

FIRST DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 14, 2016

PRESENT: Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - vacation

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-009260, 2016-009261, 2016-009262, 2016-009263, 2016-009264, 2016-009265, 2016-009266, and 2016-009750.

FILE IN MINUTES

The Board filed the monthly report of the Canyon County Treasurer for January 2016.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerk Kelly Martinez, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. Ms. Ross and Ms. Martinez left at 8:34 a.m. Joe Decker reported on the following communication items: It is Sunshine Week/Government Transparency Week so that's the reason we received some public records request from the Idaho Press-Tribune for emails from elected officials and Public Defender Tera Harden; the newspaper will run a story on how each agency responded to their requests. He met with Ross Garvin and Elda Catalano regarding the Canyon Bike Project; they have a key to the building on Pond Lane and will move the bikes from a local church to the building next week; Mr. Decker will try to assist with some publicity for the project by reaching out to local media. Proclamations will be presented to the Board next month for Child Abuse Awareness Month, Start by Believing Day, and also for Sexual Assault Awareness. The IT Department will meet with a vendor who has software for a public records request management system; he will attend a website rebuild meeting tomorrow; he is working with Kelly Anderson on the Prescription Take Back Day event scheduled for April 30 at Middleton High School; he will meet with St.

Luke's this week regarding outreach and the new hospital expansion project in Nampa; he will assist with notification about assessment notices as well as the Household Hazardous Waste Disposal event to be held on June 4. Paul Navarro reported on the following facilities issues: The courthouse remodel is still in full swing, and the Clerk's record and scanning department will occupy part of the first floor on April 8; staff is building the cubicle systems this week and crews plan to tear down a wall, install a ceiling grid, and carpet the area; the project should be completed by May 15. A small remodel project is planned for the space on the second floor which was vacated by the records and scanning department. Mr. Navarro said if the old jail annex ever becomes decommissioned the entire building can be used for document retention. A jail expansion presentation meeting is scheduled for Thursday so the team can present the schematic design to the Board and talk about the costs we'll have to incur in order to move forward. They are doing a small remodel in IT; we are finally in a position to start getting final occupancy on the Crossroads Museum, it has been years in the making but we will be able to occupy one half of that building. There is no septic or water at this time but they are putting that project out for bid. There are some remaining issues involving the Melba Fire District but Tom Bicak is working through things with the PA's Office. The meeting concluded at 8:44 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:01 a.m. for a legal staff update. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Commissioner Dale said the Board received an email from Fair Director Rosalie Cope asking about the status of the City of Caldwell's smoking ordinance at the events center so he made some inquiries and got a call back from the city clerk who said they are moving forward and are willing to modify it to include the entire events center which would include the parking lot that's in the front of the Simplot Stadium. He's tried to reach Ms. Cope, but he's not yet had a return call from her. Commissioner Hanson advised that he reviewed the recent letter from Brad Goodsell and it looks good. Mr. Laugheed said the PA's Office will update the Board on that matter once they receive a response from the other party. The meeting concluded at 9:03 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN

The Board signed the Treasurer's Tax Charge Adjustments by PIN for February 2016.

CONSIDER SIGNING FOOD VENDOR AGREEMENT WITH CITY ICE CREAM

The Board met today at 9:46 a.m. to consider signing a food vendor agreement with City Ice Cream. Present were: Commissioners Craig Hanson and Tom Dale, and Deputy Clerk Monica Reeves. The vendor will operate a food preparation/service truck at Lake Lowell Park located at 12880 Iowa Avenue in Nampa. This year's agreement is identical to last year's agreement. Commissioner Dale made a motion to sign the food vendor agreement with City Ice Cream. The motion was seconded by Commissioner Hanson and carried unanimously. (See Agreement No. 16-014.) The meeting concluded at 9:47 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:16 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Director of Information Technology Greg Rast, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: review of project updates, top fourteen projects, and project hours; service desk update; and in February the service desk closed 606 help desk requests. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:36 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CANVASS ELECTION

The Board canvassed the March 8, 2016 Election on Monday, March 14, 2016.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:02 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Trial Court Administrator Doug Tyler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on the first floor courtroom remodel project which is scheduled to be complete May 15; Mr. Tyler said his employees were satisfied with the compensation plan; inmate

transportation has been on time; and discussion regarding a secure door being propped open by contractors which has been addressed. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:09 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:15 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Controller Zach Wagoner, Parks Director Tom Bicak, Outdoor Recreation Planner Nicki Schwend, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Canyon County Historic Preservation Commission meeting was held March 8 and new officers were chosen; update on the Clark Ranch acquisition; IT meeting information; personnel updates including seasonal employee hires; 2016 Alternative Spring Break at Celebration Park March 19-26; Crossroads Museum improvements and progress update including the Board authorizing Director Bicak to sign the permit for the well; discussion regarding unscheduled revenue for which Director Bicak would like to apply back to the Museum. Mr. Wagoner asked how we want to handle those monies received. The use for this money is restricted to parks and recreation functions. The funds can stay there in the parks and recreation fund to be used down the road and based on what he heard regarding the septic system, it may be best to leave it in there for the moment until we get some more detail on the cost of that project. Commissioners Hanson and Dale agreed to leave the money in the parks and recreation fund for now. (Mr. Wagoner left at 2:32 p.m.) Mr. Bicak also reported on the following items: Southwest Idaho Resource Conservation and Development Council project information; update on the Ford Model T project; Parks staff attended the Canyon County Historical Society meeting in February; early school field trips begin later this week; Park maintenance staff have been busy all winter and Director Bicak reviewed several projects; Ms. Schwend attended a lecture and demonstration at BSU given by renowned stone tool expert Jim Woods; Director Bicak reviewed important dates for upcoming spring and summer events; and the new tractor is working out well. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:46 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 15, 2016

PRESENT: Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fair Department in the amount of \$4,520.00 to Skyline Silversmiths, LLC.

APPROVED CLAIMS ORDER NO. 3-25-16

The Board of Commissioners approved payment of County claims in the amounts of \$151,491.96, \$294,181.79, \$57,849.82, and \$49,390.00 for accounts payable.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Chief Probation Officer Elda Catalano, Juvenile Probation Project Coordinator Mike Davidson, Judge Dayo Onanubosi, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: information regarding the First Tee of Idaho golf program; staff is really evaluating the feasibility of organizing the Back on Track fundraiser; August is truancy prevention month so they may focus on a family event then rather than the fundraiser in November; and in two weeks Ms. Catalano will have an overview of staff workload to show what they have been working on over the last couple of months. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DIRECTOR TO DISCUSS
GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:47 a.m. for a biweekly meeting with the Human Resources Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Human Resources Director Jeannine Eiband, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Eiband sent out an email yesterday to Elected Officials and Department Heads about updating job descriptions as it was kind of put on hold the last six months until the compensation plan was finished so now they will have the opportunity change job titles and descriptions; the performance management program is to a point now where she thinks it would be beneficial to have Elected Officials review it before moving forward; she had a request this week from someone who is retiring, that PERSI mentioned that Counties and Cities can offer continued medical insurance after retirement without having to go on COBRA, however she believes it would be a huge liability and expense for the County and the Board agreed. Commissioner Hanson asked if the job description changes will change the parity of the compensation plan. Director Eiband said there was a fear, intentionally or unintentionally that the idea was to make changes to titles and job descriptions to warrant more money when it doesn't in fact accurately represent the job being performed. Director Eiband said she will specifically go through title changes and substantial changes with the Board before approval. Director Eiband said she has a question related to the compensation study, going forward now she thinks Mr. Laugheed eluded to a tool Human Resources can use to assist managers in their hiring and determining pay grades, and she asked if we are going to be sending all the salary request forms through this committee from now on. Commissioner Hanson said the Board has not discussed that at this point. Commissioner Dale said this committee is not a permanent committee. Director Eiband said she made a request yesterday because they have job postings they need to complete because they don't have the information in HR to move forward, they have not seen the spreadsheets on what positions are being paid. The other issue is Mr. Laugheed made it clear that compensation will be staying in HR and this is a tool her staff could use in the future. Director Eiband said so moving forward, we have talked about hiring policies and awarding years of service in the same position for new hires, and Director Eiband asked who will be writing those policies now. Commissioner Dale asked if the policy has changed. Director Eiband said we don't currently have one, she was starting to work on one but now she would like some clarification. Commissioner Hanson said taking the process the group used can be used to keep going from where we are at. Director Eiband said they are waiting for the information, specifically the list of positions with their minimums and midpoints. She has received nothing as far as results of the survey or the compensation lists and it is a bit problematic at this point. The items discussed were general in nature and did not require Board action. The

meeting concluded at 9:04 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:05 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d), (f), and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:50 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:06 a.m. for a biweekly meeting with the Fair Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Cope said the fair board meeting was held last night and they received nine applicants for the two vacant fair board positions and they would like to retain all nine for either fair board or foundation board members; discussion regarding beginning a parent pass program for families of children who participate in the fair; they have been evaluating the costs of the Bulls and Broncs event and she has two proposals with D&B Supply for an arena so she will get a presentation ready for the Board on the costs and payback structure; the Sunday entertainment for the fair has been booked; personnel updates; and Director Cope said she had a request from the fair board to meet with the Board at some point to go over contracts and get some clarification on processes. The items discussed were

general in nature and did not require Board action. The meeting concluded at 10:21 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION PURSUANT TO IDAHO CODE, SECTION 74-206(1) (E)

Commissioner Dale made a motion to go into Executive Session at 10:31 a.m. pursuant to Idaho Code, Section 74-206(1) (e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, DSD Director Tricia Nilsson, Tina Wilson, Director of Western Alliance for Economic Development, two project representatives, and Deputy Clerk Monica Reeves. Mr. Goodsell left at 11:00 a.m. The Executive Session concluded at 11:10 a.m. with no decision being called for in open session.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:48 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Public Defender Tera Harden, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget report update through March 15, 2016; Ms. Harden said one concern is conflict counsel which is out of their control and she discussed how those conflicts are being paid out; the typical amount of time spent on cases is 2,000 minutes per week however her attorneys are spending between 2,500 and 3,000 minutes per week working on cases; there are 3,246 active cases consisting of 980 open felonies, 364 open juvenile matters, about 1,700 misdemeanor matters, 112 open child protection act cases, and there are 25 open civil cases; there are still 92 open paper files and they have conflicted out 216 files so far this fiscal year; "Public Defender Day" is this Friday, March 18; discussion regarding public defense commission legislation; and Ms. Harden said she had some questions regarding the status of the jail remodel project. Commissioner Hanson said there is a meeting scheduled for March 17, 2016. Ms. Harden said her biggest concern is making sure they have adequate meeting facilities to meet with clients. Commissioner Hanson said it will be developed under the standards of the Idaho Jail Standards which have been recognized by ACLU as well as based upon ACA standards, so it will meet the

minimum jail standards. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:05 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:18 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Solid Waste Director David Loper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: waste amounts are up 24.7% in February and amounts are up 15.28% for Fiscal Year 2016; SWANA Conference will be held April 4-7 in South Carolina; Director Loper said in Fiscal Year 2017 he will be budgeting for a new compactor; they have received the new survey equipment; information regarding the property on Sugar Avenue; Household Hazardous Waste Event planning is going well; Idaho Solid Waste Association Conference will be held March 17; discussion regarding the Tetra Tech Proposal; Director Loper thanked the Board for going forward with the compensation plan; and the demolition material from Mercy Medical Hospital will be taken to the Pickles Butte Sanitary Landfill. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:38 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 16, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$2,175.00 to Sunshine Window Cleaning.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Court Clerks in the amount of \$2,861.02 to United Micro Data, Inc.

APPROVED CLAIMS ORDER NO. 1612

The Board of Commissioners approved payment of County claims in the amount of \$1,360,956.91 for a County payroll.

