

FIRST DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 10, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,458.00 to Columbia Electric Supply.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Fleet Department in the amount of \$6,322.80 to Commercial Tire and \$5,888.00 to CDW Government.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Development Services in the amount of \$1,033.22 to VLCM.

APPROVED CLAIMS ORDER #3-25-14

The Board of Commissioners approved payment of County claims in the amount of \$735,444.00 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:34 a.m. Joe Decker reported on the following communication issues: presentation for the State of the County address; KBOI talking points; inmate orientation video for the Sheriff's Office; and posting election results for school levy elections. Paul Navarro reported on the following facilities issues: members of the judiciary will tour the

juvenile courtroom addition project to view the bench mockup; Mr. Navarro will work with the Prosecutor's Office on the legal process to deal with the ground contamination issue from where the old fuel tanks were stored at the building maintenance shop. When the elected officials toured the administration building project Clerk Yamamoto asked about adding a roof deck area on the 11th Avenue side of the building that could possibly be used as an outdoor area of some kind. The rough estimate from ESI to add a rooftop deck is \$22,000 and would involve adding a door, a railing, and more stone, as well as design and engineering work. The Board decided it will not add the rooftop deck due to potential liability issues and the expense of modifying the design of the building. Mr. Navarro reported that the fiber optic pull and the fence work will commence today at the new maintenance shop located at 1223 Chicago Street. Commissioner Rule asked if any progress has been made on drilling under the canal for the fiber optic cable at the DMV location. Mr. Navarro will talk to Rob Hopper who is in charge of the project and report back with more information. The Board wants to make sure the work is done before the water is released into the canal in early April. The meeting concluded at 8:47 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, pending/imminently likely litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:17 a.m. with no decision being called for in open session.

CONSIDER SIGNING A RESOLUTION CLASSIFYING RECORDS OF THE DEVELOPMENT SERVICES DEPARTMENT AND AUTHORIZING THE DESTRUCTION OF CERTAIN FILES

The Board met today at 9:32 a.m. to consider signing a resolution classifying records of the Development Services Department and authorizing the destruction of certain files. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Director Nilsson said they are trying to “clean house” before the move to the Administrative building. She has reviewed their record retention policy with the P.A.’s Office and they tend to scan most documents. DSD is not the primary custodian for many of these records. This will free up a lot of file space in the Development Services Department. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign the resolution classifying records of the Development Services Department and authorizing the destruction of certain files. The signed resolution, No. 14-026, is on file with this day’s minute entry. The meeting concluded at 9:35 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:03 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Permit Activity update for February; personnel update; Agritourism update including Scenic byway and Ordinance; Oil and Gas Permit was issued and drilling began last week; COMPASS 2014 population estimate information; Regional committee participation including: COMPASS RTAC, COMPASS DAC, Caldwell Chamber Transportation Committee, Historical Preservation Committee. CIO Rob Hopper arrived at 10:15 a.m. to attend the next meeting on the agenda. Commissioner Alder inquired if we should be our own Metropolitan Planning Organization (MPO). Director Nilsson will work with the P.A.’s Office to see if it is feasible and what our options are. CIO Rob Hopper said as an urbanized area we are required to have an MPO, but it doesn’t have to be COMPASS, it is whoever we choose. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:19 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:19 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: status updates on new buildings; wireless deployment has begun; East Complex fiber project update; phone deployment update; annual software audit; personnel updates. Mr. Hopper will begin an IT project status review, performing comprehensive updates for all current projects, milestones, barriers and deadlines. Mr. Hopper will also attend the Board's meeting with the Public Defender this afternoon to discuss software. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:27 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:31 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: acknowledgements of the vehicle use policy will be collected and kept on file by the Fleet Director; quarterly mileage reimbursement amounts seem to have decreased quite a bit; Mr. Tolman is working on getting bids on shipping containers. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:38 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:46 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: revenue comparison; discretionary jail time comparison; comparison of number of offenders; fact comparison looking at the average number of days offenders are serving in jail; unsupervised probation and low risk offenders; reclassifications on caseloads; personnel updates. The items discussed were general in nature and did not require

Board action. The meeting concluded at 10:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO RECEIVE THE FY2013 AUDIT REPORT FROM EIDE BAILLY

The Board met today at 11:01 a.m. to receive the Fiscal Year 2013 Audit Report from Eide Bailly. (A copy of the report is on file with this day's minute entry.) Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Controller Zach Wagoner, Treasurer Tracie Lloyd, Chief Deputy Treasurer Nancy Seal, Deputy Treasurer Jennifer Mercado, IT Development Manager Don Dutton, Brad Burrows and Jodi Daugherty from Eide Bailly, and Deputy Clerk Monica Reeves. Zach Wagoner said the document is very important in guiding the thought process as we talk about the FY2015 budget and he is pleased with the timeliness of Eide Bailly's report which was received more than 60 days earlier than last year's report. Jodi Daugherty said the Controller has done a very good job with his financial statement and she fully expects he will receive another GFOA certificate for the 2013 year. Comments from the review of the report were as follows:

On Page 11 of the report is Eide Bailly's auditor opinion letter where they issued an unqualified opinion which is the norm.

The general fund ended the year with \$14.7 million in unassigned fund balance, which is important because the property taxes do not come in until December and that's a long time to go without a major source of revenue coming in.

One change reflected in the general fund is the transfer out of \$5.5 million deals with the self-insurance fund. The transfer was made because the self-insurance fund better meets the definition of an internal service fund. Mr. Wagoner said since we became self-funded in the early 2000's the insurance fund has been combined in the general fund but he wanted to separate it to get a more accurate picture of the insurance fund and the current expense fund. Clerk Yamamoto directed the group's attention to Page 27 of the report noting the negative \$2.8 million in net change in fund balance. He said if you add that number to the excess \$2.7 million in excess revenue over expenditures it adds up to the \$5.5 million that was transferred. If you're looking at where the general fund ended up it was positive but not to the extent it would be because of that transfer. Ms. Daugherty said the general fund ended the year \$2.7 million ahead, but when you pull out the internal service fund piece it makes it look like it decreased when it did not.

The footnotes in the report were relatively the same as they have been throughout the years. On Page 48, within the self-insured health insurance fund,

there should be an IBNR (Incurred, but not reported) so if there are claims where the service has been provided but you haven't learned about them yet that is a liability that should be in that fund. The Controller worked with the claims processor and determined what that IBNR should've been at the end of last year and what it was at the end of this year. Eide Bailly adjusted that fund balance by the amount that should've been there last year. The footnote tells what that number was.

Mr. Wagoner said they have added greater detail on investments, including more detail on where the money is invested, the horizon, and how long some of our bonds are.

Ms. Daugherty said on Page 103 there is a schedule showing the federal awards during the year and they did an audit on the homeland security grant. Their findings include recommendations on internal control and tightening some of the controls. There is nothing that caused panic, but there were reports that were required to be filed on the homeland security grant that were not done timely. Mr. Wagoner said they have new accounting software and they are recording all transactions in that software.

Clerk Yamamoto asked the Controller to explain the Crossroads Transportation Museum. Mr. Wagoner said the funding for the museum originates at the federal government level and he originally thought it should be included on the schedule of expenditure of federal awards but after discussing it with Eide Bailly they decided it should not be on the County's schedule but rather on the Idaho Transportation Department's schedule. However, on Page 70 of the report in the Parks and Recreation Special Revenue Fund, \$535,000 is reported as grant revenue for the museum and under the expenditures section for capital outlay \$605,000 is reported as the expenditure for the museum. The financial details are included under the Parks and Recreation Fund, but not included in the schedule of expenditures of federal awards.

Ms. Daugherty referred to the letter from Eide Bailly where they communicate anything they need to tell the County during the audit. She said the letter states there were some new standards that were implemented this year and if they had found any major audit adjustments they would have let us know. They did let us know there were some adjustments such as the \$384,000 (the IBNR) that they had the Controller post. Also, the new administration building was being recorded on the County's books and it should not have been because it's between Caldwell Urban Renewal and they own the bond so it should be on their books, not ours. Eide Bailly had the Controller do next year's levy as accounts receivable and deferred revenue on the financial statements which is something new. Mr. Wagoner said when the administration building is complete and we

move in by June/July of this year at that point it will be an asset for the County, but during the construction phase the County is not picking up any of the value. He is tracking everything that is being spent because at some point it will be added to the County's books.

Commissioner Rule asked if there is anything in the report that causes heartache or panic. Ms. Daugherty said there is not. When Commissioner Alder asked if the auditors focused on specific areas when conducting the audit, Ms. Daugherty said they reviewed the entire financial statement. They did their own documentation of the controls and went to key areas and met with County staff. Brad Burrows said auditing takes a risk based approach and if they deem it's not risky they won't spend as much time as something that is more risky. The audit was focused more around the risk areas, but not to eliminate everything.

Commissioner Rule asked Mr. Wagoner to provide information with regard to the opinion that some of our ratios were a little higher as far as fund balances. Mr. Wagoner said one way to look at fund balance is to compare it to the annual expenditures. There are different opinions and recommendations but to him there's no number set in stone; it depends on the consistency of your cash flow and a multitude of factors; for example, take the general fund and the unassigned fund balance (Page 26). The unassigned fund balance is \$14.7 million for the general fund. Fund balance is the amount by which assets exceed liabilities (cash on hand plus any receivables you expect to come in during the next 60 days). Your liabilities are any bills that have been incurred but haven't been paid so the difference between those two is your fund balance. We have roughly \$15 million in fund balance in the general fund. In looking at Page 27 it shows we spent \$20 million from the general fund in 2013. We have roughly 75% of a year's worth of spending in fund balance in the general fund. Generally speaking we typically hear a number of around 25% as an appropriate healthy amount. Ms. Daugherty said the range is between 25% and 33% and she would not recommend going below one third. Mr. Wagoner said we need to have conversations about our levels of fund balance and he'd like to have some polices in place where we strive to be at 33%. Ms. Daugherty said you want to have enough in place to cover you until your big cash revenue comes in because it's not a consistent 1/12, 1/12, 1/12. The bare minimum should be one third of your expenditures, but it can be more than that if that is not sufficient to get you through until the property tax revenue comes in.

Mr. Wagoner said he is working on a document that breaks unassigned fund balance into different sections because we need a certain amount of cash to operate on a cash basis. He would also like to see us hold some fund balance for an unanticipated emergency and for any unanticipated disruptions in our revenue stream and for capital maintenance. Right now we are in a great spot

because for the past few years we've been able to hold taxes steady and we've still seen our fund balances increase and that gives us options. He said we need to have a frank conversation about fund balance and what it is and how much we want to hold for what purposes and how we get to the 33% number. Commissioner Hanson asked where are we now as opposed to where we're trying to be. Mr. Wagoner said we have \$34.8 million in total fund balances and our total expenditures are \$59.4 million. If you take \$34.8 million and divide it by \$59.4 million it is 58%, and the difference between 58% and 33% is \$15 million. Commissioner Rule said he looks forward to discussing this in the next couple weeks when Mr. Wagoner's document is ready. Mr. Burrows directed the group's attention to Page 30 to the internal service fund which shows a loss of \$1.2 million. He said our fund balance is \$4.2 million and if we continue running at that level we will have to adjust our rates or supplement it through the general fund. Mr. Wagoner said that number was \$8 to \$9 million a few years ago and we made some significant changes to the health insurance fund beginning October 1, 2013 by shifting much more of the claims costs to the employees and by increasing what is contributed for spouses as well. Our plan is to see how that plays out in FY2014 and whether it cut into the \$1.2 million loss. If those measurers don't pan out like we hoped they would we may have to consider during the budgetary process that either the employer contributes more to the fund or that the employees contribute more or a combination of both. Commissioner Alder recently attended a meeting and learned that by 2016 or 2018 the County may have to pay an excise tax of one million dollars because we offer such a good insurance plan. Mr. Wagoner said it is imperative that we communicate and speak the same language when talking about fund balance. Clerk Yamamoto said they have been watching fund balance for the past three years and he and the Controller are working on some recommendations he thinks the Board will like.

In closing Clerk Yamamoto said he is very pleased with Eide Bailly for their timeliness and thoroughness in completing the report. Commissioner Hanson appreciates what Eide Bailly presented and he also appreciates the leadership of the Clerk and the hard work of the Controller. Tracie Lloyd appreciates everything they have done. Clerk Yamamoto suggested the group spend some time reviewing the report, particularly the corrective action plan. No Board action was required or taken. The meeting concluded at 11:45 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER A HARDSHIP APPLICATION FOR PHYLLIS WOOD

The Board met today at 1:33 p.m. to consider a hardship application for Phyllis Wood. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. The applicant did not appear for the

meeting. Tracie Lloyd gave a history of Ms. Wood's tax situation and the difficult living conditions she faces. Staff from the Assessor's Office went to Ms. Wood's home to help her sign up for the property tax reduction program for 2014. The 2010 property taxes are delinquent and unless the County forgives the taxes the property will be taken by tax deed. Commissioner Alder is familiar with the property and its extreme condition and questioned if the family could help. In reviewing the paperwork, Commissioner Rule said Ms. Wood receives social security and food stamps and because her situation is serious he believes the County should give her a tax break. He said the Board does its best to protect tax dollars, but moving forward with the tax deed process on this property would cost the County more than it would to forgive the taxes. Commissioner Alder would support forgiving two years' worth of taxes. Ms. Lloyd said that amount would be \$3,723.06, including late charges and interest. With the circuit breaker Ms. Wood will be exempt on her mobile home and she will receive a small exemption on the one acre parcel, but she will still owe for the three acre parcel. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to forgive the 2010 and 2011 taxes, including penalty and interest for Phyllis Wood. The meeting concluded at 1:46 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:01 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Defender Mark Mimura, and Deputy Clerk Kelly Martinez. CIO Rob Hopper arrived at 2:02 p.m. (Tina Wilson from Western Alliance for Economic Development was in the audience to attend the next meeting.) Topics of discussion included the following: budget information; personnel and training updates; the Idaho State Supreme Court selected Mr. Mimura to be a delegate for the Justice Leaders Symposium. Mr. Mimura has invited Paul Navarro to take a look at equipment to see if the County is interested in purchasing any of it to use when the Public Defender moves into the courthouse. Mr. Mimura commented on questions and concerns regarding the staff of the Public Defender in terms of moving in-house. There was discussion regarding software information and computer equipment. Commissioner Rule said it sounds like Mr. Mimura is considering throwing his name into the hat as well. Mr. Mimura said part of the reason he is putting his name in is because he wants to protect his employees. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:20 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEET WITH TINA WILSON, EXECUTIVE DIRECTOR FOR WESTERN ALLIANCE FOR ECONOMIC DEVELOPMENT

The Board met today at 2:30 p.m. for a meeting with Tina Wilson, the Executive Director for Western Alliance for Economic Development. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Tina Wilson, Executive Director for WAED and Deputy Clerk Becky Cowan. Ms. Wilson advised that economically 90% of her job is assisting existing businesses that want help expanding growth of operations and jobs in Canyon County. Ms. Wilson would like to attend a conference in Pendleton, Oregon called SiteLink. The conference will also be attended by representatives of Boise Valley Economic Partnership, which is assisting in coordination of the meeting. The purpose of the conference is a gathering of 700 site selectors, who work with national companies to find locations to expand new business, such as Costco and other major corporations. Ms. Wilson believes Canyon County would receive a great benefit to representation at the conference, especially considering the fact that the Boise area will be in attendance. Because this conference was not known at the time budgets were completed for this fiscal year, Ms. Wilson is asking for assistance from the county to pay costs associated with attendance, which total approximately \$1500.00. Total registration for the 2 day conference is \$995.00. The hotel costs are approximately \$100.00 per night with tax. Ms. Wilson has received a \$200.00 donation by one of the Board members for WAED. Owyhee County Commissioners are considering monetary assistance as well. Commissioner Rule is favorable to help out with funds for economic development. Commissioner Hanson believes this is advertising, networking and training for a positive investment. Commissioner Alder agreed. The Board is in favor of offering assistance. The Commissioners' Office will book the registration and hotel on Ms. Wilson's behalf and she will contact other entities for additional assistance to fund the cost. Other topics were discussed as follows: A marketing grant was received to promote the Sunnyslope wine region which has provided an increase in traffic from advertising. Mr. Bitner, a local vintner, is requesting assistance for another grant regarding soil analysis. He is nationally known in the bee community and would like to utilize the grant funds to positively impact agriculture through bee pollination. An intern has been hired from College of Idaho to assist with grant writing projects. The Greenleaf Store would like to sell alcohol, but because the city is a dry town, the city and store have asked for assistance in the process. The City of Greenleaf adopted a resolution and agreed to have a conversation instead of a voter driven referendum. The meeting concluded at 2:54 p.m. An audio recording is on file in the Commissioners' Office.

STATE OF THE COUNTY REVIEW

The Board met today at 3:06 p.m. for a review of the State of the County Address that will be held on March 12, 2014 as part of the Nampa Chamber Luncheon that will be held at the Nampa Civic Center. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, PIO Joe Decker, and Deputy Clerk Monica Reeves. Mr. Decker prepared a PowerPoint presentation that will be shown to Wednesday's audience; the Board reviewed the topics they will discuss. The Board will meet again tomorrow at 4:00 p.m. The meeting concluded at 3:54 p.m. An audio recording is on file in the Commissioners' Office.

SECOND DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 11, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #3-13-14

The Board of Commissioners approved payment of County claims in the amount of \$11,516.06 for accounts payable.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Catalano is working on two grants that will be submitted by the end of the week; construction update; discussion regarding an employee requesting permission to take on a coaching position this fall in addition to his position with the County; Employee of the Month certificate for signature; Ms. Catalano will meet with Paul Navarro regarding space at the old facilities building. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:40 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER HARDSHIP APPLICATION/TAX CANCELLATION REQUEST FOR LESTER SCHAFER

The Board met today at 9:00 a.m. to consider a hardship application/tax cancellation request for Lester Schafer. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Treasurer Tracie Lloyd, Lester Schafer, Carla Bailey, and Deputy Clerk Monica Reeves. Tracie Lloyd reported that he missed signing up for a circuit breaker exemption in 2010 and again in 2013. They are starting tax deed proceedings for the 2010 taxes which are in the amount of \$1,545.98. Ms. Bailey is the daughter of Mr. Schafer and she said the application for the exemption slipped their minds in 2010 because it was near the time her mother died. In 2013, there was a misunderstanding and Mr. Schafer didn't think he had to apply for a circuit breaker for that year. The tax amount owed for 2013 is \$1,003. Commissioner Alder asked if Mr. Schafer has the means to cover the 2013 taxes if the Board forgives the 2010 taxes. Mr. Schafer, who receives only \$800 per month from social security, said he would be able to make small payments each month. Ms. Lloyd said he will be exempt for the 2014 taxes and every year thereafter as long as he applies for the exemption each year. Ms. Bailey said this is a hardship situation because her father cannot afford to pay much based on the small amount of income he receives each month from social security. Following discussion, Commissioner Alder made a motion to forgive \$2,045.78 in outstanding taxes for Lester Schafer with the condition that the applicant begin making \$15 monthly payments to pay down the remaining balance of \$482.30. Penalty and interest will be forgiven. Ms. Bailey said she will make sure her father applies for the circuit breaker exemption every year. The motion was seconded by Commissioner Hanson and carried unanimously. The meeting concluded at 9:19 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PENDING OR IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 9:32 a.m. for a legal staff update. A request was made to go into Executive Session to discuss pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:33 a.m. pursuant to Idaho Code, Section 67-2345(1) (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:52 a.m. with no decision being called for in open session.

