

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 1, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- The Printer Pros in the amount \$3017.00 for the Indigent Services department

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Eva Contreras De Cuevas dba Tacos El Centro. See resolution no. 18-161.

LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 9:08 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Dan Blockson, Deputy P.A. Brad Goodsell left at 9:12 a.m., Chief Deputy Sheriff Marv Dashiell, Jail Captain Daren Ward, Landfill Director David Loper left at 9:12 a.m., Weed and Gopher Superintendent AJ Mondor left at 9:15 a.m., DSD Director Tricia Nilsson, Recording Supervisor Emily Howell left at 9:16 a.m., HR Generalist Jennifer Allen left at 9:15 a.m., HR Generalist Cindy Lorta left at 9:16 a.m. and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing legal notice inviting public comment on revisions to Pickles Butte Sanitary Landfill Operations Plan: Brad Goodsell explained that the Landfill operation plan needs to be revised and in order to get approval from the health district we have to issue notice that we are going to amend the plan and give the public a 30-day window of opportunity to submit comments to Southwest District Health. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the legal notice inviting public comment on revisions to the Pickles Butte Sanitary Landfill Operations Plan.

Consider signing resolution adopting the changes to the job title and description of one (1) position in the Weed and Gopher Department: Director Mondor said they would like to change one Sr. Weed Applicator position to a Sr. Weed and Gopher Applicator. Currently there is an employee working part-time that he would like to move to this full-time position. Commissioner White made a motion to sign the resolution adopting the changes to the job

title and description of one position in the Weed and Gopher department. The motion was seconded by Commissioner Rule and carried unanimously (see resolution no. 18-163).

Consider signing a resolution to approve the addition of one (1) position and four (4) title changes in the Recorder's Office: Ms. Howell said this will allow them to add one new position and change the job description of the other employees in the Recorder's office. Titles will be changed from a Sr. Customer Service Specialist to a Recorder/Passport Specialist which better encompasses what they do. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolution to approve the addition of one position and four titles changes in the Recorder's office (see resolution no. 18-164).

Consider approval/denial of a resolution for a refund request for a conditional rezone permit to Delmer & Michelle Slate; Case No. CR2018-0007: Director Nilsson said they received an application for a conditional rezone but upon review it was decided that the Slate's really needed to do a comprehensive plan amendment and a rezone as they are converting the property to all residential. With this information the Slate's decided to withdraw their application. The requested refund amount is \$1144.00. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the resolution issuing a refund to Delmer and Michelle Slate (see resolution no. 18-162).

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE

A request was made to go into Executive Session to discuss records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:19 a.m. pursuant to Idaho Code, Section 74-206(1) (d). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Dan Blocksom, Chief Deputy Sheriff Marv Dashiell, Jail Captain Daren Ward and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:31 a.m. with no decision being called for in open session.

Consider signing Ada County Sheriff's Office jail housing billing agreement: Chief Dashiell said this is basically a billing agreement that has been in place for several years. The current rate is \$80.00/day to house Canyon County inmates at the Ada County jail. Commissioner Rule made a motion to sign the Ada County Sheriff's Office jail housing billing agreement. The motion was seconded by Commissioner White and carried unanimously (see agreement no. 18-152).

The meeting concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COMPASS TO DISCUSS SERVICES, FUNDING, AND ACCESS OPPORTUNITIES

The Board met today at 10:02 a.m. for a meeting with COMPASS representatives to discuss services, funding, and access opportunities. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Toni Tisdale and Kathy Parker from COMPASS, DSD Director Tricia Nilsson, PIO Joe Decker, Leslie Van Beek, and Deputy Clerk Monica Reeves. A PowerPoint presentation was given highlighting the services COMPASS provides as well as the benefits of membership. Commissioner Dale said the Commissioners do not have transportation-related authority or jurisdiction and he asked if all four highway districts are actively involved with COMPASS. Ms. Tisdale said neither the Nampa Highway District nor the Notus-Parma Highway District are members, but both were involved in the rural prioritization process which is a volunteer group. Director Nilsson said Canyon County received six COMPASS work days to help with the update of the County's comprehensive plan. Ms. Tisdale said they are working on the winery study and have collected the data which looks at the events at the wineries and how that affects transportation during special events. She said there are things COMPASS can help the County with that are different than transportation where they can at least share the information. In reviewing the "Long-Term Funded and Unfunded" slide, Commissioner Rule asked what the single reason is for why there are so many funded projects (programmed or planned) on the Ada County side and so many unfunded projects on the Canyon County side. Ms. Tisdale said it's because the Ada County Highway District has a current funding mechanism and brings in more funds through registration fees and impact fees. Commissioner Rule then asked Ms. Tisdale to tell the Board why COMPASS is here and she said it's a federal requirement once you reach 50,000 people – but at the same time it's a good idea for the collaboration. Commissioner Rule said he used to look at COMPASS as the most purest form of federal government and then as he saw how important regional planning is now that we have all these traffic issues and growth he sees that it's critical to manage and plan as best we can and not only that but get back some of the federal tax dollars we're taxed to help us solve problems. He questioned why COMPASS is involved in air quality issues. Ms. Tisdale said it's because of Ada County; north of the Boise baseline was considered a nonattainment area back in the 1990's. The state had to come up with an implementation plan in order to figure out how to bring us into compliance with air quality budgets and they had to show that the projects we're building don't take us beyond what those budgets can handle. She said we have been a maintenance area for almost 20 years. Commissioner Dale said there have been some intensive conversations in COMPASS 15 years ago because of occurrences of exceedances of nox and particulate matter that were related to vehicle traffic and there were some huge potential consequences if we didn't bring it down. It was a central point of conversation and they were threatening some dire things and we seemed to have addressed those. Ms. Tisdale said back when it started we had a lot of unpaved roads which created a lot of dust. Director Nilsson said with regard to the unfunded projects on the Canyon County side it really reflects the lack of funding at ITD where they did have GARVEE funding to work on the interstate in Ada County, we got the grant but there is a lot more work to do with ITD and Canyon County, specifically Highways 55 and 20-26. Ms. Tisdale said things are getting better and we are making progress. Commissioner Dale thanked COMPASS representatives for the information and the services

they provide. No Board action was required or taken. The meeting concluded at 10:34 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 2, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Grainger in the amount of \$2555.51 for the Facilities department
- Prime Construction in the amount of \$32,947.20 for the Facilities department
- Prime Construction in the amount of \$27,942.40 for the Facilities department
- A-Gem Supply in the amount of \$7369.00 for the Facilities department
- Wall 2 Wall Flooring in the amount of \$19,485.53 for the Facilities department

APPROVED CLAIMS ORDER NO. 10/6/18

The Board of Commissioners approved payment of County claims in the amount of \$218.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$7212.80, \$148,903.75 and \$72,839.20 for accounts payable.

MEETING WITH THE DIRECTORS OF FACILITIES AND INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:35 a.m. with the Directors of Facilities and Information Technology to discuss, issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Facilities Director Paul Navarro, Director of IT Greg Rast, Assistant Director of IT Eric Jensen and Deputy Clerk Jenen Ross. Director Rast updated the Board on the following items: The DMV queuing system will soon be going live; the screen will display what the current wait time is. A report was reviewed detailing information about the Canyon County website, Canyon County Fair website and the Family Court Services website as far as

top sites, number of users, speed, browser used, device being used, forms downloaded amongst other things. Recently there was a purchase order that came thru for microwave radio equipment this is to purchase equipment to have on hand in case of a failure it would minimize the downtime. Indigent Services has now gone paperless for hearings, they are now using OnBase. Two new positions in IT have been filled; the system administrator position has been back-filled and the new security and scanning positions have been filled.

Director Navarro updated the Board on the following items: The DMV dealer center should be done Friday, they are just waiting on the tempered glass. A \$21,000 refund was received from Idaho Power for the heating/cooling controls that were installed at the DMV and Juvenile Justice Center last fiscal year. The exterior of the Elections building will be painted later this week. CCOA will start vacating the building on Monday and he anticipates them being out by October 12th. The new female jail has now been named Pod 6 and he and Mr. Laugheed have started the process of the RFQ. Mr. Navarro has met with several departments at the City of Caldwell and they have given the green light to go ahead and get started on numerous items that need to be done in preparation of receiving the pods. Additionally, he has begun work in order for the HAWK crosswalk system to be installed; there are many working pieces in getting this accomplished including lighting of the sidewalk in that area and meeting ADA compliance. Part of the lease agreement for the pods is to purchase 105 concrete blocks; the specs for the blocks have been received and two Canyon County domicile pre-casts have been contacted with the blocks coming in at about \$20K - \$25K. The meeting concluded at 8:58 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 9:01 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, Chief Deputy Sheriff Marv Dashiell left at 9:11 a.m., Lt. Dave Schorzman left at 9:11 a.m. and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing consolidation of costs for software upgrades of master site and owner site for Southwest Idaho Wireless Integrated Network agreement with Ada County and Canyon County Sheriff's Office Motorola service and installation agreement: Zach Wesley explained that Ada County operates the master site for a majority of the state. In the past we have done a reimbursement agreement with Ada County to cover our use of their master site. In addition, we have a software upgrade agreement with Motorola so we can keep all the equipment up to the standards of the Ada County tower. This cycle Ada County has been negotiating with Motorola for the group and come up with a 10-year discounted rate agreement that both Ada County and the Canyon County Sheriff's Office believe will benefit all the agencies in the state. Rather than have two agreements, one with Motorola and one with Ada County for the master site we'll just have one agreement with Ada County where we reimburse them for the cost of the software upgrades and then for use of the master site. Commissioner Rule made a motion to sign the agreement between Ada County and Canyon

County for consolidation of costs for software upgrades of master site and owner site for Southwest Idaho Wireless Integrated Network agreement (see agreement no. 18-155) and the associated service agreement (see agreement no. 18-154). The motion was seconded by Commissioner White and carried unanimously.

Consider signing FY2019 real estate lease agreement with West Valley Humane Society:

Zach Wesley said this is a renewal of the lease agreement with West Valley Humane Society to operate the animal shelter. The operating expenses are \$200K in monthly payments and \$100K for maintenance costs. There was request by the WVHS to have the maintenance funds held in a rotating account to be drawn from later but the original language has been retained where those funds will be returned to the county if they are unused at the end of the fiscal year. Only minor changes have been made to the agreement including in paragraphs 8, 10, 23 and 24. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the FY2019 real estate lease agreement with West Valley Humane Society (see agreement no. 18-153).

The meeting concluded at 9:18 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DIRECTOR OF HUMAN RESOURCES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:32 a.m. with the director of Human Resources to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. Director Baumgart updated the Board on the following items: The attendance at the wellness fair was slightly lower than last year possibly due to the date. Walktober just started and runs thru the month of October. Open enrollment starts November 1st and runs thru November 15th. She is working on an HR effectiveness survey to see how other offices and departments view the HR department and the job they're doing; the plan is to send it out to a "pilot group" and then send it county-wide. The meeting concluded at 9:43 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today 10:06 a.m. with the Fair Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Fair Director Diana Sinner and Deputy Clerk Jenen Ross. Director Sinner updated the Board on the following items: They had their sponsor appreciation event last Thursday with over 80 attendees. Last year the fair had six new sponsors and over \$85K in cash sponsorships which doesn't include media in-kind donations. A couple of 3-year sponsorships have been secured and St. Luke's has already committed to 2019. Director Sinner met with the City of Caldwell,

Caldwell Night Rodeo and the College of Idaho about a month ago and will meet again next week to discuss Wilson Drain and the fair building. She has also met with Director Navarro and Brent Orton and anticipates a meeting being planned with the Board in the next couple of weeks to discuss the project; she and Mr. Navarro have worked with Zach Wesley in developing the RFQ for the fair building which should be before the Board in the next couple of weeks. They are starting to book entertainment for both the mainstage and smaller stages. On the exhibit side, they are working on belt buckle and other award orders along with the ribbon order which is due at the end of the month in order to receive a discount. Other items they're working on for the 2019 fair include securing superintendents and staffing, the exhibitor guide for the open class exhibits, 4H and FFA. Later today she will meet with the extension office to review changes for the 2019 fair and to work on updating the MOU between the fair and extension office. The meeting concluded at 10:15 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS PROJECT CLOSURE UPDATES

The Board met today at 2:00 p.m. with the Director of Information Technology to discuss project closure updates. Present were: Commissioners Tom Dale, Pam White and Steve Rule, IT Director Greg Rast, Assistant IT Director Eric Jensen, Operations Manager Don Dutton, IT Business Manager Caiti Pendell, IT Business Analyst Burt Merkley, Project Manager Shawn Adamson and Deputy Clerk Jenen Ross. Greg Rast, Eric Jensen and Shawn Adamson provided updates of projects that have recently been completed. For each project a summary was given including who was affected, what the problem was, what was done by IT, A and B budgets and variances of budget and time. The following projects were reviewed: Fairgrounds website, E-Gov payment application, Annex of Landfill, Fair & CCNU microwave upgrade, DSD repository, Facilities repository, Assessor Office repository, Parks infrastructure, Family Courts website, CAPS, CCSO Nortel Removal phase I and GIS Restructure. A detailed booklet explaining each project was provided and is on file with this day's minute entry. The meeting concluded at 2:38 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 3, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Northwest Service Technologies in the amount of \$4148.00 for the Facilities department
- Northwest Service Technologies in the amount of \$9870.00 for the Facilities department
- HP, Inc. in the amount of \$4055.00 for the Information Technology department

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$62,460.42 for accounts payable.

