

FIRST DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 14, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson – ID Public Safety Technologies Summit

APPROVED CLAIMS ORDER NO. 9-30-14

The Board of Commissioners approved payment of County claims in the amount of \$25,699.49 for accounts payable.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Judy Eskew, Bryan Yiengst, Julie Ambeau, Linda Ellis, Janet Smith, Todd Herrera, Robert Lee, David Fudge, Rene Whitneck, Margaret Linsky, Robin Reynolds, Stephen Walker, William Adams, and Debbie Shearn.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$25,675.00 to Simplex-Grinnell.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$2,278.95 to Amazon.com.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:17 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Kathy Alder, PIO Joe Decker, Facilities Manager Paul Navarro, and Deputy Clerks Kelly Martinez, Becky Cowan, and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:22 a.m. Joe Decker reported on the following communication issues: On Friday the Supreme

Court removed the stay regarding same sex marriage so now it's back in the hands of the Ninth Circuit Court of Appeals; County Clerks are awaiting direction from the attorney general. He is working on information for next month's veterans court graduation; updates to the website for the Sheriff's auction; the potential book recipient list of the 120 year celebration book; and an email to employees regarding the Veterans Day slideshow. Mr. Decker will be on vacation October 29 through November 3. Paul Navarro reported on the following facilities issues: Bid openings for the courthouse demolition services project and the jail water heater replacement project; he will check on the status of the HR remodel in the administration building; demolition has started at 304 N. 12th Avenue, and he will gather bids for the build out; the County will be the general contractor and hire the sub-trades which should save on the cost of the project; he will check on the status of the Idaho Power rebate for the administration building. He has a fire sprinkler design for the courthouse and it will cost between \$20,000 and \$25,000 to have a design in place and then we can get ideas on what it will cost to implement it but we need a design. Mr. Navarro said there's a balance and we either have to be held accountable to the 1974 fire code which requires us to have fire separations, fire walls with double layers of sheetrock, etc., or we go through the fire sprinkler system. One might be cheaper than the other so he wants to investigate it and bring information to the Board. The meeting concluded at 8:28 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:47 a.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Weed Control Superintendent and Gopher District Director Jim Martell, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on Fiscal Year 2014 budget information; Janet Avery is the new Senior Administrative Specialist and she started on August 18; Mr. Martell said they used SILD workers to help them sack an outbreak of Mediterranean Sage plants that have crossed the county line from Payette County; Mr. Martell explained how they will treat the Phragmites found in the County; they have installed the remaining two shop overhead doors and they are getting some updated windows; they will hold a training in November for applicators at the Elks and they will hold a training at the Caldwell Police Station to help Jerry Neufeld on his training in December. Mr. Martell said there was a project that just developed last week because Landview has a drone and Richard made an initial attempt at mapping some ponds West of Roswell. Mr. Martell thanked the Board for considering the employees on wages, the bonuses, and the appreciation days. The items discussed were general in

nature and did not require Board action. The meeting concluded at 8:59 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:23 a.m. with no decision being called for in open session.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:34 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on the installation of JustWare for the Public Defender's Department; IT is turning their focus to the Prosecutor's Office JustWare system upgrade; the Public Defender's Department and IT are planning a celebration; software installation for the East Complex is planned for this week and the hardware is planned for next week; the wireless project is completed for this campus as well as the Nampa courts, other remote buildings and locations are all that remain; IT is looking to significantly improve the management of the selection process and juror pools; the purchase order pilot is almost ready for testing and they will be beginning to work on the Assessor's Office OnBase project. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BID OPENING FOR JAIL WATER HEATER REPLACEMENT PROJECT

The Board met today at 10:04 a.m. to open bids for the jail water heater replacement project. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, Facilities Manager Paul Navarro, Rick Hazard from YMC, and Deputy Clerk Monica Reeves. The only bid was submitted by the following company:

YMC, Inc.
2975 Lanark Street
Meridian, ID 83642
Bid Amount: \$118,726.00
Bid received at 9:33 a.m.

The envelope containing the bid was labeled for the asphalt paving project but that was a miscommunication on one of the forms sent out but it does not disqualify the bid. The bid will be reviewed to make sure it complies with the requirements and a time will be set to move forward. The tentative award date is October 20, 2014. The meeting concluded at 10:07 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT WITH WILDER COMMUNITY MUSEUM

The Board met today at 10:07 a.m. to consider signing the Canyon County Historic Preservation Support Award Agreement with the Wilder Community Museum. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Canyon County Historic Preservation Support Award Agreement with the Wilder Community Museum. (See Agreement No. 14-118). The meeting concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER RESOLUTION AUTHORIZING AN INCREASE IN THE CANYON COUNTY TREASURER'S PETTY CASH AMOUNT

The Board met today at 11:03 a.m. to consider a resolution authorizing an increase in the Canyon County Treasurer's petty cash amount. Present were: Commissioners Steve Rule and Kathy Alder, Treasurer Tracie Lloyd, Controller Zach Wagoner, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Treasurer is seeking to increase the department's petty cash amount for \$1,000 to \$2,500 to assist other departments when they request change. Zach Wagoner said the \$2,500 is helpful to keep County business flowing in a smooth way and it's helpful for Tracie to have that

cash and he is fully supportive of the increase in petty cash. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution authorizing an increase in the Canyon County Treasurer's petty cash in the amount of \$2,500. (See Resolution No. 14-207.) The meeting concluded at 11:05 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FISCAL YEAR 2015 RENEWAL CONTRACTS AND AGREEMENTS

The Board met today at 11:05 a.m. to consider signing Fiscal Year 2015 renewal contracts and agreements. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The documents were considered as follows:

County Medical Services Contract for FY 2015 with Paul Ryan, M.D. – Dr. Ryan provides services at the adult detention center and the juvenile detention center; the contract is a renewal and there are no significant changes from last year. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the County Medical Services Contract for FY 2015 with Paul Ryan, M.D. See Contract No. 14-119.

FY2015 Juvenile Detention Housing Agreement between Owyhee County and Canyon County - It has the same language and rate as last year's agreement. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Juvenile Detention Housing Agreement between Owyhee County and Canyon County. See Agreement No. 14-120.

Delta Dental of Idaho Contract – Zach Wesley said Delta Dental made an offer for a two-year fixed contract without a price change leaving \$4.11 per employee per month with the promise not to increase in a third year more than five percent. He advised them that that would be in violation of the Idaho Constitution so a non-appropriation clause was included and the term of the contract was reduced to one year. It is a one-year agreement at the \$4.11 price with the promise to not increase for 2016 and a promise to not increase more than five percent in 2017. Beyond that, the other changes dealt with the nuance and details of the dental contract in terms of who can participate and what services fall under the contract. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the contract with Delta Dental of Idaho. See Contract No. 14-121.

Agreement between Canyon County and Joe Bugher for Provision of Aftercare Group Sessions, Individual and Family Counseling for Juvenile Offenders and their Families - Mr. Bugher offers several programs so there are multiple services provided that fall under the same agreement. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the agreement with Joe Bugher for the sessions he is willing to provide for juveniles. See Agreement No. 14-122.

The meeting concluded at 11:10 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:15 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Lake Lowell is closed for boating as of September 30; Melba High School hosted their annual Melba Invitational; The Sun Valley Community School had their annual visit to Celebration Park on September 18; Boise State University, in conjunction with Dr. Tammy Bounasera of University of Arizona, will conduct a groundstone manufacturing experiment at Celebration Park that is sponsored by the National Science Foundation; Canyon County Sheriff's Office conducted fitness evaluations for officers at Lake Lowell Park; update on the Crossroads Museum construction; staff attended the Idaho Association of RC&D meeting at Barber Park in Boise on September 26; Director Bicak submitted the Adventure Guide for the Idaho Oregon Snake River Water Trail as well as the Reach Maps; Director Bicak said they are improving the access to the Story Trail at Lake Lowell Park and it should be finished in two weeks; students and faculty from College of Western Idaho's Anthropology Club surveyed the east end of Celebration Park for cultural features and identified over 120 new sites; Director Bicak has received a complaint about getting a 60 foot track from Primrose Subdivision paved to connect with the Nampa greenbelt, however it is private property, not County owned property. The Board showed Director Bicak a sample of the completed Canyon County book and the Board has ordered over 400 copies from the author, Pat Quinn. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:35 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:00 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Solid Waste Director David Loper, and Deputy Clerk Kelly Martinez. TCA Dan Kessler and Asst. TCA Benita Miller arrived at 3:11 p.m. for the next scheduled meeting. Topics of discussion included the following: waste was up 17.42% for September and 12.33% for Fiscal Year 2014; Director Loper submitted a monthly tonnage chart, which is on file with this day's minute entry; aerial mapping occurred on the 30th so there should be some draft maps available soon; Director Loper believes the maps are important and he would like to continue doing that on an annual basis; they conducted a bi-annual groundwater sampling last week, in the past they haven't had any hits of concern but Director Loper recommends continuing to sample even though they are technically not required to; they have a Hazardous Waste Screener position available and he will be doing interviews this week. Commissioner Rule said he was recently out at the landfill and it seemed to be running smoothly. Director Loper said the transfer station is really moving people through and keeps most people out of the face where all of the big trucks and equipment are located. The new scraper arrived as it was supposed to; all of the operators are excited about it. Commissioner Rule said a visit is being scheduled for the Board to come out and look at the new scraper. Director Loper will coordinate a site visit to Hidden Hollow with Dave Fisher who is the General Manager of Republic Services. Director Loper would like to review and possibly revise the tire acceptance policy at the landfill. Currently there is a 4 tire maximum but sometimes that can lead to people dumping tires all over the County. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:16 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:16 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Trial Court Administrator Dan Kessler, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Kessler mentioned that having the landfill accept more tires could help to clean up some of the ditches around the County; they have been tweaking the magistrate division calendar because there were too many cases going to Judge Lee so they added Judge Kline to the case load as well; Mr. Kessler is working with the Clerk's Office to accommodate the employee appreciation days in the best way possible; Commissioner Rule said we were working on a memo this

morning to officially close at 3 p.m. on Christmas Eve and Mr. Kessler said they will be done by noon that day; Mr. Kessler said General Election Day is a non-judicial day pursuant to statute but there is a permissive Supreme Court rule to arraign defendants so they will run a regular arraignment calendar that day; they have had some turnover in the secretarial area, but the last two hires have really worked out well; Mr. Kessler reported that at the Criminal Justice Planning Council meeting the Boise Rescue Mission came to discuss the possibility of a community court proposal. Mr. Kessler said they are looking forward to the courthouse remodel process and they have relocated the Court Assistance Officer to the Grand Jury room. Ms. Miller said Interpreter Mark Conta has expanded services a lot and she has encouraged him to come down and introduce himself to the Board. Commissioner Rule said the Board encourages Department Administrators to bring employees with them when they come to their regularly scheduled meetings. Commissioner Alder said the comp time accruals have been looking better. Commissioner Rule asked if there have been any complaints about the parking changes. Mr. Kessler said he hasn't had anybody complain and actually there are a lot of empty spaces right now, but that will change as Nampa is brought over. Mr. Kessler discussed the "on call" routine that the judges have on the weekends. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:31 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 15, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson – ID Public Safety Technologies Summit

APPROVED CLAIMS ORDER NO. 1501

The Board of Commissioners approved payment of County claims in the amount of \$1,238,972.23 for a county payroll.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Misdemeanor Probation Department in the amount of \$8,973.01 to VLCM.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Monica Reeves, Elda Catalano, Natalie Kelpin, Sherri Root, Sue Scott, Melodee Stevens, Zach Wagoner, Kimberlee Bratcher, Debra Hanson, Suzee Ziegenfuss, Eleonora Somoza, Melinda Chynoweth, James Lewis, Daniel Drake, Mike Byrne, Forrest Smith, Wendy Dovner, Harold Patchett, and Heather Leavell.

CONSIDER SIGNING TAX CHARGE ADJUSTMENTS BY PIN FOR AUGUST 2014

The Board signed the Tax Charge Adjustments by PIN for August 2014. The signed document is on file with this day's minute entry.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-037898, 2014-037899, 2014-037900, 2014-037901, 2014-037902, 2014-037903, 2014-037904, 2014-037905, 2014-037906, 2014-037907, 2014-037908, 2014-037909, and 2014-037910.

INDIGENT DECISIONS

The Board met today at 8:37 a.m. to go on the record and discuss possible decisions on specific Indigent Cases. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Indigent Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Director Chadwick said they have resolution on two cases that have been in judicial review. The Judge remanded both cases back to the Board, so she would encourage the Board to reverse the original denial and approve Case No. 2013-1485 (CV-2013-11435-C). Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to approve Case No. 2013-1485. Ms. Baker encouraged the Board amend the approval on Case No. 2013-287 (CV-2013-11436-C) to include the dates of December 29, 2012 through March 1, 2013. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to approve Case No. 2013-287. The meeting concluded at 8:40 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:01 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:04 a.m. Commissioner Alder asked legal to review the following items: The MOU that was submitted by the College of Western Idaho pertaining to the requirements for liability insurance and workers compensation as it relates to CWI receiving historic preservation funding from the County; a summons that was received regarding a medical indigency case that is going to District Court; and a public records request submitted by Mark Hilty regarding the April 1, 2014 meeting with Mayor Garret Nancolas and the Board. The Prosecutor's Office will review all three items. At 9:04 a.m. the Board went into Executive Session as follows to discuss a personnel matter, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, Chief Civil Deputy P.A. Sam Laugheed and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:22 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION DECLARING PROPERTIES AS NOT NECESSARY FOR COUNTY USE AND AUTHORIZING THE SALE THEREOF, AND CONSIDER SIGNING A NOTICE OF SURPLUS PROPERTY AUCTION

The Board met today at 9:50 a.m. to consider signing a resolution declaring properties as not necessary for County use and authorizing the sale thereof, and to consider signing a notice of surplus property auction. Present were: Commissioners Steve Rule and Kathy Alder, and Deputy Clerk Monica Reeves. The County will sell or offer to sell 19 parcels that were acquired by tax deed and found to be unnecessary for County use.

The property auction will be held on November 6, 2014 at 10:00 a.m. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution declaring properties as not necessary for County use and authorizing the sale thereof. (See Resolution No 14-208.) Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the notice of surplus property auction which will be published in the Idaho Press-Tribune on October 20, 2014. The signed documents are on file with this day's minute entry. The meeting concluded at 9:52 a.m. An audio recording is on file in the Commissioners' Office.

THIRD DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 16, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 10-16-14

The Board of Commissioners approved payment of County claims in the amount of \$2,500.00 for accounts payable.

The Board attended the Economic Summit in Fruitland, Idaho.

FOURTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 17, 2014

The Board attended the District III Elected Officials Meeting in Ada County.

FIFTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 20, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 9-30-14

The Board of Commissioners approved payment of County claims in the amounts of \$120,469.63 and \$112,298.51 for accounts payable.

