

FIRST DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 10, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Rebecca Brady and Don Brown.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez left at 8:35 a.m. Joe Decker reported on the following communication issues: He met with members of the fair board and Craig Baltzer from the Idaho Center and they walked the grounds to discuss the feasibility of the fair moving to that location. Mr. Baltzer will put together some cost proposals. There are a lot of obstacles; the main issue being timing as well as where to put the carnival. Mr. Decker will prepare an outline of the State of the County topics. It sounds like the City of Caldwell is going to pay for dispatch services and once that occurs a press release will be prepared. The Sheriff is going to prepare an instructional video for new inmate intakes. Commissioner Hanson said it would be helpful to post the video on the website as well. Also discussed were talking points for the KBOI radio interview on Wednesday. Paul Navarro reported on the following facilities issues: The new building maintenance shop located at 1223 Chicago Street is done and he hopes to receive the temporary occupancy permit by tomorrow. Once the ground thaws they will install the fence and then they should be able to receive the final occupancy permit. Mr. Navarro reviewed the lettering and signage for the administration building; prices will be gathered. Laren Bailey has given a rough draft of the design for the street closure between the courthouse and the administration building and he is asking for final input from the County so can meet with the City of Caldwell to work towards a building permit for the landscaping project. It is a separate project from the administration building and he hopes we can use urban renewal funds to pay for it. The plans may have to be put out for bid to give us an idea of how much it will cost. Mr. Navarro informed the Board about a purchase order for \$17,000 for the rooftop units that will feed the juvenile center addition project as well as the other departments in that facility. The expense was expected and was included in the facilities budget.

The meeting concluded at 8:51 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, HR Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Deputy P.A. Dan Blocksom arrived at 9:10 a.m. Director Eiband left at 9:26 a.m. Mr. Blocksom left at 9:30 a.m. The Executive Session concluded at 9:42 a.m. with no decision being called for in open session.

CONSIDER RESOLUTION WAIVING LANDFILL FEES FOR SPRING CLEAN-UP AND RESOLUTIONS REAPPOINTING LOIS MARSHALL AND DOUG SHINN TO THE CANYON COUNTY MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES

The Board met today at 9:42 a.m. to consider resolutions to waive landfill fees for Canyon County Spring Clean-Up Day, and to consider making reappointments to the Canyon County Mosquito Abatement District Board of Trustees. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. Commissioner Hanson made a motion to sign the resolution waiving landfill fees for Canyon County Spring Clean-Up Day on April 26, 2014. The motion was seconded by Commissioner Alder and carried unanimously. (See Resolution No. 14-020). Commissioner Alder made a motion to sign resolutions reappointing Lois Marshall and Doug Shinn to the Canyon County Mosquito Abatement District Board of Trustees. Mrs. Marshall and Mr. Shinn will each serve four year terms. The motion was seconded by Commissioner Hanson and carried unanimously. (See Resolution Nos. 14-018 and 14-019). The signed documents are on file with this day's minute entry. The meeting concluded at 9:44 a.m. An audio recording is on file in the Commissioners' Office.

RESOLUTION ESTABLISHING A PROCESS FOR INCLUDING CHARGES, OTHER THAN PROPERTY TAXES, ON TAX NOTICES AND SCHEDULING A HEARING TO CONSIDER AUTHORIZING THE CANYON COUNTY AUDITOR TO CHARGE AN ADMINISTRATIVE FEE FOR INCLUDING SUCH CHARGES

The Board met today at 9:44 a.m. to consider a resolution establishing a process for including charges, other than property taxes, on tax notices and scheduling a hearing to consider authorizing the Canyon County Auditor to charge an administrative fee for including such charges. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, Controller Zach Wagoner, who arrived at 9:47 a.m., and Deputy Clerk Monica Reeves. Brad Goodsell said there is a statute that requires the Board authorize anything that's put on the tax bill, but that has not been happening so this action will establish a process where the Board will determine if it should be added to the tax roll. The fee is paid upon submission of the charges to the Auditor. A hearing is required and will be held on March 11 at 10:00 a.m. Zach Wagoner said there is an investment of time and resources from both the Clerk's Office and the Treasurer's Office to make this a reality. They have to set up a special tax authority in Manatron and map it and route it through the system so that the money ends up at the right place when it's collected. The \$5 fee will cover the cost, but will not exceed it. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution establishing a process for including charges, other than property taxes, on tax notices and scheduling a hearing to consider authorizing the Canyon County Auditor to charge an administrative fee for including such charges. Resolution No. 14-017 is on file with this day's minute entry. The meeting concluded at 9:49 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:00 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: permit activity; Agritourism Workshop; Oil and Gas Permit update; COMPASS 2014 population estimate; proposed legislation; Parcel Research fee policy. CIO Rob Hopper arrived at 10:24 a.m. as he was scheduled to meet with the Board following the conclusion of this meeting. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:25 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:24 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: email glitch last week; phone transition update; new wireless infrastructure information; discussion regarding Public Defender software, equipment, and records retention. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:35 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:35 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: personnel updates; new magistrate calendaring process will begin in June, so we are going to change our scheduling to assign one Probation Officer to each Judge; update on cooperative efforts with the Sheriff's Office; discussion regarding plans for the old facilities building. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:46 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: purchasing or renting storage containers; additional Nextraq vehicle tracking units, working with the P.A.'s Office on the Non-Appropriation clause in the contract; discussion about insurance policies on equipment. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:55 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REZONE REQUEST FOR LUNA PROPERTY TRUST, ALLAIRE & MASTERSON, CASE NO. NO. PH2013-34

The Board met today at 1:31 p.m. to conduct a public hearing in the matter of a request by Luna Property Trust, LLC, Phillip Allaire and Nicholas Masterson, Case No. PH2013-34. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Philip Allaire, Michele Allaire, Martin Galvin, Margaret Falkenstein, and Deputy Clerk Monica Reeves. The request is to rezone approximately four acres of two parcels that total ten acres from an "A" (Agricultural) Zone to an "R-1" (Single Family Residential) Zone. The subject properties are located at 24034 Middleton Road and 24102 Middleton Road in Middleton, in a portion of the SW ¼ of Section 32, T5N, R2W, B.M. Jennifer Almeida gave the oral staff report. Philip Allaire and Michele Allaire testified in support of the request. Margaret Falkenstein and Martin Galvin testified in opposition to the request. Philip Allaire offered rebuttal testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Commissioner Alder supports the request since it is only for four lots, is located 800 feet from the city limits, and because the surrounding area is zoned rural residential. Commissioner Rule also supports the request and said the residential zoning that abuts the south side of the property was a deciding factor for him. Commissioner Hanson supports the request because it is located close to the City of Middleton and because property rights have to be taken into consideration. Following the Board's discussion Commissioner Hanson made a motion to sign and approve the rezone request by Luna Property Trust, LLC, Phillip Allaire and Nicholas Masterson, Case No. PH2013-34; and to sign the Findings of Fact, Conclusions of Law and Order (FCOs). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion. The motion carried unanimously. Commissioner Alder made a motion to approve the ordinance directing amendments to the zoning map. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion to approve the ordinance with Commissioners Alder, Hanson and Rule voting in favor of the motion. The hearing concluded at 2:19 p.m. The signed FCO's and the ordinance amendment (No. 14-003) are on file with this day's minute entry. An audio recording is on file in the Commissioners' Office.

MEETING WITH BRENT ORTON WITH CITY OF CALDWELL FOR SEWER LINE UPDATE FOR POND LANE PROPERTY

The Board met today at 3:03 p.m. for a meeting with Brent Orton from the City of Caldwell for a sewer line update for property located on Pond Lane. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Brent Orton from the City of Caldwell, Architect Gene Shaffer, and Deputy

Clerk Monica Reeves. When the Board last met on this issue they discussed whether the adjacent property owner would be willing to give up some of their property for an easement just as the County is being asked to do by the city. Brent Orton said the property owner is the Izaak Walton League of America and they are hard to reach. *(The League's website states that they are one of the Nation's oldest and most respected conservation organizations. With a powerful grassroots network of more than 240 local chapters nationwide, the League takes a common-sense approach toward protecting our country's natural heritage and improving outdoor recreation opportunities for all Americans.)* Mr. Orton exchanged emails with their former accountant, but he hasn't had any contact since then. Gene Shaffer represents the gentleman who is hoping to get sewer extended and the easement would immediately serve that purpose. Mr. Shaffer spoke with Lyle Feely of the Caldwell Gun Club and he has agreed to take the matter to the group to see if they want to entertain an easement along the property line. Mr. Feely indicated they have no intention of developing their property so the easement would be of no benefit to them. Due to the present zoning in the area they anticipate being at their current location for the long term. Mr. Orton said if the County is willing to allow the city to acquire an easement for the entire width it would allow the project to move forward, but he is willing to see what the League has to say. Mr. Orton said at the last meeting with the Board he made some comments off the cuff about the mainline extension fee and estimated what the value of that would be but he neglected to say that when somebody builds a sewer line they are entitled to enter into a reimbursement agreement so that anyone who connects thereafter instead of charging the mainline extension fee the city replaces it with a reimbursement fee. Commissioner Rule is not ready to make a decision today; he wants to hear what the League has to say. He said perhaps the city would consider possible stub-outs if the County gives up a 30-foot easement or some other benefit that wouldn't cost a lot of money. Mr. Orton said that is an excellent possibility and said it is fairly easy to acquire a manhole that has a channel that goes in the direction of the County's property. Mr. Shaffer said the County has indicated it would like the League to go in half on the easement, but that is not something he posed to them, but he will take it back to them. He will ask to attend the League's meeting so he can present the entire concept of the potential for future development on their property. No Board action was taken. The meeting concluded at 3:23 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE HUMAN RESOURCES DIRECTOR TO CONSIDER SIGNING DOCUMENTS

The Board met today at 3:32 p.m. for a meeting with the Human Resources Director to consider signing documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. At 3:33 p.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE,
AND COMMUNICATE WITH RISK MANAGER REGARDING
PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 3:33 p.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Human Resources Director Jeannine Eiband arrived at 3:38 p.m. The Executive Session concluded at 3:53 p.m.

