

FIRST DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 15, 2013

PRESENT: Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman

APPROVED SALARY RATE REQUEST

The Board approved salary rate requests for William Dennison, Darla Sigg and Ali Anderson.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Craig Olsen, Bryan Williams, Randi Reamer, Dave Phillips, Eric Miller, Eric Lewis, Mike Jenks, Ken Hollis, Charles Davlin, Brad Childers, Russell Bowers, Loretta Tweedy, Heather Leavell and Ben Keyes.

IDAHO STATE BOARD OF LAND COMMISSIONERS MEETING-BOISE

The Board attended the Idaho State Board of Land Commissioners meeting at the Capitol Building in Boise.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 1:18 p.m. for an office staff meeting. Present were: Commissioners Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Administrative Specialist Kelly Martinez, and Deputy Clerks Becky Cowan and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 1:22 p.m. Joe Decker reported on communication issues. Since the webmaster left for another position, Mr. Decker has been handling the web content approval. He and two other IT employees have developed a plan where they will take over the responsibilities so the County will not have to hire a webmaster. The plan was proposed to the CIO, but a decision has not been made. Commissioner Alder said the Board also made that suggestion to the CIO. Paul Navarro reported on the following facilities issues: a purchase order in the amount of \$3,500 will be submitted to address

the pot holes and asphalt issues behind the Extension Office; a purchase order in the amount of \$4,700 will be submitted to maintain the five large generators we have on site. Mr. Navarro reported that a problem was uncovered at the juvenile courtroom addition project involving two large water lines. The contractor is asking if we want to move it or leave it in place; if we leave it there is a chance we might have a water main break someday underneath the building, but moving the water line could cost between \$30,000 and \$50,000. It will be expensive because the fire sprinkler line requires us to hire a specialty fire sprinkler company only. Mr. Navarro suggested it be structured as a public works project for next year as a forecasted budgeted item. He feels safe with that advice because the water line is buried so deep. Commissioner Hanson thinks that is good advice but wants Commissioner Rule to be involved in the decision. Mr. Navarro will formulate it in an email for the Board to consider. (Chief Civil Deputy P.A. Sam Laugheed arrived at 1:30 p.m.) The contract for Phase I of the courthouse remodel project is ready to go. Phase I is a schematic to document what we have; the work was estimated to cost \$50,000 but it came in at \$34,000. Construction has started on both the administration building and the juvenile courtroom projects. Mr. Decker said the Sheriff has been working with Channel 2 on a story about the jail and the cost to the taxpayers. He asked if there are any plans to run another jail bond. Commissioner Alder said there is no evidence that the citizens will vote for a jail bond. Commissioner Hanson said we need a grassroots citizens committee that will establish votes. Commissioner Alder agreed and said until we have the citizens involved a jail bond will never pass. She said the best bet in the near future is to add another 200 beds to the existing facility. The meeting concluded at 1:36 p.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 1:36 p.m. for a legal staff update. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Commissioner Alder gave kudos to Sam Laugheed because the Land Board voted against moving forward with their proposed land exchange plans at this time. She believes the decision was made when she read Mr. Laugheed's language into the record regarding the Constitution and Idaho Code regarding similar land uses. They voted against doing the Idaho Falls and the Canyon County land exchanges. At 1:40 p.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Commissioner Hanson made a motion to go into Executive Session at 1:40 p.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (d). The motion was

seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:19 p.m. with no decision being called for in open session.

SIGN OCTOBER 15, 2013 AGENDA DOCUMENTS

The Board met today at 2:20 p.m. to sign the October 15, 2013 agenda documents. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Human Resources Director Jeannine Eiband and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* The items were considered as follows:

FY2014 Cooperative Agreement with Valley Regional Transit for annual dues and service contribution - Mr. Laugheed said the amount requested is the amount discussed in the budget hearings. The agreement language is identical to the previous agreements with Valley Regional Transit. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the FY2014 Cooperative Agreement with Valley Regional Transit for annual dues and service contribution, No. 13-150.

Resolution to appoint Mary Kay Gordon-Brunner to the Canyon County Board of Community Guardians - Commissioner Alder asked if background checks are performed for the recommended appointees. Deputy Clerk Monica Reeves clarified that Clair Roper submitted the application which was sent to the P.A.'s Office for a background check; per Mr. Wesley, no issues were found. Ms. Reeves was present at the meeting from 2:22 p.m. to 2:23 p.m. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution to appoint Mary Kay Gordon-Brunner to the Canyon County Board of Community Guardians, No. 13-275.

Resolution classifying records of the Clerk and authorizing the destruction of Indigent Files/Records - Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution classifying records of the Clerk and authorizing the destruction of Indigent Files/Records, No. 13-276.

Resolution to approve changes to pay classifications for Indigent, Facilities and Parks/Rec/Waterways Directors - Director Eiband said she found a number of

directors are misclassified in their pay grades so she is recommending we make a change to properly classify them; it does not increase or change their current salaries, it just puts them in the correct pay scale according to their salaries and titles. We currently have some directors that are quite a bit outside of their maximum pay range and we have others making \$20,000 below the minimum on the pay scale so we just need to properly classify them. Commissioner Hanson said it doesn't change any of the salaries, but he asked how it will affect next year's fiscal budget in regards to pay raises. Director Eiband said it will not cause a balance issue because they may still get increases according to recommendations by budget approval but this change would not warrant any kind of market adjustments; it would actually put them in the correct market range. Mr. Laugheed said it would give us better data because the data would be complete. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the resolution to approve changes to pay classifications for the Indigent, Facilities and Parks/Recreation/Waterways Directors, No. 13-277.

The signed documents are on file with this day's minute entry. The meeting concluded at 2:28 p.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:30 p.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Juvenile Administrative Assistant Marilee Davis, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion were as follows: Director Jett is in Boise today; next week Director Jett and Alan Oates will go to Louisville, Kentucky for the NPJS Conference; they will start the hiring process again in November; to date they have harvested 2,021 pounds from the garden. Commissioner Alder asked if there have been any problems or any uncooperative kids. Ms. Davis said we have had three special kids that have been waived to adult court but the juvenile center is holding them and they have been able to reintegrate them into general population so they are going to school rather than being isolated. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:35 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 16, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #9-30-13

The Board of Commissioners approved payment of County claims in the amounts of \$116,963.37 and \$96,691.62 for accounts payable.

APPROVED CLAIMS ORDER #10-25-13

The Board of Commissioners approved payment of County claims in the amount of \$386,293.06 for accounts payable.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Tiana Hernandez.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Facilities Management department in the amount of \$4,377.30 to Northwest Power Systems and \$3,592.60 to Pavement Specialties of Idaho.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Elections department in the amounts of \$1,670.50 and \$1,959.10 to Office Max.

MEETING WITH JUDGE HUSKEY TO DISCUSS PUBLIC DEFENDER ISSUES

The Board met today at 8:02 a.m. for a meeting with Judge Molly Huskey to discuss public defender issues. Present were: Commissioners Steve Rule, Kathy Alder and

Craig Hanson, Judge Molly Huskey, Prosecutor Bryan Taylor, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Commissioner Rule said because it is unknown whether Mark Mimura will continue to serve as the public defender going into Fiscal Year 2015 the Board has budgeted three months in Fiscal Year 2014 (July, August, and September) to allow time for a new public defender to build their staff in preparation of October 1, 2014. Commissioner Hanson said we need to do that because it could take years for the State to finalize a plan to take on the funding for indigent defense and he wants to be ahead of the game so that the County does not run the risk of getting sued again by the ACLU. Commissioner Alder said Representative Darrell Bolz indicated that the public defender issue will likely be pushed back because of the funding issue. Prosecutor Bryan Taylor said the ultimate goal is that by October 1, 2014 we will have an in-house public defender and the more dialogue and discussion we have the better document we'll have that avoids Commissioner Hanson's concern of potential future litigation. Paul Navarro addressed how the public defender's office will be housed on the first floor of the new public administration building. He and Judge Huskey have identified possible future security; visitation rooms; furniture and private office space; as well as storage areas. Prosecutor Taylor said the State is getting away from the ISTAR program and going to Tyler Technology so there will be a huge upfront cost to the County to purchase the computer equipment for FY2015. He plans to work with the public defender to get more Westlaw passwords and bundle it with the Prosecutor's Office to maximize what we have. Judge Huskey commended the Board for being proactive and for the huge amount of work that has been done to move this issue forward but she is not sure we need the ordinance yet; she believes it could be done after the public defender is hired. She said the existing subcommittee could do a lot of the work the Board is asking the commission to do and it would allow us to move more quickly instead of bringing in all new people who may or may not have any familiarity with the criminal justice system. She said of course the Board can have a separate commission to provide information but if they don't have the level of knowledge to give relevant information she wonders if it will be a good use of time. To the extent the ordinance is trying to allay any fears that the ACLU may have she doesn't think we are there yet because the ACLU is pleased with the work that is being done here. Commissioner Alder said the Board eliminated the portion that dealt with the commission. She believes we do need an ordinance to start with that establishes the office of public defender which will be a department within the County. The main reason for an outside commission is to keep the Board separated so it's not conflicted between a prosecutor and a public defender. Commissioner Alder said the Board does not want the commission choosing the public defender; its role would be to review the qualified names and provide input. It would be up to the Board to make the decision. Judge Huskey said the ABA Principles talk about having a commission, and in large jurisdictions where there is a lot of political dissent, animosity and retaliation the commissions are invaluable because they act as a protective layer for the public defender. She thinks in some instances they can be a hindrance and limit the ability to get things done timely. It is her opinion that a commission is not needed, but if the

Board feels like it needs one and legal counsel says it is needed she is not going to say the Board does not need it. Commissioner Alder said the main reason for the commission is to check on the numbers and make sure they're doing their jobs. She has no intention of talking to the commission instead of the public defender; she will have direct contact with the public defender. Commissioner Hanson said from his perspective the commission would do all the groundwork and vet the recommended names and make a recommendation to the Board. It would not be an oversight commission. He pointed out that the newly created department of public defender will be a department, not an office because they are not an elected official. (CIO Rob Hopper arrived at 8:29 a.m.) Prosecutor Taylor said his office believes there is a need for an advisory commission at this stage. A big component is the independence of the public defender and how do we create a system that has insulation where the judiciary and the prosecutor are not involved and dictating how the public defender's office/department is running. Judge Huskey said that is a really good point and she was suggesting that at least initially we might not need the commission quite yet. There does need to be independence; separately though it is the public defender's job to make sure the Board understands what they are doing, whether they are efficient and effective, and whether they are meeting their obligations. There needs to be thought about what protections are in place, she's just not sure we need it before the public defender takes office. Commissioner Rule said on paper it will exist and be available for future staffing, design and use. His main concern is getting software in place so that when there are changes in public defenders the County doesn't lose continuity. He doesn't think an advisory commission needs to exist the first year of the start-up but the structure should show it could exist. Rob Hopper has budgeted for the outfitting of the building and office setups for the public defender in the administration building. He did not budget for dedicated software because we don't know where the State is going to be in the near future; however, he is prepared to provide the kind of infrastructure the public defender will need to carry us to the point where we integrate with the State's system. Commissioner Rule said that has to be in place by July 1, 2014. Judge Huskey meets with the State each month and she will let them know we would really like to have the public defender and prosecutor components of the Tyler software by next July. She will include Mr. Hopper in those discussions. Judge Huskey said there have been questions about whether the public defender should be permitted to maintain outside contracts with other counties. She said there are some counties that have a joint public defender's office and if the Board is interested it could discuss that possibility with neighboring counties. There could be a memorandum of understanding between the counties and they would contribute monies and in exchange the public defender services would be picked up by the joint office, with the money going into a county budget, not into an individual's pocket. Prosecutor Taylor said for an action item it would be helpful to have the Board ask Judge Huskey and her committee to reconvene and give specific ideas and thoughts on the ordinance as we move forward. That should be done by the end of December to allow for the current public defender to provide input. The first aspect that needs to be done is finalizing the

ordinance that creates the new department. Commissioner Hanson asked that a copy of the most recent draft of the ordinance be sent to all the parties for review. Prosecutor Taylor's office will send the modified version to everyone. The meeting concluded at 8:42 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH LEI ENGINEERING TO DISCUSS DESIGNS FOR THE STREET CLOSURE BETWEEN COURTHOUSE AND ADMINISTRATION BUILDING

The Board met today at 9:32 a.m. to discuss designs for the street closure between the courthouse and the administration building. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, Laren Bailey, Dave Phillips, and Deputy Clerk Monica Reeves. The Board reviewed three conceptual drawings as prepared by LEI Engineering. Each Commissioner voiced their opinions on each of the drawings; plans included a pedestrian route; children's play area; paved access route; benches; trees; a location for the bell and a potential location for the food vendors that typically set up in the main parking lot of the courthouse. The Board wants to see a plan for street lighting. Mr. Navarro asked for a cost proposal so we can budget accordingly. Mr. Bailey will sketch another drawing and present at another meeting. Commissioner Rule would like to see a concept for a water feature that might be an appropriate fit. Two of the favored designs are on file with this day's minute entry. No Board action was required or taken. The meeting concluded at 9:53 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH RICHARD JOHNSON AND DEBORAH NELSON FOR UPDATE REGARDING COURT APPOINTED SPECIAL ADVOCATES (CASA) FUNDING

The Board met today at 10:01 a.m. for a meeting with Richard Johnson and Deborah Nelson for an update regarding Court Appointed Special Advocates (CASA) funding. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Family Advocates CEO Richard Johnson, Family Advocates Board Member Deborah Nelson, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Johnson said historically Family Advocates has served the needs of the 4th Judicial District and they were recently contacted by the director and board of CASA for the 3rd Judicial District who had reached a point where they determined it was in the program's best interest to consolidate with a larger organization. On August 26, the staff of Children's Voices, Inc. became a part of the organization. The program has been in Canyon County since the 1960's; providing a court appointed guardian to every child that enters into the foster care system. The appointment is part of both federal and state statute; the federal government requires it of the state in order to receive federal funding. The state then requires that a program exist in each of the Judicial Districts to

provide a guardian for every child. It further places the burdens on the County that if they are unable to provide a volunteer guardian, the County must appoint an attorney to represent that child. Unfortunately, the funding from the state is insufficient to meet the needs of the program and if they cannot keep the doors open, it is a burden that could potentially fall to the counties so they are looking at solutions to ensure that the program continues to operate and meet state requirements. Commissioners Rule and Alder said it sounds like another unfunded state mandate that falls to the counties. Mr. Johnson said they see a difference in region 3 and 4 because Ada County has fewer cases than Canyon County and they contribute \$40,000 to the program; he encouraged the Board to consider putting a similar amount into future budgets and to see if there is any room in the existing budget to help shore up the program. They are working diligently to explain the case to the courts so they can go back to the legislature and explain that it is a mandate placed on the state and the state should carry the burden for it. Commissioner Rule said Canyon County does not have excess funds to give to the program. Commissioner Hanson asked how this relates to the public defender. Mr. Johnson said in counties where they have not had a volunteer attorney, they typically appoint conflict attorneys so it doesn't fall to the public defender. They would like the state to accept the full burden but they have to work within the current statute. Commissioner Alder said the funds should come from the district court and it's possible the Board will make some adjustments in salaries to deal with this. Commissioner Rule said the timing is bad for requesting funds because the budget has already been set; however, he suggested the organization submit a formal written request for funds. Mr. Johnson will submit a formal request as well as a copy of a detailed report that spells out the costs and justification for the state participation. Commissioner Alder suggested CASA not ask the County for \$40,000 in one year; she recognizes Ada County pays that amount but their budget is substantially more than Canyon County's budget. She would like to see the data and know more about what the County's responsibility is in terms of funding the organization. Ms. Nelson said they will provide details in writing and be respectful of the County's budget process going forward, and they will try to hold it together so the repercussions don't come back on the County. Commissioner Alder said they need to communicate with the courts because the funding needs to come from their budget. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:23 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING DEVELOPMENT AGREEMENT WITH ROBERTA MATTESON AND PAULA LEONARD

