

FIRST DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 11, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$3,277.31 to Amazon.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Justin Mann and Nicholas Whitney.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-053 Gallegos Meat Market LLC dba Gallegos Meat Market

APPROVED JANUARY 2016 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of January 2016 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerk Kelly Martinez, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. Ms. Ross and Ms. Martinez left at 8:34 a.m. Joe Decker reported on the following communication items: KBOI talking points; radio talk show host Kevin Miller will be here on Wednesday at 4 a.m. as part of the "Support Your Blue" program; working on updates to the website; working on press releases for the Prosecutor's Office, Juvenile Detention Center and the Ambulance District; early voting starts next week in the Elections Office; he will write an article about the weight loss challenge with a link to an inspirational story about employee Becky Kearsley's weight loss journey. Paul Navarro reported on the following facilities items: the Clerk's Support Services Office (formerly the records and scanning department) was moved last week and they are open for business today; his staff will begin the demolition of the vacated space into two offices for court supervisors; the goal is to finish the 2nd floor area and the courthouse by the end of this month; this Thursday he will meet with city officials to discuss the jail expansion project, and it will be the next monumental step forward to see how the city feels about the setbacks and the project as a whole. Commissioner Rule advised that he will be out of the office April 15 through April 30. The meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO ADOPT CHANGES TO THE JOB DESCRIPTION FOR THE DIRECTOR OF HUMAN RESOURCES POSITION

The Board met today at 9:34 a.m. to consider signing a resolution to adopt changes to the job description for the Director of Human Resources. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, HR Specialist Cindy Lorta, and Deputy Clerk Monica Reeves. Ms. Lorta said minor changes were made to the experience and training requirements, and a law degree preference was added. The salary range is \$83,000 - \$100,000. The job posting will be advertised until the position is filled. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution adopting changes to the job description in the Human Resources Department. (See No. 16-052.) The meeting concluded at 9:37 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING AGREEMENT FOR PROVISION OF ASSISTANCE WITH PARENTING TIME PLANNING WORKSHOPS WITH NIKKI KIESEL

The Board met today at 9:37 a.m. to consider signing an Agreement for Provision of Assistance with Parenting Time Planning Workshops with Nikki Kiesel. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Family Court Services Coordinator Mary Hoffman, and Deputy Clerk Monica Reeves. The contract will help provide assistance with the focus on the children class and the court assistance class workshops, both are providing parenting plan assistance for parties or parents going through the court system. The position pays \$15 an hour and is paid with the revenue that litigants pay to attend the classes. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the Agreement for Provision of Assistance with Parenting Time Planning Workshops with Nikki Kiesel. (See No. 16-022.) The meeting concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING AMENDMENT NO. 1 TO FY2016 CANYON COUNTY INDEPENDENT CONTRACTOR AGREEMENT NO. 15-136 AND ADDENDUM NO. 1 TO THE RE-16A BROKER AGREEMENT ADDENDUM

The Board met today at 9:39 a.m. to consider signing Amendment No. 1 to the FY2016 Canyon County Independent Contractor Agreement No. 15-136, and Addendum No. 1 to the RE-16A Broker Agreement Addendum. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The agreement pertains to the Pond Lane property the County is trying to sell. Zach Wesley said the agreement extends the realtor sales agreement with Silverhawk Realty for an additional six months. There is an amendment to the written agreement and an amendment to the seller agreement, both of which change the end date from March 30 to September 30, 2016. Commissioner Hanson questioned whether this is a good idea considering there hasn't been any interest in the property. Mr. Wesley said when the County last made an inquiry of Silverhawk Realty they provided a new flyer that they've developed and gave an update on their Facebook marketing plan. Also, the County initiated some advertisements with the Orange County (California) Business Journal and the ads are still running and the Silverhawk Realty contact information is listed on those ads. Commissioner Hanson is not suggesting it's a matter of nonperformance, but said someone else may have a different marketing plan. Commissioner Rule would like to let it run another six months and then find out how many contacts there have been and reevaluate at that point. Commissioner Hanson made a motion to sign Amendment

No. 1 to the FY2016 Canyon County Independent Contractor Agreement No. 15-136, and Addendum No. 1 to the RE-16A Broker Agreement Addendum. Commissioner Dale remained consistent in his stance on this matter and said he is not in favor of selling the property at a loss. Commissioner Rule seconded the motion and said the taxpayers do not give tax dollars to the County so that real estate can be held for years and that's what's going on in this case. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor and Commissioner Dale voting against the motion, which carried by a two-to-one split vote. (See Agreement 16-023 which consists of both of the signed documents.) The meeting concluded at 9:45 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DESIGNATE POLLING PLACES FOR THE MAY 17 ELECTION

The Board met today at 10:00 a.m. to designate polling places for the election to be held on May 17, 2016. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Elections Supervisor Kathy Bradley, and Deputy Clerk Monica Reeves. Kathy Bradley provided the Board with a list of polling locations listed by precinct number and location. One change was noted, Precinct 77-13 is combined and is now Sherman Elementary as opposed to the Nampa First Church of the Nazarene. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to authorize the May 2016 polling places. The meeting concluded at 10:02 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:16 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Information Technology Greg Rast, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update regarding the recording system for the Commissioners' Office; discussion regarding monitor locations for the Electronic Docket Display System; new IT projects for Wi-Fi/Network Infrastructure: Celebration Park Museum, animal shelter, and the Parks office; updates on the Wi-Fi and phone analysis consultant, DSD software, and the Radio Paging Services contract for the Landfill; and personnel updates. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:31 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:04 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Trial Court Administrator Doug Tyler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Tyler said things are going well, the courtroom project across the hall is going well; the jury boxes are being restructured so he has had to hold off on ordering chairs until that is completed; and he has a meeting with IT Director to go over the placement of the Electronic Docket Display System monitors. Commissioner Rule asked if the judges that moved over from Nampa have adjusted well and Mr. Tyler said yes they have. Commissioner Dale asked about the new recording system and asked if it is in yet. Mr. Tyler said they are still working on that project. Mr. Tyler also thanked the Board for approving the part-time bailiff position. Mr. Tyler is working on the budget as the budget process will be starting soon. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:11 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:17 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Parks Director Tom Bicak, Outdoor Recreation Planner Nicki Schwend, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the Historic Preservation Commission will be meeting tomorrow night at Lake Lowell and the grant cycle discussion is right in the middle of that agenda; College of Idaho has been the first group to come down for spring break offerings; the alternative spring break program went very well; Director Bicak has met with Sara Arkle who is the Director of the Foothills Learning Center; water safety training was performed during spring break; field trips started on April 1; over 4,000 children will be visiting Celebration Park by Memorial Day and 1,200 kids visiting Lake Lowell; crews are working hard at Lake Lowell to get ready for field trips; discussion regarding new ADA compliant boat ramp access; the Eagle project is a stream bed model that will be used in fire ecology program; they have checked all of the septic systems in the spring and they also have them pumped; discussion regarding installing the septic system and the well line extension project; DSD came down and inspected the architectural elements of the museum; April 5 Ms. Schwend attended the first CRM Expo; they have found another pit and groove rock at Celebration Park; they are

working with the City of Nampa on outdoor recreation programs; the Lake Lowell Marathon was held on Saturday and there were around 650 participants; Director Bicak has been meeting with IT Director Greg Rast for technology needs at Celebration Park and Lake Lowell; Southwest Idaho RC&D was considering merging with West Central Highlands RC&D however after research it was clear it wasn't to anyone's advantage to do so; Mark Plew was elevated to Extinguished Professor; and Idaho Archeological Month event schedule just came out. Commissioner Dale said he had a voicemail from Annette de Knijf where she said something about a greater restriction zone on Lake Lowell of 500 yards to protect the grebes. Director Bicak said he will reach out to Ms. De Knijf because 500 yards would essentially be the whole lake. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:49 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 12, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - vacation

APPROVED CLAIMS ORDER NO. 4-12-16

The Board of Commissioners approved payment of County claims in the amount of \$17,768.10 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-013755, 2016-013754, 2016-013753, 2016-013752, 2016-013751, 2016-013750, 2016-013749, 2016-013747, and 2016-013748.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Tricycle LLC dba Eastside Tavern to be used April 23, 2016 for a wedding.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: they are looking to do an event to promote National Truancy Prevention Month; Ms. Catalano gave an update regarding the Juvenile Justice Substance Use Disorder Service Delivery System; and from October 1, 2015 through March 31, 2016 the County has spent \$2,114 towards UA's that are now being paid by these services. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DEPARTMENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:52 a.m. for a biweekly meeting with the Human Resources Department to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, HR Specialist Cindy Lorta, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on the vacancy posting for the HR Director position; Ms. Lorta said she received some numbers from Controller Zach Wagoner to plug into pay grade scales which effects the minimums for those positions; the HR Department received a public records request related to the compensation study completed by the committee, so Ms. Lorta will send the request to the Prosecutor's Office for review; Ms. Lorta reported that there have been some concerns on some desk space areas and one employee received a doctor's note requesting an ergonomic assessment to evaluate the needs and adjustments to be made to not have any further medical issues. She is requesting direction from the Board on who will be paying for the assessment. Commissioner Rule said a meeting should be set up with HR, Facilities Manager Paul Navarro, and Chief Civil Deputy P.A. Sam Laugheed for further discussion in Executive Session. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:00 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER APPROVING ORDER OF ANNEXATION FOR THE UPPER DEER FLAT FIRE PROTECTION DISTRICT

The Board met today at 9:04 a.m. to consider approving an Order of Annexation for the Upper Deer Flat Fire Protection District. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The request was submitted by the fire district for property belonging to Dorel and Ligia Antimie located at 9901 Salmon Ridge Place in Nampa. Brad Goodsell said he checked to make sure the property is contiguous and that all the requirements have been met. Commissioner Dale said he was surprised to learn that there are properties in the County that are not included in a fire district. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to approve the Order of Annexation for the Upper Deer Flat Fire District to include the property which is identified as Parcel No. 301241030. (The Order was recorded as Instrument No. 2016-013680.) The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:08 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending/imminently likely litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:09 a.m. pursuant to Idaho Code, Section 74-206(1) (d), (f) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:23 a.m. with no decision being called for in open session.

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:30 a.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, Weed Control Superintendent and Gopher District Director Jim Martell, and Deputy Clerk Kelly Martinez. Mr. Martell showed the Board a video showing the installation of one of the owl boxes. After the video, the Board went on the record to discuss other topics of discussion including the following: the department has sent out invoices totaling \$35,475 in weed control with \$20,450 collected so far; they have billed \$1,740 for gopher control with \$1,370 collected; they have purchased \$12,019 in gopher bounty; right now there are 168 owl boxes up; Mr. Martell said they are finishing the Jointed Goatgrass project; they have noticed the spreading of White Bryony this spring and he believes the source is the Deer Flat Wildlife Refuge; and their equipment has all been calibrated and inspected by the Department of Agriculture. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:48 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; CONSIDER SIGNING A RESOLUTION OF CANYON COUNTY RATIFYING CANYON COUNTY FAIR BOARD CONTRACTS

The Board met today at 10:11 a.m. for a biweekly meeting with the Fair Director to discuss general issues, set policy, and give direction as well as to consider signing a resolution of Canyon County ratifying Canyon County Fair Board contracts. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. Mr. Wesley said this is a resolution ratifying five agreements signed earlier this Fiscal Year by Fair Director Rosalie Cope on behalf of the Fair Board before the new Fair Board ordinance went into place. It takes these five agreements and says basically that they are County agreements and the Board recognizes them and this will allow the Board to have them on file with the rest of the agreements. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the resolution of Canyon County ratifying Canyon County Fair Board contracts. The signed resolution, No. 16-054, is on file with this day's minute entry. (See Agreement Nos. 16-024, 16-025, 16-026, 16-027, and 16-028.) Zach Wesley left at 10:15 a.m. Other topics of discussion included the following: staffing and discussion about hiring for temporary employees through Human Resources and the rest would go through a temp agency; there was a Fair Board

meeting last night; discussion regarding the hours of the 2016 Fair; discussion regarding filling the Fair Board vacancies; in regard to the investment account, the final sweep has been done; the Fair Board would like to get some clarification on fund balance and investment balance and if it gets earmarked somehow for the fair and they would like to know if they could get an annual or quarterly statement on the fund balance; discussion regarding the gate pass policy which was adopted by the Fair Board last night; arena purchase proposal update; and fair superintendents were discussed at the Fair Board meeting last night. Commissioner Rule asked if there are any updates on fundraising. Director Cope said it is going in a good direction, they have reviewed phase one and got it down to bare necessities. They have reevaluated the design and they have it down from \$12 million where they think they can move reasonably with \$8-10 million. Ms. Cope reported they have a lot of "in kind" interest but they need the cash to do the basic infrastructure but they did have a sizeable pledge last week. She thinks they will begin to build some momentum from that pledge to really start making some progress. The meeting concluded at 10:31 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 13, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Kamerron Monroe.