While in open session the Board considered the following documents:

Lincoln Financial Worksite Offer Letter and Lincoln Financial Application for Group Insurance Accident and Critical Illness plans- Mr. Wesley said he has reviewed these documents and they are ready for signature. Ms. Eiband said this is to solidify the application already signed to transfer life insurance, Short Term Disability, Long Term Disability, Voluntary Supplemental Plans, as well as our Critical Illness and Accident plan under one umbrella and that includes EAP also. Mr. Wesley struck through some language that Director Eiband had agreed with Lincoln Financial would not be a provision in the agreement, and the Board will initial those changes. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign the Lincoln Financial Worksite Offer Letter and Lincoln Financial Application for Group Insurance Accident and Critical Illness plans.

Summary of Material Modification and Amendment No. 1 to the Canyon County Flexible Benefits Plan Group No. 14101- Ms. Eiband said the IRS regulation changed on November 1, 2013 to allow plans to let their participants carry over \$500 into the next year. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign the 2014 FSA Amended Plan document. The final document is the **Establishment of the Plan**, which is the signature page of the new plan document, putting in place the other changes we made.

The signed documents are on file with this day's minute entry. The meeting concluded at 3:58 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

TOUR JUVENILE CENTER ADDITION CONSTRUCTION PROJECT

The Board met today at 4:10 p.m. to tour the juvenile center addition construction project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Chief Probation Officer Elda Catalano, Ryan Porter from the Idaho Supreme Court, and Deputy Clerk Monica Reeves. A tour of the site was conducted; no Board action was required or taken. The tour concluded at approximately 4:30 p.m.

SECOND DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 11, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$17,474.00 to Northwest Service Technologies.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$2,398.00 to A-Gem Supply Inc.

APPROVED CLAIMS ORDER #2-11-14

The Board of Commissioners approved payment of County claims in the amount of \$13,258.01 for accounts payable.

TOUR OF SORRENTO LACTALIS PLANT

The Board met today at 9:10 am for a tour of the Sorrento Lactalis Plant facility. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lactalis Group Vice President Alban Damour, Attorney Deb Nelson from Givens Pursley, Vice President of

General Counsel for Lactalis Group Pierre Lorieau and Deputy Clerk Becky Cowan. A brief overview report was shown by Mr. Damour that focused on the investment to improve the efficiency and capacity of the plant by adding a new whey dryer in 2010 and a new fresh mozzarella operation in 2013. Lactalis now provides almost 800 jobs and a positive financial impact to the local business community. The company hopes to continue expansion in the future. Along with local purchases of milk and other supplies, significant economic benefits in the community and additional jobs will be created. No decisions were made. The meeting concluded at 10:50 a.m.

EXECUTIVE SESSION- RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:32 p.m. for a legal staff update. A request was made to enter into Executive Session to discuss records exempt from public disclosure and communicate with risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to enter in Executive Session at 1:33 p.m. pursuant to I.C. 67-2345 (1) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Rule, Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro and Deputy Clerk Becky Cowan. The Executive Session concluded at 2:04 p.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:04 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Administrative Asst. Marilee Davis, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: PREA Audit update, we are completely in compliance; population was at 34 juveniles yesterday, we are at 22 individuals today; hiring process status; transports and court security; juvenile courts will begin in the new juvenile building June 1st; personnel updates; Southwest District Health will be coming in at the end of February to do a smoking cessation class. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:17 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:17 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Fire Wise Landscape for Crossroads Museum; "Responsible Riders" classes are scheduled through the Idaho Dept. of Parks and Recreation; Kathy has been training Chrystal and they are about ready to start the spring programs; Chrystal is preparing for the field trip season; College of Western Idaho students to record Rock Art at Celebration Park; improving the George Nourse Gun Range experience; update on projects in the shop; actions & activities; grant & funding activity; Ada County Parks and Recreation now puts out Current which is very similar to Crossroads. Commissioner Alder left at 2:30 p.m. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:36 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:48 p.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Weed Control Superintendent and Gopher District Director Jim Martell, Senior Weed GIS Coordinator Luke Eells, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget updates; Idaho Weed Conference and State Superintendents meeting was held last week; there was a leak in the water line, but it has been repaired; they have fixed up an old spray tank that had been sitting in the yard for 20 years; Mr. Martell attended a Legislature Transportation Committee hearing regarding the proposed Noxious Weed Free Gravel Rules; we have inspected all 103 owl nests, the results have raised some concerns; we may need to purchase a booth to display the owl nest program during the fair because we need more room; bids for a new garage door on the first bay of the shop; discussion regarding insuring equipment. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:05 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:05 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Defender Mark Mimura, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget review; personnel updates; continuing education credits; Mr. Mimura inquired about what to do with his office equipment; discussion regarding Public Defender software; video arraignment and video visitation options; file destruction and retention of records. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:19 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:19 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: continue to adjust calendar plans for magistrate division; trying to fill in for one of the judges who is on leave unexpectedly; Mr. Kessler worked with HR to post the UA Tech positions for Problem Solving Courts; filling the Interpreter position has been a bit of a challenge; working with the Sheriff's Office on staffing when the construction and remodels are complete; personnel updates; there have been leaks in the roof on the third floor along the outer hallway in front of courtroom 5. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:30 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 12, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

FILED OATHS OF OFFICE

The Board filed Oaths of Office for: Brittany Evans, Carmen Jimenez, Kelly Cano, Melissa Bush, Samantha Burrows, Maggie Franco, Teresa Olan-Bradford, Ashley Wolff and Paige Rhoades.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to Cheryl Muldoon.

WEEKLY CONSTRUCTION UPDATE

The Board met today at 8:00 a.m. for a weekly construction update. Present were: Commissioners Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Project Manager Ken Fisher, PIO Joe Decker, and Deputy Clerk Monica Reeves. Ken Fisher gave the project status report of the Canyon County Administration Building. The report included a project look ahead and project activities, as well as budget information, accomplishments, issues/concerns and photos. The report is summarized as follows:

Budget: \$2,358,879 has been completed and stored to date. No change orders have been submitted. The project is approximately 30% complete and is one week behind schedule; but overall it is going well.

Accomplishments: The seepage pits and hot water taps have been completed; a cost model for the LED interior lighting was reviewed, but Mr. Fisher and Mr. Navarro chose not to go with an LED lighting package because it would cost an additional \$73,000. The plan for the marble directories and the hardware upgrade for the doors and locks have been reviewed. The County was able to save some costs by having some of the work done in-house by Mr. Navarro's staff.

Issues/concerns: Unpredictable winter weather; discovering unknowns during excavation (found buried trash at the water line trench) and moving equipment traffic on/off site.

The Board and the other elected officials will tour the site on February 24. A complete copy of the report is on file with this day's minute entry. The meeting concluded at 8:21 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:21 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: submitted employee of the month certificate for signature; personnel updates; will be applying for two grants; drug court program funding; discussion regarding release of an article; electronic records system. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:33 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING NOTICE OF PUBLIC HEARING TO CONSIDER ESTABLISHING AN ADMINISTRATIVE FEE FOR CERTIFYING SPECIAL ASSESSMENTS AND CHARGES TO, AND FOR INCLUDING SUCH ASSESSMENTS AND CHARGES ON, THE TAX ROLLS UNDER IDAHO CODE 63-902(10)

The Board met today at 10:05 a.m. to consider signing a notice of a public hearing to establish an administrative fee for special assessments. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom, Deputy P.A. Brad Goodsell and Deputy Clerk Becky Cowan. Mr. Goodsell advised that the Board signed a resolution that would establish a policy for dealing with special assessments and to charge a fee to government entities to collect special assessments. Because a fee is involved in the resolution, a public hearing must be held according to statute and the timelines associated with the statute will allow for a March 11 hearing date. Commissioner Hanson made a motion to sign the notice for a public hearing. Commissioner Rule seconded the motion and it carried unanimously. The meeting concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION-DISCUSS RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As property noticed the Board met today at 10:08 a.m. for a legal staff update. A request was made to enter into Executive Session to discuss records that are exempt from public disclosure and to communicate with risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 10:09 a.m. pursuant to Idaho Code, Section 67-2345 (1) (d) and (i). Commissioner Rule seconded

the motion. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom and Deputy Clerk Becky Cowan. Mr. Goodsell left at 10:13 a.m. The Executive Session concluded at 10:35 a.m. with no decision being called for in open session. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING UTILITY LICENSE AGREEMENT FOR EMERGENCY COMMUNICATION DARK FIBER LINE

The Board met today at 2:33 p.m. to consider signing a utility license agreement with Pioneer Irrigation District for the emergency communication dark fiber line. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Zach Wesley said we have a commitment from Pioneer Irrigation that this would be the last step to have the authority to go forward with the project. The contractor said he could start work next Tuesday, and for a project that has been treading water for three years we are hopeful it will go forward. Mr. Wesley explained that the document is the irrigation district's version of a license agreement without any changes from the Prosecutor's Office. He tried to make changes but the district rejected them. Although there are a few issues with the agreement, Mr. Wesley believes it is okay to move forward with this version with some of the caveats he gave the Board this morning in Executive Session. There is an agreement with the contractor that he should be responsible for his own mistakes and make us whole for anything the contractor does wrong. There isn't anything the County will be doing out there besides having the contractor bore except for any future maintenance or repair. Commissioner Alder made a motion to sign the utility license agreement with Pioneer Irrigation District for the emergency communication dark fiber line. The motion was seconded by Commissioner Hanson and carried unanimously. Agreement No. 14-005 is on file with this day's minute entry. The meeting concluded at 2:36 p.m. An audio recording is on file in the Commissioners' Office.

FOURTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 13, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:47 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2013-937 was continued to April 24, 2014 at 9:00 a.m.

Ms. Baker also recommended the Board place Case No. 2013-1022 in suspension. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to place Case No. 2013-1022 in suspension.

The proceeding concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-9

The Board met today at 9:04 a.m. to conduct a medical indigency hearing for Case No. 2014-9. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated November 13, 2013. The hearing concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-120

The Board met today at 9:16 a.m. to conduct a medical indigency hearing for Case No. 2014-120. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated November 13, 2013. The hearing concluded at 9:21 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-113

The Board met today at 9:21 a.m. to conduct a medical indigency hearing for Case No. 2014-113. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated December 4, 2013. The hearing concluded at 9:23 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-124

The Board met today at 9:23 a.m. to conduct a medical indigency hearing for Case No. 2014-124. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated December 4, 2013. The hearing concluded at 9:24 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-121

The Board met today at 9:24 a.m. to conduct a medical indigency hearing for Case No. 2014-121. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated December 4, 2013. The hearing concluded at 9:24 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-23

The Board met today at 9:24 a.m. to conduct a medical indigency hearing for Case No. 2014-23. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative did not appear for today's hearing. Upon the

motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated December 4, 2013. The hearing concluded at 9:28 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:33 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Hearing Specialist Yvonne Baker arrived at 9:34 a.m. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-19, 2014-64, 2014-56, 2014-236, and 2014-18. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:32 p.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:33 p.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Director Nilsson left at 1:47 p.m. The Executive Session concluded at 2:14 p.m. with no decision being called for in open session.

CONSIDER SIGNING COUNTY QUITCLAIM DEED FOR SERGE BABESHKO, PARCEL NO. C3205006000F

The Board met today at 2:14 p.m. to consider signing a County quitclaim deed for Parcel No. C3205006000F. Present were: Commissioners Steve Rule, Kathy Alder and Craig

Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Prosecutor's Office prepared the quitclaim deed for property located at 306 W. Elgin Street in Caldwell. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the County quitclaim deed for Serge Babeshko whose mailing address is c/o IBM Group, 1041 Market Street, Suite 165, San Diego, CA 92101. A copy of the deed is on file with this day's minute entry. The meeting concluded at 2:15 p.m. An audio recording is on file in the Commissioners' Office.

FIFTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 14, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Nathan Dutton, Shantra Hannibal, Brittany Ambeau, Stephen Craig, Jeffrey Garvey, Corey Weatherman and Joshua Hoffman.

APPROVED KEY REQUEST

The Board approved a key request for Joshua Hoffman.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to Employee #2.

APPROVED CLAIMS ORDER #2-25-14

The Board of Commissioners approved payment of County claims in the amounts of \$262,157.79 and \$72,162.70 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-005652, 2014-005653, 2014-005654, 2014-005655, 2014-005656, 2014-005657, 2014-005658, 2014-005659, 2014-005660, 2014-005661, 2014-005662, 2014-005663, 2014-005664, 2014-005665, and 2014-005666.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Director Eiband arrived at 9:27 a.m. The Executive Session concluded at 9:43 a.m. with no decision being called for in open session.

MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:43 a.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: financial statements and budget discussion; equipment insurance information; personnel updates; information on concert plans; College of Idaho tailgating at Gabiola Field; lighting problems at the fairgrounds; and sponsorship issues. Public Information Officer Joe Decker arrived at 10:00 a.m. Mr. Decker suggested contacting Materne North America for possible sponsorship. Mr. Decker also gave an update regarding a meeting with representatives from the Idaho Center. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:14 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

DISCUSSION REGARDING STATE OF THE COUNTY ADDRESS

The Board met today at 10:14 a.m. for a discussion regarding the State of the County Address. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Information Officer Joe Decker, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: screen set-up during the presentation; introduction ideas; property tax information; employee recognition; County campus improvements; in-house Public Defender; historic artifact art project; Transportation Museum; Martin Landing; Public Safety update; Problem Solving Courts success; PREA compliance for the SWIJDC; Fleet Department recognition; fairgrounds information; Lake Lowell; emissions testing updates; and emphasizing that the BOCC represents all 8 cities in Canyon County. Commissioner Rule suggested we pay for each of the Mayor's fees for the chamber that day. The Board asked Mr. Decker to have drafts prepared and be ready to meet again February 26th. The meeting concluded at 10:33 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

FILE IN THE MINUTES

The Board filed the following items in this today's minutes: Idaho State Tax Commission, Abstract of the Subsequent Property Assessment Rolls for the Tax Year 2013 for Canyon County and 2013 Market Value by Taxing District, A-2B; Treasurer's Quarterly report from October 1, 2013 through December 31, 2013 and Monthly Report for December 2013.

SIXTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 18, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Kathryn Alder - Vacation

APPROVED KEY REQUEST

The Board approved a key request for Nathan Dutton.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Kelly Martinez, Becky Cowan, and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:35 a.m. Paul Navarro reported on the following facilities issues: A tour of the administration building will occur on February 24; an RFP for a moving contractor is being prepared; the change order for the domestic water line at the juvenile detention center project is being finalized; Mr. Navarro has received final occupancy for the building at 1223 Chicago Street and the shop will be moved there this week. He is working with IT to secure a fiber optic connection to the building. Joe Decker reported on the following communication issues: He will continue working on the State of the County Address; will meet with the Prosecutor to go over his presentation tonight to the Nampa City Council regarding the Nampa Prosecution contract; plans to celebrate the 90th birthday of Irene who has volunteered at the County information desk for the past nine years. The juvenile detention center was one of the first facilities in the nation to receive PREA compliance so Director Steve Jett will host a pizza party for his staff in recognition for the accomplishment. It was asked if the County can assist with the costs for the party. Commissioner Rule will check with the Controller. Commissioner Rule asked Mr. Navarro if he has a plan for a ventilation system at the Nampa annex. Mr. Navarro will bring a solution to the Board next week. He has been extremely busy with issues at the courthouse and said it's likely he will budget for a new roof on the courthouse since we are on year 24 of a 20 year roof. It will be an expensive project so he will gather estimates. The meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING TREASURER'S ROLL CORRECTIONS AND TAX CHARGE CORRECTIONS SUMMARIES FOR JANUARY 2014

The Board met today at 9:30 a.m. to consider signing the Treasurer's roll corrections and tax charge corrections summaries for January 2014. Present were: Commissioners Steve Rule and Craig Hanson, Chief Deputy Treasurer Nancy Seal, Deputy Treasurer Jennifer Mercado, and Deputy Clerk Monica Reeves. Ms. Mercado and Ms. Seal offered the following information: the tax charge corrections are manual adjustments prepared by the Treasurer and are for hardships, removal of penalty and interest, or adjustments for returned items. The roll corrections include adjustments from the Assessor's Office and are for adding or removing a homeowner's exemption. With the exception of the hardship exemption most corrections are only for a few dollars. Commissioner Hanson made a motion to sign the Treasurer's roll corrections and tax charge corrections summaries for 2014. The motion was seconded by Commissioner Rule and carried unanimously. The signed documents are on file with this day's minute entry. The

meeting concluded at 9:32 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:45 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Monica Reeves. Mr. Hopper reported on the following topics: The telephone transition is proceeding smoothly. DSD, Indigent and Recorder's Offices have been moved to the new system, and by the first week of April all other offices that are moving to the administration building will be on the new system as well. The next phases will be for the other building moves (Facilities and Juvenile Probation) and then Mr. Hopper will look at the remodel scheduled for the courthouse and determine how much his budget can stand for next year. There are plans to wire the new building on Chicago Street so that it will be connected to the campus grid. Mr. Hopper is hopeful the dark fiber construction project will be completed before April. Testing is underway for the new wireless infrastructure. Also discussed was the transition of the public defender's office to the administration building. Mr. Hopper said if we do not have a plan to assume the software the current public defender, Mark Mimura, has we will have to purchase our own in order to make sure we are ready to go by this summer. Commissioner Rule said the Board has had discussions with Mr. Mimura and he is agreeable to do what we need. Mr. Hopper is gathering information on whether the version of his software is current and what the needs are for file storage. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:56 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 19, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #1410

The Board of Commissioners approved payment of County claims in the amount of \$1,171,762.67 for a county payroll.

APPROVED CLAIMS ORDER #2-25-14

The Board of Commissioners approved payment of County claims in the amounts of \$156,604.07, \$115,438.62, \$102,557.16, and \$67,985.18 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$20,979.00 to Corwin Ford.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-006408, 2014-006409, 2014-006410, 2014-006411, 2014-006412, 2014-006413, 2014-006414, 2014-006415, 2014-006416 and 2014-006417.

