Rachel Jacques, Regan Christine Jameson, Erica Kallin, Ty Ketlinski, Linda Landis, Linda Littrell, Ermelinda Longoria, Jaime Luna, Becky Marler, Debra Miles, Dawn Moore, Monica Morrison, Cheryl Muldoon, Justin Paskett, Michael Porter, Doug Robertson, Maria Sanchez, Zahida (April) Perea De Saucedo, Allen Shoff, Jacquelin Smith, Eleonora Somoza, Loretta Stadler, Gregory Swanson, Matthew Thompson, Tony Thompson, Joanna Torres, Joshua Swearingen, Martha Voss, Crystal Walker, Zachary Wesley, Terri Whilden, Gearld Wolff, and Susan Ziegenfuss.

Sheriff's Office: Kieran Donahue, Marvin Dashiell, Sherman Kester, Kyle McCallister, Forrest Smith, Todd Herrera, Ben Keyes, Karie Adams, Melinda Chynoweth, Jazmin Eguia, Laura Eguia, Zachary Forsman, Sally Heffner, Ayla Heiser, Cory Hoffman, Andrew Holmes, Jill Hoover, Benjamin Larson, Traci Lee, Eileen Lloyd, Jamie Mitchell, Jessica Nicklas, Robin Reynolds, Debbie Shearn, Teresa Stephens, Roxanne Wade, Amber Walker, Douglas Ward, Christine Wendelsdorf, Jessica Will, Kyle Agenbroad, Brittany Ambeau, James Anderson, Elizabeth Atkinson-McPartlan, David Barry, Tammy Bartlett, Jeffrey Betzold, Carlotta Binns, Scott Booth, Russell Bowers, Kurt Branham, Michael Byrne, Krista Callaway, Ryan Chroninger, Erick Cobiskey, Daniel Combs, Betty Cossias, Kevin Curl, Michael Defoe, Christopher Davidson, Charles Davlin, William Dillon, Russell Donnelly, Wendy Dovner, Tyson Duffin, Karen Edward, Eda Elizalde, Linda Ellis, Derek Emmert, Stephen Engel, Travis Engle, Roland Erickson, Susan Erickson, Tami Faulhaber, James Feist, Monica Frasier, David Fudge, Kimberlee Gardner, Jeffrey Garvey, Parker Gebhardt, Ryan Goldsmith, Melissa Guzman, Jordan Hammond, Weldon Haney, Robert Hart, James Heffner, Christina Hensley, Tiana Hernandez, James Hightree, Ryan Hoke, Kenneth Hollis, Gail Howell, Clyde Huseby, Joannette James, Michael Jenks, Cassandra Jordan, Christopher Kennedy, Andrew Kiehl, Bree Kilbourne, Eric Knight, Kelsey Knight, Zachary Koreis, Paul LaGrone, Jessica Lee, Winston Leonard, Margaret Linsky, Ronald Love, Arturo

Macias, Tracy Martinez, Boone May, Kyle Maybon, Jerry McQuiston, Jess Meeks, Eric Miller, Joseph Moore, Neomi Murphy, Josette Murray, Shawn Parker, Loni Parry, Harold Patchett, David Phelps, Dane Phillips, Kathleen Phillips, Kelly Pound, Robert Predmore, Patricia Rabdau, Rand Reamer, Donna Riley, Aaron Risser, Patrick Roach, Richard Romero, Scott Roush, Michael Rusetos, David Schorzman, Emily Simmons, Dale Stafford, Tyler Stansell, Raymond Talbot, Michael Teeter, Robert Thomas, Jace Thompson, Thomas Tippetts, Larry Tucker, Susan Valles, Robert Vanderschans, Jana Vertrees, Elida Villanueva, Cecil Wakefield, Daren Ward, Corey Weathermon, Shawn Weigelt, Robin Whitneck, Nicholas Whitney, Nicholas Whittier, Brydon Wiggins, Bryan Williams, Daniel Williams, Eric Williams, Garrett Worely, James Worthington, Justin Wright, Brookelynn Zavala, Leonard Abbott, William Adams, Julie Ambeau, Kelley Anderson, Evangelina Antunez, Michael Armstrong, Donia Ballard, Kevin Barrow, Shawn Becker, Chad Bingham, James Bish, Aleshea Boals, Val Brisby, Michael Bryant, William Burmeister, Michael Chamberlain, Bradley Childers, Pamela Corta, Stephen Craig, Brian Crawforth, Douglas Daniels, Donald Davenport, Thomas Donahue, Daniel Drake, Jessica Evans, Gregory Foulk, Amanda Frailey, Cody Frailey, Darin Freiburghaus, Christina Garrison, Douglas Gately, Charles Gentry, Rachel Gonzales, Christopher Graham, Ronald Hainke, Chad Harrold, Jennifer Haynes-Sohrakoff, Trevor Heim, Irasema Heiser, Francisco Hernandez, Irene Hernandez, Brenda Hill, Misty Hobbs, Ronald Humphrey, William Jarrett, Robert Johnson, Cherry Kelly, Trudie Krein, Heather Leavell, Robert Lee, Eric Lewis, James Lewis, Christopher Little, Gilberto Longoria, Travis Lowber, Esther Madero-Gaytan, Danny Martineau, Guillermo Martinez, Terry Mathis, Paul Maund, Dana Maxfield, Gary Maybon, Christopher McCormick, Mary McMillan, Debra McRae, Christine Micheli, David Minshall, Maria Montes, Bryce Moore, Alyssa Murphy, Shawn Naccarato, Susan Narte, Kenneth Nicodemus, Christopher Odenborg, Steven Petersen, Randall Pyell, David Reed, Jason Roberts, Michael Roth, Cary Salazar, Justin Scott, Thomas Shearn, Bryce Smith, Janet Smith, Margaret Spurgeon, Angella Stokke, Samuel Suyehira, Alan Takeuchi, Doug Teichert, Wendi Thompson, Loretta Tweedy, Kathryn Wade, Stephen Walker, Roy Walthall, DJ Warren, Robert Whitney, Bailey Wilson, Deborah Winchar, Bryan Zechmann, and Casey Zechmann.

THIRTEENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 24, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Robin Sneegas, Kellie Ternenyi, Cassandra Barclay, and Brandi Armbruster.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-034681, 2014-034682, 2014-034683, 2014-034684, 2014-034685, 2014-034686, 2014-034687, 2014-034688, 2014-034689, 2014-034690, 2014-034691, 2014-034692, 2014-034693, 2014-034694, 2014-034695, 2014-034696, and 2014-034697.

LEGAL STAFF UPDATE

The Board met today at 9:03 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell gave an update on the temporary traffic signal proposed for Karcher Road and Lake Avenue. He's waiting to hear back from the Idaho Transportation Department but he did listen to the audio from the August 21 meeting between the Board and ITD and the numbers that were talked about at that time are between \$100,000 and \$125,000. There wasn't any conversation about the County only paying a portion. Mr. Goodsell left at 9:04 a.m. At 9:06 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d) to discuss a personnel matter and records exempt from public disclosure. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:20 a.m. with no decision being called for in open session.

An audio recording of the open portion of meeting is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM NO. 1 FOR SUMMER 2014 JAIL WATER HEATER REPLACEMENT PROJECT

The Board met today at 9:30 a.m. to consider signing Addendum No. 1 for the Summer 2014 Jail Water Heater Replacement Project. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. There weren't any questions or requests for clarifications received in this process but the mechanical engineer did identify a couple of things he wanted to clarify: the size and type of the tank, and the type of pipe. Full size copies of the prints will be available to bidders. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign Addendum No. 1 for the Summer 2014 Jail Water Heater Replacement Project, which is on file with this day's minute entry. The meeting concluded at 9:32 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER DESIGNATING POLLING PLACES FOR NOVEMBER 4, 2014 ELECTION

The Board met today at 1:41 p.m. to consider designating polling places for the November 4, 2014 election. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Kathy Simon from the Elections Office, and Deputy Clerk Monica Reeves. Kathy Simon presented a list showing the polling places and noted that every polling place will be open for the election. A couple places were consolidated, but even with those that were consolidated they will be run as separate entities. Upon the motion of Commissioner Alder and the second by Commissioner Hanson the Board voted unanimously to agree to the designated polling places for the November 4, 2014 election. The meeting concluded at 1:43 p.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REZONE REQUEST FROM "A" TO "RR" FOR DANIEL AND CAROLINE BOWER, CASE NO. RZ2014-14

The Board met today at 2:02 p.m. to conduct a public hearing in the matter of a request by Daniel and Caroline Bower to rezone 15.412 acres from an Agricultural Zone to a Rural Residential Zone. The subject property, R30109, is located on the northeast corner of the intersection of Deer Flat Road and Sky Ranch Road and is further described as a portion of the SW ¼ of the SW ¼ of Section 13, Township 2N, Range 3W, Boise Meridian, Canyon County, Idaho. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, Daniel Bower, Cathy Woodworth, Mark Woodworth, Tom Bratcher, Peggy Littlefield, Dean Littlefield, Gloria Nitzel, Mike Nitzel, Frankie Amen, Jeanie Amen, Claudia Haynes, Julie Schelhorn, Mike Sparrell, Sue Salyer, and Deputy Clerk Monica Reeves. Deb Root

gave the oral staff report noting that staff recommended approval of the rezone. The following people testified in support of the request: Daniel Bower and Julie Schelhorn. The following people testified in opposition to the request: Mike Nitzel, Frankie Amen, Jeanie Amen, Claudia Haynes, Mike Sparrell, and Sue Salyer. Daniel Bower offered rebuttal testimony. Commissioner Hanson made a motion to close public testimony. The motion was seconded by Commissioner Alder and carried unanimously. Deb Root answered follow-up questions from the Board. Following the Board's discussion, Commissioner Hanson made a motion to approve the rezone request for Case No. RZ-PH2014-14. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Hanson, Alder and Rule voting in favor of the motion. The motion carried unanimously. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve the Findings of Fact, Conclusions of Law and Order for approval of the rezone request. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to approve the ordinance directing amendments to the Canyon County Zoning Map to reflect the Bower rezone. (See Ordinance No. 14-015.) The signed documents are on file with this day's minute entry. The hearing concluded at 4:22 p.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 25, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED JULY 2014 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of July 2014 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

MEDICAL INDIGENCY HEARINGS

The Board met today at 8:51 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson,

Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Deputy P.A. Brad Goodsell arrived at 9:01 a.m. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the following cases by signed stipulation as follows: Case No. 2014-1276 was continued to November 13, 2014 at 9:00 a.m. Case Nos. 2014-1268 and 2014-1265 were continued to December 11, 2014 at 9:00 a.m. Ms. Baker recommended the Board take Case No. 2014-1057 under advisement. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2014-1057 under advisement with a decision to be rendered within 30 day. Ms. Baker also recommended the Board take Case No. 2013-287 under advisement. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to take Case No. 2013-287 under advisement with a decision to be rendered within 30 days. Ms. Chadwick recommended the Board uphold the previous respective denials in Case Nos. 2014-1258 and 2014-1151. Commissioner Alder made a motion to uphold the previous denials in Case Nos. 2014-1258 and 2014-1268. Upon the amended motion of Commissioner Alder the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials for Case Nos. 2014-1258 and 2014-1151. The proceeding concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FY2015 INDEPENDENT CONTRACTOR EXTENSION AGREEMENT WITH TERRAGRAPHICS ENVIRONMENTAL ENGINEERING FOR MAHAFFEY OIL ENVIRONMENTAL CLEANUP PROJECT

The Board met today at 1:17 p.m. to consider signing the Fiscal Year 2015 Independent Contractor Extension Agreement with TerraGraphics Environmental Engineering for the Mahaffey Oil Environmental Cleanup Project. The purpose of the contract is to complete the project monitoring. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell said the project is close to being completed with work in progress at \$798 (out of more than \$225,000). Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Fiscal Year 2015 Independent Contractor Extension Agreement with TerraGraphics Environmental Engineering. See Agreement No. 14-077. Mr. Goodsell provided an updated spreadsheet of the financials for the project and said once the four quarters of monitoring are over it's possible we may have to do some additional monitoring, and if we do we'll have a separate contract for that. Commissioner Rule said initially it was thought the cleanup would cost close to \$1 million so to be able to get through it in this fashion is a really good deal for Canyon County. Mr. Goodsell said after the monitoring is complete DEQ will look at the results and tell us what kind of restrictions there are. The County will eventually get a covenant not to sue and then we can auction the land.