The Board met today at 10:30 a.m. to consider signing a development agreement with Roberta Matteson and Paula Leonard. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. The development

agreement pertains to a rezone that was approved by the Board in August. It was not signed in August because one of the applicants was unavailable for signature; both applicants have now signed the agreement which has been reviewed by the Prosecutor's Office. The applicants are restricting themselves to only three residential lots rather than having the ability to develop the 18.5 acres as a whole. The lots will be reconfigured with the current irrigation system. It also ensures that a water users agreement be in place with all the landowners. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the development agreement with Roberta Matteson and Paula Leonard, Agreement No. 13-103. The meeting concluded at 10:33 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER AND LITIGATION MATTER

Note for the record: As properly noticed the Board met today at 10:37 a.m. for a legal staff update. A request was made to go into Executive Session to discuss personnel and litigation matters. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 10:38 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:58 a.m. with no decision being called for in open session.

THIRD DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 17, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Becky Cowan

APPROVED CLAIMS ORDER#1401

The Board of Commissioners approved payment of County claims in the amount of \$1,116,628.04 for a county payroll.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Gregory Swanson, Eric Williams, Rene Whitneck, Stephen Engel, Michael Chamberlain, Doug Daniels, Daniel Drake, Stephen Walker, Casey Zechmann, Becky Marler, Arturo Macias, Travis Engle, Roland Erickson, David Fudge, Clyde Huseby, BreeAnn Kilbourne, Winston Leonard, Troy Moore, David Phelps, Richard Romero, Michael Rusetos, Jana Vertrees, Elida Villanueva and Jerry Weir.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:31 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the following cases by signed stipulation:

Case No. 2013-1396 was continued to October 31, 2013 at 8:30 a.m.

Case No. 2013-1209 and 2013-1351 were continued to December 12, 2013 at 8:30 a.m.

Case No. 2013-1344 was continued to January 2, 2014 at 9:00 a.m.

Ms. Baker recommended the Board take Case No. 2013-1317 under advisement. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to take Case No. 2013-1317 under advisement with a decision to be rendered within 30 days. The proceeding concluded at 8:33 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-504

The Board met today at 8:36 a.m. to conduct a medical indigency hearing for Case No. 2013-504. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant and his girlfriend, Attorney Mark Peterson, Katie Martin from St. Luke's, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to take the case under

advisement with a decision to be rendered within 30 days. The hearing concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1100

The Board met today at 9:08 a.m. to conduct a medical indigency hearing for Case No. 2013-1100. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant and her son, Jennifer White from St. Alphonsus, Interpreter Mercedes Lupercio and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated May 15, 2013. The hearing concluded at 9:19 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1501

The Board met today at 9:21 a.m. to conduct a medical indigency hearing for Case No. 2013-1501. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant, and Administrative Specialist Kelly Martinez. The hospital representative did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated August 7, 2013. The hearing concluded at 9:26 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1352

The Board met today at 9:28 a.m. to conduct a medical indigency hearing for Case No. 2013-1352. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant and her spouse, and Administrative Specialist Kelly Martinez. The hospital representative did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original

denial dated August 7, 2013. The hearing concluded at 9:36 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1471

The Board met today at 9:40 a.m. to conduct a medical indigency hearing for Case No. 2013-1471. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Attorney Bryan Nickels, Lisa Grissom from St. Alphonsus, Jordan Porter from DRS Investigations, LLC, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to continue the hearing to December 19, 2013 at 8:30 a.m. The hearing concluded at 10:00 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1303

The Board met today at 10:03 a.m. to conduct a medical indigency hearing for Case No. 2013-1303. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, the applicant, Jennifer White from St. Alphonsus, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated July 24, 2013. The hearing concluded at 10:17 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:19 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Ms. Baker recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2013-1403, 2013-1514, 2013-1240, 2013-1252, 2013-1282, 2013-1761, 2013-716, and 2013-1247. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous

denials for the cases record into the record. The proceeding concluded at 10:20 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER AMENDING AGENDA TO MEET WITH MECHANICAL ENGINEER REGARDING SOUTHWEST IDAHO JUVENILE DETENTION COURTROOM CONSTRUCTION PROJECT; TENTATIVE MEETING WITH MECHANICAL ENGINEER REGARDING SOUTHWEST IDAHO JUVENILE DETENTION COURTROOM CONSTRUCTION PROJECT; EXECUTIVE SESSION

The Board met today at 10:30 a.m. to consider amending agenda in order to meet with the mechanical engineer regarding Southwest Idaho Juvenile Detention Courtroom Construction Project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Director Paul Navarro, Rodger Albers, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Becky Cowan. Mr. Navarro and Mr. Albers left the meeting at 10:42 a.m. Deputy P.A. Laugheed requested an amendment to the agenda to hold a meeting to provide information that the Board needs to make a decision regarding ongoing construction, which could be delayed if regular meeting notice times were observed. If the potential to delay construction or likelihood of financial loss exists, it provides a good faith reason to make the amendment to add the meeting without the 48 hours' notice required by law. The circumstances that we are faced with now present such circumstances. Upon the motion by Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to amend the agenda. Mr. Navarro indicated a 2 inch domestic water line and 6 inch fire line were discovered while digging footings for the project. The lines would run directly underneath the building. They are approximately 5 to 5 ½ feet below the surface. Mr. Albers reported that the lines are branch lines, not main lines. If they were main lines, he would suggest relocation from beneath the structure. The lines are service lines into a building; there is no code violation. Specific requirements within uniform plumbing code state there should be raised joints on the water line. The lines consist of Schedule PVC on water line and Schedule 90 on the fire line. The engineer advised this is acceptable. His only concern is regarding the crossing of lines; the water line must not be less than 12 inches above the sewer line. The construction progression calls for a new sewer line that crosses through the building to accommodate the restrooms for judges' chambers, which will run above the water line. To address the concerns in previous situations, sleeves were used to protect a water line. A double sleeve could be placed over the sewer line which would be less expensive than another sleeve on the water line. Commissioner Rule would like a letter of recommendation from the City of Caldwell engineer, the authority having jurisdiction, that this solution is allowed. The Board asked Mr. Navarro to contact the city for further review and approval and report to Mr. Albers on the next step. The meeting concluded at 10:42 a.m. An audio recording of the meeting is available in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER; LITIGATION MATTER AND DISCUSS RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 10:42 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, litigation matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 10:42 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (f). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Becky Cowan. The Executive Session concluded at 11:05 a.m. with no decision being called for in open session.

SIGN OCTOBER 17, 2013 AGENDA DOCUMENTS

The Board met today at 11:05 a.m. to sign the October 17, 2013 Agenda Documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Chief Deputy Sheriff Marv Dashiell and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording of the meeting and prepared the following minutes.*) The items were considered as follows:

CenturyLink Enhanced 911 Service Agreement and Wireless Enhanced 911 Service Agreement - Mr. Dashiell said the CenturyLink contract is the standard extension of our annual maintenance fees and connection fees for the 911 system and wireless systems that are incorporated into the dispatch center. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign CenturyLink Enhanced 911 Service Agreement, No. 13-104 and Wireless Enhanced 911 Service Agreement, No. 13-105.

Rita Fell FY2014 Agreement for Provision of Individual and Family Counseling for Juvenile Offenders and their Families - Mr. Wesley said this is a contract for individual and family counseling with Rita Fell who has been doing this for a number of years. She provides basic counseling and Spanish language counseling and the rates have not changed from last year. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Rita Fell FY2014 Agreement for Provision of Individual and Family Counseling for Juvenile Offenders and their Families, No. 13-106.

The signed documents are on file with this day's minute entry. The meeting concluded at 11:12 a.m. An audio recording is on file in the Commissioners' Office.

HEARING TO CONSIDER PRELIMINARY PLAT, IRRIGATION & DRAINAGE PLAN,
AND FINAL PLAT FOR BLAKE WOLF, EAST LAKE SHORE SUBDIVISION;
POSSIBLE DECISION

The Board met today at 2:34 p.m. to consider a preliminary plat, irrigation & drainage plan, and Final Plat for Blake Wolf. Present were: Commissioners Kathy Alder and Craig Hanson, Development Services Planner Deb Root, applicant Blake Wolf, and Deputy Clerk Becky Cowan. Commissioner Steve Rule arrived at 2:40 p.m. Ms. Root advised that Mr. Wolf is requesting approval for preliminary plat, final plat, irrigation and drainage plan for East Lake Shore Subdivision. The property was rezoned to Rural Residential, and is now completing the process to develop 4 residential parcels on this property. Mr. Wolf requested a variance in lot size due to dedication of highway district property for future right of way and additional property that lies to the northwest that contains non-buildable lots of an irrigation easement. The DSD Director approved the lot size reduction to just under 2 acres. The DSD staff recommended approval for East Lake Shore subdivision. A hand written amendment is visible on the plat mylar; the land surveyor will provide an affidavit of completion that distances are correct as noted. The preliminary plat is correct, but the changes were not noted on the mylar. DSD staff and the Assessor's office reviewed the plat and verified accuracy. Commissioner Hanson did not have issues or concerns with the request. Mr. Wolf clarified the legal description was correct on the non-buildable lot. The printed mylar is incorrect. The surveyor will submit a signed affidavit as to the hand written corrections. Due to out of town business, the corrected mylar could not be printed prior to today's meeting. Because the Highway District has already signed the current mylar, the document will be recorded with the hand written corrections. Ms. Root verified the basis of bearing is correct, just not the distances. Commissioner Hanson made a motion to approve the preliminary plat, irrigation and drainage plan SD 2013-21. Commissioner Alder seconded the motion and it carried unanimously. The motion was amended to include the signing of Findings of Fact and Conclusions of Law and Order. The meeting concluded at 2:44 p.m. A copy of the audio and findings are on file in the Commissioners' Office.

FOURTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 18, 2013

THE BOARD ATTENDED THE DISTRICT III MEETING IN CAMBRIDGE, IDAHO

FIFTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 21, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste department in the amount of \$19,178.00 to Peterson Stampede.

APPROVED KEY REQUEST

The Board approved a key request for Karen Serratos.

APPROVED TRANSFER OF VACATION TIME TO SICK LEAVE TIME

The Board approved the transfer of vacation time to sick leave time for Thomas Shearn.

APPROVED SALARY RATE REQUEST

The Board approved salary rate requests for Jacob King, Brookelynn Zavala, Jacob Crossley and Samantha Steckert.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Administrative Specialist Kelly Martinez, and Deputy Clerks Becky Cowan and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:35 a.m. Joe Decker reported on the following communication issues: responses to public records requests; a FAQ sheet about the current jail and some of its inadequacies. Prosecutor Taylor and Sheriff Donahue want a sheet with similar talking points about why a new jail is important. Mr. Decker is working on a new mission statement for the Prosecutor's website; the Board's mission statement and later this week he will participate in interviews for the Fair's marketing

position. The task force meeting for the Fair will be held on Thursday. Paul Navarro reported on facilities issues. The County owns a house on Lonestar Road in Nampa and the city wants us to condemn the home and consider tearing it down because it's in considerable disrepair and has been vandalized. He estimates it will cost \$6,000 to \$8,000 to demolish it. Commissioner Rule said we have to first auction the property so we'll need to check with the Treasurer's Office. Mr. Navarro will try to deflect the city by telling them we are checking to see what legally needs to be done. In the meantime he will look into putting a fence around the house to keep people out. Mr. Navarro reported that workers found a chimney, a cellar and a septic tank underground at the administration building site. More construction issues will be discussed at Wednesday's recurring meeting. Today's staff meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, litigation matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b) (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:24 a.m. with no decision being called for in open session.