CONSIDER SIGNING CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENTS

The Board met today at 9:35 a.m. to consider signing the Canyon County Historic Preservation Support Award Agreements. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, and Deputy Clerk Monica Reeves. The following organizations have provided their required documentation and signed the support award agreements:

American Legion Joseph H. Murray Post #18
Caldwell Historical Society
Friends of Nampa Public Library
Melba Valley Historical Society
Greenleaf Historical Society

The County's Historic Preservation Commission reviewed the funding requests and recommended funding be approved for those above listed agencies as well as the Canyon County Historical Society, the Wilder Community Museum and the Notus

Community Museum. Once those three (3) groups provide their required documentation the Board will take action on their agreements as well. The first half payment will be made right away and the second half payment will be made in July. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the agreements with the American Legion Joseph H. Murray Post #18; Caldwell Historical Society; Friends of Nampa Public Library; Melba Valley Historical Society; and the Greenleaf Historical Society. Staff will contact the other three organizations and once again encourage them to submit their paperwork so the funds can be disbursed. The signed agreements, Nos. 14-006 through 14-010, are file with this day's minute entry. The meeting concluded at 9:38 a.m. An audio recording is on file in the Commissioners Office.

CONSIDER SIGNING AMENDMENT NO. 2 TO THE INMATE TELEPHONE SERVICES AGREEMENT NO. 10-062 AND FIRST AMENDMENT NO. 12-012 (TELMATE)

The Board met today at 1:45 p.m. to consider signing Amendment No. 2 to the Inmate Telephone Services Agreement No. 10-062 and First Amendment No. 12-012 (Telmate). Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, Chief Deputy Sheriff Marv Dashiell, Captain Daren Ward, Lt. Andy Kiehl, and Deputy Clerk Monica Reeves. Chief Dashiell said Telmate contacted the Sheriff's Office after an FCC modification in interstate communication laws and fees that they were able to charge. They have offered some changes in their contractual amounts; it doesn't affect County, but it could affect revenues. To offset the fees that will be imposed to the inmates and the families calling in Telmate has offered to extend the phone calls for another five minutes for a nominal fee. Commissioner Alder asked who will notify the inmates of the change. Chief Dashiell said Telmate has the ability to notify the inmates through the system and to do video messages on the kiosk of any changes that are made. The visitation standards are upheld through the Idaho Jail Standards. Mike Porter said the amendment has been reviewed by the Prosecutor's Office. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign Amendment No. 2 to the Inmate Telephone Services Agreement No. 10-062 and First Amendment No. 12-012. The signed agreement, No. 14-011 is on file with this day's minute entry. The meeting concluded at 1:49 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER RESOLUTION TO REAPPOINT GEORGE QUENZER TO SERVE AS DIRECTOR FROM CANYON COUNTY TO THE DISTRICT #2 ANIMAL DAMAGE CONTROL BOARD

The Board met today at 1:49 p.m. to consider a request by the Idaho Wool Growers Association to reappoint George Quenzer to the serve on the Animal Damage Control Board. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. The association requests that Mr. Quenzer be reappointed to the serve as the Director from Canyon County to the District #2 Animal Damage Control Board. Commissioner Hanson made a motion to reappoint George Quenzer to the Animal Damage Control Board. The motion was seconded by Commissioner Alder. Commissioner Rule said he spoke to Mr. Quenzer about the reappointment and he is willing to serve in that capacity. The motion carried unanimously. (See Resolution No. 14-021). The meeting concluded at 1:50 p.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER REQUEST FOR A COMPREHENSIVE MAP CHANGE FOR CURT HENSLEY (PH2013-51)

The Board met today at 2:02 p.m. to conduct a public hearing to consider a request by Curt Hensley for a Comprehensive Plan Future Land Use map designation from agricultural to residential for a 2.5 acre parcel. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, Curt Hensley, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. The parcel is located adjacent and east of the parcel located at 8971 Ferry Road in Melba. The Planning and Zoning Commission recommended the case be approved; staff is recommending approval as well. Curt Hensley testified in support of this request. No opposition testimony was given. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to approve the request and to sign the resolution (No. 14-022) amending the Canyon County Comprehensive Plan Map from agricultural to residential, and to sign the Findings of Fact, Conclusions of Law and Order. Ms. Root said the applicant will be coming before the Board again for a rezone and platting of the lot. The signed documents are on file with this day's minute entry. The hearing concluded at 2:16 p.m. An audio recording is on file in the Commissioners' Office.

EIGHTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 20, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

APPROVED CLAIMS ORDER #2-20-14

The Board of Commissioners approved payment of County claims in the amount of \$150,721.66 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jennifer Ocampo.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-006434, 2014-006435, and 2014-006436.

APPROVED JANUARY 2014 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of January 2014 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Kelly Martinez. Mr. Navarro left at 9:21 a.m. The Executive Session concluded at 9:46 a.m. with no decision being called for in open session. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER - DEPARTMENT HEAD PERFORMANCE REVIEW

Commissioner Alder made a motion to go into Executive Session at 9:47 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) to conduct department head performance reviews. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro and Deputy Clerk Kelly Martinez. Mr. Laugheed left at 9:47 a.m. Mr. Navarro left at 10:07 a.m.

At 10:08 a.m. Susan Buxton and Paul Fitzer joined the meeting via conference call, which ended at 10:27 a.m.

Development Services Director Tricia Nilsson arrived at 10:29 a.m. and left at 10:47 a.m. Fleet Director Mark Tolman arrived at 10:47 a.m. and left at 11:04 a.m. The Board took a recess at 11:04 a.m. and resumed the Executive Session at 1:50 p.m. Weed Control Superintendent & Gopher District Director Jim Martell arrived at 1:50 p.m. and left at 2:11 p.m. Human Resources Director Jeannine Eiband arrived at 2:13 p.m. and left at 2:36 p.m. Solid Waste Director Jack Biddle arrived at 2:36 p.m. and left at 3:00 p.m. Chief Civil Deputy P.A. Sam Laugheed arrived at 2:43 p.m. and left at 2:54 p.m. The Board took a brief recess from 3:00 p.m. to 3:09 p.m. Chief Probation Officer Elda Catalano and Trial Court Administrator Dan Kessler arrived at 3:09 p.m. Mr. Kessler left at 3:29 p.m. and Ms. Catalano left at 3:34 p.m. Parks Director Tom Bicak arrived at 3:34 p.m. and left at 3:57 p.m.

Susan Buxton joined the meeting again via conference call from 3:57 p.m. to 4:02 p.m.

The Executive Session concluded at 4:06 p.m. with no decision being called for in open session. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

NINTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 21, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

FILED OATHS OF OFFICE

The Board filed Oaths of Office for Kathy Simon and Brad Jackson.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Cassandra Jordan.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-006746, 2014-006747, 2014-006764, 2014-006768, 2014-006769, 2014-006770, 2014-006771, 2014-006772, 2014-006763, 2014-006753, 2014-006754, 2014-006755, 2014-006756, 2014-006748, 2014-006773, 2014-006752, 2014-006751, 2014-006750, 2014-006749, 2014-006765, 2014-006766, 2014-006757, 2014-006758, 2014-006759, 2014-006760, 2014-006762, 2014-006761, 2014-006774, 2014-006775 and 2014-006767.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:00 a.m. for a monthly meeting with the Administrative District Judge to discuss general issues. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative District Judge Thomas Ryan, and Deputy Clerk Monica Reeves. Topics of discussion included the following:

Idaho Judicial Council: Judge Ryan hopes to serve on the council which interviews candidates for new district judge positions and makes referrals to the Governor. The council also takes care of disciplinary matters.

Selection process for the public defender: Three attorneys have agreed to serve on the selection review committee: Current Appellate Public Defender, Sarah Thomas; Attorney Bill Wellman, the recent President of the Idaho State Bar Association; and Attorney Matt Roker who served on the public defender delivery committee. Judge Ryan will chair the committee but he will not have a vote in who gets referred to the Board. He said we need someone who is knowledgeable about and skilled in criminal defense, or at least criminal law, and even more than that we need to be looking for someone with administrative skills. He offered to draft an advertisement for the Board to review that will solicit candidates. The Board said the HR Director can assist with the advertisement, but it's likely the Prosecutor's civil attorneys are working on one. Commissioner Alder asked if there are specific standards that have to be followed. Judge Ryan said the ABA standards the Board talked about honoring are applicable directly to criminal public defense; they are general standards that don't necessarily apply to the person the Board might choose, but they will apply in terms of the organization and structure. The ad will go out the middle of March for a period of 30 days. Then in mid-April, the committee will review the resumes with the expectation that the names will be submitted to the Board in May.

Office space for court personnel: Judge Ryan is concerned with the lack of space for the problem solving court personnel. Originally when they were talking about taking over the HR space, they were thinking about putting the coordinators there but he understands the Board wants to expand its meeting room into that space. Alternatively they were talking about utilizing the former maintenance shop, but it's his understanding that Misdemeanor Probation is going to use that space. He would like enough space for a drug testing facility to be utilized by all County organizations. Commissioner Hanson said plans for the shop included a lobby and restroom area so drug testing can be done on campus. Judge Ryan said they discussed it but Paul Navarro suggested he was getting other information about the entire Misdemeanor Probation Department being moved to the location. Commissioner Alder said there was a suggestion to put the print shop there, but we can't move everything to that site so we'll have to figure out what's going to be the best use of the space. Commissioner Rule said the last he heard there will be shared space between the specialty courts and the probation departments. Judge Ryan will need four or five office space/cubicles for problem solving courts personnel, as well as space for a drug testing area. The Board will continue to work on the concept. Commissioner Hanson said there has been discussion but a decision has not been made on whether the Board will expand its meeting room into the space that will be vacated by the HR Office. When the room is at capacity the Board will no longer have the convenience of moving the hearing across the hall to the public meeting room. Judge Ryan understands the need to expand. He

said there are plans for a large jury gathering room on the second floor that could be used by the court assistance officer for seminars. A key issue on the build out is whether the Clerk will be able to remove the wall on the second floor that separates the criminal and civil divisions. If the wall is removed it will add extra space for the courts.

