

FIRST DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 9, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson

APPROVED CLAIMS ORDER #6-6-14

The Board of Commissioners approved payment of County claims in the amount of \$5,980.65 for accounts payable.

APPROVED CLAIMS ORDER #6-13-14

The Board of Commissioners approved payment of County claims in the amount of \$575.00 for accounts payable.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to LuAnn Docksteder.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:16 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, PIO Joe Decker, and Deputy Clerks Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez left at 8:19 a.m. Joe Decker reported on the following communication issues: He is finalizing a speech for the Prosecutor for the veterans court graduation; will assist in a webpage design for the Parks Department; assisting with organizing refreshments for the administration building ribbon cutting ceremony; will prepare a slideshow for the juvenile center's offsite training program; will attend the Idaho/Oregon Snake River Waters Trail meeting on Wednesday with a trip to Glens Ferry and then he and Tom Bicak will review the video for the project. It was noted that some of the music in the video has to be changed so he will work on that. He needs to record the Spanish audio for the jail orientation video. He estimates he has saved the Sheriff's Office \$15,000 by doing the work himself. Paul Navarro

reported on the following facilities issues: the interior of the administration building is done and the exterior work will be completed next week; he will work with Tom Bicak to develop a plan of action for the rodent problem in the attic of the office at Celebration Park; there is a new director at the animal shelter; and John Blight will talk to the Commissioners about locks for their office. The meeting concluded at 8:31 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (a), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Prosecutor Bryan Taylor, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Deputy P.A. Dan Blocksom arrived at 9:08 a.m. The Executive Session concluded at 9:20 a.m. with no decision being called for in open session.

GO ON RECORD AND CONTINUE HEARING REGARDING THE COUNTY APPLICATION TO CONSIDER A COMPREHENSIVE PLAN AMENDMENT AND REZONE REQUEST FOR CASE NOS. PH2014-7 AND PH2013-53

The Board met today at 9:31 a.m. to go on the record and continue the hearing in the matter of the application for a comprehensive plan amendment and rezone request for Case Nos. PH2014-7 and PH2013-53. Present were: Commissioners Steve Rule and Kathy Alder, DSD Director Tricia Nilsson, DSD Planner Christian Samples, H.R. Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Mr. Samples gave a brief review of the request. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to June 23, 2014 at 3:00 p.m. The proceeding concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

Note for the record: A committee of lawyers appointed by the Third District Administrative Judge reviewed the applications submitted for the Chief Public Defender position and interviewed all of the candidates and as a result of their deliberations they forwarded the following names as the persons they deemed best qualified to serve in the capacity of public defender: Michael Jacques, Eric Fredericksen, Darrin Hall and Tera Harden. Today was the scheduled date for the Board to interview all four candidates. The interviews were held as follows:

INTERVIEW MICHAEL JACQUES FOR THE CHIEF PUBLIC DEFENDER POSITION

The Board met today at 9:36 a.m. to interview Michael Jacques for the Chief Public Defender position. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, Judge Thomas Ryan, Michael Jacques, Court Operations Manager Denise Kennel and Deputy Clerk Kelly Martinez. Mr. Jacques spoke of his background, education, and experience as well as his thoughts and vision for managing the public defender's office. Following Mr. Jacques' presentation, the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER TO EXPLORE, DISCUSS AND CONSIDER THE INDIVIDUAL QUALITIES OF MICHAEL JACQUES FOR THE POSITION OF CHIEF PUBLIC DEFENDER

Commissioner Alder made a motion to go into Executive Session at 9:52 a.m. pursuant to Idaho Code, Section 67-2345(1) (a) to explore, discuss and consider the individual qualities of candidate Michael Jacques for the position of Chief Public Defender. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Steve Rule, HR Director Jeannine Eiband, Michael Jacques and Deputy Clerk Kelly Martinez. The Executive Session concluded at 10:24 a.m. with no decision being called for in open session.

While in open session, Mr. Jacques asked if the goal is to make a decision today. Commissioner Rule said it would please him if a decision could be made today but there may be follow-up interviews with the candidates. He said Mr. Jacques interviewed well and he appreciates his application. The meeting concluded at 10:25 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

INTERVIEW ERIC FREDERICKSEN FOR THE CHIEF PUBLIC DEFENDER POSITION

The Board met today at 10:30 a.m. to interview Eric Fredericksen for the Chief Public Defender position. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, Eric Fredericksen, Judge Thomas Ryan, Court Operations Manager Denise Kennel, and Deputy Clerk Monica Reeves. Mr. Fredericksen spoke of his background as well as his thoughts and vision for managing the public defender's office. Following Mr. Fredericksen's presentation, the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER TO EXPLORE, DISCUSS AND CONSIDER THE INDIVIDUAL QUALITIES OF ERIC FREDERICKSEN FOR THE POSITION OF CHIEF PUBLIC DEFENDER

Commissioner Alder made a motion to go into Executive Session at 10:46 a.m. pursuant to Idaho Code, Section 67-2345(1) (a) to explore, discuss and consider the individual qualities of candidate Eric Fredericksen. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, Eric Fredericksen and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:10 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file with this day's minute entry.

INTERVIEW DARRIN HALL FOR CHIEF PUBLIC DEFENDER POSITION

The Board met today at 1:25 p.m. to interview Darrin Hall for the Chief Public Defender position. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, Darrin Hall, Judge Thomas Ryan, Court Operations Manager Denise Kennel, and Deputy Clerk Monica Reeves. Assistant Trial Court Administrator Benita Miller arrived at 1:34 p.m. Mr. Hall spoke of his background and experience as well as his thoughts and vision for managing the public defender's office. Following Mr. Hall's presentation, the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER TO EXPLORE, DISCUSS AND CONSIDER THE INDIVIDUAL QUALITIES OF DARRIN HALL FOR THE POSITION OF CHIEF PUBLIC DEFENDER

Commissioner Alder made a motion to go into Executive Session at 1:41 p.m. pursuant to Idaho Code, Section 67-2345(1) (a) to explore, discuss and consider the individual qualities of candidate Darrin Hall. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, Darrin Hall, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:12 p.m. with no decision being called for in open session.

While in open session, Commissioner Rule said Mr. Hall interviewed well and he thanked him for his interest in the position. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

INTERVIEW TERA HARDEN FOR CHIEF PUBLIC DEFENDER POSITION

The Board met today at 2:24 p.m. to interview Tera Harden for the Chief Public Defender position. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, Tera Harden, Judge Thomas Ryan, Court Operations Manager Denise Kennel, and Deputy Clerk Monica Reeves. Ms. Harden spoke of her background, education and experience as well as her thoughts and vision for managing the public defender's office. Following Ms. Harden's presentation, the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER TO EXPLORE, DISCUSS AND CONSIDER THE INDIVIDUAL QUALITIES OF TERA HARDEN FOR THE POSITION OF CHIEF PUBLIC DEFENDER

Commissioner Alder made a motion to go into Executive Session at 2:39 p.m. pursuant to Idaho Code, Section 67-2345(1) (a) to explore, discuss and consider the individual qualities of candidate Tera Harden. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, Tera Harden, and Deputy Clerk Monica Reeves. Ms. Harden left at 3:08 p.m. Prosecutor Bryan Taylor, Deputy P.A. Zach Wesley, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell and Deputy P.A. Dan Blocksom arrived at 3:10 p.m.

The Executive Session concluded at 3:23 p.m. While in open session Commissioner Rule said the Board will hold a public discussion in approximately 10 minutes where it will announce its choice in the candidates.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER RESPECTIVE QUALITIES OF CHIEF PUBLIC DEFENDER CANDIDATES

As announced at the conclusion of the earlier Executive Session, the Board went on the record today at 3:35 p.m. to have an open discussion about the selection of a candidate who will serve as the Director of the new "in-house" Public Defender Department. Present were: Commissioners Steve Rule and Kathy Alder, H.R. Director Jeannine Eiband, Prosecutor Bryan Taylor, Judge Thomas Ryan, Michael Jacques, Darrin Hall, Tera Harden, Court Operations Manager Denise Kennel, PIO Joe Decker, and Deputy Clerk Monica Reeves. Commissioner Rule expressed his gratitude to the court and the panel for forwarding the names of the candidates all of whom he considered to be good qualified candidates. Commissioner Alder said all were well qualified, good attorneys who presented themselves very well and they all have an interest and a desire to make public defense work and they want to see it make history where Canyon County can set the standard. Although all the candidates were well qualified she felt like there was one who stood out with enthusiasm and passion. Jeannine Eiband said each of the candidates showed their passion for working in the public defense environment and she believes we have found the person who really understands the role of the department within the county. Commissioner Rule said the next step in the process is to extend an offer to the candidate and give them time to work with the Prosecutor's Office and the H.R. Department, followed by an official written offer. Commissioner Alder made a motion to extend the offer to Tera Harden (to serve as the first Director of the new "in-house" Public Defender Department in Canyon County). The motion was seconded by Commissioner Rule who advised that the Board contacted Commissioner Hanson (who is out of the office today) and discussed it with him and he is comfortable with the choice after having reviewed the resumes. The motion carried unanimously. Candidate Eric Fredericksen was not present but he will be informed of the Board's decision. The meeting concluded at 3:41 p.m. An audio recording is on file in the Commissioners' Office.

SECOND DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 10, 2014

No Quorum - Commissioners attended the Idaho Association of Counties Conference

THIRD DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 11, 2014

No Quorum - Commissioners attended the Idaho Association of Counties Conference

FOURTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 12, 2014

No Quorum - Commissioners attended the Idaho Association of Counties Conference

FIFTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 13, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Washington D.C. conference

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Rachel Gray, Mikell Nye, Nick Toves, Alixx Arons, Sherry Graham, Edmundo Campos, and Tricia Daigle.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$4,324.41 to Disaster Kleenup.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$3,198.00 to Accela Engage.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Recorder in the amount of \$5,603.85 to National Business Furniture, LLC.

APPROVED CLAIMS ORDER #6-13-14

The Board of Commissioners approved payment of County claims in the amount of \$14,917.08 for accounts payable.

APPROVED CLAIMS ORDER #6-25-14

The Board of Commissioners approved payment of County claims in the amount of \$8,193.44 for accounts payable.

APPROVED CLAIMS ORDER #1418

The Board of Commissioners approved payment of County claims in the amount of \$1,202,621.78 for a county payroll.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-156 Sizzling Platter LLC DBA Sizzler Steakhouse #434

CONSIDER SIGNING TX028 TAX CHARGE ADJUSTMENTS BY PIN AS REPORTED BY THE TREASURER'S OFFICE

The Board signed the TX028 Tax Charge Adjustments by PIN as reported by the Treasurer's Office. The signed document is on file with this day's minute entry.

FILE IN MINUTES

The Board filed the Monthly Treasurer's Report for April 2014 in today's minutes.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-021441, 2014-021442, 2014-021443, 2014-021444, 2014-021445, 2014-021446, 2014-021447, 2014-021448, 2014-021449, 2014-021450, 2014-021451, 2014-021452, 2014-021453, 2014-021454, 2014-021455, 2014-021477, 2014-021478, 2014-021479, 2014-021480, 2014-021481, 2014-021482, 2014-021483, and 2014-021484.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:45 a.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Solid Waste Director Jack Biddle, and Deputy Clerk Kelly Martinez. Director Biddle reported that waste amount is up 7.08% in May and 11.42% for the first eight months of the year. Director Biddle reviewed information from the Daniel B. Stephens and Associates reports and emphasized two quotes from their findings: *"We conservatively estimate that migration of leachate to first groundwater in the middle aquifer would take thousands of years."* and *"Daniel B. Stephens and Associates recommends that when future landfill expansion is applied for, Canyon County prepare a petition for no migration to seek exemption from a composite liner..."*. Samples were collected the first week of June for the Clean Air Act Tier II NMOC testing that is required every 5 years and the results will be back towards the end of the month. Director Biddle said if the NMOC rate is too high and you use that as a multiplier times the amount of tons that you have in place, it determines if you need to put in a gas system or not. If the rate is low, which it has been the last 15 years that we have done it, it exempts us from those regulations requiring a gas system. The next topic discussed was regarding pending applications for the director position. Director Biddle said he has two weeks left before retiring and in his opinion, there are several things that need to be done between now and when the new director is starting. Commissioner Alder said we can bring you back as a consultant. Commissioner Rule said we very much want to continue the relationship for training and informational resources for a while, especially for the new director. Commissioner Rule said if we can continue a relationship as consultant or advisor for a duration of time, it would be very much to our advantage if Director Biddle is willing to do that. Director Biddle said he has really thought about that and he thinks he has come up with an acceptable compromise. Commissioner Rule said we will want to discuss it in an Executive Session because it is regarding a personnel matter. He also said the Board will work on getting interviews set up as soon as possible. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

LEGAL STAFF

The Board met today at 9:01 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Commissioner Rule advised that Jack Biddle, the County's Solid Waste Director, will be resigning his position and the Board would like to discuss the possibility of continuing a relationship with Mr. Biddle on a consulting basis so that he can extend his knowledge in the transition to a new director. Jack Biddle arrived at 9:02 a.m., at which time the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Solid Waste Director Jack Biddle, and Deputy Clerk Monica Reeves. Mr. Biddle left at 9:14 a.m. The Executive Session concluded at 9:19 a.m. with no decision being called for in open session.

While in open session, Mr. Goodsell discussed the status of two properties that consist of a strip of land between two irrigation drains. The properties were taken by tax deed and were not included in last December's property auction because the Board prefers to transfer the properties to the irrigation districts that own the two drains. Mr. Goodsell received letters from the Black Canyon Irrigation District and the Pioneer Irrigation District indicating they would accept transfer of the two pieces of property and they want to receive them as tenant in common. Because the properties were not auctioned the statute requires that we publish a notice of our intent to transfer to another entity. Mr. Goodsell presented the Board with a proposed notice to be published in the Idaho Press-Tribune with a hearing to follow on June 30, 2014 at 8:15 a.m. where the public is invited to comment on the proposed transfer of property. The County has not collected taxes on the property for the past few years. The properties are virtually worthless to anybody other than the irrigation districts because they are between two drains and they can't be built on. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the legal notice to grant real property to other political subdivisions or taxing districts by the Board of Commissioners. The signed notice is on file with this day's minute entry. The legal

staff update concluded at 9:24 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING LEASE RENEWAL FOR 1614 INDUSTRIAL WAY, SUITE 101, CALDWELL

The Board met today at 9:25 a.m. to consider signing a lease renewal for 1614 Industrial Way, Suite 101 in Caldwell. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The facility is used to store files and property belonging to the County. Paul Navarro is the administrator of the lease and has been in communication with the Prosecutor's Office about the legalities of the renewal term. Sam Laugheed said the County received a letter from the owner on June 3rd activating a portion of the renewal that required us to respond within 10 days and today is the 10th day where we have to give notice of what our intentions are. The lease amount has increased from \$2,420 per month to \$2,575 per month. Commissioner Rule said it's a useful and secure facility and we are fortunate to have it. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the lease renewal for 1614 Industrial Way, Suite 101 in Caldwell. The term shall commence on October 1, 2014 and terminate on September 30, 2015. The signed lease renewal, No. 14-044, is on file with this day's minute entry. The meeting concluded at 9:27 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:03 a.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Public Defender Mark Mimura, and Deputy Clerk Kelly Martinez. Mr. Mimura reviewed department budget information to date and personnel updates. Commissioner Rule said he would like to take a minute and thank Mr. Mimura for his service. There is going to be a change, and Commissioner Rule wanted to give Mr. Mimura the opportunity to address any concerns he may have. Mr. Mimura said he has extended an invitation to the new Public Defender to come meet his staff, because he believes continuity of the staff is crucial. In Mr. Mimura's opinion, he has some of the most experienced attorneys in the state of Idaho. Commissioner Alder said some of Mr. Mimura's employees have contacted Human Resources about the hiring process for the Public Defender's Department. Mr. Mimura said his support staff is what keeps the office running. The final topic discussed was regarding computers, servers, and equipment that Mr. Mimura currently has in his office. The items discussed were general in nature and did not require Board action. The meeting

concluded at 10:15 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:15 a.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: court operations began at the new Juvenile Justice Center on June 2; Mr. Kessler believes that when the Nampa Annex gets ready to move to the Courthouse, it would be better to shut court down for a couple of days to complete the move; Mr. Kessler is very impressed with the Interpreter Coordinator who was recently hired; discussion regarding the courthouse remodel; personnel updates; and reducing employee comp time balances. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:26 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

DISCUSSION REGARDING COUNTY PARTICIPATION IN GEM PLAN FOR 2015 MEDICAL INSURANCE

The Board met today at 10:36 a.m. for a discussion regarding County participation in the Gem Plan for the 2015 medical insurance. Present were: Commissioners Steve Rule and Kathy Alder, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Assessor Gene Kuehn, Treasurer Tracie Lloyd, Controller Zach Wagoner, H.R. Director Jeannine Eiband, Sheriff's Financial Manager Pam Corta, Health Plan Trustees Doug Daniels, Brad Jackson, and Mark Tolman, and Deputy Clerk Monica Reeves. Sheriff Kieran Donahue arrived at 10:41 a.m. Brad Jackson said the health plan trustees had a follow-up discussion to the Gem Plan presentation and although there is not unanimous consent that that is what we ought to do as the final decision, there was unanimous consent that it is something we should continue to investigate as we wait for other information to come in. All of the trustees voted to continue the investigation and get the ball rolling. The trustees have the fiduciary responsibility to look at the fund, which has gone from a \$9 million balance to a \$3 million balance, and have discussions about the changes that were made to the plan last year and see what impacts they made. Mr. Jackson said the trustees asked the Controller to provide information regarding the County's contribution to the health insurance fund and he recommended a specific number that he thought would get the plan healthy and the trustees voted to endorse that number. Zach Wagoner said in 2005 the County contributed \$553 per employee per month to the health insurance fund and currently

the County is contributing \$623 per employee per month. Over the course of the past 10 years that is a \$70 per employee per month increase and he believes it is time we increase the County's contribution to the fund as an investment in the employees. At \$873 per employee per month, combined with what the employees contribute - which was increased last year - that would result in monthly revenue of \$677,000. Currently we are spending \$650,000 a month so that would hopefully put us in the black. Mr. Wagoner said beginning July 1st, the State of Idaho will be contributing \$879 per employee per month so \$873 is not an unreasonable amount and it is appropriate given the situation. Commissioner Rule believes the taxpayers will ask why it is their responsibility to pay for a benefit increase for employees. He asked what percentage the County is paying for insurance. Jeannine Eiband said if the employer is contributing \$873 per employee per month and the employee is paying \$356 to cover their family, the total premium cost is \$1,229 per month, which means the employee is paying 29% and the employer is paying 71%. Bryan Taylor said the County could explain to taxpayers that with ObamaCare and all the new regulations we have to provide insurance to our employees and in order for us to be able to sustain it this is what is required and it is less than what the state is paying. Commissioner Alder said the City of Nampa doesn't pay the entire premium for their employees; the employee has to pay a portion of it so the County is providing a great benefit to its employees by paying their premiums. She said this is a great plan and it's where we should go and we've been too low for too long. Prosecutor Taylor and Sheriff Donahue both stated they agree with Commissioner Alder. Prosecutor Taylor asked that the discussion be separated into two topics: 1. How does the group feel about moving forward with asking the Gem Plan to accept Canyon County's application? 2. What is each elected official's position regarding the County increasing its contribution (per employee per month) to the health insurance fund. Director Eiband said the issue has been whether Gem Plan will accept us so we need the Board's permission today to move forward with approaching the Gem Plan Board. Commissioner Alder agrees that we need to move forward and make sure they will accept us before we negotiate anything. She spoke with Todd Lakey, who is one of the Gem Plan administrators, and he believes it is a favorable group. Commissioner Rule, who also spoke with Mr. Lakey, thinks it's in the best interest to move forward. Sam Laugheed said we need an administrative record in the minutes reflecting that the Board made a motion to ask the Gem Plan Board to consider the County's application noting that this in no way commits the County to anything, it merely preserves our options. Commissioner Alder made a motion based on the consensus of the group to move forward to ask the Gem Plan Board to accept us with the idea that it's an open option for us and that they are willing to take us in and we will determine whether or not we accept it. Commissioner Rule did not want to second the motion until we have the final numbers. (The motion failed). Mr. Laugheed said in order to get those numbers we need to apply to the Gem Plan. Commissioner Alder made another motion to ask the Gem Plan Board to consider the County's application understanding that this in no way commits the County to anything. The motion was seconded by Commissioner Rule. A roll call vote was taken

on the motion with Commissioners Alder and Rule voting in favor of the motion. The motion carried unanimously.

Second topic: What is each elected official's position regarding the County increasing its contribution of \$250 (per employee per month) to the health insurance fund.