HEARING TO CONSIDER AUTHORIZING THE CANYON COUNTY TREASURER TO CHARGE AN ADMINISTRATIVE FEE FOR INCLUDING CHARGES, OTHER THAN PROPERTY TAXES, ON TAX NOTICES

The Board met today at 10:07 a.m. to conduct a hearing to consider authorizing the Canyon County Treasurer to charge an administrative fee for including charges, other than property taxes, on tax notices. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Treasurer Tracie Lloyd, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Zach Wagoner said the resolution is in reference to special assessments, which are not property tax per se, but in the past they have been added onto and included with tax bills. There is a large amount of additional work to gather these amounts from the taxing districts, and oftentimes there are special reporting requirements for those accounts. Due to the extra work involved Mr. Wagoner believes the taxing districts that benefit from receiving the additional revenue should bear the cost of that service. The fee to cover the County's costs is \$5 per parcel. The fee shall be paid in advance to the Auditor by the submitting governmental entity. Commissioner Hanson said legal has reviewed the code for allowing extra fees and it is the Board's responsibility to oversee it and to correct what's been happening in the past where it has not come through the Board to determine if the fees should be added to the property tax. He said it makes sense to move forward. Tracie Lloyd said she has been working with legal for over a year to get a process in place that complies with the law. Commissioner Alder believes the fee is appropriate. No one appeared in opposition to the proposed fee. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to authorize the Canyon County Auditor to charge an administrative fee for including charges, other than property taxes, on tax notices, pursuant to 63-902(10). (Resolution No. 14-027 is on file with this day's minute entry.) Mr. Wagoner will send a copy of the resolution to the taxing districts so they are aware of the documentation they must provide in order to make this happen. The hearing concluded at 10:14 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH PAT QUINN TO DISCUSS CANYON COUNTY HISTORY BOOK

The Board met today at 10:41 a.m. for a meeting with Pat Quinn to discuss the Canyon County History Book. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Pat Quinn, and Deputy Clerk Kelly Martinez. Mr. Quinn said we started on this journey two years ago and he is pleased to now share the book which is complete with the exception of three profiles, the index, and the acknowledgements. Mr. Quinn said Joe Decker has been extremely helpful on this project. The book is 98% complete, with a projected completion date at the end of March or beginning of April. The Board reviewed and discussed pages of the book. Mr. Quinn would like to have a launch of the book with sponsors and some of the local dignitaries. Commissioner Rule

suggested using the Courthouse Courtyard. The first run will be 5,000 books, collector's limited edition with a hard cover. However, if he does a reprint it may not be in hard cover. Commissioner Rule said to continue completing the book and if possible we would love to have the launch in the Courtyard. The completed books will be sold for \$39.95 but Mr. Quinn will offer them to the County and non-profit organizations for \$20 per book. There was discussion regarding changing the image on the forward page. There were no decisions made today. The meeting concluded at 10:56 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:06 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Administrative Assistant Marilee Davis, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ariel Agenbroad's newspaper article mentioned the juvenile detention center and that was a nice recognition; they are still receiving recognition regarding PREA compliance; Director Jett discussed the audits he will be conducting this year; meetings continue with the Sheriff's Association; they have received another grant for the garden; Hopes Door & CCOA are explaining to the juveniles where the produce from the garden goes; free training in life skills curriculum; the hiring process has commenced with 40 applicants, 27 people showed up for testing and 14 applicants will be interviewed for 3 open positions; Friday "use of force" training will be held; PREA pizza party invitation for this Friday at 1 p.m.; due to construction there will be no water in the facility this Friday so Director Jett has been making the necessary arrangements to keep the facility open and running. Director Jett explained there was a situation yesterday where a juvenile had to be restrained and felony charges were filed for kicking and spitting on the staff. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:19 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:19 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the Board asked that Director Bicak submit a picture of the museum and a paragraph to Pat Quinn for the history book; College of Western Idaho began Rock Art Recording at Celebration Park;

Idaho Fish and Game are working to remove 100,000 pounds of carp from Lake Lowell; Chrystal Hayes is working hard at Celebration Park to prepare for field trips; presentation at the Vallivue Middle School career fair; Kathy Kershner, Chrystal Hayes & Deb Ellis went out to the Bruneau Library as guest speakers; Mr. Bicak reviewed upcoming events and meetings; grant updates and financial information; discussion regarding the gun range; rails for the Guffey Bridge were permanently attached in February; International Ornithologists seek Blue Ribbon Birding Experience at Celebration Park; discussion regarding ordering supplies in bulk; update from Deputy Director Kathy Kershner. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:42 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:49 p.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Weed Control Superintendent and Gopher District Director Jim Martell, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: spraying has begun; budget update including weed revenue which is at \$14,471 with 31 treatments completed; Roger Tish and Luke Eells have completed the Weed Free Forage certification seminar; review of John Nelson's Barn Owl Program year end analysis. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:02 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:20 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Trial Court Administrator Dan Kessler, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Kessler submitted a report from the Supreme Court regarding judicial compensation, budget priorities, specialty court programs, and court assistance. He gave a hiring update on the drug testing technician positions. Mental Health Court is now testing with Felony Drug Court; DUI and Veteran Courts may be added as well, so all of the problem solving court testing would be done in-house and under one roof. Mr. Kessler also gave an update on the

Memorandum of Understanding with the Supreme Court. Ms. Miller wanted to clarify that when Judge Ryan had his last meeting with the Board, he was unaware of the salary rate request being submitted which is why it was not discussed at the meeting. Mr. Kessler said Paul Navarro gave him a tour of the juvenile center addition, and he doesn't see any major problems and still believes the June 1st date is a good idea. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:30 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

STATE OF THE COUNTY REVIEW

The Board met today at 4:09 p.m. for a review of the State of the County Address that will be held on March 12, 2014 as part of the Nampa Chamber Luncheon to be held at the Nampa Civic Center. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, PIO Joe Decker, and Deputy Clerk Monica Reeves. The review of the PowerPoint presentation was continued from yesterday afternoon. The Board reviewed the topics they will discuss at tomorrow's address. No action was required or taken. The meeting concluded at 4:43 p.m. An audio recording is on file in the Commissioners' Office.

THIRD DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 12, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,045.00 to American Cleaning Service.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-009324, 2014-009325, 2014-009326, 2014-009327, 2014-009328, 2014-

009329, 2014-009320, 2014-009321, 2014-009322, 2014-009323, 2014-009330, 2014-009331, 2014-009332, 2014-009333 and 2014-009334.

CONSTRUCTION UPDATE MEETING

The Board met today at 8:10 a.m. for a construction update meeting. Present were: Commissioners Steve Rule and Craig Hanson, Facilities Manager Paul Navarro, Owner's Consultant Ken Fisher, and Deputy Clerk Monica Reeves. Mr. Fisher's report on the Administration Building project included the following: **Project Activities:** The roofing system install is in progress; exterior stud and sheeting continues; water proofing prep in progress for stucco; mechanical, electrical and plumbing rough-in continues; interior steel stud framing installation continues; elevator shaft and pit prep for elevator; coordination meetings on hardware and workstation locations; coordination meetings on interior backing for cabinets and general accessories; and the Idaho Power rebate application is in progress. **Accomplishments:** Sewer tie-in in the alley; prep for stucco on the east and south elevations; the isolation base for the HVAC rooftop unit has been set on top of the building; protection of roofing materials during the rain; and exterior mockup in progress on site. **Budget overview:** The total amount completed and stored to date is \$3,161,358. The balance to finish is \$3,496,709. There have been no change orders to date. Project billing reflects 44% complete. **Issues/concerns:** Rainy weather, but they are making good progress to date; discovering unknowns during excavation. A one-inch water line was broken when they were bringing in the data comm from the vault into the building. The line wasn't shown on any drawings; the City of Caldwell was notified and they helped cap it so the crew could move on. The city will come back and dig it up, cap it and abandon it in the right fashion. There will be no cost to the project for that. Other concerns are equipment delivery traffic on and off the site. When the HVAC equipment is installed on the roof it is possible there will be an early morning street closure for a couple hours. Commissioner Hanson asked that employees be informed about the closure since many use that area for parking. Mr. Fisher believes the project is on schedule to be completed by mid-June. Commissioner Rule asked what work is being done on the 11th Avenue closure. Mr. Navarro said he has to meet with the traffic commissioner and make his pitch to close the street. Hopefully the street closure project will coincide with the opening of the new building. He is also working to coordinate the parking lot paving projects as well. Signs that say *Canyon County Administration Building* have been ordered for three entrances. The cost, which includes hanging of the signs, will be around \$9,000. Commissioner Hanson wants to tour the facility once the sheetrock has been completed on one of the floors. Mr. Navarro reported on the Juvenile Courtroom Addition project as follows: The contractor plans to turn the building over to the County during the third week of April. Tomorrow he will tour the facility with the Sheriff and his staff to address security for that piece of the building. Commissioner Rule asked if a use was found for the stone (marble) he donated. Mr. Navarro did find

a use for it and there were three slabs of marble leftover that can be used for other projects. A copy of Mr. Fisher's project status report is on file with this day's minute entry. The meeting concluded at 8:33 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:33 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:35 a.m. Topics of discussion included the following: Director Eiband is working with the P.A.'s Office and Jack Biddle on the job description and hiring process for the Director of Solid Waste which will be vacant when Director Biddle retires this summer. Director Eiband is also in the process of making some changes to the employment applications and processes, and hiring seems to be steady. Director Eiband was asked to present at a conference for PRIMA so she is preparing a presentation regarding handling harassment complaints. A representative from Meritain is onsite this week to answer insurance questions. At 9:39 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:39 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, HR Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:51 a.m. at which time Deputy Clerk Becky Cowan replaced Kelly Martinez.

While in open session Director Eiband said our contract with Meritain will run through September 30, 2014 and she would like direction from the Board. The options to be considered are: 1) move back to a company that we had before, for ease of administration, knowing that we may have a hard time controlling the costs; 2) do an RFP to find a different third party administrator that we can try to work with knowing we may have some of the same challenges as before. Commissioner Alder believes that competition will cause companies to sharpen their pencils and come back with better

proposals. Commissioner Rule agrees with Commissioner Alder that competition is good and fair; and he knows the switch to Meritain has been difficult. He also believes that the Board of Health Trustees should give a recommendation on what direction they prefer. Mr. Laugheed is meeting with the Health Trustees later this week regarding their scope of authority. The Board of Health Trustees was created by the Board of Commissioners and their primary goal is the administration of the trust itself. Mr. Laugheed agrees with Commissioner Rule and suggested also gathering input from the Elected Officials. Director Eiband said if we are going to put out an RFP, we need to get it done quickly. The RFP could be open for five weeks and then have presentations completed in May so a decision could be made by June. There is a meeting scheduled with the Elected Officials on March 24, and the Health Trustees will be invited to attend as well. Director Eiband will prepare some information to present at that meeting so everyone will have the same information. The meeting concluded at 10:06 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

2014 STATE OF THE COUNTY ADDRESS

The Board gave the 2014 State of the County Address during the Nampa Chamber Luncheon at the Nampa Civic Center. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy Sam Laugheed, Clerk Chris Yamamoto, Controller Zach Wagoner, Sheriff Kieran Donahue, Treasurer Tracie Lloyd, Chief Deputy Treasurer Nancy Seal, Assessor Gene Kuehn, PIO Joe Decker, HR Director Jeannine Eiband, Mayor Bob Henry, Mayor Brad Holton, and Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. In addition to those named, there were also several County employees and Nampa Chamber members in attendance as well. The Commissioners highlighted some of the County's accomplishments over the past year and looked at future challenges. The presentation focused on several key areas: property taxes and the county budget, the new administration building and other improvements to the County campus, public safety, transition to an in-house public defender department, and the ongoing fight to save Lake Lowell, among others. Following the address a few questions were asked by audience members regarding jail space and the County fair. No Board action was required or taken. The address concluded at approximately 1:00 p.m.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 2:04 p.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 2:04 p.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:28 p.m. with no decision being called for in open session.

FOURTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 13, 2014

PRESENT: Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - Vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Stephen Walker and Michael Roth.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$8,550.00 to Spillman Technologies, Inc.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 9:00 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case Nos. 2014-222, 2014-165 and 2014-189 were continued to June 19, 2014 at 9:00 a.m.
Case No. 2014-174 was continued to May 8, 2014 at 9:00 a.m.

Case No. 2013-1471 was continued to September 4, 2014 at 9:00 a.m.

Ms. Baker also recommended the Board take Case No. 2014-14 under advisement with a decision to be rendered within 30 days. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to take Case No. 2014-14 under advisement with a decision to be rendered within 30 days.

The proceeding concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-177

The Board met today at 9:08 a.m. to conduct a medical indigency hearing for Case No. 2014-177. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, Interpreter Mercedes Lupercio, and Deputy Clerk Kelly Martinez. A representative from the hospital did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated December 18, 2013. The hearing concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-105

The Board met today at 9:26 a.m. to conduct a medical indigency hearing for Case No. 2014-105. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant's sister, Attorney Mark Peterson, Ann Christopher from West Valley, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to take Case No. 2014-105 under advisement with a decision to be rendered within 30 days. The hearing concluded at 9:48 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-225

The Board met today at 9:52 a.m. to conduct a medical indigency hearing for Case No. 2014-225. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, Attorney Mark

Peterson, Katie Martin from St. Luke's, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to May 8, 2014 at 9:00 a.m. The hearing concluded at 9:59 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-187

The Board met today at 10:02 a.m. to conduct a medical indigency hearing for Case No. 2014-187. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant and his spouse, and Deputy Clerk Kelly Martinez. A representative from the hospital did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated December 18, 2013. The hearing concluded at 10:05 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:12 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-239, 2014-263, 2014-164, 2014-166, 2014-196, 2014-323, 2014-259, 2014-228, 2014-182, and 2014-308. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 10:13 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, THREATENED LITIGATION; AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:52 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, threatened litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:53 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:21 p.m. with no decision being called for in open session.

MONTHLY MEETING WITH THE FAIR ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:24 p.m. for a monthly meeting with the Fair Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Fair Administrator Rosalie Cope, Diana Sinner, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Cope said she is working on a statement to send the newspaper since a Fair Board member was not available to comment; there has been a safety meeting to discuss the lighting situation at the stadium; update on a nationwide swine virus and how it will affect the swine weigh-in for the fair this year; filming has been completed for the campaign, presentation materials will be ready within the next week or two; in regard to Mr. Johnson's contract, the Board feels that the Fair Board needs to make that decision. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:44 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

FIFTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 14, 2014

PRESENT: Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman – Vacation

APPROVED CLAIMS ORDER #3-14-14

The Board of Commissioners approved payment of County claims in the amount of \$2,566.80 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$2,398.00 to A-Gem Supply, Inc.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Fleet Department in the amount of \$2,815.00 to Emergency Responder Services, and \$2,413.44 to Allen Signs.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND DISCUSS PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:09 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:10 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:37 a.m. with no decision being called for in open session.

APPROVED TAX CHARGE CORRECTIONS AND ROLL CORRECTIONS

The Board approved the Treasurer's February 2014 Tax Charge Corrections Summary and February 2014 Roll Corrections Summary.

FILE IN THE MINUTES

The Board filed the Treasurer's Monthly Report for January 2014 in today's minutes.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-028 Fujishin Family Cellars LLC DBA Lost West Winery

CONSIDER SIGNING RESOLUTION TO ADD A POSITION FOR THE CLERK'S OFFICE

The Board met today at 9:42 a.m. to consider signing a resolution to add a digital scanning clerk position for the Clerk's Office. Present were: Commissioners Kathy Alder and Craig Hanson, HR Director Jeannine Eiband, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Mr. Wagoner said the Clerk's Office is working towards a paperless system in the courts and not only are they trying to keep up with current documents but they are also putting historical documents into an electronic format as well. The position was approved in the 2014 budget but has remained unfilled. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution adding one position to the Clerk's Office. Resolution No. 14-029 is on file with this day's minute entry. The meeting concluded at 9:45 a.m. An audio recording is on file in the Commissioners' Office.

SIXTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 17, 2014

PRESENT: Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - Vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$2,825.28 to Battery Heads.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Development Services in the amount of \$1,910.44 to VLCM.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:39 a.m. Joe Decker reported on the following communication issues: jail orientation video; project child safe event in Meridian; law enforcement memorial ceremony; Dateline NBC was here on Friday for the Sarah Pearce hearing that involves the Linda LeBrane case; the idea of a County newsletter/newspaper that may be sent to taxpayers; the juvenile courtroom addition project will be completed in April; but court won't be held in the facility until June 1st. Mr. Decker will coordinate a ribbon cutting/grand opening for the facility on a Friday morning. Paul Navarro reported on the following facilities issues: He will soon order signs for the facility and asked what the Board thinks about calling it the Juvenile Justice Center. Commissioner Alder said Elda Catalano should give her input on the name because her department has provided half of the funding for the project. Commissioner Hanson doesn't have a problem with the name. Mr. Navarro reported that the water table on the project site is very high. The original engineering design called for a 10 to 11 foot pit but they hit water at eight feet so now the seepage pits have to get wider rather than deeper. There will be an additional cost for asphalt, but because they will not be installing skylights in the facility the savings will help offset the cost of the additional asphalt and digging. The project is still on budget and still on time. Water was turned off to the juvenile detention, juvenile probation and misdemeanor probation on Friday so crews could perform some work on the water lines. The building is now energized with the new above ground lines that were change ordered. It was reported that the administration building project is going very well and it is advancing. Commissioner Hanson asked Mr. Decker if he feels there is anything that needs to be addressed with the recent editorial in the Idaho Press-Tribune regarding the State of the County Address. Mr. Decker suggests we let it be; he will watch the comments and let the Board know if something changes. Commissioner Alder said the Board received positive comments about the address and overall it was very good. She commended Mr. Decker and Mr. Navarro for the excellent work they do to make the County look good. The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING NOTICE OF ONLINE PUBLIC SURPLUS AUCTION

The Board met today at 8:51 a.m. to consider signing a notice of online public surplus auction. Present were: Commissioners Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Paul Navarro said the items were obtained by the Sheriff's Crime Lab; they are not associated with County property. The items will be photographed and placed on the www.publicsurplus.com website. The online auction will open on March 31, 2014 at 8:30 a.m. and will close on April 14, 2014 at 7:00 p.m. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the notice of online public auction for disbursement of the property. The signed notice, which will be published in the Idaho Press-Tribune, is on file with this day's minute entry. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:06 a.m. for a legal staff update. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The following topics were briefly discussed: Mahaffey Oil project; letter to the College of Idaho regarding use of Gabiola Fields; and the MOU with the Supreme Court. Brad Goodsell gave an update on the Mahaffey Oil project reporting that to date the County has paid 19.28% of our 20%. We have \$1,600 left of County funds to pay; the rest will come out of grant funds. The project is winding down and all that's left is the monitoring and it could change a little because he's not sure how many wells they put in. Our contract included three monitoring wells and if there are any additional wells it will be \$3,000 apiece and we would have to pay 20% of the additional wells. Commissioner Alder asked if we are well within the budget of what we thought was needed to complete the project. Mr. Goodsell said we are. We had \$60,000 in change orders which boosted the price but because of the way Warner Construction was able to do things the cost was reduced to \$30,000. The Board and Mr. Goodsell are impressed with the contractor's quality of work. Commissioner Alder asked when the County can begin work on the Sugar Avenue property in Nampa. Mr. Goodsell said we might be able to look at it next fiscal year. The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

CANVASSED CONSOLIDATED ELECTION

The Board canvassed the consolidated election held on March 11, 2014. Copies of the results are on file in this day's minutes.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:01 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: updates on the new buildings; wireless deployment is continuing; phone transition update; a resolution for a job title and description change is on the Board's agenda later this morning; Mr. Hopper plans to take next week off. Mr. Brown said Joe Decker has been very willing to help out on the web work and does a good job. Mr. Hopper wants to make sure Joe is comfortable referring people back to IT if their request is for more than content management. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGN MARCH 17, 2014 AGENDA DOCUMENTS

The Board met today at 10:15 a.m. to sign the March 17, 2014 agenda documents. Present were: Commissioners Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, Chief Deputy Sheriff Marv Dashiell, CIO Rob Hopper, IT Development Manager Don Brown, and Deputy Clerk Kelly Martinez. The items were considered as follows:

Resolution to approve job title and description change for one position in the Information Technologies Department – Mr. Hopper said this is an expansion and tightening of the job responsibilities of the Web Administrator. It delineates the administrator portions of the position and has a little less emphasis on the content side. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution to approve job title and description change for one position in the Information Technologies Department for a Web Administrator. (See Resolution No. 14-030).