APPROVED CLAIMS ORDER NO. 1614

The Board of Commissioners approved payment of County claims in the amount of \$1,497,933.04 for a County payroll.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-054 Deyanira Chapa & David Ramirez dba El Rinconcito Restaurant
- #16-055 Caldwell Bowl Inc. dba Bowling Center
Idaho Bowling Corporation dba Nampa Bowl
Debbie Finch dba 1918 Lounge
- #16-056 Phillips and Tsai, LLC dba Landmark Café
JP Thailand Express LLC dba JP Thailand Express

CONSIDER INDIGENT DECISIONS

The Board met today at 10:31 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule and Tom Dale, Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Monica Reeves. Ms. Pitcairn presented initial determinations of denial for the following cases: 2016-654, 2016-659, 2016-744, 2016-631, 2016-741, 2016-776, 2016-642, 2016-661, 2016-743, 2016-614, 2016-649, 2016-861, 2016-623, and 2016-630. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to uphold the initial denials for the cases that were read into the record. One case approval was submitted; upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to approve Case No. 2015-911. One burial case was submitted; upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to approve the burial for Case No. 2016-793. The proceeding concluded at 10:33 a.m. Indigent Customer Service Specialist Terri Salisbury arrived at 10:46 a.m. The Board went back on the record at 10:46 a.m. at which time Indigent Customer Service Specialist Terri Salisbury advised that the record needs to be updated to reflect that Case No. 2016-793 (burial) was a denial. Commissioner Dale made a motion to reverse the decision and issue a denial on the determination for burial assistance in Case 2016-793. The motion was seconded by Commissioner Rule and carried unanimously. The meeting concluded at 10:47 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-013875, 2016-013876, 2016-013874, 2016-013877, 2016-013878, 2016-013879, 2016-013880, 2016-013881, 2016-013882, 2016-013883, and 2016-013884.

FOURTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 14, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 4-25-16

The Board of Commissioners approved payment of County claims in the amounts of \$191,939.73, \$92,466.78, and \$173,549.94 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,713.00 to Boise Window Tint.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the DSD Department in the amount of \$19,500.00 to Corwin Ford.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-188

The Board met today at 9:06 a.m. to conduct a medical indigency hearing for Case No. 2016-188. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Attorney Bryan Nickels, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the hearing to July 14, 2016 at 9:00 a.m. The hearing concluded at 9:21 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-297

The Board met today at 9:24 a.m. to conduct a medical indigency hearing for Case No. 2016-297. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Attorney Mark Peterson, Kelly Hobza and Amber Jones from St. Luke's, Interpreter Mercedes Luperico, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to July 14, 2016 at 9:00 a.m. Commissioner Dale made a substitute motion to issue a decision within 30 days from today, which would be May 14, 2016. Commissioner Hanson seconded the motion and it carried unanimously. The hearing concluded at 10:07 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-54

The Board met today at 10:15 a.m. to conduct a medical indigency hearing for Case No. 2016-54. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant's daughters, Attorney Bryan Nickels, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the hearing to July 14, 2016 at 9:00 a.m. The hearing concluded at 10:22 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NOS. 2015-1175 AND 2015-1556

The Board met today at 10:26 a.m. to conduct a medical indigency hearing for Case Nos. 2015-1175 and 2015-1556. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Attorney Mark Peterson, Amber Jones from St. Luke's, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to place Case No. 2015-1175 in suspension. Mr. Wesley left at 10:34 a.m. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue Case No. 2015-1556 to July 14, 2016 at 9:00 a.m. The hearing concluded at 10:38 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-341

The Board met today at 10:41 a.m. to conduct a medical indigency hearing for Case No. 2016-341. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to July 28, 2016 at 9:00 a.m. The hearing concluded at 10:47 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE MEDICAL INDIGENCY HEARINGS AND UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:48 a.m. to go on the record and continue medical indigency hearings and to also uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, and Deputy Clerk Kelly Martinez. Ms. Kidd recommended the Board take Case No. 2016-321 under advisement. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to take Case No. 2016-321 under advisement with a decision to be rendered within 30 days. Ms. Kidd recommended the Board uphold the previous respective denials in the following case: Case No. 2016-228. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to uphold the denial. Ms. Kidd read several continuances into the record. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the following cases by signed stipulation as follows:

- Case No. 2016-360 was continued to June 16, 2016 at 9:00 a.m.
- Case No. 2016-327 was continued to December 29, 2016 at 9:00 a.m.
- Case No. 2016-247 was continued to July 14, 2016 at 9:00 a.m.
- Case No. 2016-397 was continued to July 14, 2016 at 9:00 a.m.
- Case No. 2015-458 was continued to July 28, 2016 at 9:00 a.m.
- Case No. 2015-734 was continued to July 28, 2016 at 9:00 a.m.

The proceeding concluded at 10:52 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 10:53 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, and Deputy Clerk Kelly Martinez. Ms. Kidd recommended the Board continue Case No. 2016-296. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue Case No. 2016-296 to July 28, 2016 at 9:00 a.m. The proceeding concluded at 10:54 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS CONSTRUCTION BUDGET LINE FUNDING

The Board met today at 1:34 p.m. for a meeting to discuss the construction budget line funding. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, Financial Consultant ElJay Waite, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Controller Zach Wagoner, Sheriff Kieran Donahue, Captain Daren Ward, Lt. Andy Kiehl, PIO Joe Decker, Olivia Weitz from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. ElJay Waite said one of the issues that was looked at for a potential funding source is the \$4 million line item for the salary compensation and because it's a half year situation there should be some funds left over that could be moved to the construction line that could become part of the fund balance. The Board designated \$4 million in property tax increase and that took place in the budget so that's an item. Another possibility would be to look at when the funding comes in for sales tax and property tax that would exceed the budgeted amount the Board should be told that that money is available for distribution. If the Board wanted to look at that as a potential funding source for projects that its responsible for in building facilities then once those budgeted line items are met, if there are surplus reserves those reserves could be allocated to separate project numbers that the Board designates. It would give the funds their budgeted amount of property tax and sales tax revenues - not short them in any way - but then use the excess revenues for funding projects on a one-year basis and then watch how those monies are allocated in the future. Mr. Waite said there are other things he's looking at but he doesn't have any conclusions yet. Commissioner Rule asked Zach Wagoner if he knows the amount leftover from the \$4 million that was designated for employee compensation. Mr. Wagoner said it's estimated to be around \$2 million. Commissioner Dale spoke about the health plan fund and how the Board removed the \$1 million that was added to the fund in FY2015. He then asked about the status of the current utilization of the fund. Mr. Wagoner said the claims usage has increased about 10%, and he anticipates it will have an ending balance of \$1-\$2 million, which is around \$1.5 million below where we ended up last year. Commissioner Dale

said he recognizes the desire to potentially move that \$2 million leftover compensation amount into the construction fund, but, if we need \$1 million to shore up the health plan fund. Mr. Wagoner said it would just be a matter of changing the assignment. Commissioner Rule asked Commissioner Dale if he believes that because the employees received \$1 million in the past they are entitled to it year after year. Commissioner Dale said we have a commitment to our employees. Commissioner Rule disagreed and said we do not have that commitment because in the rest of Idaho employers raised the employees' contribution amounts to offset it, and in this case it is the taxpayers being assigned to help the County employees and he doesn't think that entitlement exists. Commissioner Dale said he is not using the word *entitlement*; when we hire somebody to work for the County we commit to them that we will provide their health insurance and we need to make sure the fund remains solvent. Commissioner Hanson said we changed to the Gem Plan a year and half ago and it makes sense to look at the data before more money is put into the fund. Mr. Wagoner agreed and said it makes a lot of sense to look at the data and the options and the costs associated with all the options. Commissioner Hanson said if the Board determines the fund could suffer it could be addressed in the future with funds from some means within the budget. Mr. Wagoner said that is an option. Commissioner Dale said if the \$2 million is moved into the assigned line item it would still be available if we needed to move some money around to shore this up. Commissioner Rule said another option would be to increase the employees' contribution to their insurance fund as well as using taxpayer's monies as a way to shore up the fund. Clerk Yamamoto said six years ago the fund was about \$9 million and we went into a significant slide when we changed carriers and it was not a good move; but, the move back to the original carrier has significantly changed the picture quite a bit. We're at \$2 million now but it wasn't all that long ago when we were at \$9 million so it's something we need to keep an eye on. Mr. Waite said Commissioner Dale asked him to look at the healthcare situation in the County. He serves as a trustee for the City of Caldwell employees health trust and they have the same dilemma there with rising health costs. He will have some recommendations based on what he sees as a consultant and what he sees in healthcare from his role as a trustee of the city's fund. Sam Laugheed said the point we're at is to ask the Clerk and Controller if they can produce a document that shows the leftover amount from the salary compensation assigned to the construction line as well as what the total surplus sales tax and property tax are. Mr. Wagoner said when you look at the FY2016 budget, in order to balance the budget, \$11 million of fund balance was used to bring the budget into balance. If you took a strict look at revenues and expenditures we budgeted \$11 million more in spending than we did in new cash coming in, just on a budget basis, not an actual basis and that's why he would wait until the end of the fiscal year until we have the actual results of monies coming in and monies going out. Mr. Wagoner said the amount of funds leftover from the compensation study is \$1.978 million. Mr. Waite said the upper end of the number he had was \$2.2 million and the lower end was \$1.9

million so that falls within the range he estimated it should come in at. Commissioner Rule made a motion to assign \$1,978,365 to the construction line. The motion was seconded by Commissioner Hanson. During discussion Commissioner Dale said understanding that that money will still be available should it need to be re-assigned to make sure we keep our health fund solvent he doesn't have any real objection to it. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor; the motion carried unanimously. Commissioner Rule asked Mr. Wagoner to start looking at the sales tax, revenue funds, and the excess revenues assigned to any other budget line items that have excess revenues so the Board can track those funds. The meeting concluded at 1:56 p.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING - CONDITIONAL REZONE AND DEVELOPMENT AGREEMENT FOR LITTLE CREEK RANCH, LLC, CASE NO. PH2015-61

The Board met today at 2:08 p.m. to conduct a public hearing in the matter of a request by Little Creek Ranch, LLC, Case No. PH2015-61, for a conditional rezone and development agreement. (The hearing was continued from March 30, 2016 where the comprehensive plan map change portion was approved.) Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Planner Jennifer Almeida, Alan Mills, John Muirhead, Marylou Watson, Michael Holt, Jarita Augerot, Daniel Yates, and Deputy Clerk Monica Reeves. Jennifer Almeida said at the previous hearing the Board voted to approve the comprehensive plan map change to change the designation on the parcel from residential to commercial, and then testimony was heard on the conditional rezone and development agreement. There was discussion regarding the sale of storage units, the applicant's request to modify a condition regarding a 10-foot buffer, and the need for an updated letter from the City of Caldwell clarifying whether they will allow an all-weather driving surface for emergency vehicles within the minimum 10-foot buffer. Ms. Almeida said the city has no objection to the all-weather driving surface, and, she met with the applicant's representative and was informed that they will not pursue the sale of individual storage units. Staff is recommending approval of the request. Testimony was heard as follows: Jarita Augerot stated she believes everything has been covered in terms of safety concerns and protection for a runoff drain for the Holt property. She wants to make sure someone is on site to manage the storage units and that there is an emergency contact number posted. She believes the applicant's representative will work with the neighborhood in addressing their concerns. Daniel Yates stated he is opposed to the sale of the storage units, as well as patrons having 24-hour access to the site. He is also concerned about traffic and the dangerous intersection that is nearby. Michael Holt spoke of his concerns with the size of the sign that will be in place for the storage units;

he doesn't want it to be a large billboard. His main concern dealt with the proposal to sell the individual storage units. Alan Mills said he did not propose that the owner wanted to sell the storage units, he used it as an example of a potential accessory use and uncovered a "firestorm" in doing so. He met with the owner and he is not interested in selling the units because it would be subject to capital gains and it reduces the yield of the units. He said Mr. Holt has some potential drainage issues so he will put him in contact with the people who will do the engineering to make sure if there are existing problems they are taken care of and that the project is designed correctly. With regard to the concern about signs for the property, Mr. Mills said they will be subject to the sign ordinance. Also, the owner will sign a petition about traffic and lights and join the neighborhood in trying to get the Idaho Transportation Department to move forward with some improvements. According to Mr. Mills there are not any specifics for the lighting on the premise, but it will be addressed in the design phase. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to close public testimony. Ms. Almeida said the property owners are not available but she has asked Mr. Mills to inform them that they are to have their notarized signatures placed on the development agreement. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the Findings of Fact, Conclusions of Law and Order for the conditional rezone. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the development agreement which is subject to and contingent upon the owners signing the document before a notary public. (See Agreement No. 16-029.) Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the Ordinance Directing Amendments to the Canyon County Zoning Map for Little Creek Ranch, Conditional Rezone. (See Ordinance No. 16-003). The meeting concluded at 2:26 p.m. An audio recording is on file in the Commissioners' Office.

FIFTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 15, 2016

PRESENT: Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Nicole Trosky and Catriona Rost.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-057 Terry W Dice dba Tiny's Lounge
DGN Inc. dba The Dutch Goose Nampa
JTT Enterprises Inc. dba Dutch Goose
- #16-058 Linda S. Barr dba Pete's
Asia Market Inc. dba Asian Grocery
Horacio Tellez Castillo dba Taqueria Janitzio

CONSIDER SIGNING CONTRACT WITH IDAHO BACKHOE, INC. FOR CELEBRATION PARK ON-SITE SEWER PROJECT

The Board met today at 8:30 a.m. to consider signing a contract with Idaho Backhoe, Inc., for the Celebration Park On-Site Sewer Project. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Parks Director Tom Bicak, and Deputy Clerk Monica Reeves. Sam Laugheed said when we solicit under the process for public works projects that cost between \$25,000 and \$100,000 if we get less than three bids we have to maintain a record. The solicitation was signed by the Board on March 18 and was sent to Idaho Backhoe, Inselman Plumbing and Excavating, Lurre Construction, and Welch Excavating; the four firms had been selected through a process that involved the Parks Director, the Solid Waste Director and the Facilities Director. An effort was made to obtain three bids but we only received two; the lowest bid from Idaho Backhoe in the amount of \$30,855.53 was accepted. Mr. Laugheed said the County has complied with the procurement process and he is comfortable moving forward. The project will commence on April 25 and will be completed by the end of May. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to award the contract for the Onsite Sewer Project at Celebration Park to Idaho Backhoe in the amount of \$30,855.53. (See Agreement No. 16-030.) The meeting concluded at 8:35 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 8:35 a.m. for a legal staff update. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Sam Laugheed said Brad Goodsell has been reviewing a joint powers agreement which deals with the Office on Aging and he will discuss it with the Board on Monday. The Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Dale made a motion to go into Executive Session at 8:36 a.m. pursuant to Idaho Code, Section 74-206(1) (d), (f) and (i) to discuss records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived 8:41 a.m. The Executive Session concluded at 8:47 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER RESOLUTION TO APPOINT ALAN ECKROAT AND KIM STOLZ HASENOEHRL TO THE CANYON COUNTY FAIR BOARD

The Board met today at 11:01 a.m. to consider signing a resolution to appoint Alan Eckroat and Kim Stolz Hasenoehrl to the Canyon County Fair Board. Present were: Commissioners Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. Commissioner Dale explained that the Fair Director met with Commissioners Rule and Dale earlier this week and presented the Board with the names of the top three candidates who were interviewed for the two vacancies on the fair board. Commissioners Dale and Rule reviewed the candidates' experience and qualifications

and independently determined that Mr. Eckroat and Ms. Hasenoehrl should be appointed to the fair board. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to authorize the Board to sign the resolution appointing Alan Eckroat and Kim Stolz Hasenoehrl to the Canyon County Fair Board with terms running through January 20, 2020. (See Resolution No. 16-059). The meeting concluded at 11:04 a.m. An audio recording is on file in the Commissioners' Office.

SIXTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 18, 2016

PRESENT: Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Steven J. Rule, Chairman - vacation

APPROVED CLAIMS ORDER NO. 4-25-16

The Board of Commissioners approved payment of County claims in the amounts of \$109,626.13, \$108,978.86, \$130,928.53, and \$59,429.14 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,185.00 to Symbol Arts, LLC.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Lawrence Archuletta and Carl Dille.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-014514, 2016-014515, 2016-014516, 2016-014517, 2016-014518, 2016-014519, 2016-014520, 2016-014521, and 2016-014522.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-064 Carniceria Mi Tierra Inc. dba Carniceria Mi Tierra
- #16-063 Firehouse Sports Pub & Pizza LLC dba Firehouse Sports Pub & Pizza
- #16-062 Sunnyslope Market Inc. dba Sunny Slope Market

CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN

The Board signed the Treasurer's Tax Charge Adjustments by PIN for March 2016.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for a staff meeting. Present were: Commissioners Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, Sr. Administrative Specialist Jenen Ross, and Deputy Clerk Kelly Martinez. Ms. Ross left at 8:35 a.m. Paul Navarro reported on the following facilities issues: they are starting on a small remodel in the IT Department to build out three offices and they have been planning it for a while; update on the countertops for Room 201 and the leveling to the 30 inch height; and discussion regarding the action items from the jail expansion meeting last Thursday. These items include: the neighborhood mailer that will go out by Friday, the parking plan needs to be submitted to Jarom Wagoner, the alley and street vacation process, there is another issue with the non-disclosure agreement with how the blueprints are handled both by ESI and the City of Caldwell, we need to finish the lot consolidation with Caldwell, we also need to run depths of sewer cleanouts and count the number of toilets and light fixtures out of the jail annex. Mr. Navarro also reported that the courtrooms are rapidly coming to a close on the first floor and it is still on target to be done in two weeks. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:39 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING AGREEMENT BETWEEN CANYON COUNTY AND DIGLINE, INC.

The Board met today at 9:02 a.m. to consider signing an Agreement between Canyon County and Digline, Inc. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, GIS Land Records Supervisor Sarah Van Dyke, and Deputy Clerk Kelly Martinez. Mr. Goodsell said this is a standard agreement the County signs with businesses and other public subdivisions to have access to some spatial data. Ms. Van Dyke said the contract is with Digline, Inc. and we are actually doing a data sharing agreement with them on this one. Typically they get access to the County's FTP site where they can download our GIS data as needed but in this case they are not paying for it because they are actually giving us data in return. The data they are giving us would be the GPS coordinates of all of the calls that they go out and dig on so that way we can use that information for permitting in the DSD Department. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the Agreement between Canyon County and Digline, Inc. The signed agreement, No. 16-031, is on file with this day's minute entry. The meeting concluded at 9:05 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:05 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Kelly Martinez. Mr. Goodsell left at 9:21 a.m. The Executive Session concluded at 9:27 a.m. with no decision being called for in open session.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:33 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Director of Information Technology Greg Rast, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: review of the consultant results in Wi-Fi update project; personnel updates; Bonner County is asking to have our jury application information and Director Rast thinks there is a potential for electronic docket display system solution inquiries in the future; website update; performance evaluation application update which should be ready June 1; and Director Rast will be attending the IT Leadership Conference the week of May 2nd however he will be working remotely. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:43 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

JOINT MEETING OF THE BOARD OF COUNTY COMMISSIONERS AND THE BOARD OF EQUALIZATION TO CONSIDER RESOLUTIONS APPROVING A SETTLEMENT AND STIPULATION TO DISMISS NAMPA DEVELOPMENT CORPORATION V. CANYON COUNTY BOARD OF EQUALIZATION, CASE NO. CV-2016-01924

The Board of County Commissioners and the Board of Equalization met today at 9:48 a.m. to consider resolutions approving a settlement and stipulation to dismiss Nampa Development Corporation v. Canyon County Board of Equalization, Case No. CV-2016-01924. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, and Deputy Clerk Monica Reeves. Brad Goodsell said the Board is well aware of the issue that we've had with the Nampa Development Corporation where the Board of Equalization rendered a decision which was appealed to District Court. The action today is an attempt to resolve that case and all issues related to the property for the next two years. He has discussed it with the Assessor and he is aware of what's in the stipulation and everybody is of the opinion that we'll let the legislature make this decision and by approving these two resolutions that is essentially what's being done. Mr. Goodsell said we don't know what the legislature might do next year so that's why this only affects the years 2015 and 2016; the law could change for 2017, but this resolves everything until then. Gene Kuehn said the current legislation precludes any urban renewal from building any public buildings such as what we went through in this case and obviously they've had legislation off and on through the years to try to straighten it out for quite some time but he doesn't know if anything will come up next year. He

said Mr. Goodsell discussed the matter with him and he does not have any issues with it. He also said they are supplemental values so there wasn't anything that was budgeted for in terms of tax dollars. Commissioner Hanson said the direction for the Board of Equalization and the Board of County Commissioners is in the clarification and an explanation of information that it was not a good thing for the taxpayers, the County or the City of Nampa to end up in a District Court situation which would have been a waste of tax dollars. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve a resolution of the Canyon County Board of Equalization for a settlement agreement regarding property taxes on Parcel No 13415011 0, owned by Nampa Development Corporation. (See Resolution No. 16-061.) Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution of the Board of Canyon County Commissioners approving settlement agreement and cancelling property taxes on Parcel No. 13415011 0, owned by the Nampa Development Corporation, pursuant to Idaho Code, Section 63-711. (See Resolution No. 16-060.) The meeting concluded at 9:53 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING AGREEMENT FOR PROVISION OF PARENTING APART INSTRUCTION IN CANYON COUNTY WITH BRIANNE TOPMILLER, LCSW

The Board met today at 10:01 a.m. to consider signing an Agreement for Provision of Parenting Apart Instruction in Canyon County with Brianne Topmiller, LCSW. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Family Court Services District Manager Mary Hoffman, and Deputy Clerk Monica Reeves. Mary Hoffman said the contract is for the class instructor for the Focus on Children class that provides parenting apart education for divorcing custody parents, it will also provide for parenting plan assistance following the class for self-represented parents. The contract pays \$200 per class for up to three classes a month. Sam Laugheed said Brianne Topmiller is married to Chris Topmiller who is the Chief Criminal Deputy in the PA's Office. The PA's Office doesn't have anything to do with this contract other than reviewing it for legality and working with Ms. Hoffman on these kinds of issues; they didn't select Ms. Topmiller or have anything to do with the payment provisions. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign an Agreement for Provision of Parenting Apart Instruction in Canyon County with Brianne Topmiller, LCSW. (See Agreement No. 16-032.) The meeting concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

SEVENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 19, 2016

NO MEETINGS DUE TO A LACK OF QUORUM

EIGHTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 20, 2016

PRESENT: Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Kelly Martinez

ABSENT: Commissioner Steven J. Rule, Chairman - vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$12,187.00 to Netwrix Corp.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Michael Rusetos, Chad Bingham, John Sprague, and William Hopkins.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-065 The Rusty Canteen LLC dba The Rusty Canteen
Don Ulmer dba Airport Inn
Shadow Hills LLC dba Shadow Hills
- #16-066 Canton Café Inc. dba Canton Café
The Chicago Connection LLC dba Chicago Connection
- #16-067 A H Schade Inc. dba Gem Stop #15
A H Schade Inc. dba Gem Stop #016
A H Schade Inc. dba Gem Stop #20

A H Schade Inc. dba Gem Stop #32
Golden Dragon Inc. dba Golden Dragon Restaurant
El Paraiso Mexican & American Restaurant LLC dba El Paraiso
#16-068 A H Schade Inc. dba Gem Stop #8
A H Schade Inc. dba Gem Stop #9
A H Schade Inc. dba Gem Stop #10
A H Schade Inc. dba Gem Stop #11
TWC Inc. dba Greenhurst Chevron
SJB Enterprises LLC dba Copper Café
Owyhee Motor Sales Inc. dba Owyhee Motor Sales Inc.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:31 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Development Services Director Tricia Nilsson, DSD Building Official Dave Curl, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget and permit status update; Director Nilsson is currently working on some department process improvements including: plan review deposits, parcel inquiry fees, and front counter coverage; an update on the Snake River Valley BCA; personnel updates; and brief discussions regarding COMPASS and RTAC meetings. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:45 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Tolman submitted a vehicle authorization form for an employee in the DSD Department, however the Commissioners' names were incorrect so it will be resubmitted; a vehicle title was also submitted for signature; update on the auction currently on the public surplus website; Director Tolman is working with the Prosecutor's Office to get set up with a local site; and testing is continuing to go well with the new fuel card process. The items discussed

were general in nature and did not require Board action. The meeting concluded at 9:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:04 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Supreme Court is making a push to improve mental health responses throughout the probation departments so one of the things they have recommended is that we start to send probation officers to a critical incident team training which will be held at the Nampa Police Department in May; Director Breach went to the administrator's meeting last week in McCall and the juvenile administrators and adult misdemeanor administrators are putting together a work group to bring a resolution before go the Idaho Association of Counties to move juvenile and misdemeanor probation officers to Rule of 80; and the administrators are also working on substance use disorder funding for adults. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING THE FINAL PLAT FOR TIMBERSTONE CREEK SUBDIVISION, CASE NO. SD2008-23

