

FIRST DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 12, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-016979, 2014-016980, 2014-016981, 2014-016982, 2014-016983, 2014-016984, 2014-016985, 2014-016986, 2014-016987, and 2014-016988.

APPROVED CLAIMS ORDER #5-12-14

The Board of Commissioners approved payment of County claims in the amounts of \$7,500.00 and \$17,214.05 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$2,500.00 to DAS-Co of Idaho Inc.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet Department in the amount of \$2,357.50 to Allen Signs.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Trial Court Administration in the amount of \$3,339.92 to Caxton's.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #14-101 Tacos El Rey LLC DBA Tacos El Rey Restaurant #5
- #14-102 Maria Correa DBA Alejandra's Mexican Restaurant
- #14-103 IOU Sushi II LLC DBA IOU Sushi II
Stewart & Christensen LLC DBA Stewart's Bar & Grill
Nampa Aerie No. 2103 FOE DBA Eagles Aerie #2103

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson, and Kathy Alder, PIO Joe Decker, Facilities Manager Paul Navarro, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:37 a.m. Joe Decker reported on the following communication issues: he spent several hours with Tom Bicak on Saturday at Celebration Park working on the video for the Idaho Oregon Snake River Water Trail; he finished the rough cut of the jail orientation video and will reshoot certain parts later this week; the criminal justice planning committee has asked him to start attending their meetings so he can assist with any newsworthy items; the fair board will meet with the Idaho Center representatives tomorrow to review Rosalie Cope's latest numbers; he will review his job analysis tomorrow with the HR Director; he will prepare talking points for the KBOI radio interview; and he is finalizing plans for the ribbon cutting ceremony for the juvenile justice center. Paul Navarro reported on the following facilities issues: The juvenile justice center is nearly finished and they are preparing for the ribbon cutting ceremony on Friday; staff is swamped with cabinetry work at the administration building; he will inspect the properties in Parma that were seized by the County to make sure the nuisance orders are addressed; the judges have approached him about adding 10 more reserved parking spaces, for a total of 22, in the 12th Avenue parking lot. Precision Grading starts work tomorrow on the parking lot across from the crime lab (Belmont to Chicago along 11th Avenue), followed by the lot at 12th and Albany, and once that lot is finished he can relocate the judges' parking. A decision about the additional spaces will be made once the parking lot projects are completed. Mr. Navarro wants to purchase signs that say *juvenile justice center visitor parking only* so that employees and judges do not park in the spaces directly in front of the center. He said they anticipate 200 to 300 visitors a day at the center and it would be nice to have dedicated visitor parking. The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION-PERSONNEL MATTERS; RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 9:08 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter; records exempt from public disclosure and to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:09 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Becky Cowan. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:39 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget preparations; Mr. Hopper reviewed the connectivity needs for the Park's Department; discussion regarding replacement of the queue system at the East Complex (DMV); update on Juvenile Justice Center opening; and phone system updates. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:49 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

HEALTH BENEFITS TRUST WORKSHOP

The Board met today at 10:03 a.m. for a Health Care Documents Trust discussion. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Human Resources Director Jeannine Eiband, Chief Deputy Treasurer Nancy Seal, Treasurer Tracie Lloyd, Assessor Gene Kuehn, Controller Zach Wagoner, Chief Deputy Assessor Joe Cox, Fleet Director Mark Tolman, Clerk Chris Yamamoto, Brad Jackson, Chief Deputy for Records and Passports, Sergeant Doug Daniels, Sheriff's Office and Deputy Clerk Becky Cowan. Sheriff Kieran Donahue arrived at

10:13 a.m. Deputy P.A. Wesley explained that it had become clear that the Health Plan Trust Agreement, created in 1999, was never substantially amended and the documents haven't kept up with the changes in how Meritain operates. Of particular note, the plan does not reflect how the trust operates in the County, what the roles are between the third party administrator, Meritain, the trustees and the Human Resources department. Mr. Wesley points out several conflicts throughout the document. The term of Claims Administrator is used twice, with two different meanings. Claims Administrator could refer to the over-arching plan which is Blue Cross or Meritain who actually pay the claims. The other definition for Administrator is used to refer to a duty of the Health Trustees, who are also a claims administrator; they are dealing with the claims as they come in to decide what should be paid or not paid. Ms. Eiband explained that Claims Administrator is a commonly used term for a third party administrator who handles the claims. Mr. Wesley said the question is who the Claims Administrator reports to because the document states that they are designated by the trustees but the Commissioners appoint them for the health plan. When someone has questions about the details of the plan, should it fall to the Board's designee or to a trustee's designee. Brad Jackson commented that the Health Trustees main goal is to provide a voice to County employees covered by the health plan. The Trustees are concerned with decisions that were made by the BOCC that the Trustees were not aware of. Treasurer Lloyd asked if anyone has determined what the role of the Trustees should be. Mr. Wesley stated that Blue Cross had less questions, most likely because they created the document and they approved most claims. Meritain asks for interpretation on the plan on a weekly basis. Prior to the current plan, contested claims were sent to the trustees to approve or deny. This is an option to add to the current plan document. Ms. Eiband explained the process for appeal: employees have one appeal through Meritain, which is approved or denied; if denied it would be reviewed by an outside third party carrier; if denied again it is presented to the Board of Trustees on a confidential basis, stripped of employee information to protect privacy laws. Mr. Tolman suggested there needs to be a designation about the process of voting for approval or denial by the Trustees. Should they vote as individuals or as a group and are explanations provided? Commissioner Rule asked Mr. Wesley to provide an answer to the group at a later date. Sheriff Donahue asked if there is a statute that designates a trustee board that has the authority to review or do Commissioners have the complete control over decisions? If so, why does the Board of Trustees exist? Zach Wesley replied that in terms of statutory responsibilities, the Trustees become the fiduciary of the money. The authority and powers and duties derive from the money. The County is the employer and providing the benefit to the employee, so the trust was created to have a legal distinction between the money and the County in order to be self-insured. Clerk Yamamoto stated that if the trustees are fiduciary over the funds, according to this document, they should also be highly involved in the administration of the plan. Sheriff Donahue agreed with the statement. Ms. Eiband said many meetings were held by the Trustees and a plan was recommended by the Trustees and given to the Board. Commissioner Hanson agreed with the statement. Mr. Jackson agreed but also felt as if the Trustees should have been

involved in the other changes to the plan as well. Commissioner Hanson stated that the Board added additional dollars into the fund so the Trustees are not the only stewards of the funds in the pot. Commissioner Alder asked for clarification regarding decisions involving supplemental insurances that are not defined in the plan document. Ms. Eiband agreed that the definitions will cover all employee insurance benefits and suggested that Mr. Wesley provide answers to questions such as: meetings and who is invited, plan design authority or recommendations, day to day plan administrator duties, claims administrator duties and decisions, and the approval process for appeals. The Board directed Mr. Wesley to rework the plan document to accommodate the needs of the County and provide a draft to the group to discuss. The meeting concluded at 11:01 a.m. with no decision being called for in open session. A follow up meeting will be scheduled when the draft is ready for review.

SECOND DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 13, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

FILED OATH OF OFFICE

The Board filed an Oath of Office for Taylor Watkins.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Ana Gallegos, Julie Holesinsky, Gerald Krein, Tony Burnstein, Ali Anderson, and Angela Hunt.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-016969, 2014-016970, 2014-016971, 2014-016972, 2014-016973, 2014-016974, 2014-016975, 2014-016976, 2014-016977, and 2014-016978.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-104 TNT's Dynamite Grill LLC DBA TNT's Dynamite Grill

#14-106 GMRI, Inc. DBA The Olive Garden Italian Restaurant #1731

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:49 a.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Weed Control Superintendent and Gopher District Director Jim Martell, and Deputy Clerk Kelly Martinez. Mr. Martell gave an update on the weed control and gopher control budgets, and revenue. He also mentioned that as of today, they have 41 jobs on the board to complete, with 37 hours left on the Idaho Transportation Department (ITD) gopher contract and 30 hours on the ITD weed contract. Mr. Martell expressed his concerns with the proposed growing and use of "Sticky Night Shade" in Parma and at the University of Idaho. Mr. Martell will draft a letter of concern for the Board's consideration. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:01 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND LITIGATION

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, and litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:37 a.m. with no decision being called for in open session.

MEETING TO DISCUSS NOURSE SHOOTING RANGE MANAGEMENT

The Board met today at 9:41 a.m. for a meeting to discuss Nourse Shooting Range management. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Chief Deputy Sheriff Marv Dashiell, Parks Director Tom Bicak, Parks Assistant Director Kathy Kershner, Solid Waste Director Jack Biddle, Lead Code Enforcement Officer Leon Baguley, and Deputy Clerk Kelly Martinez. Commissioner Rule said this discussion started several months ago when Parks Director Tom Bicak asked who has authority over the gun range. Mr. Laugheed said after the last meeting, we decided there should be a designated administrator and his recommendation is that Parks Director Tom Bicak should be that person. Mr. Laugheed said we will still rely to some extent on the Solid Waste Department and the Sheriff's Office. Director Biddle said his staff can continue to assist the Parks Department with the inmate crew to clean up the range and have already purchased chemical for weed control for that whole area. Mr. Baguley concurs with Director Biddle. Director Bicak said they are a little bit excited about taking on the project and have researched several grant opportunities to possibly help with funding. Director Bicak will create a budget line in his budget for the shooting range. Mr. Laugheed needed assurance that the Sheriff's Office was on board with where this is going, and they clearly are. Director Bicak and Mr. Laugheed will work on an operating plan to present to the Board. Chief Dashiell asked as a public range where we have tried to localize where the shooting would be going on, without trying to secure that in a more formidable fashion, how would you truly be able to enforce a user fee out there. Mr. Laugheed said they have a number of options to consider, however, he and Director Bicak are still in the process of evaluating those options. The meeting concluded at 9:52 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING CANYON COUNTY AND MOTOROLA SOLUTIONS, INC. SERVICES AGREEMENT

The Board met today at 10:01 a.m. to consider signing Canyon County and Motorola Solutions, Inc. Services Agreement. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Chief Deputy Sheriff Marv Dashiell, Steve Onofrei, IT Programmer Analyst, and Deputy Clerk Kelly Martinez. Chief Dashiell said this is a service upgrade agreement. The current system, in addition to the hardware that we have incorporated into the radio system, is also based on software upgrades. Chief Dashiell said either we upgrade to this status in all of our software or we become basically a manual system. This is separate from the continued maintenance contract that is in progress right now. Chief Dashiell said this is funded by E911 funding balance. Commissioner Alder asked by the time this is paid off, if another upgrade will be needed. Chief Dashiell said it is programmed out in

about four or five years. Mr. Laugheed said our negotiating power in a contract like this is rather limited, but we put a lot of emphasis on the non-appropriation clause. The Prosecutor's Office is comfortable with it and Mr. Laugheed said it is public safety critically needed infrastructure. Chief Dashiell said this radio system is separate from the IT Department. Mr. Laugheed said the general proposition is that the County is not allowed to encumber itself beyond the fiscal year, using funds that are available in that year. In this particular contract, it happens on other County contracts as well, we get the benefit of pricing that extends out beyond that fiscal year but it is acknowledged in the contract that we have the right to terminate for convenience. In this contract (section 9.3) it states if the Board fails to appropriate the necessary funds for any fiscal year, the agreement will terminate at no additional cost or obligation to the customer. Chief Dashiell said this has also been presented to the E911 Advisory Board members with the approval of the expenditure of funds. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign the Canyon County and Motorola Solutions, Inc. Services Agreement. The signed agreement, No. 14-034, is on file with this day's minute entry. The meeting concluded at 10:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

PRESENTATION BY THE ANIMAL SHELTER BOARD REGARDING A MASTER GARDENER CLASS

The Board met today at 10:31 a.m. for a presentation by the Animal Shelter Board regarding a Master Gardener class. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Ariel Agenbroad from the County Extension Office, Nancy Glasscock, Animal Shelter Board member, and Deputy Clerk Kelly Martinez. Facilities Manager Paul Navarro arrived at 10:40 a.m. Ms. Glascock said we wanted to come up with something special at the shelter for visitors. Ms. Agenbroad said we were approached about assisting with the design of a memorial garden, and found that the Master Gardener class was very interested in the project. Ms. Agenbroad reviewed some ideas they have developed for the garden. There was discussion regarding additional labor resources and how these plans might affect the maintenance of the grounds. There was also some discussion regarding creating a "cattery" at the shelter. Mr. Navarro said he and his staff have been working on a "to do" list of maintenance requests from the shelter. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:17 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: field trips have commenced; met with USFWS Deer Flat Refuge to discuss the 2014 park season; Lake Lowell Marathon was held April 15 and the lake is now open for boating; field trips have begun at Wilson Springs; the Idaho Oregon Snake River Water Trail is the "Project of the Year" for the Western Association of RC&D's; information regarding the George Nourse Gun Range; update from the Parks Manager and the Programs Manager; May is Idaho Archaeology and Historic Preservation Month; disc golf course has been completed at Lake Lowell; Union Pacific presented a \$5,000 check to help with the completion of the Canyon Crossroads Transportation Museum; BLM Spring Hike Series information; Snake River Clean-Up was on April 26; meeting at Micron regarding rock art recording; the Annual Melba Fun Run (a tour of antique and classic cars) stopped at Celebration Park; Director Bicak found several stuffed animals at the shooting range that were apparently used for target practice; Lori Berry is the new Seasonal Park Technician at Celebration Park; and Director Bicak reviewed upcoming events. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:46 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:01 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Public Defender Mark Mimura, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget information; Mr. Mimura informed the Board of some issues with the transition of the felony drug court treatment provider; specialty court information; file retention and destruction of records discussion. There was also discussion regarding the timeline of the hiring process for the in-house Public Defender position. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:18 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS
GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:30 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Solid Waste Director Jack Biddle, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: waste amount is up 13.80% in April and 12.28% for the first seven months of the year; "Free Day" at the landfill was held on April 26; Clean Air Act Tier II NMOC sample collection is slated for the first week of June; the Department of Agriculture collected 28,000 pounds yesterday, and more than 103,000 pounds in the last year at Pickles Butte. Commissioner Alder asked Director Biddle if he would be willing to stay on as director if someone is not hired before June 30, and he said probably not as director; however he could possibly continue as a consultant. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:44 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 14, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$6,914.00 to Boise Office Equipment.

