

FIRST DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 8, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Facilities Management department in the amount of \$4,261.75 to Trane, Boise Parts Center.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, PIO Joe Decker, Facilities Manager Paul Navarro, Senior Administrative Specialist Kelly Martinez, and Deputy Clerks Becky Chandler and Monica Reeves. The items discussed were general in nature. Ms. Chandler and Ms. Martinez left at 8:36 a.m. Mr. Decker reported on communication issues including the following: audio/visual needs for the public meeting room for the new administration building; 120 year history book and photographs; assisting with audio equipment for the upcoming Riverbilly concert; Fair vision and messaging task force upcoming meeting; the person who won the raffle for the bicycle to benefit the veterans' court has donated it back to the County to be raffled again; a public records response from the City of Nampa regarding the Idaho Center property; and talking points for the KBOI radio interview. Mr. Navarro reported on facilities issues including the following: A purchase order in the amount of \$4,200 to replace one of the 15-ton compressors at the juvenile center; there is an unexpected cost relating to power service for the new administration building that will require modifications to the crime lab; Mr. Navarro will work with Idaho Power to relocate a power pole or replace a transformer. He estimates the cost to be around \$10,000 to \$15,000. The Board said if it is within reason underground power is the preferred method. There is an old billboard owned by the County with a 120-volt transformer on the pole that could be used for temporary power during the construction phase. The Board has no problem with that. The billboard will be removed at some point in the future. Mr. Navarro met with the Treasurer last week regarding her letter concerning space in the new administration building. There is some empty vacant space on the second and third floors and he has decided to shift the plat room down one window well and add the space to the Treasurer's Office which will give 600 more square feet for a dry break room without water features, and small conference room. According to

Mr. Navarro, this has satisfied the Treasurer and she has no further objections. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, PENDING LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, pending litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:23 a.m. with no decision being called for in open session.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR VENTAS REALTY LLP

The Board of County Commissioners sitting as a Board of Equalization met today at 9:34 a.m. to conduct a property assessment protest hearing for Ventas Realty LLP, Pin Nos. 03995000 0 and 31538000 0. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Appraisers Mike Cowan and Darryl Speiser, Jennifer Loutzenhiser from the Assessor's Office, Robert Burns from the law firm of Moffatt Thomas representing Ventas Realty, Deputy P.A. Brad Goodsell and Administrative Specialist Kelly Martinez. (Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording of the hearing and prepared the following minutes.) Robert Burns testified in support of the protest. Mike Cowan and Darryl Speiser testified in support of the assessed valuation. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Pin Nos. 03995000 0 and 31538000 0. The hearing concluded at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - ACT ON BOARD OF EQUALIZATION MATTERS

The Board of County Commissioners sitting as a Board of Equalization met today at 9:44 a.m. to act on Board of Equalization matters. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Chief Appraisal Supervisor Brian Stender, Jennifer Loutzenhiser from the Assessor's Office and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* This meeting was held to take care of some final matters regarding Board of Equalization. Upon a motion by Commissioner Hanson and a second by Commissioner Alder the Board voted unanimously to sign the document showing the Assessor's adjustments to the 2013 certified values. (A complete list of the adjusted amounts and the affected accounts is on file with today's minute entry.) It was noted that the calculations for St. James Place Estates have been completed and the adjustments have been finalized. The Board of Equalization is officially closed for this year. The meeting concluded at 9:47 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:31 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman, and Deputy Clerk Monica Reeves. Topics of discussion included the following: There is a possibility the maintenance shop will be moving to the recently acquired property on Chicago Street which will make the old maintenance shop available to the Sheriff's Office; the paperwork has been finalized for the patrol car that was wrecked; participation on the clean cities board; outsourcing patrol car fittings; and a roster for temporary fleet shop employees. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:41 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:47 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Monica Reeves. Mr. Hopper will adjust his budget by \$125,000 to make sure everything's covered in the new building; a large portion of that amount is for the public defender's office. Commissioner Rule said the Board is

budgeting monies to hire a new public defender as early as July or August so a software package needs to be in place. They hope Mark Mimura is interested in continuing on as the public defender so it's a smooth transition, but if not we have to be ready in case we go in another direction. Mr. Hopper said whomever comes in may have their own ideas and if we say you have to use a specific program it might be problematic. Commissioner Alder said the County has to own the software system. Commissioner Rule said the PA's Office thought there was a package that will fit into ISTARs to make the transition smooth. Commissioner Hanson said it's important that everybody be on the same system. Mr. Hopper reported on the document management RFP; he is hoping the RFP process will be completed by the end of August; it will take one month to complete the installation. He also reported on the phone system pilot. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:55 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DEPARTMENT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:04 a.m. for a biweekly meeting with the Development Services Department Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Topics of discussion included the following: permit update/building inspections; July 15 COMPASS Board meeting; Valley Regional Transit funding request; Areas of City Impact and how to standardize those agreements; Subdivision Ordinance. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:19 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING ENTERPRISE DOCUMENT MANAGEMENT SYSTEM REQUEST FOR PROPOSALS AND LEGAL NOTICE FOR SAME

The Board met today at 11:20 a.m. to consider signing the enterprise document management system Request for Proposals (RFP) and legal notice for same. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, CIO Rob Hopper, IT Project Manager Don Brown, PIO Joe Decker, and Deputy Clerk Monica Reeves. The IT Department has been working on an RFP to be able to provide a document management system for the County because from an IT perspective they have too many systems in the County. There are a lot of special purpose systems that do not interact or support workflow and we end up with multiple copies in different systems. It is problematic in terms of inefficiency, redundancy and extra storage. Mr. Hopper and his staff will look for a package that will do what we

need it to and one that provides secondary benefits too so that the public can search on their own. The RFP has been reviewed by the Prosecutor's Office. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the RFP and legal notice for an enterprise document management system. The signed documents are on file with this day's minute entry. The meeting concluded at 1126 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 1:30 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, Juvenile Detention Director Steve Jett, Aaron Horn and Deputy Clerk Monica Reeves. Mr. Horn left at 1:42 p.m. The Executive Session concluded at 1:56 p.m. with no decision being called for in open session.

SECOND DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 9, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #7-25-13

The Board of Commissioners approved payment of County claims in the amount of \$268,713.80 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$7,066.50 to Data Works Plus, LLC.

APPROVED MAY 2013 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of May 2013 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE THOMAS RYAN

The Board met today at 8:29 a.m. with Administrative District Judge Thomas Ryan to discuss general issues. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative District Judge Thomas Ryan, and Deputy Clerk Monica Reeves. Topics of discussion included the following: 1. there will be a meeting with members of the state bar to recruit for the District Court judge position; three applicants have filed, but the Governor's Office would like a larger pool of applicants. 2. The magistrates have been working to restructure their system and get themselves in a position so they can fill the positions in the expanded juvenile center. Judge Ryan said when the center gets built out it lends itself to identifying a couple of magistrates that would specialize in juvenile corrections work and child protection work. The magistrates have been working on how to do that. There will be discussions about whether they will rotate the positions or make them permanent. 3. The Supreme Court has drafted an MOU that is specific to the court assistance officer; Judge Ryan is working on it with the Clerk and once the language is finalized he will bring it to the Board. 4. Commissioner Rule said design plans are moving forward on the administration building. Judge Ryan said the Patti Tobias is checking on what assistance the Supreme Court Administrative Office can lend in terms of expertise in courtroom structure. The National Organization of State Courts has access to courtroom architects that we might be able to tap into. 5. In-house public defender: The Board wants the public defender's office to be located in the new administration building although Mark Mimura is not sure if that's what he wants. He is going through a process to determine if that's something he can do. Judge Ryan said there is an interim committee in the State legislature that's been formed and he and Judge Huskey have been asked to make a presentation to the group. He said this would be a good opportunity for the Board to appear at the meeting in August to present the issues from the County's perspective on cost of the public defender delivery system. No Board action was required or taken as today's meeting was held for discussion purposes only. The meeting concluded at 8:43 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION CLASSIFYING RECORDS OF THE CANYON COUNTY ASSESSOR AND AUTHORIZING THE DESTRUCTION OF CERTAIN FILES/RECORDS

The Board met today at 8:45 a.m. to consider signing a resolution classifying records of the Canyon County Assessor and authorizing the destruction of certain files/records. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Assessor Gene Kuehn, and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.*) All of the records relate to the years 2003, 2004 & 2005. Most have been recorded so they are a permanent document elsewhere and there is no need to keep them. There are some internal audit reports that are semi-permanent records that have to be retained for not less than five years; the reports are eight years old, or older. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution authorizing the destruction of certain files and records of the Canyon County Assessor's Office. Resolution No. 13-237 is on file with this day's minute entry. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss attorney-client communication documents that are exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:11 a.m. with no decision being called for in open session.

CONSIDER SIGNING OF NOTICE OF ONLINE PUBLIC AUCTION

The Board signed a Notice of Public Auction to conduct an "Online" Public Auction of surplus county property.

MONTHLY MEETING WITH THE PARKS, RECREATION AND WATERWAYS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:00 p.m. for a monthly meeting with the Parks, Recreation and Waterways Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks, Recreation and Waterways Director Tom Bicak, and Deputy Clerk Monica Reeves. Mr. Bicak's report included actions and activities; upcoming events and grant activities. Other noteworthy topics included the following: Martin Landing is complete and the RV park will open once they have a camp host; Canyon County's application for participation in the Certified Local Government Program has been approved; Mr. Bicak will work with the PA's Office to remove Celebration Park from the Melba Fire District; cost estimates for alarm system for the Crossroads Museum as well as high resolution security cameras for Map Rock; and the Historic Preservation Commission's review of funding requests. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:28 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:30 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Marilee Davis, Leah Calk, Carly Reynolds, and Deputy Clerk Monica Reeves. Director Jett reported there has been an increase in the juvenile population; today the total number is 41. Ms. Davis reported that the center's garden is thriving. All food that is grown is going to senior citizen centers, CCOA, Hope's Door and the Salvation Army. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:47 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE WEED AND GOPHER CONTROL SUPERINTENDENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:47 p.m. for a monthly meeting with the Weed and Gopher Control Superintendent to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Weed and Gopher Control Superintendent Jim Martell, and Deputy Clerk Monica Reeves. Mr. Martell reported that people are not bringing in the amount of gopher tails as in years past. In a

typical year the department would receive 100,000 tails, but this year they've only received 26,000. Mr. Martell said perhaps he needs to approach the irrigation districts and see if they would be willing to increase the bounty, and if so, he would consider increasing the County's \$1 per tail bounty. He will work on the issue and bring a recommendation to the Board. Other topics of discussion included cost of a vehicle; the completion of the chemical room; and an upcoming superintendents' retreat in Shoup, Idaho that Mr. Martell will attend. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:01 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:01 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Defender Mark Mimura, and Deputy Clerk Monica Reeves. Mr. Mimura presented budget information, a copy of which is attached to this day's minute entry. His "A" budget for attorneys is slightly below 75% because of the delay when he loses attorneys; his "B" budget is at 74%. He asked where the Board is in the budget process for the Public Defender's Office. Commissioner Rule said no official decision has been made, but revenue is coming in slightly above expectations so in his opinion, it looks positive for Mr. Mimura's budget. He also said there will be changes to the way public defender services are provided, and, the office will be housed in the new administration building. Mr. Mimura reported that the Supreme Court has changed the rule on representation of juveniles and it requires a formal waiver of the public defender which means his staff will be on 90% of the cases which is a huge increase in cases. He said the additional courtrooms in the juvenile center will be difficult to cover as well. Commissioner Rule asked if Mr. Mimura is amenable to a software package for the Public Defender's Office. Mr. Mimura is open to the idea; he will follow up with the Supreme Court to see where they are in the process of developing the uniform software. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:13 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINSTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:16 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Topics of discussion included: A

purchase order for laptops for the courts; the new judge position that will begin this fall, as well as the pool of applicants for the open position; the National Center for State Courts may be able to assist in the design of the courtroom remodel project; staff attorney positions; and budget issues involving funding to pay for extra jury bailiffs. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:31 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:16 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Solid Waste Director Jack Biddle, and Deputy Clerk Monica Reeves. Mr. Biddle reported on the following topics: The waste amount is up 1.86% in June; tire de-rimmer: more than 70% of costs recovered in one year; the caretaker residence replacement and the portable litter fences were delivered today; and the Mahaffey Oil brownfields project in Parma. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:43 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 10, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Parks, Recreation & Waterways department in the amount of \$2,921.50 to Northwest Security Inc.

APPROVED CLAIMS ORDER #7-10-13

The Board of Commissioners approved payment of County claims in the amount of \$3,480.37 for accounts payable.

APPROVED CLAIMS ORDER#1320

The Board of Commissioners approved payment of County claims in the amount of \$1,139,356.74 for a county payroll.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-031125, 2013-031126, 2013-031127, 2013-031128, 2013-031129, 2013-031130, 2013-031131, 2013-031132, 2013-031111, 2013-031112, 2013-031113, 2013-031114, 2013-031114, 2013-031115, 2013-031116, 2013-031117, 2013-031118, 2013-031119, 2013-031120, 2013-031121, 2013-031122, 2013-031123, 2013-031124, 2013-031100, 2013-031101, 2013-031102, 2013-031103, 2013-031104, 2013-031105, 2013-031106, 2013-031107, 2013-031108, 2013-031109 and 2013-031110.

EXECUTIVE SESSION - LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:36 a.m. with no decision being called for in open session.

CONTINUED HEARING TO CONSIDER THE FINDINGS OF FACT, CONCLUSIONS OF LAW, CONDITIONS OF APPROVAL AND ORDER; A DEVELOPMENT AGREEMENT; AND AN ORDINANCE AMENDMENT IN THE MATTER OF THE REQUEST BY HOUDEK/GARRISON FOR A CONDITIONAL REZONE REQUEST

The Board met today at 9:47 a.m. for a continued hearing to consider signing the Findings of Fact, Conclusions of Law, Conditions of Approval and Order (FCCOs) in the matter of a request by Houdek/Garrison to for a conditional rezone. Present were:

Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Debbie Root, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. On May 29, 2013, the Board approved the applicants' request to conditionally rezone 31.35 acres from "A" (Agriculture) to "CR-RR" (Rural Residential). The FCCOs and ordinance amendment were not approved on that date because the development agreement was not finalized. The development agreement was signed by the applicants on July 1, 2013. Following staff's comments, Commissioner Alder made a motion to sign the FCCOs and the development agreement. The motion was seconded by Commissioner Hanson and carried unanimously. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to approve the ordinance directing amendments to the Canyon County Zoning Map. The signed documents are on file with this day's minute entry. The hearing concluded at 9:52 a.m. An audio recording is on file in the Commissioners' Office.

FISCAL YEAR 2014 BUDGET REVIEW

The Board met today at 10:02 a.m. for a Fiscal Year 2014 budget review. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Controller Zach Wagoner, Mike Butts from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Zach Wagoner reported on the actual revenue and expenditures for 2011, 2012 and projected for 2013. In 2011 the revenue was over \$59 million and expenditures were under \$57 million. In 2012, they began a push to allocate costs to individual departments and they moved some departments to more appropriate funds and by doing that, along with an increase in revenue from sales tax and revenue sharing, our net income increased. Projections for 2013 show a slight increase in expenditures and an upward trend in revenue. Clerk Yamamoto said on expenditures and revenue every fund has been maximized to the absolute level. Mr. Wagoner said the operating funds of the County give a total property tax request of \$38.6 million. Last year's request was \$37.8 million, a difference of \$840,000. The new growth or new construction value from last year was \$150 million. As part of the budgeting process they multiplied that amount by last year's levy rate; we have a new construction roll budget increase of \$859,000. The increase in dollar amount from property tax will come from newly constructed properties, new growth that was not on the tax rolls in prior years. Based on the \$38.6 million levy amount the levy rate will decrease. The maximum property tax dollar the County could request is \$45.6 million. Commissioner Alder is concerned about going from a \$67 million budget to a \$74 million budget and she questions if we need to spend an additional \$7 million to provide services. Mr. Wagoner said we need to invest in our human capital. We have an opportunity with capital construction with some projects to do some things that will provide value now and down the road. Clerk Yamamoto said the public needs to understand that with that increase the amount from the taxpayers remains the same; it has zero impact on the

taxpayer. Commissioner Rule said that's a hard sale given that the County has operated on a lower budget than what is being proposed. Mr. Wagoner said by Idaho code the County can raise the property tax budget by 3% every year, plus the factor for new growth. In 2009 our property tax levy was \$37.8; in 2010 we decreased the property tax levy; in 2011 we kept it at 36.5 million; in 2012 we moved it up; and in 2013 and 2014 is it up again. If you look at the change from 2009 to 2014, that is roughly \$800,000, an increase of 2% over the span of six years. Commissioner Hanson said that's a point to be made as to how County government tries to run as efficiently as possible and has not increased expenditures, in some cases to the detriment of our staff. Commissioner Rule said the numbers show there could be an increase without a significant increase to property tax, but it still leaves a budget increase of \$7 million. Mr. Wagoner is comfortable with the suggested budget because of what he has seen over the past few years; he is not basing the budget on an increase in revenue down the road. Clerk Yamamoto said we have the opportunity to fix some things that we've needed to do for quite some time without raising taxes, and with our fund balances the timing is good. Commissioner Alder would prefer to see a merit pool that departments could use rather than giving everybody what they requested because some of the requests are not realistic. Commissioner Rule is concerned with across-the-board raises this year. In order to address the declining numbers in the County's self-insurance fund, the Clerk said the trustees will recommend increasing the deductible, per individual, by \$1,000. The Board thinks that is reasonable. A final recommendation on changes to the health insurance plan will be made in the coming weeks. In closing, Mr. Wagoner reiterated that the critical number to keep in mind with the budget is the amount of property tax dollars being requested. Clerk Yamamoto said the County has done an excellent job of cutting expenses and maximizing what we can do by splitting out the funds and maximizing each fund. A lot of what they are proposing is absorbed by that process; in other words, we are so much more efficient that we can afford to do some of the things we need to get done right now. Commissioner Hanson said sustainability is key. Clerk Yamamoto handed out a scenario of what salary increases Countywide would look like. The suggested budget includes a merit pool of \$1.6 million for departments; the total cost with benefits would be around \$2 million. Commissioner Alder asked if the amounts are sustainable for years to come. Mr. Wagoner said absolutely, positively, yes. The Board will meet again for another review on July 25, 2013. The meeting concluded at 11:04 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS DISPATCH ISSUES

