

**Canyon County Development Services**

1115 Albany Street, Caldwell, ID 83605. [www.canyoncounty.org](http://www.canyoncounty.org)

Phone 208-454-7458 fax 208-454-6633



**Reduction Administrative Checklist**

**Check appropriate application type:**

<input type="checkbox"/> Easement Reduction
<input type="checkbox"/> Frontage Reduction
<input type="checkbox"/> Road Lot Reduction

**The following items must be submitted with this checklist**

<input type="checkbox"/> Master Application; completed and signed
<input type="checkbox"/> Site Plan 8 ½ x 11 showing the proposed reduction and any items that may justify the need
<input type="checkbox"/> Detailed letter fully describing the request, and justifications for the request
<input type="checkbox"/> Deed or evidence of property interest to all subject properties
<input type="checkbox"/> Fees

**Process:**

1. Submit application and all required submittals and fees.
2. If the proposal is found to comply with Canyon County Codes a conditional approval may be issued.