APPROVED CLAIMS ORDER#1416

The Board of Commissioners approved payment of County claims in the amount of \$1,159,783.10 for a county payroll.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-107 Valley Wide Association Inc. DBA Valley Wide Cooperative

#14-108 Valley Wide Association Inc. DBA Valley Wide Cooperative

#14-109 Brick 29 LLC DBA Brick 29 LLC

CONSTRUCTION UPDATE

The Board met today at 8:07 a.m. for a weekly construction update for the administration building. Present were: Commissioners Steve Rule and Craig Hanson, Facilities Manager Paul Navarro, Ken Fisher, Owner's Representative, and Deputy Clerk Monica Reeves. Mr. Fisher reported that the project is going well; other highlights from the report included:

Project Activities:

- HVAC rooftop unit (set on roof ready - start up on the 19th)
- Exterior stucco
- Trim out on mechanical, electrical and plumbing rough-in on 2nd and 3rd floors
- Window install is finishing up
- Final coats of paint on 2nd and 3rd floors
- Ceiling grid and lights on 2nd and 3rd floors
- Cabinets for 2nd and 3rd floors - install

Accomplishments:

- Rooftop unit set
- TPO roof install complete
- Idaho Power rebate in progress
- Exterior stone (first container arrives; other containers are on their way)

Budget Overview:

Total completed and stored to date: \$4,992,498

Balance to finish + retainage: \$1,757,126

Issues/Concerns:

- Stone of exterior of building. It takes 35 days to get here from India; the crew will work 7 days a week to install the stone.

Commissioner Rule asked if the stone will delay the project completion date. Mr. Navarro said we have a 21-day cushion and the contractor believes they will be done with the stone before the move-in date of June 27. Commissioner Rule asked if there have been any cost overruns. Mr. Navarro said they have done a lot of tradeoffs; for instance, he wanted some different quality door closures so an agreement was reached where ESI will update the hardware and the County will do the labor. The cost overrides have been negotiable, there's nothing on paper. Commissioner Rule is impressed with the work ESI has done on this project and he believes we will have a superior product. Mr. Navarro agrees and said city officials are impressed with the facility as well. The meeting concluded at 8:25 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-017431, 2014-017432, 2014-017433, 2014-017434, and 2014-017435.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 10:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 10:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:16 a.m. with no decision being called for in open session.

MEETING WITH MATT STOLL AND TONI TISDALE REGARDING
TRANSPORTATION PROJECTS AND PARTNERSHIPS ON HIGHWAY 55

The Board met today at 2:08 p.m. for a meeting with Matt Stoll and Toni Tisdale from COMPASS regarding transportation projects and partnerships on Highway 55. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Toni Tisdale and Matt Stoll from COMPASS, Captain Dana Maxfield, Lt. Donia Ballard, and Deputy Clerk Monica Reeves. Commissioner Rule requested the meeting to obtain information on funding opportunities and how to enhance the scheduling of highway safety projects. Matt Stoll reviewed what's programmed to be built by the Idaho Transportation Department (ITD). Programmed means a project is in the five year transportation improvement program that COMPASS and the ITD board approves, and it means there is a reasonable commitment of funding based on what is known at this point. Even if a project has been identified if it is important to you, you should comment on it because when projects do not receive comments it can provide the opportunity for projects that get a lot of comments to move up and bump another project out. The projects are mostly intersection improvements dealing with safety issues; the cost of projects is phenomenal and is related to the cost of materials and as the economy starts to rebound inflation kicks in and our buying decreases. If a local agency comes forward with a local match in partnership they will consider moving projects up if they have space within their existing program. The best case in point is the Locust Grove overpass project with the Ada County Highway District and the City of Meridian because both brought a couple of million dollars and that incentivized ITD to leverage additional money. Commissioner Rule said the Board receives many complaints about the intersections along Highway 55, specifically Middleton Road. He said Highway 55 is the most dangerous highway in Canyon County and he asked if the intersection improvement projects can be moved up if the County commits to providing a million dollars toward the project. Mr. Stoll said there is no specific formula as far as what incentivizes ITD, but the rough rule of thumb is a 20% match so with \$1 million you could get a \$5 million project. The minimum match required for federal dollars is a 7.34% local or state match; however, the minimum will not incentivize. Because there are so many state and local governments asking for money the federal government is looking at how to deal with all the numbers so they're looking at who brings more of a match or a partnership opportunity. Commissioner Alder said the intersections of Indiana Avenue and Lake Avenue along Highway 55 are especially dangerous. Toni Tisdale said ITD has a HAL (highway accident locations) list and those intersections are within the 10 top of the entire state. The Middleton Road intersection is scheduled to begin next spring. Mr. Stoll said they were able to find \$300,000 to move the project forward. Funding levels are expected to accomplish the other projects on the list as long as the cost of goods will stay within the numbers and if they do not, it will impact the overall preprogram across the country. He said we'll be squeaking by at the state level until the legislature does something with gas tax and registration fees. The Board spoke about the need to put funding toward safety measures at Indiana Avenue or Lake

Avenue. Captain Dana Maxfield said he attended an ITD meeting two weeks ago where they discussed the Parma overpass project and the engineers were giving a timeline and on several projects and they gave a start date on the Midway Road light project as 2014 to be done at the same time as the intersection improvements on Middleton Road. Mr. Stoll said it's possible that ITD has a current update they haven't shared with COMPASS. Ms. Tisdale will check on it. Captain Maxfield asked if there's a way to expedite a process to put a traffic light either at Lake or Indiana so traffic can cross the highway. Commissioner Alder asked if we can get some help with the lights at those intersections if the County commits to some funding. Mr. Stoll said they will check on the phasing of the Middleton Road and the Midway Road projects and they will check on whether there is a way to get traffic lights installed at Indiana Avenue or Lake Avenue sooner than is currently planned if the County is willing to come to the table with some money. And, he will find out how much is needed to expedite that process. Mr. Stoll will send a response in an email to the Board. The meeting concluded at 2:51 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER PROPERTY TAX EXEMPTION REQUESTS UNDER IDAHO CODE §§ 63-602D, 63-602GG, AND 63-606A; CONSIDER RENEWING VARIOUS OTHER PROPERTY TAX EXEMPTIONS

The Board met today at 3:03 p.m. to consider property tax exemption requests under Idaho Code §§ 63-602D, 63-602GG, and 63-606A; and consider renewing various other property tax exemptions. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Jennifer Loutzenhiser and Danyele Jessup from the Assessor's Office, Dave Porter from Idaho Development and Community Development Inc. (CDI), Ed Cornforth from Idaho Development, CDI, and Somerset, Fred Cornforth from Idaho Development and CDI (present via conference call), and Deputy Clerk Kelly Martinez. The applications were considered as follows:

Idaho Development Housing and Columbia Gardens Inc. - Fred Cornforth, Dave Porter and Ed Cornforth offered comments and documents in support of the application. Joe Cox offered comments on behalf of the Assessor's Office. Deputy P.A. Brad Goodsell commented on the applications as well. Commissioner Rule said we will address the information that was submitted today and issue a written decision. Dave Porter, Ed Cornforth, and Fred Cornforth left at 3:27 p.m.

Saint Alphonsus - A representative from Saint Alphonsus was not present at today's meeting. Joe Cox and Jennifer Loutzenhiser offered comments on behalf of the Assessor's Office. Upon a motion by Commissioner Alder and second by Commissioner Hanson, the Board voted unanimously to grant exemption on Parcel Nos. 64937541 0, 64932721 0, 62389100 0, 11769000 0, 64937540 0, 64937539 0, 64935408 0,

09488000 0, 08015505 0, 08015504 0, 11776000 0, 31084000 0, 64940655 0, 64940657 0, 64940654 0, 64940651 0, 64940653 0, 64940652 0, 64940645 0, 64940656 0, 64937538 0, 64940734 0, and 64941099 0.

Saint Alphonsus Physician Services Inc.- Joe Cox said Saint Alphonsus has filled out an application for an exemption on this parcel, they also submitted a letter stating that this equipment is no longer in Canyon County and is being reported in Ada County. Upon a motion by Commissioner Hanson and second by Commissioner Alder, the Board voted unanimously to remove the exemption on Parcel No. 64936361 0.

Tripath Imaging- A representative from Tripath Imaging was not present at today's meeting. Jennifer Loutzenhiser offered comments on behalf of the Assessor's Office. Upon a motion by Commissioner Alder and second by Commissioner Hanson, the Board voted unanimously to grant the exemption on Parcel No. 61111008 0.

The proceeding concluded at 3:36 p.m. The signed application forms are on file with this day's minute entry. An audio recording of the meeting is on file in the Commissioners' Office.

FOURTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 15, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Claudine Woodson and Kara Killeen.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet Department in the amount of \$2,082.56 to Uria Auto Body.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #14-110 Aurora Sanchez DBA Rodeo Night Club
Chapala Mexican Restaurant #7, Inc. DBA Chapala Mexican Restaurant #7
Chapala Nampa Inc. DBA Chapala Mexican Restaurant III
Victors Inc. DBA Victor's Hogs N Horns
- #14-111 Kebob LLC DBA Tobacco Connection #16
Kebob LLC DBA Tobacco Connection #12
Kebob LLC DBA Tobacco Connection #23
Kebob LLC DBA Tobacco Connection #22
Kebob LLC DBA Tobacco Connection #6
Kebob LLC DBA Tobacco Connection #32
Kebob LLC DBA Joe's Beverage #1
Target Corporation DBA Target Store T-2206
- #14-112 Maverik Inc. DBA Maverik #298
Maverik Inc. DBA Maverik #430
Maverik Inc. DBA Maverik #225
Maverik Inc. DBA Maverik #273
Heather Zimmerman DBA The Garage Café
Fred Meyer Stores Inc. DBA Fred Meyer #226
Cinema Grill Ventures LLC DBA Northern Lights Cinema Grill

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE,
LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING
PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and

Deputy Clerk Monica Reeves. The Executive Session concluded at 9:39 .m. with no decision being called for in open session.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:02 a.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Trial Court Administrator Dan Kessler, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Kelly Martinez. Court Administrative Specialist Tara Hill arrived at 10:03 a.m. Topics of discussion included the following: construction update on the Juvenile Justice Center; Mr. Kessler is working on the budget; discussion regarding a salary rate request submitted today; personnel update; and discussion regarding comp time accruals. Ms. Miller discussed her plans to submit a salary rate request for an employee who has completed the probation period and recently had an evaluation done. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER REQUEST FOR A COMPREHENSIVE PLAN MAP CHANGE TO CHANGE THE DESIGNATION OF STAR RIVER RANCH SUBDIVISION NO. I AND NO. II, AND PARCEL R34039 FROM AGRICULTURAL TO RESIDENTIAL AND; REZONE OF APPROXIMATELY 129 ACRES (RIVER RANCH SUBDIVISION 1 AND 2 AND PARCEL R34039) FROM AN "A" (AGRICULTURAL) ZONE TO AN "R-1" (SINGLE FAMILY RESIDENTIAL) ZONE

The Board met today at 10:34 a.m. to conduct a public hearing in the matter of a request by DAS Investments, LLC, E4 Partners, LLP and Corey Barton Homes, Inc., for a comprehensive plan map change to change the designation of River Ranch Subdivision No. I and No. II, parcel R34039 from Agricultural to Residential. Also requested is a rezone of approximately 129 acres (River Ranch Subdivision No. I and No. II, and Parcel R34039) from an "A" (Agricultural) zone to an "R-1" (Single Family Residential) zone. The subject properties are located in portions of the NW ¼, NE ¼, SW ¼ and the SE ¼ of Section 13, Township 4 North, Range 2 West, and BM. Jennifer Almeida gave the oral staff report. The P&Z Commission recommended approval of the request on March 20, 2014; DSD staff is also recommending approval of the comprehensive plan map change and rezone. Tim Eck testified in support of the request. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Commissioner Alder believes it is an appropriate request to change the comprehensive plan map and to ask for a rezone.

Commissioner Rule said with the proper zoning criteria being met the applicants will be able to move on. Commissioner Alder made a motion to approve comprehensive plan map change and to approve the rezone. The motion was seconded by Commissioner Hanson. The motion carried unanimously. Commissioner Alder made a motion to approve the resolution amending the Canyon County Comprehensive Plan Map from agriculture to residential for River Ranch Subdivision No. I and No. II. The motion was seconded by Commissioner Hanson and carried unanimously. (See Resolution No. 14-113). Commissioner Hanson made a motion to approve the ordinance directing amendments to the Canyon County Zoning Map (Ordinance No. 14-008), and to approve the Findings of Fact, Conclusions of Law and Order for the comprehensive plan map change. The motion was seconded by Commissioner Alder and carried unanimously. The hearing concluded at 10:52 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO RECEIVE REPORT FROM TINA WILSON REGARDING SITELINK CONFERENCE

The Board met today at 2:00 p.m. to receive a report from Tina Wilson regarding the SiteLink Conference. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Tina Wilson, who is the Executive Director of the Western Alliance for Economic Development (WAED), and Deputy Clerk Monica Reeves. The County funded Ms. Wilson's attendance at the SiteLink conference and she was amazed at the information she learned; she attended training sessions with site selectors and met individually with economic development directors. The majority of what Ms. Wilson does through her position at WAED is give business service for expansion and retention and community development. The conference gave her a solid foundation to start moving forward with some new business recruitment ideas. There will be another SiteLink conference in January or February in Ogden, Utah that Ms. Wilson would like to attend and she recommends a Commissioner attend as well. In addition to the update on the conference, Ms. Wilson reported on the following topics: she recently graduated from the Leadership Nampa class; the Sunnyslope Wine Festival; the *Juniper* project that the BLM and Owyhee County are working on. They are considering a cogeneration site or landscaping mulching facility using juniper as the source. (Juniper is an encroaching species that sucks up the water and nutrients out of the ground and destroys the sage grouse habitat and encroaches on agricultural lands.) They will apply for funding to do a feasibility study on how much product is available and what's the best use of the product and the most fiscally responsible. Ms. Wilson has submitted a grant for the Sunnyslope Soils Analysis Project. She has met with officials from the cities of Wilder, Greenleaf, Parma and Homedale regarding economic development and how to be receptive to business. Commissioner Rule said the Board is interested in designating funds to send a group to trade shows that expose Canyon County to businesses and he asked Ms. Wilson to research what trade shows are out there. Ms.

