

FIRST DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO DECEMBER 9, 2013

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Kathryn Alder  
Commissioner Craig L. Hanson  
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #12-9-13

The Board of Commissioners approved payment of County claims in the amount of \$4,252.04 for accounts payable.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Doug Teichert.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Justin Scott, Erick Cobiskey, Stephen Engel and Aaron Risser.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$6,119.28 to Salt Lake Wholesale Sports.

FILE IN THE MINUTES

The Board filed the 2013 Year End Canyon County Mosquito Abatement Report in today's minutes.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Administrative Specialist Kelly Martinez, and Deputy Clerk Monica Reeves.

The items discussed were general in nature. Ms. Martinez left at 8:38 a.m. Joe Decker reported on the following communication issues: he will attend a County Fair task force meeting on Thursday, and he will meet with Prosecutor Bryan Taylor regarding marketing strategies for the Prosecutor's Office in using social media (Facebook and Twitter) to better control the message. Other projects include web updates, KBOI talking points and the Shop with a Cop event. Paul Navarro reported on the following facilities issues: We need to figure out what to do with the water line and fire line at the juvenile courtroom project because we are dangerously close to holding up the project. Commissioner Alder wants to explore the possibility of the County having a campus (similar to what the State of Idaho has) that is separate from the City of Caldwell. Mr. Navarro would be in favor of that concept. He spoke about the working relationship he has with the city and their slow response time. Commissioner Hanson said if we do that we would have to take care of our own law enforcement at this facility. Mr. Navarro reported how the cold weather has affected the heat pumps, especially those in the jail. When the outside temperature falls below 1- degrees the air to air pumps cannot make hot heat, and this morning it was negative four degrees when he came to work and the average temperature in the jail was 68 degrees and with the high humidity level it makes it even colder. He is concerned we may be out of compliance with the Idaho Jail Standards or the ACLU. They may have to use space heaters or at some point move away from air to air heat pumps. He said staff will "super heat" the jail during the day to compensate for the drop in temperature at night. He will visit with the Sheriff and jail staff about it. No Board action was taken at this meeting which concluded at 8:47 a.m. An audio recording is on file in the Commissioners' Office.

#### LEGAL STAFF UPDATE

The Board met today at 9:02 a.m. for a legal staff update. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell reported that the excavation work has been completed on the Mahaffey Oil project. There was a complication from a broken sewer pipe in the road which explains why there were water problems from the beginning. The ground is frozen now but when it thaws it may need to be rolled and smoothed out. Commissioner Alder said the County needs to come up with its percentage for this project. Mr. Goodsell said we need a bill from the landfill director on what the tipping fees are for the material that was hauled to the landfill, it can be submitted to ICOG so they'll know what we contributed in-kind. Sam Laugheed said the contractor, Warner Construction, performed admirably for the County and when we are able to pick who we want to work with on other projects this is a company we should keep in mind because of their performance on this project. Mr. Goodsell doesn't know if the project would've been completed without Warner Construction; they were innovative and tried to find solutions to issues that arose. Commissioner Alder asked legal counsel to research whether it would be beneficial to

have a County-wide campus for the courthouse and surrounding County properties. Mr. Laugheed will look into it. At 9:07 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, REAL PROPERTY ISSUE, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (c) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:50 a.m. with no decision being called for in open session.

CONSIDER SIGNING RESOLUTION AUTHORIZING THE SIGNING OF QUITCLAIM DEEDS FOR TAX SALE PROPERTIES; COUNTY QUITCLAIM DEEDS; AND TREASURER'S ROLL CORRECTIONS AND TAX CHARGE CORRECTIONS SUMMARIES

The Board met today at 10:03 a.m. to consider signing a resolution authorizing the signing of quitclaim deeds for tax sale properties and to sign County quitclaim deeds for the properties that were sold. The Board also considered the Treasurer's roll corrections and tax charge corrections summaries. Present were: Commissioners Kathy Alder and Craig Hanson, Treasurer Tracie Lloyd, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The resolution authorizes the signing of the quitclaim deeds and approves the sale to the highest bidders. Tracie Lloyd reported that all the funds for the properties have been received. She did an auditor's certificate for \$347,695 and advised that there is \$239,000 in excess funds that need to be processed. (It was noted that the bids totaled \$347,095, but the Treasurer's Office received \$347,695. The excess \$600 was because one buyer arrived with certified funds that were \$600 more than the property purchase price.) Commissioner Alder said it takes a lot of work to redistribute the excess funds and there should be some compensation to the County for doing the extra work. Mr. Goodsell and Ms. Lloyd are drafting legislation that addresses the issue and Ms. Lloyd will discuss it with the Treasurers Association. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution authorizing the signing of the quitclaim deeds for tax sale properties. (Resolution No. 13-292.) The Board then signed the 19 quitclaim

deeds for the properties that were sold on December 4. The deeds are on file with this day's minute entry. Ms. Lloyd said there are offers on two properties that did not sell and she would like direction on how to proceed because she is concerned the information is not being disseminated equally to all parties. One offer is \$15,000 less than the taxes owed and the other offer is more than the minimum bid amount. Mr. Goodsell said the Board does have the discretion to sell the properties after they have been auctioned and if the Board wanted to it could consider the offer that is greater than the minimum bid amount. The more difficult cases are where the offers are less than the minimum bid amount. Ms. Lloyd said in this case there is a city abatement charge of nearly \$1,000 and she is concerned about how to distribute the funds if we take less than the taxes owed. Mr. Goodsell said the special assessments are not extinguished so if we were to accept the \$5,000 offer it would go to taxes and the assessments would continue to be on the property. He suggested having a process to deal with property offers where the County would have the Assessor's Office appraise the property to determine value and then the Board could have that information to review when considering offers. Or, the Board could decide that it will only look at the offers that are more than the appraised value. Ms. Lloyd agrees with that process. Commissioner Hanson said if someone offers more than the asking price he has no problem with it as long as it complies with the law, but he doesn't want to accept offers that are less than the minimum bid amount. Mr. Goodsell will draft letters for the Board to consider in response to the people who have made offers on County properties. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Treasurer's roll corrections and the tax charge corrections summaries. The signed documents are on file with this day's minute entry. The meeting concluded at 10:25 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER SIGNING MEMORANDUM OF UNDERSTANDING REGARDING THE RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP)

The Board met today at 2:05 p.m. to consider signing the Memorandum of Understanding regarding the Retired and Senior Volunteer Program (RSVP). Present were: Commissioners Kathy Alder and Craig Hanson, PIO Joe Decker, and Deputy Clerk Monica Reeves. The MOU is for the volunteers that are assigned to the County's information desk located in the courthouse lobby. There is no cost to the County; volunteers are paid for their mileage by RSVP. Joe Decker will serve as the volunteer station coordinator since his office is located next to the information desk and because he interacts with the volunteers. The MOU has been vetted by the Prosecutor's Office. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Memorandum of Understanding regarding the Retired and Senior Volunteer Program. (Agreement No. 13-156). The meeting concluded at 2:08 p.m. An audio recording is on file in the Commissioners' Office.

## MEETING WITH PAUL RAYMOND, NAMPA CITY COUNCILMAN-ELECT

The Board met today at 3:03 p.m. for a meeting with Paul Raymond who was recently elected to the Nampa City Council. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Paul Raymond, Nampa City Councilman-Elect, and Deputy Clerk Monica Reeves. Commissioner Rule congratulated Mr. Raymond on his election and said he looks forward to an open and communicative relationship. Mr. Raymond wanted to introduce himself to the Board and see if there are any issues or controversial items he needs to be aware of. The following topics were discussed: County Fair location; Nampa Urban Renewal; Caldwell Urban Renewal; Idaho Center; animal shelter; misdemeanor conflict cases that are handled by the Prosecutor's Office; Lake Lowell; jail issues; dispatch; highway districts; communication issues; the levy; and property taxes. No Board action was required or taken as today's meeting was held for information purposes only. Commissioner Hanson said he would like to have an integrated public meeting with mayors, city councils, and the Board at least once a year. The meeting concluded at 4:14 p.m. An audio recording is on file in the Commissioners' Office.

SECOND DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO      DECEMBER 10, 2013

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Commissioner Craig L. Hanson  
              Deputy Clerk Monica Reeves

## SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-055358, 2013-055359, 2013-055360, 2013-055361, 2013-055362, 2013-055363, 2013-055364, 2013-055365, 2013-055366, 2013-055367, 2013-055368, 2013-055369, 2013-055370, 2013-055371, 2013-055372, 2013-055373, 2013-055374 and 2013-055375.

## APPROVED SEPTEMBER 2013 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of September 2013 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board

of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

MEETING WITH BARB HUTCHINSON TO RECEIVE FINANCIAL REPORTS REGARDING ANIMAL SHELTER

The Board met today at 8:44 a.m. for a meeting with Shelter Director Barb Hutchinson to receive financial reports regarding the animal shelter. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Barb Hutchinson, Clerk Chis Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Ms. Hutchinson reported that the shelter has experienced some financial difficulties and this past summer they were worried about making payroll so the shelter board members stepped in and provided personal funds so the shelter could pay its staff. A number of employees have been laid off and volunteer help was relied upon. She has prepared a tight budget for 2014 and has a realistic idea of what is needed to run the shelter. Staff changes and program cuts will be made the first of the year so they can stay within their budget. Ms. Hutchinson is requesting a onetime infusion of an extra \$65,000 from the County that will be kept in an account for backup if they need it. Commissioner Rule asked if Ms. Hutchinson has asked the cities of Nampa and Caldwell for extra funding. Ms. Hutchinson said the City of Caldwell gave an additional \$2,500 but the City of Nampa didn't give anything. Realizing the shelter cannot provide the same services at the current funding level, she will inform the cities that they need to double their payment next year and if they do not she is prepared to stop taking their dogs. Commissioner Alder asked if the County has \$65,000 in reserves. Zach Wagoner said there is a contingency amount in the current expense fund for unanticipated expenses. Commissioner Hanson agrees that the cities need to pay more for the shelter services. Commissioner Alder understands why the shelter needs access to backup funds and she hates to see the board members personally pay for the operation of the shelter. Clerk Yamamoto said Commissioner Rule has made comments about a matching funds program with the cities and he believes that is an excellent idea and said now is the time to push forward with it. Commissioner Rule is hesitant to provide more funding unless the cities provide additional funding as well. Ms. Hutchinson will talk to the cities about stepping up and paying more. Commissioner Alder said until the shelter doors are closed to the cities they will not pay and she doesn't want Ms. Hutchinson to feel like the County won't back her. She suggested the cities be asked for more funding and whatever amount they contribute the County will pay the difference to total the \$65,000 that Ms. Hutchinson is requesting. Commissioner Hanson supports that idea as long as the cities pay more. Commissioner Rule doesn't want to make a decision until Ms. Hutchinson has talked to the cities. Clerk Yamamoto believes the meetings with the cities should take place individually, and he offered to attend the meetings with Ms. Hutchinson. Commissioner Hanson would like to see a breakdown of the services the cities receive and what the shelter is spending before he decides. Commissioner Alder

is willing to back Ms. Hutchinson to the \$65,000 amount if the cities each pay \$10,000. Commissioner Rule said that is not his opinion. Ms. Hutchinson will email the information to the Board. The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:11 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 9:12 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:31 a.m. with no decision being called for in open session.

MEETING WITH BOB HENRY, NAMPA MAYOR-ELECT

The Board met today at 9:33 a.m. for a meeting with Bob Henry, the Nampa Mayor-Elect. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Bob Henry, and Deputy Clerk Monica Reeves. Commissioner Rule opened the meeting by saying the Commissioners are looking forward to having open communication with the City of Nampa. Mr. Henry said as mayor he will be looking into redundancy and inefficiencies and expressed his willingness to work together. Topics of discussion: Dispatch/911 services; fire and ambulance responding to emergency calls; animal shelter; animal control costs; County fair; Lake Lowell; jail bed space. No Board action was required or taken as today's meeting was held for information purposes only. The meeting concluded at 10:10 a.m. An audio recording is on file in the Commissioners' Office.

## MEETING WITH DEAN AND JUDY ESTES TO DISCUSS ABRAHAM LINCOLN SCULPTURE

The Board met today at 10:21 a.m. for a meeting with Dean and Judy Estes to discuss an Abraham Lincoln bust that will be on display in the lobby of the courthouse. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Dean and Judy Estes, and Deputy Clerk Monica Reeves. Last year David Leroy contacted the Board about the possibility of the County acquiring a bust of Abraham Lincoln. Dean Estes created the sculpture as part of the series, Dancers who dance upon injustice, noting that Abraham Lincoln was the epitome of democracy in many ways. The Estes's have offered to display the sculpture in the courthouse lobby for a few months to see if it's a good fit for the County. The Board appreciates the opportunity to have the sculpture for a few months. The Estes's will sign a release of liability for the property while it is on display. The meeting concluded at 10:27 a.m. An audio recording is on file in the Commissioners' Office.

## PUBLIC HEARING - HEARING TO CONSIDER PRELIMINARY PLAT FOR WYATT'S HOLLOW SUBDIVISION

The Board met today at 10:30 a.m. to conduct a public hearing to consider the preliminary plat for Wyatt's Hollow Subdivision, a 35-lot subdivision. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, Corinne Haase from TO Engineers, Alan Mills, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. Corinne Haase, the project engineer, testified on behalf of the applicant. Alan Mills testified in support of the request. Upon the motion of Commissioner Alder and the second by Commissioner Hanson the Board voted unanimously to close public testimony for Case No. SD-PH2013-23. Commissioner Alder made a motion to sign the Findings of Fact, Conclusions of Law, Conditions of Approval and Order. The motion was seconded by Commissioner Hanson and carried unanimously. The hearing concluded at 10:52 a.m. An audio recording is on file in the Commissioners' Office.

## MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:00 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Parks Director Tom Bicak, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: update on

the museum: we are waiting for the punch list and the contractor is working on the building; Canyon County Waterways Commission has been invited when we have Historic Preservation Commission meetings; 48th meeting of IOSRWT and tomorrow is the annual meeting at Ste. Chapelle; CWI Anthropology program at Celebration Park; Mr. Bicak gave an update to Idaho State Association of Soil Conservation Districts; Khara Barfield from BSU Anthropology is a potential intern; meeting with IDPR, Jill Murphey regarding Recreational Trail signs for the IOSRWT; turned in reimbursement papers for MODUS; Idaho Power is helping with recreational trails program; OSHA training for staff regarding Globally Harmonized System; met with Sharon Pratt and Sheryl Stelling from Gem County regarding river trail planning; CenturyLink updates to the current phone system; he submitted a request for an estimate to run the phone line to the museum for the alarm system; Idaho Press Tribune article regarding the Museum building schedule; discussion with Martin Connelly regarding access to Lake Lowell for the carp removal project; meeting with Ernest Lombard regarding park history and photography; a wild land fire evacuation siren and mounting bracket were delivered to Celebration Park; Powering Tomorrow Grant has been posted on the website; will meet with the Melba Rural Fire Department regarding museum compliance; draft RTP to Jill December 13; Mr. Bicak continues to talk with the P.A.'s office about construction; grant updates; findings of the inspection for the land and water conservation fund that happens annually. The items discussed were general in nature and did not require Board action. Mr. Bicak left at 2:13 p.m. and Deputy Clerk Monica Reeves replaced Ms. Martinez at 2:14 p.m. The discussion concluded at 2:14 p.m. at which time Sam Laugheed asked the Board to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 2:14 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed and Deputy Clerk Monica Reeves. Human Resources Director Jeannine Eiband arrived at 2:28 p.m. The Executive Session concluded at 2:41 p.m. with no decision being called for in open session.

The items discussed were general in nature and did not require Board action. The meeting concluded at 2:41 p.m. An audio recording of open portion of the meeting is on file in the Commissioners Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:41 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Administrative Asst. Marilee Davis, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: training will be held in January; PREA training for Sheriff's Association and the Jail Commander's group; PREA Audit update; MOU with Advocates Against Family Violence that is currently being reviewed by the P.A.'s Office; group sessions with Celia Asumendi, who is hired by the school district to do anger management sessions; met with Juvenile Justice Administrators last week, and there are probably three or four of them that are going to get a PREA audit; personnel updates; we were able to get less expensive clothing; we are trying to do more group things to try to get the juveniles out of their rooms; Director Jett is looking into buying an ice machine. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:51 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:51 p.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Weed Control Superintendent & Gopher District Director Jim Martell, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: budget updates; will be helping Jerry Neufeld set up the December 12, 2013 weed seminar at the Caldwell Police Department; will be attending the Helena Chemical Product update seminar in Boise. The seminars are free of charge and staff will get credit for their applicators license. Staff has been doing maintenance in the shop and updating sprayers. An employee is making an apparatus to help set the owl nest poles in the ground off of the blue tractor. They are going to start a layer on historical sites of different weeds and develop a layer where they put two more herbicides. They will not map all of the weeds, just the rare and lessor species of the weeds they come upon. Commissioner Rule asked about the percentage of active owl nests this year. Mr. Martell said they were delayed on that project because they are frozen solid, so they're going to wait until spring to get that

number, last year it was 30%. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:59 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:00 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Defender Mark Mimura, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: budget update information; personnel vacancies and updates; issues with visiting clients, District court arraignments, and scheduling. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:13 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:16 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecuting Attorney Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Administrative District Judge Thomas Ryan, Trial Court Administrator Dan Kessler, Asst. Trial Court Administrator Benita Miller, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Kessler said today's discussion would involve a personnel matter, specifically a named employee. Deputy Clerk Monica Reeves replaced Ms. Martinez at 3:17 p.m. at which time Mr. Laugheed requested the Board go into Executive Session as follows:

#### EXECUTIVE SESSION - PERSONNEL MATTER

Commissioner Hanson made a motion to go into Executive Session at 3:17 p.m. pursuant to Idaho Code, Section 67-2345(1) (b). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecuting

Attorney Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Administrative District Judge Thomas Ryan, Trial Court Administrator Dan Kessler, Asst. Trial Court Administrator Benita Miller and Deputy Clerk Monica Reeves. P.A. Bryan Taylor and Chief Civil Deputy P.A. Sam Laugheed left at 3:36 p.m. The Executive Session concluded at 3:35 p.m. with no decision being called for in open session.

Mr. Kessler said he has been working closely with Paul Navarro on the juvenile courtroom expansion project and it is coming along. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:38 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

THIRD DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO DECEMBER 11, 2013

The Commissioners attended the Associated Taxpayers of Idaho Conference in Boise, Idaho.

FOURTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO DECEMBER 12, 2013

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Kathryn Alder  
Commissioner Craig L. Hanson  
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #12-16-13

The Board of Commissioners approved payment of County claims in the amount of \$110,665.74 for accounts payable.

APPROVED CLAIMS ORDER #12-12-13

The Board of Commissioners approved payment of County claims in the amount of \$8,397.20 for accounts payable.

### APPROVED CLAIMS ORDER#12-13-13

The Board of Commissioners approved payment of County claims in the amount of \$1,117,738.98 for a county payroll.

### APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Kenneth Watters.

### APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet department in the amount of \$6,450.00 to Whelen.

### CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:26 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Customer Service Specialist Angela Papa, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2013-1209 and 2013-1351 were continued to January 30, 2014 at 9:00 a.m.

The proceeding concluded at 8:27 a.m. An audio recording is on file in the Commissioners' Office.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-937

The Board met today at 8:30 a.m. to conduct a medical indigency hearing for Case No. 2013-937. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Customer Service Specialist Angela Papa, the applicant, Attorney Mark Peterson, Katie Martin from St. Luke's, and Administrative

Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to February 13, 2014 at 9:00 a.m. The hearing concluded at 8:51 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1356

The Board met today at 8:55 a.m. to conduct a medical indigency hearing for Case No. 2013-1356. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Hearing Specialist Yvonne Baker, Indigent Customer Service Specialist Angela Papa, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Neither the applicant nor a representative from the hospital appeared for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to place Case No. 2013-1356 in suspension. The hearing concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

#### UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 8:59 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Customer Service Specialist Angela Papa, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denials on Case Nos. 2013-142 and 2013-908. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to uphold the original denial of Case No. 2013-1202. The proceeding concluded at 9:01 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1650

The Board met today at 9:18 a.m. to conduct a medical indigency hearing for Case No. 2013-1650. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing

Specialist Yvonne Baker, Indigent Customer Service Specialist Angela Papa, the applicant, his spouse and his brother, Interpreter Mercedes Lupercio, and Administrative Specialist Kelly Martinez. A representative from the hospital did not appear for today's hearing. (Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.) Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated October 9, 2013. The hearing concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 10:35 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and a pending litigation matter. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 10:36 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Facilities Manager Paul Navarro and Deputy Clerk Monica Reeves. Mr. Laugheed, Mr. Navarro and Clerk Yamamoto left at 10:54 a.m. Attorney Bruce Castleton arrived at 10:54 a.m. The Executive Session concluded at 11:16 a.m. with no decision being called for in open session.

CONSIDER APPOINTING RICHARD HALL AND ROD GARRETT TO THE PLANNING AND ZONING COMMISSION

The Board met today at 1:50 p.m. to consider appointing Richard Hall and Rod Garrett to the Planning and Zoning Commission. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, PIO Joe Decker, and Administrative Specialist Kelly Martinez. (Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.) Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign resolutions appointing Richard Hall and Rod Garrett to the Planning and Zoning Commission. The signed resolutions, Nos.

2013-293 and 2013-294, are on file with this day's minute entry. The meeting concluded at 1:52 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:01 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: update on Bulls N Broncs event; campaign update; Idaho Agricultural Foundation will be the new name of the foundation board. Commissioner Alder said the timing of the campaign is crucial because there is a lot of misinformation out there. Ms. Cope said she is hoping for the finished documents to be ready by the end of February. They are fully staffed now and the new employees are learning quickly. Commissioner Alder reminded Ms. Cope that comp time balances need to be reduced. Ms. Cope gave an update on the stadium/field construction progress. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:24 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### MEETING WITH DAVID LEROY TO DISCUSS IDEAS FOR PLACING A LINCOLN SCULPTURE IN THE ENTRYWAY OF THE ADMINISTRATION BUILDING

The Board met today at 2:34 p.m. for a meeting regarding a sculpture to be placed in the new administration building. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, David Leroy, Irene Deely, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Leroy and Ms. Deely discussed possible ideas for putting an Abraham Lincoln statue or bust in the entryway of the new administration building. Commissioner Rule emphasized that we are just in the planning stages and nothing has been decided, everything is still on the table. He believes a committee should be formed to brainstorm some options and designs and maybe Mr. Leroy and Ms. Deely can present to that committee when it is formed. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:54 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS  
GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:00 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Solid Waste Director Jack Biddle, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: waste amount is up 15.02% in November and 14.6% for the first two months, but when you remove Simplot, Parma, and County projects it reduces growth to 5.5%; the public tipping station is now open and receiving good responses. Director Biddle gave an update on the damage from a Republic truck that backed into the loader and another accident involving a different Republic truck that came in too quickly and hit a gate. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:10 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

FIFTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO      DECEMBER 13, 2013

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Deputy Clerk Monica Reeves

ABSENT:     Commissioner Craig L. Hanson - Vacation

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Facilities Management department in the amount of \$2,874.87 to Columbia Electric Supply, and \$2,590.00 to Wall 2 Wall Flooring.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND  
COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY  
LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Deputy P.A. Mike Porter arrived at 9:05 a.m. The Executive Session concluded at 9:19 a.m. with no decision being called for in open session.

MEDICAL INDIGENCY MATTER FOR CASE NO. 2013-344, AND CONSIDER SIGNING A WESTLAW CONTRACT MODIFICATION

The Board met today at 9:30 a.m. to consider the Findings of Fact, Conclusions of Law and Order (FCOs) for medical indigency Case No. 2013-344, and to consider a signing a Westlaw Contract modification. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Yvonne Baker, Indigent Hearing Specialist, and Deputy Clerk Monica Reeves. Through the FCOs the County memorializes its position on the case. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Findings of Fact, Conclusions of Law and Order for Case No. 2013-344. With regard to the Westlaw Contract modification, Mr. Blocksom said the underlying contract is the same and is attached as an exhibit to the modification. The only change is the addition of two more people. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Westlaw Contract modification, a copy of which is on file with this day's minute entry. (Agreement No. 13-157).

SIXTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO      DECEMBER 16, 2013

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Commissioner Craig L. Hanson  
              Deputy Clerk Monica Reeves

## FILE IN MINUTES

The Board filed the Joint Fairview Cemetery Maintenance District-Certificate of Appointment of Kristina J. Gillespie as Secretary/Treasurer; and Monthly Treasurer's reports for October 2013 in today's minutes.

## COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerk Becky Cowan, Administrative Specialist Kelly Martinez, and Deputy Clerk Monica Reeves. The items discussed were general in nature. Ms. Cowan and Ms. Martinez left at 8:46 a.m. Paul Navarro reported on the following facilities issues: construction project updates, upcoming meeting with the Caldwell Fire Marshal about the juvenile courtroom addition project; in addition to that meeting Mr. Navarro will also meet with the marshal to discuss a fire suppression system for the courthouse which could have a million dollar price tag. Staff has completed the cabinetry for the administration building and they are now working on the reception desks. Joe Decker reported on the following communication issues: He will send an email to employees that the United Way Penny Wars campaign ends today and the Christmas gifts for the nursing home residents are due today. He has met with Prosecutor Bryan Taylor to discuss a social media presence for the office, including the development of a Facebook page for the office. David Ferdinand is filling in for radio talk show host Nate Shellman the end of this month and he would like one of the Commissioners to be a guest on the show. Commissioner Rule offered to do it. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

## CONSIDER SIGNING CLOSING DOCUMENTS FOR PURCHASE OF PARCELS LOCATED ON CHICAGO STREET, PARCEL NOS. 015830100 & 01583010A0

The Board met today at 9:01 a.m. to consider signing closing documents for the purchase of properties located at 1403 E. Chicago Street in Caldwell, Parcel Nos. 015830100 and 01583010A0. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Kim Doan, Escrow Officer from Pioneer Title, and Deputy Clerk Monica Reeves. Brad Goodsell said the Board signed a purchase agreement to purchase the two parcels that are next to each other, just east of the motor pool for the tax appraised value. The sale was contingent on the appraisal and a clean level I assessment, and both of those things have been obtained so the contingencies were waived. Because the appraised value was high enough the County will pay the closing costs except for the title insurance. Commissioner Rule said several

years ago the County considered buying the property but the asking price of \$250,000 was too high so the purchase fell through. The property is a good fit for the County because it's across from the maintenance yard and will be utilized immediately by the County. Commissioner Hanson said there is a desire to move toward a campus development and he supports the purchase. Commissioner Alder agrees. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the closing documents for the purchase of property located on Chicago Street, Parcel Nos. 015830100 and 01583010A0. Kim Doan presented the Board with the closing documents. She noted that the seller was charged for the 2013 taxes for both parcels and the County was charged for the 2014 irrigation taxes. The Board signed the closing documents, copies of which are on file with this day's minute entry. The County's total payment today was in the amount of \$110,665.74. The meeting concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER SIGNING FINAL PLAT FOR CAMADRIE HEIGHTS SUBDIVISION

The Board met today at 9:31 a.m. to consider signing the final plat for Camadrie Heights Subdivision. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Jennifer Almeida reported that the Planning and Zoning Commission and the agencies have signed the final plat. The conditions have been met and a bond is in place for the roadway. There are no water rights available to this property. The subdivision consists of four residential lots; and is located in a rural residential zone. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to authorize Chairman to sign the final plat for Camadrie Heights Subdivision. The meeting concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

#### BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:03 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: monthly permit update; COMPASS packet review; Agritourism workshop information; and a building code update. The items discussed were general in nature and did not require Board action.

