

FIRST DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 11, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$4334.73 to Boise Office Equipment.

APPROVED CLAIMS ORDER #2-11-13

The Board of Commissioners approved payment of County claims in the amount of \$7,432.00, \$54,101.73, \$182,653.64, \$63,860.84, \$150,444.74, \$240,901.18, \$18,895.00, \$100,180.17, \$123,375.85 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Claudia Amaral, Becky Chandler and Deputy Clerk Monica Reeves. The items discussed were general in nature. Joe Decker reported on communication issues. Paul Navarro reported on facility issues. Commissioner Alder received a request form Hope's Door and Advocates Against Family Violence requesting permission to have an art display in the courthouse. Mr. Navarro will contact the agency for more information. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING UTILITY LICENSE AGREEMENT BETWEEN
PIONEER IRRIGATION DISTRICT AND CANYON COUNTY

The Board met today at 8:46 a.m. to consider signing a utility license agreement between Pioneer Irrigation District and Canyon County for a project that was started early last year and was known as the dark fiber project with the idea to bring a fiber optic line from I-84 to the DMV. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Zach Wesley said we were not able to complete the work in the original time frame because of issues with the irrigation district, and the utility license agreement is the first step in working through the issues. He said the rest of the project is going well; all of the line that doesn't cross water has been laid from I-84 and DMV. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the utility license agreement with Pioneer Irrigation District. (See Agreement No. 13-014). The meeting concluded at 8:52 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING BUSINESS CARD AGREEMENT WITH BANK OF
THE CASCADES

The Board met today at 9:01 a.m. to consider signing a business card agreement with Bank of the Cascades. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Chief Deputy Treasurer Nancy Seal sent the documentation to the Board on behalf of the Bank of the Cascades who is requesting their documentation be updated to reflect the name of Commissioner Craig Hanson. The Prosecutor's Office will review the paperwork. The meeting concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, PENDING LITIGATION
MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:40 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, pending litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Treasurer Tracie Lloyd arrived at 9:04 a.m., and left at 9:16 a.m. Mr. Navarro left at 9:24 a.m. The Executive Session concluded at 9:46 a.m. with no decision being called for in open session.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:46 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Monica Reeves. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:51 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:52 a.m. for a weekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, Trial Court

Administrator Dan Kessler, and Deputy Clerk Monica Reeves. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION-PERSONNEL MATTER: INTERVIEW
EVALUATION

Commissioner Alder made a motion to go into Executive Session at 10:08 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, H.R. Director Jeannine Eiband, Angela Renfroe, and Deputy Clerk Monica Reeves. Ms. Renfroe left at 10:24 a.m. Jodie Engel arrived at 10:25 a.m. and left at 10:45 a.m. Elisa Cruz arrived at 10:45 a.m. and left at 11:05 a.m. The Board took a lunch recess at 11:25 a.m., and the Executive Session resumed at 1:30 p.m. Those present after the break included: Commissioners Alder, Rule and Hanson, Director Eiband and Ms. Reeves. Kelly Martinez arrived at 1:32 p.m., and left at 1:55 p.m. Stephanie Hailey arrived at 1:56 p.m. and left at 2:20 p.m. Christina Mendez arrived at 2:25 p.m., and left at 2:45 p.m. The Executive Session concluded at 2:53 p.m. with no decision being called for in open session.

SECOND DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 12, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the information technology department in the amount of \$1,444.91 to Boise Office Equipment.

APPROVED CLAIMS ORDER #1-12-13

The Board of Commissioners approved payment of County claims in the amount of \$1,128.43 for accounts payable.

APPROVED CLAIMS ORDER #2-12-13

The Board of Commissioners approved payment of County claims in the amount of \$9,246.58 for accounts payable.

APPROVED CLAIMS ORDER #2-25-13

The Board of Commissioners approved payment of County claims in the amounts of \$197,374.40 and \$43,165.66 for accounts payable.

APPROVED TAX CHARGE CORRECTIONS AND ROLL CORRECTIONS

The Board approved the Treasurer's January 2013 Tax Charge Corrections Summary and January 2013 Roll Corrections Summary.

BI-WEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a bi-weekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, Deputy Clerk Claudia Amaral. The items

discussed were general in nature and did not require Board action. The meeting concluded at 8:47 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:47 a.m. for a biweekly meeting with the H.R. Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, and Deputy Clerk Claudia Amaral. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:00 a.m. An audio recording of the meeting is on file in the Commissioner's Office.

EXECUTIVE SESSION - PERSONNEL MATTER, LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Prosecutor Bryan Taylor, and Deputy Clerk Monica Reeves. Deputy P.A. Dan Blocksom arrived at 9:05 a.m. The Executive Session concluded at 9:22 a.m. with no decision being called for in open session.

PUBLIC HEARING - REQUEST BY TOM WILKE FOR A RURAL-
RESIDENTIAL ZONE

The Board met today at 9:30 a.m. to conduct a public hearing in the matter of a request by Tom Wilke to rezone approximately 380 acres of 12 parcels totaling approximately 550 acres from an "A" (Agricultural) Zone to an "R-R" (Rural Residential) Zone. The remaining 170 acres of land would remain agriculturally zoned. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Kevin LoPiccolo, DSD Planner Jennifer Almeida, Todd Lakey, Alan Mills, Matt Wilke, Sean Wilke, Bruce Krosch, David Loper, Claudia Haynes, George Crookham, Harold Neville, Margie Watson, John Starr, Gary Duspiva, and Deputy Clerk Monica Reeves. This request was previously heard by Commissioners David Ferdinand, Steve Rule and Kathy Alder on January 7, 2013. Commissioners Ferdinand and Rule voted to approve the rezone request. Commissioner Kathy was opposed to the request and voted against the motion to approve. On January 11, 2013, it was determined that a second hearing for the Wilke rezone request would be required to make sure the procedural process was followed. Commissioner Craig Hanson, who was sworn into office on January 14, 2013, has reviewed the audio recording and the materials from the prior hearing and is ready to hear the case today. Jennifer Almeida gave the oral staff report. The following people testified in support of the request: Alan Mills, Todd Lakey, Matt Wilke, Sean Wilke, Margie Watson, and John Starr. David Loper from Southwest District Health provided neutral testimony. The following people testified in opposition to the request: Harold Neville and George Crookham. Todd Lakey offered rebuttal testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. The Board deliberated as follows: Commissioner Alder is opposed to a development of this size. She is concerned traffic, timing issues and putting a residential development in an agricultural area because there are complications when the two uses are mixed together. She said the area is not in an impact area and questioned why it was designated as rural residential on the future land use map. Commissioner Alder is opposed to the rezone. Commissioner Rule said at the time the comprehensive plan was being reviewed there were large developments planned under conditional use permits and that seemed to be the direction growth was

headed so they designated it as a growth area on the soils that were less than prime farm ground. He prefers to allow building on shallow, hard, rocky ground as opposed to the cities annexing the very best soils in the county. He supports the rezone request. Commissioner Hanson said he supports organized planned legitimate growth that is beneficial to the overall quality of life and he considers the laws, plans and ordinances that are in place when he makes a decision. He said even though growth in the county has slowed, it hasn't stopped and we need to keep that in mind as we move forward. Commissioner Hanson made a motion to approve Tom Wilke's request to rezone approximately 380 acres of 12 parcels totaling approximately 550 acres from an "A" (Agricultural) Zone to an "R-R" (Rural Residential) Zone. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the approval and Commissioner Alder voting against the motion to approve. The motion carried by split vote. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the FCO's and ordinance amendment. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to approve. Commissioner Alder abstained. The motion carried unanimously. The signed documents are on file with this day's minute entry. The hearing concluded at 11:53 a.m. An audio recording is on file in the Commissioners' Office.

APPROVED ORDINANCE #13-001

The Board approved the following ordinance #13-001 stating the subject property shall be and is rezoned from "A" (Agricultural) to "R-R" (Rural Residential).

CONSIDER STATUS OF UN-TERMED HISTORIC PRESERVATION COMMISSIONERS WITH DECISION TO FOLLOW

The Board met today at 2:00 p.m. to consider the status of the un-termed Historic Preservation Commissioners with a decision to follow. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks

and Recreation Director Tom Bicak, Deputy P.A. Zach Wesley and Deputy Clerk Claudia Amaral. Mr. Bicak said they were to sign the un-termed historic preservation Commissioners but the document is not ready. Mr. Wesley has drafted a letter releasing the current commissioners and thanking them for their service and letting them know why we are making the change. Then we can officially make the release after we get their replies back. Mr. Wesley said he will get the letters ready and have a resolution on the Board's agenda next week. The meeting concluded at 2:03 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE PARKS AND RECREATION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:03 for a meeting with the Parks and Recreation Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks and Recreation Director Tom Bicak, and Deputy Clerk Claudia Amaral. Joe Decker arrived at 2:12 p.m. and left at 2:19 p.m. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:26 p.m. A copy of Mr. Bicak's report is attached to this day's minutes. An audio recording of the meeting is on file in the Commissioner's Office.

MEETING WITH THE WEED AND GOPHER CONTROL DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:26 p.m. for a meeting with the Weed and Gopher Control Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Weed and Gopher Control Director Jim Martell, and Deputy Clerk Claudia Amaral. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:41 p.m. A copy of Mr. Martell's report is attached to this day's minutes. An audio recording of the meeting is on file in the Commissioner's Office.

MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:00 p.m. for a meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Defender Mark Mimura and Deputy Clerk Claudia Amaral. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:19 p.m. A copy of Mr. Mimura's budget report is attached to this day's minutes. An audio recording of the meeting is on file in the Commissioner's Office.

MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:20 p.m. for a meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Trial Court Administrator Dan Kessler and Deputy Clerk Claudia Amaral. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:31 p.m. An audio recording of the meeting is on file in the Commissioner's Office.

MEETING WITH THE LANDFILL DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:31 p.m. for a meeting with the Landfill Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Landfill Director Jack Biddle and Deputy Clerk Claudia Amaral. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:52 p.m. While still on the record, Chief Civil Deputy P.A. Sam Laugheed asked the Board to go into Executive Session to discuss a personnel matter. The Executive Session was held as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS
EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 3:52 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, PIO Joe Decker and Deputy Clerk Monica Reeves. Mr. Decker left at 3:57 p.m. DSD Director Kevin LoPiccolo arrived at 4:22 p.m. and left at 4:26 p.m. The Executive Session concluded at 4:27 p.m. While in open session, Commissioner Alder made a motion to continue the Executive Session to tomorrow morning at 8:30 a.m. The motion was seconded by Commissioner Hanson and carried unanimously. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

THIRD DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 13, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board resolved that the Chairman is authorized to sign an Alcoholic Beverage License for:

#13-032 Beer/Liquor License: Whiskey River

APPROVED PURCHASE ORDER

The Board approved two purchase orders for the facilities department in the amounts of \$1,483.00 to Quality Electric and \$5,366.00 to Grainger's Supply.

APPROVED KEY REQUEST

The Board approved a key request for Nick Toves.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to Kevin Barrow.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-007055, 2013-007054, 2013-007053, 2013-007052, 2013-007051, and 2013-007050.

EXECUTIVE SESSION - PERSONNEL MATTER, LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: The Board met today at 8:31 a.m. for an Executive Session that was continued from yesterday afternoon. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 8:31 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously.

Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, H.R. Director Jeannine Eiband and Deputy Clerk Monica Reeves. The Executive Session concluded at 8:45 a.m. While in open session there was a brief discussion about the process of responding to emails that are sent to the Commissioners. No action was required or taken. The proceeding concluded at 8:48 a.m.

PUBLIC HEARING TO CONSIDER APPEAL BY TIM AND JULIE SCHELHORN REGARDING THE FRANKIE AMEN CASE #CU2012-3

The Board met today at 9:30 a.m. to conduct a public hearing in the matter of an appeal by Tim and Julie Schelhorn regarding the request by Frankie Amen to modify CU2004-16 to relocate an existing airstrip 50 feet from the property's north boundary line. The property is located at the northwest corner of the intersection of Deer Flat Road and Sky Ranch Road in Nampa. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Planner Jennifer Almeida, Mark Hilty, Julie Schelhorn, Lance Warnick, Norm Rambo, Frankie Amen, Claudia Haynes, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. The following people testified in support of the appeal and in opposition to the Frankie Amen request: Mark Hilty, Julie Schelhorn, Lance Warnick, and Norm Rambo. The following people testified in support of the Amen request: Frankie Amen and Claudia Haynes. Mark Hilty offered rebuttal testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Following deliberation, Commissioner Hanson made a motion to deny the Schelhorn's appeal, and uphold the P&Z Commission's decision to approve the request of the modification of CU2004-16, with the condition that Mr. Amen apply a dust abatement sealant to the runway and that it be maintained over the life of the runway. The first application must be applied by August 31, 2013. The Board concurs with staff's recommended conditions:

1. The development shall comply with all applicable federal, state and county laws, ordinances, rules and regulations that pertain to the subject property.
 - a. The project shall commence within three years and be completed within five years in accordance with CCZO 12-008, Section 07-07-23.