Resolution to approve job title and pay classification change for one position in the Sheriff's Office – Chief Dashiell said with the restructure and moving of personnel in the office, the administrative position has been vacated. When we tried to move it above the requirements of the Customer Service Specialist, we determined we were short a PCN delegating the Administrative Specialist position. Chief Dashiell said we are basically modifying one of the Customer Service Specialist positions to a Senior Administrative Specialist position. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution to approve job title and pay

classification change for one position in the Sheriff's Office. (See Resolution No. 14-031). Chief Dashiell left at 10:21 am. Mr. Hopper and Mr. Brown left at 10:22 a.m.

Resolution to adopt the revised job description for the Solid Waste Director position within the Solid Waste Department – Commissioner Hanson said that because the current director is retiring, the job description has been reviewed and updated by H.R., P.A.'s Office and Director Biddle. Director Eiband said it is building up the credentials a bit, and really honing in on the fact that it is a director level position, it is someone who can see the strategic vision and keep the laws in check. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution to adopt the revised job description for the Solid Waste Director position within the Solid Waste Department. (See Resolution No. 14-032).

The signed documents are on file with this day's minute entry. The meeting concluded at 10:23 a.m. An audio recording is on file in the Commissioners' Office.

SEVENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 18, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #3-25-14

The Board of Commissioners approved payment of County claims in the amounts of \$290,457.16 and \$157,912.05 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$8,250.00 to TCS Uniform and Apparel.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-009766, 2014-009767, 2014-009768, 2014-009769, 2014-009770, 2014-009771, 2014-009772, 2014-009773, 2014-009774, 2014-009775, 2014-009776, 2014-009781, 2014-009782, 2014-009783, 2014-009784, 2014-009785, 2014-009777, 2014-009778, 2014-009779, 2014-009780, 2014-009763, 2014-009764, 2014-009765, and 2014-009600.

EXECUTIVE SESSION – PERSONNEL MATTER, POTENTIAL ACQUISITION OF AN INTEREST IN REAL PROPERTY; RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, potential acquisition of an interest in real property, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (c), (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

MEETING TO RECEIVE COUNTY UPDATE FROM IDAHO DEPARTMENT OF JUVENILE CORRECTIONS

The Board met today at 10:30 a.m. for a meeting to receive a county update from the Idaho Department of Juvenile Corrections. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, District 3 Liaison Joe Langan, Superintendent Lynn Viner, and Deputy Clerk Kelly Martinez. Ms. Catalano said once a year the Idaho Department of Juvenile Corrections prepares a report as an update to the County. Mr. Langan presented the Canyon County Court Services 2013 Annual Juvenile Justice Report. Mr. Langan reviewed and discussed the report with the Board. Commissioner Rule inquired as to how the decline in tobacco users has affected the budget. Mr. Langan said there is a decline in cigarette tax which is concerning because it is a major source of funding, so we are waiting to see what comes out of the legislative session. Ms. Catalano said the amount of money her

department receives from tobacco tax has been declining and it will have an impact on operations of juvenile probation. Ms. Viner gave an update on the Nampa center and invited the Board to schedule a tour of the facility. The report is on file with this day's minute entry. No Board action was required or taken as today's meeting was held for informational purposes only. The meeting concluded at 10:52 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

TABLE THE MOU WITH THE IDAHO SUPREME COURT RELATING TO THE TEMPORARY ASSIGNMENT OF A COUNTY EMPLOYEE

The Board went on the record today at 10:54 a.m. to table the signing of the Memorandum of Understanding (MOU) with the Idaho Supreme Court relating to the temporary assignment of a County employee. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. Not all of the required signatures on the MOU were obtained by the time of today's meeting. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the signing of the MOU to tomorrow, March 19, 2014 at 9:00 a.m. The meeting concluded at 10:55 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING NOTICE OF SOLE SOURCE PROCUREMENT-TRANSFER TRUCK

The Board met today at 11:04 a.m. to consider signing a notice of sole source procurement for a used 2004 Sterling model LT7500 roll off truck from Westowns Disposal, Inc., for use at the public transfer station at the Pickles Butte Sanitary Landfill. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Monica Reeves. Commissioner Hanson noted that the landfill director submitted a letter stating he has researched the acquisition of the truck and through his knowledge of Westowns Disposal he believes the County will receive the best deal if we purchase the truck from them. Because it is a sole source procurement the law requires we give notice in the newspaper. The Board intends to execute the purchase after taking comment on the record on April 4, 2014 at 10:00 a.m. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the notice of Sole Source Procurement, a copy of which is on file with this day's minute entry. The meeting concluded at 11:05 a.m. An audio recording is on file in the Commissioners' Office.

EIGHTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 19, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER# 1412

The Board of Commissioners approved payment of County claims in the amount of \$1,175,412.33 for a county payroll.

APPROVED CLAIMS ORDER #3-19-14

The Board of Commissioners approved payment of County claims in the amount of \$5,359.76 for accounts payable.

APPROVED CLAIMS ORDER #3-25-14

The Board of Commissioners approved payment of County claims in the amounts of \$360,310.82 and \$32,350.00 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Chrissie Traver, Mary Lou Carlin, Kara Killeen, and Daniel Combs.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-009807 and 2014-009808.

CONSIDER SIGNING MOU WITH THE IDAHO SUPREME COURT RELATING TO THE TEMPORARY ASSIGNMENT OF A COUNTY EMPLOYEE

The Board met today at 9:09 a.m. to consider signing a Memorandum of Understanding (MOU) with the Idaho Supreme Court relating to the temporary assignment of Shelli Tyler, a County employee. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Trial Court Administrator Dan Kessler, Clerk Chris Yamamoto, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Dan Kessler said the transfer was effective February 10, and we are just here now memorializing what has been happening since that initial date. He has a message pending with the fiscal officer from the Supreme Court to work out the logistics of them reimbursing the County. He has prepared a blue sheet reflecting that Ms. Tyler will be compensated at \$17.50 per hour. According to Mr. Kessler, if the funding from the Supreme Court goes away the position will go away. Zach Wagoner said Ms. Tyler was a fulltime County employee and we've been paying her the regular amount on a biweekly basis. It's his understanding the new salary is retroactive to February 10 so we're going to owe her some extra pay that will be added to the next paycheck. Clerk Yamamoto said he was informed last night that the duration could be five years. Commissioner Hanson said there would need to be a renegotiation of the terms if it gets to that point. Mr. Wagoner said the initial salary and benefit payments will come from the County and then the County will receive cash revenue to be reimbursed. For next year they will budget for the position and it will be offset by a revenue amount equal to the salary and benefits. Commissioner Alder made a motion to sign the Memorandum of Understanding with the Idaho Supreme Court relating to the temporary assignment of a County employee who is working for the Idaho Supreme Court Odyssey Enterprise Project. Commissioner Hanson seconded the motion with the comment that if a similar situation occurs again it would be helpful if the Board was notified ahead of the decision being made to transfer an employee. Commissioner Rule asked why the Supreme Court doesn't hire the employee. Mr. Kessler said the courts have not been able to get appropriations from the legislature for fulltime employees, which is how we end up with shared employees. Mr. Wagoner said yesterday he spent four hours at the Supreme Court in odyssey training and it is important that the County has a voice in the process because we are the ones who have to make it function on a daily basis. Raena Bull and Shelli Tyler are the employees who are receiving the training. Commissioner Hanson said there are two different issues; one is County employees being properly trained, and the other is the Supreme Court having fulltime positions that they're not funding but yet they are paying for anyway through reimbursements. He said it would make sense for the Supreme Court to re-evaluate its hiring processes and look to what they actually need for employees and take care of those things as opposed to what we're seeing with shared employees. Mr. Kessler said getting people trained is one issue but a bigger issue is our input into the development of the system so that it works on the trial court end. ISTARS was a vast improvement over what we had before but there have always been problems with that system and this is the

opportunity to get something that really works for the trial court. He said the program is still under development but getting the input now is vital. Clerk Yamamoto said he spoke with a County Clerk in South Dakota who made him aware of the problems with the software and that is why he sent Raena Bull to the Supreme Court for training. Ms. Bull hopes to be back with the County in May of 2015 after she has completed training with Twin Falls and Ada County, provided everything goes according to plan. The motion carried unanimously. The signed MOU, No. 14-017, is on file with this day's minute entry. The meeting concluded at 9:26 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:26 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Today's topic of discussion was a letter that will be sent to Jerry Doman of Employee Benefit Resources Corp. Mr. Wesley asked the Board to acknowledge that it reviewed and considered Mr. Doman's letter and came to the conclusion that is stated in the Board's letter dated March 19, 2014. Commissioner Alder said the letter makes it clear with 10 days' notice with cause and the fact that there is also a clause of 30 days' notice based on termination without cause, so it covers everything that was discussed. She said the Commissioners have read the emails going back and forth and they understand how it all came down and based on the contract we have this is the way to go. Commissioner Rule said the Board will sign the letter to Mr. Doman which advises that his contract is terminated. The meeting concluded at 9:29 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH SHERIFF'S OFFICE REGARDING STAFFING NEEDS FOR THE JUVENILE CENTER COURTROOM FACILITY

The Board met today at 1:39 p.m. with the Sheriff's Office regarding staffing needs for the juvenile center courtroom facility. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Sheriff Marv Dashiell, Lt. Tami Faulhaber, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Paul Navarro said the Sheriff's Office toured the facility and provided good insight on what their needs will be with regard to a magnetometer, x-ray machine, security desk, and camera package. Chief Dashiell said they are okay through this budget cycle with their personnel positions but they will ask for new positions for next year to cover the juvenile courtroom and the additional courtrooms in the courthouse. Mr. Navarro has asked the Sheriff's Office to bring the 18 new cameras through the system that Lt. Herrera and Sherman Kester have been building because the best technology lives within the Sheriff's network and we have to build that network. There will be an

expense for cameras, licensing for the software, and an expanded server for the Sheriff's Office. Chief Dashiell said the Sheriff's Office did not budget for those items. Mr. Navarro said between his budget and the IT budget they will have some funds to apply. Chief Dashiell said it sounds like their existing system could take on the 18 cameras without much issue; however, there has been talk of adding more cameras and bringing the 100 cameras that are in the juvenile center onto the system as well. If we get to that point the Sheriff will need another standalone server system and another position just to take on the application aspects and management of the system. Mr. Navarro said that doesn't include the courthouse remodel where we could have even more cameras. Chief Dashiell said after staff looked at the facility the manpower concerns really aren't an issue at this point; however, they could face a crunch when the new courtrooms open. The Sheriff's Office has positions posted to transfer personnel into the courts/security positions. Commissioner Hanson said it sounds like an amiable process that's moving forward and it seems like the one project could be done with available monies in Facilities without burdening the Sheriff's Office. Chief Dashiell said the next phase will have to be approached more systematically; manpower will be an issue but if they work their budget correctly and if positions are approved in September they can start the process to bring on additional staff to be ready for the February target date for the new courtrooms in the courthouse. He will break down the specific needs during the FY2015 budget process. Mr. Navarro gave more specifics on the camera package. The first phase is installing 18 new cameras for the juvenile courtroom addition. Director Steve Jett has a need for 30 additional cameras because of the blind spots in the building. Phase 2 is the addition of 75 to 100 new cameras. (The addition of 30 new cameras that will cover the blind spots in the building and the replacement of 40 to 50 outdated cameras.) Installation of the 100 cameras will be a long term project that will take multiple years to phase in; however, the 18 cameras need to happen right away for the courts' needs. Chief Dashiell said the juvenile detention staff will have some responsibility to monitor the rooms that will be used as holding areas for juveniles if they are not keeping a staff member on site. Commissioner Rule sees this as a facilities issue not a Sheriff's Office manpower issue. The Board will need to talk to Rob Hopper about what it will look like in two to three years. The Board is appreciative of the cooperative spirit of the Sheriff's Office. The meeting concluded at 1:57 p.m. An audio recording is on file in the Commissioners' Office.

NINTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 20, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED CLAIMS ORDER #3-21-14

The Board of Commissioners approved payment of County claims in the amount of \$50.00 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Wendi Thompson, James Hightree, Nathan Dutton, Shelli Tyler, John Lee, Melissa Gifford, and Michael Middleton.

APPROVED KEY REQUEST

The Board approved a key request for Melissa Gifford and Michael Middleton.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-010333 and 2014-010334.

EXECUTIVE SESSION - POTENTIAL ACQUISITION OF AN INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss the potential acquisition of an interest in real property, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (c), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:07 a.m. with no decision being called for in open session.

GO ON THE RECORD AND CONTINUE THE REZONE HEARING FOR TIM AND JULIE SCHELHORN

The Board went on the record today at 10:07 a.m. to go on the record and continue the rezone hearing for Tim and Julie Schelhorn. Present were: Commissioners Steve Rule and Kathy Alder and Deputy Clerk Monica Reeves. The hearing was scheduled to be heard today at 9:30 a.m.; however, Commissioner Hanson was out of the office so the Board decided to continue the hearing to a date and time when Commissioner Hanson could participate. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the Schelhorn rezone hearing to April 2, 2014 at 1:30 p.m. The proceeding concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

TENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 21, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED PURCHASE ORDER

The Board approved purchase orders for Facilities Management in the amount of \$1,250.00 to Paige Mechanical Group and \$4,311.75 to Trane.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-010328, 2014-010329, 2014-010330, 2014-010331, 2014-010332, 2014-010335, 2014-010336, 2014-010337 and 2014-010338.

CONSIDER SIGNING RESOLUTION TO MAKE APPOINTMENTS TO THE CANYON COUNTY HISTORIC PRESERVATION COMMISSION

The Board met today at 8:42 a.m. to consider making appointments to the Canyon County Historic Preservation Commission. Present were: Commissioners Steve Rule

and Kathy Alder, Parks Director Tom Bicak, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The resolution appoints two County employees, Zach Wesley and Kathy Kershner, to the commission for a term of one year. The majority of the members were appointed for two and three year terms while employees were appointed for one-year terms. Ms. Kershner alternates with Tom Bicak every other year as a member on the Commission. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the resolution appointing Zach Wesley and Kathy Kershner to the Canyon County Historic Preservation Commission. Resolution No. 14-033 is on file with this day's minute entry. Mr. Bicak said the application for funding has been approved and he will send it to Zach Wesley for final edit. The Commission will hold an application workshop on May 13 to assist those who are interested in applying for historical funding. The meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Deputy P.A. Mike Porter arrived at 9:10 a.m. Mr. Goodsell left at 9:25 a.m. The Executive Session concluded at 9:50 a.m. with no decision being called for in open session.

CONSIDER SIGNING AGREEMENT BETWEEN IDAHO DEPARTMENT OF PARKS AND RECREATION AND CANYON COUNTY

The Board met today at 9:51 a.m. to consider signing an agreement with the Idaho Department of Parks and Recreation. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, Chief Deputy Sheriff Marv Dashiell, Lt. Ben Keyes, and Deputy Clerk Monica Reeves. Lt. Keyes said this year's state recreational boating safety grant is in the amount of \$43,165 with a 50% match from the County.

The money is used to pay the salaries for the part-time seasonal employees and for boating safety related issues. Mr. Porter has reviewed the agreement and said there have been a couple of modifications and the grant amount has changed but otherwise it's in keeping with last year's agreement. Chief Dashiell said every year the Sheriff's Office hires four or five temporary employees and the agreement assists with paying for the additional manpower it takes to cover Lake Lowell and Celebration Park. Upon the motion of Commissioner Alder and the second by Commissioner Rule the Board voted unanimously to sign the agreement between the Idaho Department of Parks and Recreation and Canyon County, a copy of which is on file with this day's minute entry. (Agreement No. 14-018). The meeting concluded at 9:55 a.m. An audio recording is on file with this day's minute entry.