INDIGENT DECISIONS

The Board met today at 8:30 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, Indigent Services Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Monica Reeves. Ellen Pitcairn presented initial determinations of denial for the following cases: Case Nos. 2016-626, 2016-528, 2016-547, and 2016-546. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve and sign the initial denials on the cases read into the record. One approval was requested for Case No. 2016-492. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the approval for Case No. 2016-492. A denial of burial case was presented for Case No. 2016-693. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve and sign the denial of paying for the burial as presented. The meeting concluded at 8:32 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-009751, 2016-009752, 2016-009753, 2016-009754, 2016-009755, 2016-009756, 2016-009748, and 2016-009749.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d), (f) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Deputy P.A. Brad Goodsell arrived at 9:25 a.m. Commissioner Rule left at 9:30 a.m. The Executive Session concluded at 9:48 a.m. with no decision being called for in open session.

PUBLIC HEARING TO RECEIVE COMMENTS ON GRANTING SURPLUS PERSONAL PROPERTY TO THE CITY OF PARMA POLICE DEPARTMENT AND TO CONSIDER A RESOLUTION GRANTING SURPLUS PERSONAL PROPERTY TO THE CITY OF PARMA POLICE DEPARTMENT

The Board met today at 9:48 a.m. to conduct a public hearing to receive comments on granting surplus personal property to the City of Parma Police Department and to consider a resolution for the granting of the personal property. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. David Eames, Fleet Manager Mark Tolman, and Deputy Clerk Monica Reeves. Because of upgrades that have been made during the Canyon County vehicle upgrading and rotation process the following property is now surplus:

- (2) Motorola two-way radios
- (2) MPH Python K Band Radar, antenna and tuning forks

David Eames said the items have limited auction value and are not items we want to be in the general public, but they would be a good use for the Parma Police Department. Mark Tolman said the County is updating to a model of radio where we're not held

hostage by Motorola for our encryption so that's why the items are on their way out. Commissioner Hanson said this has been done in the past and sometimes the County has resources that can go to smaller departments. No members of the public were present to offer comments. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant surplus personal property to the City of Parma Police Department. (See Resolution No. 16-040.) The meeting concluded at 9:52 a.m. An audio recording is on file in the Commissioners' Office.

BOARD OF EQUALIZATION - RECONSIDERATION OF 2015 SUPPLEMENTAL ROLL PROTEST OF VALUATION FOR THE NAMPA DEVELOPMENT CORP, PARCEL NO. 134150110

The Board of County Commissioners, sitting as a Board of Equalization, met today at 10:31 a.m. to reconsider the 2015 supplemental roll protest of valuation for the Nampa Development Corporation, Parcel No. 134150110 (Protest No. 1001). Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Attorney Bill Punkoney, a reporter from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Commissioner Hanson made a motion to reconsider the 2015 supplemental roll protest of valuation for the Nampa Development Corporation, Parcel No. 134150110, Protest No. 1001. The motion was seconded by Commissioner Dale and carried unanimously. Commissioner Hanson read the following statement into the record: This matter was previously heard by the Board on February 1, 2016 and at that point the Board voted to uphold the Assessor's valuation on the supplemental roll. The valuation on the supplemental roll is dependent on whether the property is exempt from taxation under Idaho Code, Section 50-2014. The question is whether the value on the supplemental roll should be the market value, or zero, and that depends on whether the exemption applies or not. Based upon the evidence and arguments presented previously he has determined he wants to reconsider his decision and he has determined that the exemption should apply to the value on the supplemental roll. Commissioner Dale agrees with that statement and said if there are things that need to be resolved they need to be resolved by the legislature, not by the Board. Commissioner Hanson made a motion to grant the exemption, under Idaho Code, Section 50-2014, to the value on the supplemental roll and issue a notice of amended action which is consistent with the decision made today. The motion was seconded by Commissioner Dale and carried unanimously. The Board signed the notice of amended action which is on file with this day's minute entry. The meeting concluded at 10:34 a.m. An audio recording is on file in the Commissioners' Office.

FOURTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 17, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Public Defender's Department in the amount of \$2,575.00 to Magnet Forensics USA, Inc.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Mr. Laugheed left at 9:40 a.m. HR Director Jeannine Eiband arrived at 9:41 a.m. The Executive Session concluded at 10:14 a.m. with no decision being called for in open session.

PRESENTATION OF JAIL EXPANSION SCHEMATIC DESIGN

The Board met today at 2:00 p.m. for a presentation of the jail expansion schematic design. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Russ Moorehead from LCA Architects, Nels Nelson and Dustin Hilgert, from ESI, Facilities

Manager Paul Navarro, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Sheriff Kieran Donahue, Chief Deputy Sheriff Marv Dashiell, Captain Daren Ward, Sheriff's Financial Manager David Ivers, Chief Public Defender Tera Harden, PD Office Manager Deepak Budwani, PIO Joe Decker, members of the media and other interested citizens, and Deputy Clerk Monica Reeves. Paul Navarro said they want to talk about going into the next phase of development and the costs associated with it because it's time to pull the trigger on some high-dollar costs when turning it over to the engineers for more designing. They are seeking the Board's approval to proceed to the next level. Sam Laugheed said we have to reconcile a couple of competing priorities: one is the public interest in the process with the working group and ESI in order to arrive at a design for the jail expansion facility; the other priority is limiting unregulated access to the plans of that facility. Under Idaho Code 74-105 it makes clear that plans and blueprints that relate to certain facilities, including jails or prisons, are exempt from disclosure because of public safety and other concerns. The Board has several options about how to have this discussion and one is to proceed with the handout prepared by ESI that's just for the Board to look at; there would be one page that would be exempt from production as a public record, and we could make it available later. Another option would be to have the discussion using the display monitors in the meeting room but skip over the one page. Another would be to go into Executive Session to have a discussion about that portion and then address other issues in open session. His recommendation is that we simply review the information on the monitors but skip over the one page that has the current schematic design on it. Sheriff Donahue agreed with Mr. Laugheed and said that kind of critical information is paramount to protecting the inmates, the staff, and the jail itself. Mr. Laugheed said in addition to the security issues there's also a financial component because if the County elects to move forward into the design development phase he imagines ESI will be soliciting bids from subcontractors and treating these as proprietary and trade secrets would help facilitate the County getting the best deal and ESI achieving what it needs to achieve. Russ Moorehead reviewed the project phases: Concept design, schematic design, entitlements, design development, construction documents, building department approval, and construction. The schematic design is where we are today, almost all modifications to the plans are to enhance operations. On the housing side they went from 8 divisions to 10 divisions to have more separation, and they went from 300 beds to 281 beds. Through discussion it came up that the County doesn't have anywhere to put female work release inmates so that became a priority and they added 15 beds for work release, an inmate worker area, which is replaced from the annex being abandoned, and we now have 96 beds of maximum security housing. There is protective custody housing of up to 50 people and a general population housing of 100 beds. The original concept had three outdoor recreation areas; they moved the recreation from being external to being internal so central control can look directly into the outdoor recreation area. They added additional smaller recreation spaces where

individuals can be recreated one at a time; they went from three spaces to five spaces to recreate people. A shortfall of the original concept design that the Sheriff brought up was attorney visitation so they worked through a concept on attorney visitations on how/where to put it. Because of the type of inmates, the higher level security people, they did not want to spend staff time to escort inmates to the attorneys so instead they developed a way to get the attorneys to the pods where the inmates can go directly from their pod into a visitation area and get the attorney there without crossing any traffic. They added additional interview, contact space and attorney visitation space directly off the public lobby. They also added storage. Overall they've added 2,600 square feet to the facility from the original concept design. Sheriff Donahue said the plan went from 300 beds to 281 beds and in the meetings it was agreed that we'd lose 69 beds between male inmate workers and those from work release. We have the 96 high security beds and the 150 dormitory beds and the 20 beds for female inmate workers and 15 for the women's work release. He thought it was agreed there would be a 164 net gain in bed space. Mr. Moorehead said the number that sticks is 212, which is 281 minus the 69 beds they're replacing for a net gain of 212 beds. Sheriff Donahue said in reality they'll only use 48 of the 96 beds due to the inmate classification system and he wants to make sure Chairman Rule is clear on that. Next, Mr. Moorehead reviewed the site plan, and 3-D images of the facility. The next steps are as follows: They are looking for approval to start the next phase which is the design development and construction document phase. With approval to do that some of the first tasks would be to meet with city officials in a roundtable meeting for an overview and input on the P&Z process. They will also meet with the building department to get their buy-in on the original concept drawings. This will start the next phase which would submit entitlements to the city for approval. He said they need Board approval to start the whole process and move through that. Over the next five months they will continue to meet with the Sheriff's Office to gather more detailed information on the phases of the design and ultimately the goal would be to submit plans to the city around July to get a building permit with construction starting around October. Mr. Navarro said this is where it gets expensive because the design/construction documents are high-dollar items, it will cost between \$400,000 and \$600,000 to move into the next phase. Nels Nelson said as we go into the construction documents they will develop the details and LCA will develop more detailed drawings that will be able to provide constructability assessments, efficiency and will continue to provide value engineering assessments as construction develops so we can come to a final bid set of documents. Commissioner Dale appreciates the work that's been done but he is not willing to approve moving forward with the expensive part of it until we have identified a sustainable source of funding for the actual construction. He is opposed to spending major dollars until we identify how we're going to 1) pay for the construction and 2) pay for the operations in to the future. Commissioner Dale had another appointment therefore he had to leave the meeting at 2:29 p.m. Commissioner Hanson spoke of experiences with being a jail

commander. He said we can get into a debate about who's classified but the aspect is we can make this a full dormitory setting but the context of the conversations on the committee was to allow for some segregation abilities; some people can live in a dormitory space and some people can live in a two-bed space. We have tried to make this a jail that fits the needs of Canyon County which is why the female work release was included. He said there is a 260-bed facility planned in Bannock County at a cost of \$18 million and although he's not sure what the schematic looks like, it does appear we are in the market. As far as the cost of staffing, there is an individual that will look at that and help us with it, and the cost will be incurred just like it is when we add any new staff. He said we cannot continue to ignore the ongoing jail problems and we have to take action and this is the plan that's on the table. Commissioner Rule spoke about the plans for the outside appearance of the facility and made the point about how color and design schemes driving up the cost unnecessarily. Mr. Navarro said they can regroup as a team and have that conversation but they will have buy-in from the city and they want to see a structure that is aesthetically pleasing as a jail. Commissioner Rule and there have been three failed jail bonds and we're not going to get any jail space unless we do what the taxpayers said and use money that we have saved. He said the Board hired an outside financial analyst to verify that the money's there and he is confident the project can move forward. Commissioner Hanson said it's always been part of the plan to close the old annex due to life and safety concerns. He said the second floor, which is a maximum security unit, has not been used for approximately one year so to say we're losing those beds is kind of a misnomer. Commissioner Rule said we've already abandoned the top floor of the annex, and the bottom floor is used for laundry so there are two floors that still hold prisoners, and we plan to abandon those and gut them as much as possible for future storage or office space. Sheriff Donahue said the Board is being asked to make serious decisions and in fairness to the Board they must have the pertinent information, but there is some discrepancy in what the \$13.5 million will get the County. Mr. Navarro said we don't have cost estimates at this point because we need to go into design phase, for instance, we don't know how big the rooftop units are, or what the roof is going to look like, or how many light fixtures, etc., there are too many unknowns. This will allow us to start dialing in those costs, and furthermore, value engineering is going to be priceless to us because that's where ESI will have their subcontractors look for ways to save us money; electrical contractors can help us save tens of thousands of dollars. He said we'll probably go over the \$13.5 million number, we just don't know by how much. Sheriff Donahue said that would require legal to do an amendment to the fixed price contract, but it's not fair to put the Board in an impossible position to make a decision when they don't have the critical information. He said the documents that were presented by ESI two weeks ago showed an amount over \$14.7 million. Mr. Navarro said that's a fat fingered estimate that we don't have final details on and that number can come down substantially if the County chooses to do millwork and cameras. It hasn't gone out for bid yet so a lot of

that can come down and we just haven't dialed in what those systems look like. Sheriff Donahue said ESI has been very forthcoming about the costs that are not included in the contract: there are cameras that have to be installed, but more importantly is the sewer transfer, the relocation of the gas line and the power line, and the fire wall for the Elections Building, those are costs the County will have to pay, and he asked if it is part of the \$13.5 million. Mr. Navarro said it is not part of the contract, it is a separate project. Sheriff Donahue said it's a cost to the taxpayer that will have to be paid. He made a point of clarification: when it's said the annex will be shut down, it's important to know they still have video arraignment on the top floor so they won't be shutting that down. They don't use Annex 2 every day because of staffing issues but they still have it because they use it for overflow under the ACLU consent decree. Commissioner Rule said it's the Board's intent to try and move away from the annex completely, but they realize that can't be done until the new jail is built. Mr. Navarro said the Sheriff brings up great concerns but the elephant in the room is what is the cost, but, we just don't know yet but that is where the competitive bid process will come in. Commissioner Rule said we can only do what we can afford to do so ESI and LCA should not price themselves out of a job. Mr. Laugheed said the Board reopened the budget a few weeks ago and put \$1 million into the facilities budget in order to make payments towards this project. Commissioner Hanson made a motion to move forward with ESI and LCA for design development and construction document preparation. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor. (Prior to leaving the meeting, Commissioner Dale had stated his opposition to proceeding with this phase.) The motion carried unanimously with the two voting members. The meeting concluded at 2:45 p.m. An audio recording is on file in the Commissioners' Office.

FIFTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 18, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Leslie Gorman.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,890.00 to L.N. Curtis & Sons.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$11,750.00 to First Responders.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-010139, 2016-010140, 2016-010141, 2016-010142, 016-010143, and 2016-010144.

CONSIDER SIGNING SOLICITATION OF BIDS FOR SPRING 2016 CELEBRATION PARK ON-SITE SEWER SYSTEM PROJECT

The Board met today at 8:47 a.m. to consider signing a Solicitation of Bids for the Spring 2016 Celebration Park On-Site Sewer System Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Parks Director Tom Bicak, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. Tom Bicak wants to install a septic system, well, and plumbing for the museum. The classroom and exhibit hall are complete and ready for occupancy and we have developed sufficient funds to provide water to the building. The funds for the septic system are primarily an appropriation of \$40,000 from the Board during the 2016 budget process and perhaps an additional \$9,000 leftover from an Idaho Transportation Department grant. The well and an exterior fire suppression irrigation system will be paid for by a grant that they developed through the Bureau of Land Management. Sam Laugheed said in working with Director Bicak and Solid Waste Director David Loper, they identified some complex system installers who are certified by Southwest District Health and then they cross-referenced that list with contractors who have the appropriate public works license. They are not inviting bids from a whole spectrum; they are just going with these four contractors: Idaho Backhoe, Inc., Inselman Plumbing and Excavating, Co., Lurre Construction, Inc., and Welch Excavating, Inc. On Monday they will meet at the park with the health department and other representatives and the next formal event that happens after that will be an opportunity for those selected

contractors to submit objections to the specifications or the bid procedures. The bids are due by March 29 and will be opened that same day by the Board. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the solicitation of bids for the Spring 2016 Canyon County Celebration Park On-Site Sewer System Project. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d), (f), and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:45 a.m. with no decision being called for in open session.

REZONE REQUEST AND ORDINANCE FOR MAP AMENDMENT FOR ANDREA JENKINS ON BEHALF OF ELJAY WAITE, CASE NO. RZ-PH2016-1 - THE CASE WAS WITHDRAWN

The Board met today at 9:46 a.m. to conduct a public hearing in the matter of a request for a rezone and map amendment for Andrea Jenkins, on behalf of ElJay Waite, Case No. RZPH2016-1. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Deb Root, and Deputy Clerk Monica Reeves. Staff advised that the applicant has decided to withdraw the rezone application and annex into the City of Caldwell. No Board action was required. The proceeding concluded at 9:48 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER REQUEST FOR RECONSIDERATION IN THE MATTER OF THE DENIAL OF A CONDITIONAL USE PERMIT FOR AN RV PARK, CASE NO. CU-PH2015-31

The Board met today at 9:48 a.m. to consider a request for reconsideration in the matter of a denial of a Conditional Use Permit for an RV Park, Case No. CU-PH2015-31. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Deb Root, and Deputy Clerk Monica Reeves. Zach Wesley said on January 19, 2016 a written request for reconsideration was received from Mary Blackburn regarding the Blackburn RV Park Conditional Use Permit that came before the Board for hearing on December 14, 2015. The C.U.P. was denied. The Board is required to issue a written response and that document is up for discussion this morning. Commissioner Rule asked staff if anything has changed as far as information that was provided from the last hearing. Director Nilsson said nothing has changed. Commissioner Hanson said he has read through the document and he believes the Board made a good decision, and then he made a motion to uphold the original decision dated January 4, 2016. Commissioner Dale seconded the motion and said the circumstances are still the same and the decision that was made is still correct. A roll call vote was taken with Commissioners Hanson, Dale and Rule voting in favor of the motion. The motion carried unanimously. The meeting concluded at 9:51 a.m. An audio recording is on file in the Commissioners' Office.

QUARTERLY MEETING WITH COUNTY AGENT

The Board met today at 10:00 a.m. for a quarterly meeting with the County Agent. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, County Agent Jerry Neufeld, Extension Educators Rich Guggenheim and Brandy Kay, and Deputy Clerk Monica Reeves. Jerry Neufeld said overall the office is in good shape. The facilities department helped with some locks on the building, and they will remodel a bathroom once the courthouse remodel is done. As far as his position, he is transitioning from winter programming to field work/field projects. Rich Guggenheim spoke of his experience as an extension educator in Colorado. Since coming to Canyon County he has jumped into the master gardener training program; there are 30 new gardeners going through the training this year. He is working on changes to the program and bringing the level of expectations up. He is also developing the advanced master gardener/continuing master gardener training that starts in April. Brandy Kay said the horse competitions are going well and there are a lot of kids involved; they recently had beef weigh-ins with 52 steers, four day camps are planned for next week; and plans are also underway for summer camps and teen programs. Mr. Neufeld advised that Michael Parella is the new Dean at the U of I College of Ag and Life Sciences. Commissioner Rule said there had been an email issue with an employee but

it sounds like Mr. Neufeld handled it properly. The meeting concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - EXECUTIVE SESSION PURSUANT TO IDAHO CODE, SECTION 74-206(1) (D) AND (F) TO DISCUSS PENDING OR IMMINENTLY LIKELY LITIGATION

Commissioner Hanson made a motion to go into Executive Session at 10:31 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) to discuss records exempt from public disclosure and attorney-client communication, and to discuss pending or imminently likely litigation. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, ICRMP Attorney Jim Davis, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:54 a.m. with no decision being called for in open session.

SIXTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 21, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Karen Barret.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet Department in the amount of \$14,241.00 to Motorola Solutions.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$13,735.00 to Cerium Networks.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-010441, 2016-010442, 2016-010443, 2016-010444, and 2016-010446.

APPROVED CLAIMS ORDER NO. 3-25-16

The Board of Commissioners approved payment of County claims in the amounts of \$134,882.11, \$73,509.14, and \$48,485.70 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, PIO Joe Decker, Deputy Clerk Kelly Martinez, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. Ms. Ross and Ms. Martinez left at 8:36 a.m. Joe Decker reported on the following communication items: He met with David Loper about the graphic design for the insert for the household hazardous waste disposal event, the insert will be included with the assessment notices; he will prepare a press release for the spring cleanup event; he is working on finalizing information for the prescription take back event; he will meet with the fleet director regarding changes to their website; he will take care of the updates to web content since the webmaster is tied up with the rebuilding of the website; he is planning for the peace officers memorial ceremony that will be held in mid-May; the Board approved a response to the animal shelter complaints so he will forward the email to the Board's staff for follow-up; the Idaho Press-Tribune wants to interview the Indigent Services Director about the catastrophic health care cost fund; and Canyon County was mentioned in the Idaho Press-Tribune's sunshine week story. Commissioner Rule asked about the County's advertising efforts (of the Pond Lane property) in the California trade journal. Mr. Decker said the ad has ran twice and it will run again this week in the property for sale section. The meeting concluded at 8:41 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-041 Pacific Sushi LLC dba Pacific Sushi

EXECUTIVE SESSION - REGARDING ACQUISITION OF AN INTEREST IN REAL PROPERTY, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS, AND PERSONNEL MATTER

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss an acquisition of an interest in real property, records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending/imminently likely litigation, and communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 74-206(1) (c), (d), (f), and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:18 a.m. While in open session, Mr. Porter said during the conversation about other matters a personnel matter came up so it would be wise to add subsection (b) to the list of reasons for Executive Session. Commissioner Dale made a motion to add subsection (b) under Title 74-206 to the Executive Session that was just held. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. The meeting concluded at 9:19 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING REAL ESTATE PURCHASE AND SALE AGREEMENT TO SELL COUNTY SURPLUS REAL PROPERTY LOCATED AT 720 SUGAR AVENUE IN NAMPA

The Board met today at 9:19 a.m. to consider signing a Real Estate Purchase and Sale Agreement with DymenCore, LLC, to sell County surplus real property located at 720 Sugar Avenue in Nampa. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell and Deputy Clerk Monica Reeves. Brad Goodsell said the property was acquired by tax deed several years ago, and it was auctioned but did not sell because it had some petroleum contamination. The County has since partnered with Idaho Department of Environmental Quality to clean up the property and the seller is interested in buying it and the County has made it clear that the property has been subject to some contamination and there will be some restrictions on the property. The sales price is \$30,000. Commissioner Dale asked if DEQ resolved the contamination issue by removing much of the contaminated soil. Mr. Goodsell said they removed 2,200 yards of contaminated soil and replaced it with clean soil so most of the contamination is gone; however, there is still residual contamination and there will be restrictions on that property that will be set forth in the environmental covenants, including the inability to extract ground water and there will be building restrictions on part of the property as well. Commissioner Hanson made a motion to sign the Real Estate Purchase and Sale Agreement with DymenCore, LLC, for property located at 720 Sugar Avenue in Nampa with a purchase price of \$30,000. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor of the motion. The motion carried unanimously. (See Agreement No. 16-015.) The meeting concluded at 9:24 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO RECEIVE COMMENTS REGARDING SOLE SOURCE PROCUREMENT AND TO CONSIDER SIGNING AGREEMENTS WITH TETRA TECH AND STERICYCLE ENVIRONMENTAL SOLUTIONS