APPROVED CLAIMS ORDER NO. 10-24-14

The Board of Commissioners approved payment of County claims in the amounts of \$111,414.30 and \$93,984.90 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Human Resources Department in the amount of \$1,573.50 to Cerium Networks.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$1,230.25 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Juvenile Detention Department in the amount of \$1,230.25 to VLCM.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Angella Stokke and Lisa Fullmer.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Mike Thompson, Mark Tolman, Dawn Pence, Barbara Boyer, David Schorzman, Darcy Jay Warren, Lonnie Jean Brewer, Karen Serratos, Ellen Tingstrom, Roy Walthall, Chris McCormick, Brenda Hill, Shawn Becker, Val Brisbin, Eric Lewis, Debbie McRae, Elizabeth Atkinson, Don Davenport, Danny Martineau, Michael Roth, Ron Hainke, Cody Frailey, and Michael Bryant.

MEETING WITH CONTROLLER TO CONSIDER ADDING SPECIAL ASSESSMENTS TO THE 2014 PROPERTY TAX ROLL

The Board met today at 8:18 a.m. with the Controller to consider adding special assessments to the 2014 property tax roll. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Mr. Wagoner said the County receives requests from cities to add charges to the tax roll for properties that have unpaid amounts for abatement services. He has worked with the City of Nampa, the Nampa Highway District, County Weed Control, and the Development Services Department and they have unpaid charges they would like to have added to the property tax bills. There is a \$5 fee per parcel. The entities have provided the required documentation, the appropriate authority to do this and they have provided cash for the County to do this. It is his recommendation that the amounts be added to the property tax bills of these specific properties. Mr. Wagoner has worked closely with the Prosecutor's Office on this matter. Commissioner Alder said sometimes the charges seem to be a little high and if the property owners would take care of the weeds themselves the cost would be considerably cheaper. Commissioner Hanson said they are reasonable concerns but we have no control over what the municipalities do. He then made a motion to sign the resolution adding special assessments to the 2014 property tax roll. The motion was seconded Commissioner Alder and carried unanimously. See Resolution No. 14-209. A complete list of the charges is attached as Exhibit 1 to the resolution. The meeting concluded at 8:23 a.m. An audio recording is on file in the Commissioners' Office.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson, and Kathy Alder, Facilities Manager Paul Navarro, PIO Joe Decker, and Deputy Clerks Becky Cowan and Monica Reeves. The items discussed were general in nature. Ms. Cowan left at 8:38 a.m. Joe Decker reported on the following communication issues: He will send an email to employees regarding the Veterans Day display for the lobby; Sheriff's sale on the website; press

release for the Elections Office; check with IT regarding website issues he experienced last week; the Idaho Press-Tribune wants to interview Tera Harden as the new in-house Public Defender; and he is working on the book recipient list. Paul Navarro reported on the following facilities issues: The HR remodel in the administration building; the electrical work will be done in-house; he will meet with the City of Caldwell to negotiate a building permit for the remodel at 304 North 12th Avenue; the demolition is complete and the building is gutted. The courthouse remodel and jail water heater replacement projects are on the agenda for later this morning. The meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER SIGNING REAL ESTATE LEASE AGREEMENT WITH WEST VALLEY HUMANE SOCIETY

The Board met today at 9:01 a.m. for a legal staff update and to consider signing a real estate lease agreement with the West Valley Humane Society. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Zach Wesley asked that the lease agreement be considered after the Executive Session in the event there are additional questions or discussion on it. The Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i) to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Navarro left at 9:13 a.m. Mr. Goodsell left at 9:17 a.m. The Executive Session concluded at 9:21 a.m.

While in open session the Board discussed the changes that were made to the animal shelter real estate lease agreement. The previous agreement had been with the Canyon County Friends of the Animal Shelter but they are in the process of changing their name to the West Valley Humane Society (WVHS) and they have signed the agreement as that organization. WVHS has agreed to do a few things to make that name change

known both by altering the signage on the building and changing their incoming messages, their website and a number of other things over the course of the next six months. The previous agreement provided for payment on a quarterly basis and now it's been set to monthly payments at the request of WVHS. The use of the property has changed somewhat; before the agreement only allowed for the placement of domestic dogs and cats at the facility but now it will allow for them to care for any type of animal be it domestic, exotic, or livestock. Those are the major functional changes to the agreement and everything else is very similar to what the agreement was like for the past few years. Commissioner Alder believes this is the right way to handle it and she believes the name change will be beneficial to the group because they will be eligible for more funding opportunities since they will not be considered a government agency. Commissioner Alder made a motion to sign the lease agreement. Commissioner Hanson seconded the motion with the comment that he agrees with Commissioner Alder's statements and he also thinks this will help define that a nonprofit corporation is managing the shelter. He said the County contributes some funding to help support the shelter because it is a benefit to have the humane society for dogs and cats. Commissioner Rule said the County built the facility and has an interest in making sure it is maintained at a high level so it continues to function for a number of years. The motion carried unanimously. The signed lease agreement, No. 14-123, is on file with this day's minute entry. The meeting concluded at 9:27 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

AWARD OF CONTRACTS FOR COURTHOUSE DEMOLITION REMODEL PROJECT AND JAIL WATER HEATER REPLACEMENT PROJECT

The Board met today at 9:32 a.m. to award contracts for the Courthouse Demolition Remodel Project and the Jail Water Replacement Project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. The items were considered as follow:

NOTICE OF INTENT TO AWARD A BID ON THE COURTHOUSE DEMOLITION REMODEL PROJECT

The following four bids were timely received: Wright Brothers at \$673,686; Ideal Demolition Services at \$326,000; RWT, LLC, at \$347,168; and Dave Allen Construction at \$335,000. Mr. Laugheed and Mr. Navarro reviewed the bids and verified them for compliance with the requirements and identified the lowest bid from Ideal Demolition Services at \$326,000. A notice was prepared and will be sent to all bidders letting them know that this was the low bid. The contract documents are set to be signed October 28, 2014, after the objection period runs. Mr. Navarro believes we have enough Urban Renewal Agency (URA) funds

available to cover the entire expense but he will verify that with the Controller. Commissioner Alder hopes there are URA funds to cover both this project and the HR remodel project. Mr. Navarro said URA funds will be used to pay for the HR remodel which is coming in just under \$65,000. Commissioner Hanson asked if the companies met the project requirements. Mr. Laugheed said they did. He and Mr. Navarro looked at the contract price and whether they submitted a bid bond in the relevant amount and whether they had a letter from a surety indicating they would be able to get full performance and payment bonds. They also had to have public works licensure and have the applicable permits. None of the companies had any problems; and Ideal Demolition Services complied with what we needed. Mr. Navarro said all of the companies are in good standing with the State of Idaho as far as licensure. Commissioner Alder made a motion to accept the low bid from Ideal Demolition Services. The motion was seconded by Commissioner Hanson and carried unanimously. Mr. Navarro will send a letter to the bidders advising them of the decision and Mr. Laugheed will send the letter to Ideal Demolition Services with the contract and the relevant tax forms. Mr. Navarro anticipates the demolition will start the first week in November with six to eight weeks to complete the project. Commissioner Rule asked if security issues are being addressed. Mr. Navarro said they discussed it in a bidder's conference. The owner indicated that his employees will submit to background checks that will be processed through the Sheriff's Office.

NOTICE OF INTENT FOR THE 2014 JAIL WATER HEATER REPLACEMENT PROJECT:

YMC, Inc., was the only company to submit a bid for this project. The bid amount is \$118,726.00 and is within the estimate for the project. A notice will be sent to YMC and we will wait for them to sign the contract, and since there were no other bidders there will not be an objection period. The contract will be signed on October 28, 2014. Commissioner Hanson made a motion to award the contract to YMC, Inc. The motion was seconded by Commissioner Alder and carried unanimously.

The meeting concluded at 9:40 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DEPARTMENT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:00 a.m. for a biweekly meeting with the Development Services Department Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Topics of discussion included the following: This month's joint quarterly meeting with the Board and the P&Z Commission will be cancelled due to a lack of agenda topics; DSD budget and permit summary; P&Z Commission recruitments: Eric Randall is resigning and Ms. Nilsson will proceed with a press release advertising the vacancy; the mechanical inspector is retiring next month and the code enforcement officer has taken another position; COMPASS board packet review; and code enforcement issues with the City of Notus. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:17 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:18 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Development Managers Don Brown and Shawn Adamson, and Deputy Clerk Monica Reeves. Topics of discussion included the following: The mobile device management rollout begins this week; the Board signed Mr. Hopper's employee mobile device option authorization form. Time Warner issues caused problems with the telephone system last Friday; end-user security training with customized courses for departments; the East Complex queuing system; review of the web site traffic and plans to improve the content and offering more services on the web. Commissioner Alder said ADP is the direction we will likely go for HR because there aren't other options so basically let's figure out how to make it happen. Mr. Hopper said we need to talk about what does not work right and what can we fix. Engaging ADP is not the issue as much as making sure we understand what's wrong and getting it fixed. Commissioner Alder said we wanted to make sure that's what the meeting was about and we are ready to go. Mr. Hopper said there are two different discussions: One is to talk about what we don't have for HR and the other is to get the Controller and payroll department involved in the discussion about what we already have but is not working right. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:35 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:35 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Fleet Director Mark Tolman, and Deputy Clerk Monica Reeves. Topics of discussion included the following: The patrol vehicle build outs are 16 weeks out, and the cost will be \$180,000. The Board has no objection to Mr. Tolman placing the order. Mr. Tolman advised that the Board will see a few extra outside fuel charges coming through due to the annual tank test they were performing; he submitted to commuter vehicle authorization forms for Ryan Hoke and Stephen Engle which are for Sheriff's employees, which the Board signed, and he anticipates one for DSD; the payment issue with the jail kitchen van has been resolved; and discussed the need for a larger parking area for the fleet shop. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:45 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:45 a.m. for a biweekly meeting with the Director Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, TCA Dan Kessler, and Deputy Clerk Monica Reeves. Topics of discussion included the following: Drug testing problems; update on community service; information from meetings with judges; domestic violence court; and community justice court. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:00 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTERS, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 11:02 a.m. for a meeting with Tera Harden to discuss general issues, set policy and give direction. A request was made to go into Executive Session to discuss personnel matters, records exempt from public disclosure and pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 11:02 a.m. pursuant to I.C. 67-2345 (1) (b) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously.

Present were Commissioners Kathy Alder and Craig Hanson, Public Defender Tera Harden and Deputy Clerk Becky Cowan. The Executive Session concluded at 11:18 a.m. with no decision being called for in open session. Following the Executive Session, Ms. Harden commented that the Public Defender department is officially open for business. The jail has been updated with wi-fi service to allow attorneys to access the case management system with laptops during jail visitation with clients. A wireless network was also set up at the Nampa Courthouse. The meeting concluded at 11:18 a.m. An audio recording of the open portion of the meeting is available in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT FOR THOROUGHbred ESTATES SUBDIVISION,
CASE NO. PH2014-22

The Board met today at 11:18 a.m. to consider signing a final plat for Thoroughbred Estates Subdivision, Case No. PH2014-22. Present were: Commissioners Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Sabrina Durchee, client representative for the applicant and Briggs Engineering and Deputy Clerk Becky Cowan. Ms. Almeida reported that the preliminary plat, irrigation and drainage plan were approved by the Board on September 10, 2014. The final plat was reviewed and found to be in conformance with the zoning ordinance and Idaho code, all subdivision improvements are complete, a letter of certification from the engineer was received verifying that all infra-structure has been installed. Southwest District Health, the Highway District, Canyon County Surveyor, Planning and Zoning Commission and Treasurer have all signed the final plat. Staff advised the plat was ready for a Board signature. Commissioner Alder stated the fact that the Treasurer has signed off indicates that no taxes are owed. Commissioner Hanson made a motion to sign the final plat. With a second by Commissioner Alder, the motion carried unanimously. The meeting concluded at 11:21 a.m. An audio recording is available in the Commissioners' Office.

SIXTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 21, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Kathy Simon, Terry Warwick, Sarah Higuera, Celena Dijar, and Leon Samuels.

APPROVED CLAIMS ORDER NO. 10-21-14

The Board of Commissioners approved payment of County claims in the amount of \$41,666.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 10-25-14

The Board of Commissioners approved payment of County claims in the amount of \$11,350.00 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Juvenile Detention in the amount of \$4,951.63 to Gem State Communications.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$2,008.00 to Advanced Automation and Electrical.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-038227, 2014-038228, 2014-038229, 2014-038230, 2014-038231, 2014-038232, 2014-038233, 2014-038234, 2014-038235, 2014-038236, 2014-038237, 2014-038238, and 2014-038239.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:33 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Catalano said she met with Juvenile Detention Director Steve Jett, Facilities Manager Paul Navarro and Controller Zach Wagoner to discuss camera issues and costs and the task was turned over to Paul Navarro to discuss with IT. Ms. Catalano is working on the annual reports that are submitted to the Department of Juvenile Corrections and will have the Board review them before they are submitted. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:37 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:47 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Commissioner Rule said we have seen the new HR space and we think it will be really nice when it is complete; Director Eiband said they are in full insurance mode for the next month and she has finished the presentations and put a video presentation online; they are still working out some bumps with prescription care; life insurance information and total compensation letters were mailed last week; Director Eiband said they have a number of job descriptions that have changes, so she will get a resolution in front of the Board before November 1; she is having a meeting this afternoon with IT to discuss workflow issues. Commissioner Rule said we mentioned the ADP issues to Controller Zach Wagoner to make sure he was aware. Commissioner Alder said the Clerk's Office hasn't found anything better than ADP. Director Eiband said ADP has new platform that is one complete program with seamless integration and they have been gradually moving all companies over to it. The Clerk's Office said ADP informed them that the County's system will be moved over to the new platform this spring. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:55 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER RATIFYING LIMITED AUTHORIZATION FOR ME GRACE INDEPENDENT CONTRACTOR AGREEMENT RENEWAL

The Board met today at 9:00 a.m. for a legal staff update and to consider ratifying the Limited Authorization for the ME Grace Independent Contractor Agreement renewal. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Deputy P.A. Brad Goodsell and Deputy P.A. Zach Wesley arrived at 9:01 a.m. Mr. Laugheed said the ratification of the Limited Authorization for the ME Grace Independent Contractor Agreement is in reference to public documents initially signed on August 14, 2014 that the Board sent to the Fair Administrator and Fair Board asking for certain information about fundraising efforts. Since that letter, there has been communication with the Fair Administrator and the Fair Board and on October 15, 2014 the Board executed a letter to the Fair Board and the Fair Administrator, granting a limited authorization for a final three month renewal of the ME Grace agreement. Mr. Laugheed said it is his understanding that the Fair Board has identified potential fundraising persons and represented to the Board that the project is in its critical final stages. Mr. Laugheed said without waiving any of the concerns previously expressed, the Board did agree to grant the limited authorization for a final three month renewal and because we did that without being on the record, he would like to ratify it today with 48 hours' notice. Mr. Laugheed has not heard back from Fair Administrator Rosalie Cope or the members of the Fair Board, but since this decision to enter the final three month extension really is up to them, the Board is simply authorizing it, so he is asking the Board to consider ratifying that approval at this time. Commissioner Alder said it makes it clear that it terminates no later than December 31, 2014. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to ratify the Limited Authorization for the ME Grace Independent Contractor Agreement renewal. At 9:03 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING CLAIMS AND ADJUSTMENT OF TORT ISSUES

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Chief Probation Officer Elda Catalano, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Ms.