CONSIDER SIGNING INVITATION FOR BIDS AND LEGAL NOTICE FOR SPRING 2014 ASPHALT PAVING PARKING LOTS PROJECT

The Board met today at 10:00 a.m. to consider signing an Invitation for Bids and legal notice for the Spring 2014 Asphalt Paving Parking Lots Project. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Laugheed said the project began in February when we did a solicitation for bids and at that time they anticipated the total amount of the bids on a lot-by-lot basis would not exceed \$100,000. However, when some of the bids came in considerably higher than anticipated and when we received interest from some companies that were not specifically targeted it was decided the best course of action would be to go through a formal bid process. He said we are still approaching the project for the asphalt paving, striping and storm water drainage. Mr. Navarro said opening it up to a general bid process may give us a competitive process and hopefully a better value to the taxpayers. Commissioner Rule asked about the parking space ratio. Mr. Navarro said we exceed the city's requirements and by adding the paved lots on 12th and Albany, and on 11th and Belmont, we are well poised for more spaces than we need. Commissioner Rule said the Commissioners are going to put out a small publication and they are asking department heads and elected officials to write articles. He suggested Mr. Navarro do a department article about the parking improvements at the courthouse. Mr. Navarro will work on the article. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Invitation for Bids and the legal notice for the Spring 2014 Asphalt Paving Parking Lots Project. The signed documents are on file with this day's minute entry. The meeting concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

ELEVENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 24, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,800.00 to Advanced Automation and Electrical.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Clerk in the amount of \$1,798.00 to Staples.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Kathy Alder and Steve Rule, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:33 a.m. Joe Decker reported on the following communication issues: He has been working on the County newspaper that will be sent to property owners; the Board will ask each elected official to write 250 to 300 words for their respective articles; he spent three days shooting the orientation video for the jail; making updates to the website; and planning for the grand opening of the Juvenile Justice Center. A ribbon cutting ceremony will be held on May 14 at 10:30 a.m. Paul Navarro reported on the following facilities issues: A certificate of occupancy has been received for the building at 1223 Chicago; staff has been busy making cabinets for the administration building; an RFP has been prepared for the parking lots; courthouse remodel plans are under review; monitoring for petroleum fuels has been done at the old maintenance shop at 304 N. 12th Avenue and because the levels are so low we may not have to do much of anything with the site. DEQ has done some sampling and if the results come back as expected DEQ will give us a letter of no further action. Commissioner Rule wants to make sure the Board gets to weigh out the best use for the building. Mr. Navarro said the only thing he has identified is moving the print shop to the front portion of the building that will be an

enclosed and insulated area of approximately 1,500 square feet. That will leave a concrete building of 3,500 square feet. A large evacuation fan will be installed to deal with any fumes the print shop puts out when they are in full printing mode. Mr. Navarro reported that a large capital budget of \$2.9 million was set aside and he's only spent \$200,000 to date. Other known costs include: An additional \$230,000 to finish the juvenile courtroom addition project; costs for the courthouse remodel that will be above and beyond the \$1.2 million in urban renewal funds; the asphalt paving parking lot projects; and a 10,000 square foot building on Chicago Street that will cost a million dollars; it will not be built this year but it was budgeted for. According to Mr. Navarro there are no cost overruns on the administrative building project or the juvenile courtroom addition project which will now be referred to as the Juvenile Justice Center. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION -RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:27 a.m. with no decision being called for in open session.

CONSIDER SIGNING APPLICATION FOR EXTENSION OF TIME FOR WATER PERMIT FOR PROPERTY LOCATED AT POND LANE/HWY 20-26

The Board met today at 9:27 a.m. to consider signing an Idaho Department of Water Resources application for extension of time for a water permit for property located at Pond Lane and Highway 20-26 in Caldwell. Present were: Commissioners Kathy Alder and Steve Rule, and Deputy Clerk Monica Reeves. Commissioner Rule said this gives the property owner a right to drill a commercial grade well. It also adds value to the property. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the application, a copy of which is on file

with this day's minute entry. The meeting concluded at 9:28 a.m. An audio recording is on file in the Commissioners' Office.

ELECTED OFFICIALS MEETING

The Board met today at 9:35 a.m. to conduct the monthly elected officials' meeting. Present were: Commissioners Steve Rule and Kathy Alder, Prosecutor Bryan Taylor, Deputy P.A. Zach Wesley, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Treasurer Tracie Lloyd, Clerk Chris Yamamoto, Controller Zach Wagoner, Health Plan Trustees Mark Tolman, Doug Daniels, Nancy Seal, Joe Cox, and Brad Jackson; HR Director Jeannine Eiband; HR Specialist Michelle Britain; and Deputy Clerk Monica Reeves. Commissioner Rule said the Board is thinking about doing a newsletter to be sent to property owners in the coming weeks and each elected official will be asked to write a small article on their offices giving either an annual or a six-month update. Sheriff Donahue likes the idea and said it's a good way to explain to the taxpayers what each office does. Commissioner Alder said the newsletter will include tax information and pie charts so taxpayers can see where their money is going. With just under 90,000 property owners the Board will evaluate the cost to mail the newsletter. It was reported that the Treasurer's Office and the Assessor's Office are moving forward with the newer version of Manatron. Jeannine Eiband reported on the current status of our insurance plan as well as the 2015 health insurance options. She submitted a handout comparing Blue Cross in 2012 and Meritain in 2013 showing we were 0.77% higher with Meritain, which is not as great as we were hoping, but not as bad as some have thought. Blue Cross has offered to pay for a Milliman report. Milliman is a company that will collect all the claims from Blue Cross and Meritain and do a cost comparison because neither company will release what their percentage discount is through the networks they use because it is considered proprietary information. The report should be available in one month. The County made some good plan design changes for 2013 and we should see the effects of those at the end of the year by moving to a higher deductible associated with an HRA plan. Director Eiband said insurance costs will continue to rise and it is difficult to pinpoint where we're going to be because of the Affordable Care Act that went into effect in 2010. We haven't had a consistent year to compare the changes that were forced by the ACA and the changes we took to change companies and plan designs. There has been no stability to make comparisons in recent years. In 2013 there were a lot of customer service complaints with Meritain in relation to our plan document and calling a service center in Minnesota. Meritain has corrected some of their internal problems and we now have two dedicated Meritain representatives, as well as a dedicated fax line. Plan design issues that have been resolved include pre-existing coverage issues/Certificate of Credible Coverage Requests and DME limits/letters of medical necessity. Issues in progress with Meritain include Aetna billing issues. Aetna (the parent company of Meritain) will be removed as a billing layer and the County will be directly contracting with IPN effective 4/1/14. Provider

issues in progress include billing issues with West Valley Medical Center. Providers are not timely submitting claims. Director Eiband presented the following insurance options for 2015:

1. **Go back to Blue Cross:** A pro with this option would be familiarity and potentially network discounts. Cons would be increased costs and unknown costs. When we went back to Meritain we were able to save on specific limit costs. Our "spec" is currently set at \$150,000 and that means if we have a catastrophic event and one employee has a claim that goes above \$150,000 the most the County will have to pay on that person for that year is \$150,000. The reinsurance company charges us based on assumed risk on what our plan years have been prior and they will pay the rest of that cost. When we moved from Blue Cross to Meritain we were able to cut our "spec" reinsurance by half and that's because Meritain will shop, whereas Blue Cross will only use their own reinsurance so those costs continually go up. Blue Cross wants the County's account back but they will not work with us on the reinsurance or the administrative fees.
2. **Stay with Meritain:** The pros would be that we could come back to employees in July during open enrollment and announce we are not making any changes since there have been so many changes in the past couple years. Also, it would be nice to have a base year in place with the plan changes so we can have some comparisons. When the County moved to a self-funded plan a decade ago plan changes should have been made at that time but that didn't happen and instead we have "baby-stepped" the changes. A con would be the cost. It was not the big cost savings we hoped for. One of the biggest cons is overcoming public perception for employees that have not been happy with Meritain.
3. **Conduct an RFP where we either change third party administrator (TPA) or stay with Meritain.** This is the option Director Eiband recommends. If we change TPAs we will have a bumpy road again when making changes to a plan of our size. The pros would be keeping it competitive; it opens us up to additional options that we haven't been aware of. It might please the employees to try a new company. A con would be another year of extreme change with more bumps to smooth out when a plan of our size is moved to a different carrier.

Sheriff Donahue said from his employees' perspective he can't find anybody who's happy with Meritain, including himself. He does not like Meritain or the perception it has in the community. He said Meritain needs to go and he would be willing to take on any hurdles we face by either going back to Blue Cross or the RFP process because it cannot be any worse than what we've gone through. He spoke about the importance of

providing good benefits to the employees. He said HR is in a good position to identify the issues that occur with insurance companies and better the relationship. Director Eiband said if we change carriers and we have those same battles it will still be an after effect; she will do what she can to be proactive. Sheriff Donahue complimented the Board for having a meeting to get input from the elected officials and the board of trustees. Prosecutor Taylor leans toward the RFP process to see what's out there. The RFP could easily guide us on whether to go back to Blue Cross or stick with Meritain. Clerk Yamamoto said he is very dissatisfied with Meritain based on his own personal experience with them. He has heard from a number of employees who are unhappy with the company as well. He supports the RFP option. Zach Wagoner said the fund has been losing a million dollars a year for the past few years and we are down to a balance of \$3.6 million. We have experienced a loss of \$600,000 for the first six months of this fiscal year so whether it's Blue Cross or Meritain at some point we have to allocate more money whether from fund balance or from the tax papers to keep it afloat. Of the three options presented today he supports looking at other options that have not yet been considered because the costs continue to increase. Clerk Yamamoto said they have been looking at ObamaCare and that may be a better option to a good share of our employees than what we are providing, but it requires more thought because there are a lot of unknowns. Mark Tolman said the RFP is a good idea. He said his employees are unhappy with Meritain and a lot of it deals with the stacking of the plan so we need to get on that stacking prior to the RFP process. He agrees with Sheriff Donahue in that benefits are used to recruit and retain employees and they feel like they have lost that benefit. He believes an RFP will give them the comfort that we are doing the best we can to make sure they have benefits in place. Doug Daniels agrees with what has been said so far and he believes Meritain is a failed experiment and no matter what is done the employees will not accept it. Meritain had two years to prove what they could do and they didn't do it. Nancy Seal agrees. She said Meritain has a pretty bad reputation and they are not favored among providers. She supports an RFP process. Treasurer Lloyd agrees with what everyone else has said. Her experience with Meritain has not been good; her employees are unhappy with it too. Assessor Kuehn is not happy with Meritain, and he supports going out for proposals. Joe Cox said he personally has not had any problems with Meritain. He has been a health plan trustee for several years and when the County was with Western Benefit Solutions (WBS) he felt like they gave the trustees advice and kept them knowledgeable of the changes in the laws. They would give strong recommendations with pros and cons but Mr. Cox doesn't know if our new consultant addresses the trustees' concerns and a lot of times when they ask him questions he really doesn't know the answer. Mr. Cox said a stronger consultant would be better. He supports an RFP process. Brad Jackson agrees with what the other trustees have said. There have been a lot of complaints and dissatisfaction and there have been significant issues that are still continuing. The HRA was supposed to be paid out on your deductibles, but in his case that hasn't been done. Mr. Jackson believes it would be in our best interest to go with an RFP to hopefully force whomever we go with to give us the best deal we can get. He said Meritain's first impression is pretty

wretched. Commissioner Alder believes we need to go through the RFP process. Commissioner Rule asked this question of the group: If we ask for proposals and Meritain comes back with the best program is there anybody here who supports staying with Meritain? Prosecutor Taylor said in order to keep the integrity of the process a poll should not be taken. Mr. Tolman said cheaper is not always better and we need to make sure we have the plan we want and we need to compare apples to apples because it may make a big difference. Commissioner Alder said when she attended the ObamaCare workshop at the NACo conference she learned that the better the plan, the more we will be fined. We have to be careful with how good our plan is because if it's too good the federal government will want a million dollars. She said we may have to look at not offering insurance because the fines we could end up paying will be horrendous. Mr. Wagoner said right now we're paying \$623 per month per employee, which is \$7,500 per employee that is contributed to their compensation. His feeling is we give it back to them as salary. Clerk Yamamoto said on the lower salaries it works out good, but on the higher end salaries it's a different deal so they are trying to figure out how to piece it together. Commissioner Alder said if we offer a Cadillac plan we have to pay another fine. Prosecutor Taylor said there will be a mass exodus of employees if we do not offer insurance benefits. Mr. Wagoner and Director Eiband spoke about how the health insurance benefit will become a taxable benefit. Sheriff Donahue said we need to continue to have these meetings so the trustees and elected officials can give input toward a decision. Commissioner Rule said a fourth option has surfaced and we need to explore it. The Board will go through an RFP process. Director Eiband and Zach Wesley will come back to the Board with a proposed process and who we are going to open it up to. Commissioner Alder said we have to take a good look at it and that's why we looked at Meritain because we were looking at a depleting fund. We have to figure out how to deal with this and whether we're going to offer insurance and what it will look like. Director Eiband said we cannot go back to the way it used to be; the County will be paying for the costs or the employees will and that poses some serious problems for us because we are already in an environment where we struggle with keeping salaries at market level. With the no insurance option - or doing a dual insurance - there are ways to do it with key employees but there are laws that strictly enforce how insurances can be different for employees within the same group. Her fear is there will be a large group of employees in the middle that will have a huge increase in insurance costs so that is something we need to consider along with our long term recruiting effects by not having any insurance at all. The money has to come from somewhere or we will have to severely cut benefits in our plan. Zach Wesley said we have been with Blue Cross and WBS and we've had a couple different consultants and we moved to Meritain and as we've gone through the processes over the years the role of the trustees has changed and the trust documents we originally had 10 years ago do not reflect what the trust needs to look like today. The Prosecutor's Office has discussed with the trustees about modernizing our trust agreement and redefining the roles of HR, the trustees, and the Board as well as all the elected officials in the whole process. They proposed to meet with the trustees in an open session

where all elected officials or any employee can talk about who should bear what burden and work together as a group to redefine the trust agreement and the roles of everyone. Mr. Jackson said the trust document was signed in 2001 and it hasn't been amended since. There are apparent inconsistencies between the authority granted to the trustees by the agreement and by the plan document with the authority granted to Director Eiband. He understands Director Eiband taking initiative to do what she's done today, but it's illustrative of the problem in that the trustees believe they should have been a part of this rather than observers in the process. The Board asked Mr. Wesley to work with Director Eiband on an RFP and to address the role of the health plan trustees. The meeting concluded at 10:41 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:41 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: setting up the new vehicles; Mr. Tolman will be submitting a purchase order for some help with up-fitting patrol vehicles however he won't use it all unless absolutely necessary; Nextraq update; budget information. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:45 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:46 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Breach is planning a probation officer appreciation day in July and asked the Board if it would be okay to close the office for one day for team building activities. Commissioner Alder said she believes it is really important and essential that you have that opportunity to work together as an organization. Commissioner Rule agreed with Commissioner Alder and asked Mr. Breach to come up with a concept or agenda for the day and bring it back to the Board. Mr. Breach will be meeting with the domestic violence court today to explore the idea of doing victim impact panels for offenders to attend; and also to discuss funding. Mr. Breach and Chief Probation Officer Elda Catalano will be meeting

with CIO Rob Hopper to discuss software and document management. In April Mr. Breach will attend another meeting with the Supreme Court to discuss the Odyssey software. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:10 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Clerk Chris Yamamoto arrived at 11:11 a.m. Topics of discussion included the following: Agritourism discussion regarding coordination with Scenic Byway; COMPASS discussion; Grants for Local Agencies meeting; Director Nilsson, Jennifer Almeida and Debbie Root met with the City of Nampa staff to discuss developing a work plan for their area of impact; BSU Internship program possibilities; fire permit coordination meeting this afternoon with the Board. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:26 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH NAMPA FIRE DEPUTY CHIEF REGARDING ROAD NAME CHANGE AND FIRE DISTRICT ACCESS PERMITS

The Board met today at 1:36 p.m. to meet with Nampa Fire Deputy Chief regarding a road name change and fire district access permits. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, Nampa Fire Deputy Chief Doug Strosnider, and Deputy Clerk Kelly Martinez. Mr. Strosnider said we are trying to figure out who has the authority to change a road name. Mr. Wesley said it is actually an interesting question because if you look at the highway district's statutes it looks like they have the authority because they have exclusive domain over any roads that they maintain. However, in the land use section of the Idaho Code, there is a portion of that that gives the counties or cities the ability to name streets, whoever has the zoning authority. In 1983, the Idaho Court of Appeals weighed in on this issue and said it should be the county or city that has authority not the highway districts. Mr. Wesley explained that in our own ordinance, the County has kept the name changing authority for unincorporated parts of Canyon County. However, in the city impact areas, we have given that authority to Nampa and Caldwell respectively. The proposed road name change would be within Nampa's city impact area. Mr. Strosnider said the reason for the name change would be to eliminate duplicate addresses and possibly "clean up" the addressing number grid system issues

in that area. The request is to change Can-Ada Road, beginning at the intersection of Cherry Lane and running north approximately 3.25 miles to the intersection at Joplin Road, to "Idaho Center Boulevard". Mr. Wesley said if Nampa doesn't want the authority, we need to amend our street naming ordinance and remove Nampa's authority for street naming. This should be filed simultaneously in Canyon and Ada Counties so that both sides of the road get changed, not just one side. Director Nilsson said Ada County does have a road naming committee and it meets twice a month. Commissioner Rule thinks it should be done with both counties to change both sides of the street, so we can see if Nampa will take this request because we have given them the authority to make the decision. Mr. Strosnider also wanted to discuss a possible change to an existing ordinance in the County. He said we are challenged that structures are going up in the County without the local fire jurisdictions being aware of them. The Canyon County Fire Chiefs have all met about this problem and would like to proceed with a pilot program or pilot period to enact this change. Commissioner Rule said he would be hesitant about using a pilot program and is not comfortable "acting" like an ordinance is there. Director Nilsson discussed the process of obtaining a certificate of occupancy. Mr. Wesley said he will review the ordinance and proposed amendment with Director Nilsson and come up with an appropriate response from the County. The meeting concluded at 2:15 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWELFTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 25, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED CLAIMS ORDER #4-10-14

The Board of Commissioners approved payment of County claims in the amount of \$122,330.05 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Mark Conta, Alisa Murry, David Baucum, John Pruett, Deb Ellis, Vicki Berry, Javier Guizar, Molly Humphreys, Timothy Riha, and Lori Berry.

