

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 2, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 4-10-18

The Board of Commissioners approved payment of County claims in the amount of \$48,098.67 for accounts payable.

LEGAL STAFF AND CONSIDER AGENDA ITEMS

The Board met today at 9:00 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, PIO Joe Decker, Chief Deputy Sheriff Marv Dashiell, Deputy P.A. Mike Porter, Deputy P.A. Erica Kallin, Staff from Advocates Against Family Violence and Deputy Clerk Jenen Ross. The agenda items were considered at follows:

Consider signing Sexual Assault Awareness month proclamation: Commissioner Dale read the proclamation into the record. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the Sexual Assault Awareness month proclamation.

Consider signing Child Abuse Prevention & Awareness Month proclamation: Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the Child Abuse Prevention & Awareness Month proclamation.

Erica Kallin spoke about Child Abuse and Awareness month and the activities that will be held surrounding that.

Consider signing Start By Believing Day proclamation: Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the Start By Believing Day proclamation. Chief Dashiell spoke about the Start By Believing campaign and what it means to start by believing.

Consider signing notice of sole source procurement with Motorola for base consoles for use at the Canyon County Sheriff's Dispatch Center: Mike Porter said about a year and half ago there was a significant upgrade done to the dispatch center where a sole source procurement with Motorola was used for various reasons. This is another phase in the updating of obsolete equipment to which sole source will be used again. This has gone thru a competitive bidding process, these particular consoles require a maintenance service agreement and it would be cost prohibitive to have two vendors for two different pieces of

equipment. Also, these particular units integrate well with other first responders in the community where there have been issues before in using different pieces of equipment. Upon the motion by Commissioner Rule and second by Commissioner White to Board voted unanimously to sign the notice of sole source procurement with Motorola for base consoles for use at the Canyon County Sheriff's Dispatch Center.

There were no items for discussion at the legal staff update. The meeting concluded at 9:18 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 3, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 4-10-18

The Board of Commissioners approved payment of County claims in the amount of \$14,000.64 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- City of Caldwell in the amount of \$17,871.42 for the Information Technology department
- Charm-Tex in the amount of \$6397.14 for the Sheriff's Office
- OnBase/Hyland in the amount of \$3000.00 for the Information Technology department
- Business Interiors of Idaho in the amount of \$3802.40 for the Court Clerks

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Eastside Tavern to be used 4/21/18 for a wedding.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Pantera Market & Mexican Restaurant #2 LLC dba Pantera Market #2. See resolution no. 18-033.

BIWEEKLY MEETING WITH THE DIRECTORS OF FACILITIES AND INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:31 a.m. for a biweekly meeting with the Directors of Facilities and Information Technology to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, IT Director Greg Rast, Assistant IT Director Eric Jensen, Project Manager Shawn Adamson and Deputy Clerk Jenen Ross. Director Rast updated the Board on the following items: They have been having a small issue transferring calls between the old Nortel system in the Sheriff's Office and the Skype system. So far only one issue has been reported but they are working with a vendor to help work thru this issue. The end goal is to eventually have the entire Nortel system replaced. The county website has been updated to comply with the Title VI Act and can now be changed over to Spanish; the public website, employee portal and both the fair and family court services websites have all been updated to include the English/Spanish toggle. Commissioner White asked if once the animal shelter website is updated if this would be able to be done on that site too. Director Rast said it could be done similarly to the way the family court services website where they pay to have it done. Commissioner White believes it could help in adoptions as there is a large Spanish speaking population in Canyon County. There will be a couple of purchase orders coming down in the next couple of weeks – one for about \$58,000 and one for about \$61,000 both are for print shop equipment. The cost of paper is going up 5% which will be about \$3000 a year for the county. Director Rast is planning to make a bulk buy this summer to offset that cost. Commissioner Rule asked about going paperless, Director Rast anticipates that we are still 8-10 years away from being completely paperless. It was recently discovered when the IT department cancelled the contract with Accela that the maintenance hadn't been paid since 2016 so Mr. Rast presented the Board with one last PO to pay the balance due. There are 44 communication rooms that need to be cleaned up; they have started with one as a pilot and since it went well they will continue to work thru the remaining. The work will be done afterhours as it will take some systems offline temporarily. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE DIRECTOR OF HUMAN RESOURCES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:32 a.m. for a monthly meeting with the Director of Human Resources to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. Director Baumgart updated the Board on the following items: Department Administrator surveys went out yesterday. They are working on putting together fliers to promote the wellness plan that will start May 1st. Ms. Baumgart is exploring some additional options for leadership training. She has reached out to other counties and cities to see what they've done and has received some good references. She has also met with IT to discuss

evaluations and to find out what other offices and departments are using this year, OnBase or their current process. She is continuing to work on the employee manual. Her department is working on an SOP so a consistent message is being passed to employees. Commissioner Dale asked if she's had any discussions regarding personnel needs for next year. Ms. Baumgart said she has heard from some directors and she knows some of them are meeting with Controller Wagoner to discuss their budgets but she has not had a lot of requests for new employees. The meeting concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:02 a.m. for a monthly meeting with the Fair Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Fair Director Diana Sinner and Deputy Clerk Jenen Ross. Director Sinner updated the Board on the following items: They have two dog agility trials and an equestrian drill team clinic scheduled this month. The swine pens have all been repaired and painted with a layout painted on the concrete so set-up this year should go fairly quickly. Entertainment for the smaller stages has all been booked and there is just one more opening act to be booked for the mainstage which she is hoping to have done this week. They are scheduled to announce the concert series on April 12th. Entertainment for Sunday is still being worked on; so far they've secured a Latino horse drill team group, a mariachi group and a drum group but they are still working on the headliner event for the evening entertainment. So far there is \$50,000 in confirmed sponsorship which is 63% of budget and they are currently in negotiation for another \$50,000. There are five previous sponsors that have increased their sponsorship and a total of four new sponsors this year. Dennis Dillon has been approached for sponsorship this year and have discussed doing a Jeep display at the fair. Additionally, they are looking at a partnership with Dennis Dillon RV which can also be used at the fair and would increase the in-kind sponsorship. Food and commercial vendor applications were due in March and are being reviewed right now; there will be 24 food vendors and 60 commercial vendors. The College of Idaho parking lots have been reserved for use during the fair. Ms. Sinner is also working with Brent Orton on layouts for all the parking areas that are not paved and with the City of Caldwell to possibly close 22nd Street during the fair. Commissioner Dale asked if there had been any more progress with the CAD layout for the buildings and grounds, Ms. Sinner said she has worked with Director Navarro on that but that it needs to be reworked a little. However, she has done some measuring and has a new plan for the layout for the building. A discussion was had regarding 4H regulations and the guidelines for showing and/or selling at both the Canyon County Fair and the Western Idaho State Fair. Commissioner Dale would like to see some sort of policy statement saying that Canyon County Fair is going to serve Canyon County residents first and then if there is space available we would accommodate Ada County residents. Commissioner Rule asked if Ms. Sinner had heard anything from the college or rodeo regarding any plans that could disrupt the fair operation. Ms. Sinner said she has met with Brent Orton on the layout of the pens and has let him know that they need to be able to park back there so he is helping

facilitate that. The meeting concluded at 10:26 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH CHARLES AND JOANN HOMAN TO CONSIDER A CASUALTY LOSS APPLICATION

The Board met today at 11:03 a.m. to consider a casualty loss application for Charles and Joann Homan who are residents of the Burnie Subdivision. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Treasurer Tracie Lloyd, Charles and Joann Homan, and Deputy Clerk Monica Reeves. Their home was damaged by flood waters resulting in them being out of their home for 139 days; they are asking for their taxes in the amount of \$311.23 be forgiven. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to cancel taxes in the amount of \$311.23 for Charles and Joann Homan. The amount will be applied as a credit towards the second half of their taxes. The meeting concluded at 11:05 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH JANICE JORDAN TO DISCUSS APPLICATION FOR HARDSHIP CANCELLATION OF PROPERTY TAXES

The Board met today at 11:05 a.m. to discuss Janice Jordan's application for a hardship cancellation of property taxes. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Treasurer Tracie Lloyd, Janice Jordan, John Jordan, and Deputy Clerk Monica Reeves. Ms. Jordan has taxes that are owing for 2014, 2015 and 2016, and her taxes for 2017 were forgiven as part of the circuit breaker/property tax reduction program. The Treasurer's Office is starting the pending issue of tax deed on the 2014 taxes which has a remaining amount of \$744.40 which includes penalty and interest. John Jordan lives with his mother who has Alzheimer's and due to a disability he is unable to work. He receives \$500 in a disability payment but will inquire with the social security office to see if he's eligible to receive larger amount. When his father passed away the family income was reduced by two-thirds which is why they have struggled to pay the taxes. Following questions from the Commissioners about Mr. Jordan's ability to work, as well as a review of their financial information and the appearance that their budget includes some discretionary items such as a cell phone and cable television, it was decided that the Board will meet with the Jordans again on June 8. At that meeting they will be expected to show how they have reduced expenses, including the cancellation of Direct TV, and made three payments of \$50 each month. No decision was reached today. The meeting concluded at 11:29 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH CITY OF CALDWELL TO DISCUSS THE WILSON DRAIN PROPERTY AT THE CALDWELL FAIRGROUNDS

The Board met today at 1:37 p.m. with the City of Caldwell to discuss the Wilson Drain property at the Caldwell fairgrounds. Present were: Commissioners Tom Dale, Pam White

and Steve Rule, Deputy P.A. Zach Wesley, Fair Director Diana Sinner, Facilities Director Paul Navarro, Caldwell Public Works Director Brent Orton, and Deputy Clerk Monica Reeves. Rob McDonald from the City of Caldwell arrived at 1:48 p.m. Brent Orton said at the last meeting they determined to relocate the Wilson Drain on a diagonal line pretty close to in place, and as part of the plans the drafter removed the amphitheater but in talking to Director Diana Sinner that's not desirable. The city's crew is fully scheduled but the work can be scheduled next year as part of a 2-3 month project that will be worked around the fair with help from Director Sinner. They will try to dig adjacent to the existing facility so that will leave live water on one side and they'll be working and piping on the other side; they are still working on how to address the portion that goes under Stock Trail Road. Commissioner Rule said there's a grade difference of 4 or 5 feet and it should be brought down to a uniform grade in order to open up more square footage. Mr. Orton said that is part of the plan but it will require approval from the city council. There is a sewer line that affects where we can put the tiling of the drain so they want to get as close as possible because it minimizes the impact on the buildable space. They have access to the dirt pile that's left over from the College of Idaho library project which can be used to fill the old channel. Commissioner Dale said Director Sinner has talked about having concerts on the back side of the new building and it's sort of conducive to have a slope so you're looking up at the performers. Director Sinner said there are some options regarding concert venue, but the main things they need are access and privacy. One option is near the railroad tracks but of course there is the concern with noise. They'd like to make the area as flexible as possible so they can pick a space that works best and if doesn't work they can change it.

Commissioner Dale said Mayor Nancolas indicated that when we get ready to construct a building up there he is on board with deeding that land to the County. Mr. Orton said the Mayor has told him that as well, and he also wants a public use deed restriction in case it ever became desirable to move it so that it doesn't create an area of private ownership in the middle of an event area. Mr. Orton said in considering the balance of economy and longevity they are looking at 10 gauge poly coated galvanized pipe which is estimated to cost around \$310,000, and there would be three or four irrigation boxes at a cost of \$10,000 each. We should put a contingency on it because the construction market has been wildly unpredictable. The city could possibly do the work, or hire it out, this summer but the disadvantage is we don't yet have the permits. We'll need a consent to use agreement with the Bureau of Reclamation and a 404 permit from the Army Corps of Engineers and because of the minutiae to get through next summer would be a good target. Mr. Orton asked if the County is willing to pay for the pipe if the city provides the material and labor. It's not the only way to go, it's just an idea and when we get to that point we can take the proposal to the city council. Commissioner Rule said the sale of former fairgrounds property located on Highway 20-26 would be an excellent source of funding for the tiling project. Commissioner Dale said we need to sell the land before we spend the money on materials. Rob McDonald said he's uncertain how long the permit approval process will take but there's no reason why the city can't put the plans together and submit the paperwork to start the process. Commissioner Rule said that will give the County time to get the property rezoned and put it on the market, and Commissioner Dale said he's on board with moving ahead with this; there won't be any money spent other than staff's time. Zach Wesley doesn't have any immediate concerns, but said there could be delays in working with the agencies so aiming for next year seems appropriate and will allow us to get organized on the funding aspect and

make sure we can get it passed and come back and working the details of a funding MOU. Commissioner White wants to make sure we memorialize it in writing where the responsibility and payments lie. Commissioner Dale said a realistic timeline is the summer of 2019 because we'll have specific plans for the building and we'll know how much money we have. With regard to the MOU for the charolais barn, Mr. Wesley said he will have draft documents ready next week. If there is agreement the city council could consider it at their next meeting. Commissioner White asked what the status is for the proposed athletic building. Mr. Orton said the timing of the practice tent is unknown, but it won't be this year. Director Sinner said that area will be used mainly for a VIP area for parking for concerts. Director Navarro asked if we need to shore up parking on the softball fields. Mr. Orton said all of that, with the exception of Wolfe Field, is for use by the fair, rodeo, and college. City staff can lay out parking and create a model in drafting software and come out with a GPS survey instrument and mark the spaces. The next step is the MOU for the charolais barn and then city staff will work on the design and get the permitting processes started. Director Navarro asked what amount should be set aside in the budget. Mr. Orton said with the volatility of the construction market we should plan for a 30% contingency. Commissioner Dale asked if we should pre-purchase the materials since we know the market is going up. Mr. Orton said that could work provided we can find a place to store everything. Commissioner Rule said until the fair property sells we won't have the capital to do it so let's see how this progresses and we can make decisions as time goes by. If the work is bid during the fall the chances that general contractors would be stacking up work for the next spring would increase the chances of the project being slightly over budget versus 30% over the budget number. Mr. Orton said the city's labor is not skilled in a way that they can pour those boxes so they'll have to contract that work. The meeting concluded at 2:12 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 4, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White – out of the office
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 4-10-18

The Board of Commissioners approved payment of County claims in the amount of (\$409.58), \$33,372.70, \$130,619.46, \$102,061.31 for accounts payable.