Catalano left at 9:21 a.m. The Executive Session concluded at 9:25 a.m. with no decision being called for in open session.

The meeting concluded at 9:26 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS TECHNOLOGY PROJECTS WITH HUMAN RESOURCES AND INFORMATION TECHNOLOGIES

The Board met today at 9:34 a.m. for a meeting to discuss technology projects with Human Resources and Information Technologies. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, IT Business Analyst Shawn Adamson, HR Administrative Supervisor Michelle Britain, and Deputy Clerk Kelly Martinez. Mr. Hopper said this is a follow up to the meeting that was held a couple of weeks ago. There was discussion about the internal HR webpage and making it more "user friendly" and possibly adding our benefits package on the website as well. Mr. Brown said HR just needs to tell us how they would like the site to flow. Director Eiband said wants it to be how BSU's HR website currently is. Mr. Brown said the interesting thing about the BSU site is once you click on the employee piece, they have our same long list over in the left column. Mr. Brown asked Director Eiband to give IT a block diagram of how they would like the website organized. Director Eiband said they are ready. Commissioner Rule said the next step is for HR to set up meetings with the Web Administrator. Mr. Hopper said another issue is how to manage applicants better and there is an HR module in Onbase. Mr. Hopper said they know they have the ability to do this within the website itself. Director Eiband asked if that allows the workflow process to go through managers. Mr. Hopper said it will do everything up to the point where you actually hire them. Once they are hired, ADP takes over, but we don't currently have the mechanism that directly injects the data into ADP. There was discussion about paperpersion and employees being able to view documents online. Commissioner Rule asked if IT has the personnel to get these projects done if that is the direction that is chosen. Mr. Hopper said they have the personnel to do it, but they do not have enough personnel to do it for as many departments as they would need to do it for. Commissioner Rule asked what the plan is to remedy these department issues. Mr. Hopper said more staff would be great, but that probably isn't in the cards. They are looking at training up more people to be able to do this so there are more people attacking these kinds of problems, but they have to get some other projects retired before they can be freed up. Commissioner Alder asked how far out is HR's project right now. Mr. Hopper said it is all about priority, he could have someone working on it tomorrow if we drop the Assessor's project and the other projects they are working on. Mr. Hopper asked Director Eiband what the major issues are and how she prioritizes them. Director Eiband said these are the top five priorities.

Commissioner Rule asked Mr. Hopper if the right person is available in the marketplace to help him solve these problems. Mr. Hopper said it has been extraordinarily hard to hire in IT because our starting salaries are so low, the marketplace they are competing against is so difficult and competitive. They have had positions posted and nobody applies because of the salary posted. Commissioner Alder asked if we go with ADP does that solve a lot of these problems. Director Eiband said no, when she went to her first governance council and ADP was an issue, they worked with ADP for several months on the application process. They did get some things set up, but there were several things that ADP could not overcome. Director Eiband said ADP does have a new enterprise system that does not have distinct modules that connect, it is just one database. Director Eiband asked for a timeline on her list of projects. Mr. Hopper said he doesn't have any problem making this a priority. Commissioner Rule said we just did salary equalization across the area, we didn't equalize IT salaries with the marketplace? Mr. Hopper said no, however Director Eiband said they felt they did according to the market in Canyon County, but if you are competing with people going to Micron, the County will never compete with that. Mr. Hopper said if there is a similar opening down the road 15 miles that pays 40% more, that is where people are going to apply so with the level the County is posting at, we aren't getting qualified applications. Mr. Hopper said they have had a position open for a programmer analyst that has been posted for eight months and they have had four or five applicants and none of them are qualified. Director Eiband said that is a continual problem we will run into, the more educated positions we require, especially when we have "tech" companies in our valley that will pay twice as much sometimes. Mr. Hopper said they will work on the website, look at creating this applicant registry within the web tool they have, and they will continue to look at how easily they can migrate the current paperbased documents into OnBase. Commissioner Alder suggested IT and HR meet with ADP about the new system they are offering to see if it clears up any of these issues. Director Eiband said she will set that meeting up and come prepared with their current issues so the ADP representatives can address them at that time. Director Eiband said the final issue is the onboarding and orientations, and that is something she would like to have done electronically. Mr. Hopper said the capability is there today, what is missing is the content. Director Eiband said that is what they need help with, making the videos and so on. Mr. Brown suggested that Director Eiband contact PIO Joe Decker for assistance with that. Director Eiband asked for a realistic time frame from IT. Mr. Hopper said the first thing we will do is look at what the requirements are and work with HR on design and that will create the workflow and project task list that we will need to manage too. After we get the specs and the scope set, which will probably take a couple of weeks, so within the month we would know what this project looks like. Mr. Adamson said the biggest problem with any project is setting the scope and making sure we get everything defined correctly. Mr. Hopper said they are still going to look at the HR module of OnBase which includes onboarding to see if that is a solution that could possibly fit for us. The meeting concluded at 10:08 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH TINA WILSON TO RECEIVE WAED REPORT

The Board met today at 10:09 a.m. with Tina Wilson, Director of WAED to receive a budget report. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Tina Wilson, Director of Western Alliance for Economic Development and Deputy Clerk Becky Cowan. Ms. Wilson reviewed an expenditure report that will be presented to the WAED Board. Currently the cities of Parma, Wilder, Notus, Greenleaf and Melba support WAED financially, at a cost of \$1 per citizen, according to the US Census Data information. The report details funding partners and membership for Canyon and Owyhee counties. Several of the cities who contribute to the WAED such as the City of Homedale and the City of Wilder are questioning the services that are provided to the City of Middleton when Middleton doesn't pay to support the WAED. County tax dollars pay for the WAED Director's salary and since Middleton is in the county, services have been provided to the City of Middleton for 2 years. After speaking to the Mayor of Middleton, it was indicated that Middleton will not be paying to support the WAED. Ms. Wilson is asking the Board for direction regarding the level of support that should be provided to Middleton when the city will not be a paying member. Support is provided to Parma and Notus, in the form of visioning and goal meetings, once per month to assist in the formation of committees to facilitate economic development. Commissioner Rule believes in WAED. The City of Caldwell has a great program, the City of Nampa does a great job and he is sorry that Middleton doesn't catch the vision of this program. Based on conversations that Commissioner Rule has had with the Mayor, he agrees that the City of Middleton will not support WAED. If a city is going to receive the full attention or benefits of any other organization such as COMPASS, or Treasure Valley Transit, the dues have to be paid. He commends other cities for their efforts and feels that the City of Middleton can choose their own level of support and hope there are byproducts of economic activity from the efforts of other cities. Commissioner Hanson agreed that the leadership doesn't recognize the value of the WAED organization and could not recommend support to cities that do not pay dues. Commissioner Alder echoes the opinions and feels the emphasis of support should go to cities that pay. Ms. Wilson will report this information and opinion to the WAED Board who will make a determination regarding the level of support for cities within the county who do not pay dues to the WAED. She will continue to be involved in the Middleton Economic Development Association to maintain contacts for projects for the community. She will submit a letter of resignation from the Middleton Chamber of Commerce Board of Directors. If the City of Middleton wants to become a dues paying member of the WAED in the future, the Board would consider the request. Ms. Wilson will ask the WAED Board to search for corporate members to raise money to avoid a fund shortfall. The meeting concluded at 10:26 a.m. A copy of the report and audio recording are available in the Commissioners' Office.

MEETING TO DISCUSS JUVENILE DRUG COURT

The Board met today at 10:31 a.m. to discuss the juvenile drug court. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Trial Court Administrator Dan Kessler, Kerry Hong, the Director of the Division of Community Family Justice Services with the Idaho Supreme Court, Chief Juvenile Probation Officer Elda Catalano, Assistant Trial Court Administrator Benita Miller, Drug Court Coordinator Ron Christian, and Deputy Clerk Monica Reeves. Dan Kessler said the juvenile drug court falls under the juvenile probation department and it would never have come into being without the work and resources contributed by Elda Catalano. He said one of the big issues they face is not having any coordination resources available to run that court and they have talked about how to get the supervision under the courts system so that Ms. Catalano is not spending her resources on it. Until recently the problem solving courts did not have the resources to take on juvenile drug court and now that they have enough experienced coordinators they can take over that function and take a burden off of Ms. Catalano's department and budget. Mr. Kessler said if the Board agrees the courts will transfer the coordination responsibilities away from juvenile probation to existing coordination staff. Ms. Catalano said she supports the idea and believes it would be best for the juvenile drug court. Ron Christian said they have worked hard to create an integrated system among the problem solving courts and when they started doing the joint testing it led to more cooperation and collaboration between all of the coordinators. He said they are stretched thin on resources but they are not asking for money at this time. Kerry Hong said the Supreme Court is happy to support the decision which will place the line of supervision and responsibility directly with the courts. He is proud of the efforts of everyone working together and with the maturity and the refinement of resources being offered now is the time to move it over and accomplish a strategic objective in terms of management of these kinds of courts. Commissioner Hanson said the MOU is outdated and needs to be revised to reflect the signatures of the current Commissioners. He also said if there is a request for funds in the future he will have to see proof of the benefit before he considers providing funding. Benita Miller said they have no plans to ask for funds. Commissioner Hanson said there has been a lack of communication in the past coming from the Supreme Court to the Board and some of his concerns still have not been addressed but he is hopeful there will be good communication and follow through going forward. Mr. Hong said if there is any outstanding business the Board has with the Supreme Court he is happy to take that back to Judge Wood and Justice Trout. He understands the importance of the partnership and is looking forward to having better communication. Commissioner Hanson appreciated those comments and said how we proceed going forward will be based on good communication with all parties. Commissioner Alder said it sounds like the right direction to go and she is ready to move forward. Commissioner Rule asked if the MOU mentioned by Commissioner Hanson will be readdressed. Mr. Christian said the coordinator position is not being eliminated; it's being taken over by other personnel, and he agrees that we need to

rewrite the MOU to reflect the accuracy. Zach Wesley said he wasn't involved with the original MOU but he understands it originated from the state. Mr. Kessler said one of the things you have to do when establishing a problem solving court is submit an MOU and that's what was done. This one was quite different because it was set up with no state funding but then Ms. Catalano stepped up to the plate and did it through her probation funding. According to Mr. Kessler, the MOU will be amended to fit the current circumstance. Commissioner Rule said he appreciates Mr. Hong's attitude and he looks forward to an improved relationship. He also expressed his appreciation to Ms. Catalano, Mr. Kessler, Ms. Miller and Mr. Christian for the good work they do. The meeting concluded at 10:46 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING INVITATION FOR BIDS, LEGAL NOTICE AND PUBLIC HEARING NOTICE FOR THE INSTALLATION OF A TEMPORARY TRAFFIC SIGNAL AT KARCHER ROAD AND LAKE AVENUE PROJECT

The Board met today at 11:02 a.m. to consider signing the Invitation for Bids (IFB), legal notice, and public hearing notice for the installation of a temporary traffic signal at Karcher Road and Lake Avenue. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. This is a standard bid for public works in an amount exceeding \$100,000. The IFB includes, as attachments, the cooperative agreement with the Idaho Transportation Department which is their standard agreement but it contains things that are not applicable to this project so a revised agreement will be included in the addendum. The revisions are relatively minor changes and do not have any effect on the plans or specifications. The IFB notice will be published in the newspaper and will be sent to Quality Electric and Power Plus, the only two firms who do this type of work. A public hearing will be held back to back with the pre-bid conference at 10:30 a.m. on November 4, 2014. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the IFB for the installation of a temporary traffic signal at Karcher Road and Lake Avenue. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the legal notice for the IFB for the installation of a temporary traffic signal at Karcher Road and Lake Avenue. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the hearing notice for the installation of a temporary traffic signal at Karcher Road and Lake Avenue. The signed documents are on file with this day's minute entry. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT WITH FRIENDS OF THE NAMPA PUBLIC LIBRARY

The Board met today at 11:08 a.m. to consider signing the Historic Preservation Support Award Agreement with Friends of the Nampa Public Library. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. This year's funding award is \$3,295 to be used for microfilm conversion. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the agreement, No. 14-124, which is on file with this day's minute entry. The meeting concluded at 11:09 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO ADOPT THE CHANGE OF JOB TITLE, DESCRIPTION AND PAY RANGE FOR TWO POSITIONS IN THE CLERK'S OFFICE

The Board met today at 1:52 p.m. to consider signing a resolution to adopt the change of job title, description and pay range for two positions in the Clerk's Office. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative Assistant Marilee Davis, Juvenile Detention Field Training Officer Alan Oates, and Deputy Clerk Kelly Martinez. Commissioner Alder said these changes are for the Elections Office and changing from one Senior Customer Service Specialist to one Elections Operations Supervisor as well as one Elections Supervisor to one Elections Technical Supervisor. There will be two supervisors, each for a different area in elections. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution adopting change of job title, description and pay range for two positions in the Clerk's Office. Commissioner Hanson said there are also salary rate requests submitted with the resolution. The signed resolution, No. 14-210, is on file with this days' minute entry as well as the approved salary rate requests. The meeting concluded at 1:54 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:00 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Administrative Assistant Marilee Davis, Juvenile Detention Field Training Officer Alan Oates, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: produce from the garden is just over 2,043 pounds; there are currently 22 individuals in custody and September had an average of 29 juveniles; Ms. Davis said they had a "Welcome to the real world" life

skills training for the juveniles; and a discussion regarding issues with antennas and radio reception at the center. Ms. Davis reported that there are some issues with antennas and radio reception so Director Jett met with Gem State Communications to find a solution. Mr. Oates said this is something that has developed with the new building addition. Mr. Oates reviewed the map of the Distributed Antenna System and explained where the problems are occurring. They have discovered a serious problem which is there is no reception in the new court rooms. Commissioner Alder reviewed the sales quote for this request and asked where this money will be coming from. Ms. Davis said it was not budgeted but she spoke to Controller Zach Wagoner and they have \$5,000 cigarette tax money that could be used. Commissioner Alder asked how soon this could be done. Ms. Davis submitted a purchase order for Gem State Communications in the amount of \$4,951.63 which the Board approved. The meeting concluded at 2:11 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 22, 2014

The Board attended the Idaho Trade and Business Conference in Boise, Idaho.

EIGHTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 23, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael Pub & Grill to be used November 8, 2014 for a wedding reception.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Trial Court Administrator in the amount of \$1,150.00 to Boise Office Equipment.

APPROVED KEY REQUEST

The Board approved a key request for Dale Stafford.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Jaime Luna, Chris Little, Travis Lower, David Duncan, Richard Carr, and Darylina Millar.