The meeting concluded at 1:22 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING THE COMPUTER ARTS INC. RENEWAL AND ADDENDA

The Board met today at 1:30 p.m. to consider signing the renewal contract and addenda for Computer Arts, Inc., (CAI). Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, Indigent Services Director Michelle Chadwick, and Deputy Clerk Monica Reeves. CAI is a proprietary program and is utilized by 22 counties across the state and the Indigent Services Department uses the database program to process its files. This year's renewal contract is the same as last year's contract. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the renewal contract and addenda for Computer Arts, Inc., (No. 14-078.) The meeting concluded at 1:32 p.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 1:32 p.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Brad Goodsell gave an update on the potential traffic signal project at Lake Avenue and Highway 55 (Karcher Road). The Idaho Transportation Department (ITD) accepted most of his suggested revisions to the agreement and after their legal counsel has reviewed the document it will be sent to the Board for a final discussion about whether to go forward. The County will have to do an RFQ/RFP for the project but ITD will provide everything we need and they will be responsible for all inspections; the County will essentially be a payment conduit for the project. The Board was pleased with the information and at 1:35 p.m. went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 1:35 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i) to discuss a personnel matter, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the

motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:06 p.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING PROCLAMATION TO DECLARE OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH IN CANYON COUNTY

The Board met today at 2:06 p.m. to consider signing a proclamation to declare October as Domestic Violence Awareness Month in Canyon County. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Monica Morrison, Jackie Smith, Victim Witness Coordinator, Mary Hoffman, Domestic Violence Court Coordinator, Kim Ivacek from Advocates Against Family Violence, Director of Misdemeanor Probation Jeff Breach, Barbara Boyer Misdemeanor Probation Officer, Julie Cornell Misdemeanor Probation Officer, PIO Joe Decker and Deputy Clerk Monica Reeves. The month of October is nationally known as Domestic Violence Awareness Month and the Board was asked to officially recognize it in Canyon County as well. Commissioner Hanson read the proclamation into the record. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the proclamation proclaiming October as Domestic Violence Awareness Month and encouraged all Canyon County residents to take an active role in addressing this issue in our community throughout the year and especially in the month of October, 2014. The signed proclamation is on file with this day's minute entry. The meeting concluded at 2:10 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH PAT QUINN TO DISCUSS THE CANYON COUNTY CELEBRATION BOOK

The Board met today at 2:36 p.m. for a meeting to Pat Quinn to discuss the Canyon County Celebration Book, a project that was started a few years ago for the County's 120-year celebration. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Pat Quinn, PIO Joe Decker (arrived at 2:38 p.m.), and Deputy Clerk Monica Reeves. Pat Quinn has completed the book and he brought printer's proofs with hardcopies to show the Board. He will have 5,000 copies of the book that will be offered for sale at \$45 each and nonprofits will have an opportunity to purchase the books at \$22.50 each. Mr. Quinn said when he started this project a few years ago former

Commissioner David Ferdinand said the County would purchase 400 books to distribute to its offices and he wanted to know if that is still the Board's desire. The County's cost would be \$22.50 each. Commissioner Rule said that number seems a little high and he suggested the County make a list of the proposed book recipients. Joe Decker suggested we place the book in the lobby of each County office and on a stand at the front desk in the lobby of the courthouse and the administration building with information on where to purchase a copy. Mr. Quinn has commitments from the Caldwell and Nampa Chambers of Commerce to help move the book and he will visit with economic development on premarketing and presales. A release party could be scheduled for the first part of November. Mr. Decker said he could do a news article about the release party and make it available on our website with links on how to buy the book. The Board discussed the possibility of using leftover historic preservation funding to pay for the book order. Commissioner Rule said the book is very well illustrated and the County could promote it on the website. The Board will discuss it and place an order. Mr. Quinn will bring a finished product next week. The meeting concluded at 2:51 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS SUPPLEMENTAL INSURANCE; POSSIBLE DECISION TO FOLLOW

The Board met today at 3:04 p.m. for a meeting with the Human Resources Director to discuss supplemental insurance with a possible decision to follow. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Commissioner Rule said we have been discussing this insurance issue for well over a year and we feel there are some real liabilities there. The Board had a meeting with the Elected Officials and would like to move forward before the end of the fiscal year. Commissioner Rule said he personally feels there are liabilities attached with not opening up and making this a free marketplace for insurance vendors. Commissioner Hanson clarified that we are not talking about health insurance; we are talking about supplemental insurance policies. Director Eiband verified that it is the accident/illness policies being discussed. Commissioner Hanson said if we let one group in with no contract, we have to let everyone in. And even if we get contracts, we will need to go through a process to determine the company we want to go with to provide this. Commissioner Hanson said there are also the administrative fees to consider with these plans. Commissioner Hanson said there are about 100 employees that this may truly affect out of the County's 750 employees. Commissioner Alder said it does affect every single employee if we do not offer life insurance. Commissioner Alder said she visited with the County Commissioners at Southwest District Health, which is Gem, Owyhee, Payette and Washington Counties, none of them offer life insurance benefits for their employees. She said if we are not going to do any life insurance at all, that gets us out of the insurance business except for medical insurance. Commissioner Rule said his specific

question to Mr. Wesley was if you are keeping one you are still exposing yourself to those liabilities so that is the main reason he leans toward either being in it all the way or not at all. Director Eiband said her concerns were on supplemental policies specifically related to accident and critical illness and those are the companies that are asking to come in. Director Eiband said she would never recommend that the County stop offering life insurance. She believes life insurance is a critical component of a job and a lot of employees count on that. Director Eiband said it is very different administering a life insurance policy versus the supplemental policies. The supplemental policies are the money makers for these insurance companies, and they are nice to have but she doesn't consider them to be critical. Commissioner Rule asked why it is critical when he can buy life insurance from anyone out on the market. Director Eiband said she has never worked for an employer that didn't offer it and it would be a deterrent to work somewhere if it was no longer offered. Commissioner Rule pointed out that Commissioner Alder discovered that none of the other counties or cities that she talked to offer it. Director Eiband said most of those counties or cities are substantially smaller than we are so their benefits package is probably very different all together. Director Eiband strongly discourages the Board from eliminating life insurance completely. She can get onboard with eliminating the supplemental policies but the life insurance would be a big deal for our staff and most likely in the media as well. Director Eiband said in business in general and being one of the largest employers in Canyon County and a large employer in Southwest Idaho, that is an expectation when you go to work somewhere. Commissioner Alder said you can set a limited amount to the policy. Director Eiband said it is currently double the salary up to a certain amount but we could change it to a set amount. Commissioner Alder said some places just offer \$10,000 that just pays your burial. Director Eiband said if that is a decision the Board chooses to make, she would strongly recommend that we cease supplemental policies by the end of the year but we give a one year notice to employees on the loss of their life insurance to give them a chance to go out and get it. Director Eiband said when you get a group policy of life insurance there are guarantee issue amounts which allows most all employees to get some type of life insurance whereas private insurance policies can be denied if the applicant has a medical history or illness. Director Eiband said this would be a huge shock to employees. Commissioner Hanson said he knows he does not want to deal with any of the supplemental companies anymore because there are too many problems with it. Commissioner Rule said he asked specifically that if we keep one company, it still exposes us to all of the liabilities from other insurance companies. Director Eiband said in her 16 years' experience in Human Resources, life insurance has never been placed in the same bucket as a supplemental policy. Director Eiband said every three years we put out an RFQ/RFP process and we did that with Lincoln Financial when we made that switch, it is a competitive process and we have a written contract in place. Her expert advice is that these are two completely different topics and the Board would be making a critical error in eliminating life insurance. Commissioner Rule suggested the Board postpone any decision today, ask for legal opinion on this matter, and schedule a meeting in a week

or two to properly look at that aspect. Commissioner Alder said she doesn't care one way or the other on the life insurance she is just saying it is not offered in the other counties. Commissioner Hanson said the biggest distinction is the ones that we do not have a contract with. Commissioner Hanson asked if there are supplemental policies attached to the life insurance as well. Director Eiband said Lincoln Financial offers a supplemental life but they also critical illness and accident which are the ones that we probably wouldn't have a problem eliminating. She does not believe the supplemental policies are in the contract but even if they are she believes the way it was written is that it is supplemental so it isn't part of it but she will check with legal counsel to be sure. The meeting concluded at 3:21 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

FIFTEENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 26, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Kathryn Alder - Vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Clerk's Office in the amount of \$1,505.61 to Schooloutlet.com.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jennifer Taylor, Amanda Martinez, Donna Smith, Doyle Bradford, Andrew Masser, Christopher Horras, Marc Bybee, Elana Salzman, Alexa Perkins, Andrew Woolf, Randy Smith, Mandy Hessing, Cameron Witgenstein, Mary Hoagland, Michael Sims, and Robert Kershner.

CONSIDER RESOLUTION ADDING TWO POSITIONS TO THE PROSECUTING ATTORNEY'S OFFICE

The Board met today at 9:32 a.m. to consider approving a resolution adding a legal secretary (criminal) position and a legal secretary (civil) position to the Prosecutor's

Office. Present were: Commissioners Steve Rule and Craig Hanson, Prosecutor Bryan Taylor, and Deputy Clerk Monica Reeves. Prosecutor Taylor said today's resolution has already been contemplated through the budget process and is merely a formality to get the position control numbers (PCNs) in place for the FY2015 budget cycle. The legal secretary position will be used as more of a paralegal type position; he decided to forego the attorney position the Board had previously approved for his office. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the resolution adding two positions to the Prosecuting Attorney's Office. See Resolution No. 14-198. The proceeding concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND TENTATIVE AWARD OF CONTRACT FOR ELECTRONIC MONITORING - ALTERNATIVE SENTENCING RFP

The Board met today at 9:34 a.m. for a legal staff update and to consider the tentative award of contract for the electronic monitoring - alternative sentencing RFP. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Mike Porter, Corporal Scott Booth, Corporal Jeffrey Betzold, Corporal Travis Engle, Public Defender Tera Harden, and Deputy Clerk Monica Reeves. Mike Porter asked the Board to take up the electronic monitoring item during the legal staff update which was held in Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:35 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Mike Porter, Sergeant Scott Booth, Corporal Jeffrey Betzold, Corporal Travis Engle, Public Defender Tera Harden, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:51 a.m.

While in open session there was discussion regarding the tentative award of contract for the electronic monitoring - alternative sentencing RFP. Mr. Porter made a brief record before the Board contemplated a motion on whether to approve or deny the appeal that was filed by one of the proposers to this process. The County received five proposals in response to the RFP. One of the proposers was Secure Alert, our current provider, and another provider was Sentinel Offender Services. A committee was formed of Judge

Ford, Public Defender Tera Harden, Corporal Travis Engle and Corporal Jeffrey Betzold. They reviewed all the materials and indicated that Sentinel would be the preferred provider. They went to the Board and asked for a tentative award of the contract to Sentential and then realized they had failed to use a scoring sheet in that process. The criteria was the same, the information was the same that was reviewed but the sheet was not used so they paused the process and notified all involved and gave to three of the members (Public Defender Harden, Corporal Engle and Corporal Betzold) the scoring sheets and they reviewed the materials again and scored them individually. Judge Ford opted not to participate in that particular process feeling he had provided his input to the committee and that it might conflict with his judicial canons to do so. The County received two protest letters from Secure Alert that indicate six categories of protest and they are essentially asking us to start over with the RFP process. Secure Alert's concerns were summarized as follows:

No. 1: A local representative and current contract holder was not personally notified of the RFP.

No. 2: Secure Alert did not receive the RFP documents at the same time as other proposers and was thus disenfranchised.

No. 3: Canyon County failed to timely use the scoring sheets contemplated by the RFP and the extension and implementation of this step in the RFP process was insufficient to cure that error.

No. 4: The scoring of the proposals for congruence and price is inconsistent as an attempt to covertly manipulate the scoring to appear to an improper award.

