

FIRST DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 9, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Russell Bowers.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-017543, 2016-017544, 2016-017545, 2016-017546, and 2016-017547.

FILE IN MINUTES

The Board filed the Quarterly Report of the Treasurer for January 1, 2016 through March 31, 2016 and the Monthly Report of the Treasurer for March 2016 in today's minutes.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Deputy Clerk Kelly Martinez, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. Ms. Ross and Ms. Martinez left at 8:37 a.m. Joe Decker reported on the following communication items: he is working on press releases for the Prosecutor's Office and the Elections Office as well as one related to the electronic docket system; he is participating in the interview process for dispatchers; he met with David Loper regarding the advertisement for the household hazardous waste disposal event; there is a veterans courts graduation today with the first female graduate; the law enforcement memorial ceremony will be held on May 20; and a mock earthquake exercise is scheduled and he will participate in it along with Sheriff's Office personnel. Paul Navarro reported on the following facilities items: the

electronic display units have been installed and some suggestions have been offered so he'll talk to IT about some changes; the courthouse remodel project is officially finished, the contractor is finishing punch items and we are almost ready for final inspection, which is two and half months ahead of schedule; a make-up air unit will be installed over the double doors outside the Commissioners' meeting room to bring fresh air into the building. They need to build some plaintiff and defendant tables and podiums for the courtrooms and Judge Ford has also asked staff to build some custom desks and bookshelves for the judges' chambers. Mr. Navarro said he has the resources and time to build those things but it should come from their budget. Commissioner Rule said the labor and materials costs should come from the court facilities fund. Mr. Navarro also advised that they need almost 100 chairs for the courtrooms so the Board will see a purchase order come through for the costs of chairs at \$200 apiece. The Board said the cost should be paid from the facilities fund. Mr. Navarro said the audio/visual system for the courtrooms was factored into the remodel project, and the Supreme Court will pay for half of the cost. A neighborhood meeting will be held tomorrow at 6 p.m. on the jail expansion project. It will be an informal meeting, there will not be a formal presentation. The design document reveal is scheduled for this Friday from 9:00 a.m. to 12:00 noon. The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING TEST RENTAL AND USE AGREEMENT WITH COOPERATIVE PERSONNEL SERVICES, AND AN EXTENDED USE SUPPLEMENT TO TEST SECURITY AGREEMENT

The Board met today at 9:34 a.m. to consider signing a Test Rental and Use Agreement with Cooperative Personnel Services and an Extended Use Supplement to Test Security Agreement. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Chief Deputy Sheriff Marv Dashiell, HR Generalist Ellen Cahalan, HR Specialist Cindy Lorta, and Deputy Clerk Monica Reeves. Chief Dashiell said the Sheriff's Office uses the company's standardized box test for new deputy candidate roster testing and the modifications deal with the number of tests they are able to keep on site. They are looking at going to a different system where they request the tests as needed rather than keeping them on site and there could be some cost savings by going that route. The Sheriff's Office is doing Saturday testing and he's concerned they wouldn't have enough written tests available so they need to order more tests and the company requires the agreement be re-signed before they send more tests. Ellen Cahalan said we initially paid a base rate of \$295 to get the tests but if we go with the extended use there is no additional charge except for shipping and handling. There will be a savings of \$150 a month, which is what we pay to store the tests. Zach Wesley said the original agreement required us to hold harmless and indemnify the

company if someone asked us to release a test but that's a problem because the Idaho Public Records Act would require us to release a test if someone asked for one. He negotiated to remove the indemnification clause so now all we have to do is give notice if someone wants a copy of the test agreement under the public record act and that will clear up the liability issues on this. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the test rental and use agreement with Cooperative Personnel Services, as well as the extended use supplement to test security agreement. (See Agreement Nos. 16-041 and 16-042.) The meeting concluded at 9:40 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:17 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Information Technology Greg Rast, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the electronic docket display system went live today and they are going to further develop it based on user feedback; Director Rast was out last week at a conference; OnBase employee performance project update; and personnel updates. Commissioner Hanson said he has a purchase order for the Sheriff's Office that he would like Director Rast to review. Director Rast said he will get back to the Board on that purchase order. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:24 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING TO CONSIDER GRANTING VARIOUS 2016 PROPERTY TAX EXEMPTIONS UNDER IDAHO CODES 63-602B, 63-602C, 63-602D, 63-602E, 63-602W, 63-602GG, AND 50-2014

The Board met today at 10:32 a.m. to consider granting various 2016 property tax exemptions under Idaho Code, Sections 63-602B, 63-602C, 63-602D, 63-602E, 63-602W, 63-602GG, and 50-2014. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Deputy Assessor Joe Cox, Assessor Customer Service Specialist Jennifer Loutzenhiser, and Deputy Clerk Monica Reeves. The exemptions were considered as follows:

Hispanic Cultural Center of Idaho, PIN 673401000, and the Parma Area Senior Citizens Center, Inc., PIN 387620100: Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the tax exempt status for the Hispanic Cultural Center of Idaho and the Parma Area Senior Citizens Center, Inc.

Urban Renewal Agency of the City of Caldwell, PIN 045930000 and 045930100. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the tax exempt status.

Northwest Nazarene University, PIN 111880000, DeLang Landen Financial Services PIN 626063510; Everbank Commercial Finance PIN 649363740; Xerox Financial Services PIN 649406080, 649411120, & 649411130; Great America Financial Services Corp PIN 607240000; GE Capital Info Tech Solutions PIN 616437400, 648064750, & 649410940; and Leaf Capital Funding PIN 649393570, 649393580: The Assessor recommended that only the equipment that is leased to educational institutions be exempted. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the exemptions as identified.

Theta Psi House Corporation, PIN 002010000: Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the exemption.

Love, Inc., PIN 31060011C1: Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the exemption to the property owned by Love, Inc.

Boise Valley Chapter Japanese, PIN 309210000: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to deny the application.

LDS Church - Deseret Industries, PIN 27333106, 27333109 & 27333105: The Assessor recommended an exemption on the larger parcel, but not the smaller ones. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exempt status for Parcel No. 27333106. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to not grant the exemption on the two parking lot parcels, Parcel No. 27333109 and Parcel No. 27333105.

Mission Aviation Fellowship, PIN 317290000, 317300000, 31729010 0 & 31728000. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to deny the exemptions for this year.

Idaho Youth Ranch, multiple PINs identified as follows:

PIN 377850000 - The parcel contains the farm house and surrounding area and the Assessor recommends a charitable exemption and an agricultural exemption on the remaining land. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the charitable exemption for the farm house and the surrounding area, and an agricultural exemption on the remaining land highlighted in pink on the parcel. (See Idaho Youth Ranch Exhibit #1 on file with this day's minute entry).

PIN 377830000 - Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the charitable exemption on the green area and a market value on all other portions of the parcel.

PIN 37781011 - This parcel used to contain the mansion. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously that the old golf course portion of the property qualify for a charitable exemption and that all other portions will be at market value.

PIN 377840000 - The parcel contains a pond. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to deny the exemption.

PIN 377810100 - This parcel also contains a pond. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to deny the exemption.

PIN 377800110 - The parcel contains a maintenance building that will be demolished when the riding arena is built; it is the main headquarters. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to grant the charitable exemption.

PIN 377800100 – This parcel is adjacent to the maintenance building and will someday house the riding arena. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to deny the exemption.

PIN 377790000 – This parcel contains the north part of the airstrip as well as an agricultural area. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant a charitable exemption on the airstrip; the area colored in pink on the exhibit will be granted an agricultural exemption; and all other portions of property will be at market value.

PIN 377810000 – This parcel will contain the employee housing someday. The Assessor recommends a partial approval. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to grant a partial exemption.

West Highlands Land Development, LLC., PIN 344380000: Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the exemption.

Sienna Hills Development Corporation, PIN 32835000: Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the site improvement exemption.

Sienna Hills Subdivision: The applicant is asking for an exemption of 75% of the lot value. Due to the amount of parcel numbers this application is being referred to by the subdivision names. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the tax exemption for Sienna Hills No. 3.

Trinity New Hope, LLC, and Trinity Evangelical Lutheran Church, PIN 372751000 & 129835000: They are on their way to getting their paperwork in order and are working to combine the land and the building. Previously the land was exempt so they applied for the land under Idaho Code, Section 63-602C and 63-602GG understanding that the land and the building will be one parcel. The Assessor is recommending that, based on pending approval by the IRS, they qualify under 63-602GG. (In this case there are two parcels and three applications) Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the exemption under 63-602GG for PIN 372751000 and PIN 129835000. Upon the motion of

Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to deny the exemption under 63-602C.

Hope Plaza, PIN 350910100: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to deny the exemption.

Corp of Presiding Bishop -Church of Jesus Christ of LDS, PIN 324192530: Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the exemption.

Parma Missionary Baptist Church, PIN 193670000: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemption.

Grace Tabernacle Church, PIN 146560000: Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the exemption.

Rosa De Saron Pentacostal Holiness Church, PIN 128290000: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemption.

Midland Congregation of Jehovah's Witness, PIN 308950000: Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to grant the exemption.

Bible Pentacostal Church, Inc., PIN 134410000 and 134430000: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemption.

Calvary Chapel of Nampa, Inc., PIN 231120000: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the exemption.

United Reformed Church of Nampa, PIN 33003011A0: Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve a full exemption.

First United Presbyterian Church, PIN 319680000: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the full exemption.

The meeting concluded at 11:31 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:01 p.m. for a monthly meeting with the Trial Court Administrator to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Trial Court Administrator Doug Tyler, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Tyler was out of town last week; he is working on budget information this week; they are working on getting a list of supplies for the new courtrooms on the first floor; the anticipated date for courts to begin on the first floor is the beginning of June; they are working on the make-up air system installation; and the electronic docket display system is up and running. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:05 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING INDEPENDENT CONTRACTOR AGREEMENT FOR CANYON COUNTY CROSSROADS TRANSPORTATION MUSEUM WATER SYSTEM ENGINEERING

The Board met today at 2:15 p.m. to consider signing Independent Contractor Agreement for Canyon County Crossroads Transportation Museum Water System Engineering. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Parks Director Tom Bicak, Outdoor Recreation Planner Nicki Schwend, and Deputy Clerk Kelly Martinez. Director Bicak said Canyon County Parks was the recipient of a community assistance grant from the BLM to help defray the costs of the well, well line extension, irrigation system, fire suppression system and a firewise garden. There is \$30,000 in the account and they would like to retain Civil Engineer Carl Geiger from Focus Engineering to design the well line extension and supervise the installation. Mr. Wesley reviewed the scope of work and the contract is capped at \$5,000 for the project and because these are professional engineering services and will cost less than \$25,000 they are exempt from the competitive bid process. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board

voted unanimously to authorize the Board to sign the Independent Contractor Agreement for Canyon County Crossroads Transportation Museum Water System Engineering with Focus Engineering, Inc. The signed agreement, No. 16-043, is on file with this day's minute entry. The meeting concluded at 2:18 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 2:18 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Parks Director Tom Bicak, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: monthly meeting Historic Preservation Commission is tomorrow and they will host a grant application workshop; in the April edition of the Alaska Airlines in-flight magazine there is an article where Celebration Park is featured; Allie Goekner is creating a documentary video about the recovery and research surrounding our Snake River Cupule Stone; the five tribes of southwest Idaho have chosen to use Southwest Idaho Resource Conversation and Development Council for projects that require intertribal cooperation; discussion regarding grazing at Jubilee Park; the academic field trip season is in full swing at Lake Lowell and Celebration Park; St. Alphonsus Health System donated two Automated External Defibrillators (AED) to Celebration Park; the Idaho Press-Tribune visited Celebration Park for a feature article to be printed in the weekend edition; three hundred children and a lot of their parents converged on Lake Lowell Park and cleaned up litter at the Deer Flat Refuge; update on the museum septic project as well as the museum well and landscape project; May is Idaho Archaeology and Historic Preservation Month; Ms. Schwend attended the Fourth Annual Northwest Evolution Ecology and Human Behavior Symposium at Boise State University; Director Bicak reviewed some pictures from the parks and field trips; the 22nd Annual Melba Auto Fun Run made their stop at Celebration Park on May 7; and discussion regarding the parking situation out at Lake Lowell. Director Bicak would like to move forward with the site development plan which would be paid for by the Waterways Improvement Fund. The items discussed were general in nature and did not require Board action. The meeting concluded at 2:46 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

SECOND DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 10, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$5,342.44 to Converge One.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-017611, 2016-017612, 2016-017613, 2016-017614, 2016-017615, 2016-017616, 2016-017617, 2016-017618, 2016-017619, 2016-017620, 2016-017621, 2016-017622, 2016-017623, 2016-017624, 2016-017625, 2016-017626, 2016-017627, 2016-017628, 2016-017629, 2016-017630, and 2016-017631.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 8:30 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Ms. Catalano discussed her budgets including the lottery funds. She said they have received an average of about \$50,000 the last three years and they haven't spent a lot of it so far. They have purchased a car this year and they are also funding most of the training out of those funds. She asked for any suggestions from the Board. Commissioner Rule said to continue funding training. Commissioner Dale said Ms. Catalano knows her operation better than we do and he would look for suggestions from her. Ms. Catalano said a huge need that has been identified is somewhat of a placement for a varied population (sex offender population) because the only placement is the Juvenile Detention Center. She said while this has been an ongoing issue, more recently the cases are taking longer to process and some cases are topping out. In terms of public safety, she believes the County needs to have

an alternative. However, she doesn't have an answer today, she is just looking at how the County could possibly fund something that can meet that need. Commissioner Hanson said we need to look at what we are currently doing and make sure we are adequately funded on those things with all the resources we have before we venture out into other areas. In regards to the budget, he would like to hold the line where the budget is at for the year, we have a jail expansion that is the priority and from all indications that appears to be going strong and through, so all monies that are available are geared towards getting that project completed, so that effects the overall budget. Ms. Catalano also reported that about five years ago she purchase 25 chairs for the department conference room and half of them are now falling apart. Ms. Catalano said she needs to purchase some new chairs and she has \$2,500 in a separate tax budget to pay for them. Commissioner Rule would like to come take a look at the chairs. Ms. Catalano said she will have numbers for workload and statistics at her next meeting with the Board. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:38 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:15 a.m. with no decision being called for in open session.

MONTHLY MEETING WITH THE WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:35 a.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Weed Control Superintendent and Gopher District Director Jim Martell, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: to date they have sent out invoices for weed control totaling \$58,000 and \$43,500 has been collected; \$16,404 has been purchases in gopher bounty; the owl box total is 168 standing and 6 more waiting to be put up; budget update; they have sent out 137 Notice to Eradicate and Control Noxious Weed letters and they have had a good response so far; they are busy spraying the railroad, which does gets reimbursed; they keep finding Jointed Goatgrass; the phones have been busy with anxious customers wanting their weeds sprayed but the wind has been blowing too much to spray; the hay certification is up and running; and equipment seems to be doing fine. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:43 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGN MAY 10, 2016 AGENDA DOCUMENTS

The Board met today at 10:01 a.m. to sign the May 10, 2016 agenda documents. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. The items were considered as follows:

Contract between Canyon County and Dance Competition Coordinator Monique Duarte - Director Cope said Monique Duarte coordinates the dance competition for Saturday night at the fair and facilitates the event. Mr. Wesley said he has reviewed the contract. The biggest change is that the fair board is now advisory, so these agreements come before the Board now and for the most part they are contractors the fair has used in the past. Mr. Wesley said all of today's contracts have been reviewed by the Prosecutor's Office. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the Contract between Canyon County and Dance Competition Coordinator Monique Duarte. (See Agreement No. 16-044.)

Entertainment contract between Canyon County and Norma Lopez aka Pansy the Clown - Director Cope said the clowns show up every day at the fair and provide entertainment. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the Entertainment contract between Canyon County and Norma Lopez aka Pansy the Clown. (See Agreement No. 16-045.)

Entertainment contract between Canyon County and Mariachi Tleyotltzin/Pablo Rodriguez - Director Cope said this group has been with the fair for a few years and they provide entertainment throughout the fair. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the Entertainment contract between Canyon County and Mariachi Tleyotltzin/Pablo Rodriguez. (See Agreement No. 16-046.)

Contract between Canyon County and A.A.R.P. for wheelchair rentals at the Canyon County Fair - Director Cope said we have worked with the A.A.R.P. group for quite a while. We rent the wheelchairs from Norco and A.A.R.P. runs the booth to check out the wheelchairs and manages the booth during the fair. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the contract between Canyon County and A.A.R.P. for wheelchair rentals at the Canyon County Fair. (See Agreement No. 16-047.)

Performance Agreement between Canyon County Fair and Vince Morgan, Action Sports Entertainment LLC, Brigade FMX - Director Cope said this is the contract for the Sunday motocross event. Mr. Wesley asked to take this one up after Director Cope's meeting as it does not have the signature page for the Board attached. Commissioner Rule said the Board can take action on it now and then sign it when the signature page is added. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the Performance Agreement between Canyon County Fair and Vince Morgan, Action Sports Entertainment LLC, Brigade FMX. (See Agreement No. 16-048.)

The signed documents are on file with this day's minute entry. The meeting concluded at 10:08 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES,
SET POLICY, AND GIVE DIRECTION

The Board met today at 10:08 a.m. for a biweekly meeting with the Fair Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the fair board met last night and the topics were pretty minimal as far as agenda items; they will probably eliminate "purple day" without a sponsor; they are in the process of meeting with sponsors; they are still looking for an opening act for Friday; update on the hogs and mud event; the new fair board members were present last night and they did discuss the arena purchase proposal and she will bring the proposal to the Board at her next meeting. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:12 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

THIRD DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 11, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Kelly Martinez

APPROVED CLAIMS ORDER NO. 5-12-16

The Board of Commissioners approved payment of County claims in the amount of \$29,542.55 for accounts payable.

APPROVED CLAIMS ORDER NO. 5-16-16

The Board of Commissioners approved payment of County claims in the amount of \$341.00 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved a purchase order for facilities management in the amount of \$2,100.00 to Industrial Solutions, Inc.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$8,666.82 to IDERA, Inc.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Sportsman's dba Sportsmans Hideout LLC to be used May 14, 2016 for a birthday party.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-106 Beatriz Sandoval dba La Copa
Macabi Inc. dba Acapulco Mexican Restaurant
Evergreen Restaurant LLC 1313 dba Outback Steakhouse
Stewart & Christensen LLC dba Stewart's Bar & Grill
The Getaway Bar & Grill Inc. dba The Getaway
- #16-107 Horsewoods Kitchen LLC dba Horsewood's
Tacos Y Mariscos El Compa LLC dba Tacos Y Mariscos El Compa
The Woodshed Bar LLC dba The Woodshed Bar
Aces Place Inc. dba Ace's Place
- #16-108 La Ranchera Nampa Inc. dba La Ranchera Nampa
Chipotle Mexican Grill of Kansas LLC dba Chipotle Mexican Grill #2508
- #16-109 Heather Zimmerman dba The Garage Café
Kanda Inc. dba Lakeshore Market
Dashmesh LLC dba Friendly Fred's

INDIGENT DECISIONS

The Board met today at 8:33 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule and Tom Dale, Sr. Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Kelly Martinez. Initial determinations of denial for the following cases were read into the record: Case Nos. 2016-877, 2016-678, 2016-760, 2016-684, 2016-777, 2016-774, 2016-770, 2016-779, 2016-758, 2016-764, 2016-753, 2016-889, 2016-896, and 2016-772. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to confirm the initial determinations of denial that were recommended by Indigent Services Department. Ms. Pitcairn said there are two approvals today, which are Case Nos. 2016-757 and 2015-1366. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to approve Case Nos. 2016-757 and 2015-1366. Ms. Pitcairn also said they had one burial approval for Case No. 2016-899 and one burial denial for Case No. 2016-921. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to confirm the approval and denial for burials. The meeting concluded at 8:37 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-017881, 2016-017882, 2016-017883, 2016-017886, 2016-017887, 2016-017888, 2016-017889, and 2016-017890.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:01 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:03 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil

Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Kelly Martinez. The Executive Session concluded at 9:27 a.m. with no decision being called for in open session.