Wilson said there are opportunities available, including a “rec tech” show this summer in Utah. In order to gain entry to that show you have to be part of a recreation or technology company; she will do some research to see if the County’s parks department can attend. The Board appreciated Ms. Wilson’s report and her active role in WAED. The meeting concluded at 2:34 p.m. An audio recording is on file in the Commissioners’ Office.

The following property tax exemptions were removed:

<u>Organization:</u>	<u>PIN:</u>
Idaho Dev. Housing Organization	11020000 0
Columbia Gardens Inc.	02147000 0
Idaho Development Housing	03087675 0
Idaho Development Housing	07005000 0
Idaho Development Housing	03087676 0
Idaho Development Housing	11624000 0
Idaho Development Housing	03087681 0
Idaho Development Housing	03087669 0
Idaho Development Housing	03087670 0
Idaho Development Housing	03087682 0
Idaho Development Housing	03087754 0
Idaho Development Housing	03087756 0
Idaho Development Housing	03087757 0

NOTE FOR THE RECORD: These decisions were not listed on the agenda, but were considered in a meeting on May 14th with a written decision to be rendered by the May 15th deadline.

FIFTH DAY OF MAY TERM, A.D., 2014
 CALDWELL, IDAHO MAY 16, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-017701, 2014-017702, 2014-017703, 2014-017704, 2014-017705, 2014-017706, 2014-017707, 2014-017708, 2014-017709, 2014-017710, 2014-017711, 2014-017712, 2014-017713, 2014-017714, 2014-017715, 2014-017694, 2014-017695, 2014-017696, 2014-017697, 2014-017698, 2014-017699, and 2014-017700.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-114 Maverik Inc. DBA Maverik #287

MONTHLY MEETING WITH THE ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:02 a.m. for a monthly meeting with Administrative District Judge Thomas Ryan to discuss general issues. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative District Judge Thomas Ryan, and Deputy Clerk Monica Reeves. Judge Ryan said there were eight applications received for the Public Defender position and the committee of lawyers has chosen to interview all of them on May 28. The committee will provide the Board with no less than three and up to five names. Judge Ryan asked if the Board still wants the candidates to make public presentations. Commissioner Alder said yes, that's what we did the last time (in 2009), each candidate presented to the Board and she wants to do it again this time. Judge Ryan believes that's a good idea and he will communicate with the candidates that that is what the Board's intentions will be. Staff will provide available dates in June to the Board and once a date is selected Judge Ryan will be advised so he can inform the candidates and they can plan for their presentations. Commissioner Alder said we'll need a 45-minute block of time to allow for questions of the candidates after they make their presentations. Commissioner Hanson said the Board will ask questions about administration and management experience rather than legalities, but if Judge Ryan has suggested questions he will consider them. Judge Ryan said the Board should make sure there is a clear understanding that this person will be a fulltime Canyon County employee as opposed to somebody that has the ability to go out and have contracts with other counties, etc. Commissioner Hanson said the Board understands that. Judge Ryan said Judge Huskey had a good recommendation to develop a timekeeping situation so the Board can have an idea as to how things are happening within the office and it's a policy that could expand to other agencies as well. The Board has no accounting of case information but it's hopeful the new software programs will make

that a possibility. Judge Ryan will talk with the facilities manager about incorporating plans to design a bench that accommodates the technology used in courtrooms. He will also speak with him about the logistical issues that could arise during the demolition process of the courthouse remodel project. Commissioner Hanson thanked Judge Ryan for the information provided to the Board regarding the magistrate secretary position. The meeting concluded at 8:22 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:10 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:11 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, PIO Joe Decker, and Deputy Clerk Monica Reeves. Deputy P.A. Dan Blocksom arrived at 9:28 a.m. Commissioner Rule left at 9:30 a.m. The Executive Session concluded at 9:35 a.m. with no decision being called for in open session.

CONSIDER SIGNING REQUEST FOR PROPOSALS FOR SHREDDING SERVICES

The Board met today at 9:35 a.m. to consider signing a Request for Proposals (RFP) for a County-wide shredding services agreement. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Mr. Blocksom said the RFP includes some flexibility for pricing since some places might charge by the minute it takes to shred and some might charge per container. Responders will let us know whether they allow for certain options such as letting departments see the destruction of the shredding. The County will ask for a certificate from the National Association of Information Destruction. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the legal notice and the RFP for a County-wide shredding services agreement. Commissioner Hanson said at a previous meeting the Board discussed shredding services with the other elected officials and this is the direction they agreed

to. The signed RFP and legal notice are on file with this day's minute entry. The meeting concluded at 9:38 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION EXTENDING A PROPERTY TAX EXEMPTION, PURSUANT TO IDAHO CODE § 63-606A, FOR SORRENTO LACTALIS

The Board met today at 9:49 a.m. to consider signing a resolution extending a property tax exemption, pursuant to Idaho Code § 63-606A, for Sorrento Lactalis. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Jennifer Loutzenhiser and Danyeale Jessup from the Assessor's Office, Deb Nelson and Jonathon Wilkes from Sorrento Lactalis, and Deputy Clerk Kelly Martinez. Joe Cox said this is the first extension on this exemption for Sorrento Lactalis. The Assessor's Office feels that the client has been in compliance and has met all of the requirements that were previously set forth and recommends the approval of the extension. Jonathon Wilkes said Sorrento Lactalis is very interested in continuing to invest in the site in Nampa and feels the local population benefits from the operation. Commissioner Alder said we realize the value of Sorrento Lactalis to Canyon County. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution extending a property tax exemption, pursuant to Idaho Code § 63-606A, for Sorrento Lactalis. The signed resolution, No. 14-115, is on file with this day's minute entry. The meeting concluded at 9:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIXTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 19, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #5-27-14

The Board of Commissioners approved payment of County claims in the amounts of \$66,273.73 and \$352,648.18 for accounts payable.

APPROVED CLAIMS ORDER #5-19-14

The Board of Commissioners approved payment of County claims in the amount of \$371.19 for accounts payable.

APPROVED KEY REQUEST

The Board approved a key request for Claudine Woodson.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #14-119 Crescent Brewery LLC DBA Crescent Brewery
- #14-120 Crescent Brewery LLC DBA Crescent Brewery
- #14-121 Maverik Inc. DBA Maverik #178
La Ranchera Nampa Inc. DBA La Ranchera Nampa
Taqueria Janitzio LLC DBA Taqueria Janitzio
- #14-122 Nampa Restaurant Ventures, LLC DBA T.G.I. Friday's

FILE IN THE MINUTES

The Board filed the Sheriff's Uncollectible Delinquent Personal Property Taxes for 2013 and the Board of Community Guardians Annual Report ending March 31, 2014 in this day's minutes.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson, and Kathy Alder, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:35 a.m. Joe Decker reported on the following communication issues: He is working on a response letter to the Caldwell Chamber of Commerce and a press release for the PA's office regarding a high speed chase where the defendant was sentenced; tomorrow he will be posting election results until midnight; and he will work from home on

Thursday and Friday to edit the video for the park's department but he will be available by phone and email. He received very few responses for the public art display in the administration building; so far he's only received emails about two books and a piece of farm equipment so he will send another notice to the media to see if we can spur more responses. Paul Navarro reported on the following facilities issues: in the next 30 days he expects to receive an Idaho Power rebate check for \$4,800 which can be used to fund the public art display. The Treasurer expressed concerns that the facilities budget should provide moving supplies such as cellophane tape, shrink wrap, etc. The Board agreed that Mr. Navarro should purchase those items for the agencies that will be moving into the administration building. He will be submitting purchase orders for small carpet projects for the fleet shop and the SILD office. He asked for direction from the Board regarding additional reserved parking spaces for the judges. Commissioner Hanson has no problem providing more spaces but he does not want signage for the reserved parking at the juvenile justice center. Commissioner Alder agrees that we do not need to reserve spaces at the juvenile justice center for visitors; it is first come, first serve. Commissioner Rule agrees. Mr. Navarro has received the first draft of the courthouse remodel plans. The Board expressed its appreciation to Mr. Navarro for his hard work on the project. The meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:00 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Commissioner Rule advised that the person who is running against Senator Patti Anne Lodge has requested a meeting with the Board of Canvassers concerning the fact that Senator Lodge is living outside of her district while she builds a home. Mr. Porter said the issue has been addressed by others, but the Prosecutor's Office will be prepared to discuss it tomorrow. Commissioner Hanson advised that the Board has asked for a letter to come through the PIO concerning a document the Caldwell Chamber sent to its members. Commissioner Alder asked if the vehicle emission issue is still being worked on. Mr. Porter said it's on the back burner but he is still working on it. He's reached out to an expert in Washington, but he has not yet received a response, but he will reach out again to see if he can get someone to answer his questions. The legal staff concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION CONSENTING TO THE TRADE-IN AND EXCHANGE OF FIREARMS FOR THE SHERIFF'S OFFICE WITH KNESEK GUNS, INC.

The Board met today at 9:41 a.m. to consider signing a resolution consenting to the Trade-In and Exchange of firearms for the Sheriff's Office with Knesek Guns, Inc. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Lt. Chris McCormick, and Deputy Clerk Monica Reeves. Lt. McCormick said the Sheriff's Office has eight firearms and two suppressors that are antiquated Class III weapons that spray off several thousand rounds per minute; they have their place in the military but not in law enforcement and they have been shelved for several years. Class III weapons are registered as law enforcement only and can only be traded to a select number of dealers throughout the country. Lt. McCormick sent bids to 12 vendors and he received four replies ranging from \$2,400 to \$4,900. He wants to enter into a trade with Knesek Guns for items the Sheriff's Office can use such as: glock handguns, duty guns, an AR-15, a spotting scope and patrol red dot optics. Commissioner Hanson said it sounds like a good plan since the weapons are not functional for the Sheriff's Office and he made a motion to sign the resolution consenting to the trade-in and exchange of firearms from the Canyon County Sheriff's Office. The motion was seconded by Commissioner Alder. Commissioner Rule asked Lt. McCormick how comfortable he is with the process as far as establishing a value since some items are specialty weapons. Lt. McCormick said he has been trading weapons for several years and they range between to \$200 to \$500 a piece and with the quote from Knesek Guns of \$5,000 for eight weapons that put us in the ballpark. Dan Blocksom said Idaho Code 31-829 permits the auctioning of, or trading in of, property that the County no longer needs. The motion carried unanimously. (See Resolution No. 14-116.) The meeting concluded at 9:47 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CANYON COUNTY JAIL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES AGREEMENT - WATER HEATER REPLACEMENT PROJECT

The Board met today at 9:47 a.m. to consider signing the Canyon County Jail Design and Construction Administration Services Agreement for the water heater replacement project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Paul Navarro said there are two very large high BTU gas-fired boilers that heat all the domestic water for the jail and they have outlived their useful life. The original jail built in 1991 included two large electric boilers that were being used as holding tanks and the plan is to remove those electric tanks and remove the gas-fired boilers and put them inside the building where they'll be protected from the sun and inclement weather. He wants to

hire a mechanical engineer, Bob Tikker, to build the design and put it out for bid with the contractors of our choice. Mr. Tikker will oversee the installation. Commissioner Alder made a motion to sign the Canyon County Jail - Water Heater Replacement Project Design and Construction Administration Services Agreement. The motion was seconded by Commissioner Hanson. Commissioner Rule asked if the project will help regulate the water temperature issues in the jail. Mr. Navarro said if we have a high efficiency quick recovery boiler we could see an increase in the controls of our water temperatures. Commissioner Rule would like Mr. Tikker to review the entire system to see if there are other issues that need addressed. The motion carried unanimously. (See Agreement No. 14-035.) The meeting concluded at 9:52 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DSD DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING A RESOLUTION TO APPROVE THE JOB TITLE AND DESCRIPTION CHANGE FOR ONE POSITION IN DSD

The Board met today at 10:04 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction; and consider signing a resolution to approve the job title and description change for one position in the Development Services Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Development Services Director Tricia Nilsson, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Director Eiband said this is just a correction for a decision that was made over a year ago. There was a GIS Mapper position that was moved from the Assessor's Office over to Development Services. The budgetary move was made at that time, but there was no resolution to actually move the position to DSD in terms of job description and in our computer system. Director Nilsson said they also made sure the job description aligns with what the position actually does. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution to approve the job title and description change for one position in the Development Services Department (GIS Analyst). The signed resolution, No. 14-117, is on file with this day's minute entry. Director Eiband left at 10:08 a.m. Topics of discussion included the following: permit and budget status updates; Director Nilsson and her staff are preparing for the move to the new building; Agritourism update; and Boise River Feasibility Study comments. The meeting concluded at 10:20 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:21 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on the building projects; document management system updates; records retention policy information; budget discussion; personnel updates; discussion regarding extended vacation approvals; Commissioners' meeting room remodel comments. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:34 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:34 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget information; CDL/air brake addition for SILD Drivers for bus (2); emblems and GIS have arrived and are in process; once the GIS system is up and running we will provide training for Department Administrators. Director Tolman will be attending training in San Diego the beginning of June. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:45 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Trial Court Administrator Dan Kessler arrived at 10:46 a.m. Topics of discussion included the following: Director Breach met with Paul Navarro to discuss building space issues; participating with POST for a job task analysis; budget discussion; and gearing up for the new court schedule in June. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:52 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING AGREEMENT WITH GRANITE EXCAVATION, INC. FOR SPRING 2014 ASPHALT PAVING PARKING LOT PROJECT