The Board met today at 10:16 a.m. to consider signing the final plat for Timberstone Creek Subdivision, Case No. SD2008-23. Present were: Commissioners Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, DSD Planner II Jennifer Almeida, Jon Stosich, and Deputy Clerk Kelly Martinez. Ms. Almeida reviewed the case summary for the record. Staff is recommending approval of the Board signing the final plat for Timberstone Creek. Commissioner Dale asked what the proposed average size of the lots will be. Ms. Almeida said they are a little over one acre lots. Commissioner Dale said with the irrigation restriction that is assuming that only half of this lot could be landscaped for irrigation purposes. Ms. Almeida said they can only irrigate up to a half of an acre. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to authorize the signing of the final plat for Timberstone Creek Subdivision, Case No. SD2008-23. The meeting concluded at 10:20 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

NINTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 21, 2016

PRESENT: Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Ron Love.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$4,000.00 to Dataworks Plus.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$2,066.30 to Amazon.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$143.98 to CDW-G.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The End Zone dba Boise River Catering to be used April 29, 2016 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for MOAD LLC dba O'Michael Pub and Grill to be used May 14, 2016 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Scout LLC dba Double Tap Pub to be used June 18, 2016 for a wedding.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-069 Admire Inc. dba Caldwell Grocery Outlet
 Flying M, Inc. dba Flying M Coffee
 JLC 2 Inc. dba Idaho Pizza Company
 Krung Thai Restaurant LLC dba Krung Thai Restaurant
 Messenger LLC dba Messenger
- #16-070 Caldwell Treasure Valley Rodeo Inc. dba Caldwell Night Rodeo
- #16-071 La Botana LLC dba La Botana
 Tacos El Rey LLC dba Tacos El Rey Restaurant #5

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING MOA WITH COMMUNITY ACTION PARTNERSHIP ASSOCIATION OF IDAHO; MOU WITH NEZ PERCE COUNTY; AND CONSIDER A RECOMMENDATION FOR THE PREA AUDIT OF THE JUVENILE DETENTION CENTER

The Board met today at 8:31 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. The Board was also scheduled to consider signing a Memorandum of Understanding with Nez Perce County for Director Jett to conduct a PREA Audit, and a Memorandum of Agreement with the Community Action Partnership Association of Idaho for a grant for garden project. The Board was also scheduled to consider a recommendation for the PREA audit of the juvenile detention center. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Juvenile Detention Director Steve Jett, Sr.

Administrative Specialist Dawn Dennison, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider signing Memorandum of Agreement between Community Action Partnership Association of Idaho (CAPAI) and Pat Anderson School - The agreement is for the school garden program; CAPAI will provided \$1,090 worth of funding towards the program. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the MOU. (See Agreement No. 16-033.)

Consider signing Memorandum of Understanding with Nez Perce County for the Assignment of Steve Jett to conduct PREA Audit - The MOU is for Director Jett to conduct a PREA audit and in turn reimburse Canyon County. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the MOU. (See Agreement No. 16-034.)

Consider recommendation for Southwest Idaho Juvenile Center PREA Auditor - Director Jett said they received proposals from Charles Kehoe, Wayne Liddell, and Ty Blackwell, and PREA committee recommended it be awarded it to Charles Kehoe. Zach Wesley said this is a personal services contract so ordinarily we wouldn't go through a process like this to select a contractor. If the Board accepts the recommendation then we'll move forward with a contracting process. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to develop the contract with Charles Kehoe for the juvenile center PREA audit. (Mr. Wesley left at 8:44 a.m.)

Topics of discussion included the following: Director Jett is working with Joe Decker on a media release regarding the online academy where they had six or seven juvenile inmates score in the Top 10 category, and in another category the school was rated 11th out of 100 schools in the state. He also spoke about the Cabin Literary Center which publishes a statewide anthology; the juvenile center had five or six writings that were selected for the statewide publication. He has started meeting with Commissioners from other counties regarding housing costs. As of yesterday the population in the center was at 26. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:47 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING LEGAL NOTICE OF ENTERING INTO PERSONAL SERVICES WITH BRIANNE TOPMILLER AND NIKKI KIESEL

The Board met today at 9:03 a.m. to consider signing a legal notice of entering into personal services with Brianne Topmiller and Nikki Kiesel. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The contracts were previously signed by the Board. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the legal notice of entering into personal services with Brianne Topmiller and Nikki Kiesel. The notice will publish in the Idaho Press-Tribune on April 26, 2016. The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending/imminently likely litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 74-206(1) (d), (f) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:22 a.m. with no decision being called for in open session.

CONSIDER SIGNING A RESOLUTION TO APPROVE A CHANGE TO THE TITLE AND PAY GRADE OF ONE POSITION IN THE PUBLIC DEFENDER DEPARTMENT

The Board met today at 10:30 a.m. to consider signing a resolution to approve a change to the title and pay grade of one position in the Public Defender Department. Present were: Commissioners Craig Hanson and Tom Dale, Public Defender Tera Harden, PD

Office Manager Deepak Budwani, HR Generalist Demi Etheridge, and Deputy Clerk Monica Reeves. Tera Harden said the resolution was created after the salary compensation plan to reclassify an employee from a legal support specialist II to a legal support specialist III; it doesn't change the salary that was approved with the compensation plan, it's just putting the employee in the proper PCN. The employee has been working in the criminal defense field for over 20 years. Demi Etheridge confirmed that the current pay rate is within the range. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution approving a change to the title and pay grade of one position in the Public Defender Department. (See Resolution No. 16-072.) The meeting concluded at 10:33 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:33 a.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Public Defender Tera Harden, Public Defender Office Manager Deepak Budwani, and Deputy Clerk Monica Reeves. Ms. Harden reviewed budget information and reported the department is on track although they are a little under in some line items. The areas of concern are expert fees, attorney repayments, and conflict counsel. To date the department has been appointed on 7,915 cases, although not all are open and active. Last year they had 8,400 cases and she estimates they will be closer to 13,000 this year, which is troubling and problematic from a staffing perspective. There are 147 involuntary mental health commitments, a number of which should not be committed as mentally ill; they have a developmental disability or they're elderly and have dementia or Alzheimer's, or they are medically gravely disabled. There are 715 juvenile cases; 1,710 felonies, and 5,150 misdemeanors. The felony filings seem to be going up so she projects they'll be closer to 2,500 felonies before the end of the year which is troubling. She has talked to her staff about the importance of time tracking. They have 3,186 active cases and 958 open felonies, and six lawyers handle the felony cases so it's a significant caseload. Misdemeanor attorneys are assigned to some to help out but they have a pretty high caseload. With the standards she sees as being adopted, they (the public defense commission) will put a cap of 150 felony cases per lawyer per year so that's an area of concern. There are 92 open paper files; most are warrants but they are going down and they are working to get them into the system. There have been 216 cases conflicted: 71 felonies, 56 misdemeanors, 46 Nampa misdemeanors, 21 juvenile matters, 18 post-conviction, and 4 child protection cases. She said that is a snapshot of the kinds of cases that are open in Justware. The total number open files: 3360, which is pretty high. Ms. Harden said the

Board returned her purchase order for furniture with a note that said “please submit next year”. She asked the Board to reconsider its decision because she is at a max point right now; there are two offices that didn’t build out because the space was set aside for meetings or for space when a lawyer needs a quiet environment to work. She’s going to request three new attorneys and two new support staff positions for next year partly because of new legislation and partly because of the caseload and she needs the offices built to prepare for that. She has the money in her budget, \$2,500 for small office equipment and \$5,000 for office furniture for this year and if she doesn’t plan she will not have any space for the new staff on October 1. Commissioner Dale said Ms. Harden has budgeted \$5,000 for office furniture and zero has been spent, and he likes the planning and said it is reasonable to proceed. Commissioner Hanson said he wants to confer with Commissioner Rule before he makes a decision. Commissioner Dale asked if the money allocated by the legislature to the counties will pay for the three attorneys. Ms. Harden said it will. They initially started with funding 25%, and then it was reduced to 18%, and then finally 15%. They have allocated \$4.2 million that will be spread across the counties throughout the state which obviously is not enough. She said they did not adopt any standards; they said standards will be adopted and they plan to do it in the next legislative session with the negotiated rulemaking process. She said adding three attorneys and two support staff will not get us to the position that will meet those standards. The legislation requires counties to keep funding at the levels they currently are; they put a safety valve in there in which they can go in and intercept tax money if the County is not meeting the standards so for the first year there aren’t any standards that have to be met, it’s basically money the County can use to start planning to meet those standards and start adding staff and facilities to meet the standards that are ultimately adopted. Ms. Harden said she will need a total of 33 attorneys (which would add 11 new attorneys) depending upon where the caseloads land and what they adopt as far as caps. She can apply for up to 15% of monies spent over the last three years which creates an interesting problem so she’s hoping to use the actual budget number for this year, but they average the three years of what was actually spent. She said the public defense commission is supposed to send out information in the next couple months; they were initially told the grant applications would be due June 1st, but now it’s August 1st. She is hoping the Board is planning to ask for the money from the state. There is a second pool of money where if you have an MOU with another county you can ask for an additional \$25,000. She has spoken to contract public defenders for Owyhee County and Gem County and there is a project they could potentially do that would give an additional \$50,000 (\$25,000 for Owyhee and \$25,000 for Gem) allowing them to work on a platform of her case management system; however, there are many logistical issues that would have to be reviewed. Ms. Harden said she will need 11 lawyers to meet the standards but we cannot afford that so the state will have to step up and say they will increase the percentage. She said there is nothing to preclude us from asking for additional money but we’ll have to show

them how it's used. The legislature adopted the ABA 10 principles for criminal defense and we have to meet them as far as facilities go; there has to be parity between the Prosecutor's Office and the Public Defender's Department as far as accommodations. Ms. Harden asked the Board to go into Executive Session to discuss personnel matters as follows:

EXECUTIVE SESSION - PERSONNEL MATTER

Commissioner Dale made a motion to go into Executive Session at 11:09 a.m. pursuant to Idaho Code, Section 74-206(1) (b) to discuss a personnel matter. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Chief Public Defender Tera Harden, PD Office Manager Deepak Budwani, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:21 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

TENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 22, 2016

PRESENT: Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$10,897.60 to Phase 4 Stereo.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Michael Teeter, Aileen Hartley, Bonnie Peters, and Samuel Stone.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Sawtooth Winery to be used May 8, 2016 for a Mother's Day Wine Tasting Event.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-074 Apple Idaho dba Applebee's Neighborhood Grill & Bar
- #16-075 Stinker Stores Inc. dba Stinker Store #41
Stinker Stores Inc. dba Stinker Store #44
Stinker Stores Inc. dba Stinker Store #48
Stinker Stores Inc. dba Stinker Store #60
Stinker Stores Inc. dba Stinker Store #75
Stinker Stores Inc. dba Stinker Store #82
Stinker Stores Inc. dba Stinker Store #108
Stinker Stores Inc. dba Stinker Store #113
- #16-076 Maverik Inc. dba Maverik Store #178
Maverik Inc. dba Maverik Store #225
Maverik Inc. dba Maverik Store #287
Maverik Inc. dba Maverik Store #298
Maverik Inc. dba Maverik #430
Maverik Inc. dba Maverik Store #522
- #16-077 Winco Foods LLC dba Winco Foods #11
George Fletcher, Inc. dba Melba Valley Market
Mongolian BBQ, B-Way/Nampa dba Mongolian BBQ
JLC Corporation dba Idaho Pizza Company
Ridley's Food Corp dba Ridley's Family Markets
Cloudcroft Inc. dba River Bend Golf Course
Cost Plus of Idaho Inc. dba Cost Plus World Market
- #16-078 Midway Café, Inc. dba Midway Café

#16-079 Brick 29 LLC dba Brick 29
Hispanic Cultural Center of Idaho Inc. dba Hispanic Cultural Center of
Idaho

INDIGENT DECISIONS

The Board met today 9:17 a.m. to consider indigent decisions. Present were: Commissioners Craig Hanson and Tom Dale, Sr. Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Monica Reeves. Ellen Pitcairn presented the Board with initial determinations of denials for the following cases: Case No. 2016-647, 2016-673, 2016-809, 2016-665, 2016-675, 2016-674, 2016-775, 2016-665, 2016-719, and 2016-804. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to determine the initial denials. Ms. Pitcairn presented the Board with approvals for the following cases: Case Nos. 2015-1197 and 2016-239. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the cases read into the record. The meeting concluded at 9:19 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-015084, 2016-015085, 2016-015086, 2016-015087, 2016-015088, 2016-015089, 2016-015090, 2016-015091, 2016-015092, 2016-015093, 2016-015094, 2016-015095, 2016-015132, 2016-015131, and 2016-015130.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Note for the record: As properly noticed the Board met today at 9:22 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:23 a.m. pursuant to Idaho Code, Section 74-206(1) (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley,

and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:31 a.m. with no decision being called for in open session.