MEETING WITH ANIMAL SHELTER TO DISCUSS MEMORIAL GARDEN

The Board met today at 9:30 a.m. for a meeting with the Animal Shelter to discuss a memorial garden. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Animal Shelter Director Barbara Hutchinson, Facilities Manager Paul Navarro, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Ms. Hutchinson said a lot of shelters have a garden where they sell memorial bricks and do a pathway with landscaping. The Best Friends Animal Society in Utah does an annual mailing of cards that people can send back in with their animal's names and they do a ceremony that people can go to. They do not ask for a donation with that but people send donations from all over the country. It is a really

good ongoing fundraiser and she would like to do something similar with the Canyon County shelter. The proposed area is on the west side of the shelter and they would like to get donations of plants and shrubs to screen off the fence. Ms. Hutchinson believes it will bring in some good money because people can do a memorial brick or a bench with a plaque or something like that. Commissioner Rule believes it is a good idea. Mr. Navarro said he suggested Ms. Hutchinson come before the Board since the plans will change the hardscape of the building. Commissioner Hanson said the concept is good; it is more a matter of maintenance. Ms. Hutchinson said they will not use any of their operating funds; they will use donations for the project. Mr. Navarro said inmate labor helps with County yards so this project will be minimal for his staff. Commissioner Alder asked if Ms. Hutchinson has someone who can landscape and design that for her. Ms. Hutchinson said in order to go out and get some donations from the community, they need a rendering and they have someone who can donate that service. They want the garden to be as maintenance-free as possible. Clerk Chris Yamamoto suggested Mr. Navarro be involved and informed of the landscaping plans. The general consensus of the Board is that it is a good idea to have a memorial garden. Commissioner Hanson asked about the property lines, and the possibility of another smaller fence. Ms. Hutchinson said at this point they don't have anything to put there, but maybe use some shrubs and then eventually an attractive fence. Ms. Hutchinson reported that the shelter received a \$25,000 Community Engagement Award from the ASPCA. The shelter has received a lot of national recognition and the ASPCA wants them to pilot a program called "Adoption Ambassadors", where the community helps get the animals adopted. She will meet with the organization in the coming weeks to get more information. Commissioner Rule expressed his appreciation to Ms. Hutchinson for turning the shelter into a real success story. The meeting concluded at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:01 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: personnel updates; building permit fees-identifying process improvements; application updates- Sage Canyon Estates, Wegner Home Business application; Zoning Ordinance Updates; Wednesday is the Communities in Motion meeting at COMPASS which talks about patterns of populations in Canyon County. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:14 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:19 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, CIO Rob Hopper and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: a disk space system issue occurred this morning but it has been resolved; phone system update; Public Defender system update (the system will be operational by June 1, 2014); document management update; election update-rolling out a new voter lookup solution for every precinct. Commissioner Rule stressed the importance of making sure a public defender system is in place and operational before July, 2014. Mr. Hopper said the project will be his staff's priority for the next few months. Commissioner Alder asked for IT's assistance in finding furniture/cubicle walls for the new administration building. Mr. Hopper will assist with that task. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:31 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO AUTHORIZE THE SHERIFF'S OFFICE TO ENTER INTO AN MOU WITH THE OFFICE OF HIGHWAY SAFETY

The Board met today at 10:31 a.m. to consider signing a resolution to authorize the Sheriff's Office to enter into a Memorandum of Understanding with the Idaho Transportation Department, Office of Highway Safety. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Captain Dana Maxfield, Lieutenant Bill Adams, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Captain Maxfield said we have entered into the MOU each year for the past fifteen years; it allows them to do dedicated patrols for DUI's, seatbelt enforcement, aggressive driving, etc. It works in two ways: it allows for overtime money to be paid to the deputies doing the patrols but more importantly it allows the Sheriff's Office to "bank" hours and offset some costs of equipment. The Sheriff's Office will perform operations at an amount directed by the state, and as far as the equipment purchases at the end of the year the state will tell them how much to spend. Commissioner Hanson said in reviewing the documentation it appears the grant could potentially be \$10,000 of overtime funds and \$8,000 for equipment. Captain Maxfield said the amounts are projected and could be reduced by the state. Dan Blocksom said the only issue is that the money is unclear but that is typical from the state, and it's likely formal agreements will be in place as the specific enforcement dates approach. Commissioner Hanson made a motion to sign the resolution authorizing the

Sheriff's Office to enter into a Memorandum of Understanding with the Idaho Transportation Department, Office of Highway Safety. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Rule, Alder and Hanson voting in favor of signing the resolution. (See Resolution No. 13-278). The meeting concluded at 10:37 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:46 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach and Administrative Specialist Kelly Martinez. (Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.) Topics of discussion included the following: update on DUI and Veterans Courts with regards to having dedicated probation officers; Courthouse trick or treat on Halloween; most of the Courthouse will be closed the day after Thanksgiving and Christmas Eve with exception of the Jail, Prosecutor's Office and the Courts. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:49 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGN OCTOBER 21, 2013 AGENDA DOCUMENTS

The Board met today at 11:03 a.m. to sign the October 21, 2013 agenda documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Mike Porter and Administrative Specialist Kelly Martinez. (Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.) The items were considered as follows:

Psychiatric Services Agreement with Ninon Germain, M.D., Eric Gilbreath, M.D., Coire Weathers, M.D., Abhilash Desai, M.D., David A. Kent, M.D., James G. Saccomando, M.D., Charles C. Novak, M.D., Kafia Abbasi, M.D., Roberto A. Negron, M.D., and Marc Bostick, M.D. - Mike Porter said the agreements are for mental health providers to provide treatment on occasion for inmates and others. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the psychiatric services agreements noted above. See Agreement Nos. 13-107, 13-108, 13-109, 13-110, 13-111, 13-112, 13-113, 13-114, 13-115 and 13-116.

Professional Services Agreement with Kenneth F. Stringfield, Esq. for FY2014 – Mr. Porter said with the way the law is we need to provide forms to the inmates when they want to file something and we contract with Kenneth Stringfield, former Deputy Prosecuting Attorney and Deputy Attorney General, to be available upon request to answer specific questions. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Professional Services Agreement with Kenneth F. Stringfield, Esq. for FY2014, No. 13-117.

Legal Notice of Entering into Personal Service Contracts – The notice puts the public on notice in case they have any concerns or if they would like to know which medical providers are assisting with these services. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Legal Notice of Entering into Personal Service Contracts.

The signed documents are on file with this day's minute entry. The meeting concluded at 11:08 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING 2014 IDAHO EMERGENCY COMMUNICATIONS COMMISSION GRANT AWARD DOCUMENTS

The Board met today at 11:15 a.m. to consider signing 2014 Idaho Emergency Communications Commission Grant Award Documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Lieutenant Todd Herrera, Dispatch Manager Roxanne Wade, and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.*) Lieutenant Herrera said the ECC 2014 grant has to do with the quarter we give to the ECC to help fund dispatch centers that don't have that much money. Those funds were divided and given to those centers to get them up to a phase two compliance level throughout the state. The extra quarter is basically going into a savings account because they have run out of centers to upgrade. Each year, with that extra money, they provide grants back to the agencies that pitch in that quarter and we get to apply for that. Last year we were awarded \$226,000 for a telephone system. This year a logging recorder and monitors in dispatch need to be replaced, so they applied for grant money to do that and we have been awarded \$110,825.81 for that purpose. The second grant from ECC is for \$2,000 to cover lodging and per diem to send someone to the upcoming Next Generation 9-1-1 planning meeting. The state is working to go to a next generation 911 system which would allow people to text and send video to 911. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the 2014 Idaho Emergency Communications Commission Grant Award Documents. The signed

documents are on file with this day's minute entry. The meeting concluded at 11:18 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REZONE REQUEST FOR CHASE AND JESSICA SESSIONS

The Board met today at 1:30 p.m. to conduct a public hearing in the matter of a request by Chase and Jessica Sessions to rezone approximately 20 acres from an "A" (Agricultural) Zone to an "R-R" (Rural Residential) Zone. The subject property is a portion of the SE ¼ of the NW ¼ of Section 21, Township 5N, Range 2W, BM, Canyon County, Idaho. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, Chase and Jessica Sessions, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. The applicants want to rezone the property to create one additional residential lot of approximately five acres on a portion of the property that is not currently being farmed. A subdivision plat is not required. Chase Sessions testified in support of his application. The applicants intend to keep the land as natural as possible but create a building lot for themselves and possibly an additional person to enjoy. Commissioner Hanson made a motion to approve the rezone request and sign the Findings of Fact, Conclusions of Law and Order, and to approve the ordinance amendment, Ordinance No. 13-016. The motion was seconded by Commissioner Alder and carried unanimously. The signed documents are on file with this day's minute entry. The hearing concluded at 1:43 p.m. An audio recording is on file in the Commissioners' Office.

SIXTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 22, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #10-25-13

The Board of Commissioners approved payment of County claims in the amounts of \$68,249.28, \$127,722.94 and \$4,753.92 for accounts payable.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Natalie Kelpin, Kris Evans, Sue Scott, Melodee Stevens, Zach Wagoner, Kurt Branham, Melinda Chynoweth, Travis Lowber, Dana Maxfield, Robin Reynolds, Debbie Shearn and Darcy Jay Warren.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-048610, 2013-048611, 2013-048612, 2013-048613, 2013-048614, 2013-048615, 2013-048616, 2013-048617, 2013-048618, 2013-048619, 2013-048620, 2013-048621, 2013-048622, 2013-048623, 2013-048624, 2013-048625, 2013-048626 and 2013-048541.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Kathy Alder, Chief Probation Officer Elda Catalano and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Ms. Catalano gave an update on the drug testing agency for drug court participants. There were concerns with Global's testing prices for the specialty tests needed for the participants. The majority of the juveniles are still being tested at Global but the seven drug court participants are being tested through Freeman Monitoring at a lower cost. Commissioner Alder said personal contracts can be done for services under \$25,000 but when the costs exceed that number the services have to be put for bid. Ms. Catalano said there is no contract with Freeman Monitoring; she was simply looking at different providers with better pricing but if the Board wants her to stop testing she can look at other options. Overall, things are going really well in Juvenile Probation, there are about 400 kids on probation. There have been some challenges with drug court because the kids and their families are so dysfunctional; their issues and needs are so daunting and the probation officers are being challenged to come up with workable plans for the families. Ms. Catalano said the department works with community partners to figure out how they can help manage these cases. She said there is less and less parental engagement, less responsibility the parents want to take for their children. Commissioner Rule is familiar with the issues because he sits on the mental health board; he said it's a difficult problem to address and funding will address some of the issues but the solution lies with the family and that's not something we can fix. Commissioner Alder said society as a whole is different from what it used to be and

what would have been unacceptable years ago is considered the norm today. Ms. Catalano will meet with the school districts to discuss the issues they are having with kids at school rather than the schools calling juvenile probation. The Back on Track Run will be held on November 2 at 9 a.m. at Brother's Park for National Runaway Prevention month; a lot of donations have been received but they don't have a lot of runners yet. Ms. Catalano said construction seems to be going well and Judge Kotyk is very excited that progress is being made. Commissioner Rule suggested adding a bike event next year as a fundraiser. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:48 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING - REZONE REQUEST FOR DIETER AND NANCY EWALD

The Board met today at 2:05 p.m. to conduct a public hearing in the matter of a request by Deiter and Nancy Ewald to rezone 12.1 acres of an "A" (Agricultural) zone property to an "R-R" (Rural Residential) zone. The property is located at 23499 Kingsbury Road in Middleton and is further described as a portion of the SE quarter of Section 3, Township 4 North, Range 2 West, Boise Meridian, Canyon County, Idaho. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Planner Deb Root, DSD Director Tricia Nilsson, Alan Mills, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. The P&Z Commission recommended approval of the request on September 5, 2013. Staff also recommends approval of the request. Alan Mills testified on behalf of the applicants. The request will allow for a future residence. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony and to approve the rezone request for Case No. RZ-PH2013-25, and to sign the Findings of Fact, Conclusions of Law and Order as well as the ordinance directing amendments to the Canyon County Zoning Map (No. 13-017). The hearing concluded at 2:15 p.m. An audio recording is on file in the Commissioners' Office.

SEVENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 23, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Barbara Boyer, Michael Byrne, Bruce Goodman, Jace Thompson and Christine McPartlan.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-048837, 2013-048838, 2013-048839, 2013-048840, 2013-048841, 2013-048842, 2013-048843, 2013-048844, 2013-048845, 2013-048846, 2013-048847, 2013-048848, 2013-048849, 2013-048850, 2013-048851, 2013-048852, 2013-048853, 2013-048854, 2013-048855, 2013-048856 and 2013-048857.

CONSTRUCTION UPDATE MEETING

The Board met today at 8:05 a.m. for a construction update meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, PIO Joe Decker, and Deputy Clerk Monica Reeves. With multiple construction projects going on the Board thought it would be a good idea to have a regular weekly construction meeting to address any issues that come up. The projects were discussed as follows:

Administration Building Project: Paul Navarro reported that there isn't much going on with the administration building project at this point and because we are "still in the dirt" Ken Fisher's last two billings have only been for \$5,000 instead of the contracted amount of \$7,000. The power poles are down and all the utilities are in the ground. Two nights ago they did the Centurylink conversion for the dispatch center, which went flawlessly and they are now digging footings and getting ready to pour concrete. They discovered a house that had burned and collapsed in on itself so a track hoe was brought in to remove the debris. Materials Testing Inc. (MTI) is representing the County in this case and they were on site to look at the soil condition and to make sure the structure was safe. New soil was brought in after the large chunks of concrete were pulled out. The possibility of a change order has been discussed but Mr. Navarro prefers to use the contingency fund in the project budget rather than do a change order. Mr. Fisher will talk to the Board about it next week.

Juvenile Detention Courtroom Addition Project: There was a conversation about relocating the water line inside the building and Mr. Navarro approached the architect and the mechanical engineer about it. They are trying to work through the logistics of how to connect it, when to do it, etc. He thinks we can

save tens of thousands of dollars and a lot of headache by doing it this way. He will talk to Scott Hedrick about how to install it and then he will work on obtaining city approval. A change order will follow.

Courthouse Remodel Project: Sam Laugheed said the Prosecutor's Office purchased a software system that allows them to create the AIA documents; he expects the contract to be signed early next week without any problems. Mr. Navarro said on this project he has looked at using 14-foot church pews that used to be in the courthouse but are now stored off site. Correctional Industries has given an estimate to recondition each pew: \$1,400 per pew for a total cost of \$45,000. He will obtain the cost of a new pew and report back to the Board. Commissioner Rule said with the remodel of the courthouse we might want to consider some incentives for production. Working four 12-hour days, including weekends, might accelerate the construction and if it costs us 5% more for a performance incentive option in the contract it would be money well spent. He is not worried about the other projects affecting the County, but he is concerned about the impact the courthouse remodel will have. The first phase is to get the as-builds done, which should take two months at the most. The demolition of the second and third floors on the west side will be done simultaneously and then the build out of those floors will be done simultaneously and then they will move the Prosecutor and HR Offices to the third floor and move the Nampa courthouse to the second floor. Once that is done they will start the third phase which will be the first floor. If they worked 12-hour days, including nights and weekends, the project shouldn't take longer than six or seven months. Mr. Navarro said the performance incentive is a great idea; the only hindrance could be getting city inspectors here on nights and weekends, but it's something we can work around.