The meeting concluded at 10:20 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### MEETING TO DISCUSS CONTRACT RECORDS

The Board met today at 10:20 a.m. for a meeting to discuss contract records. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Controller Zach Wagoner, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Blocksom said every year we have a lot of contract renewals and currently the Board and the P.A. keep their own separate records. He is suggesting both offices use one Excel spreadsheet to unify the lists, and to share the folder with the Controller so he can see the contract list to verify there is a contract in place when claims are submitted. Commissioner Alder said we don't have a contract with everyone we pay. Commissioner Rule asked about problems we are having right now and how this plan would correct those problems. Mr. Blocksom said an incomplete list, late contracts, and contracts terminating without a new contract in place are some of the issues we are having. Some contractors might increase the rates based on not having the contract renewed on time. Mr. Wagoner said anything we can do to improve communication about contracts is a good thing. However, we are cutting tens or hundreds of thousands of checks every year and his concern is how much time it is going to take to check the spreadsheet each time. Commissioner Rule said it sounds like an idea is coming forward and the structure needs to be built first. Commissioner Hanson suggested putting contract numbers on purchase orders. Mr. Wagoner said he would like to have access to the spreadsheet to start working on implementing a policy. Commissioner Rule said let's do the research and bring everyone back for a meeting. The meeting concluded at 10:37 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:45 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: an open position job posting closes tomorrow so the office will be shorthanded until they get a person hired; collections are always down this time of year; they partnered with the CWI Criminal Justice Club to sponsor a family in need for Christmas; budget

update and concerns; and update on the cooperative efforts with the Sheriff's Office. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 11:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, pending litigation, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 11:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f), and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Deputy P.A. Dan Blocksom, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:40 a.m. with no decision being called for in open session.

SEVENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO      DECEMBER 17, 2013

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Commissioner Craig L. Hanson  
              Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jedediah Bigelow, Angel Blazina, Valerie Holt, Shelly McCain, Alicia Flavel, Cassandra Humphries, Chris Boyd, Ruth Coose, Josh Van Swearingen, Doug Robertson, Justin Paskett, Jacob Crossley, Ruth Chroninger, Rachelle Dupuis, Angela Papa and John Nelson.

## APPROVED CLAIMS ORDER #12-26-13

The Board of Commissioners approved payment of County claims in the amounts of \$107,789.65 and \$290,513.21 for accounts payable.

## SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-056317, 2013-056318, 2013-056319, 2013-056320 , 2013-056321, 2013-056322, 2013-056323, 2013-056324, 2013-056325, 2013-056326, 2013-056327, 2013-056328, 2013-056329, 2013-056330, 2013-056331, 2013-056332, 2013-056333, 2013-056334, 2013-056335, 2013-056336, 2013-056337, 2013-056338, 2013-056339, 2013-056340, 2013-056341, 2013-056342, 2013-056343, 2013-056344, 2013-056345, 2013-056346, 2013-056347, 2013-056348 and 2013-056349.

## CONSIDER SIGNING AMENDMENT TO CHAPTER 6, ARTICLE 1, BUILDING CODES, OF THE CANYON COUNTY CODE OF ORDINANCES ADOPTING CERTAIN 2012 INTERNATIONAL BUILDING CODES AND PUBLICATION SUMMARY OF THE SAME

The Board met today at 8:30 a.m. to consider signing the amendment to Chapter 6, Article 1, Building codes of the Canyon County Code of Ordinances adopting certain 2012 international building codes and to consider signing a summary of the ordinance. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Building Official Dan Hunter, and Deputy Clerk Monica Reeves. Dan Hunter gave a history of the international building code. The building code started in the late 1880s as a result of the large fires in Chicago, and the problems with child labor factories (sweatshops) in New York. There were three basic building code groups that publish books and jurisdictions can be voting members if they are a government entity and represent the building community. Only building officials get to vote on code changes. In the late 1990s there was a push on all three U.S. code groups where they came together and asked that there be a model code given to the jurisdictions that can be modified. In 2000 the first international code book was delivered and from that James Lee Whit (former Clinton Administration) became executive director of the newly formed International Code Council. Through Mr. Whit's experience with FEMA he saw all the devastation that took place around the world and he believed that the code should become an international standard. Other countries have adopted the model code and are using it for their construction standards. Mr. Hunter serves on the Idaho State Building Code Board with nine other members and they made the International Building Code the Idaho Building Code. Anyone can ask that the code be modified and if the board believes the requested change is a good idea, it passes it on to the

legislature. If it is ratified by the legislature it becomes a modification to the International Building Code. Code changes are reviewed every three years. Canyon County has two votes on whether to support the changes at the national level and that's how it gets into the book. Right now they are looking at the 2015 codes and the 2018 codes. Mr. Hunter serves as the President of the Local Chapter of the Building Officials of Idaho. He said the Idaho Building Contractors Association is looking at the possibility of going to the legislature and circumventing the process that's in place now and writing into legislation that there will be an Idaho Building Code and they will do "something" with it. (What they plan to do is unknown at that time.) Mr. Hunter plans to contact the legislators and explain that the Idaho Association of Building Officials is a group that looks out for the interests of the state. He questions why the association wants to take something that works well (the state building code board) and circumvent it and put into legislation a specific rule or change. Mr. Hunter said the International Building Code deals primarily with the construction of commercial buildings. The building code board reviewed the codes but they were not able to get a pass on the residential building code. Zach Wesley presented the Board with the ordinance that proposes the adoption of the 2012 International Building Code and the 2012 International Existing Building Code. The state has officially adopted the two 2012 building standards and the purpose of the ordinance is to get our local ordinance in line with the state statute. He said the code provides for the exemption of mobile homes from our building code standards and he has inserted language to change from what we previously had. As of 2010 mobile home users were required to follow the state standards and now we're going to propose having them follow either the manufacturers' installation standards or the state's installation standards. Commissioner Alder made a motion to sign the amendment to Chapter 6, Article 1, Building Codes of the Canyon County Code of Ordinances adopting certain 2012 International Building Codes and the publication of the summary of the ordinance. The motion was seconded by Commissioner Rule. Before calling for a vote he asked if the public will be allowed to comment before the ordinance is effective. Mr. Wesley said the state statute we are utilizing doesn't have a public process built in. There is today's meeting adopting the ordinance, then the ordinance summary will be published and then we have to wait approximately 30 days and keep the International Building Code on file but beyond that there isn't a public hearing process, but if the Board believes it is necessary we can do that. Commissioner Rule said doesn't want to be accused of pushing it through without public comment. Mr. Wesley said today's meeting is a public meeting and the ordinance will be published in the newspaper which gives everyone notice of the changes but there has not been a public hearing process. Mr. Hunter said there was a public hearing at the state level and there was also a collaborative group that brought the changes to the building code board where many groups were represented. The motion carried unanimously. Commissioner Rule said when this process comes through for the residential code he wants to have a public comment period. Mr. Hunter said it is on its way. The building code board was able to make the rule changes which are going before the legislature in January. He said state

statute doesn't allow for the immediate adoption of that code, but it does say by January 1 of the following year. January of 2015 will be the requirement for jurisdictions to adopt the residential code. There are two other codes - the mechanical code and the fuel gas code that will be coming to the Board at the end of the legislative session. Commissioner Rule wants to make sure public notice is given for comment before a final decision is made. The signed ordinance (No. 13-020) and the summary are on file with this day's minute entry. The meeting concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:52 p.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Fleet Director Mark Tolman and Deputy Clerk Monica Reeves. Topics of discussion included the following: Mr. Tolman has a cellphone plan with Sprint but he has one phone he wants to change to a Verizon plan, which is the plan used by most County cellphone users. The cost will be nominal. Commissioners Alder and Hanson have no problem with the request. Mr. Tolman advised that the Transportation and Logistics International Magazine will feature an article on the County's fleet and he wants to know if it's okay if he references some of the County's vendors in the article. Commissioners Alder and Hanson have no problem with it but suggested he run it by the Prosecutor's Office. It was noted that the County's vehicle policy is being followed by the departments. Mr. Tolman has questions pertaining to his role as a health plan trustee. The Board will discuss it with the Prosecutor's Office and the HR Office. Also discussed was the plan to up-fit vehicles. The meeting concluded at 2:03 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO      DECEMBER 18, 2013

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Commissioner Craig L. Hanson  
              Deputy Clerk Monica Reeves

### APPROVED CLAIMS ORDER #12-26-13

The Board of Commissioners approved payment of County claims in the amount of \$104,812.70 for accounts payable.

### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-056372, 2013-056373, 2013-056374, 2013-056375, 2013-056376 and 2013-056377.

### CONSTRUCTION UPDATE

The Board met today at 8:08 a.m. for a construction update. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, Project Manager Ken Fisher, PIO Joe Decker, and Deputy Clerk Monica Reeves. Paul Navarro reported briefly on the juvenile courtroom addition project and maintenance shop project at 1223 E. Chicago Street. Ken Fisher reported on the administration building project. Project activities include: Continue to erect structural steel; place decking; place edge angle and weld decking; crane returns; start exterior framing, electrical rough-in; plumbing rough-in; move the ESI trailer; and install seepage beds. Things are going well considering the weather we've had lately. Preinstall meetings were held with the IT department regarding connectivity. Mr. Fisher and Mr. Navarro are impressed with the work ESI has done in providing connectivity. A budget review shows there have been no change orders to date. The project is 22% complete. Issues and concerns include winter weather; discovering unknowns during excavation; and equipment traffic on/off site. Commissioner Rule advised that a committee has been formed to look at placing a historic centerpiece in the entryway of the administration building. Mr. Fisher invited the Board to a ceremonial signing of the last piece of steel on the project next week. The meeting concluded at 8:30 a.m. An audio recording is on file in the Commissioners' Office.

### WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper, and Deputy Clerk Monica Reeves. Updates include: Organizational changes; Don Brown will become an Interim Development Manager; there are five open positions in

the IT Department; they are making good progress on the infrastructure and phone system for the administration building; Mr. Hopper participates on the Ada/Canyon Government IT Group to improve services, communication and opportunities for data sharing. Commissioner Rule emphasized the importance of making sure the technology needs are in place for the administration building. Mr. Hopper is confident the needs will be met. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:38 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### EXECUTIVE SESSION - PERSONNEL MATTER

*Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (b). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:24 a.m. with no decision being called for in open session.

#### MEETING WITH CALDWELL FIRE MARSHAL REGARDING JUVENILE COURTROOM ADDITION PROJECT

The Board met today at 9:30 a.m. for a meeting with the Caldwell Fire Marshal regarding the juvenile courtroom addition project. Present were: Commissioners Steve Rule and Kathy Alder, Commissioner Craig Hanson arrived at 9:38 a.m., Facilities Manager Paul Navarro, Scott Wendell from LCA Architects, Roger Albers from Engineering Incorporated, Caldwell Fire Marshal Andrew Cater, Travis Wright from the City of Caldwell Building Department, Caldwell Fire Chief Mark Wendelsdorf, and Deputy Clerk Monica Reeves. The discussion pertained to the rerouting of an existing 6" fire main through the new addition. At one point the Board was told they would be able to replace the domestic water line for \$10,000, but the fire line would not have to be replaced. A few days later the Board was informed that the fire line would have to be replaced at a cost of \$15,000. Commissioner Rule said the Board isn't challenging the Fire Marshal's decision but they want to know if there is any opportunity to save some tax dollars. Andrew Cater said he is concerned about tax dollars as well but unfortunately the code doesn't take cost into consideration. Scott Wendell said the domestic water line and the fire line were discovered after the fact and they know

approximately where the lines are but they do not know the actual joining or any connection details of what's underground nor do they know how it was installed. As an architect he does not recommend putting a line that big underneath a building, although they have made provisions to go over that temporarily by bridging over those areas, with the foundation and footings. Commissioner Rule said the line is underneath a footing now so what's the difference if there is another footing over it as opposed to the footing that enters the building. Mr. Wendell said there wouldn't be any difference in going into the building underneath a footing and into another pipe. It is a matter of the distance it goes. Paul Navarro said it's a gray area because we're talking four feet versus 50 or 60 feet. Mr. Cater thinks the line is in good shape and it hasn't been disturbed, but he has to go by what the code requires and the code states that it shall not be under the building. He has conferred with the state and other agencies on matters like this and in this case there is a concern of something catastrophic that could happen to the structure. If something happens to the line it will shut the entire facility down for not only structural issues but fire protection as well. It is his opinion and interpretation of the code that the line should not be covered. Commissioner Rule said when the line fails it will possibly shut the building down but if we run it six feet on the outside all the way down and come back under the same footing it will have the same effect if it fails. Mr. Cater said under the 2012 codes you are only allowed to take the fire line 10 feet into the building so it doesn't allow you to go inside where you will have a catastrophic failure. Commissioner Rule said it was represented to him that this was a superior grade high pressure line with an excellent life expectancy. Mr. Cater said even the plumbing code states PVC pipe shall not be put under a building. Roger Albers spoke about the extreme differences that occur when an overhead line breaks as opposed to one that is underneath a structure. He said they can get the temporary in place and once the weather warms up they can make the crossover and tie in. Mr. Navarro said we're at a point where if we don't authorize them to dig the hole and make the connection they can't finish the structural steel and structural concrete. Mr. Cater said he is okay with the plan to do the conversion this spring and allowing the building to continue to progress. Mr. Navarro has a plan and an overhead route identified. Funding for the change order can be accomplished by using the \$2,000 to \$3,000 savings from the plywood tunnels that were not needed and possibly additional court funds or lottery tax funds. Contingency funds are also available. Mr. Wendell said this is right thing to do, the correct long term thing to do, and it is the correct thing for the project. The meeting concluded at 9:55 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO DISCUSS PUBLIC DEFENDER ISSUES

The Board met today at 10:01 a.m. for a meeting to discuss public defender issues, specifically the draft ordinance for the public defender department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Judge Molly Huskey,

Prosecutor Bryan Taylor, and Deputy Clerk Monica Reeves. Judge Huskey said the subcommittee has made all the changes to the ordinance and it will be ready for the Board by the end of December. The changes were summarized as follows:

- The Canyon County residency requirement was removed because it's the only department head with the requirement and that could create some problems in trying to justify it. The committee understands the need for the public defender to be invested in the criminal justice system in the County but residency doesn't equal that. Also, if the potential applicants are limited to just those who reside in Canyon County we could be excluding some really good potential applicants.
- The advisory commission has been removed. Judge Huskey said an advisory commission needs to have some inherent authority and the ability to exercise that authority and the way the commission was crafted it is simply advisory to the Board. Without the authority they become another layer of bureaucracy. The subcommittee didn't have time to determine what authority the Board could delegate or whether it wants to do that in terms of oversight of a County agency. To the extent it was to be a buffer, it wasn't really meeting that goal, but it can be added back in if the Board thinks it's necessary.