No. 5: Sentinel Offender Services misled the County when it indicated it had never failed to complete any work awarded to it.

No. 6: Sentinel Offender Services misled the County when it indicated there were no judgments, claims, arbitration or mediation proceedings or suits pending or outstanding against the organization or its officers.

Mr. Porter said issue No. 1 and No. 2 are unsupported by evidence. They are accusations but there is nothing given in the proposal to support those accusations. He represented to the Board that this was noticed as required by statute and as laid out by the RFP that Secure Alert did receive notice and did bid on time. With regard to issue No. 3, Mr. Porter said there was a delay; however, the Board's only action before that was cured was to tentatively award the contract to Sentinel. No contract was awarded so no one was denied any opportunities so there is no merit to No. 3. With regard to issue No. 4, Mr. Porter said we had an objective committee who made reasoned decisions and they are here today, with the exception of Judge Ford, and in his

conversations Mr. Porter stands by that assessment with the committee members. With regard to issues No. 5 and No. 6, Mr. Porter said both are supported by newspaper articles from the past year or two. These are not defects in the process; they are allegations that Sentinel wasn't completely candid with the County. Mr. Porter said the evidence is insufficient and he believes it would be irrelevant. The fact of the matter is Sentinel meets our criteria and appears to be the best candidate and that's why they were chosen. Commissioner Hanson is satisfied with the information and statements presented to the Board. Commissioner Rule asked if all five proposals were rated accordingly or if the committee chose a top few for final consideration. Mr. Porter said all five proposals were considered and rated on the scoring sheets. There were two proposals that stood out as a cut above: RMOMS and Sentinel. Their prices were consistent and their service record was lengthy and they provided a quality produce. Sentinel's was an in-house product and had a longer history and Public Defender Harden had a lengthy experience with them and ultimately they edged out, but those were the two top companies. Commissioner Hanson made a motion to deny the protest by Secure Alert and continue to move forward with awarding the contract to Sentinel. The motion was seconded by Commissioner Rule and carried unanimously. The meeting concluded at 9:59 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING 2014 EMERGENCY MANAGEMENT PROGRAM GRANT FOR CANYON COUNTY

The Board met today at 10:00 a.m. to consider signing the 2014 Emergency Management Program Grant for Canyon County. Present were: Commissioners Steve Rule and Craig Hanson, Lt. Todd Herrera, and Deputy Clerk Monica Reeves. The total grant award is \$121,213.89 with a local match of the same amount. Lt. Herrera said this is the grant which Homeland Security provides to Canyon County for running emergency management programs. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the 2014 Emergency Management Program Grant for Canyon County, a copy of which is on file with this day's minute entry. The meeting concluded at 10:03 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH IN-HOUSE PUBLIC DEFENDER TO DISCUSS LEGAL RESEARCH SERVICE PROVIDERS AND GENERAL PERSONNEL MATTERS; CONSIDER SIGNING WESTLAW AGREEMENT AND NEW DAWN CONTRACT FOR JUSTWARE

The Board met today at 10:05 a.m. for a meeting with the In-house Public Defender to discuss legal research service providers and general personnel matters as well as

consider signing an agreement with Westlaw and also a contract with New Dawn for Justware. Present were: Commissioners Steve Rule and Craig Hanson, In-house Public Defender Tera Harden, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. Ms. Harden said the first part of the Westlaw document is the order notification which includes 28 Westlaw licenses at a government rate for a period of three years with a clause to allow the County to terminate the contract if funds are not available. Ms. Harden explained there is a letter documenting why a sole source was used instead of a request for proposals. The contract is for \$2,316 per month with the initial two months free as a promotion. There is also a monthly charge of \$224.70 for "Clear" which is for the investigations unit in the Public Defender's Department. The Public Defender's Department is moving away from paper so all of the research tools will be online instead of using books. Ms. Harden suggested that the Board sign the last page and allow her to sign as the Department Head on the others to make things easier. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the WestlawNext and Clear Services Agreement with Thomson Reuters. The signed agreement, No. 14-079, is on file with this day's minute entry. Mr. Porter said last Friday the Board signed contracts with New Dawn for the License Agreement for Justware and a Professional Services Agreement for them to install the software and get the Public Defender's Department up and running. After that meeting, the president of the company made some changes which we have just reviewed and agreed upon within the last twenty minutes and the documents have been sent back to New Dawn for signature. Mr. Porter does not like to ask the Board to sign contracts before the other party has signed them and he certainly doesn't like to do it twice. The contracts are off to New Dawn with agreed upon terms and he believes that this is a situation where as soon as they come back, we will move to amend the agenda for the Board to sign the contracts. Commissioner Rule said we will just plan to add it to the Board's agenda for Monday. The meeting concluded at 10:11 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIXTEENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 29, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$17,471.43 to Wall 2 Wall Flooring.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$2,400.00 to Liquid Engineering.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Commissioners' Office in the amount of \$9,562.50 to M3 Multi Media Management.

APPROVED CLAIMS ORDER NO. 9-29-14

The Board of Commissioners approved payment of County claims in the amounts of \$134,587.04 and \$30,953.47 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Kathy Alder, PIO Joe Decker, Facilities Manager Paul Navarro, Deputy Clerks Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez left at 8:34 a.m. Joe Decker reported that he is working on press releases for several items including: the Thomson Reuters announcement that Canyon County Assessor Gene Kuehn was selected for its annual Office Holder of the Year award; the new taxpayer portal that's available on the website; early voting that starts next week; and domestic violence awareness. He will meet with Prosecutor Taylor regarding the formation of a community prosecution board, and he will compile a list of recipients for the 120-year history books. A memorial will be held on October 2 for Irene Zeppenfeld who provided volunteer services to the County. Paul Navarro reported on the following facilities issues: The HR remodel in the administration building is underway and his staff will do the electrical work to save money; he will assist with the domestic violence awareness kickoff event scheduled for Wednesday; his staff spent several hours last Friday moving 200 boxes from Mark Mimura's office to a steel container; he will work with Tera Harden and Mike Porter on what to do with the additional records Mr. Mimura has in his Meridian office. The cleanup on the 2nd and 3rd floors of the courthouse is done and

they auctioned the abandoned furniture and recycled a lot of metal. The demolition walk through was last week with a follow-up today. Mr. Navarro will work with the Prosecutor's Office to figure out the architect fees for the storage warehouse design. He submitted a purchase order for a porcelain slab that will be used in Pod 5 to cover the porous block walls that are used for privacy/modesty panels. Other options have been looked at but they believe the porcelain slab will be the best long term solution at a cost of \$16,000. Mr. Navarro reported that it's taking longer than anticipated to obtain the building permit for the courthouse remodel. It's been a challenging process and promises have been made that are not being kept. Commissioner Rule offered to have a meeting with the Mayor and staff to facilitate the process. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. Deputy P.A. Brad Goodsell arrived at 9:01 a.m. and left at 9:03 a.m. Mr. Porter left at 9:22 a.m. The Executive Session concluded at 9:27 a.m. with no decision being called for in open session.

CONSIDER SIGNING SETTLEMENT AGREEMENT IN CASE NO. CV2013-12178

The Board met today at 9:30 a.m. to consider signing a settlement agreement in Case No. CV2013-12178 regarding the land use case for Lake Hazel Estates, which is owned by the Treasure Valley Partners. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Justin Dalme from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Craig and Robin Lindquist and the Citizens Opposed to Lake Hazel Estates (COLHE) have offered to purchase the Treasure Valley Partners property for a significant sum and now their attorneys are trying to resolve their appeal to the Supreme Court asking that because of the property transfer that we

stipulate to dismiss the appeal and waive our award for attorney fees at the District Court. Commissioner Rule said typically the Board is the last signature on agreements but in this case it would be one of the first to sign. Mr. Wesley said typically we are the last signatory but in this case we have the smallest position and it would be normal for the Lindquists to be the last party to sign because they ultimately would be dismissing the appeal and putting up the money for the property transfer. Commissioner Alder said this was the best decision for those in the area who wanted to preserve the property as agriculture. She then made a motion to sign the settlement agreement. Commissioner Hanson seconded the motion for discussion. He asked for confirmation that by signing the agreement the County is saying we are not worried about the legal fees if this goes away. Mr. Wesley said we are a respondent in the appeal at the Supreme Court which is going to drag on for over a year and it will require significant resources from the legal department to pursue it. The parties have worked this out independent of us - of our land use decision which the District Court affirmed - and so our position is to get out of the Supreme Court case and to do that we are agreeing to waive our attorney fees which was about \$2400. The motion carried unanimously. The signed agreement, No. 14-080, is on file with this day's minute entry. The meeting concluded at 9:37 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING; RESOLUTION ADDING FIVE POSITIONS TO THE IN-HOUSE PUBLIC DEFENDER'S DEPARTMENT; NEW DAWN CONTRACTS FOR JUSTWARE FOR THE IN-HOUSE PUBLIC DEFENDER'S DEPARTMENT

The Board met today at 9:46 a.m. to consider signing a resolution adding five positions to the In-house Public Defender's Department as well as contracts with New Dawn for Justware for the In-house Public Defender's Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, In-house Public Defender Tera Harden, Deputy P.A. Mike Porter, Justin Dalme from the Idaho Press-Tribune, and Deputy Clerk Kelly Martinez. Commissioner Hanson said these are positions that were already basically preapproved staffing positions that are just now being finalized to fill those positions. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution adding five positions to the In-house Public Defender's Department. The signed resolution, No. 14-199, is on file with this day's minute entry. Ms. Harden said they are still waiting for New Dawn to send the signed agreements back. Ms. Harden said we added one section that had to do with dispute resolution, which the jurisdiction is in Idaho so we are fine with that. We also took out an escrow account because there wasn't a provision as far as what the cost was and what it really provided us. Ms. Harden said she received an email this morning from New Dawn regarding the project timeline and status and she is meeting with them via phone this afternoon. Ms. Harden requested the Board continue this signing to later this afternoon in hopes that we will have received the signed contracts. Upon the motion by Commissioner Alder and the second by Commissioner

Hanson, the Board voted unanimously to continue the signing of New Dawn contracts to 2:30 p.m. this afternoon. The meeting concluded at 9:50 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION CREATING AN ADDITIONAL POSITION IN THE MISDEMEANOR PROBATION DEPARTMENT

The Board met today at 10:00 a.m. to considering signing a resolution creating an additional position in the Misdemeanor Probation Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Director Breach said this is to create a position for a Senior Administrative Specialist that will handle the Community Service Program which is starting on October 1. Director Breach said the first step to getting the program going is to get this position hired. Commissioner Alder said this position is starting at part time but it does allow for it to become a full time position if needed. Commissioner Alder made a motion to sign the resolution approving the addition of one position in the Misdemeanor Probation Department for a Senior Administrative Specialist - Community Service. Commissioner Hanson seconded the motion and said he concurs with Commissioner Alder that it can be a full time position and he appreciates the conservative spending of dollars if a full time position is not needed at this time. The motion carried unanimously. The signed resolution, No. 14-200, is on file with this day's minute entry. The meeting concluded at 10:02 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:16 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Commissioner Alder left at 10:19 a.m. Topics of discussion included the following: discussion regarding papervision and who has access to view Commissioners' documents; Mr. Hopper is hoping to get the signed New Dawn contracts back as soon as possible; the equipment for the East Complex queuing system should arrive this week for installation in the next week or two; Mr. Hopper will be at a the Center for Internet Security conference this week and then he will attend the Idaho Technology Symposium on October 9; the Mobile Device Management software will be rolling out to departments soon; public meeting room information regarding audio/visual capabilities. The items discussed were general in nature and did not require Board

action. The meeting concluded at 10:23 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING THE NEW DAWN CONTRACT FOR JUSTWARE FOR THE IN-HOUSE PUBLIC DEFENDER DEPARTMENT - CONTINUED TO A LATER DATE

The Board met today at 2:34 p.m. to consider signing the contract with New Dawn for Justware for the In-House Public Defender Department. Present were: Commissioner Steve Rule, Commissioner Kathy Alder via conference call, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The item was originally on the Board's agenda for 9:45 a.m. this morning but was continued to this afternoon at 2:30 p.m. Mike Porter said it's his understanding that New Dawn will send over the signed contract any minute, but he needs some time to make sure the document we sent over is what came back and so he asked for another continuance. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the signing of the contract with New Dawn to tomorrow, September 30, 2014 at 10:00 a.m. The meeting concluded at 2:36 p.m. An audio recording is on file in the Commissioners' Office.

SEVENTEENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO SEPTEMBER 30, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Information Technology Department in the amount of \$30,644.24 to Dell.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,485.00 to Tri-State Electric.

APPROVED KEY REQUEST

The Board approved a key request for Edna Bullon.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Anthony Kissel, Kimberly Simmons, Randall Grove, David Smethers, David Christensen, Barbra Ferre, Nancy Sandoval, and Aileen Hartley.

CONSIDER SIGNING 2014 STATE HOMELAND SECURITY PROGRAM GRANT FOR CANYON COUNTY (SUB-RECIPIENT AGREEMENT)

The Board met today at 8:56 a.m. to consider signing the 2014 State Homeland Security Program Grant for Canyon County (Sub-Recipient Agreement). Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lt. Todd Herrera, other interested citizens, and Deputy Clerk Monica Reeves. Todd Herrera said this is the yearly federal grant that's passed down to the counties by the state each year based upon their population formula and is to be used for homeland security purposes. This year's amount is \$248,399.53, which is less than last year's grant award. The stakeholders would like to spend the funds on the following items: SWAT training, a radio tuner, a generator for the Greenleaf community center, radios, SWAT helmets, and shared training costs. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the 2014 State Homeland Security Program Grant for Canyon County, a copy of which is on file with this day's minute entry. (See Agreement No. 14-081). The meeting concluded at 9:00 a.m. An audio recording is on file in the Commissioners' Office.

RESCHEDULE THE SIGNING OF THE CAFETERIA PLAN AND HEALTH REIMBURSEMENT ACCOUNT ADMINISTRATION AGREEMENTS

The Board met today 9:00 a.m. to consider signing the cafeteria plan and health reimbursement account administration agreements. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, HR Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Zach Wesley said the agreements are not ready because they are still negotiating some final terms with the company. There's an issue with the indemnification clause and he's asked them to make some changes to it and he hopes to have it resolved today. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the cafeteria plan and health reimbursement account

administration agreements to this afternoon at 2:00 p.m. The meeting concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:02 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Mike Porter reported that the New Dawn licensing and services contracts for the installation of software for the Public Defender's Department should be here later today. Upon the motion of Commissioner Alder and the second by Commissioner Hanson the Board voted unanimously to reschedule the signing of the New Dawn contracts to this afternoon at 2:00 p.m. Mr. Porter advised that he hopes to have an update soon regarding the contracts for assistance in handling the transition and caseload for the Public Defender's Department. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:04 a.m. and advised that he has reviewed the audit agreement with Eide Bailly that's on the Board's agenda for 9:30 a.m. and there is no legal reason not to sign it. Mr. Laugheed left at 9:05 a.m. At 9:06 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (e) and (i) to discuss a personnel matter, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. IT Development Manager Don Brown arrived at 9:07 a.m. Mr. Brown left at 9:20 a.m. Mr. Porter left at 9:30 a.m. The Executive Session concluded at 9:46 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING ENGAGEMENT LETTER OF UNDERSTANDING FOR AUDIT SERVICES PROVIDED BY EIDE BAILLY LLP

The Board met today at 9:46 a.m. to consider signing the engagement letter of understanding for audit services provided by Eide Bailly, LLP. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Zach Wagoner said he was very pleased with Eide Bailly last year mainly because they submitted the report in a timely manner which was very beneficial to all of us. The fee has gone up slightly from \$50,000 last year to \$52,000 this year but based on the service we received in the past he is okay with the new fee. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the engagement letter of understanding for audit services provided by Eide Bailly, LLP. Commissioner Rule said he was very pleased with Eide Bailly; their presentation was very clear and easy to understand. The meeting concluded at 9:48 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH TONI TISDALE TO DISCUSS FY2016-2020 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM-CALL FOR PROJECTS

The Board met today at 1:35 p.m. with Toni Tisdale to discuss the Fiscal Year 2016-2020 regional transportation improvement call for projects. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson; DSD Director Tricia Nilsson; Toni Tisdale, COMPASS Principal Planner; Mark Wasdahl, ITD Senior Planner; Rhonda Jalbert, VRT Development Director; Justin Dalme from the Idaho Press-Tribune; and Deputy Clerk Monica Reeves. Toni Tisdale said in August Congress passed a bill to extend the transportation authorization and funding through the end of May and with a continuing resolution that runs out December 10. They do not know the obligation limitation until the very end of the fiscal year and that is based on how monies come in and go out so typically it's about a five percent decrease. Rhonda Jalbert gave a transit report about the following types of funding sources: Large Urban Federal Funding, Small Urban Federal Funding, Rural Federal Funding and VRT Local Funding. VRT will put together a task force with key stakeholders from Canyon County, Nampa and Caldwell to look at the Canyon County service and what they need to do to sustain it, grow it and make it a better system. Mark Wasdahl said they found out a few weeks ago that as a district they needed to give up \$8 million in pavement preservation from FY2019 which led to the interstate (Franklin to Franklin) being deleted as the largest dollar amount. Other changes that were higher profile for Canyon County included the following: The Sand Hollow interchange has been moved up from 2019 to 2018; the US Highway 95 overpass east of Parma was pushed back from 2015 to 2016 when a bridge inspection was done on the north Cascade Bridge and weight restrictions were imposed. The two projects were swapped and so the Cascade Bridge on the north end

is a 2015 project and the US Highway 95 overpass is a 2016 project. Another area of confusion that was listed was the turn lanes project for US 20-26 and Farmway Road; it was a \$400,000 project and all of a sudden it became a \$3 million project. It turned out there was confusion about the improvements but it will be adjusted to keep the US 20-26 and Farmway project at \$400,000, and a signal light will be placed on Karcher Road and Farmway Road. Mr. Wasdahl said both projects were scheduled for 2018. The Highway 20-26 project will coincide with the Notus-Parma Highway District pavement project on Farmway Road and Highway 44 extension. The other project that really affects Karcher Road is the 2019 development of intersection improvements at Karcher Road and Riverside Road, Pride Lane and Hoskins Road. It will cost a total of \$1.5 million to add turn lanes at all three of those intersections. The Board discussed its interest in adding a temporary traffic signal at Karcher Road and Lake Avenue. Ms. Tisdale said the project at Middleton Road and Karcher Road was just obligated for construction and it will start this fall but she doesn't know when it's expected to be complete. Mr. Wasdahl said the projects for Midway, Lake and Indiana intersections are in design and are close to finishing. Construction will start in the fall of 2016 or the spring of 2017. Commissioner Rule said his concern is if the projects are scheduled is the County really spending the money wisely and efficiently by putting in a temporary traffic signal at Karcher and Lake. It's estimated to cost \$125,000. Ms. Tisdale said she knows the Board is concerned about accidents at that location and if a signal can be put in by the end of this year she thinks it would be a good thing because we won't have permanent structures for two years. The Board thanked the group for the information. The meeting concluded at 1:59 p.m. An audio recording is on file in the Commissioners' Office.

SIGN SEPTEMBER 30, 2014 AGENDA DOCUMENTS

The Board met today at 2:02 p.m. to sign the September 30, 2014 agenda documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Administrative Assistant Marilee Davis, Juvenile Detention Training Coordinator Sean Brown, and Deputy Clerk Kelly Martinez. Human Resources Director Jeannine Eiband arrived at 2:06 p.m. In-house Public Defender Tera Harden arrived at 2:17 p.m. and left at 2:21 p.m. Mr. Porter left at 2:20 p.m. and returned at 2:30 p.m. Ms. Harden returned at 2:26 p.m. and left at 2:32 p.m. The items were considered as follows:

Consider signing Food Service Contract between Canyon County and CBM Managed Services for the Jail Food Services and Commissary Project - Mr. Laugheed said this was an amendment to the Board's agenda that was added to the posted agenda at approximately 11:00 a.m. Mr. Laugheed requested the Board to make a motion to formally amend the agenda to consider the signing of this food service contract. The reason we did not have it on the agenda earlier and the reason we need to do it without

the typical 48 hour notice is because there is a danger of financial loss to the County. We are currently in a contract with a provider that is terminating today at midnight; tomorrow the new vendor is starting. Mr. Laugheed also noted for the record that no media representatives have asked to be notified when we have an emergency amendment like this. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to amend today's agenda to consider signing the Food Service Contract between Canyon County and CBM Managed Services. Mr. Laugheed said this is the concluding part of a project that began last spring looking at the potential to have a different food service vendor. This is an area where the County has been under contract with the provider for several years and the Sheriff's Office asked in the normal course of business that we go through and explore what options are out there to see if we could maybe get a different deal, possibly save money and get a different product. We put out a Request for Proposals (RFP) in June and we went through that process and administered it with the help of Director Steve Jett and the Southwest Idaho Juvenile Detention Center (SWIJDC) as well as Captain Daren Ward and other Lieutenants in the jail. There were a number of proposals submitted and from those proposals we were able to select CBM Management Services to be the provider for the food service at the jail and the SWIJDC as well as provide commissary services. We have been negotiating with CBM throughout the month of September to get a contract that reflects our needs. The contract was sent to the Idaho Department of Education and their National School Lunch Program representatives and we received approval from them which is required under the federal regulations. Mr. Laugheed highlighted the following points in the contract: meals will be provided within thirty minutes of set times (6:30 a.m., 12:00 p.m., and 5:00 p.m.); menu requirements of not less than 2,500 calories per day for adult meals and not less than 2,700 calories for the juvenile meals; CBM must comply with the code of federal regulations, USDA regulations and it allows SWIJDC to get rebates on the USDA commodities if we had them but Ms. Davis said we do get reimbursement for breakfast and lunch; the contractor also provides the typical insurance we require; the standard indemnification language that complies with the tort claim act is included; the unique part of this contract is on page 8, which is the Repair and Replacement fund which comes from an additional five cents per meal cost and will be used for repairs or replacements in the kitchen; the price per meal at the adult facility is \$1.16; CBM is agreeing to issue the County monthly billing credits that equal the value of damage that we would sustain if they were to not comply with their agreement under the contract. Mr. Laugheed noted that Director Steve Jett authorized Sean Brown to sign on his behalf. Commissioner Alder is impressed that they are doing those meals for that amount of money because that is very reasonable. Ms. Davis said the snack is not included in the school lunch program but they are going to offer it. Mr. Laugheed said that was something we received a lot of input from Director Jett on. The original contract with ABL didn't specifically call those out so we worked with CBM to make sure that was part of this contract. Ms. Davis said the snacks are an additional 90 cents. Mr. Laugheed said that price included a sandwich with 1.5 ounces of meat, a piece of

fruit as well as something to drink. Mr. Laugheed said it is his understanding from Director Jett that the federal programs just don't provide enough food for the juveniles and they are still hungry. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Food Service Contract between Canyon County and CBM Managed Services for the Jail Food Services and Commissary Project. (Agreement No. 14-083.) Mr. Laugheed noted that when Ms. Davis originally said 90 cents for the snacks he paused because it was supposed to be 60 cents so he amended their scale (page 13) by interlineation to reflect snacks at 60 cents along with his initials and today's date. (Page 14 shows "SIJDC Snacks are charged separately at \$.60 each".) Mr. Laugheed said the contract is requesting initials at the bottom of every page and because the Board has already agreed to sign the contract he believes the Board can just agree to have their Deputy Clerk initial each page. Commissioner Hanson amended his original motion to include authorization for the Deputy Clerk to initial the contract pages. Commissioner Alder seconded the amended motion and it carried unanimously. Ms. Davis and Mr. Brown left at 2:14 p.m.

Cafeteria Plan and Health Reimbursement Account Administration Agreements - Mr. Wesley said as we transition out of Meritain these two particular benefits were bundled with Meritain previously so that they expire today. Professional Benefits Services (PBS) is the company that administers cafeteria plans and health reimbursement accounts (HRA) for Gem Plan counties. Mr. Wesley would like to review the HRA and Cafeteria Plan contracts separately.