2. All conditions of CU2004-16 shall be in effect, with the exception of Condition No. 7, which specified the location of the airstrip.

3. The airstrip shall be located no closer than 50 feet from the northern property line of the subject property.

The motion was seconded by Commissioner Alder. A roll call vote was taken with Commissioners Hanson, Alder and Rule voting in favor of the motion to deny the Schelhorn's appeal and uphold the approval by the P&Z Commission for Frankie Amen to modify CU2004-16. The Board will consider the written Findings of Fact, Conclusions of Law, Conditions of Approval and Order on February 19, 2013. The hearing concluded at 12:02 p.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER PROPOSED MODIFICATION OF
EXISTING LOW'S READY MIX MINERAL EXTRACTION PERMIT;
POSSIBLE DECISION TO FOLLOW

The Board met today at 1:16 p.m. to consider a proposed modification of the existing Low's Ready Mix mineral extraction permit. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Planner Deb Root, Susan Wildwood, Cal Low, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. Susan Wildwood offered testimony on behalf of the applicant. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to approve the request by Low's Ready Mix, CU-PH2012-1011, and to sign the Findings of Fact, Conclusions of Law, Conditions of Approval and Order (FCCO), and to recognize that Low's Ready Mix has a reclamation plan (Exhibit No. 13). A roll call vote was taken on the motion to approve the request with Commissioners Alder, Hanson and Rule voting in favor. The signed FCCO's are on file with this day's minute entry. The meeting concluded at 2:29 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING BUSINESS CARD AGREEMENT AND
RESOLUTION FOR BANK OF THE CASCADES

The Board met today at 2:31 p.m. to consider signing a business card agreement and resolution for Bank of the Cascades. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The documentation is necessary and needs to reflect the name of Commissioner Craig Hanson. The agreement and the resolution have been reviewed by the Prosecutor's Office. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the agreement and resolution. (See Agreement No. 13-010 and Resolution No. 13-034.) The meeting concluded at 2:33 p.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER; LITIGATION MATTER;
AND RECORDS EXEMPT FROM DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 2:33 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, Facilities Manager Paul Navarro, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Captain Daren Ward, and Deputy Clerk Monica Reeves. Mr. Navarro, Sheriff Donahue, Chief Dashiell, and Captain Ward left at 2:55 p.m. Dan Hunter arrived at 3:25 p.m. Deputy P.A. Mike Porter arrived at 3:35 p.m. The Executive Session concluded at 3:36 p.m. with no decision being called for in open session.

FOURTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 14, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves, Becky Chandler

APPROVED SALARY RATE REQUEST

The Board approved a salary rate requests for: John Nelson, Gary James John, Michael Chamberlain, Joshua Karabinus, Richard Romero, Thomas Sessions and Eric Bowen.

FILE IN MINUTES

Certificate of Franchise Authority to provide video service to CableOne; Idaho State Tax Commission Abstract of Subsequent Property Assessment Rolls for the Tax Year 2012, County of Canyon.

CONSIDER SIGNING; CANYON COUNTY FAIR SPECIAL EVENT
AGREEMENT FOR BARNYARD DASH AND HEALTH & WELLNESS
EXPO AND LEGAL STAFF UPDATE

The Board met today at 9:00 a.m. to consider signing the Canyon County Fair Special Event Agreement for Barnyard Dash and Health & Wellness Expo and a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope and Deputy Clerk Becky Chandler.

Payment of \$5,000 will be made to Virtus following the event. West Valley Medical Center is a sponsor for \$5000, which will offset the cost of the

contract, and vendor space is no charge. The Canyon County Fair will benefit from race registration fees. The contractor will receive commission on sponsorships secured for the event.

Commissioner Hanson made a motion to sign the agreement for Barnyard Dash. Commissioner Alder seconded the motion and it carried unanimously. Ms. Cope left the meeting at 9:05 a.m. The meeting concluded at 9:05 a.m.

Note for the record: At the conclusion of the meeting, a request was made to enter into Executive Session. The Executive Session was held as follows:

EXECUTIVE SESSION-PERSONNEL MATTER; LITIGATION MATTER
AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to enter into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) (d) (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley and Deputy Clerk Becky Chandler. Rosalie Cope joined the meeting at 9:26 a.m. The Executive Session and meeting concluded at 9:37 a.m. with no decision being called for in open session. An audio recording of the contract signing is on file in the Commissioners' Office.

ADMINISTRATION BUILDING PRESENTATIONS

The Board met today at 9:45 a.m. to receive information via presentations from potential construction companies and architects regarding the proposed Canyon County Administration Building project. Presentations were given by ESI Construction/Houston Bugatsch Architects; K2 Construction/JGT Architecture; Layton Construction/Lombard Conrad Architects; and Steed Construction/Habitec Architects. Present were:

Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Becky Kearsley, Michele Chadwick, Deputy P.A. Zach Wesley, Trial Court Administrator Dan Kessler, Assessor Gene Kuehn, CIO Rob Hopper, Controller Zach Wagoner, Clerk Chris Yamamoto, Chief Deputy Treasurer Nancy Seal, H.R. Director Jeannine Eiband, PIO Joe Decker, Judge Bradley Ford, Clerk Chris Yamamoto, and Deputy Clerks Becky Chandler, Deputy Clerk Monica Reeves as well as team members from each of the four companies. Group presentations were as follows:

ESI Construction/Houston Bugatsch Architects

The presentation began at 9:45 a.m., and concluded at 10:31 a.m. Presenters included: Neil Nelson, ESI President; Rick Bugatsch, Houston Bugatsch Architects; Bob Tikker, Tikker Engineering Mechanical Engineer; Don Perkins, ESI Construction Project Manager; Laren Bailey, Land Use Planner Project Manager LEI; Alicia Parker, Pre Construction Manager, ESI; and Nathan Charlton, Structural Principal in Charge, KPFF.

K2 Construction/JGT Architecture

The presentation began at 10:45 a.m. and concluded at 11:43 a.m. Presenters included: Melanie Alderson, K2 Construction, Mark Kreizenbeck, K2 Construction, Jerrod Wallgren, Project Architect, JGT Architects, Greg Toolson, Principal, JGT Architecture, Mint Peterson, Electrical Engineer, ECI Engineering, Jan Welch, Structural Engineer, Stapely Engineering, Bill Carter, Mechanical Engineer, Musgrove Engineering; Jodie Wilson, K2 Construction; Greg Patrick, Treasure Valley Fire Protection; Craig Lacy, Lacy Mechanical; as well as team members from JGT Architecture, Stapely Engineering, Musgrove Engineering, Treasure Valley Fire Protection, Lacy Mechanical, Cox Mechanical, and ECI Engineering with Anderson-Wood Construction.

Layton Construction/Lombard Conrad Architects

The presentation began at 1:30 p.m. and concluded at 2:15 p.m. Presenters included: Jeff Miller, Jeff Palmer and Gabe Beal from Layton Construction; Steve Simmons and Kara Parce from LCA Architects; Xenon Long with YMC; and Brian Whipple from Summit Wall Systems.

Steed Construction/Habitec Architects

The presentation began at 2:33 p.m. and concluded at 3:03 p.m. Presenters included: Scott Raymes and Roy Jackson with Steed Construction; Wesley Steele with Habitec Architects, Charles Paulin and Kurt Lechtenberg from Musgrove Engineering, as well as team members Kevin Perez and Dave Telly.

The Board will review the information and work with staff to sort through the information and determine which of the four companies will be selected to be the design-build contractor. No Board action was required or taken.

FIFTH DAY OF FEBRUARY TERM, A.D., 2013

CALDWELL, IDAHO FEBRUARY 15, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Becky Chandler

APPROVED KEY REQUEST

The Board approved a key request for Linda Sprague.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Linda Sprague.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the facilities department in the amount of \$1,422.80 to Trane Parts Center.

APPROVED CLAIMS ORDER #2-25-13

The Board of Commissioners approved payment of County claims in the amount of \$118,710.56 and \$269,260.23 for accounts payable.

LEGAL STAFF UPDATE

The Board met today at 9:05 am for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley and Deputy Clerk Becky Chandler. Deputy P.A. Dan Blocksom arrived at 9:09 a.m. Items discussed in open session included:

Mr. Wesley advised that proposals for the new Administration Building were presented yesterday and a tentative award of contract is set for Tuesday, Feb 19th. Commissioner Rule would like to invite all Elected Officials and department heads who were present for all 4 presentations to a review meeting prior to an award of contract.

Commissioner Alder appreciates that Human Resources assumed the responsibility to handle recent employment matters with follow up letters being sent by their department rather than the Commissioners' office.

Commissioner Alder commented that the county would like to collaborate with the Caldwell Chamber of Commerce regarding their project to examine the relocation efforts of the county fair. Commissioner Hanson agreed that the Chamber, Fair Board and Board of County Commissioners should all work together. Commissioner Alder reported the economic feasibility impact has been done by the Fair board in the master plan. Commissioner Hanson would like the Chamber to receive a copy of the master plan for their review.

Note for the record: At the conclusion of the meeting, a request was made to enter into Executive Session. The Executive Session was held as follows:

EXECUTIVE SESSION-PERSONNEL MATTER; LITIGATION MATTER

Commissioner Alder made a motion to enter into Executive Session at 9:20 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom and Deputy Clerk Becky Chandler. The Executive Session and meeting concluded at 9:31 a.m. with no decision being called for in open session. A copy of the audio is on file in the Commissioners' Office.

MEETING WITH BRETT ORTON REGARDING SEWER EXTENSION FOR CALDWELL HOUSING AUTHORITY CONSENT ORDER

The Board met today at 9:32 a.m. with Brett Orton regarding Sewer Extension for Caldwell Housing Authority Consent Order. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Facilities Manager Paul Navarro, Brett Orton, City of Caldwell and Deputy Clerk Becky Chandler. Paul Navarro left the meeting at 9:53 a.m.

Mr. Orton explained that the Caldwell Housing Authority has a consent order from the EPA to be out of the Sebree Canal by September 2014. A project is underway to get connected to the City of Caldwell sewer system.

Location of a permanent lift station would be on the Rambo property, aligned with Farmway Rd. on the north side of the Caldwell Pond area on State of Idaho property. The plan includes replacing the sewer line extending to the east from the lift station that could serve the county property as well as surrounding properties.

Commissioner Rule commented that the county will be glad to consider helping with a ½ acre section of land to allow for a well or lift station. Financial assistance is not on the table at this point. Mr. Orton is looking for possible interest by the county, not asking for financial assistance.

No decisions were called for in open session. The meeting concluded at 9:55 a.m. A copy of the audio is available in the Commissioners' office.

MEETING TO DISCUSS BROWNFIELDS PROGRAM GRANT FOR THE FORMER MAHAFFEY OIL PROPERTY; POSSIBLE DECISION TO FOLLOW

The Board met today at 10:04 a.m. to discuss the Brownsfield's program grant for the former Mahaffey Oil property. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Landfill Director Jack Biddle, Controller Zach Wagoner and Chris Wilson, Region 3 representative for Idaho Council of Governments. Mr. Goodsell advised that the purpose of this meeting is to discuss details of grant obligations of the county, if it is approved.

Mr. Wilson stated the former Mahaffey Oil site has a known petroleum contamination. The adjacent property owner, J.C. Watson Co., would like to purchase the Mahaffey Oil site, provided it is cleaned from contamination. Mr. Wilson represents Idaho's Brownsfield revolving loan fund who is seeking funding to help finance the project. A formal request was submitted to the EPA for \$350,000.

Wilson advised that sorting the contaminated soil at the landfill instead of the Mahaffey site will provide better cost savings. The budget for the grant will allow the county to invoice for up to \$20,000 for disposal costs at the landfill.

Commissioner Rule commented that he is not interested in pursuing the project during the high water table in May or June. He will contact the Watson's to discuss a different timeline for the project start.