The Board met today at 2:01 p.m. to consider signing an agreement with Granite Excavation, Inc., for the Spring 2014 Asphalt Paving Parking Lot Project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Paul Navarro said there were four parking lots that were individually bid and we awarded three to Precision Grading and this is the fourth lot which is located behind the administration building running to the 10th Avenue overpass. By splitting the lots into four separate projects we were able to save \$65,000. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the agreement with Granite Excavation, Inc., for the Spring 2014 Asphalt Paving Parking Lot Project. (See Agreement No. 14-036.) The work will begin on May 27 and will be completed prior to June 27 when departments begin moving into the administration building. The meeting concluded at 2:04 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING EASEMENT BETWEEN CITY OF CALDWELL AND CANYON COUNTY FOR POND LANE PROPERTY

The Board met today at 2:17 p.m. to consider signing an easement between the City of Caldwell and Canyon County for the Pond Lane property. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The City of Caldwell asked the County for a 30-foot easement on the Pond Lane property and the Board felt like the city should ask the adjacent property owner to share in the easement. After discussions, the other property owner was in agreement to provide a 15-foot easement. Mr. Navarro said the Board also asked the city to identify two sewer stub outs on the County's property which could be used by a future owner for development. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the easement between the City of Caldwell and Canyon County on Pond Lane. The easement was recorded as Instrument No. 2014-017897, a copy of which is on file with this day's minute entry. The meeting concluded at 2:21 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION CLASSIFYING RECORDS OF THE ASSESSOR AND AUTHORIZING THE DESTRUCTION OF CERTAIN FILES/RECORDS

The Board met today at 2:24 p.m. to consider signing a resolution classifying records of the County Assessor and authorizing the destruction of certain files/records. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Assessor Gene Kuehn, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Gene Kuehn said the records are old personal property farm declarations for farm properties that are no longer taxable. The records are dated 2001 and older. Dan Blocksom said there's not a perfect fit in the retention code, but the closest one would be a semi-permanent record that has to be retained for five years, but since the records are for taxes they kept them for seven years, but we are past both of those. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution classifying records of the County Assessor and authorizing the destruction of certain files and records. (See Resolution No. 14-118.) The meeting concluded at 2:27 p.m. An audio recording is on file in the Commissioners' Office.

SEVENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 20, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Kelly Martinez

APPROVED CLAIMS ORDER #5-27-14

The Board of Commissioners approved payment of County claims in the amounts of \$306,097.82, \$89,292.06, and \$87,092.65 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Joseph Kronz and James Washburn.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$5,198.00 to Wall 2 Wall Floor Covering.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Trial Court Administration Department in the amount of \$1,338.80 to Caxton's.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #14-123 Fujishin Family Cellars LLC DBA Lost West Winery
- #14-124 Kammi Stradley DBA Chaparral Tavern
- #14-125 El Tenampa Inc. DBA El Tenampa Inc.

APPROVED MARCH 2014 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of March 2014 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

BIWEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:32 a.m. for a biweekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Catalano said they do not have the occupancy permit for their new space as of yet; information regarding the First Tee golf program starting at the end of the month; the Prosecutor's Office and Ms. Catalano are working together on applying for a restorative justice grant from the Idaho Department of Juvenile Corrections; and personnel updates. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:38 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING TREASURER’S TAX CHARGE ADJUSTMENTS BY PIN

The Board met today at 8:43 a.m. to consider signing Treasurer's Tax Charge Adjustments by PIN. Present were: Commissioners Steve Rule and Craig Hanson, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Commissioner Hanson said these are for several hardships that have already been before the Board and were approved. Commissioner Rule said this is the actual paperwork for the adjustments to be approved. Upon a motion by Commissioner Hanson and a second by Commissioner Rule, the Board voted unanimously to sign the Treasurer’s Tax Charge Adjustments by PIN. The signed document is on file with this day’s minute entry. The meeting concluded at 8:44 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:45 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on the compensation project to be completed by the week of June 2; she will be touring the landfill on Thursday morning; Director Eiband asked to close the H.R. office for a couple of hours each day to focus on the compensation project; information about the County’s salary chart; discussion regarding health insurance and doing an RFP; and Director Eiband expressed her concerns with the Milliman report. Commissioner Rule said we want to work on salary equalization this year and wants to make sure others don’t get into an “employee entitlement” type attitude as opposed to a salary equalization mentality. Director Eiband said she is collecting the data for the positions based on facts. She will classify the positions as needed and then it will be looked at based on tenure and performance as to where each employee fits within the updated ranges. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:06 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

CONSIDER SIGNING LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN MIDDLETON SCHOOL DISTRICT NO. 134 AND CANYON COUNTY

The Board met today at 9:07 a.m. to considering signing a Law Enforcement Services Agreement between Middleton School District No. 134 and Canyon County. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Mike Porter, and Deputy Clerk Kelly Martinez. Mr. Porter said this is an agreement that the Sheriff’s

Office has with several school districts within the County. They provide a school resource officer who dedicates a certain amount of time to the varied schools within the school district. The changes made to this agreement are: the Sheriff's Office has agreed to provide three resource officers to Middleton instead of two; and there was a typo where the former administrator's name was still on the contract. Commissioner Hanson said he prefers to have the Sheriff sign the agreement before the Board approves it. The contract will be considered at a later date once the Sheriff has signed it. The meeting concluded at 9:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:15 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:15 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Kelly Martinez. Commissioner Steve Rule left at 1:34 p.m. The Executive Session concluded at 1:42 p.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:46 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Administrative Assistant Marilee Davis, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: two new employees started this week; next week is the annual state inspection of the facility; Juvenile Detention Academy training in June will be held in Blaine County; Director Jett is doing a PREA audit next week in Idaho Falls; 34 juveniles currently in custody; and an update on the garden. The items discussed were general in nature and did not require Board action. The meeting concluded at 1:51 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 21, 2014

PRESENT: Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Steven J. Rule, Chairman – Vacation

APPROVED PURCHASE ORDER

The Board approved purchase orders for Information Technologies in the amounts of \$4,214.05 to CDW-G and \$2,250.00 to On Base.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #14-126 Garbonzo’s Pizza Inc. DBA Garbonzo’s Pizza
- #14-127 Campos on Lonestar DBA Campos on Lonestar
- #14-128 Apple Idaho LLC DBA Applebee’s Neighborhood Grill & Bar

LEGAL STAFF UPDATE

The Board met today at 9:02 a.m. for a legal staff update. Present were: Commissioners Kathy Alder and Craig Hanson, Prosecuting Attorney Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Kelly Martinez. Mr. Laugheed said to correct the record where Commissioner Alder said this is a sad day for one of the Commissioners, he believes that doesn’t fit with what he knows about her, how she approaches her job, the way she has conducted herself during the election, and the way she will continue to conduct herself moving forward these next seven months. Mr. Laugheed said we can look forward to a smooth transition and plenty of work remains to be done now and in the future. This is an intensely politically place and County attorneys are in a unique position of having to balance that with our role as advisors and not crossing the line into political issues. Commissioner Hanson said he echoes Mr. Laugheed’s sentiments and thanked Commissioner Alder for educating him

in some areas, especially the agriculture component, and he has learned a lot from working with her. At 9:05 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f), and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Prosecuting Attorney Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:23 a.m. with no decision being called for in open session.

NINTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 22, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED KEY REQUEST

The Board approved a key request for Shawn Adamson and Mark Conta.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Goodwood Barbecue Company to be used on May 31, 2014.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-129 Pantera I Mi Ranchito Grill #2 LLC DBA Panteria Ranchito

CONSIDER SIGNING RESOLUTION CLASSIFYING RECORDS OF THE CLERK AND AUTHORIZING THE DESTRUCTION OF INDIGENT FILES/RECORDS

The Board met today at 8:47 a.m. to consider signing a resolution classifying records of the Canyon County Clerk and authorizing the destruction of medical indigency files/records. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, and Deputy Clerk Monica Reeves. The subject files are involuntary mental hold records that are currently stored in the Prosecutor's Office, the Auditor's Office and the Indigent Services Office. Since the records are already stored in paperless form there is no need for the Indigent Services Office to maintain a duplicate record. The resolution was prepared by the Prosecutor's Office. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution classifying records of the Canyon County Clerk and authorizing the destruction of medical indigency files/records. (See Resolution No. 14-130.) The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:29 a.m. with no decision being called for in open session.

MEETING WITH VETERANS COUNCIL FOR CARNEGIE LIBRARY REGARDING A CALDWELL VETERANS MEMORIAL HALL

The Board met today at 10:05 a.m. with the Veterans Council for Carnegie Library regarding a Caldwell Veterans Memorial Hall. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Controller Zach Wagoner, Deputy P.A. Zach Wesley, Terry Harrell, President of the Caldwell Veterans Council, John Muirhead, the Vice President of the Caldwell Veterans Council, and Deputy Clerk Monica Reeves. Terry Harrell and John Muirhead gave a presentation outlining their request. In summary they are asking the Board to recognize the importance of the Caldwell Veterans Memorial Hall as a site that will provide needed programs and services for veterans and family members in Canyon County by providing funding to establish and maintain veteran memorials and the costs associated with providing veteran service officer assistance. They have construction plans to bring the building back to the original library structure. Their funding request is for \$16,800. Commissioner Hanson wants to see the organization's budget as well as a better defined funding request. Commissioner Alder said there is a limited amount of resources that would be available to other veteran organizations, not just the Caldwell Veterans council. Mr. Harrell said they formed the Caldwell Veterans Council so they could represent all veteran organizations. The DAV, VFW, and the American Legion in Caldwell were the groups that pursued this and when Mr. Harrell's group heard that the Carnegie Building was being preserved they approached the Caldwell City Council and asked them to purchase it and give it to the veterans council on a long term lease. Mr. Harrell will submit their business plan and additional budget information. The meeting concluded at 10:37 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER POSSIBLE APPROVAL FOR PRELIMINARY PLAT, IRRIGATION AND DRAINAGE PLAN, AND A FINAL PLAT FOR PONY MEADOW SUBDIVISION, CASE FILE #SD-PH2014-6

The Board met today at 10:43 a.m. to conduct a public hearing to consider a request by John and Mary Munson for approval of a preliminary plat, irrigation and drainage plan and final plat for Pony Meadow Subdivision, Case No. SD-PH2014-6. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Planner Deb Root, DSD Director Tricia Nilsson, John Munson, and Deputy Clerk Monica Reeves. The development consists of two lots and is located in a Rural Residential Zone. The subject property is located at 24875 Lansing Lane in Middleton and is further described as being a portion of the NE Quarter of Section 33, Township 5N, Range 2W, Boise Meridian, Canyon County, Idaho. The P&Z Commission recommended approval on April 17, 2014. Deb Root gave the oral staff report. John Munson offered testimony in support of his application. Upon the motion of Commissioner Hanson and the second

by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve the preliminary plat, irrigation and drainage plan and the final plat for Pony Meadow Subdivision for John and Mary Munson, Case No. SD-PH2014-6, and to approve the Findings of Fact, Conclusions of Law, Conditions of Approval and Order. The signed decision is on file with this day's minute entry. The hearing concluded at 10:49 a.m. An audio recording is on file in the Commissioners' Office.

TENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 23, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-131 Texas Roadhouse Holdings LLC DBA Texas Roadhouse

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND
COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY
LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk

Monica Reeves. The Executive Session concluded at 9:16 a.m. with no decision being called for in open session.

ELEVENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 27, 2014

PRESENT: Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman – Vacation

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-133 Moore Enterprises LLC DBA Blue Sky Café

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Craig Hanson and Kathy Alder, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:35 a.m. Joe Decker reported on the following communication issues: water trail video for the parks department that's being submitted for a national RC&D award; he will attend a Fair meeting on Thursday; the ribbon cutting ceremony for the administration building will take place on June 23 at 2:00 p.m.; working on the video from the law enforcement memorial ceremony; and he will write a speech for Prosecutor Taylor for the veteran's court graduation ceremony. Paul Navarro reported on the following facilities issues: Next Monday will be the first day of court in the juvenile justice center; the Sheriff's Office has backed out of the camera plan that was originally discussed, but the IT Department has found a software solution that is affordable and staff will spend the next four days getting all 22 cameras installed. The Trial Court Administrator has asked Mr. Navarro to send an email to all county employees asking them not to park in front of the juvenile justice center. The Board wants to see some justification for the request. The administration building will be handed over to the County on June 6. The crew is working 12-hour days to get the exterior stone applied. The address for the building will be 111 North 11th Avenue; the mailroom will sort and deliver the mail for

the offices within the facility. Mr. Navarro reported briefly on moving details for the administration building as well as follow up work for the Crossroads Museum. Sheriff Donahue would like to convert his conference room into an office and an office into a conference room starting the second week in June. The project is estimated to cost \$3,000 to \$4,000. Mr. Navarro doesn't believe he will be able to work on the project until the end of July. The Sheriff has available funds in his budget. The Board has no problem with the project nor does it object to delaying the project until Mr. Navarro's staff is available. The Board will meet with Rick Bugatsch and Mr. Navarro to discuss the plans for the remodel of the Commissioners' meeting room. The meeting concluded at 8:52 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SUBSTITUTE RESOLUTION FOR THE EXTENSION OF A PROPERTY TAX EXEMPTION FOR SORRENTO LACTALIS PER I.C. 63-606A

The Board met today at 8:56 a.m. to consider a substitute resolution for the extension of a property tax exemption for Sorrento Lactalis per Idaho Code 63-606A. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Chief Deputy Assessor Joe Cox, Jennifer Loutzenhiser, Assessor's Admin. Specialist, and Deputy Clerk Monica Reeves. Brad Goodsell said approximately a week ago the Board approved a resolution granting an extension to Sorrento Lactalis and afterward it was realized there was some language that had been borrowed from the other extension and the words "fresh mozzarella" were used instead of "expanded whey dryer facility." Today's resolution simply replaces the words fresh mozzarella for expanded whey dryer facility. Joe Cox said all the testimony for the extension request was for the whey plant. Commissioner Alder said the most important thing is it met the criteria in order to get the exemption. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the substitute resolution for the extension of the Sorrento Lactalis property tax exemption, per Idaho Code 63-606A. (See Resolution No. 14-132.) The exemption is extended for an additional two years. The meeting concluded at 8:58 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Jackson, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:28 a.m. with no decision being called for in open session.