Health Reimbursement Account Plan Administrative Services Agreement: Mr. Wesley said there are three documents to be signed for the HRA Plan which include the Business Associate Agreement which is a standard HIPPA agreement, Adoption Agreement, and the Service Agreement. The agreement basically provides that we will have the same service fee as the other Gem Plan companies according to their fee schedule and if there is any change in their standard rates they must notify us 90 days prior to making any changes. The plan is scheduled to begin tomorrow and it requires the County to provide them with all of the information to set up accounts for all of the individual employees and Director Eiband has worked with them already on that. Mr. Wesley said the agreement specifies that this is an accounting type service, they are not a fiduciary to the County or to any employee; nor do they provide accounting or legal services to any employee or to the County. The agreement can be terminated by written notice from either party it doesn't require a 30 or 90 day out which is why there is not a non-appropriation clause in this agreement because we can terminate it basically with a day's notice. The two clauses that he has been working to finalize with PBS are the indemnification clause and the standard insurance clause. The original indemnification clause was contrary to Idaho law and what we normally sign. Mr. Wesley has limited that clause to the extent authorized by the Idaho

Constitution and limited the extent that we would be responsible to indemnify them. The standard insurance clause goes along with the indemnification clause which wasn't in the original agreement. Commissioner Rule asked why the indemnification language is so different than what the Board normally sees. Mr. Wesley said it will indemnify them for negligent acts or admissions that are the County's fault but we won't indemnify them or hold them harmless for claims arising out of the negligence or willful malfeasance of PBS or any of its employees or anyone under its control. So we are both granting them some indemnification and then limiting that indemnification in the same clause. Ms. Eiband said PBS will keep the accounting part of it but the way the policy is written is that HRA funds will be used towards the deductible. That means that as soon as the deductible amount comes in from Blue Cross, it will go to PBS and is then paid out by PBS. PBS pays providers by a disbursement account by preparing an invoice to the County. The HRA funds roll over from year to year and caps at the same amount as the deductible but employees cannot take that money with them if they leave. Mr. Wesley said the fees are not specified in the agreement, they were specifically articulated in an invoice so Mr. Wesley asked Director Eiband to go over the costs with the Board. Director Eiband said she doesn't have the exact figures; however the overall fees for the FSA and the HRA are about 50 cents per person less than what we were paying to Meritain.

Cafeteria Plan Administrative Services Agreement: Mr. Wesley said the Cafeteria Plan documents are established really similarly to the HRA plan documents. The documents include the HIPPA Business Associations Agreement, the Adoption Agreement, and the Service Agreement with the same changes Mr. Wesley made to the HRA contract. Director Eiband said everything has been set up; new benefits cards have been issued and should be in the mail right now. Director Eiband said PBS is keeping an accounting for the County and then they are also disbursing money for dependent care or medical reimbursement. PBS will monitor how the cards are used and they will work with Mutual Insurance Associates to do that. Mr. Wesley said he has reviewed these from a legal perspective and is comfortable with the Service Agreement and the HIPPA Agreement; however he is relying on Director Eiband as to the specific details of our plan. Director Eiband said she is comfortable with content as she has reviewed them and compared them with the plan we currently have. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Cafeteria Plan and Health Reimbursement Account Administration Agreements. (See Agreement Nos. 14-084 and 14-085.) Director Eiband and Deputy P.A. Zach Wesley left at 2:30 p.m.

New Dawn Contract for Justware for the Public Defender's Department – Mr. Porter said New Dawn has not provided us with the signed agreement yet. Mr. Porter suggested that the Board simply vacate this signing and do an emergency meeting

when the contracts actually come in. Mr. Porter said he has not received any indication that New Dawn is not intending to show up and do their work. Ms. Harden said New Dawn is supposed to be here on Thursday. Mr. Porter said it doesn't appear to have derailed the actual work but the contract has been delayed. Mr. Porter said Ms. Harden has some concerns about the transition and he has asked to bring it up in Executive Session during the legal staff update tomorrow. Ms. Harden left at 2:32 p.m. At 2:33 p.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONAL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 2:33 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 3:08 p.m. with no decision being called for in open session.

The signed documents are on file with this day's minute entry. The meeting concluded at 3:08 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EIGHTEENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 1, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 1426

The Board of Commissioners approved payment of County claims in the amount of \$1,190,829.08 for a county payroll.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$38,147.00 to YMC, Inc.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$46,354.32 to Salt Lake Wholesale Sports.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,022.44 to Intermountain Communications.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-035681, 2014-035683, 2014-035682, 2014-035687, 2014-035684, 2014-035680, 2014-035685, 2014-035688, 2014-035679, 2014-035686, 2014-035701, 2014-035702, 2014-035703, 2014-035704, 2014-035705, 2014-035706, 2014-035707, 2014-035708, 2014-035689, 2014-035690, 2014-035691, 2014-035692, 2014-035693, 2014-035694, 2014-035696, 2014-035695, 2014-035697, 2014-035699, 2014-035698, and 2014-035700.

LEGAL STAFF UPDATE

The Board met today at 9:00 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Mike Porter asked the Board to amend the agenda to allow the signing of the New Dawn contracts for Justware, which is the software system for the Public Defender's Department. The signing of the contracts has been continued several times but now the contracts have finally arrived from the vendor and are ready for signature. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to amend the agenda and include the signing of the New Dawn contract for the Public Defender's Department. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Professional Services Agreement and the Software License and Support Agreement

with New Dawn. (See Agreements No. 14-086 and No. 14-087). At 9:04 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i) to discuss a personnel matter, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Mr. Goodsell left at 9:06 a.m. Public Defender Tera Harden arrived 9:11 a.m. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:12 a.m. Ms. Harden left at 9:38 a.m. The Executive Session concluded at 9:51 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING SUMMER 2014 OLD SHOP PROJECT DEMOLITION SERVICES AGREEMENT WITH SCOTT HEDRICK CONSTRUCTION

The Board met today at 9:53 a.m. to consider signing the Summer 2014 Old Shop Project demolition services agreement with Scott Hedrick Construction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. This was a solicitation for bids process and Scott Hedrick was the low bidder. The agreement has been reviewed by the Prosecutor's Office and there is no legal reason not to move forward with the agreement. The contractor will start on October 6 and they believe the bulk of the work will be completed by October 10. The contractor wants to take advantage of our offer to get them into the landfill at no cost so Mr. Navarro will work with the landfill manager on that. The County will be the general contractor on this project and hire the sub-contractors for the trade jobs. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Summer 2014 Old Shop Project demolition services agreement with Scott Hedrick Construction. (See Agreement No. 14-088). The meeting concluded at 9:56 a.m. An audio recording is on file in the Commissioners' Office.

DOMESTIC VIOLENCE PROCLAMATION CEREMONY

Commissioners Kathy Alder and Craig Hanson attended the Domestic Violence Proclamation Ceremony held at 1:00 p.m. in the Courthouse Courtyard.

NINETEENTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 2, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$12,502.00 to Master Works Concrete.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$4,377.30 to Northwest Power Systems.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$4,076.93 to Columbia Electric Supply.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Aaron Kay, Kaila Pyell, Nathan Fisher, Travis Patrick, Daniel Albert, Jonathan Boyd, and Clinton Doramus.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:47 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Deputy Clerk Kelly Martinez. Mr. Wesley left at 8:48 a.m. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue Case No. 2014-1360 to December 18, 2014 at 9:00 a.m. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2014-1231 under advisement with a decision to be rendered within 30 days. The proceeding concluded at 8:48 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-697

The Board met today at 9:01 a.m. to conduct a medical indigency hearing for Case No. 2014-697. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Attorney Mark Peterson, and Deputy Clerk Kelly Martinez. A representative for the applicant was not present at today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to February 19, 2015 at 9:00 a.m. The hearing concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:12 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-646, 2014-733, and 2014-1304. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, ACQUISITION OF AN INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 10:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, acquisition of an interest in real property, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 10:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (c), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter and Deputy Clerk Monica Reeves. Controller Zach Wagoner arrived at 10:04 a.m. and left at 10:13 a.m. Deputy P.A. Zach Wesley arrived at 10:14 a.m. The Executive Session concluded at 11:02 a.m. While in open session Mr. Porter said they have been in negotiations to form contracts with certain former public defenders to continue representation under Tera Harden to help with the transition to the new in-house department. He asked the Board to make a motion to approve the material terms of the agreements and authorize Tera Harden to execute the agreement. They contemplate contracting with five independent contractors and those terms will be up to six months but not less than three months unless there is cause to terminate the agreement earlier. The cost for the independent contractors would not be more than \$210,000 for six months, and the actual number appears to be about \$187,000. The costs for trials, experts, etc., would be negotiated with Ms. Harden and would be independent but they wouldn't be any different than if they were represented by her employees. Commissioner Alder made a motion to approve the material terms of the independent contractors for public defense. The motion was seconded by Commissioner Hanson and carried unanimously. Once the agreements have been taken care of by Ms. Harden the action will be ratified by the Board at a later date. The proceeding concluded at 11:04 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

TWENTIETH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 3, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$935.00 to R & H Wholesale Supply, Inc.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Kelly O'Neill.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND
COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY
LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Deputy P.A. Mike Porter arrived at 9:12 a.m. The Executive Session concluded at 9:29 a.m. with no decision being called for in open session.

CONSIDER SIGNING ADDENDUM NO. 1 FOR COURTHOUSE DEMOLITION INVITATION FOR BIDS

The Board met today at 9:34 a.m. to consider signing Addendum No. 1 for the Courthouse Demolition Invitation for Bids. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. The addendum addressed the one question that was received regarding the project schedule and clarified the blueprints which incorrectly identified a room that is a vault and because vaults require more demolition than drywall and studs we needed to correctly identify that. The bids are due on October 10. If the contractor brings their own trailer or dump trucks they can take the waste to the landfill free of charge but if they use a dumpster through the city they are required to pay the fee. Commissioner Hanson asked about the weight load of the concrete vaults. Mr. Navarro said this building is a post and beam concrete structure and the vaults are not structural bearing; they are cinder blocks stacked to the ceiling above and they are filled with mortar and rebar so it's difficult to remove them. The weight load reduction is significant; however, we will be ahead of the weight load on this. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign Addendum No. 1 for the Courthouse Demolition Invitation for Bids. The meeting concluded at 9:38 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO APPROVE THE ADDITION OF ONE POSITION TO THE "IN-HOUSE" PUBLIC DEFENDER DEPARTMENT

The Board met today at 9:46 a.m. to consider signing a resolution to approve the addition of one position to the "in-house" Public Defender Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Becky Cowan. Commissioner Alder reviewed the resolution to add one Deputy Public Defender to the department. Commissioner Alder made a motion to approve the resolution. With a second by Commissioner Hanson, the motion carried unanimously. The meeting concluded at 9:47 a.m. A copy of the resolution and audio recording of the meeting are on file in the Commissioners' Office.