Mr. Goodsell asked why the funds do not have to be repaid if the funds are distributed from a revolving loan fund. Mr. Wilson explained that the fund has only made 2 loans since 2005. The EPA would rather see the funds utilized than be recaptured and distributed to another state.

Next steps include starting the application process for the county's enrollment in the state of Idaho voluntary cleanup program, a letter from the county requesting funds to be available, a discussion with the Watson's regarding a different timeline for the project start, and with Terragraphix regarding their proposed cleanup technique. The meeting concluded at 10:39 a.m. with no decision being called for in open session. A copy of the audio is available in the Commissioners' office.

CONSIDER SIGNING RESOLUTION AUTHORIZING AN ADMINISTRATIVE FEE TO BE CHARGED BY THE TREASURER TO COLLECT TAXES ON BEHALF OF DRAINAGE DISTRICTS IN CANYON COUNTY AND NOTICE OF PUBLIC HEARING TO CONSIDER COMMENTS FOR SAME

The Board met today at 10:45 a.m. to consider signing a resolution and notice of public hearing to authorize the Treasurer to charge an administrative fee when collecting taxes on behalf of drainage districts. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Treasurer Tracie Lloyd, Deputy P.A. Brad Goodsell and Deputy Clerk Becky Chandler. Ms. Lloyd reported that previously the Treasurer's office started a process to charge drainage districts an administrative fee. There were objections by Drainage District No. 2 which is a shared district between Ada and Canyon counties. After negotiations with the drainage

districts it was determined that Ada County charges a \$2 fee for services performed. The resolution would authorize Canyon County to charge a \$2 fee per account on patrons that receive a benefit assessment from the drainage districts. This would provide approximately \$15,000 in revenue to the county budget. A hearing on the proposed resolution authorization will be held on March 11 at 9:30 a.m. Commissioner Hanson made a motion to sign the resolution and legal notice. Commissioner Alder seconded the motion and it carried unanimously. The meeting concluded at 10:49 a.m. An audio recording of the meeting is available in the Commissioners' office.

CONSIDER SIGNING IDAHO BUREAU OF HOMELAND SECURITY
SUBGRANT APPLICATION FOR ASSISTANCE

The Board met today at 1:32 pm to consider signing a sub-grant application for assistance from the Idaho Bureau of Homeland Security. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lieutenant Todd Herrera and Deputy Clerk Becky Chandler.

Lt. Herrera advised this is a yearly grant from Homeland Security through the state of Idaho and sub-granted to the county. Funds must be shared with other agencies, such as EMS, Fire Departments to help prevent and deter terrorism and natural hazards. Funds can be used for interoperable communications, community preparedness and planning.

Commissioner Rule asked if there are any downstream costs based on acceptance of the grant money. Depending on the items purchased, Lt. Herrera advised that the agency who utilized the grant money would absorb the cost of any maintenance, rather than the county. Commissioner Alder questioned who will determine how the money is spent. Lt. Herrera will invite agency directors to meet and as a group, they will decide who receives the funds based on budget requests.

Commissioner Alder made a motion to sign the grant application for assistance. Commissioner Hanson seconded the motion and it carried unanimously. The meeting concluded at 1:37 p.m. An audio recording is on file in the Commissioners' office.

SIXTH DAY OF FEBRUARY TERM, A.D., 2013

CALDWELL, IDAHO FEBRUARY 19, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's office in the amount of \$2,825.00 to Priority Dispatch.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency document recorded as instrument number: 2013-007789.

APPROVED CLAIMS ORDER #2-25-13

The Board of Commissioners approved payment of County claims in the amounts of \$46,227.62 and \$154,391.14 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Claudia Amaral, Becky Chandler and Deputy Clerk Monica Reeves. The items discussed were general in nature. Joe Decker reported on communication issues. Paul Navarro reported on facility issues. The meeting concluded at 8:47 a.m. An audio recording is on file in the Commissioners' Office.

DISCUSS AWARD OF CONTRACT FOR PROFESSIONAL DESIGN BUILD SERVICES

The Board met today at 9:01 a.m. to discuss the award of contract for professional design-build services. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, PIO Joe Decker, Chief Deputy Treasurer Nancy Seal, H.R. Director Jeannine Eiband, Controller Zach Wagoner, Clerk Chris Yamamoto, Indigent Services Director Michele Chadwick, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Last week the Board had a day of interviews with four companies who made proposals for the construction of the administration building project. They were: ESI, Layton, K-2 and Steed interviewed and everyone who's gathered today heard those interviews. Zach Wesley said Facilities Manager Paul Navarro has gone through the proposals and graded them and what's left to determine is which contractor will best meet the county's needs and who can accomplish what we want and who can do the best job for the county. The officials and department administrators who are present today were also present for last week's interviews and they expressed their opinions to the Board as follows:

Facilities Manager Paul Navarro said he did not grade the presentations; he graded the 13 original respondents and they were very close, within one point of each other. The top four candidates were interviewed last week. As for grading the presentations, there was nothing in the RFQ to grade the actual presentations. He has not had a chance to do much digging, but Commissioner Rule assigned him the task of finding out what

their cost overruns were for their most recent projects in Ada and Canyon Counties. He is in the process of compiling the information and hopes to have it done by the end of the week.

Clerk Chris Yamamoto said his comfort level was with ESI, however, the Steed proposal had his attention in that it was substantially different than the other proposals as far as the floor plan layout. He believes we are “cramming a bunch of people into a sardine can”. The price tag of the building is the driver instead of what our actual needs are. He said the square footage for the elections office is not sufficient and they may opt to stay at their current location. Commissioner Rule said that’s the kind of issue that can be addressed per department, and he’s hoping the design-build method will help us get past some of those hurdles.

Chief Information Officer Rob Hopper said all of the presentations were good. He doesn’t know how many proposals besides ESI suggested the pillar approach for the foundation but having been in the existing courthouse during an earthquake it shook a lot and if a standard foundation is used without pillars that is concerning. From an aesthetics approach he likes the Steed proposal because it has distinctive architecture to it. The internal design is fluid and is easy to change. He’d like to see an area where people can shower to support those who use alternate forms of transportation, such as riding a bicycle to work. The size of the elevator shaft is concerning in some of the designs, and there should be a freight-sized elevator. As a service to the public, we should concentrate the public service offices on the first floor so citizens do not have to wander through the building. Mr. Hopper said it was concerning that during K2 Construction’s proposal they made mention that they were concerned about the cost of the project, which is a red flag. He said ESI was the one company that anticipated the future a little more and would need another twin building and pointed out where the entrance should be.

Indigent Services Director Michele Chadwick said she appreciated that ESI toured the existing building and asked questions in advance, but she doesn’t believe the design plans allow adequate space for the Indigent Office, but it is something that could be corrected in further discussions. She was concerned with K2 Construction’s concern about the project budget. Layton Construction toured the courthouse and asked lots of

questions and she likes their layout for her office. Ms. Chadwick really liked Steed's design on the "L" shape that utilized space. She asked if solar panels on the roof have been considered. Mr. Navarro said the roofing systems from everyone but K-2 could support solar panels.

Controller Zach Wagoner said aesthetically he likes Steed's presentation, but as far as construction he was most impressed with ESI because they did their homework and came with good solutions and had good answers to the questions. They invested a lot of time, effort and energy in determining what our needs are and what will work best on that site. Mr. Wagoner has concerns with the interior design and said those issues need to be thoroughly addressed.

H.R. Director Jeannine Eiband believes ESI and Layton rose to the top in terms of presentation and their level of experience. She said ESI was the only company that addressed the soils issue; the other companies noted it and were planning to do the same thing they would normally do anywhere else which she found a little disconcerting. Ms. Eiband liked Steeds' ability to maximize space with the "U" shape, but she does not care for the exterior design of the building. Early on when the concept was first discussed some companies offered other alternatives to the building exterior but were told to tone it down and have a design that would complement the existing courthouse. She thought the other three presentations did that and she liked the exterior designs because they complemented the existing courthouse. Ms. Eiband is concerned that the H.R. Office will become the de-facto information desk due to its location on the first floor.

Zach Wesley said the primary focus of the presentations was to show what the companies can do and what they have in mind and give us their initial ideas. On a pure grading of the presentations standpoint he scored K-2 Construction the lowest because in comparison to ESI, Layton, and Steed it appeared they were newer at this and maybe less prepared for this presentation and in his mind it reflected that maybe they are not ready to take on this project. Steed and Layton were very well prepared and had a lot of answers to our questions. The county has focused on this being a fixed price contract so there's no room for change orders, and with Steed, they initially provided a low bid saying the building could come in around

\$5.5 or \$5.6 million and in answering questions about that price in their interview they said that number was not a final number and there would be changes to it. Because of their answer to that question he put Steed behind Layton. ESI was the most prepared and the most polished and appeared to be the company who had invested the most in to the project so far and could move on it the quickest.

Nancy Seal thought all of the presentations were very good, but ESI and Layton stood out above the rest. She has concerns with the reduced square footage for the Treasurer's Office as well as its location which needs to be on the same floor as the Assessor's Office because both offices work closely with each other. She also said the traffic needs to flow easily to the Treasurer's Office because their office sees a lot of citizens especially during June and December when taxes are due. Mr. Navarro asked Ms. Seal what she thinks about the concept of having an information desk where citizens can pay taxes. Ms. Seal will defer to the Treasurer on that, but she doubts that will work based on the amount of cash their office receives.

Commissioner Hanson is leaning towards ESI with their plans for the foundation being one of the primary reasons. He said Steed had the "wow" effect initially, but it was a big contrast to the neutral design that we currently have. He thinks some of ESI's design could be modified a little noting the issue about the foam stucco product that tends to have mold issues. Mr. Navarro said that is open for interpretation and they have money in the budget to do brick or tile or another type of overlay system.

Commissioner Alder thought all of the companies came well prepared. She likes Steed's interior and exterior designs, but she didn't necessarily think they gave the best presentation. She eliminated K2 Construction because they were looking at cuts everyway they could. Commissioner Alder said we need to look carefully at which offices can move into the building because we want to make sure there is sufficient space. We also need to take into consideration that master plan that was prepared by Carter Goble Lee. Mr. Navarro said Carter Goble Lee will work with us at no cost and when we award the contract they want to visit with the architect and help us implement the master plan.

Commissioner Rule said we can't get everything we want, but 45,000 square feet will help alleviate the space issues in the courthouse. K2 Construction was the least impressive of the four presentations. He likes Layton as a company because of what he's watched them build in the valley. He found ESI's presentation to be superior. Steed's interior design had some attractive qualities, and they proposed brick for the exterior to complement the courthouse. He said it is a good sign that all of the companies said they could construct the building within budget.

Clerk Yamamoto said we will not have much fluidity if you're trying to move half of the occupants of the courthouse into the new building. He thinks we are \$3 million short on the contract: \$2 million short on the new building; and \$1 million short on making the courthouse useful.

Commissioner Rule said it would be nice to have a bigger budget on the administration building, but we are being responsible on keeping funds set aside to address the courthouse remodel. During the design-build phase there will be time to study what needs to happen in the courthouse.

Mr. Wagoner said we need to be very careful when talking about where the funding will come from for the repayment because there is personal property tax legislation that could turn the funding for this project 180 degrees. Commissioner Alder said the Board is aware of that and keeping an eye on the situation. The meeting concluded at 9:50 a.m. No Board action was required or taken. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:52 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fleet Manager Mark Tolman, and Deputy Clerk Monica Reeves. Topics of discussion included: 1. past due emission testing notices from DEQ for county-owned vehicles; and 2. vehicle trade-ins. Commissioner Rule asked Mr. Tolman to provide an audit on the vehicles that are in use as well as those that are unused. The items discussed were general in nature

and did not require Board action. The meeting concluded at 10:01 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

RESCHEDULE TENTATIVE AWARD OF CONTRACT FOR DESIGN-BUILD SERVICES

The Board went on the record today at 10:44 a.m. for a scheduled meeting to tentatively award a contract for design-build services for the county administration building project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Zach Wesley said there are outstanding issues that need addressed. Facilities Manager Paul Navarro is still investigating some of the applicants and he has some requests for information that he is waiting to hear back on. Mr. Wesley will prepare an addendum to the RFP dates and will get a new schedule for a decision next week. The proceeding concluded at 10:45 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINDINGS OF FACT, CONCLUSIONS OF LAW, CONDITIONS OF APPROVAL AND AN ORDER REGARDING THE APPEAL BY TIM AND JULIE SCHELHORN OF THE REQUEST BY FRANKIE AMEN

The Board met today at 10:46 a.m. to consider signing the Findings of Fact, Conclusions of Law, Conditions of Approval and an Order (FCCOs) in the matter of Tim and Julie Schelhorn's appeal of Case No. CU2012-3 regarding a request by Frankie Amen to relocate an existing airstrip on his property. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. The Board heard the Schelhorn's appeal on February 13, 2013 and voted unanimously to deny the appeal and uphold the P&Z Commission's decision which granted the Amen's request. The approval is conditioned upon the addition of a condition regarding dust abatement. In reviewing the proposed language of the FCCO's, Commissioner Alder asked that the document be clarified to state the appeal was denied and that the P&Z Commission's decision to approve was upheld, with the addition of

Condition No. 4 regarding the application of sealant and that the applicant be responsible for continued dust control on the relocated airstrip. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the matter to 11:15 a.m. to allow time for staff to make the change to the language. The Board went back on the record at 11:15 a.m. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the FCCOs. The signed document is on file with this day's minute entry. The meeting concluded at 11:16 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:16 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Monica Reeves. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:29 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 20, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #2-20-13

The Board of Commissioners approved payment of County claims in the amount of \$4,777.85 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Audrey McKay.

