



Day Care Facilities Checklists

Check appropriate application type:

- Day Care Center
- Group Day Care Facility

The following items must be submitted with this checklist for all applications

<input type="checkbox"/> Master Application; completed and signed
<input type="checkbox"/> Site Plan 8 ½ x 11 showing area and square footage of pickup and turn-around area, off street parking area, outdoor play area, fencing
<input type="checkbox"/> Floor Plan 8 ½ x 11 showing area and square footage of structure, use area and indoor play area
<input type="checkbox"/> Detailed letter fully describing the request, hours of operation, days of operation, number of employees, number of children address all applicable points of Canyon County Code 07-19-01(4)
<input type="checkbox"/> Deed or evidence of property interest to all subject properties.
<input type="checkbox"/> Fees

Process:

1. Submit application and all required submittals and fees.
2. DSD will notify neighboring property owners of the pending decision and give them an opportunity to respond.
3. If the proposal is found to comply with Canyon County Codes a conditional approval will be issued.
4. After receiving approval the applicant shall complete all conditions of approval which may including but not limited to:
 - a. Obtain Day Care license
 - b. Complete all improvements and
 - c. Complete any building code requirements.
5. DSD will notify neighboring properties of the decision and the use may commence after the appeal period unless an appeal is filed.