1223 Chicago Street: Concrete is being poured today and new siding is coming. The project is coming along nicely.

Commissioner Hanson said the courts have said they will be short on courtrooms during the remodel project. Mr. Navarro said there will be the same number of courtrooms we have now which is seven on the second floor and five on the third floor, and the three at the Nampa courthouse. With the remodel project there will be three new courtrooms on the second floor and three on the first floor. With the plans as they stand today, we will have one extra district courtroom when the project is complete. The meeting concluded at 8:18 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING MERITAIN RENEWAL CONTRACT

The Board met today at 8:18 a.m. to consider signing the Meritain renewal contract. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 8:21 a.m. Jeannine Eiband said the negotiations are done and the document has been approved by legal and reviewed by our broker and is ready for renewal. She noted that claims processing was stopped on September 30 while we have been waiting for this renewal. She also noted that there is a 70 cent increase overall per person per month in administration fees. Commissioner Alder asked about the \$100,000 charge Meritain was going to add on this year versus last year. Director Eiband said that was an error that was discovered by the Prosecutors' Office and it has been removed. The PPOs have access fees and the fee last year was built in to the administration charge but this year it was added on a separate line item and was double charged. That error has been corrected; they verified that it is inside the initial charge so it was removed. Commissioner Hanson wanted to know what came of the question that was raised regarding the trust account. Director Eiband said that line has been removed. Zach Wesley said this is not a contract but rather an acceptance of the basic fees and terms; a formal contract will follow. He was pleased to see that the ancillary language that was meaningless was removed from the document. Commissioner Rule wanted to make sure the issue with claims being held, pending a contract signing, has been resolved. Director Eiband said the document being signed today will fix all the claims issues. She said part of the issue is we made the change last year to having our contract renewal October 1, but our plan renewal is effective January 1. Commissioner Hanson made a motion to sign the agreement with Meritain for renewal of the contract. The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Hanson, Alder and Rule voting in favor of the motion. The motion carried unanimously. (See Agreement No. 13-118.) Director Eiband was scheduled to have a biweekly meeting with the Board but said the issues she was going to discuss could wait for her next meeting. Indigent Services Director Michele Chadwick, who was present for another meeting, said Director Eiband presented at the Public Risk Management Association training event last week and she did an outstanding job and represented Canyon County very well. The meeting concluded at 8:25 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records

exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:30 a.m. with no decision being called for in open session.

EIGHTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 24, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #9-30-13

The Board of Commissioners approved payment of County claims in the amounts of \$2,460.00 and \$51,120.66 for accounts payable.

VOID PURCHASE ORDER

The Board voided purchase order no. 142199, which was originally signed on September 26, 2013 in the amount of \$11,319.00 to Northwest Interiors.

APPROVED SALARY RATE REQUEST

The Board approved salary rate requests for Derrick Elliott and Bryan Zechmann.

MEET WITH ADMINISTRATIVE DISTRICT JUDGE

The Board met today at 8:04 a.m. for a meeting with Administrative District Judge Thomas Ryan to discuss general items. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Administrative District Judge Thomas Ryan, Assistant Trial Court Administrator Benita Miller, Clerk Chris Yamamoto, and Deputy Clerk Monica Reeves. Deputy P.A. Dan Blocksom arrived at 8:35 a.m. Topics of discussion were as follows:

Draft MOU for District Court personnel: Judge Ryan has reviewed the draft MOU that was prepared and said some language has improved, but there is other language he doesn't agree with. Commissioner Alder said the Board's biggest issue with the MOU deals with discipline because there is a huge difference between State and County personnel and we have to separate the two; they are either County employees, who are at-will and under our rules, or they are State employees under State rules. Commissioner Rule said there will be differing opinions but the MOU will solve the issues so we can move forward. Judge Ryan said it is important to alleviate the concern Commissioner Alder spoke about regarding County at-will employees and State employees that are terminated for cause.

Support staff for the new District Judge: A new District Judge is expected to be appointed soon so the courts are looking to hire a staff attorney and an administrative assistant. The new judge will choose the staff attorney, but Judge Ryan and Ms. Miller would like to begin the process of interviewing and hiring the judge's administrative assistant. Initially the Board discussed holding off on the hiring process until the MOU is in place, but after discussion it agreed that the courts could begin the hiring process so that the new judge can have support staff in place when he arrives.

Use of public meeting room for district court use: The new District Judge will take over Judge Ryan's courtroom so he will use the public meeting room approximately eight days a month. He will work around indigency needs, Prosecutor's needs for the grand jury room and court assistance needs. The Board had concerns of other County departments no longer being able to use the room, but Judge Ryan said he does not intend to take over the room; he is willing to use any available space and if a courtroom is available he will use it because the public meeting room is not ideal. Clerk Yamamoto said Judge Ryan is demonstrating that we have to work within the confines of what we have and instead of forcing the issue, he is the one doing it and that is a helpful demonstration. Commissioner Hanson spoke about how he has viewed the Magistrate and District courtrooms and has noticed there are many occasions where the courtrooms are empty. Judge Ryan believes those are estimates of time when every courtroom is scheduled he needs a guaranteed place to conduct court. Commissioner Hanson will talk to the Facilities Manager about the issue.

(Deputy P.A. Dan Blocksom arrived at 8:35 a.m.)

Freeman Monitoring: Commissioner Alder expressed concern that the County does not have a contract with Freeman Monitoring but we have paid them \$56,000 for their services. Anything over \$25,000 requires a contract. Freeman Monitoring submitted a proposal for drug testing but they did not qualify and the electronic monitoring service was put out for bid and the contract was given to another company. Commissioner Rule said we have to go through the Request for Proposals (RFP) process. Ms. Miller has been in constant communication with Dan Blocksom about a provider and the result is that a committee needs to be convened. She understands the need to start the RFP process and said the claims Freeman Monitoring submitted were for services rendered last fiscal year and she thought the contract was for going forward. It was noted that the Board will not pay those claims without a contract. Judge Ryan will talk to Judge Southworth about this issue.

The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING OCTOBER 24, 2013 AGENDA ITEMS

The Board met today at 8:46 a.m. to consider signing the October 24, 2013 agenda items. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Deputy Sheriff Marv Dashiell, Deputy P.A. Dan Blocksom, HR Generalist Michelle Britain, and Deputy Clerk Monica Reeves. The items were considered as follows:

Food Services Contract with ABL Management, Inc. - Chief Dashiell said ABL provides the in-house meals and commissary for the inmates. The only change he is aware of is the 2.75% increase in costs on the food service. The Sheriff has researched information about putting the food service contract out for proposals to see what the competition can provide. The contract with ABL was done as a piggyback to an existing state contract so we were able to bring it in without having to go through the RFP process. Commissioner Rule said it's good to review proposals every few years because it keeps fair management practice in place. Dan Blocksom said even with the increase it is still an affordable option. Chief Dashiell said while this is not a perfect solution it is a more affordable option than maintaining an additional eight to ten staff members. Upon the motion of Commissioner Alder and the second by Commissioner Hanson the Board voted unanimously to sign Food Services Contract with ABL Management, Inc. (Agreement No. 13-111).

Resolution for 2013 File Destruction - Human Resources Department - HR staff spent three days making a record of every file that is stored off site as well as the

records that need to be destroyed. The Prosecutor's Office has no legal concerns with the resolution. Upon the motion of Commissioner Hanson and the second by Commissioner Alder the Board voted unanimously to sign the resolution authorizing the destruction of 2008 and 2009 applications and vacancy files; 2001, 2002, January 1, 2003 through June 30, 2003 terminated employee files; and 2001, 2002, January 1, 2003 through June 30, 2003 civil investigation files for terminated employees maintained by the Human Resources Office. (Resolution No. 13-279).

2014 Facility Agreement with Saint Alphonsus Regional Medical Center - The facility agreement is for mental holds. Upon the motion of Commissioner Alder and the second by Commissioner Hanson the Board voted unanimously to sign the Facility Agreement with Saint Alphonsus Regional Medical Center. (Agreement No. 13-120).

Designated Examiner Agreement with Brad W. Levitt, PsyD - This is a renewal agreement. Upon the motion of Commissioner Hanson and the second by Commissioner Alder the Board voted unanimously to sign the Designated Examiner Agreement with Brad W. Levitt, PsyD. (Agreement No. 13-121).

FY 2014 Juvenile Detention Housing Agreement with Adams County - The agreement is substantially the same as previous years except this year it is slightly more beneficial for us on the payment side. Upon the motion of Commissioner Alder and the second by Commissioner Hanson the Board voted unanimously to sign the FY 2014 Juvenile Detention Housing Agreement with Adams County. (Agreement No. 13-122).

The meeting concluded at 9:00 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session.

The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:20 a.m. While in open session Mr. Goodsell gave the Board the opportunity to waive privilege with respect to the memorandum dated October 24, 2013 signed by him to the Board of Commissioners regarding Resolution 06-173 which pertains to materials being printed in English only. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to allow the attorneys the right to provide the information to other elected officials and department heads. On another topic, Mr. Goodsell reported that he has received the signed document he was waiting for on the Mahaffey Oil cleanup project and construction will commence on Monday. The meeting concluded at 9:23 a.m. An audio recording is on file in the Commissioners' Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

NINTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 25, 2013

NO QUORUM

TENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 28, 2013

NO QUORUM

ELEVENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 29, 2013

NO QUORUM

TWELFTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 30, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #11-8-13

The Board of Commissioners approved payment of County claims in the amount of \$65.00 for accounts payable.

APPROVED CLAIMS ORDER #9-30-13

The Board of Commissioners approved payment of County claims in the amount of \$88,372.22 for accounts payable.

APPROVED CLAIMS ORDER #11-12-13

The Board of Commissioners approved payment of County claims in the amount of \$136,035.12 for accounts payable.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Darylina Miller, Gail Howell, Derrick Elliott and Ron Hainke.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Victoria Castro and Kaylee Weis.

APPROVED KEY REQUEST

The Board approved a key request for William "Bill" Dennison.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Human Resources department in the amount of \$3,011.60 to United Micro Data.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Information Technologies department in the amount of \$2,684.19 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Parks & Recreation department in the amount of \$26,854.54 to Corwin Ford.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste department in the amount of \$6,675.00 to Shields Company Inc.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's office in the amount of \$21,987.45 to Corwin Ford.

CONSIDER SIGNING PART I AGREEMENT FOR PROFESSIONAL DESIGN SERVICES WITH HOUSTON BUGATSCH; AND MEETING TO RECEIVE CONSTRUCTION UPDATE

The Board met today at 8:03 a.m. to consider signing the Part I Agreement for Professional Design Services with Houston Bugatsch for the Courthouse Remodel Project. The Board was also scheduled to receive a construction update. Present were: Commissioners Steve Rule and Kathy Alder, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro, Controller Zach Wagoner, PIO Joe Decker, and Deputy Clerk Monica Reeves. Commissioner Craig Hanson arrived at 8:08 a.m. Paul Navarro said Phase I, is where the engineers and the architect will help design a set of as-builds for the areas we're going to remodel. The project cost is \$34,510. Phase II will be the design of systems against the blueprints he has already negotiated with the

courts and the other offices that are staying in the courthouse. He's hoping to have the project done in 60-90 days. Sam Laugheed reviewed the terms of the contract. It was noted that Rick Bugatsch has not yet signed the contract but he has agreed to all the terms. Zach Wagoner said the project will be paid with urban renewal funds. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Part I Agreement for Professional Design Services with Houston Bugatsch for the Courthouse Remodel Project, Phase I. (See Agreement No. 13-123). The construction meeting started at 8:18 a.m. and reports were as follows: The City of Caldwell has signed off on our water relocation proposal for the juvenile courtroom addition project. The line will be relocated inside the building; it has been drawn and engineered and has gone through the city review. The next step is to get a cost proposal together. It will be our first change order on the project but it will save tens of thousands of dollars. Concrete is being poured at the administration building site for the spread footings; they anticipate the steel to be here by the second week of November. We had a deadline with the City of Caldwell; they attached some strings to our building permit that we had to have blueprints and designs to them by November 1 for four parking lots. That has been done. Laren Bailey has sent over another design for the street closure based on the prior conversations. A round water feature has been proposed at the corner of 11th and Albany Street, but Mr. Navarro doesn't know if that is going to work because the city was very clear that we are not allowed to put a structure on the street. The project at 1223 Chicago E. Street is underway. The roof is being replaced today and two HVAC units will arrive this week; new concrete was poured. A purchase order will be submitted for some replacement doors and for electric service work. Later today the Board will sign a solicitation of bids for the asphalt paving at 1223 E. Chicago. Mr. Wagoner said the flow of money and the communication between all the parties is going very well. The meeting concluded at 8:24 a.m. An audio recording is on file in the Commissioners' Office.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:26 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Administrative Specialist Kelly Martinez, and Deputy Clerk Becky Cowan. The items discussed were general in nature. Ms. Martinez left at 8:28 a.m. Mr. Decker reported on routine communication issues. Mr. Navarro reported on facilities issues. The meeting concluded at 8:35 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-049844, 2013-049845, 2013-049846, 2013-049847, 2013-049848, 2013-049849, 2013-049850, 2013-049851, 2013-049852, 2013-049853, 2013-049854, 2013-049855, 2013-049856, 2013-049857, 2013-049858, 2013-049859, 2013-049860, 2013-049861, 2013-049862, 2013-049863, 2013-049864, 2013-049865, 2013-049866, 2013-049867, 2013-049868, 2013-049869, 2013-049870, 2013-049871, 2013-049872, 2013-049873, 2013-049874, 2013-049875, 2013-049876, 2013-049877, 2013-049878, 2013-049879, 2013-049880, 2013-049881, 2013-049882, 2013-049883, 2013-049884, 2013-049885, 2013-049886, 2013-049887, 2013-049888, 2013-049889, 2013-049890, 2013-049891, 2013-049892, 2013-049893, 2013-049894, 2013-049895, 2013-049896, 2013-049897, 2013-049898, 2013-049899, 2013-049900, 2013-049901, 2013-049902, 2013-049903, 2013-049904, 2013-049905, 2013-049906, 2013-049907, 2013-049908, 2013-049909, 2013-050012, 2013-050013, 2013-050014, 2013-050015, 2013-050016, 2013-050017, 2013-050018, 2013-050019, 2013-050020, 2013-050021, 2013-050022, 2013-050023, 2013-050024, 2013-050025, 2013-050026, 2013-050027, 2013-050028, 2013-050029, 2013-050030 and 2013-050031.

CONSIDER RESOLUTION TO APPROVE THE ADDITION OF ONE COURT ADMINISTRATIVE SPECIALIST POSITION TO THE TRIAL COURT ADMINISTRATOR'S DEPARTMENT

The Board met today at 8:49 a.m. to consider a resolution to approve the addition of one court administrative specialist position to the Trial Court Administrator's Department. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Monica Reeves. The new position will serve as a judicial secretary for the new District Judge who will be chambered in Canyon County; and who will soon be appointed by Governor Otter. Once the judge is named the courts will ask for a position control number for a staff attorney. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to approve the addition of one court administrative specialist position to the Trial Court Administrator's Department. (Resolution No. 13-280). The meeting concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a litigation matter, and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (d) and (f). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Deputy P.A. Brad Goodsell arrived at 9:04 a.m. The Executive Session concluded at 9:34 a.m. with no decision being called for in open session.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:34 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, CIO Rob Hopper and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: information about the “cloud”; cloud demonstration - MaaS360 Mobile Device Management and how it would work for us; phone system implementation is on track; elections poll worker laptop kits are complete. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:49 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

CONSIDER SIGNING IDAHO BUREAU OF HOMELAND SECURITY SUBGRANT APPLICATION FOR ASSISTANCE

The Board met today at 9:53 a.m. to consider signing the Idaho Bureau of Homeland Security Subgrant Application for Assistance. Present were: Commissioners Kathy Alder and Craig Hanson, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Commissioner Hanson read a letter from Lt. Todd Herrera for an explanation of the document. Lt. Herrera who was unable to attend the meeting but through his letter he requested approval and signature from the Board for this grant application. Upon a motion by Commissioner Hanson and second by Commissioner Alder, the Board voted unanimously to sign the Idaho Bureau of Homeland Security Subgrant Application for Assistance. The signed document is on file with this day’s minute entry. The meeting concluded at 9:55 a.m.