APPROVED KEY REQUEST

The Board approved a key request for Lori Berry, Timothy Riha, Molly Humphreys, Javier Guizar, Vicki Berry, Deb Ellis, John Pruett, David Baucum, and Michael Middleton.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:18 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Eiband gave an update on open positions: Solid Waste Director position should be posted today, and there is a resolution scheduled Thursday for another position that is coming up; job description review process; salary grade issues including possible “stepped pay” programs for specific positions; Director Eiband feels the insurance meeting yesterday went well; broker contract communication with the Board of Health Trustees. Director Eiband will be out of the office for four days beginning April 8, but she will be accessible by phone and email. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:29 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:29 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: construction update; discussion regarding the “First Tee” program, the next session is tentatively scheduled to begin May 30. Ms. Catalano will be buying three more laptop computers for the department to help move toward a long term goal to become paperless and maintain records electronically. There was also discussion regarding record retention. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:38 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:33 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 1:34 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Mr. Goodsell left at 1:48 p.m. The Executive Session concluded at 2:10 p.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:12 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Juvenile Detention Director Steve Jett, Mental Health Clinician Leah Kalk, and Deputy Clerk Kelly Martinez. Ms. Kalk gave an update regarding Mental Health Clinicians in Idaho, as well as what she has been working on at the juvenile center. Director Jett reported on the following topics: he will be sending staff to a free life skills training in Coeur d'Alene; there have been some problem juveniles that have required restraints; the garden program received another \$500 grant; "Garden Days" open house is scheduled for April 3 at 11 a.m.; 30 juveniles is the average for this month; staffing and personnel updates; April 11 will be a full day of training including CPR and first aid, and Advocates Against Family Violence will be conducting a training session for staff; PREA audit training updates; NACo Achievement Award application. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:24 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO RECEIVE UPDATE REGARDING DOMESTIC VIOLENCE COURT

The Board met today at 2:33 p.m. for meeting to receive an update regarding Domestic Violence Court. Present were: Commissioners Steve Rule and Kathy Alder, Judge

Jerold Lee, Mary Hoffman, Domestic Violence Court Coordinator, Michele Unsworth, Family Court Services, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Ms. Hoffman said we have celebrated our one year anniversary for Domestic Violence Court and we currently have 75 individuals in our program. Ms. Hoffman discussed the differences between Domestic Violence Court and the other problem solving courts. Ms. Unsworth gave an update on Family Court Services, which works with all 14 magistrates in the district. Judge Lee said we have the highest number of self-represented litigants in the state and the most poverty. We have created the model of how it should be set up and the other counties want to emulate what we are doing here. There was discussion regarding scheduling and case load management. At 3:11 p.m. Mr. Kessler left the meeting and began removing chairs for an event in the Public Meeting Room. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:17 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRTEENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 26, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-034 Jackson's Food Stores Inc. DBA Jacksons #147

CONSTRUCTION UPDATE

The Board met today at 8:04 a.m. for a construction update on the administration building project. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, Project Consultant Ken Fisher, and Deputy Clerk Monica Reeves. Mr. Fisher gave an update on the following project activities:

- TPO roofing system is 90% complete
- Exterior stud and sheeting 90% (West elevation after stocking materials)
- Pre-stucco (4 coats) prep – water proofing, flashing, lath, foam
- Mock-up for exterior finishes
- Mechanical, electrical and plumbing rough-in continues on each floor
- Vertical mechanical duct to roof in progress
- Interior steel stud framing installation continues
- Sheet rock 2nd and 3rd floors
- Elevator shaft and pit prep for elevator
- Idaho Power rebate application in progress

To date no change orders have been submitted. Mr. Navarro said they have added a door in the Assessor’s plat room at the request of Gene Kuehn. Mr. Fisher said he doesn’t see any hidden costs coming our way. The project is 55% to 65% complete and we are looking at a completion date of early June. Mr. Navarro said the Assessor and the Treasurer will move in to the building in July and the Clerk will move in the last weekend in June. It was reported that the juvenile courtroom addition project is less than three weeks from finishing. There is a seepage pit that had to get wider rather than deeper and there’s a cost for that but because they are not installing skylights in the facility they will be able to apply that savings toward the cost of expanding the seepage pit. Mr. Navarro reported he has some furniture issues to work through with the courts. The first day of court is set for June 2 so they will have the entire month of May to work out the details. Mr. Navarro said the County will have to purchase hand wands and cameras for the facility, and the Sheriff’s Office has donated a brand new magnetometer that can be used in the facility. The meeting concluded at 8:31 a.m. An audio recording is on file in the Commissioners’ Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-010646, 2014-010647, 2014-010648, 2014-010649, 2014-010650, 2014-010651, 2014-010652, 2014-010653, 2014-010654, and 2014-010655.

MEMORANDUM OF AGREEMENT WITH ADVOCATES AGAINST FAMILY VIOLENCE FOR MEDICAL AND NON-MEDICAL INDIGENT CARE IN CANYON COUNTY

The Board met today at 8:32 a.m. to consider signing a Memorandum of Agreement with Advocates Against Family Violence (AAFV) for medical and non-medical indigent

care in Canyon County. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Indigent Services Director Michele Chadwick, and Deputy Clerk Monica Reeves. Zach Wesley said AAFV operates a domestic violence shelter called Hope's Door and it provides counseling services to victims of domestic violence. This agreement provides up to \$50,000 of support to AAFV and permits them to bill the County for indigent residents at \$11.50 per night for a temporary shelter and the hourly wage of a certified counselor employed by the AAFV for one-on-one counseling services. Michele Chadwick will review the monthly invoices and track the information and prior to the budget process she will review the analysis with the Board. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the agreement for medical and non-medical indigent care in Canyon County. (Agreement No. 14-019). The meeting concluded 8:38 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:02 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Zach Wesley reported that the Board is scheduled to consider an agreement for consultant services to assist the County Weed Control Department with the process to obtain a federal permit. The agreement has been reviewed by the Prosecutor's Office. Brad Goodsell updated the Board on the properties that have excess funds. He confirmed with the Treasurer that the County has purchased searches for those properties to make sure we have notified all the parties. Commissioner Rule said there have been cases where we went through the search process only to find out later there were owners that were missed. Mr. Goodsell said the title companies have tools that allow them to search better than we do and if we buy the guarantee and they miss someone the title company will step up and take care of it and they will be financially responsible. He cannot guarantee we won't have any problems, but hopefully we've got everybody. Mr. Goodsell left the meeting at 9:06 a.m. Mr. Porter requested the Board go into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (a), (b) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Deputy

P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:13 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING PURCHASE AGREEMENT WITH ROBERT HAYS FOR CONSULTANT SERVICES TO OBTAIN NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT

The Board met today at 9:37 a.m. to consider signing a purchase agreement with Robert Hays for consultant services to assist the Weed Control Department to obtain a national pollutant discharge elimination system permit. Present were: Commissioners Steve Rule and Kathy Alder, Weed and Gopher Control Superintendent Jim Martell, and Deputy Clerk Monica Reeves. Jim Martell said the department needs professional help to train and guide staff through the first year and maybe a review for the second year. Mr. Hays will instruct personnel on how to get the permit and follow up with the year-end report. The department needs the permit in order to spray in, near, or over water in accordance with EPA guidelines. According to Mr. Martell, Idaho has not taken steps to create its own permit process but it is required to "get on board." The plan is for Idaho DEQ to take the process over but that may not occur until 2020. Mr. Hays will be paid on an hourly basis; \$50 per hour up to 80 hours for a total of \$4,000. The Prosecutor's Office has reviewed the contract. Commissioner Alder sees the value in the agreement and believes it will be worth our efforts to have the permit. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Purchase Agreement with Robert Hays for Consultant Services to Obtain the National Pollutant Discharge Elimination System Permit. The signed agreement, No. 14-020, is on file with this day's minute entry. The meeting concluded at 9:42 a.m. An audio recording is on file with this day's minute entry.

FOURTEENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 27, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$8,500.00 to Strata Engineering.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument number 2014-011258.

CONSIDER SIGNING FISCAL YEAR 2014 LAW ENFORCEMENT SERVICES AGREEMENT WITH THE CITY OF MIDDLETON

The Board met today at 8:35 a.m. to consider signing Fiscal Year 2014 Law Enforcement Services Agreement with the City of Middleton. Present were: Commissioners Steve Rule and Kathy Alder, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. This contract was sent to Middleton last year for signature and after much discussion it was ultimately signed by the Mayor of Middleton on March 19, 2014. Deputy P.A. Porter said the Sheriff's Office provides the City of Middleton with a certain amount of law enforcement services at a reasonable price. The City Council and the Mayor of Middleton have agreed to this contract and it will end October 1, 2014. A new contract will then be negotiated for the next fiscal year. Chief Dashiell said we have been providing this service for about six years. There has been a problem with delays in getting the agreement signed and payment has not always been submitted in a timely fashion. Sheriff Donahue gave an example of the dollar amount the City of Star pays Ada County for the same type of services. Chief Dashiell said by having an enhanced agreement like this, it gives us the opportunity to have a more proactive approach versus reactive. Commissioners Rule and Alder both agree that this service is a great value for the City of Middleton. Upon a motion by Commissioner Alder and a second by Commissioner Rule, the Board voted unanimously to sign the FY2014 Law Enforcement Services Agreement with the City of Middleton. The signed agreement, No. 14-021, is on file with this day's minute entry. The meeting concluded at 8:46 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:53 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly

Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue Case No. 2014-307 to May 8, 2014 at 9:00 a.m. Ms. Baker recommended placing the following cases in suspension: Case Nos. 2014-291, 2014-456, 2013-519, and 2014-294. Upon a motion by Commissioner Alder and second by Commissioner Rule, the Board voted unanimously to place the previously read cases in suspension. Ms. Baker also recommended the Board take Case No. 2013-641 under advisement. Upon a motion by Commissioner Alder and a second by Commissioner Rule, the Board voted unanimously to take Case No. 2013-641 under advisement with a decision to be rendered within 30 days. The proceeding concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-251

The Board met today at 9:01 a.m. to conduct a medical indigency hearing for Case No. 2014-251. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A representative from the hospital did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated January 2, 2014. The hearing concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-288

The Board met today at 9:09 a.m. to conduct a medical indigency hearing for Case No. 2014-288. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant and her spouse, Cassie Cacioppo from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated January 15, 2014. The hearing concluded at 9:14 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-350

The Board met today at 9:17 a.m. to conduct a medical indigency hearing for Case No. 2014-350. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A representative from the hospital did not appear for today's hearing. Upon

the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated December 30, 2013. The hearing concluded at 9:20 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-345

The Board met today at 9:23 a.m. to conduct a medical indigency hearing for Case No. 2014-345. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, Attorney Robert Berry, Tara Rose from Elks Rehab Center, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 8, 2014 at 9:00 a.m. The hearing concluded at 9:28 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-489

The Board met today at 9:37 a.m. to conduct a medical indigency hearing for Case No. 2014-489. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, and Deputy Clerk Kelly Martinez. A representative from the hospital did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated January 22, 2014. The hearing concluded at 9:42 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-405

The Board met today at 9:50 a.m. to conduct a medical indigency hearing for Case No. 2014-405. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Neither the applicant nor a representative from the hospital appeared for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated January 15, 2014. The hearing concluded at 9:56 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:57 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule and Kathy Alder, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-280, 2014-250, 2014-337, 2014-369, 2014-457, 2014-278, 2014-366 and 2014-374. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the previous denials. Ms. Baker also informed the Board that Case No. 2012-450 was being held in suspension, however, the hospital has now withdrawn. Case No. 2013-1676 was stayed due to bankruptcy proceedings, and the hospital has now withdrawn on this case as well. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dates on Case Nos. 2012-450 and 2013-1676 and sign release of lien documents. The proceeding concluded at 10:01 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:33 p.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 1:34 p.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:10 p.m. with no decision being called for in open session.

FIFTEENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 28, 2014

NO QUORUM

SIXTEENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO MARCH 31, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Juvenile Probation in the amount of \$2,865.66 to VLCM.

APPROVED KEY REQUEST

The Board approved a key request for Dona Butler.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Robert Kershner.

APPROVED CLAIMS ORDER #4-10-14

The Board of Commissioners approved payment of County claims in the amount of \$118,755.46 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Joe Decker reported on the following communication issues: he has been working on the County newspaper, but a few elected officials seem uninterested in providing an article and they want to discuss it at the next elected officials' meeting; jail orientation video; will attend a planning meeting for the law enforcement memorial; a public records request was submitted by the Idaho Press-Tribune asking for the Idaho Center's proposal to the Fair Board. Paul Navarro reported on the following facilities issues: request for Board approval to

dispose of auction/surplus items; the extension office and the old maintenance shop both need a roof coating; carpet replacement on the second and third floors; and a ceiling replacement in the IT office. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION-PERSONNEL MATTERS; RECORDS EXEMPT FROM PUBLIC DISCLOSURE-ATTORNEY-CLIENT COMMUNICATION AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:07 a.m. for a Legal Staff Update. A request was made to enter into Executive Session to discuss a personnel matter, records exempt from public disclosure-attorney-client communication and to communicate with risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:08 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Becky Cowan. The Executive Session concluded at 9:45 a.m. with no decision being called for in open session.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:45 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: backup system issues; phone deployment update; and discussion regarding plans to upgrade the recording system for the Commissioner's meeting room. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:59 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING ADDENDUM TO THE PAYOR AGREEMENT BETWEEN IDAHO PHYSICIANS NETWORK AND MERITAIN HEALTH

The Board met today at 10:04 a.m. to consider signing an Addendum to the Payor Agreement between Idaho Physicians Network (IPN) and Meritain Health. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, HR Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Director Eiband said when we signed with Meritain they contracted with IPN but they set it up as a double layer billing system. They would bill through IPN and then through Aetna for additional discounts, which was causing quite a few billing errors. We have removed the Aetna layer, contracting directly with IPN. This is an agreement that IPN requires of the County, that we understand what our third party is doing on our behalf. Commissioner Alder asked about the discounts that we will no longer receive from Aetna. Director Eiband said this is the step that delayed claims; there were some providers that are Aetna providers who are not with IPN, but she does not anticipate a lot of issues with that. Aetna will be used anytime services are needed outside of Idaho. Mr. Laugheed said Deputy P.A. Zach Wesley has reviewed this addendum, and it binds us to the same terms Meritain has with IPN. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign the Addendum to the Payor Agreement between Idaho Physicians Network and Meritain Health. The signed agreement, No. 14-022, is on file with this day's minute entry. The meeting concluded at 10:08 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

HEARING TO CONSIDER POSSIBLE CANCELLATION OF LATE CHARGES AND INTEREST FOR THE TAX YEARS 2011, 2012, AND 2013 FOR INGLIS FAMILY LTD PARTNERSHIP/PIN 134390000

The Board met today at 10:08 a.m. for a hearing to consider possible cancellation of late charges and interest for the tax years 2011, 2012, and 2013 for the Inglis Family Ltd Partnership, PIN 134390000. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Treasurer Tracie Lloyd, Chief Deputy Assessor Joe Cox, and Deputy Clerk Kelly Martinez. Mr. Cox said this was the old beauty school in Nampa and there was an unrecorded contract between the family trust and a church. The taxes have now been paid in full; it is only the cancellation of interest and late charges that are being considered today. Commissioner Rule said this Board has a history of considering cancellation of penalties and interest when people come in and offer full payment rather than partial payments. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to approve the cancellation of late charges and interest for the tax years 2011, 2012, and 2013 for the Inglis Family LTD Partnership, PIN 134390000. The signed document is on file with this day's minute

entry. The meeting concluded at 10:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO DISCUSS SHARED EMPLOYEES

The Board met today at 10:32 a.m. to discuss shared employees, specifically a court administrative specialist position that has been posted for in-house employees. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Clerk Chris Yamamoto, Administrative District Judge Thomas Ryan, Trial Court Administrator Dan Kessler, Assistant Trial Court Administrator Benita Miller, Court Operations Manager Denise Kennel, Asst. Court Operations Manager Raena Bull, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. The Board has concerns with the starting annual salary of \$30,000 given the fact there are other employees performing the same duties at a lower salary. Another issue is whether the position should be titled as a deputy clerk, or an administration assistant or a secretary under the Clerk's authority. Judge Ryan said the position will perform administrative functions that are solely judicially related and he has been informed that Clerk Yamamoto doesn't care what the title of the position is. Jeannine Eiband said the preference was that if the Courts do an in-house posting they could fill the position more quickly from a pool of qualified candidates. Judge Ryan said whether it's in-house or not we need to clarify these are judicial functions and Clerk Yamamoto will not be supervising them directly; however, he will assign someone to supervise them and the Judge's choice for the person to supervise would be Benita Miller. He asked if the Board is saying they need to devalue the salary for the position. Commissioner Rule said perhaps the starting salary could be lowered. Commissioner Alder said the salary has to be comparable to the positions under the Clerk with the same type of job duties. Clerk Yamamoto said he has an issue with the inequity in salaries and he is tired of his employees being targeted for other positions that pay more because it's becoming very difficult to maintain the required level of service when he is losing people due to salary inequities. He said in the past he did not care who those employees work for, but at this point he does care. Commissioner Hanson said the Board does not want to take away the Courts' ability to get their job done, but it is a matter of putting the salary structure in place so there's not a discrepancy to where the Clerk is training people and they're moving on to a similar position. Judge Ryan agrees with the idea that there should be a certain level of employee in terms of salary and it should be consistent throughout the County so that we don't have the built-in conflict where people leave for other county positions that pay better. He believes the deputy court clerks are being paid way too little and we should bring their salaries to this level as opposed to bringing everybody down, but that is the Board's decision. Commissioner Hanson said base salaries do need to come up but then we have to address the compression issue for those employees who are already here. Prosecutor Taylor said we are here because of the open vacancy for what is titled as an administrative assistant to the judiciary and

before the salary is determined we need to first decide which department the position will come under: the Clerk or the Trial Court Administrator. Commissioner Hanson said the position needs to be under the Clerk and going forward we need to look at all of the positions that are like this one and move them under the Clerk. Commissioner Alder said the position needs to be under the Clerk and the salary needs to be based on what other clerks doing similar duties are being paid. Judge Ryan said it will be difficult but the Courts will be okay not filling the position for a few months and when it comes budget time they can have the discussion that some positions should be under the Clerk versus the Courts. Clerk Yamamoto disagrees and he wants an agreement now; his employees are being targeted and he's tired of it. Director Eiband will conduct a job analysis right away. She said not all jobs are equal and we don't want to discourage or punish people for applying for a promotion. Commissioner Alder said there is a lot of duplication and different pay throughout the courthouse and if we're going to move to the Clerk now is the ideal time to do it. Commissioner Hanson said the person can be reassigned or removed from employment if they're not performing well and he does not see a conflict with moving the position under the Clerk. Director Eiband said the Courts have one secretary supporting 16 judges and if we can't move quickly what other options do we have to get help in there. Judge Ryan said their number one goal is to get a quality person in the position. Prosecutor Taylor suggested the hiring process move forward as Director Eiband conducts the job task analysis. Director Eiband said if the pay range is changed we cannot move forward with the hiring. Judge Ryan said the position requires someone who is experienced with ISTARS and he does not like the idea of reducing the salary level. Clerk Yamamoto said with Judge Ryan's permission Raena Bull can fill in on a temporary basis. Commissioner Hanson said that makes sense as we reevaluate the entire process and we won't have to change anyone's pay or do anything at this moment. Judge Ryan said before a decision is made we need to be understanding of all the different systems going on in the state and we need to select the one that is the best fit for Canyon County. Commissioner Hanson said the Board is not talking about taking away manpower; it is talking about repositioning how it flows through while still accomplishing everything the Courts need while allowing the Clerk some abilities instead of losing his top employees. The group will meet again at a later date and discuss the next step. The meeting concluded at 11:31 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTEENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 1, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved purchase orders for Facilities Management in the amount of \$16,450.00 to Upson Roofing Company, \$37,804.00 to Wall 2 Wall Flooring, and \$11,007.00 to New Space Construction.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-011522, 2014-011523, 2014-011524, 2014-011525, 2014-011526, 2014-011527, 2014-011528, 2014-011529, 2014-011530, 2014-011531, 2014-011532, 2014-011533, 2014-011534, 2014-011535, 2014-011536, and 2014-011537.