MEETING TO CONSIDER GRANTING VARIOUS 2016 PROPERTY TAX EXEMPTIONS UNDER IDAHO CODES 63-602B, 63-602C, 63-602D, 63-602E, 63-602W, 63-602GG, 50-2014

The Board met today at 10:32 a.m. for a meeting to consider granting various 2016 property tax exemptions under Idaho Codes 63-602B, 63-602C, 63-602D, 63-602E, 63-602W, 63-602GG, 50-2014. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Deputy Assessor Joe Cox, Sr. Administrative Specialist Jennifer Loutzenhiser, and Deputy Clerk Kelly Martinez. The exemption applications were considered as follows:

Anchored Church of God Inc. - Ms. Loutzenhiser said it currently has a full exemption however it was brought to her attention that the church has a 1,000 square foot apartment inside the building. She contacted the church who said they had someone living in there rent free but it is now vacant as the property is currently up for sale. Ms. Loutzenhiser visited the property and no one answered at the apartment. She was told by the church that they will be holding services there until the property sells. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to not change the exemption and have it remain as is on PIN 04686000 0.

Maranatha Romanian Church of God No. 10953 - Ms. Loutzenhiser said it is currently exempt and has been in the past, however the renewal form was turned in late. It was received on April 22, 2016 and was postmarked on April 16, 2016 but the deadline was April 15, 2016. Upon the motion by Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to remove the exemption completely for PIN 31355010 0 because the renewal was submitted late.

Nampa First Assembly of God of the City of Nampa Idaho Inc. - They have been in several different locations over the years and have had exempt property. They are now building a new church on the edge of the old golf course in Nampa. Ms. Loutzenhiser said we do not have record of a building permit for the church, but viewing the property there is a building in progress, but they do not have a church being used for religious purposes as of yet. Upon the motion by Commissioner Dale and a second by Commissioner Hanson, the Board voted

unanimously to deny the exemption on PIN 13034011 0 as it is not currently being used for religious purposes.

Canyon Hill Church of Nazarene - Ms. Loutzenhiser said the church currently owns a parcel for their church building and parking lot and have recently acquired the adjacent lot for overflow parking. They have taken out the home on the property and a large hole from the foundation is still visible on the lot. The church also put cement blocks where the driveway used to be to prevent people from driving through the property. Upon the motion by Commissioner Hanson and a second by Commissioner Dale, the Board voted unanimously to deny the exemption on PIN 04222000 0.

Greater Life Church Inc. - There are three parcels being considered today that are owned by Greater Life Church Inc. The first is located on 13th Avenue South which is where they already have an exemption. The church has asked for another location on Diamond Street. The church is claiming that the old church on 13th Avenue is just where they have their church offices and they are moving the church services over to the Diamond Street property. Ms. Loutzenhiser visited the church office location however each time she called the office or visited the property there was nobody there and her phone calls were not returned. Upon the motion by Commissioner Hanson and a second by Commissioner Dale, the Board voted unanimously to remove the exemption on PIN 15502000 0. The property on Diamond Street is a church and a parking lot parcel. Ms. Loutzenhiser said she recommends granting exemption on this property because it is no longer being rented out and the church is using it for services. Upon the motion by Commissioner Dale and a second by Commissioner Hanson, the Board voted unanimously to grant the exemption for PIN 11133000 0 and PIN 11134000 0.

The exemption applications are on file with this day's minute entry. The meeting concluded at 10:55 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

FOURTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 12, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 1616

The Board of Commissioners approved payment of County claims in the amount of \$1,451,033.18 for a County payroll.

APPROVED CLAIMS ORDER NO. 5-25-16

The Board of Commissioners approved payment of County claims in the amounts of \$172,819.89 and \$83,689.06 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-109 Indian Creek Steakhouse LLC dba Indian Creek Steakhouse
Chapala Mexican Restaurant #7, Inc. dba Chapala Mexican Restaurant #7
Clifford Randall Raymond dba Red Dog Saloon
Hong Kong Restaurant Inc. dba Hong Kong Restaurant
Victors LLC dba Victor's Hogs N Horns
Oscar Pedraza dba Salon Columbia Events Center
Verns Lounge LLC dba Vern's Lounge
- #16-110 Bon Appetit Management Co dba McCain Pub
Nampa Gusher LLC dba Nampa Gusher
La Michoacana Mexican Restaurant LLC dba La Michoacana
Walgreen Co dba Walgreens #12483
Walgreen Co dba Walgreens #11541
Walgreen Co dba Walgreens #10672
- #16-111 Walgreen Co dba Walgreens #07276
Walgreen Co dba Walgreens #05648
Roelof & Lori Speelman dba Keystone Pizza
44 Quick Stop LLC dba 44 Quick Stop
Golden Palace Inc. dba Golden Palace
- #16-112 Garbonzo's Pizza Inc. dba Garbonzo's Pizza

CONTINUE MEDICAL INDIGENCY HEARINGS

The Board met today at 8:58 a.m. to go on the record and continue medical indigency hearings. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the following case by signed stipulation as follows: Case No. 2016-427 was continued to July 14, 2016 at 9:00 a.m. Ms. Kidd recommended the Board place Case Nos. 2016-454 and 2016-130 in suspension pending social security disability decisions. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to place Case Nos. 2016-454 and 2016-130 in suspension. The proceeding concluded at 9:00 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-425

The Board met today at 9:06 a.m. to conduct a medical indigency hearing for Case No. 2016-425. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant and his friend, Attorney Bryan Nickels, Timothy Ryan from St. Alphonsus, and Deputy Clerk Kelly Martinez. Deputy P.A. Brad Goodsell arrived at 9:07 a.m. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to take Case No. 2016-425 under advisement with a decision to be rendered within 30 days. The hearing concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NOS. 2015-1449 AND 2016-453

The Board met today at 9:14 a.m. to conduct a medical indigency hearing for Case Nos. 2015-1449 and 2016-453. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Deputy P.A. Brad Goodsell, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Attorney Mark Peterson, Amber Jones from St. Luke's, and Deputy Clerk Kelly Martinez. The applicant did not appear for today's hearing. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to take Case No. 2015-1449 under advisement with a decision to be rendered within 30 days. Commissioner Dale made a motion to continue the hearing for Case No. 2016-453 to July 28, 2016 at 9:00 a.m. to consider applicant's employment information. Commissioner Hanson seconded the

motion. Commissioners Dale and Hanson voted in favor of the motion to continue the hearing while Commissioner Rule voted against the motion. The motion carried by a two-to-one split vote. The hearing concluded at 9:42 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-346

The Board met today at 9:48 a.m. to conduct a medical indigency hearing for Case No. 2016-346. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Deputy P.A. Brad Goodsell, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Cassie Cacioppo from St. Alphonsus, and Deputy Clerk Kelly Martinez. The applicant was not present for today's hearing. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue the hearing for Case No. 2016-346 to September 8, 2016 at 9:00 a.m. The hearing concluded at 9:55 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER MEDICAL INDIGENCY CASES

The Board met today at 10:00 a.m. to consider various medical indigency cases. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, and Deputy Clerk Kelly Martinez. Ms. Kidd asked the Board to continue Case Nos. 2016-467 and 2016-517 to July 28, 2016 at 9:00 a.m. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue both cases to July 28, 2016 at 9:00 a.m. Ms. Kidd recommended the Board uphold the previous respective denials in the following cases: Case Nos. 2016-430, 2016-474, 2016-363, and 2016-385. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to uphold the previous denials. Ms. Kidd also recommended the Board take Case Nos. 2016-314 and 2016-495 under advisement. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to take Case Nos. 2016-3147 and 2016-495 under advisement with a decision to be rendered within 30 days. The proceeding concluded at 10:03 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 10:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 10:07 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (i). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. David Eames, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:15 a.m. with no decision being called for in open session.

PUBLIC HEARING - COMPREHENSIVE PLAN MAP CHANGE, A CONDITIONAL REZONE AND DEVELOPMENT AGREEMENT FOR LONNIE RIGGS; CASE NOS. PH2016-6 AND PH2016-7

The Board met today at 1:30 p.m. to conduct a public hearing in the matter of a request by Lonnie Riggs for a **Comprehensive Plan Map Change** to change the designation of R22885 from Residential to Industrial and a **Conditional Rezone** of approximately 1.84 acres from an "R-R" (Rural Residential) zone to an "M-1" (Light Industrial) zone. Also requested is approval of a **Development Agreement**. The subject property is located at 5016 Airport Rd., Nampa, Idaho in a portion of the NW ¼ of Section 19, T3N, R1W, BM. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Lonnie Riggs, Greg Bullock, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. The P&Z Commission recommended approval of the requests, and staff is recommending approval as well. The uses on site will be only the following: vehicle repair (applicant's equipment only); equipment storage/staging area/contractors' shop; caretaker residence. Greg Bullock testified in support of the request. Laser Land Levelling has been at this location for a long time and he would like to expand his shop to create office space. A neighborhood meeting was held and their main concern was the supply of irrigation water and the applicant has agreed to tile that area of concern which will increase the water flow. Lonnie Riggs testified the irrigation is a ditch that runs parallel

adjacent to Airport Road and it's been a weed trap and although it is not his water, he agreed to fix it, which will not only fix the neighbors' land it will give him more use of the land. Mr. Riggs purchased the land in 1993 and he put a shop on the property and when he tried to expand the shop he was informed of the process he needed to follow. Commissioner Hanson is familiar with the area and he spoke of the businesses that exist in the area. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to close public testimony. Commissioner Dale made a motion to approve the comprehensive plan map change, the conditional rezone, the development agreement, the Findings of Fact, Conclusions of Law and Order for the map change, and the resolution for the comprehensive plan map change. Commissioner Hanson offered a friendly amendment to include Case Nos. PH2016-6 and PH2016-7, and then he seconded the motion. The motion carried unanimously. Commissioner Dale made a motion to approve the conditional rezone from R-R to M-1, to approve the Findings of Fact, Conclusions of Law and Order for the conditional rezone for Case No. PH2016-7, and to approve the development agreement as presented, and finally, to approve the ordinance to change the official zoning map to reflect the proposed conditional zone change. The motion was seconded by Commissioner Hanson and carried unanimously. (See Resolution No. 16-113, Ordinance No. 16-004, and Agreement No. 16-049.) The hearing concluded at 1:47 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS WESTERN ALLIANCE FOR ECONOMIC DEVELOPMENT'S PRELIMINARY BUDGET REQUEST FOR FY2017

The Board met today at 2:30 p.m. to discuss the Western Alliance for Economic Development's (WAED) preliminary budget request for FY2017. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Controller Zach Wagoner, WAED Executive Director Tina Wilson, Parma Mayor Nathan Leigh, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Tina Wilson said her last meeting with the Board was in regards to the application to the Department of Commerce for the economic development professional program. She appreciated the County's support letter for a cash award of \$22,000, but noted that the final approval with the dollar amount has not been given yet. WAED is requesting \$22,000 for FY2017 but in the event their application is not funded for the full amount of \$30,000 she would like to visit with the Board in case they have additional funding needs. Ms. Wilson said the WAED board of directors put together a capital fund campaign but it's unlikely to generate enough funds this fiscal year if the grant is not awarded. She has written close to \$800,000 in grant awards so her board has decided the time is right to start charging administration fees. Up to this point they haven't charged the communities although they have charged a nominal fee for the businesses. Her board has directed her to

become certified for a community development block grant which is administered by the Department of Commerce for rural communities and with that certification those grant writers charge 10% and after discussion with her board they think 7% would be appropriate, and depending on the complexity of the grant it might be as low as 5%. Ms. Wilson spoke of the \$10,000 funding request that was recently submitted to the County by the Boise Valley Economic Partnership (BVEP). She would like to be a member of BVEP's working group but there's a \$5,000 cost and her budget doesn't allow for it so she asked if the County would consider making its contribution contingent upon BVEP including WAED in their working group as the County's representative. Last year she graduated from the Northwest Community Development Institute and this year she will sit for the certification to become a professional certified economic developer. Mayor Leigh, who serves as the WAED Board Vice-Chair, spoke of Ms. Wilson's accomplishments and the expertise she brings to the communities in Western Canyon County and Owyhee County. He said they would like to provide more money to her because she deserves it but they believe the larger plan they have with the 7% administration fee is the right way to go and it will allow them to eventually "wean" themselves from the Commerce Department and County funding, although it will take a year or so before they see any results with that. With regard to the BVEP funding request, the Board will make the offer that it will contribute \$5,000 to BVEP with the stipulation that Ms. Wilson will be the County's representative on the working group. They will discuss it with legal counsel and make the offer in writing. There was a brief discussion about the efforts to get the City of Middleton involved in WAED, but the city has yet to join. Commissioner Dale said he has been impressed with the efforts, outreach, and the relationships Ms. Wilson has built within the communities and he believes we are getting a good value with the money the County invests in WAED. Commissioner Rule said the County will grant Ms. Wilson's \$22,000 funding request and it will work on the BVEP membership issue. The meeting concluded at 2:53 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CUSTOMER AGREEMENT WITH PREMIER WIRELESS SOLUTIONS (E-911 AIRCARDS)

The Board met today at 3:00 p.m. to consider signing a Customer Agreement with Premier Wireless Solutions (E-911 Aircards). Present were: Commissioners Steve Rule and Craig Hanson, Chief Deputy Sheriff Marv Dashiell, and Deputy Clerk Monica Reeves. Chief Dashiell said last year they began switching over some air cards and instead of going to Verizon air cards we moved to the cradle point system which has resulted in a savings of \$11 per month per device. All billing will go through Premier Wireless, who is a sub for Verizon. There aren't any changes he's aware of and is asking the Board to renew the agreement. Upon the motion of Commissioner Hanson

and the second by Commissioner Rule, the Board voted unanimously to sign the Customer Agreement with Premier Wireless Solutions for the E-911 air cards. (See Agreement No. 16-050.) The meeting concluded at 3:04 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION PROCLAIMING MAY AS CHILDREN'S MENTAL HEALTH AWARENESS MONTH

The Board met today at 3:04 p.m. to consider signing a resolution proclaiming May as Children's Mental Health Awareness Month. Present were: Commissioners Steve Rule and Craig Hanson, and Deputy Clerk Monica Reeves. The Juvenile Probation Department requested the resolution and the Prosecutor's Office prepared it for them. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the resolution proclaiming May as Children's Mental Health Awareness Month. (See Resolution No. 16-114.) The meeting concluded at 3:05 p.m. An audio recording is on file in the Commissioners' Office.

FIFTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 13, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Beer Guys LLC dba The Beer Guys to be used May 21, 2016 for a wedding.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$2,111.64 to VLCM.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-115 City of Nampa dba Centennial Golf Course
- #16-116 Nampa Wings, LLC dba Winger's Restaurant & Alehouse
IOU Sushi II LLC dba IOU Sushi II
- #16-117 Target Corporation dba Target Store T-2206
Idaho Center Chevron Inc. dba Idaho Center Chevron
Puga's Wilder Market/ Arcadio R. Puga, Eva P. Puga dba Wilder Market

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:02 a.m. for a monthly meeting with Administrative District Judge Brad Ford to discuss general issues. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Administrative District Judge Brad Ford, Trial Court Administrator Doug Tyler, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Judge Ford said they are excited for the new courtrooms which should be completed around the first week of June. He was informed that the Board denied the facilities manager's request to purchase materials to build the attorney desks and podiums for the new courtrooms. Commissioner Rule said the Board did not reject it, they just wanted the total costs identified, such as hourly labor costs. Judge Ford said those items will have to be completed before they can move into the courtrooms. He said the facilities manager represented in January that the County was taking care of the desks and podiums, and the Courts had committed to taking care of the chairs, and they have contributed \$11,000 to the electronic display system, and they have to renovate the benches in 9 or 10 courtrooms to accommodate for the paperless system that's coming next year. He asked if the Board has questions or if there is a disagreement on this subject. Commissioner Rule said there is not and he believes the Courts are "good to go." Commissioner Hanson said he hasn't seen any information on it. Commissioner Rule will provide the facilities manager's email to Commissioners Hanson and Dale and if there's a problem the Board will let him know. Judge Ford said the Courts have \$20,000 worth of chairs to purchase from the court facilities fund and the facilities manager represented that the County was taking care of the podiums and desks and he wants to know if that's still the plan. Commissioner Hanson said he doesn't have any information on it. Commissioner Rule said the Board will discuss and get it cleared up. Doug Tyler said the previous trial court administrator budgeted a certain amount for furniture to finish the courtrooms and they had to use some of that for the 2nd floor but they are trying to save the court facilities fund so it's available for anything that comes

down the road. Commissioner Rule said the Board will talk with the facilities manager and get it straightened out. Judge Ford said they attended the administrative conference in April and he noted that the state is also dealing with budget issues. Commissioner Rule said the state is trying to figure out how to pass costs on to the cities and counties. Judge Ford said the Courts are careful to not engage in politics; he tries to manage as efficiently as possible and resolve issues as they arise. He has been looking at numbers and the district judges are still at the top in the state as far as the per capita caseload. The meeting concluded at 8:16 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 8:34 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, and Deputy Clerk Monica Reeves. Commissioner Rule asked if pressure can be applied to release the results of the "study" that's being conducted by Grant Loeb, Twin Falls County Prosecutor. He believes the information should be released before the election so the voters can be informed. Sam Laugheed said there isn't anything the Canyon County Prosecutor's Office can do; once they tendered the matter to Mr. Loeb they are out of it. There was an article in today's Idaho Press-Tribune and there were quotes from Mr. Loeb who was pretty clear that the process takes time. He received the results of the investigation from the Idaho State Police in mid-April and he is reviewing it to see if an additional investigation is necessary. Commissioners Rule and Dale informed Mr. Laugheed of the Board's desire to contribute \$5,000 to the Boise Valley Economic Partnership so that Tina Wilson from the Western Alliance for Economic Development can participate in their working group. Mr. Laugheed will review the information related to the funding request. The meeting concluded at 8:38 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS CARP ISSUE IN LAKE LOWELL

The Board met today at 9:31 a.m. to discuss the carp issue in Lake Lowell. Present were: Commissioners Steve Rule and Tom Dale, Parks Director Tom Bick, Outdoor Recreation Planner Nicki Schwend; Joe Kozfkay and Mike Peterson from the Idaho Department of Fish and Game; Annette de Knijf, Deer Flat National Wildlife Refuge Manager; Jeff Hage and Tom Ritenholer from Boise Project Board of Control; Gretchen Fitzgerald and Demetri Videgar from Bureau of Reclamation; and Deputy Clerk Monica Reeves. Today's discussion centered on how the carp population in Lake Lowell has exploded and potential steps that can be taken to mitigate the problem. Joe