CONSIDER SIGNING A RESOLUTION TO ISSUE A REFUND TO GLENN VEASY FOR AN OVERCHARGE ON A BUILDING PERMIT

The Board met today at 9:32 a.m. to consider signing a resolution to issue a refund to Glenn Veasy for an overcharge on a building permit. Present were: Commissioners Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to refund Glenn Veasy \$34.80 due to a fee overcharge because of a revision in his original building plans. (See Resolution No. 16-073.) The meeting concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

CONSIDER SIGNING ENTERTAINMENT AGREEMENTS WITH ROMEO ENTERTAINMENT GROUP; TRACY LAWRENCE ENTERPRISES, INC.; AND IMPOSSIBLE PRODUCTIONS, INC.

The Board met today at 10:57 a.m. to consider signing entertainment agreements with Romeo Entertainment Group; Tracy Lawrence Enterprises, Inc.; and Impossible Productions, Inc., for events associated with the Canyon County Fair. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope, and Deputy Clerk Monica Reeves. Zach Wesley said the agreements are not the County's standard agreement and do not have our regular terms. Normally in a contractual relationship the County is in a position to shift the liability to the contractor but with these contracts with entertainers we do not have that luxury. They are standard entertainment contracts and the County has liability for the cost of the performance and any of the myriad of things that could go wrong while the event is taking place on County ground so there is more risk of loss on these but that's standard for this industry. Rosalie Cope said there is a negotiation process and that's part of the crossing out/strikethroughs that occur in the documents; the difference this year is that Romeo Entertainment Group is the overlapping contract. Typically the fair board has signed a contract with them and with the entertainer but in order to clean up the

payment process Romeo Entertainment will pay the entertainers and the County will pay the fees to Romeo Entertainment. The agreements were considered as follows:

Romeo Entertain Group - They are the talent buyer and this is the overlapping master agreement. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the agreement Romeo Entertainment Group. (See Agreement No. 16-035.)

Tracy Lawrence Enterprises and Impossible Productions (Joe Nichols) - Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the agreement with Tracy Lawrence Enterprises and initial the changes in the document; as well as sign the agreement with Impossible Productions for Joe Nichols and initial the changes in the document. (See Agreement Nos. 16-16-036 and 16-037.)

According to Ms. Cope said there will be two more entertainment contracts coming for the opening acts for the Board's review. The meeting concluded at 11:07 a.m. An audio recording is on file in the Commissioners' Office.

ELEVENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 25, 2016

NO MEETINGS SCHEDULED DUE TO A LACK OF QUORUM

TWELFTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 26, 2016

NO MEETINGS SCHEDULED DUE TO A LACK OF QUORUM

THIRTEENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 27, 2016

NO MEETINGS SCHEDULED DUE TO A LACK OF QUORUM

FOURTEENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 28, 2016

PRESENT: Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman – vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Mayra Cerros.

APPROVED CLAIMS ORDER NO. 5-10-16

The Board of Commissioners approved payment of County claims in the amounts of \$68,843.20, \$55,017.90, and \$119,614.25 for accounts payable.

APPROVED CLAIMS ORDER NO. 1615

The Board of Commissioners approved payment of County claims in the amount of \$1,413,410.75 for a County payroll.

COMMUTER VEHICLE AUTHORIZATION FORM

The Board approved a Commuter Vehicle Authorization Form for Andy Eells.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$4,000.00 to Oracle.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-080 Nampa Restaurant Ventures, LLC dba T.G.I. Friday's
MRG Inc. dba Buck's Saloon & Steakhouse
Frank's Restaurants LLC dba Wing Nutz
Monkey Bar Inc. dba Monkey Bizness
John D. Eagan dba Corral Lounge
Fun and Ann Yee dba Orphan Annies
- #16-081 Rosa Casiano dba Tacos Colimas
Pantera Market LLC dba Pantera Market
- #16-082 Jack & Danette Noble dba East Cleveland Beverage & Tackle
Campos Market Nampa LLC dba Campos Market Nampa
Franklin United Inc. dba United Oil
Dan's Ferry Service LLC dba Dan's Ferry Service
Thrifty Payless Inc. dba Rite Aid #5409
- #16-083 Shari's Management Corporation dba Shari's of Nampa #235
K Mart Corporation dba Big K-Mart #3189
Pilot Travel Centers LLC dba Pilot Travel Center #638
Costco Wholesale Corporation dba Costco Wholesale #734
Conrad & Bischoff Inc. dba Garrity 66
Canyon Golf Partners dba Red Hawk Golf Course

INDIGENT DECISIONS

The Board met today at 8:31 a.m. to consider indigent decisions. Present were: Commissioners Craig Hanson and Tom Dale, Sr. Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Kelly Martinez. Initial determinations of denial for the following cases were read into the record: 2016-709, 2016-710, 2016-828, 2016-697, 2016-698, 2016-699, 2016-696, 2016-826, 2016-640, 2016-721, 2016-695, 2016-813, and 2016-694. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to issue the initial determination of denial for the cases read into the record. The meeting concluded at 8:32 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-1002

The Board met today at 9:10 a.m. to conduct a medical indigency hearing for Case No. 2015-1002. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Attorney Bryan Nickels, Tim Ryan from St. Alphonsus, and Deputy Clerk Kelly Martinez. Deputy P.A. David Eames arrived at 9:11 a.m. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2015-1002 under advisement with a decision to be rendered within 30 days. The hearing concluded at 9:23 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-367

The Board met today at 9:27 a.m. to conduct a medical indigency hearing for Case No. 2016-367. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant was not present for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing for Case No. 2016-367 to June 30, 2016 at 9:00 a.m. The hearing concluded at 9:32 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-1001

The Board met today at 9:33 a.m. to conduct a medical indigency hearing for Case No. 2015-1001. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Attorney Bryan Nickels, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. Deputy P.A. Zach Wesley arrived at 9:35 a.m. The applicant was not present for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2015-1001 under advisement with a decision to be rendered within 30 days. The hearing concluded at 9:37 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-400

The Board met today at 9:41 a.m. to conduct a medical indigency hearing for Case No. 2016-400. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant and her family, Attorney Bryan Nickels, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2016-400 under advisement with a decision to be rendered within 30 days. The hearing concluded at 10:00 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-370

The Board met today at 10:05 a.m. to conduct a medical indigency hearing for Case No. 2016-370. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Hearing Specialist Michelle Kidd, the applicant, Attorney Mark Peterson, Kelly Hobza from St. Luke's, and Deputy Clerk Kelly Martinez. Indigent Services Director Yvonne Baker arrived at 10:09 a.m. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2016-370 under advisement with a decision to be rendered within 30 days. The hearing concluded at 10:35 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NOS. 2015-1390, 2016-89, AND 2016-617

The Board met today at 10:43 a.m. to conduct a medical indigency hearing for Case Nos. 2015-1390, 2016-89, and 2016-617. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Attorney Bryan Nickels, Tim Ryan from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing for Case No. 2015-1390 to December 29, 2016 at 9:00 a.m. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to place Case No. 2016-89 in suspension. Upon the motion of Commissioner Dale and the second by Commissioner

Hanson, the Board voted unanimously to place Case No. 2016-617 in suspension. The hearing concluded at 11:04 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NOS. 2015-514, 2015-637, 2015-256, AND 2016-351

The Board met today at 11:08 a.m. to conduct a medical indigency hearing for Case Nos. 2016-14, 2015-637, 2015-256 and 2016-351. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Attorney Mark Peterson, Kelly Hobza from St. Luke's, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to place Case No. 2015-514 in suspension. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to place Case No. 2015-637 in suspension. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing for Case No. 2015-256 to December 29, 2016 at 9:00 a.m. Commissioner Dale made a motion vacate the previous motion for a continuance for Case No. 2015-256 and place the case in suspension. Commissioner Hanson seconded the motion to place Case No. 2015-256 in suspension and it carried unanimously. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing for Case No. 2016-351 to December 29, 2016 at 9:00 a.m. The hearing concluded at 11:40 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-399

The Board met today at 11:42 a.m. to conduct a medical indigency hearing for Case No. 2016-399. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Attorney Bryan Nickels, Tim Ryan from St. Alphonsus, and Deputy Clerk Kelly Martinez. A representative for the applicant was not present for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to place Case No. 2016-399 in suspension. The hearing concluded at 11:46 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-410

The Board met today at 11:47 a.m. to conduct a medical indigency hearing for Case No. 2016-410. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Attorney Bryan Nickels, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant was not present for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to uphold the denial in Case No. 2016-410. The hearing concluded at 11:50 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE MEDICAL INDIGENCY HEARINGS AND UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 11:51 a.m. to continue medical indigency hearings and to uphold original denials for various medical indigency cases. Present were: Commissioners Craig Hanson and Tom Dale, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, and Deputy Clerk Kelly Martinez. Deputy P.A. Zach Wesley arrived at 11:54 a.m. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve Case Nos. 2015-1174 and 2016-364. Upon the *amended* motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to take Case Nos. 2015-1174 and 2016-364 under advisement with a decision to be rendered within 30 days. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation as follows: Case Nos. 2016-44 and 2016-306 were continued to July 28, 2016 at 9:00 a.m. Ms. Kidd recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2016-366, 2015-1587, and 2016-347. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. Ms. Kidd also recommended continuing Case No. 2016-527. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue Case No. 2016-527 to July 28, 2016 at 9:00 a.m. The proceeding concluded at 11:55 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 11:55 a.m. for a legal staff update. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue today's legal staff update to this afternoon at 1:30 p.m. The meeting concluded at 11:56 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTIONS ADOPTING CHANGES TO THE JOB TITLE, DESCRIPTION, AND SALARY FOR POSITIONS WITHIN THE INFORMATION TECHNOLOGY DEPARTMENT

The Board met today at 1:20 p.m. to consider signing resolutions adopting changes to the job title, description and salary of positions in the IT Department. Present were: Commissioners Craig Hanson and Tom Dale, IT Director Greg Rast, IT Business Manager Caitlin Pendell, and Deputy Clerk Monica Reeves. Caitlin Pendell said the first resolution is asking to adopt a change to the job title, job description and salary range for an Administrative Support Clerk to a Lead Administrative Support Specialist with a salary range of \$44,000 to \$52,000. Greg Rast said he was going to propose this change through the market analysis but because he was part of that "community" he decided it was not the time to do that. There was a change in IT where he let someone go and currently the administrative support clerk position didn't adequately give a good candidate pool so he determined he needed a senior administrative support specialist in that position; it's a little more technical, a little more years of experience in that position so the overall strategy was to change the clerk title to a lead administrative support specialist. He needs someone with supervisory experience, is bi-lingual, and has years of experience on the job. He currently has a person filling the senior administrative support specialist but he'd like to promote her because she fits the criteria as the lead. When the IT business manager is gone this person will assume the role of supervisory duties over the print shop, the mailroom, the administrative support team, and vendor procurement. As he promotes that person into the new lead position he can backfill that vacated senior administrative support position and put it in the print shop. Currently his "A" Budget is in flux because of the market analysis, but by doing the shifting around it takes the current senior administrative support specialist from \$35,000 to \$44,000. Commissioner Hanson asked what detriment there is to waiting until the new budget year to do this. Mr. Rast said he has three people trying to fill the position and if he goes out to market to replace the vacancy as-is he is not going to get the right candidate because he needs more of the technical side of things, and

rather than making another title within IT this will pinpoint that one position. Mr. Rast said the second resolution adopts the job description changes that determine the new needs for that role of a senior administrative support specialist. Commissioner Dale made a motion to authorize the Board to sign the resolution to adopt changes to the job title, description, and salary range for one position in the IT Department. (Administrative Support Clerk to a Lead Administrative Support Specialist. See Resolution No. 16-084.) The motion was seconded by Commissioner Hanson and carried unanimously. Commissioner Dale made a motion to adopt changes to the job description of one position in the IT Department. (Senior Administrative Support Specialist. See Resolution No. 16-085.) The motion was seconded by Commissioner Hanson and carried unanimously. Mr. Rast said this is the last change for the IT organizational structure and he appreciates that because he can go to market and get the talented pool he needs. The meeting concluded at 1:27 p.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:31 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 1:32 p.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. The Executive Session concluded at 1:42 p.m. with no decision being called for in open session.

