

RESOLUTION NO. 18-095

**A RESOLUTION OF THE CANYON COUNTY BOARD OF COUNTY COMMISSIONERS  
ESTABLISHING A REVISED DEVELOPMENT SERVICES DEPARTMENT  
PLANNING & ZONING FEE SCHEDULE**

The following resolution and order was considered and adopted by the Canyon County, Idaho Board of Commissioners ("Board") on this 29 day of May, 2018.

Upon the motion of Commissioner Buck and the second by Commissioner White, the Board resolves as follows:

**WHEREAS**, Idaho Code § 31-801 grants general powers and duties, subject to the restrictions of law, to the boards of county commissioners in their respective counties; and

**WHEREAS**, Idaho Code § 31-828 grants the Board authority "to do and perform all other acts . . . which may be necessary to the full discharge of the duties of the chief executive authority of the county government"; and

**WHEREAS**, Idaho Code § 31-807 authorizes the Board to manage county property subject to restrictions including, but not limited to, those described in Idaho Code § 31-808; and

**WHEREAS**, Idaho Code § 31-870(1) authorized the Board of County Commissioners to "...impose and collect fees for those services provided by the county which would otherwise be funded by ad valorem tax revenues; and

**WHEREAS**, Idaho Code §§ 31-870(1) and 63-1311 require that the fees imposed and collected by the County must be reasonably related, and not exceed, the actual cost of the services being rendered; and

**WHEREAS**, the Development Services Department Fee Schedule, Resolution 14-009 adopted on January 27, 2014, and the Development Services Department Building Fee Schedule, Resolution 06-179 adopted on August 11, 2006, require revision to address increase in the actual cost of services and to better reflect services provided; and

**WHEREAS**, Development Services Department desires to repeal the existing combined fee schedules and adopt separate and distinct fee schedules for building permit fees and planning and zoning fees; and

**WHEREAS**, the Development Services Department proposes the adoption of the fee schedule attached hereto as "Exhibit A" (planning and zoning fees), incorporated by reference, and the adoption of a separate and concurrent resolution for building permit fees; and

**WHEREAS**, the Board of County Commissioners provided proper legal notice of a hearing to be held on May 28, 2018 at 9:00 a.m. to consider a resolution establishing revised Canyon County Development Services Department Fee Schedules; and

**WHEREAS**, the proposed fees are not intended to affect approved projects, which have been completed and require no further developmental work to be undertaken by Canyon County Development Services prior to the date of signing of this resolution. However, building projects and developments in process requiring further work to be undertaken by Canyon County Development Services Department, may be assessed additional fees on a case-by-case basis; and


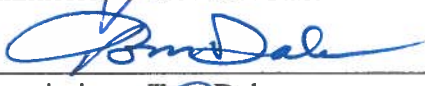
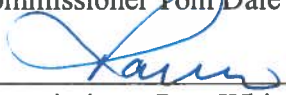
**WHEREAS**, the Board of County Commissioners conducted a public hearing on the above proposed revised Development Services Department Fee Schedules on May 28, 2018 at 9:00 a.m.; and

**WHEREAS**, the Board of County Commissioners finds good cause to repeal Board of Commissioners' Resolution No. 14-009 of January 27, 2014 and Resolution 06-179 on August 11, 2006, and hereby adopt the Revised Canyon County Development Planning and Zoning Services Fee schedule of May 28, 2018 at 9:00 a.m., with "Exhibit A" being incorporated by reference herein.

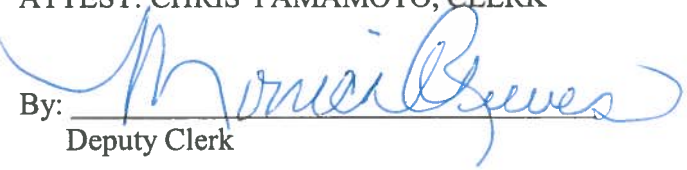
**NOW THEREFORE, THE BOARD HEREBY RESOLVES**, and finds good cause to adopt the Revised Canyon County Development Planning and Zoning Services Fee schedule of May 28, 2018 at 9:00 a.m., with "Exhibit A" being incorporated by reference herein, as well as repeal Resolution Nos. 14-009 and 06-179 also known as the Development Services Department Fee Schedules, which were enacted the 27<sup>th</sup> day of January 2014, and the 11<sup>th</sup> day of August 2006.