SIGN OCTOBER 3, 2014 AGENDA DOCUMENTS

The Board met today at 10:02 a.m. to sign the October 3, 2014 documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Mr. Wesley noted that these are all renewals of agreements that have been approved in the past for regular services. The items were considered as follows:

Renewal No. 1 to Master Agreement for Professional Engineering Services between Canyon County and Mason & Stanfield, Inc. - Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Renewal No. 1 to Master Agreement for Professional Engineering Services between Canyon County and Mason & Stanfield, Inc. (Agreement No. 14-089)

Fiscal Year 2015 Agreement for Provision of Parenting Apart Education Classes between Lance Coumerilh and Canyon County - Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Fiscal Year 2015 Agreement for Provision of Parenting Apart Education Classes between Lance Coumerilh and Canyon County. (Agreement No. 14-090)

Fiscal Year 2015 Agreement for Provision of Parenting Apart Instruction in Canyon County between Kristie Browning, C.P.M. and Canyon County - Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Fiscal Year 2015 Agreement for Provision of Parenting Apart Instruction in Canyon County between Kristie Browning, C.P.M. and Canyon County. (Agreement No. 14-091)

Memorandum of Understanding between Southwest Idaho Juvenile Detention Center and Advocates Against Family Violence - Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Memorandum of Understanding between Southwest Idaho Juvenile Detention Center and Advocates Against Family Violence. (Agreement No. 14-092)

Memorandum of Agreement for Medical and Non-Medical Indigent Care in Canyon County - Commissioner Alder noted this agreement has a limit of \$50,000. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Memorandum of Agreement for Medical and Non-Medical Indigent Care in Canyon County. (Agreement No. 14-093)

Gem County Juvenile Detention Housing Agreement - Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Gem County Juvenile Detention Housing Agreement. (Agreement No. 14-094)

City of Notus Animal Control Services Agreement - Mr. Wesley said the Prosecutor's Office has reviewed this renewal. It is a service agreement to provide animal control for the City of Notus, which is something we have done

in the past. The rate is \$16.00 for a half of an hour call and it is Monday through Friday from 8 a.m. to 5 p.m. Commissioner Hanson noted that Sheriff Donahue has signed the agreement as well as Mayor Porterfield. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the City of Notus Animal Control Services Agreement. (Agreement No. 14-095)

Renewal No. 1 to Master Agreement No. 13-146 for Professional Engineering Services between Canyon County and Keller Associates - Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Renewal No. 1 to Master Agreement No. 13-146 for Professional Engineering Services between Canyon County and Keller Associates. (Agreement No. 14-096)

The signed documents are on file with this day's minute entry. The meeting concluded at 10:09 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS IT PROJECTS FOR HUMAN RESOURCES AND DISCUSSION REGARDING SUPPLEMENTAL INSURANCES AND LIFE INSURANCE; POSSIBLE DECISION TO FOLLOW

The Board met today at 10:30 a.m. for a meeting to discuss IT projects for the Human Resources Department and also discussion regarding supplemental insurances and life insurance with a possible decision to follow. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, HR Director Jeannine Eiband, HR Admin. Supervisor Michelle Britain, IT Development Manager Don Brown, Admin. Tech. Manager Cheryl Lane, and Deputy Clerk Kelly Martinez. Facilities Manager Paul Navarro and Tina Holmquist arrived at 10:38 a.m. Director Eiband asked for this meeting because as the Board knows, they have had a number of IT projects in line since she was hired and it seems to her that HR's needs get pushed to the end of the priority list. Director Eiband said they have worked on all other non-technical projects in HR such as insurances, processes and efficiencies, relationship building and they are pretty much going to stay stagnant without seeing some of these IT projects coming to fruition. Director Eiband asked if the Board is okay with HR making no further progression because they can't without these projects or if she can bring someone in dedicated to HR projects only so they can move forward. Mr. Brown said the software that they bought for OnBase for electronic content management is great but the issue is they are a very responsive company so things like this are happening now. Our ability to jump on that bandwagon and use it is tough. Mr. Brown said all of these processes (that HR is requesting) are done in ADP in other places; and it is not Director Eiband's fault that it isn't being done here. Commissioner Alder asked if we are paying for these processes from ADP. Director Eiband said her understanding is that these are separate

modules that you can add at a cost but she doesn't believe they would suffice for what she needs. She said the implementation of ADP was not done accurately and some of those mistakes still have not been corrected to date which means we cannot trust the workflow process to work correctly if we install these other modules. Director Eiband said she wants an actual program that is electronic to do benefits program information online. Director Eiband said the new hire training is not getting done on harassment prevention, workplace safety, driving policies, and employment laws because they don't have the time or facilities to get access to these employees to do the trainings. She believes the application process, which is archaic and outdated in her opinion, is driving qualified applicants away. There is a higher rate of errors because things are not done electronically where people input their own information. As for the webpage, Director Eiband said she can't find things half the time on the HR webpage because you have to go "six clicks" down to get to the HR page for employees on the intranet. Director Eiband would rather bring someone in to work solely on HR projects than hire another systems administrator as her fear is HR will once again be moved to the bottom of the priority list. Mr. Brown doesn't disagree however he said they are finally upgrading to the latest version of the software for the website. Commissioner Rule said the website issue is being addressed. Director Eiband asked what the timeframe is on that project. Mr. Brown said he will get a timeline sent to her after the meeting. Commissioner Alder said if Director Eiband brings somebody on for her projects only, would that interfere with IT processes. Mr. Brown said his concern would be that some departments bring in software or programs and IT has to figure out how to make it work with everything else. Mr. Brown would like to commit to presenting alternatives that would meet this request as well as timelines to HR within a week. Director Eiband said she has been given timelines before and there is always a reason that it doesn't get met. Director Eiband clarified that her goal would not be to bring in any outside products; her goal is to have someone that essentially is a systems administrator that works in her office and with IT. Commissioner Rule said the webpage is being addressed by the Web Administrator. Commissioner Rule asked Director Eiband what other facilities she needs when she said they "don't have the time and facilities" for new hire trainings. Director Eiband said she misspoke about facilities. Mr. Brown will commit to have the HR webpage concerns fixed within 30 days. Commissioner Rule said Director Eiband is requesting another employee to only work on HR technology projects. Mr. Brown said other departments have application type IT employees, not programmers. Director Eiband said she would need someone who can do programming. Mr. Brown said his concern is that logistically if a person is sitting somewhere else and they aren't familiar with how we set things up, it ends up being more work later on. Director Eiband said she would not have a problem with someone being in the IT space as long as they are dedicated and assigned only to HR projects. Director Eiband said if that is a solution, if they could get a person to do that, would the Board approve it. Commissioner Rule said we will certainly have those earnest discussions. Commissioner Hanson said he thinks it is a good idea and being aware of potential issues that are there. Commissioner Alder said the sooner we can come up

with a solution, the better because putting things out is not an answer; we have to think of how we can do it and bring someone in. Commissioner Rule asked if the County was using ADP across the board without the threat of it disappearing, would that solve any of these problems Director Eiband has presented. Mr. Brown said it could. Director Eiband said not without being rebuilt. Mr. Brown said we are not using the right version of ADP; it wasn't implemented in the best way possible. Deputy P.A. Zach Wesley left at 10:47 a.m. Commissioner Rule said we have heard Director Eiband's concerns loud and clear, he would like to schedule a meeting in a couple of weeks to go over possible solutions. Mr. Brown said he keeps an eye on the Board's agenda because people don't always think about the implications to IT when they make decisions. He said they typically have some input about certain things so any kind of meetings where he feels he can be of assistance, he is trying to attend. Commissioner Rule said the Board tries hard to make sure IT has reviewed purchase orders that come through from other departments regarding technology needs. Mr. Brown, Ms. Lane, and Ms. Britain left at 10:59 a.m.

CONSIDER SIGNING PROCLAMATION TO DECLARE OCTOBER 5-11, 2014 AS NATIONAL 4-H WEEK IN CANYON COUNTY

At 10:59 a.m. the Board chose to bring up the scheduled 10:45 a.m. item which is to consider signing a Proclamation to declare October 5-11, 2014 as National 4-H Week in Canyon County. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, HR Director Jeannine Eiband, Facilities Manager Paul Navarro, Tina Holmquist, and Deputy Clerk Kelly Martinez. Commissioner Alder read the Proclamation and made a motion to sign the Proclamation to declare October 5-11, 2014 as National 4-H Week in Canyon County. Commissioner Hanson seconded the motion and it carried unanimously. Mr. Wesley returned to the meeting at 11:01 a.m. Mr. Navarro said we have a 4-H flag that we will fly for the week, which will replace the Canyon County flag on the main flag pole. The signed document is on file with this day's minute entry. Mr. Navarro and Ms. Holmquist left at 11:02 a.m. at which time the Board returned to the original meeting topic of discussion regarding supplemental insurance policies. Commissioner Rule said the Board had discussed decreasing some of the County's exposure to litigation from companies who are not allowed in the County building to market their goods. The Board ran into a snag when it came to a life insurance policy that was contracted out three years. Director Eiband said the County has an agreement in place with Lincoln Financial but in reading the agreement, the three years refers to putting the process out for proposals. Mr. Wesley suggested the Board go into Executive Session to further discuss liability and contract cancellation information. The Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE,
PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER
REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 11:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, HR Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 11:28 a.m.

While in open session Mr. Wesley said Director Eiband asked the Prosecutor's Office to review the documents that we have with Lincoln Financial. Lincoln Financial offers a life insurance policy and disability policies for County employees and they are policies that the County pays for the employees. The contract itself was initiated in 2013 and went through a process at the same time we moved from Blue Cross to Meritain, where we took three bids on these policies. Prior to contracting with Lincoln Financial, the policies were provided by United Heritage which was put together by our previous consultant. Lincoln Financial has not altered their rates for FY2015, so the decision that is before the Board is do we want to offer a renewal on these policies. Mr. Wesley said because we have moved to the Gem Plan now, are we at a point where we want to shop these policies again, continue with Lincoln Financial, or not offer them at all. Commissioner Alder said she was told that the smaller surrounding counties do not offer life insurance and the Mayor of Nampa gave her information regarding their policy which is to give employees \$10,000 life insurance policies, \$5,000 for spouses, and \$1,000 per child which is considerably less than what our County offers. Our policy at this point in time is double the employee's salary up to \$100,000 which is a very good policy, plus short term and long term disability policies. Commissioner Alder said it is about \$96,000 a year that the County pays for this employee benefit. Commissioner Alder thinks it is a very good benefit to have and she is in favor of continuing where we are with Lincoln Financial. Commissioner Hanson agrees with Commissioner Alder and is in support of continuing with Lincoln Financial with the life insurance and the short term/long term disability policies. Commissioner Rule said he is not sure how many employees know that this benefit exists like it does, and asked Director Eiband to send something out to employees explaining that portion of Lincoln Financial. The meeting concluded at 11:33 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

TWENTY-FIRST DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 6, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

APPROVED KEY REQUEST

The Board approved a key request for Anthony Kissel and DeAna Fournier.

FILE IN THE MINUTES

The Board filed the Treasurer's Monthly Report for August 2014 in today's minutes.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy Clerk Kelly Martinez, PIO Joe Decker and Deputy Clerk Becky Cowan. The items discussed were general in nature. Ms. Martinez left the meeting at 8:35 a.m. Mr. Decker reported on communication issues and distribution of a county book. The meeting concluded at 8:42 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RATIFICATION TO ADA COUNTY SHERIFF'S OFFICE JAIL HOUSING BILLING AGREEMENT AND INDEPENDENT CONTRACT AGREEMENTS FOR INTERIM DEPUTY PUBLIC DEFENDER

The Board met today at 9:00 a.m. to consider ratifying the Ada County Sheriff's Office Jail Housing Billing Agreement and Independent Contract Agreements. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Defender Tera Harden, Deputy P.A. Mike Porter and Deputy Clerk Becky Cowan. Ms. Harden left the meeting at 9:04 a.m. Deputy P.A. Porter reported that 4 contracts are ready for the Board to consider signing relating to interim public defender appointments. The individuals worked for the previous public defender and had a case load but will not continue to work for the in-house department. They would like to assist with the transition of caseloads. The agreements are for independent contractor contracts. They will carry their own overhead and cases assigned by the Chief Public Defender. The

County will pay a monthly salary. Commissioner Hanson verified the contract names include: William Jacobsen, Lisa Fullmer, Aaron Bazzoli, and Lary G. Sisson. Commissioner Hanson made a motion to enter into contract agreements for interim deputy public defender. Commissioner Alder seconded the motion and it carried unanimously. Ms. Harden clarified the reason the contracts were entered into between the County and the 4 attorneys was to allow for consistent attorney client relationships to avoid post-conviction issues. Deputy Porter advised the contracts will run for 6 months maximum and the total out of pocket for the County is a maximum of \$142,000. Ada County has agreed to provide jail space as needed for a rate of \$60 per day. Commissioner Alder made a motion to ratify the agreement between the Ada County Sheriff's Office and Canyon County Sheriff's Office. Commissioner Hanson seconded the motion and it carried unanimously. The meeting concluded at 9:05 a.m. An audio recording and copy of the agreements are available in the Commissioners' Office.