The Board met today at 11:06 a.m. to discuss dispatch issues. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Communication Manager Roxanne Wade, Mike Butts from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Sheriff Donahue

wanted to revisit the issue of the City of Caldwell not paying for dispatch services. The city agreed to pay \$225,000 for 2012 and \$225,000 for 2013. He said Caldwell Police Chief Chris Allgood has been very cooperative and he understands the city has a responsibility to pay and they have agreed to pay as long as they are allowed on the governance board. The Sheriff is not opposed to discussing it, but the day-to-day operations will be run by the Sheriff's Office. According to the Sheriff, Chief Allgood is onboard with that and he is welcome to make suggestions, comments and express concerns. Commissioner Rule said he worked with ElJay Waite, the Caldwell Finance Director, and it was agreed Caldwell would pay \$225,000 per year, but it came down to the governance board issue and that's where it stalled. Chief Dashiell said the Prosecutor's Office has drafted two proposed MOU's over the past several years and tried to get the city to move forward but efforts have gone into a black hole. Sheriff Donahue said in November they met with Chief Allgood and informed him that the Sheriff would not give control of the dispatch center to another agency and he believes Chief Allgood supports that. The dispatch center is down eight staff members and they are getting to the point where they cannot dispatch for Canyon County and Caldwell because of the amount of staff it takes. They do not have the funds to hire additional staff nor do they have funding to offer competitive wages. The Sheriff said if Caldwell paid its fair share we could address the salary issue to some degree. It has been nearly a year since they've asked for the city's proposal but they haven't heard anything. Sheriff Donahue wants to consider moving to a position where they allow Caldwell to field their own nonemergency calls. Commissioner Hanson said Caldwell has reaped the benefits for several years within the aspect of how much they pay their officers which is a direct relation to law enforcement services within the city because they aren't paying for dispatch. He believes if they're going to have a full police force they should look at providing their own dispatch center. He said the city owes the County for dispatch services and we need to move forward. Chief Dashiell said the Caldwell Police Department makes up 35% of the activity in dispatch and the Sheriff's Office makes up 33% of the activity. Commissioner Alder said the Sheriff's Office needs to send an invoice to Caldwell for the 2012 amount of \$225,000 they agreed to pay. Commissioner Rule will inform ElJay Waite, the City's Finance Director, that the Sheriff's Office has reached critical mass in this situation. Chief Dashiell said critical mass is an internal situation with staffing and they are working on solutions. They will not sacrifice public safety or the safety of the officers by refusing to answer their radios. Sheriff Donahue reiterated that his office will not jeopardize Caldwell officers or our own, but it is the nonemergency calls that need to give. Commissioner Rule asked the Sheriff to put that information in the letter he sends to Caldwell. The Sheriff will copy the Board on the letter he sends to the City of Caldwell. The meeting concluded at 11:25 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER FOOD VENDOR AGREEMENT FOR MAUI WOWI SMOOTHIES

The Board met today at 11:30 a.m. to consider a food vendor agreement for Maui Wowi Smoothies. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chad Knee from Maui Wowi, and Deputy Clerk Monica Reeves. Mr. Knee wants to set up his stand to sell smoothies on Mondays and Wednesdays from 10:00 a.m. to 3:00 p.m. in the courthouse parking lot. Because there is already a vendor in the parking lot the Board will talk to Facilities Manager Paul Navarro and the Prosecutor's Office to see if there will be a problem with having multiple vendors in the parking lot. Mr. Knee will contact Mr. Navarro and discuss his plans. No Board action was taken. The meeting concluded at 11:34 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM #1 FOR RFQ FOR PROFESSIONAL DESIGN SERVICES FOR COURTHOUSE REMODEL PROJECT

The Board met today at 1:31 p.m. to consider signing Addendum #1 for RFQ for Professional Design Services for Courthouse Remodel Project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The addendum includes the questions that were submitted at the pre-proposal conference as well as the answers. According to Mr. Navarro we are well within what's left of our URA funds. He used a standardized industry document to arrive at the budget number that includes demolition and construction for Class A office suites. Sixty-five thousand (65,000) square feet will be remodeled, including the PA's Office, the second floor west side and third floor west side. The bulk of the money will be for the courtrooms. It is estimated we will have between \$1 million and \$1.2 million leftover from URA funds. Mr. Navarro said he has contingency funds in his budget for cost overruns in case the URA funds do not cover it. He said there are unknowns, and there is the wildcard with regard to the fire suppression system which could radically change the cost of the project. We won't know for sure until we hire an architect and have conversations with the City of Caldwell. Commissioner Rule is nervous about the \$2 million number. Mr. Laugheed said the RFQ clarifies that no verbal answers are binding on the County until we issue something in writing. He said we could acknowledge these are responses given verbally but that upon the Board's review there are some concerns. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign Addendum No. 1 to the RFQ for professional design services for the courthouse remodel project. A copy of the signed Addendum is on file with this day's minute entry. The meeting concluded at 1:40 p.m. An audio recording is on file in the Commissioners' Office.

ECONOMIC DEVELOPMENT UPDATE FROM CITY OF NAMPA AND CALDWELL

The Board met today at 2:00 p.m. for an economic development update from the City of Nampa and the City of Caldwell. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Steve Fultz from the Caldwell Economic Development Council, Nampa Economic Development Director Beth Ineck, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Beth Ineck reported that Nampa has had a lot of economic development activity in the past couple of months. Both Ms. Ineck and Mr. Fultz would like some information on how the county handles property tax incentive applications. (Staff will contact the Assessor's Office and request the information be shared with both organizations). Steve Fultz spoke about the excellent working relationship between the Caldwell and Nampa economic development organizations. Mr. Fultz is working with a company on a project that will bring new jobs in the \$18 to \$21 an hour range. Ms. Ineck spoke about the redevelopment of the Rogers Seed Facility; they are looking at subdividing and doing an industrial park. Commissioner Alder would like to see Rogers Brothers return to their facility. No Board action was required or taken as today's meeting was held for information purposes only. The meeting concluded at 2:21 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER FUNDING REQUEST FROM NAMPA AMERICAN LEGION POST #18

The Board met today at 3:01 p.m. to consider a funding request from the Nampa American Legion Post #18. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, Cordell and Susan Cropper, Dave Parmentier, Art Pence, Clint Gray, Alan Palmer, Larry Matthews, and Deputy Clerk Monica Reeves. Cordell Cropper presented the request. The Nampa American Legion Post #18 is seeking funds to convert their building into a War Memorial Hall to maintain a veterans' legacy of the past and provide for current and future veterans of Canyon County. The legion is a non-profit organization under their national chapter. The facility was built in 1931 and was placed on the National Registry of Historic places in 1982. Members do their best to maintain it but they need some funding assistance. Remodel needs include replacing the plumbing, installing air conditioning, and updating the restrooms to ADA standards. Legion members would appreciate a onetime funding grant to help with the repairs. Commissioner Alder said because they are historical in nature perhaps historical funds could be used. She suggested that the funding request be submitted to the County's Historic Preservation Commission for consideration. If funding is granted the County expects reports on what the funds were used for. Commissioner Rule supports the approach of using historical levy funds. He suggested the legion submit a budget showing what they will use the funds for. Commissioner Hanson asked that the information show what the material and labor

costs for the project will be. Legion members will decide what they want to do for their initial remodel project and will submit a written request at a later date. The meeting concluded at 3:29 p.m. An audio recording is on file in the Commissioners' Office.

FOURTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 11, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED KEY REQUEST

The Board approved a key request for Pam Freeman.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Facilities Management department in the amounts of \$2,000 to Houston Bugatsch Architects and \$10,400 to LEI Engineers.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:21 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the following cases by signed stipulation as follows: Case No. 2012-1552 and 2013-0781 were continued to September 19, 2013 at 8:30 a.m. Case No. 2013-188 was continued to August 8, 2013 at 8:30 a.m. Case No. 2013-258 and 2013-779 were continued to August 22, 2013 at 8:30 a.m. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to take case number 2013-777 under advisement and render a decision within 30 days. The proceeding concluded at 8:23 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-834

The Board met today at 8:30 a.m. to conduct a medical indigency hearing for Case No. 2013-834. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant and Administrative Specialist Kelly Martinez. Indigent Services Director Michele Chadwick arrived at 8:31 a.m. The hospital representative did not appear for the hearing. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated April 24, 2013. The hearing concluded at 8:37 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-859

The Board met today at 8:39 a.m. to conduct a medical indigency hearing for Case No. 2013-859. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant and the applicant's spouse and Administrative Specialist Kelly Martinez. Indigent Services Director Michele Chadwick arrived at 8:41 a.m. The hospital representative did not appear for the hearing. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to September 19, 2013 at 8:30 a.m. The hearing concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-774

The Board met today at 8:51 a.m. to conduct a medical indigency hearing for Case No. 2013-774. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant's spouse and Administrative Specialist Kelly Martinez. The hospital representative did not appear for the hearing. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated April 10, 2013. The hearing concluded at 8:57 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-797

The Board met today at 9:01 a.m. to conduct a medical indigency hearing for Case No. 2013-797. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Administrative Specialist Kelly Martinez. Neither the applicant nor the hospital representative appeared for today's hearing. (Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.) Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to take Case No. 2013-797 under advisement to render decision within 30 days. The hearing concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:04 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Administrative Specialist Kelly Martinez. (Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.) Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2013-826, 2012-488, 2013-955, 2013-830, 2013-890, 2013-778, 2013-818 and 2013-879. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

RATIFY THE SIGNING OF THE ONLINE PUBLIC AUCTION NOTICE

The Board met today at 11:02 a.m. to ratify the signing of an online public auction notice for surplus county property. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. The auction opens July 24, 2013 at 8:30 a.m. and closes August 7, 2013 at 7:00 p.m. In addition to surplus items, the auction will also include items from estates administered by the public administrator, and items obtained by the Sheriff's Crime Lab. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to ratify the July 9, 2013 signing of the online public auction notice. Today's ratification complied with the 48 hours' noticing requirements. The meeting concluded at 11:03 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PENDING LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 11:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss pending litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 11:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:16 a.m. with no decision being called for in open session.

MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:01 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope, Mike Butts from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Ms. Cope discussed activities and plans to prepare for the upcoming fair that will be held July 25 through 28. The fair will celebrate its 126th anniversary; this year's theme is "Something to Crow About." The Board will sign a proclamation in support of the fair. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:27 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

PRESENTATION BY NAMPA CHAMBER REGARDING CANYON COUNTY FAIR

The Board met today at 3:01 p.m. for a presentation by the Nampa Chamber regarding the Canyon County Fair. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, PIO Joe Decker, Clerk Chris Yamamoto, Matt Davison from the Nampa Chamber of Commerce, Julie Taylor from the Caldwell Chamber of Commerce, George Crookham, Scott Gipson, Theresa Hardin and Debbie Kling from Caldwell Chamber, Rosalie Cope, Tim Lowber, Kevin Spainhower, Greg Heim, Rick Youngblood, Mike Butts from the Idaho Press-Tribune, other interested citizens and Deputy Clerk Monica Reeves. Matt Davison said the Nampa Chamber was approached by the Caldwell Chamber and asked to discuss the County's decision to relocate the fair to the site on

Highway 20-26. A meeting was held and a joint commission representing both chambers was formed to research and evaluate the current direction the fair is planning to take. He said there is no preconceived agenda at this point; neither chamber has made a public statement. Julie Taylor said the intention has been to pursue some clarity as to what the business plan is and what makes sense for everybody. (At 3:10 p.m. Deputy Clerk Becky Chandler took over for Ms. Reeves.) Commissioner Hanson disagrees with the comment that there is no predetermined agenda because of the statements chamber members have made to the press. Ms. Taylor said there is a difference in an opinion and a predetermined agenda that represents a larger community. She said they might have their own personal opinions, because the information is falling short. For instance, it does not address why the Idaho Center is not a consideration for a fair location. Mr. Davison said they want to make sure everyone understands the logic behind the decisions. He offered the following questions to the Board:

1. What is the mission and role of the County fair?
2. Review the fair financial model and research any expenses incurred by the City of Caldwell, specifically, does Caldwell spend any money to support the fair? How much research has been done on the economic impact of the move to the new location on Highway 20-26. They want to know the impact not only to businesses, but to utilities, county services, city services, and resources.
3. Does the County anticipate any sprawl of development outside of the current cores that exist within the community?
4. Does the County see any loss of economic impact in either Caldwell or Nampa?
5. What is the long term cost to the taxpayers in Canyon County, if any? (Fire, ambulance, utilities, street, traffic studies, traffic lights.)
6. When it comes to raising \$40 million, has the County considered the impact that may have on other non-profit or fundraising groups?
7. Who within the County has reviewed the business plan, and who would the Commissioners hold ultimately accountable for saying this is a good business decision?

8. Does the fair expect a budget increase or a raise in the levy in the foreseeable future?
9. From a financial standpoint, what would the same venue at the Idaho Center look like?

Commissioner Rule said the Board will provide a written response to the questions. Mr. Davison said there is no preconceived position of the Nampa Chamber Board or the joint commission. They are on a fact-finding mission and when they are ready to take a stand they will get the support of the membership. Their objective is to identify the plan and the potential impact to the membership and make a recommendation. Commissioner Alder said it is interesting that the Idaho Center was suggested because that facility struggles financially and the County has no stake in the facility or the ground. She spoke about the importance of agricultural as well as the FFA and 4-H programs. She said Canyon County deserves its own fairgrounds and she hates to see the divisiveness amongst the city leaders instead of bringing the community together to provide great opportunities for the youth. Commissioner Alder said the Commissioners' hearts are in the right place and she has the utmost respect for the fair board and the decisions they have made. Commissioner Hanson is not pleased with the negative campaign to keep the fair from relocating. He said if the comments over the past four months had been accurately addressed before rash statements were made we would be in a better position. If the chambers truly want to involve the County and the fair board in a process with an independent group that's looking at the issue then he is willing to offer cooperation, but he is not going to participate in finger pointing or inaccurate statements made to the media. In closing, Commissioner Rule asked the chambers to submit their questions in writing and the Board will respond in writing. The meeting concluded at 3:25 p.m. with no decision being called for in open session.

FIFTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 12, 2013

NO QUORUM- Idaho Association of Counties District III Meeting in Cascade, ID

SIXTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 15, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder

Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #7-18-13

The Board of Commissioners approved payment of County claims in the amount of \$12,447.63 for accounts payable.

APPROVED CLAIMS ORDER #7-25-13

The Board of Commissioners approved payment of County claims in the amount of \$43,374.41 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for William Graham.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Information Technologies department in the amounts of \$2,985.71 to United Micro and \$1,156.00 to A-Gem.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Trial Court Administrator office in the amount of \$1,892.81 to Dell, Inc.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, PIO Joe Decker, Facilities Manager Paul Navarro, and Deputy Clerks Becky Chandler and Monica Reeves. The items discussed were general in nature. Ms. Chandler left at 8:34 a.m. Mr. Decker reported on communication issues. Mr. Navarro reported on facilities issues as follows: The house on Chicago was torn down over the weekend; the former Aladdin Bail Bond property will be paved soon; the juvenile courtroom addition plans are at the City of Caldwell for review; he has been working on the contract with Ken Fisher for owners

representative services; with regard to the courthouse remodel budget Mr. Navarro is not sure \$1.2 million will cover the project. It could be as high as \$3 million, but he will know more when an architect is involved. The Commissioners are certainly mindful of the budget for the project and cautioned that the remodel should be functional, not fancy. They understand that Mr. Navarro is taking steps to provide actual numbers. Mr. Navarro also reported that a street vacation has been granted from Albany Street to Belmont Street on 11th Avenue, and a street closure from Albany Street to the railroad tracks abutting the Staci's Bail Bonds property. He will talk to the Sheriff about the street vacation. Commissioner Alder said once the building is started the street needs to be vacated. Commissioner Hanson wants to see the numbers on what it cost to remodel the two buildings on Chicago Street. Mr. Navarro expects to have that information soon. The meeting concluded at 8:48 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER RECOMMENDATION FROM PREA TRAINING RFP EVALUATION COMMITTEE; POSSIBLE DECISION TO FOLLOW

The Board met today at 9:00 a.m. to consider a recommendation from the PREA Training RFP Evaluation committee. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Juvenile Detention Director Steve Jett, Amaia Vicandi-Bow from Juvenile Probation, and Deputy Clerk Monica Reeves. The following companies submitted proposals: The Moss Group; The National Partnership for Juvenile Services (The Partnership); and Susan Taylor, SMT Associates. The Moss Group has since withdrawn from the process. A review committee contacted the companies and weighed their proposals; they have selected the proposal submitted by The Partnership based on the following criteria: budget, training style, and expertise. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to accept the proposal submitted by The Partnership for the PREA staff instruction. Zach Wesley will prepare a resolution memorializing the decision and he will work with the company to negotiate a contract. (Resolution No. 13-240 is on file with this day's minute entry.) The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - POTENTIAL LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:30 a.m. for a legal staff update. A request was made to go into Executive Session to discuss potential litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:31 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:40 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:18 a.m. for a biweekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper and Deputy Clerk Monica Reeves. Commissioner Craig Hanson arrived at 10:25 a.m. Trial Court Administrator Dan Kessler arrived at 10:44 a.m. Mr. Hopper gave an update on the courts/state systems impact: networks, PA implications, Public Defender implications, and PC's and laptops. Purchase orders were submitted for United Micro, A-Gem and Dell, Inc. All three were approved. The courts discussion was general in nature and did not require Board action. The meeting concluded at 10:49 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE ACTING MISDEMEANOR PROBATION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:50 a.m. for a biweekly meeting with the Acting Misdemeanor Probation Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Misdemeanor Probation Acting Supervisor Lisa Sheehan, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Ms. Sheehan reported on the following topics: Director Jeff Breach is attending POST and was chosen president of his class; the credit card system is up and running; the department is aware of the female overcrowding issue at the jail and staff is trying to keep females out jail; and the probation officer appreciation luncheon. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEET WITH REPRESENTATIVES FROM THE CALDWELL MERCHANTS' ASSOCIATION AND DESTINATION CALDWELL