SIGNED MEDICAL INDIGENCY DECISIONS

The Board signed Medical Indigency Decisions which are confidential matters.

APPROVED DECEMBER 2012 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of December 2012 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

CONSIDER SIGNING RESOLUTION WAIVING LANDFILL FEES FOR SPRING CLEANUP DAY

The Board met today at 9:02 a.m. to consider signing a resolution to waive landfill fees for Canyon County Spring Cleanup Day. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution waiving landfill fees for Spring Cleanup Day on Saturday, April 27, 2013 for all cities within Canyon County. The signed resolution

is on file with this day's minute entry. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:05 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Topics included: 1. The former Mahaffey Oil site in Parma; 2. An invoice from the City of Caldwell for an LID for two pedestrian ramps around the courthouse; 3. A recent meeting with Western Alliance regarding a potential 75% property tax exemption for a company that wants to build a grain storage facility near Greenleaf; no Board action has been taken on this matter; 4. The Prosecutor's Office has decided to discontinue the BounceBack check collection program due to concerns with the county's name being leased to a private collection agency. Several county offices utilize the services of area collection agencies and they each have their own agreement in place. The Prosecutor's Office will work on a global agreement that covers all county entities. At 9:17 a.m. a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 9:17 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:32 a.m. with no decision being called for in open session.

RESOLUTION TO RELEASE COUNTY HISTORIC PRESERVATION COMMISSION APPOINTEES SERVING WITHOUT TERM

The Board met today at 9:32 a.m. to consider a resolution releasing county historic preservation commission appointees serving without terms. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Last week the Board sent letters to Joe Bell, Dr. Bruce Moore and Christopher Maze that they were going to be released and could reapply for a position on the historic preservation commission if they wanted to. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution, a copy of which is on file with this day's minutes. (See Resolution 13-022.) The meeting concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

RESOLUTION AUTHORIZING THE COUNTY AUDITOR TO DESTROY ALL COUNTY CLAIMS, RECORDER RECEIPTS AND TAXING DISTRICT STATEMENTS DATED 2007

The Board met today at 9:34 a.m. to consider a resolution authoring the County Auditor to destroy all county claims, recorder receipts and taxing district statements dated 2007. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to authorize the county auditor to destroy all county claims, recorder receipts, and taxing district statements dated 2007. The signed resolution is on file with this day's minute entry. (See Resolution No. 13-024.) The meeting concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:45 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Administrative Assistant Marilee Davis, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica

Reeves. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER RESOLUTION ESTABLISHING AN INVESTMENT POLICY FOR CANYON COUNTY

The Board met today at 10:01 a.m. to consider signing a resolution establishing an investment policy for Canyon County. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Chief Deputy Treasurer Nancy Seal, and Deputy Clerk Monica Reeves. Brad Goodsell reviewed the new policy which cleans up statutory references, divides the policy into sections with headings, re-states the investments set forth in Idaho Code, expands on credit quality and diversification criteria and incorporated applicable ethical standards. Nancy Seal said the Treasurer's Office felt it was time for an updated policy. They invest in government agencies and they mainly buy a high coupon knowing they get called in six months to a year. Because yields are so low they have to take advantage of what they can in order to get a little higher yield. She said they will not buy anything that isn't collateralized or FDIC insured. They try to put CDs in local banks, recognizing that the yields are low, but they feel like they need to support the local banks and the community. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution establishing an investment policy for Canyon County. (See Resolution No. 13-021.) An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH ALAN MILLS TO DISCUSS MVS VENTURES LLC PAST DUE PROPERTY TAXES AND OFFER TO SETTLE OUTSTANDING BILL

The Board met today at 1:43 p.m. at the request of Alan Mills to discuss MVS Ventures, LLC's, past due property taxes and to receive an offer to settle the outstanding tax bill. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Treasurer Tracie Lloyd, Deputy P.A. Brad

Goodsell, Alan Mills, and Deputy Clerk Monica Reeves. The company has an outstanding tax bill in the amount of \$30,025 with late charge and interest calculated through today. The 2010 assessed value increased from \$230,910 to \$731,210 in 2011 because it appears it the land has a development value. Alan Mills received a call from MVS Ventures who was trying to acquire title to the property. They negotiated a Sheriff's sale and bought the bank's interest in it. They were unsophisticated on the process so they were not receiving notices of taxes or water bills. They have a certificate of sale from the sheriff but because the land consists of more than 40 acres it is subject to a right of redemption so they do not have title yet. The conditional use permit on the property ran out and now they have an agricultural piece of ground with no entitlement therefore the tax bill is out of line. They intend to talk to assessor about the status of the property. MVS Ventures wants the assessment back to what it was in 2010. They want to settle for \$4,000 per year for the back years plus the \$4,000 for weed control. Commissioner Rule asked how the county is liable for their poor business judgment. Commissioner Alder said the property is not agricultural land because it is not being farmed. Mr. Mills said if the county will agree to accept a payment offer in the amount of \$20,000 he will encourage the MVS Ventures to pay it. Following comments, Commissioner Alder made a motion to accept payment from MVS Ventures, LLC, in the amount of \$21,000 and to forgive penalty and interest. Payment must be made within 30 days. Commissioner Hanson finds it hard to believe that a major company did not follow through with the issue. He amended the motion to accept a payment in the amount of \$25,000. Commissioner Rule said the idea of not receiving any payment for another year is not appealing so he seconded Commissioner Alder's motion to accept payment in the amount of \$21,000 and to forgive the other balances. Commissioner Hanson agreed to accept the motion for the \$21,000 payment. The motion carried unanimously. The meeting concluded at 2:11 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH RON DILLON REGARDING A HOUSING ABATEMENT ISSUE

The Board met today at 2:12 p.m. for a meeting with Ron Dillon regarding a housing abatement issue. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Interim DSD Director Dan Hunter, Ron Dillon, and Deputy Clerk Monica Reeves. Mr. Dillon has met with DSD staff about a housing situation where the living conditions are deplorable: water running into electrical, open sewage, no heating, holes in the floor, black mold, etc. He said the landlord is aware of the conditions but he will not make improvements. Mr. Dillon asked that basic framework be created to set a baseline living standard for rental properties. He has reached out to Idaho Housing and Southwest District Health there is only so much they can do. Commissioner Rule will discuss the issue with Prosecutor's Office and report back to Mr. Dillon. The meeting concluded at 2:30 p.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE INTERIM DSD DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:30 p.m. for a biweekly meeting with the Interim Director of the Development Services Department to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Interim DSD Director Dan Hunter, and Deputy Clerk Monica Reeves. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:41 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEET WITH UNITED STATES SENATOR MIKE CRAPO

The Board met today at 4:05 p.m. with United States Senator Mike Crapo. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Senator Mike Crapo, Susan Crapo, Layne Bangerter and Bryan Ricker. The Senator was in town and requested the meeting to see if there were any issues the Board wanted to discuss. Topics of discussion were as follows:

1. the farm bill; 2. the agenda of the EPA; 3. the fiscal cliff and sequestration; and 4. Lake Lowell and the draft CCP. The items discussed were general in nature and did not require Board action. The meeting concluded at 4:32 p.m. An audio recording is on file in the Commissioners' Office. An audio recording is on file in the Commissioners' Office.

EIGHTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 21, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves
ABSENT: Commissioner Craig L. Hanson

APPROVED KEY REQUEST

The Board approved a key request for Kelly Martinez.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Robert Anthony Predmore and Kelly Martinez.

APPROVED CLAIMS ORDER #2-21-13

The Board of Commissioners approved payment of County claims in the amount of \$8,055.00 for accounts payable.

APPROVED CLAIMS ORDER #1310

The Board of Commissioners approved payment of County claims in the amount of \$1,137,246.73 for accounts payable.

CONTINUE MEDICAL INDIGENCY HEARINGS AND TAKE CARE UNDER ADVISEMENT

The Board met today at 8:28 a.m. to go on the record to continue medical indigency hearings and to take a case under advisement. Present were: Commissioners Steve Rule and Kathy Alder, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, IAC Executive Director and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the following cases by signed stipulation:

The following cases were continued to April 11, 2013 at 8:30 a.m.: Case Nos. 2012-686, 2012-1509 & 2012-1334.

The following cases were continued to May 2, 2013 at 8:30 a.m.: Case Nos. 2011-1395, 2012-1387, 2012-452, & 2012-1465.

Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2012-1328 under advisement. The proceeding concluded at 8:30 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-219

The Board met today at 8:35 a.m. to conduct a medical indigency hearing for Case No. 2013-219. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Attorney Mark Peterson, Vandy Damany from St. Luke's Regional Medical Center, the Applicant and Deputy Clerk Monica Reeves. Deputy Clerk Claudia

Amaral took over for Ms. Reeves at 8:47 a.m. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the case to April 11, 2013 at 8:30 a.m. The hearing concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2012-1552

The Board met today at 9:20 a.m. to conduct a medical indigency hearing for Case No. 2012-1552. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Niki Glascock, Saint Alphonsus Regional Medical Center, Applicant and spouse, and Deputy Clerk Claudia Amaral. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 2, 2013 at 8:30 a.m. The hearing concluded at 9:29 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2012-1502

The Board met today at 9:35 a.m. to conduct a medical indigency hearing for Case No. 2012-1502. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Attorney Mark Peterson, Jessie Barcroft, St. Luke's Regional Medical Center, Applicant and Applicant's friend, Mercedes Lupercio, Interpreter, and Deputy Clerk Claudia Amaral. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to April 11, 2013 at 8:30 a.m. The hearing concluded at 9:51 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-91

The Board met today at 9:56 a.m. to conduct a medical indigency hearing for Case No. 2013-91. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Attorney Mark Peterson, Applicant & spouse, Jessie Barcroft, St. Luke's Regional Medical Center, Mercedes Lupercio, Interpreter and Deputy Clerk Claudia Amaral. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 2, 2013 at 8:30 a.m. The hearing concluded at 10:00 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2012-710

The Board met today at 10:04 a.m. to conduct a medical indigency hearing for Case No. 2012-710. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Applicant and spouse, Kim Filipiak, St. Luke's Regional Medical Center, Attorney Mark Peterson, and Deputy Clerk Claudia Amaral. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated April 18, 2012. The hearing concluded at 10:30 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NOS. 2013-259 & 2012-1326

The Board met today at 10:33 a.m. to conduct a medical indigency hearing for Case Nos. 2013-259 & 2012-1326. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director,

Rayven Wilkerson from Saint Alphonsus Regional Medical Center, the applicant and his wife, and Deputy Clerk Claudia Amaral. Case No. 2012-1326: Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated August 29, 2012. This portion of the hearing concluded at 10:49 a.m. Case No. 2013-259: Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated December 4, 2012. The hearing concluded at 10:53 a.m. An audio recording of both hearings is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2012-1670

The Board met today at 10:58 a.m. to conduct a medical indigency hearing for Case No. 2012-1670. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Stephen Deville, St. Alphonsus Regional Medical Center, Attorney Bryan Nickels and Deputy Clerk Claudia Amaral. The Applicant did not appear for today's hearing. Yvonne said the Applicant filed bankruptcy and we need to stay the proceedings. She said she received phone call at 10:15 a.m. today from staff. The hearing concluded at 11:05 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2012-1534