Commissioner Alder said to Mr. Wagoner "You're just saying this is the proposal for 2015; we're not going to shore it up right now because we don't have the funds to put in per month right now?" Mr. Wagoner said the appropriate level of cash in the fund is okay. Commissioner Rule asked if the Controller is trying to get to a number that maintains \$3 million plus. Mr. Wagoner said you can only spend a dollar one time and if we have invested tremendous amounts of money in the health insurance fund it can't go to salaries, it can't go to capital improvements. We need to determine what is the appropriate level of reserve and get there and then we need to maintain it and every year, as part of the budget process, we should take a look at the reserve and adjust accordingly. Commissioner Alder said if we switch to Gem Plan there will be some costs so we may have to put aside some money to shore it up because we will have to buy out Meritain going forward plus we would have to put money in to bring us into the new program and that will be another \$700,000. Director Eiband said it will cost one million dollars for 2015 and it will go down a few hundred thousand dollars permanently after that but we would have a buyout to Meritain that would be another \$225,000. Commissioner Alder said we do have fund balances so we can go after some of that money but she wants everyone to be aware that it will cost us to change plans. Sheriff Donahue agrees with Commissioner Alder's assessment and said that is the way we need to go knowing we have a buyout but we will see a reduction over the next few years where it's not quite a wash but similar to a wash over the long term and move away from Meritain. He supports the Controller's recommendation to invest and look at it each year to see where we are. Prosecutor Taylor supports the \$250 per employee per month increase because we need to continue taking care of the employees and with the ever-changing landscape of health insurance this is needed. He completely agrees with Commissioner Alder's assessment. He supports the Board if it chooses to increase the County's contribution. Sheriff Donahue agrees with Prosecutor Taylor. He said there are two separate issues and regardless of the one we need to invest in our employees and show that investment strongly. Gene Kuehn and Tracie Lloyd support it as well. Mr. Wagoner said he believes Clerk Yamamoto would support it as well. Mr. Jackson said the trustees specifically discussed that amount and the idea is that we would maintain the balance and continue each year to maintain a healthy balance and not find ourselves where we are currently. Commissioner Rule said it's something that will have to be looked at each year. Mr. Laugheed (looking to Mr. Wagoner for confirmation) said when the Controller works with the Auditor to prepare the suggested budget for the July budget hearings this will inform the numbers that the Clerk presents to the Board. Mr. Wagoner said that is correct and his plan is to include the \$873 per employee per month in the suggested budget. Commissioner Alder said

she thinks the Board needs to okay that; it's a budgetary item and going forward she'd think the Controller would want it to come from the Commissioners that yes, they think it's a good idea. Mr. Laugheed believes the time to do that is during the budget hearings. Commissioner Rule said there will be a preliminary budget and then a final budget and at that time they will essentially be approving those numbers or adjusting them. Mr. Wagoner said the \$873 will be in those numbers. Commissioner Rule said the Gem Plan would take some of the pressure off the trustees as far as administrative responsibilities. Mr. Jackson said they did talk about how it would impact the trustees, the Auditor's Office and the H.R. Department by making that change and if we get to the next step the trustees will have more discussions. Commissioner Alder asked who will make contact with the Gem Plan Board. Director Eiband said she will contact them. The meeting concluded at 11:01 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-157 Wild Heart Springs LLC DBA Wild Heart Springs LLC

SIXTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 16, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-158 Ramon Ochoa, Lo Natural LLC DBA Manzo Shrimp & Ribs

#14-159 Caldwell Hospitality Group LLC DBA Best Western Inn & Suites

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, PIO Joe Decker, and Deputy Clerks Kelly Martinez, Becky Cowan, and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:35 a.m. Joe Decker reported on the following communication issues: He wasn't able to record the Spanish audio for the jail orientation video because the officer he was going to work with had other commitments, but he anticipates completing it today or tomorrow. The English version of the video is complete. He will meet with the Clerk this morning regarding his FY2015 budget. He needs to find some royalty-free or public domain music that can be used for the water trail video for the parks department because the music they used is copyrighted so we can't put it on the website or on our YouTube page. He will obtain photos of the administration building for a slideshow that will be shown during the ribbon cutting ceremony. Due to minimal response to the art project he would like to reach out to the historical societies to see if they would be willing to allow the County to showcase some historical items as part of a rotating display. The items would not be donated; they would be on loan for a six-month period. Commissioners Alder and Rule like the idea. Mr. Decker has prepared a public notification list of the departments that are relocating to the new administration building. He will also prepare some remarks for the Board to make during the ribbon cutting ceremony. Paul Navarro reported on the following facilities issues: He has received the final certificate of occupancy for the juvenile justice center; work is progressing on the parking lot paving project; they are trying to pour asphalt on the lot behind the administration building and then the lot at 11th Avenue and Belmont by the first of next week, and then the lot located at 12th Avenue and Albany, followed by the lot at 10th Avenue and Albany. He asked for input from the Board about redistributing the historic photos that are currently displayed in the courthouse public meeting to the new administration building and other locations in the courthouse. Commissioner Alder supports the idea while Commissioner Rule would like to keep the photos together because they tell a story. Mr. Navarro said due to the floor to ceiling windows in the meeting room in the administration building he can only hang five photos. Commissioner Rule wants to make sure the photos remain under the control of the facilities department. Mr. Navarro plans to display the photos in the common areas in the building rather than inside the various the agencies' offices. He suggested that we could ask local artists to display their art in the courthouse. Commissioner Alder wants to be careful with that because art can be abstract; she likes the idea of historical displays. Mr. Navarro will meet with the elected officials this week, and the Board next week, to discuss the courthouse remodel project. Commissioner Rule expressed his appreciation to Mr. Navarro's grounds crew for the excellent job they have done sprucing up the exterior of the campus. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF

The Board met today 9:06 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Mr. Porter advised that tomorrow the Board will consider an RFP (Request for Proposals) for electronic monitoring services. One of the ways the Sheriff's Office keeps the jail population down is by having alternative methods of supervision, etc., and they are looking to get a competitive proposal on providing electronic monitoring for the jail. Commissioner Alder asked about providing the service countywide to include probation and the courts. Mr. Porter said Sgt. Scott Booth, who serves as a liaison to the courts, has taken the lead on this project and with the way the proposal is set up we could expand it once we have a competitive bid but right now it's just set for the Sheriff's Office. Commissioner Alder would like Jeff Breach and Elda Catalano to be included in the discussions to see if they are interested, and if we receive a competitive bid it would be a good idea to make it countywide with a contract. At 9:09 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Alder made a motion to go into Executive Session at 9:09 a.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:19 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION CLASSIFYING RECORDS OF THE TREASURER AND AUTHORIZING THE DESTRUCTION OF CERTAIN FILES/RECORDS

The Board met today at 9:34 a.m. to consider signing a resolution classifying records of the Treasurer and authorizing destruction of certain files/records. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Dan Blocksom, Treasurer Tracie Lloyd, Chief Deputy Treasurer Nancy Seal, and Deputy Clerk Monica Reeves. Ms. Lloyd and her staff have been preparing for the move to the new administration building by going through their records and classifying them so they know what they need to keep. The resolution provides authorization to dispose of certain records and

gives a guideline for the future. She worked with the Prosecutor's Office to identify the records and decide what they need to retain. She spoke of the difficulty in knowing which records are considered historic and which ones are not. The Board is pleased the Treasurer has gone through the process to classify the records. The resolution was prepared by the Prosecutor's Office. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution classifying records of the Canyon County Treasurer and authorizing destruction of certain files/records. (See Resolution No. 14- 160.) The meeting concluded at 9:38 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT FOR CHAMBERLAIN SUBDIVISION, CASE NO. SD2011-2

The Board met today at 9:46 a.m. to consider signing the final plat for Chamberlain Subdivision, Case No. SD2011-2. Present were: Commissioners Steve Rule and Kathy Alder, DSD Planner Jennifer Almeida, DSD Director Tricia Nilsson, Richard Gray, and Deputy Clerk Monica Reeves. Jennifer Almeida reported that the subdivision was approved by a conditional use permit in 2009, and the applicant is bringing the plat forward for the Board's approval. All of the conditions have been met and staff has received certification from Focus Engineering indicating all subdivision improvements are complete including road construction, irrigation facilities, and installation of road signs. The P&Z Commission has signed the plat and all other signatures are in place. Staff recommends approval of the final plat. Richard Gray confirmed that the work has been completed. The Board reviewed the final plat. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to approve the Final Plat for Chamberlain Subdivision, Case No. SD2011-2. The meeting concluded at 9:50 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:02 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Boise City Dixie Drain project update; Planning and Zoning is meeting this Thursday and Director Nilsson expects it to be a long hearing due to a paintball field issue on Airport Road as well as the first hearing of the proposed text amendment that Coalition of Ag has applied for; Agritourism information; Idaho Youth Ranch project information; discussion about the COMPASS meeting today. The items discussed were

general in nature and did not require Board action. The meeting concluded at 10:15 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:29 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Tolman advised the Board of five vehicles that are ready to be traded, the titles will be submitted to the Board for authorization; budget discussion; Mr. Tolman said the government fleet training in San Diego went well; discussion regarding all-season tires; planning for the fence at the new property; discussion regarding the equalization of salaries. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:44 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler; and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget information; Director Breach will be attending the POST Job Task Analysis meeting on Thursday; Veteran's Court Graduation is today; working to fine tune the Judges calendar process. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 17, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED CLAIMS ORDER #6-25-14

The Board of Commissioners approved payment of County claims in the amounts of \$275,027.01, \$72,271.94, and \$149,380.06 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-161 Prime Interest LLC DBA 3 Kings

APPROVED APRIL 2014 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of April 2014 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

MEETING TO REVIEW PROPOSED FISCAL YEAR 2015 COMPENSATION PLAN

The Board met today at 8:16 a.m. to review the proposed Fiscal Year 2015 Compensation Plan. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, H.R. Director Jeannine Eiband, Clerk Chris Yamamoto, Controller Zach Wagoner, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Coroner Vicki Degeus-Morris, Sheriff Kieran Donahue, Judge Juneal Kerrick, Judge Thomas Ryan, Judge Molly Huskey, Facilities Manager Paul Navarro, Indigent Director Michele Chadwick, Juvenile Detention Director Steve Jett, Captain Daren Ward, H.R. Generalist Michelle Britain, Director of Misdemeanor Probation Jeff Breach, H.R. Generalist Lorraine Doramus, H.R. Generalist Malina Maio, H.R. Generalist Cindy Gonzalez, Parks Director Tom Bicak, Asst. Parks Director Kathy Kershner, Sheriff's Admin. Finance Manager Pam Corta, Chief Deputy Sheriff Marv Dashiell, IT Development Manager Don Brown, Fleet Director Mark Tolman, DSD Director Tricia Nilsson, Solid Waste Director Jack Biddle, Chief Deputy Treasurer Nancy Seal, Lieutenant Andrew Kiehl, Chief Probation Officer Elda Catalano, Asst. Trial Court Administrator Benita Miller, Court Administrative Specialist Tara Hill, PIO Joe Decker, Chief Deputy Clerk Brad Jackson, other interested employees, and Deputy Clerk Kelly Martinez. Fair Administrator Rosalie Cope arrived at 8:17 a.m. Weed and Gopher Control Director Jim Martell arrived at 8:18 a.m. Court Operations Manager Denise Kennel arrived at 8:30 a.m.

H.R. Director Jeannine Eiband gave the following presentation of the FY2015 Compensation Plan:

Canyon County has not been exempt from the economic struggles of the past 6 years. The majority of County employees have remained loyal and hardworking, understanding that when the economic tide turned again to the positive, the Elected Officials of this County would remember them and reward their hard work. Most County employees live in Canyon County and are grateful to the Board of County Commissioners, who are strong stewards of the County's tax funds. All employees, as taxpayers, reap the benefits of strong financial leadership. As employees of the County, it is also an understanding that without the positions the County employs, the quality of life in Canyon County would drastically decline.

The goal of this analysis was three-fold: first, to measure Canyon County wages against current market wages; second, to analyze the compression issue resulting from long-tenured employees whose wages did not rise adequately to offset the current labor market; and, third, to determine equalization among like-minded positions across the varying offices. When comparing market data it was vitally important to measure against the appropriate market sector. Comparing Canyon County wages to private sector positions is not feasible, nor appropriate. Therefore, salary survey information was gathered from Ada, Owyhee, Gem, Elmore and Payette Counties, as well as the State of Idaho, Boise, Nampa, Meridian and Caldwell cities. A vital part of this comparison was to analyze the job descriptions - not just titles - to ensure that positions were the same or closely similar in nature. The goal from collecting this data was to determine an appropriate starting salary for County positions. The majority of County positions had at least three market data points to average and the goal was for Canyon County positions to come within 10% of that starting wage, which has been accomplished in this analysis.

Part of the compression issue is from the salary rate chart that was being used, so new salary rate charges have been developed. Finally, there was the issue of equalization. This was accomplished by performing a job analysis on every County position. It is important that the job descriptions accurately reflect the work performed, despite titles that were sometimes vague or misleading. Using analysis sheets to compare like or similar jobs allowed appropriate classification of positions into the new salary rate charts, ensuring appropriate salary is assigned and that all County positions are now equalized. The question now is how this compensation analysis affects the County monetarily. After soliciting information from Ada, Owyhee, Gem, Elmore and Payette Counties, the following was determined: Fiscal Years 2009 and 2010 remained flat across the board and it does not appear that these Counties granted any salary increases, similar to Canyon County. However, in the years 2011, 2012 and 2013 each of those Counties granted an average 3% merit increase to their employee pool for an overall increase of up to 9%. In that same timeframe, Canyon County awarded half as

much at 4-4.5%. This is part of what has contributed to Canyon County's lag behind market.

The total cost of the market adjustment necessary to bring certain County employees within market, to adjust for compression in long-tenured employees, and to equalize all positions within the County is just over \$1.2 million. These are changes that should happen across the board, irrespective of specific employees, but instead focusing on the position itself and the tenure associated with it. These are not numbers that should focus on employee performance but instead should properly correct the County's internal wage system. It is important that the Board understands that this market adjustment brings employees to an appropriate level to this date only and it does not account for 2014 performance. There are a number of employees who will not be affected by the market adjustments, so it is only appropriate that a merit increase be awarded to those employees who have excelled in their positions and who continue to raise the level of performance in Canyon County. Therefore, Director Eiband is also proposing that a 3% merit be awarded to each Elected Official, based upon their employee salary totals, allowing those Elected Officials and department heads to appropriately award their top performers. The cost of this is approximately \$864,000. This brings the total suggested increase for the 2015 Fiscal Year to \$2,086,700 and once you add in payroll taxes and PERSI, the number is approximately \$2.6 million. This number represents a 9.94% salary increase which seems large; however, if you consider that the County was 5% behind for 2011-2012, and adding a 3% to this year, it would come out to a 1.94% *overall* increase for 2015. However, this project is not complete in fact, it should never be complete. It is vital that this information be appropriately aged every year, thereby preventing the County from falling this far behind again.

Director Eiband believes the last, and most important question left to answer is if this increase is sustainable beyond 2015. After conversations with the Clerk and Controller, she believes it is, but will let Controller Zach Wagoner discuss it further.

After the presentation, discussion was as follows:

Controller Zach Wagoner believes the County's greatest asset is the employees. We are a service oriented industry and we have dedicated and hardworking employees. Controller Wagoner said the County is in a wonderful financial position and these numbers do not make him nervous. He sees no reason financially that we cannot do this. Commissioner Alder said she knows we can do it for this year because we have a lot of fund balance and we are going to deplete some of that fund balance into the projects. Commissioner Alder asked how we will sustain it based on \$36 million of property taxes. Controller Wagoner said we also need to consider that in 2009 we were levying \$38 million in property tax. Here we are five years down the road, levying less than we did in 2009. Not only do we talk about protecting the tax payer and looking out for the tax payer, we have shown it by our actions. There are numerous factors that

influence how much we levy and many of those factors are beyond our control. However, if things were to stay relatively the same, as far as our revenue stream, Controller Wagoner believes we could leave property taxes as is for the next three Fiscal Years and still be in a healthy strong financial position at the end of Fiscal Year 2017. Commissioner Alder said with merit increases, you are always going to have compression because you are always going to have those people that you reward and others may be lagging behind because of performance. Commissioner Alder said she likes merit increases and believes it is fair, but you will always have inequities if you do not do it across the board. Director Eiband said that is correct, but the problem we have had is merit pay has not been allowed to be merit pay because it has placed Elected Officials in the position of having to use merit increases to offset the compression and to make up for the salary charts. What this analysis does is level the playing field as of right now, and Director Eiband's job going forward is to make sure every year we are comparable with our market sector. Director Eiband said it is then the Elected Officials and Department Head's obligation to make sure that performance evaluations are being completed because that is the historical data that backs up the merit somebody is getting. Commissioner Alder addressed sustainability, stating that we are looking at an additional \$250 per employee for health insurance that we are going to be putting into the fund. Controller Wagoner said it is \$873 per employee per month, which is a \$250 increase from \$623. Commissioner Alder said that is about \$170,000 per month which is another \$2,040,000 for the year to sustain our insurance, which is very important. Commissioner Rule said really what is being proposed is a \$4.6 million increase this year. Director Eiband said it is important to look at this by dividing it by the five years and look at it by the per year amount, if we would have had the accurate data to keep up with it each year, it would be a 1.94% overall increase for 2015. Commissioner Alder said she understands that but we have to think about where we have been in this recession, and by no means is our nation clear and free, it looks good but reality is out there too. Commissioner Rule asked Controller Wagoner if all of this \$4.6 million would come from property taxes. Zach Wagoner said none of it would come from property taxes. Commissioner Rule asked what revenue is generating that \$4.6 million and Zach Wagoner said the County in 2013 generated positive revenue, positive cash flow and the difference would come from fund balance. Controller Wagoner emphasized that it will not come from 2015 property tax. Clerk Yamamoto would like to commend Director Eiband and the Human Resources Department for this study which is very comprehensive within the timeframe they had to work with. Last year, the Controller and the Clerk basically did this same process when they presented the budget and the number Director Eiband is proposing for the salary increases is about \$100,000 higher than what the Clerk was proposing in his study. The Clerk said that is amazingly close for two independent bodies working on the same thing, so the Clerk believes we are looking at some good numbers to match us up to what is going on within our region. Clerk Yamamoto said in regard to sustainability, there is actually more than one way we could go about this, he and Controller Wagoner are working on various scenarios and will come back with a proposed budget as to how this would

look. Director Eiband said statistically money is not the reason people stay or go from a job. It is usually because of a boss and/or job satisfaction, money typically falls around the third. Director Eiband said when an organization gets to the point where money is the reason people are going, that is when you need to take a hard look at it. We have employees who are barely making, in some cases, above what would be considered a poverty level in our state. She believes it is important to fix that adjustment based on market. The problem is, when we continually fix the bottom, it compresses the top so it is a big project to have to fix it but it is important. Director Eiband said the truth is, it is going to cost \$4.6 million, but the cost of recruiting, training, and onboarding because of turnover is significant. Director Eiband is happy to do a turnover analysis for next year, but it is a significant problem that would offset some of that \$4.6 million. Commissioner Rule said that is a good point and we have the data and will start down the path. Commissioner Alder wanted to compliment the hard work of the Human Resources Department and she is anxiously waiting for sustainability because this is a great idea and she would like to be able to move forward, we just need to know we can do it. Controller Wagoner said they will present a suggested budget on July 21. The meeting concluded at 8:40 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM NO. 1 TO THE RFP FOR SHREDDING SERVICES AGREEMENT

The Board met today at 9:35 a.m. to consider signing Addendum No. 1 to the Request for Proposals (RFP) for a Countywide Shredding Services Agreement. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Prosecutor's Office has been working on an agreement that will encompass the entire County so we do not have separate contracts with departments throughout the County. The addendum was set to address any questions that came in from vendors but staff has reported no questions were received so the Prosecutor's Office drafted a simple document that states that for the record. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign Addendum No. 1 to the Countywide Shredding Services Agreement. The signed addendum is on file with this day's minute entry. The meeting concluded at 9:36 a.m. An audio recording is on file in the Commissioners' Office.