APPROVED CLAIMS ORDER NO. 10/10/18

The Board of Commissioners approved payment of County claims in the amount of \$548,555.33 for accounts payable.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Paul Navarro, Katherine Kershner, Craig Olsen, Jeff Breach, Erik Ellis, Aileen Hartley, Richard Friddle, Laura Barbour, Alicia Flavel and Jodi McAbee.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Wendal Friend and Jodi Rae Edwards.

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE AND CONSIDER SIGNING AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT WITH IMMIGRATION AND CUSTOMS ENFORCEMENT

The Board met today at 9:02 a.m. with county attorneys for a legal staff update and to consider signing amendment of solicitation/modification of contract with Immigration and Customs Enforcement. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy Sheriff Marv Dashiell, Deputy P.A. Dan Blocksom, Nicole Foy from the Idaho Press and Deputy Clerk Jenen Ross. Chief Dashiell said this is a modification to the existing agreement with Immigration and Customs Enforcement prisoner reimbursement for their detainees held in the jail under federal authority. The modification is a price increase to come in-line with the state statute increase for state prisoners being held in county jails, the rate

will change from \$54.00/day to \$77.00/day. Chief Dashiell said that the county doesn't hold a lot of detainees for long periods of time, they tend to be about a week before they are moved from our facility. Commissioner Rule made a motion to sign the amendment of solicitation/modification of contract with Immigration and Customs Enforcement. The motion was seconded by Commissioner White and carried unanimously (see agreement no. 18-156). There were no items for discussion at the legal staff update. The meeting concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING - PRELIMINARY PLAT, GRADING PLAN, AND DRAINAGE PLAN FOR TAPESTRY SUBDIVISION, CASE NO. SD2018-0001

The Board met today at 10:02 a.m. to conduct a public hearing for the preliminary plat and grading and drainage plan for Tapestry Subdivision, Case No. SD2018-0001. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Debbie Root, Michael Freer, Dave Fisher, Amy Woodruff, Gerald Boatman, Robin Boatman, Chrystle Fuentes, Jerardo Fuentes, and Deputy Clerk Monica Reeves. Debbie Root gave the oral staff report. The property was rezoned to R-1 single family residential and the acreage and the proposed layout of the lots meet the requirements for minimum one-acre average lots. They are proposing public roads for the development and individual well and septic systems. The property is located within the Middleton impact area. The applicant has proposed to dedicate the required right-of-way along Hartley Lane and Flower Lane; the email from Chris Hopper from the Canyon Highway District indicates the road name shall be changed to Meadow Creek Street, which is the extension of the roadway the city expects to see. The road name will likely change at the time of final plat. The irrigation water has been returned to the irrigation company; there will not be surface irrigation water provided to the properties. Sprinkler irrigation or pressurized irrigation that will occur on the properties will be from the domestic wells. Staff is recommending approval of the preliminary plat and finds it to be in conformance with the requirements of the ordinances and state statutes and as conditioned to meet County surveyor requirements and the highway district requirements for development. In response to the Board's questions about the road, Ms. Root said the three lots to the south are platted as Flower Estates and they have a private gravel lane, Flower Lane. The new development is providing public roads in the prescribed location that the highway district and the City of Middleton's future land use transportation map show the road extension to be. The highway district has indicated the name Flower Lane will have to have a different name. The Fuentes, who live in Flower Estates, are not in favor of the roadway being placed along the section line and so they are going through a validation process with the highway district to see if the highway district will allow the developer to relocate the road, but they have not been willing to do that. The applicant will construct a minimum 20-foot wide paved public road that meets highway district standards and it will be accessible by the adjacent properties. The highway district has indicated to the property owners that this does not do away with their gravel lane until they get to the 40-foot Hartley Lane right-of-way dedication where they will require that there will be only one approach to Hartley Lane at that location. Amy Woodruff said this project was originally approved in 2007 as a conditional use using the same configuration and layout of 16 lots on 20 acres.

They were working on the preliminary plat and then the economy changed and the project went dormant. The requirement was that the developer dedicate the right-of-way on the quarter section line and improve his half area of road. Since 2007 the City of Middleton and the highway district have both weighed in and one of the city's requirements was the right-of-way set aside for a future roundabout that was not on the original rezone application comments but it was a comment that came through with the preliminary plat so they reconfigured the plat to accommodate that right-of-way set aside. The adjacent lot owner for Lot 1 will be able to use the right-of-way but they won't be able to construct in it, it will be more like an easement. She said Meadow Creek is an extension of a quarter section line road that's further east and it will be constructed wholly on the Tapestry Subdivision side of the section line. Its 20 feet of improved area of pavement will coordinate with the highway district on the placement of the 20 feet. Flower Lane, which is the private road located south of Tapestry Subdivision, will not be modified with this application. When Flower Estates redevelops into more urban density then at that time the developer will have the obligation to construct and the whole 80-foot corridor will convert to a collector road. That's how the south area will redevelop as she understands it from the highway district. They attended the public hearing for the right-of-way validation for Flower Lane on August 8, 2018 and at that time the highway district said they do not consider Flower Lane a public right-of-way and they don't consider it not a public right-of-way. They're just not taking any action on Flower Lane or the right-of-way as they don't believe it's in the public interest to either validate it or not validate it. Tapestry Subdivision is not taking any right-of-way from the Flower Estates property owners. All of the construction and right-of-way is on their side of the section line. Regarding irrigation, Ms. Woodruff said Black Canyon Irrigation District spoke with the developer and others and suggested that the water would be better used if it was transferred to an active agricultural operation so the thought was to utilize the irrigation water resource better and limit the amount of management of an irrigation system. Commissioner White asked for clarification pertaining to the aquifer. Ms. Woodruff said the Idaho Department of Water Resources (IDWR) has a map showing declining water levels and this area is not in a declining water area, in fact, you can apply for a new water right for those areas that aren't developed and don't have surface water irrigation.

Testimony in opposition was as follows:

Chrystle Fuentes lives on Flower Lane and she is concerned about how the request will impact her property. She said the information regarding this proposal changes daily as it pertains to the road. She has asked to meet with the highway district commissioners but it's likely that won't happen until the validation hearing on the right-of-way is closed. In addition to her concerns about the road, she also worries about irrigation water and the depletion of the aquifer. She spoke of her conversation with a representative at the IDWR and the possibility of having to re-drill area wells. Ms. Fuentes contested Ms. Woodruff being a part of this application as the City of Middleton has interest in the road and she is the city's engineer so she should not be representing the applicant because of the conflict of interest. She's heard that the subdivision improvements have been waived but she hasn't seen any documentation to that effect. (Ms. Root said there is a letter stating the waiver has been approved and it's marked as Exhibit 12.) Ms. Fuentes said she does not want Mr. Freer to not be able to put his subdivision in but she is questioning why it's being pushed through and why it can't wait until she has her meeting with the highway district commissioners to see if they will allow the road to be placed in the center rather than in the proposed area. Her

concern is that the road will go onto her property and that a well will be located next to the road which could result in runoff if the road is paved. Jerardo Fuentes lives on Flower Lane and expressed concerns about the plans to put a paved road in front of his house. He spoke about how the original road was built in a crooked fashion and the confusion that has ensued. Mr. Fuentes also has concerns with the how the proposal will impact existing wells in the area. (The Board took a brief recess at 10:50 a.m. and went back on the record at 10:55 a.m.) During rebuttal, Ms. Woodruff said they have exhausted the road subject with the highway district. There was discussion about moving the road and originally when the project was brought forward the road went through the middle of the property and it "lotted off" both sides, north and south. The highway district objected so the applicant proposed submitting a variance and constructing the road through the middle of the property as they originally contemplated. The highway district said they're probably not eligible for a variance; there are statutory requirements for a variance and if they were granted a variance they will still be required to dedicate the 40 feet along the south boundary and improve it. She said they are at the end of the process as far as Tapestry Subdivision is concerned. Meadow Creek Road is 100% on the Tapestry Subdivision parcel, none of it will be on the Flower Estates parcels. There's nothing that would preclude the property owners from relocating their road in the correct location on their property, or, if they don't want to be near the road they could build a fence. She said IDWR's guidance is that a domestic well has to be at least five feet from a property line, it doesn't contemplate roads. Ms. Woodruff said she has a consulting firm that provides engineering services to a number of different communities in the valley and they do engineering for the City of Middleton and they work on their sewer system and water system and local roads. They do not do any planning for the city as Mayor Taylor does most of the planning and he also has staff and that's who the developer, Mike Freer, met with and that's who he coordinated with to talk through the right-of-way requirements for the city and the highway district. Commissioner Rule made a motion to close public testimony and it was seconded by Commissioner White and carried unanimously. Commissioner Rule said this proposal is in line with what's going on in the area. He understands the neighbors' concerns with the road issue but he believes those on the south side will probably use the paved road on the north side after all is said and done. He has not heard any evidence that a road will contaminate wells so that point does not weigh heavily with him. Commissioner White said the road is a major stickler, but Ms. Woodruff has testified that Meadow Creek Road will be 100% in Tapestry Subdivision. They have met all the necessary requirements and she is comfortable that the applicants have done everything they have been asked and they've double checked and addressed each issue as it's come up. She does not believe the proposal is out of line. Commissioner Dale said he appreciates the testimony from the Fuentes, but he doesn't think this proposal will totally change everything about their subdivision and if they want to continue using the gravel road for their private lane you can do that. He believes an improved entryway onto Hartley Lane will be a benefit to the area as it will be cleaner and safer all around. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to approve the preliminary plat, grading plan and drainage plan as well as the Findings of Fact, Conclusions of Law and Order for Tapestry Subdivision, Case No. SD2018-0001. The hearing concluded at 11:07 a.m. An audio recording is on file Commissioners' Office.

EXECUTIVE SESSION PURSUANT TO IDAHO CODE SECTION 74-206 (1)(A) TO CONSIDER HIRING AN INDIVIDUAL AGENT; ACTION ITEM: CONSIDERATION OF RETAINING FINANCIAL CONSULTANTS RELATING TO BOND FINANCE

Commissioner Dale made a motion to go into Executive Session at 1:33 p.m. pursuant to Idaho Code, Section 74-206(1) (a). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Pam White, Treasurer Tracie Lloyd, Clerk Chris Yamamoto, Sheriff Kieran Donahue, Nick Miller with Hawley Troxell, Christian Anderson with Zions Bank, and Deputy Clerk Monica Reeves. Sheriff Donahue and Clerk Yamamoto left at 2:32 p.m. The Executive Session concluded at 2:59 p.m. with no decision being called for in open session.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 4, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Brigitte Borup.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Cindy Lorta and Jim Kouril.

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$139,872.85 for accounts payable.

CONSIDER INDIGENT DECISIONS

The Board met today at 8:46 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Customer Service Specialist Robin

Sneegas, Customer Service Specialist Stephanie Burger, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross The following cases do not meet the eligibility criteria for county assistance: 2018-1421, 2018-1385, 2018-1533, 2018-1395, 2018-1415, 2018-1413, 2018-1349, 2018-1422, 2018-1381, 2018-1388, 2018-1426, 2018-1401, 2018-1518, 2018-1379, 2018-1380, 2018-1363, 2018-1397, 2018-1393, 2018-1520, 2018-1390, 2018-1400, 2018-1416, 2018-1383, 2018-1543, 2018-1510, 2018-1391, 2018-1410, 2018-1398, 2018-1396, 2018-1399, 2018-1376, 2018-1534, 2018-1402 and 2018-1392. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to issue written denials within 30 days. The meeting concluded at 8:48 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER INDIGENT MATTERS

The Board met today at 8:58 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. Commissioner Rule made a motion to issue final denials with written decisions within 30 days for case nos. 2018-1067 and 2018-1059. The motion was seconded by Commissioner White and carried unanimously. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to issue final denials with written decisions on case nos. 2018-260 and 2018-959. Commissioner Rule made a motion to issue final approvals for case nos. 2018-1103, 2018-1095 and 2018-783. The motion was seconded by Commissioner White and carried unanimously. The meeting concluded at 9:01 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-970

The Board met today at 9:09 a.m. to conduct a medical indigency hearing for case no. 2018-970. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Julie Wood for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to approve the case. The hearing concluded at 9:11 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-1055

The Board met today at 9:13 a.m. to conduct a medical indigency hearing for case no. 2018-1055. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Julie Wood for St. Alphonsus, the applicant, the applicant's mother and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by

Commissioner White the Board voted unanimously to approve the case. The hearing concluded at 9:20 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-1045

The Board met today at 9:26 a.m. to conduct a medical indigency hearing for case no. 2018-1045. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Attorney Mark Peterson for St. Luke's, Michelle Davis with St. Luke's, the applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to continue the case to November 1, 2018. The hearing concluded at 9:51 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-1132

The Board met today at 9:54 a.m. to conduct a medical indigency hearing for case no. 2018-1132. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Zach Wesley, Attorney Mark Peterson for St. Luke's, Ashley Hesteness with St. Luke's and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to approve the case. The hearing concluded at 10:16 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-1016

The Board met today at 10:18 a.m. to conduct a medical indigency hearing for case no. 2018-1016. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell Deputy P.A. Zach Wesley, Attorney Mark Peterson for St. Luke's, Amber Jones for St. Luke's and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to approve the case. The hearing concluded at 10:24 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER INDIGENT MATTERS

The Board met today at 10:26 a.m. to consider indigent matters. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George and Deputy Clerk Jenen Ross. Neither the hospital nor the applicant appeared on the following cases: 2018-1066, 2018-1030, 2018-818, 2018-1078, 2018-1133 and 2018-1063. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to issue written final denials within 30

days. The meeting concluded at 10:27 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS POTENTIAL CHANGES TO THE CANYON COUNTY BUSINESS INVESTMENT INCENTIVE ORDINANCE OF 2017, CHAPTER 1, ARTICLE 23, OF THE COUNTY CODE

The Board met today at 1:33 p.m. to discuss potential changes to the Canyon County business investment incentive ordinance of 2017, chapter 1, article 23, of the county code. Present were: Commissioners Tom Dale, Pam White and Steve Rule (Commissioner Rule left at 1:57 p.m.), Deputy P.A. Brad Goodsell, Assessor Brian Stender, Business Analyst Jennifer Loutzenhiser, Tina Wilson with Western Alliance, Craig Shaul with Idaho Department of Labor, Beth Ineck with the City of Nampa, Legal Assistant Shanta Hannibal, Steve Fultz with the City of Caldwell arrived at 1:51 p.m. and Deputy Clerk Jenen Ross. Brad Goodsell prefaced the meeting explaining that about a year and a half ago the county adopted the Canyon County Business Investment Incentive ordinance which gave guidelines for the Board in granting tax incentives under 63-602NN. After that was done there were a couple things that needed to be adjusted; there have been discussions among the board members as to what multiplier should be used for additional incentive along with various other issues. The first change is simply to state what was already implied which is that these guidelines are applied equally to exemptions under 606A as well as 602NN. Discussion ensued regarding what the maximum exemption percentage should be for each level and for how many years, along with determination of the multiplier number that should be used. Tina Wilson expressed her concerns about how adjustments to the ordinance will affect the rural communities. Craig Shaul provided insight as to how a multiplier is applied and how it can impact a community. Mr. Goodsell said that he would draft a revised ordinance using a multiplier of 2 and bring it back at a later date for the Board's consideration. The meeting concluded at 2:45 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 5, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$7218.80 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Jag Tool in the amount of \$7499.98 for the Facilities department
- SANS Institute in the amount of \$5340.00 for the Information Technology department
- Altitude Signal, Inc. in the amount of \$25,420.00 for the Facilities department

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Goodwood Barbecue Company to be used 10/13/18 for a wedding.

LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 9:01 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale and Pam White, Chief Deputy Sheriff Marv Dashiell left at 9:06 a.m., HR Director Sue Baumgart left at 9:04 a.m., Deputy P.A. Dan Blocksom left at 9:06 a.m., Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, Deputy P.A. Mike Porter left at 9:06 a.m. and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing a resolution authorizing the destruction of files for former employees with employment end date prior to October 1, 2008: Director Baumgart explained there are many boxes of employee files in storage that do not need to be kept any longer; files are kept for 10 years but there are some that are much older than that. Remaining files that need to be kept will be scanned. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to sign the resolution authorizing the destruction of files for former employees with employment end date prior to October 1, 2008 (see resolution no. 18-165).

Consider signing legal notice of entering into personal services contract: Dan Blocksom said this is just the notice for contracts that may go over \$10K that have previously been signed. Commissioner Dale made a motion to sign the legal notice of entering into personal service contract. The motion was seconded by Commissioner White and carried and unanimously.

As part of the legal staff update there was there was discussion regarding the RFP for the comprehensive plan consultant. Last week one submission was received which was reviewed by Director Nilsson. She and Zach Wesley are recommending closing the RFP without making a recommendation of a proposer as the bid was out of budget and not within the scope of what Director Nilsson was looking for. Mr. Wesley said this is a personal services contract and the formal process is not required so Ms. Nilsson will reach out to some of her connections to see if she can find someone who can work within the budget and scope of work. Mr. Wesley has a letter prepared to send to the one proposer letting them know that

the RFP is being closed. The meeting concluded at 9:09 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 9, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- University Santa Cruz in the amount of \$2336.07 for the Sheriff's Office

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Guillermo Martinez, John D. Smith, Diana Sinner and Ellen Tingstrom.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Shadow Hills, LLC dba Luna Blu. See resolution no. 18-168.

EXECUTIVE SESSION TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTERS OF TRADE OR COMMERCE IN WHICH THE GOVERNING BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS, PURSUANT TO IDAHO CODE § 74-206(1)(E)

Commissioner Rule made a motion to go into Executive Session at 3:02 p.m. pursuant to Idaho Code, Section 74-206(1) (e) to consider preliminary negotiations involving matters or trade or commerce in which the governing body is in competition with governing bodies in other states or nations. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Steve Rule, Assessor Brian Stender, Deputy P.A. Brad Goodsell, Patricia Seniw and John Grady from Fiberguide Industries, Inc., Caldwell Economic Development Director Steve Fultz, and Deputy Clerk Monica Reeves. Chief Deputy Assessor

Joe Cox arrived at 3:17 p.m. The Executive Session concluded at 3:39 p.m. with no decision being called for in open session.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 10, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 1901

The Board of Commissioners approved payment of County claims in the amount of \$1,581,400.13 for a County payroll.

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$81,119.58 and \$43,011.75 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Carousel Industries in the amount of \$23,335.56 for the Information Technology department
- Hyland in the amount of \$3000.00 for the Information Technology department
- Right! Systems, Inc. in the amount of \$1397.25 for the Information Technology department
- Neopost in the amount of \$13,792.00 for the Information Technology department
- Wilbur-Ellis Co. in the amount of \$13,275.00 for the Solid Waste department
- Curtis Blue Line in the amount of \$1782.00 for the Sheriff's Office

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael's Pub & Grill to be used 10/27/18 for an annual meeting.

LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 10:03 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Assessor Brian Stender, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, Juvenile Detention Deputy Administrator Sean Brown left at 10:06 a.m., Juvenile Detention Field Training Coordinator Shawn Anderson left at 10:06 a.m., HR Generalist Jennifer Allen, Landfill Director David Loper and Deputy Clerk Jenen Ross.

Consider approval of a resolution to adopt changes to the job title of two (2) positions in Juvenile Detention Department: This resolution is to change two job titles. One is from a Juvenile Detention Officer to a Field Training Officer and the other is from a Field Training Officer to a Juvenile Detention Training Coordinator, there are no other changes to these positions. Commissioner White made a motion to sign the resolution to adopt changes to the job title of two positions in the Juvenile Detection Department. The motion was seconded by Commissioner Rule and carried unanimously (see resolution no. 18-167).

Consider signing a resolution approving the addition of one (1) Fee Collector position to the Landfill Department: This is for one new position at the Landfill which was approved in the FY2019 budget. Along with working in both scale houses the position will also be back up for Debbie Jenks in administration office. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolution approving the addition of one Fee Collector position to the Landfill Department (see resolution no. 18-166).

Consider signing legal notice of entering into Personal Services Contract: Zach Wesley explained this is notice for contracts the Board has already entered into. Commissioner Rule made a motion to sign the notice of entering in to Personal Services Contracts. The motion was seconded by Commissioner White and carried unanimously.

EXECUTIVE SESSION – COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

A request was made to go into Executive Session to communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner White made a motion to go into Executive Session at 10:10 a.m. pursuant to Idaho Code, Section 74-206(1) (f) The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, Assessor Brian Stender and Deputy Clerk Jenen Ross. The Executive Session concluded at 10:24 a.m. with no decision being called for in open session.

Consider signing Brent Eyre, ASA, letter of engagement for appraisal review services: Assessor Stender explained there is a property owner appealing their value to District Court and there is a very sizable assessed value difference. This would allow for an outside fee

appraiser to point out the deficiencies in the petitioner's fee appraisal. This engagement would be with Brent Eyre, who the Assessor's Office has worked with before on other appraisals. Commissioner Rule made a motion to authorize the Assessor to hire the appraiser needed to complete the action. The motion was seconded by Commissioner White and carried unanimously.

The meeting concluded at 10:26 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH BRENT RALSTON WITH BUREAU OF LAND MANAGEMENT

The Board met today at 10:31 a.m. with Brent Ralston the BLM Four Rivers Field Office Manager. Present were: Commissioners Tom Dale and Steve Rule, Manager Brent Ralston, and Deputy Clerk Monica Reeves. Brent Ralston reported that the BLM is about to release its draft environmental impact statement and resource management plan to the public and they want to meet with all counties involved and give a pre-look at the plan. They hope to get the draft out by the end of the calendar year and after the public comment period they will incorporate comments into the final direction and come up with a proposed plan after which it will go to the state office and then to the Washington office for approval. He submitted a handout titled *Four Rivers Field Office Planning Area*, which highlights the management direction they are talking about in the preferred alternative. They analyze four different alternatives in the environmental impact statement: A) No action; B) Protectionist/conservationist side of things; C) Development; and D) Mixed management which is their preferred alternative where they not only provide for development opportunities but protect resources as well. In the land use planning process they try to answer how to manage lands effectively but the scattered land ownership pattern makes it difficult in some places especially if they're landlocked or inaccessible so in some cases they look at land they would consider selling or exchanging to help lock up and provide additional public access to other places that are landlocked. They have identified 1,000 acres that could be considered for exchange and there about 300 acres in Canyon County. Work is done locally but it still requires briefing all the way up to the top, the Secretary's level. Commissioner Rule said government should not be in the real estate business and the BLM doesn't need bureaucrats from Washington DC telling it what to do. He doesn't have a problem with government resources being used to limit the spread and establishment of noxious weeds and new invader species. In reviewing the handout Commissioner Rule referred to the statement about big game winter habitat and the protection from seasonal disruptions. Mr. Ralston said that's where they talk about potential seasonal closures of roads where there are big game that are keying into critical areas and so they may need to have some seasonal closures on access to a certain extent. Commissioner Rule said he's adamantly opposed to the protection of the Canadian Wolf invasive species. Commissioner Dale agrees and he spoke about how a neighbor to his ranch in Spokane, Washington lost 220 sheep to wolves last year. Mr. Ralston spoke about how the long-billed curlew population (in the Freezeout Road and Sand Hollow Road area) has seen a 95% reduction in the number of nesting pairs and research shows it's because they are getting shot so BLM is considering instituting some sort of a firearms restriction in the area for non-hunting type

activities around the curlew nesting timeframes. It's illegal to shoot a curlew, it's a migratory bird and they're non-game species and part of the consideration is there are a lot of people who aren't necessarily hunting in that area. Commissioners Dale and Rule both expressed concerns over who will enforce the restriction but they will listen to any proposals BLM offers. Commissioner Dale said if BLM doesn't have a program for enforcement then they shouldn't make a rule. Mr. Ralston said once they obtain public comments he wants to host a conference call with the commissioners in the area to get some feedback as they start forming the proposed plan in the late winter or early spring next year. The Board suggested Mr. Ralston asked to be placed on the IAC District III Elected Officials meeting in January where he could address the plan with that group of elected officials. No Board action was required or taken as today's meeting was held for information purposes only. The meeting concluded at 11:07 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:03 p.m. with the Parks Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Steve Rule, Parks Director Nicki Schwend and Deputy Clerk Jenen Ross. Director Schwend updated the Board on the following items: Director Schwend updated the Board on the following items: Fall field trip season has begun; staff has been attending training and refreshers courses; the bus scholarship fund received \$200 from Marilyn Meyers from Iowa; staff has been working on clean up before the winter; atlatl range has been cleaned up and straw bales have been replaced; the Boy Scouts worked on a project to replace stairs at Celebration Park; the new storage container has been delivered to the Vastine property and shelves have been built; Lake Lowell has been closed for the season; they are finishing installation of the well and it's coming in under budget but DEQ is requiring additional water testing; there recently was a large department meeting to discuss a procedure manual, updating job descriptions, staff expectations, project updates, grants, large projects and museum exhibit planning; Morley Nelson Snake River Birds of Prey 'Flight Path' exhibit will open October 12th; Laura Barbour has continued to work with the Idaho-Oregon Snake River Water Trail; road revision project at Celebration Park is continuing to move forward; the last Gun Range Advisory Board meeting happened on September 6th; Historic Preservation Commission meeting happened on October 9th; in September the Preservation Plan Grant was applied for \$8380 but they were awarded \$13,619.42; a replica of Guffey Bridge has been built at the roundabout at Robinson and Victory Rd. The meeting concluded at 2:41 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 11, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Dell, Inc. in the amount of \$21,214.05 for the Sheriff's Office
- J/H Sales & Marine, LLC in the amount of \$12,601.25 for the Sheriff's Office

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Samantha Landis.

APPROVED CLAIMS ORDER NO. 10/11/18

The Board of Commissioners approved payment of County claims in the amount of \$310.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$117,810.85 for accounts payable.

CONSIDER INDIGENT DECISIONS

The Board met today at 8:49 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Hearing Manager Kellie George and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility criteria for county assistance: 2018-1428, 2018-1429, 2018-1406, 2018-1449, 2018-1442, 2018-1440, 2018-1458, 2018-1409, 2018-1446, 2018-1439, 2018-1430, 2018-1389 and 2018-1521. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to issue initial denials with written decisions within 30 days. The meeting concluded at 8:51 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH HUMAN RESOURCES AND JUVENILE PROBATION CHIEF OFFICER TO CONSIDER SIGNING RESOLUTION APPROVING THE ADDITION OF ONE (1) POSITION TO THE JUVENILE PROBATION DEPARTMENT

The Board met today at 11:17 a.m. with Human Resources and the Chief Juvenile Probation Officer to consider signing a resolution approving the addition of one (1) position to the Juvenile Probation Department. Present were: Commissioners Tom Dale, Pam White and Steve Rule, HR Director Sue Baumgart, Chief Juvenile Probation Officer Elda Catalano and Deputy Clerk Jenen Ross. Director Baumgart said this is for the addition of one probation officer which was approved in the budget. Ms. Catalano said this is an added position but it is an upgraded position, she had a part-time electronic monitoring probation officer and this would change that to a full-time position; it will be funded using lottery tax so it wouldn't be county funds paying for this position. Commissioner White asked if this is sustainable. Ms. Catalano said that it is sustainable, based on the last 10 years the average received from the lottery tax is \$75K a year; all of the numbers have been reviewed with the Controller. Commissioner Rule made a motion to sign the resolution approving the addition of one position to the Juvenile Probation department. The motion was seconded by Commissioner White and carried unanimously (see resolution no. 18-169). The meeting concluded at 11:19 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM

CALDWELL, IDAHO OCTOBER 12, 2018

PRESENT: Commissioner Tom Dale, Chairman – out of the office
Commissioner Pam White – out of the office
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted.