LEGAL STAFF UPDATE AND CONSIDER SIGNING PROJECT GREEN LETTER

The Board met today at 9:03 a.m. for a legal staff update and to consider signing a letter for Project Green. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Brad

Goodsell and Deputy Clerk Jenen Ross. Brad Goodsell said this is the 2nd letter of support for Project Green, the 1st was issued about a year ago but this letter will renew the support and references the county ordinance that wasn't in place a year ago when the first letter was signed. Upon the motion by Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the letter. A request was made to have staff reach out to Commissioner White for approval to use her signature stamp on the letter which was granted. A copy of the letter is on file with this day's minute entry. A discussion was had about an email that was received from a county resident regarding a property located on old Hwy 30. Director Navarro went out to the property and reported back to Mr. Goodsell what he found. There is no county property in this area and due to the nature of the dispute about the easement it's really an issue between the highway district and the property owners. Commissioners Rule and Dale agreed this is a private property matter and asked Mr. Goodsell to draft a letter to be sent on the Board's behalf. The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 5, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

CONSIDER INDIGENT DECISIONS

The Board met today at 8:48 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Customer Service Specialist Robin Sneegas and Deputy Clerk Jenen Ross. The following cases do not meet eligibility requirements for county assistance: 2018-0634, 2018-0615, 2018-0623, 2018-0625, 2018-0609, 2018-0701, 2018-0638, 2018-0571, 2018-0635, 2018-0610, 2018-0776, 2018-0622 and 2018-0618. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to issue initial denials with written decisions to be issued within 30 days. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to approve case no. 2018-0769 for cremation. The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

INDIGENT MATTERS

The Board met today at 8:51 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Customer Service Specialist Robin Sneegas, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George and Deputy Clerk Jenen Ross. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to issue a final denial on case no. 2018-255 with a written decision to be issued within 30 days. Case nos. 2018-320 and 2018-91 meet the criteria for county assistance. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to issue final approvals on the cases as read into the record with written decisions to be issued within 30 days. Case nos. 2015-950 and 2015-1565 have been pulled from suspension and now meet the criteria for county assistance. Upon the motion by Commissioner White and second by Commissioner Rule the Board voted unanimously to issue final approvals on the cases as read into the record with written decisions to be issued within 30 days. Commissioner White made a motion to continue case no. 2018-300 to May 31, 2018. The motion was seconded by Commissioner Rule and carried unanimously. The meeting concluded at 8:53 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-262 AND 2018-477

The Board met today at 9:04 a.m. to conduct a medical indigency hearing for case nos. 2018-262 and 2018-477. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Hearing Manager Kellie George, Julie Wood with Med Data for St. Alphonsus, the applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to deny case no. 2018-262. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to deny case no. 2018-477. The hearing concluded at 9:07 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-258

The Board met today at 9:08 a.m. to conduct a medical indigency hearing for case no. 2018-258. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Julie Wood with Med Data for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to continue the case to May 3, 2018. The hearing concluded at 9:09 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-185

The Board met today at 9:09 a.m. to conduct a medical indigency hearing for case no. 2018-185. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Julie Wood with Med Data for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to continue the case to May 3, 2018. The hearing concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-448

The Board met today at 9:13 a.m. to conduct a medical indigency hearing for case no. 2018-448. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Attorney Mark Peterson for St. Luke's, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Courtney Kriss for St. Luke's, the applicant, the applicant's spouse and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to continue the case to May 17, 2018. The hearing concluded at 9:29 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-313

The Board met today at 9:33 a.m. to conduct a medical indigency hearing for case no. 2018-313. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Attorney Mark Peterson for St. Luke's, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Courtney Kriss for St. Luke's, the applicant, the applicant's spouse, the applicant's daughter, Interpreter Maria Mabutt and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to continue the case to May 31, 2018. The hearing concluded at 9:56 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER INDIGENT MATTERS

The Board met today at 9:59 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Zach Wesley, Deputy P.A. Jim Cornwell, Deputy P.A. Allen Shoff, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross. Upon the motion by

Commissioner Rule and second by Commissioner White the Board voted unanimously to issue a final denial on case no. 2018-264 with a written decision to be issued within 30 days. The meeting concluded at 10:00 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-208

The Board met today at 10:01 a.m. to conduct a medical indigency hearing for case no. 2018-208. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Deputy P.A. Zach Wesley, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Attorney Mark Peterson for West Valley Medical Center, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Andrew Lacayo for West Valley Medical Center, the applicant, Interpreter Maria Mabutt and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to continue the case to May 31, 2018. The hearing concluded at 10:17 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE

The Board met today at 11:00 a.m. for a legal staff update. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Zach Wesley, Deputy P.A. Brad Goodsell, HR Director Sue Baumgart, Controller Zach Wagoner and Deputy Clerk Jenen Ross. Brad Goodsell presented a response letter to the Brown's regarding property located at Old Highway 30. Director Navarro went out to visit with the Brown's and take some pictures and it is clear this is private dispute between the property owners, neighbors and the highway district. The county does not own any of this property and the letter that has been prepared states that this appears to be a private matter. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the letter; a copy will be emailed to the Brown's along with a hard copy being mailed (a copy of the letter is on file with this day's minute entry).

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the County's risk manager regarding pending/imminently likely claims. The Executive Session was held as follows:

Commissioner White made a motion to go into Executive Session at 11:04 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (i). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in

favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, HR Director Sue Baumgart, Clerk Chris Yamamoto, Controller Zach Wagoner and Deputy Clerk Jenen Ross. The Executive Session concluded at 12:04 p.m. with no decision being called for in open session.

The meeting concluded at 12:05 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING WITH KARLY CANTRELL TO DISCUSS POSSIBLE REMODELING AND FUNDRAISING/CAPITAL CAMPAIGN FOR WEST VALLEY HUMANE SOCIETY

The Board met today 1:33 p.m. for a meeting with Karly Cantrell to discuss possible remodeling and fundraising/capital campaign for the West Valley Humane Society (WVHS). Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Zach Wesley, Facilities Director Paul Navarro, Clerk Chris Yamamoto, Controller Zach Wagoner, Executive Director Karly Cantrell, Teri Lutner from WVHS, and Deputy Clerk Monica Reeves. Paul Navarro said Director Cantrell would like to spend some money on repairs at the shelter, including a project that involves the canvas tent structure on three kennels. The canvas is 17 years old and it has a 20-25 year lifespan. He reached out to Rick Bugatsch who was the lead architect in 2001 and he reviewed the blueprints and determined we could take off the canvas domes and put up new roofs using steel stud walls, and they talked about improving the heating and air conditioning as well. Cost estimates are around \$480,000 to change those three structures to a full metal, plywood, or stucco enclosure with a slanted standing roof. Another option is to replace the canvas and buy another canvas structure. Commissioner Dale asked for clarification on the misunderstanding concerning the shelter's budget amount. Zach Wagoner said for FY2018 \$200,000 was budgeted for shelter operations and \$50,000 was budgeted in a line item in Director Navarro's budget for maintenance. (In previous years \$100,000 had been budgeted for maintenance, although that was not the case for FY2018.) Director Cantrell said the signed contract lists \$100,000 for maintenance. Zach Wesley said the maintenance fund is at the discretion of the County and ultimately we are responsible for the general upkeep and maintenance of the building and the County will do what's necessary for that. Director Navarro's budget includes \$50,000 for those purposes; it is not for improvements, alterations, or additions to the building as those things have to be cleared through the Board. Clerk Yamamoto said the County budgeted what the shelter asked for. Director Cantrell said last year she agreed to \$200,000 for operations and \$100,000 for maintenance but the discrepancy seems to be in the County only budgeting \$50,000. Zach Wesley said there was a budget meeting with the Board that Director Cantrell attended and that's where the \$50,000 amount came from. *(Note for the record: On May 2, 2017 the shelter requested the maintenance fund be reduced from \$100,000 to \$50,000 for FY2018.)* The County's position is that the maintenance budget is at our discretion and if there are maintenance needs on the building we'll take care of them but it's not a budgetary fund to spend down, it's for actual routine maintenance of the building. Director Cantrell

understands that but suggested we look at taking what money the County allots for maintenance and what they haven't used can be rolled over into a savings account for maintenance for the bigger construction plans. There are three years left on the canvases and it would be disastrous if something happened and we ended up losing a roofing system and trying to scramble to patch it. Commissioner Dale said perhaps we should go to \$300,000 for FY2019, with \$100,000 for maintenance and capital improvements. Director Navarro said we've only spent around \$7,000 of the \$50,000. For FY2019 we could set aside monies for architectural and engineering fees (\$40,000) so we can get it designed and out for bid and know how much it will cost so we can plan for FY2020. He spoke of the maintenance work that has been done as well as other requests, such as adding a foyer to the front of the building. Mr. Wagoner said we did budget \$50,000 for building maintenance so if there are items we can take care of this fiscal year we should do it. Director Navarro agrees and he will shore up some numbers for the architectural fees. Director Cantrell reviewed a long list of the shelter's accomplishments in 2017 (The complete list is on file with this day's minute entry.) In 2016 the shelter took in 5,747 animals, last year they took in 7,778 animals. Year to date they have adopted 980 animals from the shelter; last year from that same time frame the adoption number was 694. The meeting concluded at 2:04 p.m. An audio recording is on file in the Commissioners' Office.

CONSIDER FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER FOR BAKER LAND MANAGEMENT, LLC, CASE NO. CR-PH2017-41

The Board met today at 2:32 p.m. to consider Findings of Fact, Conclusions of Law and Order (FCOs) for Baker Land Management, LLC, Case No. CR-PH2017-41. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Deb Root, and Deputy Clerk Monica Reeves. The hearing was held on March 14, 2018 where the Board denied the request for a conditional rezone. The FCOs were scheduled to be signed on March 29, 2018, however, additional time was needed to prepare/review the document. Deb Root said staff prepared the FCOs based on the Board's decision, and the Prosecutor's Office reviewed and made modifications and what we have today is reflective of the Board's decision to deny the conditional rezone based on the lack of a plan and being able to actually present findings in favor. Zach Wesley said most of the responses fit with the decision that there wasn't enough substantial information to answer the standards of review questions for conditional zoning amendments. The first question is does it fit with the comprehensive plan and the Board's response was yes, generally it did, at some point it would be potential commercial property, but when we get into the project details you have to answer if it is compatible with surrounding land uses, would it negatively affect the character of the area, does it have sufficient sewer, water drainage, irrigation and utility services, would public street improvements be required, is there legal access for the use, are public facilities available (schools, law enforcement, fire, emergency) and the answer to all those questions is there is not enough information available. The Board has to include action steps the applicant can take to obtain approval: Demonstrate that the specific identified use or uses can meet these requirements; and the proposal will have to come back with more details, meaning there can't be a secondary Director's review process built into the development agreement; the tools that are available in the zoning ordinance have to be

used. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to sign the FCOs for Baker Land Management, Case No. CR-PH2017-41. The meeting concluded at 2:36 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 6, 2018

PRESENT: Commissioner Tom Dale, Chairman- out of the office
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 9, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael's Pub & Grill to be used 4/14/18 for a wedding.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- United Micro in the amount of \$3129.71 for the Information Technology department
- Caldwell Glass in the amount of \$1164.47 for the Facilities department
- Northwest Service Technologies in the amount of \$10,380.00 for the Facilities department

CONSIDER SIGNING APRIL 9, 2018 AGENDA ITEMS

The Board met today at 9:00 a.m. to consider signing the April 9, 2018 agenda items. Present were: Commissioners Pam White and Steve Rule, Chief Civil Deputy P.A. Sam Laugheed,

Deputy P.A. Mike Porter, Deputy P.A. Brad Goodsell, Deputy P.A. Allen Shoff, Deputy P.A. Zach Wesley, Facilities Director Paul Navarro, Landfill Director David Loper, Mary Hoffman from the Courts, Lisa Power from Elections, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider signing 2018 Canyon County Re-Roofing Projects Contract with JB's Roofing – Sam Laugheed said at the time the bids came in there was an unusual circumstance that requires us to maintain a record. A solicitation for bids went out on February 26, 2018, and two bids came in, a third bid was late because of an administrative problem although it was not the low bid. The low bid was timely received; there is no legal reason not to move forward. This is for the DMV and jail annex and the projects are well within the budget. The start date for the jail annex project will be in April and the start date for the DMV project will be in June. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the 2018 Canyon County Re-Roofing Projects Contract. (See Agreement No. 18-031.)

Consider signing a resolution designating polling places for the May 15, 2018 Election – Mike Porter said earlier this year they talked about precincts and polling locations and the Board thought it would be helpful to have a resolution that adopted the precincts used in the primary and general elections. Today's resolution codifies where we're at with the different polling locations for this upcoming midterm election cycle. Lisa Power said the only change is to Precinct 29 which went from Lake Ridge Elementary to Union High School, and if approved, staff will notify voters by postcard at the end of this week. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the resolution. (See Resolution No. 18-034.)