ELECTED OFFICIALS MEETING

The Board met today at 9:30 a.m. for a meeting with the Elected Officials. Present were: Commissioners Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Prosecuting Attorney Bryan Taylor, Assessor Gene Kuehn, Treasurer Tracie Lloyd, Coroner Vicki DeGeus-Morris, and Deputy Clerk Kelly Martinez. Sheriff Kieran Donahue arrived at 9:35 a.m. Reports were as follows:

Tracie Lloyd said they are currently collecting taxes and handling inquiries regarding excess funds on tax deed auctions.

Gene Kuehn reported that they have sent out personal property and manufactured housing assessment notices and real property notices should go out today. Assessor Kuehn noted that values have increased about 25-30% which means it should be a very busy season for his office. Assessor Kuehn said he met with a newspaper reporter and discussed assessed value increases and how budgets are affected by value, but the article has not been published as of yet. He does not know if he will be able to review the article before it is published.

Vicki DeGeus-Morris reported she has hired a pathologist and he is going to keep his private practice as well as work for the County. Ms. DeGeus-Morris said hiring a pathologist will save the County money because currently she is using the autopsy line item which was budgeted at 5,000 and is currently \$34,000 over that amount, so she is very pleased to have him on board.

Chris Yamamoto gave an update on elections reporting that the biggest issue was that it was a closed primary because it is not understood very well and caused a lot of unhappy voters. Both Ada County and Canyon County ran out of ballots in Kuna. Clerk Yamamoto has completed the canvassing this morning and will meet with the Board to finalize them this afternoon. Clerk Yamamoto, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, and Controller Zach Wagoner invited the newspaper to do an article on values and to give them a comprehensive explanation of the process. Clerk Yamamoto said the idea was there would be a report out prior to notices going out,

giving people a heads up and explaining the process. Clerk Yamamoto said just because the assessments go up, it doesn't mean the taxes have to go up. He would like to put some pressure on the other taxing districts to hold the line.

Bryan Taylor reported that they have had more trials in the last six months than any six month period over the last 10 years. The criminal division is extremely busy, and soon juvenile personnel and child protection personnel will be moving to the Juvenile Justice Center. Prosecutor Taylor said the overall crime rates are down but caseloads are up by 23% over the last four years.

Kieran Donahue said crime rates seem to be down but the numbers of certain crimes are up. He gave an update on the population in the jail and also noted that Adams County has an escapee they are trying to help find. Sheriff Donahue informed the Board that he has had eight officers that have tested for Nampa Police Department and two for Boise Police Department and believes it is due to other agencies offering higher salaries. Sheriff Donahue also said he has hired an administrative assistant and she is working out well.

Commissioner Hanson said the Board will be meeting with Cindy Malm this week after the jail inspection to discuss possible jail expansion options. Commissioner Hanson also said he will be attending a Pretrial forum in Washington D.C. Commissioner Alder said we are hoping to go through the Idaho Association of Counties to get a better definition of a licensed hospital for the 602D tax exemption. A ribbon cutting for the Administration Building is tentatively scheduled for June 23rd at 2 p.m. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:59 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:00 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: building updates on the Administration Building and the Juvenile Justice Center; update on security camera video solution; IT office space remodel; discussion regarding space at the old maintenance building; personnel and hiring updates. Commissioner Hanson said a ribbon cutting for the Administration Building is tentatively scheduled for June 23rd at 2 p.m. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING LAW ENFORCEMENT SERVICES AGREEMENTS WITH MIDDLETON SCHOOL DISTRICT NO. 134 AND NOTUS SCHOOL DISTRICT

The Board met today at 10:30 a.m. to consider signing Law Enforcement Services Agreements with Middleton School District No. 134 and Notus School District. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Deputy Sheriff Marv Dashiell, Captain Dana Maxfield, and Deputy Clerk Kelly Martinez. Captain Maxfield said the Notus contract is a renewal and we provide a School Resource Officer to work with the district an average of eight hours per week. The Sheriff's Office has been providing this service for several years. (Sheriff Kieran Donahue and Deputy P.A. Mike Porter arrived at 10:33 a.m.) Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign the Law Enforcement Services Agreements with Notus School District (Agreement No. 14-037). Captain Maxfield said the Middleton contract is a renewal as well, for providing one full time and one part time School Resource Officer. The main change is Middleton is asking to split some duties between the high school and alternative school and the Sheriff's Office agreed to that modification. Mike Porter said he has reviewed both contracts and the changes made to the Middleton agreement have been reviewed by all parties. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign the Law Enforcement Services Agreements with Middleton School District No. 134 (Agreement No. 14-038). The signed agreements are on file with this day's minute entry. The meeting concluded at 10:39 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CANVASSED PRIMARY ELECTION

The Board canvassed the primary election held on May 20, 2014. Copies of the results are on file in this day's minutes.

TWELFTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 28, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$2,000.00 to Symbol Arts.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Prosecutor's Office in the amount of \$1,561.86 to United Micro.

APPROVED CLAIMS ORDER#1417

The Board of Commissioners approved payment of County claims in the amount of \$1,129,863.52 for a county payroll.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Andrew Holman.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #14-135 Clifford Randall Raymond DBA R & R Corral Lounge
- #14-136 LUXBNB LLC DBA Wing Nutz

CONSTRUCTION UPDATE-TOUR OF ADMINISTRATION BUILDING

The Board met today at 8:00 a.m. to for a tour of the Administration building and construction update. Present were: Commissioners Steve Rule and Kathy Alder, Facilities Director Paul Navarro, Construction Supervisor Ken Fisher, PIO Joe Decker and Deputy Clerk Becky Cowan. The meeting began with a discussion regarding the stone façade that was being installed. The tour moved to the inside of the building to review the progress made on each floor. The 2nd floor was almost complete with the exception of the stair well. The 3rd floor had been finished. The meeting concluded at 8:25 a.m. No audio recording is available. The meeting minutes are on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-018998, 2014-018997, 2014-018996, 2014-018995, 2014-018994, 2014-018993, 2014-018992, 2014-018991, 2014-018990, 2014-018989, 2014-018988, and 2014-018987.

CONSIDER SIGNING A RESOLUTION TO APPROVE THE JOB TITLE AND PAY CLASSIFICATION CHANGE TO THREE POSITIONS IN THE TREASURER'S OFFICE

The Board met today at 8:47 a.m. to consider signing a resolution to approve the job title and pay classification change to three positions in the Treasurer's Office. Present were: Commissioners Steve Rule and Kathy Alder, Treasurer Tracie Lloyd, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Director Eiband said as we have been working on the compensation analysis we have found a couple of employees in the Treasurer's Office that do not have correct titles. This resolution changes the titles and pay classifications only, no salaries will be changing at this time. Treasurer Lloyd said the Deputy Treasurer is an entry level position, once the employee has gained the experience and the knowledge within the office they may have the opportunity to move up to a Sr. Deputy Treasurer position. Director Eiband said the way that the positions are titled and tied to a PCN, it makes it really difficult to move people on a career advancement path within their department. Upon the motion by Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to sign a resolution approving the job title and pay classification change to three positions in the Treasurer's Office to Sr. Deputy Treasurer. The signed resolution, No. 14-134, is on file with this day's minute entry. The meeting concluded at 8:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Alder and Rule voting in favor of the motion to enter into Executive Session. The

motion carried unanimously. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, H.R. Director Jeannine Eiband, CIO Rob Hopper, and Deputy Clerk Monica Reeves. Mr. Hopper left at 9:24 a.m. Ms. Eiband left at 9:32 a.m. The Executive Session concluded at 9:35 a.m. with no decision being called for in open session.

CONSIDER SIGNING COURTHOUSE REMODEL DESIGN CONTRACT (PHASE II) WITH HOUSTON BUGATSCH

The Board met today at 2:06 p.m. to consider signing the Courthouse Remodel Design Contract (Phase II) with Houston Bugatsch. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Architect Rick Bugatsch, and Deputy Clerk Monica Reeves. This phase will provide a full set of construction documents that give engineering designs for electrical, mechanical, structural, all the different elevations, millwork, callouts for flooring, paint colors, and ceiling descriptions. The plans will be taken to the City of Caldwell for negotiation for a building permit and once the set is approved we will go out for bid. Urban renewal funds will pay for the Phase II project which will not exceed \$194,000. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Courthouse Remodel Design Contract (Phase II) with Houston Bugatsch, a copy of which is on file with this day's minute entry. (See No. 14-039). The meeting concluded at 2:13 p.m. An audio recording is on file in the Commissioners' Office.

THIRTEENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 29, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Recorder's Office in the amount of \$4,586.64 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Prosecutor's Office in the amount of \$936.63 to Office Pavillion.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Alexandra Kubista, Sharon Vickerman, Erin Bullard, Shannon Jones, and Samuel Montanez.

APPROVED KEY REQUEST

The Board approved a key request for Shannon Jones and Samuel Montanez.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:57 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the following cases by signed stipulation as follows:

Case Nos. 2014-550 and 2014-689 were continued to July 31, 2014 at 9:00 a.m.

Ms. Baker recommended the Board take Case No. 2014-630 under advisement. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2014-630 under advisement with a decision to be rendered within 30 days.

The proceeding concluded at 8:59 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-595

The Board met today at 9:05 a.m. to conduct a medical indigency hearing for Case No. 2014-595. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant and his

friend, and Deputy Clerk Kelly Martinez. A hospital representative was not present for today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to July 31, 2014 at 9:00 a.m. The hearing concluded at 9:17 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-601

The Board met today at 9:19 a.m. to conduct a medical indigency hearing for Case No. 2014-601. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant, Attorney Mark Peterson, Katie Martin from St. Luke's, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to take Case No. 2014-601 under advisement with a decision to be rendered within 30 days. The hearing concluded at 9:24 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-672

The Board met today at 9:26 a.m. to conduct a medical indigency hearing for Case No. 2014-672. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, Attorney Mark Peterson, Katie Martin from St. Luke's, and Deputy Clerk Kelly Martinez. The applicant was not present at today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to August 14, 2014 at 9:00 a.m. The hearing concluded at 9:28 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-625

The Board met today at 9:30 a.m. to conduct a medical indigency hearing for Case No. 2014-625. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Chavon Lewis from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to continue the hearing to November 26, 2014 at 9:00 a.m. The hearing concluded at 9:37 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-677

The Board met today at 9:41 a.m. to conduct a medical indigency hearing for Case No. 2014-677. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, the applicant and his friend, and Deputy Clerk Kelly Martinez. A hospital representative was not present at today's hearing. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated April 9, 2014. The hearing concluded at 9:50 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2014-690

The Board met today at 9:51 a.m. to conduct a medical indigency hearing for Case No. 2014-690. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Neither the applicant nor a hospital representative was present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated March 12, 2014. The hearing concluded at 9:53 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 9:55 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Shelly Dupuis, and Deputy Clerk Kelly Martinez. Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2014-566, 2014-662, and 2014-450. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 9:56 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 1:02 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 1:03 p.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Mr. Laugheed left at 1:43 p.m. The Executive Session concluded at 1:54 p.m. with no decision being called for in open session.

CONSIDER SIGNING A RESOLUTION EXPRESSING SUPPORT FOR THE ADOPTION BY CITY OF CALDWELL OF AN ORDINANCE PROHIBITING SMOKING AND OTHER TOBACCO USE AT CERTAIN LOCATIONS, INCLUDING GABIOLA FIELD

The Board met today at 2:01 p.m. to consider signing a resolution expressing support for the adoption by the City of Caldwell of an ordinance prohibiting smoking and other tobacco use at certain locations, including Gabiola Field. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Captain Dana Maxfield, and Deputy Clerk Kelly Martinez. Commissioner Rule said he was approached by the City of Caldwell to review the information and now a resolution has been created and is in front of the Board. Commissioner Hanson said it is basically saying no smoking on Gabiola Field and the other locations listed on the resolution, and signage will be going up to inform the public of the restriction. Commissioner Rule said it is in sync with the rest of the smoking restrictions in Simplot Stadium. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution expressing support for the adoption by the City of Caldwell of an ordinance prohibiting smoking and other tobacco use at certain locations, including Gabiola Field. The signed resolution, No. 14-137, is on file with this day's minute entry. The meeting concluded at 2:03 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING AMENDMENT NO. 1 TO 2013 IDAHO BUREAU OF
HOMELAND SECURITY GRANT

The Board met today at 2:15 p.m. to consider signing Amendment No. 1 to the 2013 Idaho Bureau of Homeland Security Grant. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lieutenant Todd Herrera, Captain Dana Maxfield, and Deputy Clerk Kelly Martinez. Lt. Herrera said the grant award has already been awarded to us but in the original grant we had authorized the state to take back a portion of the money to help administer some of their programs. Lt. Herrera said we were recently informed that the state had found the money internally so they returned the money to all 44 counties. Our portion is \$5,500 which will be returned to our grant to be used for homeland security projects across the County. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign Amendment No. 1 to the 2013 Idaho Bureau of Homeland Security Grant. The signed document is on file with this day's minute entry. The meeting concluded at 2:17 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

QUARTERLY MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL
ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:31 p.m. for a quarterly meeting with the County Agent to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, County Agent Jerry Neufeld, Ariel Agenbroad, Nancy Shelstad, and Deputy Clerk Kelly Martinez. Mr. Neufeld said they will have an open position in June but plan to fill it with a temporary hire and post the opening in late August. He also said they have hired a Livestock Educator and that person will begin working on June 16. Ms. Agenbroad gave an update on horticulture programs around the Treasure Valley. She also noted that they have graduated the Victory Garden Class and she will continue to follow up with those individuals. Ms. Shelstad gave an update on 4-H programs; fair preparations; interviewing for a part time temporary 4-H Fair Assistant; youth day-camps update; and information about afterschool programs. Mr. Neufeld said Extension Director Charlotte Eberlein will be retiring later this year. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:52 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

DISCUSS JAIL EXPANSION

The Board met today at 4:00 p.m. for a discussion with Cindy Malm regarding a possible expansion of the jail. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Jail Standards Coordinator Cindy Malm, Sheriff Kieran Donahue, Captain Daren Ward, Lt. Andy Kiehl, Sheriff's Financial Manager Pam Corta, Facilities Manager Paul Navarro, Justin Dalme from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Commissioner Hanson previously met with Ms. Malm as well as Facilities Manager Paul Navarro and Architect Rick Bugatsch for a brainstorming session to review a rough draft of a jail expansion plan. He wanted Ms. Malm's input as the jail standards coordinator. The purpose of today's meeting is so Ms. Malm can offer her comments on the preliminary plan. Sheriff Donahue, who is not in favor of the expansion plans, said he was aware of the prior meeting where Commissioner Hanson was going to speak with Ms. Malm but he was not aware the architect and the facilities manager were going to be in attendance at that meeting. Commissioner Hanson said recognizing that the plan is very rough we know there are a lot of things that need to be addressed and his main question is whether there is anything that has not been included in the plan that should be included. Cindy Malm said when she came to the first meeting she didn't know what the County's plans were so she needed more time to review it. Today Ms. Malm raised the following concerns/points:

Has the County done a staffing plan, and if so, does the County have sufficient staff to complete all the operations of the facility? Commissioner Hanson said before a staffing plan is addressed the Board first wanted to look at the design to see if it's even feasible to build.