APPROVED CLAIMS ORDER NO. 10/12/18

The Board of Commissioners approved payment of County claims in the amount of \$568.75, \$44,507.60 and \$39.21 for accounts payable.

OCTOBER 2018 TERM

CALDWELL, IDAHO OCTOBER 15, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$3981.88 and \$98,847.50 for accounts payable.

APPROVED CLAIMS ORDER NO. 10/25/18

The Board of Commissioners approved payment of County claims in the amount of \$107,208.68 and \$505,048.94 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Woody's Outdoor Power in the amount of \$11,752.50 for the Parks department
- HP, Inc. in the amount of \$12,160.00 for the Information Technology department

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for Jaura, LLC dba Lakeshore Food Mart. See resolution no. 18-170.

LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 9:02 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Treasurer Tracie Lloyd left at 9:21 a.m., Deputy P.A. Mike Porter left at 9:19 a.m., Deputy P.A. Dan Blocksom left at 9:19 a.m., Deputy P.A. Brad Goodsell, Facilities Director Paul Navarro, Controller Zach Wagoner, IT Director Greg Rast left at 9:10 a.m., IT Business Manager Caiti Pendell left at 9:10 a.m. and Deputy Clerk Jenen Ross.

Consider signing real estate purchase and sale agreement for parcel #05140000 0: Brad Goodsell said the purchase and sale agreement has been signed by the seller of 1218 Albany St. The proposed purchase price is \$57,400 which is the tax assessed value. The sale is conditional contingent upon the appraisal and environmental assessment. The anticipated closing date is no later than November 9, 2018. Director Navarro is looking for a contractor to do the level 1 environmental assessment and hopes to have it done by the November 9th date. The house will ultimately be torn down in the hopes of eventually expanding the parking lot if the other two properties adjacent were to sell. The property was walked on Friday and Mr. Navarro believes there is a tenant still living in the house but it will need to be vacant before the sale can close. Commissioner White made a motion to sign the real estate purchase and sale agreement for parcel #05140000 0. The motion was seconded by Commissioner Rule and carried unanimously (see agreement no. 18-157). Director Navarro said he estimates the cost of demolition to be between \$7,000 – \$10,000. Commissioner Rule

suggested that after the county has secured the property that the demolition is completed as soon as possible to keep vandalism to a minimum. Commissioner Dale thought that possibly the SWAT or a fire department may be able to use the structure for training exercises before it is demolished; Director Navarro said he would reach out to the agencies.

Consider signing resolution classifying records of Information Technology Department and authorizing the destruction of financial records: Dan Blocksom explained that the last two pages of the resolution line out the records to be destroyed. This will authorize the IT department to destroy records from FY2013 along with some additional records that have been located; the Controller has approved of all the records to be destroyed. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolution classifying records of the Information Technology department and authorizing the destruction of financial records (see resolution no. 18-172).

Consider signing Solicitation of Interest for inmate legal services in Dale Haile Detention Center: Mike Porter said this is a continuation of an ongoing process to find an attorney to help with jail inmate legal issues. An initial solicitation of interest was done but only one response was received and it was over budget. The original process was closed and we will now target specific people and better define the scope of work. Mr. Porter said that each county fulfills their constitutional requirement in different ways and this is the way Canyon County has chosen to do that. It's approximately \$10K a year to provide this service. Commissioner Rule made a motion to sign the solicitation of interest for inmate legal services in the Dale Haile Detention Center. The motion was seconded by Commissioner White and carried unanimously.

Consider signing resolution rescinding tax deed No. 2018032243: Brad Goodsell explained that in July the Treasurer took this property for tax deed but it was actually subject to a bankruptcy stay which the county was not aware of. This property will be evaluated next year to see if the bankruptcy is done. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the resolution rescinding tax deed no. 2018032243 (see resolution no. 18-171).

The meeting concluded at 9:22 a.m. An audio recording is on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's monthly report for August 2018 in today's minutes.

MEETING WITH COUNTY CLERK AND DIRECTOR OF FACILITIES TO DISCUSS POSSIBLE REMODEL OF ELECTIONS BUILDING

The Board met today at 9:31 a.m. with the County Clerk and Facilities Director to discuss the possible remodel of the Elections building. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Clerk Chris Yamamoto, Facilities Director Paul Navarro, and Deputy

Clerk Monica Reeves. Clerk Yamamoto explained his request for the remodel. Currently there's a wall in the foyer and when visitors enter the office they are confused about which direction to go and so he wants to remove the wall to allow for better traffic flow. It will also free up some space to add more resolution tables so they can be in one location. Director Navarro said originally the wall separated the elections area from the passports area but the passports area moved years ago to the Recorder's Office. It's a non-load bearing wall so they will take out a portion and remove the foyer and do some cabinetry work in-house. He estimates the project will cost around \$2,500 and the Clerk has agreed to pay for it from his budget. As part of the FY2019 budget, Director Navarro anticipated painting and carpeting the interior of the building and so this project will be done at the same time. Commissioners White and Dale are in favor the project. Commissioner Rule wants Director Navarro to put the \$2,500 cost estimate in writing. The Board has already approved purchase orders for the carpet; this project will consist of demolition and drywall work. Clerk Yamamoto reported on problems the elections staff has had with their telephone system which has been dropping calls. They have seen a tremendous turnout for early voting and between the amount of walk-in traffic, the telephone calls, and traffic jams in the parking lot they're having a hard time getting their work done so he is going to hire an additional employee to help. Regarding the traffic congestion that's occurring in the parking lot, Director Navarro is going to reach out to the City of Caldwell on the issue. The meeting concluded at 9:42 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:35 a.m. with the Fleet Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Fleet Director Mark Tolman and Deputy Clerk Jenen Ross. Director Tolman updated the Board on the following items: he is working on getting bids for up-fitting parts; getting vehicles ready for winter; continuing to work on timelines for certain vehicle replacement between using the state purchasing or buying off the lot. The meeting concluded at 10:40 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:01 a.m. with the Director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of DSD Tricia Nilsson and Deputy Clerk Jenen Ross. A discussion was had regarding a letter that was received, there was a difference in the comp plan map but DSD is unsure why. Tony Almeida has done some research and the printed map is different from the GIS system. When the applicant submitted their application they included a parcel that had not been included on the neighborhood list so they had to re-do their neighborhood meeting. In working with the applicant they are trying to decide if they want to try getting services from the City of Caldwell. At this time there are a lot of unanswered questions as to what they are going to go forward with. The property is a

commercial area at the SW corner of Farmway and Hwy 55, with the commercial designation being designated in the comp plan. They've been told they would have to do a comp plan amendment for the residential piece. Director Nilsson believes the case should be coming before P&Z in the next few weeks. Other updates included the following: A comparison between FY2017 and FY2018 (a copy of this comparison is on file with this day's minute entry). At this point the additional Plan Reviewer position will not be filled until they see how things go thru the winter. In regards to the Flood Plain Ordinance, they've heard from FEMA that the flood plain maps shouldn't be expected until September of 2019. They're continuing to update the ordinance and Stephanie Haley and Dan Lister put a committee together that includes the small towns that will be adopting the maps redrafting the ordinance; they are working from a template provided by the state in an effort to standardize definitions. There was discussion regarding the Highway 55 project and the environmental work being done and the possibility of the scenic byway project being put on hold. The meeting concluded at 11:20 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 16, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Dell Inc. in the amount of \$9590.34 for the Sheriff's Office

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Esmeralda Romo, Anita Hollis, Don Dutton, Matthew Merkle and Victor Holliday.

MEETING WITH THE DIRECTORS OF FACILITIES AND IT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:31 a.m. with the Directors of Facilities and IT to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Pam White, Commissioner Steve Rule arrived at 8:47 a.m., Facilities Director Paul Navarro, IT Director Greg Rast, Assistant IT Director Eric Jensen and Deputy Clerk Jenen Ross. Director Rast asked the Board how they would like to handle incoming calls to the courthouse on the upcoming holiday appreciation days. In the past an automated attendant was used and seemed to work

well. The Board agreed that if the system worked well in the past they are okay with using it this year. Director Rast said that he and Director Navarro recently met with the Treasurer, Assessor, PD and Sheriff's offices about cameras and finalizing that effort, they are hoping to complete it by mid-November. Some cameras will be updated and some will be replaced; there are some that just need to be repositioned, adding some, and replacing some that are antiquated. At Commissioner White's request, Director Navarro said he would look into cameras in the stairways and elevators. Upgrades of Office 2013/2016 will be rolling out countywide soon. The Nortel phone project is in the implementation stage, it started on October 1st and they hope to have it completed by the end of January when Pod 6 comes online. The Spillman upgrade will come in on October 29th to get the infrastructure set up for the upgrade that will happen in February. The PO for the Board's consideration is for the last of the hardware for the Spillman upgrade. CCSO jail matrix is being worked on, Mr. Rast is continuing to work with jail staff to make sure the information being put out is accurate and determining what is internal information and what will be put out to the public.

Director Navarro updated the Board on the following items: He has been asked to do a remodel in the PD's office. They would like part of their lobby area to be split into two more conference rooms. The CCOA has started to move out of their building and Mr. Navarro will check in with them to see if there is anything he can do to help. Ms. Teats from the CCOA has let Director Navarro know that the monthly utility bill is about \$600 for electric heating and air which is information that was requested by the 3rd District Community Guardians who are interested in leasing the building from the county. The Fair/Rodeo master plan is being finalized and Mr. Navarro will see about getting Brent Orton in to speak with the Board. Commissioner Rule asked if the tiling of the drain was included in the plan. Director Navarro is unsure about that but believes Mr. Orton could better answer the question. Pod 6 is actively being worked on as far as getting utilities in place. The HAWK system has been ordered and is anticipated to arrive in December. The tenant at 1218 Albany St. is moving out. The meeting concluded at 8:52 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 9:03 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale, Pam White and Steve Rule arrived at 9:04 a.m., Chief Deputy Sheriff Marv Dashiell left at 9:14 a.m., Chief Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom, Assessor Brian Stender left at 9:18 a.m., Director of Juvenile Detention Steve Jett left at 9:10 a.m. The action items were considered as follows:

Action Item: Consider signing Juvenile Detention housing agreements with Washington County, Gem County, Owyhee County, Boise County, Payette County, and Adams County:

Director Jett said these are renewals for the housing agreements with the outside counties. The price has gone up but not much else has changed. The contracts have been reviewed by legal and there is no reason not to sign. Upon the motion of Commissioner White and second by Commissioner Rule the Board voted unanimously to sign the Juvenile Detention housing agreements with Washington County (see agreement no. 18-161), Gem County (see agreement no. 18-163), Owyhee County (see agreement no. 18-160), Boise County (see

agreement no. 18-162), Payette County (see agreement no. 18-159) and Adams County (see agreement no. 18-165).

Consider signing medical services contract with Karen Schumacher, NP: Director Jett said Ms. Schumacher takes care of medical services during the day at the Juvenile Detention Center. The contract notes that Ms. Schumacher will work under the supervision of Dr. Young. The contract has been reviewed by legal and there is no reason not to sign. Commissioner Rule made a motion to sign the medical services contract with Karen Schumacher, NP. The motion was seconded by Commissioner White and carried unanimously (see agreement no. 18-158).

Consider signing Collection Bureau Incorporated collection services agreement: Chief Dashiell explained this is for when an employee leaves prior to their contract and fails to reimburse the County for their training. Previously, contracts with employees were written in such a way that the only way of collection would have been thru small claims court but that was not a cost effective way to recoup the loss. Contracts are now written so that a collection statement is included. The CBI fees are added to the amount owed so it's a 100% return to the County; if the County makes a settlement agreement during the collection period then it's a 75% return and 25% will go to CBI. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the Collection Bureau Incorporated Collection Services agreement (see agreement no. 18-164).

Consider signing appraisal and backup support services agreement with J Phillip Cook: Assessor Stender explained this is the 1st part as a back-up value estimate for the Sorrento appeal that is in District Court. This contract is for the full appraisal and a set amount of hours for Mr. Cook to review the opposition's appraisal. Dan Blocksom said this agreement will allow for an independent appraisal and a review of the opposing expert. Mr. Cook will start by doing 5 hours of review and the contract will cap at 20 hours. Once Mr. Cook has completed the first 5 hours he will review with the County how much more time will be needed and then the County and Mr. Cook will have to come to an agreement about the additional time needed for the appraisal review. If a hearing does happen Mr. Cook could be called to testify and there would be an additional fee for that. Commissioner White made a motion to authorize the Assessor to sign the appraisal and back-up support services agreement with J Phillip Cook. The motion was seconded by Commissioner Rule and carried unanimously.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

A request was made to go into Executive Session to discuss records that are exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner White made a motion to go into Executive Session at 9:18 a.m. pursuant to Idaho Code, Section 74-206(1) (d). The motion was seconded by Commissioner Rule. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present

were: Commissioners Tom Dale, Pam White and Steve Rule, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Brad Goodsell, Deputy P.A. Dan Blocksom and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:36 a.m. with no decision being called for in open session.