The Board met today at 9:33 a.m. to conduct a public hearing to receive comments regarding sole source procurement for additional services from Tetra Tech, Inc., and for services from Stericycle Environmental Solutions, Inc. The Board was also scheduled to sign agreements with both contractors. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Solid Waste Director David Loper, and Deputy Clerk Monica Reeves. No one was present to offer public comment. Brad Goodsell said in both contracts the Board is proposing to obtain services by sole source procurement because it's impractical or unnecessary to do a competitive bidding process. With regard to the contract with Stericycle Environmental Solutions, it will be

to assist the Pickles Butte Sanitary Landfill to conduct a County-wide hazardous waste disposal day, and the reason the County did a sole source procurement is because Stericycle is thought to be the contractor best suited to provide the services in this area and it's believed that they are the only company in the area that's equipped to do so. With regard to the contract with Tetra Tech for engineering services at the landfill, the Board currently has an agreement with Tetra Tech to perform certain services at the landfill and the agreement will be amended because we went through a competitive bidding process less than a year ago and it's believed there's no sense in going through that again. It is believed Tetra Tech is more than qualified to perform these services. On both contracts the Board signed a notice of sole source procurement and it was published in the Idaho Press-Tribune on March 4 indicating there would be a hearing held today and it doesn't appear anybody is here to voice any objection to it. David Loper is excited to get both projects moving forward; Tetra Tech is moving forward on the status report and some of the recommendations, and the agreement with Stericycle Environmental Solutions is to procure a contractor to do the one-day household hazardous waste event on June 4. He noted that a lot of the costs noted in the agreement are pass through costs. Commissioner Dale said the Board has had good briefings from Director Loper along the way and it sounds like a good plan to move forward with. Commissioner Rule said a rough estimate at this point is \$70,142; and last fall when the plan was completed the Board instructed Mr. Loper to move forward and continue with the expansion program and these are simply steps keeping that process going. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the agreements with Tetra Tech and Stericycle Environmental Solutions for work at the landfill as far as the planning work they have agreed to do, and also with the collection of the household hazardous waste. The approval is contingent upon both agreements being signed by the other parties. Mr. Loper will obtain signatures and return the documents to the Board for signature at a later date. The meeting concluded at 9:42 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:03 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget and permit status updates; information regarding the Nampa/Caldwell Area of City Impact Planning and Zoning Hearings; code enforcement picks up when the weather gets nice; personnel updates; discussion

regarding the “Tiny House” movement; and discussion regarding COMPASS and Boise Chamber leadership conference regional meetings. Director Nilsson said she is working with Facilities Manager Paul Navarro on the clean-up work on the parcel for the jail expansion. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:17 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:17 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Information Technology Greg Rast, Sr. Administrative Specialist Dawn Pence, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Rast has met with IT employees to discuss workload; the Nemo-Q expansion for three new stations at the DMV is scheduled for March 29-30; ESET final rollout will begin tomorrow; Director Rast said they are working with Recycle Boise for destruction of hard drives from dead computers and surplus equipment; the Prosecutor’s Office is working with the Landfill and IT to renew the agreement with Radio Paging Services; update on the East Complex (DMV) dark fiber which is finally terminated; two projects for Development Services were closed last week; and an update on the electronic docketing project. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:26 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:29 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Sr. Administrative Specialist Dawn Pence, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Pence submitted a purchase order for three 700 mhz APEX mobile radios for the Board’s approval; several titles needs to be signed by Chairman Rule for release at auction; and they will be starting the process of updating fuel cards to the new cards, however it is still in testing phase at this time. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:36 a.m. An audio recording of the meeting is on file in the Commissioners’ Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:45 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Breach thanked the Board for the salary adjustments; there was a bump in cost of supervision collections because of the tax intercept program; overall warrants are down and a lot are being dismissed due to inactivity; personnel updates; Director Breach received really good feedback about one of the newer probation officers who is now handling cases; Director Breach said he received HR Director Jeannine Eiband's email that she is leaving the County, so he asked for some direction if he has any personnel or HR needs. Commissioner Rule said we will get an interim director put in place and we should have that person identified by Wednesday. Commissioner Dale mentioned that the Misdemeanor Probation Training Council is looking for instructors. There was also discussion regarding finding work for the Community Service Program. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 22, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Kelly Martinez

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Aaron Hooper.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Juvenile Detention Department in the amount of \$2,132.00 to Threat4.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Juvenile Detention Director Steve Jett, Sr. Administrative Specialist Dawn Dennison, Assistant Director Sean Brown, Juvenile Detention Officer Muntaga Bah, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the Board will see a purchase order for earpieces come through soon; Sean Brown and Shawn Anderson just got back from Law Enforcement Education Training Association; there are a couple more use of force training sessions coming up; Muntaga Bah developed a program where every two weeks, released juveniles can come back and volunteer through probation office for life skills training; population is up in the 30's and today is 29; one of their officers just got military orders again and will be deployed in September; and there are no reports on the garden at this time. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:14 a.m. with no decision being called for in open session.

EIGHTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 23, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Kelly Martinez

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$24,008.00 to Power Plus Inc.

SIGNED AGREEMENTS

As indicated on March 21, 2016, the Board approved the agreements with the Tetra Tech and Stericycle Environmental Solutions for work at the landfill, contingent upon signature from all parties. Both documents were returned and signed by the Board on March 23, 2016 and are in this day's minute entry. (See Agreement Nos. 2016-016 and 2016-017.)

INDIGENT DECISIONS

The Board met today at 8:39 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Sr. Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Kelly Martinez. Initial determinations of denial for the following cases were read into the record: Case Nos. 2016-529, 2016-557, 2016-597, 2016-554, 2016-553, 2016-585, 2016-628, and 2016-584. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the initial determinations of denial that were recommended by Indigent Services Department. Ms. Pitcairn said there were no suspended cases however there was one case for approval, which is Case No. 2016-22. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve Case No. 2016-22. The meeting concluded at 8:41 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, REAL PROPERTY ISSUE, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, real property issue, records exempt from public disclosure and attorney-client communication, pending/imminently likely litigation, and to communicate with the County’s risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (c), (d), (f) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Mr. Goodsell left at 9:25 a.m. The Executive Session concluded at 10:03 a.m. with no decision being called for in open session.

PUBLIC HEARING TO CONSIDER REZONE APPLICATION BY T-O ENGINEERS, INC. ON BEHALF OF DODD INVESTMENTS, LLC FOR THE PURPOSE OF DEVELOPING PHASE II OF TABLE MEADOWS SUBDIVISION; CASE NO. RZPH2015-44

The Board met today at 1:34 p.m. for a public hearing to consider rezone application by T-O Engineers, Inc. on behalf of Dodd Investments, LLC for the purpose of developing phase II of Table Meadows Subdivision; Case No. RZPH2015-44. Present were: Commissioners Steve Rule and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Deb Root, Abbey Stover, John Carpenter, Takako Cuttlers, other interested citizens, and Deputy Clerk Kelly Martinez. The request is to rezone approximately 34 acres from Agricultural to Single Family Residential for the purpose of developing phase two of Table Meadows Subdivision. Ms. Root gave the oral staff report. DSD staff is recommending approval of this rezone request. (The Board went off the record from 1:39 p.m. to 1:47 p.m. because of a technology issue with the PowerPoint presentation.) Abbey Stover and John Carpenter gave testimony in favor of the rezone request. There was no testimony given in opposition of the rezone request. Upon a motion by Commissioner Dale and a second by Commissioner Rule, the Board voted unanimously to close public testimony. Commissioner Dale made a motion to approve the rezone

and sign the Findings of Fact, Conclusions of Law, and Order and to sign the Ordinance directing amendments to the Canyon County Zoning Map, Ordinance No. 16-002. Commissioner Rule seconded the motion for discussion and said he agrees with Commissioner Dale that it is obvious that if you look on the exhibits, you can see that Nampa is moving south and it is surrounded on three sides, one side being a charter school. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion and the motion carried unanimously. The signed documents are on file in this day's minute entry. The hearing concluded at 2:03 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

NINTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 24, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$5,500.00 to SPS.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Parks Department in the amount of \$2,200.00 to Waxie Sanitary Supply.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-305

The Board met today at 9:05 a.m. to conduct a medical indigency hearing for Case No. 2016-305. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant and her spouse, Attorney Bryan Nickels, Katherine McColl from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the

motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 19, 2016 at 9:30 a.m. The hearing concluded at 9:15 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-262

The Board met today at 9:22 a.m. to conduct a medical indigency hearing for Case No. 2016-262. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant and her daughter, Attorney Mark Peterson, Amber Jones from St. Luke's, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 19, 2016 at 9:30 a.m. The hearing concluded at 9:50 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-1451

The Board met today at 9:57 a.m. to conduct a medical indigency hearing for Case No. 2015-1451. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Attorney Bryan Nickels, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to uphold the original denial. The hearing concluded at 10:10 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2015-1197

The Board met today at 10:14 a.m. to conduct a medical indigency hearing for Case No. 2015-1197. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. David Eames, Hearing Specialist Michelle Kidd, the applicant, Timothy Ryan from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2015-1197 under advisement with a written decision to be rendered within 30 days. The hearing concluded at 10:18 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-10

The Board met today at 10:20 a.m. to conduct a medical indigency hearing for Case No. 2016-10. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Timothy Ryan from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 19, 2016 at 9:30 a.m. The hearing concluded at 10:30 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-371

The Board met today at 10:32 a.m. to conduct a medical indigency hearing for Case No. 2016-371. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 19, 2016 at 9:30 a.m. The hearing concluded at 10:38 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-283

The Board met today at 10:40 a.m. to conduct a medical indigency hearing for Case No. 2016-283. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant, Attorney Bryan Nickels, Steven Deville from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to continue the hearing to May 19, 2016 at 9:30 a.m. The hearing concluded at 10:53 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-239

The Board met today at 10:55 a.m. to conduct a medical indigency hearing for Case No. 2016-239. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing

Specialist Michelle Kidd, Attorney Bryan Nickels, Timothy Ryan from St. Alphonsus, and Deputy Clerk Kelly Martinez. A representative for the applicant was not present for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2016-239 under advisement with a written decision to be rendered within 30 days. The hearing concluded at 10:59 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 11:01 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, and Deputy Clerk Kelly Martinez. Ms. Kidd noted for the record, a continuance was previously signed continuing Case No. 2016-306 to April 28, 2016 at 9:00 a.m. Ms. Kidd recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2015-1470, 2016-329, and 2016-344. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to uphold the previous denials. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to continue Case No. 2015-1366 to May 19, 2016 at 9:30 a.m. The proceeding concluded at 11:04 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 11:08 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, communication with legal counsel regarding pending/imminently likely litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 11:09 a.m. pursuant to Idaho Code, Section 74-206(1) (d), (f) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Deputy

P.A. Brad Goodsell, Deputy P.A. David Eames, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:13 a.m. with no decision being called for in open session.

TENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 25, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,450.00 to Bode Cellmark Forensics.

APPROVED CLAIMS ORDER NO. 3-25-16

The Board of Commissioners approved payment of County claims in the amount of \$381.75 for accounts payable.

APPROVED CLAIMS ORDER NO. 4-11-16

The Board of Commissioners approved payment of County claims in the amount of \$78,654.35 for accounts payable.

LEGAL STAFF UPDATE

The Board met today at 9:03 a.m. for a legal staff update. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Commissioner Dale reported the City of Caldwell has amended its ordinance to identify the entire perimeter of the Caldwell Events Center, including the parking lot in front of O'Connor Fieldhouse, as a nonsmoking area. Zach

Wesley said that's excellent news and he will ask David Eames, who was working on the issue, to share a copy of the ordinance with the fair board. The Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Commissioner Dale made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d) to discuss a personnel matter and records exempt from public disclosure and attorney-client communication. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Goodsell left at 9:16 a.m. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

ELEVENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 28, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Kelly Martinez

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Heather Burton and Victoria Hampton.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-042 Let's Wing It, LLC dba Wingstop

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, Sr. Admin. Specialist Jenen Ross, and Deputy Clerk Kelly Martinez. PIO Joe Decker arrived at 8:31 a.m. Ms. Ross left at 8:34 a.m. Joe Decker reported on the following communication topics: Wednesday is the Child Abuse Awareness Proclamation as well as the Sexual Assault Proclamation signings; the following week the Board will consider the Start by Believing Proclamation; Mr. Decker said a documentary film crew will be around the courthouse as they are doing a story about the faith healing issue; there will be a website meeting on Tuesday; he will post the Sheriff sales online; and he will put together talking points for the KBOI interview next week. Paul Navarro reported on the following facilities issues: they are rapidly finishing up the new records/scanning area which should be opening April 8, 2016; the solar roller shade for the Commissioners meeting room will be here this week; IT had a cubicle realignment on Friday; the Sheriff's Office civil/records area wants to put a countertop in the hallway that they can use for filling out forms and the project will cost around \$300. The meeting concluded at 8:45 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:03 a.m. for legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. Mr. Wesley said the Board had asked last week for the prior job description for the HR Director and that will be emailed to the Board within the next couple of minutes. The Prosecutor's Office made a few initial changes that were necessary that were outdated. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:05 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

ELECTED OFFICIALS MEETING

The Board met today at 9:32 a.m. for a meeting with the Elected Officials. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Prosecuting Attorney Bryan Taylor, Treasurer Tracie Lloyd, Assessor Gene Kuehn, Clerk Chris Yamamoto, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Kelly Martinez. Topics of discussion were as follows:

Prosecutor Bryan Taylor thanked the Board for the salary plan implementation and said in regards to the change in the HR Department, he was curious if the Board has plans on the next step of that process. Commissioner Rule said it happened pretty quickly and Deputy P.A. Mike Porter is putting together an updated job description to be posted. Commissioner Dale said he asked Zach Wesley to send him the process and the people that were on the committee that was used to hire the IT Director because he believes that an HR Director is similar to an IT Director in that position effects all Department Heads and Elected Officials. Commissioner Dale said he thinks we have a great model that resulted to hire the IT Director and suggested the Board look into having someone fill that spot to filter those applications.

