

Simple Changes to a Plat Application Checklist



Canyon County Development Services
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The following list details items that must be submitted with your application.

<input type="checkbox"/> Master Application completed and signed
<input type="checkbox"/> Detailed letter fully describing the request or project, include total number of lots, buildable lots, open space lots, size of lots, improvements and how you will mitigate negative impacts
<input type="checkbox"/> Site Plan showing existing and proposed changes
<input type="checkbox"/> Deed or evidence of property interest to all subject properties.
<input type="checkbox"/> Fees

Process

1. Submit application with all required submittals and fees.
2. If a determination is made by the director that the application complies with the ordinance a conditional approval will be issued.

Notes:

1. If the detailed letter is incomplete or not sufficient to evaluate the project a revised version may be required.
2. Additional studies and information may be required to fully understand the impacts to things such as traffic, environment, economics and the surrounding properties.