The meeting concluded at 9:36 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:01 a.m. with the Director of Juvenile Detention to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Juvenile Detention Steve Jett, Assistant Director of Juvenile Detention Sean Brown and Deputy Clerk Jenen Ross. Director Jett updated the Board on the following items: Numbers are up but they continue to fluctuate. His department currently has two open positions but he is going to hold off as long as possible in filling the positions while numbers continue to be manageable. He has several employees who have been approved to attend POST in November and there is a part-time person who has been cleared to get her POST part-time certification which will happen in-house, they will not be sent to the POST Academy. 2344 lbs. of produce was harvested from the garden this year. One full-time clinician and two part-time clinicians have started and met last weekend to develop their schedules and make sure all shifts are covered. After a few struggles they are now up and running to conduct GED testing. Over the past few weeks they've had three use-of-force incidents due to some special needs kids. Director Jett will be out of the office for a large portion of November so Mr. Brown will be in charge while he's out. The meeting concluded at 10:10 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:36 a.m. with the Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Director of Misdemeanor Probation Jeff Breach, Project Coordinator Mike Davidson, Misdemeanor Probation Officer Mandi Bravo, Juvenile Probation Training Coordinator Amaia Vicandi-Bow and Deputy Clerk Jenen Ross. Ms. Bravo introduced herself to the Board and explained her background; she will be attending POST in April. Director Breach updated the Board on the following items: The Community Service Officer position has been filled. The Department of Health and Welfare has distributed a small amount of funds to Misdemeanor Probation. A review of population trends for the year was provided to the Board (a copy of this report is on file with this day's minute entry). The Supreme Court is looking at possibly changing certain felonies to misdemeanors which means there could be an increase in his population. Chief Juvenile Probation Officer, Elda Catalano, is away at training today so Mr. Davidson and Ms. Vicandi-Bow updated the Board on the following items: Ms. Catalano is waiting on the background

checks of the four candidates being considered for the three open positions in her department. Canyon County Juvenile Probation will be the first in the state to participate in a peer review program with other probation departments, that will happen on November 5th and 6th. Contingency Management training with POs will happen November 1st and 2nd; Ms. Catalano is working with Zach Wesley on an MOU for monies that may be able to be received for this training. 370 people are currently on probation and about 85 are in the diversion program. Mr. Davidson spoke about some of the programs and partnerships he's been working on. The kickball event was very successful this year; about 100 backpacks were given away and 16 bikes with a lot of community sponsorship. The meeting concluded at 10:36 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY KNIFE RIVER CORPORATION TO MODIFY AN EXISTING MINERAL EXTRACTION CONDITIONAL USE PERMIT

The Board met today at 1:31 p.m. to conduct a public hearing in the matter of a request by Knife River Corporation to modify an existing mineral extraction conditional use permit (C.U.P.), Case No. CU2018-0011. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Planner Deb Root, Joseph Smith, and Deputy Clerk Monica Reeves. Deb Root gave the oral staff report. The most recent modification was in 2012 whereby a portion of the property was sold to Nampa Highway District and then some conditions were modified. Currently Knife River is requesting to increase the pit size on the north side of the road and include the 40 acres they have leased from the property owner. In doing this there are two C.U.P.'s that are currently approved, the gravel pit on the north side of Lola Lane and the gravel pit on the south side of Lola Lane. The applicant has amended their reclamation plan to include all three properties and combining approximately 100 acres to include the two that were previously approved and the Lola Pit north which was a 1981 permit. All three of these mining operation parcels will be combined into this current permit number and it will be one singular permit. There will be one singular reclamation plan with the Idaho Department of Lands. The Idaho Transportation Department (ITD) has requested that Knife River conduct a traffic study and it's been conditioned to comply with their request. They are seeing some breakage on the turning radius at Highway 45 from Lola Lane so there may need to be some improvements to the pavement structure. Ms. Root reviewed the other permits to see if ITD had provided feedback or requested any traffic studies but there was no indication they provided comments. She has attached ITD's request to the Findings of Fact, Conclusions of Law and Order as a condition and the applicant's representative, Mr. Smith, has indicated they have hired a consultant to complete it. This area is approved for multiple mineral extraction sites by the Nampa Highway District, Triple Crown Investments, and Knife River and reclamation has occurred on a large portion of the pits south of the road. Staff is recommending approval as conditioned. Commissioner Dale asked if the square that's not a part of this is due to the fact that it's a geo-thermal well. Ms. Root said there is a house in that square. Knife River has leased 40 acres for development and the property owner still lives there and intends to farm it. Currently the lease is for the south 40 acres of the 80-acre parcel. Commissioner Rule asked if Knife River bought the property from Masco. Ms. Root said they did and they cleaned up the berms. In the 2012 permit they removed the requirement for the trees to be planted there. There have not been any code enforcement

complaints in the file since the 2012 permit. Joseph Smith, the regional environmental manager for Knife River, testified that they have contracted with Keller and Associates to do a turning study per ITD's request and if they are required to put in turning lanes they will work toward that to make sure they are in compliance. Upon the motion of Commissioner Rule and the second by Commissioner White the Board voted unanimously to close public testimony. Commissioner Rule said he was a Commissioner when the pits were initially approved and they made commitments that were not kept but apparently it's been smoothed over so to speak and it now looks like Knife River has a more earnest conviction to try and comply with conditions. He said the property is surrounded by gravel operations and he believes the use is appropriate for the area. Commissioner White believes the proposal is compatible with the area. Commissioner Dale agrees. Upon the motion of Commissioner White and the second by Commissioner Rule the Board voted unanimously to approve and grant the conditional use permit for Case No. 2018-0011 and approve the Findings of Fact, Conclusions of Law and Order. The hearing concluded at 1:47 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM

CALDWELL, IDAHO OCTOBER 17, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Caldwell Glass in the amount of \$2831.37 for the Solid Waste department
- Treasure Valley Pipe in the amount of \$3434.80 for the Solid Waste department
- D&A Door & Specialties in the amount of \$1138.00 for the Public Defender

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE AND CONSIDER SIGNING MEMORANDUM OF AGREEMENT WITH ADVOCATES AGAINST FAMILY VIOLENCE

The Board met today at 9:02 a.m. for a meeting with county attorneys for legal staff update and consider signing memorandum of agreement with Advocates Against Family Violence. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, Director of Indigent Services Yvonne Baker, Leslie Van Beek and Deputy Clerk Jenen Ross. Director Baker said this is a standard agreement that is entered into each year. Mr. Wesley explained this is a partnership with Advocates Against Family Violence (AAFV) for medical and non-medical indigent care. The county will reimburse the AAFV \$11.50 for a night of temporary emergency shelter for a Canyon County resident or family and the hourly

wage for a certified counselor employed by AAFV for service provided to Canyon County residents. This agreement caps at \$30K for both service. Commissioner Rule made a motion to sign the memorandum of agreement with Advocates Against Family Violence. The motion was seconded by Commissioner White and carried unanimously (see agreement no. 18-166).

There were no items for discussion at the legal staff update. The meeting concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER APPROVAL/DENIAL OF AN APPLICATION TO MODIFY THE CANYON COUNTY ZONING ORDINANCE; CASE NO. ZOA-PH2017-15

The Board met today at 10:00 a.m. for a public hearing to consider the approval/denial of an application to modify the Canyon County Zoning Ordinance; case no. ZOA-PH2017-15. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Kyle McCormick, Leslie Van Beek and Deputy Clerk Jenen Ross. Director Nilsson explained that the reason for this is to make improvements to the code and to add a couple of definitions. They have worked with private interest and the highway districts to improve the functional classification map in the comprehensive plan in an effort to preserve future roadway corridors. Only one comment was received from ITD stating they didn't have any concerns. Commissioner Rule asked Ms. Nilsson about an email he forwarded her regarding numbers of lots and roadways that he doesn't believe he's received an answer on yet. Ms. Nilsson said she would need to check her email and follow-up. The Board decided it would be best to continue the hearing in order to make sure all questions were answered and issues resolved. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to continue the hearing to October 30, 2018 at 10:00 a.m. The hearing was opened for public comment but no comments were received at this time. Commissioner Rule requested that this ordinance be sent to building groups in the area for their input. The meeting concluded at 10:15 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 18, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule – out of the office
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Eric Eskew.

APPROVED CLAIMS ORDER NO. 10/18/18

The Board of Commissioners approved payment of County claims in the amount of \$20,000 for accounts payable.

APPROVED CLAIMS ORDER NO. 10/25/18

The Board of Commissioners approved payment of County claims in the amount of \$156,944.07 for accounts payable.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Shawn Anderson, Kristina Bill and Alex Lowe.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Hyland in the amount of \$6000.00 for the Information Technology department
- HP, Inc. in the amount of \$1431.32 for the Information Technology department

CONSIDER INDIGENT DECISIONS

The Board met today at 8:50 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale and Pam White, Customer Service Specialist Robin Sneegas, Case Manager Terri Salisbury, Deputy P.A. Dan Blocksom, Deputy P.A. Jim Cornwell, Leslie Van Beek and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility criteria for county assistance: 2018-1457, 2018-1464, 2018-1456, 2018-1466, 2019-0006, 2018-1463, 2018-1473, 2018-1460, 2018-1565, 2018-1448, 2018-1472, 2019-0004, 2018-1474, 2018-1574, 2018-1471, 2019-0005 and 2018-1470. Commissioner White made a motion to deny the cases as read into the record. The motion was seconded by Commissioner Dale and carried unanimously. The meeting concluded at 8:52 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER INDIGENT MATTERS

The Board met today at 8:56 a.m. to consider indigent matters. Present were: Commissioners Tom Dale and Pam White, Hearing Manager Kellie George, Case Manager Terri Salisbury, Deputy P.A. Jim Cornwell, Deputy P.A. Dan Blocksom, Leslie Van Beek and Deputy Clerk Jenen Ross. Commissioner White made a motion to continue case no. 2018-1143 to November 15, 2018 and case no. 2018-1170 to December 13, 2018. The motion was seconded by

Commissioner Dale and carried unanimously. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to approve case no. 2018-1051. The meeting concluded at 8:58 a.m. An audio recording is on file in the Commissioners' office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-848

The Board met today at 9:02 a.m. to conduct a medical indigency hearing for case no. 2018-848. Present were: Commissioners Tom Dale and Pam White, Case Manager Terri Salisbury, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Dan Blocksom, Leslie Van Beek, Attorney Mark Peterson for St. Luke's, Amber Jones for St. Luke's, the applicant and relative and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to approve the case. The hearing concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-1126

The Board met today at 9:11 a.m. to conduct a medical indigency hearing for case no.2018-1126. Present were: Commissioners Tom Dale and Pam White, Case Manager Terri Salisbury, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Dan Blocksom, Leslie Van Beek, Attorney Mark Peterson for St. Luke's, Amber Jones for St. Luke's, the applicant and her spouse and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to continue the case to December 13, 2018. The hearing concluded at 9:36 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-901

The Board met today at 9:41 a.m. to conduct a medical indigency hearing for case no. 2018-901. Present were: Commissioners Tom Dale and Pam White, Case Manager Terri Salisbury, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Dan Blocksom, Julie Wood for St. Alphonsus, the applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to place the case in suspension. The hearing concluded at 9:45 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NOS. 2018-640 AND 2018-1214

The Board met today at 9:50 a.m. to conduct a medical indigency hearing for case nos. 2018-640 and 2018-1214. Present were: Commissioners Tom Dale and Pam White, Case Manager

Terri Salisbury, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Dan Blocksom, Attorney Mark Peterson for St. Luke's, Cortney Kriss for St. Luke's, Andrew Lacayo for West Valley Medical Center, the applicant and spouse and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to place both cases in suspension. The hearing concluded at 10:12 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2018-834

The Board met today at 10:14 a.m. to conduct a medical indigency hearing for case no. 2018-834. Present were: Commissioners Tom Dale and Pam White, Case Manager Terri Salisbury, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Deputy P.A. Dan Blocksom, Attorney Mark Peterson for St. Luke's, Michelle Davis for St. Luke's and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to approve the case. The hearing concluded at 10:26 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER INDIGENT MATTERS

The Board met today at 10:28 a.m. to consider indigent matters. Present were: Commissioners Tom Dale and Pam White, Hearing Manager Kellie George, Case Manager Terri Salisbury and Deputy Clerk Jenen Ross. Neither the hospital nor the applicant appeared for the following cases: 2018-1074, 2018-1131, 2018-1080, 2018-1145, 2018-1061, 2018-898, 2018-1060, 2018-1138, 2018-1139 and 2018-899. Commissioner White made a motion to issue final denials on the cases as read into the record. The motion was seconded by Commissioner Dale and carried unanimously. The meeting concluded at 10:30 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING OCTOBER 18, 2018 AGENDA ITEMS

The Board met today at 11:01 a.m. to consider signing the October 18, 2018 agenda items. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Brad Goodsell, Treasurer Tracie Lloyd, Chief Deputy Sheriff Marv Dashiell, Deputy P.A. Mike Porter, Nicole Foy from the Idaho Press-Tribune, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider Resolution Declaring Certain Properties as Not Necessary for County Use and Authorizing Sale Thereof, and consider Notice of Surplus Property Auction - The resolution identifies the eight properties as surplus and sets the minimum bid amounts for the auction that's scheduled for November 7, 2018 at 10:00 a.m. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously

to sign the resolution declaring certain properties as not necessary for County use and authorizing sale thereof. (See Resolution No. 18-173.) The Board also signed the notice of auction which will be published in the Idaho Press-Tribune.