Chief Dashiell said the Sheriff is at federal court mediation regarding a tort claim against the County. He said he has been receiving employee feedback for the work that was done on the salaries. Chief Dashiell also updated the Board on some personnel items.

Clerk Yamamoto said he went to DMV the other day and it was absolutely packed and he is glad the DMV positions were filled. The elections have been keeping him busy between the presidential primary and the May election and they have been running some overtime because of that. In regard to the HR Director hiring process, he believes we need to have a real discussion about what the HR Department looks like and specifics of what the duties of the HR Department are in regard to payroll and what is coming through HR.

Treasurer Lloyd said things are going along smoothly, they finished up sub-roll and occupancy collections and interest rates are quite volatile right now which is always a challenge. They have a couple of public administrators so they will be going out and cleaning out a couple of houses.

Assessor Kuehn thanked the Board for the new positions in the DMV. He said the office is going through regular reappraisal and he sees a 10-12% average increase right now. He also said the salary plan was a great process and he explained to his employees that it was just on the job description and not on the employees themselves.

He would like to work together and have an interview committee for the hiring of the new HR Director similar to what was done for the IT Director.

There was also discussion regarding voter turnout for the presidential primary election. Clerk Yamamoto discussed the legislature's decision regarding the enhanced driver's license in Idaho. Assessor Gene Kuehn left at 9:50 a.m.

The items discussed were general in nature and did not require Board action. The meeting concluded at 9:51 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING AMENDMENT TO AGREEMENT WITH CENTURY LINK AND A RESOLUTION WAIVING ZONING COMPLIANCE AND BUILDING PERMIT APPLICATION FEES FOR THE VALLIVUE SCHOOL DISTRICT

The Board met today at 10:01 a.m. to consider signing an amendment to an agreement with Century Link as well as a resolution waiving Zoning Compliance and Building Permit Application fees for the Vallivue School District. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Deputy Sheriff Marv Dashiell, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Chief Dashiell said this is for some of the backroom equipment that runs 911 call routing system and this is an annual renewal on the agreement. This is a maintenance agreement and is paid by using 911 funds. It is a three year project but we renew annually because of non-appropriation clause. Chief Dashiell said there are no changes, it is just a renewal and it goes through March of 2017. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to authorize the Board to sign the amendment to the agreement with Century Link. (See Agreement No. 16-018.) Chief Dashiell left at 10:04 a.m. Director Nilsson said the request is for the Vallivue School District who is getting ready for summer remodels at some of the elementary schools. The total fees requesting to be waived is \$43,494 which is the most she has seen during her time at Canyon County. Mr. Wesley said we have discussed this issue a few times and he would like to discuss the legal implications and statutory interpretation and framework behind this and would prefer to go into Executive Session. There was discussion regarding the dollar amount, how it is calculated and the history of waiving fees like this. At 10:08 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Hanson made a motion to go into Executive Session at 10:08 a.m. pursuant to Idaho Code, Section 74-206 (1) (d) and (f) to discuss records exempt from public disclosure and attorney-client communication, pending/imminently likely litigation. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 10:16 a.m. with no decision being called for in open session.

The meeting concluded at 10:16 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

TWELFTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 29, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 4-11-16

The Board of Commissioners approved payment of County claims in the amount of \$104,579.69 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Solid Waste Department in the amount of \$5,044.00 to D&B Supply.

APPROVED PURCHASE ORDER

The Board approved a purchase order for Facilities Management in the amount of \$1,652.40 to Columbia Electric Supply.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION; AND MEETING WITH IDAHO DEPT. OF JUVENILE CORRECTIONS DISTRICT LIAISON

The Board met today at 8:31 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction as well as a meeting with Idaho Department of Juvenile Corrections District Liaison. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Probation Officer Elda Catalano, Idaho Dept. of Juvenile Corrections District Liaison Joe Langan, Judge Dayo Onanubosi, Assistant Trial Court Administrator Benita Miller, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Catalano said the Idaho Press-Tribune has reached out to her to do a story about the County's diversion program; an update on the bike project, Ross Garven has moved into Pond Lane property; for the month of February, there were 349 juveniles on supervised probation and informal adjustment, 23 juveniles at the state, 38 individuals in the diversion program; 763 urinalysis tests were performed in February; 376 hours of community service were completed in February; \$4,565.34 has been collected in restitution and \$2,926.98 was collected for cost of supervision fees and \$1,040 was collected for juvenile justice fees. Ms. Catalano said their numbers are steady, and the primary issues they are continuing to address are substance abuse, mental health issues, and parenting or home situation problems. Mr. Langan reviewed the 2015 Annual Juvenile Justice Report that was prepared by the Idaho Department of Juvenile Corrections. (The report is on file with this day's minute entry.) The items discussed were general in nature and did not require Board action. The meeting concluded at 8:55 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the

County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:07 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d), and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:44 a.m. with no decision being called for in open session.

OPEN BIDS FOR SPRING 2016 CANYON COUNTY CELEBRATION PARK ON-SITE SEWER SYSTEM PROJECT

The Board met today at 9:00 a.m. to open bids for the Spring 2016 Canyon County Celebration Park On-Site Sewer System Project. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Parks Director Tom Bicak, Outdoor Recreation Planner Nicki Schwend, and Deputy Clerk Monica Reeves. Bids were received from the following companies:

Idaho Backhoe
3875 N. Hartley Road
Eagle, ID 83616
Bid Amount: \$30,855.53
Received on March 28, 2016 at 7:59 p.m.

Welch Excavating Inc.
18750 Market Road
Caldwell, ID 83607
Bid Amount: Option 1: \$33,971.78; Option 2: \$31,480.15; and
Option 3: \$29,282.20
Received on March 29, 2016 at 7:19 a.m.

Sam Laugheed said we directly targeted and solicited bids from four vendors and the statute requires that we try to get at least three bids, and if we don't have three responses then we have to make sure there are certain items in the record to show what we've done. He and Director Bicak will review the bids and make sure they are responsive and then they will come back to the Board with a contract in a couple of weeks. Director Bicak reported on the septic/well project and said they have sufficient

funds to explore the water line extension for the museum. They are working with the civil engineer who designed the septic system to design a well extension from the existing well at Celebration Park to the museum. The project is expected to cost around \$10,000. The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING RESOLUTION TO ADOPT ADDENDUM NO. 2 TO THE COMPENSATION PLAN; RESOLUTION AUTHORIZING THE QUITCLAIM OF PARCEL NO. 31170000 0 TO DYMENCORE, LLC, AND COUNTY QUITCLAIM DEED FOR PARCEL NO. 31170000 0

The Board met today at 9:51 a.m. to consider signing the resolution to adopt Addendum No. 2 to the Compensation Plan, and to consider a resolution authorizing the quitclaim of Parcel No. 31170000 0 to Dymencore, LLC, and a County quitclaim deed for Parcel No. 31170000 0. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Chief Deputy Treasurer Nancy Seal, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Brad Goodsell said the Board has signed a purchase and sale agreement for the sale of the property on Sugar Avenue in Nampa, and the resolution authorizes the issuance of a quitclaim deed upon receipt of \$30,000. We have received the check and it's been deposited but the County will hold the quitclaim deed until the funds have cleared before it records the deed. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the resolution authorizing the quitclaim of Parcel No. 31170000 0 to DymenCore, LLC. (Resolution No. 16-047.) Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the quitclaim deed, which was recorded as Instrument No. 2016-011911. Mike Porter presented the Board with Addendum No. 2 to the compensation study results. The changes predominantly are new hires and promotions through job description changes that did not make it into the study but were approved by the Board. Zach Wagoner said a large number of the changes are new hires that had blue sheets prepared and presented to the Board at the time of their hire and since that hire the minimum salary for the position has changed. A large number of the individuals on the document are new hires and this will move them to the minimum salary for that specific position. Mr. Porter said the committee anticipated this as they worked through it because Mr. Swallow's model that was used as a template was outdated; obviously the County continues to grow and change and people come and go and these changes needed to be made. He said from this point forward it will go back to its normal course with blue sheets coming before the Board. Commissioner Hanson said there were some things in the transition over the past few months that didn't make it into that work product and so these are the corrections. He

made a motion to sign the resolution to adopt the FY2016 Salary Plan Recommendation Addendum No. 2. The motion was seconded by Commissioner Dale and carried unanimously. (See Resolution No. 16-046.) The meeting concluded at 9:57 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER REAPPOINTING WENDY ROWLAND AND JOSH SANDERS TO THE CANYON COUNTY FAIR BOARD

The Board met today at 10:00 a.m. to consider resolutions to reappoint Wendy Rowland and Josh Sanders to the Canyon County Fair Board. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fair Director Rosalie Cope, HR Generalist Lorraine Doramus, and Deputy Clerk Monica Reeves. Director Cope requested the Board reappoint Ms. Rowland and Mr. Sanders to the fair board; both terms will be effective through January 20, 2020. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to re-appoint Wendy Rowland and Josh Sanders to the fair board. (See Resolution Nos. 16-044 and 16-045.) The meeting concluded at 10:03 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION AND TO CONSIDER A RESOLUTION TO ADOPT A TITLE CHANGE AND REVISIONS TO FOUR JOB DESCRIPTIONS IN THE COUNTY FAIR DEPARTMENT

The Board met today at 10:03 a.m. for a biweekly meeting with the Fair Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fair Director Rosalie Cope, HR Generalist Lorraine Doramus, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Cope said the last time the Board met she discussed a proposal for a new arena, however she didn't bring it today because they need to adjust the layout and get a revised proposal; she has been working with the Prosecutor's Office on an agreement with the Extension Office; and they are still working on booking entertainment for this year's fair. Commissioner Rule said the question came up earlier about fundraising and he asked if there are any prospects out there. Ms. Cope said they do have a meeting scheduled next week with potential donor. They have had some setbacks so the fair board and the foundation board met to look at revising kind of back to bare bones of what is needed to get the fair moved at this point. They are trying to refocus the boards and find a new goal that they think they can hit so they can get the fair moved. Ms. Doramus said this resolution is not for a salary change, there is one title change and

four job description changes. She said they looked at job descriptions from other entities and there were some differences with functions and more specific language about different duties. Ms. Cope said the bulk of the changes were to the bookkeeping portion of the job description. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution to adopt a title change and revisions to four job descriptions in the County Fair Department. The signed resolution, No. 16-043, is on file with this day's minute entry. The meeting concluded at 10:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER RENEWED FUNDING FOR WESTERN ALLIANCE ECONOMIC DEVELOPMENT AND DISCUSS RELATED ISSUES