CONSIDER SIGNING THE FY2015 AGREEMENT FOR PROVISION OF PARENTING APART EDUCATION CLASSES WITH KIDS IN DIVORCE SUPPORT SERVICES, INC; THE FY2015 ORAL SURGERY CONTRACT WITH NICHOLAS MASSOTH, DMD; AND A LEGAL NOTICE OF ENTERING INTO PERSONAL SERVICES CONTRACTS

The Board met today at 8:40 a.m. to consider the FY2015 Agreement for Provision of Parenting Apart Education Classes with Kids in Divorce Support Services (KIDS), Inc., the FY2015 Oral Surgery Contract with Nicholas Massoth, DMD; and a legal notice of entering into personal services contracts. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. The agreements are renewals and have been reviewed by the Prosecutor's Office. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the agreements that were read into the record. See Agreement No. 14-125 and 14-126. The Board also signed the legal notice of entering into the following personal services contracts: individual and family counseling with Rita Fell; mental health services with Tim Ashaye; medical services with Dr. Paul Ryan; group sessions, individual and family counseling with Joe Bugher, and dental health care services with Nicholas Massoth. The signed notice is on file with this day's minute entry. The proceeding concluded at 8:41 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Mr. Porter left at 9:34 a.m. The Executive Session concluded at 9:37 a.m. with no decision being called for in open session.

PUBLIC HEARING TO CONSIDER COMPREHENSIVE PLAN MAP REQUEST AND REZONE REQUEST FOR BRUCE EDWARDS, CASE NO. PH2014-28 & 29

The Board met today at 10:05 a.m. to conduct a public hearing in the matter of Bruce Edwards' request to change the comprehensive plan map designation of Parcel Nos. R33935 and R33935-011 from Agricultural to Residential. Also requested is a rezone of 23.45 acres from an "A" (Agricultural) Zone to an "R-1" (Single Family Residential) Zone. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Alan Mills, Ryan Hood, Holly Hood, Pat Christiansen, William Hamlin, Timothy Hunihan, Spencer Kofoed, and Deputy Clerk Monica Reeves. The subject properties are located at 22251 Duff Lane in Middleton in a portion of the SE ¼ of Section 8, T4N, R2W, BM. Jennifer Almeida gave the oral staff report. The P&Z Commission heard the case and recommended approval of a comprehensive plan map change and recommended denial of the rezone on August 7, 2014. Commissioner Rule disclosed that he is very familiar with the area because he has lived near the subject property for many years. The following people testified in support of the request: Alan Mills and Spencer Kofoed. The following people testified in opposition to the request: Holly Hood, Ryan Hood, Pat Christiansen, William Hamlin, and Timothy Hunihan. Alan Mills offered rebuttal testimony. Upon the motion of Commissioner Hanson second by Commissioner Alder, the Board voted unanimously to close public testimony. Commissioner Alder made a motion to approve the comprehensive plan map change. The motion was seconded by Commissioner Hanson and carried unanimously. Commissioner Hanson made a motion to approve the rezone request. The motion was seconded by Commissioner Alder for discussion and said the lots are going to be one acre in size which is larger considering the property is next to the city limits. Commissioner Rule spoke of the development that has occurred to the north. Commissioner Hanson believes this is a smart growth scenario that still maintains that rural setting. Commissioner Hanson amended his motion to include the signing of the Findings of Fact, Conclusions of Law and Order. The amendment was seconded by Commissioner Alder and carried unanimously. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the ordinance directing

amendments to the Canyon County Zoning Map. The signed documents are on file with this day's minute entry. The hearing concluded at 11:36 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT FOR WYATT'S HOLLOW NO.1 SUBDIVISION

The Board met today at 11:39 a.m. to consider signing the Final Plat for Wyatt's Hollow No. 1 Subdivision. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, and Deputy Clerk Monica Reeves. Deb Root said the final plat for Phase 1 has gone through the P&Z Commission and has all of the required signatures. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to authorize the Chairman to sign the Final Plat for Wyatt's Hollow No. 1 Subdivision. The meeting concluded at 11:41 a.m. An audio recording is on file in the Commissioners' Office.

NINTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 24, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,160.52 to Bob Barker.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael Pub & Grill to be used on December 6, 2014 for a wedding reception.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Gearld Wolff, Ty Ketlinski, Kris Evans, Pam Freeman, Doug Teichert, and Brad Childers.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Nancy Jacobson, Linda Littrell, Shantra Hannibal, (April) Zahida A Perea De Saucedo, Erica Kallin, Frank Zebari, Deepak Budwani, Joannette James, Wendy Dovner, Michael Roth, Kyle Agenbroad, Ryan Hoke, Michael Dafoe, Dusty Clausen, and Melinda Gordon.

APPROVED KEY REQUEST

The Board approved a key request for Melinda Gordon.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:03 a.m. for a monthly meeting with the Administrative District Judge to discuss general issues. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative District Judge Thomas Ryan, and Deputy Clerk Monica Reeves. Judge Ryan reported he had a good meeting with the IT staff from the Supreme Court and Facilities Manager Paul Navarro regarding technology in the courtrooms. He is happy to report that he is not hearing many complaints about the public defender; he believes she has done a good job with staffing and getting things in place. His initial questions have been answered and although there are still some bumps he believes things will be fine. Commissioner Alder said Tera Harden is very dedicated to the clients and no matter how difficult it is for the organization she is committed to the clients. Judge Ryan attended the Administrative Judges conference last week and reported that the judges voted in favor of the IAC resolution to convert staff attorneys from county employees to state employees. He advised that the administrative director position remains vacant but hopefully the process will be completed next week. Commissioner Rule spoke about the four Idaho counties (Canyon, Gem, Bonneville and Latah) that are applying for \$125,000 in funding from the Millennium Fund for community substance abuse recovery centers. He asked for letters of support from the Courts for Canyon County's funding request that will be carried to the Millennium Fund by IAC. Judge Ryan will share the information with Judge Kerrick who has been working to establish a reentry court designed to handle those who are coming out of a rider program who find themselves back in the same

environment so something like this would fit in with that reentry court design. Commissioner Hanson said it's his understanding the concept would be to have a peer point of contact right away so they are not calling a doctor or counselor but rather people who have gone through it. Commissioner Hanson reported that he attended a recent community court meeting in Nampa. The concept has momentum for discussion but there isn't enough information to determine how it would work, what the design is, or how it will be resourced. The meeting concluded at 8:26 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING COBRA ADMINISTRATIVE AGREEMENT FOR DELTA DENTAL

The Board met today at 8:31 a.m. to consider signing the COBRA Administrative Agreement for Delta Dental. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, HR Administrative Supervisor Michelle Britain, and Deputy Clerk Monica Reeves. The County agrees to notify Delta Dental of the date and event under which our employees are going to qualify for continued coverage under COBRA and Delta Dental agrees to follow through on that and notify the employees of their rights under the COBRA act. Mr. Laugheed said the only legal issue is in the last paragraph that we will indemnify Delta Dental for our failures to give them the required information about employees but he does not foresee any problems there. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the COBRA Administrative Agreement for Delta Dental. (See Agreement No. 14-127). The meeting concluded at 8:33 a.m. An audio recording is on file Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO APPROVE THE ADDITION OF ONE POSITION FOR THE PROSECUTING ATTORNEY'S OFFICE

The Board met today at 10:06 a.m. to consider signing a resolution to approve the addition of one position for the Prosecuting Attorney's Office. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, HR Director Jeannine Eiband, Prosecutor's Assistant Office Manager Linda Landis, and Deputy Clerk Monica Reeves. Ms. Landis said the position was discussed in the budget process but for whatever reason was not included in the resolution that was already done for the Prosecutor's Office. They have a new attorney who will hopefully start on Monday in the criminal division. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve the addition of one position for the Prosecuting Attorney's Office. (See Resolution No. 14-213). The meeting concluded at 10:09 a.m. An audio recording is on file in the Commissioners' Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

CONSIDER SIGNING RESOLUTION TO APPROVE JOB TITLE, DESCRIPTION AND PAY GRADE CHANGES FOR TWO POSITIONS IN THE TRIAL COURT ADMINISTRATION DEPARTMENT

The Board met today at 1:21 p.m. to consider signing a resolution to approve the job title, description and pay grade changes for two positions in the Trial Court Administration Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, HR Generalist Mel Maio, and Deputy Clerk Monica Reeves. Ms. Maio said the Trial Court Administrator wants to reclassify two employees who were misclassified and due to their education they want to move them into an exempt status. The salary will not change for either position. The affected positions are domestic violence court coordinators. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution to approve the job title, description and pay grade changes for two positions in the Trial Court Administration Department. See Resolution No. 14-214. The meeting concluded at 1:22 p.m. An audio recording is on file in the Commissioners' Office.

TENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 27, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Development Services in the amount of \$2,066.36 to VLCM.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Kimberly Simmons.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:34 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Kathy Alder, PIO Joe Decker, and Deputy Clerks Kelly Martinez and Monica Reeves. The items discussed were general in nature. Joe Decker reported on the following communication issues: updates to website; working on Veterans Day slideshow that will be shown on all three floors in the administration building and in the courthouse lobby the week of November 10; there is a logic and accuracy test for the election this week; he is working on community prosecution advisory board matters for Prosecutor Bryan Taylor. The meeting concluded at 8:39 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Prosecuting Attorney Bryan Taylor, and Deputy Clerk Kelly Martinez. Commissioner Hanson said he received a call from Dianne Huter regarding the John McEvoy litigation case and she was looking to set up a meeting with the Commissioners however, because it is in litigation the Board has no comment and declined to meet with her at this time. Prosecutor Taylor said the case is currently being prosecuted, the judge has granted numerous continuances but he believes the trial is set for next month. Prosecutor Taylor said hypothetically if they get a conviction, the Board then has to make the decision of does it cost a lot of money to clean up that property and how can they enforce it, but it has to get through the court process first to see what the jury decides. The meeting concluded at 9:24 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

ELECTED OFFICIALS MEETING

The Board met today at 9:31 a.m. for an elected officials meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Coroner Vicki DeGeus-Morris, Prosecutor Bryan Taylor, Assessor Gene Kuehn, Sheriff Kieran Donahue, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. Commissioner Rule reported that the demolition phase of the courthouse remodel project will begin soon on the west side of the second and third floors so noise and interruptions will occur. Prosecutor Taylor asked if the Nampa Annex will be shut

down once the courtrooms are completed on the second floor. Commissioner Rule said there hasn't been an official decision but as soon as they are ready there is no sense in continuing to operate the annex. There will be a total of nine new courtrooms added to the courthouse. Clerk Yamamoto reported that the biggest issue his office faces is with the elimination of the vaults and the storage of files. They will look at digitizing the files as soon as possible once they determine who will scan the files and what it will cost and whether it should be put out for bid. He will meet with the Board as far as a plan and what it will cost. He also reported that early voting is heavier than anticipated for the November 4th election. Coroner Vicki DeGeus did not have a report. Prosecutor Taylor said his office has hired part-time staff to scan files, and they have hired a new civil attorney who will start on October 3rd. Gene Kuehn is working with the Treasurer to get the tax roll out and they are preparing for the seven cases that will be heard by the Board of Tax Appeals. Commissioner Alder asked if people are making requests for online tax assessments and notices. Tracie Lloyd said they can go online and sign up to receive their notices electronically. Sheriff Donahue reported that he is pleased with the new food services provider, CBM, who started October 1st. He said the Sheriff's Office has a protocol in place for patrol and the detention center in the event officers come in contact with someone showing symptoms of the Ebola virus. Patrol Officer Bryce Moore has left the agency to work for a private firm in Iraq to do specialized bomb training with dogs, and it's possible two other top canine handlers will accept positions elsewhere and if that happens the canine program will no longer have the manpower or experience level to operate at the level they've been operating at. The Sheriff reported that the City of Middleton has hired a new police chief but he's had no correspondence from either Mayor Taylor or the new chief. Because the City of Middleton is not paying for an enhanced police presence the Sheriff has assigned officers to other areas of the County. He said it sounds like the city will hire a new officer with an annual salary in the range of \$50,000 so he anticipates he'll lose another officer to that agency. He does not believe the citizens are being well represented on this issue nor do they realize how enormous this project is. Commissioner Rule said as a citizen of Middleton he is tired of the city using speed bumps to control speed in front of schools and certain areas. He's talked to the mayor about this issue and the city is forging ahead on their own with the plan to hire two deputies this year and two more next year. Sheriff Donahue said it seems cost is no longer an issue for the city, and he strongly disagrees with the approach they are taking. Treasurer Tracie Lloyd reported that she is working on the tax roll through a test environment. Levies are certified and are on the website but they did not go down as much as she hoped. Commissioner Alder said the County did its part because our levy is very reasonable. She then asked about the status of hiring a state employee to help the Assessor and Treasurer with the software program. Mr. Kuehn and Ms. Lloyd have not hired that person but they have a great working relationship with her. Canyon County has been the training ground and with the assistance of that person they have been able to resolve a lot of the issues with the system which has been beneficial for the other counties that are coming onto the system. Commissioner Rule asked about the life expectancy of the tent jail that was built in

2006. Sheriff Donahue said there is a 10 year life expectancy on it and they use it a little differently than what it was designed for because they have more violent offenders versus a work program. A meeting will be scheduled with the Board and the Sheriff to discuss this issue. The meeting concluded at 9:58 a.m. An audio recording is on file in the Commissioners' Office.

INTRODUCTION MEETING WITH TIM PETERSEN, REPRESENTATIVE FOR SENATOR JIM RISCH

The Board met today at 10:00 a.m. for an introduction meeting with Tim Petersen, representative for Senator Jim Risch. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Tim Petersen, Clerk Chris Yamamoto, Clerk's Admin. Assistant Taryn White, Recording Supervisor Bobbie Joe Brown and Deputy Clerk Monica Reeves. PIO Joe Decker arrived at 10:09 a.m. Mr. Petersen wanted to make sure the lines of communication remain open between the County and the Senator's office, and he wanted to hear how things are going in Canyon County from a federal perspective and find out if there is anything he should bring back to Senator Risch. Commissioner Alder asked if the Senator had a response to the letter the Board sent to the EPA and the Army Corps of Engineers regarding Canyon County's opposition to the Waters of the U.S. Mr. Petersen said the Senator is adamantly opposed to the way the rule is written and said there was no intent or authority given for them to do anything beyond navigable waters. The consequences are going to be dire not just for farmers and ranchers but for anybody that tries to use public lands or tries to have any livelihood in the mining, forestry, logging industry. Commissioner Alder said she understands Congress passed the one bill that says the rules will not take effect that they do not agree with that and then she understood it was going to be put on some other bill in the Senate to try to get it through. Mr. Petersen said they have one pressing matter that has to be resolved and that's either a continuing resolution or an omnibus spending bill. They just passed a stop gap measure that's set to expire in December. He spoke of the issues Congress is facing such as Syria, the Ebola virus, and immigration. He said there are ways some things that could get through but they are not dealing with the kind of bills and the volume of bills that a Congressional body should for the kind of issues that are coming up. If a new Senate Majority Leader is elected there are some things that could be revisited and there could be actual debates on amendments, etc. Clerk Yamamoto left at 10:08 a.m. Commissioner Hanson said the County still has not seen the U.S. Fish and Wildlife Service's final draft on Lake Lowell which was supposed to come out in April. Commissioner Rule said when it comes out the County will take any action it can and it will need the support of the Senators and Representatives because it's a right the County will not give up. Mr. Petersen will follow up with Mike Roach, the Natural Resources Director. Commissioner Rule asked where Senator Risch stands on the reduction in federal funding for highways because Canyon County has projects that are bouncing in and out of activity and we need to know what's

happening. Mr. Petersen said there are a number of proposals to try and make the highway trust fund whole because it's being depleted and it's not being replenished at the levels to stay consistent with operation and that's why programs are being cut. They've cut the amount of money and opened up the authority on how you can get those funds and Idaho will not win out if the proposal goes towards local funding where whatever the County takes in you pay for your own roads. Under the current Congress nobody is coming up with the fix; they are coming up with a short term fix which is mostly likely an extension to or some kind of stop gap measure but it's not fixing the funding the mechanism. There was discussion about the status of the Keystone Pipeline project in Montana, and enhancements that need to be made to tighten up security controls along the southern border. The meeting concluded at 10:26 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:32 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on mobile device management, there are no issues so far; the East Complex queuing system went live last Thursday and the rollout went fairly smoothly; update on a meeting held with ADP, Human Resources, Auditing, and IT. Mr. Hopper said they had a demo of ADP's new version and it is an integrated package rather than what we have. It seems both parties want to work toward the new system. Commissioner Alder asked if this is an upgrade and what would it cost the County. Mr. Hopper said we are entitled to this upgrade, but there may be some modules that we want to consider purchasing that are additional. Mr. Hopper also gave an update on the Purchase Order and Claim system. Commissioner Alder commented that the celebration for the opening of the Public Defender's Department on Friday was wonderful. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION AUTHORIZING THE RETIREMENT OF CANYON COUNTY SHERIFF'S OFFICE K9 LOKI