Notice of Grant of Real Property to Other Political Subdivision or Taxing District - On November 7, 2018 when the Board conducts the surplus property auction it will also consider granting some properties to the Nampa Housing Authority and the Caldwell Housing Authority. If the parcels are transferred to the housing authorities they will be conveyed by tax deed under the agreement where they pay the County the amount of the taxes. Commissioner Dale said it's worked out well in the past as the properties have been turned back into productive dwellings. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to sign the notice of grant of real property to other political subdivisions or taxing districts.

Consider signing a Resolution Declaring Certain Property as Not Necessary for County Use and for the Exchange of County Property – Mr. Porter said the Sheriff's Office has some abandoned property in the form of firearms and other items and rather than destroy or dispose of them they would like to exchange them with Al's Pawn and Gun. Staff has looked through the items and they don't believe anything exceeds the value that allows the Board to forego the auction process and they're asking the Board to sign the resolution so the Sheriff's Office can exchange the items for products their teams can use. Commissioner White asked if the process has been used in the past. Chief Dashiell said they have used it in the past and they have tightened the procedures where they attempt to contact the last known owners and notify them of the intent to go for bid or to dispose of them for County purposes or through an auction process. The properties will be firearms or firearm components that are taking up space in the crime lab. The statute allows them to turn those back into use in law enforcement activities and their intent is to trade with Al's Pawn and Gun to exchange components and firearms accessories. Commissioner White asked how they insure that the liability aspect moves with it. Mr. Porter said the sale does that and the language is included in the resolution. Chief Dashiell said anyone they do business with has to be a licensed as a federal firearms dealer so they also have to maintain all the responsibilities set through the ATF. The property is acquired as abandoned found properties, or seized evidence from an investigation, or seized through a forfeiture process and turned over to the County. The Sheriff's Office has attempted to reach out to the last known owner or the registered owner on file with the ATF and so they attempt to run a trace on every firearm before it goes through this process. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to sign the resolution declaring certain property as not necessary for county use and for the exchange of county property. (See Resolution No. 18-174.)

At 11:13 a.m. Mr. Goodsell requested the Board go into Executive Session.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

Commissioner White made a motion to go into Executive Session at 11:13 a.m. pursuant to Idaho Code, Section 74-206(1) (d) to discuss records exempt from public

disclosure and attorney-client communication. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Pam White, Deputy P.A. Brad Goodsell and Deputy Clerk Monica Reeves. The Executive Session concluded at 11:25 a.m. with no decision being called for in open session. An audio recording of the open meetings is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 19, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 10/22/18

The Board of Commissioners approved payment of County claims in the amount of \$798.00 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Materials Testing and Inspection in the amount of \$2799.00 for the Facilities department

FILE IN MINUTES

The Board filed a letter received from Nicholas Miller at Hawley Troxell regarding Bond Election and Bond Issue; Conflict Disclosure Consent letter in today's minutes.

CONSIDER OCTOBER 19, 2018 AGENDA ITEMS

The Board met today at 9:00 a.m. to consider the October 19, 2018 agenda items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, Landfill Director David Loper, Deputy P.A. Mike Porter, Chief Deputy Sheriff Marv Dashiell, Communications Center Manager Roxanne Wade, Controller Zach Wagoner, PIO Joe Decker, Greg Schreiber, Buck Jacobs, Jeff Malson, Russ Bundy, Mercedes Mascorro, Will Gomez, and Deputy Clerk Monica Reeves. This morning's agenda items were considered as follows:

Hearing to Consider Public Comment Regarding Caterpillar Model 966M Wheel Loader Sole Source Procurement

As part of the hearing process, David Loper reported that the funds for the loader have been budgeted for in the FY2019 budget. No other persons offered testimony on this subject. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to close the public hearing. Brad Goodsell noted that the sales agreement is attached to the resolution which authorizes Director Loper's signature. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the resolution authorizing execution of the Caterpillar Model 966M Wheel Loader Sales Agreement. Director Loper was authorized to sign the sales agreement. (See Resolution No. 18-176.)

Consider Signing Idaho Public Safety Communications Commission 2019 Award Document

Chief Marv Dashiell said they were awarded a grant from the Idaho Public Safety Communications Commission in the amount of \$289,000 and that includes \$78,000 for the first year's maintenance plan for the 911 telephone answering system. There will be an opportunity to apply for a continued grant to cover the maintenance operations into the future. Canyon County will be the host agency for the primary system and Owyhee County will share equipment. The funding for this project comes from the extra 25 cents that's charged against all telephone lines. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to sign the grant award document.

Public Hearing to Consider Comment Regarding A Proposed Increase in Fees Charged by Pickles Butte Landfill for Certain Materials and Setting Special Handling Fees for Certain Services

The Board heard comments regarding the proposed increase in fees charged by the landfill for certain materials, and setting special handling fees for certain services as follows:

Fee Increases

- Construction/Demolition Materials – Increase from \$14.50 to \$34.00/ton
- Hard to Handle Waste – Increase from \$14.50 to \$21.75/ton
This includes: Large stumps, bio solids, concrete, mobile homes, dead animals (plus burial), mattresses and drip line

New Fees

- Special Fees – Extraordinary Services
 - Surcharge for uncovered/unsecured loads - \$50.00
 - Digging out boxes (per box) - \$25.00
 - Anchoring (per anchor) - \$15.00
 - Vehicle/trailer battery jumping - \$10.00
 - Gate closure late fee - \$20.00
 - Clean wood violation penalty - \$15.00
 - Administrative (copies of tickets, reports, research, etc.) - \$25.00

Director Loper said the purpose of the special handling fees is to cover some of the cost of equipment and staff time for special requests such as battery jumping which has become a

pattern with some. They are also looking at an uncovered/unsecured load charge due to issues they have seen with unsecured/uncovered loads that come to the landfill. They are constantly working with surrounding property owners to keep some of the waste and litter from blowing onto private property and he believes the fee is a good way to deal with the issue rather than writing tickets or doing enforcement. There will be a process in place where a supervisor/code enforcement officer will be involved to make the determination of whether it's secured or unsecured. For the first several months we'll do a campaign and let the public know this is in place. Commissioner Rule said \$10 seems low for those who are making a habit of using landfill staff and equipment to unload their trailers. Director Loper said the main point with the fees is to reduce the frequency of the requests.

There will be a fee for violations of the clean wood pile. Construction contractors and the public can deposit clean wood at a reduced rate of \$12.50 per ton but it needs to stay clean, there cannot be plastic or other waste dumped in it. The late gate closure fee will be charged to the business accounts who make it a habit of coming late. They will be notified the first time or two, and then a letter will be sent letting them know if it continues to happen there will be a charge.

Commissioner Dale said the Board received a letter from Devin Dice regarding the fee, and he said it only seems to affect demolition and construction materials and there was no mention of household trash that's hauled in by garbage trucks and so it seems the increase only goes against certain businesses. He asked if that means the public garbage haulers will have a better opportunity for disposal at a lower rate than the demolition and construction hauling businesses? Director Loper said the public garbage haulers that haul municipal solid waste and have the roll off trucks that haul all kinds of waste (construction, demolition, etc.) if they are hauling construction and demo waste they will be charged the \$34 a ton rate and landfill staff will have to manage that and make sure it happens. He said some garbage companies have franchise agreements with the cities to be their solid waste haulers, but he doesn't think Mr. Dice can haul municipal solid waste in those areas.

Director Loper said through the flyover studies and keeping track of tonnages and working with consultants he has documented that construction and demo waste alone takes up 40% more air space by volume than regular municipal solid waste because it's a little harder on equipment because it's bulkier and heavier. The cost of landfill operations are increasing and the volume of waste has been up year over year and he estimates there is a decade of air space left for the current 116-acre landfill footprint so he's fast-tracking the expansion which will result in more costs, especially if we have to put in gas collection, leachate collection, and liners.

Director Loper said construction and demo waste should pay for itself. It's a onetime cost for a particular project, and it will create a competitive standard disposal rate for SW Idaho. Ada County charges \$33 a ton for the citizens, but they charge the commercial contractors \$11 per yard for construction and demo waste which equates to anywhere from \$50-\$65 a ton for that waste, depending on what they have. Construction and demo cleanup companies are charging around 30 cents per square foot for their services so for 2,000 square foot home the cost would be \$600-\$700 and so the increase on a home of that size might increase their disposal cost by \$300.

The total cost to the capital improvement projects and equipment over the next 10 years is estimated at \$13.5 million which equates to an annual average of \$1.3 million from this point forward. We have to keep in mind our financial assurance requirements for the state and

they're sitting at about \$13 million needed for closure and post-closure care at this time. That's for the 116 acres and when we do the expansion and it becomes 3-4 times that size then the number will go up 3-4 times so we have to look to that and accomplish the expansion to turn it into a 75 or 100 year site and we need to start planning for that now.

Public comment was offered as follows:

Russ Bundy, a representative of Sunrise Homes, said if it's necessary to increase fees it should be an increase for everybody, not just for those in the construction business.

Buck Jacobs owns Tamarack Construction and Custom Homebuilding Company in Nampa and he represents the Snake River Valley Building Contractors Association. He wasn't aware that construction debris takes up more space than municipal waste and he believes everyone should pay their part and if the construction waste has increased by 40% then the fee increase should equate to a 40% increase making it closer to a \$6 increase. He spoke about how the fee will be passed on to the homeowner which makes it difficult when the builders are trying to provide affordable housing. He agrees that everyone should pay their part, but this is an undue amount to charge the construction companies. Also, he thinks Director Loper is too nice by giving warnings rather than writing tickets. He supports the fees for dead battery charges and uncovered loads.

Jeff Malson with Can Ada Cleanup said the fee only affects the building industry and those who do local hauling will be able to manipulate the fee. He said the fee increase is a result of Ada County prices and land values but Canyon County land values are not comparable to Ada County. He said Director Loper spoke about checking loads and regulating people from dumping debris that shouldn't be dumped, but they don't currently have a way to do that. Instead the landfill has done away with all of the ways to regulate people and now they want to impose a price increase on construction businesses. He doesn't understand how they're going to regulate people and give them tickets when in the past years nobody has been watching or doing anything. He said he cannot get into or out of the landfill without his equipment getting damaged by other people because the screeners aren't there and sometimes it can take 2 hours to get out of the landfill because computers are down. He said instead of raising fees Director Loper needs to break it down and look at how the waste is coming in, where it's coming from and try to check those people instead of just pushing it off to a construction industry because the trash companies are bringing in 10 times what any construction business is doing.

Will Gomez with CCC Field Services said the rate increase is concerning because the cleanup on a build is an important process and the amount of equipment involved to do the job efficiently is through the roof and so the margins are low. The fee increase doesn't make much sense because as he's trying to get more business he's not going to be able to easily pass the additional cost onto the builders. He's seen the landfill increase drastically over the last two years and with the amount of volume of they're taking in he thinks their margins have to be good and the amount of revenue they are receiving is probably going to keep their plans in order moving forward.

Greg Schreiber owns Triple D Hauling which specializes in the removal of construction debris from new building projects. He sees how fast the landfill is filling up but he also looks

at how much of that is due to the growth in this area coming in on regular garbage trucks as well as the amount that is coming in by individuals with their own trailers. His business averages 30 tons per day, but that's 2-3 garbage truck loads which is very small in comparison. He said plastic from construction sites is not the problem, it's the plastic grocery bags that are blowing all over. He is opposed to the \$34 fee. He asked if homeowners have to pay more when they haul cardboard, wood or other construction items to the landfill. Director Loper said the landfill fees have been low for a long time and hopefully the new fee schedule will promote further recycling of clean wood to divert more waste out of the landfill and hopefully business models will allow for some separation of the waste: 2x4's, plywood, bulky wood waste that can be diverted and separated from the other construction waste. Perhaps there will be an incentive to use the clean wood rate of \$12.50 a ton versus \$34 a ton. As far as the cleanup of the properties and waste that was discussed we'll need to vet that at the scale house. For our contracts and commercial vehicles they will have a way to check in and check out with the material code they're bringing in. If it is construction demo waste it will be a certain code, if it's cleanup material from a property that's not construction or demo then it will be the municipal waste code at the reduced rate and it's something they can verify on site with operators and screeners. He said they cannot vet where the material is coming from very well and with the volume that comes in on trucks that have loads from 10-15 different properties it's very hard to get a handle on it. Director Loper said if everybody towed the line and took the waste where they should have taken it maybe we wouldn't be sitting here. He's trying to create an even playing field throughout the valley. He's proposing the rate increase go into effect January 1st to give time for contractors to get their business model in order and their contracts adjusted appropriately. Everybody will pay the same price - \$34 - large businesses and garbage haulers will pay the same amount for this waste.

Commissioner Rule said he's been asking Director Loper for years to raise the base from \$14.50. He asked if construction companies will have a choice to pull out the paper and plastic and handle their waste differently. Director Loper said construction and demo waste will be charged the higher rate, but if they want to separate out clean wood materials they can utilize the wood pile at \$12.50.

Commissioner Dale asked how construction waste is determined. Director Loper said the construction and demo rate is for major construction. If someone is cleaning up around the house and they have a mixed load where the general citizen has 80% trash and some 2x4's that will be charged the municipal rate. There will have to be some determinations made at the scale house on what the waste is but they are looking at construction and demo projects.

Commissioner Rule said there's a problem with the origin of the waste and we've been dealing with this for several years and the problem is we didn't address it in years past and now we're trying to get caught up and so there's a shock factor.