The Board met today at 10:30 a.m. to consider a renewed funding for Western Alliance Economic Development and to discuss related issues. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, WAED Director Tina Wilson, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Tina Wilson said it's time to reapply for the Rural Economic Development Professional Grant and there are some changes to this year's application process that she will share with the Board. She is asking for a letter of support to move forward with the program, and she is asking for a confirmation of the continued funding in the amount of \$22,000 from the County. She spoke about the Department of Commerce's application process and the eligibility requirements. Each application receives funding for cash match amounts over \$15,000, for their strategic plan, and their work plan. For every program that applies the Department of Commerce will review the demographics related to annual unemployment, median household income, per capita income, assessed taxable value, as well as the average covered nonfarm wage and they'll line all programs up and those with the "worst" numbers they will automatically receive 100 points, and the next 25% will receive 75 points, and the next will receive 50 points, and if Western Alliance ends up having better numbers than anybody else they will only receive 25 points per category. Out of a total of 500 points there could be anywhere from 100 to 500 that she has no control over so she's trying to focus on other areas in order to get the maximum amount of points. Western Alliance is required to submit a capital fund campaign - a plan to reduce their dependence on the Department of Commerce funding - and with that they have to submit a three-year budget that shows their reduction on Commerce's funding. The executive board will meet to formulate a capital fund campaign. Ms. Wilson is asking for a letter of support that states the County has the cash contribution of \$22,000 and that also includes in-kind services it provides. DSD Director Tricia Nilsson and Mr. Goodsell will both review their in-kind service amounts and include the numbers in the letter. For Fiscal Year 2016, the Board budgeted \$22,000

for Western Alliance. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign a letter authorizing Director Wilson to submit an application electronically that indicates the County's cash contribution of \$22,000, as well as an amount for in-kind services. Director Nilsson will work with Ms. Wilson to make sure the demographics data the Department of Commerce is reviewing is accurate. Mr. Goodsell will make the modifications to the letter and it can be signed as a ministerial matter. The meeting concluded at 10:50 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:01 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Information Technology Greg Rast, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: SPS consultation for the phone system is scheduled for next week; update on the Electronic Docket Display System- installation of equipment which has been approved by the Board; Nemo-Q installation will begin today; the scanning and records staff will be moving to the first floor April 8; website update information (Deputy Clerk Monica Reeves was present from 11:06 a.m. to 11:07 a.m.); information regarding the Bulletin Board Application project; the Sheriff's battery backup installation is scheduled for April 19 and 20; and an update on the East Complex. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:13 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER ORDINANCE AMENDMENTS, CASE NO. ZOA-PH2015-23

The Board met today at 1:32 p.m. to conduct a hearing concerning ordinance amendments, Case No. ZOA-PH2015-23. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Director Nilsson said the committee working on the road standards ordinance met again last week and they are making very good progress but additional discussions need to be held with the Association of Canyon County Highway Districts, as well as the County's engineer. Staff is requesting the hearing be continued to May 4, 2016 at 11:00 a.m. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to move the hearing for Case No. ZOA-PH2015-23

to May 4, 2016 at 11:00 a.m. The meeting concluded at 1:37 p.m. An audio recording is file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DEPARTMENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 1:45 p.m. for a biweekly meeting with the Human Resources Department to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, HR Specialist Cindy Lorta, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Lorta said they are still working on the performance evaluation tool with IT which is currently in the testing phase; they are receiving normal work within the office, the HR Generalists are maintaining personnel records; salary study information is being updated; supervisor training is coming up at the end of April; and discussion regarding using one of the Commissioner's County credit card for the HR Department needs. The items discussed were general in nature and did not require Board action. The meeting concluded at 1:52 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRTEENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 30, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 1613

The Board of Commissioners approved payment of County claims in the amount of \$1,412,243.11 for a County payroll.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Andy Eells, Monica Gray, Barbara Ferre, and Scott Rowley.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$3,011.21 to ProForce.

INDIGENT DECISIONS

The Board met today at 8:30 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Indigent Services Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Monica Reeves. Ellen Pitcairn presented initial determinations of denial for the following cases: Case Nos. 2016-616, 2016-677, 2016-592, 2016-599, and 2016-590. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve and sign the initial determinations of denial. Ms. Pitcairn also presented two approvals for Case Nos. 2016-218 and 2016-276. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the approvals as indicated. The proceeding concluded at 8:32 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-011771, 2016-011772, 2016-011773, 2016-011774, 2016-011775, 2016-011776, 2016-011777, 2016-011778, 2016-011779, and 2016-011780.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with legal counsel regarding pending litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session.

The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:44 a.m. While in open session Mr. Laugheed asked the Board to consider a motion to amend its agenda to add a new item: *Sign an agreement that would resolve litigation in the matter of Injury Care Emergency Medical Services vs. Canyon County and the Canyon County Ambulance District.* The reason for the emergency meeting order and motion would be appropriate because we had a Court ordered deadline to settle this case prior to incurring additional fees and that deadline is tomorrow. Yesterday at approximately 6:00 p.m. we were able to finalize the agreement with the plaintiffs and so we didn't have time to do the 48-hours' notice, no media have requested updates on emergency meetings, and there is a likelihood of financial damage if we weren't able to move forward now. Commissioner Dale made a motion to amend the agenda to add consider signing the litigation agreement. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor of the motion. The motion carried unanimously. Mr. Laugheed said the agreement accompanies a release agreement that Injury Care Emergency Medical Services is going to sign in the County's favor and the in the Ambulance District's favor. The agreement is that the Board agrees that Injury Care Emergency Medical Services is authorized is provide non-emergency inter-facility transfer ambulance services within the County, and they agree that they will comply with and meet all legal requirements for operating such a service as required by Idaho Code and the rules governing medical service as adopted by the state and the legislature. They also agree to maintain general liability insurance. The agreement also says the County and the Ambulance District assume no liability for any loss or claim relating to anything coming out of Injury Care Emergency Medical Services' performance service. Commissioner Hanson made a motion to sign the agreement with Injury Care Emergency Medical Services. The motion was seconded by Commissioner Dale and carried unanimously. (See Agreement No. 16-019.) The discussion concluded at 9:48 a.m. An audio recording of the open portion of this discussion is on file in the Commissioners' Office.

CONSIDER SIGNING PROCLAMATIONS FOR CHILD ABUSE PREVENTION AWARENESS AND SEXUAL ASSAULT AWARENESS MONTH

The Board met today at 9:48 a.m. to consider signing a proclamation for child abuse prevention awareness, and a proclamation for sexual assault awareness. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, PIO Joe Decker, Deputy P.A. Erica Kallin, Deputy P.A. Matt Thompson, and Deputy Clerk Monica Reeves. Both proclamations were read into the record. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the

proclamation which proclaims April as Child Abuse Prevention Awareness Month. Joe Decker said a press conference will be held Friday at 9:00 in the administration building, and on Saturday at 11:00 a.m. a superhero walk for kids and families will be held. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the proclamation which proclaims April as Sexual Assault Awareness Month throughout Canyon County. The meeting concluded at 9:55 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING - COMPREHENSIVE PLAN MAP CHANGE, CONDITIONAL REZONE AND DEVELOPMENT AGREEMENT FOR LITTLE CREEK RANCH, LLC,

The Board met today at 10:01 a.m. to conduct a public hearing in the matter of a comprehensive plan map change, conditional rezone and development agreement for Little Creek Ranch, LLC, Case Nos. PH2015-60 and PH2015-61. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, DSD Planner Jennifer Almeida, Alan Mills, Mary Lou Watson, John and Carol Muirhead, Deb Root, and Deputy Clerk Monica Reeves. Testimony was heard separately for each case as follows:

Comprehensive Plan Map Change Request:

Jennifer Almeida gave the oral staff report. The applicant is requesting a comprehensive plan map change from residential to commercial. The surrounding area is a mix of residential and commercial uses. The applicant is also requesting a conditional rezone from single-family residential to C-2 Service Commercial. The proposed zoning district would be similar to the existing commercial developments and zoning in the area. The applicant has agreed to enter into a development agreement which would restrict the commercial uses on site to only the following: mini storage and/or RV storage facility; accessory uses and/or structures to an allowed use; caretaker's residence; seasonal activities and similar uses to an allowed use. The P&Z Commission and staff have recommended approval. Alan Mills testified in favor of the request. Mary Lou Watson, initially she was opposed to the request but she is now in favor although she would like the speed limit reduced to address traffic safety concerns. John Muirhead supports the request. He likes the plan to close the roadway and divide the area up among the two lots because people are using the road as a shortcut and they're speeding through the neighborhood. Carol Muirhead commented on the speed limit on Highway 30. Deb Root gave neutral testimony. Her family's properties' are adjacent to the subject property. She's glad the development agreement is part of this because C2 zoning is not appropriate adjacent to residential development; even the accessory uses that may be allowed could potentially be in conflict with residential development. If the storage pond is relocated then it removes some buffering along her

lane and that's a concern as well. She is not opposed to the storage unit if that's what occurs. During rebuttal Mr. Mills said the issues that were brought up are more pertinent for the next stage of today's hearing. Ms. Almeida said the Board should make a motion regarding the comprehensive plan map change first and if it's approved it could move to the conditional rezone. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to close public testimony. Commissioner Dale made a motion to grant the comprehensive plan map change as indicated. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor. The motion carried unanimously. Commissioner Hanson made a motion to approve the resolution amending the Canyon County Comprehensive Plan Map from residential to commercial for Little Creek Ranch, LLC, Parcel No. R34717. (See Resolution No. 16-048.) The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor. The motion carried unanimously. Commissioner Dale made a motion to adopt the Findings of Fact, Conclusions of Law pertaining to this case. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor. The motion carried unanimously. Commissioner Hanson made a motion to approve the ordinance directing amendments to the Canyon County Zoning Map for a conditional rezone for Little Creek Ranch, PH2015-61. The motion was seconded by Commissioner Dale. Jennifer Almeida said Alan Mills indicated the owners are not here to sign the development agreement so we may need to schedule a time when we can consider the development agreement for signature and adoption. Since it appears that Mr. Mills would like to discuss one of the conditions in the development agreement perhaps we should table the signature on the Findings, ordinance and development agreement at another hearing so it can be adopted at the same time. Commissioner Hanson made a motion to rescind the vote on approving the Findings of Fact as well as pulling the ordinance. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor. The motion carried unanimously. Ms. Almeida said there's a two-part request and at the P&Z Commission hearing they took testimony on both items, however, the motions for each of the items were separate. Mr. Mills would like the opportunity to discuss the proposed condition at this hearing so there's not a need to schedule another hearing, so in other words, take the testimony regarding that condition and we can table the signature on the development agreement to a later date when we've had the chance to make those modifications, if the Board approves those. Commissioner Hanson made a motion to reopen the public hearing portion of Case No. PH2015-60 and PH2015-61 in order to hear testimony on the conditional rezone and the development agreement. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion

with Commissioners Dale, Hanson and Rule voting in favor. The motion carried unanimously.

Conditional Rezone:

Alan Mills said Deb Root's questions about the retention pond are covered by the conditions. The ground flows downhill to the east and the retention pond will have to stay down in the bottom. It will be engineered to accommodate the extra runoff, and it will remain in the same location but will likely be enlarged. Regarding the question about accessory uses, one of the reasons they wanted that in there was because the industry is changing a little where storage units are being sold and you lease the ground under them and they wanted to be safe and not have to come back for another hearing. Regarding traffic, the applicants agreed to sign petitions to the Idaho Transportation Department and the highway district and support the changes and attract a potential traffic signal at the intersection of Highway 30 and Highway 44. All conditions are good, except they had a "snafu" with Condition No. 9. The 10-foot buffer is not a problem, he suggests we included a minimum 10-foot buffer. The intention is to do a gravel drive so if gravel suffices as rock they are good with the conditions as written, but he'd like confirmation of that. Ms. Almeida said the recommendation came from the City of Caldwell so we could work on getting an amended letter from the city specifying what they are asking for within that 10-foot buffer and with that updated letter modify the condition if they're okay with rocks, gravel, driveway and eliminate the boulder part of it. Staff is amenable to amending that condition to the minimum of 10 feet, it's just clarifying the language on the dry landscaping and whatever the city recommends in its letter would be formulated in that condition. Mr. Mills said the temporary easement (turnaround) mentioned by Mr. Muirhead and that will be vacated and the highway district has suggested vacating the Moon Way extension and that's fine with the applicant. Ms. Almeida said we've received the testimony regarding the conditional rezone and development agreement so we can continue the decision and signatures to a later date so we can get the letter from the city for Condition No. 9. Mary Lou Watson had questions about the selling of storage units that Mr. Mills referenced. She wanted to know how many units will be sold, whether they can be resold, and whether there will be a tax on them. John Muirhead said today's the first he's heard of the selling of storage units and it's a dangerous precedent to set to say that people can lease a 10x12 space to use for whatever they want. Deb Root said the sale of the individual units is a new option that's been brought forward and her concern deals with the upkeep, maintenance and repair, and not knowing who's responsible to correct code enforcement issues. She said it may also be a question of platting and how those units are deeded under this one property. She has concern about the sale of the structures on the leased property and what that entails as far as maintenance and visual repair and ongoing uses of those

structures. During rebuttal Mr. Mills said he only learned about this recently from a friend who explained it to him. He said the land will not sell so platting is not an issue. It would be taxed as personal property, it will increase taxes to the County because you'll have a land tax the owner will pay and a personal property tax similar to a single wide mobile home that's not on a foundation that tends to be higher than if the units are combined. He cannot see any difference in the use. Commissioner Rule said the Board needs more information. Mr. Mills will bring that information to the Board, and he said it may be something the owner doesn't even want to consider, or, if it is it might be allowed anyway. Ms. Almeida said this is the first she's heard of the storage unit concept so when we're considering the conditions of approval if this is the path the developer wants to take she will need more information so the conditions can be formulated since they weren't considered as part of this and we'll need to come back and discuss the conditions. The conditional rezone hearing was continued to April 14 at 2:00 p.m. Commissioner Dale made a motion to continue the hearing to April 14, 2016 at 2:00 p.m. The motion was seconded by Commissioner Hanson and carried unanimously. The hearing concluded at 10:59 a.m. An audio recording is on file in the Commissioners' Office.

FOURTEENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO MARCH 31, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Tom Dale
Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Annual TVP Planning Meeting

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Victors Hogs N Horns dba Victors LLC to be used April 23, 2016 for a benefit auction.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 74-206(1) (d), (f), and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. DSD Director Tricia Nilsson arrived 9:39 a.m. The Executive Session concluded at 9:55 a.m. with no decision being called for in open session.

FIFTEENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO APRIL 1, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - Annual TVP Planning Meeting

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for James Hinkle and James Insley.

APPROVED CLAIMS ORDER NO. 4-11-16

The Board of Commissioners approved payment of County claims in the amounts of \$1,113.00 and \$399,104.81 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-012297, 2016-012298, 2016-012299, 2016-012300, 2016-012301, 2016-

012288, 2016-012289, 2016-012290, 2016-012291, 2016-012292, 2016-012293, 2016-012294, 2016-012295, and 2016-012296.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:00 a.m. for a monthly meeting with Administrative District Judge Brad Ford to discuss general issues. Present were: Commissioners Steve Rule and Tom Dale, Administrative District Judge Brad Ford, and Deputy Clerk Monica Reeves. Judge Ford reported on the following topics: He is excited for the completion of the three new courtrooms on the first floor; IT has been working on an electronic docket display solution (EDDS) and he's been working with the Facilities Director and the Clerk to facilitate payment for quite a bit of the equipment from the Clerk's budget; there has been increase in the District Court filings and the per judge caseload is by far the highest in the state and if the numbers continue to grow they may have to look at an additional judge; the courts have submitted a salary rate request for a part-time bailiff, the candidate currently works for the Sheriff's Office; there is a need to increase the number of bailiffs because there will be a total of 19 courtrooms; Judge Ford acknowledged the dedication of Linda Steude, a judicial administrative assistant who has worked for the County for 36 years and arrives early for work each day and always has a positive attitude. The meeting concluded at 8:16 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:35 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending/imminently likely litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:36 a.m. pursuant to Idaho Code, Section 74-206(1) (d), (f), and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief

Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Facilities Manager Paul Navarro arrived at 9:40 a.m., and left at 9:47 a.m. The Executive Session concluded at 10:01 a.m. with no decision being called for in open session.

SIXTEENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO APRIL 4, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Fleet Department in the amount of \$33,562.00 to Corwin Ford.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Mike Kane.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$15,783.40 to Hanson Janitorial Supply.

FILE IN MINUTES

The Board filed the monthly report of the Canyon County Treasurer for February 2016 in this day's minutes.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerk Kelly Martinez, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. Ms. Ross and Ms. Martinez left at 8:35 a.m. Joe Decker reported on the following communication items: He was contacted by a reporter from the Guardian who's doing a story on the Followers of Christ, they had questions for the Prosecutor and the Coroner regarding religious shield laws; the Child Abuse Awareness march was held on Saturday; the Start by Believing Day event will be held on Wednesday; working to finalize the household hazardous waste flyer that will be included with the assessment notices; a website rebuild meeting will be held next week; the Idaho Statesman is requesting some language for the primary ballot on some of the school levy issues so he will work with Elections staff on that; and he has been working on the law enforcement memorial ceremony that's scheduled for May 20. Paul Navarro reported on the following facilities issues: They are moving the last agency of the courthouse remodel this week, the Clerk's records and scanning department will be moved to the end of the hall on the first floor; crews are working on the finishing touches; they had a construction meeting with Kreizenbeck Construction last week and they anticipate handing over the three courtrooms by the end of the month which is six weeks ahead of schedule; the offices for District Judges VanderVelde and Nye will be moved to the first floor; there is a super courtroom that can be used for cases where there are multiple defendants, a large pool of attorneys, high profile cases, jury selection, trainings, and meetings. A meeting was held last week for the jail expansion plan; they are moving forward and starting an application process for a special use permit that will enable them to look at the setbacks on Chicago Street and 12th Avenue to start the process for the alley vacation between Belmont and Albany, which is where the sallyport is, and the alley between Belmont and Chicago, both vacations will be done at the same time. He has scheduled a roundtable meeting with the City of Caldwell on April 14 to show the schematic. This week Ken Fisher has asked to meet with the team to prepare what they're going to present next week, it includes the sewer relocation and what we have to do with regards to sending out mailers and notices to residents within 300 feet of this building. We received the temporary certificate of occupancy for Crossroads Museum (for the museum portion of the building). Commissioner Dale asked if we have reconciled with the Melba Fire District. Mr. Navarro said Tom Bicak and the PA's Office are working on a solution. We don't have a working sewer or water but there are portable toilets on site for a temporary use. Commissioner Rule asked about the status of the contracts for moving the power pole, sewer line, and gas line. Mr. Navarro said a surveyor needs to find the corner of the building and mark it so we can figure out where to move the pole, and there's a possibility there will be a large transformer that will sit in the alley that hasn't

yet been vacated so there's a timing issue to consider. He hopes to have a cost estimate by the end of the month. Commissioner Rule asked Mr. Navarro to provide the Board with the estimated utility costs to operate the jail. Mr. Navarro will have those numbers within a few days. He said they had a conversation about the sewer relocation plan and they brought Captain Ward into the loop and the only thing they're waiting on is final approval from the City of Caldwell. Plan A is to have an above, on the street, sewer line; Plan B is to go through the sallyport. T-O Engineering had a change order to alter the contract and rewrite a scope of work and they are close to being done, they've already presented it to the city and are waiting for final comments and then it will be put out for bid. Commissioner Rule said during LCA's presentation they had an expert talk about staffing and he'd like to know when they will review the jail plan and look at staffing needs. Mr. Navarro will follow up on it. Commissioner Hanson asked that the jail plans be sent to Cindy Malm, the Jail Standards Coordinator, so she can review them prior to the jail standards meeting in Coeur d'Alene. Mr. Navarro said they are still trying to figure out the cost but they had a conversation about some items that could result in some savings, such as: using the new boilers to provide hot water for the laundry; it's believed there is sufficient hot water to supply the laundry needs in the new addition and that could be a savings of \$75,000 to \$100,000. The Sheriff's Office has requested 107 cameras and he is proposing that the work be done in-house by County staff and that has the potential to be a savings of \$250,000 to \$300,000. He will have to talk to IT about the software needs and how to store the data. Also, ESI is amenable to taking the stainless toilets out of the jail annex and cleaning and refurbishing them; this will be a savings of \$75,000 to \$80,000. There could also be a \$75,000 to \$80,000 savings with the high security fixtures in the jail annex. The meeting concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending/imminently likely litigation, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d), (f), and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:25 a.m. While in open session the Board considered the release and settlement agreement that was scheduled for approval this morning as follows:

CONSIDER SIGNING RELEASE AND SETTLEMENT AGREEMENT
(PERSONNEL MATTER)

The release and settlement agreement requires the Board to address it in open session but because it relates to a personnel matter it has only been discussed in Executive Session and is exempt from public disclosure. Commissioner Dale asked if it's required to name the personnel involved. Mr. Wesley said the motion could reference the document and the date, but listing the employee's name is not necessary. Commissioner Dale made a motion to sign the release and settlement agreement which was signed by the employee on March 31, 2016. The motion was seconded by Commissioner Hanson and carried unanimously. (Agreement No. 16-020). The meeting concluded at 9:27 a.m. An audio recording is on file in the Commissioners' Office.

SIGN APRIL 4, 2016 AGENDA DOCUMENTS

The Board met today at 9:31 a.m. to sign April 4, 2016 agenda documents. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. The items were considered as follows:

Resolution to issue a refund to Idaho Geothermal for permit fees - Director Nilsson said the customer changed their mind and will be using someone else for their project. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution to issue a refund of \$120.00 to Idaho Geothermal for permit fees. (See Resolution No. 16-049.)

Resolution to issue a refund to Jonathan Pose c/o Auric Solar, for administrative fees - Director Nilsson said this was for a property boundary adjustment, however they got the building permit by doing a quitclaim. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the resolution to issue a refund to Jonathan Pose c/o Auric Solar, for administrative fees. (See Resolution No. 16-050.)

Resolution waiving zoning compliance and building permit application fees for the Vallivue School District - Director Nilsson said the total fee waiver is just under \$43,500. Mr. Wesley said Director Nilsson provided some additional information regarding the way other entities handle these requests and he would like the opportunity to go back through the resolution and make sure that information was incorporated and provide an opportunity for the Board to have a written document that is better suited for this decision to be made. The resolution will be rescheduled at a later date.

The signed documents are on file with this day's minute entry. The meeting concluded at 9:35 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:35 a.m. for a biweekly meeting with the DSD Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: budget and permit status update; discussion regarding VRT Canyon County route changes; and personnel updates. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:41 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:18 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, Director of Information Technology Greg Rast, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: information regarding service requests for March 2016; discussion

regarding telecom systems and 911 coordination; and the scanning and records office is scheduled to move on April 8. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:28 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:30 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: vehicle accident this morning where a patrol car was rear-ended; purchase order for Juvenile Probation car was approved this morning; tested the public auction site and it went better than expected; Idaho City wants to purchase one offline vehicle and Director Tolman was proposing to trade it in to Corwin towards the vehicle being purchased and Idaho City can purchase it through the used site; testing is continuing to go well with the new fuel card process; and year-to-date fleet budget information. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:39 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:52 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: follow up on Caldwell Housing Authority regarding community service workers; next Tuesday Director Breach will be attending an administrators meeting in McCall; and staff finished the final Nampa SCOAP last week, however they will continue to do the Caldwell and Parma/Wilder visits. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:56 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTEENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO APRIL 5, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 4-5-16

The Board of Commissioners approved payment of County claims in the amount of \$64.50 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Prosecuting Attorney's Office in the amount of \$1,720.49 to Intermountain Wood Products.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Roman Catholic Diocese dba St. Pauls School Golf Tour to be used April 23, 2016 for a non-profit golf tournament.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:34 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Juvenile Detention Director Steve Jett, Asst. Administrator Sean Brown, Sr. Admin. Specialist Dawn Dennison, and Deputy Clerk Monica Reeves. Topics of discussion included the following: the garden project, including applying for a grant to replace the weather station that staff uses in teaching the juvenile inmates about the garden; there was an incident regarding a female inmate who overdosed at a local hospital and will be transported to Intermountain Hospital; had a use of force incident yesterday; he has met with Judge Onanubosi, Public Defender Tera Harden, the Prosecutor's Office, and the Probation Department, about the release of confidential mental health information as it pertains to

juvenile inmates; Commissioner Hanson wants to make sure that the Prosecutor's Office is involved in any changes that are made; in the 1990's a medical program was created that handled both the juvenile center and the adult jail, but the Sheriff's Office has hired a new person and they refuse to provide services to juvenile inmates so that's a problem and he met with Captain Ward and the Prosecutor's Office to discuss it and they suggested Director Jett reach out to the Karen Schumacher, the person who resigned from that position, and see if she would handle the juvenile center. He has no money in his budget because he gave it to the Sheriff's Office years ago to handle the medical department. Commissioner Hanson said there will have to be a conversation about that. Director Jett said the department furnished just under 11,000 detention days, and costs were a little better so he did not raise the outside counties' costs for their contracts for 2017. He met with the Washington County Commissioners regarding the housing agreement and he has plans to meet with the other counties as well. Commissioner Rule asked Director Jett to provide the Board with a number of how much it will cost his department to solve the mental health issue prior to the next budget year. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:49 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 9:03 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (f). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