DISTRIBUTION OF RFP FOR ELECTRONIC MONITORING SYSTEM

The Board met today at 10:06 a.m. for the distribution of a Request for Proposals (RFP) for an Electronic Monitoring System. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, Corporal Travis Engle, Corporal Jeffrey Betzold, and Deputy Clerk Kelly Martinez. Mr. Porter said we are at the very beginning of the

process; today we have a legal notice requesting proposals to notify interested parties that we are trying to get a contract for an electronic monitoring system for the Pre-Trial Services at the jail. Mr. Porter clarified we will be starting off with the Sheriff's Office and may look at adding other programs as well. Mr. Porter said it is a unique situation where most of the costs, if not all, go to the inmates and if we can keep those down, we can have more people participate in the program. Upon the motion by Commissioner Alder and second by Commissioner Rule, the Board voted unanimously to approve the distribution of the RFP for Electronic Monitoring System for Alternative Sentencing Program for the Sheriff's Office. Upon the motion by Commissioner Alder and second by Commissioner Rule, the Board voted unanimously to sign the legal notice for the RFP. The signed documents are on file with this day's minute entry. The meeting concluded at 10:09 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:09 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Juvenile Detention Director Steve Jett, Administrative Specialist Marilee Davis, Juvenile Detention Center Training Coordinator Sean Brown, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: mandatory training went well; POST academy at Blaine County; smoking cessation classes will be available this week; American Correctional Association will be in Salt Lake City and it is a great conference to attend; personnel updates; garden update including 217 pounds of produce have been harvested already; and an update on finishing the requirements for the PREA training grant. Commissioner Alder asked how court is going. Director Jett said it is challenging because when you take a couple juveniles at a time you really have to have a couple staff as well. Right now, it is very staff intensive; we have filled a couple of extra funded positions. Director Jett believes the arraignments are the most concerning. Ms. Davis said Judge Kotyk and Judge Onanubosi have been great to work with. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:26 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:34 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were:

Commissioners Steve Rule and Kathy Alder, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: First Tee program information; this is the third week of court at the new facility and it has gone surprisingly well; and Ms. Catalano is working on a six month statistic report in terms of workload, funding and staff. Ms. Catalano said her reception staff has been experiencing a lot of distractions and interruptions as the public is coming into the building and trying to find where they need to go. She said she is monitoring what kind of impact this may have on her staff over time. Commissioner Rule said it sounds like there are some adjustments to be worked through, which is typical. Ms. Catalano also discussed the Judges' scheduling and caseloads. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:46 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 18, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Craig L. Hanson - Vacation

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-021944, 2014-021945, 2014-021946, 2014-021947, and 2014-021948.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:31 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on a significant security event a couple of weeks ago; educational training on security; administration building updates; document management demonstration should be ready next week; working through public defender issues on how to deploy document management and we may end up buying Mark Mimura's server; working on final stages of fixing up the Nampa Annex network; and personnel updates. The items

discussed were general in nature and did not require Board action. The meeting concluded at 9:46 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION- PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 10:36 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 10:37 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, PIO Joe Decker, and Deputy Clerk Kelly Martinez. Deputy P.A. Mike Porter and Public Defender Appoint Tera Harden arrived at 10:51 a.m. The Executive Session concluded at 11:42 a.m. with no decision being called for in open session.

NINTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 19, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Kelly Martinez

ABSENT: Commissioner Craig L. Hanson – Vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Sabrina Orihuela.

APPROVED KEY REQUEST

The Board approved a key request for Samantha Graf and Eric Lewis.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for: Bootleggers to be used June 19, 2014 for a concert; The Beer Guys LLC to be used July 9th, 13th, 20th and August 13th, 17th, 27th as well as September 26, 2014 for Live at the Barn concert; and The Curb Bar & Grill to be used June 28, 2014 for a wedding reception.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 9:02 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case Nos. 2014-222, 2014-165, and 2014-189 were continued to July 31, 2014 at 9:00 a.m.

Case No. 2014-781 was continued to August 28, 2014 at 9:00 a.m.

Ms. Baker also recommended the Board take Case Nos. 2014-174 and 2014-635 under advisement. Upon a motion by Commissioner Alder and second by Commissioner Rule, the Board voted unanimously to take Case Nos. 2014-174 and 2014-635 under advisement with a decision to be rendered within 30 days. The proceeding concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-345

The Board met today at 9:08 a.m. to conduct a medical indigency hearing for Case No. 2014-345. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, Attorney Robert Berry, Tara Rose from Elk's Rehabilitation, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted

unanimously to place Case No. 2014-345 in suspension. The hearing concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-521

The Board met today at 9:38 a.m. to conduct a medical indigency hearing for Case No. 2014-521. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, Interpreter Mercedes Lupercio, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated April 2, 2014. The hearing concluded at 9:53 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-792

The Board met today at 9:59 a.m. to conduct a medical indigency hearing for Case No. 2014-792. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated April 30, 2014. The hearing concluded at 10:03 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:03 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-782, 2014-658, and 2014-675. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

TENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 20, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Kelly Martinez

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Leonard Winston, Sue Hill, and John Biddle.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Information Technologies Department in the amount of \$2,102.46 to CDW-G.

APPROVED CLAIMS ORDER #6-25-14

The Board of Commissioners approved payment of County claims in the amounts of \$134,774.58 and \$150,031.09 for accounts payable.

MONTHLY MEETING WITH THE ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:03 a.m. for a monthly meeting with the Administrative District Judge to discuss general issues. Present were: Commissioners Steve Rule and Kathy Alder, Administrative District Judge Thomas Ryan, and Deputy Clerk Kelly Martinez. Judge Ryan said District Court had three jury trials this week, which means a lot of citizens are coming to the courthouse. The annual request from the Supreme Court for budgetary assistance is due today, and the three main requests will be: 1) enhancement money for the Problem Solving Court Coordinator's efforts; 2) asking the Supreme Court to go to the Legislature for one other Magistrate position for Canyon County; 3) request to have the Supreme Court approach the Legislature about the idea that staff attorneys become State employees as opposed to County employees. Commissioner Alder said we did go to the Idaho Association of Counties of Commissioners and Clerks, and they agreed to take the request regarding staff

attorneys forward. She said last year we tried to do that, but we went through one Senator whereas this time we have a whole group pushing it and we do know the Supreme Court is backing it and you are backing it as well. Judge Ryan said the timing is right to get it started now for the next legislative session, we were a little behind last year. Commissioner Alder asked about the jury trial results. Judge Ryan said you never know exactly how those things will turn out and it just varies week to week. Judge Ryan said they are trying to get some of the cases that everyone is saying will go to trial, and take a couple of hours and try to mediate those cases. He also said that it is costly to have jury trials in terms of the number of hours it involves and it is a huge inconvenience for jurors and it is an infringement on their lives. Commissioner Alder asked if there is any correlation on Public Defender versus private attorneys. Judge Ryan said not really, everyone is trying to resolve them as quickly as possible and in a fair manner. Commissioner Rule asked if the Legislature approves the additional position for a Magistrate Judge, will we have enough room after the remodel. Judge Ryan said if that happens, we will have already outlived any expansion that we have for the magistrates because we are bringing Nampa over. Judge Ryan said with the move of those two magistrates to the Juvenile Justice Center, we were short one magistrate courtroom before and now we are plus one. If we were to get that other magistrate position, then there it goes. Judge Ryan said we will still have an extra district courtroom. Judge Ryan explained that the problem with logistics when we bring Nampa over, is when we lose the public meeting room, we lose space for jury gathering. However, he was able to work with Paul to have a partition dividing wall that can be folded back to make one large room to use as a jury gathering room. Judge Ryan said in terms of court growth, this is a five year plan. Commissioner Rule said the next step would be looking at what other department could move completely out of the building and the courts could expand into that space. Judge Ryan said he believes the City of Nampa will really miss the idea that they have a courtroom facility over there and it may mean a future collaboration between the County and the City. Commissioner Alder said the third floor of the public safety building in Nampa was considered for courtrooms but the price kept changing daily. Judge Ryan also mentioned he had heard there could be plans to remodel or make upgrades to the third floor, but he had not personally had discussions with the Board. Commissioner Rule said there are no plans or discussion on remodeling after getting these courtrooms done and he is nervous about the remodel unknowns and costs so until we are done with that he isn't ready to have any discussions about other remodels. Judge Ryan complimented the Board on the Public Defender process and based on his observations, the Board chose the right candidate. Commissioner Rule said your committee did a good job and there were excellent candidates. Judge Ryan gave an update on a secretarial position for the Judges. The Board is encouraging Dan Kessler to get staff comp time reduced. Judge Ryan noted that he will not be able to make the ribbon cutting for the Administration Building. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:27 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:29 a.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fair Administrator Rosalie Cope, Justin Dalme from the Idaho Press-Tribune, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on ticket sales for the fair: concert ticket sales are going well for Josh Turner; the radio advertisements will begin right after the 4th of July; discounted carnival tickets are on sale; marketing is ready to go for the fair; Ms. Cope will be meeting with El Jay Waite and Mark Davis from the City on Monday to discuss the warm up arena which has not been replaced; Ms. Cope is also meeting with the Idaho Center later today to go over the proposal and make sure the numbers are correct. There was discussion regarding the razor wire fence on Stock Road and issues with using Simplot Stadium for concerts in the future. Ms. Cope said the realistic goal of staying in the current location is gone; there is no hope that we can make that facility work. Commissioner Alder asked about 4-H members having to take their horses over the railroad tracks. Ms. Cope said we are not doing that this year because the 4-H horse show will be held before the fair starts. There was also discussion about the possibility of having the president of Fair Board and the president of the Foundation Board being voting members of the each other's Board. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:50 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER DISTRIBUTION OF REQUEST FOR PROPOSALS FOR SUMMER 2014 CANYON COUNTY JAIL FOOD SERVICES AND COMMISSARY SERVICE PROJECT

The Board met today at 9:02 a.m. to consider distribution of a Request for Proposals (RFP) for the Summer 2014 Canyon County Jail Food Services and Commissary Service Project. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Kelly Martinez. Mr. Laugheed said in 2011 the County moved away from providing in-house kitchen services in the jail and contracted with a private firm. At that time, the piggy-back method of procurement was used because that firm had a contract with Cassia County that was identical in material respects that we entered into. However, as is the County's practice in any contract, we would like to periodically reevaluate our options and see if there is a better solution or possibly negotiate a better price. Mr. Laugheed said it also includes the commissary services, providing meals to the juvenile detention center, and meals to the Sheriff's Office jail administration. The proposals are due by noon on August 1, 2014. Mr. Laugheed said our current contract would expire on September 30, so this is designed to give us plenty of time to evaluate potential proposals and continue to negotiate with ABL and whoever else is interested. There is a

draft contract attached to the RFP as well as other exhibits including the Idaho Jail Standards for Food Services, the Idaho State Juvenile Detainee Standards for Food Services, and other related items. Chief Dashiell said some of the detailed applications have been reviewed making sure specific items are addressed that may not have been addressed quite as completely in our previous application. Chief Dashiell said we haven't had any specific issues with the current provider; issues that have arisen have been dealt with effectively and quickly. He said the Sheriff's Office was notified earlier in the year that the current provider's cost would be increasing 2.5% on the food service, so he believes it is a good time to take a look at the competitive market and see if there are other options available. Commissioner Alder asked what other notification will go out besides the legal notice in the newspaper. Mr. Laugheed said the legal notice will be posted on our website, our current provider ABL will be notified, it will be sent to the Sheriff's Association so they can distribute it, and Ada County has different provider so they will probably get a copy of it as well. Mr. Laugheed said if there are other providers nationally or locally that the Sheriff's Office has identified as potential proposers, we can reach out to them directly to provide it to them as well. Commissioner Alder said it is always good to go out and reevaluate, even if you keep the same company. Chief Dashiell said these companies are aware of national standards as well so they have dieticians that create the menus for them that meet the caloric levels. The commissary availability is going to be another aspect because commissary, not only towards the inmates having the availability of those items, but also the profits that are received by the County as a percentage of the commissary sales and trying to determine where our best results will be. Mr. Laugheed said this RFP allows us to split up the food services from the commissary services. If we get a better offer on commissary services than the kitchen services, we can split it up and have two or people are allowed to combine their proposals. We are asking the successful proposer to pay a commission to the County on commissary of an amount equal to or greater than 25%. We are also asking that they create at least two 28 day cycle menus including specialty diets for religious or medical purposes and it must meet the caloric and dietary standards established by the American Correctional Association, Idaho Jail Standards, National School Lunch Program, and the Idaho Secure Juvenile Detention Standards. Commissioner Alder made a motion to sign the Request for Proposals for Summer 2014 Canyon County Jail Food Services and Commissary Service Project. Commissioner Rule submitted discussion regarding the severability of the contract. Mr. Laugheed said the draft contract he prepared uses the standard language used in most of the County's contracts. Mr. Laugheed noted for the record that on page 12, section E should be RFP instead RFQ. He also said the compliance with the RFP requirements is intended to mean they provide all of the documents we are requesting. Commissioner Rule seconded the motion and the motion passed unanimously. The RFP is on file with this day's minute entry. The meeting concluded at 9:13 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:15 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:16 a.m. pursuant to Idaho Code, Section 67-2345(1) (a), (b) and (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Kelly Martinez. Deputy P.A. Brad Goodsell arrived at 9:33 a.m. The Executive Session concluded at 9:50 a.m. at which time Deputy P.A. Brad Goodsell left.

While in open session, Mr. Laugheed asked the Board to continue the Executive Session to 1:00 p.m. this afternoon. Commissioner Alder made a motion to continue the Executive Session pursuant to Idaho Code, Section 67-2345(1) (a), (b) and (d) to 1:00 p.m. this afternoon. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to continue the Executive Session. The motion carried unanimously. The meeting concluded at 9:51 a.m. and will resume at 1:00 p.m. this afternoon.

CONTINUED EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

The Board went back into Executive Session at 1:30 p.m. Present were: Commissioners Steve Rule and Kathy Alder, Solid Waste Director Jack Biddle, H.R. Investigator Gary Deulen, David Loper, Environmental Health Services Director for Southwest District Health, Donald Smith, and Deputy Clerk Becky Cowan. The Executive Session concluded at 2:21 p.m. with no decision being called for in open session. The meeting concluded at 2:22 p.m. An audio recording of the open portions meeting is on file in the Commissioners' Office.

OPEN PROPOSALS FOR COUNTY-WIDE SHREDDING SERVICES AGREEMENT

The Board met today at 10:01 a.m. to open proposals for County-wide Shredding Services Agreement. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. Mr. Porter said we are trying to go to a county wide contract for all of the shredding services for documents

that need disposed of in a secure manner. Commissioner Rule opened the proposals which were submitted as follows:

Western Records Destruction Inc.
1990 S Cole Road
Boise, Idaho 83709
Received June 19, 2014 at 3:30 p.m.

Shred-it
2855 S Cole Road
Boise, Idaho 83703
Received June 20, 2014 at 8:19 a.m.

Mr. Porter said the schedule for the selection of a vendor has already been publicized so we will just move forward with the process and we would like to have this in place by the first of August. The meeting concluded at 10:04 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

ELEVENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 23, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, PIO Joe Decker, and Deputy Clerks Becky Cowan and Monica Reeves. The items discussed were general in nature. Ms. Cowan left at 8:36 a.m. Joe Decker reported on the following communication issues: reviewed prepared remarks for today's ribbon cutting ceremony for the Canyon County Administration Building; continued work on the jail orientation video; the water trail video for the Parks Department; and the request by the Idaho Press-Tribune for a follow up on concealed weapons permits. The meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:04 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Mr. Porter advised that he did not have any topics for open session or executive session. The Board briefly reviewed the notes for this afternoon's ribbon cutting ceremony for the Canyon County Administration Building. Commissioner Alder expressed her appreciation for the Prosecutor's Civil Division and the work the attorneys did on the project. The meeting concluded at 9:07 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING NOTICE OF SOLE SOURCE PROCUREMENT FOR A NEW 2014 CATERPILLAR 623K TRACTOR-SCRAPER FOR USE AT THE PICKLES BUTTE SANITARY LANDFILL

The Board met today at 9:09 a.m. to consider signing a notice of sole source procurement for a new 2014 Caterpillar 623K Tractor-Scraper for use at the Pickles Butte Sanitary Landfill. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The notice was prepared by the Prosecutor's Office and will publish in the Idaho Press-Tribune on June 26, 2014. The notice states the Board will meet on July 16, 2014 at 9:30 a.m. to consider executing the purchase after taking comment. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the notice of sole source procurement, a copy of which is on file with this day's minute entry. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

ELECTED OFFICIALS MEETING

The Board met today at 9:33 a.m. for the monthly elected officials meeting. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Deputy Clerk Brad Jackson, Treasurer Tracie Lloyd, Prosecutor Bryan Taylor, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Monica Reeves. Reports were given as follows: Chief Dashiell said it's positive to see the budget work that is in progress. There is a lot of support coming from the elected officials for the salary study that was presented last week and whether it is approved at 100% or whether it's something we can work towards, he believes it will be very well accepted by the elected officials, department heads and the employees. He spoke about how the Sheriff's Office has struggled with staffing issues. The Chief reported that the quematic ticketing system at the DMV and driver's license complex is nearing its end of life and is no longer supported for replacement components. The Sheriff's staff and Assessor's staff have obtained early

information quotes that are under \$50,000. He said it's a priority issue that needs to be addressed quickly but the IT Department wants to have more meetings and evaluations to see if the ticketing system can be brought into other components of the courthouse. Chief Dashiell said they cannot wait for more meetings and planning sessions. The Sheriff plans to discuss it further with the Assessor. Prosecutor Bryan Taylor said he appreciates the Board inviting the elected officials to address the budget and health insurance program because those issues impact everyone at the County. He is excited about the direction the County is headed with getting employees paid at the levels that they should be paid. Treasurer Tracie Lloyd said she supports where the compensation plan is going and she hopes we can move forward with it. On another topic, Friday was the last day for tax collection. Her office will move to the administration building on July 18, and she asked that any items that are left behind not be demolished or disposed of until she's had a chance to determine if she will need them. Chief Deputy Clerk Brad Jackson, who attended the meeting on behalf of Clerk Yamamoto who was in budget meetings, reported they have been concentrating their energies on moving offices to the administration building. Also, an election will be held on August 26 that involves a number of districts, but not many people. Elections staff will meet with the Board soon to discuss which polling places will be open. Commissioner Alder said the vacant area on the third floor of the administration building that was supposed to be for the HR Department will now be used for scanning purposes. Commissioner Rule said the Board is going to try and get the salary equalization worked out, but we may not hit the really big numbers. He does not want to use fund balance to do it, but if it is sustainable through the tax program he's much more amenable to it. He said it sounds good but getting it paid and plugged into a budget that works might be difficult. The meeting concluded at 9:48 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS ADMINISTRATION OF KENNEL LICENSES

The Board met today at 10:03 a.m. for a meeting to discuss administration of kennel licenses. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, Chief Deputy Sheriff Marv Dashiell, Captain Dana Maxfield, Lt. Donia Ballard, and Deputy Clerk Monica Reeves. Zach Wesley said when the animal shelter was privatized a number of years ago the code was amended to get rid of individual dog licensing, but at the time we kept kennel licensing; however, kennel licensing up to that point had been done at the animal shelter by the Sheriff's staff and when the individual licensing and the shelter went away nobody was doing the administration of the licenses. Tricia Nilsson said there are approximately 20 conditional use permits for kennels throughout the County and one of the standards of the conditional use permit is maintaining a kennel license. She has some customers who want to comply but she doesn't know where to send them for the actual kennel license. There was discussion about which office would best be able to

keep track of the paperwork, accept the fee, make sure the applicants are applying for the appropriate license, and investigate the kennels. Chief Dashiell said the Sheriff's Office has staff trained to do evaluations and safety checks so they can handle that part of the process, especially if it's only 20-30 permits a year. Since the County did away with the licensing requirement it's his preference that we should either rewrite the kennel license against the conditional use permit or transition the administrative duties into a portion of the conditional use permit. He believes the Development Services Department (DSD) could monitor it as part of code enforcement. Director Nilsson said the \$30 fee should be reexamined because it's pretty low. She will analyze it and come back to the Board with a recommendation. Commissioner Hanson said we are talking about two different aspects: the administration and the potential enforcement. Chief Dashiell said animal cruelty issues would be enforced by the Sheriff's Office but the obligations to make sure they are meeting the ordinance requirements could be handled through code enforcement with assistance from the Sheriff's Office. Mr. Wesley said we will need to develop a form for applicants to complete as well as develop a process where DSD can advise the Sheriff's Office of who is applying for a kennel and they can determine whether they need to investigate and then we can have a certificate and renewal process. He said the administration will be more substantial than what a \$30 fee would cover. Director Nilsson will research what other counties charge. She will also set up a database for the kennel licenses and inform the current property owners that the program is being rebooted and she will work to get everybody in compliance. Director Nilsson will bring her recommendation to the Board at a later date. The meeting concluded at 10:13 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:31 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT staff Don Dutton, Don Brown, Shawn Adamson, Cheryl Lane, and Marlen Salinas, as well as Deputy Clerk Monica Reeves. Rob Hopper gave an update on the administration building. The display monitors are in place to show time lapse photos or still shots of the construction process during today's ribbon cutting ceremony; Wi-Fi is operational, and the networks have been tested on every floor. He also reported on the purchase order system where documents can be viewed and approved in electronic format resulting in a more efficient system where records can be retrieved in an instant. Don Dutton gave a demonstration of how the new system will work. The system would first be used by the IT Department and then other departments after that. Following Mr. Hopper's report, Commissioner Alder said it was brought to the Board's attention that the quematic ticketing system at the DMV complex is having problems

and it needs to be fixed as soon as possible. Mr. Hopper said they are looking at a system that serves more than two offices and can be used anywhere; they want something more flexible and is not proprietary. They are evaluating a number of systems. Shawn Adamson said he met with Sheriff's and Assessor's staff last week to gather what they need and he's had some meetings with Mr. Hopper about what he needs from IT to make sure it goes smoothly. They have something put together now but it's every rough. Mr. Hopper said the DMV supervisor gathered some vendor quotes and they were in the \$50,000 to \$60,000 range but IT is trying to beat that price and get a better system to meet everyone's needs. Commissioner Rule inquired about the software for the public defender's office. Mr. Hopper said they are looking at OnBase as the platform for the public defender. He has talked with the current public defender, Mark Mimura, and he is cooperative and willing to give information, but electronically they've done very little so there isn't a lot we're going to get out of that. He has also talked with Tera Harden, the new director of the in-house public defender department, and she wants the office to be paperless as much as possible. Mr. Hopper said a system can be installed fairly easily that captures the documents and adds the extra information Director Harden needs and do it in the OnBase program. He is also investigating some OnBase package solutions because we have to wait another two to three years for the Tyler software. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:02 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

RIBBON CUTTING CEREMONY AND OPEN HOUSE- ADMINISTRATION BUILDING

The Board held a ribbon cutting ceremony today at 2:00 p.m. for the new Canyon County Administration Building located at 111 North 11th Avenue in Caldwell. The event was attended by elected officials, department heads, employees, members of the construction team, finance team, and citizens.