Commissioner Hanson was looking at it from the perspective of calling on the expertise of the people who serve on the committee. Commissioner Alder said the Administrative District Judge will give the Board a list of competent attorneys and it will be up to the Board to choose from that list. Judge Huskey said the subcommittee that's already in place has a fair amount of expertise and she would be happy to give the Board a short course on what to look for when making a decision. She doesn't feel the advisory commission would give that much assistance in helping select a public defender. If the Board wants information on criminal justice of public defender it can ask the committee. Bryan Taylor said the advisory commission does comply with the ABA 10 principles and we don't want organizations knocking on our door because we do not have this commission. He asked if other states or entities exist without the commissions, or, it is necessary to have one in place to protect us from liability. Judge Huskey said the other reason they eliminated the advisory commission was because it eliminated anyone who within 12 months was a prosecutor, a law enforcement officer, judge, judicial staff, or a public defender so that leaves those who are in private civil practice who potentially know nothing about the criminal justice system so you wouldn't really be getting an advisory commission that had expertise in this area. She said there are states that do not have an advisory commission. An advisory commission that does not have authority will not protect you from an ACLU lawsuit. Commissioner Alder wonders if the oversight will come from the state level. Judge Huskey said it will not. The initial recommendation was to have a commission that will

provide advice as to training only; it will not have any time standards or require time reporting, it will not require training goals. The reason the state declined to do anything of value was because they said look at what a great job Canyon County is doing, we don't need state oversight. Canyon County is the shining example of how to do things correctly; but in light of a federal lawsuit in Washington the interim committee will need to change its recommendations. She doesn't believe the state will be providing the guidance that was anticipated and hoped for in this arena. Prosecutor Taylor agreed and said Canyon County needs to keep moving forward. He attended a recent meeting where Representative Darrell Bolz said nothing will be done for two to five years. Commissioner Rule said the Board's plans have not changed and it has instructed the Prosecutor's Office to work on an RFQ that will be submitted to Judge Ryan. Commissioner Alder asked Prosecutor Taylor for his thoughts on the removal of the residency requirement. Prosecutor Taylor is not adamantly opposed to it. He said the biggest dilemma is the majority of the practicing bar operates in Ada County and having a larger pool to select from is better. Judge Huskey said Judge Ryan understands he needs to put together the advisory committee and part of the consideration is making sure the members he appoints are not interested in applying for the position. Commissioner Alder said the Board set the advisory commission aside because they didn't know exactly what they wanted the commission to do or what their purpose would be but she thinks we can move forward without worrying about that committee until we get a public defender in office. Judge Huskey is working with the IT Department on an interim software program. Mr. Taylor said after the first of the year we need to have a meeting with Judge Ryan and identify deadlines and timelines. He also said we need a plan for contingencies just in case the administration building is not ready on time. The meeting concluded at 10:30 a.m. An audio recording is on file in the Commissioners' Office.

HEARING TO CONSIDER REZONE REQUEST FOR COMPREHENSIVE PLAN MAP CHANGE FOR CAN-ADA PROPERTIES, CASE NO PH2013-26 & 27

The Board met today at 1:36 p.m. to conduct a hearing in the matter of a request by Can-Ada Properties for a rezone and comprehensive plan map change. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Kent Krohn, Mark Guho, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. The applicant is requesting a comprehensive plan map change from Agricultural to Industrial and to rezone approximately four acres from a C-1 (Neighborhood Commercial) Zone to an M-1 (Light Industrial) Zone. The applicant is requesting the change to allow for the development of a light manufacturing assembly, testing and/or packaging facility on site. Ms. Almeida noted that Exhibit No. 23, which is the P&Z Commission's Findings of Fact, Conclusions of Law and Order (FCOs) are included in the Board's hearing packet. At its hearing the P&Z Commission wanted to add a use to the development

agreement, specifically adding lumber yard and modifying the condition that stated there would be no direct access to Highway 44. The P&Z Commission wanted it to state that the applicant shall meet all the requirements of ITD and Canyon Highway District. The FCOs that were sent to the Recorder's Office were misplaced or lost and the P&Z Commission had to re-sign its approval; however, the document that was signed was not the correct version. Ms. Almeida stated that the FCOs, which were prepared by staff and are in the Board's hearing packet, are reflective of the P&Z Commission's decision. Kent Krohn and Mark Guho testified in support of the request. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Commissioner Alder made a motion to approve the comprehensive plan map change request and to approve the rezone request to M-1 (Light Industrial) with the condition that the applicant signs the development agreement. The Board's FCOs must reflect the conditions that were imposed by the P&Z Commission. The motion was seconded by Commissioner Hanson and carried unanimously. The FCO's, ordinance amendment and the development agreement will be considered by the Board tomorrow afternoon. The hearing concluded at 1:57 p.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY WORK/TRAINING SESSION

The Board met today at 2:36 p.m. for a medical indigency work/training session. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Director Michele Chadwick, Hearing Specialist Yvonne Baker, Deputy P.A. Brad Goodsell, Senior Legal Assistant Jody Hedges, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* The Board reviewed the Case Summary Sheet, a new form from the Indigent Department, which will guide the hearings as to what information needs to be discussed. The new form and format will be implemented beginning in January 2014 and changes can be made to the form as needed. The Board did a mock hearing to get an idea of the format and how the form will be applied in the hearings. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:26 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### EXECUTIVE SESSION - PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE

Commissioner Alder made a motion to go into Executive Session at 3:32 p.m. pursuant to Idaho Code, Section 67-2345(1) (e). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and

Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Deputy P.A. Brad Goodsell, Beth Ineck from the Nampa Development Corporation, and Deputy Clerk Monica Reeves. The Executive Session concluded at 4:01 p.m. with no decision being called for in open session.

NINTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO DECEMBER 19, 2013

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Kathryn Alder  
Commissioner Craig L. Hanson  
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #12-26-13

The Board of Commissioners approved payment of County claims in the amounts of \$200,620.60 and \$28,135.81 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Terri Edwards.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,500.00 to L.N. Curtis and Sons.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Facilities Management department in the amount of \$2,328.00 to Materials Testing and Inspection.

## CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:22 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2013-1559 and 2013-641 were continued to February 27, 2014 at 9:00 a.m.

Ms. Baker requested the Board take Case No. 2013-1729 under advisement. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to take the case under advisement with a decision to be rendered within 30 days.

Ms. Baker also requested that the Board stay all proceedings on Case No. 2013-1676 until the bankruptcy filed on December 3, 2013 is final. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to stay all proceedings on Case No. 2013-1676 until the bankruptcy is final.

The proceeding concluded at 8:24 a.m. An audio recording is on file in the Commissioners' Office.

## MEDICAL INDIGENCY HEARING FOR CASE NOS. 2013-1698 AND 2013-1763

The Board met today at 8:35 a.m. to conduct a medical indigency hearing for Case No. 2013-1698 and 2013-1763. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, the applicant, Attorney Mark Peterson, Katie Martin from St. Luke's, and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue two hearings for the applicant, Case Nos. 2013-1698 and 2013-1763 to April 10, 2014 at 9:00 a.m. The hearing concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1752

The Board met today at 8:52 a.m. to conduct a medical indigency hearing for Case No. 2013-1752. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, the applicant's wife, and Administrative Specialist Kelly Martinez. Cassie Opal representing St. Alphonsus arrived at 8:59 a.m. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to February 27, 2014 at 9:00 a.m. The hearing concluded at 9:17 a.m. An audio recording is on file in the Commissioners' Office.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1633

The Board met today at 9:22 a.m. to conduct a medical indigency hearing for Case No. 2013-1633. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, the applicant and her husband, Interpreter Mercedes Lupercio, and Administrative Specialist Kelly Martinez. A hospital representative was not present for today's hearing. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated October 2, 2013. The hearing concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1589

The Board met today at 9:36 a.m. to conduct a medical indigency hearing for Case No. 2013-1589. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, Attorney Mark Peterson, Katie Martin from St. Luke's, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to place the case in suspension. The hearing concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1673

The Board met today at 9:43 a.m. to conduct a medical indigency hearing for Case No. 2013-1673. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, Nikki Glascock from St. Alphonsus, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to February 27, 2014 at 9:00 a.m. The hearing concluded at 9:51 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1705

The Board met today at 9:53 a.m. to conduct a medical indigency hearing for Case No. 2013-1705. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, Nikki Glascock from St. Alphonsus, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to April 24, 2014 at 9:00 a.m. The hearing concluded at 9:58 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1751

The Board met today at 10:01 a.m. to conduct a medical indigency hearing for Case No. 2013-1751. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, Attorney Bryan Nickels, Chavonne Lewis from St. Alphonsus, Jordan Porter from DRS Investigations, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to February 27, 2014 at 9:00 a.m. The Board went off the record momentarily at 10:05 a.m. and then back on the record for additional information again at 10:05 a.m. Commissioner Hanson amended his motion to continue

the hearing to April 24, 2014. The amended motion was seconded by Commissioner Alder and carried unanimously. The hearing concluded at 10:06 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1645

The Board met today at 10:08 a.m. to conduct a medical indigency hearing for Case No. 2013-1645. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, Attorney Bryan Nickels, Chavonne Lewis from St. Alphonsus, Jordon Porter from DRS Investigations, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to February 27, 2014 at 9:00 a.m. The hearing concluded at 10:14 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1471

The Board met today at 10:14 a.m. to conduct a medical indigency hearing for Case No. 2013-1471. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, Attorney Bryan Nickels, Chavonne Lewis from St. Alphonsus, Jordon Porter from DRS Investigations, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to March 13, 2014 at 9:00 a.m. The hearing concluded at 10:41 a.m. An audio recording is on file in the Commissioners' Office.

#### UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:43 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Indigent Interview Specialist Angela Papa, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following*

minutes.) Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2013-1293, 2013-1575, 2013-1648, 2013-1809, 2013-1591, and 2013-1561. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 10:44 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 10:50 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 10:52 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Director Eiband left at 11:05 a.m. Treasurer Tracie Lloyd arrived at 11:05 a.m. and left at 11:16 a.m. Mr. Goodsell left at 11:35 a.m. Prosecutor Taylor left at 11:37 a.m. The Executive Session concluded at 11:46 a.m. While in open session the following discussion was held: The Prosecutor's Office presented the Board with a Stipulation between Canyon County and the Idaho Supreme Court which deals with a particular named contract individual. Mr. Laugheed said the County had filed an administrative appeal to the Department of Labor about an administrative decision they made that is unfavorable to the County's position. There are indications from the Supreme Court, who is not a party to the appeal but is interested in it, that they would be willing to stipulate with the County to make sure that any fines or fees related to the Department of Labor matter would be paid from the specialty court fund. The stipulation is not expressly on the Board's agenda today due to the attorney-client and pending litigation aspects of it, but now that the Prosecutor is ready to present it Mr. Laugheed asked the Board to consider making the following motions: To amend the agenda because this was an event that was unexpected and if we don't take care of it now the County's exposure to loss would be increased; and to make a motion to sign the stipulation. Commissioner Alder made a motion to amend the agenda to include the stipulation between Canyon County and

the Idaho Supreme Court, and to sign the document. The motion was seconded by Commissioner Hanson and carried unanimously. The signed document is on file with this day's minute entry. The proceeding concluded at 11:48 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER REQUEST FOR ROAD NAME CHANGE FROM MONIDA PASS TO LONESOME DOVE LANE WITHIN STAR PASS RIDGE SUBDIVISION

The Board met today at 1:32 p.m. to consider a request for a road name change from Monida Pass to Lonesome Dove Lane within the Star Pass Ridge Subdivision. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, Kevin Dinius, and Deputy Clerk Monica Reeves. Tricia Nilsson gave the oral staff report. Mr. Dinius is a property owner in the Star Pass Ridge Subdivision and wishes to change the road name from Monida Pass to Lonesome Dove Lane. Staff received one letter of concern that the proposed name could be confused with a subdivision with the same name. It was noted that the 911 system doesn't consider subdivision names; it considers street names. Staff is recommending approval of the road name change. Kevin Dinius testified in favor of his request. The name Lonesome Dove Lane has significance to his family, but Monida Pass has no meaning to them and it is apparently named after a pass in a Colorado mountain range. Mr. Dinius said he was informed that dispatchers operate solely off of house numbers and street names so there is no likelihood of confusion in the dispatch process for emergency response. According to Mr. Dinius the road serves only his property. It was noted that no one was present to offer testimony in opposition to the request. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Commissioner Alder made a motion to approve the road name change for Case No. PH2013-44, and to sign the Findings of Fact, Conclusions of Law, Conditions of Approval, and Order. The motion was seconded by Commissioner Hanson and carried unanimously. A copy of the document is on file with this day's minute entry. The hearing concluded at 1:43 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER FEE WAIVER REQUEST FOR MASTER APPLICATION FOR ZONING ORDINANCE AND MAP AMENDMENT BY E4, DAS, AND COREY BARTON