UNSCHEDULED REVENUE HEARING

The Board met today at 9:33 a.m. to conduct an unscheduled revenue hearing. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, and Deputy Clerk Becky Cowan. The County has received over \$705,350 as follows:

- County Fair Fund: County Fair & Agent \$12,000
- Misdemeanor Probation Fund: Misdemeanor Probation \$30,000
- Landfill Fund: Landfill fees \$300,000
- Waterways Fund: Waterways revenue \$15,000
- Current Expense Fund: State and Federal elections grants \$166,675
- Consolidated Elections Fund: State and Federal elections grants \$166,675
- County Weed Control Fund: Weed control fees \$15,000

The funds came in throughout the year and are greater than what was anticipated for fiscal year 2014. Federal and state grants were used to purchase new machines in the Elections Office. Both grants for \$166,675 will be used to pay for the machines. The expenditures and revenue are split between both funds. The budget for Landfill fee revenue for FY2014 was \$2.8 million and to date the County has received \$3.2 million. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to accept the unscheduled revenue. See Resolution No. 14-202. The meeting concluded at 9:36 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:00 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Chief Information Officer Rob Hopper, IT Development Manager Don Brown and IT Business Analyst Shawn Adamson arrived at 10:14 a.m. Topics of discussion included the following: budget and permit summary information; request for service from the City of Notus regarding code enforcement; update on the Area of City Impact project; Ordinance/Comp Plan updates including: subdivision, secondary residences, CIM adoption resolution, and agritourism. Jennifer Almeida, John VanDyke, and Director Nilsson will attend the APA Idaho conference this week. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:17 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:17 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on the queuing system which has arrived for the East Complex; the Justware team has been on site since Thursday to install the Public Defender software; and information regarding the meeting with Human Resources last week about their IT needs. Mr. Hopper said they have been trying to engage HR and Payroll and are trying to make things work with the ADP system. He has contacted ADP and they are willing to help re-launch or do whatever it takes to make it work but we have to identify the issues first. Mr. Hopper has asked HR and Payroll to tell him what the issues are so he can pass that information on to ADP. He said this is not a technical issue, it is a political issue. IT has looked at what we can do on our own, but it is basically developing something that we theoretically already have. Mr. Hopper said he doesn't know if we will have a great solution until everyone realizes they are partners, they have to be partners and they can't be at odds with each other. Commissioner Hanson said it appears at this point in time that HR will put their information into the system and allow ADP to do the functions; it is the Clerk's Office that will not accept what is coming through. Mr. Brown said it has other implications, over the last year the Clerk's Office has looked at other solutions for what they want without IT's involvement and that is the problem. Commissioner Alder said she understood that if they went on

board to use ADP they would have to come back and totally revamp the system. Mr. Hopper said that is probably true, when it was first implemented HR had no input at the time. Whatever was done originally was based on what the Clerk's Office told ADP to do. Commissioner Rule said maybe we should invite everyone to sit at the table and try to have a discussion to that effect. Mr. Hopper said we did do that several months ago and both parties were asked to give IT a list of issues and that has never happened. On another topic, Mr. Hopper said he would like to start having more comprehensive project updates with the Board every four weeks or so to review projects they are working on. Commissioner Hanson said the County has undergone a dramatic growth process in trying to keep up with technology. There are certain individuals who may not want to see those things grow and implemented in to the system and they want to be obstacles. Commissioner Hanson believes the IT Department is looking to be cooperative with all entities and is trying to establish those things that we need. Mr. Hopper appreciates that comment, there are some areas that require greater attention than others and we all have to agree to that. Commissioner Alder verified that IT is working alongside New Dawn to make sure everything is coming together with our system. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:30 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:30 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: information about a request for a vehicle in the Public Defender's Department; training update; CCG Faster came down for their annual evaluation and we paid them an extra day for training rather than sending employees out for the training; Mr. Tolman has a meeting with Paul Navarro and an engineer next week to review plans for a parking and storage area; discussion about authorized signers for the Fleet Department; and information regarding a claim for damage to the meal van. Commissioner Rule would prefer to hold the amount owed for the repair from their final payment of the contract if possible. Commissioner Rule asked if the new warehouse is being designed so the Fleet Department can get some of their space back. Director Tolman said that is a concept that he and Mr. Navarro are exploring. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; CONSIDER SIGNING RESOLUTION TO ADOPT THE TITLE CHANGE OF ONE POSITION IN THE MISDEMEANOR PROBATION DEPARTMENT

The Board met today at 10:46 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction; and to consider signing a resolution to adopt the title change of one position in the Misdemeanor Probation Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Director Breach said this resolution is to change the job title to better reflect what the job really is. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution adopting the title change of one position in the Misdemeanor Probation Department, from one Misdemeanor Probation Assistant Supervisor to one Deputy Director of Misdemeanor Probation. The signed resolution, No. 14-203, is on file with this day's minute entry. Director Breach said Lisa Sheehan has been selected for that position so she will assume those duties on the 13th which is the start of the new pay period. That will free up the opportunity for a Senior Probation Officer position for someone else. Director Breach said the job posting will close for the Community Service position on the 14th and hopefully there will be a good enough pool of applicants to hire someone from. The program is scheduled to begin on November 1. Director Breach has worked with Court Operations Manager Denise Kennel and the fee will be processed through ISTARs so that people can also pay with debit or credit cards. Director Breach said he will be presenting the program details to the judges this week. Director Breach said he will be submitting a purchase order for another CMS license for the new position. He is also going to discuss the use of discretionary jail time in the form of house arrest at the same meeting with the judiciary. Director Breach also mentioned that he will be notifying the judges about changing the recommendations on probation violations so the Public Defender and the Prosecutor's Office know what the probation officer is recommending ahead of time in an effort to clear up cases more quickly. They have had three people graduate from POST however two came back with injuries. The meeting concluded at 10:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING OCTOBER 6, 2014 AGENDA DOCUMENTS

The Board met today at 11:00 a.m. to consider signing the October 6, 2014 agenda documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Sheriff Marv Dashiell, Juvenile Detention Director Steve Jett, and Deputy Clerk Kelly Martinez. Deputy P.A. Zach Wesley arrived at 11:02 a.m. The items were considered as follows:

Resolution approving the addition of four positions to the Sheriff's Office – Chief Dashiell said they requested additional positions during the budget process in preparation for the change in campus design which will add more courtrooms. They believe this change will impact the transfer of inmates to and from courtrooms. With the current staffing levels they believe that they need to increase staff for the courts and security aspects to be able to transport the inmates. The Board granted the funding for five additional positions; however they had one position control number already created that was in a non-funded position so they only need to establish four additional position control numbers within the system to accompany the funding that was approved. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution approving the addition of four Deputy Sheriff positions to the Sheriff's Office. (See Resolution No. 14-204.) Chief Dashiell left at 11:04 a.m.

Payette County Juvenile Detention Housing Agreement – Director Jett said there are not any changes in this agreement so it is basically just a continuation of the agreement to hold Payette County's juveniles. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Payette County Juvenile Detention Housing Agreement. (See Agreement No. 14-102.) Director Jett left at 11:05 a.m.

Canyon County Historic Preservation Support Award Agreements with Caldwell Historical Society, American Legion Post No. 18, and Melba Valley Historical Society; Designated Examiner Agreements for Jerry Doke, Brad W. Levitt, Richard Sonnenberg, and David Sandford as well as a Legal Notice of entering into personal services contracts; Bedside X-Ray Service, Inc. Service Agreement – Mr. Wesley said most of them are renewals without any changes. The Designated Examiner Agreements do have some minor changes to the pricing schedules. The agreements used to have a simple flat rate however Director Chadwick has added an incentive for exams done the first day available. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Canyon County Historic Preservation Support Award Agreements with Caldwell Historical Society (No. 14-103), American Legion Post No. 18 (No. 14-104), and Melba Valley Historical Society (No. 14-105); the Designated Examiner Agreements for Jerry Doke (No. 14-106), Brad W. Levitt (No. 14-107), Richard Sonnenberg (No. 14-108), and David Sandford (No. 14-109) as well as a Legal Notice of entering into personal service contracts for the agreements; and finally the Bedside X-Ray Service, Inc. Service Agreement. (No. 14-110)

The signed documents are on file with this day's minute entry. The meeting concluded at 11:07 a.m. An audio recording is on file in the Commissioners' Office.

TWENTY-SECOND DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 7, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 9-30-14

The Board of Commissioners approved payment of County claims in the amounts of \$4,180.60, \$168,808.02, \$127,892.83, \$74,301.64, and \$149,977.25 for accounts payable.

APPROVED CLAIMS ORDER NO. 10-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$930,649.56 and \$12,800.00 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$1,832.60 to Cerium

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Human Resources Department in the amount of \$1,150.00 to Boise Office Equipment.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Human Resources Department in the amount of \$3,758.06 to V.L.C.M.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS
GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:32 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Ms. Catalano said she is working with staff on how to improve the case diversion process to address public safety and the kids' needs while not putting them formally through the system. They need personnel and funding and they need to figure out how to do that so they can reduce the number of petitions. There are a lot of parts to the program that need to be looked at so they can make them more effective. A diversion is when they get a police report and instead of the prosecutor filing a petition and setting the case for court they give it to Ms. Catalano who gives it to a probation officer who meets with the family to develop a contract that addresses accountability to the juvenile and identifies any needs the family has to stop them from getting further into the system. She wants to do a better job in 2014 so they've been looking at what types of cases should be diverted more so they can stop the number of petitions when appropriate. In 2010, 34 cases were referred, and in 2013 they had 94 cases and she is hoping for 200 cases in 2015. Dan Kessler said the process used by the prosecutor and the juvenile probation department is already in state statute and can be found in Title 20 of the Juvenile Corrections Act. When a juvenile is in the diversion there is a contract in place and if they fail on the diversion the prosecutor has the option of petitioning. Ms. Catalano said the district has allocated almost \$700,000 for substance abuse treatment and assessment. Funding has been expanded to cover the diversion cases that are not formally through the system but may need an intervention. She advised that the Court has expressed desire to change some things the juvenile probation department has traditionally done and she will meet with Judge Onanubosi to hear more about his thoughts on what he would like to see different in the juvenile justice system and how juvenile probation can move forward with both the Courts' and the County's interests in mind. Mr. Kessler said they are looking to see if they should be doing anything different or additional for the kids who are already in the system. Judge Onanubosi wants to have a core group to work on the nuts and bolts that you can't really do in a larger forum. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:43 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS
GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:45 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were:

Commissioners Steve Rule, Kathy Alder and Craig Hanson, HR Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Ms. Eiband reported on the following topics: upcoming open enrollment meetings; new office space for HR; and the job description project. They have received back most of the job descriptions they were expecting and they are working with managers to make sure they are correct. A review of the job descriptions was done when she did the compensation analysis because they wanted them to be reflective of what the job was at the time and what they are doing now. The changes that came up during that project were redlined into the current job description and sent to elected officials and directors who were asked to review them with staff to make sure they are correct and up to date. Ms. Eiband said there is a classified/non-classified issue that they've had prior with our old handbook and it's really not needed any longer so they will be removed from all job descriptions. She said they tried to ensure the salary adjustments reflect what the job actually is and now they are making sure the job description is what they said it was; they might have further changes but she's informed directors that none of those will be impacted with pay this year. A resolution will be brought to the Board for adoption of all job descriptions. Ms. Eiband is working on the life insurance letter that will go out shortly; there was a delay in getting out the total compensation letters to employees but they should go out the end of the week. The Board will meet with HR and legal counsel to discuss the supplemental insurance issue in early November. There was discussion regarding a meeting with IT regarding the need to find a solution for programming/software needs for the HR Department. The Board is ready to move forward with a module for HR. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, IMMINENTLY LIKELY LITIGATION, AND COMMUNICATION WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, imminently likely litigation, and communication with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves.