The Board met today at 11:06 a.m. to conduct a medical indigency hearing for Case No. 2012-1534. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Attorney Bryan Nickels, Chavon Lewis, Saint Alphonsus Regional Medical Center and Deputy Clerk Claudia Amaral. The Applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously that the original denial

dated October 10, 2012 be upheld. The hearing concluded at 11:12 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-99

The Board met today at 11:15 a.m. to conduct a medical indigency hearing for Case No. 2013-99. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Attorney Mark Peterson, Vandy Damany, St. Luke's Regional Medical Center and Deputy Clerk Claudia Amaral. The Applicant is deceased. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue this to May 2, 2013 at 8:30 a.m. The hearing concluded at 11:29 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-4

The Board met today at 11:33 a.m. to conduct a medical indigency hearing for Case No. 2013-4. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Hearing Specialist Yvonne Baker, Indigent Services Director Michele Chadwick, Indigent Specialist Kellie George, Dan Chadwick, the IAC Executive Director, Rayven Wilkerson, Saint Alphonsus Regional Medical Center and Deputy Clerk Claudia Amaral. The Applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the case to April 4, 2013 at 8:30 a.m. The hearing concluded at 11:42 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD MEDICAL INDIGENCY DENIALS

The Board met at 11:43 a.m. to uphold the following medical indigency denials. Present were: Commissioners Steve Rule and Kathy Alder,

Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker and Deputy Clerk Claudia Amaral. Michele Chadwick recommends their previous individual respective denials in the following cases: Case Nos. 1213-114, 2013-114; 2013-189; holding, staying for a bankruptcy possibility that was filed last night; 2013-142; 2013-87; 2013-98; 2013-286; 2013-210; 2013-124; 2013-132; 2013-42; 2012-1702; 2013-126; 2012-1345; 2013-64; 2013-202; 2012-1555; 2013-191; 2013-62; 2013-104. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously that the cases that were just read, to uphold the denials. The hearing concluded at 11:43 a.m. An audio recording is on file in the Commissioners' Office.

HOLD MEDICAL INDIGENCY CASE IN SUSPENSION

The Board met today at 11:43 a.m. to hold a medical indigency case in suspension. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker and Deputy Clerk Claudia Amaral. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to hold Case No. 2012-1436 in suspension. The proceeding concluded at 11:46 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 1:32 p.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Brad Goodsell reported that he received the public records from DEQ on the Warrior of Idaho property. Commissioner Rule would like a copy of the documents for his file and inform Commissioners Alder and Hanson of the pertinent information. At the last meeting on the subject, the Board said it would obtain information from DEQ and would issue a notice of pending issue and then it would discuss what happens when the county receives a response. At 1:35 p.m. a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, LITIGATION MATTER
AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 1:35 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Mr. Goodsell left at 2:30 p.m. Deputy P.A. Mike Porter arrived at 2:30 p.m. The Executive Session concluded at 2:50 p.m. with no decision being called for in open session.

NINTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 22, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig Hanson

APPROVED SALARY RATE REQUEST

The Board approved salary rate requests for James Russell Heffner and Guillermo Martinez.

FILED OATH OF OFFICE FOR PLEASANT RIDGE CEMETERY
MAINTENANCE DISTRICT

Casey Bequeath and Michelle Van Lith, Commissioners

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-009226, 2013-009227, 2013-008565, 2013-008566, 2013-008567, 2013-008568, 2013-008569, 2013-008563, 2013-008559, 2013-008562, 2013-008552, 2013-008560, 2013-008561, 2013-008564, 2013-008557, 2013-008556, 2013-008555, 2013-008554, 2013-008553, 2013-008551, 2013-008550, 2013-008549, 2013-008548, 2013-008547, 2013-008546, 2013-008545, 2013-008544, 2013-008543, 2013-008542, 2013-008541, 2013-008540, 2013-00859, 2013-010288 and 2013-010287

EXECUTIVE SESSION - LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss litigation issues and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:00 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, and Deputy P.A. Mike Porter and Deputy Clerk Monica Reeves. Deputy P.A. Dan Blocksom arrived at 9:15 a.m., Deputy P.A. Zach Wesley arrived at 9:25 a.m., and Deputy P.A. Brad Goodsell arrived at 9:34 a.m. Mr. Porter left at 9:34 a.m. The Board went back on the record at 9:51 a.m. While in open session Mr. Wesley asked the Board to continue this morning's legal staff update to 11:00 a.m. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the legal staff update to 11:00 a.m. At 11:53 a.m., the Board met for the continued legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell and Deputy Clerk Monica Reeves. The Board returned to Executive

Session pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. The Executive Session concluded at 12:27 p.m. with no decision being called for in open session.

CONSIDER SIGNING RESOLUTION AUTHORIZING DATA SHARING AGREEMENT WITH THE STATE DEPARTMENT OF ADMINISTRATION AND CONSIDER SIGNING DATA SHARING AGREEMENT

The Board met today at 9:55 a.m. to consider signing a resolution authorizing a data sharing agreement with the State Department of Administration, and to consider signing the data sharing agreement. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, and Deputy Clerk Monica Reeves. Mr. Goodsell said the agreement was proposed by the department of administration, but the county did not want Access Idaho to provide the data to the public because we already have a mechanism in place to do that so we negotiated a change where access to the general public will be provided by directing users to the Assessor's website. Joe Cox said the assessor prefers that anyone who wants to use our data come directly to the county website and purchase it. The county's data will be available on the state website for government entities but everybody else will be directed to the Assessor's website. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution authorizing a data sharing agreement with the State Department of Administration and to sign the data sharing agreement. (Resolution No. 13-025 and Agreement No. 13 -013 are on file with this day's minute entry.) The meeting concluded at 9:59 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM NO. 4 TO CANYON COUNTY'S REQUEST FOR QUALIFICATIONS, PROFESSIONAL DESIGN-BUILD

SERVICES CANYON COUNTY ADMINISTRATION BUILDING
PROJECT

The Board met today at 9:51 a.m. to consider signing Addendum No. 4 to Canyon County's Request for Qualifications, Professional Design-Build Services Canyon County Administration Building Project. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley and Deputy Clerk Monica Reeves. Zach Wesley explained there is an alteration to the calendar for the Administration Building RFQ. Two dates will be changed moving the tentative award of the contract about a week to next Thursday at 10:30 a.m. to accommodate Paul Navarro's additional questions for proposers. Objections to the contract award would now be due by March 7, 2013. Tentatively, a contract signing would occur the week of March 11, 2013. A specific date will be scheduled as the dates get closer. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign Addendum No. 4 for Professional Design-Build Services Canyon County Administration Building Contract. A copy of which is attached to this date's minute entry. The meeting concluded at 9:53 a.m. An audio recording is on file in the Commissioners' Office.

TENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 25, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jessica Marie Tuck.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Facilities Manager Paul Navarro, Deputy Clerks Claudia Amaral, Becky Chandler and Deputy Clerk Monica Reeves. The items discussed were general in nature. Ms. Chandler and Ms. Amaral left at 8:39 a.m. Paul Navarro reported on facility issues. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:00 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Dan Blocksom and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 9:10 a.m. The Executive Session concluded at 9:18 a.m. with no decision being called for in open session.

ELECTED OFFICIALS MEETING

The Board met today at 9:34 a.m. for the monthly elected officials meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Prosecutor Bryan Taylor, Sheriff Kieran Donahue, Coroner Vicki DeGeus-Morris, Treasurer Tracie Lloyd, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Office updates were as follows:

Tracie Lloyd reported that certified letters for pending issue of tax deed will go out this week for three hundred properties, which is a huge reduction when considering the original number was approximately 1500 properties.

Vicki DeGeus-Morris reported that the Coroner's Office has seen an increase in the number of autopsies performed. In 2012, Dr. Deters performed 13 autopsies and so far this year he has performed 30 autopsies. Having Dr. Deters on board has made a great impact because they do not have to pick and choose what they autopsy; they have more leeway and more options are available to the office.

Sheriff Donahue would like the personnel manual to address the process for salary rate requests to see if we can standardize the process where the elected officials have the authority as long as it's within their respective budgets.

Bryan Taylor agrees that we need a more standardized process so when an elected officials wants to give a raise or move an employee within their office. He will ask Sam Laugheed to work on the process. Other aspects that warrant further discussion include: 1. drug testing for all county employees; 2. exploring the county's mobile device/social media aspects and what access the IT staff has to county issued electronic devices and what authority they have to terminate those devices when people are misusing the equipment; 3. Having shared oversight of the IT Office and HR Office, similar to the way the PIO position was set up where the elected officials have more buy-in. Commissioner Alder said if there are issues with personnel they need to be brought to the Board and discussed in executive session. Every department needs to work as a whole for the county so that we are united.

Clerk Yamamoto reported that election legislation (HB107 and HB161) have passed the house and moved on to the Senate. HB161 deals with the "cleanup" of election consolidation and HB107 deals with early voting and would allow the elections office to put ballots in a locked ballot box like we do on Election Day rather than fold each ballot and put them inside two envelopes. He also reported that the Idaho Transportation Department is holding funding for the Canyon Crossroads Museum project. Clerk Yamamoto supports having shared oversight of the HR and IT Offices.

Some elected officials expressed concern that they have asked for certain technology but their requests were denied and they ended up with inferior equipment. Also, the elected officials share frustration in that some of the governance meetings are not productive. Commissioner Hanson echoes the use of technology concerns in regards to cell phones. He said the policy for electronic devices as used by employees, for both personal and county use, needs to be reviewed. He does not want IT to have control of his information and he wants to know who has access to it. Prosecutor Taylor said it is a conversation we need to have to protect the county and the individual. Commissioner Alder agrees. The group will meet again and share their concerns that can later be brought to the attention of Mr. Hopper. The meeting concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:04 a.m. for a biweekly meeting with the Director of Misdemeanor to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:08 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

ELEVENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 26, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate requests for Aaron Williams, Justin P. Scott and Kelly Ann Pound.

APPROVED CLAIMS ORDER #3-11-13

The Board of Commissioners approved payment of County claims in the amount of \$159,975.26 for accounts payable.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Ms. Catalano reported on items that were general in nature and did not require Board action. Of special note is that the department's work load has decreased which can be attributed to the fact that the field officers are doing a great job and crime is down. The meeting concluded at 8:40 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 1:30 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, litigation matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 1:31 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was

taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:18 p.m. with no decision being called for in open session. While on the record Mr. Wesley requested that the Board reschedule the signing of the Administrative Services Agreement with Meritain to 3:15 p.m. tomorrow. The Board agreed. The proceeding concluded 2:19 p.m.

BIWEEKLY MEETING WITH THE DIRECTOR OF HUMAN RESOURCES TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:12 p.m. for a biweekly meeting with the Director of Human Resources to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. The following topics were discussed: 1. Destruction of electronic files - there is a tremendous backlog of H.R. files and the office would like to proceed with destruction of appropriate files that are at least 10 years old. It was noted that the current policy does not address electronic files. Director Eiband will follow-up with a resolution for the destruction of records for the Board's review. 2. Stream-lining the system for new hire packets; 3. March 19 there will be review of the employee handbook which reflects significant policy changes; and 4. The Canyon County weight loss challenge kicks off on March 4. At 3:19 p.m. Ms. Eiband asked the Board to go into Executive Session to discuss a personnel issue as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 3:19 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the

motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. The Executive Session concluded at 3:38 p.m. with no decision being called for in open session.

The meeting concluded at 3:38 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER RESOLUTION APPROVING THE ADDITION OF THREE POSITIONS TO THE COURT OPERATIONS OFFICE

The Board met today at 2:19 p.m. to consider a resolution approving the addition of three senior court clerk positions to the court operations office. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Court Operations Manager Denise Kennel, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. The positions will have an annual salary of \$25,289 and will be paid from the District Court Fund. Clerk Yamamoto said they want to fill one position now to cover the caseload and they are looking at the second position when the new judge takes office in October and a third position when another judge takes office within two years. Commissioner Hanson asked if the workload and staffing issues could be alleviated if the courts were scheduled differently. Denise Kennel said scheduling is an issue but it would not reduce the duties because there are things the clerks cannot do while they are in court, they have to take care of certain duties outside of court. Commissioner Alder said the Board is aware that with more judges we will need more clerks. She was concerned that the three deputy clerk positions that were recently removed from the Clerk's budget, and put under the Board's authority, are not being replaced with the three new positions in the court operations budget. Clerk Yamamoto and Ms. Kennel said that is not the case. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution authorizing the addition of three positions to the court operations division. (See Resolution No. 13-026.) The meeting concluded at 2:31 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION ESTABLISHING THE CANYON COUNTY 911 ADVISORY BOARD

The Board met today at 2:31 p.m. to consider signing a resolution establishing the Canyon County 911 Advisory Board. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves.