The Board met today at 10:46 a.m. to consider signing a resolution authorizing the retirement of Canyon County Sheriff's Office K9 "Loki". Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Sheriff Marv Dashiell, and

Deputy Clerk Kelly Martinez. Chief Dashiell said Loki was an apprehension K9 that came on to the department about 5 and a half years ago and Corporal Bryce Moore was the handler. Corporal Moore has recently left the agency to take another job opportunity overseas to get some experience at explosive detection K9 activity. Chief Dashiell said Loki has only been with this one handler and Corporal Moore indicated that the average working period for that type of dog starts falling off after about 8 years. The Sheriff's Office currently does not have another handler available to take Loki, and it is probably going to get worse in the next few months as a couple of the other K9 handlers are testing outside the agency. Corporal Moore also indicated that to train up a fresh K9 handler, they would be looking at probably a year at minimum. Corporal Moore requested that the dog be retired to him with the knowledge that the dog was not going to be used for any type of other profit or jobs outside the Canyon County Sheriff's Office. Loki would stay with Corporal Moore's family while he is overseas as he has been a member of their family ever since Corporal Moore has had him. Chief Dashiell said by the time a handler was trained, if there are no medical issues, they would only have about a year left of service for Loki anyway. Chief Dashiell said they feel retiring the dog to Corporal Moore and his family is probably the best solution at this point. The dog will come off of the County insurance and they are not planning on replacing that dog right now. Commissioner Hanson said it is fairly standard for this type of resolution to come forth and the fact that the dog will have an owner that wants to take care of him and has taken care of him for the last several years is important. Commissioner Rule asked if this is a conditional release of the dog. Chief Dashiell said Corporal Moore may come back to the agency once his contract is finished overseas and there is a possibility that if they are able to bring him back on board, they could recertify Loki to still be working with Corporal Moore. Commissioner Alder believes keeping him in the family is very important for the animal as well as the family. Commissioner Alder seconded the motion to sign the resolution, however a motion had not been made. The Board voted unanimously to sign the resolution authorizing the retirement of the Canyon County Sheriff's Office K9 named Loki. The signed resolution, No. 14-215, is on file with this day's minute entry. The meeting concluded at 10:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION TO APPROVE THE ADDITION OF ONE POSITION TO THE PUBLIC DEFENDER'S DEPARTMENT; AND A RESOLUTION TO APPROVE THE ADDITION OF THREE POSITIONS TO THE PUBLIC DEFENDER'S DEPARTMENT

The Board met today at 1:32 p.m. to consider signing a resolution to approve the addition of one position to the Public Defender's Department as well as a resolution to approve the addition of three positions to the Public Defender's Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, HR Director Jeannine Eiband, HR Generalist Mel Maio, and Deputy Clerk Kelly

Martinez. Director Eiband said the first resolution is simply a correction to a PCN because two people had the same PCN. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution to approve the addition of one position to the Public Defender's Department. (See resolution No. 14-216.) Director Eiband said the second resolution is the addition of new positions for the Public Defender's Department. Commissioner Alder said this is for a Deputy Public Defender II, Deputy Public Defender III, and a Legal Support Specialist. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution to approve the addition of three positions to the Public Defender's Department. (See Resolution No. 14-217.) The signed resolutions are on file with this day's minute entry. Ms. Maio left at 1:34 p.m. at which time the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER

Commissioner Alder made a motion to go into Executive Session at 1:34 p.m. pursuant to Idaho Code, Section 67-2345(1) (b). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, HR Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 1:52 p.m. with no decision being called for in open session.

The meeting concluded at 1:52 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING FY2015 AGREEMENT FOR PROVISION OF PARENTING APART INSTRUCTION IN CANYON COUNTY WITH MCKENNA LACY

The Board met today at 1:52 p.m. to consider signing the FY2015 Agreement for Provision of Parenting Apart Instruction in Canyon County with McKenna Lacy. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. Commissioner Hanson said the pay is \$60 per hour for the specialized services. Mr. Porter said the courts require a parenting class for people who go through the divorce process and she has been our provider for a while. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the FY2015 Agreement for Provision of Parenting Apart Instruction in Canyon County with McKenna Lacy. The signed

agreement, No. 14-128, is on file with this day's minute entry. The meeting concluded at 1:54 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH HUMAN RESOURCES, INFORMATION TECHNOLOGIES AND THE CONTROLLER TO DISCUSS TECHNOLOGY ISSUES

The Board met today at 2:01 p.m. for a meeting with Human Resources, Information Technologies and the Controller to discuss technology issues. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, HR Director Jeannine Eiband, HR Admin. Supervisor Michelle Britain, CIO Rob Hopper, IT Development Manager Don Brown, and Deputy Clerk Kelly Martinez. Mr. Hopper said they have been talking through some of the issues with ADP and trying to figure out what the best solutions are. They contacted ADP to see if there is an opportunity to re-launch the installation and get going in the right direction again. As he was working through the process with ADP, he has found that ADP has a new version that they are willing to roll out to the County rather than trying to fix the older version currently being used. The new version not only fixes the data transformation issues, because there are no interfaces, it also adds some more functionality that we could conceivably employ that would certainly help the HR Department. Mr. Hopper said he thinks if we engage ADP with the intent of rolling to the new version, we will be ready to fix these issues and hopefully have a far better functioning system than what we have today. Mr. Wagoner said we have been aware for quite some time that ADP has a different product and it is his understanding that as individuals have gone live with ADP, they have started with the new product. Mr. Wagoner said because we were already with their system, ADP wanted to wait to migrate us to the new product until they were comfortable they could handle the migration and the bugs were all worked out. Commissioner Rule asked if we would be the beta test if we move to this new system. Mr. Hopper said we would not be beta testing this system; they have been using this design for brand new customers for about a year. Commissioner Rule asked Zach Wagoner if he feels this new system will fulfill most of their needs if not all of them. Mr. Wagoner said yes, he believes it will. Director Eiband said they had the opportunity to meet with ADP to review the new module and it does appear to answer a lot of the HR questions. She said we are currently in version 2 of this ADP system and they are going to be coming out with version 8 in February. Mr. Hopper said he has talked to the sales representative at ADP about cost. In terms of the actual migration and the effort to move over, that is included in our regular support. Director Eiband said ADP wants us to move over too. Mr. Hopper said there are some things that are now available in the new version that we don't have, so there may be some things if we choose to implement those modules that may have some incremental costs based on what our needs are. Mr. Hopper said ADP has apparently restructured some of the pricing for data control. One of the concerns we had was if we do all of this extra work and stay with ADP, what if we did decide on something else down the road. Mr.

Hopper said ADP verbally stated that for a \$1,000 fee they would be able to transfer all of the data back to us in a format that we could import somewhere else. Commissioner Hanson asked if anybody sees any road blocks to this going forward. Mr. Hopper said they anticipate that there will be some modifications they will need to make. Mr. Wagoner said one area he is not 100% clear on is the transfer of hours in "e-time". He is not clear how those hours will transfer over to a paycheck, and will that be as seamless as they would like. Mr. Hopper said they anticipate it will not be an easy process and they already understand that the way the County tracks hours is not standard and it varies department to department. Director Eiband said her only hope going forward is that the three departments are present for discussions in the future. She said if everyone is involved in the process it should go fairly well. Ms. Britain said she has asked ADP to specifically explain how "e-time" will work to flow over. Commissioner Rule asked what efficiencies we are going to gain with this transition. Mr. Hopper said there are just a lot of data problems with the interfaces we have today. Mr. Brown said they currently have three different data bases which would go away with the upgrade. Director Eiband said it still allows for that internal work flow process assignment list which is great, that is what they want. It is saved in one area so there are no more linkage problems or duplication of processes. Mr. Hopper said another thing they are hoping for is that there is a certain amount of data that the employee has better control over and can keep current. Director Eiband said this will take a lot of training; they will have to have training sessions for employees, managers, and supervisors. The new ADP system would allow applicants to apply online and the process all rolls in to one system. Mr. Hopper said what is key in all of this is they are not blindly going forward into the system because they were in a bit of a rush last time when they did this. Commissioner Rule asked if IT has the personnel in place to make this work and Mr. Hopper said they will rearrange staff assignments to make it happen. Commissioner Rule asked Controller Zach Wagoner if they also have the personnel to make this work and Mr. Wagoner confirmed he does. Director Eiband said that will be Ms. Britain's duty in HR. Commissioner Alder said it is good to have everyone in agreement that this is the way to go. The meeting concluded at 2:19 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

ELEVENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 28, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Jessica Lee, Arturo Macias, Robert Whitney, Gail Howell, Chris Micheli, Matthew Bever, Linda Landis, Sylvia Mehiel, and Susan Winder.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-039229, 2014-039230, 2014-039231, 2014-039232, 2014-039233, 2014-039234, 2014-039235, 2014-039236, 2014-039237, 2014-039238, 2014-039240, 2014-039241, 2014-039242, 2014-039244, 2014-039239, 2014-039247, 2014-039245, 2014-039243, 2014-039246, 2014-039222, 2014-039227, 2014-039228, 2014-039223, 2014-039224, 2014-039225, and 2014-039226.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:31 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:32 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:00 p.m. with no decision being called for in open session.

CONSIDER SIGNING THE OCTOBER 28, 2014 AGENDA ITEMS

The Board met today at 2:01 p.m. to consider signing the October 28, 2014 agenda items. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Chief Deputy Sheriff Marv Dashiell, Captain Daren Ward, Lt. Eric Miller, Sgt. Scott Booth, Corporal Travis Engle, and Deputy Clerk Monica Reeves. The items were considered as follows:

Fall 2014 Courthouse Remodel - Demolition Phase Contract: The material terms have been agreed to but we are waiting for the original performance and payment bonds which are required by Idaho law. Action will be delayed on this item due to administrative reasons; when we receive the bonds the contract will be put on the Board's agenda.

Summer 2014 Jail Water Heater Replacement Project Contract: We have agreed to the material terms in the contract with YMC, Inc., and they have provided a signed copy of the contract but we need to clarify the certificate of insurance to make sure we are named as an additional insured in their policy and they also need a week to get the performance and payment bonds secured. The matter will be rescheduled at a later date.

Canyon County Historic Preservation Support Award Agreement with Greenleaf Historical Society - The funding is in the amount of \$1,980 and will be used for tables, chairs, cabinets, racks and fencing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the award agreement with the Greenleaf Historical Society. See Agreement No. 14-129.

FY2015 Canyon County Electronic Monitoring Service Agreement with Sentinel Monitoring Services - The contract has been negotiated and is ready to be signed. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the FY2015 Canyon County Electronic Monitoring Service Agreement with Sentinel Monitoring Services. See Agreement No. 14-130.

The signed documents are on file with this day's minute entry. The meeting concluded at 2:06 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER REQUEST BY DSD DIRECTOR FOR REFUND OF APPLICATION FEE FOR DARREN WAGSTAFF AND MIKE FLAHERTY

The Board met today at 2:40 p.m. to consider a request by the Development Services Director for a refund of an application fee for Darren Wagstaff and Mike Flaherty. Present were: Commissioners Steve Rule and Kathy Alder, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Ms. Nilsson said this is concerning property on the east side of Parma and once staff did some research it was discovered that the property boundary adjustment wasn't going to accomplish their goal; the applicants may have to plat the property. DSD is asking for a refund of \$265 which is the difference between the application fee for the property boundary adjustment and a parcel inquiry of \$35. Upon the motion of Commissioner Alder and the second by

Commissioner Rule, the Board voted unanimously to issue a refund of \$265 to Darren Wagstaff and Mike Flaherty. See Resolution No. 14-218. The meeting concluded at 2:42 p.m. An audio recording is on file in the Commissioners' Office.

TWELFTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 29, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED AUGUST 2014 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of August 2014 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

EXECUTIVE SESSION - POTENTIAL ACQUISITION OF AN INTEREST IN REAL PROPERTY AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a potential acquisition of an interest in real property, and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (c) and (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:04 a.m. Mr. Goodsell left at 9:11 a.m. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

THIRTEENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 30, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$1,274.93 to Cerium Networks.

APPROVED CLAIMS ORDER NO. 9-30-14

The Board of Commissioners approved payment of County claims in the amount of \$330,470.65 for accounts payable.

APPROVED CLAIMS ORDER NO. 1502

The Board of Commissioners approved payment of County claims in the amount of \$1,318,357.91 for a county payroll.

APPROVED KEY REQUEST

The Board approved a key request for Dusty Clausen.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Doug Daniels, Margaret Spurgeon, Casey Zechmann, Edmundo Campos, Marilee Davis, Craig Olsen, Darryl Speiser, Katherine Kershner, Thomas Bicak, and Jeff Breach.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:55 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and

Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case Nos. 2014-1315 and 2014-1583 were continued to November 26, 2014 at 9:00 a.m.

Case No. 2014-1308 was continued to December 11, 2014 at 9:00 a.m.

The proceeding concluded at 8:57 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-1250

The Board met today at 9:02 a.m. to conduct a medical indigency hearing for Case No. 2014-1250. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated July 23, 2014. The hearing concluded at 9:07 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2012-1326

The Board met today at 9:14 a.m. to conduct a medical indigency hearing for Case No. 2012-1326. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Neither the applicant nor a hospital representative appeared for today's hearing. Commissioner Alder said this is a final resolution to judicial Case No. CV-2013-2297. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated February 26, 2014. The hearing concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:16 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick,

Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-1255, 2014-1380, and 2014-1190. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:17 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING EMPLOYEE MOBILE DEVICE OPTION AUTHORIZATION FORM

Commissioner Alder signed the Employee Mobile Device Option Authorization Form for Human Resources Director Jeannine Eiband.