APPROVED FEBRUARY 2014 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of February 2014 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

CONTINUE RESOLUTION CREATING A CHIEF PUBLIC DEFENDER POSITION

The Board met today at 8:53 a.m. to consider signing a resolution to approve the creation of a Chief Public Defender position. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Monica Reeves. Mr. Porter said there have been a few last minute corrections that need to be made to the resolution so he asked the Board to move the meeting to this afternoon. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the signing of the resolution to 1:30 p.m. this afternoon. The meeting concluded at 8:54 a.m. An audio recording is on file in the Commissioners' Office.

MEET WITH CANYON COUNTY ELECTED OFFICIALS TO DISCUSS THE AUDIT REPORT FROM EIDE BAILLY

The Board met today at 9:01 a.m. with elected officials to discuss the audit report from Eide Bailly. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Treasurer Tracie Lloyd, Chief Deputy Treasurer Nancy Seal, Clerk Chris Yamamoto, Controller Zach Wagoner, Corporal Dale Stafford, Captain Daren Ward, Lt. Tami Faulhaber, PIO Joe Decker, Sid Freeman, and Deputy Clerk Monica Reeves. The Board was informed that fund balances are approximately \$15 million. Zach Wagoner reported that revenue came in better than anticipated, expenses were under budget, and accounting changes were made that helped increase the fund balance in the current expense fund. Those things along with the good years we've had the last few years have attributed to the \$15 million balance. Fund balance is a snapshot of a government's financial position at a moment in time. Fund balance equals assets, including cash, accounts receivable, cash we expect to receive within the next 60 days minus any liabilities. Fund balance is the amount by which assets exceed liabilities and you want that to be a positive number. Adequate reserves provide financial flexibility. Oftentimes we've heard fund balance talked about in conjunction with a fifth quarter; October and November are negative cash flow months for the County but we need adequate cash to pay the bills for October and November. The Clerk's and Controller's initial recommendation is to maintain governmental fund balances of 33% of regular annual expenditures.

Governmental Funds - Fund Balances

FY2013 Expenditures	\$59,404,645
33%	<u>\$19,603,533</u>
Segmented Fund Balance:	
Adequate liquidity/cash flow	\$ 9,000,000
Revenue stabilization	\$ 5,100,000
Extreme events	\$ 2,500,000
Infrastructure risk/replacement	<u>\$ 3,000,000</u>
Total fund balance	\$19,600,000

(A copy of the fund balance handout submitted by Mr. Wagoner is on file with this day's minute entry.) The Government Finance Officers Association recommends a minimum of 16% of your annual spending. The accepted percentage county-wide within the State of Idaho is 25%. The Clerk, Controller and Eide Bailly believe a ratio of 33% of annual spending is the appropriate amount for Canyon County. That still leaves us room that we are prepared for any unanticipated event. Mr. Wagoner asked if the elected officials are comfortable with that number. Clerk Yamamoto is very

comfortable with 33%. Prosecutor Taylor defers to the Controller's expertise as well as the confirmation from the outside accountant. Mr. Wagoner said maybe we need to set more than 33% aside if we have a jail that's in a dilapidated condition. Commissioner Rule asked Tracie Lloyd to speak to the loss of investments referenced in the Eide Bailly report. Treasurer Lloyd said they do a snapshot in time of what that investment is selling for at a given moment and we have less than 3% that is invested out 10 years. There are eight investments and if they actually go to term we would earn up to about 12 but it is unrealistic to think the investments will go out long term. We are not in the market of buying and selling investments; we plan to hold them to term and the reported paper loss is just how much the bond was selling for on that given day. She said we hold to term or until the bond is called and during that time we are realizing a little higher interest rate. We went through unprecedented times so the strategy was to go out a little longer realizing the majority were being called. Some five year investments were being called in six months. She said the strategy now is different and it appears the interest rate will increase, but that could change and it is important to know that the face values they report do not take into account if she were to buy that piece at a discount. Commissioner Alder asked Treasurer Lloyd if she is comfortable if we keep 33% as our fund balance. Treasurer Lloyd would like to see it at 36% or 37% because the economy is still a little shaky. Sam Laugheed asked the question that if \$20 million is good and \$35 million is even better then why wouldn't \$40 million be ideal? What obligation do we have to keep it at 30%? Mr. Wagoner said he does not think the role of county government is to build up a stockpile of cash and sit on it. Commissioner Rule said the Board became aware of this last August or September and it met with the Clerk and Controller to review budgets and Mr. Wagoner said we have fund balances that are exceeding their ratios and he suggested the Board spend \$11 or \$12 million of the fund balance, but the Board didn't want to do that. Mr. Wagoner said what he meant is the money is available; his preference is not to spend it. Commissioner Rule said the County was in the middle of two building projects and he was nervous to start a third project until the other two were farther along. The cost overrides have been minimal and the projects are nearing completion and Eide Bailly's audit report brought confidence and he is now beginning to have confidence that the money is available and we need to have a conversation with the elected officials on what might be the best uses for the funds. Clerk Yamamoto said the funds should be given back to the taxpayers. Last fall the number was \$12 million and at this point we are now at \$15 million. He said one of the things to consider is earmarking that money for a building fund; the jail. It's his opinion that now would be an excellent time to show the taxpayers that we have been frugal and made good use of the money and that we tried to anticipate what the problems were. He said we are in a unique position to demonstrate what could be and should be done when you are stewards of the money. Treasurer Lloyd likes the Clerk's idea, but her concern is we still have a looming jail issue. She asked if it would be better served if the money was earmarked for a capital project that is planned for. Sheriff Donahue said the Treasurer made an excellent point and we have to look at the future for the investment on several different levels. He is not in favor of giving it back in

property tax relief because we'll have to come back to the taxpayers and ask them for it again. We've shown great fiscal responsibility and we are a great example to other counties but the jail is a looming problem and it's the greatest financial risk we face. He is more inclined to put the money in a capital investment fund toward the jail where we don't have to ask the taxpayers for \$40 million, instead we ask them for \$25 million to build a jail offsite. He suggests we earmark some of the excess funds for the problem we face with our insurance fund or consider a couple million to invest in our employees to get them closer to market salaries. Assessor Kuehn would like to see some of the money invested in our health insurance fund as well as employee raises. He would also like to see some property tax relief for taxpayers. Prosecutor Taylor said we should invest in the County as a three-fold component: 1) invest in the employees in the form of health insurance and salary increases so we can keep the good employees who are doing an amazing job in helping the County be fiscally responsible. 2) Capital improvements (jail, construction projects, and remodel projects). 3) Provide tax relief, but not the entire \$15 million because we have so many other pressing issues with regards to keeping the County functioning. Commissioner Alder said everything the elected officials have said is well worth listening to and she appreciates their comments. She likes saving and tax relief and said what was done last year was commendable. She said the Board has to decide what it is going to do with insurance benefits and salaries, and noted that the level of pay for employee salaries has to be at a sustainable level. Commissioner Alder suggests having a primary election advisory vote question on the ballot: *Would voters rather see the County save toward a new jail or use the money to expand the current jail?* She said construction costs are increasing and the longer we try to save for a bond the more the bond will cost. She likes saving and tax relief. Commissioner Rule said there have been three failed jail bond attempts but that doesn't mean the jail problem has gone away. A preliminary report on a 200-bed facility that would also open room in the old jail for medical and training show the cost would be approximately \$11 million to \$12 million. He is not in favor of putting that entire amount in a savings account because if the economy fails those funds can be used for other things besides a jail. His preference is to put \$12 million toward a 200-bed facility and \$3 million toward salaries and insurance. Sheriff Donahue commented on Commissioner Alder's suggestion on the advisory vote question. He is somewhat against that because the public doesn't understand the enormity of what we are facing. His staff has put together a presentation for the Board that shows why they don't think an addition to the existing jail will work due to costs and other reasons. Another meeting will be set for the Board to receive the presentation. Clerk Yamamoto said \$15 million is the maximum number they are comfortable with. He said there is no doubt we need a new jail and the public knows it; they want to see a good plan and they want to see officials stick with a plan. Sheriff Donahue said he is confident his staff can put together a rough outline of a plan of how they see the land working at Highway 20-26 (Pond Lane) to their benefit. The County already has the capital investment in the land and the drawings can be scaled back from the original design at a very small cost. Staff will come up with a structured plan of why it would benefit the County and the

taxpayer and at the same time they will show why it is not appropriate to add on to the current facility at this time. Mr. Wagoner said as part of that plan he would like to see long-term costs of operating the facility. Sheriff Donahue believes he can provide that information. Commissioner Rule thanked the Clerk's Office for the information. The meeting concluded at 10:07 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUE THE SIGNING OF A RESOLUTION CREATING A CHIEF PUBLIC DEFENDER POSITION

The Board met today at 1:31 p.m. to consider signing a resolution to approve the creation of a Chief Public Defender position, which was continued from this morning. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, H.R. Director Jeannine Eiband, Trial Court Administrator Dan Kessler, and Deputy Clerk Monica Reeves. Director Eiband said a vacancy announcement is attached to the resolution so her staff can move forward with posting and receiving applications from interested parties. Mr. Porter said Judge Ryan has indicated he's already done the preliminary work to form the committee that will review the applications so it appears everything is in line. It was noted that the resolution reflects that the position will serve as a department head under the Board. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution approving the creation of a Chief Public Defender position. (See Resolution 14-035.) The meeting concluded at 1:35 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH MAYOR NANCOLAS

The Board met today at 2:02 p.m. to meet with Mayor Nancolas. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Mayor Nancolas, ElJay Waite, and Deputy Clerk Kelly Martinez. P.A. Bryan Taylor left at 2:03 p.m. and returned at 2:33 p.m. Mayor Nancolas said he wanted to get on the record and say that the City of Caldwell wants the fair to stay in Caldwell. Discussion took place regarding the history of the fair and possible locations for the fair including: Highway 20-26 property, the Idaho Center, property near Pipe Dream Park, and the current fair location. Commissioner Rule said we will know a lot more in the next couple of months once we see how the fundraising is going. Commissioner Alder said the truth is we are going to make this location work at least for the next couple of years regardless. Mayor Nancolas said our message today is ten years ago we sat down and started working towards something; we are still willing to work on it even if we need to change things around. The items discussed were general in nature and did not require Board action.

The meeting concluded at 2:33 p.m. at which time P.A. Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, and Deputy P.A. Mike Porter arrived.

Mr. Laugheed said this was a regularly scheduled meeting that the Board had properly agendized to meet with Mayor Nancolas; however we have unrelated issues to discuss that require us to go into an Executive Session. At 2:34 p.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING CLAIMS AND ADJUSTMENT OF TORT ISSUES

Commissioner Hanson made a motion to go into Executive Session at 2:34 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, P.A. Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. H.R. Director Jeannine Eiband was present from 3:08 p.m. to 3:16 p.m. The Executive Session concluded at 3:27 p.m. with no decision being called for in open session. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION AUTHORIZING THE DESTRUCTION OF THE CANYON COUNTY SHERIFF'S OFFICE INVENTORY ITEMS

The Board met today at 3:27 p.m. to consider signing a resolution authorizing the destruction of the Canyon County Sheriff's Office inventory items. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, P.A. Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Sergeant Mike Armstrong, and Deputy Clerk Kelly Martinez. P.A. Taylor said this is property from City County Narcotics Unit (CCNU) and we have identified a number of old items of equipment and property that really have no monetary value. The list that is attached to the resolution is the last of the property that does not have a designated entity. These items never had a true designation, so the CCNU Board voted to have these items identified as the Sheriff's Office property to go through this process for destruction. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign the resolution authorizing the destruction of the Canyon County Sheriff's Office inventory items. The signed resolution, No. 14-036, is on file with this day's minute entry. The meeting concluded at 3:30 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTEENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 2, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for John Van Dyke

APPROVED KEY REQUEST

The Board approved a key request for Michael Middleton and Melissa Gifford.

APPROVED CLAIMS ORDER# 1413

The Board of Commissioners approved payment of County claims in the amount of \$1,119,304.71 for a county payroll.

LEGAL STAFF UPDATE

The Board met today at 9:13 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Commissioner Alder was contacted by a citizen seeking permission to use space for a reading of scripture in front of the courthouse on May 1st which is the National Day of Prayer. Mike Porter said as long as we are willing to allow the same space and opportunity for other groups, and as long as there are no security concerns, there should be no problem with it, but he would like an hour to check another source and then he will report back to Commissioner Alder. The meeting concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT FOR PORT OF CHANCE SUBDIVISION (RE-PLAT)

The Board met today at 9:30 a.m. to consider signing the final plat for Port of Chance Subdivision (a re-plat). Present were: Commissioners Steve Rule, Kathy Alder and

Craig Hanson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Jennifer Almeida reported that when the subdivision was approved in 2001, the County's ordinance defined hillside as any subdivision, or portion of a subdivision, having a slope exceeding 10%. The current ordinance defines hillside as a maximum slope exceeding 15%. When the property was platted there were building envelopes and no-build areas based on the 10% which limits the property owners' ability to utilize all of their property so they are asking to re-plat Lots 1 through 4 to remove those building envelopes. There are no slopes on the property exceeding 15%. Commissioner Hanson said if it's just a change to match the current code he does not have an issue with the request. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the final plat for Port of Chance Subdivision. The meeting concluded at 9:32 a.m. An audio recording is on file in the Commissioners' Office.

BIMONTHLY MEETING WITH MAYOR BOB HENRY

The Board met today at 10:01 a.m. for a bimonthly meeting with Mayor Bob Henry to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Mayor Bob Henry, Vicki Holbrook, and Deputy Clerk Kelly Martinez. Clerk Chris Yamamoto was present from 10:05 a.m. to 10:11 a.m. Topics of discussion included the following: a manufacturing company may be considering a location in Nampa; functions of the new county buildings; Idaho Center preliminary proposal for the fair which Mayor Henry noted is still in the feasibility stages; Mayor Nancolas met with the Board yesterday and discussed the future of the fair; animal shelter and animal control discussion; Library Square in Nampa which should be finished January 2015; and information regarding a project to run treated water out to Dry Lake. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:36 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER REZONE REQUEST BY TIM AND JULIE SCHELHORN FOR A REZONE FROM AN AGRICULTURAL ZONE TO A RURAL RESIDENTIAL ZONE

The Board met today at 1:35 p.m. to conduct a public hearing to consider a request by Tim and Julie Schelhorn for a rezone from an agricultural zone to a rural residential zone. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, Lance Warnick, Tim and Julie Schelhorn, Daniel Bower, Frankie and Jeanie Amen, Claudia Haynes, other interested citizens, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. Staff has recommended approval of the rezone with a development agreement and has

provided draft Findings of Fact, Conclusions of Law, Conditions of Approval and an Order for the Board's consideration. Ms. Root reported that the P&Z Commission was not able to reach a majority vote for approval and therefore recommended a denial to the Board. The following people testified in support of the request: Lance Warnick, Julie Schelhorn, Tim Schelhorn and Daniel Bower. The following people testified in opposition to the request: Frankie Amen, Jeanie Amen, and Claudia Haynes. Rebuttal testimony was given by Lance Warnick. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. The Board's discussion was as follows: Commissioner Hanson asked if the draft development agreement has been reviewed by the Prosecutor's Office. Ms. Root said the Prosecutor's Office has reviewed it and made revisions and that document has been given to the Board. She said the applicants have requested that Condition No. 7 of the development agreement be changed and if the document will be amended she said it should be tabled for further consideration. Commissioner Alder said the Board has received a lot of information and she is not comfortable making a decision without having an opportunity to review all the information that was presented today. Commissioner Hanson concurs; he would like to allow time for legal to review the change to Condition No. 7 that the applicants are requesting. He would like to take it under advisement and issue a decision within the near future. Commissioner Rule said the Board can either continue the hearing to a later date, or it can take the matter under advisement and issue a written decision. Director Nilsson said the Board closed public testimony but it might want to leave it open for the applicants' review of the development agreement as well as any other information the Board would request. She said there should be an amended motion to close the hearing but leave the record open for written review of the draft development agreement. Commissioner Hanson made a motion to continue the hearing to April 30, 2014 at 9:30 a.m. The record will be left open for a written review of the draft development agreement. The motion was seconded by Commissioner Alder and carried unanimously. The hearing concluded at 3:20 p.m. An audio recording is on file in the Commissioners' Office.

NINETEENTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 3, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$5,868.00 to A-Gem Supply.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Edward Redmond, Gabriel Balderas, Lawrence Hill, Robbie Pond, and Michael Teeter.

FILE IN THE MINUTES

The Board filed the following document in today's minutes: Caldwell Rural Fire Protection District Certificate of the Secretary of Election of Robert Comfort to the Office of Fire District Commissioner Subdistrict No 2.

CONSIDER SIGNING REAL ESTATE LISTING AGREEMENT WITH MIKE EDGAR

The Board met today at 8:47 a.m. to consider signing a real estate listing agreement with Mike Edgar, a broker at Team One Real Estate Group. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell said the agreement, which is primarily designed to deal with tax deeded properties, is intended to serve as a global agreement for any properties the County wants to sell. The Board will not have to sign a new agreement every time it wants to list a property, instead the addendum can be changed to identify the property. There's one property in Nampa the Board wants to target and list for sale because it's vacant and there are concerns about maintaining the property. The terms are all cash, and we agree to pay a brokerage fee of six percent (6%). The properties will be priced so that the 6% and any fees are added to the amount that's owed to the County; the intent is to sell the properties for the amount of taxes and costs and not have excess funds left over. Commissioner Alder asked if we have to go through the excess funds process if the property has already been offered for sale at auction. Mr. Goodsell said we will have to go through a similar process where we notify the party in interest. He suggests we should list this one property and see how it goes. Commissioner Rule asked how Mr. Edgar was solicited and he questioned if all realtors were given a chance at the listing agreement. Mr. Goodsell said this is a consulting agreement so we don't need to advertise it and as far as he knows Mr. Edgar is the only person who approached the County with an interest in doing this. Commissioner Rule is not against the concept of selling the properties the County winds up with, but he believes this could cause a problem with other realtors asking how Mr. Edgar got the

property listing. Commissioner Alder said a lot of realtors come to auctions and if they wanted to take it on they could have contacted the County. Commissioner Hanson has no problem proceeding with the agreement. Mr. Goodsell said Mr. Edgar bought some properties at the auction and he was very knowledgeable about tax deeded properties and that will be helpful to the County because he will be able to assist a buyer with what needs to be done to obtain a marketable title. Commissioner Alder made a motion to sign the real estate agreement for listing of a county surplus property acquired by tax deed. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor, and Commissioner Rule voting against the motion. The motion carried by split vote. The signed agreement, No. 14-023, is on file with this day's minute entry. The meeting concluded at 8:59 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy Sam Laugheed, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Deputy P.A. Brad Goodsell arrived at 9:28 a.m. Mr. Goodsell and Mr. Wesley left at 9:35 a.m. The Executive Session concluded at 9:55 a.m. with no decision being called for in open session.