PUBLIC HEARING TO CONSIDER COMPREHENSIVE PLAN AMENDMENT AND REZONE REQUEST FOR PH2014-7 AND PH2013-53

The Board met today at 3:03 p.m. to conduct a public hearing for Case No. 2013-53, a request by Canyon County for a zoning map amendment to assign M-2 heavy industrial zoning designation to parcels R20342, R20464, and R20467, totaling 10.343 acres. Canyon County is also requesting a comprehensive plan map amendment to assign the industrial designation to Parcels R20342, R20464, and R20467. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Planner Christian Samples, Leo Taylor, and Deputy Clerk Monica Reeves. DSD Director Tricia Nilsson arrived at 3:07 p.m. Christian Samples gave the oral staff report. In December of 2013,

the City of Nampa de-annexed the subject properties, and under County code the Board is required to zone any property that is dis-incorporated, which is why the case is being brought forward. In order to do that a comprehensive plan map amendment was required. Case No. PH2014-7 was brought before the P&Z Commission and they recommended the industrial designation be applied to the three parcels. Staff is recommending the industrial designation be assigned to make it consistent with the existing area. They are recommending the M-2 industrial zoning as the wrecking yard is zoned M-2. The parcel to the north is zoned M-1 and the property across the railroad tracks is zoned M-2 so staff thought to keep that consistent with the existing use under the same ownership the M-2 zoning would be appropriate. According to Mr. Samples, the Nampa Planning Department wanted a development agreement with the rezone, however, staff advised against it simply because it would create inconsistent zoning between the parcels. Staff said with any change of use to simply annex into the city would rectify the concerns and any redevelopment would have its own zoning. If the property does come back to the city the city would have to annex and it would be in their jurisdiction. Commissioner Alder said this is matter of necessity and we need to do it since the City of Nampa de-annexed it and because it's consistent with the area it makes sense to go forward. Leo Taylor, who owns the property, said he has had livestock on his property since 1968 and two years ago the City of Nampa said he couldn't have "all of this stuff" because it is located within the city limits so he asked to get out of the city so he could have a conforming use. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to approve the comprehensive plan amendment for Case No. PH2014-7. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve the rezone request and the Findings of Fact, Conclusions of Law and Order for Case No. PH2013-53. The Board signed Resolution No. 14-162 amending the Canyon County Comprehensive Plan Map to "Industrial" for parcels R20342, R20464 and R20467, totaling 10.343 acres. The Board also signed Ordinance No. 14-009 which directs amendments to the Canyon County Zoning Map. The signed documents are on file with this day's minute entry. The hearing concluded at 3:13 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER REQUEST FOR FUNDING BY THE COMMUNITY RECOVERY CENTER
STEERING COMMITTEE FOR REGION 3 BEHAVIORAL HEALTH BOARD

The Board met today at 3:33 p.m. to consider a request for funding by the Community Recovery Center Steering Committee for Region 3 Behavioral Health Board. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, Joy Husmann and Ross Mason from the Region 3 Mental Health Board, and Deputy Clerk Monica Reeves. Joy Husmann prepared a proposal based on what

blossomed out of last year's trip to Connecticut where Region 3 staff, commissioners and legislators visited community recovery centers that reduce recidivism and re-hospitalizations. The State of Idaho allocates \$24 million in substance use disorder treatment dollars. It's been reported that roughly 80% of those incarcerated have a substance abuse and/or mental illness and there is a gap that's missing for these individuals to have community support. A recovery center would potentially reduce the costs to the counties and cities because those who might have been picked up on a mental hold, or a DUI now have a stop gap measure in place in between treatment and release back into the community. The proposed centers would be staffed by an executive director and a volunteer coordinator both of whom are paid employees. There will also be four University of Idaho interns who are licensed master social workers who need required hours to obtain their licensure and they will provide volunteer coordination and assist with activities. The startup costs and running costs are very little because those who are in long term recovery stay in long term recovery by volunteering back to the community. Ms. Husmann said they are looking to have the support in-kind, in cash, and through various avenues to put together a recovery center, or monitor the outcomes and then come back after a year with their outcomes and determine what it is needed in order to move forward. She presented an annual projected budget, (on file with this day's minute entry) where Gem County is placed with Canyon County because there are shared expenses and shared revenues for both counties. The funding request for Canyon County is \$35,000. Ms. Husmann said they are looking to include the City of Caldwell for the potential to include an urban renewal building that's available as well as a cash funding request to support the center. They are also looking at the Treasure Valley United Way because in their four year projection they are looking at focusing efforts on increased support of those with a mental illness. She said they want to take those people who are anonymous in church basements at AA meetings and make them feel like a part of the community. They do not want to monitor individuals for probation and parole and they don't want to violate HIPPA. They will try to quarterly measure the outcomes and see what needs to be done to move it forward. It's a one year proposal. Commissioner Rule asked why the City of Nampa has not been asked to provide funding. Ms. Husmann said they have not been able to engage the Nampa mayor as successfully as they have the mayor in Caldwell. Commissioner Rule said he travelled to Connecticut and witnessed this very successful program and it was impressive to see how it worked. He wants to help but it's surprising to see the City of Nampa is not involved. Ms. Husmann said she can go back to the City of Nampa, and she is also going to ask to meet with the City of Emmett. Commissioner Alder said the County has drug courts, mental health courts and veterans' courts that provide support with volunteers that reach out to individuals and she's trying to determine how many different programs there are and where should we put our resources. Ms. Husmann said they are not looking to take away from those programs, but instead they want to centralize the programs. What she sees with the mental health court is that after 18 months they graduate from the program but they do not have anywhere to go for daily support. Commissioner Hanson said there was

mention of support being provided in church basements; he supports faith-based organizations and said there are several groups in his church that deal with people in crisis and the meetings are held in a wonderful area with a coffee shop. He believes any time the state gets involved it's more expensive and less productive and he sees how faith-based organizations have a positive influence into people's lives; it is where communities and neighbors are getting involved rather than the state paying somebody else to do the job. Ms. Husmann said she heard personally from people who come through the department and that some have to sneak into a church because if their employer sees them attend an AA meeting they will be questioned, and if they are late to work they are asked if it's because they are using again. A lot of the board members are in recovery from a mental illness or substance abuse and they feel stigmatized and they'll tell you the place they can go is to a church and that is phenomenal. She said this program has nothing to do with the State of Idaho; this is a grassroots effort they are helping to organize because they have the resources to do it. They have many in-kind contributions in the form of interns, office supplies, furniture and services, but the cash funding has taken more time. Commissioner Rule said startup organizations are a tough sale and the Board will have to study it and see how well the program comes together before any budget commitments are made. Ross Mason said the whole idea is if it helps divert people from the indigent fund it will be a huge savings and a good investment. They do not yet know at what level they will see an impact because they are still organizing it. It's also a complementary program and a supplemental program to a lot of other groups and it's targeted to changing the environment. Commissioner Rule said a follow up meeting should be scheduled to see how things are going. The meeting concluded at 3:59 p.m. An audio recording is on file in the Commissioners' Office.

FY2015 BUDGET PRESENTATION FOR ANIMAL SHELTER

The Board met today at 4:01 p.m. for the FY2015 budget presentation for the animal shelter. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner; Brenda Cameron, President; Nancy Glascock, Vice President; Chris Carte, Secretary for the Board of Directors; Sharice Faulkner, Shelter Operations Director; Jill Haunold, Board Member and Finance Committee Member; and Deputy Clerk Monica Reeves. Nancy Glascock said when they came on board in 2014 their goal was to maintain what was there and to learn what the issues were and make it better. They created new policies, procedures, and job descriptions. They had a major stumbling block involving the 2013 dollar issues. As it sits right now they have either paid out or anticipate paying \$65,000 to take care of previous things that happened under the prior director. They now have a staff and volunteer base that is outstanding. The focus for 2015 is to engage the community in fundraising, adoption events, and grants. The committees have staff members, volunteers, and people from the community who have offered their services. With support from the County and with

the community and improvements they plan to make they have the makings of something really special. Chris Carte reviewed the profit and loss budget, a copy of which is on file with this day's minute entry. Brenda Cameron said they discovered a lot of issues they weren't prepared for after the shelter was privatized in 2011 and they have worked hard to get things cleaned up. The budget numbers were not reliable when they went into 2014 so they did their best to review the 2011-2013 numbers and come up with a budget; however, one of the problems they faced was paying out \$65,000 in bad debt, fees, fines, penalties and replacing restricted funds that were misused under the director and that has negatively impacted their 2014 budget. Due to the deplorable condition of the veterinary clinic they had to work with the pharmacy board and the Idaho Veterinary Board in order to get in good standing. The shelter now has an excellent veterinarian who has years of shelter experience and is very good at what he does. They have been paying to upgrade or replace the surgery equipment and supplies. The ultrasound machine and the x-ray machine that were previously donated to the shelter were taken by a previous veterinarian per an agreement with the former director, Barb Hutchinson. As the shelter board they are trying to determine if they need to pursue legal action against that person. Despite the problems that impacted their 2014 budget they are confident with the 2015 budget. One of their goals is sustainability but they need the County and cities to assist them through this makeup period so they are asking for an additional \$20,000 for FY2015. Ms. Cameron said Commissioner Rule made the statement at a previous meeting that he would match, dollar for dollar, the amount that Nampa and Caldwell give the shelter. Commissioner Rule said he supports that concept but he is only one commissioner. He said the County provides \$300,000 in funding while the cities only contribute \$65,000, even though the majority of the animals come from the cities. Ms. Cameron said she is asking for the additional funds as a show of support so they can tell the cities that the County is stepping up. She will meet with Caldwell officials tomorrow to discuss increasing the level of the support. They will discuss the possibility of the shelter keeping the license fees for the first year so it increases the income from the city and they will also look at the shelter getting a portion of the fines. She is pleased to be able to negotiate with the City of Caldwell, but she is frustrated she hasn't had a similar experience with the City of Nampa. Unfortunately, the former director signed a two-year contract with Nampa and they will not renegotiate their contract. Commissioners Alder and Rule said it is unconstitutional to have a two-year contract because they cannot commit to more than one fiscal year. Jill Haunold asked the Board how it addresses the cities' position that paying for an animal shelter is double taxation. Commissioner Hanson said the County is mandated to do certain things by statute but the cities are not even required to exist so anything extra they provide is at their whim and their pleasure of which people living in the cities that choose to have those extra benefits require themselves to pay. He said it is double taxation by the cities. Commissioner Alder said the shelter is a private nonprofit organization that provides a service for all the cities and those who live in the County. The shelter receives \$300,000 from the County with \$50,000 of that amount going to pay for the facility and at this

point there's \$40,000 in that fund that can be cash back to the shelter at the end of the fiscal year unless it's needed to replace or repair something. She had hoped the cities would recognize that this is no longer the County government running the shelter. The cities can have their own animal shelter if they want, but this is a much better deal for them. Ms. Cameron said perhaps they need to consider changing the name of the shelter. Commissioner Hanson said in addition to the \$300,000 cash funding, the County also provides an in-kind contribution by leasing the facility to the shelter board for \$1 per month. Ms. Cameron asked the County for assistance in the form of a one-time payment to help offset the \$65,000 they had to pay for somebody else's mismanagement. (She did not ask for a specific dollar amount.) Commissioner Rule said it was during a prior conversation about a one-time payment where he made the comment about matching the cities dollar for dollar. He said the Board will take the funding request under consideration. Ms. Cameron said the board members are volunteers who are spending a lot of hours to make this right and to make sure that going forward it is sustainable. Commissioner Hanson said before he entertains the idea, he wants to see a formal document from the City of Caldwell that says they are willing to step up and do something. Ms. Cameron understands. Ms. Haunold said they are looking at ways to make the facility energy efficient so they can reduce their utilities costs, and if they can get some of the data and show what will happen if the shelter stops taking the cities dogs there might be ways to look at the repercussions. Commissioner Alder said the County wants the shelter to be successful, but it wants to see the cities step up and be realistic. There was discussion about repairs, improvements or modifications that may be made to the building. The Board informed Ms. Cameron and the others that before any changes are made, they need to make sure Facilities Manager Paul Navarro is aware of and included in any plans that are made. Zach Wagoner asked what the shelter's bank balance is. Ms. Cameron said their restricted account has \$20,000 for the cattery and their regular general operating account has over \$25,000 in it. She asked if they can have \$25,000 of the \$40,000 that remains in their account so they can make payroll on June 26. Commissioner Rule said the agreement is that the County will provide that payment at the end of the year. Mr. Wagoner is not comfortable doing an advance for funds from that account because the funds were set aside for a specific purpose and reason and all parties understood what that money was to be used for throughout the year. Commissioner Alder said the Board recently approved the shelter's regular payment in the amount of \$62,500, but it's not scheduled to be released by the Auditor's Office until July 10. She asked if it could be issued earlier. Mr. Wagoner agreed to cut the check tomorrow, June 24, noting that it will be the final check that fulfills our 2014 requirements. Commissioner Alder said at the end of September a check will be cut for whatever amount is left. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to allow the check for the last quarterly payment to be issued to the animal shelter. The meeting concluded at 4:47 p.m. An audio recording is on file in the Commissioners' Office.

TWELFTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 24, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Kelly Martinez

MEETING TO DISCUSS COMMISSIONERS' OFFICE REMODEL

The Board met today at 8:31 a.m. for a meeting to discuss the Commissioners' Office remodel. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Chief Information Officer Rob Hopper, Rick Bugatsch, and Deputy Clerk Kelly Martinez. Mr. Navarro said they have been meeting with departments one by one to get blueprints ready for the courthouse remodel project. Mr. Navarro and Mr. Bugatsch would like to get final input from the Board on the Commissioners' meeting room space. Items discussed were as follows: doorways; cabinetry additions; storage space; windows; discussion regarding media changes and possibly streaming open session meetings on the website; possibly adding a partition to divide the meeting room; buffering the noise from the HVAC system; replacing the ceiling tiles; and wifi and data changes. Commissioner Rule said he wants to make sure that we can still present Development Services information during land use hearings. Mr. Bugatsch said he is trying to get all the floor plans nailed down, and then he can get it out to consultants and get going on the design. Mr. Navarro would like to do a presentation regarding the courthouse remodel plan so that everyone can voice their opinion and get the correct information. The meeting concluded at 9:00 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION- PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:05 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session.

The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:37 a.m. with no decision being called for in open session.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR GARY GOODWIN

The Board of County Commissioners sitting as a Board of Equalization met today at 1:48 p.m. to conduct a property assessment protest hearing for Gary Goodwin, Protest No. 1157. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Roger Craig and Katrina Ponce, Jennifer Loutzenhiser and Danyele Jessup from the Assessor's Office, applicant Gary Goodwin, and Deputy Clerk Kelly Martinez. Gary Goodwin testified in support of his protest. Katrina Ponce and Brian Stender testified in support of the assessed valuation. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony for Mr. Goodwin's appeal case. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1157. The hearing concluded at 2:06 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR DOUGLAS MELCHER

The Board of County Commissioners sitting as a Board of Equalization met today at 2:06 p.m. to conduct a property assessment protest hearing for Douglas Melcher, Protest No. 1197. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Chris Jacky and Roger Craig, Jennifer Loutzenhiser and Danyele Jessup from the Assessor's Office, applicant Edna Melcher, and Deputy Clerk Kelly Martinez. Edna Melcher testified in support of her protest. Chris Jacky testified in support of the assessed valuation. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and to uphold the assessed value on Protest No. 1197. The hearing concluded at 2:19 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR MCKAY BODILY

The Board of County Commissioners sitting as a Board of Equalization met today at 2:20 p.m. to conduct a property assessment protest hearing for McKay Bodily, Protest No. 1148. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Chris Jacky and Roger Craig, Jennifer Loutzenhiser and Danyelee Jessup from the Assessor's Office, applicant McKay Bodily, and Deputy Clerk Kelly Martinez. McKay Bodily testified in support of his protest. Chris Jacky and Brian Stender testified in support of the assessed valuation. Upon motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1148. The hearing concluded at 2:37 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR JIM BROCK

The Board of County Commissioners sitting as a Board of Equalization met today at 2:45 p.m. to conduct a property assessment protest hearing for Jim Brock, Protest No. 1037. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Appraisers Lonalee Hoogland and Barbara Wade, Jennifer Loutzenhiser and Danyelee Jessup from the Assessor's Office, applicant Jim Brock, and Deputy Clerk Kelly Martinez. Jim Brock testified in support of his protest. Lonalee Hoogland testified in support of the assessed valuation. Commissioner Alder made a motion to close public testimony. Commissioner Hanson seconded the motion. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1037. The hearing concluded at 3:06 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR ABILYNN MILLER

The Board of County Commissioners sitting as a Board of Equalization met today at 3:07 p.m. to conduct a property assessment protest hearing for Abilynn Miller, Protest No. 1129. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Appraiser Karen Deluna, Jennifer Loutzenhiser and Danyelee Jessup from the Assessor's Office, applicant Abilynn Miller, and Deputy Clerk Kelly Martinez. The Assessor's Office clarified that the applicant's request is to receive a Homeowner's Exemption for 2014. Abilynn Miller testified in support of her protest. Karen Deluna and Joe Cox testified in support of the assessed valuation. Upon the

motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted by a split decision to grant the Homeowner's Exemption for 2014 on Protest No. 1129. Commissioners Kathy Alder and Craig Hanson voted in favor of the motion. Commissioner Steve Rule voted against the motion. The hearing concluded at 3:19 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR RICHARD SIMONS JR.

The Board of County Commissioners sitting as a Board of Equalization met today at 3:20 p.m. to conduct a property assessment protest hearing for Richard Simmons Jr., Protest No. 1198. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Chief Appraisal Supervisor Brian Stender, Appraiser Barbara Wade, Jennifer Loutzenhiser and Danyele Jessup from the Assessor's Office, applicant Richard Simons Jr., and Deputy Clerk Kelly Martinez. Richard Simons Jr. testified in support of his protest. Barbara Wade, Brian Stender, and Joe Cox testified in support of the assessed valuation. Joe Cox noted for the record that the 2014 protest form has not been completed as the applicant amended his 2013 protest form and submitted it in place of the 2014 form. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to adjust the value on Protest No. 1198 to \$195,600. The hearing concluded at 3:45 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR ROBERTO ESPARZA

The Board of County Commissioners sitting as a Board of Equalization met today at 3:45 p.m. to conduct a property assessment protest hearing for Roberto Esparza, Protest No. 1153. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Appraiser Karen Deluna, Jennifer Loutzenhiser and Danyele Jessup from the Assessor's Office, applicant Roberto Esparza, and Deputy Clerk Kelly Martinez. The Assessor's Office clarified that the applicant's request is to receive a Homeowner's Exemption for 2014. Roberto Esparza testified in support of his protest. Karen Deluna and Joe Cox testified in support of the assessed valuation. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to deny

the Homeowner's Exemption for 2014 on Protest No. 1153. The hearing concluded at 3:58 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR CHURCH OF CHRIST

The Board of County Commissioners sitting as a Board of Equalization met today at 4:04 p.m. to conduct a property assessment protest hearing for Church of Christ, Protest No. 1070. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Chief Appraisal Supervisor Brian Stender, Jennifer Loutzenhiser from the Assessor's Office, applicant Tom Smith representing Church of Christ, and Deputy Clerk Kelly Martinez. Tom Smith testified in support of his protest. Jennifer Loutzenhiser said the Assessor's Office is requesting to re-exempt the church and leave the house taxable. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and to grant a partial exemption on Protest No. 1070. The hearing concluded at 4:09 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR PAUL WATSON

The Board of County Commissioners sitting as a Board of Equalization met today at 4:09 p.m. to conduct a property assessment protest hearing for Paul Watson, Protest No. 1149. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Chief Appraisal Supervisor Brian Stender, Appraiser Karen Deluna, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Kelly Martinez. The Assessor's Office clarified that the applicant's request is to receive a Homeowner's Exemption for 2014. Chief Appraisal Supervisor Brian Stender left at 4:10 p.m. The applicant was not present at today's hearing. Karen Deluna testified in support of the assessed valuation. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to deny the Homeowner's Exemption for 2014 on Protest No. 1149. The hearing concluded at 4:15 p.m. An audio recording is on file in the Commissioners' Office.

THIRTEENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 25, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Kelly Martinez

APPROVED CLAIMS ORDER #7-10-14

The Board of Commissioners approved payment of County claims in the amount of \$73,065.16 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jairo Rodriguez.

LEGAL STAFF UPDATE AND CONSIDER SIGNING SALES ORDER AGREEMENT WITH ES&S FOR ELECTION RELATED EQUIPMENT

The Board met today at 9:03 a.m. for a legal staff update and to consider signing a Sales Order Agreement with ES&S for election related equipment. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Chief Deputy Clerk Brad Jackson, and Deputy Clerk Kelly Martinez. Chief Civil Deputy P.A. Sam Laugheed said before we address the ES&S Sales Order Agreement, we also need to amend the agenda so you can also consider signing the Help America Vote Act (HAVA) Systems Grant Agreement. The reason he would like to amend the agenda and the reason it wasn't included on the agenda in advance was because he just received notice from the Secretary of State's Office that they would like the County to sign the document first. Rather than slow everything down and push it out, we could just have a motion to amend the agenda to consider signing HAVA Systems Grant Agreement. Commissioner Alder made a motion to amend the agenda to include the Help America Vote Act Systems Grant Agreement. Commissioner Hanson seconded the motion and it carried unanimously and the agenda was amended to reflect this action. Mr. Laugheed said we have the grant application here that would provide a total amount of \$284,402.33 to buy this election software equipment. The County would pay 20% of the total grant project and be reimbursed for the rest of it. The out of pocket amount for the County is \$56,880.47. ES&S is one of only two certified companies that can provide the elections software to the state. It is Mr. Laugheed's understanding that virtually every

county in Idaho uses the ES&S system. The reason we didn't go through a competitive procurement process is because it is not reasonable and it would be disadvantageous given the relationship that already exists, as we currently use ES&S. Mr. Laugheed has reviewed the Sales Order Agreement with ES&S and all issues have been resolved. The terms of the grant require us to certify that we will not enter into a contract with a party that has been disbarred from contracting in any state assistance program. Mr. Jackson is not satisfied with the current system which includes a software product called "Unity". The tabulators that the Elections Office currently has are very near the end of their useful life, and one of the things driving this purchase is if the County waits much longer we will receive no trade in value for them. Mr. Jackson said as everyone is aware, because of the size of Canyon County, the number of voters, and equipment base we have, the County is typically late getting election results. The new equipment would move the Elections Office out of this "soon to be obsolete" equipment base and into their most recent product which is much more efficient. Mr. Laugheed said we are also purchasing an extended warranty. Mr. Jackson said under HAVA there are some limitations on the amount of reimbursement that can be made for warranty, which is up to two years. However, they were willing to offer the County a very good discount for pre-payment if we purchase the five year warranty. Mr. Jackson said he couldn't get all of those funds paid out of that democracy fund, but they said they will pay the first two years of that cost. The remaining three years will need to be paid out of County funds. Mr. Jackson said the County only has to contribute \$20,386.87 to get the \$284,402.33. The County has already contributed \$36,000 so it is actually only \$20,386.87 that we need to give to the Secretary of State. The actual out of pocket to the County is \$114,731.09 which includes the three years of extended warranty. Mr. Laugheed clarified that is all out of funds that exist in this particular budget year so we will receive a benefit in subsequent years, but we are making the payment out of funds that are available now. Mr. Laugheed said it is his understanding that the Board has received this recommendation and request from the Clerk's Office with the assurance from the Secretary of State that the funds will be reimbursed, and the Clerk's Office is recommending the Board sign this document to move this process forward. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the HAVA Grant Agreement and the ES&S Sales Order Agreement for election related equipment. The signed agreements are on file with this day's minute entry. Brad Jackson left at 9:14 a.m. at which time the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Alder made a motion to go into Executive Session at 9:15 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to

enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:44 a.m. with no decision being called for in open session.

The meeting concluded at 9:44 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR AMALGAMATED SUGAR CO LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 1:30 p.m. to conduct a property assessment protest hearing for Amalgamated Sugar Co LLC, Protest Nos. 1236, 1237, 1243, and 1244. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Assessor Gene Kuehn, Appraiser Dawn Houghton, Danyeale Jessup from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicant was not present at today's hearing. Dawn Houghton and Assessor Kuehn testified in support of the assessed valuation. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest Nos. 1236, 1237, 1243, and 1244. The hearing concluded at 1:34 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR RICHARD DESPAIN

The Board of County Commissioners sitting as a Board of Equalization met today at 1:36 p.m. to conduct a property assessment protest hearing for Richard Despain, Protest No. 1127. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Appraisers Brett Hartley and Barbara Wade, Danyeale Jessup from the Assessor's Office, applicants Richard Despain and Terry Despain, and Deputy Clerk Kelly Martinez. Richard Despain testified in support of his protest. Brett Hartley recommended a reduction of the assessed value to \$158,000. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to adjust the value to \$148,000 on Protest No. 1127. The hearing concluded at 1:55 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR MARIA BARTE

The Board of County Commissioners sitting as a Board of Equalization met today at 1:55 p.m. to conduct a property assessment protest hearing for Maria Barte, Protest No. 1160. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Appraisers Kyla Austin and Barbara Wade, Danyelee Jessup from the Assessor's Office, applicant Maria Barte, and Deputy Clerk Kelly Martinez. Maria Barte testified in support of her protest. Kyla Austin testified in support of the assessed valuation. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest No. 1160. The hearing concluded at 2:13 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR FREDA MORISSE

The Board of County Commissioners sitting as a Board of Equalization met today at 2:13 p.m. to conduct a property assessment protest hearing for Freda Morisse, Protest No. 1107. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Appraisers Lonalee Hoogland and Barbara Wade, Danyelee Jessup from the Assessor's Office, applicant Freda Morisse, Realtor Bill Kasten, and Deputy Clerk Kelly Martinez. Freda Morisse and Bill Kasten testified in support of the protest. Lonalee Hoogland testified in support of the assessed valuation. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to adjust the value to \$161,500 on Protest No. 1107. The hearing concluded at 2:32 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR MERLE HAMMONS LIFE ESTATE

The Board of County Commissioners sitting as a Board of Equalization met today at 2:49 p.m. to conduct a property assessment protest hearing for Merle Hammons, Protest No. 1029. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Holly Miles and Roger Craig, Danyelee Jessup from the Assessor's Office, applicant Merle Hammons, and Deputy Clerk Kelly Martinez. Merle Hammons testified in support of his protest. Holly Miles, Roger Craig, and Brian Stender testified in support of the assessed valuation. Upon the

motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1029. The hearing concluded at 3:10 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR CHARLES BOOS, LEONARD KELLUM, AND KATHLEEN ROTH

The Board of County Commissioners sitting as a Board of Equalization met today at 3:17 p.m. to conduct property assessment protest hearings for Charles Booth, Protest No. 1186, Leonard Kellum, Protest No. 1033, and Kathleen Roth, Protest No. 1173. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraiser Katrina Ponce, Danyele Jessup from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicants did not appear for today's hearing. Mr. Stender said if the property owner does not come in to represent their case, we will ask that it be dismissed. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to dismiss the protests for Charles Boos, Protest No. 1186, Leonard Kellum, Protest No. 1033, and Kathleen Roth, Protest No. 1173 because the applicants did not appear for today's hearing. The hearing concluded at 3:18 p.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 26, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-165 Super Pollo Mexican Grill LLC DBA Super Pollo Mexican Grill

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for El Tenampa Inc. to be used on July 5, 2014 for a concert.

APPROVED CLAIMS ORDER #1419

The Board of Commissioners approved payment of County claims in the amount of \$1,149,208.34 for a county payroll.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Sheriff's Office in the amounts of \$1,620.00 to Century Link and \$6,258.36 to Barcodes, Inc.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 8:32 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a records exempt from public disclosure, pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 8:33 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f), and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom, Facilities Manager Paul Navarro, and Deputy Clerk Kelly Martinez. Mr. Navarro left at 8:40 a.m. The Executive Session concluded at 9:06 a.m. with no decision being called for in open session.

TENTATIVE AWARD OF SHREDDING SERVICES CONTRACT

The Board met today at 9:07 a.m. for a tentative award of the Shredding Services Contract. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Kelly Martinez. Upon the motion by Commissioner Alder and the

second by Commissioner Hanson, the Board voted unanimously to award the County-Wide Shredding Services Agreement to Western Records Destruction, Inc. Commissioner Hanson commented that this is a local company based out of Boise, and he believes it is important to try to keep our business in Idaho when we can. Commissioner Rule commented that during the bidding process, Western Records Destruction, Inc. was very attentive to Paul Navarro's needs and concerns, and thorough in their investigation. The meeting concluded at 9:08 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR WILLIE BABER

The Board of County Commissioners sitting as a Board of Equalization met today at 9:13 a.m. to conduct a property assessment protest hearing for Willie Baber, Protest No. 1142. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Appraisers Karen Deluna and Gerri Tallabas, Danyele Jessup from the Assessor's Office, applicant Willie Baber, and Deputy Clerk Kelly Martinez. Willie Baber testified in support of his protest. Karen Deluna, Gerri Tallabas and Joe Cox testified in support of the assessed valuation. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and to uphold the assessed value on Protest No. 1142. The hearing concluded at 9:28 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR MELVIN BAKER

The Board of County Commissioners sitting as a Board of Equalization met today at 9:29 a.m. to conduct a property assessment protest hearing for Melvin Baker, Protest No. 1281. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Chris Jacky and Roger Craig, Danyele Jessup from the Assessor's Office, applicants Melvin Baker and Joyce Baker, and Deputy Clerk Kelly Martinez. Melvin Baker and Joyce Baker testified in support of their protest. Chris Jacky testified in support of the assessed valuation. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1281. The hearing concluded at 9:47 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR VILLAGE LANE ASSOC. LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 9:48 a.m. to conduct a property assessment protest hearing for Village Lane Assoc. LLC, Protest No. 1286. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Mike Cowan and Kevin Sorenson, Danyele Jessup from the Assessor’s Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today’s hearing. Mike Cowan testified in support of the assessed valuation. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest No. 1286. The hearing concluded at 9:50 a.m. An audio recording is on file in the Commissioners’ Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR ABS ID O LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 9:50 a.m. to conduct a property assessment protest hearing for ABS ID O LLC, Protest Nos. 1114 and 1115. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Mike Cowan and Kevin Sorenson, Danyele Jessup from the Assessor’s Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today’s hearing. Kevin Sorenson testified in support of the assessed valuations. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest Nos. 1114 and 1115. The hearing concluded at 9:55 a.m. An audio recording is on file in the Commissioners’ Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR STEVEN NARUM

The Board of County Commissioners sitting as a Board of Equalization met today at 1:31 p.m. to conduct a property assessment protest hearing for Steven Narum, Protest No. 1109. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Roger Craig and Katrina Ponce, Jennifer Loutzenhiser from the Assessor’s Office, applicant Steven Narum, and Deputy Clerk Kelly Martinez. Steven Narum testified in support of his protest. Katrina Ponce, Roger Craig and Brian Stender testified in support of the assessed valuation. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and to uphold the assessed value on

Protest No. 1109. The hearing concluded at 1:52 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR BOBBY PANGBURN

The Board of County Commissioners sitting as a Board of Equalization met today at 1:52 p.m. to conduct a property assessment protest hearing for Bobby Pangburn, Protest No. 1143. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Gerri Tallabas and Roger Craig, Jennifer Loutzenhiser from the Assessor's Office, applicant Bob Pangburn, and Deputy Clerk Kelly Martinez. Bob Pangburn testified in support of his protest. Gerri Tallabas and Brian Stender testified in support of the assessed valuation. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the adjusted assessed value at \$129,220 on Protest No. 1143. The hearing concluded at 2:05 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR DAVID SHORT

The Board of County Commissioners sitting as a Board of Equalization met today at 2:05 p.m. to conduct a property assessment protest hearing for David Short, Protest No. 1074. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Gerri Tallabas and Roger Craig, Jennifer Loutzenhiser from the Assessor's Office, applicants David Short and Ruth Short, and Deputy Clerk Kelly Martinez. Commissioner Rule disclosed that he received a letter from Ruth Short and he did have a phone conversation with her at that time. Commissioner Rule assured the Board, the Assessor's Office and the applicants that it will not have any effect on his participation today. David Short and Ruth Short testified in support of their protest. Gerri Tallabas and Brian Stender testified in support of the assessed valuation. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and to uphold the assessed value on Protest No. 1074. The hearing concluded at 2:28 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR RIVERBEND ESTATES LC

The Board of County Commissioners sitting as a Board of Equalization met today at 3:04 p.m. to conduct a property assessment protest hearing for Riverbend Estates LC, Protest No. 1060. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Lonalee Hoogland and Barbara Wade, Jennifer Loutzenhiser from the Assessor's Office, Wayne Klein, Receiver for Riverbend Estates LC, and Deputy Clerk Kelly Martinez. Wayne Klein testified in support of his protest. Lonalee Hoogland agreed with the proposed adjusted value. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to adjust the value on Protest No. 1060 to \$80,000. The hearing concluded at 3:12 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR ALAN KLEIN

The Board of County Commissioners sitting as a Board of Equalization met today at 3:12 p.m. to conduct a property assessment protest hearing for Alan Klein, Protest No. 1063. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Kyla Austin and Barbara Wade, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Kyla Austin testified in support of the assessed valuation. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest No. 1063. The hearing concluded at 3:14 p.m. An audio recording is on file in the Commissioners' Office.

FIFTEENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 27, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #7-10-14

The Board of Commissioners approved payment of County claims in the amount of \$78,813.92 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,246.89 to Chem-Aqua.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,483.69 to Intermountain Communications.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-023083 and 2014-023083.

MEETING WITH ADVOCATES AGAINST FAMILY VIOLENCE FOR BUDGET REPORT AND FUNDING REQUEST

The Board met today at 8:08 a.m. for a meeting with the Advocates against Family Violence (AAFV) for a budget report and funding request. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, AAFV Director Kim Ivacek, AAFV Grant Administrator Shane Bauges, and Deputy Clerk Monica Reeves. Kim Ivacek spoke about the services the organization provides and expressed her gratitude for the funding the County has provided the last two years. She believes AAFV has saved the County approximately \$3 million through the services they have provided. In looking at the information, Commissioner Rule asked how many of the 66 indigent residents would have been mental holds. Ms. Ivacek said every one of them were mental holds because the referrals came from either mental health court, the hospital, or other agency. Commissioner Hanson asked Ms. Ivacek to include information in her report that states where the referrals are coming from. This year's funding request is \$100,000, which is a \$50,000 increase over last year's amount. The meeting concluded at 8:33 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 8:33 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 8:34 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 8:51 a.m. with no decision being called for in open session.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR WILLIAM STIMPSON

The Board of County Commissioners sitting as a Board of Equalization met today at 9:03 a.m. to conduct a property assessment protest hearing for William Stimpson, Protest No. 1379. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, William Stimpson, Chief Appraisal Supervisor Brian Stender, Rural Supervisor Roger Craig, Rural Appraiser Katrina Ponce, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. William Stimpson offered testimony in support of his protest application. Katrina Ponce, Roger Craig and Brian Stender offered testimony in support of the assessed valuation. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Commissioner Alder made a motion to adjust William Stimpson's value to \$313,920. Commissioner Hanson seconded the motion with slight reservation. He said we are looking for something for this year and we'll see what happens next year and go from there. The motion carried unanimously. The hearing concluded at 9:26 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-167 Wal-Mart Stores Inc. DBA Walmart #4180

CONSIDER SIGNING RESOLUTION TO APPROVE THE CHANGE OF JOB TITLE, DESCRIPTION, PAY CLASSIFICATION AND FLSA TO ONE POSITION IN THE INFORMATION TECHNOLOGY DEPARTMENT

The Board met today at 10:07 a.m. to consider signing a resolution to approve the change of job title, description, pay classification and FLSA to one position in the Information Technology (IT) Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Generalist Michelle Britain, IT Development Manager Don Brown, and Deputy Clerk Monica Reeves. Ms. Britain said IT has a number of positions that have been vacant for quite a while, some are funded and some are unfunded, and CIO Rob Hopper would like to change the title of an administrative support manager position to a programmer analyst II position. The change will result in a pay range increase by two slots to a 570 and they do have the funding in the budget to fill the position. Don Brown spoke about the need to hire someone to assist with the on-base program; depending on the level of experience the person may be hired at an analyst II position or an analyst I position. Commissioner Rule said he does not want departments carrying several unfunded positions over a long period of time and he asked HR to assist with that issue. Ms. Britain said HR plans to work on it. Commissioner Hanson made a motion, based upon the recommendation of the IT Department and the HR Department, to sign the resolution approving the job title, description, pay classification and FLSA for one programmer analyst II position. Commissioner Alder seconded the motion and it carried unanimously. (See Resolution No. 14-166.) The meeting concluded at 10:11 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR KENT HYMAS

The Board of County Commissioners sitting as a Board of Equalization met today at 1:31 p.m. to conduct a property assessment protest hearing for Kent Hymas, Protest No. 1108. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Kent Hymas, Chief Appraisal Supervisor Brian Stender, Rural Supervisor Roger Craig, Rural Appraiser Chris Jacky, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. Kent Hymas offered testimony in support of his protest application. Chris Jacky, Roger Craig and Brian Stender offered testimony in support of

the assessed valuation. Commissioner Hanson made a motion to close public testimony. The motion was seconded by Commissioner Alder. Commissioner Alder amended the motion to uphold the assessed value for Kent Hymas. Commissioner Hanson accepted the amendment to his original motion. The motion carried unanimously. The hearing concluded at 1:52 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - CORRECT ASSESSED VALUE AMOUNT FOR ALAN KLEIN

The Board of County Commissioners, sitting as a Board of Equalization, met today at 1:53 p.m. at the request of the Assessor's Office to go on the record to correct the assessed value amount for Alan Klein, Protest No. 1063. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Rural Supervisor Roger Craig, Rural Appraiser Chris Jacky, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. Brian Stender said it was discovered that the protest form for Alan Klein, which was signed by the Board yesterday, contained an incorrect total. The original assessed value was \$132,600 and during negotiations the appraiser wanted the value reduced to \$126,000, but yesterday when the Board upheld the value the form listed the value at \$132,600. Mr. Stender asked the Board to sign a corrected form that includes the Assessor's previously adjusted amount of \$126,000. Upon the motion of Commissioner Alder and the second by Commissioner Hanson the Board voted unanimously to uphold the value of \$126,000 on Protest No. 1063. The proceeding concluded at 1:55 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR DEWAYNE GOODWIN

The Board of County Commissioners sitting as a Board of Equalization met today at 1:55 p.m. to conduct a property assessment protest hearing for DeWayne Goodman, Protest No. 1439. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Rural Supervisor Roger Craig, Rural Appraiser Chris Jacky, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. The applicant did not appear for the hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value. The hearing concluded at 1:56 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR SHARP COMMERCIAL DEVELOPMENT AND STRATEGY WORKS LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 2:35 p.m. to conduct a property assessment protest hearing for Sharp Commercial Development, LLC, and Strategy Works, LLC, Protest Nos. 1507, 1511, 1512, and 1510. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lynn Sharp, Chief Appraisal Supervisor Brian Stender, Residential Supervisor Barbara Wade, Residential Appraiser Kyla Austin, Danyele Jessup, Assessor's Plat Room Tech., and Deputy Clerk Monica Reeves. Lynn Sharp offered testimony in support of Protest No. 1507. Kyla Austin and Brian Stender offered testimony in support of the assessed valuation. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to accept the assessor's adjusted value of \$70,000 for Protest No. 1507. Lynn Sharp offered testimony in support of Protest No. 1511 where he asked for a value of \$70,000. Kyla Austin accepted Mr. Sharp's requested value. Commissioner Rule said the County would accept the adjusted value of \$70,000 for Protest No. 1511. Lynn Sharp offered testimony in support of Protest No. 1512. Kyla Austin offered a value of \$50,000 and Mr. Sharp accepted. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to accept the adjusted value of \$50,000 for Protest No. 1512. Lynn Sharp offered testimony in support of Protest No. 1510. Kyla Austin offered testimony in support of the assessed valuation. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Commissioner Hanson made a motion to uphold the assessed value for Protest No. 1510. The motion was seconded by Commissioner Rule. Commissioner Alder made a motion to amend so that it reflects the offer of \$84,500. The amended motion failed for lack of a second. Commissioner Hanson said the offer was on the table but it was not acceptable to the applicant. The original motion to uphold the assessed value carried by a two-to-one split vote with Commissioners Hanson and Rule voting in favor and Commissioner Alder voting against the motion. The hearing concluded at 3:17 p.m. An audio recording is on file in the Commissioners' Office.

SIXTEENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JUNE 30, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #7-10-14

The Board of Commissioners approved payment of County claims in the amount of \$508,267.23 for accounts payable.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Curb Bar & Grill to be used July 11, 2014 for a wedding reception. The Board also approved a Liquor Catering Permit for Rodeway Inn of Boise to be used July 4, 2014 for a wedding.

HEARING TO CONSIDER RESOLUTION AUTHORIZING THE GRANTING OF REAL PROPERTY TO PIONEER IRRIGATION AND BLACK CANYON IRRIGATION DISTRICT

The Board met today at 8:15 a.m. to conduct a hearing to consider a resolution authorizing the granting of real property to Pioneer Irrigation District and Black Canyon Irrigation District. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell said the strips of ground were acquired by tax deed and are located between two drains. Both Pioneer Irrigation District and Black Canyon Irrigation District are interested in the properties. Mr. Goodsell submitted letters from both districts indicating that they are willing to accept conveyance of the properties as the tenants in common. Commissioner Rule thought the property was auctioned, but Mr. Goodsell said it's his understanding that they were not auctioned; however, the statute doesn't require us to auction them in order to give them to another governmental entity but we are required to give notice that we are intending to do that. Notice was published in the Idaho Press-Tribune on June 19, 2014. No one was present to offer comment on the transfer. Mr. Goodsell prepared a resolution transferring the parcels to Black Canyon Irrigation District and Pioneer Irrigation District and a quitclaim deed that transfers both parcels. There is only one quitclaim deed because both parcels are being transferred as one and will be consolidated as one. Commissioner Alder made a motion to sign the resolution authorizing the granting of real property to Pioneer Irrigation District and Black Canyon Irrigation District. The motion was seconded by Commissioner Hanson and carried unanimously. Commissioner Rule said the County has taken dozens of properties over the years and this is a way to get them back into organizations so they can be accounted for in a more useful way. The signed resolution, No. 14-163, is on file with this day's minute entry. The Board also signed a quitclaim deed, which was recorded as Instrument No. 2014-023149, to Pioneer Irrigation District and Black Canyon Irrigation District. The meeting concluded at 8:20 a.m. An audio recording is on file with this day's minute entry.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, and Deputy Clerks Kelly Martinez, Becky Cowan, and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:35 a.m. Joe Decker reported he has been working on the following communication issues: website projects for the Sheriff's Office and the historic preservation commission; parks department video; jail orientation video; informational brochures for the Prosecutor's Office; a letter to be sent to historical societies asking if they have historical items that could be displayed in the administration building for a period of six months; and notification for office closures on July 3 and 4. Commissioner Hanson said there is a group who is asking for both historical funds and veteran funds so we need to be prepared to deal with that request. Paul Navarro reported on the following facilities issues: the historical display cases will not be constructed until August; David Ferdinand asked to borrow the travelling ceremonial flag set for the God and Country Rally (the Board had no problem with that); the Indigent Services Department and the Development Services Department have relocated to the administration building; the Recorder's Office and Auditor's Office will move next; facilities staff members will receive a series of Hepatitis B shots due the exposure risks they face in their jobs. Commissioner Hanson asked if the evening meetings will now take place in the new meeting room at the administration building. Mr. Navarro said the room is expected to be operational by July 1 with the goal to start moving meetings right away to reduce the use of Sheriff's personnel for after-hours meetings in the courthouse. Commissioner Alder asked who will be responsible for locking the building after the meetings conclude at night. Mr. Navarro said the building auto-locks and the space that can be accessed will be limited because the offices will be locked. He reported on the progress of the parking lot paving projects that will be completed by the first or second week in August. There was discussion about putting a fence along the back portion of the parking lot located on Albany Street between 10th Avenue and 11th Avenue. An adjacent property owner expressed concerns to Commissioner Alder about a problem with vagrancy along the railroad tracks so the Board wants to make sure the area is not concealed by trees, but rather a fence that keeps the area visible. Mr. Navarro will talk to city officials about options. He will also talk to the city about painting the exposed portion of the 10th Avenue overpass that is an eyesore due to graffiti. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, POSSIBLE ACQUISITION OF INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, possible acquisition of interest in real property, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (c), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:22 a.m. with no decision being called for in open session.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR DAVID GYORFY

The Board of County Commissioners sitting as a Board of Equalization met today at 9:32 a.m. to conduct a property assessment protest hearing for David Gyorfy, Protest No. 1128. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Nick Ward and Barbara Wade, Danyelee Jessup from the Assessor's Office, applicant David Gyorfy and Pam Kubik, and Deputy Clerk Kelly Martinez. David Gyorfy testified in support of his protest. Nick Ward, Barbara Wade and Brian Stender testified in support of the assessed valuation. Commissioner Hanson made a motion to close public testimony. Commissioner Alder seconded the motion. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest No. 1128. The hearing concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR KARYN SCOTT

The Board of County Commissioners sitting as a Board of Equalization met today at 10:04 a.m. to conduct a property assessment protest hearing for Karyn Scott, Protest No.

1214. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Kyla Austin and Barbara Wade, Danyeale Jessup from the Assessor's Office, applicant Karyn Scott, and Deputy Clerk Kelly Martinez. Karyn Scott testified in support of her protest. Kyla Austin, Barbara Wade and Brian Stender testified in support of the assessed valuation. Commissioner Alder made a motion to close public testimony. Commissioner Hanson seconded the motion. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to adjust the value on Protest No. 1214 to \$149,000. The hearing concluded at 10:20 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR SREE LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 10:21 a.m. to conduct a property assessment protest hearing for Sree LLC, Protest No. 1376. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Kathy Kinney and Barbara Wade, Danyeale Jessup from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1376. The hearing concluded at 10:22 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR KARCHER CAPITAL, LP

The Board of County Commissioners sitting as a Board of Equalization met today at 1:31 p.m. to conduct a property assessment protest hearing for Karcher Capital, LP, Protest No. 1177. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Mike Band, Appraiser Mike Cowan, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. Mike Band testified on behalf of Karcher Capital. Mike Cowan offered comments on behalf of the Assessor's Office and requested the Board uphold the value of \$7,250,000 so it can be moved on to the next level where staff can have more time to analyze the applicant's materials, or, hopefully get the case resolved before going to the next level. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and uphold the assessed value on Protest No. 1177. The hearing concluded at 1:37 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR FIRST UNITED PRESBYTERIAN

The Board of County Commissioners sitting as a Board of Equalization met today at 1:38 p.m. to conduct a property assessment protest hearing for First United Presbyterian, LP, Protest No. 1196. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Reverend Bruce Swanson, Matt Johnson, Chief Deputy Assessor Joe Cox, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. Reverend Bruce Swanson and Matt Johnson offered testimony on behalf of the church. They believe the property should be tax exempt. Joe Cox and Jennifer Loutzenhiser offered comments on behalf of the Assessor's Office. The Assessor's Office and the applicant will meet to discuss the use of the property in further detail. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and uphold the assessed value on Protest No. 1196. The hearing concluded at 1:46 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR ST. LUKE'S

The Board of County Commissioners sitting as a Board of Equalization met today at 1:46 p.m. to conduct a property assessment protest hearing for St. Luke's, Protest Nos. 1001, 1002, 1003, 1004, 1005 and 1006. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Jennifer Loutzenhiser, Assessor's Admin. Specialist; Anne Taylor, Legal Counsel for St. Luke's; Pete Didio, St. Luke's Controller; Jeff Taylor, Chief Financial Officer for St. Luke's; and Deputy Clerk Monica Reeves. Anne Taylor, Jeff Taylor and Pete Didio offered testimony on behalf of St. Luke's. They believe the hospital is eligible for a tax exemption under Idaho Code, Sections 63-602(C) or 63-602(D). Joe Cox offered testimony on behalf of the Assessor's Office. He doesn't believe St. Luke's qualifies for the exemption under part (D). Brad Goodsell asked questions of the hospital representatives. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony for Protest Nos. 1001, 1002, 1003, 1004, 1005 and 1006. Commissioner Alder made a motion to grant the exemption status to St. Luke's under Idaho Code, Section 63-602(D). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioner Alder, Commissioner Hanson, and Commissioner Rule voting in favor of the motion. The motion carried unanimously. Referring to Protest No. 1002, Jennifer Loutzenhiser said the real property located at 9850 W. St. Luke's Drive includes portions of the building where St. Luke's is not located, and it also includes portions of the building where the Saltzer organization is located. Mr. Didio said the exemption only applies to the portion of the building where St. Luke's is

located. Ms. Loutzenhiser said she asked for clarification because the protest has a legal description for the entire property. Commissioner Alder said St. Luke's understands the exemption is only for the portions where they are located. Mr. Goodsell said nothing changes as far as what property is exempt, only what statute it is being exempted under. Ms. Taylor said that is correct. The hearing concluded at 2:19 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR HEALTH TRUST, INC.

The Board of County Commissioners sitting as a Board of Equalization met today at 2:19 p.m. to conduct a property assessment protest hearing for Health Trust, Inc., Protest No. 1308. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Appraiser Daryl Spieser, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. The applicant did not appear. Daryl Spieser offered comments on behalf of the Assessor's Office and requested the assessed value be upheld and the case will be taken to the next level. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1308. The hearing concluded at 2:22 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR LTC PROPERTIES, INC.

The Board of County Commissioners sitting as a Board of Equalization met today at 2:22 p.m. to conduct a property assessment protest hearing for LTC, Properties, Inc., Protest Nos. 1306 and 1307. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Appraiser Daryl Spieser, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. The applicant did not appear. Daryl Spieser offered comments on behalf of the Assessor's Office and recommended the protests be dismissed based on the feedback from the applicant's representative that he would not challenge the assessed values, although cost data had been submitted. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to dismiss Protest Nos. 1306 and 1307. Joe Cox said they want everyone to have due process and if the applicants communicate with the Assessor that they want to continue to the next level staff will always make that recommendation to the Board. The hearing concluded at 2:25 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR TARGET CORPORATION

The Board of County Commissioners sitting as a Board of Equalization met today at 2:25 p.m. to conduct a property assessment protest hearing for Target Corporation, Protest No. 1363. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Appraiser Kevin Sorenson, Jennifer Loutzenhiser, Assessor’s Admin. Specialist, and Deputy Clerk Monica Reeves. The applicant did not appear for the hearing. Kevin Sorenson offered comments on behalf of the Assessor’s Office and stated the applicant wants to pursue the case at the next level therefore his is recommending the value be upheld. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to dismiss Protest Nos. 1363. The hearing concluded at 2:26 p.m. An audio recording is on file in the Commissioners’ Office.

SEVENTEENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JULY 1, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Sara Anderson, Kevin Curl, Christopher Davidson, and Derek Emmert.

MEETING WITH TINA WILSON FOR WESTERN ALLIANCE FOR ECONOMIC DEVELOPMENT BUDGET REQUEST

The Board met today at 8:31 a.m. for a meeting with Tina Wilson from Western Alliance for Economic Development (WAED) budget request. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, Tina Wilson from WAED, and Deputy Clerk Kelly Martinez. The preliminary budget was reviewed. Tina Wilson is requesting county funding in the amounts of \$20,000 in sponsorship to Western Alliance for Economic Development, and further consideration of \$2,500 for a 3% salary and benefit increase. No Board action was taken. The meeting concluded at 8:58 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

CONSIDER SIGNING MEMORANDUM OF UNDERSTANDING BETWEEN:
CANYON COUNTY AND BONNEVILLE COUNTY AND CANYON COUNTY AND
FREMONT COUNTY FOR THE ASSIGNMENT OF STEVE JETT TO CONDUCT PREA
AUDITS

The Board met today at 8:58 a.m. to consider signing a Memorandum of Understanding between Canyon County and Bonneville County, and Canyon County and Fremont County, for the assignment of Steve Jett to conduct PREA Audits. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Juvenile Detention Director Steve Jett, and Deputy Clerk Kelly Martinez. Mr. Wesley said Director Jett is the only trained Juvenile PREA inspector in the state and has volunteered to help out some other counties with their PREA audits. The contract provides that Director Jett will perform the service and because it has to exclusively be Director Jett, the contract contains a number of provisions including: if Director Jett is no longer in our service then the contract would be terminated and void; the compensation portion of the agreement is also structured so Director Jett will not receive any money independent of the County, instead he will perform the work and Fremont and Bonneville Counties will contract with Canyon County to pay us for his time. Mr. Wesley said because the PREA Audit has to be independent of control of Canyon, Bonneville or Fremont Counties, we are basically giving Director Jett authority to operate independently of the County while he is working on these audits. Director Jett will also be required to keep some information confidential. Also, Canyon County will not agree to indemnify or protect Bonneville or Fremont Counties in any way, but they will do that for Canyon County. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Memorandum of Understanding between Canyon County and Bonneville County as well as Canyon County and Fremont County, for the assignment of Steve Jett to Conduct PREA Audits. The signed documents are on file with this day's minute entry. The meeting concluded at 9:04 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND
PENDING LITIGATION

Note for the record: As properly noticed the Board met today at 9:07 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and pending litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:08 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session.

The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:32 a.m. with no decision being called for in open session.

CONSIDER SIGNING PICTOMETRY INTERNATIONAL CORP. AND CANYON COUNTY, IDAHO AGREEMENT

The Board met today at 9:37 a.m. to consider signing an agreement between Pictometry International Corp. and Canyon County. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, GIS Analyst Sarah Higuera, and Deputy Clerk Kelly Martinez. Ms. Higuera said Pictometry is an ortho-imagery company and the County has used them for three previous flights. Ms. Higuera explained that Pictometry basically flies over the County and takes pictures, but what makes them different than other ortho companies is they provide oblique imagery which allows us to look at a 45 degree angle. The pictures are updated about every three years. Commissioner Rule asked what the benefits are for the County by having this done. Ms. Higuera said the Assessor's Office uses it often, mainly for appraising properties, Development Services uses it for permitting purposes, the Treasurer's Office is able to access the information, and the Sheriff's Office uses it as well as the Canyon County Narcotics Unit. Commissioner Alder said the information is used throughout the County so it shows how beneficial it is. Mr. Goodsell said the total value of this contract is \$264,186 which is spread over a nine year period. Every three years there is a bump in the budget to cover this, so every three years it is \$90,000 more in order to cover these costs. Mr. Goodsell said he negotiated a few changes to the standard contract including a provision for a non-appropriations clause. Ms. Higuera said this program was first started in 2006. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the agreement with Pictometry International Corp. The signed agreement, No. 14-049, is on file with this day's minute entry. The meeting concluded at 9:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH FAIR BOARD REGARDING FINDINGS OF IDAHO CENTER PROPOSAL

The Board met today at 10:31 a.m. for a meeting with the Fair Board regarding the findings of the Idaho Center proposal. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope, Fair Board Members Tim Lowber, Laren Bailey and Greg Heim, Lora Welch, fair employee, Craig Baltzer from the Idaho Center, Nampa Mayor Bob Henry, Nampa City Councilman Paul Raymond,

PIO Joe Decker, HR Director Jeannine Eiband, CIO Rob Hopper, Theresa Hardin from the Caldwell Chamber of Commerce, Debbie Kling, Nampa Chamber, Justin Dalme from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Rosalie Cope said over the years the fair board has had dozens of the meetings with Idaho Center officials; this is not the first time they have looked at the center, but it is the first time they've put numbers on paper and taken a serious look at it. She said Craig Baltzer drafted a proposal a few months ago and the fair board reviewed it page by page. Ms. Cope reviewed the fair board's report titled *Costs Associated with hosting annual Canyon County Fair at Idaho Center*, as well as a document titled *Minimum Requirements to produce Annual County Fair*. Both documents are on file with this day's minute entry. Highlights from Ms. Cope's review were as follows:

- The potential loss of interim revenue is estimated at \$182,640 (the total interim revenue for last year.)
- They could decide not to do interim rentals at all and close the fair building and rent office space near the Idaho Center and just be the fair, or, they could continue trying to operate out of two facilities and move the office during the fair and all of their permanent staff and try to keep the fair building going at the same time. She estimates there would be a 30% decline if they do not offer their clients a different facility. The fair owns the building but it does not own the property it sits on and they have not made any determinations on the building yet.
- The fair would have to pay \$60,000 in rental fees to the Idaho Center.
- Currently the fair rents modular units and there is a lot office space available at the Idaho Center so the fair would realize a cost savings in this area.
- The fair would pay \$9,000 for operations staff from the Idaho Center in addition to what they already expend for staff.
- There is a huge concern with putting the carnival in the parking lot in July when temperatures reach 100 degrees. It's not a good idea, but it's the only option. The carnival owner is also concerned about this because the equipment itself puts off a lot of heat and she is concerned for her staff.
- Perhaps the Idaho Center would charge for parking during the event as a way to offset some of the rental fees. The fair board would rather not do that. There

will be costs associated with hiring directional staff to handle the loading of livestock trailers, etc.

- The fair board believes it would see the greatest savings with the Idaho Center's amphitheater stage. They would, however, still have to pay staffing but there would be a significant savings. The fair board has concerns with the way the stage is accessible from the parking lot, because the point in having concerts at the fair is to bring people in so they can shop with vendors and see the exhibits.
- The Idaho Agricultural Foundation, which is the foundation that will be raising the money for the fair expansion, currently sells beer for the fair and they collect a percentage so it's a fundraiser for them. They discussed the possibility of the Idaho Center selling beer to offset the rental fees but that would take away the foundation's fundraising.
- There are some infrastructure changes that would have to happen because the Idaho Center does not have storage for the fair's equipment, which includes pens, cages, livestock equipment, display cases, etc. The Idaho Center is set up for horse events and it can handle cattle but retrofits will have to take place in order to make it work for swine, goats, and the smaller animals. There are concerns with moving the fair's aging equipment.
- The total estimated additional expense to set up the fair, including rent, is \$50,098.41, plus the \$182,640 potential loss of revenue, in addition to the fair's existing operating budget. There could also be an additional expense in rental fees if the fair needs more than the estimated two weeks for setup, etc.
- There are a number of infrastructure issues to be addressed. There is a possibility the fair would still need an exposition building, as well as office space and possibly the adjacent 62 acres. Administration offices would depend on whether they cease the interim rentals and try to rent some office space near the Idaho Center and just be a fair. If they do that Ms. Cope would lose some staff because she could not justify keeping them around all year. The fair would lose its Bulls n Broncs event and 4-H events, and the small clubs would be displaced.

- A plan would be needed if they were to spend the money on physical changes/retrofits. It could cost as much as \$150,000 to do a master plan that would identify what would be needed and the associated costs.