PRELIMINARY PLAT HEARING FOR LAKE HAZEL ESTATES SUBDIVISION

The Board met today at 1:32 p.m. to conduct a public hearing to consider the preliminary plat, irrigation plan and drainage plan for Lake Hazel Estates Subdivision, Case No. SD2011. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Jason Densmer, Attorney Richard Andrus, Edward Berr, Kristi Lenz, Attorney Dan Steenson, Craig and Robyn Lindquist, Ellen Pline, Mike and Judy Norbryhn, Rick and Carol Sloan, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. On January 18, 2007 a conditional use permit was approved by the P&Z Commission which allowed the division of the subject property into 44 residential lots. On February 19, 2008 a preliminary plat and irrigation plan were approved by the Board; however a final a plat was not submitted within two years and as a result the applicant was required to again obtain approval for the preliminary plat by the P&Z Commission and the Board. On June 23, 2011 the applicant submitted a preliminary plat for re-approval by the P&Z Commission and the Board of Commissioners. On October 27, 2011, the applicant submitted a request for a land use time extension to extend the project completion date by three years. On February 2, 2012, the P&Z Commission granted an extension of the project by three years. Condition No. 2 of the extension stated that a final plat must be recorded by January 18, 2015. A hearing for the preliminary plat, irrigation plan and drainage plan was scheduled to be held on June 20, 2013, but it was tabled to July 18, 2013 to allow time for one Ada County property owner within 300 feet of the subject property to be notified. On July 18, 2013 a public hearing was held, testimony was received and the record was closed. The P&Z Commission tabled its decision to August 1, 2013, but due to a lack of quorum the case was tabled to August 15, 2013 where the P&Z Commission recommended denial of the preliminary plat, irrigation plan and drainage plan. The Findings of Fact, Conclusions of Law and Order were signed on September 5, 2013. The applicant is requesting to plat 44 residential lots in accordance with the approved conditional use permit. Staff is recommending approval of the plat. Commissioners Rule and Alder both disclosed that they know some of the people in today's audience but that will not prohibit them from making a fair evaluation of the case. The following people testified in support of the request: Jason Densmer, Attorney Richard Andrus, Edward Berr and Kristi Lenz. The following people testified in opposition to the request: Attorney Dan Steenson, Robyn Lindquist, Craig Lindquist, Ellen Pline, Judy Norbryhn, Rick Sloan and Carol Sloan. Attorney Richard Andrus offered rebuttal testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. In response to the question of who applied for the land use time extension, Ms. Almeida reported that Treasure Valley Partners was listed as the applicant. Commissioner Alder questioned why they were not listed as the applicant for the preliminary plat hearing. Ms. Almeida said it may have been a typographical error. Commissioner Rule asked if the name change affects the status of the preliminary plat. Zach Wesley said we haven't seen a

document where that problem has been identified. Commissioner Alder made a motion to take the case under advisement and render a decision within 30 days. The motion was seconded by Commissioner Hanson with discussion. The question is whether this is a valid preliminary plat and whether the reference to the names is a significant concern for the Board as far as identifying the public documents and public access; and whether there was proper notification for the preliminary plat hearing. Commissioner Rule said those are valid concerns. He wants to know if the change in title affects the preliminary plat. Commissioner Hanson said the description looks like it adequately describes the subject property but there is still the concern about which name it was under. Commissioner Alder's concern is that the notice for the extension of time did not include the words *Lake Hazel Subdivision*. Following discussion the motion carried unanimously. The hearing concluded at 3:15 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS AVIATION RENEWAL INSURANCE FOR THE DRONE FLYER; AND CONSIDER REJECTING TERRORISM INSURANCE COVERAGE

The Board met today at 3:32 p.m. to discuss aviation renewal insurance for the drone flyer and to consider rejecting terrorism insurance coverage. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Sheriff Kieran Donahue, Captain Dana Maxfield, Controller Zach Wagoner, Fleet Director Mark Tolman, and Deputy Clerk Monica Reeves. The Board previously reviewed the renewal information and had concerns about paying for insurance when the drone had not flown any missions. Sheriff Donahue said the certification process was a lengthy two year process because they went the extra mile of going through the FAA certification process; they are now at the highest level of certification. They didn't want to fly missions until the certifications were in place. Captain Maxfield said it was built under the guise of a partnership with all the emergency responders not just law enforcement. The flight area is Canyon County except for extreme emergency circumstances. Mr. Tolman and Sheriff Donahue said the preferred name for the equipment is an unmanned aircraft system, not a drone. The Sheriff's Office will use the unmanned aircraft for the following reasons:

1. Human interest: For lost persons in an urban or rural area.
2. Chemical/hazardous spills: Get a picture before sending a person in.
3. Violent fugitives: Get an aerial view before sending in humans.

The Sheriff's Office has an approval process where certain criteria are reviewed and protocol is followed before the unmanned aircraft is approved to go out. The annual insurance fee is \$1,773. Commissioner Alder asked if we can pay it with homeland security dollars. The Sheriff will look into it. Commissioner Rule thanked the Sheriff for providing the information. With regard to the terrorism insurance, Mr. Tolman said

we do not need that coverage. The Board signed the notice declining to purchase the terrorism coverage. The meeting concluded at 3:54 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH BETH INECK

The Board met today at 4:00 p.m. for a meeting with Beth Ineck. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Deputy P.A. Brad Goodsell, Director Beth Ineck, City of Nampa, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Ms. Ineck said she has an exciting project and wanted to discuss property tax exemption with the Board. She is only able to give generic details about the project because it is not public information at this time. The project, "Project Squeeze", is looking at a site in Nampa which is the only site in Idaho they are considering. They are also looking in Oregon and Washington. It is an old company based out of Europe and this would be their second facility in the United States. They are looking to create 230 jobs over a five year period and the average pay rate for those jobs is \$18.09 per hour with a bonus structure that would bump it up to \$18.69 per hour. They are looking at a total of an \$85 million investment, \$60 million worth of personal property and equipment and \$500,000 in FF&E. They would have \$18 million in building improvements and they are looking at purchasing an existing facility for \$7 million. Ms. Ineck said the city is trying to do everything they can to incentivize the project and there have been discussions about financing their waste water capacity connection fee; they have also committed to waiving the building permit fees and will reimburse development services through the first year of taxes that would be received. The state has committed workforce development training fund dollars for the project. Ms. Ineck wanted to see what kind of commitment over a five year period the County was willing to make. Commissioner Rule said we don't like to make commitments but in cases like this we make exceptions. Mr. Cox said there are two investments available: one is smaller investment but there is a lot more approving of jobs and job requirements; probably the one that would fit their needs is the one with a minimum of a \$3 million investment, and then do the job creation. The \$7 million purchase price of the existing building would probably not be eligible, but all of the rehabilitation to the building, personal property, furniture and fixtures would all be eligible. In the past the County has allowed 75% to be exempted on approval from the Commissioners, for three years and then a two year renewal option thereafter. Mr. Goodsell said the law does permit you to go up to five years. Commissioner Rule said we have done that before and we are very comfortable entertaining this company. Commissioner Alder said they have always had to come back and show us what they are doing. Assessor Kuehn said there are two codes; he wants to make sure they are using the correct one. Mr. Goodsell said that is one of the reasons why it is difficult to make a commitment

without an application, because you need that plan information to determine which code is appropriate. There is a provision in the public meetings law where we can have preliminary negotiations, and that envisions that there could be some kind of commitment or even agreement reached as part of those negotiations. Commissioner Rule said we are very favorable but can't make a commitment until we have applications and numbers; we would be willing to enter in preliminary discussions as presented if that helps. Ms. Ineck said just the reassurance that there is a willingness to do, as long as their plans come to fruition and meet what they have set out for the expectations, that the Board would entertain 75% exemption over a five year period. Commissioner Rule said we are excited to see that economic growth in our County. Commissioner Alder said the fact that we discounted 75% seems like a lot but if you bring in that many good jobs to people it is well worth it. Mr. Cox will offer his resources to assist them in filling out the application correctly. Ms. Ineck assumes there is a contract that takes place between the company and the County that stipulates what their investment level is that they have committed to. Mr. Goodsell said in the past that agreement has been put into a resolution, so we can provide a copy of that and also the checklists are helpful to see which exemption they want to apply under. The items discussed were general in nature and did not require Board action. The meeting concluded at 4:13 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING SOLICITATION OF BIDS FOR THE 1223 E. CHICAGO ASPHALT PAVING PROJECT

The Board met today at 4:31 p.m. to consider signing a solicitation of bids for the 1223 E. Chicago asphalt paving project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. If we had any public works project that we think would exceed \$10,000 we would go into the solicitation of bids process. This project will fall between \$12,000 and \$15,000. Upon the motion of Commissioner Hanson and the second by Commissioner Alder the Board voted unanimously to sign the solicitation of bids for the 1223 E. Chicago asphalt paving project. The signed documents are on file with this day's minute entry. The meeting concluded at 4:35 p.m.

THIRTEENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO OCTOBER 31, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER#1402

The Board of Commissioners approved payment of County claims in the amount of \$1,168,385.63 for a county payroll.

APPROVED CLAIMS ORDER #11-8-13

The Board of Commissioners approved payment of County claims in the amount of \$412.50 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Facilities Management department in the amount of \$8,087.00 to Quality Electric; \$2,770.00 to Overhead Door of Nampa; and \$1,507.61 to Western States Caterpillar.

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:28 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to continue the following cases by signed stipulation:

Case No. 2013-1280 was continued to November 14, 2013 at 8:30 a.m.

Case No. 2013-908 was continued to December 12, 2013 at 8:30 a.m.

Case Nos. 2013-1552 and 2013-1829 were continued to January 16, 2014 at 9:00 a.m.

Case Nos. 2013-1178 and 2013-236 were continued to January 30, 2014 at 9:00 a.m.

Case No. 2013-519 was continued to March 27, 2014 at 9:00 a.m.

The Board went off the record at 8:30 a.m. and back on the record at 8:33 a.m. for another indigent case recommendation. Ms. Baker recommended the Board take Case No. 2013-669 under advisement. Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2013-669

under advisement with a decision to be rendered within 30 days. The proceeding concluded at 8:34 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1469

The Board met today at 8:37 a.m. to conduct a medical indigency hearing for Case No. 2013-1469. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa, the applicant and his spouse, and Administrative Specialist Kelly Martinez. The hospital representative did not appear for today's hearing. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated August 7, 2013. The hearing concluded at 8:43 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1478

The Board met today at 8:45 a.m. to conduct a medical indigency hearing for Case No. 2013-1478. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa, the applicant and his mother, and Administrative Specialist Kelly Martinez. The hospital representative did not appear for today's hearing. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.*) Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated August 21, 2013. The hearing concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1552

The Board met today at 8:57 a.m. to conduct a medical indigency hearing for Case No. 2013-1552. Present were: Commissioners Steve Rule and Kathy Alder, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa, the applicant, Cassie Olson from Saint Alphonsus Regional Medical Center, and Administrative Specialist Kelly Martinez. (*Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the*

following minutes.) Upon the motion of Commissioner Alder and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial dated August 14, 2013. The hearing concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1355

The Board met today at 9:13 a.m. to conduct a medical indigency hearing for Case No. 2013-1355. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa, the applicant and her friend, Stephen DeVille from Saint Alphonsus Regional Medical Center, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated July 10, 2013. The hearing concluded at 9:23 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1465

The Board met today at 9:26 a.m. to conduct a medical indigency hearing for Case No. 2013-1465. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa, the applicant, her daughter, a friend, and Administrative Specialist Kelly Martinez. The hospital representative did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the original denial dated August 7, 2013. The hearing concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-779

The Board met today at 9:38 a.m. to conduct a medical indigency hearing for Case No. 2013-779. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa, Attorney Bryan Nickels, and Administrative Specialist Kelly

Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated April 17, 2013. The hearing concluded at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2013-1560 AND 2013-1754

The Board met today at 9:44 a.m. to conduct a medical indigency hearing for Case No. 2013-1560 and 2013-1754. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa, Attorney Bryan Nickels, Cassie Olson from St. Alphonsus, and Administrative Specialist Kelly Martinez. The applicant did not appear for today's hearing. *(Note: Deputy Clerk Monica Reeves was not present for the hearing but she listened to the audio recording and prepared the following minutes.)* Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to uphold the original denial dated August 28, 2013 on Case No. 2013-1560 and also the original denial dated October 2, 2013 on Case No. 2013-1754. The hearing concluded at 10:13 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:16 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, Indigent Services Director Michele Chadwick, Hearing Specialist Yvonne Baker, Interview Specialist Kellie George, Indigent Customer Service Specialist Angela Papa and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Ms. Chadwick recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2013-1329, 2013-1433, 2013-1423, 2013-1337, 2013-1359, 2013-1549, 2013-1368, 2013-999, 2013-1396, 2013-1335 and 2013-1387. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to uphold the previous denials. The proceeding concluded at 10:18 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - MATTERS OF TRADE OR COMMERCE, A LITIGATION MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 10:32 a.m. for a legal staff update. A request was made to go into Executive Session to discuss matters of trade or commerce. The Executive Session was held as follows:

Commissioner Alder made a motion to go into Executive Session at 10:33 a.m. pursuant to Idaho Code, Section 67-2345(1) (e). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 10:40 a.m. The Executive Session concluded at 10:54 a.m. While in open session Commissioner Rule asked for an amendment to the original motion to enter into Executive Session. Commissioner Alder made a motion to amend the previous motion to include Idaho Code, Section 67-2345 (1) (d) and (f). The motion was seconded by Commissioner Hanson and carried unanimously. The proceeding concluded at 10:55 a.m.