CONSIDER SIGNING IDAHO BUREAU OF HOMELAND SECURITY SUB-GRANT AWARD DOCUMENT

The Board met today at 10:00 a.m. to consider signing the Idaho Bureau of Homeland Security Sub-Grant Award document. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Mike Porter, Lt. Todd Herrera, and Deputy Clerk Monica Reeves. Lt. Herrera reported this is the final closeout of the 2010 state homeland security grant. It is \$9,000 less than the original amount of \$440,000 that was received in

2010 and the reason for that is because we turned our citizen corps money back to the state for them to manage for us. At the end of the grant Lt. Herrera turned in \$15 that was not spent. Mr. Porter said this is a ministerial document where the state is doing some accounting and finalizing their paperwork. Commissioner Alder said Eide Bailly reported we were missing reports for some of our grants. Lt. Herrera said over the years homeland security would notify him when they wanted a report but there was a change in personnel and he did not receive the notification so it was his understanding that the reports were not necessary. Going forward he will make sure the reports are prepared. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the Idaho Bureau of Homeland Security Sub-Grant Award document, a copy of which is on file with this day's minute entry. The meeting concluded at 10:05 a.m. An audio recording is on file in the Commissioners' Office.

TWENTIETH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 4, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE;
LITIGATION; AND COMMUNICATE WITH RISK MANAGER REGARDING
PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:43 a.m. with no decision being called for in open session.

MEET WITH SOLID WASTE DIRECTOR TO CONSIDER PURCHASE OF USED TRANSFER TRUCK BY SOLE SOURCE PROCUREMENT

The Board met today at 10:01 a.m. to meet with the Solid Waste Director to consider the purchase of a used transfer truck by sole source procurement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Solid Waste Director Jack Biddle, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Kelly Martinez. Mr. Laugheed said on March 18, 2014 the Board signed the notice of sole source procurement which was published in the Idaho Press-Tribune on March 21, 2014. The notice made it clear that we are considering the purchase of a used 2004 Sterling model LT7500 roll off truck from Westowns Disposal, Inc. Mr. Laugheed said we have not received any objections or comments and there is no one present at today's public meeting to comment. The reason it is advantageous to go with a sole source and impractical to go with an invitation for bids process is because of the nature of the item itself. It is a used vehicle and Director Biddle has familiarity with the present owner and the vehicle itself. Director Biddle said we have seen the truck, we know the owner and how he maintains his equipment and it is competitively priced. We have our own equipment to run the transfer station, this is compatible with those boxes and it will replace the leased vehicle we are currently using. The Board discussed the price of the truck as well as budget information. Commissioner Alder made a motion to authorize Director Jack Biddle to purchase this vehicle under sole source procurement because competitive solicitation is impractical, disadvantageous, or unreasonable given the circumstances that have been outlined. The motion was seconded by Commissioner Hanson and carried unanimously. The Board approved a purchase order to Westowns Disposal, Inc. in the amount of \$48,500 for a 2004 Sterling Model LT7500 roll off truck. The meeting concluded at 10:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-FIRST DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 7, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson

APPROVED KEY REQUEST

The Board approved a key request for Mark Conta.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet Department in the amount of \$1,618.10 to A Gem Supply.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:37 a.m. Joe Decker reported on the following communication issues: He will meet with the Prosecutor's Office to discuss whether the County will participate in the Dateline episode on the Linda Lebrane case; still working on editing the jail orientation video; will work on the KBOI interview questions; KTVB wants to do a story on the jail about the process staff goes through every morning with the overnight arrests and whether inmates are released early; will post information on the website about landfill fees being waived for spring cleanup on April 26; and he will work with Jim Martell on a press release for the blue mustard plant. Paul Navarro reported on the following facilities issues: Strata Engineering will begin work today on the DEQ testing for the supplemental dig tests for the old maintenance shop on 12th Avenue; a plan is in place and he is hoping for a no further action letter from DEQ. Mr. Navarro has received a green light from the Caldwell traffic commission to vacate 11th Avenue from Albany Street to Belmont Street. Mr. Navarro, Brent Orton and Laren Bailey (the project engineer) will present the plan to the city council for final approval. One of the Commissioners will plan to attend the city council meeting. Mr. Navarro said the traffic commission's approval came with a condition that a portion of the building be accessible to police vehicles. He has a plan to push the bollards back and make a parking niche on both sides and designate them for emergency vehicles to address the police chief's concern. Commissioner Alder has concerns with that because it interferes with the plan to combine the campus. Mr. Navarro said they could designate spaces on Belmont for emergency vehicles. He will work through some options with the project engineer. Commissioner Rule wants to see other options before a decision is made. Mr. Navarro reported there will be a gas outage tomorrow at the juvenile detention center while the new rooftop units are installed. Hot water heaters and heat will be shut off for a couple hours beginning at 8:00 a.m. Mr. Navarro received a request from the interim director of the animal shelter to make some changes to the shelter that includes putting a hole in a block wall so cats can access a sky track. He has \$44,000 left in this year's budget of the \$50,000 that was set aside for maintenance but the request causes him concern so he asked the director to talk to the Board about it. Mr. Navarro has contacted Mark Mimura several times about a price list for furniture and equipment but he's had no response from him. Commissioner Rule said if Mr. Mimura hasn't

come forward by the middle of May Mr. Navarro should make other arrangements. Mr. Navarro has purchased some Herman Miller furniture but he is also looking for tables and chairs for the six interview rooms as well as a desk set for the public defender. The meeting concluded at 8:48 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND LITIGATION

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and a litigation matter. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Dan Blocksom, PIO Joe Decker, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:31 a.m. with no decision being called for in open session.

HOMES FOR HEROES PRESENTATION

The Board met today at 9:52 a.m. for a presentation from Homes for Heroes. Present were: Commissioners Steve Rule and Kathy Alder, Jade Hansen and Lori Hosac from Homes for Heroes and Deputy Clerk Kelly Martinez. Ms. Hansen said Homes for Heroes is a national non-profit program to help heroes by giving back to the hero who is purchasing a house. It was originally started after 9/11 and they have since added teachers, healthcare support, and paramedics. Ms. Hansen would like to offer this benefit to all Canyon County employees as well. There is no cost to employees; it is a benefit to them. When a home is purchased using this program, the real estate agent will give 25% of their commission back; the program's network of lenders will also give \$500 discount. The Homes for Heroes program uses a specific title company who also gives a discount. The return of the commission and discounts are used towards closing costs. The Board will consider the information and discuss the program with their legal department. The meeting concluded at 10:06 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER APPROVING RESOLUTION TO REFUND FEES TO SUN VALLEY FARMS, INC. AT THE REQUEST OF DEVELOPMENT SERVICES; BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:07 a.m. to consider approving a resolution to refund fees to Sun Valley Farms, Inc. at the request of DSD; and for a biweekly meeting with the Development Services Department to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Chief Information Officer Rob Hopper and IT Development Manager Don Brown arrived at 10:15 a.m. for the next meeting with the Board. Topics of discussion included the following: budget and permitting status updates; COMPASS discussion; and Pathway Planning information. Director Nilsson said she is recommending the approval of this resolution because we collected the fee in advance, and once it all settled out we were able to combine some of the fees. Upon a motion by Commissioner Alder and a second by Commissioner Rule, the Board voted unanimously to sign the resolution to refund \$160 in fees to Sun Valley Farms, Inc. The signed resolution, No. 14-037, is on file with this day's minute entry. The meeting concluded at 10:23 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:23 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: fiber information, issues, and opportunities; update on phone deployments; video surveillance discussion; backup situation has been resolved; putting out an offer for the Project Manager/Business Analyst position; and an update on the Web Administer position. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:41 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:41 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Fleet Director Mark Tolman, and Deputy Clerk Kelly

Martinez. Topics of discussion included the following: video surveillance failure and purchase order; and discussion of the possibility of using actual buildings on the East side of 14th instead of storage containers. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:47 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:47 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: this is the final year of the Access to Recovery grant funding so referrals will be cut off May 1st; Ada County has done their own drug testing RFP, and it sounds like they may go with an outside company which could severely impact Global; we need to realistically look at FY15 funding dollars incase Global goes away; they are finalizing case assignments. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING PROCLAMATIONS FOR SEXUAL ASSAULT AWARENESS MONTH AND CHILD ABUSE PREVENTION MONTH

The Board met today at 11:01 a.m. to consider signing proclamations for Sexual Assault Awareness Month and Child Abuse Prevention Month. Present were: Commissioners Steve Rule and Kathy Alder, Kim Ivacek from Advocates Against Family Violence, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Deputy P.A. Erica Kallin, other interested citizens, and Deputy Clerk Kelly Martinez. Ms. Ivacek said these proclamations are in recognition of National Sexual Assault Awareness Month and Child Abuse Prevention Month. Commissioner Alder read the proclamation for Sexual Assault Awareness Month. Upon a motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the proclamation declaring April 2014 as "Sexual Assault Awareness Month". Sheriff Donahue extended his appreciation to Ms. Ivacek for bringing the proclamations forward to the Board. Commissioner Alder read the proclamation for Child Abuse Prevention Month. Upon a motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign the proclamation declaring April 2014 as "Child Abuse Prevention Month". Commissioner Rule noted that there are about 24 people present in the audience, and it just shows how important this is to so many people. Ms. Ivacek said

next Tuesday at 3 p.m. Advocates Against Family Violence will be doing their Pinwheel Garden and invited all in attendance to the event at the Community Center. Ms. Kallin said on behalf of the Canyon County Prosecutor's Office, she would like to thank everyone for their support. The signed proclamations are on file with this day's minute entry. The meeting concluded at 11:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

DISCUSS FUNDING SOURCES FOR THE COMPLETION OF THE SOUTHWEST IDAHO JUVENILE DETENTION CENTER COURTROOM ADDITION PROJECT

The Board met today at 1:32 p.m. to discuss funding sources for the completion of the Southwest Idaho Juvenile Detention Center Courtroom Addition Project. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Manager Paul Navarro, Trial Court Administrator Dan Kessler, Chief Probation Officer Elda Catalano, Controller Zach Wagoner, Clerk Chris Yamamoto, and Deputy Clerk Monica Reeves. Going into the project all parties knew a certain amount of funds had been allotted and we knew we would be short by \$200,000. Paul Navarro said lottery tax funds in the amount of \$578,557 and court facilities funds in the amount of \$525,027 were set aside but we will need an additional \$200,000 to finish the project. Zach Wagoner said since the date when those numbers were ran there has been revenue going into the court facilities fund in the amount of \$8,000 to \$9,000 per month. Mr. Navarro said between payments owed to Lombard Conrad Architects and Scott Hedrick Construction we have a total of \$600,000 outstanding. (The total amount we contracted for was \$1,304,600.) Mr. Wagoner said the cash balance in the court facilities fund is \$450,000 so that leaves us \$150,000 short. Dan Kessler questioned if all the payments have posted. Mr. Navarro said we've obligated \$387,000 of that amount so we're still short \$200,000. Mr. Kessler said it was the courts' understanding that what was in the court facilities fund would be used with the further understanding that at some point other funding would have to be used for the completion of the facility as well as the remodel of the courthouse. The funding is in Mr. Navarro's budget and he may be asking for more for next year since the remodel project will carry over from one fiscal year to the other. The juvenile justice center project will be completed on April 30 and we'll receive a final payment voucher in May and the \$578,000 amount that Ms. Catalano agreed to has already been depleted. Mr. Wagoner said the accrual amount for lottery tax since last September is \$36,000. Ms. Catalano wants to use those funds to update some of the equipment in the department. Mr. Kessler said the state is furnishing the FTR and computers through the Supreme Court but he will have to furnish the chairs (and the tables which the facilities staff is building) for the courtrooms. He believes we should cut off the funding on March 31st since we're going to be paying the final bills shortly. Commissioner Alder said we need to leave enough in the lottery tax fund so Ms. Catalano can purchase new equipment. Mr. Wagoner said in addition to the accrued \$36,000, Ms. Catalano will also receive another check in the coming weeks. Commissioner Rule wants the action to be

representative of what was agreed to at the beginning of the project. Mr. Navarro said we have a construction fund where a huge amount of money was set aside. Mr. Kessler suggested they cut off the accruals at the end of March so he has some funds to work with. Ms. Catalano agrees. She doesn't know how much she'll receive in funding this quarter but she wants to leave the budget as is and if she receives a huge check she'll report to the Board. Clerk Yamamoto agrees with what's been said so far and said the only question is when to cut off. Mr. Wagoner said we'll pay from the \$450,000 balance until it's depleted. Clerk Yamamoto said at that point we'll have to dip into what we anticipated to do in the first place. It was agreed that the \$450,000 amount will be spent down to zero on March 31 and from that point forward we'll use the money allocated in the Facilities budget. Ms. Catalano will keep the accrued amount of \$36,000 for purchase of electronics and equipment. The meeting concluded at 1:53 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION TO OPPOSE THE UNCONSTITUTIONAL INTERPRETATION AND EXECUTION OF THE NATIONAL DEFENSE AUTHORIZATION ACT

The Board met today at 2:00 p.m. to consider signing a resolution to oppose the unconstitutional interpretation and execution of the National Defense Authorization Act (NDAA). Present were: Commissioners Steve Rule and Kathy Alder, Darryl and Sheila Ford, Earl Coates, Jason Casella, Patrick Wise, and Deputy Clerk Monica Reeves. The Board previously met with members of PANDA (People Against the NDAA) where the group asked the Board to consider signing a resolution restoring constitutional governance. Commissioner Alder said the Prosecutor's Office revised the language in the resolution but it testifies to what the PANDA group wants and what the Board wants. She read the proposed resolution into the record. Dale Pierce and Greg Collett arrived at 2:08 p.m. Sheila Ford asked if the County's proposed resolution has the effect of declaring the NDAA is not enforceable in Canyon County. Commissioner Alder said the resolution states the law is unconstitutional against any person who isn't serving in the armed forces and that any person has to have the right of due process. We are saying yes, it would be unconstitutional in Canyon County and we are asking our Congressmen to fix it. Ms. Ford asked if the County will say it won't allow it to be enforced until Congress fixes it? Commissioner Alder read this statement: *"It is the position of Canyon County Board of Commissioners and Canyon County that it be our duty by both office and choice to strongly oppose the unconstitutional usurpation of unalienable natural rights that sections 1021 and 1022 of the NDAA might be interpreted and enforced to execute upon the Constitution, laws, and people of the United States, especially including those in Canyon County, Idaho."* She does not think County officers would enforce something the Board finds unconstitutional. Jason Casella said the wording sounds nice, however, they already have a resolution that was passed in Gem County and he wants to know why the Board isn't considering that resolution. Commissioner Alder said legal counsel

wanted it to go directly to Congress since they are the ones who can correct it. Mr. Casella doesn't want the language changed. Commissioner Rule believes the revised language improves the effort. The Board took a recess at 2:12 p.m. and went back on the record at 2:18 p.m. when Chief Deputy P.A. Sam Laugheed arrived for the discussion. Mr. Casella asked what language in the original resolution made Mr. Laugheed want to revise the resolution. Mr. Laugheed said the Board rarely signs something as submitted; it is always subject to a revision and discussion process. Mr. Casella asked for the exact language that was concerning but Mr. Laugheed said that would be giving legal advice to non-clients and he's not comfortable doing that nor does the constitutional authority of the Idaho Prosecuting Attorney allow him to give legal advice to members of the public. Mr. Laugheed suggested the group review the draft the Board has considered and tell us what's wrong with it and maybe we can adapt it to be more in accord with the group's concerns. Dale Pierce asked the Board to put both documents side by side and circle the differences. Commissioner Rule asked the group to do the same and suggested we reconvene in a couple weeks. Commissioner Alder said it could be problematic if the group wants only their resolution passed. The Board eliminated the reference to the state because Congress needs to act on it. Mr. Casella said the problem came from Washington so asking them to fix it is not going to happen. Mr. Pierce wants to see the County do its own resolution that puts County officials on notice that it feels strongly about protecting its citizens. Commissioner Rule suggested we meet again in a couple of weeks after both sides can review both of the documents. Mr. Casella said he will submit a copy of the County's proposed resolution to the legal team at PANDA and he'll get an outline of what they have concerns with. Ms. Ford asked if the County's draft prevents enforcement of any kind of the sections 1021 and 1022 of the NDAA of 2012. Mr. Laugheed asked if it is Ms. Ford's position that the resolution signed in Emmett or Gem County does that? Ms. Ford's concern is about what happens in Canyon County. Mr. Laugheed said if the question has to do with the other one then he would say the County's resolution is sufficient to those concerns. If the question is can a County government stop the federal government from implementing federal law that's a much more complex question that goes to the heart of what the PANDA organization is looking at. It is not subject to an easy yes or no answer. Mr. Casella agrees the County cannot stop the federal government from creating a law that is unconstitutional but it can help prevent an unconstitutional law from being enforced in its jurisdiction. He does not believe the County's resolution does that. Commissioner Rule said the Board will check on that and will try to make it more specific if we can. Another meeting will be held in two weeks. Mr. Pierce spoke about the events that happened years ago when the federal government was involved in the incident at Ruby Ridge. He suggested we take care of our own problems locally before we invite the federal government in. A copy of both draft resolutions are on file with this day's minute entry. The meeting concluded at 2:29 p.m. An audio recording is on file in the Commissioners' Office.

TWENTY-SECOND DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 8, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED KEY REQUEST

The Board approved a key request for Elizabeth Tellez.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Jacob Lewandowski, Michael Defoe, Robert Hart, Elizabeth Tellez, Amy Johnson, and Vada Manhire-Mendoza.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$3,164.00 to A-Gem Supply.

APPROVED CLAIMS ORDER #4-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$7,303.92, \$541,879.82, 162,527.86, \$144,510.23, and \$375,904.34 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-012888, 2014-012891, 2014-012892, 2014-012893, 2014-012894, 2014-012895, 2014-012896, 2014-012897, 2014-012898, 2014-012899, 2014-012900, 2014-012901, 2014-012889, and 2014-012890.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: construction update; personnel updates including open positions; and the First Tee golf program is scheduled to begin the end of May. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:36 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:45 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: discussion regarding the memorandum Director Eiband submitted of a job analysis for TCA and Clerk positions; HR staff are working on job analysis reports for all County positions; Director Eiband and her staff toured the administration building; temporary position in HR to work on scanning documents so the file cabinets don't have to be moved to the new office space; document management system information. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:07 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND LITIGATION

Note for the record: As properly noticed the Board met today at 9:37 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, and litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:38 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy

Alder and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Deputy P.A. Brad Goodsell arrived at 9:40 a.m. The Executive Session concluded at 10:04 a.m. with no decision being called for in open session.