Courtroom space: Judge Ryan said every other week there's at least one or two criminal jury trials that get continued to another date because of a lack of courtrooms. Commissioner Alder said if there's a situation where the courts have no other choice they can use the public meeting room. Commissioner Rule said it's the issue of scheduling the room for several months that became a problem. Judge Ryan said advance scheduling is critical to the courts.

Court interpreter position: Commissioner Alder asked if a court interpreter has been hired. Judge Ryan said Clerk Yamamoto has invited the person to tour the courthouse, and hopefully the person will be hired.

MOU for the technology clerk assigned to the Supreme Court: Commissioner Hanson asked for a status update on the MOU that went to the Supreme Court. Judge Ryan said he has been out of the loop on that issue but he will see what he can find out. It's likely the document is with Andrea Patterson at the Supreme Court.

The meeting concluded at 8:23 a.m. An audio recording is on file in the Commissioners' Office.

QUARTERLY MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a quarterly meeting with the County Agent to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, County Agent Jerry Neufeld, Nancy Shelstad, Ariel Agenbroad, and Deputy Clerk Kelly Martinez. Mr. Neufeld gave an update on the hiring status of the Livestock Educator position. Ms. Shelstad and Ms. Agenbroad gave updates on current projects and program information. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The attorneys left at 9:22 a.m. The Executive Session concluded at 9:23 a.m. with no decision being called for in open session.

EXECUTIVE SESSION - PERSONNEL MATTER - DEPARTMENT HEAD PERFORMANCE EVALUATIONS

Commissioner Alder made a motion to go into Executive Session at 10:19 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) to conduct department head performance evaluations. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. Juvenile Detention Center Director Steve Jett arrived at 10:20 a.m. and left at 10:46 a.m. PIO Joe Decker arrived at 10:47 a.m. and left at 11:05 a.m. Fair Administrator Rosalie Cope arrived at 11:25 a.m. The Executive Session concluded at 11:50 a.m. with no decision being called for in open session.

TENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 24, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

FILED OATHS OF OFFICE

The Board filed Oaths of Office for Camille Tilden and Taryn White.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Kelly Martinez, Becky Cowan, and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:37 a.m. Paul Navarro reported on the following facilities issues: the parking lot paving project is going out for bid; a tour of the administration building will occur today at 9:30 a.m.; a fence is being installed at 1223 Chicago Street; the jail has asked for a small office remodel; the Sheriff has asked for a remodel of his administration area; Mr. Navarro is waiting for the Sheriff's response and then he will proceed with a cost estimate and timeline; the courthouse remodel plans have been drawn and a meeting with the architect will follow; the County may purchase items (printers, copiers, computers, etc.) from Mark Mimura for the public defender's office; there was discussion regarding the possibility of adding 200 beds to the existing jail, if the Clerk and the Controller are accurate in their calculations that there may be several million dollars that can be spent. Mr. Navarro said it will be a complex process because an architect and engineer are required; he estimates if we timed it correctly we could expect the construction phase to commence sometime next year once some of the current construction projects are complete. Commissioner Rule said before any direction is given, the Board must first determine if the funds are "real". The Board does not intend to run another jail bond. Joe Decker reported on the following communication issues: he has been working on the State of the County address; a webmaster meeting will occur on Wednesday; he will attend the Leadership Caldwell meeting as well as a meeting with the County Fair representatives on Thursday. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING SOLICITATION OF BIDS FOR SPRING 2014 CANYON COUNTY ASPHALT PAVING PARKING LOT PROJECTS

The Board met today at 8:47 a.m. to consider signing a solicitation of bids for the Spring 2014 Canyon County Asphalt Paving Parking Lot Projects. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Laugheed said there are four separate projects that we are conducting under a single cover for projects around the courthouse area ranging in different amounts of

square footage and conditions located at 1010 Albany Street; 1005 Albany Street; 1019 E. Belmont Street; and 1200 Albany Street. We could end up executing between zero and four contracts. The bids are due on March 7. Commissioner Hanson made a motion to sign the solicitation of bids for the Spring 2014 Canyon County Asphalt Paving Parking Lot Projects. The motion was seconded by Commissioner Alder and carried unanimously. Mr. Navarro said he included \$350,000 in his FY2014 budget, including a "cushion" if project goes over budget. The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

ELECTED OFFICIALS' MEETING AND TOUR OF ADMINISTRATION BUILDING PROJECT

The Board met today at 9:31 a.m. for an elected officials' meeting and a scheduled tour of the administration building project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Treasurer Tracie Lloyd, Sheriff Kieran Donahue, Clerk Chris Yamamoto, Assessor Gene Kuehn, Facilities Manager Paul Navarro, PIO Joe Decker, Captain Daren Ward, Lt. Tami Faulhaber, Sgt. Ray Talbot, Lt. Andy Kiehl, Corporal Dale Stafford, CIO Rob Hopper, and Deputy Clerk Monica Reeves. Sam Laugheed updated the elected officials on what's been happening with the jail and the Davis consent decree. He spoke about the state of the jail and staff's efforts for compliance. The need for a new jail, more bed space, and a facility with a better design has not gone away; however, what has gone away is the argument that the County doesn't take care of what it has. The key component has been creating and executing a system that allows for accountable, redundant compliance with jail management best practices. Daily logs are kept for cleaning, sanitation, grievances, retaliation, outdoor recreation, refusals, booking, water temperature, etc. When the ACLU makes inquiries about the treatment of inmates or conditions at the jail, the County can easily access the data thereby turning million dollar questions into matters of routine that we can address. The following individuals were recognized for their outstanding work with regard to the compliance duties:

Captain Daren Ward
Lieutenant Tami Faulhaber
Lieutenant Andy Kiehl
Sgt. Ray Talbot
Corporal Dale Stafford
Facilities Manager Paul Navarro

Prosecutor Taylor presented the employees with a Canyon County Prosecuting Attorney challenge coin and a letter of commendation. Sheriff Donahue expressed his appreciation for the recognition of his staff. Prosecutor Taylor acknowledged his civil attorneys who played an instrumental role bringing the jail into compliance. Following

the presentation, the elected officials offered comments on the following topics: Legislative issues; Clerk Yamamoto asked for information on the decision to select the insurance services of Lincoln Financial; Commissioner Rule said there is a meeting this Thursday where AFLAC and Lincoln Financial will be discussed. Mr. Laugheed informed the group that the Board signed a solicitation of bids for parking lot paving projects that will surround the administration building. He is also working on a solicitation for the moving procurement. Paul Navarro is working on a plan to hire a contractor to assist with the move from the courthouse to the administration building. SILD labor will be utilized as well. The tentative move schedule is planned for June. Mr. Kuehn and Ms. Lloyd are concerned about the late June move-in date due to tax collection and board of equalization schedules. Mr. Navarro said the dates are not written in stone; they could be planned for July. His plan is to do a controlled move by closing an office on a Friday and spend Friday, Saturday and Sunday moving and being open for business in the new building on Monday. Mr. Laugheed will provide the draft solicitation for the movers to the elected officials so they can weigh in with their comments. Prosecutor Taylor asked about the status of the juvenile courtroom addition project. Mr. Navarro said the project is scheduled to be complete in 45 days; however, they are not bringing it online for court use until June 1st which will allow for time to get it ready and staffed. The meeting concluded at 9:55 a.m. An audio recording is on file in the Commissioners' Office. Following the discussion, the group toured the administration building project. No Board action was required or taken on the tour.

ELEVENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 25, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Goodwood Catering to be used March 8, 2014 for a fundraiser.

CONSIDER SIGNING RESOLUTION CLASSIFYING RECORDS OF THE CANYON COUNTY CLERK AND AUTHORIZING THE DESTRUCTION OF CERTAIN ELECTION RECORDS

The Board met today at 8:15 a.m. to consider signing a resolution classifying records of the Canyon County Clerk and authorizing the destruction of certain election records. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Clerk Brad Jackson, Kathy Simon from the Elections Office, and Deputy Clerk Monica Reeves. Brad Jackson said they are following the state guidelines for retention of records and the resolution will allow them to remove records from the County's storage facility. According to Mr. Jackson, the records have no historical value. Commissioner Alder made a motion to sign the resolution classifying records of the Canyon County Clerk and authorizing the destruction of certain election records. The motion was seconded by Commissioner Hanson and carried unanimously. The resolution, No. 14-023, is on file with this day's minute entry. The meeting concluded at 8:18 a.m. An audio recording is on file in the Commissioners' Office.

CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT WITH WILDER COMMUNITY MUSEUM

The Board met today at 8:18 a.m. to consider signing the Canyon County Historic Preservation Support Award Agreement with the Wilder Community Museum. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. The museum will receive its first half payment of \$5,000 now and the second half payment will be distributed in July. The funding is to be used for materials for the museum. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Canyon County Historic Preservation Support Award Agreement with the Wilder Community Museum, a copy of which is on file with this day's minute entry. (Agreement No. 14-012.) The meeting concluded at 8:19 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 1:30 p.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Commissioner Rule asked the Prosecutor's Office to review the Worker Adjustment and Retraining Notification (WARN) Act notice from the J.R. Simplot Company which stated the company will close its Nampa plant. He also asked for a review of the letter from Bonner County that requested information

about the County's wellness plan and tobacco policy. Commissioner Rule said the Board is also seeking information pertaining to ownership of the County gun range. At 1:32 p.m. a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 1:33 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Prosecutor Taylor left at 1:50 p.m. The Executive Session concluded at 2:05 p.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 2:06 pm. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Captain Daren Ward, Lt. Tami Faulhaber, Lt. Andy Kiehl, and Deputy Clerk Monica Reeves. The Executive Session concluded at 3:00 p.m. While in open session, Commissioner Alder asked that a tour be arranged with Facilities Manager Paul Navarro and the Sheriff and his staff to view the juvenile center courtroom addition project.