Zach Wesley requested the Board go into Executive Session to discuss attorney-client communication as well as review documents that would be exempt from disclosure. The Board went into Executive Session as follows:

EXECUTIVE SESSION-RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 2:32 p.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:35 p.m. with no decision being called for in open session.

While in open session the Board discussed the resolution establishing the Canyon County 911 Advisory Board. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, Sheriff Kieran Donahue and Chief Deputy Sheriff Marv Dashiell. Mr. Wesley said the resolution reestablishes the advisory board, and utilizes the same bylaws they have had for the past 20 years. The bylaws are updated and current. The resolution appoints the initial members to get it going so that the vacant positions can be filled as we move forward. Sheriff Donahue supports the way the advisory board and bylaws have been laid out. He concurs and agrees that Chief Deputy Dashiell will act as the administrative chairman of the advisory board. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution establishing the Canyon County

911 Advisory Board and to accept the bylaws effective February 26, 2013. (See Resolution No. 13-027). The meeting concluded at 2:38 p.m.

BOARD OF EQUALIZATION - HEARING TO CONSIDER HARDSHIP
EXEMPTION FOR WARRIOR OF IDAHO

The Board of Commissioners, sitting as a Board of Equalization, met today at 2:48 p.m. for a hearing to consider a hardship exemption for Warrior of Idaho. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Attorney A.J. Bohner, Don Day and Jim Humberger from Warrior of Idaho, Chief Deputy Treasurer Nancy Seal, Deputy Treasurer Tonya Weyand, and Deputy Clerk Monica Reeves. Warrior of Idaho, through their attorney A.J. Bohner, asked if the Board will accept a \$150,000 payment on their outstanding taxes. The total amount of taxes, penalties and interest owing through 2012 is \$424,392. According to Mr. Bohner, they have spent considerable time with DEQ about what needs to be done on the site in order to make some determinations on what was there. Monitoring wells are necessary to determine the extent of the contamination. In addition to forgiving back taxes, Mr. Bohner asked the Board to consider forgiving taxes that they have not been billed for. Commissioner Rule said that is not option; he will not forgive future taxes. Warrior of Idaho will pay \$150,000 in 60 days and \$27,215 which is due on June 20, 2013. He anticipates having an agreement with DEQ by April 27. Brad Goodsell said if the Board grants relief it should be conditioned up the payment being made and that they reach an agreement with DEQ before the relief is given. Commissioner Alder is in favor of accepting the two payment offers with the condition that there is an agreement with DEQ and that the cleanup will take place and that a payment of \$27,215 be made by June. Commissioner Hanson concurred and said the cleanup of the property is the only reason he is accepting the offer. Commissioner Alder made a motion to accept the offer of payment in the amount of \$150,000 within 60 days, as well as receive payment by June 20, 2013 in the amount of \$27,215 and that there be an agreement in place with DEQ to clean up the property. The motion was seconded by Commissioner Hanson and carried unanimously. Brad Goodsell will draft a document that reflects the Board's decision. The

meeting concluded at 3:10 p.m. An audio recording is on file in the Commissioners' Office.

TWELFTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 27, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

SIGNED MEDICAL INDIGENCY DECISIONS

The Board signed Medical Indigency Decisions which are confidential matters.

MEETING WITH THERESA HARDIN REGARDING THE CALDWELL
CHAMBER OF COMMERCE AND COUNTY BUSINESS RELATIONSHIP

The Board met today at 8:52 a.m. with Theresa Hardin regarding the county's business relationship with the Caldwell Chamber of Commerce. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Caldwell Chamber Representatives Julie Taylor and Theresa Hardin, and Deputy Clerk Monica Reeves. Commissioner Rule said the county has signed up to be a sponsor of the Roger Brooks presentation (Destination Development Conference). The Board has also talked about the concept of trying to be a chamber spotlight or do a mini-State of the County at one of the chamber functions. Ms. Hardin said the chamber has to figure out a date because they presale for the whole year and they are sold out for the year. She said perhaps the sponsor could do their program and the rest of the time could be devoted for the county, or, she could talk to the sponsor to see if they would mind putting the County in their program. On another topic, Commissioner Rule said he did not appreciate the aggressive article from chamber toward the county regarding the county

fair. He said the county is not the fair board and we don't make their plans; the Board of Commissioners can influence the fair board with dollars, but that's the extent of it. Julie Taylor said the chamber board sees the fair board as separate from county and she said the article was not directed at the county. There have been multiple attempts to have conversations with the fair board but every meeting was met with no information so there is growing concern. Commissioner Alder said the fair is being pushed hard by the College of Idaho to vacate the space and the city wants control of Gabiola Fields. The fair board is doing another feasibility study to try to get private funds and it is unfortunate that the negative response from the chamber came out. She said the master plan is a public document and she suggested Ms. Taylor contact the fair board to obtain a copy. Ms. Taylor said she has contacted the fair board but she hasn't been able to obtain a copy. Commissioner Hanson said this is not a matter of the chamber promoting Caldwell. The issue is it was a preemptive strike, but at the same time saying we're going to work together. He said the chamber needs to do what it needs to do to promote the city keeping in mind that Canyon County is a part of the chamber. Deputy P.A. Zach Wesley arrived at 9:10 a.m. for another meeting. Commissioner Rule would like to have another meeting in a couple of months for continued dialog. The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING ADMINISTRATIVE SERVICES AGREEMENT WITH MERITAIN HEALTH

The Board met today at 9:11 a.m. to consider signing the administrative services agreement with Meritain Health. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Wesley reviewed the agreement with the Board, which is effective January 1st through September 30, 2013. Following review, Commissioner Alder made a motion to sign the Meritain Health, Inc., Administration Services Agreement, the HIPPA Business Associate Agreement, and the Summary of Material Modification and Amendment No. 1 to the plan document. The motion was seconded by Commissioner Hanson and carried unanimously. The signed documents are on file with this day's minute

entry. The meeting concluded at 9:21 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:21 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, H.R. Director Jeannine Eiband, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Ms. Eiband has been approached by department heads on ways to incentivize their employees and offer some type of small inexpensive reward to employees who go above and beyond their normal job duties; for example: \$5 Subway gift card or movie tickets. Commissioner Rule is hesitant to approve county cash rewards. Commissioner Hanson is not opposed to rewarding employees in some respect, but the legalities of a cash reward are a concern and he doesn't want to violate Idaho Code. He said we need criteria and a county policy that addresses the issue. Sam Laugheed said the Sheriff and Prosecutor have small line items in their budgets for employee rewards, and elected officials can make decisions on what they are willing to be accountable for. In this case, the Board would have to be able to articulate to the public that the rewards were appropriate for their departments. Zach Wesley said there is nothing in Idaho Code or any legal principle that would strictly prohibit it. Certainly it is appropriate to reward an employee and it goes back to the issue of transparency and taxpayer accountability. Mr. Laugheed said there isn't anything specifically that prohibits rewarding employees, but the Prosecutor's Office could look at the bribery and corrupt influence statutes and other places where they talk about what's improper for elected officials to receive from constituents. Commissioner Alder said rewards are important even in they are small; we cannot give pay raises but we can recognize employees when they do a good job. The Prosecutor's Office will look into it. Ms. Eiband left at 9:31 a.m. A request was made to go into Executive Session as follows:

EXECUTIVE SESSION - LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 9:32 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:52 a.m. with no decision being called for in open session.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:27 p.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Monica Reeves. The items discussed were general in nature and did not require Board action. The meeting concluded at 1:31 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEET WITH COMMISSIONERS' DEPARTMENT ADMINISTRATORS

The Board met today at 1:31 p.m. for a meeting department administrators who report to the Board of Commissioners. Present were: Commissioners Kathy Alder and Craig Hanson, CIO Rob Hopper, Dawn Pence from the Fleet Department, Director of Misdemeanor Probation Jeff Breach, Weed Control Superintendent Jim Martell, County Agent Jerry Neufeld, Debbie Lowber from the County Agent's Office, Facilities Manager Paul Navarro, H.R. Director Jeannine Eiband, Parks Director Tom Bicak, Chief Probation Officer Elda Catalano, Solid Waste Director Jack Biddle, Diana Dyas from DSD, PIO Joe Decker, Webmaster Keri Sigman, Fair Administrator Rosalie Cope, Juvenile Detention Director Steve Jett, and Deputy Clerk Monica Reeves. Commissioner Steve Rule arrived at 1:38 p.m. The topics of discussion were as follows:

1. County website: Webmaster Keri Sigman spoke about how some departments want to have their own site but due to licensing issues, as well as staff's time, that is not possible. She will work to create individual looks for departments while still maintaining a consistent county-wide look. Commissioner Alder said the webpages need to be accessible so the public can utilize the information.
2. Administration building project: The Board is in the process of moving forward with plans to construct a county administration building with a budget of \$6.5 million. If there is not sufficient space in the new building, the Commissioners' Office will not move from the current location in the courthouse.
3. Budget issues: Commissioner Alder reported that if personal property tax is eliminated it will impact our budget. Paul Navarro asked if departments should plan for personnel reductions. Commissioner Rule said it's too early to answer that question; we will not know until the legislature concludes its business. Jack Biddle asked if raises can be given if he is able to save in other areas of his budget. Commissioner Rule said if he finds a way to make the operation more efficient and find ways to reward employees he will consider it.
4. Department updates: Jeannine Eiband said over the next couple of months she will determine pay equity scales. She spoke about getting more creative in finding ways to give salary increases with existing money since we are going on five years without a pay increase. There will be a meeting in March with the elected officials to go over the rewrite of the employee handbook; it will then go to each department head for review. Rosalie Cope reported that the fair board has hired a capital campaign consultant who will conduct 60 interviews within the next month and advise whether funding is available through donors or grants. The consultant will present a report the end of March that will tell us whether people like the fair's master plan. Ms. Cope said the fair board does not want to release the master plan until the consultant completes his campaign. Commissioner Rule asked Ms. Cope to contact Julie Taylor, the

Chairman of the Caldwell Chamber of Commerce and pass that information on to her. With regard to the chamber's comments about the fair possibly relocating, Commissioner Hanson said it's been well stated that it is the Canyon County fair, not the Caldwell fair. Tom Bicak gave an update on the construction of the Crossroads Transportation Museum. Construction commenced on November 19. The shell and core will be completed by the end of May with a grand opening this fall. He also reported on the Map Rock Road project. There are two places in the county called Map Rock and they are four miles apart. He proposes the name change for the county's project, and he will work with the Shoshone Bannock tribe for possible names. Mr. Bicak reported that Martin Landing is 88% complete.

The meeting concluded at 2:27 p.m. An audio recording is on file in the Commissioners' Office.

MEET WITH THE ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ITEMS

The Board met today at 2:31 p.m. with the Administrative District Judge to discuss items of a general nature. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Judge Thomas Ryan, Judge Molly Huskey, Trial Court Administrator Dan Kessler, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Monica Reeves. Scott Booth arrived at 2:40 p.m. Clerk Chris Yamamoto arrived at 2:49 p.m. Judge Molly Huskey provided a report on the indigent defense system in Canyon County. She gave an overview of the indigent defense system noting that a public defender is being appointed on 64% of the cases coming in. Judge Huskey's ultimate recommendation is for an in-house model. Commissioner Alder's concern is that there isn't sufficient funding for it. Commissioner Rule said the report contains valuable data that the Board will analyze and discuss with legal counsel. Judge Huskey said if the Board decides to go in-house, there are certain qualifications that you need to look for that are not included in the report. Scott Booth thanked Judge Huskey for her leadership and hard work. Dan Kessler said if something doesn't improve there's a lawsuit looming that could cost a lot

of money so it is better to spend the money beforehand. Judge Ryan offered his assistance when the Board tries to make its decision. On another topic, he said there is an article today that senate approved a new judge for Canyon County. Clerk Yamamoto said we need to have some equalization between Prosecutor's Office and the Public Defender's Office, and as the chief budget officer there's only one place that can come from: indigent services because it is the only fund that is not capped by the levy. The meeting concluded at 3:13 p.m. An audio recording is on file in the Commissioners' Office.

THIRTEENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO FEBRUARY 28, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Shawn Weigelt.

APPROVED PURCHASE ORDER

The Board approved a purchase orders for the facilities department in the amounts of \$9,200.00 to Mark Hess Construction and \$5,660.00 to Wall 2 Wall Commercial Floor Covering.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's office in the amount of \$2,500.00to Wall 2 Wall Commercial Floor Covering.

APPROVED CLAIMS ORDER #2-27-13

The Board of Commissioners approved payment of County claims in the amount of \$5,093.25 for accounts payable.

CONSIDER SIGNING FBI CRIMINAL JUSTICE INFORMATION SERVICES SECURITY ADDENDUM

The Board met today at 8:18 a.m. to consider signing the FBI Criminal Justice Information Services (CJIS) Security Addendum. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. In order to be compliant with the CJIS security standards that the Sheriff's Office is adopting on behalf of the FBI when dealing with criminal records, Mr. Hopper must sign the certification and agree to a background check. The form must be signed by his supervisor. The entire IT Department has gone through the process because most IT employees have access to either systems or networks or applications that involve criminal data. Zach Wesley has reviewed the certification and in order to comply with Sheriff's standards and get paperwork prepared it is okay for the Board to sign the form. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the FBI Criminal Justice Information Services Security Addendum. The signed document is on file with this day's minute entry. The meeting concluded at 8:22 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a monthly meeting with the County Agent to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, County Agent Jerry Neufeld, Nancy Shelstad, Stephanie Etter, and Ariel Agenbroad from the Extension Office, and Deputy Clerk Monica Reeves. The items discussed were general in nature and did not require Board

action. The meeting concluded at 8:55 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:01 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Dan Blocksom reported that Pioneer Irrigation District has contacted the county about annexation. Facilities Manager Paul Navarro wants to know if the Board approves of him proceeding on this issue. It will cost \$250 to get the notice and the water will cost \$70. Currently we contract with Caldwell Irrigation Lateral District but in order to be annexed we have to go through Pioneer Irrigation District because the lateral district is part of the Pioneer Irrigation. At 9:03 a.m. a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Blocksom and Mr. Porter left at 9:31 a.m. The Executive Session concluded at 10:00 a.m. with no decision being called for in open session.

CONSIDER SIGNING RESOLUTION APPROVING TITLE CHANGES FOR THE HUMAN RESOURCES OFFICE

The Board met today at 1:34 p.m. to consider signing a resolution approving title changes for two positions within the Human Resources Office. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Director Eiband said the purpose is to make the titles of all HR positions the same as HR Generalist which allows for better flexibility to move duties that aren't directly tied to a specific title. The job duties are a consolidation of the three positions in the HR Office. This action will not affect the pay range for the positions. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve the title change of the Senior HR Benefits Specialist and the HR Technical Specialist to an HR Generalist. (See Resolution No. 13-029). The meeting concluded at 1:37 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING TENTATIVE AWARD OF CONTRACT FOR PROFESSIONAL DESIGN BUILD SERVICES

The Board met today at 10:33 a.m. to consider signing the tentative award of contract for professional design-build services for the county administration building project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, PIO Joe Decker, CIO Rob Hopper and Deputy Clerk Monica Reeves. There were 13 proposals that were evaluated by Project Director Paul Navarro; four proposers were invited to appear before a panel to give individual presentations. The Commissioners met with the elected officials and department heads that may move into the building and heard their comments about the proposals. Zach Wesley said it is important to focus on the four main goals that were set in the RFQ: 1. the ability of the project to be completed on a timely schedule; 2. the quality of the design and construction; 3. the ability of the proposers to minimize the disruption to the county and the public during the construction phase and 4., the value and delivery of the project within the budget. Commissioner Hanson said when ESI presented he felt they did their homework and addressed the Board's concerns. Their professional preparation impressed him. Commissioner Rule believes ESI is the best fit for Canyon County based on

their presentation. Cost overruns are a big factor and ESI is the one company who provided Mr. Navarro with a sophisticated cost overrun evaluation of past projects. Commissioner Alder said in looking at the four goals, ESI stands out and that was the consensus of the elected officials and department heads who attended the presentations. Commissioner Alder made a motion to award the contract for professional design-build services to ESI. The motion was seconded by Commissioner Rule. During discussion Sam Laugheed said the county had a series of objective and subjective measurements that it applied to all the applicants. The objective criteria included whether the proposers had provided certain documents and provided certain quantitatively measurable responses and Mr. Navarro marked whether they had done that. The final step was 100 points, the perceived congruence between the goals outlined by the RFQ and the qualifications of the companies that came in. Mr. Navarro evaluated them all very closely. The Board is still operating within the 100 point subjective spread, accepting Mr. Navarro's recommendations on whether they had met the other objectively measurable criteria and within the 100 points the Board is now adding additional points to rank the final proposals. There are differences no matter how slight between the uniformly excellent proposers. Mr. Laugheed asked the Board to amend its motion to include the point totals for the top four proposers. Commissioner Alder amended her motion to include the point totals that led to the decision to select ESI. The amended motion was seconded by Commissioner Rule. Commissioner Hanson said he has no qualms with ESI's qualifications or their ability to fulfill the obligations to the county. However, he is concerned with the continued pursuit of the administration building and courthouse remodel project because there are multiple questions that need to be answered before the true scope and completion of the project can be achieved. He prepared a written statement of his concerns, a copy of which is attached to this day's minutes. The concerns were outlined as follows: 1. The jail space issue and high risk inmate housing are the county's greatest liability and have not been solved. 2. If the Idaho Legislature removes the personal property tax there will be no replacement funding for urban renewal dollars. 3. There has not been an adequate cost estimation done for both the administration building and the courthouse remodel project. 4. The project is being driven by the Caldwell urban renewal funding. The fear of loss of these funds if not used is unjustified as they will revert back to the taxing districts and

taxpayers when urban renewal sunsets in 2014. The county must base the project on the needs of the future and not under build based on a dollar driven mindset. 5. The county contracted with Carter Goble Lee to do a facilities master plan to determine future operational needs of the county. After the plan was presented, new information was discovered but the plan has not been updated. 6. Commissioner Hanson questions the square footage needs and the need for more courtrooms. He believes there is a major issue with courtroom usage and scheduling in the magistrate and district courts that has been opined only as a lack of space problem. In closing, Commissioner Hanson said he agrees there is a need for more square footage for county operations. He believes the issues need to be addressed and answered before the administration building and courthouse remodel project moves forward. If the Board decides to move forward, he will participate to work toward project success. Commissioner Alder said many of the issues have been addressed. She said the Board would've liked to fix the jail but we do not have sufficient funds to do that. We do have a need to move some departments out of the courthouse and do some expansion and many meetings were held and no objections were received from the general public. She also said within the bond funding, there is \$1 million that will be used for the courthouse remodel. Commissioner Rule said it is incorrect to say the urban renewal funds will revert back to the taxpayers because that cannot happen. The money is coming to Canyon County and the only way it will go back to the taxpayers depends on how the county uses it. He said sooner or later we have to quit studying the problem and instead take the best information and move forward. According to Commissioner Rule, the Board kept \$2 million in reserves to address courthouse needs and the administration building project will allow us to move forward with the needed changes in the courthouse. With regard to courtroom space, a new judge will take office in October and more will be coming in the future. With regard to jail space needs, Commissioner Rule said it will cost between \$12 million and \$15 million to remodel the existing jail for an additional 100 beds. Commissioner Hanson said it is not his intention to say the Commissioners have not done their due diligence, but there are questions he has not had adequately answered. If \$1 million has been set aside for the remodel, he has not been able to get any information on it. Commissioner Rule said the bonds sold for \$8.5 million and the budget for this project is set at \$6.5 million. Beginning in 2015, the county will receive payments in excess of

\$1 million per year for eight years. Commissioner Alder said the bank and Caldwell urban renewal are aware that we intend to use \$1 million of the bond funds to remodel the courthouse. Following the Board's discussion, Sam Laugheed asked the Board to include the following documents into the record: A summary based on the input from other stakeholders where they discussed the firms; and the RFQ checklist that includes the objective and subjective criteria. ESI is in first position; Layton is in second position; Steed is in third position and K-2 is in fourth position. A roll call vote was taken on the motion to award the contract to ESI. Commissioner Hanson voted no. Commissioners Alder and Rule voted yes. The motion carried by a split vote, with Commissioners Alder and Rule voting in favor and Commissioner Hanson voting against the motion to award the contract to ESI. The signed resolution, No. 13-028, is on file with this day's minute entry. The meeting concluded at 11:08 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - CONSIDER HARDSHIP APPLICATION
FOR KELLY STROUD; POSSIBLE DECISION TO FOLLOW

The Board of Commissioners, sitting as a Board of Equalization, met today at 11:11 a.m. to consider the hardship application of Kelly Stroud. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Treasurer Tracie Lloyd, Deputy Treasurer Tonya Weyand, Deputy P.A. Brad Goodsell, Kelly Stroud, and Deputy Clerk Monica Reeves. Tracie Lloyd reported that Kelly Stroud has delinquent taxes for the years 2009 through 2012, and because he is in the fourth year of delinquency Mr. Stroud is in jeopardy of losing his property by tax deed to the county. Mr. Stroud is self-employed and has not had the funds to pay his taxes; however, his remodel business has picked up a bit and he promised to pay \$100 per month toward the outstanding balance. Ms. Lloyd said the tax deed deadline date is May 7, 2013 and the payments would not bring Mr. Stroud current on his 2009 taxes. Following comments, Commissioner Hanson made a motion to forgive the 2009 taxes, including penalty and interest, with the condition that Kelly Stroud will make monthly payments in the amount of \$100. Payments shall begin immediately and be continued until his taxes are current. The motion was seconded by

Commissioner Alder and carried unanimously. The meeting concluded at 11:23 a.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO MARCH 1, 2013

NO QUORUM-COMMISSIONERS' ATTENDING NACo CONFERENCE-
WASHINGTON, D.C.

FIFTEENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO MARCH 4, 2013

NO QUORUM-COMMISSIONERS' ATTENDING NACo CONFERENCE-
WASHINGTON, D.C.

SIXTEENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO MARCH 5, 2013

NO QUORUM-COMMISSIONERS' ATTENDING NACo CONFERENCE-
WASHINGTON, D.C.

SEVENTEENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO MARCH 6, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves
ABSENT: Commissioner Craig Hanson (NACO Conference)

APPROVED KEY REQUEST

The Board approved a key request for Audrey McKay and Patty Terry.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Audrey McKay, Shawn Parker, Patty Terry, Sheri Hale, Celena Dijar, Shelby McCain, Jackie Childs, Kasandra Humphreys, Linda Littrell, Jody Ruhs, Maribel Jimenez, Rachel Jacques and Marcella Guzman.

APPROVED CLAIMS ORDER #3-11-13

The Board of Commissioners approved payment of County claims in the amounts of \$151,206.04, \$249,210.58, \$71,552.38 and \$127,647.45 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-010276, 2013-010277, 2013-010278, 2013-010279, 2013-010280, 2013-010281, 2013-010282 and 2013-010283.

FILE IN MINUTES

Canyon County Mosquito Abatement District Mosquito Management Plan for 2013

CONSIDER ISSUING A REFUND TO JERRY BAUM FOR DSD FEES

The Board met today at 9:21 a.m. to consider issuing a refund of permit fees to Jerry Baum. Present were: Commissioners Steve Rule and Kathy Alder, and Deputy Clerk Monica Reeves. On December 18, 2012, Jerry

Baum applied for an administrative land division and paid a permit fee of \$300. He subsequently received an offer to purchase the parcel and no longer wishes to divide the land and is seeking a full refund. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution issuing a refund to Mr. Baum in the amount of \$300. (See Resolution No. 13-031). The meeting concluded at 9:22 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:05 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Prosecutor Bryan Taylor, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Topics of discussion included the former Mahaffey Oil site cleanup project, as well as salary rate requests that were submitted by the Prosecutor's Office. Prosecutor Taylor has hired two new employees at entry level salaries who will replace two senior legal secretaries who no longer work in his office. The difference in salaries is a \$12,400 savings. He would like to use those funds to equalize the salaries of the secretaries in the office who will take on some of the responsibilities the senior members were performing. This will not require additional funds; it is a reallocation of funds. Commissioners Rule and Alder approved the salary rates as presented. At 9:15 a.m. Prosecutor Taylor left, and a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 9:40 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:21 a.m. with no decision being called for in open session.