EXECUTIVE SESSION - POTENTIAL ACQUISITION OF INTEREST IN REAL PROPERTY AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 11:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a potential acquisition of an interest in real property, and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 11:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (c) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell and Deputy Clerk Monica Reeves. Deputy P.A. Mike Porter arrived at 11:06 a.m. The Executive Session concluded at 11:21 a.m. with no decision being called for in open session.

FOURTEENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO OCTOBER 31, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Becky Cowan

LANDFILL INSPECTION – PICKLES BUTTE SANITARY LANDFILL

The Board met at 8:35 a.m. today at the Pickles Butte Sanitary Landfill for an inspection and tour. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Landfill Director David Loper, Deputy P.A. Brad Goodsell, Rick Boyd, Landfill Supervisor and Deputy Clerk Becky Cowan. Mr. Loper discussed the addition of a new 623K Cat scraper which will be used daily for cover of waste. The Landfill uses 3 pieces of equipment daily which include a compactor, scraper and loader. Adding this piece of equipment to the 1 scraper already used each day, provides backup equipment in the event of maintenance or breakdowns. After the equipment inspection, Mr. Loper provided a tour of the grounds. A demonstration was given of a flying drone made to look like a predatory bird. This drone is used to scare seagulls away from the waste pile as it is being covered by workers through the day. Other topics of discussion included debris fences, equipment, future expansion and general daily maintenance. The meeting concluded at 9:55 a.m. with no decision being called for during the meeting.

FIFTEENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO NOVEMBER 3, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 10-31-14

The Board of Commissioners approved payment of County claims in the amount of \$5,000.00 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument number 2014-040001.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson and Deputy Clerks Kelly Martinez, Becky Cowan, and Monica Reeves. The items discussed were general in nature. The Board reviewed the office calendar with staff and discussed the need to make additional appointments to the Canyon County Industrial Development Corporation Board. Bob Jacobsen and Gayle Batt have agreed to continue serving and it is likely Margie Watson will continue as well but two additional members are needed. Commissioner Rule said David Ferdinand has agreed to serve. Commissioner Alder volunteered to serve if necessary. The Board will follow up with legal counsel on whether she can serve on that board while still a County Commissioner. The meeting concluded at 8:39 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:00 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Brad Goodsell updated the Board on a medical indigency matter regarding a partial release of lien for Matthew Monaghan. In 2007 the County filed a lien against Mr. Monaghan and two years later the County tried to re-record the lien due to a divorce situation but for whatever reason the recording of that lien did not occur. The County is now trying to release the property that belongs to Mr. Monaghan's wife. Mr. Goodsell's recommendation is for the Board to sign the partial release of lien so we can accomplish what was intended five years ago. The signed partial release of lien, recorded as Instrument No. 2014-040000, is on file with this day's minute entry. At 9:07 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f) to discuss records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely claims. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:30 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING NOVEMBER 3, 2014 AGENDA ITEMS

The Board met today at 9:30 a.m. to consider signing the November 3, 2014 agenda items. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider signing Equitable Sharing Agreement and Certification: Marv Dashiell reported that each year the Sheriff's Office is required to report on any shared assets that have been awarded to the County under the federal asset sharing process on seizures. The monies that remain in this go back to 2010 where the County was awarded approximately \$30,000 off of a case that the metro task force had worked at that time. During the past five years the funds have been used for law enforcement purposes; they've been able to upgrade the video system for the interview rooms and the other half went back to the metro task force operations to continue crime fighting within the County. Last year they had \$48 left in the account and when they get down to a zero balance they will be required to make annual notices and certifications in order to stay active in the system. Chief Dashiell said a similar document will be submitted by the City-County Narcotics Unit. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the agreement and certification. (See Agreement No. 14-131). Chief Dashiell left at 9:34 a.m.

Independent Contractor Agreement for Interim Deputy Public Defender with Danielle Scarlett: Mike Porter advised that the agreement is part of the transition from the contract appointment system we had with Mark Mimura and his firm to our in-house public defender department. Ms. Scarlett has been the conflict attorney for child protection act cases for some time now and now we are formalizing that agreement and making her an independent contractor with the County. It is a flat fee contract where her case will be managed by Chief Public Defender Tera Harden. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Independent Contractor Agreement for Interim Deputy Public Defender Danielle Scarlett. (See Agreement No. 14-132).

The meeting concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING INTERNET ACCESS AGREEMENT WITH NAMPA & MERIDIAN IRRIGATION DISTRICT

The Board met today at 9:46 a.m. to consider signing an Internet Access Agreement with the Nampa & Meridian Irrigation District. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. This is the standard agreement the Assessor's Office uses to allow other government entities to use spatial data free of charge. Mr. Goodsell has reviewed the contract and made some changes so that we do not have to renew the agreements every year. The agreement can be terminated by the County at any time. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Internet Access Agreement with the Nampa & Meridian Irrigation District. (See Agreement No. 14-133). The meeting concluded at 9:49 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING RESOLUTION TO APPROVE THE REFUND OF FEES FOR JANICE CASSIDY

The Board met today at 10:00 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction as well as consider signing a resolution to approve the refund of fees for Janice Cassidy. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget and permit summary information; Planning and Zoning meetings; DSD staff recruitments; and an update regarding kennel licensing procedures. Director Nilsson discussed the personal kennel license for 3-5 dogs versus commercial kennel licensing for 6 or more dogs. Commissioner Rule said the Industrial Development Board is being re-established and asked if Director Nilsson knows of anyone who may want to serve on the Board and she suggested contacting Eric Randall. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution approving the refund of fees for Janice Cassidy in the amount of \$300.00. The signed resolution, No. 14-219, is on file with this day's minute entry. The meeting concluded at 10:14 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS
GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:14 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, IT Business Analyst Shawn Adamson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on Mobile Device Management; East Complex queuing system update; OnBase document management discussion. Mr. Hopper said they want to make sure they are not turning into an electronic “dumping ground” so that documents are every bit as hard to find electronically. Mr. Hopper said they are really focusing on processes and workflows and trying to work with departments on the high value that we can provide when they get things in OnBase. Once the process is there, then it is really easy to go back to the old documents and get all of the key words and things to make those documents useful. Mr. Hopper reviewed priorities for future OnBase projects. Commissioner Alder asked where Human Resources falls on this timeline. Mr. Hopper said HR will be a high priority if the ADP upgrade does not do what they need it to do for onboarding. Commissioner Rule asked about the posting of a position for several months and not having qualified applicants. Mr. Brown said he contacted different municipalities and received immediate responses from Meridian and Boise who were very helpful. Ada County will also be sending information. Mr. Hopper said they want to make sure they do comps based on the public sector and not the private sector initially. They are getting the data so that HR can draft all of the new salary scales. Mr. Brown said one of the big issues is everyone calls it something different so when you are researching a job title you have to figure out the job description and duties. Mr. Hopper said they are really close to completing that project and they appreciate the Board’s support. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:27 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

SIXTEENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO NOVEMBER 4, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 9-30-14

The Board of Commissioners approved payment of County claims in the amounts of \$9,908.98, \$16,947.91, and \$279,740.20 for accounts payable.

APPROVED CLAIMS ORDER NO. 11-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$90,483.61 and \$974,557.69 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Andrew Figueroa, Jill Baumgart, and Mersiha Taylor.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$3,098.66 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$2,594.00 to Boise Office Equipment.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$5,069.04 to CESCO.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,580.27 to VLCM.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Solid Waste Department in the amounts of \$52,500.00 and \$22,500.00 to Corwin Ford.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; CONSIDER SIGNING NOVEMBER 4, 2014 AGENDA ITEMS

The Board met today at 8:34 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction and to consider signing the November 4, 2014 agenda items. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, Indigent Services Director Michele Chadwick, and Deputy Clerk Kelly Martinez. The items were considered as follows:

Designated Examiner Agreement with Phares Book PsyD and Legal Notice of Entering into a Personal Services Contract with Phares Book PsyD - Director Chadwick said Phares Book does the involuntary commitment designated examinations that the County is required by code to have. There was one change from last year in regard to the fee, we have increased the payment from \$85 to \$100 for the second examination if completed within 24 hours. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Designated Examiner Agreement with Phares Book PsyD and Legal Notice of Entering into a Personal Services Contract with Phares Book PsyD. (See Agreement No. 14-134)

Contract with Joetta Fulgenzi for Provisions of Parenting Skills Groups and Individual and Family Counseling Services for Parents of Juvenile Offenders in Canyon County for Fiscal Year 2015 - Ms. Catalano said Ms. Fulgenzi has been contracting with the County for several years and she is pleased that Ms. Fulgenzi is continuing this contract. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the contract with Joetta Fulgenzi for Provisions of Parenting Skills Groups and Individual and Family Counseling Services for Parents of Juvenile Offenders in Canyon County for Fiscal Year 2015. (See Agreement No. 14-135)

Ms. Catalano discussed the annual report that she will be providing to the Idaho Department of Juvenile Corrections. The reporting done for the Department of Corrections is processed in two parts: the actual work they do and the second part is the financial reporting. Ms. Catalano reviewed the report, which is on file with this day's minute entry. Commissioner Rule commented that states around Idaho have begun to legalize marijuana and asked if Ms. Catalano has enough information to know what

kind of effect it would have on these numbers if it was legalized in Idaho. Ms. Catalano said the juveniles they are seeing are not recreational users, most of the time they are coming from families who have a long history of addiction. The drug of their choice is usually marijuana which is putting them into the system, but it is affecting their whole life and there can be mental health issues that they are self-medicating. Commissioner Rule said it sounds like legalization would not make the real problems go away. Ms. Catalano does not believe it will, especially with our youth. The meeting concluded at 8:49 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:50 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, Indigent Services Director Michele Chadwick, and Deputy Clerk Kelly Martinez. Director Chadwick left at 8:50 a.m. Topics of discussion included the following: Director Eiband will be heading to a conference in Las Vegas and they have posted for open positions in the HR Department. At 8:52 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER

Commissioner Hanson made a motion to go into Executive Session at 8:52 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) to discuss a personnel matter. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:03 a.m. with no decision being called for in open session.

The meeting concluded at 9:04 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, POSSIBLE ACQUISITION OF INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, possible acquisition of an interest in real property, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (c), (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Leon Samuels, and Deputy Clerk Monica Reeves. Jess Payne from Jess Payne Appraisal Service arrived at 9:12 a.m. and left at 9:29 a.m. Mr. Goodsell left at 9:39 a.m. The Executive Session concluded at 9:41 a.m. with no decision being called for in open session.

MEETING WITH STEVE FULTZ REGARDING GAYLE MANUFACTURING

The Board met today at 9:41 a.m. with Steve Fultz regarding Gayle Manufacturing. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Beth Ineck from the Nampa Development Corporation, Steve Fultz, the Caldwell Economic Development Director, Jim DeBlasio, CFO for Gayle Manufacturing, and Deputy Clerk Monica Reeves. Deputy P.A. Brad Goodsell arrived at 9:58 a.m. Gayle Manufacturing is a heavy industrial fabrication facility that specializes in constructing large buildings in California and they have submitted an application for a property tax exemption for a \$25 million investment in a heavy fabrication facility located on 50 acres at Weitz Road and Highway 19. The company has been operating in Nampa for the last 15 years and in 2016 they plan to combine those operations with the new facility. Joe Cox said the lion's share of the investment, except for the land, will be eligible for the exemption. Jim DeBlasio said initially they will have 59 people in the plant; some will stay at the Nampa facility and the balance of the personnel will be in the new facility. He expects personnel to increase by 50% over a period of two to four years and over the long term it could increase to by 100%. Mr. Cox said the Assessor's Office looks at the investment threshold and the economic benefit to the County but job creation is one of the main things they look at and that kind of additional growth would meet the Assessor's criteria. Mr. DeBlasio said this project will be good for the community because it will create employment opportunities, add to the tax base, and allow for quality manufacturing capabilities. Gayle Manufacturing will close its plant in California and every employee at that plant will have the opportunity to move to Idaho but it is likely only 60% will transfer. During the first year he expects to recruit 20-25 new employees locally. The Board is

excited for the project and recognizes that even though it may not create a lot of new jobs it will be good for the local economy. Mr. Cox said when people move here they become a part of the community and they buy or build new homes which creates other jobs so the Assessor's Office felt that met most of the economic benefits. He said there could be some occupancy taxes based on when they start the project and what the completion date is. Mr. DeBlasio said some construction will take place in 2015 but the biggest portion of the money will be spent during 2016 and in order to receive the most benefit they want to postpone it until they have the highest tax rate so they will work with the Assessor to develop that opportunity. Beth Ineck asked for a letter of support from the Board to go with the tax reimbursement incentive application. The Board will gladly sign a letter of support. Steve Fultz said they would like to have a discussion about using industrial revenue bonds for the project. Commissioner Rule said the Industrial Development Corporation Board hasn't been active for a few years but the Board of Commissioners is working to make appointments. Mr. Cox said the only hurdle the Assessor's Office has is confirmation of the land sale because the applicant has to own the property before an exemption can be granted. Brad Goodsell said the County will need a written plan that can be incorporated into the exemption resolution that shows what the investment will be and when it will occur and when they are asking for the exemption. Mr. DeBlasio will provide that information to the County when the property sale closes this spring. The meeting concluded at 10:07 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO RECEIVE COMMENTS ON WHETHER THE COUNTY SHOULD PAY FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT KARCHER ROAD AND LAKE AVENUE

The Board met today at 10:30 a.m. to conduct a public hearing to receive comments on whether the County should pay for the installation of a temporary traffic signal at Karcher Road and Lake Avenue. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Commissioner Rule said the idea for a temporary signal was brought up by Commissioner Alder a few months ago and the Board has been weighing the merit and looking into the logistics of it. There were plans to improve the flow of traffic on Karcher Road at the Lake Avenue intersection; however, a delay in funding has forced the Idaho Transportation Department (ITD) to defer some improvements so the Board is considering using tax dollars to pay for the installation of a temporary signal as an interim measure to enhance public safety along that stretch of highway while construction takes place at the other intersections. Notice of today's hearing was published in the Idaho Press-Tribune but no one was present to offer comments. Commissioner Alder said one person contacted her and suggested the speed limit be reduced on the highway, but the Board cannot set speed limits on state highways. She travels that area frequently and can attest to how risky it is to cross the

highway. Commissioner Hanson said as a former patrol officer he is familiar with that stretch of highway and the safety concerns that exist regardless of the posted speed limit. He said a temporary signal will slow traffic making it safer for vehicles to cross the highway, but the concern is how it will be paid for. Commissioner Rule said a traffic signal is the right thing to do and he was hoping to hear from the public today. He received two calls on the subject; one person felt the traffic signal was not necessary and another said it wasn't appropriate to use tax dollars to install it. Paul Navarro said this project is foreign territory for him but he believes it can work. ITD is partnering with the County and they will provide the equipment and donate some key pieces that have been salvaged from other projects so there will be no cost to the County. ITD has done most of the design work and provided a breakdown showing a cost analysis of \$123,000. Mr. Goodsell said they learned today at the bidder's conference there may be some additional pass-through costs on top of that amount. There will be electrical fees associated with having Idaho Power connect power to the light. He said it's not unusual for counties or cities to pay for road improvement projects when it's in their interest to do so; for example, the City of Caldwell paid for the project on Highway 20-26 from the freeway west. Bids are expected next week and once the Board reviews the numbers they will determine whether to move forward with the project. If the project does move forward construction will not begin until January due to the delivery time for equipment that has to be ordered. The hearing concluded at 10:42 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING THE FY2015 JUVENILE DETENTION HOUSING AGREEMENT WITH ADAMS COUNTY