Consider signing Notice of Sole Source Procurement - Stericycle Environmental Solutions, Inc., Hazardous Waste Disposal – Brad Goodsell said the notice is related to the landfill's hazardous waste collection date and they want to use Stericycle Environmental for the same reasons that we have in previous years. The notice makes the public aware that the Board will consider signing the agreement on May 2, 2018 at 9:00 a.m. The event will be held on June 9 and they will partner with the Idaho Center. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the notice of sole source procurement.

Consider signing Nampa Civic Center license agreement between Global Spectrum and Canyon County – The Civic Center is making available one of their rooms for a courts training event for a rental fee of \$374, which will come out of the courts' training budget. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to sign the agreement between Global Spectrum and Canyon County. (See Agreement No. 18-029.)

Consider signing settlement agreement between Canyon County and Amanda Frailey - Zach Wesley presented a settlement agreement which is with an employee in the Sheriff's Office. There was a windstorm in September at Justice Park where a tree branch fell and damaged an employee's vehicle. He worked with Paul Navarro, Zach Wagoner and Mark Tolman after a tort claim was tendered and they determined paying the employee directly based on the estimates provided would be cheaper than our ICRMP deductible. The repair total is \$1,700. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the settlement agreement with Amanda Frailey. (See Agreement No. 18-030.)

The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE DSD DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 9:30 a.m. for a monthly meeting with the Development Services Department Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, DSD Director Tricia Nilsson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Director Nilsson reported on the following items: City of Star Proposed Comprehensive Plan; Budget and permit update – they're at 83% of their revenue fiscal year to date; CAPS implementation (tracking software) occurred on March 19 and the transition has been smooth with a few tweaks; COMPASS agenda - there's a TIP amendment for ITD to do a hydraulic study of the US 95 bridge and Lt. Schorzman is trying to get funding for inundation mapping of the flood plain, it's a \$10,000-\$15,000 study so she asked ITD if they could do that as part of their scope for the hydraulic study but she's still waiting to hear back on it. The Cities of Wilder, Parma, Notus and Greenleaf are interested in having some kind of planning or code enforcement assistance from the County next year so Director Nilsson will meet with them and see what they need in terms of hours. She is going to request a new planner position in her FY19 budget. They have started the discussion with the Sheriff's Office about getting citation authority for the code enforcement officer, and the PA's Office will figure out if/how that can happen. DSD used to do this for Owyhee County but it was phased out when they hired a building inspector. DSD staff will conduct a neighborhood meeting on April 30 regarding the comprehensive plan change/rezone for the Highway 20-26 property in Nampa (the former fairgrounds property). The first step is the neighborhood meeting, and then the P&Z Commission hearing in June with the Board's hearing likely in July. Director Nilsson had an item for Executive Session regarding the City of Star proposed comprehensive plan the Board went into Executive Session as follows:

EXECUTIVE SESSION – COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION, AND ATTORNEY-CLIENT COMMUNICATION

Commissioner Rule made a motion to go into Executive Session at 9:41 a.m. pursuant to Idaho Code, Section 74-206(1) (f) to communicate with legal counsel regarding

pending/imminently likely litigation. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, DSD Director Tricia Nilsson, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:58 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

QUARTERLY MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES, SET POLICY, AND GIVE DIRECTION

The Board met today at 10:00 a.m. for a monthly meeting with the County Agent to discuss general issues, set policy, and give direction. Present were: Commissioners Pam White and Steve Rule, County Agent Jerry Neufeld, 4-H Extension Educator Carrie Johnson, Family Consumer Sciences Extension Educator Jackie Amende, and Deputy Clerk Monica Reeves. Jerry Neufeld reported on department activity and research projects that will take place out in the field. The livestock educator vacancy closes April 22 and he's hoping to have it filled soon. Jackie Amende gave an update on the family consumer sciences program and the projects she's been working on, and Carrie Johnson reported on the projects she has been involved with. The items discussed were general in nature and did not require Board action. The meeting concluded at 10:24 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH WEED CONTROL SUPERINTENDENT AND GOPHER DISTRICT DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:30 a.m. for a monthly meeting with the Weed Control Superintendent and Gopher District Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, Director AJ Mondor, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Director Mondor said there is an urgent need to double fill a position temporarily within the department due to an employee who is on leave, and the Controller said it can be done for four months and 29 days. There is sufficient cash available, however, we may need to reopen the budget at the end of the fiscal year. Commissioners Rule and White approve of the request and directed Director Mondor to continue working with HR and the Auditor's Office. Department updates included the following: the department has been working on ground sterilant and doing a lot of bare ground work; he's been working with the Idaho Department of Lands on their reclamation of gravel pits by looking at controlling the weeds; he's been working to repair the relationship between Canyon County and Idaho Department of Fish & Game. He said Fish & Game is doing what they can with the limited funds they have but they limited staff and a budget of \$600 to control weeds on 1600 acres so he is going help out by trying to get funds to pay for weed removal and treatment on the habitat areas they're in charge of. He has

worked with the Parks Department on getting a UTV safety course. The owl box project is going well, although it is difficult to get the boxes cleaned out each year so he's talked with an ornithologist at BSU about it and will try to find someone to sponsor a grad student or PhD student to work on the project. Commissioner Rule suggested he talk to the PA's Office to see if there's a liability issue with having students clean out the boxes; if it's okay he would support the County budgeting funds to cover the fuel costs for the person to travel to the boxes. The meeting concluded at 10:44 a.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE AND THE TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES

The Board met today at 1:32 p.m. for a monthly meeting with the Administrative District Judge and the Trial Court Administrator to discuss general issues. Present were: Commissioners Pam White and Steve Rule, Administrative District Judge Susan Wiebe, Trial Court Administrator Doug Tyler, and Deputy Clerk Monica Reeves. TCA Tyler said the other four counties in the district will go live with Odyssey today, and he expressed his appreciation to the employees in the Clerk's Office who have assisted the other counties. The courts have submitted their state budget request for FY2020. There may be a murder trial from the second district that will be tried in Canyon County. This will be the third trial of the 1970's case; it's been reversed on appeal twice. If it is tried here the second district should pay for the costs involved, although it will involve Canyon County jurors. The meeting concluded at 1:39 p.m. An audio recording of the meeting is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION; AND TO APPROVE THE GEORGE NOURSE GUN RANGE COMMUNITY ADVISORY BOARD BY-LAWS

The Board met today at 2:01 p.m. for a monthly meeting with the Parks Director to discuss general issues, set policy and give direction, and to consider approving the George Nourse Gun Range Community Advisory Board By-Laws. Present were: Commissioners Pam White and Steve Rule, Parks Director Nicki Schwend, Deputy P.A. Jim Cornwell, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. Director Schwend said the gun range advisory board had its first official meeting in October; by-laws have been drafted and reviewed and are ready for the Board's consideration. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to approve the gun range community advisory board by-laws. (Note - a draft copy is on file; the Board was not required to sign the bylaws). Mr. Porter and Mr. Cornwell left at 2:04 p.m. Director Schwend's report included the following topics: Mission statement for the gun range advisory board; Preservation Plan Update and Tribes; Historic Preservation Commission; Northwest Anthropological Conference held on March 28-31, 2018; May is Idaho Archaeology & Historic Preservation Month; 2018 Desert Studies Institute; Partnerships with Idaho Fish and Game (assisting temporarily with checking on restrooms); Staffing and

Fieldtrips; and a draft Event inquiries and Application form. The meeting concluded at 2:29 p.m. An audio recording of the meeting is on file in the Commissioners' Office

CONSIDER SIGNING ADDENDUM NO. 1 TO SPRING 2018 CANYON COUNTY LANDFILL OFFICE ADDITION PROJECT

The Board met today at 2:32 p.m. to consider signing Addendum No. 1 to the Spring 2018 Canyon County Landfill Office Addition Project. Present were: Commissioners Pam White and Steve Rule, Facilities Director Paul Navarro, Deputy P.A. Brad Goodsell, and Deputy Clerk Monica Reeves. Last week there was a mandatory walkthrough and Friday was the deadline for objections or questions. We received no objections but this morning we learned there were some questions that necessitated an addendum. Mr. Goodsell said in order to keep on schedule we need to sign the addendum today because the Board will be gone the rest of the week and bids are due next Tuesday; media has not asked for notice of this and we believe there would be economic harm to the County if we didn't remain on schedule so he asked the Board to amend the agenda to formally add the addendum and to consider signing the addendum. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to amend the agenda to include this language: Consider signing Addendum No. 1 to the Spring 2018 Landfill Office Additional Project. Director Navarro reviewed the clarifications as follows: landscaping will be done in-house with the SILD program; an accordion door will be removed; and they will repurpose four vinyl windows. Commissioner Rule made a motion to sign Addendum No. 1 to the Spring 2018 Canyon County Landfill Office Addition Project. The motion was seconded by Commissioner White and carried unanimously. The meeting concluded at 2:35 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 10, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White – out of the office
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 11, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White – out of the office
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

CONSIDER SIGNING ADDENDUM NO. 1 TO 2018 CANYON COUNTY COURTHOUSE CONSTRUCTION AND PAINTING PROJECT

No quorum was present at the scheduled meeting time to consider signing addendum no. 1 to the 2018 Canyon County Courthouse Construction and Painting Project. Present were: Commissioner Steve Rule, Chief Deputy P.A. Sam Laugheed, Facilities Director Paul Navarro and Deputy Clerk Jenen Ross. Sam Laugheed went on the record to state that a notice will be posted to the website stating no quorum was present and that addendum no. 1 wasn't signed; potential bidders will be notified that the calendar of events will be reset and the addendum will be signed at a later date when a quorum can be assembled. The meeting concluded at 10:04 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 12, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

APPROVED CLAIMS ORDER NO. 1814

The Board of Commissioners approved payment of County claims in the amount of \$1,611,853.24 for a County payroll.

APPROVED CLAIMS ORDER NO. 4-16-18

The Board of Commissioners approved payment of County claims in the amount of \$24,182.44 for accounts payable.

APPROVED CLAIMS ORDER NO. 4-25-18

The Board of Commissioners approved payment of County claims in the amount of \$460,464.39 and \$17,614.09 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- ExecuTrain in the amount of \$1500.00 for the Information Technology department
- ExecuTrain in the amount of \$1500.00 for the Information Technology department
- HP, Inc. in the amount of \$1071.16 for the Information Technology department
- Salt Lake Wholesale Sports in the amount of \$41,737.84 for the Sheriff's Office
- OEC in the amount of \$3203.61 for the Prosecuting Attorney's Office
- Caldwell Glass in the amount of \$12,151.99 for the Facilities department

APRIL 2018 TERM

CALDWELL, IDAHO APRIL 13, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White – out of the office
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Wall 2 Wall Flooring in the amount of \$7953.83 for the Solid Waste department
- Prime Construction & Asphalt in the amount of \$3721.08 for the Facilities department
- Prime Construction & Asphalt in the amount of \$37,938.90 for the Facilities department
- Prime Construction & Asphalt in the amount of \$3540.00 for the Facilities department
- Prime Construction & Asphalt in the amount of \$4758.90 for the Facilities department

APRIL 2018 TERM

CALDWELL, IDAHO APRIL 16, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 4-16-18

The Board of Commissioners approved payment of County claims in the amount of \$4000.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 4-25-18

The Board of Commissioners approved payment of County claims in the amount of \$134,280.39, \$45,207.26, \$16,288.61 and \$19,779.38 for accounts payable.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Terry W. Dice dba Tiny's Lounge, Caldwell Bowl, Inc. dba Caldwell Bowl, Inc. and Debbie Finch dba 1918 Lounge (see resolution no. 18-036).

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Stinker Stores, Inc. dba Stinker Store #41, Stinker Store #44, Stinker Store #48, Stinker Store #60, Stinker Store #75, Stinker Store #82, Stinker Store #108 and Stinker Store #113 (see resolution no. 18-037).

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for JP Thailand Express, LLC dba JP Thailand Express, JLC 2 Inc. dba Idaho Pizza Company, JLC Corporation dba Idaho Pizza Company and TWC Inc. dba Greenhurst Chevron (see resolution no. 18-038).

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Idaho Bowling Corporation dba Nampa Bowl (see resolution no. 18-035).

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:39 a.m. for an office staff meeting. Present were: Commissioners Tom Dale and Pam White, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. The Board reviewed the upcoming schedule with staff. Mr. Decker reported on the following communication items: The super hero march was held on Saturday where approximately 200 people marched from the courthouse to the Caldwell Police Department to bring awareness to child abuse; he will attend the emergency operations center staff training on Wednesday, and he will sit in on call taker interviews; the landfill spring cleanup event will be held in two weeks; an upcoming boating safety class has been scheduled; he has been assisting with election training; Ryan Holbert reached out to him regarding Virgil Wood's request to do a community initiative in Caldwell honoring Dr. Martin Luther King, Jr. Because the event is

more aligned with the city's mission it was decided that Mr. Decker will encourage Mr. Holbert to work with city officials, and possibly the College of Idaho and/or Northwest Nazarene University. The meeting concluded at 8:57 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 8:59 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale and Pam White, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Deputy P.A. Allen Shoff, Facilities Director Paul Navarro left at 9:05 a.m., Clerk's Executive Administrator Taryn Peterson left at 9:03 a.m. and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Consider signing independent contractor agreement for court interpreter Mark Conta: Mike Porter said this item will need to be continued to a later date in order to allow some additional time for the contract to be further vetted.

Consider signing independent contractor agreement with court interpreter Stephen Njoroge: Allen Shoff explained Mr. Njoroge works with Ada County courts and has been interpreting for about 10 years. He lives in Caldwell and says he is available anytime. Mr. Njoroge speaks Swahili but there is no certification for this language. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the independent contractor agreement with court interpreter Stephen Njoroge (see agreement no. 18-032).