The Board met today at 11:01 a.m. with representatives from the Caldwell Merchants' Association and Destination Caldwell. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Keri Sigman and Joel Bordeaux from the Caldwell Merchants' Association Director, and Deputy Clerk Monica Reeves. Mr. Bordeaux is the Director of the Downtown Merchants Association and was recently selected to be the Chairman of Destination Caldwell, an organization that has raised \$35,000 to bring in a destination development team for a 16-week in-depth course which is a follow-up to the Roger Brooks conference that was held earlier this year. The team has worked with 13 different communities in the United States and Canada and every one of them have seen success. Destination Caldwell believes they have the opportunity to rebrand Caldwell and Canyon County and they are requesting the County match the City of Caldwell's donation of an additional \$5,000 for the 16-week course as part of the two to three year long term plan to rebrand. According to Mr. Bordeaux, Destination Caldwell is not a chamber group or a city group, but more of a hybrid group that was put together to distance themselves from those two entities. Keri Sigman said Destination Caldwell is a grassroots group that wants to promote economic development within the entire Treasure Valley, specifically Caldwell and Canyon County. She said Mr. Bordeaux has investment experience and has made contacts with people who will bring their businesses to Caldwell; she sees this as an economic development opportunity for Canyon County. Commissioner Rule asked how the money invested will be used to benefit Parma, Notus, Middleton, and Nampa. Ms. Sigman said it will mostly benefit Caldwell and Canyon County but with branding options involving the horse community, the wine region, and the culinary arts it will have an impact on the unincorporated areas of the County. Commissioner Hanson asked if the Caldwell Chamber has any funds leftover from when Mr. Brooks was here the first time, and if so, did they give those funds to Destination Caldwell. Ms. Sigman does not know if there are leftover funds, but the chamber is donating \$5,200 to Destination Caldwell; the City of Caldwell also donated \$5,000. Board members for the organization include Joel Bordeaux, Keri Sigman, Terrance Biggers, and Tina Biggers. There is an open position for a fifth member-at-large. The group would like to raise \$65,000. Commissioner Hanson wants more information pertaining to the organizational structure, the mission statement, membership, and contribution totals. Commissioner Rule said the Board is proactive in terms of economic development but it needs to make sure it doesn't target cities rather than countywide efforts. Once the Board has the information requested by Commissioner Hanson it will respond to Ms. Sigman and Mr. Bordeaux's request for funds. The meeting concluded at 11:16 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT FOR LOMA LINDA RIDGE SUBDIVISION
PHASE I

The Board met today at 11:16 a.m. to consider signing the final plat for Loma Linda Ridge Subdivision Phase I. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lance Warnick, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Jennifer Almeida reported that the final plat is for phase 1 of the development and consists of one residential lot. All required improvements have been completed. The plat has been signed by P&Z Commission and the County Treasurer and is ready for the Board's signature. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the final plat for Loma Linda Ridge Subdivision, Phase 1. The meeting concluded at 11:19 a.m. An audio recording is on file in the Commissioners' Office.

SEVENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 16, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Eric Lewis and Justin Scott.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS
GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Probation Officer Elda Catalano, and Deputy Clerk Monica Reeves. Ms. Catalano reported on the statistics for April, May and June, as well as updates to the policies manual. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:44 a.m. An audio recording of the meeting is on file in the Commissioners Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:45 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, HR Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Ms. Eiband reported on the following topics: I-9 audit; harassment prevention training for employees; safety policies; intern policy; the new HR investigator has started; the health plan trustees are reviewing options for the insurance plan; and the need to change the policy that deals with solicitations at the courthouse. HR receives a lot of inquiries from companies that offer supplement insurance. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:55 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, litigation matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:00 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, CIO Rob Hopper, and Deputy Clerk Monica Reeves. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:02 a.m. Mr. Hopper left at 9:03 a.m. Mr. Wesley left at 9:08 a.m. Commissioner Craig Hanson arrived at 9:41 a.m. The Executive Session concluded at 10:02 a.m. with no decision being called for in open session.

CONSIDER SIGNING JULY 16, 2013 AGENDA ITEMS

The Board met today at 10:03 a.m. to consider signing the July 16, 2013 agenda items. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, PIO Joe Decker, and Deputy Clerk Monica Reeves. The items were considered as follows:

126th Canyon County Fair “Fair Days” Proclamation: The document, which was read into the record by Commissioner Hanson, proclaims July 25 through July

28, 2013 as Fair Days at the 126th Canyon County Fair “Something to Crow About”. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the proclamation. Joe Decker will send an announcement to employees encouraging them to dress in western wear during the fair days.

Food Vendor Agreement with CMK Smoothies/Maui Wowi: The agreement allows Chad Knee to set up a stand on Mondays and Wednesday from 10:00 a.m. to 3:00 p.m. to sell smoothies. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the food vendor agreement with CMK Smoothies. (See Agreement No. 13-050).

Treasurer’s Roll Corrections and Tax Charge Corrections Summaries for June 2013: Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Treasurer’s June 2013 roll corrections summary and the Treasurer’s June 2013 tax charge corrections summary.

The signed documents are on file with this day’s minute entry. The meeting concluded at 10:08 a.m. An audio recording is on file in the Commissioners’ Office.

MEETING TO DISCUSS SAFETY POLICIES

The Board met today at 10:13 a.m. to discuss safety policies that need to be addressed in the employee handbook. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Ms. Eiband has included some basic policies (zero tolerance for workplace violence, banned weapons, and bomb threat protocol) into the employee handbook, but Mr. Navarro brought to her attention other policies that need to be added such as: an evacuation policy and a blood borne pathogens policy. There is a policy that requires employees to scan their identification badges when entering and exiting the courthouse but it is not enforced. Employees enter the building in groups and do not always scan their badges, or they use the front door so department heads cannot check to see when an employee arrived or left, or how long they were in the building. Ms. Eiband does not like having policies that are not enforced and said it’s better to have no policy than to have a policy that isn’t followed. Commissioner Rule said a large portion of this problem will go away when offices are moved into the new administration building in another 14 months. He suggested Ms. Eiband remind employees to scan their badges and try to get by until the new building is completed. Commissioner Hanson compared it to the many laws that are on the books, but are not enforced. He said employees should be adhering to the policy and when we find a pattern of abuse we need to deal with that person. The only way to enforce the ID

badge policy is to have a person standing at the door to monitor employees but the Board is not in favor of that action. Commissioner Rule said we need to try to enforce the use of ID badges, perhaps with a discussion with elected officials and department administrators with training to follow that explains the liabilities. Ms. Eiband will rewrite the ID badge policy to make sure it reflects what we are doing. Also discussed was the need for annual fire drills and training for courthouse evacuations and the use of AED's. We also need a plan for when power outages occur. It was decided that during power outages the elected officials will meet at the front desk in the lobby and await word from Idaho Power and then decide on a course of action. During power outages elevators do not work so Mr. Navarro's staff will respond by opening the elevator doors with a key and assisting people out of the building. It is estimated that a separate generator for the elevators will cost between \$75,000 and \$100,000. The Board recognizes the need for training and is in favor of getting it started. The meeting concluded at 10:37 a.m. An audio recording is on file in the Commissioners' Office.

EIGHTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 17, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Andrew Kiehl.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Information Technologies department in the amount of \$2,122.40 to HP.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-032886, 2013-032887, 2013-032888, 2013-032889, 2013-032890, 2013-032891, 2013-032892, 2013-032893, 2013-032894, 2013-032895, 2013-032896, 2013-032897, 2013-032898, 2013-032899 and 2013-032900.

CONSIDER SIGNING RESOLUTION TO APPROVE JOB TITLE, DESCRIPTION AND PAY RANGE CHANGES TO POSITIONS IN THE INDIGENT SERVICES DEPARTMENT

The Board met today at 8:34 a.m. to consider signing a resolution to approve job title, description and pay range changes to positions in the Indigent Services Department. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Kelli Brassfield from Indigent Services and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Ms. Chadwick said originally there were two different job titles within the department, each having a wide variety of duties. She has worked with HR to redefine the job descriptions and titles. Upon a motion by Commissioner Alder and second by Commissioner Rule, the Board voted unanimously to sign the resolution approving the job title, description and pay range changes to positions in the Indigent Services Department. Resolution #13-238 is on file in this day's minutes. The proceeding concluded at 8:40 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, IMMINENTLY PENDING LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, imminently pending litigation and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom, PIO Joe Decker, and Deputy Clerk Monica Reeves. Mr. Decker and Mr. Blocksom left at 9:30 a.m. The Executive Session concluded at 9:37 a.m. While in open session, it was noted that the Board discussed a personnel matter involving an employee of the County, and the Prosecutor's Office prepared a release and settlement agreement for the Board's approval. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the release and settlement agreement. The meeting concluded at 9:38 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM NO. 2 TO THE RFQ FOR PROFESSIONAL DESIGN SERVICES FOR COURTHOUSE REMODEL PROJECT

The Board met today at 10:26 a.m. to consider signing Addendum No. 2 to the RFQ for Professional Design Services for the Courthouse Remodel Project. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Wesley said we scheduled Addendum No. 2 to answer any questions or clarify any things that have been raised to this point. We do not have any additions or corrections to make; it is being done to follow procedure. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign Addendum No. 2 to the RFQ for Professional Design Services for the Courthouse Remodel Project. The signed document is on file with this day's minutes. The proceeding concluded at 10:28 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION SUPPLEMENTING RESOLUTIONS 11-098 AND 11-141 WITH MAPS OMITTED FROM THE BOARD'S OFFICIAL RECORD

The Board met today at 10:03 a.m. to consider signing a resolution supplementing Resolutions 11-098 and 11-141 with Maps Omitted from the Board's Official Record. Present were: Commissioners Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, Deputy P.A. Zach Wesley, Dan Steenson, George Crookham and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Wesley explained that this meeting was called because it was brought to our attention by Mr. Steenson that two resolutions (#11-098 and #11-141) were signed and entered into the Commissioners' record in an incomplete fashion. Both resolutions contained the text portions of what the Commissioners had discussed at their meetings but they omitted the maps that were discussed at the meetings. When you look at the Commissioners' record on its own, without any outside reference, it appears that our comprehensive plan does not contain any maps. Particularly with Resolution #11-098, there is a list of maps that should be with the comprehensive plan but those maps are not in the Board's record. The resolution being considered today clarifies the record and supplements the Board's record and to make the addition of the maps to the record. This preserves the status quo going forward, this issue has been raised so now when the public looks for the maps staff will be able to point out what the functioning map is. The other step we are taking is to make sure the adopted maps are clear and separate from draft maps. Director Nilsson will label all future maps as "drafts"; and when the Board is officially going to adopt a map there will be signature lines on the maps. We have done that in the past with the official zoning map but not with the maps that

supplement the components of the comprehensive plan. Today's resolution goes through the history of the comprehensive plan, why a comprehensive plan is developed, who is given the statutory authority to develop the comprehensive plan, and it also steps through the history of Canyon County's development of the 2020 Comprehensive Plan. This process began at the end of 2010 as the comprehensive plan expired and was driven by then DSD Director Kevin LoPiccolo who held six public meetings to discuss the comprehensive plan. He created the plan which was also reviewed by the Planning and Zoning Commission who made a recommendation to the Board of County Commissioners to adopt the comprehensive plan and their recommendation included a March 1, 2011 future land use map as well as a number of other maps including soil maps, dairy maps, irrigation maps and highway maps, that there are only one version of and haven't been changed. The Board adopted the P&Z Commission's recommendation on May 31, 2011 without any changes. On July 1, 2011, we had the new agricultural component of the plan. The amendment went through the P&Z Commission and then it went to the Board who held two hearings on it, one towards the end of July and one on August 3, 2011. On August 3, 2011 the Board adopted the agricultural amendment and instructed Director LoPiccolo to make a few amendments to the future land use map. Mr. LoPiccolo created that map dated August 4, 2011 and it is displayed on the wall of the Commissioners' meeting room. It has been referenced by the Board and used by the P&Z Commission since that date. Today's resolution sets that out in writing so that it is clear. Director Nilsson prepared a letter to Mr. Steenson that goes through the history and sets out some of the sources, where Director Nilsson acquired that information and how she put these things together and arrived at these conclusions. It also includes a "change by change" comparison between the March 1 map and the August 4 map so you can clearly see where the P&Z Commission or the Board asked for a change to the map and how that change was made. Commissioner Alder said she listened to several of those hearings and recognized who was there and the references they made to the map. She admits there are changes she would like to see on the future land use map because there is more residential than she thinks is appropriate. However, she knows that is exactly the map the Board approved. She thinks part of the reason that the emphasis during those hearings was zoning for commercial and industrial was because economic development was the main concern due to the downturn in the economy and that is where the emphasis went. She said the Board denied a residential area proposed for Highway 55 and Hoskins Road because it was good farm ground and they didn't want to make that change. Commissioner Alder said it is a future land use map and the Board does not have to approve requests based on it. She believes the zoning map is more reflective of where we are and she wants to know if the Board can go back and make changes to the future land use map. Director Nilsson thinks it would be beneficial to Canyon County to take a more thorough look at the plan. The rural and agricultural area is the other side of the coin to the areas of impact where there has been a policy decision of urban growth and agreements with the cities. She would like to look at that again and get that component with the cities updated, and have a better understanding of their

comprehensive plans and maybe a policy change to look at working more closely with the city so we have one common vision for an area in exchange for a policy of agriculture. We need a predictable process that really implements the policies of the plan. Director Nilsson wants to take a more methodical approach to it and bring those policy choices to the Board to give direction and to work with the P&Z Commission to take it through the public process. She sees a need to engage more common stakeholders. Commissioner Alder thinks public input is very important as well. She said the public had an opportunity to voice concerns and opinions and it was a ministerial mistake on the part of the former director by not putting the maps in the Commissioners' records. Mr. Wesley said that is an important thing to note about this; today's action corrects an omission made by the former director; the map should have been attached. We have a new director who is experienced in this area, who has the desire and ambition to work on these things at a different level than the last director. This is just one component of the willingness to continue to work on other pieces and to have your director and P&Z Commission work on those things. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution supplementing Resolutions 11-098 and 11-141 with maps omitted from the Board's official record. Commissioner Hanson said we have got to have a starting point and there are one or two entities represented here that have a valid concern and there is a great possibility there needs to be some revision and he is very open to that. We need to move forward and start the appropriate dialogue with the stakeholders. Commissioner Alder agrees that we need to move forward; we have a director who's willing to listen and make changes. She said the future land use map does not make decisions on land use cases; those decisions are made by the P&Z Commission and the Board. The meeting concluded at 10:22 a.m. The signed resolution (#13-239) is on file with this day's minutes along with 13 maps which are labeled Exhibits A-M. An audio recording is on file in the Commissioners' Office.

NINTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 18, 2013

NO QUORUM- Commissioners attending NACo Conference-Ft. Worth, TX

TENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 19, 2013

NO QUORUM- Commissioners attending NACo Conference-Ft. Worth, TX

ELEVENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 22, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder- *via telephone*
 Commissioner Craig L. Hanson- *via telephone*
 Deputy Clerk Becky Chandler

Commissioners Alder and Hanson were attending the NACo Conference in Ft. Worth, Texas and called in for today's meeting.

CONSIDER SIGNING LEGAL NOTICE AND INVITATION FOR BIDS FOR PUBLIC WORKS CONSTRUCTION FOR THE SOUTHWEST IDAHO JUVENILE DETENTION CENTER COURTROOM ADDITION PROJECT

The Board met today at 9:05 a.m. to consider signing a Legal Notice and Invitation for Bids for Public Works Construction for the Southwest Idaho Juvenile Detention Center Courtroom Addition Project. Present were: Commissioners Steve Rule, (Kathy Alder and Craig Hanson by telephone), Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Becky Chandler. Mr. Laugheed commented on the first document regarding the procurement for the construction services. The RFQ was done during the first phase of the project where a contract was made with Lombard Conrad Architects for design services. LCA will also provide construction management observation services. Blueprints for construction will be available on August 1. The tentative award for the lowest bid price, according to category class 3-A for public works contractor will take place on August 29, 2013. The legal notice will publish with a summary of the Invitation for Bids. Mr. Navarro discussed add alternate items. Board approval is required to add additional items that are requested if funds are available. Requested items include: installation of skylights to replace the exterior windows that will be lost in the current facility, a wood paneling system behind judge's desks, furnish and install courtroom pews, camera installation for juvenile detention center inmates being taken to court, and 6 existing heating and air conditioning units merged into a central control. Commissioner Alder made a motion to sign the legal notice and invitation for bids. Commissioner Hanson seconded the motion and it carried unanimously. The meeting concluded at 9:13 a.m. An audio recording of the meeting and copy of the signed documents are on file in the Commissioners' Office.

TWELFTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 23, 2013

NO QUORUM- Commissioners attending NACo Conference-Ft. Worth, TX

THIRTEENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 24, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson

APPROVED CLAIMS ORDER #7-25-13

The Board of Commissioners approved payment of County claims in the amounts of \$154,066.73, \$138,278.54, \$244,010.71 and \$5,920.00 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Trial Court Administrator office in the amount of \$1,449.50 to Boise Office Equipment.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Fleet department in the amounts of \$5,952.08 to Southwestern Petroleum Corporation and \$2,400.48 to ERS.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's office in the amount of \$3,060.75 to Global Assets Integrated, LLC.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Amy McKenzie, Brittany Evans, Paige Gabiola, Valerie Holt, Annette Campbell, Sylvia Mehiel, Samantha Brown, Jacob Crossley and Nathan Piercey.

APPROVED KEY REQUEST

The Board approved a key request for Nathan Piercey.

APPROVE IDAHO LIQUOR CATERING PERMIT

The Board signed an Idaho Liquor Catering Permit for Boyzee Inc.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-033975, 2013-033976, 2013-033977, 2013-033978, 2013-033979, 2013-033980, 2013-033981, 2013-033982, 2013-033983, 2013-033984, 2013-033985, 2013-033986, 2013-033987, 2013-033988, 2013-033989, 2013-033990, 2013-033991, 2013-033992, 2013-033993, 2013-033994, 2013-033995, 2013-033996, 2013-033997, 2013-033998, 2013-033999, 2013-034000, 2013-034001, 2013-034002, 2013-034003, 2013-034004, 2013-034005, 2013-034006, 2013-034007, 2013-034008, 2013-034009, 2013-034010, 2013-034011, 2013-034012, 2013-034013, 2013-034014, 2013-034015, 2013-034016, 2013-033921, 2013-033922, 2013-033923, 2013-033924, 2013-033925, 2013-033926, 2013-033927, 2013-033928, 2013-033929, 2013-033930, 2013-033931, 2013-033932, 2013-033933, 2013-033934 and 2013-033935.

FILED OATHS OF OFFICE

The Board filed Oaths of Office for: Kelli Brassfield and Emily Williamson.

FILE IN MINUTES

The Board filed the Pickles Butte Landfill Site Inspection dated July 2, 2013 in the minutes.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:18 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman, and Deputy Clerk Monica Reeves. Topics of discussion included the following: purchase orders for shop supplies as well as labor and installation work on a patrol vehicle; vehicle maintenance program: for the next two to three years the Board wants to push the maintenance program over the new replacement program; security cameras; and the fleet for the Sheriff's Office. Commissioner Rule informed Mr. Tolman to make plans for seven or eight replacement patrol vehicles instead of 10. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:32 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#13-241 JP Thailand Express LLC

LEGAL STAFF UPDATE

The Board met today at 9:01 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell reported that the Mahaffey Oil project is proceeding. He visited the site for the first time last week and noticed that the public notice sign was blown over and broken. Facilities staff repaired and replaced the sign. Terragraphics has prepared the draft work plan for the project. The Invitations for Bids is expected to be finalized next week. (Deputy P.A. Zach Wesley arrived at 9:05 a.m.) Also discussed was draft legislation that would limit hospitals' property tax exemption. Mr. Goodsell previously drafted a bill for the Board's review and is awaiting comments. Commissioner Rule asked him to send the draft to Bill Larsen at Treasure Valley Partnership because the cities want to join with the County on this issue. Commissioner Alder would also like Mr. Goodsell to work with Tony Poinelli at IAC because there is a belief that the County may be too aggressive on the issue. (Mr. Goodsell left at 9:10 a.m.) Zach Wesley reported that he met with Ken Fisher regarding the owner's consultant for the administration building contract and negotiated a rate of \$70,000 for 10 months. The amount is \$8,500 lower than Mr. Fisher's initial offer. If the County has to extend the contract Mr. Fisher is willing to renew at the same \$7,000 monthly rate going forward. His normal rate is 1.5% percent of the total project but this rate is closer

to 1%. The Commissioners were pleased with the information. The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:38 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper, and Deputy Clerk Monica Reeves. Mr. Hopper reported on the following topics: the RFP for the document management system and infrastructure needs for the public defender's office that will be housed in the new administration building. At 9:44 a.m. a request was made to go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER

Commissioner Alder made a motion to go into Executive Session at 9:44 a.m. pursuant to Idaho Code, Section 67-2345(1) (b). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, CIO Rob Hopper, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:49 a.m. with no decision being called for in open session. An audio recording of the open portion of the meeting is on file in the Commissioners' Office. The items discussed were general in nature and did not require Board action. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING COOPERATIVE AGREEMENT FOR GOPHER CONTROL AND NOXIOUS WEED CONTROL WITH IDAHO TRANSPORTATION DEPARTMENT

The Board met today at 1:33 p.m. to consider signing the Cooperative Agreement for Gopher Control and Noxious Weed Control with the Idaho Transportation Department. Present were: Commissioners Steve Rule and Kathy Alder, and Deputy Clerk Monica Reeves. Through the agreements, the State will reimburse the County for labor, equipment and chemicals used to control noxious weeds and eradicate gophers along state highways in Canyon County. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the agreements with Idaho Transportation Department for gopher control and noxious weed control. The signed documents are on file with this day's minute entry. The meeting concluded at 1:36 p.m. An audio recording is on file in the Commissioners' Office.

DESIGNATE POLLING PLACES FOR AUGUST 27, 2013 ELECTION

The Board met today at 2:00 p.m. to designate polling places for the August 27, 2013 election. Present were: Commissioners Steve Rule and Kathy Alder, Elections Supervisor Terry Warwick, and Deputy Clerk Monica Reeves. Terry Warwick said the Parma School District will hold a planned facility reserve fund levy and the Elections Office would like to combine Precincts 1, 35 & 36 into one polling location because Precinct 35 has 3 registered voters, and Precinct 36 has 17 registered voters. The polling places are Anderson Hall, the Notus Community Center and the Roswell Baptist Church. The Homedale School District will hold a 10 year supplemental levy; there is only one precinct involved: Mountain View Church of the Nazarene. The Middleton School District will hold the Zone 2 trustee election that involves the polling places at Middleton Heights, Middleton Middle School and the LDS Church on Lansing Lane. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to accept the polling places for the August 27, 2013 election as recommended by the Elections Office. The meeting concluded at 2:04 p.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 25, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER#1321

The Board of Commissioners approved payment of County claims in the amount of \$1,103,485.21 for a county payroll.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste department in the amount of \$20,163.00 to Peterson Stamped.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Karly Cantrell.

FILE IN MINUTES

The Board filed the following items in this day's minutes: Idaho State Tax Commission Abstract of the Property Assessment Rolls for Tax Year 2013; Canyon County 2013 Market (Assessed) Value by Taxing District, A-2.

TAKE MEDICAL INDIGENCY HEARINGS UNDER ADVISEMENT

The Board met today at 8:27 a.m. to go on the record and take medical indigency hearings under advisement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to take case numbers 2013-989 and 2013-146 under advisement. The proceeding concluded at 8:28 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:34 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the following cases by signed stipulation as follows: Case No. 2013-833 and 2013-504 were continued to October 17, 2013 at 8:30 a.m. Case No. 2012-1334 was continued to August 8, 2013 at 8:30 a.m. Case No. 2013-849 was continued to November 27, 2013 at 8:30 a.m. The proceeding concluded at 8:36 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-935

The Board met today at 8:37 a.m. to conduct a medical indigency hearing for Case No. 2013-935. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield, the applicant, Attorney Mark Peterson and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Indigent Services Director Michele Chadwick arrived at 8:38 a.m. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated May 8, 2013. The hearing concluded at 8:40 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-947

The Board met today at 8:43 a.m. to conduct a medical indigency hearing for Case No. 2013-947. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield, the applicant and his daughter, Niki Glascock from Saint Alphonsus Regional Medical Center and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Indigent Services Director Michele Chadwick arrived at 8:45 a.m. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to October 3, 2013 at 8:30 a.m. The hearing concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-585

The Board met today at 8:56 a.m. to conduct a medical indigency hearing for Case No. 2013-585. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield, the applicant and her spouse, Niki Glascock from Saint Alphonsus Regional Medical Center, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to October 3, 2013 at 8:30 a.m. The hearing concluded at 9:01 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-864

The Board met today at 9:04 a.m. to conduct a medical indigency hearing for Case No. 2013-864. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield, the applicant and his spouse, Mercedes Lupercio who served as interpreter, and Deputy Clerk Monica Reeves. The hospital representative did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated May 1, 2013. The hearing concluded at 9:20 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2012-452

The Board met today at 9:24 a.m. to conduct a medical indigency hearing for Case No. 2012-452. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield, and Deputy Clerk Monica Reeves. Neither the applicant nor the hospital representative appeared for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated February 22, 2012. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to release the lien on the property associated with this case. The hearing concluded at 9:29 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-287

The Board met today at 9:30 a.m. to conduct a medical indigency hearing for Case No. 2013-287. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield, Niki Glascock from Saint Alphonsus-Nampa, the applicant and his daughter, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to October 3, 2013 at 8:30 a.m. The hearing concluded at 9:37 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-975

The Board met today at 9:41 a.m. to conduct a medical indigency hearing for Case No. 2013-975. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Kelli Brassfield, the applicant, Katie Martin from St. Luke's Regional Medical Center, Attorney Mark Peterson, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to September 19, 2013 at 8:30 a.m. The hearing concluded at 9:57 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-956

The Board met today at 10:01 a.m. to conduct a medical indigency hearing for Case No. 2013-956. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Attorney Bryan Nickels and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* The applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to October 3, 2013 at 8:30 a.m. The hearing concluded at 10:09 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-882

The Board met today at 10:12 a.m. to conduct a medical indigency hearing for Case No. 2013-882. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Rayven Wilkerson from Saint Alphonsus Regional Medical Center, Attorney Bryan Nickels and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* The applicant did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated May 1, 2013. The hearing concluded at 10:18 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1062

The Board met today at 10:21 a.m. to conduct a medical indigency hearing for Case No. 2013-1062. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Lisa Grissom from Saint Alphonsus Regional Medical Center and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* The applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated May 8, 2013. The hearing concluded at 10:23 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:24 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the proceeding but she listened to the audio recording and prepared the following minutes.)* Ms. Baker recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2013-938, 2013-922, 2013-828, 2013-264, 2013-948, 2013-928, 2013-974, 2013-853, 2013-923, 2012-1254, 2013-313, 2013-825, 2013-964, and 2013-866. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 10:26 a.m. An audio recording is on file in the Commissioners' Office.

OPEN STATEMENTS OF QUALIFICATIONS FOR PROFESSIONAL DESIGN SERVICES FOR THE COURTHOUSE REMODEL PROJECT

The Board met today at 11:02 a.m. to open statements of qualifications for professional design services for the Courthouse remodel project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Trial Court Administrator Dan Kessler, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Statements of Qualifications were received from the following companies:

Houston-Bugatsch Architects, Chartered
1307 N. 39th Street, Suite 103
Nampa, ID 83687

CSHQA
200 Broad Street
Boise, ID 83702

JGT Architecture
1212 12th Avenue South
Nampa, ID 83651

Lombard Conrad Architects
1221 Shoreline Lane
Boise, ID 83702

ZGA Architects
408 E. Parkcenter Blvd., Suite 205
Boise, ID 83706

All statements were received prior to the deadline of 10:30 a.m. on July 25, 2013. The selection process begins with a committee that will review the statements. Next week Mr. Navarro will discuss the rankings of the qualifications and after that interviews will be held with the companies likely to be selected. The proceeding concluded at 11:09 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - LITIGATION MATTER

Note for the record: As properly noticed the Board met today at 11:10 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a litigation matter. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 11:11 a.m. pursuant to Idaho Code, Section 67-2345(1) (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:21 a.m. with no decision being called for in open session.

CONSIDER SIGNING ADDENDUM NO. 1 TO THE ENTERPRISE DOCUMENT MANAGEMENT SYSTEM REQUEST FOR PROPOSALS

The Board met today at 1:27 p.m. to consider signing Addendum No. 1 to the Enterprise Document Management System Request for Proposals. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, CIO Rob Hopper, Don Brown from IT, and Deputy Clerk Monica Reeves. The addendum answers the questions that were submitted by vendors. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve Addendum No. 1 to the Enterprise Document Management System Request for Proposals, a copy of which is on file with this day's minute entry. The meeting concluded at 1:31 p.m. An audio recording is on file in the Commissioners' Office.

FISCAL YEAR 2014 BUDGET REVIEW

The Board met today at 1:32 p.m. for a review of the Fiscal Year 2014 budget. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Chief Deputy Clerk Brad Jackson, Controller Zach Wagoner, Indigent Services Director Michele Chadwick, and Deputy Clerk Monica Reeves. Zach Wagoner said in 2007 the total fund balance was nearly \$22 million. He worked on improving the fund balance in current expense and they shifted that into high gear in 2012 which is when they moved departments to other funds. From 2011 to 2013, the fund balance in current expense increased by a little over \$2 million. They also shifted other operating expenses so not only is it helpful for the fund balance in current expense it gives a more accurate representation of the true cost to operate County business. Mr. Wagoner predicts that on September 30, 2013 the current expense fund balance will be nearly \$14 million. Clerk Yamamoto said they tried to maximize every fund to the greatest degree possible and by doing that administrators realize what their true costs are and they tighten up when they see their total dollar amount. Mr. Wagoner pointed out that the dollars for the increase are coming from an adequate level of fund balance. For the County's total operating funds the request is \$37,796,954. Compared to last year's property tax request we are \$38,543 below budget which would move the levy rate down from .0057 to .0052. He said the rate is an estimate because we are still waiting for operating property values from the State, but he is very comfortable it will be very close to that number. Commissioner Alder wants to know how the numbers were reached and what percentage is property tax. She said there was talk about not utilizing new construction but she thinks we need to use that. Mr. Wagoner said \$859,000 represents new construction or new value that was not on last year's tax rolls multiplied by last year's tax rate. We can take that amount, plus 3%, plus our foregone amount. The total amount the County can take is \$45.6 million, but his approach isn't a matter of the maximum amount we can take; instead, he looked at our fund balance,

our needs, and our ongoing expenses, and considered what is the appropriate amount to ask the taxpayers to contribute. Clerk Yamamoto said for 2014 we are trying to come in with the same taxes that were requested from taxpayers for 2013. Commissioner Alder recognizes \$38,000 is less than last year's amount, but she would like the taxpayers to have a little more relief. She asked if we can reduce it more and still effectively run the County with less than \$37 million. Mr. Wagoner believes that is the appropriate number for the long term financial wellbeing of the County. The average tax bill is only 25% Canyon County, and the other 75% is other taxing districts. The question is what is every other taxing district doing with their property tax budget? Commissioner Hanson is trying to balance the needs of the taxpayers and the needs of the County by addressing our facilities and the fact that we are losing quality employees who are leaving for higher wages. Commissioner Rule said now is the time to look at saving money for projects that can meet our needs in the next few years. Clerk Yamamoto said we are \$12 million ahead from where we were in 2007 and we are in a position to fix some things, including equalizing salaries. Commissioner Alder said employees received a 2.5% merit increase in 2012 and during that time we maintained a very good benefits program. In this year's budget the Clerk has allocated a dollar amount for a merit pool. (A copy of the document showing the merit pool allocation is attached to this day's minute entry.) For the Clerk's Office, the amount allocated for merit is \$49,782, which represents a 6% increase. Some departments (Treasurer, Prosecutor, Nampa Prosecutor, IT, HR, and Trial Court Administrator) were allocated less than 6% because when they compared the average salary from 2007 to 2013 those departments showed an increase in the average salary. In reviewing the salary document, Commissioner Alder said the average salary in the Prosecutor's Office includes attorneys and secretaries, but she believes they should be considered separately. Clerk Yamamoto said the only reason he agrees with 2% for the departments that have already seen a salary increase is because we're going to adjust the benefit package so it will be a wash. Commissioner Hanson agrees with Commissioner Alder and said we have attorneys and clerical staff and it's reasonable to look at them separately. Clerk Yamamoto understands the point, but said the percentage basis worked out better than they thought it would, particularly in the Prosecutor's Office. Commissioner Rule doesn't think the salary issue can be fixed in one year because we have three major building projects and things can change overnight. Commissioner Alder said the Board is not content with the requested budgets and there might be some cuts. Clerk Yamamoto said the "A" Budget did not play a role in what he decided. They looked at the actual numbers, equalization, and what we can afford. Some departments asked for a 12% salary increase while others did not ask for any increases. Mr. Wagoner said the Fair's marketing and sponsorship coordinator position is not included in the \$74.6 million budget. Commissioner Alder said the position needs to be included. It was a \$10,000 position with the Fair funding the rest out of their account. She said they are switching from the marketing company and reducing the budget to help pay for this position. Mr. Wagoner said in addition to the new position they asked the County to increase our cash contribution by \$35,000,

and if they were already spending that somewhere else why didn't they reduce what they are asking us for on a cash basis? The Fair's "A" budget increased from \$197,000 to \$255,000, and the "B" Budget increased from \$93,000 to \$126,000 for this year. As far as the County's side, the only source of revenue we have to pay this is property tax. Commissioner Alder said that is correct so we have to reduce current expense to reduce the levy to get it down so it's not an increase to the taxpayers. She will talk to Rosalie Cope for more information. Mr. Wagoner said he has held the line on property tax but now we're talking about decreasing everybody else and increasing the County Fair. Commissioner Alder said we're putting \$74 million as our budget versus \$67 million so we can look at what they're requesting. Commissioner Rule is not sure he can support all the merit increases. Clerk Yamamoto said the starting wage for a DMV clerk is \$22,990, which he finds embarrassing. He has allocated a 12% increase for the motor vehicle division. (Brad Jackson left at 2:40 p.m. to attend a health plan trustees meeting. The trustees are reviewing options so they can make a recommendation to the Board on the benefits package.) Commissioner Hanson doesn't want to get stuck on the minutia; he believes we are in a good position and he wants to do what's in the best interest of the taxpayers. Commissioner Alder is impressed with what the County has done in the last few years and where we are headed, but the question that taxpayers will ask is if we have that kind of cash why are they being taxed at this rate? Clerk Yamamoto said they have tried to give the Board a comfort level that we're in a good position to fix some things in terms of infrastructure and personnel. We can afford it; we are in a special time in history for the County to step up and do something right. Commissioner Alder said the Board needs to review all the departments' budgets and determine what they will keep in the "B" Budget. Mr. Wagoner said the "B" budgets are close to what was presented at the preliminary meetings and we need to keep in mind they are budgeted amounts; we can make \$7 million in cuts but you won't change the actual spending a dime. The Board will know by next week what budget numbers it will move forward with. Another meeting will be held on July 31, 2013 at 2:00 p.m. to review the budget with the Clerk. The meeting concluded at 2:53 p.m. An audio recording is on file in the Commissioners' Office.

FIFTEENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 26, 2013

NO MEETINGS HELD

SIXTEENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 29, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-034791, 2013-034792 and 2013-034793.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Solid Waste department in the amounts of \$18,324.00 to Dan Wiebold Ford and \$2,653.50 to White Cloud Communications.

APPROVED KEY REQUEST

The Board approved a key request for Emily Williamson.

APPROVED JUNE 2013 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of June 2013 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Administrative Specialist Kelly Martinez, and Deputy Clerk Monica Reeves. The items discussed were general in nature. Ms. Martinez left at 8:35 a.m. Mr. Decker reported on the following communication issues: He is working with Pat Quinn to scan the last batch of photos for the County's history book; an upcoming

LEPC planning meeting at the Sheriff's Office; and a public records request from the Idaho Press-Tribune regarding the County Fair. Also, Mr. Decker will participate in the parks program director interviews scheduled for today and tomorrow. Mr. Navarro reported on facilities issues as follows: ESI wants to close the parking lot on August 19 to begin work on the administration building; the vetting process begins this week for the Courthouse remodel architect RFQ; bids specifications will go out this week for the juvenile courtroom addition project; and Mr. Navarro is gathering bids for the buildings located at 1223 Chicago Street. Commissioner Hanson wants to see the hard numbers on those buildings before a decision is made. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to reschedule tomorrow's jail inspection to 1:30 p.m. The agenda will be updated to note the new time for the inspection. The staff meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - REAL ESTATE MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a real estate matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (c) and (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Navarro left at 9:10 a.m. The Executive Session concluded at 9:25 a.m. with no decision being called for in open session.

ELECTED OFFICIALS MEETING

The Board met today at 9:30 a.m. for an elected officials meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Sheriff Kieran Donahue, Clerk Chris Yamamoto, Chief Deputy Treasurer Nancy Seal, PIO Joe Decker, Webmaster Keri Sigman, and Deputy Clerk Monica Reeves. It was decided that the elected officials meeting should be postponed to next week when all elected officials can attend. (Ms. Seal, Mr. Decker and Ms. Sigman left shortly after the postponement was announced.) Since Bryan Taylor will not be here next week he wanted to discuss a security concern at the Nampa courthouse annex. A week ago

there was an incident where a juvenile in custody brought a weapon (scissors) to the courthouse. Prosecutor Taylor said the original thought was to wait for the juvenile courtroom addition to be done, but he doesn't want anyone injured based on security measures that are in place and when the judges do not shut down court and people are put in jeopardy it is concerning and it needs to be discussed. Commissioner Hanson agrees with shutting it down, but said we need to work with the courts to find out if it is possible. Commissioner Alder said we have planned to shut it down it's just there is no place to put the operation at this time. Commissioner Rule said when this came up his first reaction was we just need to hang on for 16 months when the entire problem can be fixed with the courthouse remodel, but he doesn't know how realistic that is. With regard to the recent security incident, Sheriff Donahue said security measures lapsed on the State's side; the incident happened while the juvenile was in the State's custody. He had access to scissors and brought them with him from the Department of Juvenile Corrections and was able to free himself from the restraints in route and subsequently attacked the State transport officer. The Sheriff agrees with Prosecutor Taylor that the annex should have been shut down and evacuated when the incident occurred and court should not have been allowed to continue. Clerk Yamamoto said Judge Orr and Judge Sullivan have ideas about how we could make things happen at the Courthouse in Caldwell prior to getting everything arranged. The Prosecutor, Sheriff and Clerk can make accommodations to make that happen. He said the judges in Caldwell are reluctant to make the compromises to accomplish that; however, that being said it should be a discussion we have. Other problems include continual problems with ISTARs. For the past six weeks the system has been down approximately 10 times and that creates a serious backlog issue. Because they have to be diligent with how cash is handled, the Nampa clerks are bringing cash to Caldwell and doing reconciliation at the courthouse every morning. The point is, it just keeps getting worse with the annex and he appreciates Prosecutor Taylor's comments that we do need to fast track the issue. Commissioner Rule said the big fix is 18 months away with the construction of the administration building and courthouse remodel projects are complete. Prosecutor Taylor suggested a formal meeting be held with the Administrative District judge, Judge Sullivan, Dan Kessler, Paul Navarro, the Prosecutor, the Clerk, the Sheriff, and the Board. Sheriff Donahue worries about how we would accommodate the employees from the Nampa annex. Clerk Yamamoto said he has put things in motion in his office to where he could make it happen tomorrow. Prosecutor Taylor said he has too; things would be cramped for six months, but it could work for the short term. The Board will schedule a meeting to discuss the Nampa annex security issue. The meeting concluded at 9:46 a.m. An audio recording is on file in the Commissioners' Office.

ADMINISTRATIVE BUDGET REVIEW

The Board met today at 10:30 a.m. for an administrative budget review. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A.

Sam Laugheed, and Deputy Clerk Monica Reeves. The purpose of today's meeting was for the Board to review the budget in detail and make any adjustments it believes are advisable. The Board believes this review process will be more transparent than in years past because there will be a record of any adjustments that are made. Sam Laugheed gave brief comments about the budget process and how this kind of meeting is contemplated by Idaho Code and the statutes that address the formation of a county budget. The Board should decide what it wants to do with the public as close as possible to the fifth of August so that it can be reviewed for legality and submitted for publication. (Mr. Laugheed left at 10:36 a.m.) Controller Zach Wagoner arrived at 10:57 a.m. The following budgets were reviewed: Landfill; Auditor; Recorder; Elections; Indigent; Public Information Officer; Weed Control; Human Resources; Current Expense Juvenile; County Fleet; Emergency Management; Information Technologies; Development Services; Courthouse; General; Coroner; Prosecuting Attorney; Nampa Prosecutor; Motor Vehicle; Treasurer; and Commissioners. The budget worksheets showing the adjustments the Board made today are on file with this day's minute entry. The remaining budgets will be reviewed tomorrow at 8:30 a.m. The meeting concluded at 1:54 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER PROPOSALS FOR CERTIFIED PREA AUDITOR FOR THE SOUTHWEST IDAHO JUVENILE DETENTION CENTER

The Board met today at 2:00 p.m. to consider proposals for a certified PREA (Prison Rape Elimination Act) auditor for the Southwest Idaho Juvenile Detention Center. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Juvenile Detention Director Steve Jett, Admin Assistant Marilee Davis, and Deputy Clerk Monica Reeves. Director Jett solicited proposals from qualified auditors and the following individuals submitted their proposals: Glen McKenzie, Jr.; Wendy Estano, J.D.; and Charles Kehoe and Anne Nelsen, whose proposal was submitted jointly. Director Jett and Mr. Wesley have reviewed each proposal and compared them and now they are bringing them to the Board for discussion. Glen McKenzie's pre-audit rate \$4,000 (not including travel); and his post-audit rate is \$90 per hour. Wendy Estano's pre-audit rate is \$3,920, or \$5,020 (with travel); her post-audit rate is \$70 per hour. Charles Kehoe and Anne Nelsen have a pre-audit rate of \$6,300; the post-audit rate is \$450 per day. Director Jett has budgeted \$8,000 for the audit. All three candidates have good backgrounds and are qualified. In reviewing the proposals Commissioner Hanson said he is leaning toward Wendy Estano's proposal because she gave an itemized breakdown of the expenses, and, she has a Juris Doctorate which will be a benefit in looking at the psychological side of things. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to select the proposal submitted by Wendy Estano for the certified PREA auditor for the Southwest Idaho Juvenile Detention Center. The motion was seconded

by Commissioner Alder and carried unanimously. The meeting concluded at 2:29 p.m. An audio recording is on file in the Commissioners' Office.

SEVENTEENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 30, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #8-9-13

The Board of Commissioners approved payment of County claims in the amounts of \$218,282.55 and \$117,369.59 for accounts payable.

FY2014 ADMINISTRATIVE BUDGET REVIEW

The Board met today at 8:37 a.m. to review a Fiscal Year 2014 administrative budget review. Today's review was continued from yesterday. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Fair Administrator Rosalie Cope joined the meeting via conference call from 9:18 a.m. to 9:20 a.m. to answer questions about the Fair's budget. Chief Deputy Sheriff Marv Dashiell and Sheriff's Financial Manager Pam Corta joined the meeting for approximately 20 minutes to answer questions about the Sheriff's budget. The following budgets were reviewed: Parks and Recreation, Misdemeanor Probation, Consolidated Elections, Juvenile Justice, Substance Abuse Delivery System, Public Defender, Contingent, Sheriff, Dispatch, Emergency Communications, CCNU, Waterways, Boating Safety, Melba Gopher, Pest Control, Historical Society, Tort Claims, County Fair, County Agent, Health District, Lottery Tax, Cigarette Tax, Parole Block Grant, Juvenile Probation, Clerk of the Court, Reappraisal, District Court, Mental Health Court, Drug Court, Misdemeanor DUI Court - JAG, Domestic Violence Court, Family Court Services, Court Device, Court Facilities, Veteran's Court, and Misdemeanor DUI Court. (The budget worksheets showing the adjustments the Board made today are on file with this day's minute entry.) The reductions that were made totaled \$800,000 and the Board wants that amount put into a capital construction line item to address any cost overruns that may occur with the County's upcoming building projects. Mr. Wagoner said the line item already exists as the capital construction line item in the Facilities budget. Even though the Board made \$800,000 in reductions the

levy amount was not reduced. Mr. Wagoner recommends the levy amount be left alone for the long term financial health of the County. Commissioner Alder would like to reduce it and give the taxpayers a bigger break. Mr. Wagoner prefers to see the property tax budget be consistent rather than see it “yo-yo” up and down. He said when you decrease a property tax request one year you are impacting three to four years’ worth of cash flow because not all property tax dollars are collected in year one. Commissioner Hanson said we have to maintain services and employees at a certain level and he does not want the County to try to compensate for what the cities are doing. Commissioner Rule agrees and said during his term he has watched the County budget drop almost \$20 million and we were still able to maintain the level of services and that is a great accomplishment. Mr. Wagoner asked the Board to reconsider their decision to not fund the purchasing/accountant position because he believes it is in the County’s best interest to have an accountant work with him in a backup capacity. Commissioners Hanson and Alder said they thought the position was for a purchasing agent and their decision to remove it from the budget was based on the fact that we are not ready to go to centralized purchasing. Mr. Wagoner said the position would be best served as an accountant type position that works closely with him. Commissioner Rule said there is wisdom in that. Commissioner Hanson would like to see a job description so he can understand it better. Another budget review will be held tomorrow. The meeting concluded at 11:45 a.m. An audio recording is on file in the Commissioners’ Office.

CONSIDER SIGNING GRANT APPLICATIONS: IDAHO EMERGENCY COMMUNICATIONS COMMISSION FY2014 DEDICATED ENHANCED EMERGENCY COMMUNICATIONS GRANT FEE FUND

The Board met today at 10:15 a.m. to consider signing a grant application for the Idaho Emergency Communications Commission FY2014 Dedicated Enhanced Emergency Communications Grant Fee Fund. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lt. Todd Herrera, and Deputy Clerk Monica Reeves. Lt. Herrera reported that in 2008, the Board of Commissioners voted to charge an extra 25 cents on the 911 fee which goes to the grant that has historically funded small dispatch centers across the state who do not have enough money to buy their own equipment. There is now extra money in the grant so for the last two years agencies that have put in the 25 cents have the ability to request remaining grant funds for the year. Last year Canyon County put in for \$200,000 and we received an upgrade to our 911 telephone system. This year the dispatch center is requesting a logging recorder and an upgrade to the center’s computers and monitors. This year’s grant amount is \$110,825.81. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Idaho Emergency Communications Commission FY2014 Dedicated Enhanced Emergency Communications Grant Fee Fund Application, a copy

of which is on file with this day's minute entry. The meeting concluded at 10:18 a.m. An audio recording is on file in the Commissioners' Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

EIGHTEENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO JULY 31, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #7-31-13

The Board of Commissioners approved payment of County claims in the amount of \$114.00 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved salary rate requests for Randal Pyell, Bradley Childers, Tamara Jeffs, Jamie Mitchell, Zachary Forsman, Renton Wagemaker and Maria Montes.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste department in the amount of \$2,795 to Crane Alarm Service.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Information Technologies department in the amount of \$9,243.36 Tek Pipeline

EXECUTIVE SESSION – REAL PROPERTY DELIBERATIONS AND DISCUSS RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss real property deliberations and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (c) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy Sam Laugheed, Deputy P.A. Zach Wesley and Deputy Clerk Becky Chandler. Mr. Wesley left the meeting at 9:19 am and returned at 9:45 am. Mr. Wesley left the meeting again at 9:49 am. The Executive Session concluded at 10:18 a.m. with no decision being called for in open session.

FISCAL YEAR 2014 BUDGET REVIEW

The Board met today at 2:00 p.m. for a review of the Fiscal Year 2014 Budget. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Controller Zach Wagoner, Coroner Vicki DeGeus-Morris, Assessor Gene Kuehn, Treasurer Tracie Lloyd, Chief Deputy Treasurer Nancy Seal, Prosecutor Bryan Taylor, Chief Deputy Sheriff Marv Dashiell, Sheriff's Finance Manager Pam Corta, Captain Daren Ward, Lt. Tami Faulhaber, Indigent Services Director Michele Chadwick, and Deputy Clerk Monica Reeves. Sheriff Kieran Donahue (arrived at 2:30 p.m.) On July 29, and 30, the Board met for an administrative review of the suggested FY2014 budget. The reductions totaled \$800,000 some of which occurred in the "B" budgets but most were in the merit pool; in some cases "B" budget line items were increased. Zach Wagoner said the suggested budget included an additional \$4 million for capital improvements and \$2 million for an employee merit pool and they were able to do both of those things and still decrease the property tax budget. The County's operating budget now stands at \$73.8 million. According to Mr. Wagoner, the property tax portion of the budget is higher than what was suggested and is now at \$37,866,765. It is higher because the budget for the County fair has increased and the source of funding for the fair is property tax. When we compare 2014 property tax amount to the 2013

amount there's a slight increase of \$31,268 based on the Board's changes of the past two days. Commissioner Alder said that doesn't make sense because we have more property taxes to take from so we should be able to decrease the levies. Mr. Wagoner said for the County fair the suggested property tax amount was \$537,650. In the new tentative budget the County fair property tax allocation is \$607,461. The Board explained that the Fair is requesting a new employee who will perform web page and promotional design duties as well as administrative duties in the office. With the new position the Fair will no longer pay Peppershock Media to perform those duties. Mr. Wagoner said if they are transferring the costs from the "B" Budget to the "A" budget there should have been a net zero effect. The Board will follow up with the Fair Administrator Rosalie Cope on that issue. Commissioner Alder said in the suggested budget merit pool increases ranged from 2% to 12% but there is no way she can justify a 12% percent increase in one year's time. The merit pool ranges are now between less than 2% to over 4% for public safety employees. She spoke about the Board's desire to assist employees with rising health care costs by allocating \$500,000 to the insurance fund so that employees do not have to pay for increased premiums. The Board is also considering increasing the mileage reimbursement rate and giving employee appreciation days, such as the day after Thanksgiving. Commissioner Hanson is looking at sustainability and what we can do to move toward doing something positive for the County and its employees, without having to go back in a year and take back a portion of employee salaries if the economy changes. He said it is difficult to watch good employees leave for higher wages, but the issue cannot be addressed all in one year. Commissioner Rule said three to four percent salary increases are not insignificant compared to the years where we weren't able to give any raises. He said employees are an incredible resource of the County and it could be a two or three year process as far as getting salaries elevated. Commissioner Hanson made a motion to accept the tentative budget. Commissioner Alder said her only issue is with the levy and she believes an adjustment can be made so we are not taking more money than we anticipated before. Commissioner Rule is comfortable with the numbers but he wants to address the letters of concerns that were sent by the elected officials. Chris Yamamoto offered to meet with the elected officials directly after today's meeting and go over the budgets with the officials who had not seen the revisions the Board made. Chief Deputy Dashiell said it's concerning that the Sheriff's budget is approximately \$950,000 less than the 2011 actual budget. Their use of funds this year has been down because they are trying to fill 15 vacancies created by employees who are leaving for higher wages. He asked for clarification on the merit pool and whether the elected officials will be able to use that pool at their discretion. Commissioners Alder said each elected official can use the pool however they choose for their employees. Commissioner Hanson said it is based on the budgets not being spent to the maximum and if we go through this year and every nickel and dime has been spent there will have to be significant change in how the budget is determined. Commissioner Rule said the merit pool is up to the elected official to decide how to use it. With regards to the merit pool, Bryan Taylor asked if this will eliminate the blue sheet process now that the

elected officials can choose how to disburse the money to employees. Commissioner Rule said the Board has not discussed eliminating the blue sheet process. Clerk Yamamoto said it will be problematic to abandon the blue sheet process because there needs to be oversight to make sure we stay within budget. He also said his main point in equalizing salaries is to address the issue of employees leaving for lessor, or similar, jobs for better pay. Commissioner Hanson said maybe there's a different mechanism we need to look at to determine interoffice pay scales. Commissioner Alder pointed out that salary increases were given in 2012; some departments didn't receive any increases because they had already been through a cycle where their employees received raises. She said if things are looking good next year that will give us another opportunity to bring in more money and do more equalization but we cannot do it all in one year. Sheriff Donahue said he is losing personnel by the droves. On the average it costs the County \$6,000 to hire a new employee and they're losing employees so fast they can't replace them. He said with the Clerk's suggested budget we aren't just looking at one year; the projected numbers look good for the next three to five years. Commissioner Alder said last year's forecast was gloom and doom and so this year it's an entirely different concept and it's not because all the tax money's coming in it's because we are using fund balances which we have not done in the past, with the exception of the fifth quarter. Whatever we do this year becomes part of the budget for next year. Mr. Wagoner said he pays attention to the broad economy as a whole; he eats, sleeps, and breathes County numbers and he is intimately familiar with Canyon County numbers and when he says there is \$2 million available for salary increases for 2013 he is extremely confident that the money is there. He disagrees with any explanation or rationale that says \$2 million is not financially feasible. The Board will meet for another budget review on August 5, 2013 at 2:00 p.m. to allow time for the elected officials to review their budget numbers. The meeting concluded at 3:05 p.m. An audio recording is on file in the Commissioners' Office.

NINETEENTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO AUGUST 1, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Terri Salisbury.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet department in the amount of \$1,240 to Total Truck.

MEETING WITH HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:48 a.m. with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband and Deputy Clerk Becky Chandler. General items were discussed. Commissioner Alder asked for HR to compare positions and starting salaries in the Sheriff's, Clerk's, and Prosecuting Attorney's offices to equalize pay among county employees within the next year. A request was also made for a report to be provided to determine the comparable salaries of county Motor Vehicle staff vs. the State of Idaho. Ms. Eiband advised the project can be done within approximately the next 6 months. Ms. Eiband reported that the Health Trustees will meet today and she will advise that a recommendation for insurance should be presented to the Board quickly to assist with the budget process. The meeting concluded at 9:01 a.m. with no decision being called for in open session. A copy of the audio is available in the Commissioners' office.

EXECUTIVE SESSION - LITIGATION MATTERS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. General items were discussed with no decision required. A request was made to go into Executive Session to discuss litigation matters. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom and Deputy Clerk Becky Chandler. The Executive Session concluded at 9:14 a.m. with no decision being called for in open session.

PUBLIC HEARING - REQUEST BY JOHN WARD FOR A REZONE FROM AN AGRICULTURAL ZONE TO A RURAL RESIDENTIAL ZONE

The Board met today at 9:42 a.m. to conduct a public hearing in the matter of a request by John Ward to rezone 14.14 acres from "A" (Agricultural) Zone to an "R-R" (Rural Residential) Zone. The subject property is located at 12846 Smith Avenue in Nampa. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, John Ward, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report; the P&Z Commission recommended approval of the rezone request. John Ward offered comments in support of his request. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to approve the rezone request and the Findings of Fact, Conclusions of Law and Order as well as the ordinance amendment. The signed documents are on file with this day's minute entry. The hearing concluded at 9:51 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM NO. 2 FOR ENTERPRISE DOCUMENT MANAGEMENT SYSTEM REQUEST FOR PROPOSALS

The Board met today at 11:02 a.m. to consider signing Addendum No. 2 for the Enterprise Document Management System Request for Proposals. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, CIO Rob Hopper, IT Programming Manager Don Brown, and Deputy Clerk Monica Reeves. The addendum is simple in that it says there is nothing new to add. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign Addendum No. 2, a copy of which is on file with this day's minute entry. The meeting concluded at 11:04 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE MELBA VALLEY HISTORICAL SOCIETY

The Board met today at 1:31 p.m. with the Melba Valley Historical Society. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Ann Tomlinson, Linda Morton Keithley, Madge Wylie, Peggy Friddle, Bev Robinson, and Deputy Clerk Monica Reeves. The goal of the Melba Valley Historical Society is to preserve the history of Melba and establish a community museum. The society has registered with the State as a non-profit organization and they have submitted their 501c3 application to the IRS. The society is requesting \$11,500 in County historical society funds. They have two options for a permanent home: one is a historic building in Melba that is used as a

meeting hall for the local Rebekahs. If they get the building they will use the funds to purchase software, equipment, and supplies as well as pay for utilities. The second option is a vacant residence owned by the City of Melba. The city council has indicated its willingness to transfer ownership to the society at no cost. Funds would be used to repair the roof, windows and floor. The Board will forward the funding request and supporting information the County's Historic Preservation Commission for consideration. The meeting will conclude at 1:49 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING AGREEMENT TO ALLOW THE ADA COUNTY HIGHWAY DISTRICT TO ACCESS CANYON COUNTY SPATIAL DATA VIA INTERNET PORTHOLE

The Board met today at 2:01 p.m. to consider signing an agreement with Ada County Highway District to access Canyon County Spatial data via internet porthole. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Assessor Plat Room Tech Lisa Reed, Assessor Plat Room Analyst Sarah Higuera and Deputy Clerk Becky Chandler. Ms. Higuera explained the agreement would provide access to the FTP site to allow Ada County to compare the Canyon County data with their own data for various projects. There is no charge to Ada County and no costs are incurred by Canyon County. Mr. Goodsell advised that the legal department has no concerns with the agreement. A similar agreement was previously made with the state of Idaho and the city of Boise, ID. Commissioner Alder made a motion to sign the document. Commissioner Hanson seconded the motion and it carried unanimously. The meeting concluded at 2:05 p.m. A copy of the audio is on file in the Commissioners' office.

TWENTIETH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO AUGUST 2, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Becky Chandler

ABSENT: Commissioner Craig L. Hanson

CONSIDER SIGNING NOTICE OF PUBLIC AUCTION OF PROPERTY LOCATED AT HIGHWAY 20/26 AND POND LANE

The Board met today at 8:15 a.m. to consider signing notice of public auction of property located at Highway 20/26 and Pond Lane. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley and Deputy Clerk Becky Chandler. Mr. Wesley advised that a previously signed legal notice of auction was incorrect. The previous legal description in use since 2007, which increased the size of the property by .3 acre, was incorrect. A recent survey of the property reduced the size by .3 acre. An amended survey was submitted to the Recorder's office. A change was made to correct the legal description which requires an additional signed notice before proceeding with public auction. *Note for the record: the signing was added to the agenda with less than the 48 hours required notice to allow for publication time in the newspaper prior to the August 20th auction date. The signing will be ratified on August 5, 2013.* Commissioner Alder made a motion to sign the notice. Commissioner Rule seconded the motion and it carried unanimously. The meeting concluded at 8:18 a.m. An audio recording is on file in the Commissioners' Office.

TWENTY-FIRST DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO AUGUST 5, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #8-9-13

The Board of Commissioners approved payment of County claims in the amount of \$178,137.10 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Paige Rhoades.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet department in the amount of \$1,698 to Dan Wiebold Ford.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Administrative Specialist Kelly Martinez, PIO Joe Decker and Deputy Clerk Becky Chandler. Calendar items were discussed. Ms. Martinez left the meeting at 8:34 a.m. Mr. Navarro reported on facilities issues. The Bureau of Reclamation gifted office furniture to the county. The items were stored for future use. A letter of appreciation will be sent to the appropriate agency. Commissioner Rule requested an investigation to a report of contamination under the Facilities shop building. The Animal Shelter continues to have a problem with negative air pressure. The Board approved a request to hire an engineer to correct the issue. Mr. Navarro left the meeting at 8:46 a.m. Mr. Decker reported on communication issues. A series of costs associated with the temporary jail and jail designs related to the Pond Lane property was discussed. No decision was called for in open session. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE/RATIFY SIGNING OF NOTICE OF PUBLIC AUCTION OF PROPERTY LOCATED AT POND LANE AND HWY 20/26 FROM AUGUST 2, 2013

The Board met today at 9:05 a.m. for a legal staff update which was continued to 1:30 p.m. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Deputy Clerk Becky Chandler. Commissioner Alder made a motion to ratify the signing of the notice of public auction of property located at Pond Lane and Hwy 20/26 from August 2, 2013. Commissioner Rule seconded the motion and it carried unanimously. The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH HEALTH PLAN TRUSTEES

The Board met today at 9:32 a.m. for a meeting with the Health Plan Trustees for proposed modifications to the health plan. Present were Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, H.R. Director Jeannine Eiband, Crystal Severson, Health Plan Trustees Joe Cox, Nancy Seal, Mark Tolman, Doug Daniels and Brad Jackson and Deputy Clerk Monica Reeves. Brad Jackson gave

the trustees' recommendation, noting it is based on the assumption that there will be an infusion of \$500,000 into the fund this year. The trustees looked at a number of options that were proposed to them and they initially considered two of those options and decided to discard one that did not have the HRA option that had a lower deductible but a higher exposure in terms of total out of pocket. Option 1 is the plan they are recommending. The deductible is slightly different than the plan that was presented. The HRA option originally had a \$2,500 deductible and \$5,000 out of pocket; but in the interest of the employees they knocked it down some. The idea is that the employees will be paying until they reach that \$2,000 mark before the plan begins to pay out. It includes an HRA employer contribution where money is earmarked in the trust fund for usage by the employee to help pay down the \$2,000 deductible. For example, if it is a single individual, they would be looking at \$1,600 instead of \$2,000. Once you reach the deductible there's no co-insurance; it is paid at 100% by the plan. The out of pocket is the same; the office copay goes up nominally. Costs will remain the same for generic prescriptions. The ER co-pay goes up to discourage people who take their child the emergency room with an earache in the middle of the day. The monthly contribution will remain unchanged for employee only, and unchanged for child or children; but it will go up by \$100 per month for employees who are insuring a spouse because they are one of the highest users of the plan and that the current plan is unrealistically low compared to the actual cost. Commissioner Alder was surprised with the increases considering the Board is going to infuse the plan with \$500,000. She doesn't want to penalize the employees with increased costs. Joe Cox said the trustees struggled to come to the decision, but it's a decision that has been postponed for a few years now and things are getting worse the longer they delay action. Commissioner Alder said our plan is not being abused; the problem is with what hospitals charge. Nancy Seal agreed with that point but said we have to keep our trust fund healthy because we are self-insured. Four years ago the plan was at \$9 million, now it's down to almost \$4 million and that's the only way to make it healthy. Commissioner Rule said the costs are impossible for us to fight so we have to be reactionary and that's what the trustees are doing. Mr. Cox worries about the employees who earn \$22,000 a year trying to meet a \$2,000 deductible. Jeannine Eiband said the trustees have spent a considerable amount of time over the past few months in meetings, doing research and in educating themselves where the plan needs to go and they did not come to this decision lightly. Even if the Board puts \$1 million into the plan it will not help with anything going forward because there has to be a three prong approach to fixing this plan: funding, plan design and cost sharing. She fully supports the recommendation because it is the only way to get a start on fixing the plan. We won't see the result of this change for three to five years. Currently the employees' out of pocket is \$1,850; they had a \$350 deductible and 80/20 up to \$1,850. Ms. Eiband and the trustees recommend setting it at \$2,000 and that employees pay their portion first so it's really only increase of \$150 over this year. Then factor in the HRA and instead of giving them 80% after the deductible, we are giving them money upfront to help reach the deductible. If you consider the \$150 increase and the \$400 HRA contribution, it is actually a reduction of \$250; we're

just asking the employees to pay their portion first. The plan is designed for preventative and maintenance; deductibles have always been intended to be for catastrophic events and it's that kind of education that needs to be passed on to the employees so they understand they don't have to go out and pay \$2,000 next year just to pay \$2,000. It is only the people who have catastrophic incidents that should ever have to deal with the deductible. The rest of the plan is built to protect them on the day to day. Mr. Jackson said in terms of the high dollar items, the trustees have met with a Meritain representative in Denver and discussed a bridge health option where employees would have access to out of state surgery centers at no additional cost to the plan. Even with the expenses of travel, the savings could be over 50% over having it done locally. Ms. Eiband said it's a great program and as an incentive they are recommending waiving the deductible for that surgery. She is prepared to provide online education, personal meetings and face to face meetings with employees regarding the changes to the insurance plan. She said employee morale will take a hit this year but now is the time to be candid and open with them on the state of our fund, what the numbers are, what the Board is generously contributing to supplement the health trust, and what their portion is and how it works. Commissioner Alder inquired about the costs associated with Obama care. Ms. Eiband said our cost to help fund Obama care this year will be a tax in the amount of \$86,000. This year employers have to pay \$63 per employee per year; that is a three phased plan that goes down nominally each year. She doesn't know all the costs yet, but she wouldn't be surprised if there are more fees/taxes coming our way. Mr. Jackson said the Indigent Services Director is following the exchange situation in Idaho and whether our employees would qualify for the exchange and a subsidy. Ms. Eiband said the County will be fined \$2,000 per employee per year if an employee goes on the exchange. The fine is to encourage employers from changing their plan to where it is unaffordable for employees. Also, the employee can be fined for going to the exchange instead of taking advantage of their plan. Commissioner Rule said we need to make sure the plan is healthy so everybody can depend on it for the long term. He wants to take the trustees' recommendation under advisement and schedule action for a later date. Zach Wesley said once a decision is made, Meritain will be informed of the changes and they'll take care of the billing and we will take care of getting information to the employees. The Board needs to schedule a time to make a formal decision and let Ms. Eiband carry the rest out. Commissioner Alder asked about putting another \$300,000 into the fund this year to cover the additional charge for a family. Mr. Jackson said the \$300,000 would offset what we would have collected had the premium gone up. Ms. Eiband said the deductible is where we're going to see the real change for our plan. There are some other options if you want to further fund to offset the premiums. We are still in the planning phase so to meet the goal of making those with a spouse have to pay a little more the Board could cut the increase in half to \$50 to show that if you have a spouse on the plan you will pay more. Commissioner Rule said the trustees have looked at the scenarios and decided to take the big hit rather than make small modifications each year and he is comfortable with the recommendation. Commissioner Alder would like to see

the Board infuse another \$300,000 into the fund, increase the deductible to \$2,000, and increase the monthly premium for spousal coverage by either \$50 or \$100. Ms. Eiband said the contract with Meritain goes into effect October 1, and open enrollment is October 1 through November 15. She would like to start letting employees know about the changes by September 1. The Board hopes to have it wrapped up by August 26. Commissioner Hanson said insurance is for catastrophic events and he likes the idea of putting funds into an HRA. The Board will make a decision at a later date. The meeting concluded at 10:22 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER; LITIGATION MATTER AND DISCUSS RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 1:31 p.m. for a continued legal staff update. A request was made to go into Executive Session to discuss a personnel matter; litigation matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:32 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Becky Chandler. The Executive Session concluded at 2:00 p.m. with no decision being called for in open session.

FY2014 BUDGET REVIEW

The Board met today at 2:04 p.m. for a review of the Fiscal Year 2014 budget. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson; Clerk Chris Yamamoto; Controller Zach Wagoner; Assessor Gene Kuehn; Chief Deputy Assessor Joe Cox; Sheriff Kieran Donahue; Chief Deputy Sheriff Marv Dashiell; Sheriff's Financial Manager Pam Corta; Coroner Vicki DeGeus-Morris; Chief Deputy Treasurer Nancy Seal; Chief Civil Deputy P.A. Sam Laugheed; PIO Joe Decker; H.R. Director Jeannine Eiband; CIO Rob Hopper arrived at 2:27 p.m.; Cheryl Lane; Keri Sigman; Marlen Salinas; Indigent Services Director Michele Chadwick; Trial Court Administrator Dan Kessler; Benita Miller, Assistant Trial Court Administrator; Sid Freeman; other interested persons; and Deputy Clerk Monica Reeves. Zach Wagoner noted a couple of items for the record: 1. as part of the Board's administrative budget review on July 29, there were changes made to the Elections budget: \$39,000 was removed from the "B"

Budget and \$2,500 was removed from the suggested merit pool. He did not receive a copy of the adjusted worksheet for Elections but he wanted to make sure the issue was addressed. (Deputy Clerk Monica Reeves has since provided Mr. Wagoner with a copy of the adjusted worksheet.). 2. Mr. Wagoner has added the accountant position for the Auditor's Office back into the budget. (The Board previously removed the position because it thought it was for a purchasing agent, but when Mr. Wagoner explained that the position would be used as an accountant, the Board had no problem leaving it in the budget.) Additionally, the Board asked him to keep this year's property tax levy lower than last year's levy and that that required a reduction of \$70,000 in the current expense fund levy. The 2014 property tax levy is at \$37.796 million compared to last year's property tax levy of \$37.835 million, which is \$38,000 less than 2013. The Board thanked Mr. Wagoner for complying with its request. Comments on the budget were as follows:

Animal Shelter: Chris Yamamoto said due to a drop in contributions and a delay in grant funding the shelter will lay off most of the staff because they cannot meet payroll. They will rely on volunteer help.

Assessor's Office: Gene Kuehn disagreed with the Board's decision to reduce his merit pool. He had intended for most of the increases to go toward equalizing salaries for the DMV clerk and his front office staff. He said the additional revenue created by the title fees DMV is collecting would pay for the increases; it would not come from property tax. Clerk Yamamoto said it's time for a healthy increase for some employees, particularly where we're looking at increasing the cost of the health insurance premiums. He said it's difficult to keep people motivated without financial compensation so that's why the suggested budget had some good increases depending on the department. He looked at not only this year but the next three years as well and what he presented is affordable and sustainable.

Commissioners: The Commissioners' salaries will stay the same. A merit increase was budgeted for one employee in an effort to do some equalization.