The Board met today at 2:03 p.m. to consider a fee waiver request for the master application for a zoning ordinance and map amendment by E4, DAS, and Corey Barton. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, Tim Eck, Manager of DAS Investments/E4 Partners, and Deputy Clerk Monica Reeves. Director Nilsson said the applicant is requesting a waiver of the comprehensive plan map change fee for their project, Star River Ranch

Subdivision. It was a four phase project and the first two phases have been built, and Mr. Eck acquired the property and is trying to finish phases three and four. When the comprehensive plan map was adopted it showed the property as Agriculture and in order to reestablish the entitlements and get a residential zoning at the density that had originally been approved they need to amend the comprehensive plan map to be eligible for it. The applicant has paid the \$850 rezone fee and the \$2,500 fee to amend the comprehensive plan map and is asking the Board to waive the \$2,500 fee. Director Nilsson said there is a provision in the fee schedule to combine hearing level applications but that is the Board's prerogative on choosing to do that. Tim Eck said when he acquired the property the entire 186 lots were considered one phase, with other phases to be acquired and built. When they started building they broke it down into four construction phases, and phases 1 and 2 were completed and phases 3 and 4 were annexed into the Star Sewer and Water District. The interceptor fee of \$1,600 per lot was paid on all 186 lots. The roads have been cut, all pads have been built to elevation, and the pressurized irrigation has been installed through the subdivision. When Mr. Eck acquired the property he was not aware that only one C.U.P. extension was allowed and he is now faced with how to move the project forward. Since he is trying to finish a project that was approved at one point in time but was delayed he was hoping some of the excess fees could be waived. Commissioner Alder thought the majority of the subdivisions were addressed when the map was changed so she's surprised this project was not included. She said there should be a fee to change the map, but she would consider a reduction in the fee. Commissioner Hanson wants to make sure we cover the County's costs in changing the land use map. Mr. Eck said they attempted to get an extension before the C.U.P. expired but they found out they were only allowed one extension. Commissioner Hanson made a motion to take the matter under advisement and render a decision within 30 days. Commissioner Alder seconded the motion for discussion. She said the main thing is timing and 30 days seems like a long time. Commissioner Rule noted that it has been eight years. Commissioner Hanson said he wants commerce to continue but doesn't want to set a precedent where there will be a run on the County to give refunds to applicants. Commissioner Rule said it would be wise for the Board to obtain legal counsel on this issue. He called for a vote on the motion with all three Commissioners voting in favor of the motion. The motion carried unanimously. The Board will issue a written decision within 30 days. Director Nilsson said Mr. Eck has paid the fee so the Board's decision will not hold anything up on the County's end. The meeting concluded at 2:27 p.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO DISCUSS HISTORIC CENTERPIECE FOR ADMINISTRATION BUILDING

The Board met today at 2:30 p.m. to discuss a Historic Centerpiece for the Administration Building. Present were: Commissioners Steve Rule, Kathy Alder and

Craig Hanson, Facilities Manager Paul Navarro, Parks Director Tom Bicak, PIO Joe Decker, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Bicak discussed the possibility of asking the citizenry to nominate historical artifacts they think are iconic of Canyon County and then displaying the chosen items on a spiral structure. He suggested breaking the display down into decades, so each decade would be represented by an iconic artifact chosen by the people of Canyon County. The Board's consensus was they really like this idea. Commissioner Rule said the Board will talk with Chief Civil Deputy P.A. Sam Laugheed to see if there is any official or legal action that needs to be addressed. The meeting concluded at 2:50 p.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO DISCUSS FLEX SPENDING ACCOUNTS AND VOLUNTARY INSURANCE

The Board met today at 3:03 p.m. to discuss Flex Spending Accounts and Voluntary Insurance. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, Jerry Doman and Deputy Clerk Becky Cowan. Prosecutor Taylor and Mr. Laugheed arrived at 3:14 p.m. Clerk Yamamoto arrived at 3:17 p.m. Ms. Eiband advised the Board that the IRS changed the "use it or lose it" rule applicable to the Flexible Spending Account (FSA) plans and now permits employers to allow employees to carry over up to \$500 in unused FSA funds into the following plan year. Another option allowed employers to provide a grace period, which allowed employees to roll funds from the current year into the next insurance year, but it would be lost if not used by March 15. Both options were not offered by the county. The Health Trustees seemed open to allow employees to access their own money, managed by the county TPA. Controller Zach Wagoner had been consulted regarding the options and it would not cause extra workload for the Auditing department. He advised that the funds are forfeited back to the county, as much as \$30,000 in one year. The FSA was never intended to be a profit center. Mr. Doman believes the County would benefit to keep the plan the way it is. Commissioner Hanson inquired whether staff had any preferences to the options described. Ms. Eiband stated it will benefit employees either way. Only a few employees have more than \$500 in their FSA to be able to roll over into the next year. Commissioner Alder is not opposed to moving over \$500 and the remainder should go back to the county if it doesn't get used by March 2014. Mr. Laugheed suggested that HR prepare a finalized document for consideration by the Board to allow employees to roll over \$500 of FSA funds to the next year, which will be lost if not used by March 15<sup>th</sup>. Ms. Eiband inquired whether the county is required to offer pre-tax payroll deductions for any voluntary supplemental insurance that is available or just the companies that are contracted with the county. Very few employees utilize Colonial and Aflac as a county

offered pre-tax deduction option. Employees could sign up on their own individual contract. Mr. Laugheed stated more information is needed to make a decision and will provide an answer back to the Board. The meeting concluded at 3:19 p.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION- PERSONNEL MATTER AND DISCUSS RECORDS EXEMPT FROM PUBLIC DISCLOSURE

*Note for the record: As properly noticed the Board met today at 3:03 p.m. for a meeting to discuss flex spending accounts. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 3:20 p.m. pursuant to Idaho Code, Section 67-2345 (1) (b) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed and Clerk Chris Yamamoto.

The Executive Session concluded at 3:43 p.m. with no decision being called for in open session.

TENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO      DECEMBER 20, 2013

PRESENT:    Commissioner Steven J. Rule, Chairman  
                 Commissioner Kathryn Alder  
                 Deputy Clerk Monica Reeves

ABSENT:    Commissioner Craig L. Hanson – Vacation

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:05 a.m. for a monthly meeting with the administrative district judge to discuss general issues. Present were: Commissioners Steve Rule and Kathy Alder, Administrative District Judge Thomas Ryan, and Deputy Clerk Monica Reeves. The following topics were discussed: Courtroom management issue; the Nampa annex;

staff attorney position; possible increase in jury pay; public defender changeover process; courthouse remodel; and a personnel issue: the Clerk will supervise court interpreters. The items discussed were general in nature; no Board action was taken. The meeting concluded at 8:27 a.m. An audio recording is on file in the Commissioners' Office.

#### BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Administrative Assistant Marilee Davis, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: population average has been 25 so far this month, with 22 in custody right now; Heather Dahl is graduating today from the POST Academy; Sean Brown and Shawn Anderson are being recognized at the graduation for taking over the task of running the scenario based training exercises. Ms. Davis said there are three new hires that are going to start January 16, 2014 which is also the last day of PREA training. Director Jett will have a short training for the Sheriff's Association again in January. Ms. Davis said last week they had their state inspection and it went very well, they had 755 intakes and only 3 violations. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:34 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### CONSIDER SIGNING RESOLUTION TO APPROVE ONE POSITION IN THE CLERK'S OFFICE

The Board met today at 8:56 a.m. to consider signing a resolution to approve one position in Clerk's Office. Present were: Commissioners Steve Rule and Kathy Alder, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Upon a motion by Commissioner Alder and a second by Commissioner Rule, the Board voted unanimously to sign a resolution to approve the change from one Senior Court Clerk to one District In-Court Clerk. The signed resolution (No. 13-295) is on file with this day's minute entry. The meeting concluded at 8:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

## EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

*Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Deputy P.A. Mike Porter arrived at 9:21 a.m. The Executive Session concluded at 9:30 a.m. with no decision being called for in open session.

## BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:31 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: construction update; the fleet shop has been preparing their vehicles for winter driving, Ms. Catalano commends Mark Tolman and his staff for their hard work; Ms. Catalano presented a letter regarding the Annual Juvenile Justice Financial Report, which she will be forwarding to the Department of Juvenile Corrections; their office will be open Christmas Eve to make sure staff can take care of the in-custody cases; there is a contract for electronic monitoring with All Access. Mr. Kessler said the goal on Christmas Eve is to get everyone out by noon if at all possible. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:40 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

## REVIEW CHANGES TO PRECINCTS AND CONSIDER APPROVING NEW PRECINCTS AND MAPS

The Board met today at 9:45 a.m. to review changes to precincts and consider approving new precincts and maps. Present were: Commissioners Steve Rule and Kathy Alder, Chief Deputy Clerk Brad Jackson, Elections Supervisor Terry Warwick, and

Administrative Specialist Kelly Martinez. Clerk Chris Yamamoto arrived at 9:49 a.m. (Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.) Mr. Jackson said they have been working on making some changes because they really needed to get the precincts drawn. The most problematic area was the city of Notus which has been updated with these changes. Clerk Yamamoto said the only downside to this change is the parking situation in Notus; however, the upside is that is a very competent crew. Mr. Jackson said according to the elections staff, many voters walked to the polling places in Notus because it was in such close proximity. The Board will schedule another meeting to consider signing a resolution approving these changes at a later date. The meeting concluded at 9:56 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

ELEVENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO      DECEMBER 23, 2013

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Deputy Clerk Becky Cowan

ABSENT:    Commissioner Craig L. Hanson – Vacation

#### APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Crystal Walker, Kara Hawkes, Ali Anderson, Robyn Sabins, Kenneth Nicodemus and Scott Tucker.

#### APPROVED CLAIMS ORDER #12-20-13

The Board of Commissioners approved payment of County claims in the amount of \$10,683.34 for accounts payable.

#### COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, Administrative Specialist Kelly Martinez, PIO Joe Decker and Deputy Clerk Becky Cowan. The items discussed were general in nature. Ms. Martinez left the meeting at

8:40 a.m. Mr. Navarro reported on facilities issues. Mr. Decker reported on communication issues. Commissioner Rule spoke to the Nampa Chamber of Commerce and an offer was extended to allow the county to hold the State of the County Address at the Nampa Chamber of Commerce luncheon in April 2014. The program would be limited to 15-20 minutes. Mr. Decker will follow up with the Chamber to confirm. Topics should include use of tax payer monies, specifically, examples and charts to explain property taxes, highlight the \$1.5 million returned to tax payers as a tax break, and positive features about a move by the Canyon County Fair to a new location. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH SHERIFF TO DISCUSS OFFICE REMODEL

The Board met today at 9:01 a.m. Present were: Commissioners Steve Rule and Kathy Alder, Sheriff Kieran Donahue, Facilities Director Paul Navarro, Captain Daren Ward, and Deputy Clerk Becky Cowan. Sheriff Donahue explained that the remodel needs pertain to the conference room in the Sheriff's office and the jail administrative area. Sheriff Donahue provided a rough draft after consulting with the Facilities department to detail a plan to move the existing conference room to the front area that now consists of administrative offices and move those offices to the area now holding the conference room. The issue exists with the proximity of the conference room straight across the hall from the Sheriff. Vendors, high level staff, and civilians use the meeting room and it causes a disruption in the administrative offices. The Sheriff has funds in the budget for the remodel with most of the work being completed by the county Facilities department after other construction projects are estimated to finish in February. The Board agreed that the project makes sense and will provide more privacy and security to the Sheriff's Office and asked that a written plan and budget be submitted for review before construction.

#### EXECUTIVE SESSION-PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

*Note for the record: As properly noticed the Board met today at 9:01 a.m. with the Sheriff to discuss an office remodel. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:15 a.m. under I.C. 67-2345 (1) (b) and (d) to discuss a personnel matter and records exempt from public disclosure. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Sheriff Kieran

Donahue and Deputy Clerk Becky Cowan. The Executive Session concluded at 9:26 a.m. with no decision being called for in open session. The meeting concluded at 9:31 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

### ELECTED OFFICIALS MEETING

The Board met today at 9:31 a.m. for an Elected Officials Meeting. Present were: Commissioners Steve Rule and Kathy Alder, Sheriff Kieran Donahue, Assessor Gene Kuehn, Prosecutor Bryan Taylor, Coroner Vicki DeGeus, Treasurer Tracie Lloyd, Clerk Chris Yamamoto and Deputy Clerk Becky Cowan. The Clerk advised that the court interpreter position issue is not resolved. Prosecutor Taylor advised the Elected Officials that the court interpreter would move from the courts to a county supervised position for all county offices available use. The Treasurer reported that taxes were due December 20 and paperwork is being completed to finish out the year. Ms. DeGeus interviewed a candidate for the pathologist position and would like to keep the potential employment offer open to allow for a county visit. Sheriff Donahue reported on a remodel of the administrative offices in the Sheriff's Office. The budget is available to fund the project. Jail administrative offices will also be restructured to provide easier functionality. Notice has been given to the City of Caldwell Police Chief regarding the payment for dispatch services due to the county. Non-emergency services will be stopped to the City of Caldwell as of February 1 if no payment is made. Calls will be forwarded to any other office besides county dispatch. \$225,000 was billed for 2012 and 2013; no payment was made for either invoice. Nampa Police Chief Kingsbury has been asked by the City of Nampa Mayor to investigate the possibility of consolidating the City of Nampa dispatch with the county. Employees in Nampa would have to be let go, and re-hired by the county. Commissioner Rule is concerned that due to a natural disaster, services would be impacted. He would like to see that the two centers work in conjunction. The Sheriff indicated the topic is redundancy and he is not sure it is feasible. The Sheriff is considering withdrawing the office staff from the Criminal Justice Planning Council due to non-productivity and forward progress.