Consider signing Addendum No. 1 to 2018 Canyon County Courthouse painting project: Sam Laugheed said this addendum answers the questions that were received and answered by Director Navarro; this addendum also resets the calendar and cleans up some ministerial oversight – the notice was signed but the invitation for bids was not actually signed. Upon on motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign addendum no. 1 to the 2018 Canyon County Courthouse painting project.

A discussion was had regarding an email that was received regarding the jail construction research project. Sam Laugheed said a letter will be sent out stating that the Board intends to have a meeting with other key stakeholders in the future and that the RFI responses will help inform that discussion. The next step will be a meeting to happen in the spring and Mr. Laugheed hopes to have a draft to the Board, Sheriff, and other EO's who are interested to have that workshop about the process moving forward and the conclusions that have been drawn and what happens next.

Consider signing purchase agreement with Motorola for base consoles for use at the Canyon County Sheriff's Office dispatch center: Mike Porter requested that this meeting be continued as 2 weeks' notice needs to be given for sole source procurement; this will be rescheduled to a date sometime after April 19th.

The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's tax charge adjustments by PIN for March 2018 in today's minutes.

EXECUTIVE SESSION TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS, PURSUANT TO IDAHO CODE § 74-206(1)(E)

Commissioner Dale made a motion to go into Executive Session at 9:36 a.m. pursuant to Idaho Code, Section 74-206(1) (e). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Dale and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Pam White, Chief Deputy Assessor Joe Cox, City of Nampa Economic Development Director Beth Ineck, City of Caldwell Economic Development Director Steve Fultz, representatives from Project Widget and Deputy Clerk Jenen Ross. The Executive Session concluded at 10:13 a.m. with no decision being called for in open session.

MONTHLY MEETING WITH FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:33 a.m. for a monthly meeting with the Fleet Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, Fleet Director Mark Tolman and Deputy Clerk Jenen Ross. Director Tolman updated the Board on the following items: the fencing of the open lot at 14th and Chicago is continuing to come along and the Facilities crew is doing a great job to get that completed. They are getting closer to getting the builds completed and so far haven't had to bring in any part-time help. He is working with the offices and departments on their requests for replacement vehicles and moving vehicles around to different areas. The meeting concluded at 10:42 a.m. An audio recording is in file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 17, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule – out of the office

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Amazon in the amount of \$4358.54 for the Information Technology department
- BOE in the amount of \$8198.00 for the Information Technology department

APPROVED CLAIMS ORDER NO. 4-25-18

The Board of Commissioners approved payment of County claims in the amount of \$43,060.41 for accounts payable.

OPEN BIDS FOR SPRING 2018 CANYON COUNTY LANDFILL OFFICE ADDITION PROJECT SOLICITATION OF BIDS

The Board met today at 9:08 a.m. to open bids for the Spring 2018 Canyon County Landfill Office Addition Project solicitation of bids. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Brad Goodsell, Facilities Director Paul Navarro, Landfill Director David Loper and Deputy Clerk Jenen Ross.

The following bids were received for this project:

JP2 Construction, LLC

Bid amount: \$66,100

HASCO

Bid amount: \$66,000

Brad Goodsell said the county is generally required to accept the lowest bid provided the bids comply with the requirements of the solicitation so both bids will need to be reviewed to make sure they meet the requirements. The statute generally requires there be three bids, however, the Board can proceed with less than three bids if it's impossible or impractical to obtain three bids. This solicitation was sent out to six contractors of which only three attended the mandatory walk-thru. Director Navarro said that this building is more like a home in that it's stick-built with wood frame construction, not traditional commercial materials and that the industry is very busy right now. The contract will lay out the start date and the approximate time the project will take. He believes these contractors are prepared to start immediately, however, there will be some prep time for building permits and finalized drawings. He doesn't anticipate it taking more than 60 days and it needs to be completed by September 30th to end the fiscal year. The project is budgeted at \$100,000, the

\$66,000 bids are not the total amount, there will be some additional costs but they hope to come in at about \$80,000 – \$85,000. Director Loper has already done the ground prep for this building and the facilities department will take care of the electrical issues that will need to be addressed, heating and cooling, interior painting and carpentry. Commissioner Dale believes the county has done its due diligence in trying to obtain 3 bids and made a motion to award the project to the lowest responsible bidder after review of both bids, the motion was seconded by Commissioner White and carried unanimously. The meeting concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING FINAL PLAT FOR ALBION ACRES SUBDIVISION NO. 1, CASE NO. SD-PH2016-72

The Board met today at 9:31 a.m. to consider the final plat for Albion Acres Subdivision No. 1, Case No. SD-PH2016-72. Present were: Commissioners Tom Dale and Pam White, DSD Director Tricia Nilsson, DSD Planner Deb Root, Tim Sickles, and Deputy Clerk Monica Reeves. Deb Root said the project complies with the state requirements for platting, and the Canyon Highway District and Southwest District Health are satisfied. Staff is recommending approval but notes the only outstanding item is that the irrigation system needs to be certified before a certificate of occupancy is issued. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to sign the final plat for Albion Acres Subdivision. The meeting concluded at 9:32 a.m. An audio recording is on file in the Commissioner's Office.

MONTHLY MEETING WITH DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met at 10:01 a.m. today for a monthly meeting with the Director of Juvenile Detention to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, Deputy Administrator Sean Brown, Training Officer Shawn Anderson and Deputy Clerk Jenen Ross. Director Jett is out of the office today so Sean Brown and Shawn Anderson updated the Board on the following items: They currently have 38 in custody today. The numbers seem to fluctuate between 35 and 45 with the weekend being higher. The yearly inspection was conducted recently; some of the comments they received were about how well written their reports are (which are used to help make standards better), how clean and orderly the facility is and they were impressed with how the youth are educated. This year two representatives from Bonner County toured the facility with the inspection group; they are looking for ideas for their facility and wanted to see how Canyon County is doing things. Last year there were 14 'use of force' incidents which is pretty good. They were out of compliance with staff ratios 4 of the 10 days they were evaluated so they are working to get that corrected; 3 new employees will be starting soon and they are planning to ask for 2 additional staff during budget time. The facilities department recently helped them complete a project to improve their facility that didn't have to wait until the new fiscal year and they really appreciate the job that Director Navarro and his team do. First aid and CPR training are taking place this week, PREA is also happening right now. Four staff members just returned from ILEETA training; there are some policies

they will be changing in order to meet standards especially in regards to use of force. The meeting concluded at 10:13 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:14 a.m. for a monthly meeting with the Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, Director of Misdemeanor Probation Jeff Breach, Juvenile Probation Project Coordinator Mike Davidson and Deputy Clerk Jenen Ross. Director Breach updated the Board on the following items: They will be conducting interviews this Friday for their vacant PO position; they had 60 applicants and will be interviewing the top 11. The cost of supervision revenues have been better the past couple of months; this seems to be a direct correlation to tax season. He is continuing to work on his budget; as part of the FY2019 budget request they will look to replace all of their computers. All of the laptops will be replaced with desktops and then they will purchase one laptop for the PO's to take to court. Community service was really busy last month, ending with approximately 257 people in the program. They have been working with the Auditor's office on the workers compensation/insurance audit from the state. Last month 77% of their cases closed successfully.

Chief Probation Officer Elda Catalano is out of the office so Mike Davidson provided the following update to the Board: The First Tee/Second Chance Golf is getting ready to start again; it will take place 2 Fridays in May and then every Friday in June. They are continuing to coordinate the kickball tournament for this year and working to collect donations, supplies and get partnerships in place. The tournament will happen on August 25th at Griffiths Park. For their summer program they've partnered with 4H, the U of I Extension, they try to get the kids right at the end of school and work with them once a week for about 7 weeks teaching them skills such as finances, cooking, auto care, gardening, personal care and internet safety among other things. The bike project is still going well, Ross Garvin says he's given bikes to every school district in Canyon County. The GED tutoring partnership with CWI is continuing to grow. Mr. Davidson has been teaching the Victim Impact class each month and partnering with Ada County to share ideas. They have also been making a push on internet and social media safety training for both students and parents; Caldwell PD came in last month during spring break to conduct a training and Mr. Davidson is training to be able to run the summer program. They are collecting books for the United Way book drive to be donated to the detention center. Girls Empowered, which is a training and support group for girls, meets here regularly and they are looking to start a boys group here. The meeting concluded at 10:35 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 18, 2018

PRESENT: Commissioner Tom Dale, Chairman

Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Hanson Janitorial in the amount of \$12,884.00 for the Sheriff's Office
- HP, Inc. in the amount of \$2283.00 for the Information Technology department

APPROVED CLAIMS ORDER NO. 4-25-18

The Board of Commissioners approved payment of County claims in the amount of \$16,312.51, \$34,908.08, \$91,245.34 and \$70,407.44 for accounts payable.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:00 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale and Pam White, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Chief Deputy Sheriff Marv Dashiell, HR Director Sue Baumgart, Facilities Director Paul Navarro left at 9:05 a.m., DSD Planner Jennifer Almeida left at 9:10 a.m., DSD Planner Kyle McCormick left at 9:10 a.m., Parks Director Nicki Schwend left at 9:05 a.m., Controller Zach Wagoner arrived at 9:03 a.m. and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Consider signing independent contractor agreement for Crossroads Museum new well and public water system with Down Right Drilling & Pump, Inc.: SPF Water Engineering developed specs and helped with getting some responsive bids with the overall price coming in at \$44,080. Director Schwend has met with the Clerk and Controller and they agree the funds are available for this project. Sam Laugheed said we have received the signed contract based on the standard template along with the performance and payment bonds. There is no legal reason not to move forward with this project and Director Navarro added that this will be the catalyst to move forward with the other work that needs to happen at the museum. The timeline states that they would start on July 2nd and it is believed that it will be a 4 week project but there will need to be further clarification. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the independent contractor agreement for Crossroads Museum new well and public water system with Down Right Drilling & Pump, Inc. (see agreement no. 18-033).

Consider signing application for hardship waiver of county fees for Aleksandr & Lidiya Sheremet: Kyle McCormick explained this is part of a code enforcement issue; there was a report of four manufactured homes that seem to be occupied on the property. The

application fee is \$550 for a temporary use permit to allow manufactured homes to be lived in for a period not to exceed 90 days. After some calculations of noticing costs and staff time the Development Services department said that a \$100 fee would be sufficient to cover the costs. The 90 day temporary use permit will allow for the people living in the RV's to find new places to live. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the application for hardship waiver of county fees for Aleksandr & Lidiya Sheremet. At the time of this meeting there was no resolution prepared so this will be brought to the Board at a later time.

EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner White made a motion to go into Executive Session at 9:10 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Pam White, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Mike Porter, Chief Deputy Sheriff Marv Dashiell, Controller Zach Wagoner, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. The Executive Session concluded at 10:00 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

MEETING WITH MICHAEL AND LORI HARDIN RE: CONSIDER CASUALTY LOSS APPLICATION UNDER IC 63-711 (CANCELLATION OF TAXES); AND BOARD OF EQUALIZATION: CONSIDER APPLICATION FOR CASUALTY LOSS UNDER 63-602X (CANCELLATION OF VALUE)

The Board of Commissioners, also sitting as a Board of Equalization, met today at 10:04 a.m. to consider: 1) a casualty loss application under Idaho Code, Section 63-711 (cancellation of taxes), and 2) an application for casualty loss under Idaho Code 63-602X (cancellation of value) for Michael and Lori Hardin. Present were: Commissioners Tom Dale and Pam White, Deputy PA. Brad Goodsell, Treasurer Tracie Lloyd, Admin. Property Appraiser Supervisor Greg Himes, Admin. Analyst Jennifer Loutzenhiser, Lori Hardin, and Deputy Clerk Monica Reeves. Tracie Lloyd said the 2017 taxes are to be considered by the Board of Commissioners as a hardship for casualty loss, and the 2018 taxes will be considered by the Board of Equalization. The application pertains to a property in the Burnie Subdivision where the owners were out of the house for 140 days. The value attributed to those days was \$56,000, and the amount to be cancelled due to casualty loss hardship is \$747.99. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to grant the hardship in the amount of \$747.99. The amount will be credit to

the second half taxes. With regard to the exemption, Greg Himes said they took occupancy on March 7, 2018 and the exemption calculation is based on the time they were out of the house. The new improved value for 2018 is \$131,520, plus the land value for a total of \$171,020. He recommends setting the 17.8% quotient to the 2018 improved value (not land) exemption on the assessed value of the structure. Upon the motion of Commissioner Dale and the second by Commissioner White the Board voted unanimously to grant the 17.8% exemption on the assessed value of the structure. The meeting concluded at 10:11 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 19, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Mike Kane Carpentry in the amount of \$2849.00 for the Facilities department
- Pacific Steel & Recycling in the amount of \$2277.76 for the Facilities department

APPROVED CLAIMS ORDER NO. 4-25-18

The Board of Commissioners approved payment of County claims in the amount of \$57,316.18, \$60,118.68 and \$6937.24 for accounts payable.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael's Pub & Grill to be used 5/5/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael's Pub & Grill to be used 4/28/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Jalapeno's Mexican Restaurant to be used 5/19/18 for a fundraiser.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Pantera Market, LLC dba Pantera Market; Albertson's LLC dba Albertson's #1602, Albertson's #176, Albertson's #166 and Albertson's #103; Mongolian BBQ, B-Way/Nampa dba Mongolian BBQ; Cloudcroft Inc. dba River Bend Golf Course (see resolution no. 18-041).