Coroner: Vicki DeGeus-Morris is concerned with the Board's decision to reduce the Clerk's suggested merit pool for her office from \$19,000 to \$4,000. She said she was told the reduction was made because her staff drives County vehicles. She and her staff have to pay taxes for the use of the vehicles and she doesn't think it's fair that they won't be considered for merit due to the benefit of having a County vehicle, which is taxable income. Commissioner Alder pointed out that the Coroner did not request a merit pool for her office. She also said the reduced amount reflects a three percent merit for employees. Coroner DeGeus-Morris said it equates to around 1%.

District Court: Dan Kessler said when he turned in his budget there were a few targeted increases but he understood the Board was giving a pool of money for merit but he didn't know the percentages that were involved.

Prosecuting Attorney: Sam Laugheed made the following points on behalf of Prosecutor Bryan Taylor who was out of the County: With regard to merit pool, it is a policy disagreement in how the Prosecutor views the best practice and how the Board and Budget Officer view the best practice. When employees leave, Prosecutor Taylor prefers to under-fill positions and train people according to their standards and he'd like to be able to redistribute any savings from the under-filling to other employees in the office. He understands that is not the position of the Board or the Budget Officer so that leaves them in a position of asking for the merit pool and moving people around by position or promotion which doesn't mean they get to maximize the funds that were appropriated to the office. In this case the merit pool that was distributed to the Prosecutor's Office is less than the savings they have realized for the County by under-filling positions. That's counterbalanced for the Prosecutor by the fact that the Board and Budget Officer are recommending new positions be added to his budget. Prosecutor Taylor is cautiously optimistic that the appropriation the Board is proposing will be the minimal amount necessary for him to make the changes he thinks are necessary for this year. He wants the budget authority, once it is set during this process, to be the end of the story except for normal auditing that has to be done. He believes he should be beholden only to the Board and the voting public. Once the budget is set it should be reviewable only to make sure it's not being abused and that's something ultimately the public decides. The current blue sheet process is overly politicized and leads to unpredictable results and it may not entirely comply with the principles of Idaho law. They are asking to revisit how the blue sheets are administered, what they stand for, and the review they go through with the ultimate goal of the elected officials independently being responsible for the their decisions. Commissioner Hanson said if departments have full access to those funds and can spend down to the last penny of what's been budgeted we may need to change the budget process where we do a closer accounting of the funds. In effect we would need to decrease all the budgets. Mr. Laugheed said they want a budget that everybody in the community can understand. The office has approximately \$5 million apportioned to it and they are expected to spend less than that. He said the fifth quarter principle and budget theories are nuanced, complex concepts and he doesn't know if there's a lot of agreement about how those operate effectively. Commissioner Alder said that is a concern and it would be a change in policy if we go back year to year to determine what is really needed. She doesn't want to set a budget that way because we don't know what will happen during year; we have to be cautious yet she wants people to have flexibility in their budgets without spending everything in their budgets. Mr. Laugheed said the Prosecutor doesn't intend to spend every dime of his budget; but they would like to get away from the rhetorical device where departments say they're giving back \$200,000 when really, they didn't have \$200,000. We need consistency throughout. Clerk Yamamoto said as the Chief Budget Officer he follows policies and guidelines and he does not agree with how things are done and he will be making recommendations to the Board at another time that will closely follow what Prosecutor Taylor is talking about. The blue sheet/PCN system is broken and needs fixed.

Sheriff's Office: Sheriff Donahue is concerned with the decreases the Board made to his budget, specifically the decrease in the merit pool because it is not sufficient to equalize salaries for his employees. He spoke about the difficulties in hiring and training personnel as well as the continued education and training requirements his office deals with. He said the Clerk and Controller looked closely at his requested budgeted and they returned a budget that he can work; but he does not agree with the reductions the Board made.

Information Technologies: Rob Hopper said he submitted salary adjustments and did so with a budget that was not substantially different from last year. His budget is \$100,000 to \$150,000 more but most of that is contingent on the new administration building and the investment they have to make there.

County Fair: Commissioner Rule said at the last meeting he had concerns with how the Fair budget had increased property taxes so he met with Rosalie Cope, the Fair Administrator, and he learned that when the actual budget was applied to our general budget Ms. Cope proposed the higher number of her scenario based on the College of Idaho moving forward with its football program. Ms. Cope believes the football program will prohibit the Fair from having concerts and if that happens the Fair will lose \$100,000 in revenue.

Other items: Commissioner Alder addressed the concerns raised by the Coroner where merit was reduced from \$19,000 to \$4,000. She said the Clerk suggested a 6% merit pool, but the Coroner didn't request any merit so the Board thought she would be excited to receive \$4,000. Commissioner Alder has no problem bringing it up to 3%.

Regarding elected officials' salaries, Commissioner Alder believes the salaries are balanced and she wouldn't consider anyone who received one in the last couple years. Commissioner Rule said he didn't request a salary increase the last time and he won't be requesting one this year either. Commissioner Hanson made a motion that the elected officials' salaries remain the same. The motion was seconded by Commissioner Alder and carried unanimously. Commissioner Alder said there is a fallacy out there about a 10% difference between the elected officials and their chief deputies' salaries. The statute does not mandate that elected officials have to pay their chiefs 90% of their (the elected official's) salaries. Commissioner Rule said when he took office, Commissioners and legal counsel informed him that chief deputies make 90% of their elected officials' salaries, but now that the matter has been researched we know it is not supported by law. Commissioner Hanson said there were not any County resolutions that addressed it either. He said during next year's budget process, we need a time for budget presentations and a time for a second meeting with each department to discuss any changes the Board wants to make. Commissioner Alder said it's important that we communicate as to what we're looking at for increases so there are no assumptions that we're going beyond. She sits on many boards where she votes on salaries and if it

means a tax increase she votes "No" so it's hard for her to vote in favor of 6% to 12% increases for County employees. She said we need to look at pay classifications if we are starting people with wages that are too low. Finally, she wants to reward good employees and she hopes the merit pool is sufficient. Mr. Wagoner said if we're going to adjust the merit pool for the Coroner it needs to be done now. Commissioner Rule asked for an explanation of the Coroner's statement that she has to pay a tax for driving a County vehicle. Mr. Wagoner said it was recently brought to his attention and he will look into it. With regard to whether it's taxable income, Mr. Wagoner said that is not set in concrete; he will have to talk to the IRS about it. Commissioner Rule said he is not ready to increase merit for the Coroner's Office. Mr. Wagoner will prepare the budget for the Board's consideration to be signed on August 7, 2013 at 3:15 p.m. The meeting concluded at 3:02 p.m. An audio recording is on file in the Commissioners' Office.

TWENTY-SECOND DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO AUGUST 6, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #8-9-13

The Board of Commissioners approved payment of County claims in the amounts of \$226,223.87, \$5,563.20 and \$116,011.57 for accounts payable.

APPROVED CLAIMS ORDER #8-8-13

The Board of Commissioners approved payment of County claims in the amount of \$7,676.19 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Building Maintenance department in the amounts of \$2,985 to Tikker Engineering and \$2,493.78 to Chem-Aqua.

APPROVED KEY REQUEST & INTERNAL DOOR ACCESS

The Board approved a key request & internal door access for Judge Robert Jackson.

LEGAL STAFF UPDATE

The Board met today at 9:01 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Brad Goodsell said tomorrow the Idaho Press-Tribune will publish a notice of public comment period on the Mahaffey Oil cleanup project. The analysis of brownfields cleanup alternatives and the draft voluntary mediation work plan have both been completed and are available for comment for a 30-day period. The notice of public comment period will publish tomorrow in the Idaho Press-Tribune. Mr. Goodsell will meet with TerraGraphics tomorrow to finalize the bid documents for the public works contract. He said everything is on track; they have been working with Jon and Margie Watson to coordinate their operations. Commissioner Rule said Jon Watson told him it looks like the work won't be a serious conflict with them because they will be able to work around the excavation area. On a related matter, Commissioner Rule asked if there will be any monies left over to address the Sugar Avenue property in Nampa. Mr. Goodsell said DEQ told him they will take on that project and the County won't need to contribute any funds. Mr. Goodsell left at 9:05 a.m. at which time the Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:17 a.m. with no decision being called for in open session.

CONSIDER SIGNING FY2014 RENEWAL OF CANYON COUNTY/NORMAN FAMILY TRUST LEASE AGREEMENT

The Board met today at 9:30 a.m. to consider signing the FY2014 Renewal of the Canyon County/Norman Family Trust Agreement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Chief Deputy Sheriff Marv

Dashiell and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Chief Dashiell said this is a property and building lease that is currently co-occupied by the City/County Narcotics Unit and the Treasure Valley Metro Violent Crimes Task Force/FBI Taskforce. The FBI Shares a portion of the costs through reimbursement and we fund on the front end. The representative from the trust contacted Chief Dashiell indicating with the assessed values and tax projections there would be an \$866 increase for the fiscal year. There is no opposition from the Sheriff's Office regarding the increase in fees. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Fiscal Year 2014 Renewal of the Canyon County/Norman Family Trust Lease Agreement. The agreement (#13-054) is on file with this day's minute entry. The meeting concluded at 9:34 a.m. An audio recording is on file in the Commissioners office.

CONSIDER SIGNING A REPLACEMENT MASTER SERVICES AGREEMENT WITH TW TELECOM, DOCUMENT NO. 345450

The Board met today at 9:34 a.m. to consider signing a Replacement Master Services Agreement with TW Telecom, document no. 345450. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, Deputy P.A. Zach Wesley and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording of the meeting and prepared the following minutes.)* Mr. Wesley said that Mr. Hopper is trying to resolve a bigger issue with TW Telecom and would like to remove this item from the Board's agenda for today. Mr. Hopper said it will just be a delay; it will be put back on the calendar at a later date. He will discuss the details in his weekly meeting this afternoon. The item was removed from the Board's agenda. The meeting concluded at 9:35 a.m. An audio recording is on file in the Commissioners office.

CONSIDER SIGNING AN INDEPENDENT CONTRACTOR AGREEMENT WITH BEN PAVELKA

The Board met today at 9:35 a.m. to consider signing an Independent Contractor Agreement with Ben Pavelka. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Wesley said this is an agreement between Development Services Department and Mr. Pavelka. DSD has found Mr. Pavelka to be qualified to review their building plan portion of the building permit applications. They have a backlog of building plans and permits to review right

now because of an increase in construction in the County. DSD wants to work with Mr. Pavelka through the end of the year to review plans on a temporary basis as an independent contractor. There is no appropriation of County general budget money; the permits have fees in place and Mr. Pavelka will receive 75% of the incoming building plan fee. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign the Independent Contractor Agreement with Ben Pavelka. The signed agreement (#13-055) is on file with this day's minute entry. The meeting concluded at 9:38 a.m. An audio recording is on file in the Commissioners office.

PUBLIC HEARING - REQUEST BY ROBERTA MATTESON AND PAULA LEONARD FOR A RURAL RESIDENTIAL ZONE

The Board met today at 10:00 a.m. to conduct a public hearing in the matter of a request by Roberta Matteson and Paula Leonard to rezone four parcels that total 18.48 acres from an "A" (Agricultural) Zone to an "R-R" (Rural Residential) Zone. The subject properties are located at the southwest corner of the intersection of Fargo Road and Ustick Road. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida , Alan Mills, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. The rezone is on accordance with Homedale's Comprehensive Plan and in regards to the residential land use. The P&Z Commission recommended approval on June 6, 2013; staff is also recommending approval of the rezone. The purpose of the rezone is to allow the applicants to reconfigure the lots in a manner that makes more sense for the irrigation system. According to Ms. Almeida, the applicants do not want to develop the land any further so they have proposed a development agreement which states that. Alan Mills, who testified on behalf of the applicants, stated the three parcels were approved by conditional use permit. The middle lot belongs to Paula Leonard and she plans to build there eventually. The other two parcels are owned by Roberta Matteson. At one time they made application for a 15-lot subdivision but it was denied. According to Mr. Mills the rezone request is a clean-up issue that will solve problems with the irrigation system. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Commissioner Alder made a motion to approve the rezone request, and sign the Findings of Fact, Conclusions of Law, and Order, as well as the ordinance amendment and development agreement which limits the number of lots to three. The motion was seconded by Commissioner Hanson and carried unanimously. Ms. Almeida asked that the development agreement be tabled to a later date to allow time for the applicants to sign it. Commissioner Alder amended her motion to reflect that the development agreement will be signed after the applicants have had an opportunity to sign it. The amended motion was seconded by Commissioner Hanson and carried unanimously. The signed

FCOs and ordinance amendment are on file with this day's minute entry. The hearing concluded at 10:19 a.m. An audio recording is on file in the Commissioners' Office.

PRESENTATION FROM THE PARMA SENIOR CITIZENS CENTER

The Board met today at 11:01 a.m. for a presentation from the Parma Senior Citizens Center. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lenny Elfering and Glenda Leigh from the Parma Senior Center, and Deputy Clerk Monica Reeves. The center provides nutrition and transportation services, but due to federal and state funding cuts the senior center has had to lay off the driver for the meals on wheels program as well as reduce their fulltime coordinator position to a part-time position. Mr. Elfering estimates they will run out of funding in eight months; he wants to know if the County can provide assistance in some manner. Commissioner Alder said the County pays \$100,000 to the Canyon County Office on Aging each year, part of which pays for transportation and meals on wheels. Commissioner Rule said the Board has wrapped up its budget review process for Fiscal Year 2014 and he doesn't know where we would fund any monies in this year's budget for your organization. The meeting concluded at 11:23 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:01 p.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fleet Director Mark Tolman and Administrative Specialist Kelly Martinez. Chief Information Officer Rob Hopper was in the audience as his meeting was next on the agenda. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: fiscal year 2014 budget information and job descriptions; health insurance plan with the possibility of an HRA for next year; damaged vehicles; 2013 fair duties; and emergency helicopter training. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:16 p.m. An audio recording of the meeting is on file in the Commissioners Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:16 p.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: Document Management System RFP; administration building update; issues with proposed gateway switches not certified by Time-Warner; IT will soon be deploying new metrics to measure our services; Accela upgrade for DSD has been delayed a few weeks; GRM (Taxroll) upgrade is planned for September; and fiscal year 2014 budget information. Mr. Hopper submitted three purchase orders to S1 IT Solutions in the amounts of \$24,999, \$24,985 and \$4,540 for storage growth. The Board approved all three purchase orders. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:27 p.m. An audio recording of the meeting is on file in the Commissioners Office.

APPROVED PURCHASE ORDER

The Board approved three purchase orders for the Information Technologies department in the amounts of \$24,999.00, \$24,985.00 and \$4,540.00 to S1 IT Solutions.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:27 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Juvenile Detention Center Supervisor Shawn Anderson and Administrative Specialist Kelly Martinez. Administrative Assistant Marilee Davis and Trial Court Administrator Dan Kessler arrived at 2:28 p.m. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: the department is getting ready for a pre-audit and would like to schedule a meeting for September 20, 2013 with the Board to review the findings; the number of people in detention has gone down recently; the garden is doing very well with 972.89 pounds of produce; a certificate was awarded to Shawn Anderson for becoming a certified master instructor use of force techniques; Sean Brown has started a small engine repair course; and Mr. Jett is attending the American Correctional Association Conference. Ms. Davis acknowledged

the maintenance staff for doing a great job in helping with the greenhouse. Commissioner Hanson said DSD Director Tricia Nilsson is a member of an organization that looks for projects, maybe something like a one-time contribution type project. Mr. Jett submitted copies of "Thousand Mile Winds" which is the Spring 2013 collection of writings by the students at the detention center. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:41 p.m. An audio recording of the meeting is on file in the Commissioners Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:45 p.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.*) Topics of discussion included the following: Ms. Catalano was invited to attend a conference in Virginia in September to talk about some of the programs developed to address the disproportion of minority contact. Juvenile Justice Fund has built up to about \$1600 which will be spent on another program that is normally budgeted at \$3000. This will deplete the fund and close it out. We have tried to distribute work load in different ways to be more efficient and the number of cases have dropped by 40. Ms. Catalano said they have multiple interns in the office at any given time. November is National Runaway Prevention Month and we will be doing the annual "Back on Track" run/walk to promote awareness and raise funds for preventative programs. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:54 p.m. An audio recording of the meeting is on file in the Commissioners Office.

PRESENTATION FROM HOUSTON BUGATSCH REGARDING THE COURTHOUSE REMODEL PROJECT

The Board met today at 3:03 p.m. for a presentation from Houston Bugatsch regarding the Courthouse remodel project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Rick Bugatsch, Bob Tikker, Judd Williams, Rod Mulder, Facilities Manager Paul Navarro, Controller Zach Wagoner, Trial Court Administrator Dan Kessler, CIO Rob Hopper, Don Brown, IT Programming Manager, Indigent Services Director Michele Chadwick, and Deputy Clerk Monica Reeves. The project team is the same team that's been working on the administration building and includes Rick Bugatsch, Bob Tikker, Rod Moulder and Juisen Williams. Mr. Bugatsch and Mr. Tikker have done a lot of work in the Courthouse over the years, and Mr. Mulder has

been involved in a lot of the electrical engineering for the Courthouse. The presentation included the project approach and key project experience. Rick Bugatsch said they will start with the program Paul Navarro put together for the Courthouse remodel and they will validate the designs to get a building format that works for the County. They will act as the front line in the bidding and permitting processes and once a contractor is on board and offices are moved to the administration building they will start construction in the Courthouse. Bob Tikker envisions a limited budget on the project so their approach will be looking at a low cost way to help improve the existing systems without being too extravagant. Rod Mulder doesn't anticipate any problems with enough capacity in the building so there's no reason why the existing system shouldn't handle the new occupancy. It was noted that the data system will have to be new because there will be new floor layouts. Judsen Williams said there's not much anticipated structurally with this project; the building should work well for the intended program for the project. The tentative timeline is based on the day the departments move into the new administration building. Dan Kessler said the Supreme Court has entered into an agreement with the National Center for State Courts where they are making some architectural services available through them. He asked if Houston Bugatsch sees any possibility in collaborating with them if Canyon County is approved as a site to assist with the process. Mr. Bugatsch said he will work with them and he considers the offer a great resource. Commissioner Hanson asked if there will be a potential for power shutdowns for the Courthouse during the remodel. Mr. Bugatsch said there is a way to mitigate those things and if we had to shut down for period of time we could do it on the weekend or overnight so that we are not disrupting the Monday through Friday schedules. Commissioners Hanson and Rule spoke about how the remodeled areas need to be practical, not extravagant. Mr. Bugatsch said our budget will dictate a lot of that and by nature it will have to be relatively utilitarian. He has worked with the County in the past and he understands there is a perception in the community that it has to be fiscally responsible and look fiscally responsible. Mr. Bugatsch said there could be a substantial expense to retrofit this building for fire sprinklers and it's an issue that needs to be resolved with the city first and foremost. Mr. Navarro estimates it will cost between \$600,000 and \$1 million if we have to sprinkle the entire building. Michele Chadwick, who helped rank the proposals, said Clerk Yamamoto spoke highly of Houston Bugatsch based on his working relationship with them. No Board action was required or taken. The meeting concluded at 2:28 p.m. An audio recording is on file in the Commissioners' Office.