CONSIDER SIGNING CHANGE ORDER TO THE PICKLES BUTTE SANITARY LANDFILL STATUS REPORT CONTRACT WITH TETRA TECH TO ADD ADDITIONAL SERVICES IN THE AMOUNT OF \$2,120

The Board met today at 1:42 p.m. to consider signing a change order to the Pickles Butte Sanitary Landfill Status Report Contract with Tetra Tech to add additional services in the amount of \$2,120. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Solid Waste Director David Loper, PIO Joe Decker, and Deputy Clerk Monica Reeves. David Loper said they have conducted some onsite soil samples and testing to modify the final cover and they found some soils that varied; the site wasn't as consistent as he'd hoped so they had to analyze extra samples. Brad Goodsell has reviewed the change order and doesn't have a problem with it. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the change order for Tetra Tech. The meeting concluded at 1:45 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:45 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Solid Waste Director David Loper, PIO Joe Decker, and Deputy Clerk Monica Reeves. The following topics were discussed: Today's unannounced inspection by the health department went well; he has been working with Joe Decker on distributing information for the June 4 household hazardous waste collection event, a postcard will be mailed with the assessment notices. All public outreach will be paid for with the grant he received from DEQ. Mr. Decker has prepared a press release that will be sent today or tomorrow. (Mr. Decker left at 1:48 p.m.) Mr. Loper expects to see a lot of citizens at the event; signs will be put up to help direct the flow of traffic. He reported that waste was up 21.3% last month, and year-to-date it's up 16%. He is working with the Fleet Director to auction two vehicles which will allow him to recoup a lot of the costs that were paid for the new trucks. Mr. Loper requested the Board's approval to purchase a short bus and a new engine from the Idaho State Surplus for a total cost of \$9,000. The bus can be used for the inmate work crew program, and the engine will be used in the transport truck. The Board has no problem with the request. The meeting concluded at 1:58 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

FIFTEENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO APRIL 29, 2016

NO MEETINGS SCHEDULED DUE TO A LACK OF QUORUM

SIXTEENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO MAY 2, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet Department in the amount of \$3,750.00 to Corwin Ford.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Leticia Larez and Becky Brady.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$6,000.00 to OnBase (by Hyland).

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$6,000.00 to OnBase (by Hyland).

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$1,999.00 to BOE.

APPROVED FEBRUARY 2016 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of February 2016 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-087 Hat Ranch Winery LLC dba Vale Wine Company/Hat Ranch Winery

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerk Kelly Martinez, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. Ms. Ross and Ms. Martinez left at 8:33 a.m. Joe Decker reported on the following communication items: he's handling media requests regarding a homicide that occurred last week; posting information about the household hazardous waste event; finalizing a press release for the electronic docket display system (EDDS) that will go live next week; working on the website rebuild project; the Canyon Bike Project will be featured on the Seven's Hero television program; he will work with the juvenile probation department to assist with recognition of a local thrift store, SuzyAnn's Closet, that donated two truckloads of clothing for the juvenile inmates. Paul Navarro reported on the following facilities items: as part of the jail expansion process there is a requirement to hold a neighborhood meeting in order to apply for the special use permit; the meeting will be held next Tuesday at 6 p.m. in the admin building; he will meet with the Board today to talk about utility information regarding Idaho Power and Intermountain Gas; the sewer relocation project is ready to be put out to bid; he walked the project with Captain Ward and Lt. Kiehl and a plan is in place that appears to have met with some approval from the Sheriff's Office on the Plan B reroute; there is a problem with Century Link and

Cable One but Ken Fisher is checking out what is involved with moving those utilities; the parking study was submitted to the city but we are short by 50 spaces so that issue will have to be discussed soon; the courthouse remodel is winding down, this is the last week for the contractor. The meeting concluded at 8:41 a.m. An audio recording is on file in the Commissioners' Office.

ELECTED OFFICIALS MEETING

The Board met today at 9:33 a.m. for an elected officials meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Assessor Gene Kuehn, Treasurer Tracie Lloyd, Prosecutor Bryan Taylor, and Deputy Clerk Monica Reeves. Gene Kuehn said the Assessor's Office will send out assessment notices on May 27, and he will schedule a meeting to apprise the Board of where the values are. A notice about the household hazardous waste disposal event will be mailed out along with the assessment notices. Tracie Lloyd said she's working on a couple of houses as public administrator, and tax reminder notices will be mailed in mid-May. Mr. Kuehn and Ms. Lloyd spoke about an unfortunate issue involving two mobile home parks and how the homes will have to be moved, but before they go the County will try to collect taxes. Bryan Taylor said his office is busy and the Board is aware of the issues they are working on. Felony cases are up and misdemeanors are down. Also, major crimes are on the rise. Commissioner Dale said the Board has received a number of applications for the HR Director position and several look to be pretty well qualified. No Board action was required or taken. The meeting concluded at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION TO ISSUE A REFUND TO KEN SEWARD FOR A PLAN REVIEW DEPOSIT

The Board met today at 10:03 a.m. to consider signing a resolution to issue a refund to Ken Seward for a plan review deposit. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Director Nilsson said it was initially taken in as a commercial permit, and then DSD decided it did qualify as an agriculture structure. Director Nilsson is recommending a refund. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to authorize the Board to sign the resolution to issue a refund \$180.00 to Ken Seward for a plan review deposit. The signed resolution, No. 16-086, is on file with this day's minute entry. The meeting concluded at 10:06 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:06 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget and permit status update; update on the Areas of City Impact for Wilder, Nampa and Caldwell; and initial discussion regarding the Comprehensive Plan update. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:20 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:33 p.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Tolman submitted a purchase order for an integrated diagnostic systems and was budgeted for in this fiscal year; update on the vehicle auction, which everything sold; and discussion regarding a pet adoption van for West Valley Humane Society. The Commissioners were not aware of this vehicle and would like to further discuss it with the Prosecutor's Office. The items discussed were general in nature and did not require Board action. The meeting concluded at 1:40 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:45 p.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Misdemeanor Probation Jeff Breach, Sr. Misdemeanor Probation Officer Mary Gomez, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Gomez is the DUI Court Probation Officer and she discussed some of the things she

does to help DUI Court be successful; Director Breach is just finishing up the statistics and the Community Service Program is staying steady; and budget discussion. The items discussed were general in nature and did not require Board action. The meeting concluded at 1:53 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS THE FY2017 PRELIMINARY BUDGET REQUEST FOR ADVOCATES AGAINST FAMILY VIOLENCE

The Board met today at 2:00 p.m. to discuss the Preliminary Budget Request for Fiscal Year 2017 for Advocates Against Family Violence. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Controller Zach Wagoner, Director Kim Deugan from Advocates Against Family Violence, and Deputy Clerk Monica Reeves. The organization is asking for funding this year in the amount of \$50,000. Ms. Deugan gave a report on the use of funds, programs, plans for a new shelter, and additional transitional housing units. The meeting concluded at 2:09 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS APPROVAL OF RELOCATION OF UTILITIES ASSOCIATED WITH THE JAIL EXPANSION PROJECT

The Board met today at 3:01 p.m. to discuss approval of the relocation of utilities associated with the jail expansion project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Paul Navarro is looking for Board approval on the following forms: 1) Intermountain Gas Company has given a relocation cost of \$17,966 to reroute the gas line. 2) Idaho Power needs to design what the overhead power line looks like coming in. It's at a rate of \$70 per hour for an engineer, not to exceed 16 hours. Once it is designed they will provide a cost to relocate that utility and we'll have to pay it upfront. 3) Idaho Power will procure a pad mount transformer that will be placed where the new jail is going to sit, which is currently the alley. The County will lease the transformer at a cost of \$2 per month and that guarantees a backup in the Idaho Power yard and we don't have to worry about the transformer oil if it were to leak. All three forms are related to the jail expansion project. Commissioner Hanson said he has no problem with any of the forms because they are required for the jail, and then he made a motion to authorize the Facilities Manager to sign the three documents for Idaho Power and Intermountain Gas Company. The motion was seconded by Commissioner Rule. During discussion Commissioner Dale asked about the costs on the Idaho Power documents. Mr. Navarro said one of the documents instructs Idaho Power to purchase

a transformer on our behalf, and the other one is to determine how much it will cost. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor and Commissioner Dale voting against the motion because he remains opposed to moving forward with the project. The motion carried by a two-to-one split vote. The meeting concluded at 3:06 p.m. An audio recording is on file in the Commissioners' Office.

SEVENTEENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO MAY 3, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$5,780.58 to Les Schwab Tires.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$5,000.00 to Surplus Property.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$4,000.00 to Surplus Property.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$2,285.74 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$11,145.00 to Premier Wireless Solutions.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$1,189.70 to VLCM.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Ron Hainke and Terrence Martinez.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Arena Valley Vineyards LLC aka Snake River Winery to be used May 8, 2016 for a wine tasting.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Koenig Vineyards Inc. dba Koenig Vineyards to be used May 8, 2016 for a wine tasting.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Fujishin Family Cellars LLC dba Lost West Winery to be used May 8, 2016 for a wine tasting.

CONSIDER SIGNING A RENEWAL MEMORANDUM OF UNDERSTANDING BETWEEN ADA COUNTY, SW IDAHO JUVENILE DETENTION CENTER AND IDAHO DEPARTMENT OF JUVENILE CORRECTIONS

The Board met today at 8:32 a.m. to consider signing a renewal Memorandum of Understanding between Ada County, Southwest Idaho Juvenile Detention Center and Idaho Department of Juvenile Corrections. Present were: Commissioners Steve Rule and Craig Hanson, Juvenile Detention Director Steve Jett, Sr. Administrative Specialist Dawn Dennison, and Deputy Clerk Kelly Martinez. Director Jett said it is for emergency housing in case we ever have to evacuate the facility or if Ada County or the Department of Juvenile Corrections need to evacuate their facilities. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the renewal Memorandum of Understanding between Ada County, Southwest Idaho Juvenile Detention Center and Idaho Department of Juvenile Corrections. The signed document, Agreement No. 16-038, is on file with this day's minute entry. The meeting concluded at 8:35 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:35 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Juvenile Detention Director Steve Jett, Sr. Administrative Specialist Dawn Dennison, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: garden update; Kahn Academy programming information; this week is horse week at the Juvenile Detention Center; small engine repair classes; Taga Bah is still running a program after hours for juveniles to come back for life skills training; lunch hour fitness class for employees; Sean Brown and Shawn Anderson have been asked to go to Kootenai County and the state will pay for them to go up there for training; Director Jett has met with all of the Commissioners that we have contracts with and has had good feedback; population has been consistent around 30 and today they have 21 juveniles. Commissioner Rule asked when the last use of force incident was. Director Jett said it has been a couple of weeks. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING AMENDMENT NO. 1 TO CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT NO. 15-152 FOR THE CALDWELL VETERANS COUNCIL

The Board met today at 9:01 a.m. to consider signing Amendment No. 1 to the Canyon County Historic Preservation Support Award Agreement No. 15-152 for the Caldwell

Veterans Council. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Parks Director Tom Bicak, and Deputy Clerk Monica Reeves. Zach Wesley said the Caldwell Veterans Council applied for historic preservation levy funds. Zach Wesley said the Caldwell Veterans Council applied for historic preservation levy funds through the Southwest Idaho RC&D and on April 13 they sent a letter indicating they had used RC&D in error and asked that we correct it. An agreement is now in place so that the funds will go directly to the Veterans Council instead of going through RC&D as they had originally applied. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign Amendment No. 1 to the Canyon County Historic Preservation Support Award Agreement No. 15-152 for the Caldwell Veterans Council. (See Agreement No. 16-039.) Tom Bicak said the grant writers were in error, and he has made a personal effort to invite them to next week's workshop where assistance will be offered to apply for funds. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:23 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DEPARTMENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:33 a.m. for a biweekly meeting with the Human Resources Department to discuss general issues, set policy, and give direction. Present were:

Commissioners Steve Rule, Craig Hanson and Tom Dale, HR Specialist Cindy Lorta, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Lorta said HR staff had a quick monthly meeting with payroll to discuss any concerns/issues; discussion regarding the employee performance evaluation program through OnBase and June 1 is the target date for completion; and the posting for the HR Director position closes this Friday so Ms. Lorta will turn in all of the applications from this week to the Board once it is closed. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:38 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:48 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Probation Officer Elda Catalano, Juvenile Probation Unit Supervisor Leticia Vance, Juvenile Probation Training Coordinator Amaia Vicandi-Bow, Juvenile Probation Division Supervisor Jose Orozco, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ross Garven will be on Seven's Hero highlighting the bike project; May is Children's Mental Health Month and she asked the Board to sign a proclamation in the next couple of weeks; last week they had a consultant do sex offender training for Nampa/Caldwell area; the number of juveniles that are on electronic monitoring is really high right now and Ms. Vance reviewed the electronic monitoring process; and Ms. Vicandi-Bow and Mr. Orozco reviewed their job duties and projects they are working on currently. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:01 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:02 a.m. for a biweekly meeting with the Fair Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: tickets went on sale for the concerts and the carnival for the fair; Director Cope met with Ray Wolf to talk about volunteers and staffing; she is going to meet with Western Idaho Fair to see how they

are paying out at a flat rate to superintendent and judges; budget information; Director Cope is working with Paul on the gutters on the fair building, which have been leaking; Director Cope would like to add an arena purchase as part of the next two budget years and she has received a final proposal; exhibitor guides are going to the printer this week; they are finishing up sponsorship contracts; discussion regarding dance competitions at the fair; and the hogs and mud event will be back this year. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION APPROVING A PETTY CASH ACCOUNT FOR THE CANYON COUNTY FAIR

The Board met today at 10:10 a.m. to consider signing a resolution approving a petty cash account for the Canyon County Fair. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. Commissioner Hanson said during the peak payout season, the petty cash is usually at \$2,000 but right before the fair it needs to increase to \$47,000 and also for the Bulls and Broncs event it will increase to \$10,000 and then it drops back down. Director Cope said the petty cash covers gate and beer change funds. Commissioner Rule said the Prosecutor's Office has reviewed the resolution. Commissioner Hanson said Controller Zach Wagoner said it has been reviewed and he approves of it, however he was unable to attend today's meeting. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution approving a petty cash account for the Canyon County Fair. (See Resolution No. 16-088.) The meeting concluded at 10:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING - PRELIMINARY PLAT, FINAL PLAT, IRRIGATION AND DRAINAGE PLAN FOR MARINA LAKE SUBDIVISION

The Board met today at 10:34 a.m. to consider a request by Alejandro Brito Diaz for approval of a Preliminary Plat, Final Plat, Irrigation and Drainage Plan for Marina Lake Subdivision. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, DSD Planner Deb Root, Alejandro Brito Diaz, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. The 4.6 acre development consists of two residential lots and is located in a Rural Residential zone. The subject property, R30083-011, is located at 12502 Lewis Lane in Nampa. Deb Root gave the oral staff report. One of the lots will contain the existing residence and then a vacant lot for proposed new residence. The

property was rezoned to rural residential in 2010 and Mr. Brito made application in 2015 to plat the two-lot subdivision. The conditions and requirements have been met. Staff is recommending approval of the proposed Marina Lake Subdivision. Alejandro Brito Diaz signed up in favor of the request but he did not testify. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Commissioner Dale made a motion to approve the preliminary plat, irrigation and drainage plan, the Findings of Fact, Conclusions of Law and Order as presented, and the final plat for Case No. SD-PH2015-29. Commissioner Hanson seconded the motion. A roll call vote was taken on the motion of Commissioners Dale, Hanson and Rule voting in favor of motion to approve. The hearing concluded at 10:44 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS PURSUANT TO IDAHO CODE, SECTION 74-206(1)(E)

The Board met today at 1:33 p.m. for an Executive Session to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations pursuant to Idaho Code, Section 74-206(1) (e). Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Steve Fultz from the Caldwell Economic Development Council, project representatives, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to go into Executive Session at 1:33 p.m. pursuant to Idaho Code, Section 74-206(1)(e). The Executive Session concluded at 2:06 p.m. with no decision being called for in open session.

MEETING TO CONSIDER GRANTING VARIOUS 2016 PROPERTY TAX EXEMPTIONS UNDER IDAHO CODE, SECTIONS 63-602B, 63-602C, 63-602D, 63-602E, 63-602W, 63-602GG, AND 50-2014

The Board met today 2:15 p.m. to consider granting various 2016 property tax exemptions under Idaho Code, Sections 63-602B, 63-602C, 63-602D, 63-602W, 63-602GG, and 50-2014. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Deputy Assessor Joe Cox, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Monica Reeves. Joe Cox said Idaho Code lists requirements for property exemptions and he and Jennifer Loutzenhiser review most of them and all of the forms

that are being submitted today meet or exceed the requirements, which is why they are being submitted as a group. Jennifer Loutzenhiser presented the Board with over 300 exemption forms as follows:

Exemptions pursuant to Idaho Code, Section 63-602C (Fraternal, Benevolent and Charitable LLC's and Corporations) – There are approximately 101 parcels that have been previously granted exemptions under 63-602C, and according to Ms. Loutzenhiser there is no reason to preclude exemptions for 2016. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to extend the exemptions as explained by staff pursuant to Idaho Code, Section 63-602C.

Exemptions pursuant to Idaho Code, Section 63-602D (Certain hospitals) – There are approximately 28 parcels. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemptions pursuant to Idaho Code, Section 63-602D.

Exemptions pursuant to Idaho Code, Section 50-2014 (Urban Renewal Property) – There are approximately 12 properties. Upon the motion of Commissioner Dale and seconded by Commissioner Hanson, the Board voted unanimously to grant the exemptions as outlined in Idaho Code, Section 50-2014.

Exemptions pursuant to Idaho Code, Section 63- 602E (Education) – There are approximately 95 parcels. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to give the appropriate exemption to those meeting Idaho Code, Section 63-602E.

Exemptions pursuant to Idaho Code, Section 63-602B (Religious) – There are approximately 110 parcels. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the exemptions to the approximately 110 properties pursuant to Idaho Code, Section 63-602B.

Exemptions pursuant to Idaho Code, Section 63-602GG (Low income housing owned by nonprofit organizations) – There are approximately 14 parcels. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to the exemptions to the 14 properties meeting Idaho Code, Section 63-602GG.

The signed forms are on file with this day's minute entry. The meeting concluded at 2:21 p.m. An audio recording is on file in the Commissioners' Office.

EIGHTEENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO MAY 4, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender Department in the amount of \$5,380.66 to Henriksen Butler Design Group.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Lillian Moore.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$14,582.50 to Veho.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Split Rail LLC dba Split Rail Winery to be used May 8, 2016 for a Wine Tasting.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-089 Jackson's Food Stores Inc. dba Jackson's Food Stores #115
Jackson's Food Stores Inc. dba Jackson's Food Stores #117
Jackson's Food Stores Inc. dba Jackson's #143
Jackson's Food Stores Inc. dba Jackson's #144
Jackson's Food Stores Inc. dba Jackson's #147

#16-090 Jackson's Food Stores Inc. dba Jackson's Food Stores #60
Jackson's Food Stores Inc. dba Jackson's Food Stores #61
Jackson's Food Stores Inc. dba Jackson's Food Stores #62
Jackson's Food Stores Inc. dba Jackson's Food Stores #63
Jackson's Food Stores Inc. dba Jackson's Food Stores #64
Jackson's Food Stores Inc. dba Jackson's Food Stores #82
Jackson's Food Stores Inc. dba Jackson's Food Stores #85

#16-091 Brewer's Haven Nampa LLC dba Brewer's Haven
James L & Lila K Trossbach dba Our Place Saloon
Jackson's Food Stores Inc. dba Jackson's Food Stores #3
Jackson's Food Stores Inc. dba Jackson's Food Stores #5
Jackson's Food Stores Inc. dba Jackson's Food Stores #22
Jackson's Food Stores Inc. dba Jackson's Food Stores #59

#16-092 City of Caldwell dba Fairview Golf Course
Kammi Reynolds dba Chapparral Sports Bar and Grill
EVRA Inc. dba Casa Mexico
Howards Tackle Shoppe Inc. dba Howard's Tackle Shoppe
Little Saigon Vietnamese Restaurant dba Little Saigon Vietnamese
Restaurant

#16-093 Blazin Wings Inc. dba Buffalo Wild Wings #592
Ricks Kitchen LLC dba Club 102 Bar and Grill
El Tenampa Inc. dba El Tenampa
20/26 LLC dba Caribou Lounge
Jalapeno's Bar & Grill LLC dba Jalapeno's Mexican Restaurant
Nampa Lodge #1389 BPOE Inc. dba Nampa Elks Lodge #1389

#16-094 Coronar LLC dba Los Mariachis Mexican Restaurant #2
Caldwell Elks Home Association dba Caldwell Elks Lodge #1448
Root and Company LLC dba Roots and Company
Cook's Two Hole Inc. dba Cook's Two Hole Bar
Red Robin International Inc. dba Red Robin America's Gourmet Burgers
& Brews

#16-095 Pantera Market 3 LLC dba Pantera Market 3
Let's Wing It LLC dba Wingstop

#16-096 Jackson's Food Stores Inc. dba Jackson's Food Stores #148
Jackson's Food Stores Inc. dba Jackson's Food Stores #126

INDIGENT DECISIONS

The Board met today at 8:35 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Sr. Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Kelly Martinez. Initial determinations of denial for the following cases were read into the record: Case Nos. 2016-742, 2016-841, 2016-618, 2016-876, 2016-731, 2016-746, 2016-745, 2016-839, 2016-730, 2016-866, 2016-867, and 2016-607. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the initial determination of denials that were recommended by the Indigent Services Department. There is one approval today, which is Case No. 2016-321. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve Case No. 2016-321. The meeting concluded at 8:37 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending/imminently likely litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 74-206(1) (d), (f) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames and Deputy Clerk. Deputy P.A. Zach Wesley arrived at 9:05 a.m. Mr. Goodsell left at 9:29 a.m. The Executive Session concluded at 9:40 a.m. with no decision being called for in open session.

MEETING WITH STATE OF IDAHO REPRESENTATIVES TO DISCUSS DEFERRED COMPENSATION PLAN

The Board met today at 9:43 a.m. with representatives from the State of Idaho to discuss the deferred compensation plan. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale; Controller Zach Wagoner; John Lamb, Program Director for the State of Idaho 457 Plan; Katja Stringfield, Representative for the State of Idaho 457 Plan; and Deputy Clerk Monica Reeves. John Lamb gave a report on the progress of the plan, which was adopted by Canyon County six years ago. The 457 plan started with the state in 1978 and it allows public employees to put money away on a pretax basis for retirement. The board that oversees the program is a subcommittee of the board of examiners. Nationwide has been the third-party administrator since the program started in 1978, and they do the record keeping, and education for employees across the state. The state has an incentive for employees to join the program: it's a \$50 bonus program so as soon as they enroll in the program the state puts \$50 into their account, and annually if they increase their deferrals, the state will put in another \$50. In 2015 the plan contributions totaled a little over \$15 million. Plan options include borrowing against your account and having a Schwab account. A summary of the plan showed the fourth quarter started out with \$355 million and at the end of the quarter there was \$380 million in the plan. Fixed accounts are currently paying 3.65% for employees in the plan; currently retirees are getting 4.06%. According to Mr. Lamb, there are 7,913 participants although not all are actively deferring. If a participant gets into a financial crisis, an unforeseen emergency, they can pull their money out of the plan with no IRS withdrawal penalty, although they will have to pay tax on it. Canyon County has a total assets balance of \$2.5 million with 99 participants currently participating. Commissioner Dale asked how this plan compares with the PERSI Choice 401k plan. Mr. Lamb said both are great plans, but one of the differences in the age limitation on when you can withdraw your money, and, the fees. A 401k has an annual fee but the state's 457 plan does not have an annual fee. The payout options with the 457 plan are unlimited, and there are other options as well. Mr. Lamb and Ms. Stringfield would like to increase the number of participants and would like the Board's permission to provide information to employees. Commissioner Rule said the Board has taken steps to keep the vendors on level playing field and so there will have to be a discussion with legal counsel, the HR Department and the Controller. Mr. Lamb said there is a difference between a state-sponsored plan and a vendor. Commissioner Dale said it's very important to provide education on this plan as well as the PERSI. Ms. Stringfield said she comes in once a year during open enrolment and it would be nice if she could come in twice a year. The Board will review the information and an answer will be provided to Mr. Lamb in a couple of weeks. The meeting concluded at 10:06 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS THE CANYON COUNTY OFFICE ON AGING'S PRELIMINARY BUDGET REQUESTS FOR FY2017

The Board met today at 10:10 a.m. to discuss the Canyon County Office on Aging's (CCOA) preliminary budget request for Fiscal Year 2017. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Controller Zach Wagoner, Carol Teats, Executive Director of CCOA, and Deputy Clerk Monica Reeves. This year's funding request is \$118,000, the same as last year's amount. Ms. Teats said CCOA will change its name to *Metro Community Services - Promoting Independence*. They rent their current facility, located at 304 N. Kimball in Caldwell, for \$1 per month from the County but now that they are combining all programs under one roof they will construct a new building located at Smeed and Sky Way in Caldwell. They probably won't be using the building on Kimball Avenue in another year but she would like to maintain a lease for space for another program under the weatherization program. The meeting concluded at 10:16 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING - ZONING ORDINANCE AMENDMENTS FOR CASE NO. ZOA-PH2015-23