DISCUSSION REGARDING COLLEGE OF IDAHO TAILGATE USE ON GABIOLA FIELD

The Board met today at 3:00 p.m. for a discussion regarding College of Idaho tailgate use on Gabiola Field. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, College of Idaho President Dr. Marvin Henberg, Athletic Director Marty Holly, Vice President of Finance and Administration/CFO Petra Carver, Fair Administrator Rosalie Cope, PIO Joe Decker, Deputy P.A. Dan Blocksom, Justin Dalme from the Idaho Press Tribune, and Deputy Clerk Kelly Martinez. At 3:03 p.m. Commissioner Alder left to take a phone call and returned at 3:07 p.m. President Henberg thanked the Board for extending the opportunity to explore whether a lease agreement for Gabiola Field makes more sense for the College, County and community than a simple use agreement. Because the College's planning is still in process, they seek today only to get clarity on what lease terms would make sense for both parties, and they are not prepared to make a final determination today. President Henberg also gave some background information on the football initiative and their deliberations regarding tailgating. There was discussion regarding the standard rental fees for use of Gabiola Field and 2014 dates the College might be interested in using it. President Henberg said if we are charging an entry fee we would fully expect to compensate the taxpayers. Commissioner Alder is mainly concerned with keeping the maintenance up and making sure everything is cared for. Ms. Cope suggested a first right of refusal policy be considered. The Board recognizes the program's economic impact on the County, and sees value there. Ms. Cope is going to gather more data and work with Mr. Blocksom to get the requested information submitted to the College of Idaho. No decisions were made today. The meeting concluded at 3:25 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWELFTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 26, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #3-10-14

The Board of Commissioners approved payment of County claims in the amount of \$111,404.82 for accounts payable.

APPROVED KEY REQUEST

The Board approved a key request for Rebecca Brady.

APPROVED PURCHASE ORDER

The Board approved purchase orders for Facilities Management in the amounts of \$3,184.83 to R & H Wholesale Supply and \$2,215.00 to Norbryhn Equipment Company.

APPROVED PURCHASE ORDER

The Board approved purchase orders for Information Technologies in the amounts of \$5,960.90 to Cerium Networks and \$15,850.00 to Nexus IT Consultants.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Sheriff's Office in the amounts of \$2,100.00 to TCS Uniforms and Apparel and \$16,979.00 to Corwin Ford.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Tamara Jeffs, Jeannette James, Karen Edwards, Kriste Callaway, Thomas Shearn, Brian Bruni and Sharee Russell.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, and pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach

Wesley, and Deputy Clerk Monica Reeves. HR Director Jeannine Eiband arrived at 9:16 a.m. and left at 9:29 a.m. The Executive Session concluded at 9:48 a.m. with no decision being called for in open session.

EXECUTIVE SESSION – PERSONNEL MATTER – DEPARTMENT HEAD PERFORMANCE EVALUATIONS

Commissioner Alder made a motion to go into Executive Session at 1:34 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d) to conduct department head performance evaluations. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler and Deputy Clerk Monica Reeves. Mr. Breach and Mr. Kessler left at 2:01 p.m. CIO Rob Hopper arrived 2:02 p.m. The Executive Session concluded at 2:34 p.m. with no decision being called for in open session.

MEETING TO HEAR REPORT ON NATIONAL DEFENSE AUTHORIZATION ACT

The Board met today at 2:26 p.m. at the request of Jason Casella who wanted to give a report on the National Defense Authorization Act. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Jason Casella, Darrell Ford, Sheila Ford, and Deputy Clerk Monica Reeves. Mr. Casella explained that the purpose of the Act, which was passed in the 1920's and has been passed every year thereafter, is to fund the military. On December 31, 2011, sections 1021 and 1022 were added to the Act and they declare the entire world a battlefield and state that anyone can be detained, without charge or trial, indefinitely. The newly added sections include four undefined terms: *substantially supported*, *associated forces*, *belligerent act*, and *directly supported such hostilities*. There is a federal court case, Hedges vs. Obama, where a ruling was made by Judge Katherine Forrest, who ruled that the Act and the sections are unconstitutional. According to Mr. Casella, the Obama administration requested an emergency stay the day after the judge's ruling and brought in a new judge who granted the stay. He believes the court case will take years to sort out and he is asking the local representatives to honor their oaths to the constitution and not wait for the court ruling. He gave the following examples as acts where the Department of Homeland Security could conclude that a person is a potential terrorist: if you use cash; if you believe in the constitution; if you own a gun, if you have more than a few days' worth of food; and if you believe in Jesus Christ. With the new sections of the Act, a person would have no recourse or right to defense. Mr. Casella is meeting with local officials across the country and asking them to pass a resolution restoring constitutional governance.

The City of Emmett and the Gem County Commissioners have signed the resolution. Commissioner Alder has read the proposed resolution and said staff is reviewing it as well. Darrell Ford said he found it interesting that the Gem County Commissioners pointed out that the word *war* is not specific; it could refer to many things, such as the war on poverty, or the war on skateboards on sidewalks, for example. Commissioner Rule believes the language in the new sections will have a lot of trouble in Idaho. Sheila Ford said with the vague definition of *direct or indirect support of*, a person could donate to a charity not realizing how that organization distributes the funds and end up donating inadvertently to something that could be considered a terrorist activity. Commissioner Hanson wants to verify what Mr. Casella is saying before he takes any action. Commissioner Rule said the Board will take the resolution under review and let Mr. Casella know what it decides to do. The meeting concluded at 2:50 p.m. An audio recording is on file in the Commissioners' Office.

DISCUSSION REGARDING STATE OF THE COUNTY ADDRESS

The Board met today at 3:05 p.m. for a discussion regarding the State of the County Address. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Information Officer Joe Decker, and Deputy Clerk Kelly Martinez. Mr. Decker submitted a draft version of suggested remarks for the State of the County Address. He also showed a draft power point presentation which will be displayed on a screen during the Board's remarks. The Board discussed the information submitted and provided feedback on any changes they would like to have made. H.R. Investigator Gary Deulen arrived at 3:15 p.m. Clerk Chris Yamamoto arrived at 3:18 p.m. The meeting concluded at 3:21 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

DISCUSSION REGARDING WEBMASTER WORK

The Board met today at 3:34 p.m. for a discussion regarding Webmaster work. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, Public Information Officer Joe Decker, and Deputy Clerk Kelly Martinez. Mr. Decker said he had requested direction on the webmaster duties that he has been performing since the position became vacant. Mr. Hopper said we have been running this as an experiment to see how well it would work to share the duties between Mr. Decker and an employee in IT. Mr. Hopper went on to say we need more than the role we had before, we want to expand the role to more than just the web and we want to include the document management system piece as well. The content management duties should remain with the Public Information Officer, and Mr. Decker is in agreement. There was discussion regarding the Web Administrator job duties and salary range. Mr. Hopper said both

employees have been doing a great job, but we have a gap in the knowledge base and we haven't moved the program forward. Commissioner Rule said it sounds like the recommendation is to fill this position. The meeting concluded at 3:49 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRTEENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 27, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$24,990.00 to Enterprise Sales Inc.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jennifer Wagner and Sheila Diaz.

APPROVED CLAIMS ORDER #2-28-14

The Board of Commissioners approved payment of County claims in the amount of \$11,000.00 for accounts payable.

LEADERSHIP CALDWELL GOVERNMENT DAY

The Board met today at 8:02 a.m. with members of Leadership Caldwell for Government Day. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, PIO Joe Decker, Assessor Gene Kuehn, approximately 10 members of Leadership Caldwell, and Deputy Clerk Monica Reeves. Commissioner Rule spoke about the Commissioners' duties; Commissioner Alder spoke about the County's budget and the services provided; and Commissioner Hanson gave an overview of how the Board sits as a legislative body that adopts County code, contracts and ordinances. A PowerPoint presentation was given which illustrated how the 2013 property tax was

distributed in the City of Caldwell. Questions from the audience dealt with funding for the dispatch center, and how voter information is disseminated. The meeting concluded at 8:26 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 9:00 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case Nos. 2014-213 and 2014-212 were continued to April 10, 2014 at 9:00 a.m.