### EXECUTIVE SESSION-RECORDS EXEMPT FROM PUBLIC DISCLOSURE

*Note for the record: As properly noticed the Board met today at 9:31 a.m. for an Elected Officials meeting. A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:58 a.m. under I.C. 67-2345 (1) (d) to discuss records exempt from public disclosure. Commissioner Rule seconded the motion. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The

motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Sheriff Kieran Donahue, Prosecutor Bryan Taylor, Assessor Gene Kuehn, Clerk Chris Yamamoto, Treasurer Tracie Lloyd, Coroner Vicki DeGeus and Deputy Clerk Becky Cowan. The Executive Session and meeting concluded at 10:15 a.m. with no decision being called for in open session. A copy of the audio for the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION CHANGING POSITION CONTROL NUMBERS/  
DEPARTMENT CHANGES AND APPROVING THE REVISED JOB DESCRIPTION  
FOR A POSITION WITHIN THE CLERK OF THE COURT DIVISION

The Board met today at 10:20 a.m. to consider a resolution to change position control numbers and approving the revised job description for a position within the Court Division supervised by the Clerk. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Trial Court Administrator Dan Kessler, Assistant Trial Court Administrator Benita Miller, Clerk Chris Yamamoto, Controller Zach Wagoner, Human Resources Director Jeannine Eiband and Deputy Clerk Becky Cowan. Mr. Kessler and Ms. Miller represented the Administrative District Judge who had concerns that the Clerk, ADJ and Trial Court Administrator had not reviewed the job description being considered. \$30,000 is provided by the Supreme Court to assist with funding of the position. Any changes in the job description may not conform to the requirements by the Court regarding support at the district level. Steve verified the changes had been discussed between the Prosecutor's Office and the Board. Ms. Eiband verified that HR prepared a job description based on changes submitted by the Prosecutor's Office. The Clerk and Trial Court offices had not reviewed the document. Mr. Wesley advised the job description was not altered; the only changes to the document included delineation of which department provides supervisory duties. The intent of the meeting was to move the position from TCA to the Clerk's office. Ms. Miller was disappointed that the courts were not invited to the meetings to discuss the issue of changing supervisory duties. Commissioner Rule advised that the meetings were with the Clerk and the Board. The Clerk advised the Board that he would speak to the ADJ and the Board did not feel that a further meeting with the courts needed to occur to avoid exclusion of information between the departments. Ms. Miller would like to post the job opening to fill the position, but has not seen the job description. Commissioner Rule advised the TCA to work with HR to finalize a document and submit to the Board for consideration. The meeting concluded at 10:35 a.m. A copy of the audio is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO APPROVE ONE POSITION IN TRIAL COURT ADMINISTRATION

The Board met today at 10:35 a.m. to consider approving one position in the Trial Court Administration department. Present were: Commissioners Steve Rule and Kathy Alder, Human Resources Director Jeannine Eiband, Trial Court Administrator Dan Kessler, Assistant Trial Court Administrator Benita Miller and Deputy Clerk Becky Cowan. Mr. Kessler explained the resolution would create a position control number for a Staff Attorney position for the Trial Court Administration to assist the incoming district judge. Upon signing, the job will be posted to hopefully have a person in place by January 2<sup>nd</sup> when Judge Nye begins employment. Commissioner Alder made a motion to approve the addition of one position to the Trial Court Administration department for a staff attorney. Commissioner Rule seconded the motion and it carried unanimously. The meeting concluded at 10:37 a.m. A copy of the resolution and audio recording are on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING CERIUM NETWORKS, INC. LYNC VOICE PRODUCTION SOFTWARE PRODUCTION PURCHASE AGREEMENT

The Board met today at 10:37 a.m. for a biweekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction; and to consider signing Cerium Networks, Inc. Lync Voice Production Software Purchase Agreement. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper, Programming Manager Don Brown, Deputy P.A. Zach Wesley, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: phone system update; inmate movement and inventory system is now operational in the jail; no major changes are slated for this holiday period. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Cerium Networks, Inc. Lync Voice Production Software Purchase Agreement, No. 13-159. The other items discussed were general in nature and did not require Board action. The meeting concluded at 10:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

## SIGN DECEMBER 23, 2013 AGENDA DOCUMENTS

The Board met today at 10:43 a.m. to sign the December 23, 2013 agenda documents. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, Deputy P.A. Zach Wesley, and Administrative Specialist Kelly Martinez. DSD Director Tricia Nilsson and DSD Planner Jennifer Almeida arrived at 10:47 a.m. (*Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.*) The items were considered as follows:

***Change Order to construction contract for Southwest Idaho Juvenile Detention Facility-*** Mr. Navarro said this is a follow up to last week's meeting with the City of Caldwell where we have all come to the understanding that we need to move the six inch fire line that is under the Juvenile Detention Center courtroom addition. The contractor, the architect, the engineer put together a change order which affects the base contract price in the amount of \$15,562. Mr. Wesley has reviewed it and said it is a simple addendum adding the additional services and cost. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Change Order to construction contract for Southwest Idaho Juvenile Detention Facility. (No. 13-158) Facilities Manager Paul Navarro left at 10:47 a.m.

***Findings of Fact, Conclusions of Law and Order, Development Agreement, Resolution and Ordinance for Can-Ada Properties -*** Ms. Almeida said these documents have been brought back with required signatures. The hearing was held on December 18, 2013 but the Board requested that the applicants sign the Development Agreement prior to the Board signing it. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution (No. 13-297), and the Findings of Fact, Conclusions of Law and Order, Development Agreement (No. 13-160), and the Ordinance Amendment (No. 13-021) for Can-Ada Properties. Mr. Wesley said we have included an actual map amendment to go with this, so basically we are here correcting the Comprehensive Plan Map because it didn't reflect the actual zoning ordinance of the County. We have signature lines on this map as well so it is official.

The signed documents are on file with this day's minute entry. The meeting concluded at 10:53 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION-PERSONNEL MATTER; RECORDS EXEMPT FROM PUBLIC DISCLOSURE; PENDING LITIGATION; RISK MANAGEMENT REGARDING PENDING/IMMINENT AND LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 11:10 a.m. for a legal staff update. A request was made to enter into Executive Session to discuss a personnel matter; pending litigation and risk management regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Alder made a motion to enter into Executive Session at 11:11 a.m. pursuant to Idaho Code, Section 67-2345 (1) (b) (d) (f) and (i). Commissioner Rule seconded the motion. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley and Deputy Clerk Becky Cowan. Prosecutor Bryan Taylor arrived at 11:16 a.m. and left the meeting at 11:18 a.m. The Executive Session concluded at 11:21 a.m. with no decision being called for in open session.

TWELFTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO DECEMBER 24, 2013

Office Closed

THIRTEENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO DECEMBER 26, 2013

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Kathryn Alder  
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson – Vacation

#### APPROVED CLAIMS ORDER#1406

The Board of Commissioners approved payment of County claims in the amount of \$1,160,927.70 for a county payroll.

#### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-057416, 2013-057417, 2013-057418, 2013-057419, 2013-057420, 2013-

057421, 2013-057422, 2013-057423, 2013-057424, 2013-057425, 2013-057426, 2013-057427, 2013-057428, 2013-057429, 2013-057430, 2013-057431, 2013-057432, 2013-057433, 2013-057434, 2013-057435, 2013-057436, 2013-057437, 2013-057438, 2013-057439, 2013-057440, 2013-057441, 2013-057442, 2013-057443, 2013-057444, 2013-057445, 2013-057446, 2013-057447, 2013-057448, 2013-057449, 2013-057450, 2013-057451, 2013-057452 and 2013-057453.

#### APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Paula Kelly and Bev Rayne.

#### FILE IN MINUTES

The Board filed the Southwest District Health Pickles Butte Landfill Inspection Report and Notice of Compliance in today's minutes.

#### EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND PENDING LITIGATION

*Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Mr. Wagoner left at 9:15 a.m. The Executive Session concluded at 9:31 a.m. with no decision being called for in open session.

#### CONSIDER SIGNING RESOLUTION CHANGING POSITION CONTROL NUMBERS/DEPARTMENT CHANGES AND APPROVING THE REVISED JOB DESCRIPTION FOR A POSITION WITHIN THE CLERK OF THE COURT DIVISION

The Board met today at 9:35 a.m. to consider signing a resolution changing the position control numbers, making department changes and approving the revised job

description for the County Interpreter Coordinator position within the Clerk of the Court Division. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Controller Zach Wagoner, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Sam Laugheed said the County Interpreter Coordinator position job description was worked on last week. The position will be open as of December 31<sup>st</sup> and time is of the essence to get the job description completed so the position can be posted and filled. A number of administrative changes have been made with the main change clarifying to whom the position reports which is the Clerk of the Court. The HR Office updated language refining and clarifying what the duties of the position are and then received input from the Courts and made changes, in particular, that change makes it clear that when the employee performs interpreter services the Clerk's supervisory authority comes through the Administrative District Judge. Commissioner Alder said the description deals mainly with the courts but the position will cover other County needs for interpreters. Mr. Laugheed said it says the principle function is to interpret, coordinate and facilitate in-court communication and coordinate the use of independent contractors. The secondary function of the position includes performance of similar coordination and interpretive services for other County business. Commissioner Alder made a motion to approve the department transfer of one position in the Trial Court Administrator's Office to the Clerk's Office: One Court Interpreter Coordinator will become one County Interpreter Coordinator. The motion was seconded by Commissioner Rule. Dan Kessler said the job description meets with the Administrative Judge's approval with regard to the changes he requested. Clerk Yamamoto said the document meets with his approval. Zach Wagoner said originally in 2014 the position was budgeted under the Trial Court Administrator's budget and once the position is filled the funds will come from the Clerk's budget and there should be sufficient room in the Clerk's budget to pay for the position throughout 2014. Commissioner Rule called for a vote on the motion. Commissioners Alder and Rule voted in favor of the motion. The motion carried unanimously. The signed resolution, No. 13-298, is on file with this day's minute entry. The meeting concluded at 9:40 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

#### EXECUTIVE SESSION - PENDING LITIGATION AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 2:02 p.m. pursuant to Idaho Code, Section 67-2345(1) (f) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Prosecutor Bryan Taylor, ICRMP Attorney Kirt Naylor, ICRMP Attorney Bruce Castleton, ICRMP Attorney Rick Ferguson, and Deputy Clerk Monica Reeves. Mr.

Naylor, Mr. Castleton and Mr. Ferguson left at 2:40 p.m. The Executive Session concluded at 3:09 p.m. with no decision being called for in open session.

FOURTEENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO DECEMBER 27, 2013

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Kathryn Alder  
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

#### APPROVED CLAIMS ORDER #1-10-14

The Board of Commissioners approved payment of County claims in the amount of \$82,097.53 for accounts payable.

#### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-057526, 2013-057527, 2013-057528, 2013-057529, 2013-057530, 2013-057531, 2013-057532, 2013-057533, 2013-057534, 2013-057535, 2013-057536 and 2013-057537.

#### APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Michael Mohica to be used on December 28, 2013.

#### EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND PENDING LITIGATION

*Note for the record: As properly noticed the Board met today at 9:05 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and pending litigation. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:32 a.m. While in open session, Sam Laugheed said there is an auditor's request for information as part of the outside audit which is conducted pursuant to Idaho Code 67-450(b). A letter was received from Clerk Yamamoto requesting the audit information and Mr. Laugheed has spoken with the Controller and the Board about the issue. The response to that request has been drafted and reviewed and it examines pending and threatened litigation and makes some judgments as to potential exposure of loss for the non-damage claims we have. The response letter itself is a privileged document and is attorney-client communication and is something that would not be created if not for this request from a client. Mr. Laugheed asked for the Board's permission and consent to sign the letter and deliver it to the Clerk to share with the outside auditor understanding that the County still claims it as privileged, but because of the legal technicalities he wanted the Board's permission to do that. Commissioner Alder said the Board has read the letter and she has no problem with the request noting that most of what's in the letter is public information. Commissioner Rule asked Mr. Wagoner if he believes the information meets the needs of the audit. Mr. Wagoner believes it does. Commissioner Rule said that is good and informed Mr. Laugheed that the Board will move in that direction. The discussion concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

FIFTEENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO      DECEMBER 30, 2013

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Deputy Clerk Becky Cowan

ABSENT:     Commissioner Craig L. Hanson – Vacation

FILED OATH OF OFFICE

The Board filed an Oath of Office for Kelly Martinez.

### APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet department in the amount of \$1,652.00 to Chief Supply.

### APPROVED PURCHASE ORDER

The Board approved a purchase order for the Information Technologies department in the amount of \$2,911.52 to Cerium.

### APPROVED CLAIMS ORDER #1-10-14

The Board of Commissioners approved payment of County claims in the amount of \$100,794.18 for accounts payable.

### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-057658, 2013-057659, 2013-057660, 2013-057661, 2013-057662, 2013-057663, 2013-057664, 2013-057665, 2013-057666, 2013-057667, 2013-057668, 2013-057669, 2013-057670, 2013-057671 and 2013-057672.

### COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Kathy Alder, Administrative Specialist Kelly Martinez, PIO Joe Decker and Deputy Clerk Becky Cowan. The items discussed were general in nature. Ms. Martinez left the meeting at 8:35 a.m. Mr. Decker reported on communication issues. The meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

### CONSIDER RESOLUTION ESTABLISHING AMENDED ELECTION PRECINCT BOUNDARIES

The Board met today at 9:18 a.m. to consider a resolution establishing amended election precinct boundaries. Present were: Commissioners Steve Rule and Kathy Alder, Clerk Chris Yamamoto, Chief Deputy Clerk Brad Jackson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Becky Cowan. The Clerk said based on previous

discussions this is the best effort at providing the best possible voting locations to the public. Commissioner Alder commented that this will mostly affect the Notus/Middleton voters and Mr. Jackson confirmed. Commissioner Rule stated the change makes sense because voters were driving past voting locations to get to their polling place and this allows them to vote closer to their residences. Mr. Laugheed indicated the resolution memorializes the meeting on December 20, 2013 and incorporates the maps and legal descriptions and will be a record that can be accessed by the public. Commissioner Alder made a motion to sign the resolution establishing the amended boundaries for Precincts 7 and 20 in District 10, and Precincts 39 and 44 in District 11. Commissioner Rule seconded the motion and it carried unanimously. The meeting concluded at 9:20 a.m. A copy of the audio and resolution are on file in the Commissioners' Office.

CONSIDER SIGNING CORRECTED COUNTY QUITCLAIM DEED PREVIOUSLY RECORDED AS INSTRUMENT NO. 2013-055110

The Board met today at 9:21 a.m. to consider signing a corrected county quitclaim deed previously recorded as Instrument No. 2013-055110. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed and Deputy Clerk Becky Cowan. Commissioner Rule noted that the Assessor's staff noticed an error in the legal description of the deed. Upon the motion by Commissioner Alder and second by Commissioner Rule, the Board voted unanimously to sign the corrected deed. The meeting concluded at 9:21 a.m. A copy of the corrected deed and the audio for the meeting are on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:01 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. CIO Rob Hopper was in the audience as he was attending the next meeting. Topics of discussion included the following: Agritourism workshop update; P & Z Commission update; coordination with Fire Districts; Director Nilsson said she will be working on her annual report. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:16 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:17 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: rolling out the new version of Microsoft Office 2013 gradually; OnBase Document Management with the Elections Office; Mr. Hopper submitted a purchase order to Cerium for \$2,911.52. Commissioner Rule reminded Mr. Hopper that he would like the Board's recording device to be replaced with an updated system. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:22 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:31 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Tolman submitted a purchase order for flares, in the amount of \$1,652.00 to Chief Supply. He said we go in half with Caldwell, that way our HAZMAT shipping is paid for. The trucks for Sheriff's Office will be delivered soon, and then we will be doing up fitting on them. We need to consider raising our petty cash from \$100 to \$200 because we haven't had enough in there for boat and ATV licensing. Commissioner Alder suggested Director Tolman contact the P.A.'s Office to have a resolution put together to increase their petty cash amount. Director Tolman submitted a Commuter Vehicle Authorization Form for an employee in DSD for a non-qualified (taxable) vehicle. Commissioner Alder discussed the fence that will be around the new Fleet parking area. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:38 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:45 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: staff has been sick and we have been shorthanded; we are interviewing

candidates for the open position; the magistrate calendaring meeting next week should be interesting; the P.A.'s office is going to do some training for the Misdemeanor Probation department on child abuse with regards to filthy homes and also female offenders who are using while pregnant; LSI training for Ada County for their Probation Department and Pre-Trial Release Services; Mr. Breach asked about construction and remodel details. Commissioner Alder asked if this is the slow time for collecting fees. Mr. Breach said they normally see a dip in payments this time of year, but they are collecting more than they did last year. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:51 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIXTEENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO DECEMBER 31, 2013

**No Quorum**

SEVENTEENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO JANUARY 2, 2014

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Kathryn Alder  
Commissioner Craig L. Hanson  
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #1-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$97,078.09 and \$109,210.11 for accounts payable.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to David Hicks.

### APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Ivan Flores, Samantha Landis, Cortnie McHugh and Sally Heffner.

### APPROVED KEY REQUEST

The Board approved a key request for Cortnie McHugh, Samantha Landis and Ivan Flores.

### APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Brewforia Beer Market Inc. to be used on January 4, 2014.

### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-000492, 2014-000493, 2014-000494, 2014-000495, 2014-000496, 2014-000497, 2014-000498, 2014-000499, 2014-000500, 2014-000490 and 2014-000491.

### CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:53 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2013-1672 was continued to February 27, 2014 at 9:00 a.m.

Ms. Baker recommended placing the following cases in suspension: 2013-643, 2013-1680, 2011-1395. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to place Case Nos. 2013-643, 2013-1680, and 2011-1395 in suspension.

The proceeding concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-15

The Board met today at 9:06 a.m. to conduct a medical indigency hearing for Case No. 2014-15. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Hearing Specialist Yvonne Baker, Jennifer White from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated October 23, 2013. The hearing concluded at 9:09 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1750

The Board met today at 9:10 a.m. to conduct a medical indigency hearing for Case No. 2013-1750. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Jennifer White from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated October 23, 2013. The hearing concluded at 9:14 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-643

The Board met today at 9:19 a.m. to conduct a medical indigency hearing for Case No. 2013-643. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Case No. 2013-643 was placed in suspension in a previous hearing earlier this morning. The case will remain in suspension; the applicant appeared today to submit additional information. The hearing concluded at 9:24 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1711

The Board met today at 9:26 a.m. to conduct a medical indigency hearing for Case No. 2013-1711. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Jennifer White from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original

denial dated October 16, 2013. The hearing concluded at 9:29 a.m. An audio recording is on file in the Commissioners' Office.

#### UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:30 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Angela Papa, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2013-1682, 2013-1775, 2013-1631, 2013-887, 2013-1767, 2013-1681, 2013-1683, 2013-1679, 2013-1344, 2013-1646, 2013-1647, 2014-22, and 2013-1765. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:32 a.m. An audio recording is on file in the Commissioners' Office.

#### CONSIDER SIGNING IDAHO BENEFIT ELIGIBILITY SYSTEM AGREEMENT

The Board met today at 11:31 a.m. to consider signing the Idaho Benefit Eligibility System (IBES) Agreement with the Idaho Department of Health and Welfare. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell said the indigency statute requires some coordination between the County and Medicaid to deal with eligibility issues and that requires the indigency office to access information that's on the state eligibility system. The agreement is with the Department of Health and Welfare who operates the system and it says we agree to abide by the department's terms and conditions and will keep the information safe. Mr. Goodsell does not see any problems with the agreement from a legal perspective. It is an agreement on how we're going to do things; no money will change hands. Michele Chadwick said a similar contract was signed in 2010 but this agreement has a little more information and detail as far as the expectations that information will remain protected and confidential. The Indigent Services Office accesses the system to determine if someone has received Medicaid eligibility. Commissioner Hanson made a motion to sign the IBES agreement. The motion was seconded by Commissioner Alder and carried unanimously. Agreement No. 14-001 is on file with this day's minute entry. The meeting concluded at 11:34 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 1:30 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 1:31 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 1:58 p.m. with no decision being called for in open session.

CONSIDER FEE WAIVER REQUEST FOR MASTER APPLICATION FOR ZONING ORDINANCE AND MAP AMENDMENT BY E4, DAS, AND COREY BARTON; POSSIBLE DECISION TO FOLLOW

The Board met today at 2:02 p.m. to consider a fee waiver request for master application for zoning ordinance map amendment by E4, DAS, and Corey Barton. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. (Deputy Clerk Kelly Martinez arrived at 2:15 p.m.) The Board previously met with the applicant, Tim Eck, and discussed his request on December 19, 2013. Tricia Nilsson said the request is in regards to property on Highway 44 that had previously been approved through a conditional use permit for a subdivision. The first phase was final and the second phase expired, and the current owners are in the process of reestablishing the entitlements. Since the Canyon County Code was changed, as well as the comprehensive plan, they have to seek a comprehensive plan map amendment as well as a rezone for the property and they have asked the Board to consider a fee waiver for the comprehensive plan map amendment. The fee is \$2,500. Director Nilsson said it is unusual because the existing entitlement, or the first phase of the final plat, is still shown on the map as agriculture but it is not agriculture. Commissioner Alder said it should have been included on the map. She believes a fee reduction is in order and asked whether half the fee would cover DSD's costs. Director Nilsson said in this case there is a little extra cost for the notification and additional staff time to prepare the Findings as well as GIS time to change the designation on the map and those are standard costs with any application. Commissioner Hanson said when you buy property you have to be aware

and this is a business investor who does this significantly and extensively. Commissioner Rule asked if there are any requirements the Board should be aware of before it votes on this matter. Zach Wesley said we have not had any applicants utilize this process before. The Board has set its fee structure by resolution and it indicates when an applicant requests a rezone and a map amendment they can apply to the Board for a resolution combining those fees. The standard the Board set was that it would consider consolidation of fees if it could be proven that there was a duplication of services in those two processes. The question posed is whether there is savings to DSD on the labor in these two processes. Director Nilsson said this is comparable in terms of the work involved with a rezone and a subdivision plat where people still pay a subdivision fee of \$850. What's unusual is the \$2,500 comprehensive plan fee is so much higher than the other fees. Commissioner Alder supports a reduction in the fee just mainly because everything in the area is already zoned residential and it was an oversight on the part of the County when the designation was not changed on the future land use map. Commissioner Alder made a motion to reduce the map change fee by \$1,225. The motion died for lack of a second. Commissioner Hanson made a motion to deny the applicant's request. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion and Commissioner Alder voting against the motion to deny. The motion carried by a two-to-one split vote. Mr. Wesley will prepare a resolution for the Board to consider and it will be sent to the applicant once it is signed. The meeting concluded at 2:24 p.m. An audio recording is on file in the Commissioners' Office.

#### SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-001      Asia Market Inc. DBA Asian Grocery

#### BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING LETTER REGARDING ANNUAL JUVENILE JUSTICE FINANCIAL REPORT

The Board met today at 2:30 p.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction; and to consider signing a letter regarding the Annual Juvenile Justice Financial Report. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, Controller Zach Wagoner, and Deputy Clerk Kelly Martinez. The Controller prepared a letter at Ms. Catalano's request regarding the Annual Juvenile

Justice Financial Report. Ms. Catalano said the letter explains that we have accounted for all of the money; it is just in two fiscal budgets. Mr. Wagoner said we receive a check in October, our fiscal year end is September 30 and the check is a reimbursement for services that were rendered up to September 30. We are trying to match revenue and expenditures with the proper time frame. So, even though we received the check in October, it was earned through September. Ms. Catalano said all of our funding from the state can be rolled over to the next fiscal year, and we do that through the financial report. Mr. Wagoner said if they prefer to have this on a cash basis, we could start doing a report for revenue on a cash basis. Upon a motion by Commissioner Alder and a second Commissioner Hanson, the Board voted unanimously to sign the letter regarding the Annual Juvenile Justice Financial Report. A copy of the letter is on file with this day's minute entry. Controller Zach Wagoner left at 2:35 p.m. Ms. Catalano gave an update on drug court testing at Freeman Monitoring; all juveniles except for one, who is graduating at the end of the month, have been removed from services at Freeman Monitoring. We are doing it in-house now and we have done a lot of work with our Sterling provider to ensure the courts receive the service they need and the youth do their testing as required. There was discussion about possibly purchasing a replacement refrigerator for the office break room; Ms. Catalano said the current refrigerator is failing. There was also discussion about electronic monitoring with All Access. Ms. Catalano said she has new staff starting in the office and she is happy to have them on board. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:40 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING DISPLAY AGREEMENT AND RELEASE FOR ABRAHAM LINCOLN DEMOCRACY SCULPTURE

The Board met today at 2:47 p.m. to consider signing a Display Agreement and Release for the Abraham Lincoln Democracy sculpture. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Kelly Martinez. Mr. Laugheed said this agreement and release states that all risk for any and all loss of the sculpture remains with the artist who is also responsible for insuring the piece. In the event of any loss from whatever cause, the artist releases and holds harmless Canyon County and all of our employees. The agreement is in effect during the agreed upon display period through March 10, 2014. If the County were to decide to have the piece on display longer than that, we would simply make amendments to this agreement at that time. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign a Display Agreement and Release for the Abraham Lincoln Democracy sculpture. The agreement, No. 14-002, is on file with this day's minute entry. The meeting concluded at 2:50 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTEENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO     JANUARY 3, 2014

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Commissioner Craig L. Hanson  
              Deputy Clerk Monica Reeves

APPROVED OCTOBER 2013 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of October 2013 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

NINETEENTH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO     JANUARY 6, 2014

PRESENT: Commissioner Steven J. Rule, Chairman  
Commissioner Kathryn Alder  
Commissioner Craig L. Hanson  
Deputy Clerk Monica Reeves

#### APPROVED PURCHASE ORDER

The Board approved a purchase order for the Facilities Management department in the amount of \$2,803.00 to Trane.

#### APPROVED KEY REQUEST

The Board approved a key request for Gerald Krein.

#### APPROVED CLAIMS ORDER #1-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$8,361.56 and \$457,709.75 for accounts payable.

#### COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez, and Monica Reeves. The items discussed were general in nature. Ms. Cowan and Ms. Martinez left at 8:41 a.m. Joe Decker reported on the following communication issues he is working on: Prosecutor's timeline of events in regards to a kidnapping case; juvenile drug court brochure; this week's "topping off" event as well as the public art display for the new administration building; and KBOI talking points. Commissioner Rule said he spoke to Clerk Yamamoto and it is possible the County might have documents that were signed by Abraham Lincoln. If so, he would like the documents displayed with the Lincoln bust that's displayed in the courthouse lobby. Paul Navarro reported on the following facilities issues: The upcoming remodel of the Sheriff's Office; he and Sam Laugheed are working on an Invitation for Bids for security services for the juvenile courtroom addition so that a private security firm can be in place when the project opens its doors. He is also working on a plan for moving offices from the courthouse to the administration building, floor by floor over a three day weekend. The third floor would be moved on one weekend, the second floor on another weekend and the first floor on another weekend. This will give the Facilities and IT Departments time to hammer out

the kinks during the week for the next move. SILD workers can assist with moving, but he wants to hire a moving contractor to help move the big desks and filing cabinets. Mr. Navarro would like buy in from the other elected officials to have their staff here on the weekend as well to help. A construction update will be given to the criminal justice planning committee on Wednesday. Mr. Navarro was contacted last week about doing some changes at juvenile probation and misdemeanor probation and possibly the Prosecutor's Office with exploring the use of space at the old maintenance building. Commissioner Alder said the Sheriff needs to know that space is moving forward with somebody else if they are not interested in using it for alternative sentencing. Commissioner Hanson has talked with Scott Booth about it. Mr. Navarro will follow up with Chief Dashiell about whether they want to use the building. Commissioner Rule asked about the status of the environmental evaluation of the Nampa Annex. Mr. Navarro said the report will be ready next week. Commissioner Rule wants an environmental evaluation of the old maintenance shop's foundation. Mr. Navarro said the County has obligated itself to DEQ to do testing and evaluation of the soils. He will not move forward with any plans until it has been remediated and we have a clean bill of health from DEQ. This may be a project for next fiscal year. Commissioner Hanson asked Mr. Navarro to evaluate expanding the Board's meeting room to accommodate additional seating. With the public meeting room being relocated to the new administration building the Board will no longer have quick access to a larger meeting room across the hall. Mr. Navarro will discuss it with the architect. The meeting concluded at 9:00 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

*Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, preliminary negotiations involving matters of trade or commerce, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (e) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Clerk Chris Yamamoto, and Deputy Clerk

Monica Reeves. The Executive Session concluded at 9:54 a.m. with no decision being called for in open session.

CONSIDER SIGNING RESOLUTION TO APPROVE THE ADDITION OF ONE POSITION IN THE WEED CONTROL DEPARTMENT

The Board met today at 9:54 a.m. to consider signing a resolution to approve the addition of one position in the Weed Control Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Weed Control Superintendent & Gopher District Director Jim Martell, and Deputy Clerk Kelly Martinez. The Board asked for clarification on this position. Mr. Martell said we recently approved an Applicator GIS position, and when we created that position this position was deleted by mistake. We want this position to remain vacant and unfunded, not deleted. Commissioner Rule asked if Mr. Martell plans to fill this position in the next 1 to 3 years. Mr. Martell said he does not at this time. He said the person that currently does this position is moving into the GIS position. Commissioner Rule asked if this position and the GIS position were funded in the budget. The GIS position was not funded in the budget because the position did not exist at that time. Commissioner Alder said she understands keeping the control number and the position number, and also understands that if you look at all of our budgets in the past we have had a lot of vacancies and position numbers in numerous departments that were unfunded. If the county began to grow, the position is there and you could fund it the next year. She is in agreement that we do not want to have a bunch of funded positions that are not filled; but it is okay to keep a vacant position that is unfunded. There was discussion about Caldwell and Nampa cities minimizing their weed control departments and the effect that could have on the County. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign the resolution to approve the addition of one position in the Weed Control Department. The signed resolution, No. 14-002, is on file with this day's minute entry. The meeting concluded at 10:06 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:18 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Office 2013 and Lync updates; Phase 2 Lync implementation has begun; discussion regarding moving offices to the administration building. The DSD/Indigent classes begin the

week of January 20<sup>th</sup>, Mr. Hopper said so far the support has been really good. Commissioner Rule asked for an update on the status of the Black Bear contract. Mr. Hopper said we are waiting for the P.A.'s Office to review and complete the contract details. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:23 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

HEARING TO CONSIDER APPEAL: MARK MCDONOUGH APPEALS DSD DIRECTOR'S DETERMINATION THAT AD2013-14 BE DENIED REGARDING A RELOCATION OF A BUILDING PERMIT FROM R30072 TO R30072-010; POSSIBLE DECISION

The Board met today at 2:00 p.m. to consider an appeal by Mark McDonough of a DSD Director's decision regarding Case No. AD2013-14. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, Planner Jennifer Almeida, appellant Mark McDonough, appellant's representative Keri Sigman, Andy Smyth and Deputy Clerk Becky Cowan. Jennifer Almeida gave the staff report. The applicant requested to transfer a building permit from R30072 (84.39 acres) to parcel R30072-010 (17.65 acres). Per the previous property boundary adjustment approval, (Case No. AD2012-1015), the 17.65 acre parcel was to be incorporated into the applicant's larger acreage. At this date, it had not, and therefore is not an independent parcel. The applicant also did not gain approval from the Upper Deer Flat Fire Department. Staff prepared an option for the application to move forward with the relocation and the Board's modification of the Director's determination. Mr. McDonough needs to define a destination parcel to transfer a building permit to. This is accomplished by providing DSD a record of survey to delineate the proposed destination parcel. It should also delineate access to the new parcel as per Canyon County zoning ordinance. The Director will review the application and proposed record of survey and if approved, a CUP would require the applicant to record the record of survey as approved. Exhibit 12 outlines that information. Ms. Sigman provided testimony in support of the applicant, Mr. McDonough. A request was made to review a proposed plan by the applicant and it was marked as Exhibit #16 by DSD. The plan will create a total of 4 lots. Commissioner Rule asked if the path forward presented by Ms. Sigman is acceptable to DSD. Ms. Nilsson stated it is acceptable. Andy Smyth refused testimony. Mr. McDonough testified in support of his appeal. There was no opposition testimony. Ms. Sigman added additional comments in rebuttal. She believes the applicant should be issued a refund of fees above the required fee of \$550 to file an application for relocation. She would also request that the FCO's be modified before approval by the Board. Upon the motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to close public testimony. Commissioner Alder made a motion to allow for exhibit #16, provided by Ms. Sigman, to be entered into the record, and require that the

Development Services Department move forward with approval. Commissioner Hanson seconded the motion and it carried unanimously. DSD will prepare the Findings of Fact, Conclusions of Law and Order and submit to the Board for approval at a later date. The meeting concluded at 2:40 p.m. A copy of the audio is on file in the Commissioners' Office.

TWENTIETH DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO     JANUARY 7, 2014

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Commissioner Craig L. Hanson  
              Deputy Clerk Monica Reeves

#### FILED OATHS AN OFFICE

The Board filed an Oath of Office for Jedediah Bigelow.

#### APPROVED PURCHASE ORDER

The Board approved a purchase order for the Information Technologies department in the amount of \$24,580.00 to S1 Solutions.

#### APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Lucas Eells.

#### LEGAL STAFF UPDATE

The Board met today at 9:01 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Commissioner Rule advised that he had a conversation with Mark McDonough regarding a petroglyph that Mr. McDonough is willing to donate to the County. The Prosecutor's Office will draft a document for Mr. McDonough to sign (if he agrees) that will transfer the possession to the County. At 9:05 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE,  
AND COMMUNICATE WITH RISK MANAGER REGARDING  
PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:44 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS  
GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:32 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Administrative Asst. Marilee Davis, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Steve Jett is leaving this afternoon for the Sheriff's Association training in Twin Falls; PREA training next week which is paid for by the grant we received last year; there were 28 items to clear up after the PREA audit and we are now down to about 3; three new employees will be starting on January 16<sup>th</sup>; an employee recently graduated from POST; Sean Brown and Shawn Anderson were recognized by POST for running the scenario training; they were notified of an upcoming workshop and those who attend the workshop are eligible for another \$500 garden grant. Director Jett said the construction hasn't bothered his department very much. There was discussion regarding the possible need for a court officer position because the Sheriff will not be taking juveniles to court. The National PREA Resource Center will be paying for travel arrangements for Director Jett to present at the American Correctional Association Conference in Florida. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:43 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-FIRST DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO     JANUARY 8, 2014

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Commissioner Craig L. Hanson  
              Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER#1407

The Board of Commissioners approved payment of County claims in the amount of \$1,104,850.30 for a county payroll.

APPROVED KEY REQUEST

The Board approved a key request for August Cahill.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for August Cahill.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-000796, 2014-000797, 2014-000798, 2014-000799, 2014-000800, 2014-000801 and 2014-000795.

GO ON THE RECORD AND CONTINUE THE HEARING FOR CASTLE HILLS  
SUBDIVISION

The Board met today at 10:30 a.m. to go on the record and continue the hearing in the matter of the preliminary plat, irrigation plan and final plat for Castle Hills Subdivision. Present were: Commissioners Steve Rule and Craig Hanson, DSD Planner Deb Root, and Deputy Clerk Monica Reeves. The hearing was scheduled for 10:30 a.m.; however, Commissioner Alder had a commitment at the Idaho Association of Counties this morning and could not be present for the hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to

continue the hearing to this afternoon at 2:00 p.m. when all three Commissioners can be present for the hearing. The proceeding concluded at 10:31 a.m. An audio recording is on file in the Commissioners' Office.

#### EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE

*Note for the record: As properly noticed the Board met today at 1:33 p.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 1:34 p.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 1:59 p.m. with no decision being called for in open session.

#### HEARING TO CONSIDER PRELIMINARY PLAT, IRRIGATION PLAN AND FINAL PLAT FOR A ONE LOT SUBDIVISION CASTLE HILL SUBDIVISION

The Board met today at 2:05 p.m. for a hearing to consider Preliminary Plat, Irrigation Plan and Final Plat for a one lot subdivision Castle Hill Subdivision. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, Allen Johnson, Jeff Hill, Randy Holloway, Phil McClaughry, and Deputy Clerk Kelly Martinez. Ms. Root gave the oral staff report. Allen Johnson and Phil McClaughry gave testimony in favor of the request. Randy Holloway gave neutral testimony regarding the request. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to approve the Preliminary Plat, Irrigation Plan, and Final Plat, and sign the Findings of Fact, Conclusions of Law and Conditions of Approval and Order for Castle Hill Subdivision. The signed documents are on file in this day's minute entry. The hearing concluded at 2:30 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-SECOND DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO     JANUARY 9, 2014

PRESENT:    Commissioner Steven J. Rule, Chairman  
              Commissioner Kathryn Alder  
              Commissioner Craig L. Hanson  
              Deputy Clerk Monica Reeves

FILED OATH OF OFFICE

The Board filed an Oath of Office for Rachelle Dupuis.

APPROVED KEY REQUEST

The Board approved a key request for Rachelle Dupuis.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet department in the amount of \$7,665.00 to MPH Industries.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for William Phelps.

APPROVED NOVEMBER 2013 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of November 2013 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

## TOPPING OFF EVENT AT THE NEW ADMINISTRATION BUILDING

At 1:30 p.m. today the Commissioners participated in a ceremonial “topping off” event at the new administration building by signing their names to the last piece of steel to be added to the project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Clerk Chris Yamamoto, Treasurer Tracie Lloyd, Chief Deputy Treasurer Nancy Seal, Facilities Manager Paul Navarro, Indigent Services Director Michele Chadwick, Project Manager Ken Fisher, PIO Joe Decker Deputy Clerk Becky Cowan and Deputy Clerk Monica Reeves. In addition to the County representatives there were others present who were involved in the construction of the building. The event concluded at approximately 1:45 p.m.

## MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:38 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update regarding the Bulls N Broncs event; per a request from the City street department, we will need to move everything from our storage area in the back; Ms. Cope asked if they need to pay membership dues to the Nampa and Caldwell Chambers, or if they are covered under the County membership. The Board will check with legal staff, but agree that it would be reasonable to believe it would be covered in the County’s membership. At 2:50 p.m. the Board went into Executive Session as follows:

### EXECUTIVE SESSION –RECORDS EXEMPT FROM PUBLIC DISCLOSURE

*Note for the record: A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:*

Commissioner Hanson made a motion to go into Executive Session at 2:50 p.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Fair Administrator Rosalie Cope and Deputy Clerk Kelly Martinez. The Executive Session concluded at 3:08 p.m. with no decision being called for in open session.

The items discussed were general in nature and did not require Board action. The meeting concluded at 3:08 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

#### EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE

*Note for the record: As properly noticed the Board met today at 3:08 p.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 3:09 p.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Gene Kuehn arrived at 3:09 p.m. and left at 3:15 p.m. The Executive Session concluded at 3:31 p.m. with no decision being called for in open session.

TWENTY-THIRD DAY OF DECEMBER TERM, A.D., 2013  
CALDWELL, IDAHO     JANUARY 10, 2014

PRESENT:     Commissioner Steven J. Rule, Chairman  
                 Commissioner Kathryn Alder  
                 Deputy Clerk Monica Reeves

ABSENT:     Commissioner Craig L. Hanson

#### SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-001165, 2014-001166, 2014-001167, 2014-001168, 2014-001169, 2014-001170, 2014-001171, 2014-001172, 2014-001173, 2014-001174, 2014-001175, 2014-001176, 2014-001177, 2014-001178, 2014-001179, 2014-001180, 2014-001181, 2014-001182, 2014-001183, 2014-001184, 2014-001185, 2014-001186, 2014-001187, 2014-001188, 2014-001189, 2014-001190 and 2014-001191.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND PENDING LITIGATION

*Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and pending litigation. The Executive Session was held as follows:*

Commissioner Alder made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Monica Reeves. Chief Dashiell left at 9:29 a.m. The Executive Session concluded at 10:00 a.m. with no decision being called for in open session.

COMMISSIONER DECEMBER TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the December Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF DECEMBER 2013 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Kathryn Alder and Craig L. Hanson

ATTEST: Chris Yamamoto,  
Clerk

Kelly Martinez  
Deputy

DATE: 2/7/14