EXECUTIVE SESSION PURSUANT TO IDAHO CODE, SECTION 67-2345(1)(E) TO CONSIDER NEGOTIATIONS REGARDING A BUSINESS TAX EXEMPTION UNDER IDAHO CODE SECTION 63-602NN

The Board met today at 10:06 a.m. for an Executive Session pursuant to Idaho Code, Section 67-2345(1)(e) to consider negotiations regarding a business tax exemption under Idaho Code, Section 63-602NN. Commissioner Alder made a motion to go into Executive Session at 10:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (e). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Nampa Economic Development Director Beth Ineck, Jim DeBlasio and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:00 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:06 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative Assistant Marilee Davis, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Jett is on his way to Lewiston for training with the Sheriff's Association; Ms. Davis said they are considering giving juveniles the opportunity to get their food handler's license; this Friday and April 15th will be an all-day training and Advocates Against Family Violence will provide PREA first responder training; Sean Brown and Shawn Anderson attended a law enforcement training in Chicago; "Garden Day" was held last week; personnel updates; Director Jett met with Gem County Commissioners and Washington County Commissioners for an annual update. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:14 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:16 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Celebration Park Wild Land Fire Plan discussion including evacuation plan, siren, fuel reduction, signage and roads; CWI had a great media experience over spring break with the rock art project at Celebration Park; Kathy Kershner visited both the Valley of Fire State Park and The Springs Preserve in Nevada and got some great ideas for our museum; a hitching post was installed at Celebration Park by the Boise Pony Club as a community service project; materials have been ordered for the addition of a disc golf course at Lake Lowell; the lake will open next week; Fish and Wildlife Service meeting is coming up; the Ada County Coroner's Office used Celebration Park for a forensic field school for law enforcement; financial information and grant updates; Director Bicak reviewed upcoming events; Historic Preservation Commission funding process; update on the punch list for the museum. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:42 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:00 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Defender Mark Mimura, and Deputy Clerk Kelly Martinez. Trial Court Administrator Dan Kessler arrived at 3:12 p.m. Assistant Trial Court Administrator Benita Miller arrived at 3:15 p.m. Topics of discussion included the following: budget and personnel updates; Mr. Mimura attended the Justice Leaders Symposium, and said it was probably the best training he has ever been to; discussion regarding utilization rates of specialty court slots. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:17 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:17 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were:

Commissioners Kathy Alder and Craig Hanson, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the court has cooperated for several years with the Idaho State Bar and Law Foundation to do regional mock trial competitions; a local Business Law class brings high school students to observe civil motion day; Mr. Kessler has been working closely with Paul Navarro on the building projects; discussion of placement of the Court Assistance office space during the remodel; final stages of making the major changes with magistrate calendars; quarterly magistrate meeting is tomorrow morning, the Board is welcome to attend; discussion regarding magistrate secretarial positions. Ms. Miller said she attended a meeting with Corporal Scott Booth, P.A. Bryan Taylor, State Appellate Public Defender Sara Thomas, and Ada County Sheriff Gary Raney to discuss the Criminal Justice Planning Council. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:32 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:32 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Solid Waste Director Jack Biddle, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: waste amount is up 9.85% in March, 11.96% first half of the year; discussion regarding complaint of nails on the ground at the landfill; "Free Day" is scheduled for April 26, 2014 from 8 a.m. to 5:30 p.m.; job posting will be closing soon to replace Mr. Biddle upon his retirement this summer. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:47 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-THIRD DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 9, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

CONSTRUCTION UPDATE MEETING

The Board met today at 8:13 a.m. for a construction update meeting for the administration building project. Present were: Commissioners Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Owner's Consultant Ken Fisher, and Deputy Clerk Monica Reeves. Mr. Fisher reported as follows:

Project Activities:

Roofing system is 95% complete

Exterior stucco in progress north, south and east elevations

Water proofing prep in progress for stucco at north and west elevations

Mechanical, electrical and plumbing rough-in continues

Interior steel stud framing installation is 90% complete

Sheet rock and taping in progress on 2nd and 3rd floors

Pony stud walls in progress for county provided mill work on 3rd floor

Accomplishments:

Roof is completed

Idaho Power change over for building power

Exterior mock-up complete: stucco, flashings and caulking, and stone

Budget Overview:

Total completed and stored to date is \$4,013,067; balance to finish + retainage is \$2,687,586. Project billing reflects 60% completion.

(Indigent Services Director Michele Chadwick arrived at 8:30 a.m. for her scheduled meeting with the Board.)

Issues/Concerns:

Shipping of stone for building completion

Discovering unknowns during excavation

Equipment and delivery traffic on/off site

The original stone that was ordered had the potential to fall off the building so the supplier brought in other options. ESI will take care of the upgrade costs and do the installation. The first shipment is in en route to Tacoma, Washington and is expected to arrive there on May 8. The seconded shipment should arrive in Boise around May 18 with the third shipment arriving shortly after that date.

Mr. Navarro said offices might be moving into the building as the contractor is finishing the stone work. Mr. Fisher said ESI will have a crew working on the project over Memorial Day weekend. Commissioner Alder and Mr. Navarro both expressed reservation about asking anyone to work on a federal holiday.

Mr. Fisher said he will tell ESI that he wants their "A" team working on the stone, not their "B" team.

The meeting concluded at 8:40 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-012902, 2014-012903, 2014-012904, and 2014-012905.

DESIGNATE POLLING PLACES FOR MAY 20TH ELECTION

The Board met today at 9:00 a.m. to designate polling places for the May 20th Primary Election. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Deputy Clerk Brad Jackson, Elections Customer Service Specialist Cyndi Nason, and Deputy Clerk Monica Reeves. Brad Jackson presented a list of polling places for the Board's consideration noting the only difference in this list and what was presented in March is they will be using every polling place in the County because it is a primary election. Notification cards will be mailed to those whose polling place locations have changed. Commissioner Alder asked if all locations have internet access. Mr. Jackson said there are some locations that do not have Wi-Fi available and that makes it impossible for election workers to use the web application that IT built; however, he believes they have a solution to the problem although they haven't tested it yet. They have the ability to get a device from Verizon Wireless that will allow every location to have Wi-Fi capability. The total cost will be around \$100. Commissioner Hanson asked if the list of polling places will also cover the November election. Mr. Jackson said it will; the plan is that it will be used for the May and November elections. The Board thanked Mr. Jackson for the information. The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

TOUR OF THE IDAHO DEPARTMENT OF JUVENILE CORRECTIONS FACILITY IN NAMPA

Today the Board toured the Idaho Department of Juvenile Corrections (IDJC) Facility in Nampa. Those present for the tour were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, District 3 Liaison Joe Langan, Superintendent Lynn Viner, and Deputy Clerk Kelly Martinez. Ms. Viner reviewed an informational handout given to the Board upon arrival which included: facts and figures; safety measures; sally port; the history of IDJC; Mission and Values; balanced approach; types of crimes; the three state facilities; observations and assessment; gym and food service; transportation/safety and security; medical clinic; education; and the *Solutions* and *Choices* programs. A tour of the facility was conducted, beginning at 10:00

a.m. and concluded at approximately 11:20 a.m. No Board action was required or taken as the tour was held for information purposes only.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:06 p.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:07 p.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 1:45 p.m. with no decision being called for in open session.

SHERIFF'S PRESENTATION ON JAIL OPTIONS AND CONTINUED FY2015 PRE-BUDGET DISCUSSION

The Board met today at 2:03 p.m. for the Sheriff's presentation on jail options and a continued Fiscal Year 2015 pre-budget discussion. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Captain Daren Ward, Lt. Tami Faulhaber, Cpl. Dale Stafford, Sgt. Scott Booth, Cpl. Andy Kiehl, Sheriff's Financial Manager Pam Corta, Clerk Chris Yamamoto, Controller Zach Wagoner, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Coroner Vicki DeGeus-Morris, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Chief Deputy Treasurer Nancy Seal, Director of Misdemeanor Probation Jeff Breach, Trial Court Administrator Dan Kessler, Sid Freeman, George Combs, Chris Smith, Tom Dale, interested citizens, and Deputy Clerk Monica Reeves. Sheriff Donahue said the presentation comes from last week's elected officials' meeting where there was discussion about the possibility of using fund balances to finance an expansion of the jail as a possible solution for overcrowding. Captain Ward and his team prepared a presentation on where they see problems with that concept based on three things: 1) what it will cost the County over the long term; 2) operational functionality of the proposed plan; and 3) liability exposure. Sheriff Donahue said he is

looking for a long term sustainable solution rather than a quick fix to the overcrowding issue. Captain Ward's Powerpoint presentation included the following highlights:

- They are only keeping the worst criminals in custody. Inmates with a lower risk classification are being allowed pre-trial release or alternative detention which has decreased the jail's total numbers.
- The number of female beds increased from 52 to 62 in June of 2013. Every morning Lt. Faulhaber reviews a list of those in custody and sends the lowest classification inmates to the Prosecutor's Office and asks what can be done. That's the only way they can manage the 62 female beds.
- The majority of time the jail population is above target for both male and female inmates.
- Staff has been able to complete some painting and general maintenance issues by lowering the population in Unit G, but they cannot keep up with it in the single cell units due to the inability to lower the population in those units.
- Several slides demonstrated how the jail expansion plan does not meet Idaho jail standards and the ACLU consent decree.
- Other issues included: increased response time to Pod 5 in an emergency; the expense of purchasing a large amount of monitoring cameras; the need for additional maintenance staff; and the loss of bed space with the closing of the annex and Unit M during construction.
- An expansion will require 15 additional deputies, a nurse, and a supply deputy. The estimated total first year cost for staffing is \$1,257,000. The total additional annual cost is \$1,035,000.
- During construction they would lose the ability to hold the 35 protective custody inmates. Staff contacted other counties to see if they could house inmates and received word they would only be able to house six to eight inmates out of county. If they could house 35 inmates out of county for one year the total annual cost would be \$638,750.
- Jail staff strongly recommends not proceeding with the proposal to add on to the current jail. Instead, they recommend placing the monies in a capital improvement fund to be used on future projects.

The presentation concluded at 2:42 p.m., at which point Sheriff Donahue said there are a lot of unknown costs with the proposed plan. His concerns include exposed liability

risks; out of county housing costs; and security issues to name a few. He said we need to have a dialogue and look for a continued long term sustainable solution versus trying to get by for the next year or so. Commissioner Rule called for questions; there were none. The meeting concluded at 2:44 p.m. An audio recording is on file with this day's minute entry.

TWENTY-FOURTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 10, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED KEY REQUEST

The Board approved a key request for Vada Manhire-Mendoza and Amy Johnson.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-500

The Board met today at 9:05 a.m. to conduct a medical indigency hearing for Case No. 2014-500. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, the applicant, Chavon Lewis from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated January 29, 2014. The hearing concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-400

The Board met today at 9:16 a.m. to conduct a medical indigency hearing for Case No. 2014-400. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant and her friend, and Deputy Clerk Kelly Martinez. A representative from the hospital did not appear for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to take Case No. 2014-400 under

advisement with a decision to be rendered within 30 days. The hearing concluded at 9:21 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-515

The Board met today at 9:24 a.m. to conduct a medical indigency hearing for Case No. 2014-515. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, Chavon Lewis from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated January 29, 2014. The hearing concluded at 9:32 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:35 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez.

Ms. Baker recommended the Board take Case No. 2014-354 under advisement. Upon a motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to take Case No. 2014-354 under advisement with a decision to be rendered within 30 days.

Ms. Baker also noted for the record that subpoenas were issued on Case Nos. 2014-292 and 2014-348 and neither the applicant nor a hospital representative appeared for today's appeal hearing.

Ms. Baker recommended the Board take Case Nos. 2013-1209, 2013-1351, and 2014-212 under advisement. Upon a motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to take Case Nos. 2013-1209, 2013-1351, and 2014-212 under advisement with a decision to be rendered within 30 days.

Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2013-1698, 2013-1762, 2013-1763, 2014-310, 2014-395, 2014-390, 2014-367, 2014-412, 2014-292, 2014-348, 2014-304, 2014-606, and 2014-213. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board

voted unanimously to uphold the previous denials. The proceeding concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING 2014 PARKING LOT LIGHTING SOLICITATION OF BIDS

The Board met today at 11:02 a.m. to consider signing the 2014 Parking Lot Lighting Solicitation of Bids. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Navarro said the project coincides with the four parking lots being designed in conjunction with the administration building. It is a separate project above and beyond the parking lot paving project so that we can control the contractors, the product and the price. As part of the lighting project we will be able to use our existing poles that have a value of \$2,000 to \$3,000. The notice will be sent to Lea Electric, Quality Electric, and Tri-State Electric, all of which are located in Ada County. Commissioner Alder asked if there are any contractors in Canyon County. Mr. Navarro said there are contractors in Canyon County but the three he identified are large firms and he believes they can handle the project quickly. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the 2014 Parking Lot Lighting Solicitation of Bids, a copy of which is on file with this day's minute entry. The meeting concluded at 11:06 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 11:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation and to communicate with the risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 11:07 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:23 a.m. with no decision being called for in open session.

TWENTY-FIFTH DAY OF MARCH TERM, A.D., 2014
CALDWELL, IDAHO APRIL 11, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #4-14-14

The Board of Commissioners approved payment of County claims in the amount of \$16,108.16 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-012953, 2014-012954, 2014-012955, 2014-012956, 2014-012957, 2014-012958, 2014-012959, 2014-012960, 2014-012961, 2014-012962, 2014-012963, 2014-012964, 2014-012965, 2014-012966, 2014-012967, 2014-012968, 2014-012969, 2014-012970, 2014-012971, 2014-012972, 2014-012973, 2014-012974, and 2014-012949.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$4,929.08 to Salt Lake Wholesale Sports.

CONSIDER SIGNING TELMATE ADDENDUM TO FEE ARRANGEMENT

The Board met today at 8:45 a.m. to consider signing the Telmate Addendum to Fee Arrangement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Sheriff Marv Dashiell, Captain Daren Ward, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Captain Ward said a month ago there was a change with some FCC regulations and the amount inmate phones can be charged so Telmate immediately sent out their changes and once they had a chance to look back they realized they didn't address the interstate rates in the contract. Today's addendum, which has been reviewed by the Prosecutor's Office, includes the interstate language. Chief Dashiell said the FCC came down on the companies and took away some of their ability to randomly establish their own rates. Telmate lobbied the Sheriff's Office during the FCC hearings asking for support letters but the Sheriff

denied that request. According to Chief Dashiell, Telmate is hitting their rates and their caps and making adjustments; it still comes down to inmates receiving two free calls and two free video visits per week onsite but beyond that it is a profiteering aspect for Telmate. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Telmate Addendum to Fee Arrangement. (See Agreement No. 14-024). The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING SOLICITATION OF INTEREST LETTER FOR MOVING/OFFICE RELOCATION SERVICES-INDEPENDENT PERSONAL SERVICE CONTRACTOR-ADMINISTRATION BUILDING PROJECT

The Board met today at 8:49 a.m. to consider signing a solicitation of interest letter for moving/office relocation services where the Board seeks to potentially enter into an independent contractor relationship with an insured moving company to provide moving services for the office relocation portion the County's Administration Building Project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Navarro has worked with the Prosecutor's Office on the solicitation and they have identified some large moving companies that would be able to handle multiple weekend moves from the courthouse to the administration building. There is a mandatory walkthrough to help the contractors establish a scope and firm cost to the County. The letter will be sent to Air Van Lines, Correctional Industries, Tennyson Transfer and Storage, All My Sons Moving and Storage, Mayflower Moving/Crown Moving, and Mesa Moving. Commissioner Rule said it's wise to hire professional help with a move of this size. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the solicitation of interest letter for moving/office relocation services - independent personal service contractor for the Administration Building Project. Mr. Navarro said administratively they are making progress and once they have more information from the contractor they can shore up the moving dates. He said the goal is the parking lot paving projects will be completed prior to the move in date; however, it was noted that the lot immediately behind the administration building is causing some heartburn because it is being used as a contractor staging area, but ESI will work with Mr. Navarro to get the lot emptied. The signed solicitation is on file with this day's minute entry. The meeting concluded at 8:54 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, Treasurer Tracie Lloyd, and Deputy Clerk Monica Reeves. Mr. Goodsell and Ms. Lloyd left at 9:20 a.m. The Executive Session concluded at 9:49 a.m. with no decision being called for in open session.

MEETING WITH BRENDA CAMERON TO DISCUSS THE ANIMAL SHELTER

The Board met today at 9:50 a.m. for a meeting with Brenda Cameron to discuss the Animal Shelter. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Controller Zach Wagoner, Facilities Manager Paul Navarro, Brenda Cameron, Board President, Cherisse Faulkner, Shelter Operation Manager, Tracy Rowley, Shelter Finance Officer, Stephen Drescher, Animal Shelter Board member, Dr. Tim Groves, Veterinarian, Justin Dalme from the Idaho Press-Tribune, and Deputy Clerk Kelly Martinez. Ms. Cameron reviewed current members of the Friends of the Canyon County Animal Shelter Board of Directors and staff changes that have occurred at the shelter. The shelter is now fully staffed. Updates were also given on reorganization, policies, and procedures. Ms. Rowley gave an update on the revised profit and loss statement and financial changes that have been made. The animal shelter is still planning to partner with the Master Gardeners program to create a memorial garden. Commissioner Rule said the County gives \$300,000 for funding, and the cities that generate a lot of animals give \$65,000 each. Ms. Cameron said we have software to track more accurately where the animals come from and will submit reports on a quarterly basis. The shelter has begun to rebuild relationships with other shelters and have been transferring animals to other locations when possible. There was discussion about licensing fees, which go back to cities after a two dollar administrative fee is deducted. Clerk Yamamoto said he is very pleased with the direction the shelter is going. No decisions were made as today's

meeting was for informational purposes only. The meeting concluded at 10:31 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEET WITH BRENT ORTON FROM CITY OF CALDWELL REGARDING POND LANE PROPERTY EASEMENT

The Board met today at 10:31 a.m. for a meeting with Brent Orton from the City of Caldwell regarding a property easement on the Pond Lane property. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Brent Orton from the City of Caldwell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. At a previous meeting on this topic the Board asked Mr. Orton to check with the League of America (the gun club to the south of the property) to see if they would be willing to participate in giving an easement and it turns out they are willing to give a 15-foot easement. Mr. Orton is now asking if the County would be willing to give 15 feet on the other side of the property line. Commissioner Alder supports it. Commissioner Rule said the County realizes it is a benefit and he appreciates Mr. Orton's hard work. Mr. Orton submitted a draft easement for the Board's consideration that will be sent to the Prosecutor's Office for review. Commissioner Alder wants to make sure the document includes language about giving the County stub outs at a reduced rate or at no cost. Mr. Orton said when they construct it they will build some stub outs for the County and there will be no limitation to access. Whatever user comes along the City will ask them to pay connection fees that are appropriate for their size or nature of development. Commissioner Hanson said easement will be beneficial to the property and he appreciates the work that's been done. Commissioner Rule said he heard the route changed from coming across the highway to moving on the north side of the highway a little farther. Mr. Orton reviewed a map of the area with the Board showing potential routing, alignment and lift station locations. The Board asked Paul Navarro to work with Mr. Orton to determine where the two stub outs should be located on the property. The Board hopes to sign the easement document in a week or two once the details have been worked out. The meeting concluded at 10:48 a.m. An audio recording is on file in the Commissioners' Office.

COMMISSIONER MARCH TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the March Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF MARCH 2014 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Kathryn Alder and Craig L. Hanson

ATTEST: Chris Yamamoto,
Clerk

Kelly Martinez
Deputy

DATE: 5/20/14