Kozfkay and Mike Peterson gave a PowerPoint presentation on the carp problem in Lake Lowell. (A copy of which is on file with this day's minute entry.) The Idaho Department of Fish and Game (IDFG) focused on assessments of the fish population in the lake to see what could be done; gillnetting, electrofishing, trap netting, using very small meshed gillnets to look for prey fish, pan fish. Nearly 80% of the bio mass in the lake is nongame fish and that's not good. Carp can achieve high densities of up to 100-400 pounds per acre and can be long lived, but usually in most systems they don't reproduce every year. It's estimated there are 1.2 million carp which is almost exactly what it was in the 1950s, and when multiplied by biomass that's nearly 500 pounds per acre. Lake Lowell's population is one of the highest extreme documented cases. Treatment options include biological, physical, and chemical. Mr. Kozfkay said there is a virus that kills carp but the people in the United States are very reluctant to use it because they think it might jump a species line and get into something else. It has accidentally been spread in the U.S. a couple of times by people releasing koi, or when water goes through a koi pond and gets into a big water body and in those instances it's only killed carp. He said they tried to push it in larger fisheries in a regional sense but there was a lot of backlash. They are working to encourage a large scale commercial operation, but there are limitations with that because they couldn't come up with the money to build a processing facility that was nearby. IDFG can contribute to the costs of the rotenone treatment but they cannot come up with the full amount. Commissioner Rule asked about creating a low water year to help with the treatment. Jeff Hage said Lake Lowell is an offset reservoir and they use it to move water to that location to serve 47,000 acres out of the upper and lower dams, and it would be detrimental to deliberately lower the lake and not be able to utilize the water. In 2013 the lake was down to 27,000 acre feet and that would have been a perfect window, but this year they have almost 150,000 acre feet and it's almost full and that's a benefit to the landowners. He said they are not willing to lower the water level in Lake Lowell because the water is needed for irrigation. Commissioner Rule said if chemical treatment is the solution we'll have to create a budget line and somehow hold that until we can move forward with a plan, but it has to be under the right conditions. Commissioner Dale asked if in lieu of doing the whole thing is there somewhere between doing nothing and doing everything that we can make an impact. Mr. Kozfkay doesn't think there is unless we're willing to subsidize or encourage the large scale commercial operations. Annette de Knijf said they are supportive of improving the water quality and will work towards partnering however they can. She said getting rid of the carp is going to be an ongoing effort, it will not be a one-time deal and she questioned how long it will last. Mr. Kozfkay said there are no guarantees. You would plan and do everything possible to make it successful but there's always a chance with the rotenone product that some are missed. The thought being if you didn't get them all you'd want to get the pan fish abundance rebuilt as quickly as possible. So the question is whether 10-15 years of reduced carp abundance is worth this. Tom Bick

said there are several federal programs that could assist with raising money and he's talked to the USDA and they are very supportive in helping locate some funds. He said it's very feasible to write a large grant, however, it has to be a well-considered program for them to get on board and support it monetarily. They would like to see it end in one fiscal year. Dimitri Vidergar said in a perfect world we'd hit these conditions after a drought summer and an above average winter but there is no way to predict those conditions. With the refill when the reservoir is brought down to something less than average, in order for that to happen the water comes from higher in the system and there are requirements for endangered species, and with that there are specific limitations on pool elevations and releases of certain amounts through the Anderson Reservoir that would need to be considered. It's not a deal breaker, but it is another aspect to consider when thinking about the refill. The water rights and deliverance are worth gold and securing the ability to do that would require some consideration to water movement higher in the system. Howard Davis said 30 years ago they sprayed rotenone in the tree areas every spring and that controlled the bass, but since they stopped spraying the carp population exploded. He asked if we can try killing the carp during the spawn just in that area. Mr. Kozfkay said there is history in the 1950s of spot treatments but he is reluctant to go down that road because it's 500 pounds per acre and we need to get down to 50-100 pounds per acre for a meaningful difference and he doesn't think spot treatments will do that. There are small fixes we could try but he doesn't think those are worth it. Commissioner Rule asked what a realistic plan is for moving forward. Mr. Kozfkay said it would take a written proposal to apply for grants between IDFG and Tom Bicak, and to get a commitment for matching funds from Canyon County as well as searching for other entities. Mr. Bicak said he can think of other funding agencies other than the federal government that may be interested in partnering with the program to improve the water quality. It's a sticky situation because there is a whole constellation of things that revolve around this chemical intervention to control the carp that make him uncomfortable. It kills all the fish and we'd have 5 million pounds of carp and everything dead on the bottom at once, and he doesn't know what kind of environmental impact that will have or what potential there is for crisis. Once the lake is filled then the "goo" runs out through the canal system and that will impact the Canyon County life because it will be a quasi-anaerobic situation down there; it will ferment and it won't be a pleasant flushing of that lake when they die. Mr. Bicak said it is a big problem but we have an opportunity to get innovative. Killing them with rotenone is one solution but there may be other things. He thinks he could write a grant for using genetically modified males to see if it makes an impact. Mr. Kozfkay said they are working on that. Mr. Hage asked what affect that will have on the canal system. Mr. Bicak said they are trading one biological community for another and we're trying to get a sustainable sport fishery out of this thing. He asked if a temporary predator can be used. Mr. Kozfkay said he's not aware of a predator treatment of carp. He said some have suggested archery tournaments but

it doesn't get close the solving the problem. Commissioner Rule suggested that Mr. Kozfkay and Mr. Bicak continue their discussions and if there's a proposal that makes sense the Board would entertain looking at it. The meeting concluded at 10:20 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REZONE AND ORDINANCE FOR MAP AMENDMENT FOR GENE OAKLUND; CASE NO. RZ-PH2016-14

The Board met today at 10:31 a.m. to conduct a public hearing in the matter of a request by Gene Oaklund who is requesting to rezone 2.48 acres from an "A" (Agricultural) Zone to an "R1" (Single Family Residential) Zone. Present were: Commissioners Steve Rule and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Deb Root, Gene Oaklund, Tim Bryson, and Deputy Clerk Monica Reeves. The property is located at 15849 Orchard Ave, Caldwell, ID and is further described as a portion of the SW quarter of Section 16, Township 3N, Range 3W, Boise Meridian, Canyon County, Idaho. The P&Z Commission has recommended approval of the case. Deb Root gave the oral staff report. The request is for the purpose of creating one additional lot to build a home on. Staff is recommending approval. Gene Oaklund stated there is no opposition to the request. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to close public testimony. Commissioner Dale made a motion to approve the Findings of Fact, Conclusions of Law and Order, and the Ordinance for the Map Amendment (Ordinance No. 16-005). The motion was seconded by Commissioner Rule. A roll call vote was taken with Commissioners Dale and Rule voting in favor. The motion carried unanimously. The hearing concluded at 10:36 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER THE APPROVAL OF A PRELIMINARY PLAT, IRRIGATION PLAN AND FINAL PLAT FOR BRYSON SUBDIVISION; CASE NO. SD-PH2015-62

The Board met today at 10:37 a.m. to conduct a public hearing in the matter of a request by Tim and Cathy Bryson for approval of a Preliminary Plat, Irrigation Plan, and Final Plat for Bryson Subdivision. The development consists of one lot and is located in an "RR" (Rural Residential) zone. The subject property is located approximately 863 feet west of the intersection of Franklin and Ustick Roads, in a portion of the SE ¼ of the SE ¼ of Section 34, T4N, R2W, BM, Canyon County, Idaho. The Planning and Zoning Commission forwarded a recommendation of approval of the Preliminary Plat and Irrigation Plan to the Board of County Commissioners on April 7, 2016. Deb Root gave the oral staff report. Staff recommends approval. The subject property is a one lot

subdivision; the previous owner rezoned the property rural residential and did not complete the platting process. The Brysons purchased with the intent to build their home on the property and discovered they had to plat the lot in order to obtain a building permit. Commissioner Rule said he is good friends with the applicant's father but that will not impact his decision in this case. Tim Bryson testified that it is his intent to build their home and have the back portion remain in a field/pasture. Gerald Flower testified that his property abuts the subject property, and the previous owners were going to put more homes on the top part of it. He has no problem with the request for one additional house. Mr. Bryson said he was surprised he had to go through a subdivision process for a one-lot subdivision. It's a lot of excess work, effort, and money to put one house on a piece of property. Ms. Root said the subdivision process was required because the original parcel from 1979 has exceeded the number of parcels allowed through the zoning ordinance and the state statute. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to close public testimony. Commissioner Dale made a motion to approve the preliminary plat, irrigation and drainage plan, the Findings of Fact, Conclusions of Law and Order, and to sign the final plat. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor. The motion carried unanimously. The hearing concluded at 10:47 a.m. An audio recording is on file in the Commissioners' Office.

SIXTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 16, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Clerk's Office in the amount of \$3,960.00 to Business Interiors of Idaho.

APPROVED PURCHASE ORDER

The Board approved a purchase order for facilities management in the amount of \$2,455.37 to Intermountain Wood Products.

APPROVED PURCHASE ORDER

The Board approved a purchase order for facilities management in the amount of \$952.01 to Advanced Hardware Supply.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Adrienne Bennett, Kathleen Bowles, and Kade McConnell.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-121 City of Nampa dba Ridgecrest Golf Club
 The Social Bar & Grill LLC dba The Social Bar & Grill
 New Empire LLC dba The Blue Eye

CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN

The Board signed the Treasurer's Tax Charge Adjustments by PIN for April 2016.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. Ms. Ross left at 8:35 a.m. Joe Decker reported on the following communication items: a press conference will be held on the termination of the consent decree with the ACLU; he will attend a website rebuild meeting tomorrow and will review the Board's website with the Commissioners in the next couple weeks; the

election will be held tomorrow and he expects to work until midnight; later today he will work on KBOI talking points; the law enforcement memorial ceremony will be held this Friday, and children's choir will sing and he would like to give the Canyon County 120-year history books to the kids in the choir; the Board has no problem with that; he is working on advertisements for the household hazardous waste event; the Parks Director has invited him to the River Management Society of Outdoor Recreation Planners event this week; and he will meet with an organization that does media monitoring regarding their request to capture news articles/videos related to Canyon County. Paul Navarro reported on the following facilities items: the Coroner wants to do remodel in her office so she has space to meet families; he estimates the cost to be around \$650. Commissioner Rule is opposed to that request because we will need office space for a pathologist at some point. Commissioner Hanson would like the Coroner to discuss her request with the Board. Commissioner Dale said the Coroner's office is not large enough to have any kind of meeting space and other than the morgue, there is no meeting space in that facility and she needs space to meet with families. The County Agent is asking for a small office remodel to accommodate a new educator that's been hired. The project will involve drywall, paint and installing a door; the cost will be under \$500. The Board has no problem with the request. Mr. Navarro said Judge Ford has asked to use two empty offices that used to house the Assistant Trial Court Administrator and the drug court coordinator for attorney visitation rooms and relocate the court interpreter to the second floor in an area that is in a nonpublic hallway where the Clerk is storing documents. He said it is a strange space and it's becoming political. Commissioner Hanson said inmates are moved through that hall so it doesn't make sense to have visitation rooms there; it makes far more sense to be on the third floor. Also, he said if the Clerk no longer wants the court interpreter we can move it back under the Board but there needs to be a discussion about it. Commissioner Dale agrees that we don't want them where there are inmates going back and forth. Mr. Navarro spoke of last week's neighborhood meeting. The city has suggested the County complete a parking study, the cost of which will be between \$1,500 and \$2,000. The Board thinks it's appropriate to proceed with a parking study. The jail design development was released that Friday and they are proposing a new camera system for the jail. Mr. Navarro and Greg Rast have talked about doing a collaborative effort for consolidating all of the County cameras into one system and this solution may be something we can roll backwards. He would like to reach out to security consultants CMLRW and Banner & Associates about what it would cost to roll it backwards. The Board has no problem with that. Mr. Navarro reported on a parking issue in the courthouse parking lot where vehicles are parking three deep and a tow truck is called on a regular basis. It is city property (a dirt alley near the Union Pacific lot) and he'd like his staff to set a four-foot chain link fence. *(At this point the recorder stopped working momentarily, but it came back on a few seconds later.)* Commissioner Rule suggested using something that will not get "beat up and hit." He asked Mr. Navarro to review some

purchase orders for chairs, desks and tables that were submitted to the Board. Mr. Navarro said the Clerk's Office has asked for movable tables, stackable chairs and adjustable desks totaling \$6,673.60. Commissioner Rule signed the purchase order after drawing a line through the portion of the purchase order that read: 2 desks w/storage, \$2,473.60. There were two other purchase orders to finish off the courtrooms on the first floor to build counsel tables, podiums, bookcases and evidence cabinets for three new courtrooms. Both of those purchase orders were approved. Commissioner Rule said the juvenile probation department requested new chairs but he suggested the facilities department clean and make repairs to their existing chairs rather than buying new ones. The meeting concluded at 9:00 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:07 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Chief Deputy Sheriff Marv Dashiell, Fleet Director Mark Tolman, and Deputy Clerk Monica Reeves. Chief Dashiell and Mark Tolman were invited to talk about a purchase order for Corwin Ford for three vehicles. Chief Dashiell said Mr. Tolman makes the recommendations for the Sheriff's Office on the use of the vehicle capital line item and he is looking to replace some of the unmarked vehicles that are deep into their lifespan and he was able to get an opportunity to purchase three cars for the price of two. There is over \$68,000 available in the approved budget line and the purchase would take it down to under \$100. He said there is the possibility of a restock fee if they aren't able to move forward with the purchase. Commissioner Rule said Mr. Tolman told him they are trying to spend their yearend funds therefore he wants to see what the fund balances are in June before talking more about it. Mr. Tolman said the vehicles are planned for replacement for the Sheriff's Office administration and the jail and the other one is to replace a vehicle that needs a new transmission. There is another vehicle that has over 100,000 miles. There are four trades that need to go out for auction so that will result in \$15,000 coming back in. Again, Commissioner Rule said he wants to see fund balances in June. Commissioner Dale said Mr. Tolman has won national awards for the way he runs his shop and manages the fleet so we need to listen to his advice. He also said the City of Nampa modeled its fleet operation after what Mr. Tolman has done because it's so efficient. The Board did not make a decision on the purchase order for Corwin Ford. The meeting concluded at 9:18 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CONTRACTS AND A RESOLUTION RELATED TO THE CANYON COUNTY FAIR

The Board met today at 9:31 a.m. to consider signing contracts, as well as a resolution, related to the Canyon County Fair. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope, and Deputy Clerk Monica Reeves. The contracts have been reviewed by the Prosecutor's Office. The items were considered as follows:

Entertainment contracts with the Hispanic Folkloric Dancers of Idaho/Brad Ebert; and Reptile Adventures/Tyler Messina - Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign both contracts. (See Agreement Nos. 16-052 and 16-053.)

Canyon County Fair Beer & Wine Sales Management Contract with the Idaho Agricultural Foundation, Inc. - Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the beer and wine sales management contract. (See Agreement No. 16-054.)

Entertainment with Billie Madison aka Bubbie the Clown - Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to sign the contract. (See No. 16-051.)

Resolution ratifying Romeo Entertainment, Inc. contract - Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution ratifying the contract with Romeo Entertainment. (See No. 16-118.)

Commissioner Dale said there will be a couple hundred vendor contracts coming through and the Board previously talked about it not being necessary to have the Board sign all of those. He asked if the process can be streamlined. Ms. Cope said perhaps the Board could ratify them after the fair has processed them as one batch. Commissioner Rule directed Ms. Cope to work with Mr. Wesley to streamline the process.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION AND TO SIGN RESOLUTIONS ISSUING REFUNDS FOR PERMIT FEES

The Board met today at 10:01 a.m. for a biweekly meeting with the Director of the Development Services Department to discuss general issues, set policy, and give direction, as well as consider resolutions to issue refunds to Merrit Harker and Liberty Enterprises. Present were: Commissioners Steve Rule and Craig Hanson, DSD Director Tricia Nilsson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Director Nilsson said the refund for Merrit Harker is necessary because they needed to amend their irrigation plan and when the application came in they thought it was a condition of approval but it wasn't so they did not need to modify their conditional use. The refund for Liberty Enterprises is necessary because staff failed to credit the \$70 they paid for their zoning compliance. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to issue a refund to Merrit Harker, owner of Timberstone Creek Subdivision, in the amount of \$550, and a refund to Liberty Enterprises in the amount of \$70. (See Resolution Nos. 16-119 and 16-120.) Topics of discussion included the following:

- Budget and permit status
- Areas of City Impact Update
- FEMA Community Assistance Visit review

The items discussed were general in nature. The meeting concluded at 10:10 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:19 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, IT Director Greg Rast, and Deputy Clerk Monica Reeves. The following topics were discussed:

Consultant Results in current WiFi solution

- Upgrade firmware/software of the 60 Wireless Access Points and Controller
- Very little improvements and doesn't provide the right diagnostic tools

Wireless Issues (Disconnects, weak signal, stability issues, speed/throughout)

- Never defined as critical infrastructure in the past so he made that clear that his direction is different...
 - Smartphone and mobile wireless use saving cellular data usage
 - Courts use - PA/PD
 - Audio/Video uploads from 11th Street mobile units - Sheriff's Office
 - Med carts in the detention center - WiFi back to Spillman
 - Animal Shelter for Cloud service/Celebration Park/Courthouse Campus/DMV
 - Conference rooms/Admin Building
- Since it wasn't declared a critical service a wrong solution was chose - Price vs Solution
- What he is doing to resolve the issue: Proof of Concept

EDDS Update since "Go Live" on May 9th - The only complaint was the jitter on the scrolling but it's been resolved.

Workstation Lockups - Random lockups on Window is occurring and it's an issue that is industrywide. IT is looking into the problem.