CONSIDER SIGNING A "START BY BELIEVING" PROCLAMATION

The Board met today at 9:41 a.m. to consider signing a "Start by Believing" Proclamation. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Sheriff Kieran Donahue, Victim-Witness Coordinator Aleshea Boals, PIO Joe Decker, and Deputy Clerk Monica Reeves. Joe Decker said the campaign was launched in Idaho last year to promote the public's response to sexual assault. Tomorrow is the National Start by Believing Day, and a press conference will be held at 11:00 a.m. Sheriff Donahue said we are the first county in Idaho to do this. The proclamation was read into the record by Commissioner Hanson. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the proclamation which proclaims Wednesday, April 6, 2016 as "Start by Believing Day" throughout Canyon County. The meeting concluded at 9:45 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION GRANTING A TAX EXEMPTION TO FORAGE GENETICS UNDER IDAHO CODE 63-602NN

The Board met today at 10:00 a.m. to consider signing a resolution granting a tax exemption to Forage Genetics, pursuant to Idaho Code, Section 63-602NN. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Deputy Assessor Joe Cox, Deputy P.A. Brad Goodsell, Jennifer Tucher and Eric Hamilton from Forage Genetics, Olivia Weitz from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Joe Cox said Forage Genetics has been a business in Nampa for quite some time and they were contemplating combining some processes into a more efficient facility in Nampa. They were looking at a site in Twin Falls and part of what kept them in Canyon County was the likelihood that the Board grant a property tax exemption and allow the expansion to occur. Eric Hamilton said with the permission of their parent company, Land O'Lakes, they granted the 100,000 square foot expansion of warehouse and 8,000 of square feet of office space, and to purchase adjacent property and continue with the project. It started in February of 2015 and completion of the entire project will occur in June of 2016. Jennifer Tucher said the company first came to Nampa over 100 years ago as Union Seed and they have strong ties to the community, but they could not grow at their current location and when the parent company reviewed the numbers it was determined that Nampa was not the ideal location for expansion; however, after discussions about a property tax exemption incentives played a big role in the corporate office deciding to keep the operation in Nampa. Brad Goodsell asked if Forage Genetics has had an opportunity to review the terms and conditions in the proposed resolution, and if so, do they agree to the terms and conditions. Ms. Tucher said the answer to both questions is yes. Commissioner Hanson said this is the way to do investment because it

does not have taxpayers paying for things and putting money into projects where we're not going to receive any benefit to the County in future processes; the tax exemption is for the maximum of five years and then it will go back on the tax rolls so it is a win-win in the long term for Canyon County. Commissioner Dale said it is appropriate to give some credit to the Idaho State Legislature in their foresight for putting this into law because as expressed by Forage Genetics today we would have most likely lost this opportunity if not for the incentive. Commissioner Hanson made a motion to approve the resolution granting a tax exemption to Forage Genetics under Idaho Code, Section 63-602NN. The motion was seconded by Commissioner Dale and carried unanimously. (See Resolution No. 16-051.) The meeting conclude at 10:15 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION UNDER IDAHO CODE SECTION 74-206(1)(B) AND (F) TO CONSULT WITH LEGAL COUNSEL ON PENDING LITIGATION

Commissioner Dale made a motion to go into Executive Session at 10:30 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (f), to consult with legal counsel on pending litigation. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Attorney Todd Lakey, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:51 a.m. with no decision being called for in open session. While in open session Commissioner Rule said the purpose of the Executive Session was a for a report on the Supreme Court work by Mr. Lakey on the Ag Coalition lawsuit and he is thankful we came out in a positive position. An audio recording of the open portion of this proceeding is on file in the Commissioners' Office.

EIGHTEENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO APRIL 6, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$5,686.54 to Best Buy.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$4,562.48 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$279.60 to Amazon.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Eric Williams, Lawrence Hill, Kyle Maybon, Tammy Bartlett, Shawn Parker, Patricia Rabdan, Edward Redmond, Robbie Pond, Justin Hambley, and Gregory Demers.

APPROVED CLAIMS ORDER NO. 4-11-16

The Board of Commissioners approved payment of County claims in the amounts of \$172,249.06, \$76,762.38, and \$45,503.32 for accounts payable.

INDIGENT DECISIONS

The Board met today at 8:31 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Sr. Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Kelly Martinez. Initial determinations of denial for the following cases were read into the record: Case Nos. 2016-498, 2016-666, 2016-726, 2016-612, 2016-617, 2016-627, and 2016-732. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the initial determinations of denial that were recommended by Indigent Services Department. Ms. Pitcairn said there are no suspension cases however

there is one approval today, which is Case No. 2016-157. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve Case No. 2016-157. The meeting concluded at 8:34 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-012950, 2016-012931, 2016-012932, 2016-012933, 2016-012934, 2016-012935, 2016-012936, 2016-012937, 2016-012938, 2016-012939, 2016-012940, 2016-012941, 2016-012942, 2016-012943, 2016-012944, 2016-012945, 2016-012946, and 2016-012947.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:00 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:15 a.m. with no decision being called for in open session.

CONSIDER SIGNING CITY COUNTY NARCOTICS UNIT MUTUAL ASSISTANCE COMPACT - 2016 REVISION

The Board met today at 9:31 a.m. to consider signing a City County Narcotics Unit (CCNU) Mutual Assistance Compact - 2016 Revision. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, Deputy P.A. Mike Porter, Sheriff Kieran Donahue, and Deputy Clerk Monica Reeves. CCNU is primarily made of officers from the Caldwell Police Department and the Canyon County Sheriff's Office and they do a

lot of work in drug interdiction; the compact articulates how the proceeds from drug trafficking/drug trading will be managed by the CCNU and how those agencies will work together. It's been signed by all parties except the Board. Sheriff Donahue said we have new police chiefs so that also prompted this getting revamped. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to authorize the Board to sign the City County Narcotics Mutual Assistance Compact, 2016 revision. (See Agreement No. 16-021.) The meeting concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

NINETEENTH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO APRIL 7, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

LEGAL STAFF UPDATE

The Board met today at 9:04 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell prepared a letter for the Board to sign in support of the Idaho Transportation Department's efforts to improve Interstate 84 through Canyon County. This year's letter is similar to last year's other and it adds an additional grant called the FASTLANE grant that ITD is also applying for and it updates the amount of money that's been spent by the transportation department on upgrades thus far which is nearly \$500 million. Commissioner Dale said this was instigated by Matt Stoll from COMPASS because the deadline is coming up quickly. Commissioner Dale made a motion to authorize the Chairman to sign the letter of support for the TIGER grant and the FASTLANE grant application for COMPASS. The motion was seconded by Commissioner Hanson and carried unanimously. On another topic, Commissioner Rule informed Mr. Goodsell that the Board wants to get the RFQ for the HR Director finalized as soon as possible. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:08 a.m. at which time the Board went into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Hanson made a motion to go into Executive Session at 9:08 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale, and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Mr. Goodsell left at 9:16 a.m. The Executive Session concluded at 9:39 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING WITH TRINITY LUTHERAN CHURCH TO DISCUSS HARDSHIP CASE

The Board met today at 9:39 a.m. for a meeting with Trinity Lutheran Church regarding their application for a hardship exemption. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale; Deputy P.A. Brad Goodsell; Chief Deputy Treasurer Nancy Seal; Deputy Treasurer Tonya May; Representatives from Trinity Lutheran Church: Cathy Winwood, Tami McHugh, Elwood Webb, and Lloyd Kellar; and Deputy Clerk Monica Reeves. Assessor's Customer Service Specialist Jennifer Loutzenhiser arrived at 9:48 a.m. Brad Goodsell said the issue of taxation of this property was before the Board a few months ago when it considered whether an exemption should be revoked or not, and this occurred after there was a change of ownership of the property. The Board held that they were not eligible for an exemption and because of that they have now made application for a hardship exemption. The Board has authority to cancel taxes based on financial hardship, but historically it has used that power to help people who are about to lose their property due to a tax deed being issued. This situation doesn't fit into what we've done in the past, however, it doesn't mean the Board cannot grant a hardship exemption based on financial considerations in this case. Mr. Goodsell said the Board needs to consider where it draws the line for granting financial hardship exemptions because it will open up the realm of situations where it's willing to grant a financial exemption. Commissioner Dale said the Board did not

consider the exemption on the land, it considered the exemption on the buildings and granted them that exemption, but at that time there was no application for the ground under the buildings. Tami McHugh said they were late in filing because they were not notified of the revocation of the tax exemption; she spoke of her subsequent conversations with the Assessor's Office. Cathy Winwood said this is a financial hardship because they are a small congregation and they do not have it in their budget to pay property taxes. Elwood Webb said the Board would be setting a precedent by considering anything other than the exempt status that the property has received over the last 20 years. Ms. McHugh said if the church has a month were it breaks even they consider it a good month; they struggle to survive. Commissioner Dale said adding a few thousand dollars in to a budget like that is a heavy burden and it is hardship. Commissioner Hanson said hardships are for people who are about to lose their land because they are unwilling or unable to pay their taxes, and the church isn't in danger of losing anything other than trying to pay its taxes. Commissioner Dale said every case is considered on its own merits and it's highly unlikely to have another case that is remotely similar to this one. He said granting the hardship is the right thing to do. Commissioner Hanson requested an Executive Session to discuss the issues with legal counsel. It was held as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Commissioner Hanson made a motion to go into Executive Session at 10:08 a.m. pursuant to Idaho Code, Section 74-206(1) (d) to discuss records exempt from public disclosure and attorney-client communication. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson, and Tom Dale, Deputy P.A. Brad Goodsell, Chief Deputy Treasurer Nancy Seal, Deputy Treasurer Tonya May, Assessor's Customer Service Specialist Jennifer Loutzenhiser, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:21 a.m.

While in open session Commissioner Rule asked Cathy Winwood to establish the church's hardship. Ms. Winwood said they are a small congregation and they have bills that have not been paid, and this is a hardship because the property has been tax exempt for the past 60 years, except when the exemption was removed in 2015. Ms. McHugh said it is their intention to complete the required documentation and their attorney will file the documents with the Secretary of State. Commissioner Dale believes this meets the level of hardship based on the fact that for 60 years it's been owned by the church and it's never had taxes owed. Also, it is a hardship for an

unexpected new tax to be placed on property that should be tax exempt. He made a motion to grant the hardship. Commissioner Hanson seconded the motion for discussion and said the hardship came about with a tax that had been placed upon the church and the Board of Equalization made a decision and determined the properties should have had a tax exemption. Commissioner Rule said the County did not act in error; an omission was made in a transitional time and he believes the true hardship could be overcome in the next two to three years. A roll call vote was taken with Commissioners Dale and Hanson voting yes, and Commissioner Rule voting no. The motion carried by a two-to-one split vote with Commissioner Rule casting the only dissenting vote. The meeting concluded at 10:27 a.m. An audio recording is on file in the Commissioners' Office.

TWENTIETH DAY OF MARCH TERM, A.D., 2016
CALDWELL, IDAHO APRIL 8, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale - vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Andrew Christenson and Dan Drake.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:05 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners

Hanson, and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:27 a.m. with no decision being called for in open session.

COMMISSIONER MARCH 2016 TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the March 2016 Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF MARCH 2016 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Craig L. Hanson and Tom Dale

ATTEST: Chris Yamamoto
Clerk

Kelly Martinez
Deputy

DATE: 6/6/16