CONSIDER SIGNING RENEWAL MEMORANDUM OF AGREEMENT BETWEEN ADA COUNTY AND SOUTHWEST IDAHO JUVENILE DETENTION CENTER AND IDAHO DEPARTMENT OF JUVENILE CORRECTIONS

The Board met today at 11:00 a.m. to consider signing a renewal Memorandum of Agreement between Ada County and Southwest Idaho Juvenile Detention Center and the Idaho Department of Juvenile Corrections. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Administrative Assistant Marilee Davis, and Deputy Clerk Monica Reeves. The document is a mutual aid agreement for emergency housing of juveniles in case any of the facilities have to be evacuated. Language has been added regarding PREA compliance. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the renewal Memorandum of Agreement between Ada County and Southwest Idaho Juvenile Detention Center and the Idaho Department of Juvenile Corrections, a copy of which is on file with this day's minute entry. See Agreement No. 13-124. The meeting concluded at 11:03 a.m.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION CENTER DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:03 a.m. for a biweekly meeting with the Juvenile Detention Center Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Juvenile Detention Director Steve Jett, Admin. Assistant Marilee Davis, and Deputy Clerk Monica Reeves. Mr. Jett reported on the following topics: Mr. Jett attended the National Partnership for Juvenile Services Conference in Louisville, Kentucky; Mr. Jett is working with the Prosecutor's Office regarding a \$25,000 bill for hospital services; the juvenile center received its PREA summary report, and out of 183 standards, they only need to fix 28; the MOU with the Family Justice Center fell through so they have inquired with Advocates Against Family Violence about offering services for PREA compliance as well as teen outreach services; the center's average population is now 35, up from 20, so he has plans to fill two positions. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:15 a.m. An audio recording of the meeting is on file in the Commissioners Office.

FOURTEENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO NOVEMBER 1, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Chris Topmiller, Karen DeLuna, David Minshall, Eleanora Somoza, Daniel Combs and Charles Gentry.

CONSIDER SIGNING A RESOLUTION ESTABLISHING AN ADMINISTRATIVE CAP ON THE DALE G. HAILE DETENTION CENTER INMATE POPULATION

The Board met today at 8:19 a.m. to consider signing a resolution establishing an administrative cap on the Dale G. Haile Detention Center inmate population. Present were: Commissioners Kathy Alder and Craig Hanson, Captain Daren Ward, and Deputy Clerk Monica Reeves. Captain Ward said they have added 15 beds to maximize

the jail space; the resolution sets forth each individual unit's capacity and is a change from what was in the original consent decree. The increase is in compliance with the Idaho Jail Standards. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign a resolution establishing an administrative cap on the Dale G. Haile Detention Center inmate population. See Resolution No. 13-281, which is on file with this day's minute entry. The meeting concluded at 8:22 a.m. An audio recording is on file in the Commissioners' Office.

MEET WITH BRYAN RICKER FROM SENATOR CRAPO'S OFFICE FOR UPDATES REGARDING LAKE LOWELL

The Board met today at 8:31 a.m. with Bryan Ricker from Senator Mike Crapo's Office for updates regarding Lake Lowell. Present were: Commissioners Kathy Alder and Craig Hanson, Prosecutor Bryan Taylor, Bryan Ricker from Senator Mike Crapo's Office, and Deputy Clerk Monica Reeves. Commissioner Steve Rule arrived at 8:35 a.m. Bryan Ricker had a conversation with the acting manager of the Deer Flat National Wildlife Refuge to get a feel for where we're at and how much longer the process will take. The record of decision is Alternative 2 which is the preferred alternative that leaves boating on both sides of the lake with the no wake zone. The refuge is compiling the comments into the final format to submit to the regional office so it can be added as an appendix to the plan. On March 15 they will come out with the 30-day waiting period, and put out the final environmental assessment or environmental impact statement then they have another 30-day waiting period (not a comment period) where people can see the final plan. The record of decision is expected on April 15 and then they will start implementing the plan. The acting manager informed Mr. Ricker that he saw no reason why there should not be a regatta and so under special use permit regattas will be allowed. Under the preferred plan Gott's Point is set up to be opened all the way when a cooperative agreement for additional County patrol is in place. Commissioner Hanson said the County is not going to enforce federal laws. Mr. Ricker said according to the acting refuge manager Gott's Point will be opened up to where it is now, but not to where the restrooms are located. Commissioner Alder said her concern deals with the control of the water and the fact that the refuge is not controlling noxious weeds on its property. The County's Parks Department could efficiently manage the refuge. Commissioner Rule agrees; there is more at stake than the control of water and the fact that they are trying to take away our recreation rights. The problem of weeds and insects are a tremendous issue that could be better managed by the parks department. Mr. Ricker said if not for the County's hard work and Congressman Crapo's involvement we would have seen some of the original alternatives that were proposed four years ago and it would have been devastating for the area. He said the plan will be reviewed again in five years and in 15 years they will re-implement the new plan which may have new restrictions so the public needs to stay engaged. Commissioner Hanson said the federal government doesn't relinquish control

once they get it and that is where they are headed with this issue. Canyon County has provided the cleanup, management and operation, but the federal government wants to take control over it when they haven't provided any of those services in the past. Commissioner Alder said taxpayers spend a huge amount of money for mosquito abatement on the refuge property. Commissioner Hanson is totally opposed to the federal government requiring the County to enforce federal law and he said if they can't afford to have the proper tools and manpower to take care of what they want to control they should have no control over the land. Bryan Taylor said Canyon County's position has been clear: if we control it we will put the adequate resources to it. Commissioner Alder asked if the Congressional delegation could help the County move toward a takeover of the management of the refuge. She stressed that the County does not want to shut down the refuge. Mr. Ricker said that will take an act of Congress but with the current administration it would be one of hundreds of issues that would not move forward. Prosecutor Taylor said a year ago there was discussion about the federal government moving into southeastern Idaho in similar a situation and it seems like a nationwide problem where they are using the same procedures to get a foothold into state and county lands. He asked if that's something we could meet with Senator Crapo about where we could do a joint statewide effort where Idaho wants to control Idaho's properties. Commissioner Alder said there is a statewide effort to work toward the forests and taking back the public lands, and Canyon County wants to be included in taking back the refuge because it has the resources to manage it. Commissioner Hanson said Commissioner Gordon Cruikshank from Valley County would be a primary contact within that effort because of all the information he has gathered. Commissioner Alder agreed and said Canyon County wants to be a part of Lawrence Denney's effort because he is taking the issue to the state level and she wants to make sure Canyon County is a part of it. Commissioner Rule agreed. Commissioner Hanson said they weren't looking at taking over all the federal lands; it was an incremental approach to let the counties manage the lands. Commissioner Rule said it will be a multi-year process but he wants to prepare a base to start getting legislation in place to take back the refuge. Mr. Ricker said there will be a pushback from a variety of groups when that happens but that doesn't mean we can't go forward. He will talk to staff within Senator Crapo's office and see if there is a foundation they can lay. The meeting concluded at 9:03 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING COMMUTER VEHICLE AUTHORIZATION FORMS

The Board met today at 9:04 a.m. to consider signing commuter vehicle authorization forms. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell said Fleet Manager Mark Tolman has looked through all of vehicles that are taken home (commuter vehicles) and he has divided them into two categories: qualified vehicles and nonqualified vehicles. The qualified vehicles are primarily law enforcement

vehicles; they are marked vehicles and are used by people who are qualified law enforcement officers for law enforcement purposes. Mr. Tolman has prepared a list of people who are driving cars that are not qualified. (The list is on file with this day's minute entry.) The following employees/officials are on the nonqualified commuter vehicle list and will be taxed on their personal use: Paul Navarro Facilities Superintendent; Vicki DeGeus-Morris, Coroner; Steve Rhodes, Chief Deputy Coroner; Jennifer Crawford, Sr. Deputy Coroner; Lori Kightlinger, Sr. Deputy Coroner; Eddie Alvarez, Building Inspector; Eric Arthur, Code Enforcement Officer; Bruce McKibben, Mechanical Inspector; Chuck Pavelka, Building Inspector; Bryan Taylor, Prosecuting Attorney; Bill Crawford, Investigator; Tony Thompson, Investigator; Ken Boals, Investigator; Robert Whitney, Spillman Sergeant; Roxanne Wade, Dispatch Manager; Loretta Tweedy, Animal Control Officer; Bill Martinez, Animal Control Officer; Steve Petersen, Criminalist; and Sam Suyehira, Criminalist. Under IRS regulations those people will be charged only \$1.50 each way, per day, regardless of the distance. Commissioner Rule doesn't believe that is fair. Mr. Goodsell said the amount is determined by the IRS; it's nothing new, in fact, we have been charging some of the people on the list that amount for quite some time. The only thing that's new is who we are going to report taxable income for and that will now be everyone on the nonqualified commuter vehicle list. Nothing else has changed. Commissioner Alder said there might be some people the Board doesn't believe should have vehicles. Commissioner Hanson asked if all the elected officials have had an opportunity to comment on this. Mr. Goodsell said it's been in the works for over a year but he is not sure if the HR Director sent it out. Commissioner Alder said department heads and elected officials are aware of it and they have seen the forms. Commissioner Rule said the only pushback he's heard to date is the Assessor's concern that certificates of insurance have to be filed each time someone filed a claim for mileage reimbursement. The Board reviewed the authorization forms as submitted. (Commissioner Rule had to leave to attend another meeting so he will review the forms at another time.) Attached to this day's minute entry are the commuter vehicle authorization forms for the persons listed above that were completed by the employees/officials, and reviewed by the Fleet Manager and Prosecutor's Office, and ultimately signed by the Board with the notation that the vehicles are not used for qualifying purposes. Also included are the signed commuter vehicle forms for law enforcement personnel in the Sheriff's Office that were approved as a qualified use. The meeting concluded at 9:15 a.m. An audio recording is on file in the Commissioners' Office.

HEARING TO CONSIDER THE DEVELOPMENT AGREEMENT AND ORDINANCE AMENDMENT FOR THE DEVIN AND SUE MUCHOW REZONE REQUEST, CASE NO. PH2013-15

The Board met today at 9:47 a.m. to consider the development agreement and ordinance amendment for the Devin and Sue Muchow rezone request, Case No. PH2013-15.

Present were: Commissioners Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. Jennifer Almeida said the rezone was approved by the Board on September 11, 2013 but the documents were delayed to allow time for the applicants to conduct a survey and provide a legal description for the parcel in question. The rezone allowed for one building lot. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the development agreement (Agreement No. 13-125), and the ordinance amendment (Ordinance No. 13-018) for the Devin and Sue Muchow rezone. The meeting concluded at 9:50 a.m.

FIFTEENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO NOVEMBER 4, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste department in the amount of \$3,551.67 to Sherwin Williams.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Facilities Management department in the amounts of \$3,631.41 to Pacific Steel & Recycling and \$1,863.76 to Western Building Supply.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Gerald Krein.

APPROVED CLAIMS ORDER #9-30-13

The Board of Commissioners approved payment of County claims in the amount of \$42,721.34 and \$5,835.42 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-050885, 2013-050886, 2013-050887, 2013-050888, 2013-050889, 2013-050890, 2013-050891, 2013-050892, 2013-050893, 2013-050894, 2013-050895, 2013-050896, 2013-050897, 2013-050898, 2013-050899, 2013-050900, 2013-050901, 2013-050902, 2013-050903, 2013-050904, 2013-050905, 2013-050906, 2013-050907, 2013-050908, 2013-050909, 2013-050910, 2013-050911, 2013-050912 and 2013-050913.

FILED OATH OF OFFICE

The Board filed an Oath of Office for Angela Papa.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:30 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Facilities Manager Paul Navarro, PIO Joe Decker, Administrative Specialist Kelly Martinez, and Deputy Clerks Becky Cowan and Monica Reeves. The items discussed were general in nature. Ms. Martinez and Ms. Cowan left at 8:37 a.m. Joe Decker reported on routine communication issues. Tomorrow evening he will post election results; he will also prepare talking points for Commissioner Rule's KBOI radio interview. He has been tasked with preparing a jail fact sheet for Sheriff Donahue and Prosecutor Taylor that addresses deficiencies with the existing jail. Paul Navarro reported on the following facilities issues: the property located on Lone Star Road in Nampa has been boarded up and is in compliance with Nampa's requirements for boarding up houses; Correctional Industries has given a quote to refurbish the church pews that are being stored for possible use in the courtrooms. It will cost between \$80 and \$100 per linear foot, per bench. The cost for a new bench ranges between \$50 and \$60 per linear foot. Because the pews are taking up a large amount of storage space Mr. Navarro would like to put them up for auction or see if they can be donated to a church. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, PENDING OR POTENTIAL LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure, pending/potential litigation, and to communicate with the County's risk

manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d), (f) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Dan Blocksom, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:18 a.m. with no decision being called for in open session.

ELECTED OFFICIALS MEETING

The Board met today at 9:33 a.m. for an Elected Officials meeting. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Clerk Chris Yamamoto, Assessor Gene Kuehn, Coroner Vicki DeGeus, Treasurer Tracie Lloyd, Sheriff Kieran Donahue, Chief Civil Deputy P.A. Sam Laugheed, Controller Zach Wagoner and Deputy Clerk Becky Cowan.

CONSIDER SIGNING BUDGET PROCESS RESOLUTION AND ADOPT FISCAL YEAR 2015 BUDGET CALENDAR

Commissioner Rule stated that the input of each department was not a part of past Boards in his opinion and this will create a process that creates transparency with the Controller in the budget process. Commissioner Hanson felt that the resolution would address the issue of communication between the Board and departments. Commissioner Alder added that the resolution formalizes the complete process the Board is involved and it will include all Elected Officials and Department Heads working together. Mr. Laugheed explained the highlighted portion of the resolution as augmentation and supplementation to what Idaho law provides as a framework for how the county has to administer the budget. In the past, preliminary budget hearings would be held in June after each Elected Official and department had submitted their proposals to the Auditor. The proposed process will stop the meetings in June. The preliminary request would be submitted to the Auditor and Controller and meet with the Board in August when the tentative budget is created by the Board. Controller Wagoner supported the proposed process. The Board would meet with the Auditor and Controller to discuss funding to develop a preliminary budget for the office and provide guidance to department directors as they prepare individual budgets. Elected Officials will control their own requests through the Auditor's office. The Clerk agreed with the process that will assist planning for future years, not just the upcoming fiscal year. Controller Wagoner is concerned about any changes that occur after budgets are

presented to the Board. If a change is needed and not approved by the Board, the Controller needs sufficient time to re-work the changes as necessary as long as the July 21st date it met. If one budget is changed, then the rest have to be changed as well. Commissioner Rule advised that meetings may need to start on July 15 instead of July 21st. Mr. Laugheed stated that Idaho code sets the drop dead dates but the Controller can set the actual meeting dates that have to be met. Commissioner Alder made a motion to adopt the calendar and sign the resolution. Commissioner Hanson seconded the motion and it carried unanimously. Updates by each Elected Officials were as follows: The Sheriff reminded everyone of the upcoming legislative session and suggested that any issues or proposed amendments be submitted to local legislators as soon as possible. Ms. Lloyd reported that tax collection for October was \$300,000 short from last year at this time. Ms. DeGeus is working to fill a vacancy for a pathologist and has two good prospects. Assessor Kuehn stated the vehicle policy is a concern, specifically the requirement to turn in proof of insurance with every reimbursement claim. He believes it adds unnecessary work and would like to have a better solution to keep track of the insurance. A referral was made to contact the Legal department for options. The Clerk reported that progress had not been made with legislative indigent issues. The voting website is working great. The assistant Court Operations Manager would be commuting to Boise 5 days a week for a 3 week training process at the Idaho Supreme Court. The Board and Elected Officials agreed that the employee could utilize a county vehicle for the 3 weeks of training without returning to the Fleet department each night. Prosecutor Taylor was not present. Mr. Laugheed added that no updates were provided. The meeting concluded at 10:17 a.m. A copy of the resolution and calendar are available in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING RESOLUTIONS OF REAPPOINTMENTS TO THE CANYON COUNTY PLANNING & ZONING COMMISSION FOR SHANNON CARRELL, GARY DUSPIVA AND DAVID SCHEUERER THROUGH NOVEMBER 2017.