At his next meeting Director Rast will talk to the Board about Accella. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:32 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:32 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Fleet Director Mark Tolman, and Deputy Clerk Monica Reeves. Topics of discussion included the following: Director Tolman said the IT Department provides great service to the Fleet Department; he has been busy with up-fitting vehicles and getting vehicles ready to go to auction; he asked each Commissioner to complete a ranking survey so he will know what their priorities are when he prepares to purchase vehicles. Commissioner Rule said the Board is looking at stretching costs until October 1 so that needs to be kept in mind. Commissioner Hanson said he is very pleased with Director Tolman and the work that is performed in his department. The items discussed were general in nature and did not require Board

action. The meeting concluded at 10:38 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:46 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Director of Misdemeanor Probation Jeff Breach, and Deputy Clerk Monica Reeves. Topics of discussion included the following: the Department of Health and Welfare and the Supreme Court have allotted \$36,000 for the next state budget year for substance abuse treatment for the supervising misdemeanants in Canyon County; IAC will work with PERSI to gather data on the costs to the County to implement the Rule of 80 for misdemeanor and juvenile probation officers; the first probation officer has gone through the critical incident team training, which is part of the push to improve the way the criminal justice system responds to people that are in mental crisis. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:56 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SEVENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 17, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale - attending the Rivers and Recreation in a
 Changing Climate Conference

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Norma Hosford.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$12,064.00 to Pluralsight.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-018599, 2016-018600, 2016-018601, 2016-018602, 2016-018603, 2016-018604, 2016-018605, 2016-018606, 2016-018607, 2016-018608, 2016-018609, 2016-018610, 2016-018611, 2016-018612, 2016-018591, 2016-018592, 2016-018593, 2016-018594, 2016-018595, and 2016-018596.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION, AND CONSIDER SIGNING MEMORANDUM OF AGREEMENT BETWEEN CANYON COUNTY, IDAHO DEPARTMENT OF JUVENILE CORRECTIONS AND IDAHO DEPARTMENT OF HEALTH AND WELFARE TO SUPPORT CLINICAL SERVICES IN JUVENILE DETENTION FACILITIES

The Board met today at 8:35 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction, as well as consider signing a Memorandum of Agreement between Canyon County, Idaho Department of Juvenile Corrections and Idaho Department of Health and Welfare to support clinical services in juvenile detention facilities. Present were: Commissioners Steve Rule and Craig Hanson, Juvenile Detention Director Steve Jett, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The agreement is to furnish clinical mental health services in the juvenile detention center. The clinician will be in the center 40 hours a week, and will be paid from the Department of Juvenile Corrections to Centerpoint. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Memorandum of Agreement between Canyon County, the Idaho Department of Juvenile Corrections and the Idaho Department of Health and Welfare to support clinical services in juvenile detention facilities (Agreement No. 16-055). Topics of discussion during Director Jett's biweekly meeting included the following: the garden is doing well; in a recent budget review they found some glitches where expenses were coded to the wrong line item; they will correct the mistakes; billing items; training opportunities, including one at Whittenberger Park in Caldwell; Director Jett is scheduled to perform a PREA audit in Lewiston, and he has the Region 6 audit coming up in Pocatello; 22 sets of parents attended the center's horse

program; the State Juvenile Training Council has asked Taga Bah to perform some training for them; and Director Jett will be gone for some time in July to attend scout camp, and he is going to begin working four 10-hour days Monday through Thursdays. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:43 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING NOTICE OF SURPLUS PROPERTY AUCTION FOR THE NAMPA ANNEX FACILITY

The Board met today at 9:00 a.m. to consider signing a notice of surplus property auction for the Nampa Annex facility located at 120 9th Avenue South in Nampa. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The auction will be held on June 3, 2016 at 9:30 a.m. in the Commissioners' Meeting Room. The minimum bid amount is \$425,000. Commissioner Rule asked how the minimum bid amount was set at which point Mr. Goodsell suggested the Board go into Executive Session as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Commissioner Hanson made a motion to go into Executive Session at 9:01 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i) to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:33 a.m.

While in open session Commissioner Rule said a base price has been established and the Board will move forward with the notice. Commissioner Hanson made a motion to sign the notice of surplus auction. The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in

favor. The motion carried unanimously. The meeting concluded at 9:34 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING LAW ENFORCEMENT SERVICES AGREEMENTS WITH THE MIDDLETON SCHOOL DISTRICT AND THE NOTUS SCHOOL DISTRICT

The Board met today at 9:34 a.m. to consider signing law enforcement services agreements with the Middleton School District and the Notus School District. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Captain Dana Maxfield, and Deputy Clerk Monica Reeves. Captain Maxfield said the agreement with the Notus School District is for \$3,500 and for that amount they will receive 16 hours per week of school resource officer services. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Law Enforcement Service Agreement with the Notus School District. Captain Maxfield said the agreement with the Middleton School District is a little unique and they had to go out for a Request for Proposals. The amount increased to \$80,765.05. This is a renewal extension of services the Sheriff's Office has been providing for quite some time. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Law Enforcement Services Agreement with the Middleton School District. (See Agreements No. 16-056 and No. 16-057.) The meeting concluded at 9:36 a.m. An audio recording is on file in the Commissioners' Office.

FISCAL YEAR 2017 PRELIMINARY BUDGET REQUEST FOR SOUTHWEST DISTRICT HEALTH

The Board met today at 1:32 p.m. for the Fiscal Year 2017 Preliminary Budget request for Southwest District Health. Present were: Commissioners Steve Rule and Craig Hanson, SWDH Director Nikole Zogg, SWDH Financial Manager Shannon Thomas, Chief Probation Officer Elda Catalano, Auditing Supervisor Sue Scott, Shawna Larson from the Auditor's Office, and Deputy Clerk Monica Reeves. Director Zogg provide the Board with a summary report, a copy of which is on file with this day's minute entry. This year's funding request totals \$941,746, which represents an increase of \$28,952 (3.17%) over last year's funding amount. The meeting concluded at 1:47 p.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:01 p.m. for a monthly meeting with the Public Defender to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Public Defender Tera Harden, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: review of budget year to date information; on average misdemeanor lawyers are spending 2,000 minutes per week actually working on cases and felony lawyers spend well over 2,500 minutes per week on cases; Ms. Harden reported they are on track to be assigned double the amount of cases from last fiscal year; there are 3,317 active cases, 92 paper files, 268 cases have been conflicted out as of today's date; total number of cases in Justware is 3,463; Ms. Harden wanted to keep the Board aware that the federal government filed an Amicus brief as it relates to the ACLU lawsuit filed against the state. There was also a budget discussion for next year and Ms. Harden said with the caseloads that they have she can't expect the lawyers to keep up with these caseload numbers. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:21 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 3:21 p.m. for a monthly meeting with the Solid Waste Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Solid Waste Director David Loper, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: waste amounts are up 14.36% for April and Fiscal Year to date waste amounts are up by 16%; discussion regarding the Household Hazardous Waste event scheduled to be held June 4, 2016; Director Loper said he will be budgeting for a new compactor for Fiscal Year 2017; and an update on the Southwest District Health inspection that was recently performed. Commissioner Rule informed Director Loper that he will be recommending to the Board that we increase the administrative fees at the landfill and that a lot of administrative fees are at 25% or 30%. Director Loper said Canyon County's fees are at 20%. Director Loper also mentioned the portable fences are working great and he still hasn't heard anything back from Republic Services since that initial meeting with the Board. The items discussed were general in nature and did not require Board action. The meeting concluded at 3:29 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

EIGHTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 18, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Craig L. Hanson - vacation

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$1,723.80 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$1,830.98 to CompuNet, Inc.

APPROVED CLAIMS ORDER NO. 5-25-16

The Board of Commissioners approved payment of County claims in the amounts of \$100,100.16 and \$199,617.86 for accounts payable.

INDIGENT DECISIONS

The Board met today at 9:31 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule and Tom Dale, Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Monica Reeves. Ellen Pitcairn presented initial determinations of denial for the following cases: 2016-807, 2016-662, 2016-773, 2016-797, 2016-808, 2016-811, 2016-910, 2016-917, 2016-747, 2016-786, 2016-916, 2016-722, and 2016-812. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to deny the cases that were read into the record. Ms. Pitcairn presented initial determinations of approval for the following cases: 2015-1001, 2015-1174, 2016-364, and 2015-1002. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to approve the cases that

were read into the record. The meeting concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION FOR A HARDSHIP FEE WAIVER FOR DONNA TURNBOO

The Board met today at 10:00 a.m. to consider signing a resolution for a hardship fee waiver for Donna Turnboo. Present were: Commissioners Steve Rule and Tom Dale, DSD Director Tricia Nilsson, Building Inspector Dave Curl, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Dave Curl said this is a code enforcement case involving a one room building and the applicant doesn't have many resources; she is trying to do the labor on her own. Commissioners Rule and Dale suggested that staff contact work programs such as the Sheriff's inmate labor program, COSSA, or the Job Corps to see if they would be willing to assist the applicant with her project. Director Nilsson will talk with the applicant about those options, although she believes the project may already be completed. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to grant the hardship fee waiver for Donna. C. Turnboo. (See Resolution No. 16-122). The meeting concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING AREA AGENCY ON AGING JOINT POWERS AGREEMENT

The Board met today at 10:04 a.m. to consider signing an Area Agency on Aging Joint Powers Agreement. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Brad Goodsell said the purpose of the agreement is for the counties and Region 3 to create an entity under the joint powers agreement that will apply to the Idaho Commission on Aging for designation as the Area 3 Agency of Aging. Essentially that will allow the counties to have an entity that administers the functions of the Commission on Aging in this area. Mr. Goodsell said there is no financial obligation by joining this alliance, all funding is provided by the state; however, there is an obligation for one of the Commissioners to serve on the board and Commissioner Dale has already agreed to do that. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to authorize the chairman to sign Area Agency on Aging Joint Powers Agreement. (See Agreement No. 16-058). The meeting concluded at 10:07 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 10:07 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 10:08 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:15 a.m. with no decision being called for in open session.

NINTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 19, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
 Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 5-25-16

The Board of Commissioners approved payment of County claims in the amounts of \$1,876.00, \$67,574.72, and \$39,414.33 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-019071, 2016-019072, 2016-019073, 2016-019074, 2016-019075, and 2016-019076.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Continvo LLC dba Goodwood Barbecue Company to be used May 28, 2016 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Continvo LLC dba Goodwood Barbecue Company to be used June 4, 2016 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Continvo LLC dba Goodwood Barbecue Company to be used June 18, 2016 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Continvo LLC dba Goodwood Barbecue Company to be used June 25, 2016 for a wedding.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-123 Kebob LLC dba Tobacco Connection #23
- Kebob LLC dba Tobacco Connection #32
- Kebob LLC dba Tobacco Connection #22
- Kebob LLC dba Tobacco Connection #16
- Kebob LLC dba Tobacco Connection #6
- Kebob LLC dba Tobacco Connection #1
- #16-124 Kebob LLC dba Tobacco Connection #12
- Italian ToGo, LLC dba Italian ToGo Co
- Lake Lowell Market Inc. dba Lake Lowell Market
- Sizzling Platter LLC dba Sizzler Steakhouse #434
- Caldwell Hospitality Group LLC dba Best Western Inn & Suites
- #16-125 Nampa Aerie No. 2103 FOE dba Eagles Aerie #2103
- Smoky Mtn Pizza & Pasta Nampa LLC/Triple Enterprises dba Smoky

Mountain Pizzeria Grill
Sportsman's Hideout LLC dba Sportsman's Hideout
Chapala Nampa Inc. dba Chapala Mexican Restaurant III
#16-126 Aguililla Restaurant Inc. dba Tacos Aguililla

LEGAL STAFF UPDATE

The Board met today at 9:02 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell asked the Board for clarification on the letter it wants to send to the Boise Valley Economic Partnership (BVEP) with regard to its funding request. Commissioner Rule said the Board is inclined to provide \$5,000 in funding with the condition that BVEP extends an invitation to Tina Wilson, from the Western Alliance for Economic Development, to participate in its working group. Mr. Goodsell will draft a letter to BVEP that offers the group \$5,000 in funding if they are willing to include the Western Alliance for Economic Development and its Director, Tina Wilson, in the working group. Ms. Wilson will serve as Canyon County's representative for economic leads. On another issue, Commissioner Dale said he has received inquiries from citizens asking about a peddlers' ordinance for the County. Cities have the ordinances but he is not sure if counties in Idaho have them, or if there are any regulations regarding door-to-door salesmanship. He sent a letter to Dan Blocksom at the Idaho Association of Counties asking him to see if there are any counties that have such an ordinance. The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-305

The Board met today at 9:33 a.m. to conduct a medical indigency hearing for Case No. 2016-305. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. David Eames, Deputy P.A. Zach Wesley, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant and her spouse, Attorney Bryan Nickels, Timothy Ryan from St. Alphonsus, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to continue the hearing for Case No. 2016-305 to August 11, 2016 at 9:00 a.m. The hearing concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-262

The Board met today at 9:49 a.m. to conduct a medical indigency hearing for Case No. 2016-262. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. David Eames, Deputy P.A. Zach Wesley, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, the applicant and her daughter, Attorney Mark Peterson, Amber Jones from St. Luke's, Interpreter Susan Evans, and Deputy Clerk Kelly Martinez. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to take Case No. 2016-262 under advisement with a written decision to be rendered within 30 days. The hearing concluded at 10:08 a.m. An audio recording is on file in the Commissioners' Office.

UPHOLD ORIGINAL DENIAL DATES FOR MEDICAL INDIGENCY CASES

The Board met today at 10:10 a.m. to uphold original denials for various medical indigency cases. Present were: Commissioners Steve Rule and Tom Dale, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, and Deputy Clerk Kelly Martinez. Ms. Kidd encouraged the Board to take the following cases under advisement: Case Nos. 2016-283, 2016-371, 2016-10, and 2015-1366. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to take the cases read into the record under advisement and render a decision within 30 days. Ms. Kidd said the hospital has withdrawn from Case No. 2016-457 and she is recommending a denial. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously deny Case No. 2016-457. The proceeding concluded at 10:12 a.m. An audio recording is on file in the Commissioners' Office.

TENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 20, 2016

PRESENT: Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman - vacation

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE
AND ATTORNEY-CLIENT COMMUNICATION

Commissioner Dale made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 74-206(1) (d) to discuss records exempt from public disclosure and attorney-client communication. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:12 a.m. with no decision being called for in open session.

An audio recording of the open portion of the discussion is on file in the Commissioners' Office.

MEETING WITH CALDWELL FREE METHODIST CHURCH TO DISCUSS A
HARDSHIP CASE

The Board met today 9:30 a.m. for a meeting with the Caldwell Free Methodist Church to discuss a hardship case. Present were: Commissioners Craig Hanson and Tom Dale; Deputy P.A. Brad Goodsell; Treasurer Tracie Lloyd; Assessor Gene Kuehn; Chief Deputy Assessor Joe Cox; Jennifer Loutzenhiser from the Assessor's Office; Jim Porter, Sharon Porter, Bonnie Kloster, and Paul Kloster from the Caldwell Free Methodist Church; and Deputy Clerk Monica Reeves. Tracie Lloyd said there were two bills for 2015, one was on the regular roll and one was for the subsequent roll. The total outstanding tax bill is \$6,082.72, including penalty and interest. Pastor Porter said the church provides space to a local nonprofit cooperative preschool, and due to extenuating circumstances with the failure of the well/irrigation system they did not plant pumpkins on their field. The plan is to rehabilitate the ground for use as a soccer field for public service. At the beginning of the year the church made significant reductions to their budget and they continue to tighten their belt. They've held prayer meetings on the field to try to meet the requirements. They received a notice in August saying they might be subject a further assessment and in November when they received the tax bill didn't see anything, but when the supplemental assessment arrived in March they contacted the Assessor's Office to ask about an appeal. Commissioner Hanson said in hardship cases the taxes are three years past due before the Board takes action, but in this case we're only looking at a portion of one year. He asked if the Board has discretion in this case. Brad Goodsell said the taxes may be cancelled for reason of undue hardship, and in the past the Board has been concerned with setting a

precedent and it wants to be consistent. The Board has, on one occasion, granted an exemption at this early point before the property was in danger of going to tax deed. Commissioner Dale said the three years of arears is a pretty good standard to hold to and it's good the church is not waiting three years. He said they have consistently used the property for community good, but through no fault of their own the well failed and they didn't have enough water to irrigate the pumpkins. He's inclined to grant the request based on the information that's been supplied; he believes the purpose is to continue to use the ground for the good of the community. This is a church situation and he believes this is a legitimate hardship. Commissioner Hanson understands that but said he has to look at how this will affect the County as a whole. He supports ministries but he's trying to weigh it out within the context of legal standing and what will set the precedent. Commissioner Dale said the differentiating factor with this case is that the property has consistently been used for ministry purposes and they are in a transition period from a pumpkin patch to a soccer field and that should not disqualify the tax exemption. Commissioner Hanson had questions for legal counsel and he requested the Board go into Executive Session, which was held as follows:

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE
AND ATTORNEY-CLIENT COMMUNICATION

Commissioner Hanson made a motion to go into Executive Session at 9:57 a.m. pursuant to Idaho Code, Section 74-206(1) (d) to discuss records exempt for public disclosure. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Jennifer Loutzenhiser from the Assessor's Office, and Deputy Clerk Monica Reeves. The Executive Session concluded at 10:07 a.m. Discussion resumed in open session.

When the Board returned to open session, the representatives from the church returned to the meeting room. Commissioner Dale said based on the information received from legal counsel, the Treasurer, and the Assessor's Office, we need to deny the request and the applicant needs to have a discussion with Tracie Lloyd and Brad Goodsell. He made a motion to deny the application at this point knowing they have the opportunity to settle this issue as far as the tax exemption of the property going forward and then they can come back and address this issue. The motion was seconded by Commissioner Hanson. The motion carried unanimously. The meeting concluded at 10:09 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

ELEVENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 23, 2016

PRESENT: Commissioner Craig L. Hanson
 Commissioner Tom Dale
 Deputy Clerk Monica Reeves

ABSENT: Commissioner Steven J. Rule, Chairman – vacation

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for William Dillon.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-130 Koenig Vineyard Inc. dba Koenig Vineyard
#16-131 Whiskey River LLC dba Whiskey River
#16-132 Wal-Mart Stores Inc. dba Walmart #2780
 Wal-Mart Stores Inc. dba Walmart #3739
 Wal-Mart Stores Inc. dba Walmart #4180
 Wal-Mart Stores Inc. dba Walmart #2781
 Intermountain Food Stores Inc. dba M&W Markets #6
#16-133 New Big Smoke LLC dba Big Smoke #109
 HFO LLC dba Big Smoke #115
 HFO LLC dba Big Smoke #113
 New Big Smoke LLC dba Big Smoke #102
 Campos on Lonestar dba Campos on Lonestar

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:33 a.m. for an office staff meeting. Present were: Commissioners Craig Hanson and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. Ms. Ross left at 8:36 a.m. Joe Decker reported on the following communication items: he will work on media releases regarding a burglary at the Vallivue Middle School as well as a vehicle versus pedestrian accident; he is participating in department head

website reviews; preparing information on the household hazardous waste disposal event; and he posted information about the memorial on the website. Paul Navarro reported on the following facilities items: the contractor is finishing up the punch list items on the first floor remodel; facilities staff will make the counsel tables, podiums and cabinets for the courtrooms; they are painting the surgery room at the animal shelter and helping to install cabinets and assisting with repining some of the access doors; on June 2 Bosch will be here to do a camera system demonstration; and they have finished the middle area on the second floor that used to be records and scanning, the goal is to move the Court Clerk to that space. The meeting concluded at 8:41 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER AWARDING DUTY BADGE AND WEAPON TO CAPTAIN DANA MAXFIELD

The Board met today at 9:01 a.m. to consider awarding the duty badge and weapon to Captain Dana Maxfield. Present were: Commissioners Craig Hanson and Tom Dale, Chief Deputy Sheriff Marv Dashiell, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Sheriff Donahue submitted a written request for the Board to award the duty weapon and badge to Captain Dana Maxfield who is retiring from service. Chief Dashiell said Captain Maxfield has a total of 36 years in law enforcement, 33 of which are with the Canyon County Sheriff's Office. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the awarding of the badge and duty weapon to Captain Dana Maxfield. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson and

Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Goodsell left at 9:10 a.m. The Executive Session concluded at 9:14 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:32 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Chief Probation Officer Elda Catalano, Juvenile Probation Project Coordinator Mike Davidson, and Deputy Clerk Monica Reeves. Topics of discussion included the following: increase in the number of juveniles released from detention and put on electronic monitoring devices; an employee who is in the military will be deployed for three months so Ms. Catalano will recruit for a temporary replacement; she has received input from law enforcement about their concerns that she doesn't have anyone on call to respond to evening calls when officers may have questions. She has addressed it by providing her cell phone number and asked them to call her but they want to have someone more available so she's looking at developing a policy to put something in place. It may mean that the on-call officer will have to take a County vehicle home for the purpose of responding to calls if needed. There was discussion about making sure it is reported to Fleet Director Mark Tolman. She is not sure how she's going to manage the on-call time but she will keep it to a minimum. Mike Davidson reported on the First Tee Golf event. There are currently 18 kids participating in the event. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:43 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DEPARTMENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:45 a.m. for a biweekly meeting with the Human Resources Department to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, HR Generalist Lorraine Doramus, and Deputy Clerk Monica Reeves. Topics of discussion included the following: a part-time employee will begin on Wednesday; Cindy Lorta is working on the budget; they are working on the On-Base performance evaluation tool which will be presented to the

Board in June; the PA's Office has been providing assistance to the department; she asked about the status of the recruitment process; she asked for the Board's permission to hold a PERSI workshop for employees, and the Board is supportive of that. With regard to the question about recruitment for the HR Director, Commissioner Dale said the Board is supposed to be ranking the applicants and Commissioner Rule recommended it be put out to the elected officials to ask for their top five candidate rankings. Rick Ferguson from ICRMP is reviewing the applications as well. Once the rankings are submitted the Board will choose which candidates to interview. Commissioner Hanson said the Board will work on it next week. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:53 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

INDIGENT DECISIONS

The Board met today at 10:00 a.m. to consider indigent decisions. Present were: Commissioners Craig Hanson and Tom Dale, Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Monica Reeves. Ms. Pitcairn presented initial determinations of denial for the following cases: 2016-948, 2016-818, 2016-400, 2016-838, 2016-928, 2016-676, 2016-842, 2016-830, 2016-850, 2016-827, 2016-824, and 2016-847. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to make the initial determinations of denial. Ms. Pitcairn presented an initial determination of approval for Case No. 2016-370. Upon the motion of Dale and the second by Commissioner Hanson, the Board voted unanimously to make the initial determination of approval as read into the record. The meeting concluded at 10:02 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-019497, 2016-019493, 2016-019494, 2016-019495, 2016-019498, 2016-019499, 2016-019501, and 2016-019502.