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for George Fletcher, Inc. dba Melba Valley Market; Linda S. Barr dba Pete's; Franklin United, Inc. dba United Oil; Pilot Travel Centers LLC dba Pilot Travel Center #638 (see resolution no. 18-079).

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for DGN, Inc. dba The Dutch Goose Nampa; JTT Enterprises dba Dutch Goose; Apple Idaho, LLC dba Applebee's Neighborhood Grill & Bar (see resolution no. 18-039).

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Chipotle Mexican Grill of Kansas, LLD dba Chipotle Mexican Grill #2508 (see resolution no. 18-040).

APPROVED FEBRUARY 2018 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of February 2018 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

CONSIDER INDIGENT DECISIONS

The Board met today at 9:05 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwall,

Deputy P.A. Zach Wesley, Customer Service Specialist Robin Sneegas, Hearing Manager Kellie George, Case Manager Jenniffer Odom-Mann and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility criteria for county assistance: 2018-0648, 2018-0662, 2018-0513, 2018-0794, 2018-0714, 2018-0668, 2018-0716, 2018-0646, 2018-0661, 2018-0645, 2018-0664, 2018-0660, 2018-0654, 2018-0651, 2018-0810, 2018-0667, 2018-0770, 2018-0673, 2018-0671, 2018-0679, 2018-0665, 2018-0663, 2018-0555, 2018-0787, 2018-0674, 2018-0640, 2018-0659, 2018-0658, 2018-0771, 2018-0501, 2018-0568, 2018-0681 and 2018-0715. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to issue initial denials with written decisions to be issued within 30 days. The meeting concluded at 9:08 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-260

The Board met today at 9:09 a.m. to conduct a medical indigency hearing for case no. 2018-260. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Hearing Manager Kellie George, Case Manager Jenniffer Odom-Mann, Julie Wood with Med Data for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to place the case in suspension. The hearing concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-315

The Board met today at 9:12 a.m. to conduct a medical indigency hearing for case no. 2018-315. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Zach Wesley, Deputy P.A. Allen Shoff, Deputy P.A. Jim Cornwell, Hearing Manager Kellie George, Case Manager Jenniffer Odom-Mann, Julie Wood with Med Data for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to continue the case to May 17, 2018. The hearing concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

INDIGENT MATTERS

The Board met today at 9:14 a.m. to consider indigent matters. Present were: Commissioners Tom Dale and Pam White, Hearing Manager Kellie George, Case Manager Jenniffer Odom-Mann and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to issue denials for case nos. 2018-315 and 2018-257 with written decisions to be issued within 30 days. Commissioner White made a motion to continue case no. 2018-330 to May 17, 2018. The motion was seconded by

Commissioner Dale and carried unanimously. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to continue case no. 2018-280 to June 14, 2018. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to issue final denials on case nos. 2018-319 and 2018-297 with written decisions to be issued within 30 days. The meeting concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTERS

Note for the record: As properly noticed the Board met today at 10:05 a.m. for a legal staff update. A request was made to go into Executive Session to discuss personnel matters. The Executive Session was held as follows:

Commissioner White made a motion to go into Executive Session at 10:05 a.m. pursuant to Idaho Code, Section 74-206(1) (b). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Pam White, Clerk Chris Yamamoto, Executive Assistant Taryn Peterson, Deputy P.A. Mike Porter and Deputy Clerk Jenen Ross. The Executive Session concluded at 10:58 a.m. with no decision being called for in open session.

MEETING TO CONSIDER VARIOUS NEW PROPERTY TAX EXEMPTION APPLICATIONS AND RENEWING VARIOUS EXEMPTIONS UNDER CODES: 63-602B, 63-602C, 63-602D, 63-602E, 63-602W, 63-602GG, 63-602P, 50-2014 AND 63-602X

The Board met today at 1:33 p.m. to consider various new property tax exemption applications and renewing various exemptions under codes: 63-602B, 63-602C, 63-602D, 63-602E, 63-602W, 63-602GG, 63-602P, 50-2014 and 63-602X. Present were: Commissioners Tom Dale and Pam White, Assessor Brian Stender, Chief Deputy Assessor Joe Cox, Administrative Analyst Jennifer Loutzenhiser, Appraiser Greg Himes and Deputy Clerk Jenen Ross. The exemptions were considered as follows:

63-602W – Exemption for Site Improvements Associated with Land

- Sienna Hills No. 5 – 2017050649
- Sienna Hills No. 6 – 2018001475
- Cumberland No. 4 – 2017056424
- Britannia Heights LLC – 2017009352

Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to grant the exemptions.

63-602D – Certain Hospitals

- St. Lukes Regional Medical Center – 64941492 0
- Idaho Elks Hearing and Balance Center – 64941482 0
- St. Lukes Idaho Cardiology Associates – 64941483 0

Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to grant the exemptions.

63-602D – Certain Hospitals

- St. Alphonsus Medical Center Nampa Inc. – 31099010 0
- St. Alphonsus Medical Center Nampa Inc. – 31096000 0
- St. Alphonsus Medical Center Nampa Inc. – 31099000 0
- St. Alphonsus Medical Center Nampa Inc. – 31100000 0
- St. Alphonsus Medical Center – 31112010 0
- St. Alphonsus Medical Center Nampa Inc. – 31098000 0

Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to grant the exemptions.

63-602D – Certain Hospitals

- Mercy Physician Dallan Woods – 64937540 0

Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to deny the exemption.

63-602D – Certain Hospitals

- St. Alphonsus Medical Center Nampa Inc. – 08015504 0
- St. Alphonsus Medical Center Nampa Inc. – 09488000 0
- St. Alphonsus Medical Center Nampa Inc. – 11769000 0
- St. Alphonsus Medical Center Nampa Inc. – 11776000 0
- St. Alphonsus Physician Services Inc. – 623891000 0
- Mercy Physician Cardiology – 64937538 0
- SAMG Nampa OB/GYN – 64940655 0
- General Surgery Nampa – 64940656 0
- Pulmonary and Sleep Nampa – 64940657 0
- St. Alphonsus Regional Medical Center STARS – 64940734 0

Upon the motion by Commission White and second by Commissioner Dale the Board voted unanimously to deny the exemptions.

63-602C – Fraternal, Benevolent or Charitable LLC’s

- Salvation Army – 32548178 0

Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to grant the exemption.

63-602C – Fraternal, Benevolent or Charitable LLC’s

- Lifeways Inc. – 35790115 0
- Lifeways Inc. – 11905200 0

Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to grant the exemptions.

63-602C – Fraternal, Benevolent or Charitable LLC’s

- Mission Aviation Fellowship – 31730000 0
- Mission Aviation Fellowship - 22891000 0

Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to grant the exemptions.

63-602C – Fraternal, Benevolent or Charitable LLC’s

- Corp of Presiding Bishop of Jesus Christ of LDS (Deseret Industries) – 27333105 0

Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to grant a partial exemption.

63-602C – Fraternal, Benevolent or Charitable LLC’s

- Corp of Presiding Bishop of Jesus Christ of LDS – 27333109 0

Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to deny the exemption.

63-602C – Fraternal, Benevolent or Charitable LLC’s

- Living Independence Network Corp (LINC) – 01788000 0

Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously deny the exemption.

63-602B – Religious Property Tax Exemption

- Sunnyridge Assembly of God – 32273000 0

Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously for no change in the exemption.

63-602B – Religious Property Tax Exemption

- Involve Church Inc. – 13490010 0

Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to grant the exemption.

63-602B – Religious Property Tax Exemption

- Roman Catholic Diocese of Boise – 16238000 0

Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to grant the exemption.

63-602E – Personal Property for School or Educational Purposes

- Xerox Financial Services LLC – 64941112 0
- Xerox Financial Services LLC – 64941113 0

Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to grant the exemptions.

63-602E – Personal Property for School or Educational Purposes

- Building Hope Iowa Avenue LLC – 32121000 0

Upon the motion of Commissioner White and second of Commissioner Dale the Board voted unanimously to deny the exemption.

63-602B – Religious LLC’s, Corporation or Societies

- Corp of Presiding Bishop – Church of Jesus Christ of LDS

Upon the motion by Commissioner Dale and second by Commissioner White the Board voted unanimously to grant the exemption.

Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously for no change in exemption status on the following properties:

50-2014 – Urban Renewal Property Tax

Urban Renewal Agency of the City of Caldwell – 35294000 0; Urban Renewal Agency of the City of Caldwell – 04573000 0; Urban Renewal Agency of the City of Caldwell – 04574000 0; Urban Renewal Agency of the City of Caldwell Idaho – 04649010 0; Urban Renewal Agency of Caldwell City – 14895138 0; Urban Renewal Agency of the City of Caldwell Idaho – 35300015 0; Urban Renewal Agency of the City of Caldwell Idaho – 35300016 0; Urban Renewal Agency of the City of Caldwell Idaho – 35287013 0; Urban Renewal Agency of the City of Caldwell Idaho – 35301012 0; Caldwell East Urban Renewal Agency – 35287102 0; Urban Renewal Agency of Caldwell City – 04556000 0; Urban Renewal Agency of Caldwell City – 04557000 0; Urban Renewal Agency of Caldwell City – 04558000 0; Urban Renewal Agency of Caldwell City – 04559000 0; Urban Renewal Agency of Caldwell City – 04561000 0; Urban Renewal Agency of the City of Caldwell Idaho – 35300000 0.

63-302B – Religious Property Tax

Calvary Chapel of Nampa Inc. – 23112000 0; Church of God of Prophecy Regional Office Inc. – 05096000 0; Melba Friends Church Limited – 17544000 0; Melba Friends Church Ltd. – 17537000 0; Community Baptist Church of Melba Inc. – 17535000 0; Calvary Chapel of Nampa – 23113000 0; Calvary Chapel of Nampa Inc. – 23118000 0; Calvary Chapel Nampa Inc. – 31394000 0; Calvary Chapel Nampa Inc. – 31395000 0; Mennonite Church (Lakeview Bible Church Inc.) – 16034010 0; Lakeview Bible Church Inc. – 32096000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 38686011A0; Corp of Presiding Bishop of Jesus Christ of LDS – 34513011 0; Corp of Presiding Bishop Church of Jesus Christ of LDS – 34443011A0; Corp of Presiding Bishop of the Church of Jesus Christ of LDS – 34366201 0; Corp of Presiding

Bishop – 34356011 0; Corp of Presiding Bishop of Jesus Christ of LDS – 34349100 0; Corp of Presiding Bishop of the Church of Jesus Christ of LDS – 34324000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33912000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33483000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33472000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33409000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33408000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33401000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33400010 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33395010 0; Corp of Presiding Bishop of Jesus Christ of LDS – 33388000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 32900101 0; Corp of Presiding Bishop of Jesus Christ of LDS – 32566010 0; Corp of Presiding Bishop of Jesus Christ of LDS – 32558010 029336013; Corp of Presiding Bishop of Jesus Christ of LDS – 32419253 0; Corp of Presiding Bishop of Jesus Christ of LDS – 32400000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 32041010 0; Corp of Presiding Bishop of Jesus Christ of LDS – 31065000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 30666011 0; Corp of Presiding Bishop of Jesus Christ of LDS – 29729000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 29411100 0; Corp of Presiding Bishop of Jesus Christ of LDS – 29336013A0; Corp of Presiding Bishop of Jesus Christ of LDS – 29179000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 28688000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 25279011 0; Corp of Presiding Bishop of Jesus Christ of LDS – 25279010 0; Corp of Presiding Bishop of Jesus Christ of LDS – 25279000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 24709010 0; Corp of Presiding Bishop of Jesus Christ of LDS – 23934019; Corp of Presiding Bishop of Jesus Christ of LDS – 20157000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 20155000 0; First Baptist Church of Middleton – 17769000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 19148000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 16195000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 16101000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 14926000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 14096000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 08988000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 04152000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 04100010A0; Corp of Presiding Bishop of Jesus Christ of LDS – 01379000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 01369000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 01368000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 01367000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 00632000 0; Corp of Presiding Bishop of Jesus Christ of LDS – 00631000 0; Iglesia Misionera Pentecostes Inc. – 02092000 0; Iglesia Misionera Pentecostes Inc. – 02091000 0; Iglesia Misionera Pentecostes Inc. – 02090011 0; Bible Pentecostal Church Inc. – 13443000 0; Bible Pentecostal Church Inc. – 13441000 0; Bible Pentecostal Church Inc. – 13439000 0; First Christian Church – 15439000 0; First Christian Church – 15437000 0; First Christian Church – 15441000 0; First Christian Church – 15436000 0; Lake Shore Drive Baptist Church Nampa – 29578012 0; Fargo Community Church – 37169000 0; Roman Catholic Diocese of Boise (Our Lady of the Valley Catholic Church) – 05176000 0; Fargo Community Church – 75203000 0; Church of God Apostolic of ID – 01577000 0; First Baptist Church of Roswell – 38996000 0; Fairview Church of the Nazarene Inc. – 14303000 0; Fairview Church of the Nazarene – 14327000 0; Fairview Church of the Nazarene Inc. – 14302000 0; Fairview

Church of the Nazarene – 14301000 0; Fairview Church of the Nazarene – 14329000 0; First Baptist Church of Middleton – 17779000 0; First Baptist Church of Middleton – 18469000 0.