The Board met today at 2:02 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction; and consider signing the FY2015 Juvenile Detention Housing Agreement with Adams County. Present were: Commissioners Steve Rule and Kathy Alder, Juvenile Detention Director Steve Jett, Administrative Assistant Marilee Davis, Training Coordinator Sean Brown, PIO Joe Decker, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Jett has received the Hammergren/Dunlap Distinguished Service Award for Exemplary and Meritorious Service to Juvenile Justice and Detention Services for the National Partnership for Juvenile Services; Director Jett has been asked to train a pilot curriculum to "train the trainer" because there is nobody trained to cover all of the topics of PREA; 2,109.97 pounds of produce have been collected from the garden this year; Debbie Geyer from the City of Caldwell has asked about the pumpkins because her husband is in charge of the Disabled American Veterans group and they would like to take the pumpkins and distribute jars of pumpkin to people in need; Ms. Davis is working on a quilting project to donate quilts to the Disabled American Veterans;

monthly average population was 22 juveniles and there are 23 in custody today; update on the antennas that were ordered from Gem Communications which should be installed this week; and National Partnership Conference update. Commissioner Rule asked if the camera issues have been figured out. Director Jett said he met with Facilities Manager Paul Navarro, Controller Zach Wagoner, Chief Probation Officer Elda Catalano and they decided the money will come from the cigarette tax funds. Director Jett said there are no changes to the agreement with Adams County and they get very few juveniles from that county. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the FY2015 Juvenile Detention Housing Agreement between Adams County and Canyon County. The signed agreement, No. 14-136, is on file with this day's minute entry. Mr. Brown gave an update on Juvenile Justice Training Council. Director Jett said Shawn Anderson was appointed as the Use of Force Coordinator. The meeting concluded at 2:17 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTEENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO NOVEMBER 5, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 11-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$79,219.09, \$48,954.27, \$101,352.05, and \$56,492.31 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$192,011.34 to Corwin Ford.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Development Services Department in the amount of \$57,910.54 to Corwin Ford.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-040351, 2014-040352, 2014-040353, 2014-040344, 2014-040350, 2014-040347, 2014-040341, 2014-040349, 2014-040348, 2014-040342, 2014-040345, 2014-040346, and 2014-040343.

LEGAL STAFF UPDATE

The Board met today at 9:04 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Goodsell said the third quarter monitoring results for the Mahaffey cleanup project are good because all three monitoring wells are below the levels. If the fourth quarter monitoring shows the same thing then we can do a closure report and soon thereafter we'll get the covenant not to sue from DEQ and once it is recorded the County can auction the property. At 9:07 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i), to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:46 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in Commissioners' Office.

GO ON THE RECORD AND CONTINUE THE HEARING REGARDING THE APPEAL OF A DIRECTOR'S DECISION FOR A HOME BUSINESS PERMIT FOR TIM AND STEPHANIE HAILEY

The Board met today at 9:49 a.m. to go on the record and continue the hearing regarding the appeal of a director's decision for a home business permit for Tim and Stephanie Hailey. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, other interested citizens, and Deputy Clerk Monica Reeves. Director Nilsson said a request was received from the appellant's attorney requesting additional time and staff found that the date of December 5 conformed with the Board's schedule. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to December 5, 2014 at 9:30 a.m. Director Nilsson said the staff report will be finalized and will be available at least one week prior to the December 5 hearing. The proceeding concluded at 9:51 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:59 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fleet Director Mark Tolman, Facilities Manager Paul Navarro, and Deputy Clerk Kelly Martinez. Director Tolman submitted purchase orders for six Ford Explorers for the Sheriff's Office and two for Development Services and he is estimating it will take 15 weeks to build. Commissioner Alder asked about the difference in price and Director Tolman explained that because the Sheriff's vehicles are equipped much differently than DSD vehicles, they are more expensive. Commissioner Hanson said we discussed vehicles with the Landfill Director and that seems like a good plan of action for keeping everything maintained. Commissioner Alder asked if Director Tolman will be able to trade in the landfill vehicles when purchasing new ones and he confirmed they will be traded in. Director Tolman said the Controller prefers that he submit the purchase orders with the full purchase price and then the "trade in" funds come back as revenue to the department. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:08 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING DELIVERY AGREEMENT FOR ESCROWED PAYMENTS THAT MAY BECOME DUE TO IDEAL DEMOLITION SERVICES ON ACCOUNT OF THE FALL 2014 CANYON COUNTY COURTHOUSE REMODEL PROJECT (U.S. SMALL BUSINESS ADMINISTRATION BONDING PROGRAM)

The Board met today at 10:08 a.m. to consider signing a Delivery Agreement for escrowed payments that may become due to Ideal Demolition Services on account of the Fall 2014 Canyon County Courthouse Remodel Project (U.S. Small Business Administration Bonding Program). Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, and Deputy Clerk Kelly Martinez. Mr. Navarro said Ideal Demolition Services was the lowest responsive bidder for the Courthouse Demolition Project. Before we can execute the contract with them, we need to get payment performance bonds in place. Mr. Navarro said before they can have payment performance bonds issued to them, they have asked for the County to sign this agreement because they use Small Business Administration (SBA) to help administer their payment performance bonds. Payment performance bonds usually run anywhere from about 5-7% of their face value. The SBA does this for considerably less money to help these small businesses but they require the County to deposit the money in a third party escrow account to minimize the debt. Mr. Navarro said he has vetted this with Chief Civil Deputy P.A. Sam Laugheed and it just becomes an addendum to the contract that we agree to send these payments for Ideal Demolition Services to this third party trust account administered through the SBA. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Delivery Agreement for escrowed payments that may become due to Ideal Demolition Services on account of the Fall 2014 Canyon County Courthouse Remodel Project (U.S. Small Business Administration Bonding Program). The meeting concluded at 10:11 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:31 p.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, Deputy Director of Misdemeanor Probation Lisa Sheehan, and Deputy Clerk Kelly Martinez. This is the first week of the community service program and 20 people have come through the door already. Director Breach said if this trend keeps up they will have to go full time with that position sooner than anticipated. Director Breach said they may need to discuss a possible remodel of the space to allow for the additional foot traffic. Director Breach said the community service program has a paperless system so everything is being stored on CMS. They have also made some

changes to their workflow to receive judgments from the clerks electronically which impacts regular probation as well. Director Breach said Ms. Sheehan has been working with Denise Kennel on getting the no contact order modifications. Director Breach said they are going to have the first Domestic Violence Impact Panel in January. Commissioner Alder said we want these people to be productive citizens and community service helps them to become that way. Commissioner Hanson would like to keep a close eye on that program because we don't want to understaff that operation, we want it to be successful. Commissioner Alder said the Board will address the space issue with Facilities Manager Paul Navarro. Ms. Sheehan said things are going very well and she is motivated to continue to find projects. Director Breach said Ms. Sheehan will be taking the lead on the Community Justice Court for the Misdemeanor Probation Department. Commissioner Hanson said the Community Justice Court is so wide open right now and he doesn't know how this Board will be involved yet. Director Breach said it is hard to believe that Judge Kerrick or Judge Huskey would have time to deal with the types of crimes that they are talking about. Commissioner Hanson said we are bringing all of our courtrooms here to one location so he will have a tough time supporting another facility or any kind of personnel somewhere else on the County dollar. The items discussed were general in nature and did not require Board action. The meeting concluded at 1:48 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTEENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO NOVEMBER 6, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Ashley Erickson.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,536.00 to Northwest Service Technologies.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,262.00 to Wall 2 Wall Flooring.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-220 Puga's Wilder Market/ Arcadio R Puga Eva P Puga DBA Puga's Wilder Market

CONSIDER SIGNING LEGAL NOTICE OF ENTERING INTO PERSONAL SERVICES CONTRACTS

The Board met today at 9:01 a.m. to consider signing a legal notice of entering into personal services contracts. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Board recently entered into the following personal services contracts, which may require payment in excess of \$10,000 during Fiscal Year 2015: Independent Contractor Agreements with Danielle Scarlett, Aaron Bazzoli, Lary Sisson, Lisa Rae Fullmer, and William Paul Joseph Jacobsen for Interim Public Defender Services. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the legal notice of entering into personal services contracts, a copy of which is on file with this day's minute entry. The meeting concluded at 9:03 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:06 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Mr. Goodsell reviewed the process for this morning's tax deed property sale/auction. He prepared a pre-auction statement that will be read at the beginning of the auction and noted that a section was added to deal with the change in the minimum bid amounts. The statement explains the changes and a spreadsheet will be attached for the public to review so they can see what's been redeemed and what the new minimum bid amounts are. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

DISCUSSION REGARDING SUPPLEMENTAL INSURANCE POLICIES; POSSIBLE DECISION TO FOLLOW

The Board met today at 9:31 a.m. for a discussion regarding supplemental insurance policies that employees elect to purchase on their own through payroll deductions. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, HR Administrative Supervisor Michelle Britain, and Deputy Clerk Monica Reeves. Mr. Wesley said over the course of the discussions on this topic the question that has been debated is whether it's in the County's best interest to continue to offer supplemental policies through payroll deductions. Previously we heard from HR Director Jeannine Eiband who said there are approximately 100 employees who are enrolled in four different carriers who provide supplemental policies. The question stems from the issue in the HR Department because they have a number of companies that are asking for their policy to be in the payroll deductions so it became is it worthwhile for the County and the employees to do that. One of the other major points of concerns is how much time HR staff spends working with the supplemental policies and how they are serving as the selling agent when an employee has a question about a policy. The other issue deals with the competitive insurance market and how everybody wants to be the exclusive carrier for the County but none of them have gone through a competitive process to get there so we don't really know if the policies being offered are the best or what rights our employees have under them. The issue is now before the Board to determine what extent they want to continue managing the policies and to what extent HR should be involved with it. Commissioner Alder said in addition to health insurance, the County also offers basic life insurance as well as short-term and long-term disability policies to its employees but she does not believe it's a good business policy to allow payroll deductions for supplemental policies. Commissioner Hanson asked if the County-offered benefits/policies were done by competitive bid. Mr. Wesley said all of those policies have at one point or another been through a competitive bid process. Commissioner Hanson said that is one of the main things the Board is looking at; he does not want vendors in the hallways trying to contact employees to sell policies because it's disruptive to the work environment. He is leaning toward the discontinuance of supplemental policies being deducted through the payroll system. Commissioner Alder made a motion to notify AFLAC, Liberty Mutual, Lincoln Financial, and Colonial Life that the County will no longer offer the option to pay for supplemental insurance policies through payroll deductions beginning January 1, 2015. Commissioner Hanson seconded the motion for discussion and said the County will notify the companies and the employees who have supplemental policies so they have time to work through the process and determine if they want to keep the policy and pay for it on their own instead of through payroll deduction. Mr. Wesley will work with HR to help prepare some communication to employees and as well as draft some letters to the insurance companies informing them of the Board's decision. The meeting concluded at 9:42 a.m. An audio recording is on file in the Commissioners' Office.

SURPLUS PROPERTY AUCTION/TAX DEED PROPERTY SALE

The Board met today at 10:00 a.m. to conduct a surplus property auction of properties that were acquired by tax deed. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, Deputy Treasurer Tonya Weyand, Daniel Freer, Miguel Martinez, Bret Snyder, Eric Bowen, Cason Bowen, Derrick Oxnam, Kimberly Oxnam, James Newell, Trumaine Sykes, Michael Edgar, other interested citizens, Deputy Clerk Becky Cowan, and Deputy Clerk Monica Reeves. The auction was conducted as follows:

PARCEL NO. 1

Account No.: 00182000 0

Legal description: 14-4N-3W SW ARNOLD'S HILLVIEW LOT 9 BLK 3

Acreage: 0.19

Site Address: 1104 N La Cresta Avenue, Caldwell

Former Owner: Tony J. Hernandez, Maria G. Hernandez

Minimum Bid: \$10,343.20

SOLD TO: Daniel Freer

SALES PRICE: \$27,000

PARCEL NO. 2

Account No.: 01013000 0

Legal Description: 34-4N-3W NE DAVID'S REPLAT LT 15 LESS E 5', E 5' OF LT 16

Acreage: 0.23

Site Address: 1907 Alder Street, Caldwell

Former Owner: Rebecca E. Rambow

Minimum Bid: \$4,276.61

SOLD TO: Miguel Martinez

SALES PRICE: \$6,000

PARCEL NO. 3

Account No.: 01093000 0

Legal Description: 22-4N-3W NE DEVERS ADD NE ½ OF LOTS 13, 14 & 15 BLK 64

Acreage: 0.10

Site Address: 711 N. 9th Avenue, Caldwell

Former Owner: Mario Perez, Dora L. Perez

Minimum Bid: \$8,934.05

SOLD TO: Eric Bowen

SALES PRICE: \$32,000

PARCEL NO. 4 WAS REDEEMED

PARCEL NO.5

Account No.: 03890000 0

Legal Description: 34-4N-3W NE MOUNTAIN VIEW ADD N 75' OF LTS 1-3 BLK 88 LS TX 2 DESCRIBED AS FOLLOWS: A PART OF BLOCK 88 OF THE MOUNTAIN VIEW ADDITION TO CALDWELL, IDAHO, IN SECTION 34, TOWNSHIP 4 NORTH, RANGE 3 WEST OF THE BOISE MERIDIAN IN CANYON COUNTY, IDAHO, MORE PARTICULARLY DESCRIBED TO WIT: BEGINNING AT THE NORTHEAST CORNER OF BLOCK 88 OF THE MOUNTAIN VIEW ADDITION TO CALDWELL, IDAHO; THENCE WEST 100 FEET ALONG THE NORTH LINE OF SAID BLOCK 88 TO THE INITIAL POINT; THENCE CONTINUE WEST 71.635 FEET ALONG THE NORTH LINE OF SAID BLOCK 88; THENCE SOUTH 75.00 FEET PARALLEL TO THE EAST LINE OF SAID BLOCK 88; THENCE EAST 71.635 FEET PARALLEL TO THE SAID NORTH LINE OF BLOCK 88; THENCE NORTH 75.00 FEET PARALLEL TO THE EAST LINE OF SAID BLOCK 88 TO THE INITIAL POINT.