**IT IS FURTHER RESOLVED BY THE BOARD**, that this resolution shall be effective this 29 day of May, 2018.

- Motion Carried Unanimously
- Motion Carried/Split Vote Below
- Motion Defeated/Split Vote Below

	Yes	No	Did Not Vote
 _____ Commissioner Steven J. Rule	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Commissioner Tom Dale	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 _____ Commissioner Pam White	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: CHRIS YAMAMOTO, CLERK

By:   
Deputy Clerk

18-095

EXHIBIT A



**PLANNING & ZONING FEE SCHEDULE**  
**CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT**

111 North 11<sup>th</sup> Avenue, #140, Caldwell, ID 83605  
[www.canyonco.org/dsd.aspx](http://www.canyonco.org/dsd.aspx) Phone: 208-454-7458 Fax: 208-454-6633

**ADMINISTRATIVE APPLICATIONS:**

**DIRECTOR'S DECISION WITH NOTIFICATION TO PROPERTY OWNERS: ..... \$550.00**

- Administrative Land Division with Relocation of Building Permit(s)
- Assisted Care Facility
- Bed and Breakfast w/employees
- Day Care Facility
- Firewood Sales
- Home Business
- Mineral Extraction (Short Term)
- Public Service Agency Telecommunication Facilities exceeding 75'
- Quasi-Public Use
- Signs (when exceeding height/size requirement)
- Utility Facility
- Variance (33% or less)
- Winery/Brewery/Distillery

**DIRECTOR'S DECISION WITHOUT NOTIFICATION TO PROPERTY OWNERS ..... \$300.00**

- Administrative Land Division
- Private Road
- Property Boundary Adjustment
- Simple Changes to a Recorded Plat

**TEMPORARY RESIDENCE PERMIT (DIRECTOR'S DECISION):**

- Farm Labor ..... \$300.00
- Residing in RV during Dwelling Construction ..... \$500.00
- Residing in RV no more than 90-days per calendar year ..... \$300.00

- FRONTAGE, EASEMENT AND ROAD LOT REDUCTION ..... \$100.00**
- CERTIFICATE OF ZONING COMPLIANCE ..... \$ 70.00**
- FLOODPLAIN DEVELOPMENT PERMIT (NEW DEVELOPMENT)..... \$ 70.00**
- FLOODPLAIN DEVELOPMENT PERMIT (REPAIR)..... NO FEE**
- PROPERTY RESEARCH / INQUIRY (per parcel) ..... \$ 35.00**
- COMBINED APPLICATIONS (may be accepted on a case by case basis by the Director)**
- MULTIPLE DIRECTOR DECISIONS WITH NOTIFICATION (single application additional cost per decision) ..... \$125.00**
- MULTIPLE DIRECTOR DECISIONS WITHOUT NOTIFICATION (single application additional cost per decision) ..... \$ 80.00**

**PUBLIC HEARING APPLICATIONS**

- Comprehensive Plan Amendment (text or map amendment) ..... \$2500.00
- Conditional Use Permit ..... \$ 850.00

RESOLUTION NO. 18-095

EXHIBIT A

Conditional Use Modification .....	\$ 550.00
Conditional Rezone (includes Development Agreement fee) .....	\$1235.00
Development Agreement Modification .....	\$ 385.00
Planned Unit Development .....	BOCC Resolution Varies
Time Extension .....	\$ 850.00

**PUBLIC HEARING APPLICATIONS CONT'D**

Variance .....	\$ 850.00
Zoning Amendment Text Amendment .....	\$2500.00
Zoning Map Amendment (Rezone) .....	\$ 850.00
Combine multiple hearing applications .....	BOCC Resolution Varies

**SUBDIVISION APPLICATIONS**

<b>PRELIMINARY PLAT</b> (including irrigation, drainage & grading plans) .....	\$1440.00
Additional per Lot Fee (per application) .....	\$ 10.00
Additional City Impact Area Fee .....	\$ 100.00
<b>FINAL PLAT</b> .....	\$ 930.00
Additional per Lot Fee (per application) .....	\$ 10.00
Additional City Impact Area Fee .....	\$ 100.00
<b>COMBINING PRELIMINARY &amp; FINAL PLATS</b> .....	
(Short Plat & when no improvements are required) .....	\$1680.00
Additional per Lot Fee (Per application) .....	\$ 10.00
Additional City Impact Area Fee .....	\$ 100.00
<b>VACATION OF A SUBDIVISION PLAT</b> .....	\$ 550.00
<b>MINOR REPLATS AND AMENDMENTS</b> .....	\$ 550.00

**BOARD OF COUNTY COMMISSIONERS:**

<b>ANY DECISION APPEALED TO THE BOARD (BOCC)</b> .....	\$ 550.00
<b>ROAD NAME CHANGE</b> .....	\$ 475.00

**NOTES:**

1. All fees include payment for an application, processing and a decision. Fees do not include the following, when required, which the applicant will be required to pay after costs are determined:
  - a. Bonding Improvements
  - b. Actual expenses for facility rental and/or County-contracted engineering review and inspections (plat/plan review, improvement inspections, etc.)
2. **Refund Policy for Applications that are Withdrawn:**
  - a. An applicant may request in writing a refund of no more than **90%** of the application fee.
  - b. Refunds are processed in accordance with § 07-04-07 of the Canyon County Zoning Ordinance.
3. **Fee Waivers:**
  - a. An applicant may request, in writing, a fee waiver in accordance with § 07-04-05 of the Canyon County Ordinance.
4. Applications requiring fees not specifically listed above will be set by the Board of County Commissioners' Resolution on a case by case basis.
5. Fees are cumulative.