The Executive Session concluded at 9:19 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:30 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Marilee Davis, Administrative Specialist, Assistant Juvenile Detention Director Sean Brown, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Director Jett reported that he is pleased with the reclassification of Sean Brown's position to that of assistant director, and although the position has been reclassified he will still be doing the training coordinator job. The center is moving forward with the cameras project. The original cost was estimated to be between \$70,000 and \$80,000, with \$8,000 paid by the state. The cameras came in less than anticipated and the total cost now is \$45,000. He spoke with Chief Probation Officer Elda Catalano about using cigarette tax funds to pay for the cameras but said she would have to think about it so Director Jett spoke to the Clerk and Controller about finding money in his budget to pay for it. Zach Wagoner said the state provides the County with cigarette tax and juvenile corrections act monies on a yearly basis and those monies are restricted for juvenile support and activities. The restricted funds accumulate and carry over from year to year and last year between the juvenile corrections act monies and cigarette tax monies we had a balance of \$170,000. He wants to find the \$20,000-\$25,000 to finish the acquisition of the cameras from those monies. He found records back to 2007 showing an annual allotment of \$20,000 to juvenile detention, and in 2009 and 2010 that amount was cut in half to \$10,000, and the past few years it's been reduced to \$5,000 a year. Commissioner Hanson asked who has authority over those funds. Director Jett said in the past the former probation director, Doug Brown, offered to let the department use the funds and one year he decided to give juvenile detention \$20,000 a year to be used for juveniles. In recent years Director Jett was told the funds were needed to balance the juvenile probation budget so it was reduced to \$10,000 and then he was told it got to zero but he's been able to keep \$5,000. Commissioner Alder believes some of that money was used last year to purchase cameras. Director Jett said he's only aware of the cameras for the new building but what he is talking about today deals with cameras for the juvenile detention center area. The only other money he knows was spent was for \$20,000 for the memory and server. Commissioner Alder said perhaps Ms. Catalano thought that was a contribution because in that situation it took care of all juveniles. It was decided that Mr. Jett, the Clerk and the Controller will meet with Ms. Catalano and Facilities Manager Paul Navarro to see if an agreement can be reached on using the restricted funds and if a consensus cannot be reached the Board will have a meeting with the parties involved.

Clerk Yamamoto and Mr. Wagoner left at 9:45 a.m. Director Jett is very pleased with the menu offered by the new food service provider, CBM. It has not been submitted to the school lunch program for approval yet but he is hopeful it will be approved. Staff members have attended training and will teach classes that deal with gangs, violence and conflict, being safe, anger management, and health and hygiene. The department's horse program was featured on the news over the weekend; the garden has produced 1,758 pounds of produce so far; the center's average population number last month was 29; Celia Asumendi is conducting anger management and behavior groups that are very beneficial; Sean Brown has been asked by a nationally known expert on suicide prevention in facilities to critique her curriculum that will be presented at the national partnership conference. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:55 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-THIRD DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 8, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Maria Menchaca, Sarah Higuera, Lisa Sheehan, and Elana Salzman.

APPROVED KEY REQUEST

The Board approved a key request for Kirk McGee.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The End Zone to be used October 17, 2014 for a wedding reception.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Anita Hollis, Lorraine Doramus, Linda Landis, Tony Thompson, William Crawford, Dale Stafford, William Dillon, Daren Ward, Michael Bryant, Danny Martineau, Don Davenport, David Phelps, David Schorzman, Weldon Haney, Russell Bowers, Roland Erickson, Melissa Guzman, Michael Rusetos, Bryan Williams, Andrew Kiehl, Tami Faulhaber, James Feist, Patrick Roach, Stephen Engel, Mike Jenks, Dave Phillips, Charles Davlin, Kurt Branham, Thomas Tippets, Christopher Davidson, Randi Reamer, Eric Williams, Dennis Wakefield, Ron Humphrey, Donna Riley, Jana Vertrees, and Jeff Betzold.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-036751, 2014-036752, 2014-036753, 2014-036754, 2014-036755, 2014-036756, 2014-036757, 2014-036758, 2014-036759, 2014-036760, 2014-036761, 2014-036762, 2014-036763, 2014-036764, 2014-036765, 2014-036766, 2014-036767, 2014-036768, 2014-036769, 2014-036770, 2014-036771, 2014-036772, 2014-036773, 2014-036774, 2014-036775, 2014-036776, 2014-036777, 2014-036778, 2014-036779, 2014-036780, and 2014-036781.

TWENTY-FOURTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 9, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 9-30-14

The Board of Commissioners approved payment of County claims in the amount of \$817.93 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-206 City of Nampa DBA Ridgecrest Golf Club
#14-205 Shewil LLC DBA Slicks Bar

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:30 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:32 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:06 p.m. with no decision being called for in open session.

MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:06 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope, Fair Board Director Laren Bailey, Fair Board Director Tim Lowber, and Deputy Clerk Kelly Martinez. Ms. Cope said they would like to discuss the contract with ME Grace as well as the meeting they had with the City of Caldwell yesterday regarding the new property purchase near the fairgrounds. Commissioner Alder said the property is just a little over nine acres. Ms. Cope said the meeting was basically to inform everyone the City had made the purchase and there are no plans for it at this time. Ms. Cope said the fair will probably use it for parking and if it gets cleaned up she could get more parking spaces out of it. Commissioner Alder said she wasn't overly excited when she realized it was just over nine acres. Ms. Cope said the proposal from the City of Caldwell is that they have already talked to Union Pacific and they have said they would allow a tunnel over or under the railroad tracks as long as it meets their standards. Commissioner Hanson said we had a meeting this summer with a representative from Union Pacific and it was definitely over one million dollars for the project if it even gets approved. Ms. Cope said the Rodeo Board expressed an interest in the land for parking and somewhere to house their livestock. Ms. Cope said she doesn't know that there are significant benefits to that piece of property. Commissioner Hanson said we are looking at almost a "checkerboard" map of properties now. Ms. Cope said that is the overview of what we have to work with, it is our "premier event facility". Commissioner Hanson said just

with the manipulation that has been done with the agreements that were in place and putting new agreements in place without communication when there were old ones already in place, he still doesn't feel the genuineness of the City of Caldwell in regards to the fair's operation because they just want to develop their own facility. Commissioner Hanson believes the fair needs to move out to the 80 acres on Highway 20-26, which is the best case scenario. At 2:16 p.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 2:16 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope, Fair Board Director Laren Bailey, Fair Board Director Tim Lowber, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 2:58 p.m. with no decision being called for in open session.

The meeting concluded at 2:59 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER APPROVING FISCAL YEAR 2015 COOPERATIVE AGREEMENT WITH VALLEY REGIONAL TRANSIT FOR ANNUAL ASSESSMENT AND SERVICE CONTRIBUTION

The Board met today at 2:59 p.m. to consider approving Fiscal Year 2015 Cooperative Agreement with Valley Regional Transit (VRT) for Annual Assessment and Service Contribution. Present were: Commissioners Kathy Alder and Craig Hanson, Rick Thompson from VRT, and Deputy Clerk Kelly Martinez. Commissioner Alder asked why the amount changed from the original request to a different amount on the agreement. The amount requested at the budget presentation was \$34,925 and the agreement now lists \$35,221. The County only budgeted what was requested which is \$34,925. Mr. Thompson said they are just making a preliminary estimate when the initial request is submitted. Commissioner Alder said it would be much better to request \$36,000 for example and then you come back and request the actual amount you need of \$35,221. Commissioner Alder said at this point in time we can only agree to what was budgeted for. Mr. Thompson said that is a good point and maybe when they do the estimates in the future they will just round up to the nearest hundred. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board

voted unanimously to sign the Fiscal Year 2015 Cooperative Agreement with Valley Regional Transit for Annual Assessment and Service Contribution. The signed agreement, No. 14-111, is on file with this day's minute entry. The meeting concluded at 3:01 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-FIFTH DAY OF SEPTEMBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 10, 2014

PRESENT: Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - Vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Daren Ward.

APPROVED KEY REQUEST

The Board approved a key request for Sean Brown.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Misdemeanor Probation in the amount of \$2,000.00 to Impac.

OPEN BIDS FOR THE COURTHOUSE REMODEL PROJECT - DEMOLITION PHASE

The Board met today at 9:01 a.m. to open bids received for the demolition phase of the Courthouse Remodel Project. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Trial Court Administrator Dan Kessler, Dave Allen, other interested citizens, and Deputy Clerk Monica Reeves. The following companies submitted bids:

RWT, LLC
715 N. 1890 w. Ste. 39B

Provo, UT 84601
Bid Amount: \$347,168
The bid was received on October 10, 2014 at 8:35 a.m.

Ideal Demolition Services
2473 W. Success Way
Emmett, ID 83617
Bid Amount: \$326,000
The bid was received on October 9, 2014 at 3:08 p.m.

Dave Allen Construction
1712 E. Iowa Avenue
Nampa, ID 83686
Bid Amount: \$335,000
The bid was received on October 10, 2014 at 8:43 a.m.

Wright Brothers
P.O. Box 877
Eagle, ID 83616
Bid Amount: \$673,686
The bid was received on October 10, 2014 at 8:55 a.m.

The bids will be sent to the Facilities Manager and the Prosecutor's Office for review and a recommendation will be made to the Board at a later date. The notice of intent will be issued on October 17, 2014. The meeting concluded at 9:15 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – REAL PROPERTY AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:25 a.m. for a legal staff update. A request was made to go into Executive Session to discuss real property and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:25 a.m. pursuant to Idaho Code, Section 67-2345(1) (c) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:43 a.m. with no decision being called for in open session.

CONSIDER SIGNING OCTOBER 10, 2014 AGENDA ITEMS

The Board met today at 9:46 a.m. to consider signing the October 10, 2014 agenda items. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. Deputy Clerk Monica Reeves arrived at 9:54 a.m. Items were considered as follows:

Agreement with Rita Fell for Fiscal Year 2015 Provisions of Individual and Family Counseling for Juvenile Offenders and their families - Mr. Porter said the juvenile services contracts were reviewed by Mr. Wesley and they are just contract renewals. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Agreement with Rita Fell for Fiscal Year 2015 Provisions of Individual and Family Counseling for Juvenile Offenders and their families. (See Agreement No. 14-112.)

Fiscal Year 2015 Memorandum of Understanding between Canyon County and Vallivue School District No. 139 Parent Project - Mr. Porter said he is not familiar with it but it has been reviewed by the Prosecutor's Office and it is independent from any contract with the cities. Commissioner Hanson made a motion to sign the Fiscal Year 2015 Memorandum of Understanding between Canyon County and Vallivue School District No. 139 Parent Project. Commissioner Alder seconded the motion. Commissioner Hanson said this contract solidifies the cooperative agreement with Vallivue School District and that the parents can be involved in the project. There are workbooks involved with a cost stipulated at \$22. Commissioner Alder asked who is doing this project. Commissioner Hanson said it is under the Juvenile Probation Department. The Board then voted and the motion carried unanimously. (See Agreement No. 14-113.)

Fiscal Year 2015 Elmore County Juvenile Detention Housing Agreement and Fiscal Year 2015 Washington County Juvenile Detention Housing Agreement - Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Fiscal Year 2015 Washington County Juvenile Detention Housing Agreement as well as the Fiscal Year 2015 Elmore County Juvenile Detention Housing Agreement. (See Agreement Nos. 14-114 and 14-115.)

Professional Services Agreement between Canyon County and Kenneth F. Stringfield, Esq. for Fiscal Year 2015 - Mr. Porter said Mr. Stringfield provides legal services to inmates and they have been really happy with his services so they would like to continue that agreement. The agreement is with the Sheriff's Office so basically rather than have a law library with books and computers they have made certain materials available. Inmates can submit kites for information requests and those are submitted to Mr. Stringfield who responds to each of them. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted

unanimously to sign the Professional Services Agreement between Canyon County and Kenneth F. Stringfield, Esq. for Fiscal Year 2015. (See Agreement No. 14-116.)

Fiscal Year 2015 County Mental Health Professional Services Agreement with Tim Ashaye, M.D. – Mr. Porter said Dr. Ashaye comes in to evaluate inmates who may have mental health issues and determine whether or not they are competent for trial, or if they need additional services and potentially that information is used in sentencing and placement. Commissioner Hanson said Dr. Ashaye has worked with the County for several years and it is primarily a renewal of services and the contract has already been signed by the Sheriff. (Deputy Clerk Monica Reeves arrived at 9:54 a.m. to replace Kelly Martinez.) Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Fiscal Year 2015 County Mental Health Professional Services Agreement with Tim Ashaye, M.D. (See Agreement No. 14-117.)

The signed documents are on file with this day's minute entry. The meeting concluded at 9:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

COMMISSIONER SEPTEMBER TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the September Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF SEPTEMBER 2014 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Kathryn Alder and Craig L. Hanson

ATTEST: Chris Yamamoto,
Clerk

Kelly Martinez
Deputy

DATE: 11/25/14