Acreage: 0.12

Site Address: 1604 Alder Street, Caldwell

Former Owner: Misael A. Olmos

Minimum Bid: \$3,566.01

SOLD TO: Bret Snyder

SALES PRICE: \$40,000

PARCEL NO. 6

Account No.: 04980000 0

Legal Description: 22-4N-3W SE CALDWELL ORIGINAL LOTS 11& 12 BLK 54

Acreage: 0.14

Site Address: 1023 E. Elgin Street, Caldwell

Former Owner: Angelita Velasquez

Minimum Bid: \$4,514.84

SOLD TO: Cason Bowen

SALES PRICE: \$7,000

PARCEL NO. 7

Account No.: 08693000 0

Legal Description: 22-3N-2W NE GRIFFITH & KING'S LT 1 S & E OF INDIAN CREEK BLK 92

Acreage: 0.06

Site Address: 0 3rd Street North, Nampa

Former Owner: Geraldine McCormick

Minimum Bid: \$446.96

NO SALE

PARCEL NO. 8

Account No.: 09147000 0

Legal Description: 28-3N-2W SE GIESE & MOAD'S SUB LOT 12 BLK 12

Acreage: 0.16

Site Address: 303 S. Olive Street, Nampa

Former Owner: Eduardo C. Rios

Minimum Bid: \$8,365.41

SOLD TO: Eric Bowen

SALES PRICE: \$38,000

PARCEL NO. 9

Account No.: 11023000 0

Legal Description: 27-3N-2W SE KURTZ ADD LT 2 BLK 50

Acreage: 0.16

Site Address: 408 S. Garland Street, Nampa

Former Owner: Torrey E. Taylor, Crystal Taylor

Minimum Bid: 7,638.32

SOLD TO: Derrick Oxnam

SALES PRICE: \$33,000

PARCEL NO. 10

Account No.: 11583000 0

Legal Description: 34-3N-2W NE KURTZ ADD N4' OF W119' OF TAX 3 DESCRIBED AS A TRACT OF LAND BEING A PORTION OF THE LAND FORMERLY KNOWN AND DESIGNATED AS BLOCK 145 OREGON AVENUE, DIAMOND STREET AND ELDER STREET, AND A PUBLIC ALLEY ON THE AMENDED PLAT OF KURTZ ADDITION TO NAMPA, CANYON COUNTY, IDAHO, (NOW VACATED) ACCORDING TO THE PLAT FILED IN BOOK 2 OF PLATS, PAGE 37 RECORDS OF SAID COUNTY, BEING MORE IN PARTICULAR DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT THE NE CORNER OF SECTION 34 IN TOWNSHIP 3 NORTH, RANGE 2 WEST, B.M., AND BEARING SOUTH 1195 FEET, ALONG THE EAST BOUNDARY OF SECTION 34, THENCE WEST 1510 FEET ALONG THE CENTER OF WYOMING AVENUE, TO THE CENTER LINE OF THE AFORESAID DIAMOND STREET; THENCE SOUTH 285 FEET ALONG THE SAID CENTER LINE OF DIAMOND STREET TO REAL POINT OF BEGINNING. THENCE CONTINUING SOUTH 100 FEET ALONG THE CENTER OF AFORESAID DIAMOND STREET: THENCE WEST 380 FEET TO THE CENTER LINE OF THE AFORESAID ELDER STREET; THENCE NORTH 100 FEET ALONG THE CENTER OF ELDER STREET; THENCE EAST 380 FEET TO POINT OF BEGINNING, EXCEPTING THEREFROM THAT PORTION OF ELDER STREET INCLUDED IN THE ABOVE-DESCRIBED PROPERTY LESS ADJ ELDER ST BLK 145.

Acreage: 0.01

Site Address: S. Elder Street, Nampa

Former Owner: Erica Shull, Stephen Rilling
Minimum Bid: \$327.01
NO SALE

PARCEL NO. 11

Account No.: 15535000 0
Legal Description: 27-3N-2W NW WATERHOUSE ADD LT 8 BLK 22
Acreage: 0.16
Site Address: 816 8th Avenue S., Nampa
Former Owner: Keith D. Sinclair
Minimum Bid: \$5,787.29
SOLD TO: Cason Bowen
SALES PRICE: \$23,000

PARCEL NO. 12 WAS REDEEMED

PARCEL NO. 13

Account No.: 19978000 0
Legal Description: 14-4N-5W SW WILDER ORIGINAL LTS 15-17 INC BLK 15
Acreage: 0.20
Site Address: 411 2nd Street, Wilder
Former Owner: Conrad W. Parvin, Faith Parvin
Minimum Bid: \$6,268.79
SOLD TO: James Newell
SALES PRICE: \$9,500

PARCEL NO. 14 WAS REDEEMED

PARCEL NO.15

Account No.: 23629010 0
Legal Description: 12-2N-3W SW LAKE VIEW HILLS SUB LOT 12 BLK 1-MINERAL RIGHTS ONLY
Acreage: 2.34 (Mineral rights only)
Site Address: 12935 Pheasant Lane, Nampa
Former Owner: Canyon County
Minimum Bid: \$165.96
SOLD TO: Trumaine Sykes
SALES PRICE: \$110.96

PARCEL NO. 16 WAS REDEEMED

PARCEL NO. 17

Account No.: 35796000 0

Legal Description: 35-4N-3W NE TAX 95209 A PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER IN SECTION 35, TOWNSHIP 4 NORTH, RANGE 3 WEST, BOISE MERIDIAN, CALDWELL, CANYON COUNTY, IDAHO. COMMENCING AT THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER (CN 1/16 CORNER), SAID CORNER MONUMENTED WITH A 3-INCH DIAMETER BRASS DISK; THENCE NORTH 0° 13' 00" WEST A DISTANCE OF 641.04 FEET TO A POINT ON THE SOUTHWESTERLY RIGHT OF WAY OF CLEVELAND BOULEVARD, SAID POINT MONUMENTED WITH A 5/8-INCH DIAMETER IRON PIN; THENCE SOUTH 46° 53'16" EAST A DISTANCE OF 771.29 FEET ALONG THE SOUTHWESTERLY RIGHT OF WAY OF SAID CLEVELAND BOULEVARD TO THE POINT OF BEGINNING, SAID POINT MONUMENTED WITH A 1/2-INCH DIAMETER IRON PIN; THENCE CONTINUING SOUTH 46° 53' 16" EAST A DISTANCE OF 159.04 FEET ALONG THE SOUTHWESTERLY RIGHT OF WAY OF SAID CLEVELAND BOULEVARD TO A POINT ON THE SOUTHERLY BOUNDARY OF SAID NORTHWEST QUARTER OF NORTHEAST QUARTER, SAID POINT MONUMENTED WITH A 5/8-INCH DIAMETER IRON PIN; THENCE NORTH 89° 33' 40" EAST A DISTANCE OF 399.01 FEET ALONG THE SOUTHERLY BOUNDARY OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER TO A 5/8-INCH DIAMETER IRON PIN; THENCE NORTH 43° 07' 30" EAST A DISTANCE OF 56.97 FEET TO A POINT ON THE SOUTHWESTERLY RIGHT OF WAY OF BLAINE STREET, SAID POINT MONUMENTED WITH A 5/8-INCH DIAMETER IRON PIN; THENCE NORTH 46° 52' 30" WEST A DISTANCE OF 448.23 FEET ALONG THE SOUTHWESTERLY RIGHT OF WAY OF SAID BLAINE STREET TO A 1/2-INCH DIAMETER IRON PIN; THENCE SOUTH 43° 07' 30" WEST A DISTANCE OF 332.05 FEET TO THE POINT OF BEGINNING IN N1/2 NE

Acreage: 2.50

Site Address: Cleveland Blvd., Caldwell

Former Owner: Las Tiendas, LLC

Minimum Bid: \$19,759.11

SOLD TO: Michael Edgar

SALES PRICE: \$25,000

PARCEL NO. 18

Account No.: 37017000 0

Legal Description: 22-4N-5W NE TAX 25 DESCRIBED AS A PARCEL BEGINNING AT A POINT 21 RODS, 8 FEET AND 6 INCHES DUE SOUTH AND FORTY-NINE RODS, 15 FEET AND 8 INCHES DUE EAST OF THE NW CORNER OF THE NE 1/4 OF THE NE 1/4 OF SECTION 22 IN TOWNSHIP 4 NORTH AND RANGE 5 WEST OF THE BOISE MERIDIAN, AND EXTENDING FROM THIS POINT DUE SOUTH A DISTANCE OF 16 RODS AND 16 FEET; FROM THENCE DUE EAST A DISTANCE OF

40 FEET; THENCE DUE NORTH A DISTANCE OF 16 RODS AND 16 FEET; THENCE DUE WEST A DISTANCE OF 40 FEET TO THE POINT OF BEGINNING IN NENE

Acreage: 0.26

Site Address: 513 Prince Avenue, Wilder

Former Owner: Eliezar Zavala, Laura Zavala

Minimum Bid: \$5,503.61

NO SALE

PARCEL NO. 19

Account No.: 38746010 0

Legal Description: 09-5N-5W NE TX 95834 DESCRIBED AS ALL OF THAT CERTAIN PARCEL OF REAL PROPERTY SITUATED IN THE SOUTHEAST QUARTER NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 5 NORTH, RANGE 5 WEST, BOISE MERIDIAN, CANYON COUNTY, IDAHO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST 1/16 CORNER (NORTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER); THENCE SOUTH 00° 03'31" WEST; 360.00 FEET; THENCE SOUTH 89° 56'29" EAST, 82.37 FEET, TO THE POINT OF BEGINNING, THENCE CONTINUING SOUTH 89° 56'29" EAST, 47.63 FEET; THENCE SOUTH 00° 03'31" WEST, 78.00 FEET; THENCE NORTH 89° 56'29" WEST, 49.31 FEET; THENCE NORTH 01° 17'33" EAST, 78.02 FEET, TO THE POINT OF BEGINNING IN SENE

Acreage: 0.09

Site Address: 806 E. Curtis Avenue, Parma

Former Owner: Billy J. Carter, Deborah L. Carter

Minimum Bid: \$5,361.50

SOLD TO: Derrick Oxnam

SALES PRICE: \$7,000

Buyers are required to submit certified funds prior to 4:00 p.m. today to the Treasurer's Office, and once payment is received the Commissioners' Office will prepare quitclaim deeds. The auction concluded at 10:38 a.m. An audio recording of the proceeding is on file in the Commissioners' Office.

NINETEENTH DAY OF OCTOBER TERM, A.D., 2014
CALDWELL, IDAHO NOVEMBER 7, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 11-7-14

The Board of Commissioners approved payment of County claims in the amount of \$176.84 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-040817, 2014-040818, 2014-040819, 2014-040820, 2014-040821, 2014-040822, 2014-040823, 2014-040824, 2014-040809, 2014-040810, 2014-040811, 2014-040812, 2014-040813, 2014-040814, 2014-040815, and 2014-040816.

MEET WITH CONTROLLER TO CONSIDER SIGNING A NOTICE OF UNSCHEDULED REVENUE HEARING AND A RESOLUTION TO APPROVE FY2014 AND FY2015 BUDGET TRANSFERS

The Board met today at 8:43 a.m. to consider signing a notice of unscheduled revenue hearing and a resolution to approve the Fiscal Year 2014 and Fiscal Year 2015 budget transfers. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. The items were considered as follows:

Notice of hearing for unscheduled revenue for the Emergency Communications (E911) Fund: Mr. Wagoner said some unanticipated grant money has come through in the amount of \$110,825 that will be applied to Fiscal Year 2014. A contract was signed in May of 2014 with Motorola for a system upgrade and we were anticipating an invoice in May but we didn't get it until the middle of October. The grant money will be added to the E911 budget for last year to cover that expense. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the notice setting a hearing date of November 24, 2014 at 10:00 a.m.

Resolution to approve FY2014 and FY2015 budget transfers: Mr. Wagoner said the resolution takes care of a few accounting adjustments by moving some budget dollars. A majority of the adjustments have to do with the recognition pay at the end of the fiscal year; the cash was there but we need to adjust some budgets to properly account for that. There were also some onetime expenditures related to the public defender's department (office furniture and staffing needs) so those amounts are being moved from the justice contingent line to the public defender line for 2014. The budget transfer amounts are listed on the Auditor's worksheets which are attached to the resolution. Upon the

motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the budget transfer resolution approving the FY2014 and FY2015 budget transfers. (See Resolution No. 14-221).

Commissioner Hanson asked for the amount that remains in fund balance. Mr. Wagoner said last fiscal year the ending fund balance was \$35 million and right now it's looking like for Fiscal Year 2014 we'll be at \$35 million as well. Commissioner Hanson asked what the recommended number is for the fifth quarter amount. Mr. Wagoner said the number we've talked about maintaining for fund balance is one third of a full year's spending and that number is right around \$20 million. Included in that \$35 million are balances for the E911 fund so some of those balances can't be touched because they are dedicated and reserved for certain functions. The justice fund and current expense fund balances are going to be about the same as last year. Commissioner Hanson asked if part of that could be considered a rainy day fund or do we need to spend that \$20 million and recoup it back to fill the coffers again. Mr. Wagoner said we use it to balance the budget, but when elected officials and department heads do not spend their full budgets we have not ended up using it. Commissioner Hanson said he's not suggesting we change that philosophy or change the amount he's just trying to grasp the big picture thinking. Commissioner Rule said we've always been healthy enough we didn't have to access the reserve fund. Mr. Wagoner said during FY2015 with the remodel of the courthouse we will use some of that \$35 million rainy day funds. The signed documents are on file with this day's minute entry. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, POTENTIAL LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, potential litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:31 a.m. with no decision being called for in open session.

CONSIDER SIGNING RESOLUTION TO APPOINT MEMBERS TO THE BOARD OF DIRECTORS OF THE INDUSTRIAL DEVELOPMENT CORPORATION OF CANYON COUNTY

The Board met today at 9:31 a.m. to consider signing a resolution to appoint members to the Board of Directors for the Industrial Development Corporation of Canyon County. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Commissioner Rule said some members whose terms expired did not wish to be reappointed so the Board is contacting new members. Mr. Laugheed said they have prepared a draft resolution to appoint the new members to the board and he asked that it be continued to next week so they can take care of some ministerial items. The Board agreed and the proceeding concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT WITH HISTORICAL SOCIETY OF MIDDLETON AND CONSIDER SIGNING SUMMER 2014 JAIL WATER HEATER REPLACEMENT PROJECT CONTRACT WITH YMC, INC.

The Board met today at 10:08 a.m. to consider signing the Canyon County Historic Preservation Support Award Agreement with the Historical Society of Middleton and to sign the contract with YMC, Inc., for the Summer 2014 Jail Water Heater Replacement Project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. With regard to the historic preservation support agreement, Commissioner Hanson said the organization has met the requirements to obtain funding from the County. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the historic preservation support award agreement. (See No. 14-138). With regard to the jail water heater replacement project contract, Mr. Laugheed said the process was started in the early summer when we contracted with a mechanical engineer to develop plans for the new water heaters. We went through an IFB process and the guidelines and code were followed. The negotiated price for installation is \$118,726 and once the Board signs the contract YMC will order the specialized equipment that will be delivered in six to seven weeks. The project will be completed six weeks from the start date. There is no legal reason not to move forward with the contract. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the contract for the Summer 2014 Jail Water Heater Replacement Project. (See No. 14-139). The meeting concluded at 10:11 a.m. An audio recording is on file in the Commissioners' Office.

COMMISSIONER OCTOBER TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the October Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF OCTOBER 2014 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Kathryn Alder and Craig L. Hanson

ATTEST: Chris Yamamoto,
Clerk

Kelly Martinez
Deputy

DATE: 12/18/14