The proceeding concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-25

The Board met today at 9:04 a.m. to conduct a medical indigency hearing for Case No. 2014-25. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, St. Alphonsus representatives Cassie Cacioppo, Niki Glascock, and Eric Soto, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to May 8, 2014 at 9:00 a.m. The hearing concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1672

The Board met today at 9:13 a.m. to conduct a medical indigency hearing for Case No. 2013-1672. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant and his friend, and Deputy Clerk Kelly Martinez. A representative from the hospital did not appear at today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board

voted unanimously to uphold the original denial dated October 9, 2013. The hearing concluded at 9:26 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1752

The Board met today at 9:28 a.m. to conduct a medical indigency hearing for Case No. 2013-1752. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant's spouse, Cassie Cacioppo and Eric Soto from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated September 27, 2013. The hearing concluded at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1673

The Board met today at 9:45 a.m. to conduct a medical indigency hearing for Case No. 2013-1673. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, Niki Glascock and Eric Soto from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated October 2, 2013. The hearing concluded at 9:55 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-80

The Board met today at 9:55 a.m. to conduct a medical indigency hearing for Case No. 2014-80. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, Niki Glascock and Eric Soto from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated November 20, 2013. The hearing concluded at 10:05 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:08 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Ms. Baker presented the Board with information regarding a request from the hospital for a continuance on Case No. 2014-335. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated December 18, 2013 in Case No. 2014-335. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-93, 2014-48, 2014-81, 2014-84, 2014-176, 2014-188, 2014-295, 2014-131, 2014-41, 2013-1559, 2014-59, and 2014-83. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 10:12 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 1:01 p.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Mr. Goodsell updated the Board on a retroactive exemption for Ms. Leigh Greenfield who was serving in a combat zone. When the request was first made the matter was going to be scheduled before the Board, but the Assessor's Office was able to credit Ms. Greenfield's taxes for half a year so a refund was not necessary and therefore it does not need to be on the Board's schedule. The Board was pleased to hear the matter had been resolved. At 1:03 p.m. a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 1:04 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter,

Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 1:38 p.m.

While in open session there was discussion about making an emergency update to the Board's agenda. Zach Wesley said the County has been in negotiations to resolve a claim with Integrity Construction for approximately three years and yesterday evening they reached a settlement agreement that included a term that the contractor would receive an immediate payment. Mr. Wesley asked the Board to make a special meeting amendment to today's agenda during the 1:30 p.m. time slot to consider signing the settlement agreement. He believes the County could suffer an immediate financial loss if we lose the benefit of the agreement and it's likely to increase our costs on the claim if we don't take up the matter today. (It was noted that no news media are on file as requesting notification of special meetings.) Commissioner Alder made a motion to amend the agenda to include a settlement agreement with Integrity Construction, and to sign the agreement. Commissioner Hanson seconded the motion for discussion. He wants to make sure we have everything we need on the record for the agreement. Mr. Wesley said the agreement will settle all claims from the contractor for work done for the County in 2011, work that is currently being disputed by the County and including, but not exclusively, Invoices No. 37 and No. 38, which are part of the agreement. The settlement amount is \$11,000 and is a significant reduction in the invoiced amount of nearly \$19,000. This will settle all claims the contractor has against the County and the County will not maintain any claims against the contractor except warranty obligations. The contractor agrees to indemnify us for any subcontractors that are unpaid. A roll call vote was taken on the motion with Commissioners Hanson, Alder and Rule voting in favor of the motion. The motion carried unanimously. The Board's agenda was amended to include the signing of the agreement, a copy of which is on file with this day's minute entry (No. 14-013). The meeting concluded at 1:42 p.m. An audio recording is on file in the Commissioners' Office.

HEARING TO CONSIDER MYRON CUTLER'S REQUEST TO MODIFY THE
CONDITIONAL USE PERMIT FOR SANDY BEACH SUBDIVISION, CU2003-470

The Board met today at 1:46 p.m. to conduct a public hearing in the matter of a request by Myron Cutler to modify a conditional use permit for Sandy Beach Subdivision, specifically Condition No. 8 regarding open-sided structures within a 200 foot setback buffer zone from the Snake River. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, Kristina Cutler, and Deputy Clerk Monica Reeves. The requested modification affects nine existing parcels, Lots 12-20, Block 1, within Sandy Beach Subdivision, located in a portion of the NE Quarter of Section 29, Township 4 North, Range 5 West, BM, Canyon County. Deb Root gave the oral staff report. The applicants have applied for a building permit to add an 840 square foot patio to their home in Sandy Beach Subdivision and

during the review process it was identified that they couldn't add the patio within the 200 foot buffer zone. The Cutlers and the lot owners of Lots 12 through 20 have applied to modify Condition No. 8 to include language that would allow a covered deck or porch attached to the residential structure without sides not to exceed 850 square feet to be constructed in the buffer zone. Kristina Cutler testified in support of the request. No testimony in opposition to the request was given. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve the request to modify CU2003-470 and to sign the Findings of Fact, Conclusions of Law, Conditions of Approval, and Order for Case No. PH2014-1. The signed document is on file with this day's minute entry. The hearing concluded at 1:59 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH AFLAC REPRESENTATIVES

The Board met today at 3:03 p.m. for a meeting with AFLAC representatives. Present were: Commissioners Steve Rule and Craig Hanson, Assessor Gene Kuehn, Clerk Chris Yamamoto, Controller Zach Wagoner, Prosecutor Bryan Taylor, Chief Deputy Treasurer Nancy Seal, Chief Deputy Assessor Marv Dashiell, HR Director Jeannine Eiband, Jerry Doman, Gerri Schoonderwoerd and Casey Hobson from AFLAC, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 3:14 p.m. Gerri Schoonderwoerd requested the meeting because she has received comments from employees expressing concern and disappointment that there was a switch in service and that AFLAC (American Family Life Assurance Company) was being replaced by Lincoln Financial. The concerns seem to be centered on the lack of local personal service and the loss of the pretax deduction in premiums. Casey Hobson said the decision to switch companies came as a surprise because AFLAC has been doing business with the County since 1986. They do not want to lose a business partner but if that is the direction the County is going they want to help employees with the process of converting their policies. He said when there is a change in carrier and you go from one policy to another, not all benefits transfer over and his concern would be with the employees who have been building benefits for years and may not realize they could be walking away from substantial benefits. Commissioner Hanson asked when AFLAC was notified of the change in carrier, and if they have provided the requested data the County had asked for. Ms. Schoonderwoerd said she was notified in November but she does not recall being asked to provide any data. Commissioner Rule said it was represented to the Board that employees who had AFLAC coverage could continue with it. Mr. Hobson said the communication they received was that all policies would be ported to Lincoln Financial unless the employees came to HR and stated their desires to be otherwise. He said if there is education that needs to be done on the employees' behalf AFLAC wants to assist with that because they do not want anyone losing coverage that is extremely

valuable. Commissioner Rule asked Ms. Schoonderwoerd for the names of the employees who expressed concern to her, but she is hesitant to release the names unless she gets permission from the employees. Mr. Hobson wants to know what the County needs from AFLAC. They were caught off guard and didn't feel like they had a chance to have a discussion with the Board about the decision to change carriers. Commissioner Rule said the County does not have a bad relationship with AFLAC; he believes services need to be put out for bid every few years from a competitive standpoint and that was his understanding of what happened in this case. It is also his understanding that the employees could choose to stay with AFLAC. Mr. Hobson said the employees can port what they have but they cannot upgrade. With the loss of the payroll deduction employees are at a disadvantage if they want to upgrade or add coverage because those options are no longer available to them because that was part of having benefits through their employer with AFLAC. Mr. Hobson asked if AFLAC has a "shot" at saving the relationship or whether it's just a situation where they can help employees transition as smoothly as possible. He wants to know if the Board believes AFLAC failed on something. Commissioner Rule said the Board will provide a response to Mr. Hobson in writing. Ms. Schoonderwoerd said it is true that employees can stay with AFLAC but they are losing their opportunity to make changes through an AFLAC group deduction program down the road. She asked why the AFLAC premiums cannot continue to be payroll deducted. Clerk Yamamoto said he has numerous employees asking him why AFLAC would no longer be payroll deducted in a pretax situation. He wants to know if that is the case. Commissioner Hanson said that is correct; the AFLAC premium will no longer be a pretax payroll deduction. He asked the Clerk when he became aware of the change in the process. Clerk Yamamoto said he learned of it approximately one month ago. Commissioner Hanson said there has been an active process for what is going to take place. Clerk Yamamoto would like some information because the Auditor's Office, in conjunction with HR, has to put this in motion. Commissioner Rule said the decision was made but it may not be irreversible if it's a big problem, and if pretax is the issue with employees or if there will be a loss of benefit to the employees, the Board will look into it. Zach Wesley said there have been a lot of important questions that are specific to particular employees and the County's overall benefit package as well as a lot of questions with legal answers so he suggests we separate the purposes and schedule an elected officials meeting to discuss the particulars of County benefits and then take the information that AFLAC has brought under advisement. Commissioner Rule agrees. Zach Wagoner said some employees have come to him and they want AFLAC to continue but they are unsure how to make it happen. He said today is the first time he has sat at the Board's table and been involved in a discussion regarding AFLAC and as the Controller he would like to have some answers and guidance to provide to the employees. Ms. Schoonderwoerd said AFLAC can be deducted from payroll after taxes; it doesn't have to be all or nothing. Employees like the benefit of pretax, but if AFLAC is available to employees after tax for a payroll environment then they can still have all of those choices and they're not being told they cannot have access to all of the products at the

reduced group rates for future enrollments. The meeting concluded at 3:30 p.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO FEBRUARY 28, 2014

No Quorum

FIFTEENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO MARCH 3, 2014

No Quorum-Commissioners attending NACo Legislative Conference - Washington, DC

SIXTEENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO MARCH 4, 2014

No Quorum-Commissioners attending NACo Legislative Conference - Washington, DC

SEVENTEENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO MARCH 5, 2014

No Quorum-Commissioners attending NACo Legislative Conference - Washington, DC

EIGHTEENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO MARCH 6, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Travel day from NACo Conference

FILED OATHS OF OFFICE

The Board filed Oaths of Office for: Brydon Wiggins, Sharee Russell, Jeffrey Garvey, Susan Valles, Corey Weatherman and Cassandra Jordan.

APPROVED CLAIMS ORDER #1411

The Board of Commissioners approved payment of County claims in the amount of \$1,113,977.96 for a county payroll.