CANVASS MAY 17, 2016 ELECTION RESULTS

The Board met today at 2:02 p.m. to canvass the May 17, 2016 election results. Present were: Commissioner Tom Dale, Commissioner Craig Hanson via conference call, Chief Civil Deputy P.A. Sam Laugheed, Clerk Chris Yamamoto, Elections Supervisor Kathy Bradley, Jason Culbertson, Elections Technician, and Deputy Clerk Monica Reeves.

Since Commissioner Hanson called in for the meeting and since Commissioner Rule is unavailable, Commissioner Dale acted as a temporary chairman for the purpose of today's meeting. The purpose of the meeting is for the Board to sit as the Board of Canvassers and to canvass the election results and sign off on the statement of election that has been prepared by Election staff. Kathy Bradley confirmed that the documents have been prepared according to the custom and practice of the Clerk's Office and that there are no irregularities in them that we have been made aware of by voters. The Board relies on staff's representations that the results are accurate. Commissioner Hanson made a motion to accept the Clerk's report and findings on the election and that there haven't been any reported irregularities, and that the Board approve and sign the document. He amended his motion to direct staff to use his signature stamp on the documents. The motion was seconded by Commissioner Dale and carried unanimously. The meeting concluded at 2:04 p.m. An audio recording is on file in the Commissioners' Office.

TWELFTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 24, 2016

Commissioners attended the Western Interstate Region Conference in Jackson Hole, Wyoming.

THIRTEENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 25, 2016

Commissioners attended the Western Interstate Region Conference in Jackson Hole, Wyoming.

FOURTEENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 26, 2016

Commissioners attended the Western Interstate Region Conference in Jackson Hole, Wyoming.

FIFTEENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 27, 2016

Commissioners attended the Western Interstate Region Conference in Jackson Hole, Wyoming.

SIXTEENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO MAY 31, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED CLAIMS ORDER NO. 1617

The Board of Commissioners approved payment of County claims in the amount of \$1,420,878.74 for a County payroll.

APPROVED CLAIMS ORDER NO. 5-31-16

The Board of Commissioners approved payment of County claims in the amount of \$2,000.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 6-10-16

The Board of Commissioners approved payment of County claims in the amounts of \$62,500.68 and \$232,025.93 for accounts payable.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-020776, 2016-020772, 2016-020766, 2016-020765, 2016-020796, 2016-020797, 2016-020798, 2016-020799, 2016-020800, 2016-020801, 2016-020802, 2016-020803, 2016-020805, 2016-020804, 2016-020784, 2016-020785, 2016-020786, 2016-020787, 2016-

020788, 2016-020789, 2016-020790, and 2016-020791.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Moad LLC dba O'Michael's Pub & Grill to be used June 9, 2016 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Moad LLC dba O'Michael's Pub & Grill to be used June 18, 2016 for a wedding.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Hailee Egurrola, Kellie George, Kelsee Hale, Brian Wagoner, Jarom Packham, Daniel Ezell, and Martin Flores.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$1,778.00 to Alexander Clark Printing.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$2,280.00 to Curtis Blue Line.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Prosecutor's Office in the amount of \$1,176.00 to Intermountain Wood Products.

APPROVED PURCHASE ORDER

The Board approved a purchase order for facilities management in the amount of \$7,390.00 to Wall 2 Wall Flooring.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$16,150.00 to Dell Inc.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-136 Pacific Sushi LLC dba Pacific Sushi
- #16-137 Crescent Brewery LLC dba Crescent Brewery
Prefund Beer Bar LLC dba Prefunk Beer Bar II
- #16-138 Shewil LLC dba Slicks Bar
Dramas LLC dba Bootleggers
- #16-139 Valley Wide Association Inc. dba Valley Wide Cooperative
- #16-140 Cinema Grill Ventures LLC dba Northern Lights Cinema Grill
- #16-141 JM Assets LLC dba Garbonzo Pizza
RBS Enterprises Inc. dba Barb's Down the Road Tavern
- #16-142 Caldwell aerie #3691 FOE Inc. dba Fraternal Order of Eagles #3691
Texas Roadhouse Holdings LLC dba Texas Roadhouse
- #16-143 Bitner Vineyards LLC dba Bitner Vineyards
Burnt Lemon Grill LLC dba Burnt Lemon Grill

FILE IN THE MINUTES

The Board filed the Uncollectible Delinquent Personal Property Taxes for 2015 in this day's minutes.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Facilities Manager Paul

Navarro, PIO Joe Decker, Deputy Clerk Kelly Martinez, Senior Administrative Specialist Jenen Ross, and Deputy Clerk Monica Reeves. (The staff meeting was interrupted by a fire alarm at 8:37 a.m., and the Board went back on the record at 8:50 a.m.) Ms. Martinez and Ms. Ross left at 8:51 a.m. Joe Decker reported on the following communication items: he is expecting a lot of media attention at today's sentencing on a juvenile corrections case; the Sheriff's Office Victim-Witness Coordinator reached out to him about contacting the media on a story on an unsolved murder case that occurred 30 years ago; the household hazardous waste disposal event will be held this Saturday and a large turnout is expected so he asked that IOU certificates be printed in case a second event is needed; he has participated in several department website reviews last week; he has finalized certificates for those who helped with the law enforcement memorial ceremony; and he will attend a security camera meeting on Thursday. Paul Navarro reported on the following facilities items: LCA and ESI recommended the County interview a security contractor for a camera system for the jail expansion project, he and Greg Rast will attend the meeting to see if it can be used in other parts of the County campus; he received an estimate in the amount of \$19,000 for Kittleston and Associates to conduct a parking study, the cost is too expensive so he will explore other options including obtaining competitive bids from other companies. Mr. Navarro applied for the conditional use permit for the jail expansion project last Friday. The sewer relocation project is going out for bid and the documents will be signed on the June 3. The bid documents for the parking lot buildout project on the corner of 12th Avenue and Chicago Street will be considered later this week. Both projects are small enough that we can do a solicitation of bids and choose three contractors of our choice. A fire alarm test is scheduled for tomorrow morning, it will be tested in the presence of the fire marshal and will be the last and final piece for our occupancy permit for the courthouse remodel. Commissioner Rule expressed his appreciation to Mr. Navarro for the good work his department has done on the remodel project. The meeting concluded at 8:59 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING BOISE VALLEY ECONOMIC PARTNERSHIP MEMBERSHIP APPLICATION

The Board met today at 9:03 a.m. to consider signing the Boise Valley Economic Partnership Membership Application. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Brad Goodsell asked the Board to postpone this matter for a few days because there is one issue that needs to be resolved before we move forward. Commissioner Rule wants to make sure Tina Wilson's activity is part of the agreement with BVEP. Mr. Goodsell said there is an understanding that she will be part of the working group, however, there seems to be some misunderstanding about the amount of the County's contribution.

Commissioner Rule said the amount is \$5,000. The meeting concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 9:05 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (f). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Chief Civil Deputy P.A. Sam Laugheed arrived at 9:10 a.m. The Executive Session concluded at 9:46 a.m. with no decision being called for in open session.

BIWEEKLY MEETING WITH THE JUVENILE DETENTION DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:47 a.m. for a biweekly meeting with the Juvenile Detention Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Juvenile Detention Director Steve Jett, Sr. Administrative Specialist Dawn Dennison, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: they have harvested 133 pounds of produce; they are working on grants for the garden program; personnel updates; they had training last week for dealing with traumatic incidents; they are keeping track of their numbers for PREA compliance and in 2017 there will be a staff ratio requirement imposed by the Department of Justice; population is currently at 31 juveniles; and Director Jett discussed his schedule for training and PREA audits. Commissioner Rule asked if there have been any physical restraints the last two weeks. Director Jett said there have not. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:54 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION ON THE ZONING COMPLIANCE AND BUILDING PERMIT FEE WAIVER APPLICATION FOR THE VALLIVUE SCHOOL DISTRICT

The Board met today at 10:03 a.m. to consider signing a resolution on the Zoning Compliance and Building Permit Fee Waiver Application for the Vallivue School District. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Mr. Wesley said this is the formality part of the process, the Board took this application for fee waiver up at a prior meeting and determined the application would be denied. He said while the Board in the past has granted many fee waivers for school districts or public entities, this particular one was large enough it would have an adverse effect on the Development Services Department's ability to provide services to others. The resolution before the Board reflects that decision and it is his understanding that Vallivue School District is already aware of this decision and has already paid the fees. Commissioner Dale confirmed that the resolution states we are denying the waiver application. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution denying the Zoning Compliance and Building Permit Fee Waiver Application for the Vallivue School District. The signed resolution, No. 16-134, is on file with this day's minute entry. The meeting concluded at 10:06 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DEVELOPMENT SERVICES DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:06 a.m. for a biweekly meeting with the Development Services Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Development Services Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Mr. Wesley asked the Board to go into Executive Session to discuss a personnel matter. At 10:07 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER

Commissioner Hanson made a motion to go into Executive Session at 10:07 a.m. pursuant to Idaho Code, Section 74-206 (1) (b) to discuss a personnel matter. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale, Hanson and Rule voting in favor of the

motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson and Deputy Clerk Kelly Martinez. The Executive Session concluded at 10:15 a.m. with no decision being called for in open session.

While in open session, topics of discussion included the following: budget and permit status update; personnel updates; and an update regarding regional committees- COMPASS Regional Transportation Advisory Committee and Boise Chamber Food and Agricultural Industry Advisory Board. Assistant Director of Information Technology Don Brown arrived at 10:16 a.m. for the next meeting. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:23 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:23 a.m. for a weekly meeting with the Director of Information Technology to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Assistant Director of Information Technology Don Brown, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Mr. Brown would like to restate that things are progressing really well and infrastructure in IT is a hundred times better than what it was; website redevelopment is going really well; update on the employee evaluation tool and there is a presentation scheduled for the Board to see tomorrow; personnel updates; the wireless update project is just about to begin; and an update on the phone issues. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:27 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:32 a.m. for a biweekly meeting with the Fleet Director to discuss general issues, set policy, and give direction. Present were: Commissioners Craig Hanson and Tom Dale, Fleet Director Mark Tolman, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: the vehicle up-fitting is going well; Director Tolman is in the process of auditing vehicle insurance, which is done bi-annually; the new office space is working out wonderfully; discussion regarding a

minor parking accident which discussed in legal staff; and a discussion about fuel costs. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:39 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE DIRECTOR OF MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:47 a.m. for a biweekly meeting with the Director of Misdemeanor Probation to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Director of Misdemeanor Probation Jeff Breach, Assistant Director of Misdemeanor Probation Lisa Sheehan, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: administrators have been working with the Idaho Association of Counties (IAC) to change some positions to the Rule of 80 and Director Breach received some estimates from PERSI in regard to the additional costs to the County and it would total \$1,283 for their department and for the County to support all of the departments that would move to the Rule of 80 the annual increase would be around \$9,299. IAC has indicated they will get this submitted at the conference in June. Commissioner Rule asked what supporting this will gain County taxpayers. Director Breach said moving it to Rule of 80 would be a benefit in terms of recruiting and retaining employees. Ms. Sheehan discussed how their office tries to help the community and she told the Board about a recent experience that was a good example that they do look beyond the end of probation when working with offenders. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION APPROVING CANYON COUNTY FAIR BUILDING FACILITY RENTAL CHARGES AND FACILITY USE AGREEMENT

The Board met today at 11:00 a.m. to consider signing a resolution approving Canyon County Fair Building Facility Rental Charges and Facility Use Agreement. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. Mr. Wesley said this is the result of a lot of discussion and several drafts about how to resolve the issue with the fair building and other fair property rentals that sometimes happen very quickly without the ability to have the Board sign each of those agreements. They have developed process by which the Board would approve the rates for the fair facility and the use agreement, so if someone comes in to rent facility, they will complete a

worksheet and the renter will sign our terms of use and then fair staff can sign it and the Board won't need to sign it. Director Cope said the rental rates are pretty standard and are broken down by items and fees. Upon the motion by Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to sign the resolution approving Canyon County Fair Building Facility Rental Charges and Facility Use Agreement. The signed resolution, No. 16-135, is on file with this day's minute entry. The meeting concluded at 11:04 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 11:04 a.m. for a biweekly meeting with the Fair Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Director Cope reviewed the arena proposal from Priefert which the Board directed Ms. Cope to run by the Prosecutor's Office and the Controller; dirt stock piling issue seems to be going okay; storage and parking issues were also discussed. The items discussed were general in nature and did not require Board action. The meeting concluded at 11:14 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MEETING WITH ASSESSOR TO REVIEW COUNTY VALUES

The Board met today at 1:30 p.m. for a meeting with the Assessor to review County values in preparation for this year's Board of Equalization schedule. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Appraisal Supervisor Brian Stender, ElJay Waite, Carol Mitchell, and Deputy Clerk Monica Reeves. Brian Stender gave a PowerPoint presentation, a copy of which is on file with this day's minute entry. They are seeing increases mostly everywhere; if there is a decrease it's not by much and is likely because something happened to the property where the condition has drastically changed. The gross value increases are as follows: Nampa 9%, Caldwell 13%, Middleton 11%, Parma 19%, Greenleaf 24%, Notus 28%, Wilder 37%, Melba 23%, rural 10% and commercial/industrial 7%. Commissioner Dale noted that the biggest increases are in the smallest towns. Mr. Stender said the bigger metropolitan areas recovered sooner and now we're seeing that in the smaller towns. Two years ago the Assessor raised the values for Nampa and Caldwell 30%. The highest agricultural rate is up to \$1,780 per acre (up from \$1,500 per acre). Rural areas outside of city limits went up on average

about 11%. The amount of arm's length sales totaled 4,535. According to Mr. Stender we're not quite at the peak of where we were in 2006, but we are close to 2007 levels. Joe Cox said during the peak people were getting greedy and flipping properties, but today's market is healthier, supply and demand is in better balance. Mr. Stender said things are moving again; there are over 800 houses that are under construction but are not yet on the assessment roll for 2016. Commissioner Rule said last year's budget was based on "x" amount of revenue for building permits, sales tax, property tax, and he wanted to know if this will have an effect on the property taxes yet to be paid this year. Gene Kuehn said December will be the first payment for 2016 taxes, and what the taxing districts request is what's going to drive what a person will pay on their property. They may raise the values because they are required to by law, but if the taxing districts ask for the same amount of money as they did last year you would see very little change in actual dollar amounts for any one of those properties. An interesting dynamic, for example, would be Greenleaf and Caldwell; the County portion of that tax will be a little different in that it will probably shift a little towards the Greenleaf side because they've had a higher raise but the amount those taxing districts would collect would still be the same but the levy would lower. Commissioner Rule said the effect on this year's budget would just be from the building permits, the permitting side would show some increase in revenue. Mr. Kuehn said that is correct because we haven't got those taxes in and they won't go until budgets are set. Mr. Cox thinks the County will enjoy a little more revenue through the fees. Mr. Stender said our assessment level is supposed to be between 90%-110%; we are supposed to be at 100% of market value and when he was calculating values he was aiming for 97%-98% this year knowing that if it's a declining market we might be a little lower than that but in an increasing market if we don't keep up we'll see another radical increase. The meeting concluded at 1:49 p.m. An audio recording is on file in the Commissioners' Office.

SEVENTEENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO June 1, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Sharon Vickerman, Nicholas Whitney, Jennifer Haynes, and Linda Ellis.

APPROVED CLAIMS ORDER NO. 6-10-16

The Board of Commissioners approved payment of County claims in the amounts of \$73,604.00 and \$65,639.89 for accounts payable.

INDIGENT DECISIONS

The Board met today at 8:31 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Monica Reeves. Ms. Pitcairn presented initial determinations of denial for the following cases: Case No. 2016-893, 2016-890, 2016-872, 2016-840, 2016-883, 2016-886, 2016-990, 2016-855, 2016-869, 2016-860, 2016-995, 2016-875, 2016-976, 2016-1005, 2016-881, and 2016-979. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to approve the initial determinations of denial for the cases that were read into the record. Ms. Pitcairn presented initial determinations of approval for the following cases: 2016-425, 2016-314, and 2016-495. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to approve the cases that were read into the record. The meeting concluded at 8:34 a.m. An audio recording is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-020872, 2016-020873, 2016-020874, 2016-020875, 2016-020876, 2016-020869, 2016-020870, and 2016-020871.