63-602C Charitable Personal Property Tax

Deseret Industries – 64941254 0; Fleet Reserve Assoc. Brach 382 – 14820000 0; Fleet Reserve Assoc. Branch 382 – 14822000 0; VFW Post 11065 – 19896000 0; Idaho Youth Ranch – 01147500 0; Idaho Youth Ranch – 01147501 0; Idaho Youth Ranch – 37781011 0; Idaho Youth Ranch – 37785000 0; Idaho Youth Ranch – 61111024 0; Idaho Youth Ranch – 61111027 0; Idaho Development Housing – 03087756 0; Idaho Development Housing – 03087681 0; Idaho Development Housing – 03087757 0; Idaho Development Housing – 03087669 0; Idaho Development Housing – 03087670 0; Idaho Development Housing – 03087675 0; Idaho Development Housing – 03087682 0; Idaho Youth Ranch – 61111015 0; Idaho Youth Ranch – 61111026 0; Idaho Development Housing – 03087754 0; Idaho Development Housing – 03087676 0; Grand Lodge of ID IOOF Inc. – 0180100 0; Caldwell Odd Fellow Lodge #10 – 35141010 0; Lizard Butte Easter Sunrise – 33612000 0; American Legion Loren M. Trotter Post 35 – 04769000 0; Mt. Moriah Lodge 39 A F AM Inc. – 04699000 0; Theta PSI House Corp. – 00201000 0.

63-602D – Hospital Personal Property Tax

NHP Wound Hyperbaric – 64940654 0; NHP Urgent Care – 64940653 0; NHP OCC Med – 64940652 0; NHP Stars – 64940651 0; St. Alphonsus Physician Service Inc. – 64932721 0; Nampa Health Plaza Family Medicine – 64937541 0; Birkeland Maternity Center & Heart Care Center – 64941099 0; NHP Emergency Room – 64940645 0; St. Alphonsus Physician Services Inc. – 64935408 0; St. Alphonsus Medical Center Nampa Inc. – 31084000 0; St. Lukes Regional Medical Center Ltd. – 30995011 0; Mountain State Tumor Inst. – 61111025 0; St. Lukes Regional Medical Center – 64940186 0; St. Lukes Family Medicine – 64940184 0; St. Lukes Family Medicine – 64940185 0; St. Lukes Breast Cancer Detection Center – 64940243 0; Mountain States Tumor Inst. – 11766000 0.

63-602E – School or Educational Purposes

Thomas Jefferson Charter School Inc. – 35287105 0; Leaf Capital Funding LLC – 64939358 0; Leaf Capital Funding – 64939357 0; Xerox Financial Services – 64940608 0; Mailfinance Inc. – 64935344 0; Mailfinance Inc. – 64935345 0; Everbank Commercial Finance – 64936374 0; Everbank Commercial Finance – 64941106 0.

63-602P – Pollution Control

Packaging Corporation of America – 62222119 0; Fleetwood Homes Inc. – 62222120 0; JR Simplot Company Nampa Plant – 62222121 0; JBS USA LLC – 62222122 0; Crookham Co. – 62222123 0; Darigold Inc. – 62222124 0; HM Clause Inc. – 62222126 0; S&W Seed Co. – 62222132 0; Sorrento Lactalis Inc. – 62222135X0; CTI/SSI Food Services Inc. – 62222137 0; JR Simplot Co. – 62222141 0; JR Simplot Co. – 62222147 0; Amalgamated Sugar Co. LLC – 62222153 0; Hydroblend Inc. – 62222158 0; Great American Snacks Inc. – 62222162 0; Micron Technology Inc. – 62222165 0; JR Simplot Company (Ethanol Plant) – 62222167 0;

JR Simplot Idaho Plant – 62222173 0; JR Simplot Waste Water Treatment – 62222174 0; Materne North America Corp. – 62222175 0; Mother Earth Brew Co. – 62222186 0.

The meeting concluded at 2:20 p.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 20, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- BOE in the amount of \$58,031.00 for the Information Technology department

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for The Chicago Connection, LLC dba Chicago Connection (2 locations) (see resolution no. 18-042).

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Roots and Company, LLC dba Roots and Company; Vern's Lounge, LLC dba Vern's Lounge; Texas Roadhouse Holdings, LLC dba Texas Roadhouse (see resolution no. 18-043).

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:01 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale and Pam White, Chief Probation Officer Elda Catalano, Project Coordinator Mike Davidson, Clerk's Executive Assistant Taryn Peterson left at 9:03 a.m., Deputy P.A. Zach Wesley, Deputy P.A. Allen Shoff, IT Director Greg Rast left at 9:11 a.m., Business Manager Caitlin Pendell left at 9:11 a.m., Operations Manager Don Dutton left at 9:11 a.m. and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Consider signing independent contractor agreement with court interpreter Najiba Rahmani: Mr. Rahmani speaks Pashto, Dari and Farsi and is a certified US Courts Interpreter. This contract is the same as others that have been used. Ms. Peterson said there is a pending Pashtu case right now and the other interpreter who speaks Pashto is not available. Most interpreters appear telephonically unless there is a trial or the judge requests they be here in person. Upon the motion by Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the independent contractor agreement with court interpreter Najiba Rahmani (see resolution no. 18-034).

Consider signing purchase order for Duplo 646 rotary tool slitter/cutter/creaser for the Canyon County Print Shop: Allen Shoff said this will be continued to May 16, 2018. It was thought that we'd be able to proceed under the Federal GSA purchasing, however, this particular piece of equipment is not available thru that purchasing option and will have to be done as a sole source procurement. This is a very specialized piece of equipment and only available thru one supplier. The notice of sole source procurement will be considered next week.

Consider signing purchase order for a D136CP large capacity copier for the Canyon County Print Shop: Allen Shoff presented a purchase order and an equipment placement form to be signed. Canyon County is part of a larger purchasing agreement which is how this piece of equipment will be purchased. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the purchase order for a D136CP large capacity copier. Commissioner White made a motion to sign the equipment placement form. The motion was seconded by Commissioner Dale and carried unanimously (see agreement no. 18-037).

Consider signing Canyon County Information Technology Services agreement with West Valley Humane Society: Director Rast said the previous agreement with the animal shelter expired September 30, 2017 so this agreement includes new verbiage to renew the contract. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the Canyon County Information Technology Services agreement with West Valley Humane Society (see agreement no. 18-036).

Consider signing agreement with United Way of Treasure Valley Inc. for Truancy Prevention Month "Kickball Tournament" Community Event: Zach Wesley explained this agreement is a fiscal sponsorship for the Truancy Prevention Month Kickball Tournament. This is a partnership with the United Way, as a 501(c)(3), where they will open an account and can accept donations for the event. The United Way will handle all the money management, holds the account and then upon the county's request will make disbursements for the expenses of the event. Any remaining funds will go into the United Way Community Fund at the end of their fiscal year. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the agreement with the United Way of Treasure Valley Inc. for the Truancy Prevention Month Kickball Tournament Community Event (see agreement no. 18-035).

There were no items for discussion at the legal staff update. The meeting concluded at 9:14 a.m. An audio recording is on file in the Commissioners' Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 23, 2018

PRESENT: Commissioner Tom Dale, Chairman – IAC Board Conference
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 24, 2018

PRESENT: Commissioner Tom Dale, Chairman – IAC Board Conference
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 25, 2018

PRESENT: Commissioner Tom Dale, Chairman – IAC Board Conference
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Mykel Schuler and Allison Butler.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Wall 2 Wall in the amount of \$9900.00 for the Facilities department
- Sunshine Window Cleaning in the amount of \$2655.00 for the Facilities department
- Vortex in the amount of \$1500.04 for the Sheriff's Office
- Mobile Mini Accounts Receivable in the amount of \$3564.00 for the Parks department

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Eastside Tavern to be used 6/16/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Eastside Tavern to be used 5/12/18 for a wedding.

OPEN BIDS FOR 2018 CANYON COUNTY COURTHOUSE PAINTING PROJECT

No quorum was present at the scheduled meeting time to open the bids for the 2018 Canyon County Courthouse Painting Project. Present were: Commissioner Pam White, Chief Deputy P.A. Sam Laugheed, Facilities Director Paul Navarro, a representative from ESI and Deputy Clerk Jenen Ross. Sam Laugheed went on the record to state that one bid was received for this project and that a meeting is agendized for Friday, April 27, 2018 to consider awarding the contract. The following bid was received:

Engineered Structures

Received April 25, 2018 at 8:38 a.m.

Bid amount: \$444,596

Director Navarro along with Mr. Laugheed will review the bid that was received and come back to the Board at 9:00 a.m. on Friday to complete this record and take any appropriate action at that time. The meeting concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM

CALDWELL, IDAHO APRIL 26, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White

Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Right! Systems Inc. in the amount of \$5071.70 for the Information Technology department
- Cable Wholesale in the amount of \$1255.00 for the Information Technology department

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Samantha Mena and Sonia Juarez.

APPROVED CLAIMS ORDER NO. 1815

The Board of Commissioners approved payment of County claims in the amount of \$1,548,770.54 for a County payroll.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Intermountain Food Stores, Inc dba Franklin Junction; AH Schade, Inc. dba Gem Stop #016, Gem Stop #32, Gem Stop #8, Gem Stop #11, Gem Stop #15, Gem Stop #009, Gem Stop #20 and Gem Stop #10. See resolution no. 18-049.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for The Rusty Canteen, LLC dba The Rusty Canteen; Wing Nutz Nampa, LLC dba Wing Nutz; Stewart & Christensen, LLC dba Stewart's Bar & Grill; Nampa Lodge #1389 BPOE, Inc. dba Nampa Elks Lodge #1389. See resolution no. 18-048.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Beatriz Sandoval dba LaCopa; Don Ulmer dba Airport Inn; Firehouse Sports Pub & Pizza, LLC dba Firehouse Sports Pub; Fun and Ann Yee dba Orphan Annies; Fraternal Order of Eagles dba 2103 Aerie. See resolution no. 18-047.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Kebob, LLC dba Tobacco Connection #22, Tobacco Connection #16, Tobacco Connection #6, Tobacco Connection #1 and Tobacco Connection #12; HFO, LLC dba Big Smoke #115 and Big Smoke #113; Intermountain Food Stores, Inc. dba M&W Markets #6. See resolution no. 18-046.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Canton Café, Inc. dba Canton Café; La Botana, LLC dba La Botana. See resolution no. 18-045.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Kammi Reynolds dba Chaparral Sports Bar & Grill; New Big Smoke, LLC dba Big Smoke #109 and Big Smoke #102; Krung Thai Restaurant, LLC dba Krung Thai Restaurant; Fred Meyer Stores, Inc. dba Fred Meyer #226; K Mart Corporation dba Big K-Mart #3189; Costco Wholesale Corporation dba Costco Wholesale #734; Kebob, LLC dba Tobacco Connection #32 and Tobacco Connection #23. See resolution no. 18-044.

CONSIDER INDIGENT DECISIONS

The Board met today at 8:53 a.m. to consider indigent decisions. Present were: Commissioners Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Customer Service Specialist Rebecca Lawhorn and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility criteria for county assistance: 2018-0741, 2018-0739, 2018-726, 2018-856, 2018-825, 2018-742, 2018-617, 2018-864, 2018-732, 2018-723 and 2018-729. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to issue initial denials with written decisions to be issued within 30 days. The meeting concluded at 8:55 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND EMPLOYMENT RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:06 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and employment records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:06 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Zach Wesley, HR Generalist Jennifer Allen, IT Director Greg Rast and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:16 a.m. with no decision being called for in open session.

MONTHLY MEETING WITH PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:07 a.m. for a monthly meeting with the Public Defender to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Steve Rule, Deputy P.A. Mike Porter left at 10:25 a.m., Public Defender Aaron Bazzoli, Assistant Public Defender Scott James and Deputy Clerk Jenen Ross. A discussion was had regarding the conflict attorney contracts. In a meeting that was had yesterday, there was discussion about how to control costs with conflict attorneys as it has been an issue in the past. Mr. Bazzoli and his team have agreed to take direct control and responsibility of the attorneys and billings, meaning he will be reviewing each invoice, meet with attorneys and is willing to move cases around should costs start to exceed expectations. The language in the contract will state that Mr. Bazzoli, as the Public Defender, has the discretion to assign cases and he'll exercise that discretion in considering costs and similar matters. Mike Porter explained that the Public Defense Commission (PDC) was created by the state in large response to pressure from the ACLU and others to address the issue of public defense but it was created without adequate funding and is now trying to assert oversight over the counties. As this continues to move forward it will be something that is closely watched since the state is not paying the county dollar for dollar for the work done by the Public Defender's office but they want to dictate how the job is done. The county will always follow the law and incorporate best practices with the idea that that authority exists but there needs to be a discussion about how much authority the PDC has to tell the county what they can put in their contracts or how the Public Defender can do his job. Mr. Bazzoli feels that the conflict attorney contract clearly lays out the responsibilities under the PDC guidelines and that if conflict attorneys are not fulfilling their obligations it could mean no longer being assigned to cases. Mr. Bazzoli gave a brief review of the budget stating that they are at 56% of budget at this point in the year. They going thru the application process for the Capital Crimes Defense Fund which will reimburse \$50,000 to \$70,000 in attorney and expert fees due to the Cabrerra case; the application is due in May. The rough draft of the PDC grant is due May 1st and Mr. Bazzoli has been working with the Controller to gather some numbers. At this time it appears that the grant amount is for \$479,000 but he is unsure if he is able to change that number or if it is predetermined by the PDC. The meeting concluded at 10:30 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS, PURSUANT TO IDAHO CODE § 74-206(1)(E)

A request was made to go into Executive Session to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations, pursuant to Idaho Code § 74-206(1)(E). The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 10:32 a.m. pursuant to Idaho Code, Section 74-206(1) (e). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Steve Rule, Tina Wilson with WAED, Deputy P.A. Brad Goodsell, DSD Director Tricia Nilsson, Chief Deputy Assessor Joe Cox and Deputy Clerk Jenen Ross. The Executive Session concluded at 10:46 a.m. with no decision being called for in open session.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 27, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 5-10-18

The Board of Commissioners approved payment of County claims in the amount of \$97,009.57, \$43,688.46 and \$87,181.91 for accounts payable.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for R. Mark Ottens.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michaels Pub & Grill to be used 5/5/18 for a wedding.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- BOE in the amount of \$9395.00 for the Information Technology department
- BOE in the amount of \$9395.00 for the Assessor's Office
- Motorola Solutions in the amount of \$67,014.20 for the Sheriff's Office

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Mi Tierra, Inc. dba Mi Tierra; La Ranchera Nampa, Inc. dba La Ranchera Nampa. See resolution no. 18-050.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for JFL Vond, LLC dba Super C. See resolution no. 18-051.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Smoky Mountain Pizza & Pasta Nampa, LLC dba Smoky Mountain Pizzeria Grill; Jalapeno's Bar & Grill, LLC dba Jalapeno's Mexican Restaurant; Rick's Kitchen, Inc. dba The 102 Bar; City of Nampa dba Ridgecrest Golf Club; Brick 29, LLC dba Brick 29. See resolution no. 18-052.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Owyhee Motor Sales, Inc. dba Owyhee Motor Sales, Inc.; Nampa Gusher, LLC dba Nampa Gusher; Thrifty Payless, Inc. dba Rite Aid #5409; Muniz Family Grocers, Inc. dba Grocery Outlet of Caldwell; Tacos El Rey, LLC dba Tacos El Rey Restaurant #5; City of Caldwell dba Fairview Golf Course; City of Caldwell dba Purple Sage Golf Course. See resolution no. 18-053.