Outdoor recreation yard: Is it an open yard or will it be a complete brick/block solid yard? If it's completely open there will need to be a staff member there the entire time, and from what she looked at on a staffing plan, there will have to be a person in control, a couple of rovers that could deal with the inmates, and one person on the outside. The shift relief factor of four to five people will have to be taken into account for every position. She said the outdoor yard looks like it's a huge yard which meets the standards as far as size, but she questions if it is feasible to get everybody out for recreation. The Idaho Jail Standards requires for any inmate that is here five consecutive days you have to give them one hour a day five days a week of outdoor recreation. When she inspects she needs to see that every single person is getting recreation. It would be preferable to have two recreation yards for that facility. Commissioner Alder asked if the large recreation yard can be split in half to create two areas. Ms. Malm said for a facility that has 100 or more inmates you have to have a 1,500 square foot recreation yard so the only way to split it in half is if you have 3,000 square feet in that area then you could split it into two. She said many jails are going to a brick or block wall concept with a screen over the top so that no contraband can come into the facility. Staff does a sweep before anybody goes out to recreation and that

lowers personnel because it doesn't require a person to stand there and watch that nobody approaches the recreation area.

Emergency evacuation route: Fire evacuation is a real concern to her where inmates would be evacuated onto a busy street. She asked if there is a way to shut down that street so people are not interfering in an emergency.

Emergency power: Plans need to include a generator that keeps operations going in a major disaster or a power outage.

Room for medical care: It is concerning that there is no plan for a room for medical care. The medical unit in the main facility is nice but it's already very tight, and the standard is there has to be enough space, equipment, supplies and materials to provide medical services on any new construction so the County needs to plan to add a medical room.

Delivery of food: All hot food must be served hot and all cold food must be served cold. The County will have to have a way to guarantee that the food taken from the kitchen in the main facility will reach all inmates at a temperature of 140 degrees.

Indoor recreation and programs: The plans need to call for indoor recreation and program because a room has to be available where inmates can have counseling or interviews. She cautioned the County about using the indoor recreation room for counseling and interviews because it will limit recreation time.

The plan has to include at least one janitor closet: It is not a requirement but it is recommended that the facility have at least one janitor closet.

Other than that, as far as jail standards are concerned, Ms. Malm said she didn't see any problems. Most of the issues are questions because it would be operational on how the County makes it work. Commissioner Hanson said a lot of these things could potentially be a problem for the jail standards committee to approve a jail plan. Ms. Malm said the committee will come out with some of the same concerns she raised and the County will have to answer how it will accomplish those things and the committee will take a vote. The County does have the right to ask for variances. Commissioner Alder said the design was taken from what had been designed for a new jail so we could have 180 beds and all the Board is trying to do is get some relief and if it's not feasible it will not be pushed through. Ms. Malm said it's not her job to say whether the plan is feasible or not. She tells us where she sees jail standards issues and it's up to the County on what they want to do. She's not allowed to give an opinion one way or the other. Commissioner Hanson said we need to address these issues so there will have to be some other work and then of course a personnel study after that to see where we go from there. Commissioner Rule said the Board is investigating the concept and they're

trying to be as transparent as possible. With regard to outdoor recreation, Sheriff Donahue asked for clarification that Ms. Malm understands that it also depends on the classification of inmates because they can't let a group of midlevel inmates out at one time. They may be down to one per hour per 24-hour shift which leaves another 160 who cannot get out. He said we may get 24 inmates out in one recreation area and some of them would have to go out between the hours of 2:00 a.m. and 5:00 a.m. in order to accomplish that. Ms. Malm said in all honesty there is no jail standard that says you cannot take an inmate out at 3:00 a.m. for recreation, but you will have the Ninth Circuit to deal with if you're doing that and they trump the jail standards. She said it can be a real scheduling problem because you cannot send out a mixture of classifications just to get the recreation done. According to Ms. Malm there are two sets of jail standards, one for facilities that are built prior to April 1, 1990 and it says you must have 35 square feet per inmate. The new standards of any facility built after April 1, 1990, say that if you have up to 100 inmates you must have a recreation yard of 750 square feet. If you have 100 inmates or more the size of your recreation yard must be 1,500 square feet. It doesn't give any options for single inmates versus 20 inmates. Ms. Malm will write a report that includes her points/concerns and forward it to the Board. Sheriff Donahue said his office looked at a personnel study where they came up with numbers of 15 to 17 additional staff, with an additional two medical staff members for a total of 19 as part of their preliminary study. In closing, Commissioner Rule said this is preliminary and we do not know what the design would look like after these questions would be applied. No Board action was required or taken as today's meeting was held for informational purposes only. The meeting concluded at 4:32 p.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO MAY 30, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to Marla Mount.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amounts of \$1,868.00 to Salt Lake Wholesale Sports and \$1,279.60 to Sale Lake Wholesale Sports.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet Department in the amount of \$7,899.52 to Commercial Tire.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #14-138 Koenig Vineyards Inc. DBA Koenig Vineyards
- #14-139 Bon Appetit Management Co. DBA McCain Pub
 The Orchard House Inc. DBA The Orchard House
- #14-140 Beer & Whiskey Brothers LLC DBA Idaho Hop House
 Broadmore Associates Inc. DBA Broadmore Associates
 The Rusty Canteen LLC DBA The Rusty Canteen
 Hispanic Cultural Center of Idaho DBA Hispanic Cultural Center of Idaho
- #14-141 Costco Wholesale Corporation DBA Costco Wholesale #734
- #14-142 CC Canyon Inc. DBA Canyon Creek Restaurant
 Sodexo America LLC DBA Nampa Civic Center

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, litigation, and communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f) and (i). The motion was

seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:44 a.m. with no decision being called for in open session.

FIFTEENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO JUNE 2 2014

PRESENT: Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - Vacation

APPROVED CLAIMS ORDER #6-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$68,532.10, \$149,491.76 and \$67,225.00 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Information Technologies in the amount of \$12,117.00 to S1 Solutions.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #14-143 Hells Canyon Winery LP DBA Hells Canyon Winery
- #14-144 VSW LLC DBA The Ranch
- #14-145 Dramas LLC DBA Bootleggers
- #14-146 Pantera Market 3 LLC DBA Pantera Market 3 LLC

- #14-147 Pantera Market 3 LLC DBA Pantera Market 3 LLC
- #14-148 Lake Lowell Market Inc. DBA Lake Lowell Market
- #14-149 Oscar Pedraza DBA Salon Columbia Events Center
- #14-151 Whiskey River LLC DBA Whiskey River
- #14-152 Jose Abel Gallegos DBA Gallegos Meat Market
- #14-153 Jose Abel Gallegos DBA Gallegos Meat Market
- #14-150 Canyon Golf Partners LLC DBA Red Hawk Golf Course

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Craig Hanson, and Kathy Alder, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerks Becky Cowan, Kelly Martinez and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:44 a.m. Joe Decker reported on the following communication issues: he will email KBOI that a commissioner will not attend the radio interview this month and he will ask about next month as well; the English version of the jail orientation video will be finalized by Friday; he is preparing a veterans court speech for Prosecutor Bryan Taylor; he will work with the IT department to prepare for the ribbon cutting ceremony for the administration building where they will show a time lapse video and a slideshow of pictures on television monitors. He completed the parks video that will be sent to a conference in Mobile, Alabama. The Prosecutor's Office had concerns about the music use and copyright violations; if the video is posted on the internet Mr. Decker will find some royalty-free public domain music to exchange for what's currently on the video. He has been working with Dateline NBC on a public records request in the Linda Lebrane case. It is possible that Dateline will also do an interview on John Bujak. Paul Navarro reported on the following facilities issues: He will have a final closeout meeting with Ken Fisher on July 2 regarding the administration building project. Commissioner Alder said there have been concerns that the safe used by the Treasurer's Office may fall through the floor in the new building. Mr. Navarro said the safe is decorative, but it's not functional; the tumblers quit working years ago so a hole was cut in the back. He asked the Treasurer not to take it to administration building because he will have to hire a safe moving company for \$3,000. He said the weight was never a concern; it's the fact that it's a nonfunctioning safe, and, the new office has a safe room that is cased in sheet metal and has a three-hour fire rated door with a special lock that requires a badge and a code to open it. Commissioner Hanson said it doesn't make any

sense to move the safe if it is nonfunctioning and if the Treasurer insists on moving the safe we should have a meeting with her to discuss it. Mr. Navarro said Clerk Yamamoto said he has an identical safe and he's chosen not to take it because his office has a vault that is fire resistant. It was reported that the juvenile justice center is open for business today with court being held at 9:00 a.m. The administration building project is wrapping up; the interior will be done this week but the contractors will be hanging stone on the outside of the building until June 19. Commissioner Hanson would like to tour the building today. Mr. Navarro reported on some good news from the Caldwell Engineer's Office. In an earlier letter they said they would not grant a building permit until we had a plan in place for the four dirt parking lots, nor would they grant a certificate of occupancy until the parking lots are completed. The engineer has since acquiesced and is willing to give us a 60-day temporary certificate of occupancy and grant us the ability to move in on June 27. The parking lot behind the administration building and the one across from elections office should be done in two weeks. The lot located at 12th and Albany Street will be done after that and the one near the 10th Avenue overpass will be saved for last. All of the lots should be done by the end of July. Commissioner Hanson wants to send a letter of thanks to the engineer's office. Mr. Navarro agreed and said he would forward some information to Commissioner Hanson. The meeting concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND PENDING LITIGATION

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and pending litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Prosecuting Attorney Bryan Taylor, Deputy P.A. Dan Blocksom, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:42 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:42 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Breach discussed plans for a PO Appreciation Day to be held on July 23, 2014; Director Breach will be going on vacation next week; and personnel updates. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:48 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:48 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, IT Development Manager Don Brown, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: reviewed audio/visual quotes for the public meeting room; the Juvenile Justice Center went live today; update on document management system; court microfilm storage discussion and purchase order. Commissioner Alder said a ribbon cutting for the Administration Building will be held on June 23, 2014. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:59 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:03 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget status update; office is preparing for the move to the new building; Agritourism update - July/August public meeting with Scenic Byway organization; demographic review information. The items discussed were general in nature and did not require Board action. Chief Civil Deputy P.A. Sam Laugheed and Facilities Manager Paul Navarro arrived at 10:13 a.m. Director Tricia Nilsson left at 10:19 a.m. at which time Mr. Laugheed request the Board go into an Executive Session. At 10:20 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE
AND COMMUNICATE WITH RISK MANAGER REGARDING
PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 10:20 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Kelly Martinez.

The Executive Session concluded at 10:23 a.m. at which time Commissioner Hanson made a motion to amend the agenda to consider approving Change Order No. 1 with Granite Excavation for the 2014 Asphalt Paving Parking Lots Project. Commissioner Alder seconded the motion and it carried unanimously. Mr. Laugheed said the good faith reason why we didn't include this on the original agenda notice for today was because we did not know about it. If we were to extend this out 24/48 hours the likelihood or scope of financial damage the County might sustain would be increased because we have concrete that is ready to pour for the 2014 Asphalt Paving Parking Lot Project. Mr. Laugheed also noted that we have not had any media requests to receive an update on amendments to the agenda or potential emergency meetings. The change order is in the amount of \$2,033.40 to rectify a situation with the curbing. Mr. Navarro said we need to do wrap around sidewalk as per the city engineer. Mr. Laugheed said the purpose of this is to create a record where we can go back to and show that this change order was received by the Board and considered thoroughly. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve Change Order No. 1 to Granite Excavation Inc. in the amount of \$2,033.40 for the 2014 Asphalt Paving Parking Lots Project. The signed Change Order is on file with this day's minute entry. The meeting concluded at 10:26 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

SIXTEENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO JUNE 3, 2014

PRESENT: Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

ABSENT: Commissioner Steven J. Rule, Chairman - Vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Trial Court Administrator in the amount of \$3,519.05 to Dell.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, Trial Court Administrator Dan Kessler, and Deputy Clerk Kelly Martinez. Deputy P.A. Zach Wesley arrived at 8:31 a.m. Ms. Catalano said she applied for a grant at the beginning of this year and was recently awarded \$19,832 to pay for the Strengthening Families program. She also wanted to thank the Board for writing a letter of support for another grant opportunity she is applying for. Ms. Catalano gave an update on the First Tee program, and reported that court began yesterday at the Juvenile Justice Center and a few issues are still being worked out. There were discussions regarding: security cameras for the Juvenile Justice Center; funding for the Drug Court Coordinator and budget information; and personnel updates. Mr. Kessler left at 8:40 a.m. at which time Mr. Wesley said there is one matter to be discussed in Executive Session with Ms. Catalano. At 8:41 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTERS AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 8:41 a.m. pursuant to Idaho Code, Section 67-2345(1) (a), (b) and (d). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:04 a.m. with no decision being called for in open session.