Mayor Henry said the City of Nampa is not going to fund the plan. The Idaho Center has been offered as an alternative and it has to make financial sense for the city to do this. He said there are a lot of issues that need to be addressed and he stressed the point that the city is not looking for something that will be subsidized by Nampa citizens. Craig Baltzer spoke about the cost of rent for the fair's two-week setup. It was an estimate of what the Idaho Center's loss of business would be during that time for them to remain revenue neutral. There's a lot of history and tradition in how the fair operates and it's that part that does not mesh really well with the center and there needs to be a considerable amount of change in order for it to work, including the dates because the Snake River Stampede is in place during that time. Mr. Baltzer said it is possible to do some staging but it's not ideal for the fair and there are some things that cannot be answered at this point. The biggest issue is timing. The rodeo would work with everyone but it might require more change than what the fair board wants to do with their product and their traditions, which is the crux of what they have learned throughout this whole process. Ms. Cope said the Stampede has two performances on Saturday, an afternoon matinee and an evening performance and the fair starts moving in open class exhibits the Monday prior. So when the stampede starts the fair staff is setting up display cases for exhibits and there is a concern about the potential loss or damage to somebody's prized possessions like ceramics, canned goods, fine art, photographs, etc. Commissioner Rule asked for the total cost to move the fair to the Idaho Center. Ms. Cope said there would be approximately \$51,000 on top of their existing budget and that's not taking into consideration the loss of interim rentals or costs to move offices. Also, in order to complete the fair board's mission and vision at this time they would need the 62 acres adjacent to the center which is listed for \$15 million. Construction costs are estimated at \$12 million, if they did buy the property. A master plan would cost around \$150,000. Commissioner Alder said we know it's a huge amount of money if we reinvest in this and do something different but she wants to know what the loss will be if we don't come up with any more than the \$60,000. She doesn't see how this benefits Nampa because the Idaho Center will not make a profit from the fair. Mr. Baltzer said they see the fair as a large community event that fits their model of the kind of events they like to host. There is some concern by several parties that the property the fair is looking at expanding on would one day compete with the Idaho Center and so their idea is to prevent a competition. Commissioner Alder said it's obvious the two facilities are not in competition. She said if the fair was to purchase the adjacent 62 acres they would be putting a facility there to do the very same thing only it would be closer to the center. Mr. Baltzer said the fair wouldn't have to build as much at this location. He can see a lot of synergies back and forth where the Idaho Center could rent or use the fair facilities to add to their property. He said their goal is to have horse events with over 1000 horses and although he would be interested in the

adjacent acreage, Mayor Henry said the city is definitely not interested in expanding. Tim Lowber was thankful for today's meeting stating it was long overdue. There is a misconception that the fair board hasn't looked at this before or that they were not paying close attention to it, but he has been involved with the fair for over 12 years and they have looked at the Idaho Center several times and it has been an option they have looked at. Taking the financial issues out of it, and knowing how a fair is run is an essential part of the process, but there are so many distractions to it: biosecurity issues, moving animals in and out, timing concerns, and putting a carnival on asphalt in July is a huge concern. He said their focus is much larger than just simply the week of the fair. The Idaho Center is a great facility and he believes we should've partnered when the center was built, but at that time the commissioners would not allow the fair board to do that. Mr. Lowber said the fair board has the community as a whole, as well as agricultural education, in its vision and the issue is a much bigger issue than just the annual fair. Paul Raymond said the fair will spend a lot of money wherever it goes so we need to take the money off the table and discuss our feelings and make a decision. If the fair decides to come to the Idaho Center the city can decide if it wants to have it there based on their ability to have a financial interest in it or not. He said we need to be more pragmatic about it and find out what is driving our feelings. Mayor Henry said money is the issue and it has always been the issue because we are talking about tax dollars and the city needs to look at it very closely. There are some serious dollars that can be spent, or revenue lost, if the fair comes to the Idaho Center and that needs to be addressed. Laren Bailey believes two things have been missed in this discussion: the fair board has done a study on how they're going to raise money to expand and they were told by the constituency they did not want to use tax dollars to build a new facility. They have researched what it would take to do a fundraising campaign and they had discussions with who they thought would be the major donors and what they would be interested in donating to. The fair board asked if they would donate to a facility if, 1. The fair partnered with the Idaho Center; or 2. If the fair stayed at the current location and retrofitted the facility; or 3. Would they like to see a new facility? The resounding answer was the donors want a new facility. Lora Welch said one of the current problems is the fair does not have ownership of a lot of pieces of the property so where does the fair's ownership lie in the city's property at the Idaho Center. Debbie Kling asked why the fair doesn't continue to operate out of the existing facility for its annual events. Ms. Cope said that is a possibility. They could do the fair at the Idaho Center and rent office space, or they could operate at the current location. She works all year on the fair and walks the grounds every day to do measurements and to try to produce an event offsite and drive over every time somebody has a question about the facility will become very cumbersome, but it can be done. (Mayor Henry and Paul Raymond left at 10:56 a.m.) Ms. Kling said the educational component of what the fair is doing sounds awesome. The chambers are concerned about the fair moving to the new location and building the structure they have planned because it will compete against the Idaho Center if it's developed as described in the master plan. If it's not to be a competing venue and the fair focuses on the educational component that is

something else. She asked if the educational component is somewhat new. Ms. Cope said the agricultural education portion is what has developed through the feasibility studies and through discussions with potential donors and it has been developed since the master plan. She said the facility is not designed the same size and scale of the Idaho Center. They expect to have weddings, quinceaneras, and small community events. She said the two facilities do compete right now and they have events that go back and forth but the intention is to have a completely different size and scale and price model than the Idaho Center. Ms. Kling asked if the fair has done a feasibility study in moving to a two-story building at the current location. Ms. Cope said they have not looked at that because livestock is their biggest issue. Commissioner Alder said the fair has existed for 127 years, and the Idaho Center came about in 1997. So who's competing with whom? The meeting concluded at 10:58 a.m. No Board action was required or taken as today's meeting was held for discussion purposes only. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR COLUMBIA GARDENS AND IDAHO DEVELOPMENT HOUSING

The Board of County Commissioners sitting as a Board of Equalization met today at 1:35 p.m. to conduct a property assessment protest hearing for Columbia Gardens and Idaho Development Housing, Protest Nos. 1291, 1302, 1301, 1300, 1305, 1297, 1292, 1296, 1294, 1303, 1304, 1295, and 1293. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Jennifer Loutzenhiser from the Assessor's Office, Deputy P.A. Brad Goodsell, Chief Executive Officer of Community Development Inc. Fred Cornforth and Attorney James Donoval, and Deputy Clerk Kelly Martinez. Fred Cornforth and James Donoval testified in support of the protests. Joe Cox and Jennifer Loutzenhiser testified in support of the assessed valuation. Commissioner Hanson made a motion to close public testimony. Commissioner Alder seconded the motion. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to grant the tax exemption under Idaho Code, Section 63-602C on Protest Nos. 1291, 1302, 1301, 1300, 1305, 1297, 1292, 1296, 1294, 1303, 1304, 1295, and 1293. The hearing concluded at 2:11 p.m. An audio recording is on file in the Commissioners' Office.

EIGHTEENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JULY 2, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$7,611.15 to Dell.

FINAL CONSTRUCTION UPDATE FOR CLOSEOUT OF THE ADMINISTRATION BUILDING CONSTRUCTION PROJECT

The Board met today at 8:05 a.m. for a final construction update for a closeout of the Administration Building construction project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Owner's Representative Ken Fisher, and Deputy Clerk Monica Reeves. A ribbon cutting ceremony was held on June 23. The Development Services Department and the Indigent Services Department have relocated to the building. Mr. Fisher's report included the following:

Project activities:

Glazing replacements 4 ea. East elevation
Door at vestibule frame east entrance rework
Building pressurization (needs to be positive)
Idaho Power rebate (grace period of 90 days)
O& M manuals, hard copy and digital
As-built drawings
Letter of substantial completion and certificate of occupancy.

Budge overview:

Original contract sum:	\$ 6,500,000
Net change orders:	\$ 0
Total completed and stored to date:	\$ 6,500,000
Total retainage:	\$ 0
Total earned less retainage:	\$ 6,500,000
Less previous certificates for payments:	\$ 5,955,437
Current payment:	\$ 544,562
Balance to finish + retainage:	\$ 0

The Board was impressed that we were able to construct a \$6 million building with no change orders. Mr. Fisher said it shows good planning and programming on the part of the architect and Paul Navarro for getting a complete set of documents with everybody's wants and needs and sticking to the plan. Commissioner Alder said some of that could be attributed to it being a design-build project. Mr. Fisher said a design-build is a great way to go but it requires a lot more owner involvement and more supervision over what's happening. Everybody stayed on point; we had weekly

meetings, job walkthroughs, and good communication. Mr. Navarro said the contractor, ESI, has done a lot of design builds and is cognizant of the fact you have to have certain things in place to be successful. He said a design bid build is great but the change order machine starts right behind it. Mr. Fisher said there is a new law that went into effect yesterday where you can qualify a construction manager general contractor based on qualifications rather than lowest bid. A construction manager can be brought in early on while doing the design and they can help with constructability review, estimates, scheduling and those kinds of things and at a certain point you can say we want to convert it to a general contractor so you can lock into a number. There are so many great advantages to the new law. Commissioner Rule asked about the efficiency of the building. Mr. Fisher said Idaho Power will show there is a lot of money they're going to give back and with that scenario it shows we went above and beyond what is actually required for code. Mr. Navarro said they reduced the number of lighting by having bigger windows; we are able to choose the level of lighting through the switches; the number of fixtures on the exterior of the building have been reduced, and what is out there is high efficiency LED lighting; every major motor over four horsepower has a variable frequency drive motor on it; and having software in place to run the building that says do not run on the weekends and turn off at 5 p.m. and turn back on at 7 a.m., results in massive savings. When the software program was turned back on at the courthouse our power bill dropped by almost \$12,000 the first month. The building also has high energy glazing, a white reflective roof and an intelligent heating and cooling system making it the most efficient building in the County inventory. Commissioner Rule asked if there is a plan to vacate the street between the courthouse and the administration building (11th Avenue). Mr. Navarro said he was going to present it during his budget meeting. He has received a favorable recommendation from the traffic commission but he has to meet with the city council to obtain approval once the final plan has been hammered out. Currently he has a rough sketch with Laren Bailey from LEI Engineering. Mr. Navarro has set aside \$500,000 in next year's budget for the project. The large amount is because he does not know what they will encounter under the asphalt. Once he has Board approval he will start the wheels in motion at the end of the calendar year to get a hearing in front of the city council. Commissioner Hanson said we have a lot of money in the general fund that we can draw from. Mr. Navarro said his goal was to present it to the Board for next fiscal year in capital expenses. Commissioner Rule asked Mr. Navarro to keep the plan simple; the area should be open with a few trees and some benches. Mr. Navarro said the plan will be conservative, not high end, and it has to fit the same campus design. The city council and traffic commission will dictate what we can have. The Board expressed its appreciation to Mr. Navarro and Mr. Fisher for a job well done. Commissioner Rule pointed out that Commissioner Alder did what it took to get the project accomplished through urban renewal funds. It was noted that Commissioner Rule donated four pieces of marble for use in the administration building. The meeting concluded at 8:26 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-023935, 2014-023936, 2014-023932, 2014-023933, and 2014-023934.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:54 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case No. 2014-702 was continued to July 17, 2014 at 9:00 a.m.

Case No. 2014-709 was continued to August 14, 2014 at 9:00 a.m.

Case No. 2014-697 was continued to October 2, 2014 at 9:00 a.m.

The proceeding concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NOS. 2014-646 AND 2014-733

The Board met today at 9:06 a.m. to conduct a medical indigency hearing for Case Nos. 2014-646 and 2014-733. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, Nikki Glascock from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant was not present at today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing for Case Nos. 2014-646 and 2014-733 to October 2, 2014 at 9:00 a.m. The hearing concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:16 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by

Commissioner Hanson, the Board voted unanimously to uphold the previous denials on Case Nos. 2014-778 and 2014-679. The proceeding concluded at 9:18 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:09 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:10 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Commissioner Steve Rule arrived at 1:20 p.m. The Executive Session concluded at 1:29 p.m. with no decision being called for in open session.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR CALVIN MCDONALD

The Board of County Commissioners sitting as a Board of Equalization met today at 1:58 p.m. to conduct a property assessment protest hearing for Calvin McDonald, Protest No. 1485. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraiser Gerri Tallabas, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Kelly Martinez. Commissioner Steve Rule arrived at 1:59 p.m. The applicant was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1485. The hearing concluded at 2:00 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR WILLIAM BRACA

The Board of County Commissioners sitting as a Board of Equalization met today at 1:58 p.m. to conduct a property assessment protest hearing for William Braca, Protest No. 1077. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraiser Gerri Tallabas, Jennifer Loutzenhiser from the Assessor’s Office, applicants William Braca and Melody Braca, and Deputy Clerk Kelly Martinez. The Assessor’s Office clarified that this is an Ag Exemption request. William Braca and Melody Braca testified in support of their protest. Gerri Tallabas and Brian Stender testified in support of the assessed valuation. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to grant the Ag Exemption on Protest No. 1077 and adjust the assessed value to \$445,100. The hearing concluded at 2:14 p.m. An audio recording is on file in the Commissioners’ Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR ARON STANCIU

The Board of County Commissioners sitting as a Board of Equalization met today at 2:14 p.m. to conduct a property assessment protest hearing for Aron Stanciu, Protest Nos. 1444 and 1446. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Chris Jacky, Katrina Ponce, and Roger Craig, Jennifer Loutzenhiser from the Assessor’s Office, applicant Eugenia Stanciu and her son Cristian Stanciu, and Deputy Clerk Kelly Martinez. Cristian Stanciu and Eugenia Stanciu testified in support of Protest No. 1444. Chris Jacky and Roger Craig testified in support of the assessed valuation for Protest No. 1444. Commissioner Alder made a motion to adjust the assessed value to \$12,500 on Protest No. 1444. Commissioner Alder made an amended motion to adjust the assessed value to \$15,000 and then amended that motion to \$14,750. The amended motions died for lack of a second. Commissioner Rule seconded the original motion to adjust the assessed value to \$12,500. The Board voted by a split decision to adjust the assessed value on Protest No. 1444 to \$12,500, with Commissioners Steve Rule and Kathy Alder voting in favor of the motion and Commissioner Rule voting against the motion. Commissioner Steve Rule left at 2:25 p.m. Cristian Stanciu and Eugenia Stanciu testified in support of Protest No. 1446. Katrina Ponce and Roger Craig testified in support of the assessed valuation on Protest No. 1446. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1446. The hearing concluded at 2:37 p.m. An audio recording is on file in the Commissioners’ Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR LARRY KORNZE

The Board of County Commissioners sitting as a Board of Equalization met today at 2:38 p.m. to conduct a property assessment protest hearing for Larry Kornze, Protest No. 1263. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Gerri Tallabas and Roger Craig, Jennifer Loutzenhiser from the Assessor’s Office, applicant Larry Kornze, and Deputy Clerk Kelly Martinez. Larry Kornze testified in support of his protest. Gerri Tallabas and Roger Craig testified in support of the assessed valuation. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1263. The hearing concluded at 2:49 p.m. An audio recording is on file in the Commissioners’ Office.

NINETEENTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JULY 3, 2014

No Meetings Held

TWENTIETH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JULY 7, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Kelly Martinez

APPROVED CLAIMS ORDER #7-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$6,895.28, \$163,780.26 and \$82,138.66 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Carol Groesbeck and Megan Weaver.

FILE IN MINUTES

The Board filed the Pickles Butte Landfill Inspection Report for June 2014 in this day's minutes.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:09 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative Specialist Kelly Martinez, PIO Joe Decker and Deputy Clerk Becky Cowan. The items discussed were general in nature. Ms. Martinez left the meeting at 8:13 a.m. Mr. Decker reported on communication issues. The meeting concluded at 8:19 a.m. with no decision being called for in open session. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING NOTICE OF INTENT TO TRANSFER PROPERTY TO NEZ PERCE COUNTY

The Board met today at 8:32 a.m. to consider signing a notice of intent to transfer property to Nez Perce County. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley and Deputy Clerk Becky Cowan. The LiveScan Fingerprint Machine has been in storage for a few years. Nez Perce County Detention Center can utilize the machine and has agreed to pay shipping and handling. Commissioner Alder made a motion to sign the notice of intent to transfer property to Nez Perce County. Commissioner Hanson seconded the motion and it carried unanimously. The meeting concluded at 8:35 a.m. An audio recording and copy of the document are on file in the Commissioners' Office.

EXECUTIVE SESSION – DISCUSS RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 8:35 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a records exempt from public disclosure and to communicate with the risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 8:35 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners

Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Becky Cowan. The Executive Session concluded at 8:49 a.m. with no decision being called for in open session.

PUBLIC HEARING TO CONSIDER REZONE REQUEST FOR SPENCER KOFOED, CASE NO. PH2014-17 TO REZONE "A" AGRICULTURAL TO "R-R" RURAL RESIDENTIAL; POSSIBLE DECISION TO FOLLOW

The Board met today at 9:10 a.m. to conduct a public hearing in the matter of a request by Spencer Kofoed, Case No. PH2014-17, with a possible decision to follow. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Spencer Kofoed, Alan Mills, Trevor Mills, and Deputy Clerk Kelly Martinez. The request is to rezone approximately 91.55 acres from an "A" (Agricultural) Zone to ""R-R" (Rural Residential) Zone. The subject property, Parcel No. R37514 is located at 25532 Duff Lane in Middleton, in a portion of the NW ¼ of Section 28, T5N, R2W, BM. Ms. Almeida gave the oral staff report. Spencer Kofoed and Alan Mills gave testimony in favor of the rezone request. There was no testimony in opposition of the rezone request. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to approve the rezone and sign the Findings of Fact, Conclusions of Law, and Order. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign the Ordinance directing amendments to the Canyon County Zoning Map, Ordinance No. 14-010. The signed documents are on file in this day's minute entry. The hearing concluded at 9:24 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:45 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on moving to the Administration Building; permit numbers; update on the Dixie Drain Project; Director Nilsson discussed removing the requirement of the Planning and Zoning Commission's signature from the subdivision ordinance mylar. Director Nilsson explained that there was a request from a property owner who wants to develop a property in which he had a conditional rezone for. The

Prosecutor's Office has reviewed the development agreement which is expired because there is a two year limit in code that overrides the development agreement, so she will work with Zach Wesley to sort through the request. Director Nilsson discussed professional development opportunities for DSD staff. Director Nilsson will be on vacation July 9th through the 18th. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:01 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR
DDR NAMPA LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 1:37 p.m. to conduct a property assessment protest hearing for DDR Nampa LLC, Protest Nos. 1259, 1261, 1258, and 1256. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Mike Cowan and Kevin Sorensen, Jennifer Loutzenhiser from the Assessor's Office, applicant David Brown, and Deputy Clerk Kelly Martinez. David Brown testified in support of the protests. Mike Cowan and Kevin Sorensen testified in support of suggested adjustments by the Assessor's Office. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest No. 1258 and adjust the following: Protest No. 1259 was adjusted to \$9,453,890; Protest No. 1261 was adjusted to \$10,082,840; and Protest No. 1256 was adjusted to \$3,489,340. The hearing concluded at 1:43 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR
TODD ELCHLEPP

The Board of County Commissioners sitting as a Board of Equalization met today at 1:43 p.m. to conduct a property assessment protest hearing for Todd Elchlepp, Protest No. 1175. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Roger Craig and Katrina Ponce, Jennifer Loutzenhiser from the Assessor's Office, applicant Todd Elchlepp, and Deputy Clerk Kelly Martinez. Todd Elchlepp testified in support of his protest. Katrina Ponce and Roger Craig testified in support of the assessed valuation. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1175. The hearing concluded at 2:00 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR
SCOTT LATTIMER

The Board of County Commissioners sitting as a Board of Equalization met today at 2:00 p.m. to conduct a property assessment protest hearing for Scott Lattimer, Protest Nos. 1131 and 1132. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Chief Appraisal Supervisor Brian Stender, Appraiser Roger Craig, Jennifer Loutzenhiser from the Assessor's Office, applicant Scott Lattimer, and Deputy Clerk Kelly Martinez. Scott Lattimer testified in support of his protests. Roger Craig and Joe Cox testified in support of the assessed valuation. Commissioner Alder voted to close public testimony. Commissioner Hanson seconded the motion. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest Nos. 1131 and 1132. The hearing concluded at 2:36 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR
ROBERT ANDERSON

The Board of County Commissioners sitting as a Board of Equalization met today at 2:36 p.m. to conduct a property assessment protest hearing for Robert Anderson, Protest No. 1215. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Chief Appraisal Supervisor Brian Stender, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Ms. Loutzenhiser said Mr. Anderson notified the Assessor's Office that he would not be appearing today, but would like his information put on the record. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest No. 1215. The hearing concluded at 2:37 p.m. An audio recording is on file in the Commissioners' Office.