LEGAL STAFF UPDATE AND CONSIDER AGENDA ITEMS

The Board met today at 9:02 a.m. for a legal staff update and to consider agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy P.A. Sam Laugheed left at 9:10 a.m., Deputy P.A. Mike Porter left at 9:10 a.m., Deputy P.A. Allen Shoff, Facilities Director Paul Navarro left at 9:05 a.m., Chief Deputy Sheriff Marv Dashiell left at

9:09 a.m., IT Director Greg Rast, Business Manager Caitlin Pendell and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Consider signing notice of award for 2018 Canyon County Courthouse painting project:

Paul Navarro stated that only one bid, from ESI, was received on this project and he would like to do a little more due diligence. He has a few ideas he'd like to bring back to the Board but needs a little more time to finalize them. There is an opportunity for some of the work to be done by the facilities team. Mr. Navarro may speak with ESI to see if he can negotiate what they could do and what could be done by maintenance staff. There are three parts to this project – replacing the soffits, which is a carpentry project, all the sealants and the double T's and then the actual painting. The Board is okay with holding on this project for the time being.

Consider signing purchase agreement with Motorola for base consoles for use at Canyon County Sheriff's Office Dispatch Center:

This is a continuation of the upgrades that were started last year, at that time 10 consoles, 5 base consolettes (base radios) and a server were upgraded thru Motorola. This project was done as sole source due to complications of using two different providers because the integration of the equipment can be problematic. E911 funds will be used to purchase the 10 remaining consolettes that were not replaced last year. Mike Porter stated that proper notice was given of the sole source procurement and no objections were received. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the purchase agreement with Motorola for base consoles for use at Canyon County Sheriff's Office Dispatch Center (a copy of the purchase order and quote are on file with this day's minute entry).

Consider signing Declaration and Notice of Sole Source Procurement for Duplo 646 rotary tool slitter/cutter/creaser for the Canyon County Print Shop:

Allen Shoff explained we are intending to proceed using sole source procurement because there are no other vendors in the state of Idaho who provide this piece of technology. After the sole source procurement is properly noticed the PO will be brought to the Board to be considered on May 18th if no objections are received. Upon the motion by Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the declaration and notice of sole source procurement for the Duplo 646 rotary tool slitter/cutter/creaser for the Canyon County Print Shop.

Consider signing independent contractor agreement for court interpreter for Mark Conta:

This agreement is agendized for May 1, 2018.

As part of the legal staff update Commissioner Dale said at the Board meeting yesterday there was some discussion about the opioid crisis and the legal action that may be taking place. So far Blaine County is the only county he's heard that has taken any action in engaging with a firm to represent them. The meeting concluded at 9:19 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH CHADWICK AND ASSOCIATES, PLLC AND ERIN DICKINSON TO DISCUSS THE OPIOID CRISIS

The Board met today at 9:33 a.m. for a meeting with Dan Chadwick and Associates, PLLC and Erin Dickinson to discuss the opioid crisis. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Dan Chadwick, Michelle Chadwick, Erin Dickinson with the law firm of Crueger Dickinson, Chief Civil Deputy P.A. Sam Laugheed, Controller Zach Wagoner, Coroner Vicki DeGeus-Morris, Sheriff Kieran Donahue, Assessor Brian Stender, PIO Joe Decker, Nicole Foy from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. Dan Chadwick said two years ago at the NACo conference they talked about the opioid crisis and last year the state association had a conference where the issue became front and center. Erin Dickinson and a colleague made a presentation to the state association executives to talk about litigation and asked whether the state association or the counties would be interested in joining in the litigation. As of right now there are nine confirmed counties that have signed with Crueger Dickinson with two more to join for a total of 11, plus two more counties that have signed on with another law firm to join the litigation. They want to know if Canyon County is interested in also joining the litigation. It affects law enforcement, indigent, jail, and the Coroner. There's an opportunity for Canyon County to join the litigation and recover some of those costs long term. Mr. Chadwick is not involved in the litigation, he's just trying to get everybody connected.

Erin Dickinson gave an overview of where they are and where they come from in the litigation. Her team consists of three firms: Crueger Dickinson; the law firm of Simmons, Hanley and Conroy; and the firm of von Briesen & Roper who's served as the general counsel for the counties in Wisconsin and is also representing counties around the U.S. To date they represent over 225 counties in this litigation in 19 different states. This started when the counties in her home state wanted them to take a look at it because they had been burned in the tobacco litigation by the state when none of the money flowed back to them in the settlement of that litigation. Paul Hanley's firm litigated 5,000 individual cases against the main manufacturing defendant, Purdue Pharma in the 2003-2007 timeframe and found some really awful information about how these drugs were falsely marketed as non-addictive to the medical community at large and how they poured hundreds of millions of dollars into changing the medical community's perception. At the time of those cases the epidemic hadn't quite hit counties in the way we now see it. In the 2014-2016 timeframe local governments started to reach out to legal to see if anything could be done about it and that's how their team came together. To date there are 500+ counties that have brought suit around the U.S. As of last December all cases in the federal court system are now in one location in the northern district of Ohio. The judge that was assigned expects the cases to resolve nationally in 2018 and if that can't happen they will start trying them in 2019. The court appointed a group of lawyers to lead the litigation and both Mr. Hanley and Ms. Dickinson are in that group, there are 23 of them who sit on the plaintiff's executive committee. That group of lawyers will be the only lawyers in federal court. The first cases will go to trial in March of 2019 in Ohio, with her firm and the Hanley firm taking the lead on the Purdue Pharma case which is really the main manufacturing defendant. There are also distributors being sued. There is no deadline to file suit but if Canyon County wants to consider joining it needs to do it somewhat soon.

This is not a class-action lawsuit. Each county has their individual case that if it were not consolidated then this process would proceed forward. On the federal side it's consolidated for purposes of efficiency in the sense of we don't need to put together 3000 cases to have the same case against the manufacturers so they will all proceed under our direction, guidance and the lawyers of this team in the federal court. It's not likely Canyon County would be able to keep the case in the state court because it does not have a local defendant, distributor or manufacturer. Even if we filed in state court we'd end up in federal court. If we stay in state court we proceed in an individual case in state court and we'd have to expend time, effort and resources on our own.

How do we document damages? They will have a series of expert economists that will create a damages model for the entire U.S. and it will start with very high level stats. Any model will include things that have happened in the past, but if the cases resolve or even if they go to trial, a large component of it will be funding programs to abate the crisis in the future. The court has ordered a high level fact sheet with stats on overdose deaths, narcotic administrations, stats on jails, imprisonments and drug court.

How are the manufacturers and distributors more liable than the doctors who, for example, prescribe a 3-month supply of oxycodone for someone who has a broken arm and needs it for five days? Ms. Dickinson said the medical community needs to be educated, and she referred to an article in *The New Yorker* about Purdue Pharma and the way they marketed the original set of these drugs and the spark that ignited this fire. Pharmaceutical marketing was started over OxyContin at Purdue Pharma. They decided to change a long standing perception in the medical community that these drugs were not safe and they had evidence that it was addictive and not efficacious to treat long term pain and they decided to market it that way anyway and they poured hundreds of millions of dollars into a system where the medical community was the deceived audience. It was a designed marketing campaign to which the five defendants all contributed.

What is the ultimate goal? To get those who created this to pay for fixing it going forward. The funding to fix this problem will cost millions of dollars in terms of education (the medical community needs to be re-educated, the public needs to be educated); and treatment and prevention of further addiction.

What will it cost the County to join the litigation? The firms are working on a contingent fee basis and Crueger Dickinson will take a 25% contingent fee if we win, if they recover something for us. The County will not pay the law firm, and they will never look to the County for a dollar if they lose the case. They bear all the costs of the litigation. They think the cases will be successful and they think it's an investment worth having and so the cost to the County is time to spend interfacing with on our damages. County officials will have to talk to them about how it is affecting us it won't be a matter of having employees pulling boxes. It will be a two year process at most, with the first case being tried 10 months from now. Because of that structure there will be a meaningful effort to resolve the case in 10 months. If the case is won, there will likely be multi-year payments with payment to the attorneys. Vicki DeGeus-Morris said they know by looking at the pill bottles which doctors are overmedicating and they've been working with the DEA and cities on that issue, but the problem is made worse when people "doc shop" and they get more pills but they're not taking them because the street value is \$10-\$50 a pill. How do you police the stockpiling of pills? Ms. Dickinson said when the prescribing gets harder people switch to heroin because

it's cheaper and easier to get. This is a problem that is going to be catastrophic to fix, there is no easy solution so they are suggesting to do something and to get funds to address it. They have experts working on where we put those funds and how to fix it.

Michele Chadwick, who serves on the Idaho State Board of Medicine, said when you see a physician that you believe is overprescribing they should report that person to the board of medicine. A presentation will be made this summer to the Coroners' Association to let them know what the process looks like. There are a number of legislative changes that with the funds that can be realized through this lawsuit we'll be able to make some nationwide changes. The goal is to help you and your citizens recoup what you spent in the past and what we are up against.

Sheriff Donahue said the other prong of that is the black market and the Mexican cartels and their partners in Asia who have clandestine labs sending out pills by the millions and putting them on the streets and that distribution is bigger than any pharmaceutical company. America does not understand the enormity of what it's facing. Ms. Dickinson agreed and said criminal justice will be one of the focuses. She said it's a thing to consider letting them fight on Canyon County's behalf to try to get some dollars back into the system. The meeting concluded at 10:27 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS GIS PRINT EQUIPMENT FOR PURCHASE

The Board met today at 11:30 a.m. to discuss GIS print equipment for purchase. Present were: Commissioners Pam White and Steve Rule, Assessor Brian Stender, IT Director Greg Rast, and Deputy Clerk Monica Reeves. There are two purchase orders for consideration today for Boise Office Equipment (BOE); one for the IT Department and one for the Assessor's Office for a 44" wide format printer MFP in the amount of \$9,395 each. With the separation of the mapping duties they're looking at getting identical pieces, one for IT and one for the Assessor's Office. Greg Rast said part of the GIS effort between the Assessor, DSD, IT and the Sheriff's Office involves plotter equipment (big printers) for maps that are utilized by several departments and now that IT is administering the system they'll be doing their own printing to alleviate some of the stress on the plotter equipment the Assessor uses. One of the plotters went down and the cost for repair is \$3,000 but they'd rather put the money toward new equipment. Director Rast said he didn't budget for this purchase but he had money set aside for a remodel of the print shop that he will use for this expense. Assessor Stender spoke about the equipment in his office that ranges from 5-15 years old and how he'd prefer to spend money toward a new unit rather than paying \$3,000 to repair one that's 10-years-old. Commissioners Rule and White approved both purchase orders for the IT Department and the Assessor's Office. The meeting concluded at 11:36 a.m. An audio recording is on file in the Commissioners' Office.

APRIL 2018 TERM
CALDWELL, IDAHO APRIL 30, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White – out of the office

Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 5/28/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 5/26/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 5/19/18 for a wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 5/16/18 for an open house.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 5/12/18 for a wedding.

FILE IN MINUTES

The Board filed the Treasurer's monthly report for March 2018 and quarterly report for January thru March 2018 in today's minutes.