MEET WITH MAYOR NANCOLAS TO DISCUSS PROPERTY TRANSFER ISSUES THAT AFFECT THE CANYON COUNTY FAIR AND THE CALDWELL EVENTS CENTER

The Board met today at 9:01 a.m. for a meeting with Mayor Garret Nancolas to discuss property transfer issues that affect the Canyon County Fair and the Caldwell Events Center. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Mayor Garret Nancolas, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Zach Wesley said he's been in communication with the city's attorney, Mark Hilty, about the transfer agreement, deeds and lease of the events center for the fair. One issue with the lease was having an exhibit that was up-to-date and captured what property would be available for the fair to use at the events center for the annual fair. He said Mr. Hilty listed the football field restrictions, and a potential transformation of some of the current baseball fields to a track field for the College of Idaho, and they discussed having a meeting with the Board and Mayor Nancolas to talk through those issues and identify the areas so we can get a final map together. Mayor Nancolas brought some maps for today's meeting and Mr. Wesley has a map that was used for the solicitation for the carnival project that would make a good template for this too. Mayor Nancolas said the city appreciates the dialog with the County about getting this resolved so we can move forward. The first map identifies the Norman property, which the city purchased a couple years ago; 21st Avenue is prime commercial so the city council is proposing to sell off two small lots in front to pay for the improvements and the rest of the property. There are approximately 400 parking places that would be available to the fair for parking. The city would not charge for them nor are they asking for any participation in building a parking lot or anything else. They are proposing to make improvements along the creek like they have downtown and put in a walking path with picnic tables. In reviewing the map, he said there is a leased area (marked in gray at the bottom) which is where they put the pens for the rodeo but that doesn't mean the fair cannot use them if there's a need for livestock. They are available to the fair but the city is not going to improve it into parking because it's intended to stay in pens until the rodeo decides there's a better way to do it. Mayor Nancolas said the city is proposing an underpass down here but it's very expensive, and they are still working with the railroad but haven't come to any firm agreement with them yet. All this property is available to be included other than two small lots which total 1.6 acres. On the map there is an area marked in brown that's recently been purchased by the city and it used to be owned by the Smeed Foundation, then Kevin Rowley and then to Gary Vance, and now the city. He said if the fair wants RV spots or something else we need to let them know because they want to design it with you. There is an RV dump in the area that has been a major problem for the city, and when it was built it was done by a grant so there are stipulations that it has to be in the same general area, but the city will try to

improve it somehow. Mayor Nancolas said they want to improve this area with the goal being parking. He said they are proposing a track facility directly across from the baseball field; it's not been used by the fair but the city is open to a master plan. With the seating and new restroom maybe that area could be a smaller concert venue if all parties coordinate. He said the city is willing to pull out the baseball field if the fair has uses for it, but for now it is a baseball field. He said the fair is welcome to use the area all the way up to 21st Avenue, the only thing would be the restrictions on the turf, but it doesn't mean we can't use that facility, it just means there has to be coverage to protect the field. Commissioner Rule said the plans across the railroad tracks will really be helpful, and with regard to the RV dump, it's a necessity but it doesn't work at all. Mayor Nancolas said the city is aware of the inconvenience and health issue; it's an old design and he's not sure of the cost to re-engineer the whole thing. Commissioner Dale asked if there is an opportunity to see if the grant arrangement can be changed so there is more flexibility, maybe re-write the restrictions on the grant. Mr. Wesley said there is a smaller map that can be used to show the properties that are available without restrictions (identified with a blackout line) and we could use a different color to note the restrictions. He will have the GIS department put that together based on this conversation and provide a copy to the city's attorney to go along with that lease. Mayor Nancolas said with council approval he has signed the documents that Mr. Wesley sent and the only question was what the map would look like as an exhibit, which was the purpose of today's meeting. The city wants the fair to stay there and this is the first step in getting down the path for the next few years, but at any point in time if there's a decision to not pursue the other 80 acres he wants to reassure the Board that when it's appropriate he would love to sit down and master plan the entire 80 acres. The city is open to ideas on how to make it better for all parties. Commissioner Rule said he will pass that on to the fair board. Commissioner Dale said Rosalie Cope had questions about the pens stored at Gabiola Fields right, she wants to make sure the storage area they need will still be available once this transfer takes place. Mayor Nancolas's response to that question was yes. He said Mark Davis is aware of those needs and they will continue to work through them and if there's a better location, great, if not the same location will be available. The intent for the area known as Gabiola fields (with the orange hashed mark on the map) is to leave it as open space. It's great for the midway, soccer and football practice fields; he has not heard any desire from any party but to keep that as open space. Commissioner Rule said Ms. Cope was concerned about the storage for the pens and that the piles of dirt will be gone by the time the fair starts; both Lurre Construction and the city told her the dirt will be gone. Mayor Nancolas said the fair board can call him directly and he will route them to the right person and make sure they get responded to. Commissioner Rule said it looks like this is a done deal and it's moving to the next generation of management. Mayor Nancolas said the city looks forward to continuing the partnership and to accommodate

the fair in any way it can. The discussion concluded at 9:18 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 9:18 a.m. for a legal staff update. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, an interested citizen, and Deputy Clerk Monica Reeves. Brad Goodsell reported on the BVEP membership application and stated they are fine with the County's \$5,000 contribution amount. Commissioner Rule said the Board will budget the amount and pay the invoice on October 1. Mr. Goodsell said the signing of the application will be scheduled for next week. He asked if the Board has received any inquiries for the open house that's been scheduled for this afternoon at the Nampa annex auction; it wasn't publicized, it was scheduled in case somebody asked. No inquiries have been made so there is no reason to go the annex today. The auction is scheduled for Friday morning. At 9:21 a.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Commissioner Dale made a motion to go into Executive Session at 9:21 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d) to discuss a personnel matter and records exempt from public disclosure and attorney-client communication. The motion was seconded by Commissioner Hanson. A roll call vote was taken on the motion with Commissioners Hanson, Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:45 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING WITH CORONER TO DISCUSS OFFICE REMODEL

The Board met today at 9:45 a.m. to discuss a request for a remodel of the Coroner's Office. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale,

Facilities Manager Paul Navarro, Coroner Vicki DeGeus-Morris, an interested citizen, and Deputy Clerk Monica Reeves. The Coroner is requesting a small office remodel project that involves removing a wall to extend her office space to allow for adequate space to meet with families. Right now she has only enough space for two chairs in her office which makes it inconvenient when she meets with families. Paul Navarro said her office is 10x10 and the room behind it is 7x10 so it would give her an office of 170 square feet. The remodel would take two weeks and the cost for sheetrock and paint will be under \$500. Commissioner Rule questioned where the pathologist's office space will be located. Ms. DeGeus-Morris said there is space for him in the back that's currently being used for storage. Commissioner Dale said her office space is pretty minimal for someone who has to meet with families and it would be much better for her to have more space so she can meet with families in private. The Coroner has the money in her budget to pay for the remodel. Commissioner Dale made a motion to authorize the facilities department to remodel for the extra office space in the Coroner's Office. Commissioner Hanson seconded the motion with a friendly amendment that the cost will be paid from the Coroner's budget. A roll call vote was taken on the motion with Commissioners Dale and Hanson voting in favor of the motion and Commissioner Rule voting against the motion. The motion carried by a split two-to-one vote. The meeting concluded at 9:52 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST FOR REZONE BY PATRICIA DODSON, CASE NO. PH2016-10

The Board met today 10:02 a.m. to conduct a public hearing in the matter of a request by Patricia Dodson for a rezone from an "R-R" (Rural Residential) zone to an "R-1" (Single family residential). The subject property is located on the east side of Robinson Road, approximately 693 feet north of the intersection of Orchard Avenue and Robinson Road in Nampa. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Tom Hood, Babette Monroe, other interested citizens, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. The P&Z Commission recommended denial on April 7, 2016, and staff is recommending approval of the rezone request. Tom Hood is representing his mother-in-law who is the applicant in this case. The 10 acres has a proposal of seven lots with the rezone. Individual wells and septic systems are proposed. He said the P&Z Commission's decision was a split decision, 3-to-3 with one recusal, and once deliberation began there was some misunderstanding among two Commissioners about what types of lot sizes were proposed relative to existing lot sizes. He wants to make sure the Board is aware that the existing lot size of 1.46 acres in the surrounding area is based on an aggregate of all subdivision lots, using that methodology in this case you

get a yield of 1.38 acres. He has worked with highway district regarding traffic issues. The neighbors testified about the concerns with additional trips that would be created with the rezone but with the creation of three additional single family building lots, that results in three additional trips in that peak hour. That is one car every 20 minutes so it's clearly insignificant to the road system. Babette Monroe testified her main concern is that a topographic map has not been shown. The property is not level, there is a great change in elevation. The other significant concern deals with traffic volumes, excessive speeding and the difficulty with visibility in getting onto Robinson Road. She is also concerned about the multiple wells and septic systems, and due to the elevation of the property she questions how much useable space will exist for development. Mr. Hood offered rebuttal testimony. He addressed the Robinson Road safety issue stating the traffic data was collected by the Nampa Highway district and ITD and there is no evidence to show that Robinson Road is unsafe. There is some grade differential across the property, everywhere outside of the right-of-way is flatter than 15%, and for building standards typically a 15% grade is appropriate for a daylight basement house. They are flatter than 15% across the property with the possible exception of the right-of-way area they're bringing in the new road, which will require some new grading to flatten it out. With regard to the roads, he said they are safe and met full standards when they were put in. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to close public testimony. During the Board's discussion, Commissioner Dale said he appreciates the information being given by all who testified, particularly about the building sites; it's up to the developer and engineer to decide if the lots are buildable or not, certainly they cannot sell seven lots if they cannot be built upon. He said it's important to know there are four lots authorized without any change in the zoning; he appreciates Mr. Hood's testimony that indicates there will be higher standards required for the septic systems so it would be an advantage to have seven lots instead of four as far as cleanliness of ground water. It sounds like there is sufficient water in the 100-200 foot well depth level that would not impact the other wells. This is in compliance with the other existing lots immediately available and he is in favor of this. Commissioner Hanson said the plan is well thought out and there are plenty of steps that have to be taken before this would become an approved subdivision. Commissioner Rule said there is a trend in the area and that weighs on his decision. Commissioner Hanson made a motion to approve the rezone and Findings of Fact, Conclusions of Law and Order. The motion was seconded by Commissioner Dale. A roll call vote was taken with Commissioners Dale, Hanson and Rule voting in favor of the motion to approve. The motion carried unanimously. Commissioner Hanson made a motion to approve the ordinance directing changes to the official zoning map. The motion was seconded by Commissioner Dale. A roll call vote was taken with Commissioners Dale, Hanson and Rule voting in favor of the motion to approve. The motion carried unanimously. (See Ordinance No. 16-006.) The

hearing concluded at 10:41 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH IDAHO TRANSPORTATION DEPARTMENT FOR A PRESENTATION ON TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

The Board met today at 11:07 a.m. for a meeting with the Idaho Transportation Department for a presentation on Title VI of the Civil Rights Act of 1964. Russ Rivera, MPA, who serves as the compliance officer for the Idaho Transportation Department - Office of Civil Rights asked to make the presentation to Canyon County elected officials, department heads, and chief deputies as part of his review of Canyon County's federal transportation grants. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Russ Rivera from ITD, Prosecutor Bryan Taylor, Chief Civil Deputy P.A. Sam Laugheed, Treasurer Tracie Lloyd, Chief Deputy Treasurer Nancy Seal, Assessor Gene Kuehn, Chief Deputy Assessor Joe Cox, Chief Deputy Sheriff Marv Dashiell, Clerk Chris Yamamoto, IT Director Greg Rast, Facilities Manager Paul Navarro, DSD Director Tricia Nilsson, Director of Misdemeanor Probation Jeff Breach, Lisa Sheehan, Deputy Director of Misdemeanor Probation, Chief Probation Officer Elda Catalano, HR Specialist Cindy Lorta, PIO Joe Decker, Solid Waste Director David Loper, Juvenile Detention Director Steve Jett, HR Investigator Gary Deulen, and Deputy Clerk Monica Reeves. Russ Rivera gave a PowerPoint presentation, a copy of which is on file with this day's minute entry. He reviewed the basic history on Title VI of the Civil Rights Act; the law and what it covers; a case study in Las Vegas where the city spent millions to reopen a street and improve curbs and ramps; the issue with people coming to Idaho from other states to collect bounties based on Civil Rights Act complaints. He spoke about what ITD does and the things Canyon County can do as an organization for protection from violations or compliance complaints. He reviewed the requirements of recipients and sub-recipients of federal funding to ensure compliance with Title VI of the Civil Rights Act. Anyone who receives federal funding through ITD is ultimately a recipient of federal funding and they are required to make sure everybody is in compliance because if they are not ensuring that ITD will lose their funding. Mr. Rivera is asking the County to figure out a way to identify issues and address them if they become more important. Commissioner Rule asked Mr. Rivera what he perceives to be the County's number one area of exposure. Mr. Rivera said more than likely it's the Hispanic/Latino community and the need to ramp up the efforts in providing translated documentation. We need to make sure we have access to a translator or identify employees at the County that could help with translation services. He said there are census bureau language identification cards so if someone comes in and they speak a language we do not understand we would hand that person the card so they can point to the language they speak and then based on that the County should have

access to a language translation service. He suggested we conduct a poll of our employees and figure out who speaks what languages just in case we cannot get access to the language translation services and this way you've got a list of employees that can help if there's an issue. The meeting concluded at 11:37 a.m. An audio recording is on file in the Commissioners' Office.

PRESENTATION BY HR AND IT OF ONBASE PERFORMANCE EVALUATION TOOL

The Board met today at 1:15 p.m. for a presentation by staff from the Human Resources Department and the Information Technology Department of the OnBase Performance Evaluation Tool. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale; HR Specialist Cindy Lorta, HR Training and Development Specialist Nicole Ahlstrom, and HR Investigator Gary Deulen; IT Director Greg Rast, IT staff Don Brown, Don Dutton, Tim Hood, Shawn Adamson who arrived at 1:32 p.m., and Burt Merkley, who arrived at 1:33 p.m.; and Deputy Clerk Monica Reeves. Nicole Ahlstrom demonstrated how the online tool will be used for employee evaluations. It will be managed by HR staff who will be interacting with the users and going to IT for support. It is a web-based program that will create some functionality and ability well beyond what we have now. Employee evaluations are the first step and other goals including moving employee files online, interfacing with ADP, and online applications. Benefits include: consistency of employee practices such as evaluations, files, and online application, accuracy of records, less hard copy storage space, cost saving and time savings. Features of the online evaluations are weighted competencies; paperless approval and distribution process = workflow; support documents, and an efficient retrieval process. The tool will be presented to elected officials and the Board's department administrators in late June with customizations meetings to follow in July and supervisor/manager training to occur August 15-September 30. The tool will be launched on October 1. No Board action was required or taken as the meeting was held for demonstration purposes only. The meeting concluded 2:13 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH CANYON COUNTY COMMUNITY CLINIC TO DISCUSS FY2017 BUDGET REQUEST

The Board met today at 2:19 p.m. to discuss the Canyon County Community Clinic's FY2017 budget request. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Tom Bowman and Lori Bowman from Canyon Clinic, Indigent Director Yvonne Baker and Deputy Clerk Monica Reeves. Clerk Chris Yamamoto arrived at 2:29

p.m. The clinic is requesting \$75,000 for Fiscal Year 2017. Director Bowman review statistics for 2015 and what their expenditures are and what it would have cost if they had actually paid for the services rendered. (See documents included with this day's minute entry.) He said last year the Board signed paperwork for the recovery center known as Canyon Clinic Wellness, which is a recovery center with an outreach towards mental/behavioral health services. The purpose of the center is to help maintain long-term recovery from a substance use disorder and/or a co-occurring behavioral health disorder. Commissioner Rule asked Director Bowman to cover what they provide in behavioral health recovery center counseling. Director Bowman said in the wellness clinic they treat those who are going through substance abuse disorders (alcohol, tobacco, drugs) and whatever co-occurring mental health issue that typically goes along with substance use disorders. The purpose for the recovery center is for a person who is either pre-trial, or just been released, or has a home situation that's not comfortable and going through substance use can come to the clinic and meet with an advocate (volunteer). Their paid staff includes two co-directors, one of whom is full-time, the other is part-time, and they have a recovery coach who works 15 hours a week and they hope to have more volunteers. They opened in July of last year and currently have 39 active patient charts, since October of last year they've had 676 people come through the door. The number does not represent 676 individuals, it's sometimes a recurring person that comes through and that's how the state requires them to report numbers to the Idaho Association of Counties. (Additional statistics are included on the handout presented today.) Commissioner Rule asked how many of those cases would have wound up as mental hold cases if they had not been handled at the clinic. Director Bowman said it's hard to say because they come in for a wide variety of needs, but he estimates the number to be around 35% to 40%. Commissioner Rule said the numbers justify the amount the County contributes to the clinic. Director Bowman said it costs about \$11,000 for a 3-day mental hold at the hospital and if you take 20 of those people at that amount, that's going to add up to dollars that the hospital would not actually get and then indigent care would have to support it in some way. Lori Bowman said in addition to the cost saving it's hopefully keeping them from re-entering the prison system too. The counselling services are provided at no charge because not all of patients can afford the required counseling or appointment that they're required to get. Commissioner Hanson asked if there's a potential for the clinic to have advocates being available 24-hours a day to address the mental hold cases. Director Bowman said yes they are working on that; they are in the process of finalizing discussions on how that's going to look for this area so they have access to crisis centers. They are not at the point of being a crisis center but they'd like to be at the point where a person can come and have their needs identified and take the next step. He said they've had a great opportunities to talk with Prosecutor Bryan Taylor and Indigent Services Director Yvonne Baker about the issue in general. Commissioner Rule said the requested

amount will be included in the budget process. The meeting concluded at 2:31 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE FAIR BOARD TO DISCUSS THE LAND SWAP AND DEED TRANSFER BETWEEN CANYON COUNTY, THE CANYON COUNTY FAIR AND THE CITY OF CALDWELL