CONSIDER SIGNING RESOLUTION RATIFYING THE ACTION OF FEBRUARY 26, 2013 CONDITIONALLY CANCELLING PROPERTY TAXES IN PART FOR THE YEARS 2008-2012, INCLUSIVE, ON PARCEL NO. 35062000 0, OWNED BY WARRIOR OF IDAHO, LLC, PURSUANT TO IDAHO CODE §63-711

The Board met today at 9:31 a.m. to consider a resolution ratifying the action of February 26, 2013 conditionally cancelling property taxes in part for the years 2008-2012, inclusive, on Parcel No. 35062000 0, owned by Warrior of Idaho, LLC., pursuant to Idaho Code §63-711. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. The resolution reflects the Board's decision from last week where it granted relief to Warrior of Idaho and makes clear what the conditions are for relief and that relief is not granted until the conditions are met. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution conditionally cancelling property taxes in part for the years 2008-2012, inclusive, on Parcel No. 35062000 0, owned by Warrior of Idaho, LLC. The signed resolution, No. 13-030, is on file with this day's minute entry. The meeting concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING BOATING SAFETY GRANT AGREEMENT WITH IDAHO DEPARTMENT OF PARKS AND RECREATION; AND CONSIDER SIGNING JUVENILE ACCOUNTABILITY BLOCK GRANT FUNDS PROJECT AWARD

The Board met today at 9:45 a.m. to consider signing a boating safety grant agreement with the Idaho Department of Parks and Recreation, as well as a juvenile accountability block grant funds project award. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Lt. Ben Keyes, Chief Probation Officer Elda Catalano, and Deputy Clerk Monica Reeves. The state has awarded the waterways department \$44,841 and as part of the award the county will have to provide a 50% match in the amount of \$22,420. The match will come from the motor boat license

fund. Application will be made on the on the first of September for the funds which will pay a large portion of the salaries of the seasonal waterways employees. Commissioner Alder made a motion to sign the boating safety grant agreement with the Idaho Department of Parks and Recreation. The motion was seconded by Commissioner Rule and carried unanimously. The signed agreement, No. 13-017, is on file with this day's minute entry. Lt. Keyes left at 9:49 a.m. The next item considered was the juvenile accountability block grant funds award. Ms. Catalano reported that the award of \$21,000 is block grant money we receive from the state where federal dollars are awarded through the Idaho Department of Juvenile Corrections. The grant will pay the salary for drug court coordinator position, Mike Davidson. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the juvenile accountability block grant funds project award. The signed document is on file with this day's minute entry. The meeting concluded at 9:53 a.m. An audio recording is on file in the Commissioner's Office.

BIWEEKLY MEETING WITH THE INTERIM DIRECTOR OF THE DEVELOPMENT SERVICES DEPARTMENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:00 a.m. for a biweekly meeting with the Interim Director of the Development Services Department Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Interim DSD Director Dan Hunter, and Deputy Clerk Monica Reeves. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:18 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:18 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction.

Present were: Commissioners Steve Rule and Kathy Alder, Juvenile Detention Director Steve Jett, Admin. Assistant Marilee Davis, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. In addition to the general items that were discussed, Mr. Jett asked talked about his plans for a small remodel project that would be a non-architecturally secured holding facility for status offenders or lower level crimes. Right now police officers are stuck for hours waiting for parents to pick up the juveniles because they don't have any place to hold them. Mr. Jett will look for state funding to help cover the costs of the remodel, which is estimated to be approximately 400 square feet. The Board has no problem with Mr. Jett looking for state funds to cover the costs of the remodel. The meeting concluded at 10:30 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTEENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO MARCH 7, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #1311

The Board of Commissioners approved payment of County claims in the amount of \$1,090,884.86 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-011814, 2013-011815, 2013-011816, 2013-011817, 2013-011818, 2013-011819, 2013-011820, 2013-011856, 2013-011866, 2013-

011874, 2013-01892, 2013-011891, 2013-011893, 2013-011896, 2013-011897, 2013-011898, 2013-011899, 2013-011900, 2013-011901, 2013-011902, 113024925, 113024926 and 2013-011905.

APPROVED JANUARY 2013 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of January 2013 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

CONTINUE MEDICAL INDIGENCY HEARINGS AND TAKE CASE UNDER ADVISEMENT

The Board met today at 8:22 a.m. to go on the record and continue medical indigency cases and to take a medical indigency case under advisement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Yvonne Baker, Indigency Hearing Specialist, Kellie George, Interview Specialist , and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation:

The following were continued to May 2, 2013: Case Nos. 2012-1239, 2012-1505.

The following cases were continued to May 16, 2013: 2013-146, 2013-138, & 2013-299.

Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2013-288 under advisement. The proceeding concluded at 8:23 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2011-662

The Board met today at 8:35 a.m. to conduct a medical indigency hearing for Case No. 2011-662. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Yvonne Baker, Indigency Hearing Specialist, Kellie George, Interview Specialist, April Saucedo who provided interpreter services, the applicant and her husband, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to May 2, 2013 at 8:30 a.m. The hearing concluded at 8:41 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-248

The Board met today at 8:55 a.m. to conduct a medical indigency hearing for Case No. 2013-248. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Indigency Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Cassie Olsen and Brittany Santisteven from Saint Alphonsus Regional Medical Center, the applicant, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to May 16, 2013 at 8:30 a.m. The hearing concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-186

The Board met today at 9:10 a.m. to conduct a medical indigency hearing for Case No. 2013-186. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Indigency Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Nikki Glascock from Saint Alphonsus - Nampa, and Deputy Clerk Monica Reeves. The applicant did not appear for the hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously that the original

denial dated December 19, 2012 be upheld. The hearing concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES

The Board met today at 9:14 a.m. to uphold the consent agenda and the original denial dates of medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Indigency Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Deputy Clerk Monica Reeves. As the respective case presentations have been entered into the record and there are no other individuals to appear before the Board today, Ms. Chadwick recommended the Board uphold the previous denials in the following respective cases: Case Nos. 2013-177, 2013-83, 2012-1700, 2010-1349, 2013-102, 2013-0134, 2013-128, 2013-306, 2013-130, 2013-310, 2013-256, 2013-190, 2012-1305, 2013-180, 2013-309, 2013-178 & 2013-97. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE MEDICAL INDIGENCY CASE NO. 2013-167

The Board met today at 10:00 a.m. for a medical indigency hearing for Case No. 2013-167. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, and Deputy Clerk Monica Reeves. Neither the hospital representative nor the applicant appeared for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 16, 2013 at 8:30 a.m. The meeting concluded at 10:01 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 11:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 11:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:18 a.m. with no decision being called for in open session.

QUARTERLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:00 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Fair Administrator Rosalie Cope, Mike Butts from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Ms. Cope's report included the following: New Year's Eve event; concession stand, facility, master plan/expansion, this year's fair, and vendors. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:25 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

NINETEENTH DAY OF FEBRUARY TERM, A.D., 2013
CALDWELL, IDAHO MARCH 8, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Canyon County Parks in the amount of \$2,222.31 to Waxie Sanitary Supply.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Fleet Department in the amounts of \$5,952.08 to Southwestern Petroleum Corporation and \$1,680.00 to Premier Vehicle Installation.

AGREEMENT WITH UNITED HERITAGE LIFE INSURANCE CO. FOR PREPARATION OF FEDERAL INFORMATION RETURNS AND PAYEE STATEMENTS FOR DISABILITY PAYMENTS TO CANYON COUNTY EMPLOYEES

The Board met today at 8:53 a.m. to consider signing an agreement with United Heritage Insurance Company for preparation of federal information returns and payee statements for disability payments to Canyon County employees. Present were: Commissioners Kathy Alder and Craig Hanson, Controller Zach Wagoner, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Zach Wagoner reported on a duplicate W-2 issue that was brought to his attention in January. Last year United Heritage made disability payments to individuals and they reported the payment amounts to the IRS and issued a W-2. In order for the county to capture the tax liabilities the Auditor's Office runs the payments through ADP and it generated a second W-2 because it was run through ADP. Mr. Wagoner worked with United Heritage and they made corrections on their side for the 2012 W-2s. Going forward United Heritage will make payments to the individuals and they will pay the taxes and issue the W-2. They will send us a bill to reimburse them for the taxes they paid on our behalf. Brad Goodsell said Zach Wesley has reviewed the agreement and it is ready to be signed. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the agreement with United Heritage Life Insurance Company preparation of federal information returns and payee statements for disability

payments to Canyon County employees. See Agreement No. 13-018. The meeting concluded at 8:57 a.m. An audio recording is on file in the Commissioners' Office.

APPROVED TAX CHARGE CORRECTIONS

The Board approved the Treasurer's February 2013 tax Charge Corrections Summary.

EXECUTIVE SESSION - LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Attorney Jim Martin joined the session via conference call at 9:06 a.m. Mr. Blocksom left at 9:25 a.m. The conference call concluded at 9:36 a.m. Mr. Porter and Mr. Goodsell left at 9:55 a.m. Mr. Blocksom returned at 10:11 a.m. The Executive Session concluded at 10:26 a.m. with no decision being called for in open session.

CONSIDER SIGNING REQUEST FOR CERTIFICATION/LETTER OF ASSURANCE TO BECOME A CERTIFIED LOCAL GOVERNMENT UNDER PROVISIONS OF THE NATIONAL HISTORIC PRESERVATION

ACT; CONSIDER SIGNING CERTIFICATION AGREEMENT; AND
CONSIDER SIGNING THE 2013 ARBOR DAY PROCLAMATION

The Board met today at 2:32 p.m. to consider signing a request for certification/letter of assurance to become a Certified Local Government (CLG) under provisions of the National Historic Preservation Act, and to consider signing a certification agreement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks Director Tom Bicak, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Bicak asked the Board to sign a letter to the State Historical Society requesting Canyon County become a CLG so that the historic preservation commission is eligible for grants. He also requested the Board's approval of a certification agreement, which will be included in the packet of information that is sent to the state. The historic preservation commission was first formed in the 1990s and the documents being considered today will reactivate it. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the certification/letter of assurance to become a CLG under provisions of the National Historic Preservation Act, and to sign the state certification agreement. With regard to the Arbor Day Proclamation, Director Bicak said he will file a grant application for \$300 for conservation grade bushes and trees. As per the requirements of the grant, a proclamation is required. There will be a presentation program on Arbor Day where the parks department and Southwest District Health will host a brown bag lunch and lecture at Lake Lowell followed by the planting of trees and bushes around the lake and park. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the 2013 Arbor Day Proclamation proclaiming April 26, 2013 as Arbor Day in Canyon County. Copies of the signed documents are on file with this day's minute entry. Mr. Bicak also presented a purchase order for \$2,222 for spring and summer maintenance supplies for the parks. He spoke briefly about the Melba Senior Center presentation as it relates Map Rock. The comments were general in nature and did not require Board action. The meeting concluded at 2:39 p.m. An audio recording is on file in the Commissioners' Office.

MEETING REGARDING SHARED EMPLOYEES

The Board met today at 1:30 p.m. for a meeting regarding shared employees. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Administrative District Judge Thomas Ryan, District Judge Juneal Kerrick, Clerk Chris Yamamoto, Prosecutor Bryan Taylor, Deputy P.A. Dan Blocksom, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Prosecutor Taylor recommended the discussion be held in Executive Session since it is a personnel matter. The session was held as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 1:31 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Administrative District Judge Thomas Ryan, District Judge Juneal Kerrick, Clerk Chris Yamamoto, Prosecutor Bryan Taylor, Deputy P.A. Dan Blocksom, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Andrea Patterson, H.R. Director for the Supreme Court arrived at 1:35 p.m. The Executive Session concluded at 2:38 p.m. While in open session, Commissioner Rule said no decisions were made, however, Judge Ryan and Clerk Yamamoto will have continued discussions about personnel issues and how they might be managed.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

COMMISSIONER FEBRUARY 2013 TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the February 2013 Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF FEBRUARY 2013 WERE
READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF
THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY
COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: _____
Commissioner Steven J. Rule, Chairman

Commissioner Kathryn Alder

Commissioner Craig L. Hanson

ATTEST: Chris Yamamoto, _____
Clerk Deputy

DATE: _____