APPROVED CLAIMS ORDER #3-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$231,325.87, \$5,379.84, \$98,463.05, \$65,176.13, \$91,864.33, and \$128,491.14 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved purchase orders for Facilities Management in the amount of \$1,592.00 to Tyco Simplex-Grinnell and \$1,250.00 to Paige Mechanical Group.

APPROVED PURCHASE ORDER

The Board approved purchase orders for Parks and Recreation in the amount of \$2,000.00 to Waxie.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Sheriff's Office in the amount of \$4,792.49 to Century Link.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for William Phelps, Tony Bernstein, Amanda Frailey, Zachary Forsman, Kelly Pound, Bryce Moore and Jason Lugo.

LEGAL STAFF UPDATE

The Board met today at 9:02 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. Brad Goodsell informed the Board that the Treasurer wants to obtain litigation guarantees on properties the County sells. (A litigation guarantee is where the title company does a search and guarantees that they have the names of all the parties that have any interest and if they miss somebody then they are responsible.) The Treasurer feels it would be best to have a litigation guarantee on all the properties prior to the notice of pending issue going out so we know who to send it to. She would like to obtain another guarantee prior to actually selling the property. The cost for each is \$200, and the updated search will be done at no cost to the County. Ms. Lloyd said it will be an upfront cost to the County but it can be passed on to the property owner. Commissioner Alder said the title companies know how to do the search and if they are willing to guarantee it that is good for the County. Ms. Lloyd said her office has done the research in the past but they can only search County records by name, not by parcel. The title company can search by parcel so it's much easier for them. The Treasurer has the money in her budget and she has the authority to do it. The cost will not exceed \$25,000 so we do not have to go through the bid process. The Board appreciated the information. Ms. Lloyd and Mr. Goodsell left at 9:09 a.m. At 9:09 a.m., a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 9:09 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:35 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-008103, 2014-008104, 2014-008105, 2014-008106, 2014-008107, 2014-008108, 2014-008109, 2014-008110, 2014-008111, 2014-008112, 2014-008113, 2014-008114, 2014-008115, 2014-008116, 2014-008117, 2014-008097, 2014-008098, 2014-008099, 2014-008100, 2014-008101, 2014-008102, 2014-008417, 2014-008418, 2014-008419, 2014-008420, 2014-008421, 2014-008423, 2014-008422, 2014-008424, 2014-008425, 2014-008426, 2014-008427, 2014-008428, 2014-008429, 2014-008430, 2014-008431, 2014-008432, 2014-008433, 2014-008434, 2014-008411, 2014-008412, 2014-008413, 2014-008414, 2014-008415, 2014-008416, and 2014-8050.

CONSIDER SIGNING HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT WITH THE NOTUS COMMUNITY MUSEUM

The Board met today at 11:01 a.m. to consider signing the Historic Preservation Support Award Agreement with the Notus Community Museum. Present were: Commissioners Steve Rule and Kathy Alder, Renee Taylor, Museum Director, Michelle DeGiorgio, City Councilperson, Kathy Young, PIO Joe Decker, and Deputy Clerk Monica Reeves. Renee Taylor said the museum has experienced some delays with its project due to a broken water pipe that required some reorganization and plumbing work. She spoke about the museum's plans for an agriculture historical display as well as digitizing records. Ms. Taylor thanked the Board for granting funds to the smaller historical societies. Commissioner Rule said it's a countywide levy and it's not fair when all the funding goes to one organization. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the agreement with the Notus Community Museum, a copy of which is on file with this day's minute entry. (See Agreement No. 14-015). The meeting concluded at 11:13 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED HISTORIC PRESERVATION SUPPORT AWARD AGREEMENT

The Board signed a Historic Preservation Support Award Agreement with the Canyon County Historical Society. (Agreement No. 14-014)

NINETEENTH DAY OF FEBRUARY TERM, A.D., 2014
CALDWELL, IDAHO MARCH 7, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Becky Cowan

CONSIDER SIGNING MARCH 7, 2014 AGENDA ITEMS

The Board met today at 8:51 a.m. to consider signing a resolution and agreement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Technology Officer Rob Hopper, Dan Hunter, Development Services Assistant Director/Building Official and Deputy Clerk Becky Cowan. The documents were discussed as follows:

--Woolpert Inc. / Canyon County Professional Service Agreement

Rob Hopper advised the Board that DSD needs to retire the Black Bear system that contains historical building permits. Woolpert, Inc. will assist with data migration into a new operating system moving forward by working to map the right fields into the corresponding slots into the new program. Commissioner Alder noted that the contract is not to exceed \$22,000 and will be finalized by September 30, 2014. Dan Hunter advised the Board that the data migration will be handled through a test environment first. There will also be another more antiquated database to transfer at a later date. Upon the motion by Commissioner Alder, and a second by Commissioner Hanson, the motion carried unanimously to sign the contract.

--Resolution to issue refund of permit fees to Heritage Construction

Commissioner Hanson reviewed the request by Heritage Construction for a refund of building permit fees. The total requested refund by the applicant was \$620. Development Services recommended \$570, after addressing the time and effort of staff. Commissioner Hanson made a motion to sign the resolution for a total refund of \$570. Commissioner Alder seconded the motion. The motion carried unanimously.

The meeting concluded at 8:58 a.m. Copies of the signed documents are on file with this day's minutes. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:03 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley and Deputy Clerk Becky Cowan. Human Resources Director Jeannine Eiband arrived at 9:31 a.m. The Board discussed the approval of the new alcohol license for Little Saigon Restaurant on the agenda for 8:45 a.m. Commissioner Alder made a motion to sign the license and resolution. Commissioner Hanson seconded the motion and it carried unanimously. At 9:04 a.m. a request was made to enter into Executive Session as follows:

EXECUTIVE SESSION- PERSONNEL MATTER; ATTORNEY CLIENT COMMUNICATION AND DOCUMENTS EXEMPT FROM PUBLIC DISCLOSURE; PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to enter into Executive Session at 9:04 a.m. pursuant to Idaho Code 67-2345 (1) (b), (d) and (i). Commissioner Alder seconded the motion. A roll call vote was taken on the motion with Commissioners Hanson, Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley and Deputy Clerk Becky Cowan. Director Eiband arrived at 9:31 a.m. The Executive Session concluded at 9:53 a.m.

While in open session, Mr. Laugheed suggested that the Board discuss the direction the county should pursue with AFLAC and Lincoln Financial. Upon the recommendation by Mr. Laugheed, the Board gave direction to Director Eiband to restore the AFLAC option and other vendors that were previously available to employees and maintain the current vendors for the rest of this fiscal year. The meeting concluded at 9:55 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

HEARING TO CONSIDER REZONE FOR JOSEPH E. BEUMELER, CASE NO. PH2013-47; CONSIDER FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER AND ORDINANCE

The Board met today at 9:58 a.m. for a hearing to consider a rezone request by Joseph E. Beumeler, Case No. PH2013-47; Consider Findings of Fact, Conclusions of Law and Order and Ordinance. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Planner Jennifer Almeida, Joseph E. Beumeler, and Deputy Clerk Kelly Martinez. Ms. Almeida gave the oral staff report. Joseph E. Beumeler gave testimony in favor of the request. No opposition testimony was given. Upon a motion

by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to close public testimony. Commissioner Hanson made a motion to sign the Findings of Fact, Conclusions of Law and Order, and also sign the Ordinance. Commissioner Alder seconded the motion. Commissioner Rule emphasized that there is not any new land being dedicated for a separate use. This is basically taking 2.5 acres and separating it for estate purposes, as this section was already separated from the active farm ground. A roll call vote was taken on the motion with Commissioners Hanson, Alder and Rule voting in favor of the motion to sign the Findings of Fact, Conclusions of Law and Order and sign the Ordinance directing amendments to the Canyon County Zoning Map. (See Ordinance No. 14-004) The motion carried unanimously. The signed documents are on file in this day's minute entry. The hearing concluded at 10:07 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

OPEN BIDS FOR SPRING 2014 CANYON COUNTY ASPHALT PAVING PARKING LOT PROJECTS

The Board met today at 10:08 a.m. to open bids for the Spring 2014 Canyon County Asphalt Paving parking lot projects. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro and Deputy Clerk Becky Cowan. Commissioner Rule commented that bids were due at 9:00 a.m. and 3 bids were received before that time. As a note for the record, the award is not necessarily awarded to the lowest bidder. The bids were opened as follows by Commissioner Rule:

Bid #1: Precision Grading and Excavation, 28876 Crossfire Trail, Caldwell, ID, 83607; received at 8:34 a.m. on March 7

Bid #2: Tuffy Excavating Inc., 4028 Banner Street, Boise, ID, 83709; received at 8:43 a.m. on March 7

Bid #3: Lurre Construction, 307 Badiola St., Caldwell, ID, 83605; received at 8:43 a.m. on March 7

All bids appeared to fit within bid specifications for receipt by the Board. Mr. Laugheed stated that the last bid received creates an interesting legal issue. Five vendors had previously been identified. Lurre Construction was not an identified vendor for the project, which raises questions regarding the validity of the process. Commissioner Rule would not like to exclude a good vendor if the bid received is the best bid for the project. Commissioner Alder made a motion to take the bids under

advisement. Commissioner Hanson seconded the motion and would like to turn the process over to the Facilities department and the Prosecuting Attorney's office for legal consultation. The motion carried unanimously. The meeting concluded at 10:14 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

COMMISSIONER FEBRUARY TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the February Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF FEBRUARY 2014 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Kathryn Alder and Craig L. Hanson

ATTEST: Chris Yamamoto,
Clerk

Kelly Martinez
Deputy

DATE: 4/1/2014