The Board met today at 2:47 p.m. with the Canyon County Fair Board to discuss the land swap and deed transfer between the County, the Canyon County Fair, and the City of Caldwell. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale; Deputy P.A. Zach Wesley; Fair Board Members Tim Lowber, Laren Bailey, Curt Krantz, Josh Sanders and Kim Hasenoerhl; Stephanie Peters from the Clover Crest 4-H Club; interested citizens; and Deputy Clerk Monica Reeves. Commissioner Rule said the Board met with Caldwell Mayor Garret Nancolas earlier today about plans the city has to develop property. The County has given up Gabiola Fields because of a legal situation that occurred years ago so it's back in the city's control but the Mayor said the fair can use that property whenever it's available. Commissioner Dale said one of Rosalie Cope's chief concerns about Gabiola Fields was making sure there's space for storage for the different types of pens and things that need to be stored throughout the year, and the Mayor assured the Board that that will not change. We just need to let Mark Davis from the city know what needs to happen as far as storage. Commissioner Hanson said the Board hasn't signed any document so we haven't turned anything over at this point. Commissioner Rule asked if there's any reason for the Board to believe that that ground won't be turned over to the city. Zach Wesley said he's not aware of any remaining issues, everything has been laid out with the written documents. Laren Bailey said the fair board met with the Board a few months ago and had a discussion about the deed under the fair building and some of the things that were happening and they were told nothing would happen until the fair board had an opportunity to talk about it. He said the fair board is frustrated because they were not included in this process. Commissioner Rule said he was surprised as well to learn that the County didn't have legal standing and if we didn't sign Gabiola Fields over to the city we could end up in a frivolous lawsuit. Tim Lowber asked why the County is not suing the city for the deed. Mr. Wesley said everybody is aware of the broad and general framing of these things but when we get into specific discussions of our legal decisions on issues that are not fully resolved yet and where the open discussion could potentially harm the County's position he recommends an executive session. Commissioner Hanson said the Board sent a letter to the city based upon their threatened lawsuit and that letter was to open up a conversation but evidently there's not going to be any conversation because the city is getting what they want. He is not going to support signing over the property with what's being presented; he will vote no on it because the city has not

been honest in their dealings with the fair. Commissioner Dale said after months of negotiations on getting the charolais barn and the whole thing turned over and we were so close to getting it accomplished but something derailed it and he doesn't know what it was. Commissioner Rule believes it's because it went before the city council and legal counsel pointed out some deficiencies and they went another direction. Mr. Lowber said it's frustrating as a fair board member and taxpayer that the two entities can't work together. It made sense for the city to sign over Gabiola Fields and the property that the fair has been using for years and doing the maintenance on. Stephanie Peters asked what the fair violated that required they turn over Gabiola Fields. Commissioner Rule said the fair did not violate anything. There was an agreement around 2000-2002 between the city and the County to exchange properties and part that agreement was that the County was going to budget "x" amount of dollars and build "x" amount of buildings. All these years later, subsequent boards of commissioners were not made aware of that and it slipped through the cracks and there was a drop dead date for that to happen. We can't patch it up because the city doesn't want to, they want to take it back and they have threatened the County with a lawsuit. Ms. Peters said if it was the Board's fault they should be fighting for the fair. Commissioner Rule said the County cannot do anything about it. There was discussion about what the Board expects of the fair board members. Commissioner Dale said the number one reason the fair board exists is to run the fair, and that's what their expertise is in and over the years the members have done a great job with it. Commissioner Hanson said if the fair foundation gets the money his vote will be to move the fair out of Caldwell and to the 80-acre site. Commissioner Rule said he would like the fair board to get the money and move the fair, but if that's not going to happen he'd like them to have the best fair at the current facility. Laren Bailey said the fair loses more and more pieces every year; they've already lost the stadium and he believes the city or the College of Idaho will build something on Gabiola Fields. The fair is getting more 4-H kids, more animals, and more patrons and they're dealing with a facility that is dilapidated and needs to be repaired, or, they need to move. He said their opportunities to raise money and to keep the interim rentals are going by the wayside, the city doesn't want to work with them on parking issues so they are losing events because of that so more and more money is going away. At some point, under the budget the Board gives them, this is not going to be viable anymore. Commissioner Dale said the city is going to improve the gravel lot. Mr. Bailey understands that but he said the city told the fair board they cannot use it on a date that was already agreed upon and now they're saying they can't have it for certain dates but the fair already has tenants signed up to rent the space. Commissioner Dale said the Board needs to bring that up with the Mayor. Mr. Bailey expressed his frustration with the lack of communication, his latest example of which is the mounds of dirt that are being dumped on Gabiola Fields right now. Commissioner Rule said he was contacted by Lurre Construction for permission to dump dirt and he directed them to the city because the County has lost control of the property. He said Lurre

Construction was told they have to have the dirt removed from Gabiola Fields before the fair starts. Mr. Bailey feels like the County and the city have tied the fair board members' hands and they are extremely frustrated. Commissioner Rule said the fair board has been telling the Board for nearly three years that the fair's going to move to the acreage that was purchased. He said at first he was opposed to moving the fair to that location because he wanted it closer to Caldwell, but he eventually supported the proposed move. Commissioner Dale is not in favor of the amount of money it would take to support the fair at the location. He hasn't seen a strategic plan that says it will be sustainable over the long run. Mr. Bailey disagreed and said a strategic plan was provided. Commissioner Dale said we need a successful fair and the best way to do that is to work with all parties involved. Curt Krantz agreed but he said the city and the college keep taking one venue after another from the fair and he believes the city has done nothing to keep the fair in Caldwell. Commissioner Dale has spoken with both the previous president of the College of Idaho and the present administration and they have absolutely no plans to build on Gabiola Fields. Mayor Nancolas told the Board today that there are no plans for the city to build anything on Gabiola Fields, in fact the opposite is true. In both their estimations they need that to remain as open space for the rodeo, for soccer and football practice fields and other events, and he's been assured of that by the college that they have no plans to build there either. Commissioner Hanson said we were also told we could keep using the football stadium regardless of the college's position and that has been proven to be false and there are conversations with those entities that are not being had in public and they are dramatically affecting the fair. Mr. Bailey asked what the Board's position will be when the city comes in and builds something and the five-year lease doesn't happen. Commissioner Rule said the County will have no rights or abilities to stop them other than to say they told us they wouldn't do that. Mr. Lowber asked if there will be a legal document that says the lease will hold the ground empty. Mr. Wesley said there is no a provision in the lease agreement that would provide the County any means to block construction on Gabiola Fields. Mr. Lowber feels strongly that there is a plan to build locker rooms, or some other structure, on Gabiola Fields. He believes the city is pushing the fair down and it will keep them from adding youth into the 4-H and FFA programs. Canyon County is the heartland of Idaho for agriculture yet we have the poorest facilities of anybody in the state and we don't even own them; Canyon County should have the elite fair grounds and it's a travesty that we cannot build something to give the kids a safe place to showcase their animals and exhibits. Mr. Lowber believes tax dollars should be used to move the fair so we can have adequate facilities. Mr. Krantz agreed and said Idaho allows the Board to tax to a certain level and that would help move the fair. Josh Sanders spoke about how 4-H and FFA programs positively impact the youth. Mr. Bailey said they've met with many donors who want to be a part of it but most have cold feet due because they have no faith that it will move forward the way the fair board has laid it out because they are concerned that with the political nature of Canyon

County the money will get used elsewhere. He said the Board needs to stand up and say the County needs this and help the fair board raise the money. At 3:23 p.m. the Board went into Executive Session as follows:

EXECUTIVE SESSION - REAL ESTATE MATTER AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Hanson made a motion to go into Executive Session at 3:23 p.m. pursuant to Idaho Code, Section 74-206(1) (c) and (f) to discuss a real estate matter, and to communicate with the legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Hanson and Dale voting in favor of the motion to enter into Executive Session and Commissioner Rule voting against the motion. The motion carried by a two-to-one split vote. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. Zach Wesley, Fair Board Members Tim Lowber, Laren Bailey, Curt Krantz, Josh Sanders and Kim Hasenoerhl and Deputy Clerk Monica Reeves. The Executive Session concluded at 3:38 p.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

EIGHTEENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO JUNE 2, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Commissioner Tom Dale
Deputy Clerk Monica Reeves

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-144 Alejandra's 1, LLC dba Alejandra's Mexican Restaurant
Alejandra's 3, LLC dba Alejandra's Mexican Restaurant

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-490

The Board met today at 8:58 a.m. to conduct a medical indigency hearing for Case No. 2016-490. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Attorney Mark Peterson, Kelly Hobza from St. Luke's, the applicant and her spouse, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to continue Case No. 2016-490 to September 22, 2016. The hearing concluded at 9:31 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-597

The Board met today at 9:34 a.m. to conduct a medical indigency hearing for Case No. 2016-597. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Attorney Bryan Nickels, Steve Deville from Saint Alphonsus, the applicant and his spouse, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to continue Case No. 2016-597 to December 15, 2016. The hearing concluded at 9:45 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2016-466

The Board met today at 9:51 a.m. to conduct a medical indigency hearing for Case No. 2016-466. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services Director Yvonne Baker, Hearing Specialist Michelle Kidd, Attorney Mark Peterson, Kelly Hobza from St. Luke's, the applicant, and Deputy Clerk Monica Reeves. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to take it under advisement and issue a decision within 30 days. The hearing concluded at 10:00 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY MATTERS

The Board met today at 10:11 a.m. to take action on certain medical indigency cases as recommended by the Indigent Services Department. Present were: Commissioners Steve Rule, Craig Hanson and Tom Dale, Deputy P.A. David Eames, Indigent Services

Director Yvonne Baker, Hearing Specialist Michelle Kidd, and Deputy Clerk Monica Reeves. Items were considered as follows:

Hold case in suspension: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to place Case No. 2015-1160 in suspension. The proceeding concluded at 10:12 a.m. An audio recording is on file in the Commissioners' Office.

Continue medical indigency cases: Case No. 2016-547 will be continued to August 11, 2016; Case No. 2016-486 will be continued to December 1, 2016; Case No. 2016-554 will be continued to August 25, 2016; Case 2016-557 will be continued August 25, 2016; Case No. 2016-526 will be continued to August 11, 2016; Case No. 2016-626 will be continued to June 30, 2016; and Case No. 2016-388 will be continued to August 11, 2016. Upon the motion of Commissioner Dale and the second by Commissioner Hanson, the Board voted unanimously to affirm the action for the cases that were read into the record.

Take cases under advisement: Upon the motion of Commissioner Hanson and the second by Commissioner Dale, the Board voted unanimously to take the following cases under advisement and render a decision within 30 days: Case Nos. 2016-549, 2016-540, 2016-581 and 2016-628.

The proceeding concluded at 10:14 a.m. An audio recording is on file in the Commissioners' Office.

NINETEENTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO June 3, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Deputy Clerk Monica Reeves

ABSENT: Commissioner Tom Dale - attending the Republican State Convention

APPROVED PURCHASE ORDER

The Board approved a purchase order for facilities management in the amount of \$10,139.00 to Idaho Power.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Shawna Chaney.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-021337, 2016-021338, 2016-021339, 2016-021340, 2016-021332, 2016-021333, 2016-021334, 2016-021335, 2016-021336, and 2016-021331.

APPROVED CLAIMS ORDER NO. 6-3-16

The Board of Commissioners approved payment of County claims in the amount of \$5,237.38 for accounts payable.

APPROVED CLAIMS ORDER NO. 6-10-16

The Board of Commissioners approved payment of County claims in the amounts of \$75,724.83, \$70,431.17, \$81,113.10, \$72,828.44, and \$6,357.60 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

- #16-145 Northwest Funding LLC dba Franklin Junction Store
- #16-146 VSW LLC dba The Ranch
- #16-147 J&C Legacy LLC dba The Dewey
Sodexo America LLC dba Sodexo America

CONSIDER SIGNING SUMMER 2016 SEWER RELOCATION PROJECT SOLICITATION FOR BIDS

The Board met today at 9:00 a.m. to consider signing the Summer 2016 Sewer Relocation Project Solicitation for Bids. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, Deputy P.A. Brad Goodsell, Sheriff Kieran Donahue, Olivia Weitz from the Idaho Press-Tribune, and

Deputy Clerk Monica Reeves. Paul Navarro said the project is to reroute the sewer in preparation for digging the foundation for the jail expansion project in the alley between Chicago Street and Belmont Street between 11th Avenue and 12th Avenue. The County hired LCA outside of the design-build contract and they subcontracted with Toothman-Orton (T-O) Engineering. The city is allowing us to do this project on their infrastructure which is saving the County a lot of money. He anticipates the project being under \$100,000. T-O Engineering helped identify three contractors that specialize in this type of work and a fourth contractor was added with the hope of receiving two or three bids. Mr. Navarro has met with the Sheriff's Office extensively on this project, which is known as Plan B. Plan A originally was to go through the sally port but they figured out a way to circumvent that and now he has the Sheriff's approval to move forward. Sheriff Donahue said he prefers Plan B to Plan A. Mr. Navarro said there is an alleyway closure for half of the sally port and there will be a large hole which will be an inconvenience but the Sheriff's Office has been gracious enough to accept this option. Sheriff Donahue said they will have to make arrangements for people using the ingress/egress, and there is a concern about people walking across for court. Mr. Navarro said they are moving the project on the other side of the street (near the Juvenile Justice Center and 304 N. 12th Avenue) so they can maintain one lane of traffic for the SILD office. Because there will be an open trench for a couple of weeks they will use barricade fencing and traffic control measures to keep pedestrians away from the site. There will be an issue with transporting inmates back and forth to Pod 5 so they are creating a temporary crosswalk farther down. Sheriff Donahue said the rerouting will increase the amount of time to do court transports but they will be as prompt as possible. Mr. Navarro said some of the work will be done between 10:00 p.m. and 4:00 a.m. to have the least amount of disruption to courthouse activities. Upon the motion of Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Summer 2016 Sewer Relocation Project Solicitation for Bids. The meeting concluded at 9:07 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION - PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING LITIGATION, AND COMMUNICATE WITH THE COUNTY'S RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:07 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, to communicate with legal counsel regarding pending litigation, and communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Hanson made a motion to go into Executive Session at 9:08 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d), (f) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:30 a.m. with no decision being called for in open session.

PUBLIC AUCTION OF SURPLUS REAL PROPERTY (NAMPA ANNEX)

The Board met today at 9:34 a.m. to conduct a public auction of surplus real property located at 120 9th Avenue South in Nampa, Parcel No. 13334000 0. (The Nampa Courthouse Annex.) Present were: Commissioners Steve Rule and Craig Hanson, Deputy P.A. Brad Goodsell, Facilities Manager Paul Navarro, and Deputy Clerk Monica Reeves. No interested buyers were present for today's auction. Commissioner Rule asked Brad Goodsell to explain how the minimum bid amount of \$425,000 was established. Mr. Goodsell said the Board obtained an appraisal and after reviewing the appraisal the Board determined that the sales price should be \$425,000. Commissioner Rule wanted the record to reflect that the bid amount was established by a professional appraiser. Commissioner Hanson read the pre-auction statement into the record, a copy of which is on file with this day's minute entry. Bids were asked for but none were offered, nor were any received in writing. The auction was closed. Commissioner Rule said the property will be offered for sale through a listing. The meeting concluded at 9:40 a.m. An audio recording is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE HUMAN RESOURCES DEPARTMENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:00 a.m. for a biweekly meeting with the Human Resources Department to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, HR Specialist Cindy Lorta, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: update on the OnBase employee evaluation tool; they have a new system that replaces the badge access system; HR staff have been busy, there is a lot of recruitment going on and training for new hires; the summer schedule has been posted for supervisor training; and an update on the Title VI project that HR is working on with the Prosecutor's Office. Commissioner Rule gave an update on the hiring process and said the Board will start interviewing for the HR Director position as soon as possible. The items

discussed were general in nature and did not require Board action. The meeting concluded at 10:08 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTIETH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO June 6, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Tom Dale
Deputy Clerk Kelly Martinez

ABSENT: Commissioner Craig L. Hanson - vacation

APPROVED MARCH 2016 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of March 2016 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

APPROVED CLAIMS ORDER NO. 6-6-16

The Board of Commissioners approved payment of County claims in the amount of \$10,139.00 for accounts payable.

FILE IN MINUTES

The Board filed the Monthly Report of the Treasurer for April 2016 in today's minutes.

STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Steve Rule and Tom Dale, Facilities Manager Paul Navarro, PIO Joe Decker, Sr. Administrative Specialist Jenen Ross, and Deputy Clerk Kelly Martinez. Joe

Decker reported on the following communication items: update on the household hazardous waste event; one year anniversary of a Wilder homicide which is the suspect is still on the loose; there is also a 30 year old cold case coming up in July that he will be doing some work on; website rebuild meetings this week; he has been asked to nominate the City/County Narcotics Unit as part of the Idaho/Oregon High Intensity Drug Trafficking area for an award; and KBOI is cancelled for June and it will resume in July. Paul Navarro reported on the following facilities items: beginning a small remodel at the Extension Office; the Coroner's Office remodel starts in a week; Judge Ford approached him about small remodel on 3rd floor for Court Interpreter office space; sewer relocation project pre-bid walk through is Friday and the bid opening is the following Friday; Mr. Navarro is meeting with ESI this afternoon and he is looking to do some footwork on the camera systems; update on relocating the power for the jail expansion; personnel updates; and Mr. Navarro said he followed up with Fleet Director Mark Tolman about his County vehicle and they have a solution to put a camera on the tailgate. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING BOISE VALLEY ECONOMIC PARTNERSHIP MEMBERSHIP APPLICATION

The Board met today at 9:02 a.m. to consider signing the Boise Valley Economic Partnership (BVEP) Membership Application. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Mr. Goodsell said he made contact with people at BVEP to verify the amount of the County's contribution of \$5,000 as well as the inclusion of Western Alliance in the working group. The application formalizes that understanding and we have indicated that the check will be for FY2017 and will be mailed in October 2016. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to authorize the Chairman to sign the Boise Valley Economic Partnership Membership Application. The meeting concluded at 9:04 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:04 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:05 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Steve Rule and Tom Dale, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Commissioner Hanson was present via telephone conference from 9:34 a.m. to 10:07 a.m. Mr. Goodsell left at 9:05 a.m. Mr. Wesley and Ms. Nilsson left at 9:17 a.m. The Executive Session concluded at 10:06 a.m. at which time Mr. Laugheed left the meeting. While in open session, Commissioner Rule said during Executive Session discussions were held while Commissioner Hanson was on the phone and it was discussed how to handle the selection of the new HR Director. There are six applicants chosen and after a discussion with Chief Civil Deputy P.A. Sam Laugheed, Commissioner Rule has decided that the best thing for this HR Director is for Commissioner Dale to take over and chair this committee to choose the HR Director for Canyon County and he will be deferring to his expertise.

The meeting concluded at 10:08 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETINGS TO DISCUSS COMMISSIONERS' FY2017 BUDGETS

The Board met today at 10:13 a.m. for a meeting to develop the preliminary FY2017 budget request for the Office of County Commissioners. Present were: Commissioners Steve Rule and Tom Dale, Controller Zach Wagoner, and Deputy Clerk Kelly Martinez. Deputy P.A. Zach Wesley and Fair Director Rosalie Cope arrived at 10:28 a.m. for the next meeting. The Board reviewed the budget information line by line with Mr. Wagoner for the FY2017 requests. The Board reviewed the information and made the following adjustments to individual line items in the Commissioners' budget:

Computer Equipment (577100): increased to \$2,000
Outside Auditor (521115): decreased to \$50,000
Treasure Valley Partnership (546621): reduced to \$6,456
COMPASS (546626): decreased to \$103,112
VRT (546628): \$35,845
ICOG (546630): reduced to zero
Soil Conservation (548320): requested \$15,000 but it will be budgeted \$10,000
BVEP (548015): increased from zero to \$5,000
Animal Shelter (521120): remained the same
Southwest District Health (548400): the amount requested is \$941,746 which the Board budgeted for FY2017
Justice Contingent (548900): Mr. Wagoner said this is a reserve in the justice fund and last year we budgeted \$750,000 and the year before was \$500,000 budgeted. The Board decided to budget \$750,000 for FY2017.

Mr. Wagoner said these are preliminary numbers and he will make today's changes and send an updated copy to all three Commissioners. Commissioner Rule said it looks like jail expansion is moving forward and asked Mr. Wagoner to watch fund balances and revenues as he goes through the budget and to keep Board informed of what this budget might look like going into a construction period. The meeting concluded at 10:39 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING CANYON COUNTY FAIR CONCESSIONAIRE LICENSE AGREEMENTS

The Board met today at 10:40 a.m. to consider signing multiple Canyon County Fair Concessionaire License Agreements. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. The Concessionaire License Agreements were considered as follows:

Big Sky Events & Catering - Fred Silva; B&L Concessions - Sweet Classics - Arnie & Peggy Gumm; B's Lemonade - Arnie & Peggy Gumm; Buffalo Grill Somethin' Sweet - Cameron Gumm; Caldwell Exchange Club - Terry Collins; Cool Intentions - Garry Siggelkow; Grandma's Express - Mick Porter / Jessica Tyler; Idaho Pizza - Candy Coltrin; Maui Wowi Hawaiian Coffees & Smoothies - Debbie Conrad; Middleton FFA - Harley Wilson; Murphy's Mini Donuts LLC - Heather Visaya; Mustard's - Kurt Aumiller; Old Fashion Kettle Korn - David Weathers; Paradice Ice (Eve's Espresso) - Arnie & Peggy Gumm; Ranch Concessions - Candy Coltrin; Spuds BBQ Co. - Joe Wollman; Summer Salad - Candy Coltrin; Vallivue FFA - Ray Shrits; Zorba's LLC - Annivas or Gus Georgilakis.

Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the twenty Canyon County Fair Concessionaire License Agreements as listed. (See Agreement Nos. 16-059 through 16-077.) The signed documents are on file with this day's minute entry. The meeting concluded at 10:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING CANYON COUNTY FAIR VENDOR MARKETING BOOTH LICENSE AGREEMENTS

The Board met today at 10:42 a.m. consider signing multiple Canyon County Fair Vendor Marketing Booth License Agreements. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. The Vendor Marketing Booth License Agreements were considered as follows:

I Feel Good Today - Lucio Valencia; ABC Seamless - Cassandra Hessing; American Legion, Post 35 - Cecil Wilson; Avon - Marilyn Kelling; Bath Fitter - Megan Dougherty; Bears Knight Out - Gerry or Steve Knight; Candy Land LLC - Adriana Linares; Canyon County Democrats - Joanna Tucker; Canyon County Republican Central Committee - Nancy Baxter; Canyon Soil Conservation District - Mike Swartz / Lori Kent; Coldwell Banker Tomlinson Group - Julie Sundquist; Dean Howell Caricatures; Design for U - Ronnie Cyr; Dylun Southseas Jewelry - Herbert Leming; El Korah Shrine - Garland A. Risner; Finish Line - Pitch Prakobkit; Idaho Power Company - Alexis Freeman; Jada's - Gene Goesele; Kuru Designs; McGuffey Distributing - Charles McGuffey; Medicare Solutions of Idaho - Marcus Meyer; Miguel's Airbrushing - Miguel Juarez; Paparazzi Jewelry by Brandi - Brandi Jensen; Safelink Internet - Stacy Jackson; Scentsy - Linda Oliver; Scentsy - Shyrel Stoddard; The Gideons International - Joe Schuler; Toppers & Tats - Kim Rodgers; Viking Industrial Systems, LLC - Rod Caprai.

Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the twenty-nine Canyon County Fair Vendor Marketing Booth License Agreements as listed. (See Agreement Nos. 16-078 through 16-106.) The signed documents are on file with this day's minute entry. The meeting concluded at 10:42 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGN JUNE 6, 2016 AGENDA DOCUMENTS

The Board met today at 10:42 a.m. to sign the June 6, 2016 agenda documents. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Zach Wesley, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. The items were considered as follows:

Entertainment contract with Patti Syme for the Canyon County Fair – Ms. Cope says Patti Syme serves as Master of Ceremony for entertainment and community stages at the fair.

Agreement with Lady Hawks Lacrosse for the Canyon County Fair – Ms. Cope said this is a combination of Caldwell and Nampa High School ladies lacrosse and they will be ticket takers for the fair.

Canyon County Fair Bowling Alley Parking Lot Rental Contract – Ms. Cope said this is the lease of the bowling alley parking lot for use the week of the fair.

Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the Entertainment contract with Patti Syme for the Canyon County Fair, the Agreement with Lady Hawks Lacrosse for the Canyon County Fair, and the Canyon County Fair Bowling Alley Parking Lot Rental Contract. (See Agreement Nos. 16-107 through 16-109.) The signed documents are on file with this day's minute entry. The meeting concluded at 10:43 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:44 a.m. for a biweekly meeting with the Fair Director to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Tom Dale, Fair Director Rosalie Cope, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: discussion regarding a proposal for an arena purchase which will go out for an invitation of bids; (Zach Wesley left at 10:49 a.m.) they are working on an opening act on Friday night; carnival tickets are on sale online and will be in stores soon; advertisements are done and the website is mostly updated; and hopefully the big dirt pile will be gone before the fair otherwise it will cut out a lot of parking space. Commissioner Rule said members of the fair board met with the Commissioners and were very poignant that the reason you couldn't move the fair was the Commissioners' fault and he disagrees with that. He said he feels like taxing

the citizens for enough money to buy fairgrounds and then fund an expert for fundraising had nothing to do with the Commissioners. It wasn't a good meeting, it didn't go well and those kind of meetings were not helpful for anyone. Commissioner Dale said it was set up to be a failure from the start because people walked in holding signs and that is not going to be constructive in any sense of the word. Director Cope said that is why she wasn't in attendance and she and the fair board have been separated after the ordinance. She said as far as the fundraising it is not the Commissioners necessarily. She said they have been in front of four large donors and they love project and location, however the concern is politics. Commissioner Dale said just do the best you can and make it successful. Commissioner Rule said move the fair or have the best fair you can have with the facilities you end up with. Director Cope said as long as she has direction on what it is we want the fair to look like as the facility changes. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:57 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING A RESOLUTION TO ISSUE A REFUND TO JOSH AND BECKY KNOTT FOR AN ADMINISTRATIVE DECISION FEE

The Board met today at 10:59 a.m. to consider signing a resolution to issue a refund to Josh and Becky Knott for an Administrative Decision fee. Present were: Commissioners Steve Rule and Tom Dale, DSD Director Tricia Nilsson, and Deputy Clerk Kelly Martinez. Director Nilsson said the Knott's came in to remedy a situation they inherited regarding some unrecognized land divisions and it was determined one of the requests was not necessary so they are asking for a refund of \$280.00. Upon the motion by Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to sign the resolution to issue a refund of \$280.00 to Josh and Becky Knott for an Administrative Decision fee. The signed resolution, No. 16-148, is on file with this day's minute entry. The meeting concluded at 11:01 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING FOR SKM PARTNERS, LLC TO CONSIDER CONCURRENT APPLICATIONS FOR STAR PASS RIDGE SUBDIVISION

The Board met today at 1:37 p.m. for a public hearing for SKM Partners, LLC to consider concurrent applications for Star Pass Ridge Subdivision as follows: Case No. CP-PH2015-35: Request to amend the 2020 Comprehensive Plan Future Land Use Map; Case No. RZ-PH2015-36: Request for rezone from Agricultural to Single Family Residential; and Case No. SD-PH2015-37: Golden Hills Estates Subdivision Preliminary

Plan & Grading Plan. Present were: Commissioners Steve Rule and Tom Dale, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner II Deb Root, Greg Bullock, Jeanette Bullock, Steve Mountjoy, Kathrena Mountjoy, Scott Stanfield, Quentin Smith, Mike Siegersma, Kevin Dinius, and Deputy Clerk Kelly Martinez. Ms. Root said SKM Partners, LLC has filed a concurrent application for three cases to be heard today. The first being a request to amend the comprehensive plan future land use map from Agriculture to Residential. The second is requesting a rezone from Agricultural to R-1 Single Residential for the purpose of creating a fourteen residential lot development on 17.83 acres which is a platted lot within Star Pass Ridge Subdivision also identified as Lot 1 Block 1 Star Pass Ridge. They have also made application for preliminary plat for the fourteen residential lot development if the comprehensive plan amendment and rezone are approved. The Board will need to make a decision on the comprehensive plan land use map amendment before making a decision on the rezone and the concurrent application for the preliminary plat. Testimony will be heard on all three cases prior to the Board's deliberation. Ms. Root gave the oral staff report stating that staff is cautiously recommending approval of the comprehensive plan amendment but is not fully in favor of R-1 development with one acre lots. The Planning and Zoning Commission heard this case on April 21, 2016 and signed the FCOs for the rezone and preliminary plat on May 5, 2016. They recommended approval of the comprehensive plan amendment from Agriculture to Residential but recommended denial of the rezone and preliminary plat. Scott Stanfield, Greg Bullock, and Steve Mountjoy gave testimony in favor of the request. Kevin Dinius, Mike Siegersma, and Quentin Smith offered testimony in opposition of the request. Mr. Stanfield offered rebuttal testimony. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to close public testimony. After discussion, Commissioner Dale made a motion to approve the amendment to the 2020 Comprehensive Plan Future Land Use Map. Commissioner Rule seconded the motion. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to approve the amendment to the 2020 Comprehensive Plan Future Land Use Map. The motion carried unanimously. Commissioner Dale made a motion to approve the rezone from Agricultural to Single Family Residential. Commissioner Rule seconded the motion. A roll call vote was taken on the motion with Commissioners Dale and Rule voting in favor of the motion to approve the rezone. The motion carried unanimously. Director Nilsson said staff will need to prepare findings for the rezone and bring them back before the Board. Ms. Root recommended the Board hear testimony today regarding some concerns about the conditions of approval. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to open the hearing for public testimony on Golden Hills Estates Subdivision Preliminary Plan & Grading Plan, Case No. SD-PH2015-37. Ms. Root gave the oral staff report for Case No. SD-PH2015-37 and reviewed the conditions of approval. Mr. Stansfield gave testimony regarding the conditions. After discussion, the Board directed Development Services to

revise conditions 15, 16, 18 and 19 and bring them back before the Board. Upon the motion of Commissioner Dale and the second by Commissioner Rule, the Board voted unanimously to close public testimony. The Board will take this hearing up again on June 22, 2016 at 1:00 p.m. The meeting concluded at 3:19 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

TWENTY-FIRST DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO JUNE 7, 2016

No meetings scheduled due to a lack of quorum.

TWENTY-SECOND DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO JUNE 8, 2016

No meetings scheduled due to a lack of quorum.

TWENTY-THIRD DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO JUNE 9, 2016

No meetings scheduled due to a lack of quorum.

TWENTY-FOURTH DAY OF MAY TERM, A.D., 2016
CALDWELL, IDAHO JUNE 10, 2016

PRESENT: Commissioner Steven J. Rule, Chairman
Commissioner Craig L. Hanson
Deputy Clerk Kelly Martinez

ABSENT: Commissioner Tom Dale - vacation

APPROVED CLAIMS ORDER NO. 1618

The Board of Commissioners approved payment of County claims in the amount of \$1,513,453.90 for a County payroll.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Boise Oak Barrel LLC dba Oak Barrel of Eagle to be used June 11, 2016 for a wedding.

APPROVED SALARY RATE REQUEST

The Board approved a salary rate request for Taylor Peterson, Betty Cossins, and Kevin Curl.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Court Clerks Department in the amount of \$5,159.67 to United Micro.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$10,386.40 to IBM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the IT Department in the amount of \$1,149.20 to VLCM.

APPROVED PURCHASE ORDER

The Board approved a purchase order for facilities management in the amount of \$3,180.00 to Advanced Automotive.

APPROVED PURCHASE ORDER

The Board approved a purchase order for the Sheriff's Office in the amount of \$3,990.00 to Curtis Blue Line.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for:

#16-149 The Orchard House Inc. dba The Orchard House

MONTHLY MEETING WITH THE ADMINISTRATIVE DISTRICT JUDGE TO DISCUSS GENERAL ISSUES

The Board met today at 8:04 a.m. for a monthly meeting with the Administrative District Judge to discuss general issues. Present were: Commissioners Steve Rule and Craig Hanson, Administrative District Judge Brad Ford, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Judge Ford said he was told there are some questions about remodeling some attorney visitation rooms on the second floor to be used for interpreter offices. Commissioner Rule said that Paul Navarro said they came to an agreement on a room that would work. Judge Ford said the interpreter is really under Clerk Chris Yamamoto and as a courtesy he offered to find a space for an office. Judge Ford discussed the location of the possible remodel space and also discussed information regarding the original remodel plan. The cost would only be a few hundred dollars. Commissioner Rule said he will get with Paul Navarro and go up and look at it to make sure we are all on the same page. Judge Ford said the remodel is progressing on the first floor courtrooms and should be ready to occupy towards the end of June or 1st of July. Judge Ford also mentioned that at the state level they are working on a selection process for a new administrative director of the courts. The items discussed were general in nature and did not require Board action. The meeting concluded at 8:14 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

INDIGENT DECISIONS

The Board met today at 8:31 a.m. to consider indigent decisions. Present were: Commissioners Steve Rule and Craig Hanson, Sr. Indigent Customer Service Specialist Ellen Pitcairn, and Deputy Clerk Kelly Martinez. Initial determinations of denial for the

following cases were read into the record: Case Nos. 2016-918, 2016-915, 2016-1037, 2016-927, 2016-907, 2016-919, 2016-895, 2016-914, 2016-925, 2016-894, and 2016-920. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to approve the initial determinations of denial that were recommended by Indigent Services Department. Ms. Pitcairn said there is one approval today, which is Case No. 2015-1449. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to approve Case No. 2015-1449. Ms. Pitcairn said there is also one burial denial, which is Case No. 2016-1060. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to uphold the denial on Case No. 2016-1060. The meeting concluded at 8:34 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

SIGNED MEDICAL INDIGENCY DOCUMENTS

The Board signed the following medical indigency documents recorded as instrument numbers: 2016-022317, 2016-022318, 2016-022319, 2016-022320, 2016-022321, 2016-022322, 2016-022323, 2016-022324, 2016-022325, 2016-022326, 2016-022327, 2016-022328, 2016-022329, 2016-022330, 2016-022331, 2016-022332, 2016-022333, 2016-22334, 2016-022335, 2016-022336, 2016-022337, 2016-022338, 2016-022339, 2016-022340, 2016-022341, 2016-022342, 2016-022343, and 2016-022344.

LEGAL STAFF UPDATE, CONSIDER SIGNING INVITATION FOR BIDS FOR THE PURCHASE OF GATES, PANELS, AND CHUTES FOR THE CANYON COUNTY FAIR LIVESTOCK ARENA; AND SUMMER 2016 CANYON COUNTY ASPHALT PAVING PARKING LOT PROJECT SOLICITATION FOR BIDS

The Board met today at 9:00 a.m. for a legal staff update as well as to consider signing an Invitation for Bids for the purchase of gates, panels, and chutes for the Canyon County Fair Livestock Arena, as well as the Summer 2016 Canyon County Asphalt Paving Parking Lot Project Solicitation for Bids. Present were: Commissioners Steve Rule and Craig Hanson, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Facilities Manager Paul Navarro, and Deputy Clerk Kelly Martinez. The items were considered as follows:

Summer 2016 Canyon County Asphalt Paving Parking Lot Project Solicitation for Bids- Mr. Laugheed said this is for the parking lot at 12th and Chicago. We have identified a number of potential contractors, the same ones we solicited last time we did a big parking project. We received good results from that project so

we are asking them again to bid on this one. You will have the solicitation that directly targets the contractors, plans engineered by Laren Bailey, bid form, and draft contract for the project. There is no legal reason not to move forward with the solicitation. Mr. Navarro said the prints are approved and stamped by City of Caldwell. We will have to do irrigation work and plant trees but we will be using County resources for those projects. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Summer 2016 Canyon County Asphalt Paving Parking Lot Project Solicitation for Bids.

Sewer Relocation Solicitation for Bids- Mr. Laugheed said the Board signed Solicitation of Bids last Friday. We had targeted, with the help of T&O Engineers, four different contractors that would be capable of doing this project. Two of them subsequently contacted Mr. Navarro as a courtesy to let him know they were already booked and unable to take on this project. Because we have to have at least three bids, we had to do some thinking to about whether we wanted to do an invitation for bids which would have taken two publications and would have been at least 30 days out from a bid or an open solicitation process as opposed to the traditional target solicitation process. In addition to hitting the contractors we know are available, we are going to post it at AGC and a couple of places like that. The purpose of this letter, which is just a ministerial item, is to have something in writing from the Board telling the contractors that the County is abandoning this project in favor of a new one and that we hope they will still be interested. Mr. Laugheed said the Board will consider signing the open solicitation next week. The signed letter is on file with this day's minute entry. Mr. Navarro left at 9:07 a.m.

Invitation for Bids for Canyon County Fair Arena Equipment Project- Mr. Wesley said Director Cope was unavailable this morning but she has reviewed and approved these documents. The Invitation for Bids is for new panels, chutes, fence for arena in Canyon County Fair building. There were some local proposals however the dollar amount was high enough to require an invitation for bids process as it was over the \$50,000 threshold. This notice is scheduled to be published in the Idaho Press-Tribune and we will also provide these documents to the local bidders and ask them to follow this process now. Upon the motion by Commissioner Hanson and the second by Commissioner Rule, the Board voted unanimously to sign the Invitation for Bids for Canyon County Fair Arena Equipment Project.

The meeting concluded at 9:09 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

BIWEEKLY MEETING WITH THE CHIEF PROBATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:39 a.m. for a biweekly meeting with the Chief Probation Officer to discuss general issues, set policy, and give direction. Present were: Commissioners Steve Rule and Craig Hanson, Chief Probation Officer Elda Catalano, and Deputy Clerk Kelly Martinez. Topics of discussion included the following: Ms. Catalano reviewed statistics of the department workload for May stating 343 juveniles were on supervision, probation officers made more than 300 visits, performed 770 urinalysis tests, collected \$2,447 in supervision fees, \$2,241 was collected for restitution, and 40 juveniles were on electronic monitoring with a daily average of 22. The Idaho Supreme Court is changing the rules to be committed to Idaho Department of Juvenile Corrections and she is working with Deputy P.A. Zach Wesley to come up with training. Ms. Catalano said it will change the number of juveniles that go on to Department of Juvenile Corrections. There will be a lot of emphasis on services and programs and less kids will be committed from Canyon County. Ms. Catalano said the recidivism rate is 38% which is good but it is high. She will update the Board in a couple of weeks to see how we are going to roll this out. There was discussion about the movement to change to the Rule of 80 for POST certified employees. Commissioner Rule said it got mixed reaction at the board meeting, but he thinks it is moving forward to be considered. The items discussed were general in nature and did not require Board action. The meeting concluded at 9:46 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

CONSIDER SIGNING A FINAL PLAT FOR PORT OF CHANCE SUBDIVISION, CASE NO. AD2016-17

The Board met today at 9:46 a.m. to consider signing a Final Plat for Port of Chance Subdivision, Case No. AD2016-17. Present were: Commissioners Steve Rule and Craig Hanson, DSD Planner II Jennifer Almeida, applicant TJ Wellard, and Deputy Clerk Kelly Martinez. DSD Director Tricia Nilsson arrived at 9:48 a.m. Ms. Almeida gave a brief oral staff report and all signatures are in place with the exception of the Board and the plat is ready for signature. Commissioner Hanson made a motion to authorize Chairman Rule to sign the final plat for Port of Chance Subdivision, Case No. AD2016-17. Commissioner Rule seconded the motion. A roll call vote was taken on the motion with Commissioners Hanson and Rule voting in favor of the motion to authorize Chairman Steve Rule to sign the final plat. The motion carried unanimously. The meeting concluded at 9:49 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

COMMISSIONER MAY 2016 TERM ADJOURNED

At the conclusion of the day's official business, the Board adjourned the May 2016 Commissioner Term.

THE MINUTES OF THE FISCAL TERM OF MAY 2016 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

APPROVED: Commissioners Steven J. Rule, Craig L. Hanson and Tom Dale

ATTEST: Chris Yamamoto
Clerk

Kelly Martinez
Deputy

DATE: 8-8-16