The Board met today at 11:01 a.m. to conduct a public hearing for Zoning Ordinance amendments for Case No. ZOA-PH2015-23. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, Dave Jones from Canyon Highway District, Casey Bequeath, Dennis Stanley, Alan Mills, and Deputy Clerk Monica Reeves. Tricia Nilsson said they have a final version of an update to the County standards for driveways and private roads. The committee has been meeting since January and talked through some of the standards, particularly the construction standards. Director Nilsson reviewed the proposed changes, a document showing the changes is included with this day's minute entry. She appreciates the contributions of the highway district officials and Alan Mills who brought paving company representatives to the meetings. Staff recommends the changes be re-noticed for a new public hearing. Dave Jones said he testified in favor of the amendments in January primarily because they were able to preserve the Association of Canyon County Highway District standards for the private roads. He is in favor the current version and acknowledged the efforts of staff and those who have worked on the compromised version to get to this point. Alan Mills said when the new version came out yesterday there were six errors he found and after talking with Director Nilsson they have been solved and he expects the final version to be exactly what they want. However, he wants to clarify that equivalent recycled asphalt paving covers two methods: 1) where they take the asphalt and store it in a pile and then re-crush it; and 2) where they grind it off the road into a truck and it's ready to go to the site. Upon the motion of

Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to close public testimony. Director Nilsson asked the Board to approve the ordinance reflecting the amendments discussed today and re-notice it for a public hearing on June 15, 2016. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to approve the ordinance with the changes that have been explained today in its present form and re-notice another public hearing on June 15, 2016 at 9:30 a.m. The hearing concluded at 11:18 a.m. An audio recording of the hearing is on file in the Commissioners' Office.

NINETEENTH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO MAY 5, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 5-10-16

The Board of Commissioners approved payment of County claims in the amounts of \$86,512.14, \$215,968.04, and \$120,498.83 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-017147, 2016-017148, 2016-017149, 2016-17150, 2016-017151, 2016-017152, and 2016-017153.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Thomas Taylor.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Scooter's to be used May 14, 2016 for a wedding.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-100 Fred Meyer Stores Inc. dba Fred Meyer #226
Albertson's LLC dba Albertson's #1602
Albertson's LLC dba Albertson's #166
Albertson's LLC dba Albertson's #176
Albertson's LLC dba Albertson's #103
- #16-101 Fiesta of Nampa Inc. dba Fiesta of Nampa Fiesta Guadalajara
Fiesta Arts Inc. dba Fiesta Guadalajara
- #16-097 Horsewoods Kitchen LLC dba Horsewood's

LEGAL STAFF UPDATE

The Board met today at 9:03 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Deputy P.A. David Eames, and Deputy Clerk Monica Reeves. There was a brief conversation about the Board sending a letter to Caldwell Mayor Garret Nancolas regarding outstanding property transfer issues that affect the Canyon County Fair and the Caldwell Events Center. The Board signed the letter as a ministerial matter. No other items were discussed. The meeting concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTIONS TO ADOPT CHANGES TO THE TITLE, JOB DESCRIPTION AND SALARY OF ONE POSITION IN THE JUVENILE DETENTION DEPARTMENT; AND TO ADOPT THE TITLE CHANGE OF ONE POSITION IN THE JUVENILE DETENTION DEPARTMENT

The Board met today at 9:33 a.m. to consider signing resolutions to adopt changes to the title, job description and salary for specific positions in the juvenile detention department. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Juvenile Detention Director Steve Jett, and Deputy Clerk Monica Reeves. Director Jett

said as part of the compensation plan analysis they identified that the training coordinator position was still classified as a supervisory position. They changed some things and moved an employee to the assistant administrator position and now he wants to change the training coordinator position. One resolution changes the title job description and salary of a juvenile detention supervisor to a juvenile detention training coordinator. The other resolution changes the title of the assistant juvenile detention administrator to the juvenile detention deputy administrator. They are existing positions; funding is not an issue. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution adopting changes to the title, job description and salary of a position in the juvenile detention department and to sign the resolution to adopt the title change of one position in the juvenile detention department. (See Resolution Nos. 16-098, and 16-099.) The meeting concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS TREASURE VALLEY PARTNERSHIP'S PRELIMINARY BUDGET REQUEST FOR FY2017

The Board met today at 9:50 a.m. to discuss Treasure Valley Partnership's (TVP) preliminary budget request for Fiscal Year 2017. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Controller Zach Wagoner, TVP Executive Director Bill Larsen, and Deputy Clerk Monica Reeves. Bill Larsen spoke about how he has been working the legislature for several years and this year they came through with a reasonable share of the SAUSA program in the amount of \$70,000. Dues were based on the 2015 population estimates, and Canyon County's estimate was 53,800 so the dues will be a total of \$6,456, which is a decrease of \$1,514. The meeting concluded at 9:55 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS RETIRED SENIOR VOLUNTEER PROGRAM'S PRELIMINARY BUDGET REQUEST FOR FY2017

The Board met today at 9:56 a.m. to discuss the Retired Senior Volunteer Program's (RSVP) preliminary budget request for Fiscal Year 2017. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Controller Zach Wagoner, Kristen Tracy RSVP Program Director, and Deputy Clerk Monica Reeves. Alex McNish arrived at 9:59 a.m. Kristen Tracy reported on the organization's programs. This year RSVP is seeking funding in the amount of \$15,000. The meeting concluded at 10:03 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS VALLEY REGIONAL TRANSIT'S PRELIMINARY BUDGET REQUEST FOR FY2017

The Board met today at 11:02 a.m. to discuss the Valley Regional Transit's (VRT) preliminary budget request for Fiscal Year 2017. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Controller Zach Wagoner, VRT Executive Director Kelli Fairless, Rhonda Jalbert from VRT, and Deputy Clerk Monica Reeves. DSD Director Tricia Nilsson arrived at 11:07 a.m. Kelli Fairless gave a report on the organization's programs and plans. This year VRT is seeking funding in the amount of \$35,909, which is a few dollars less than last year. The meeting concluded at 11:25 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS PURSUANT TO IDAHO CODE, SECTION 74-206(1)(E)

Commissioner Hanson made a motion to go into Executive Session at 1:31 p.m. pursuant to Idaho Code, Section 74-206(1) (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Steve Fultz from Caldwell Economic Development, and Deputy Clerk Monica Reeves. The Executive Session concluded at 1:42 p.m. with no decision being called for in open session.

TWENTIETH DAY OF APRIL TERM, A.D., 2016
CALDWELL, IDAHO MAY 6, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 5-10-16

The Board of Commissioners approved payment of County claims in the amount of \$2,987.72 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-104 Super Pollo Mexican Grill LLC dba Super Pollo Mexican Grill LLC
- #16-103 Wild Heart Springs LLC dba Wild Heart Springs LLC
- Coffee House Holdings Inc. dba Starbucks #19869
- Precept Brands LLC dba Ste. Chapelle Winery
- Precept Brands LLC dba Sawtooth Winery
- #16-105 The Bird Stop LLC dba The Bird Stop
- GMRI, Inc. dba The Olive Garden Italian Restaurant #1731
- Mountain Range Restaurants LLC dba Denny's Restaurant

CONSIDER SIGNING AGREEMENT FOR CLINICAL EDUCATION PROGRAM WITH STEVENS-HENAGER COLLEGE

The Board met today at 9:01 a.m. to consider an agreement for clinical education (externship) program with Stevens-Henager College. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. David Eames, Lt. Andy Kiehl, Josie Murray (RN) from Jail Medical Services, and Deputy Clerk Monica Reeves. Josie Murray said the college will send a student to complete 160 hours in the jail medical unit where they will observe and get some hands-on experience, such as blood draws, taking vital signs, and participating in the clinic. Sam Laugheed said the agreement is based on a version that's been vetted in the past for this sort of thing. The college provides the indemnification language and accepts liability for accidents or injuries occurring to faculty or students and agrees to take care of that stuff. There is no legal reason not to sign the agreement. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the Agreement for Clinical Education Program with Stevens-Henager College. (See Agreement No. 16-040.) The meeting concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:06 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. David Eames, and Deputy Clerk Monica Reeves. Commissioner Rule asked legal counsel to look into legislation that he believes will make it more difficult for commissioners to use property tax dollars for certain things. The PA's Office will review the information and report back to the Board. No other items were discussed. The meeting concluded at 9:07 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS FY2017 PRELIMINARY BUDGET REQUEST FOR COMPASS

The Board met today at 10:08 a.m. to discuss the FY2017 preliminary budget request for COMPASS. Present were: Commissioners Steve Rule and Craig Hanson, Controller Zach Wagoner, Matt Stoll, COMPASS Executive Director, and Deputy Clerk Monica Reeves. Matt Stoll reported on the COMPASS services, and advised that the COMPASS board has agreed to the dues rate and structure that have been in place, the specific dues rate stayed the same. They are capturing the increase in population, accounting for growth as well as the membership of the Nampa Highway District. Canyon County's membership dues amount for FY2017 is \$103,112, which is a slight decrease over last year's amount. The meeting concluded at 10:14 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS FY2017 PRELIMINARY BUDGET REQUEST FOR THE CANYON SOIL CONSERVATION DISTRICT

The Board met today at 10:44 a.m. to discuss the FY2017 preliminary budget request for the Canyon Soil Conservation District. Present were: Commissioners Steve Rule and Craig Hanson, Controller Zach Wagoner, DSD Director Tricia Nilsson, and Mike Somerville, Bob McKellip, Mike Swartz, Dave Dixon, and Lori Kent from the Canyon Soil Conservation District, and Deputy Clerk Monica Reeves. A PowerPoint presentation was given, a copy of which is on file with this day's minute entry. This year the conservation district is requesting \$15,000 in County funding, which is a \$5,000 increase over last year's amount. The meeting concluded at 11:11 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS FY2017 PRELIMINARY BUDGET REQUEST FOR THE BOISE VALLEY ECONOMIC PARTNERSHIP

The Board met today at 11:13 a.m. to discuss the FY2017 preliminary budget request for the Boise Valley Economic Partnership (BVEP). Present were: Commissioners Steve Rule and Craig Hanson, Controller Zach Wagoner, BVEP Executive Director Clark Krause, BVEP Director Jana Jones, Steve Fultz, Caldwell Economic Development Director, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. This year's funding request is \$10,000. Clark Krause reported on BVEP's activity and the success they've had in Canyon County with bringing Gayle Manufacturing, Heartland, and Mother Earth Brewing to the marketplace. He spoke of the excellent working relationship BVEP has with economic development agencies in Canyon County. They are working on a new program to help the recruiters, the cities, the County and the valley recruit a quality workforce. Steve Fultz feels strongly that the regional approach to the economic development partnership has become much stronger since Clark Krause came on board, noting that the Gayle Manufacturing project could not have been completed without BVEP's assistance because they were instrumental in helping with the "TRI", which was an important element to the company's decision to come here. He also said BVEP has been a tremendous partner in working on projects as Southwark, American Food Equipment, and Project Fresh. Mr. Fultz said Canyon County has strong voice at the table when they meet with the BVEP board of director, and said the strength of the Nampa and Caldwell partnership is as strong as it's ever been and points that back to BVEP. Commissioner Hanson said the County invests with the Western Alliance for Economic Development and he'd like to know how that organization comes into play with BVEP. Mr. Krause said there has been some participation between the organizations but not a lot. They have offered assistance to Tina Wilson, the Executive Director, and they invite her to be part of their program. Mr. Fultz works closely with Ms. Wilson, who has written hundreds of thousands in grants for smaller communities, and her work is extremely valuable, but he sees the two organizations as having some separation. There are some partnerships and some overlap but there are significant differences in economic development in a smaller cities than in larger municipalities. Jana Jones said they've had some projects that were looking for 5-10 acres on rail and she's reached out to Ms. Wilson to see what she has available. It comes down to workforce and talent and if a project needs several hundred people to work it needs to be in a location that has the workforce; the majority of the projects are going to be located where the population is. Mr. Krause said it is infrastructure related and the simple math is most of what they bring is a little larger than what will end up in rural Canyon County. No Board action was required or taken. The meeting concluded at 11:38 a.m. An audio recording is on file in the Commissioners' Office.

COMMISSIONER APRIL 2016 TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the April 2016 Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF APRIL 2016 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Craig L. Hanson and Tom Dale

ATTEST: Chris Yamamoto
Clerk

Kelly Martinez
Deputy

DATE: 6/27/16