In response to a question from Commissioner Dale, Controller Zach Wagoner said the fee increase for construction and demolition waste represents a 135% increase of the current fee of \$14.50. He offered comments on the financial and accounting aspects related to the landfill stating that it is an enterprise fund and it's designed to function in a manner similar to a private business. There are no property tax dollars that are allocated to the landfill, it's

designed to be supported by fees. Over the past few years the revenue is up and with the growth in population there is a tremendous amount of activity at the landfill and our costs have increased substantially. The loss of air space is a significant cost. We have a liability at some point to close and care for the landfill and the current estimate of that cost is \$13 million. We signed an agreement today to purchase a piece of equipment for half a million dollars. There are significant costs to operating the landfill. If you look at the past three years the net position of the landfill has decreased by \$500,000. It is not producing profits at the moment, it's breaking even or even losing net position and it's important that we change that. We need to plan for the future and be prepared to provide landfill services for many, many years into the future and based on the past few years our margins are not there. We are not experiencing profits at the landfill.

Commissioner Dale asked Director Loper to talk about why the municipal rate isn't being increased. Director Loper said he's only looking at the construction and demo rate due to the 40% volume number that construction requires and because that waste is harder on the equipment. He believes this is the most cost effective way to deal with the waste that's being generated and that at this point he doesn't feel there's a need to increase the municipal solid waste rate for the citizens but as we move forward with the expansion and any new regulations that may come into play we should talk about an increase to the municipal solid waste rate, but at this point we don't need to burden the citizens with an ongoing increase in their garbage rate.

Brad Goodsell said the law requires that any fees be reasonably related to the services that are being provided, and staff has looked at the services and tried to identify those that are not paying enough to cover the costs. Construction waste takes up more space and it has an effect on the equipment and we also have problems with out-of-county waste so by raising the fee to this level it's a more efficient way of taking care of the cost issues than for instance hiring additional staff to monitor where the trash is coming from. As for special handling services, people should be paying for that service and if we charge what the cost is for these services then the landfill fund is going to be okay for a while. Eventually we may have to cover increased costs for everybody but not right now.

Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to close public testimony.

Commissioner Rule said he fully understands Director Loper's plight because we worked on a lot of these issues with the former director, Jack Biddle and he was resistant to raise the general fee but now comes the time when we aren't making it any longer and there are a number of problems. He doesn't think \$13 million will close the landfill when that day comes so at some point that reserve will have to be built up more but we don't have to have that today, but we do have to deal with inadequate fees. He has no problem with the proposed special fees but he questions why we're circling one piece of the industry. For the past several years he's felt the fee should be in the \$16-\$18 range based on what the surrounding counties are charging for general waste. We have a very special resource in our unlined landfill and it allows us to be at \$14.50 instead of \$25 or \$30 just from that standpoint. The life span of the landfill is dropping at a very rapid rate and once it's gone we'll have to find

another location and line it. He feels like there would be room to back off and raise the rate for general waste but this an enterprise fund and it's been a good deal for a lot of people.

Commissioner White said we have no idea when we'll have to go to a lined facility and comply with the federal requirements that go with it but we're not going to continue in a reactive state with our landfill, we are going to become proactive and that's hugely important to the success and the length of lifetime of the landfill. She said the fee increase is a shock but there is justification for it and in looking forward to the future of the landfill it's the Commissioners' jobs as stewards to make sure the costs of operation are covered by the fees.

Commissioner Dale said the construction rates in the landfill have been under market for years and it's largely because of the facility we have. Fee increases are a big hit but he's yet to have someone say they were grateful for the access to the low fee that's been charged for many years. The proposed fee is a way to provide an incentive for separating out the construction debris. The costs will be passed onto the builder and it should not be affecting the haulers' bottom line. New growth should pay its own way and that's what impact fees are for. We're all aware that over the last two years the cost of building materials has skyrocketed, but the builder doesn't eat that cost increase, he passes it on to the user. This is an increase that's necessary to keep the landfill solvent to try to equalize out so we don't continue to absorb Ada County's waste. It's time to make an adjustment.

Commissioner White made a motion to consider signing the resolution increasing the fees charged by Pickles Butte Landfill for certain materials and establishing fees for certain services. The motion was seconded by Commissioner Rule who asked if the Board wants to consider asking Director Loper to address increasing the general waste fee from \$14.50 to \$16 or \$18. Commissioner Dale asked if the construction and demolition fee is being used to subsidize the municipal fee. Director Loper said he would like to review the municipal solid waste rate, but regardless of that he feels strongly that the \$34 fee for the construction and demolition rate is where we need to be with that waste. Commissioner Dale wants to sure that the fee for construction and demolition is not being used to subsidize another purpose.

Director Loper said the \$34 fee is what they need to collect for construction and demolition waste to recoup their costs. The motion carried unanimously. The fees will be implemented on January 1, 2019. The hearing concluded at 10:22 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 22, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$153,042.44 for accounts payable.

APPROVED CLAIMS ORDER NO. 10/25/18

The Board of Commissioners approved payment of County claims in the amount of \$130,258.68 for accounts payable.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for The Piper Pub & Grill to be used 10/27/18 for a wedding.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Randy W. Smith.

LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 9:02 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell left at 9:12 a.m., Deputy P.A. Dan Blocksom left at 9:14 a.m., Controller Zach Wagoner left at 9:12 a.m., Treasurer Tracie Lloyd left at 9:12 a.m., Captain Darin Ward left at 9:06 a.m., Facilities Director Paul Navarro left at 9:06 a.m., DSD Director Tricia Nilsson, Leslie Van Beek and Deputy Clerk Jenen Ross.

Consider signing request for qualifications for design/engineering services-installation and occupancy of a secure temporary jail facility and legal notice: Director Navarro explained this is for the Pod 6 – temporary female jail facility. We are required to have an Idaho licensed architect and engineering team in order to secure the building permit and for the various trade permits. This project may exceed the threshold of \$25K so it will need to be put out for a public RFQ. It will probably involve an architect, civil engineer, mechanical engineer, electrical engineer, structural engineer and a landscape architect to help with the designs as per the Special Use Permit that was issued by the City of Caldwell. Dan Blocksom said this is a pretty standard RFQ, there is a short timeframe but things were able to be pulled together in timely manner. This RFQ has excerpts of some of the blueprints so people can have an idea of what is going on. It also contains a draft contract so they know what the county is expecting. Many of these items fall under professional services and don't always require a procurement process but it was thought the RFQ process was the best route to take. This is strictly looking for qualifications and once a firm or organization is chosen then contract negotiations would begin for price. Director Navarro confirmed that this was planned for in the FY2019 budget. Commissioner White made a motion to sign the Request

for Qualifications for design/engineering services-installation and occupancy of a secure temporary jail facility and legal notice. The motion was seconded by Commissioner Dale. A vote was taken on the motion with Commissioners Dale and White voting in favor and Commissioner Rule voting against. The motion carried in a 2-to-1 split vote.

Consider signing resolution authorizing inclusion of certain charges, other than property taxes, on tax notices as authorized by Idaho Code: Brad Goodsell said this happens annually when the Board considers the inclusion of certain charges on the tax rolls that are submitted by various taxing entities. This year there are submissions from the City of Caldwell, City of Nampa and the Canyon County Weed and Gopher department. All charges this year are for abatements. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolution authorizing inclusion of certain charges, other than property taxes, on tax notices as authorized by Idaho Code (see resolution no. 18-178).

Consider signing Juvenile Detention housing agreement with Elmore County: The daily rate will go from \$160 to \$170. Commissioner White made a motion to sign the Juvenile Detention housing agreement with Elmore County. The motion was seconded by Commissioner Rule and carried unanimously (see agreement no. 18-167).

Consider approval/denial of a resolution for a refund request for a conditional building permit to Mike Spicer, Case No. BP2018-0624: Director Nilsson said that due to construction costs the Spicer's have withdrawn their application. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the resolution for a refund request for a conditional building permit to Mike Spicer, case no. BP2018-0624 (see resolution no. 18-177).

The meeting concluded at 9:15 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – JEREMY EATON'S REQUEST FOR A REZONE FROM AGRICULTURAL TO SINGLE FAMILY RESIDENTIAL

The Board met today at 10:03 a.m. to conduct a public hearing in the matter of a request by Jeremy Eaton for a rezone of approximately 4.96 acres from an "A" (Agricultural) zone to an "R1" (Single Family Residential) zone for property located at 13026 Purple Sage Road in Caldwell. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Jeremy Eaton, Nancy Weikel, Robert Grimes, Jacque Simmons, Rhiannon Blum, Steve Scott, Neal Spencer, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. The future land use is residential and is located directly north of Middleton's impact area. It's within the "A" flood zone and as part of the platting process the applicant will be required to adhere to Canyon County Zoning Ordinance and FEMA requirements for development within the flood plain. The property is designated as residential on the 2020 Future Land Use Map. The area is a mix of agricultural and residential uses. Within one mile there are 22 platted subdivisions for a total of 301 lots

with an average lot size of 1.70 acres. There is rural residential zoning within 340 feet of the property. R-1 zoning is located approximately 2,300 feet southeast of the property on Hartley Lane. It is located within a nitrate priority area and the applicant will be required to adhere to Southwest District Health regulations during the development process. The Canyon Highway District has indicated the current access to the property would be undesirable for additional uses as it is located near the intersection of Purple Sage Road and Emmett Road. The district suggested the new lots would be best served by a single shared access point onto Purple Sage Road. The P&Z Commission recommended denial of the request on August 16, 2018. Staff has found the request meets the standards of review for zoning amendment and is harmonious with the comp plan and future land use map.

Jeremy Eaton testified in support of his request. A lot has changed from his original attempt because he lost his buyer but now his parents and his sister want to move here and so now he is proposing two additional homes for the property when originally he had wanted four. He believes the highest and best use of the land would be to develop it given the issue with water rights and because he cannot irrigate it and because developing the land will take care of the problem with weeds. Mr. Eaton said the neighbors do not want to share the road even if it was asphalt because maintenance has been a problem. He's had many conversations with Chris Hopper at Canyon Highway District and there is no issue with having an adjacent drive to theirs because within a couple years Purple Sage Road will be widened so they will combine the two entries and each property will have their own private drive and there will be one entry. According to Mr. Eaton, the Middleton Fire Department does not object to having two adjacent drives.

Nancy Weikel testified in support of the application. She lives adjacent to Mr. Eaton's property and she has no qualms with him dividing the property because she believes it will clean up the area and address the weed problem.

The following people testified in opposition to the request:

Robert Grimes read a letter in opposition from Amber French who was unable to attend the hearing. She was under the impression that the comprehensive plan north of Purple Sage Road was still rural residential, not residential. She agrees with the P&Z Commission's decision and is opposed to rezoning it to R1. Her concerns deal with the high water table, density, lot size, and the close proximity to the Purple Sage Road and Emmett Road intersection which has proven to be a problem with the high number of car accidents and the change to the rural character of the area. Rhiannon Blum lives directly west of the Eaton property and now that he has reduced the number of homes her concerns are: the shared driveway, the ingress and egress being so close to the intersection, and the runoff from the Eaton driveway that drains into her pasture where she raises organic beef. She's opposed to R1. She said if he wants two houses he should split the property or do R2 zoning. She agrees that the land would be better suited for houses because it's a dump as it is now. Neal Spencer lives and farms in the area and he is opposed to Mr. Eaton's proposal. He spoke about how his father took the property out of brush in the 1950's and how the irrigation practices came to be and how the ditches have deteriorated due to a lack of maintenance. He spoke about the floods that have occurred on the property and how there shouldn't be any more septic tanks in the area. Commissioner Rule said he knows Mr. Spencer and he has

done some business with him but he's not going to recuse himself from this case just because he knows him. He said it's difficult to use a flood plain as a reason to not allow development. The property has been an eyesore for a decade and it hasn't been farmed for 15-20 years. Mr. Spencer said they could raise livestock on it. He spoke of the difficulties a farmer faces when development occurs in agricultural areas. In this valley farmers raise over 120 different varieties of seeds for the rest of the world but if the farmland continues to disappear he questions where we will get our food.