TWENTY-FIRST DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JULY 8, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

APPROVED KEY REQUEST

The Board approved a key request for Jacob Crossley and Joan Van Dyke.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Juana Delgado, Brandi Dominguez, Jechante Grice, Karah Fullerton, Sylvia Mehiel and Betty Jo Hatfield.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Recorders/Passports Office in the amount of \$1,434.66 to United Micro.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 8:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 8:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, and Deputy Clerk Becky Cowan. The Executive Session concluded at 8:48 a.m. with no decision being called for in open session. An audio recording of the open portion of the legal staff update is available in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REZONE REQUEST FOR HECK FAMILY TRUST; CONSIDER SIGNING FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER AND ORDINANCE FOR MAP AMENDMENT

The Board met today at 8:50 a.m. to conduct a public hearing in the matter of a rezone request by the Heck Family Trust, Case No. RZ-PH2014-18; and consider signing

Findings of Fact, Conclusions of Law and Order as well as the Ordinance for Map Amendment. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, Alan Mills, Iris Lovett, Kathleen Eastman, and Deputy Clerk Kelly Martinez. The request is to rezone approximately 38 acres from an "A" (Agricultural) Zone to ""R-R" (Rural Residential) Zone. Ms. Root gave the oral staff report. Alan Mills testified in support of the request. Iris Lovett testified in opposition to the request. Alan Mills offered rebuttal testimony. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to close public testimony. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to approve the rezone request and sign the Findings of Fact, Conclusions of Law and Order. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign the Ordinance directing amendments to the Canyon County Zoning Map, Ordinance No. 14-011. The signed documents are on file in this day's minute entry. The hearing concluded at 9:14 a.m. An audio recording of the hearing is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTERS

Note for the record: As properly noticed the Board met today at 11:00 a.m. for a meeting with Tera Harden. A request was made to go into Executive Session to discuss personnel matters. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 11:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Public Defender Tera Harden, and Deputy Clerk Becky Cowan. The Executive Session and meeting concluded at 11:47 a.m. with no decision being called for in open session.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR ELWOOD WEBB

The Board of County Commissioners sitting as a Board of Equalization met today at 9:18 a.m. to conduct a property assessment protest hearing for Elwood Webb, Protest No. 1123. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Katrina Ponce and Roger Craig, Jennifer Loutzenhiser from the Assessor's Office, applicant Elwood Webb, and Deputy Clerk Kelly Martinez. Elwood Webb testified in support of his protest. Katrina Ponce,

Roger Craig and Brian Stender testified in support of the assessed valuation. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value of \$169,300 on Protest No. 1123. The hearing concluded at 9:38 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR GLEN GROSENBACH

The Board of County Commissioners sitting as a Board of Equalization met today at 9:39 a.m. to conduct a property assessment protest hearing for Glen Grosenbach, Protest No. 1427. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Appraisers Darryl Spieser and Mike Cowan, Jennifer Loutzenhiser from the Assessor's Office, applicant Glen Grosenbach, and Deputy Clerk Kelly Martinez. Glen Grosenbach testified in support of his protest. Darryl Spieser and Mike Cowan testified in support of the assessed valuation. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1427. The hearing concluded at 9:59 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR WAYNE THIEL

The Board of County Commissioners sitting as a Board of Equalization met today at 9:59 a.m. to conduct a property assessment protest hearing for Wayne Thiel, Protest No. 1110. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraiser Mike Cowan, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Mr. Thiel contacted Mr. Cowan and informed him he could not attend the hearing today. Commissioner Rule said the Board will dismiss Protest No. 1110. The hearing concluded at 10:00 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR JORDAN CHILD

The Board of County Commissioners sitting as a Board of Equalization met today at 1:30 p.m. to conduct a property assessment protest hearing for Jordan Child, Protest Nos. 1442, 1509, and 1513. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Holly Miles and

Roger Craig, Jennifer Loutzenhiser from the Assessor's Office, applicants Jordan Child and Shannon Child, and Deputy Clerk Kelly Martinez. Jordan Child and Shannon Child testified in support of their protests. Holly Miles, Roger Craig, and Brian Stender testified in support of the assessed valuation. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest Nos. 1509 and 1513. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to adjust the assessed value on Protest No. 1442 to \$76,000. The hearing concluded at 2:10 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR BEVERLY BEEGHLEY REVOCABLE LIVING TRUST

The Board of County Commissioners sitting as a Board of Equalization met today at 2:10 p.m. to conduct a property assessment protest hearing for Beverly Beeghley Revocable Living Trust, Protest No. 1141. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Holly Miles and Roger Craig, Jennifer Loutzenhiser from the Assessor's Office, applicant Brenda Abbott, and Deputy Clerk Kelly Martinez. Brenda Abbott testified in support of her protest. Holly Miles, Roger Craig and Brian Stender testified in support of the assessed valuation. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1141. The hearing concluded at 2:39 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR HANSON EAGLE PRECAST

The Board of County Commissioners sitting as a Board of Equalization met today at 2:39 p.m. to conduct a property assessment protest hearing for Hanson Eagle Precast, Protest No. 1456. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraiser Dawn Houghton, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing, but instead submitted a letter requesting the Board to uphold the value to reserve the applicant's right to take it to the Board of Tax Appeals. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on

Protest No. 1456. The hearing concluded at 2:41 p.m. An audio recording is on file in the Commissioners' Office.

TWENTY-SECOND DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JULY 9, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Kelly Martinez

APPROVED CLAIMS ORDER #1420

The Board of Commissioners approved payment of County claims in the amount of \$1,188,506.84 for a county payroll.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Sharon Vickerman, Jordan Cassandra, Russell Donnelly, Tera Harden, and Cherno Jagne.

APPROVED KEY REQUEST

The Board approved a key request for Cherno Jagne.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-164 Sodexo America LLC DBA Sodexo

DISCUSS MERITAIN INSURANCE PROPOSAL FOR 2015

The Board met today at 8:05 a.m. to discuss the Meritain Insurance Proposal for 2015. Present were: Commissioners Steve Rule and Kathy Alder, Clerk Chris Yamamoto, Controller Zach Wagoner, Deputy P.A. Zach Wesley, Deputy Treasurer Nancy Seal,

Human Resources Director Jeannine Eiband, Kristen Akers, Tawnie Zimmer, Fleet Director Mark Tolman, Chief Deputy Clerk Brad Jackson and Deputy Clerk Becky Cowan. Ms. Eiband reported that the Meritain representatives were asked to present the proposal for employee insurance for 2015 and discuss past issues, resolutions to issues and plans moving forward in an employee satisfaction campaign. Ms. Akers described the issues with customer service and fax line. A dedicated fax number was implemented to obtain information. Complaints with customer service were due to long wait times and employees felt they were given inaccurate information. Additional staff support members were hired. They are able to work at home which has increased satisfaction in customer service and all performance guarantees have been met for this year. A dedicated team for Canyon County has been created to address concerns and the goal is to resolve issues within 24 hours. Ms. Akers personally met with 170 employees to discuss claims and held education meetings to discuss the transition from the old plan, explain how claims are paid and the impact of the HRA plan. A comparison chart was provided showing the differences between Meritain and the possible option of using GEM Plan. The fixed costs would be higher by switching to GEM Plan according to the comparison. There is a cost of \$70,000 to cancel the Meritain contract. Ms. Akers and Ms. Zimmer recommended that the county should maintain the contract with Meritain to avoid additional fixed costs. Ms. Eiband stated she has been honest with the Meritain representatives regarding customer dissatisfaction and an ongoing education campaign moving forward. There are a number of employees who do not have problems versus employee with complaints. She believes the biggest decision for the Board is whether it is worth \$1 million more to switch plans to improve employee satisfaction. The meeting concluded at 8:23 a.m. with no decision being called for in open session. The document and audio recording of the meeting are on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument number 2014-024463.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, H.R. Director Jeannine Eiband, H.R. Investigator Gary Deulen, and Deputy Clerk Kelly Martinez. Deputy P.A. Zach Wesley arrived at 9:29 a.m. Commissioner Craig Hanson arrived at 9:31 a.m. H.R. Director Jeannine Eiband left at 9:43 a.m. The Executive Session concluded at 9:46 a.m. with no decision being called for in open session.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR SYMMS FRUIT RANCH

The Board of County Commissioners sitting as a Board of Equalization met today at 9:52 a.m. to conduct a property assessment protest hearing for Symms Fruit Ranch, Protest Nos. 1315, 1317, 1318, 1319, 1320, 1321, 1322, 1323, 1388, 1389, 1390, 1391, 1392, 1393, 1394, 1395, 1396, 1397, 1398, 1399, 1400, 1401, 1402, 1403, 1404, 1405, 1406, 1407, 1408, 1409, 1410, 1411, 1412, 1413, 1414, 1415, 1416, 1417, 1418, 1419, 1420, 1426, 1421, 1422, 1423, 1424, and 1425. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Assessor Joe Cox, Chief Appraisal Supervisor Brian Stender, Jennifer Loutzenhiser from the Assessor's Office, applicants Dick Symms and Dar Symms, and Deputy Clerk Kelly Martinez. Danyelee Jessup arrived at 10:05 a.m. Jennifer Loutzenhiser left the meeting at 10:05 a.m. and returned at 10:16 a.m. Dick Symms and Dar Symms testified in support of the protests. Joe Cox and Brian Stender testified in support of the assessed valuations. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest Nos. 1315, 1317, 1318, 1319, 1320, 1321, 1322, 1323, 1388, 1389, 1390, 1391, 1392, 1393, 1394, 1395, 1396, 1397, 1398, 1399, 1400, 1401, 1402, 1403, 1404, 1405, 1406, 1407, 1408, 1409, 1410, 1411, 1412, 1413, 1414, 1415, 1416, 1417, 1418, 1419, 1420, 1426, 1421, 1422, 1423, 1424, and 1425. The hearing concluded at 10:47 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR ORCHARD POINTE LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 10:47 a.m. to conduct a property assessment protest hearing for Orchard Pointe LLC, Protest Nos. 1226, 1227, and 1228. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Appraisers Mike Cowan and Darryl Spieser, Jennifer Loutzenhiser from the Assessor's Office, applicant Michael Ballantyne, and Deputy

Clerk Kelly Martinez. Michael Ballantyne testified in support of the protests. Mike Cowan testified in support of the assessed valuations. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest No. 1228 and adjust the assessed value to \$367,430 on Protest No. 1227. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and uphold the assessed value on Protest No. 1226. The hearing concluded at 11:11 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR SHILO INN NAMPA BLVD LLC

The Board of County Commissioners sitting as a Board of Equalization met today at 11:11 a.m. to conduct a property assessment protest hearing for Shilo Inn Nampa Blvd LLC, Protest Nos. 1440 and 1441. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Appraisers Darryl Spieser and Mike Cowan, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Mike Cowan testified in support of the assessed valuation. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest Nos. 1440 and 1441. The hearing concluded at 11:13 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - PROPERTY ASSESSMENT PROTEST HEARING FOR KAREN CUNNINGTON

The Board of County Commissioners sitting as a Board of Equalization met today at 1:05 p.m. to conduct a property assessment protest hearing for Karen Cunnington, Protest No. 1264. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Barbara Wade and Kathy Kinney, Jennifer Loutzenhiser from the Assessor's Office, applicant Karen Cunnington, and Deputy Clerk Kelly Martinez. Karen Cunnington testified in support of her protest. Kathy Kinney testified in support of the assessed valuation. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony and to uphold the assessed value on Protest No. 1264. The hearing concluded at 1:15 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR JACK MOON

The Board of County Commissioners sitting as a Board of Equalization met today at 1:15 p.m. to conduct a property assessment protest hearing for Jack Moon, Protest No. 1209. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Appraisers Roger Craig and Katrina Ponce, Jennifer Loutzenhiser from the Assessor's Office, applicant Jack Moon, and Deputy Clerk Kelly Martinez. The Assessor's Office clarified that the applicant is requesting an Ag Exemption on this property. Jack Moon testified in support of his protest. Katrina Ponce, Roger Craig and Brian Stender testified in support of the assessed valuation. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the assessed value on Protest No. 1209. The hearing concluded at 1:44 p.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION – PROPERTY ASSESSMENT PROTEST HEARING FOR WILLIAM HUTSELL

The Board of County Commissioners sitting as a Board of Equalization met today at 1:44 p.m. to conduct a property assessment protest hearing for William Hutsell, Protest Nos. 1254, 1255, and 1257. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Appraisal Supervisor Brian Stender, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Brian Stender testified in support of the assessed valuations. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the assessed value on Protest Nos. 1254, 1255, and 1257. The hearing concluded at 1:45 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER FISCAL YEAR 2015 HEALTH BENEFIT OPTIONS; POSSIBLE DECISION

The Board met today at 3:31 p.m. for a meeting to consider Fiscal Year 2015 Health Benefit options with a possible decision to follow. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, Clerk Chris Yamamoto, Prosecutor Bryan Taylor, Deputy P.A. Zach Wesley, Assessor Gene Kuehn, Chief Deputy Clerk Brad Jackson, Treasurer Tracie Lloyd, Coroner Vicki DeGeus-Morris, H.R. Generalist Michelle Britain, Controller Zach Wagoner, Fleet Manager Mark Tolman, Director of Misdemeanor Probation Jeff Breach, Chief Deputy Treasurer Nancy

Seal, Sergeant Doug Daniels, and Deputy Clerk Kelly Martinez. Mr. Wesley said we have come to the conclusion after Gem Plan's proposal that we wanted to look at Meritain's renewal offer and obtain an independent renewal offer from Blue Cross, which they declined. The Gem Plan Board voted to accept the County if we choose to go with them. Mr. Wesley said this meeting is intended as a forum to hopefully reach a decision between Meritain, Gem Plan, or Blue Cross. Prosecutor Taylor asked for information regarding the Meritain renewal proposal. Ms. Eiband reviewed Meritain's renewal proposal, which is on file with this day's minute entry. Ms. Eiband said Meritain gave a spreadsheet showing current costs and a renewal proposal based on the exact same plan we have now with \$150,000 specific deductible and that would be a 22% increase. Our specific aggregate would go from the composite which is \$4,487 per person to \$5,867 per person. The increase is based on the high claims we have had this year and we have had three people that have hit the specific deductible this year. Meritain held all of their fees flat with no increase other than the specific premium. The third column is an "apples to apples" comparison between a renewal with Meritain with the same structure, comparing it to the Gem Plan proposal. Meritain said if the County wants to move the specific deductible back to \$125,000, which is what the Gem Plan would be, there would be a 39% increase. Ms. Eiband said if the County moves to Gem Plan, we are looking at a 94% increase in fixed cost versus a 39% increased cost, and if we stay with Meritain and do not change anything, we are looking at a 22% increased cost. Ms. Eiband thinks that based on the information, the decision is really about spending \$900,000 for employee satisfaction and the hope that we see some savings in our variable costs. Prosecutor Taylor asked Ms. Eiband if there are any hidden costs that have not been conveyed in this particular document from Meritain. Ms. Eiband said personally she does not believe there are. Mr. Wesley said with the Gem Plan the County will have to pay an administration fee which was quoted at \$15 per employee per month. Commissioner Alder said the only relief in savings that she sees in this is Blue Cross has a bigger group to negotiate the bills down. Mr. Wesley said one other distinction between the Meritain proposal and the Gem Plan offer, was Meritain offered a \$150,000 stop loss at a 22% increase and a \$125,000 stop loss which would be a 39% increase. Meritain said they would only do the lower stop loss amount if they "lasered off" two employees. Ms. Eiband explained that reinsurance companies will go through the actual claims data and they will look through the medical records to determine the long term prognosis and costs to the plan. She said we have had two people in particular that hit pretty high over our specific premium. So the reinsurance company will let everyone else go through but these two people will still be covered but the County has to pay \$200,000 on them first before the reinsurance will pay the rest of the bills. Those two people will have a \$200,000 specific deductible versus \$125,000 which everyone else has. The point Meritain was made this morning was that in fixed costs alone, you are looking at 113,000 if you move down to 125,000 specific deductible then that is \$50,000 that we are saving but we are spending \$113,000 more in fixed costs. Meritain also pointed out that a representative has been coming out for quarterly meetings and they have agreed to do monthly meetings if we renew the contract. Ms.

Eiband said in regard to “lasering employees”, the County doesn’t pay any funds upfront, only if the “lasered” employee hits that specific number. Prosecutor Taylor asked if there are any other benefits of going to the Gem Plan other than employee satisfaction. Commissioner Rule said the administration of claims would be a big benefit. Ms. Eiband said they would assume some of the administration duties from the HR and auditing offices and also the appeals process would be easier. Clerk Yamamoto said if we go with Gem Plan they would take a huge load of work off of the HR Office. Prosecutor Taylor asked for Director Eiband’s recommendation and also what the Trustees recommend. Mr. Wesley said another benefit to the Gem Plan is they assume the benefit manager job. Director Eiband said she hates to give up on seeing how it would play out after a few years, however, she would probably recommend going to Gem Plan although she doesn’t want to do it at the expense of moving forward with other possible plans we have this year to use that money. Mr. Jackson said the Trustees haven’t taken a vote but he personally has seen great improvements with Meritain; however he does think for many employees they are toxic. Mr. Daniels agrees but a million dollar increase is quite a gamble. Mr. Tolman said with the HRA in place and Aetna out of the picture, it has been quite an improvement. Mr. Tolman asked if we have to stay with the \$125,000 on the reinsurance or can Gem Plan put us at \$150,000. Ms. Eiband said that is not an option with Gem Plan. Mr. Tolman agrees with Director Eiband, we haven’t seen this play out but at the same time we have employees that are scared to death to use their insurance. Ms. Seal agrees that Meritain has improved but the change in cost scares her. Mr. Wagoner said the costs that we have been talking about are the fixed costs. When you look at the total health program, the spending is about 8 million dollars. We are talking about \$600,000 to one million in fixed costs; well that is a small percentage of 8 million dollars. Claim years vary widely but if we look at the last two years with Blue Cross, 2011 and 2012, we lost \$1.2 million, if we look at the last 18 months with Meritain, we have lost \$1.4 million. Mr. Wagoner said even though we have had a savings in fixed cost, we have actually lost more money in 18 months with Meritain than we did in two years with Blue Cross. Commissioner Hanson said one of the contributing factors with that equation could be the increased costs overall for healthcare. Clerk Yamamoto said we cannot really track the cost increase, and what made it even worse was the service went down. Clerk Yamamoto would like to add that he is surprised Gem Plan is willing to take us on. Ms. Eiband said when we look at the costs, we are taking a gamble moving to Gem Plan, but if we stay where we are at with Meritain, we could still lose that money in additional claims or discounts that we don’t receive. Commissioner Rule likes the idea of improving satisfaction and the administration taking away some of the burden on the HR and auditing offices. Mr. Tolman said it is important to note that going to Gem plan will help take out some of the “clash” between HR and the Health Trustees. Commissioner Rule said we are looking at budgets and one of the numbers we are talking about is \$900,000 to \$1.1 million to try and roll the insurance over, and there is a general attitude of the Board that if the consensus is to roll we will use part of this year’s budget to make that happen. Clerk Yamamoto said the County is in an excellent financial position to

upgrade the insurance this next fiscal year. Mr. Wagoner said it is an opportune time to do it with no additional cost to the taxpayer. Commissioner Hanson said it sounds like the representatives of the Trustees are ready to go with a move. Commissioner Rule asked if there is anyone who wants to go on record and say they do not want to go to Gem Plan. Commissioner Rule said the group consensus here is to go with the Gem Plan so we will move forward on this. Mr. Wesley said the next step will be to notify Meritain and Gem Plan of the decision and the Board will have to sign paperwork with Gem Plan including a Joint Powers Agreement. Commissioner Rule said that is the direction we are going. Mr. Wesley said the paperwork needs to be done by July 31st for an October first start date. Ms. Eiband said October first will be the plan start date, but January first will be the benefit start date. Ms. Eiband also wanted to remind the Elected Officials that switching insurance companies is always a bumpy process and is requesting everyone's support during this process. The meeting concluded at 4:06 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-THIRD DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JULY 10, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Kathryn Alder - NACo Conference

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Gathering Place to be used July 25, 2014 for a wedding reception.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for It's All About You Catering to be used August 1, 2014 for a wedding reception.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Curb Bar & Grill to be used July 11, 2014 for a wedding reception. This permit was originally signed on June 30, 2014 but the original was never received by the applicant.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,863.00.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, PIO Joe Decker, and Deputy Clerk Becky Cowan. PIO Joe Decker left at 9:08 a.m.

The Executive Session concluded at 9:14 a.m. with no decision being called for in open session.

CONSIDER SIGNING ACCEPTANCE OF FY2015 STATUS OFFENDER PROJECT AWARD – CANYON COUNTY JUVENILE PROBATION

The Board met today at 9:34 a.m. to consider signing an Acceptance of FY2015 Status Offender Project Award – Canyon County Juvenile Probation. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Becky Cowan. Mr. Wesley advised the Board that Juvenile Probation will receive an award for \$43,200 for a project from the Idaho Department of Juvenile Corrections. The funds will be used for a project involving status offender crimes, which are only

crimes committed by juveniles. Acceptance of the award requires the County to agree to federal procedures and laws because the funds originate from the federal government, distributed to the state of Idaho and finally to the County. Mr. Wesley has contacted Human Resources and Elda Catalano, Chief Probation Officer, to confirm that the County can comply with requirements for federal recording and recommends that the Board sign the document to accept the award. Upon the motion by Commissioner Hanson to sign the award document and a second by Commissioner Rule, the motion carried unanimously. The meeting concluded at 9:37 a.m. A copy of the document and audio recording of the meeting are available in the Commissioners' Office.

MEETING WITH KEN KNOPP TO DISCUSS MENTAL HEALTH BOARD RECOVERY CENTER

The Board met today at 9:46 a.m. for a meeting with Ken Knopp to discuss a Mental Health Board Recovery Center. Present were: Commissioners Steve Rule and Craig Hanson, Ken Knopp, and Deputy Clerk Kelly Martinez. Mr. Knopp offered his support for the funding of a Mental Health Board Recovery Center in Canyon County based on his own personal experiences with mental illness. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:07 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-FOURTH DAY OF JUNE TERM, A.D., 2014
CALDWELL, IDAHO JULY 11, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Kathryn Alder - NACo Conference

LEGAL STAFF UPDATE

The Board met today at 9:04 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom and Deputy Clerk Becky Cowan. Mr. Blocksom questioned whether the Board would be interested in department training sessions provided by the Prosecuting Attorney's Office regarding public records requests. The training would provide departments with a clear understanding of timelines and county policies for responses to requests, such as; respond within 3 days and not longer than 10 days, charges for copies, etc. A

recommendation was made to address the issue at the next Elected Officials' meeting. Commissioner Hanson and Commissioner Rule each agreed that training could be beneficial. The meeting concluded at 9:07 a.m. An audio recording is on file in the Commissioner's Office.

COMMISSIONER JUNE TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the June Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF JUNE 2014 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Kathryn Alder and Craig L. Hanson

ATTEST: Chris Yamamoto,
Clerk

Kelly Martinez
Deputy

DATE: 8/20/14