An audio recording of open portion of the meeting is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:04 a.m. for a legal staff update. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Mr. Wesley said the issue of kennel licensing has come up again and he wanted to discuss it with the Board. He said there are several C.U.P.'s that require the property owner to have a kennel license in place. Kennel licenses were historically done at the animal shelter and when we transitioned to the private animal shelter, we got rid of the individual dog licenses and left the kennel licenses in the code. Mr. Wesley thought the Sheriff's Office had agreed to administer those licenses; however it seems no one is doing it at this time so people are coming to the Development Services Department looking for a kennel license. Director Nilsson said her staff does not have the expertise to inspect kennels and handle licensing. Commissioner Hanson said the Sheriff's Office has animal control staff currently. Director Nilsson said they make sure it isn't a nuisance to neighboring properties, but the actual facility and how it is managed is not something they typically deal with. Mr. Laugheed said these animal kennel cases, when we have had them, escalate very quickly and are very emotional and tense. Mr. Wesley said another meeting will be set with the Sheriff's Office, DSD, and the Board to further discuss the matter. Director Nilsson left at 9:13 a.m. at which time the Board went into Executive Session as follows:

EXECUTIVE SESSION-PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:14 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

An audio recording of open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING SUMMARY OF MATERIAL MODIFICATION AND AMENDMENT NO. 1 TO THE CANYON COUNTY PLAN GROUP NO. 14101; SUMMARY OF MATERIAL MODIFICATION AND AMENDMENT NO. 4 TO THE CANYON COUNTY PLAN DOCUMENT AND SUMMARY PLAN DESCRIPTION GROUP NO. 14101

The Board met today at 9:39 a.m. to consider signing a Summary of Material Modification and Amendment No. 1 to the Canyon County Plan Group No. 14101; and Summary of Material Modification and Amendment No. 4 to the Canyon County Plan Document and Summary Plan Description Group No. 14101. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Mr. Wesley said we have two amendments to be considered, and they were both provided to the County by Meritain. This will amend our plan document, not our contract with Meritain. Our contract with Meritain is on our fiscal year so we can negotiate our health care plan at the same time we are doing the budget. However, we have continued to provide the employees with a calendar year benefit which is pretty standard. Mr. Wesley said this year people started having claims returned, it was showing that the county was operating on a fiscal year instead of a calendar year. Meritain said they believe our documents tell them to operate that way. These amendments are what they have provided in order to fix the error. Amendment No. 4 is for January 1, 2013 through December 31, 2013 and it basically goes back and sets it the way we operated last year, which was a calendar year benefit that employees received. Amendment No. 1 puts us on a calendar year benefit this year, according to their system. Mr. Wesley has reviewed these documents and said they are at the request of Meritain for their own clarification. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign Summary of Material Modification and Amendment No. 1 to the Canyon County Plan Group No. 14101 (See Agreement No. 14-040.) and also Summary of Material Modification and Amendment No. 4 to the Canyon County Plan Document and Summary Plan Description Group No. 14101. (See Agreement No. 14-041.) The signed documents are on file with this day's minute entry. The meeting concluded at 9:43 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:43 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Administrative Assistant Marilee Davis, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: state inspection was held last week; information regarding security cameras; personnel updates; annual training will begin soon;

Director Jett spoke about upcoming PREA audits; the e-truck is now collecting mail; average population is 32 juveniles; the garden is growing well already; and life skills training information. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTEENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO JUNE 4, 2014

PRESENT: Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - Vacation

APPROVED CLAIMS ORDER #6-10-14

The Board of Commissioners approved payment of County claims in the amounts of \$318,379.78 and \$200,974.19 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,785.00 to Norbryhn Equipment Company.

APPROVED KEY REQUEST

The Board approved a key request for Joseph Kronz, M.D.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-019969, 2014-019970, 2014-019971, 2014-019972, 2014-019973, 2014-019974, 2014-019975, 2014-019976, 2014-019977, 2014-019978, 2014-019979, 2014-019980, 2014-019981, 2014-019982, 2014-019983, 2014-019984, 2014-019985, 2014-019986, 2014-019987, 2014-019988, 2014-019989, 2014-019990, 2014-019991, 2014-019992, 2014-019993,

2014-019994, 2014-019995, 2014-019996, 2014-019997, 2014-019998, 2014-019999, 2014-020000, and 2014-020001.

LEGAL STAFF UPDATE AND PROPOSE AMENDING THE AGENDA TO CONSIDER SIGNING MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF NAMPA, CITY OF CALDWELL AND CANYON COUNTY FOR THE 2014 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

The Board met today at 9:01 a.m. for a legal staff update and to propose amending the agenda to include the signing of a Memorandum of Understanding between the City of Nampa, City of Caldwell and Canyon County for the 2014 Byrne Justice Assistance (JAG) Program Award. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. Sam Laugheed said we almost had a full 24 hours' notice on this issue. We made notice available to the public on the website as well as the agenda that is posted in the hallway outside the Commissioners' Meeting Room stating there is a proposed amendment to the agenda. He said we have a regularly scheduled meeting for a legal staff update but we need to add an item to the agenda which is to sign the 2014 Byrne Justice Assistance Grant. The reason we weren't able to give 48 hours' notice or set a separate meeting for this is because the City of Nampa, who is administering the grant, didn't get it to us until yesterday and it's due today. They need to get the mayors of Caldwell and Nampa to sign it as well as the Board and Sheriff Donahue. If we do not act on it today there is a likelihood we would lose the money if we weren't able to get it signed in this timeframe. It was noted for the record that no media members have asked that we give them notice of amendments to the agenda or emergency meetings. Commissioner Hanson made a motion to amend the agenda to include the signing of the 2014 Byrne Justice Assistance Grant. The motion was seconded by Commissioner Alder and carried unanimously. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the 2014 Byrne Justice Assistance Grant. The Sheriff's Office will receive \$16,000 in grant funds and they will be asking to purchase four units of mobile defensive ballistic shields for patrol vehicles as well as some tasers and body work personal cameras. The signed document is on file with this day's minute entry. At 9:05 a.m. a request was made to go into Executive Session to discuss records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE,
AND COMMUNICATE WITH RISK MANAGER REGARDING
PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (i), records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:23 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EIGHTEENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO JUNE 5, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Kathryn Alder
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for James Insley and Susan Erickson.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Trial Court Administration in the amount of \$4,334.85 to Dell.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Clerk's Office in the amount of \$3,013.30 to United Micro Data.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND PENDING LITIGATION

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and pending litigation. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:22 a.m. with no decision being called for in open session.

MEET WITH THE CLERK, CONTROLLER, HUMAN RESOURCES, AND INFORMATION TECHNOLOGY TO DISCUSS PAYROLL AND BENEFITS TECHNOLOGY

The Board met today at 9:32 a.m. to meet with the Clerk, Controller, Human Resources and Information Technology to discuss payroll and benefits technology. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Controller Zach Wagoner, H.R. Director Jeannine Eiband, Chief Information Officer Rob Hopper, and Deputy Clerk Kelly Martinez. Commissioner Rule said we have received feedback that there have been some struggles on which direction to go with ADP. Mr. Hopper said Director Eiband had heard the Auditing Department may be going in a different direction so she wanted to make sure she budgeted correctly for the H.R. Department's software needs. Director Eiband said this system is meant to be a large enterprise system, which means all of the departments integrate into one program. Mr. Hopper said you want to have the same source for data across the board, so there isn't double entry or the possibility of things not matching up. Mr. Hopper said the H.R. components that are typically updated by H.R. have to be double entered by payroll to get them into the payroll side and work correctly. The linkage is broken, but Mr. Hopper believes that ADP can be built so data passes through properly, but the

implementation isn't there. Mr. Hopper said to attempt to fix it we would have to do a mini-reimplementation to create those linkages to make everything come together. Clerk Yamamoto said one of the issues we have with the H.R. module is that when it tries to communicate with payroll it doesn't go through correctly. At that point, we contact ADP and they fix part of it, but when that happens, other components end up needing fixed as well. Clerk Yamamoto said we have to go through and double check all of that. At this point, the Clerk has not made any changes, but he is actively looking at other options. There is a company that he and the Controller are interested in, but he is not happy with the initial cost. Another thought is to take the ADP H.R. module off and find out if the payroll module will operate correctly without it. Mr. Hopper said there are several things wrong with how data flows through this system from H.R. to payroll. When we find a problem, we call ADP and they try to fix that one thing, and that can cause more problems because they don't understand how the integration was done. Mr. Hopper said we probably need to do a mini-reinstallation and say what we want it to do upfront, which was not done correctly the first time if at all. The cost to do a mini-reinstallation is not known at this time. Commissioner Alder said it doesn't make sense that the payroll module isn't connecting to the H.R. module. Commissioner Rule asked if this reinstallation process has been considered before. Mr. Wagoner said it hasn't, but he doesn't initially like the idea of data being transferred or exchanged between modules. Mr. Wagoner said ADP has told him that they are moving towards one data base where there is no transfer or exchange of information from payroll to H.R., no modules. He was told that the new clients will be using this new structure but ADP is not comfortable migrating existing clients to it yet. Director Eiband said she is curious about doing a new install under the new program software completely and not having them transfer information. Commissioner Rule said it seems like it would be better to do a new install rather than flush the whole system and start buying new again, if that works. Mr. Wagoner said we have had multiple demonstrations from other companies, and we haven't seen anything better than what we already have. Commissioner Rule asked the Clerk and Controller if they are against trying a re-install. Mr. Wagoner said he would like more information about it as well as the cost to do so. Commissioner Alder suggests that all of the people present today should be at the table with ADP to discuss this option. Mr. Hopper will contact ADP to consult with them and try to get a meeting put together. Commissioner Rule asked Director Eiband, Clerk Yamamoto, and Mr. Wagoner to write some important questions pertaining to the current issues, and give those to Mr. Hopper upfront so ADP can have a response ready at the meeting. Mr. Wagoner said we have done that before with ADP. Clerk Yamamoto said he has really demanded help from ADP and they help but they do the bare minimum. Mr. Hopper said he believes one of the issues is they have gone through support to try to fix the problems, what he really wants to do is engage the sales and consultant side to let them know this is "make or break" for us and we are looking at other solutions. Commissioner Hanson asked if the contractual agreements have been fulfilled or not. Commissioner Rule said that is a question for Deputy P.A. Zach Wesley. Mr. Wagoner said we had, in his opinion, a first class relationship

manager with ADP. However, she called him a month ago and said she will not be working with the County anymore. Now that she is no longer the contact person, he is not sure who to go to. Mr. Hopper said he can get that information and will relay it to the Clerk and Controller. Commissioner Rule said let's schedule a meeting within the next week or two weeks, depending on when ADP is available. Director Eiband asked that she be notified in advance before the H.R. module is disconnected, if that is the route taken. Director Eiband said it would be her hope that we can work on this together going forward, and help resolve the issues because H.R. and payroll do work really closely together so it would be nice to get the software issues resolved. The meeting concluded at 9:50 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#14-154 La Michoacana Mexican Restaurant DBA La Michoacana

PRESENTATION AND DISCUSSION RE: POSSIBLE COUNTY PARTICIPATION IN GEM PLAN FOR 2015 MEDICAL INSURANCE

The Board met today at 10:31 a.m. for a presentation and discussion regarding possible County participation in the Gem Plan for 2015 medical insurance. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, HR Director Jeannine Eiband, Deputy P.A. Zach Wesley, Controller Zach Wagoner, Clerk Chris Yamamoto, Chief Deputy Clerk Brad Jackson, Chief Deputy Treasurer Nancy Seal, Treasurer Tracie Lloyd, Chief Deputy Assessor Joe Cox, Assessor Gene Kuehn, Greg Staley and Tim Marks from Gem Plan, and Deputy Clerk Monica Reeves. Prosecutor Bryan Taylor arrived at 10:36 a.m. Chief Deputy Sheriff Marv Dashiell arrived at 10:37 a.m. Tim Marks and Greg Staley presented information on behalf of the Gem Plan, which is the Government Employees Medical Plan, a self-funded, self-insured healthcare plan that is owned and operated by the counties that are members. There is a joint powers agreement that brings everybody together and there are 20 counties in it, 19 of them are pooled together because they are mid-sized or smaller and the 20th county is Bannock County, which is a little larger. Bannock County is self-funded within Gem Plan. The concept is they remain self-funded; they share in Gem Plan's administration and stop loss so the thought is power in numbers gets them a better deal than they would get on their own. If Canyon County were to join Gem Plan the County would remain autonomous and would share in the administration and stop loss but we would make our own decision and plan design. Blue Cross is part of the equation in that they are the third party administrator, the stop loss carrier, etc., but its' more of a conceptual