The Board met today at 10:20 a.m. for a biweekly meeting with the DSD Director to discuss general issues, set policy, and give direction; and consider signing resolutions of reappointments to the Canyon County Planning & Zoning Commission for Shannon Carrell, Gary Duspiva and David Scheuerer through November 2017. Present were: Commissioners Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: vehicle use review; oil and gas drilling ordinance information; application updates regarding Sage Canyon Estates and Star Pass Ridge; and zoning ordinance updates. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign the

resolutions of reappointments to the Canyon County Planning & Zoning Commission for Shannon Carrell, Gary Duspiva and David Scheuerer through November 2017. The signed resolutions are on file with this day's minute entry. The other items discussed were general in nature and did not require Board action. The meeting concluded at 10:48 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE CHIEF INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:48 a.m. for a weekly meeting with the Chief Information Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Chief Information Officer Rob Hopper, I.T. Project Manager Don Brown, I.T. Development Manager Jeff Wood, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Topics of discussion included the following: Canyon County IT Organization Chart, Structure, Services and Applications System Administration, Non IT Managed Applications, and Software Engineering. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:12 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Director of Misdemeanor Probation Jeff Breach and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Mr. Breach said they are working with the Sheriff's Office on alternative sentencing to try to build better communication and more wrap around service. They are also looking at adding benchmarks to the program. He would like to get a shared database to be able to communicate information so they are not duplicating services. The Supreme Court is making changes to ISTARs and so Mr. Breach will sit through some of the pre-fits they are doing. They are trying to come up with an enhanced model that every county in the state would want to use for their probation module. The legislature is working on a different sentencing project in conjunction with the Supreme Court because Idaho is in the top ten for low crime rates but also the top ten with incarceration rates. He has provided them information regarding length of sentences for probation. Commissioner Alder asked if they asked any questions about what type of charges should carry jail time. Mr. Breach said he doesn't think they have

gone that far yet; he thinks they are really looking at the way judges sentence people to jail time. He is interested to see what they come out with because he also provided them with how the probation's close-were they successful or revoked. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:22 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:28 a.m. for a biweekly meeting with the DSD Director to discuss general issues, set policy, and give direction. Present were: Commissioners Kathy Alder and Craig Hanson, Fleet Director Mark Tolman and Administrative Specialist Kelly Martinez. (Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.) Topics of discussion included the following: plans to order two Ford Explorers for DSD vehicles and one car will be handed down from the motor pool for code enforcement; discussion regarding commuter vehicle forms including who is in charge of keeping track of the employees' insurance information and possible changes to the vehicle use policy regarding that information; Building Maintenance just started using the Tiger Truck; Mr. Navarro is considering purchasing two golf carts but Mr. Tolman suggested a side by side Polaris may be a better investment because you can put a snow plow on it. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING NOVEMBER 4, 2013

The Board met today at 1:50 p.m. to consider signing the November 4, 2013 agenda items. Present were: Commissioners Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Asst. Trial Court Administrator Benita Miller, Michele Unsworth from Family Court Services, H.R. Director Jeannine Eiband, and Deputy Clerk Monica Reeves. The items were considered as follows:

Employee Benefit Resources Corp./Canyon County Benefits Broker/Consultant Agreement: The agreement is a renewal with Jerry Doman from Employee Benefit Resources Corp., for broker/consultant services. Zach Wesley said the agreement was prepared by the Prosecutor's Office last year and it was reviewed by the PA this year; there are no material changes. Commissioner Alder asked if Mr. Doman is aware that if we change insurance companies he needs to stay on board and assist with that. Director Eiband said he does understand that; he is

not tied to any one insurance company and he will do what is necessary. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Benefits Broker/Consultant Agreement with Employee Benefit Resources Corp. (Agreement No. 13-126).

FY2014 Agreements for Provision of Parenting Apart Education Classes with Kids In Divorce Support Services, Inc. and Lance Coumerilh; FY2014 Agreements for Provision of Parenting Apart Instruction with McKenna Lacy, Kristie Browning, C.P.M., Jeanie Hershey L.C.P.C., L.M.F.T., and Deborah Wellman M.A., L.C.P.C. - Michele Unsworth gave a brief overview of the agreements. Director Eiband said this is one group of employees that qualifies as independent contractors; the contracts have been reviewed by HR and the Prosecutor's Office. Benita Miller said the agreements were modeled after the contract with McKenna Lacy that has been in place for 15 years. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the agreements for Provision of Parenting Apart Education Classes with Kids In Divorce Support Services, Inc. and Lance Coumerilh; and the agreements for Provision of Parenting Apart Instruction with McKenna Lacy, Kristie Browning, C.P.M., Jeanie Hershey L.C.P.C., L.M.F.T., and Deborah Wellman M.A., L.C.P.C. Ms. Miller, Ms. Unsworth and Director Eiband left at 2:02 p.m. (Agreement Nos. 13-129, 13-130, 13-131, 13-132, 13-133, and 13-134.)

April V. Horak/Canyon County Project Coordinator Agreement Substance Use Disorders System FY 2014: Mr. Wesley said last year the state altered the way they distribute the offender drug test funding to the counties; now it's administered by the third district rather than the state, and the host county is Canyon County. Ms. Horak provides the coordination for the entire third district. Mr. Wesley created the agreement last year and noted that this year's renewal is without any changes to terms. It is contingent upon the state providing resources for the position and if the funding for the position is eliminated by state the contract terminates as well. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Project Coordinator Agreement with April Horak. (Agreement No. 13-127).

Safe Haven of Treasure Valley/Canyon County FY 2014 Facility Agreement: The Prosecutor's Office worked on the facility agreement with Michele Chadwick, Indigent Services Director for voluntary mental holds. The agreement was formerly known as SunHealth and we had a fixed cost agreement with them; when they sold the company to Safe Haven they cancelled their agreement with us. The services will be paid at the Medicaid rate. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted

unanimously to sign the Facility Agreement with Safe Haven of the Treasure Valley. (Agreement No. 13-128).

FY2014 Master Agreement for Professional Engineering Services between Canyon County and Mason & Stanfield, Inc. - A number of years ago we did an RFQ and found two engineering firms to work with and Mason and Stanfield is one. Last year the agreement lapsed but the Prosecutor's Office has reviewed this year's agreement with DSD Director Tricia Nilsson to make sure she is satisfied with the terms. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Master Agreement for Professional Engineering Services with Mason and Stanfield, Inc. (Agreement No. 13-135).

The signed documents are on file with this day's minute entry. The meeting concluded at 2:10 p.m. An audio recording is on file in the Commissioners' Office.

SIXTEENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO NOVEMBER 5, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Teri Crawford and Kyle McAllister.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to Chet Teats.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Raymond Walker.

APPROVED KEY REQUEST

The Board approved a key request for John Turnbull.

APPROVED CLAIMS ORDER #9-30-13

The Board of Commissioners approved payment of County claims in the amounts of \$43,712.71 and \$1,902.70 for accounts payable.

APPROVED CLAIMS ORDER #11-12-13

The Board of Commissioners approved payment of County claims in the amount of \$75,998.33 for accounts payable.

FILE IN MINUTES

The Board filed the Treasurer's Report for: the Month of September 2013, Quarterly Report for July through September 2013, and Annual Report for October 2012 through September 2013 in today's minutes.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND CONSIDER SIGNING NOVEMBER 5, 2013 AGENDA DOCUMENTS

The Board met today at 8:30 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction; and sign November 5, 2013 documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Probation Officer Elda Catalano, Deputy P.A. Zach Wesley, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Ms. Catalano said these are both renewal agreements and she would like to continue contracting with them. The contracts have been reviewed by the Prosecutor's Office. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign an Agreement for Provisions of Education Groups for Juvenile Offenders and Their Parents for Fiscal Year 2014 with Serena Lehman, No. 13-136; and an Agreement for Provisions of Parenting Skills Groups and Individual and Family Counseling Services for Parents of Juvenile Offenders in Canyon County for Fiscal Year 2014 with Joetta Fulgenzi, No. 13-137. The signed agreements are on file with this day's minute entry. Deputy P.A. Zach Wesley left at 8:35 a.m. Other topics of discussion included the following: Ms. Catalano met with Director Sharon Harrigfeld from the Department of Juvenile Corrections and talked about what

has been going on and what is different in Canyon County from four or five years ago. There has been a huge drop in commitment cases and Ms. Harrigfeld is so impressed with what Ms. Catalano's department has done she has recommended they be nationally recognized for their work. The Board may get a call for an interview from the designated person writing the article. Commissioner Rule asked Ms. Catalano about the CCAR Program and if it would be of any value to her organization. Ms. Catalano said she is not sure if it can be implemented for juveniles under the age of 18, but their juvenile involvement goes through age 21 so there may be a possibility. Commissioner Rule said the center itself may not work but the call program is extremely successful. Commissioner Alder said all departments need to make sure contracts are in place with providers they are using. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:45 a.m. An audio recording of the meeting is on file in the Commissioners Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION.

The Board met today at 8:45 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Human Resources Director Jeannine Eiband, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Director Eiband said open enrollment will be closing soon and it has gone pretty well all things considered. At 8:47 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Alder made a motion to go into Executive Session at 8:47 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Human Resources Director Jeannine Eiband and Administrative Specialist Kelly Martinez. The Executive Session concluded at 9:00 a.m. with no decision being called for in open session.

The items discussed were general in nature and did not require Board action. The meeting concluded at 9:01 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:05 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The following topics were discussed: Clerk Yamamoto's inquiry about the status of a grant policy; and the Board's draft correspondence to Judge Ryan regarding use of the public meeting room by the judiciary. Sam Laugheed will look into the grant policy. The Board is reluctant to give up the meeting room because it is used frequently by County offices and departments. Commissioner Hanson believes the issue of courtroom space can be addressed through scheduling rather than allowing the courts to take over the meeting room. Commissioner Alder said the Board has no problem allowing the courts to use the meeting room for a few days when the need arises, but there is a concern with the room being used exclusively for the long term. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING: FEDERAL ANNUAL CERTIFICATION REPORT AND EQUITABLE SHARING AGREEMENT; SERVICE ORDER WITH TIME WARNER

The Board met today at 9:38 a.m. to consider signing the Federal Annual Certification Report and Equitable Sharing Agreement, and the Service Order with Time Warner. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Sheriff Kieran Donahue, IT Project Manager Don Brown, IT Lead Systems Analyst Chris Everett, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* Sheriff Donahue said the Federal Annual Certification Report and Equitable Sharing Agreement is the city/county narcotics agreement where we do sharing with the federal government when seizures are made. This is the annual renewal and there were no significant changes from the previous agreement. Upon a motion by Commissioner Hanson and a second by Commissioner Alder, the Board voted unanimously to sign Federal Annual Certification Report and Equitable Sharing Agreement, No. 13-138. Sheriff Kieran Donahue left at 9:44 a.m. The service order with Time Warner is primarily a renewal for our internet service and wide area network services; it is also an upgrade in speed to all of those services. In regards to price, it is about the same as what we have been paying for the last several years. Deputy P.A. Zach Wesley had told the Board earlier this morning that he has reviewed this document and is comfortable with it. Upon a motion by Commissioner Alder and a second by Commissioner Hanson, the Board voted unanimously to sign a Service Order with Time Warner, No. 13-139. The agreements are on file with this day's minute entry. The meeting concluded at 9:45 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTEENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO NOVEMBER 6, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #11-12-13

The Board of Commissioners approved payment of County claims in the amounts of \$169,724.16 and \$99,521.39 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,498.20 to Tech Depot.

APPROVED KEY REQUEST

The Board approved a key request for Brittany Evans and Connie Bele.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Bryan Zechmann and Cody Frailey.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Betty Cossins.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2013-051022, 2013-051023, 2013-051024, 2013-051025 and 2013-051026.

EXECUTIVE SESSION - REAL ESTATE MATTER, DISCUSSION WITH RISK MANAGER REGARDING TORT CLAIMS, AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE; AND A LEGAL STAFF UPDATE

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a real estate matter, discussion with risk manager regarding tort claims, and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 67-2345(1) (c), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder, and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Fleet Director Mark Tolman, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Mr. Navarro and Mr. Tolman left at 9:16 a.m. Mr. Wesley left at 9:38 a.m. The Executive Session concluded at 9:39 a.m. While in open session Mr. Goodsell reported on the Mahaffey Oil cleanup project. He received a call that there is more water on the site than they anticipated so instead of pumping the water they will dig down to the six foot level and fill it with coarse material and place a cover over it. This will add a little cost to the project but we have plenty of grant money to cover it. The meeting concluded at 9:44 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER REZONE REQUEST FROM AGRICULTURAL TO RURAL RESIDENTIAL FOR JOHN AND MARY MUNSON, CASE RZ-PH2013-35,

The Board met today at 9:47 a.m. to conduct a public hearing to consider a rezone request from an "A" (Agricultural) Zone to an "R-R" (Rural Residential) Zone. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, DSD Director Tricia Nilsson, DSD Planner Deb Root, John and Mary Munson, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff up report. The Munsons are requesting the rezone for the purpose of obtaining a building permit. They purchased the property thinking they had a building permit available; it is an illegal split and is long past the four available permits on the original parcel as there are two platted subdivisions on the original parcel as well. The property is located at the corner of Purple Sage Road and Lansing Road; and consists of 10.5 acres. Both the P&Z Commission and DSD staff have recommended approval. John and Mary Munson testified in support of their request. Upon the motion by Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted

unanimously to sign the Findings of Fact, Conclusions of Law and Order approving the rezone request by John and Mary Munson, Case No. RZ-PH2013-35, and the ordinance directing amendments to the Canyon County Zoning Map. (Ordinance No. 13-019). The hearing concluded at 10:01 a.m. An audio recording is on file in the Commissioners' Office.

