

# Subdivision Application Checklist

## Canyon County Development Services

111 North 11<sup>th</sup> Avenue, #140, Caldwell, ID 83605

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www.canyoncounty.org



### Check application Type:

- Preliminary Plat
- Final Plat
- Short Plat
- Minor Replat
- Plat Amendment
- Simple changes to a plat
- Vacation of Plat, Lot, Road Easement

The following list details items that must be submitted with your application.

- Master Application completed and signed
- Detailed Letter fully describing the request or project, include total number of lots, buildable lots, open space lots, size of lots, improvements and how you will mitigate negative impacts
- Subdivision Worksheet
- Preliminary and Final Plat Checklists if applicable
- Preliminary Drainage For Preliminary Plats
- Preliminary Irrigation For Preliminary Plats
- Preliminary Grading For Preliminary Plats
- Final Drainage Plan for Short Plats and Final Plats
- Final Irrigation Plan for Short Plats and Final Plats
- Final Grading Plan for Short Plats and Final Plats
- Neighborhood Meeting Sign up Sheet
- Deed or evidence of property interest to all subject properties.
- Fees

### Notes:

1. If the detailed letter is incomplete or not sufficient to evaluate the project a revised version may be required.
2. Additional studies and information may be required to fully understand the impacts to things such as traffic, environment, economics and the surrounding properties.