plan. Gem Plan has done well and is sitting at \$8 to \$9 million in reserves. The Gem Plan asked for a renewal quote from Blue Cross and they had them include Canyon County. The specific stop loss is based on \$125,000, while the County is currently at \$150,000. They can't administratively leave it at \$150,000 so the stop loss goes down for the County. The rates at \$46 and \$88 are much higher than we currently have with Meritain. Mr. Marks said when comparing the rate quote that Gem Plan received last week versus the one they received with Canyon County being added, it didn't change anything for Gem Plan. The County's aggregate factor did change. Canyon County claims are running higher than Gem Plan's claims; we have a higher per member contract and alone the County is a higher risk but being with Gem Plan mitigates that risk. Presently, if we go forward Canyon County gets a better deal out of the relationship especially on the specific and aggregate because the County is "running hot". The administration separately would be higher. It doesn't negatively affect Gem Plan but positively the Gem Plan, along with Canyon County, will get better leveraging as we are now one big group in the future. According to Mr. Marks, it took the Gem Plan a long time to get out of the hole, but the last four years there's been no more than a five percent increase on medical only, and during the years they haven't had rate increases they have increased surplus. Canyon County alone would be \$2 more in administration; and more on specific and aggregate. If we can save more on the claims while paying more on the administration that's the basic idea of it and that's what happened for the counties in Gem Plan. The Gem Plan Board is comprised of the following Commissioners and Clerks: Glenda Poston from Boundary County; Don Ebert from Clearwater County; Bill Brown from Adams County; Bob Moore in Minnidoka County and Vaughn Rasmussen in Bear Lake County; Seth Veal from Butte County; Lad Carter from Bingham County. They set up the plan, set the rates, and hire Mr. Marks and Mr. Staley to be contract staff to handle everything from working with IAC to sponsoring meetings to troubleshooting with HR offices. It is not a broker relationship. Canyon County would have to sign a joint powers agreement to become part of Gem Plan but it would not sign the trust agreement because the County would have its own trust. If we don't like the rate there is always a chance for open dialogue and we do have a provision to leave. It would be a reciprocal relationship where they would check to make sure the existing 1800 members are not ill affected by the 700 Canyon County employees. Gem Plan has to weigh the positives and the negatives and the unknowns. Clerk Chris Yamamoto asked what the basic differences are between Meritain and Blue Cross. Mr. Marks said the Gem Plan was appreciative of Meritain because they were with them when the plan established itself so there was some loyalty; however, there were a lot of claims processing issues and a lot of issues with interacting with the different networks the Gem Plan had to use. Also, the discounts they would get through what Meritain offered did not work well so they went out alone and tried to negotiate with different providers and networks but it was expensive. The rates with Meritain were great, and they had awesome administration and great stop loss, but the processing was a mess and the people that were utilizing it didn't like it at all so the Gem Plan Board made a change. Prosecutor Bryan Taylor

asked what's the point in the County joining if Blue Cross is going to give the same rate whether the Gem Plan has 1800 people or 2500 people. Are they going to negotiate in good faith to give us lower rates? Mr. Marks doesn't know the answer to that. He said it's possible, in the future, if we have a major change to the Affordable Care Act. HR Director Jeannine Eiband said our current administrative rates are \$22.70 and our current specific composite rate is \$44.86 so overall we are looking at an increase of \$687,000 in administration fees for a year. The current contract buyout for Meritain is \$225,000. She said it goes back to we pay the heavier administration on the hopes the variable costs will go down eventually. The advantages are that our employees will be happier and Blue Cross processes claims easily, but her concern with Blue Cross is there is no negotiating with the specific premium. She said it's good to negotiate on the specific rate because they can go up so high. It is insurance for your insurance and if you don't hit any of those what if scenarios you still have to pay out the million dollars just in case. In our current situation even though we hit higher with HCC (our current carrier) they may come back and negotiate a better rate because they're taking a chance that statistically we're not going to have another bad year and they want to recoup their loss. Or, you have 15 or 20 others you can choose from. It would solve a lot of problems to move, but she is concerned about why the specific rates are so high especially if you look at what Blue Cross quoted us two years ago. Mr. Marks understands that point and said the Gem Plan was supposed to have a 15% increase but they negotiated it down to 7.12%, but it was still an increase even though they had fewer claims than the previous year. Greg Staley said Blue Cross's claims management is the best that is available and that's what's helped Gem Plan with the pooled counties. Director Eiband said it's like we would have to take a chance and pay the fixed costs on the hope that we see it in the variable costs down the road. For the employees' sake it would be nice to have some stability in the claims management for a couple of years given all the changes the Affordable Care Act puts in. Her concerns are the inflexibility to negotiate when you work with Blue Cross. Mr. Marks said the only tangible example he can use is that the Gem Plan has gained nearly \$9 million in seven years after they switched from Meritain to Blue Cross. Clerk Yamamoto asked why Bannock County joined the Gem Plan. Mr. Marks said they set it up to be self-funded and employee numbers matter a lot in negotiating ability, and it worked well. With Bannock County they have better leverage together. He and Mr. Staley do not perform broker functions; they do other things from GASB 45 reporting to helping with claims appeals and helping the HR offices. Director Eiband said when the County switched to Meritain our hope was to cut the administration fees significantly and that we would have some good years and see some savings on the variable side. We have had a couple of bad years with claims so the costs have been higher and it's not just been the network it is because of high claims and heavy usage of the plan so we haven't see the savings. We went to the plan design option for 2014 and changed the deductible and did an HRA plan and we're trying to see how that will shake out at the end of the year. She said it goes back to a recommendation being made for the Board to decide if we take a chance and hope Blue Cross catches us. We'll pay a million in administration fees by

the time we pay out Meritain and the increased costs next year. We're paying less than half a million now so that's quite a bit more. The appeal of Gem Plan is it will lessen the burden on her office because they will have someone designated to take calls and questions and the appeals process would be run through them. Commissioner Alder asked if we would still be putting \$600 to \$800 in to a family plan on top of paying a million more. Director Eiband said if that's what the Board wants to do; if we want to keep the HRA and see how it goes. She suggests we leave things alone on the design and see how it plays out because it would be great if in a few years we could decrease the employee premiums. Mr. Marks agrees because it's a rough transition; it's more money administratively and in the stop loss. Zach Wagoner asked if we have any other options when it comes to stop loss? Director Eiband met with Blue Cross representatives last week and they do not negotiate or outsource their reinsurance. Mr. Wagoner said it makes him ill to spend \$800,000 a year for insurance on our insurance. It's like having a \$100,000 home and your annual insurance premium is \$25,000 a year. Would you pay that every year or would you take the risk? Clerk Yamamoto asked Mr. Marks if he is prepared to make a recommendation to the Gem Plan Board regarding Canyon County. Mr. Marks said he would make the recommendation, but he does not make the call. He also said just because the quote didn't change when Canyon County was included it doesn't mean that things aren't going to change. Mr. Staley said they haven't lost anybody except Teton County in the beginning so apparently employees are relatively happy with the way the Gem Plan processes things. Mr. Marks said it's enticing and it seems that it's a good fit for both. The Gem Plan Board has been very conservative about letting others in but Canyon County is a big dog in the state and it's a feather in the cap to Gem Plan to have us as a member and maybe that will help bring in other counties in a few years. The fee to join Gem Plan is \$15 per employee, per month. Mr. Marks and Mr. Staley left at 11:44 a.m., at which time the meeting concluded; however, shortly afterward the group asked that an open discussion follow regarding the information that was presented. The Board went back on the record at 11:45 a.m. The same people were present except for Mr. Marks and Mr. Staley. Director Eiband said the cost to move would be \$686,952 in fees above what we have now. Plus there's \$225,000 we would pay out to Meritain. Joe Cox said the main reason we left Blue Cross was to save a half million in administration fees and to restructure our stop loss. Commissioner Alder said the only advantage is Blue Cross can really cut when it comes to the high costs the hospitals are charging. Clerk Yamamoto said the reason we ought to be talking about moving is the impact the plan is having on employees and the impact on HR. Mr. Cox asked why can't we create our own stop loss fund? Director Eiband will have to look into the particulars of what's required by the trust as well as find out what the certain percentage is you have to have to cover. Zach Wesley said the Department of Insurance is going to stress that we meet their requirements. Mr. Wagoner said there are two types of stop loss: specific, which is tied to the individual, and the aggregate. What if we go to an aggregate, not specific that way if something catastrophic happened our aggregate would cover it? Director Eiband said we could look into that. The other option we have is to continue with an RFP and look for

another third party administrator. Assessor Gene Kuehn said whatever is decided we need to keep the administrative side better than it is right now. Clerk Yamamoto asked if going back to Blue Cross would be easier than when we transitioned to Meritain. Director Eiband said it will be easier because of the public relations but the same amount of work has to be done. What she liked about the Gem Plan is that Blue Cross is aware that they are a subcontractor and she believes that before we moved they were not acting in that role, they were in a bigger role that caused us problems later on. Commissioner Alder asked if Blue Cross would take us on if we did our own stop loss. Director Eiband said yes, they would. Commissioner Alder asked if Gem Plan would allow us to put away our own stop loss funds. Director Eiband doesn't think they will; she believes we should look at the options. A decision has to be made by July because we have to give 90 days' notice to our carrier. It was the consensus of today's group that there is no desire to stay with Meritain. Clerk Yamamoto asked if we could go as far as saying everybody is ready to move back to Blue Cross it just depends on whether it's under the Gem Plan umbrella or not. Director Eiband said there are other options but we don't have the time this year to deal with it. It was decided that the health plan trustees will discuss it and then the Board will consider taking action at a later date. The meeting concluded at 11:59 a.m. An audio recording is on file in the Commissioners' Office.

BI-MONTHLY MEETING WITH MAYOR BOB HENRY

The Board met today at 1:04 p.m. for a bi-monthly meeting with Mayor Bob Henry. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Mayor Bob Henry, and Deputy Clerk Becky Cowan. Vicki Holbrook arrived at 1:05 p.m. Commissioner Alder offered a tour of the Juvenile Courtroom addition as the Mayor's schedule allowed. Topics of discussion included:

Canyon County Fair-Mayor Henry asked for an update on the questions surrounding the fair and potential move from the current location. Commissioner Hanson stated that the Fair Board is working on a report of findings regarding the Idaho Center proposal. When finalized a meeting would be scheduled with the Fair Board, the Mayor, Idaho Center representatives and the Board. Although he had not viewed the preliminary report, he believes that it may be ineffective to move to the Idaho Center due to the costs involved. Commissioner Alder would like to receive information regarding private donations to support the Fair moving to the County owned property. Commissioner Rule agrees that there are numerous costs involved and is also interested in the suggestion of private donations to make an informed decision. The Mayor would like a friendly conclusion. He thinks it only makes sense for the Fair to move if the Idaho Center does not lose money. He would like to know what the driving force is behind the public perception that the Idaho Center is the best location. The Board will schedule a meeting with the Nampa and Caldwell city mayors, chambers of commerce,

fair board members, the Idaho Center representative and city council members to discuss the issue.

Animal shelter—The Animal Shelter will present their budget request to the Board on June 23rd. The Mayor believes they will request additional funds from the cities as well as the County. Commissioner Rule said the County is committed to \$250,000 per year plus \$50,000 for maintenance and will likely stay the same unless they see a move by the cities.

BOE meetings- Ms. Holbrook inquired about Board of Equalization meetings. Commissioner Alder explained that if a tax payer receives a notice of assessment they believe is not fair, they have a right to protest the decision and attend a hearing with the Board to possibly change the value. Mayor Henry has received feedback from Nampa citizens regarding the rise in assessment values. He is remaining positive with his employees and advising that as values go up, the levy rate will decline.

Other issues that were addressed included: The County is preparing for upcoming budget meetings and conducting market surveys to address inequality in salaries. Interviews for a Chief Public Defender and Ambulance Director will be completed soon and due to retirement, a search is underway for a new Landfill Director. The County is exploring other options regarding insurance for employees. Mayor Henry indicated that the City of Nampa is self-insured. Commissioner Rule asked the city for a copy of the Nampa city medical plan and in exchange the County will provide a copy as well. No Board action was required. The meeting concluded at 1:44 p.m. A copy of the audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CORRECTED RESOLUTION FOR SUPPORT OF CITY OF CALDWELL SMOKING BAN ORDINANCE

The Board met today at 1:48 p.m. to consider signing a corrected resolution for support of the City of Caldwell's Smoking Ban Ordinance. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, and Deputy Clerk Becky Cowan. An original document that had been signed had a typo on the amount that should have been \$100 to match other correct amounts listed in the document of \$100 for fines if a citizen is cited. Commissioner Hanson made a motion to sign to sign the corrected resolution. Commissioner Alder seconded the motion and it carried unanimously. The meeting concluded at 1:50 p.m. A copy of the resolution and audio recording of the meeting are on file in the Commissioners' Office.

NINETEENTH DAY OF MAY TERM, A.D., 2014
CALDWELL, IDAHO JUNE 6, 2014

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Kelly Martinez

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2014-020342, 2014-020341, 2014-020340, 2014-020339, 2014-020332, 2014-020338, 2014-020337, 2014-020336, 2014-020335, 2014-020334, and 2014-020333.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Robert Hart, Gabrielle Nash, and Bob Todeschi.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to Marla Mount.

FILE IN THE MINUTES

The Board filed an Approved Extension of Time for Permit 63-32981 for water resources to the jail facility in this day's minutes.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS; AND CONSIDER SIGNING SETTLEMENT AGREEMENT AND AMENDMENT TO EMPLOYEE BENEFIT RESOURCES CORP. SERVICE AGREEMENT

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss personnel matters, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:53 a.m. at which time the Board stayed on the record to consider signing a Settlement Agreement and Amendment to the Employee Benefit Resources Corp. Service Agreement, which was also scheduled at 9 a.m. Upon the motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign the Settlement Agreement and Amendment to the Employee Benefit Resources Corporation Service Agreement. The signed agreement, No. 14-043, is on file with this day's minute entry. The meeting concluded at 9:54 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:58 a.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Bicak said yesterday was an exciting day- we had crazy dogs at Celebration Park, a complaint that "sewage was in the river", and someone probably got away with a sturgeon, so Fish and Game was doing an investigation; update on applications for historic preservation funds; Idaho Archaeology and Historic Preservation Month was in May; things are going well at Celebration Park; Annual Idaho State Open Atlatl Competition was held in May; the Western Association of RC&D's recognized the Idaho Oregon Snake River Water Trail as the project of the year and Director Tom Bicak as Councilman of the

Year; Lake Lowell Park *Story Trail* information; disc golf course at Lake Lowell; update on the Annual 4th Grade Meridian Rendezvous which was held on May 16; Mr. Bicak reported on a storm at the upper dam boater's facility. At 10:10 a.m. Mr. Bicak presented the Idaho Oregon Snake River Water Trail video that will be presented as the Project of the Year for the West in Mobile, Alabama. The video ended at 10:36 a.m. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:37 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

COMMISSIONER MAY TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the May Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF MAY 2014 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Kathryn Alder and Craig L. Hanson

ATTEST: Chris Yamamoto,
Clerk

Kelly Martinez
Deputy

DATE: 7/21/14