BID OPENING FOR 1223 E. CHICAGO ASPHALT PAVING PROJECT

The Board met today at 10:32 a.m. to open bids for the 1223 E. Chicago Asphalt Paving Project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy Sam Laugheed, Facilities Manager Paul Navarro, and Administrative Specialist Kelly Martinez. *(Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.)* The following companies submitted bids on November 5, 2013:

PSI
4850 Henry St.
Boise, Idaho 83709
\$13,975

Boswell Asphalt Solutions, Inc.
1651 West Jarvis Court
Meridian, Idaho 83642
\$15,225
Bid for asphalt removal beside the
building: \$3,000

Mr. Navarro said Nampa Paving & Asphalt responded after receiving the bid packet, and said they have closed their plant for the year and are unable to bid at this time. Mr. Laugheed said the statute requires us to obtain three bids or to be able to create a record about why three bids were not received. So we have the two bids and the record why the third is not in there. The bids will be evaluated and a tentative award is scheduled for 9:30 a.m. on November 8, 2013. The meeting concluded at 10:38 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS URBAN RENEWAL FUNDS FOR FY2015

The Board met today at 1:54 p.m. for a meeting to discuss Urban Renewal funds for Fiscal Year 2015. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, Deputy P.A. Zach Wesley, ElJay Waite, Caldwell Urban Renewal Chairman, and Deputy Clerk Monica Reeves. Cameron Arial joined the discussion via conference call at 1:43 p.m. The Board asked for the meeting to review the payment process and see if there are any issues that need to be addressed. Zach Wagoner said things have been working very smoothly from his side. ElJay Waite said

everything has been resolved with how we process payments and things are fine with how it's structured. He said Ken Fisher, the project manager, will attend the meetings of the urban renewal agency every other month to report on the progress of the administration building construction project. Mr. Waite talked with Rick Skinner, bond counsel, about transitioning from an increment bonding entity to an increment debt service entity with reimbursements to the taxing districts. Mr. Skinner will research what needs to be done since they are the first entity to sunset with this kind of a clause and amendment in the organization. Bond counsel will prepare documents that will be shared with all the taxing districts so they are aware of what they are able to do. As increments are received Mr. Waite will set it aside through the bank to the debt service and the agency will write checks to the taxing districts. He will pay twice a year when the major taxes come out; they will set aside money in reserve funds to make the bond payments and then have that saved for the trustees to pay the debt with and then he will reimburse the taxing districts that do not have any debt in their favor the full amount they pay in. Mr. Skinner will put together a document that will give urban renewal permission to deduct the bond payments from the part the County receives and send the rest so the other districts would be allowed to get their full share. In the case of the City of Caldwell, for instance, it could be a \$3 million increment that comes to urban renewal but only \$1.5 million would be used for debt service so their agreement would be to fund out of the \$3 million our debt service and return the excess to urban renewal. For someone like the Caldwell School District, who does not have any debt service, if they have a \$250,000 increment they would receive a \$250,000 increment in return. Mr. Skinner should have the document ready in about one month. Commissioner Rule said it sounds like what has already been discussed, other than the document being prepared by Mr. Skinner. Mr. Waite further explained that the payment back to the taxing districts will be held from those districts that have debt because it will take that first payment to service the debt. The second payment will most likely have some surplus in it, but with the taxing districts like Caldwell and Vallivue School Districts, everything they send in will be sent right back. Urban renewal has to reconcile to the County records the amounts that were sent to the taxing districts; he also said there may be more avenues of opportunity to complete what needs to be done in the courthouse since the County will have funds for eight years. Cameron Arial said he will have to confirm the terms, but he believes there was a capitalized interest period for the construction of the building, but after that time prepayment will be available. Mr. Waite said there is a time during construction where all interest is paid to Banner Bank out of the funds that are available, it is capitalized and will be paid back to the bond holder (Banner Bank) so we will have principal and interest payments early in the year and that will consume more than the allotment we receive in January so we'll have to look at how we fund that first payment as we get to that point. The meeting concluded at 1:54 p.m. No Board action was required or taken. An audio recording is on file in the Commissioners' Office.

DISCUSS CITY OF MERIDIAN FIELDS DISTRICT PROJECT; FOLLOWED BY AN EMERGENCY MEETING REGARDING CHANGE TO THE SCOPE OF WORK FOR THE MAHAFFEY OIL CLEANUP PROJECT

The Board met today at 2:47 p.m. to discuss the City of Meridian's Fields District project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Shawn Garrison and Jillian Anderson with Pegasus Planning and Development, Dawn Riley with Point A Consulting, and Deputy Clerk Monica Reeves. Pegasus Planning and Development is an economic development and planning consulting company, and Point A Consulting is an agricultural and bio-commercialization company. Collectively they are representing the team that is helping the City of Meridian with its study and they were hired to investigate the feasibility as to whether there is an opportunity for Meridian to have some sort of an ag science commercialization park, called the Fields District, which comprises 3,000 acres near Highway 20/26 and N. Can Ada Road. Ms. Anderson, Mr. Garrison and Ms. Riley are gathering information and meeting with the stakeholders throughout the region. They wanted to know if the Board has considered farmland preservation or explored the idea of the purchase of development rights or conservation easements. Commissioner Alder said the Board is familiar with the concepts; however, agricultural preservation requires resources because it takes a lot of money to stop people from changing the use of the land. The motivation is keeping things within impact areas, if possible, where city services will be headed in that direction. Commissioner Hanson said it's surprising to learn about the city's plans for an agricultural park because for years the City of Meridian has developed prime farm ground into housing. Mr. Garrison said Meridian isn't talking about ag preservation for the entire area; it's an economic development project for them; an area where agriculture meets technology and they are trying to understand what's been done to preserve some of it. Commissioner Rule said it looks like Meridian will be using Canyon County farms to feed their economic stimulus. He said the Board has worked very hard to solicit agriculturally based industrial businesses to come to Canyon County so it is hard for him to watch the proposed district being planned in Ada County. The meeting concluded at 3:11 p.m. While still on the record, Deputy P.A. Brad Goodsell arrived and asked the Board for an emergency meeting to consider a change order in the contract for the Mahaffey Oil cleanup project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The emergency meeting is necessary to avoid potential financial loss to the County if things are delayed because of timing issues. Commissioner Alder made a motion to add the emergency meeting to the Board's agenda based on the grounds stated by Mr. Goodsell. The motion was seconded by Commissioner Hanson and carried unanimously. Mr. Goodsell has received pricing from the contractor that says three feet of two-inch cobble will cost \$9, 922.50; and the fabric top (12,000 square feet), which will be placed on top of the cobble, will cost \$3,480.00. Since we do not have a written change order we don't know exactly what we're changing other than we're going to put cobblestone in instead of the pit run and

we're going to use a fabric. In order to potentially avoid a delay in the project Mr. Goodsell asked the Board to approve the verbal change order giving approval for cost increases up to \$13,402.50, and then he will negotiate and make sure the amounts are appropriate. Commissioner Rule said it sounds like an appropriate plan. Commissioner Hanson made a motion to approve the change to the scope of work and the dollar amounts up to \$13,402.50, for the Mahaffey Oil project. The motion was seconded by Commissioner Alder and carried unanimously. The project is being funded through grant money from the EPA; County tax dollars are not being used. The agenda was amended to reflect the emergency meeting regarding the Mahaffey Oil cleanup project. The meeting concluded at 3:19 p.m. An audio recording is on file in the Commissioners' Office.

EIGHTEENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO NOVEMBER 7, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Facilities Management department in the amount of \$2,700.00 to Paragon Pacific.

APPROVED VACATION LEAVE TO OTHER EMPLOYEE FOR SICK LEAVE

The Board approved the donation of vacation leave to another employee for sick leave to Dan Henderson.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Juan Sanchez.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 113123176, 2013-051253, 2013-051252, 2013-051251, 2013-051250, 2013-051249, 2013-051248, 2013-051247, 2013-051246, 2013-051245, 2013-051244, 2013-051243, 2013-051242, 2013-051254, 2013-051255, 2013-051256, 2013-051241, 2013-051240, and 2013-051239.

EXECUTIVE SESSION – COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 10:02 a.m. for a legal staff update. A request was made to go into Executive Session to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 10:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell and Deputy Clerk Monica Reeves. Chief Civil Deputy P.A. Sam Laugheed arrived at 10:05 a.m. The Executive Session concluded at 10:40 a.m. with no decision being called for in open session.

NINETEENTH DAY OF OCTOBER TERM, A.D., 2013
CALDWELL, IDAHO NOVEMBER 8, 2013

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Kathryn Alder
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER #11-8-13

The Board of Commissioners approved payment of County claims in the amount of \$4,268.73 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved purchase orders for the Facilities Management department in the amount of \$1,296.00 to Columbia Electric Supply and \$13,975.00 to Pavement Specialties of Idaho.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for: Lonnie Jean Brewer, Katherine Kershner and Thomas Bicak.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Kimberly Stevenson, Taryn Allbrecht, Laura Welch, Brian Wallin and Cory Percifield.

CONSIDER SIGNING RESOLUTION AUTHORIZING FISCAL YEAR 2013 AND FISCAL YEAR 2014 BUDGET TRANSFERS

The Board met today at 8:48 a.m. to consider signing a resolution authorizing Fiscal Year 2013 and Fiscal Year 2014 budget transfers. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Zach Wagoner explained that with the closing out of Fiscal Year 2013, the Auditor's Office needs to move budget dollars around to compensate for what actually happened. The FY2013 transfers move some dollars to a department that needs additional budget. Most of the transfers are a result of the fiscal year end recognition pay and transfer to the health insurance fund. One transfer, in the amount of \$200,000, is a transfer from the reserves in the justice fund to the public defender department for conflict counsels, which is an area where costs have continued to rise. The FY2014 budget transfers are transfers of money between departments. It's an accounting process so the Auditor's Office doesn't have to physically write a check from one department to another. It was noted that the juvenile probation department receives the cigarette tax cash and \$5,000 of that amount is transferred to juvenile detention. The County provides services (payroll, legal, accounting) for the landfill, which is an enterprise fund, so \$413,000 comes back to the current expense fund. \$35,000 goes to Parks and Recreation to maintain Jubilee Park. Mr. Wagoner said it is imperative that we monitor the actual versus the budget throughout the year and if actuals come in lower than anticipated we need to make adjustments for that. If actuals come in better than anticipated we need to evaluate that and decide the best course of action. He is pleased with the work that's been done and said it shows we are paying attention

throughout the year and monitoring actual cash flow, comparing that to the budget, and making informed decisions. Commissioner Rule said the Board depends on Mr. Wagoner's expertise and supports the job he does. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution authorizing Fiscal Year 2013 and Fiscal Year 2014 budget transfers. (Resolution No. 13-286.) The meeting concluded at 8:54 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 67-2345(1) (b), (d) and (i). The motion was seconded by Commissioner Alder. A roll call vote was taken on the motion with Commissioners Alder, Rule and Hanson voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:28 a.m. with no decision being called for in open session.

CONSIDER SIGNING CONTRACT FOR SOLICITATION OF BIDS 1223 E. CHICAGO ASPHALT PAVING PROJECT

The Board met today at 9:32 a.m. to consider signing a contract for solicitation of bids for the 1223 E. Chicago asphalt paving project. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Facilities Manager Paul Navarro , and Deputy Clerk Monica Reeves. Sam Laugheed said when we have a public works contract that is estimated to cost more than \$11,000 we go through the formal solicitation process instead of just getting bids. The solicitation of bids was signed on October 30. Pavement Specialties of Idaho was the low bidder at \$13,975, and the bid from Boswell Paving was approximately \$15,000. We solicited three bids but only received two because the third company, Nampa Paving, had shut down their plant. The project is expected to be completed by November 27, 2013. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the contract with Pavement Specialties of Idaho (PSI), a copy

of which is attached to this day's minute entry. (Agreement No. 13-140). The meeting concluded at 9:37 a.m. An audio recording is on file in the Commissioners' Office.

SIGN NOVEMBER 8, 2013 AGENDA DOCUMENTS

The Board met today at 10:05 a.m. to consider signing the November 8, 2013 agenda documents. Present were: Commissioners Steve Rule, Kathy Alder and Craig Hanson, Deputy P.A. Zach Wesley, Human Resources Director Jeannine Eiband, Lt. Todd Herrera, and Administrative Specialist Kelly Martinez. (Note: Deputy Clerk Monica Reeves was not present for the meeting but she listened to the audio recording and prepared the following minutes.) The items were considered as follows:

Renewal of Delta Dental Contract for Fiscal Year 2014 - Director Jeannine Eiband said other than a nominal increase in the premium, nothing changed in the contract. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Renewal of Delta Dental Contract for Fiscal Year 2014. (No. 13-141) Director Eiband left at 10:08 a.m.

2012 Emergency Management Performance Grant Sub-Grant Award Document- Lt. Herrera said this is the 50 cents on the dollar that the state sub-grants to the County to provide for emergency management programs. They usually do the grant once a year and a few weeks ago the Board signed the 2013 grant. They are closing out the 2012 grant and they found that they had some extra money so they decided to give us an additional \$12,000. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the 2012 Emergency Management Performance Grant Sub-Grant Award Document. Lt. Todd Herrera left at 10:09 a.m.

Intermountain/Canyon County Fiscal Year 2014 Facility Agreement - Mr. Wesley said it is the same rate we had last year and it is just a contract renewal. Upon the motion of Commissioner Hanson and the second by Commissioner Alder, the Board voted unanimously to sign the Intermountain/Canyon County Fiscal Year 2014 Facility Agreement. (No. 13-142)

Legal Notice of Entering into Personal Services Contract - This is a Legal Notice of Entering into Personal Services Contract with April V. Horak, Serena Lehman, and Joetta Fulgenzi. Upon the motion of Commissioner Alder and the second by Commissioner Hanson, the Board voted unanimously to sign the Legal Notice of Entering into Personal Services Contract.

The signed documents are on file with this day's minute entry. The meeting concluded at 10:12 a.m. An audio recording is on file in the Commissioners' Office.

COMMISSIONER OCTOBER TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the October Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF OCTOBER 2013 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Kathryn Alder and Craig L. Hanson

ATTEST: Chris Yamamoto,
Clerk

Kelly Martinez
Deputy

DATE: 1/3/14