FILE IN MINUTES

The Board filed the Sheriff's uncollectible delinquent personal property taxes for 2017 in today's minutes.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:34 a.m. for an office staff meeting. Present were: Commissioners Tom Dale and Steve Rule, PIO Joe Decker, Deputy Clerk Jenen Ross, Sr. Administrative Specialist Jamie Miller, and Deputy Clerk Monica Reeves. Commissioner Dale reported on possible options for a crisis center: Saint Alphonsus has offered a site located across from the old Mercy Hospital but it's not a good building; and this summer the CCOA/Metro Community Services organization will move out of its facility on Kimball Avenue and that facility has been suggested as a possible location. There are plans to see if St. Luke's could donate some land located at Sky Park and then see if Saint Alphonsus could help with construction costs. We have \$1.7M a year from the state that's targeted for operations and we have a one-time start-up of \$200,000 for retrofitting and construction. Currently there are agreements with Nampa and Caldwell and the other counties in the health district to help fund a crisis center with Canyon County and the two cities paying the lion's share as the biggest users. Commissioner Rule believes it's a good program but is cautious about the downstream costs when funds are given to create organizations and the County taxpayers end up picking it up after a few years. Commissioner Dale said Nikki Zogg is working with Blue Cross and a couple of other big insurance payers to be funding sources. The Board reviewed the upcoming budget schedule for outside agencies that will be presenting, one of which is RSVP, and Joe Decker informed the Board that we haven't had an RSVP volunteer at the information desk for over a year. He then reported on the following communications issues: KBOI Channel 2 is doing a profile of the landfill and a story on the inmate work release program; the landfill is going to expand and take away the southernmost parking area at Jubilee Park which is the one of the most used areas down there, and it's also a runoff overflow storm water drain from the landfill so it gets muddy and the heavy equipment has to pull trucks and trailers out so they're going to fence off that parking lot. Parks Director Nicki Schwend wants to meet with the Idaho Parks Department to make sure the current OHV training facility will work for the parking and if not Director Loper has agreed to build an additional parking lot. Five kids in the juvenile detention center have been selected for an anthology event on May 9 so he will work on a press release for that. Channel 2 wants to do a story on the Telmate tablets that are used in the jail facility. Early voting is open through May 11. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:02 a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:04 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Mike Porter, Chief Deputy Sheriff Marv Dashiell and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:10 a.m. with no decision being called for in open session.

CONSIDER SIGNING A RESOLUTION TO ISSUE A REFUND TO JOHN AND CYNTHIA CARPENTER FOR A SHORT PLAT APPLICATION; CASE # SD-PH2018-14

The Board met today at 9:32 a.m. to consider signing a resolution to issue a refund to John and Cynthia Carpenter for a short plat application, case no. SD-PH20108-14. Present were: Commissioners Tom Dale and Steve Rule, DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross. Director Nilsson explained that Mr. Carpenter had applied for a conditional rezone and short plat but upon further research they found that he did not actually need to plat as originally thought. Upon the motion by Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the resolution to issue a refund to John and Cynthia Carpenter (see resolution no. 18-054). The meeting concluded at 9:34 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER SIGNING THE PUBLIC DEFENSE COMMISSION GRANT APPLICATION AND A RESOLUTION TO ADOPT THE CHANGES TO THE TITLE AND JOB DESCRIPTION OF ONE (1) POSITION IN THE PUBLIC DEFENDER'S DEPARTMENT

The Board met today at 10:02 a.m. to consider signing the Public Defense Commission grant application and a resolution to adopt the changes to the title and job description of one (1) position in the Public Defender's department. Present were: Commissioners Tom Dale and Steve Rule, Deputy P.A. Aaron Bazzoli, Demi Etheredge arrived at 10:03 a.m. and Deputy Clerk Jenen Ross.

Consider Signing The Public Defense Commission Grant Application:

Mr. Bazzoli said in early April a rough draft of the grant application was sent to Brianne McCoy at the Public Defense Commission to which he received a lot of feedback and made all the suggested changes. The grant application amount for FY2019 is \$480,190.50 which is about \$30,000 more than last year. With the grant monies they will continue to fund employees that were previously hired, look at options for building two new meeting rooms within the office as well as offset some of the expenses for conflict counsel. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the Public Defense Commission grant application (a copy of this application is on file with this day's minute entry).

Consider Signing a Resolution to Adopt the Changes to the Title and Job Description of One (1) Position in the Public Defender's Department: Mr. Bazzoli said he was contacted by the IT Director letting him know that the title and job description being used was similar to a position in IT and that they may not attract the candidates they're really hoping for. With this information and help from the HR department they have revised the title and job description to better fit what they're looking for. Upon the motion of Commissioner Rule and second by Commissioner Dale the Board voted unanimously to sign the resolution to adopt the changes to the title and job description of one position in the Public Defender's department (see resolution no. 18-055).

The meeting concluded at 10:11 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY MARK AND MABRY BRICE FOR A PRELIMINARY PLAT, IRRIGATION PLAN AND WAIVERS OF CURB, GUTTER, SIDEWALK AND LANDSCAPING FOR MABRY ESTATES SUBDIVISION, CASE NO. PH2017-18

The Board met today at 1:37 p.m. to conduct a public hearing in the matter of a request by Mark and Mabry Brice for a preliminary plat, irrigation plan, and waivers of curb, gutter, sidewalks and landscaping for Mabry Estates Subdivision, Case No. PH2017-18. Present were: Commissioners Tom Dale and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Dan Lardie, Mabry Brice, Mary Brice, and Deputy Clerk Monica Reeves. Jenn Almeida gave the oral staff report. The subdivision contains three residential lots and one nonresidential lot and will utilize individual domestic wells and septic systems and the lots will be surface irrigated. The nonresidential lot will continue to be farmed. The property is located within the Nampa area of impact. The Nampa City Council approved the irrigation plan and deferred the installation of curbs, gutters and sidewalks. Keller and Associates has reviewed the plat and irrigation plan, and the applicant has made the suggested changes to the plat and the remaining notations, specifically 7 & 8, have been added as conditions of approval. The applicant has submitted an engineering report to Southwest District Health. The plat meets the Canyon County Zoning Ordinance requirements and Idaho Code, Section 31-3805 in regards to irrigation. Staff is recommending approval of the preliminary plat, irrigation plan, and requested waivers. Commissioner Rule asked for clarification on the letter for Keller and Associates in regards to the swales on the property. Ms. Almeida said they are looking for a plan for protecting the swales from disturbance as construction takes place on individual lots and they are looking for compliance with conditions prior to the Board's signature on the final plat. Dan Lardie testified that the street name has gone through the street naming process and because Luke was a duplicate, it will now be Sophie Place. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Rule and the second by Commissioner Dale, the Board voted unanimously to approve the preliminary plat, irrigation plan, and the deferment of waivers as approved by the City of Nampa for Case No. PH2017-18, as well as approve the Findings of Fact, Conclusions of Law, Conditions of Approval and Order. The hearing concluded at 1:48 p.m. An audio recording is on file in the Commissioners' Office.

MEET WITH THE LAW FIRM OF DEWSNUP KING OLSEN WOREL TO DISCUSS THE OPIOID CRISIS

The Board met today at 2:07 p.m. for a presentation by the law firm of Dewsnup King Olsen and Worel to discuss the opioid crisis. Present were: Commissioners Tom Dale and Steve Rule; Colin King from the law firm of Dewsnup King Olsen & Worel (Salt Lake City); Matthew McCune from the law firm of Magleby Cataxinos Greenwood (Salt Lake City); Ben Schwartzman and Kammie Cuneo from the law firm of Andersen Schwartzman Woodard and

Brailsford (Boise); Prosecutor Bryan Taylor; Sheriff Kieran Donahue; Clerk Chris Yamamoto; Assessor Brian Stender; PIO Joe Decker; Sid Freeman; Nicole Foy from the Idaho Press-Tribune; and Deputy Clerk Monica Reeves.

Matt McCune gave an introduction of his firm's background. In addition to the firms here today, they also have a national partner, the firm of Napoli Shkolnik from New York City. Commissioner Dale asked if Jim Jones is involved with this group. Mr. McCune said originally they were partnered with a Salt Lake City firm that also has an Idaho presence, Parsons, Bailey and Lattimer, and Jim Jones is of counsel with them and that's how they initially made some inroads into Idaho. It turns out Parsons Bailey had an attorney at their firm who had done some work on an unrelated matter for one of the principles of one of the pharmaceutical companies they are suing so they thought that was a big enough conflict and they decided to withdraw and that led this group to Ben Schwartzman's firm in Boise and they found him through Mr. Jones and others who spoke very highly of him and they partnered with him as their local Idaho contact. Locally, their coalition has sued on behalf of two counties in Utah and two counties in Idaho and a number of other Utah counties that are looking to come on board. He spoke of the vast experience of the firms involved and said their national partner, Napoli Shkolnik, represents counties and municipalities for over 100 suits they've filed so far. They are skilled at filing these cases in state court, which means you aren't going to need a full 100% jury verdict whereas in federal court you'll need all 12. They are also experts on the federal court side. There is multi-district litigation where all the federal cases have been consolidated into an Ohio federal court. Hunter Shkolnik, one of the partners, is on the MDL plaintiffs' executive committee so he's part of determining how the federal court cases is going to move forward. One of their cases, Cuyahoga County, Ohio, is one of what's called the bellwether cases in the federal court cases and they're going to try those four cases early next year and one of them is our partner's case. Paul Napoli, the other partner, is a big part of the New York state cases that have been filed in state court. Whether Canyon County decides to go through the state court or through the MDL with federal court we will listen to you, work with you and decide what's best for Canyon County.

Ben Schwartzman spoke of his firm's background noting that they engage in high stakes litigation and that has historically involved cases such as this with tremendous national impact, high dollar values. They own the highest plaintiff's jury award ever in the history of Idaho, the Saint Alphonsus case. He worked on the tobacco litigation and the firm he worked in had the representation of 10 states, including Idaho. They have vast experience in confronting these types of very complex high informational quotient cases.

Colin King said they initially teamed with the firm of Crueger Dickinson but later decided against it because they wanted to be competitive with their fee in order to get as many cases as possible in Utah and the surrounding states but Crueger Dickinson opted to stay with their 25% fee. They suggest joining the lawsuit against Big Pharma and the distributors because it's the best way for the County to get the best chance at the most funds to repay the excess costs the County has incurred so far over and above the normal costs for treatment and addiction, social services, law enforcement and EMT services. There's an excess level to which opioids have caused a greater excess payment that's straining budgets for which the opioid manufacturers and distributors should help pay because they're the ones that created

this national health epidemic. The other major goal is to change the conduct of Big Pharma and help redirect what is happening with opioids. They are not saying opioids should be banned nor are they trying to stop the sale of opioids because they have a great helpful role; however, they were never approved for long term chronic pain because of their high addiction risk. The marketing departments are working to sell more and they've come up with a marketing strategy to pain management doctors, not just surgeons who are giving post-traumatic pain relief and it's created a market that is phenomenally successful and profitable for these companies but its caused great damage. As more and more counties and cities join the litigation eventually the inertia will be too great for them to resist coming to a global settlement.

Why can't the County join in later, and why can't they make a blanket where all counties receive the benefit?

Mr. King said with Multi-District Litigation (MDL) where there are a number of players and if at some point there's a global settlement the judge will arrange and oversee a settlement and allocation but it will be only for those cases that are before him. He doesn't have the jurisdiction to spread it out to all counties, he can only adjudicate the cases that are actually filed. The cases they are filing in Utah are filed in state court and one of the reasons they are doing that is they didn't want to be in line in the federal MDL and wait for things to happen. They named the Utah pain doctors and because they are local that can keep them from being hauled off to federal, but that's not the case in Idaho. It may be more appropriate that Idaho join the MDL. Mr. Schwartzman said in addition to the right to participate in a global settlement, the character of participation is defined on whether you have your own lawsuit, so in one of these mass settlements it is rough justice but if you have your own case you have your own voice in how that metric gets determined. Mr. King said this is not a class-action lawsuit and you don't get to participate unless you file. In terms of timing of the filing, the main reason to do it sooner rather than later is the statute of limitations.

What is the impact on Canyon County, and what type of data and legwork is required, and how many man hours is it going to cost us?

Mr. McCune said Napoli Shkolnik has done this for 100+ counties and they have staff and experts that are dedicated to helping cull the data from the counties; they want the impact and the taxpayer money on the County's side to be minimal. They are fronting the expenses for the experts, the only expense and liability the County will have is the time it will take for staff to help them get the data so they can analyze it and determine the damages amount. Commissioner Dale asked why Big Pharma is culpable but not the physicians who write the prescriptions and put 90 pills in the hands of somebody who needs 10? Mr. McCune said there are couple reasons they aren't going after each doctor and it's economies of scale. They believe the doctors were duped along with the public to a large extent. It was pervasive and bad acts of the pharmaceutical companies in pushing the opioid products on the doctors and the public. They are where the ownership is and the bad acts were. Mr. King said there is a subset of bad doctors who have run this way beyond what is ethical and correct and some are outright criminal, to the extent they can be identified they will name them, but suing all the doctors has huge obstacles.

What is the contingency fee?

The contingency fee is 20% of the net recovery after payment of all costs. They will hold the County harmless. The fee agreement says they will front all the costs and pay themselves back at the end of the litigation assuming there is money to pay it back from. After the allocation of the costs they pay to themselves they would then calculate what the net is left over to Canyon County and they will take 20% of it as their fee. Mr. McCune said with the 20% net if \$1M is recovered and there are \$100,000 in expenses, their firm will take 20% of what's left which is only \$180,000 and Canyon County will get the rest. So it's a big difference in what the other firm which is still doing which is 25% gross. Mr. King said they would like to file the case by the end of May. Prosecutor Taylor said this will be discussed amongst the elected officials perhaps at their next meeting on May 21, but did note that it is the Board who, in consultation with the PA, will decide. Commissioner Rule said the Board cannot take action but it can ask the Prosecutor's Office to get the fees from both presenters and schedule a meeting. Mr. King said they would like to file it as soon as possible and take that to the other counties. Mr. McCune said they are very careful with the claims they pursue on behalf of the County and they don't want any claims that could blow back on a loser pays attorney fees for the other side. The meeting concluded at 3:11 p.m. An audio recording is on file in the Commissioners' Office.

THE MINUTES OF THE FISCAL TERM OF APRIL 2018 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO. DATED this 11th day of June 2018. Signed by Canyon County Board of Commissioners Steven J. Rule and Tom Dale. ATTEST: Chris Yamamoto, Clerk by Deputy Clerk J.Ross.