TWENTY-THIRD DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO AUGUST 7, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER#1322

The Board of Commissioners approved payment of County claims in the amount of \$1,115,138.82 for a county payroll.

APPROVED PURCHASE ORDER

The Board approved a purchase order for The Sheriff's Office in the amount of \$12,884.00 to Hanson Janitorial Supply, Inc.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (D). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:17 a.m. with no decision being called for in open session.

PRESENTATION FROM LOMBARD CONRAD ARCHITECTS REGARDING THE COURTHOUSE REMODEL PROJECT

The Board met today at 10:08 a.m. for a presentation from Lombard Conrad Architects regarding the courthouse remodel project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Steve Simmons and Russ Moorhead with LCA

Architects, Facilities Manager Paul Navarro, Trial Court Administrator Dan Kessler, Indigent Services Director Michele Chadwick, CIO Rob Hopper, IT Programming Manager Don Brown, and Deputy Clerk Monica Reeves. Steve Simmons believes LCA is the most experienced regional justice design and office design firm in the area. They work regionally in the justice market as well as other project types all over the United States. Mr. Simmons said it is very important to have a design professional team that's been involved in courts remodel, courts annex and courts facilities as well as one that understands the security aspects. LCA's project team consists of Steve Simmons, Russ Moorhead, and Scott Wendell, as well as structural, electrical, and mechanical engineers, and an audio/visual consultant. Russ Moorhead said LCA brings a lot of experience and that means accuracy in the budget control process. They will work with the County to make sure they are meeting the expectations of the users and the Board of Commissioners. Mr. Moorhead spoke of courtroom design issues such as security and access, as well as coordination issues that have to be thought of during the planning phase. LCA has experience in working on second and third floor remodels and they understand all the issues because they have been through them numerous times with other occupied courts facilities projects. Dan Kessler said the Supreme Court has reached an agreement with the National Center for State Courts to provide some expertise via architects they have been working with for years and he asked if LCA would have any issue working with the center's experts on this project. Mr. Simmons said they have done other projects like that and they do not have a problem with it as long as everyone agrees that's okay. Mr. Moorhead said when they did the Ada County Courthouse they had a team member with national expertise and LCA brought the local expertise. They welcome the opportunity to work in a collaborative effort. Paul Navarro said the County's budget is tight and LCA has beautiful courtroom designs but we're trying to keep it scaled down. Mr. Moorhead said they can use cost effective means to make it look rich without being expensive. Mr. Kessler said the courts' are looking for a practical facility that has dignity and we do not need black walnut and marble, but something that gives that air that it is a courtroom, not a conference room. The Board thanked LCA for the presentation; no action was required or taken. The meeting concluded at 10:40 a.m. An audio recording is on file in the Commissioners Office.

DISCUSS MARKETING STRATEGY WITH SILVERHAWK REALTY FOR PROPERTY LOCATED AT HIGHWAY 20/26 AND POND LANE, CALDWELL

The Board met today at 10:42 a.m. to discuss the marketing strategy with Silverhawk Realty for property located at Highway 20/26 and Pond Lane in Caldwell. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Todd Moffis from Silverhawk Realty, and Deputy Clerk Monica Reeves. The property was originally scheduled to be auctioned on July 31, 2013 but due to an incorrect legal description the auction was rescheduled to August 20, 2013. Todd

Moffis said after going through the first auction process he believes we need to change the type of auction from a minimum bid to an owner's confirmation because it removes the issue of what happens when a buyer meets all the requirements but we choose not to accept the bid. With an owner's confirmation auction Silverhawk will tell the bidders that a decision will be made within 24 hours and they will present the highest bid to the Board. Commissioner Alder said the goal is that once we put it out for auction we are free to market it. Commissioner Rule agreed; he doesn't think a local auction will bring the kind of exposure the County is looking for with this property. Zach Wesley said if our end goal is to get to a place where we either have met our minimum requirements or we take it to open market we still need to set a minimum bid so that if we end up rejecting a low bid we could still meet our statutory obligation. In the notice for the new auction date of August 20, a minimum bid amount of \$1.1 million was included. Mr. Moffis suggested we do not list a minimum amount because if someone meets all the obligations and the County doesn't accept the bid it can be problematic. He recommends using a starting bid, rather than a minimum bid. The Board agreed to a starting bid amount of \$1.1 million and going with an owner's confirmation auction. Mr. Wesley said a big part of the County's desire to go to auction is to satisfy our requirement under the Idaho Code to dispose of property. He will take another look at the auction notice, but he thinks we're okay. It was noted that there were no registered bidders from the last auction process and no one who intended to bid showed up for the July 31 auction. Once the auction is over the Board will decide how it wants to market the property. The meeting concluded at 10:55 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER APPROVING THE FY2014 TENTATIVE BUDGET

The Board met today at 3:18 p.m. to consider approving the FY2014 tentative budget. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, Judge Juneal Kerrick and Deputy Clerk Becky Chandler. Mr. Wagoner stated all changes as discussed in previous budget meetings were made to the report and the property tax request for 2014 is less than the 2009 property tax request. He submitted the final version for consideration by the Board. Commissioner Hanson agreed that the report addressed the changes that were made based on the previous preliminary meetings. Commissioner Alder verified that less property taxes than the FY2013 budget were requested, creating a savings of \$38,000, the levy rate was lowered by .0004949, and a merit pool was implemented to be used at the discretion of each elected official and department head. Judge Kerrick requested a clarification regarding the proposed merit pool for the District Court budget. The total of \$20,087 represents a 2% increase. Commissioner Alder advised that the suggested amount was 2% for merit pool and the preliminary request made by the District Court was 0%. The Commissioners felt it was appropriate to offer the 2% pool. Commissioner Hanson made a motion to approve the FY2014 tentative budget. Commissioner Alder seconded

the motion and it carried unanimously. An audio recording is on file in the Commissioners' office. The meeting concluded at 3:27 p.m.

TWENTY-FOURTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO AUGUST 8, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:17 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2012-1556 was continued to October 3, 2013 at 8:30 a.m.

Case No. 2013-1022 was continued to November 14, 2013 at 8:30 a.m.

Case No. 2013-937 was continued to December 12, 2013 at 8:30 a.m.

Case Nos. 2013-999, 2013-236 and 2013-908 were continued to October 31, 2013 at 8:30 a.m.

Ms. Baker also recommended the Board take the following cases under advisement: Case Nos. 2013-188, 2013-1001 and 2013-1095. Upon a motion of Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to take the referenced cases under advisement with a decision to be rendered within 30 days. The proceeding concluded at 8:20 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1030

The Board met today at 8:30 a.m. to conduct a medical indigency hearing for Case No. 2013-1030. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services, the applicant, and Administrative Specialist Kelly Martinez. A representative from the hospital did not appear for today's hearing. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated May 29, 2013. The hearing concluded at 8:38 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1086

The Board met today at 8:40 a.m. to conduct a medical indigency hearing for Case No. 2013-1086. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services, the applicant and spouse, Attorney Bryan Nickels, Jennifer White from St. Alphonsus, and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated May 8, 2013. The hearing concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-316

The Board met today at 8:53 a.m. to conduct a medical indigency hearing for Case No. 2013-316. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services, the applicant, Attorney Bryan Nickels, Jennifer White from St. Alphonsus, and Administrative Specialist Kelly Martinez. Michele Chadwick arrived at 8:54 a.m. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to October 17, 2013 at 8:30 a.m. The hearing concluded at 8:58 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1110

The Board met today at 9:03 a.m. to conduct a medical indigency hearing for Case No. 2013-1110. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services, the applicant and son, Interpreter Mercedes Lupercido and Administrative Specialist Kelly Martinez. A representative from the hospital did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to August 22, 2013. The hearing concluded at 9:15 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1100

The Board met today at 9:18 a.m. to conduct a medical indigency hearing for Case No. 2013-1100. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services, the applicant and son, Jennifer White from St. Alphonsus, Interpreter Mercedes Lupercido and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to October 17, 2013 at 8:30 a.m. The hearing concluded at 9:24 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2012-1334

The Board met today at 9:28 a.m. to conduct a medical indigency hearing for Case No. 2012-1334. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services, Chavon Lewis from St. Alphonsus, and Administrative Specialist Kelly Martinez. The applicant is deceased. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to September 5, 2013 at 8:30 a.m. The hearing concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-775

The Board met today at 9:37 a.m. to conduct a medical indigency hearing for Case No. 2013-775. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services, Attorney Bryan Nickels, Jennifer White from St. Alphonsus, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated April 10, 2013. The hearing concluded at 9:50 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:52 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Ellen Pitcairn from Indigent Services and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2013-903, 2013-899, 2012-46, 2013-970, 2013-924 and 2013-1044. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:53 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 10:35 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 10:35 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy

Alder, and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:01 a.m. with no decision being called for in open session.

CONSIDER SIGNING INDEPENDENT CONTRACTOR AGREEMENT BETWEEN PARADIGM OF IDAHO AND CANYON COUNTY FOR THE SERVICE OF CONSULTANT FOR COUNTY'S ADMINISTRATION BUILDING; AND LEGAL NOTICE OF ENTERING INTO PERSONAL SERVICES CONTRACT

The Board met today at 11:05 a.m. to consider signing an independent contractor agreement with Paradigm of Idaho for the service of consultant for the County's Administration Building, and to consider a legal notice of entering into a personal services contract. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. A solicitation of interest was done twice for these services and the review committee recommended the proposal submitted by Ken Fisher of Paradigm of Idaho be accepted. The term of the agreement will be for 10 months at a rate of \$7,000 per month; any subsequent months will be billed at \$7,000 as well. The end of the construction phase should coincide with the ending of contract, which will be mid-June of 2014. Mr. Fisher's duties are described in great detail in the agreement; he will serve as site supervisor and assistant to Paul Navarro during the construction of the administration building. Urban Renewal Agency funds will pay for his services. Mr. Navarro suggested that Mr. Fisher attend weekly, or biweekly, staff meetings to keep the Board informed. His first day on the job will be August 15. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the independent contractor agreement with Paradigm of Idaho and to sign the legal notice of entering into a personal services contract. The signed documents are on with this day's minute entry. The meeting concluded at 11:14 a.m. An audio recording is on file in the Commissioners' Office.

OPEN PROPOSALS FOR ENTERPRISE DOCUMENT MANAGEMENT SYSTEM

The Board met today at 1:33 p.m. to open proposals for the enterprise document management system. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, CIO Rob Hopper, IT Programming Manager Don Brown, Mary Bertlesen with EDoc Resources, and Deputy Clerk Monica Reeves. Proposals were submitted by the following companies:

Edocument Resources
6101 Baker Road
Minnetonka, MN 55345

United Micro Data, Inc.
454 N. Phillippi
Boise, ID 83706

Fisher's Technology
575 East 42nd Street
Boise, ID 83714

Integra PaperLESS Business Solutions
101 S. 27th Street
Boise, ID 83702

SoftSol Technologies, Inc.
46755 Fremont Blvd
Fremont, CA 94538

The committee will review the proposals and make a recommendation at a later date. The meeting concluded at 1:43 p.m. An audio recording is on file in the Commissioners' Office.

Note for the record: At 2:00 p.m., and after the meeting to open proposals had already concluded, a letter of interest from Imagetek was delivered to the Commissioners' Office. UPS tracking information shows the letter was received by another County department on August 8, 2013 at 11:01 a.m. The letter was forwarded to the CIO for review.

MONTHLY MEETING WITH FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:25 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope and Deputy Clerk Monica Reeves. Ms. Cope reported all in all it was a very good Fair; complaints were limited except one that she will speak to the H.R. Director about. Food vendor sales were up, but beer sales were down significantly which could be attributed to the Boise Music Festival and the Jason Aldean concert that were held that weekend. Ms. Cope gave a two-hour tour to Vickie Holbrook and Mike Butts from the Idaho Press-Tribune. ElJay Waite from the City of Caldwell came out to see for himself the impact the Fair has on the field. Ms. Cope is still waiting to hear how the College of Idaho's football program will impact the Fair and whether they will be able to have concerts and entertainment in the stadium. Gabiola Field is under the Fair's control and their intention is that Gabiola will ultimately revert back to the city but the Fair needs to retain ownership until it vacates the premises. Vendor revenue is down and it will

continue to decrease if they are not able to have concerts. Caldwell Fire Department asked Ms. Cope about the possibility of having a security/EMS office at the new location that could be used for training throughout the year. CFD will write a grant for funding to pay for the office building. Ms. Cope's staff will take one day off each week to reduce their accumulated comp time balances. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:48 p.m. An audio recording is on file in the Commissioners' Office.

MEET WITH REPRESENTATIVES FROM ST. LUKE'S REGIONAL MEDICAL CENTER

The Board met today at 4:00 p.m. with representatives from St. Luke's Regional Medical Center. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson; Deputy P.A. Brad Goodsell; Kathy Moore, St. Luke's Chief Operations Officer; Paul Lodge; Jeff Cilek, VP External/Government Relations; and Deputy Clerk Monica Reeves. Kathy Moore reported on the facilities and partnerships St. Luke's has in Canyon County. She spoke of the existing services they offer as well as their plans for expansion and investments in the community. Paul Lodge said St. Luke's has a community council whose purpose is to lead the efforts to engage the community, business and philanthropic leaders in Canyon County to implement St. Luke's vision and future. The council meets four times a year and includes Canyon County residents. There was discussion of the County's intent to work with the Idaho Association of Counties, on a legislative proposal to limit hospitals' property tax exemptions. The concern is that the County is losing its tax base through the exemptions while the hospitals, through the indigency hearing process, expect the County to assist in collecting their debt. Ms. Moore said Medicaid and Medicare patients have a hard time finding primary care and internal medicine physicians so when St. Luke's aligns with a physician part of the agreement is they no longer have the ability to limit indigent care, Medicaid, or Medicare. They do open access where the intent is to decrease health care overall because they don't have to seek services in the more expensive emergency department. Commissioner Alder said there should be a compromise where we are not totally losing our tax base and where property owners have to pay for everything. The catastrophic health care fund picks up the majority of the costs, but our indigency budget has been tapped out for the past two years. Jeff Cilek said there is a better way to do the whole thing. The County indigent fund, statewide, is costing counties \$500 million over 10 years and the Cat fund is the same amount and it seems like we should be able to eliminate or minimize them and reform Medicaid and put those beneficiaries into a Medicaid system that holds them accountable and pays the hospitals for the services provided. Commissioner Rule wants to know more about that concept and he invited Mr. Cilek to attend the December legislative luncheon and introduce it to our local legislators. Mr. Cilek said St. Luke's would rather go to the county association meeting in September and have the counties put a stake in the ground to reform the system as opposed to reform it another way with legislation. He said Legislator Tom

Loerstcher has introduced two bills at the end of the session: one bill would minimize the County Cat funds and the other is to reform Medicaid. Mr. Cilek will send the Commissioners the Milliman study on this issue as well as the Loerstcher bills and the IHA presentation. Commissioner Hanson said a source of irritation for him is when there was a massive amount of tax exemption given but the charitable contribution was much less. It is also frustrating to have the hospitals tell us it is the County's responsibility to track down the information for an indigency application, locate the applicant, take them into custody and make them testify at a hearing because it is not the County's job to take care of private business. Ms. Moore said with a private business people do not walk in not knowing they have a responsibility to pay. Hospitals are mandated by the federal government to see anyone who walks in the door and they have no ability to filter any of the care they provide. Commissioner Hanson appreciates that point and spoke of the high cost of health care services. Ms. Moore said it is cost shifting to a great deal. Their margin is at seven percent. Mr. Cilek said St. Luke's spends one million dollars a year on attorney fees and it's time to deal with the issue in a completely different way. Commissioner Alder said the problem is with the unfunded federal mandates; Medicaid needs to pay for it. Commissioner Hanson appreciates that St. Luke's is presenting an idea and he is willing to listen to options and find a way to resolve some of the issues. He supports the action IAC wants to take as a group, but he would be in favor of having a dialog on proposed legislation that represents both sides. Commissioner Rule wants to see the proposed legislation that Mr. Cilek spoke of. No Board action was required or taken. The meeting concluded at 4:49 p.m. An audio recording is on file in the Commissioners' Office.

TWENTY-FIFTH DAY OF JULY TERM, A.D., 2013
CALDWELL, IDAHO AUGUST 9, 2013

NO MEETINGS HELD

COMMISSIONER JULY TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the July Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF JULY 2013 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

