

# **LAND USE, BUILDING OR PUBLIC NUISANCE COMPLAINT FORM**

## **CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT**

111 North 11<sup>th</sup> Avenue, #140 • Caldwell, Idaho • 83605

Phone (208) 454-7458 | Fax: (208) 454-6633 | www.canyoncounty.org/dsd



### Canyon County Ordinances (CCZO 12-008; CCCO 11-011)

*This form may be used to file a complaint with Development Services on suspected land use, zoning, subdivision, flood plain or building violations (§ 07-02-01; §06-01-01). You may also report Public Nuisances, such as weeds, trash, debris, sight obstructions, etc. in accordance with § 02-01-05 of the Public Nuisance Ordinance. Anonymous complaints cannot be accepted for action or response. please provide your contact information which will be kept confidential.*

### YOUR CONFIDENTIAL PERSONAL CONTACT INFORMATION

Your Name: _____	Daytime Phone Number: _____	
Street Address: _____		
City: _____	State: _____	Zip Code: _____
Email Address: _____		

LOCATION OF SUBJECT PROPERTY: _____
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### STATEMENT OF COMPLAINT

The Subject Property may be in violation for the following reason(s) – attach additional description if necessary. _____ _____ _____
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### DATES THAT VIOLATIONS MAY HAVE OCCURRED

Please indicate the approximate date(s) that the alleged violation(s) may have occurred: _____ _____
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I hereby request that the Director authorize Code Enforcement to investigate this Complaint.

Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

#### **The Code Enforcement Process:**

- **Investigation:** Code Enforcement will investigate complaints to confirm if any alleged violations are valid and will research information regarding the case.
- **Violation Identified:** If an officer confirms that a violation exists on the subject property, the owner will be notified in writing and given an opportunity to abate the violation within a specified time frame.

Parcel # \_\_\_\_\_ | Case # \_\_\_\_\_ | Staff Signature: \_\_\_\_\_