Jeremy Eaton offered rebuttal testimony. The neighbors' biggest complaint again is the intersection, but if it wasn't possible to put an access in that location the professionals would have said no. He said the road will be widened in the next 5-7 years and hopefully that will alleviate the traffic accidents. Regarding drainage, in 2016 we had a 100-year snow but there wasn't a drop of water running anywhere because during the flood they had increased the drainage ditch sizes to handle that. Regarding the water table, Mr. Eaton has removed weeds, dug some holes and removed a collapsed barn and there isn't a drop of water on his place. He said the neighbors are opposed to his proposal but they agree that development would benefit the land. He cannot irrigate his land so he's trying to have the best and highest use of the land and he would like to put two additional homes on it. Commissioner White asked if an R2 zoning is possible, but Mr. Eaton said it is not because he has to have an average of one acre and even if he had six acres he couldn't do an R2 due to the easements. Commissioner Dale asked if it's possible to have a development agreement that says there can be no more than three homes. Ms. Almeida said even at a maximum of three lots with an R1 zone he wouldn't be able to get the four that he wants. Four lots would necessitate the need for an internal private road and there would be easements and the road is not calculated in the average so three lots is the maximum in order to meet the average lot size so that restricts it in and of itself. The applicant will be required to plat and as part of that process he has to submit a drainage plan. Commissioner Rule said the flood that Mr. Spencer referred to was in 1977 and it flooded everything and it was a lot different than the 2016 winter. There was a serious freeze and then several inches of snow so the ground was sealed and then it started to rain. He said they really haven't fixed any of the drain ditches that flooded; they cleaned a few so it would drain but don't presume they fixed everything because that didn't happen. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to close public testimony. Commissioner Rule said it weighs heavily that Neal Spencer is opposed to the proposal, but on the other hand property rights are important and a lot of farmers in the area have captured high prices that they couldn't get if they farmed their land. He said this case is not cut and dry, it has a lot of issues in terms of the ditch, traffic and water issues. Commissioner White said she feels good that the concerns have been addressed and even those in opposition weren't as concerned once they learned the density was reduced and the applicant has testified under oath that there will be just two additional homes. There was conversation about the drainage plan being required when the driveway is put in – it's not an arterial roadway or a thoroughfare, it's a driveway. She is inclined to approve the request based on the testimony and the concerns that were addressed as well as further requirements that will come as the property is developed or changed. Commissioner Dale agrees with the comments of both Commissioner White and Commissioner Rule and he appreciates Neal Spencer's testimony as far as farm ground being developed and the

incredible value we have in Canyon County. The Board is doing the best it can to preserve that and one of the ways we do that is by looking at properties like this that have no irrigation and hasn't been farmed for years. Each application is evaluated on its own merit and the Board looks at the big picture the principle they base their decision on is keep development centered on nonproductive land and allowing people to do what they want within the regulations that exist. He believes the highest and best use is to put some houses on the property and he is comforted by the statement that Ms. Almeida gave that the applicant cannot put more than three houses on the parcel. Also, all drainage needs to stay on the property and so to address the concern that when they develop that driveway it will keep drainage on the Eaton side not on the neighbors' side. Commissioner White made a motion to approve the rezone for Jeremy Eaton, Case No. RZ2018-0012 and to approve the Findings of Fact, Conclusions of Law and Order as presented. The motion was seconded by Commissioner Dale. Commissioner Rule was opposed to the motion to approve the rezone. The motion carried by a two-to-one split vote with Commissioners White and Dale voting in favor and Commissioner Rule voting against the motion. Commissioner White then made a motion to sign the ordinance approving the rezone for Case No. RZ2018-0012 (Ordinance No. 18-027). The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 11:08 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM

CALDWELL, IDAHO OCTOBER 23, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White – out of the office
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$56,447.26 for accounts payable.

APPROVED CLAIMS ORDER NO. 10/25/18

The Board of Commissioners approved payment of County claims in the amount of \$14,902.06 for accounts payable.

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Sherri Root and Jose Orozco.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Mike Richards, Roxanna Page, Nathaniel Ashby and Caroline Reynolds.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Corwin Ford in the amount of \$31,531.00 for the Facilities department
- HP, Inc. in the amount of \$13,024.00 for the Information Technology department
- Carousel Industries in the amount of \$8685.00 for the Information Technology department
- Carousel Industries in the amount of \$34,323.20 for the Information Technology department
- Carousel Industries in the amount of \$15,600.00 for the Information Technology department

MEETING WITH PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 1:33 p.m. with the Public Defender to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Steve Rule, Chief Public Defender Aaron Bazzoli and Deputy Clerk Jenen Ross. Mr. Bazzoli updated the Board on the following items: Review of budget and line items that were over budget such as psycho/sexual evaluations, conflict counsel, expert witness and transcript fees; substance abuse evaluation was not budgeted for in FY2018 but has been added to FY2019. Review of monthly case type count for FY2018; Cases opened by fiscal year for 2017 and 2018; snapshot of open cases right now; attorney active cases broken down by case types; age of active pending caseload; clearance rates; conflict cases that were opened in 2017 and 2018. The meeting concluded at 2:09 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 2:09 p.m. with the Solid Waste Director to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale and Steve Rule, Landfill Director David Loper and Deputy Clerk Jenen Ross. Director Loper updated the Board on the following items: Waste amounts were up 5.96% for September and FY2018 was up 12%. Director Loper said without the expansion and the amount of waste coming in the landfill could only have an 8-10 year lifespan left. He is in the process of implementing the new fee

schedule. The new schedule will be sent out with next month's statements so everyone will be aware; the new rates will also be posted at the scale house. Director Loper provided the Board with a review of the expansion plan including groundwater sampling, QED pumps/3rd party sampling, core drilling samples, site certification and new well/abandonment of PB-4, which is showing very low levels of what could be considered landfill contamination. Four household hazardous waste events will be held this year instead of just the one; they will be held on Wednesdays instead of a Saturday. Their office addition is complete. They are working to complete phases 1 & 2 of the seeding in hopes of controlling some of the dust. The operation plan has been submitted for recertification to the health district and DEQ and is out for public comment right now. The meeting concluded at 2:37 p.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 2:37 p.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 2:37 p.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (f). The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Rule and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Steve Rule, Chief Deputy P.A. Sam Laugheed and Deputy Clerk Jenen Ross. The Executive Session concluded at 2:51 p.m. with no decision being called for in open session.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 24, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 9/29/18

The Board of Commissioners approved payment of County claims in the amount of \$51,397.17 for accounts payable.

APPROVED CLAIMS ORDER NO. 11/9/18

The Board of Commissioners approved payment of County claims in the amount of \$63,934.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 1902

The Board of Commissioners approved payment of County claims in the amount of \$1,860,320.74 for a County payroll.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Carousel Industries in the amount of \$3290.00 for the Information Technology department

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Dana Huffaker.

APPROVED SALARY RATE REQUEST AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Robert Kershner and Guy Bollinger.

LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 9:02 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, Fair Director Diana Sinner, Facilities Director Paul Navarro, Captain Darin Ward left 9:21 a.m., Controller Zach Wagoner left at 9:21 a.m., PIO Joe Decker, Chief Deputy P.A. Sam Laugheed left at 9:21 a.m., HR Director Sue Baumgart left at 9:05 a.m., Nicole Foy from the Idaho Press and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing renewal agreement with Willamette Dental for 2019: Zach Wesley and Sue Baumgart explained this is a renewal letter that happens each year; this year Willamette Dental has asked for a 4.16% increase. The full agreement doesn't require execution we just need approval of the new rate. Rates and increases are generally based on the services they provided during the year and what they estimate they'll provide the next year. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted

unanimously to sign the renewal agreement with Willamette Dental for 2019 (see agreement no. 18-169).

Consider signing municipal advisory services agreement with Zions Public Finance, Inc.:

Sam Laugheed explained that in late August the county contracted with Nick Miller for bond counsel to provide jail bond related legal services and recommended that the county would need a municipal advisor and at some point underwriting assistance. This agreement is for municipal advisory services – personal/professional services contract with Zion’s Public Finance. The terms of the agreement are similar to the terms of past municipal advisory services that the county has entered into with Zions and others. There is no legal reason not to move forward and with the understanding that the county is preparing for a May bond this is a necessary step. There are no fees charged unless the bond is successful. The fee schedule is included in exhibit A which does include some optional services that there would be fees for. Commissioner Rule said he doesn’t understand why we’re doing all of this when we don’t have a plan to bond to. He believes this is premature and we should get a plan that can be presented to the public first. Commissioner Dale asked where we’re at in working towards a goal of an RFP, he was under the impression that one of the next steps to get a more concrete number was to start the RFP process for a construction manager. He said we’re not going to present a bond without a plan and these are preliminary steps in order to move that direction. Commissioner White said that the plan she has is based on the last meeting with DLR with a cost of \$170M, which was a considerable savings from the \$190-\$200M that they originally presented, and 1055 beds at the Pond Lane location. She said we have the schematic drawing of the whole thing and if we were going to do anything we would need to get a contractor/developer, we need to get somebody in here who’s going to actually do the construction and get this started for us. Commissioner Rule said what we have is a concept. DLR has given a proposed price but has also said it still may be closer to \$190M so without a set of construction plans there is no way you can get even come close to a concrete price to take to the public as to what will be built for this \$170M or \$190M. He would like to see a set of construction plans that clearly define the amount of square feet, administration space, exercise space, amount of cells and cameras and how it’s all going to fit. All of that has to be set before you can say you have a plan. Commissioner Dale said he understood that the next step in the process would be to go out for an RFP to find someone to do this for us. Mr. Laugheed explained that it really depends on how much certainty the Board wants and the resources the county wants to expend towards developing a more certain number. In the past we’ve had other iterations of this project; we have secured construction drawings and we’ve secured varying levels of design development. Director Navarro confirmed that drawings are generally 7-8% of the value so in this case it could be close to \$10M and the options would be to either contract with an existing provider or go out for an RFQ to select a design provider. If the Board isn’t comfortable with the DLR estimate of cost we could go thru an RFQ process to get a construction manager/general contractor and pay that person to work with an architect to provide a certain level of design development with the more work that is done providing a more certain final cost to go to bond with. Director Navarro and Mr. Laugheed have had previous exploratory meetings with construction managers to see how that process would work and they would be prepared to do something like that but Mr. Laugheed thinks it would be good to have an agenda meeting with the primary stakeholders so they could get a majority Board direction on the matter. Commissioner Dale

agrees that those are the next steps but today's meeting is to make sure we have the right people on board to advise in these matters as we move towards the goal of May for a bond election. At this point there wouldn't be time for a complete set of plans but there may be time for some level of design, it would just depend on the level of certainty the Board wants. Commissioner Rule said going to the public without being able to show what they'll be getting for their money is a sure path of failure, the public will not vote yes on what they can't see. Commissioner Dale said we're doing this step-by-step to present as favorable of a bond proposal as possible and he believes the next step is this municipal advisor; with attorney Nick Miller providing bond counsel Commissioner Dale feels that if his opinion is to obtain additional information then that should be the next step in getting someone on board to help. Although he is not in favor of paying for a set of blueprints he does like the idea of a slightly more refined or concrete number and would like to meet with the stakeholders for further discussion. Mr. Laugheed said the Board needs to decide whether they want to go with a design/bid/build method or the construction manager/general contractor method. As far as today's agreement goes Mr. Laugheed said he's reviewed it and there is no legal reason not to execute it to move forward. Commissioner White made a motion to sign the municipal advisory services agreement with Zions Public Finance, Inc. The motion was seconded by Commissioner Dale. A vote was taken on the motion with Commissioners Dale and White voting in favor and Commissioner Rule voting against. The motion carried in a 2-to-1 split vote (see agreement no. 18-168).

Consider signing Southwest Idaho Juvenile Detention Center Title I, Part D, Subpart 2 agreement and Caldwell School District: Zach Wesley said this agreement is an MOU for the school district to provide instruction teacher and paraprofessionals in the detention center for the school. Commissioner Rule made a motion sign the Juvenile Detention agreement with Caldwell School District. The motion was seconded by Commissioner White and carried unanimously (see agreement no. 18-170).

EXECUTIVE SESSION – ACQUISITION OF AN INTEREST IN REAL PROPERTY, RECORDS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION REGARDING EXEMPT DOCUMENTS AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

A request was made to go into Executive Session to discuss an acquisition of an interest in real property, records that are exempt from public disclosure and attorney-client communication regarding exempt documents and communicate with legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Rule made a motion to go into Executive Session at 9:23 a.m. pursuant to Idaho Code, Section 74-206(1) (c), (d) and (f). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Rule, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Facilities Director Paul Navarro, Fair Director Diana Sinner, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:36 a.m. with no decision being called for in open session.

Consider signing Canyon County Fair Expo building request for qualifications and legal notice: Zach Wesley said this is for a design/build RFQ fixed price solicitation of proposals. Director Sinner explained they are proposing a building on the corner of the property that is currently not utilized. The area opposite of Wilson Drain would be grass with the concert venue being relocated to that area; the carnival would remain in the same location for the most part. The expo building would relocate everything that is in O'Connor Fieldhouse which includes all the open class exhibits and indoor vendors; this would free up the O'Connor Fieldhouse to house more 4H and FFA projects. Director Navarro said they are looking at a steel building that's a slab on grade that would esthetically fit with the surrounding area. There is a master plan that was created in 2003 with some conceptual designs. This project is being funded with monies from the sale of the Hwy 20/26 property. Mr. Wesley said the fixed price included in the RFQ is the \$1.6M which are the funds allocated from the property sale. The construction target end date is before July 25, 2019 when the fair will open. Commissioner White made a motion to sign the Canyon County Fair Expo building request for qualifications and legal notice. The motion was seconded by Commissioner Rule and carried unanimously.

PUBLIC HEARING – REQUEST BY SAMUEL HOPKINS FOR A REZONE FROM AGRICULTURAL TO SINGLE FAMILY RESIDENTIAL, CASE NO. RZ2018-0014

The Board met today at 1:31 p.m. to conduct a public hearing in the matter of a request by Samuel Hopkins to rezone parcels R38211 and R38211012 containing approximately 20 acres from "A" (Agricultural) to "R1" (Single Family Residential) for property located at 24358 Emmett Road in Caldwell. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Debbie Root, Samuel Hopkins, Ruth Volkert, Don Volkert, and Deputy Clerk Monica Reeves. Debbie Root gave the oral staff report. The property is identified as residential on the Canyon County Comprehensive Plan Future Land Use Map. There is access to Emmett Road from the subject property. Canyon Highway District has requested there be stub roads to the development to the south of the property and at such time as that development is completed and the roads are installed that the access to Emmett Road be abandoned from the subject property. Staff is recommending approval of the rezone. Sam Hopkins testified in support of his application. His primary residence is located on the subject parcel and immediately south is West Highlands Ranch Subdivision which has been pre-platted and is now on the market since Coleman Homes elected not to stay with their development. He has an access from the West Highlands Ranch development but he will have to meet with the highway district to discuss the proposal because they want him to vacate that access at a later date. He will keep his five-acre parcel although he has to release some of it for the roadway so that will leave 15 acres for development and with 3 acres being required for the road that will result in 12 one-acre parcels. A nutrient pathogen study indicated it would allow up to 9 lots on the 20-acre site based on a standard septic system but if there are 12 lots they will require a high efficiency septic system. The highway district is asking him to put a stub out road to the back of the adjoining properties for future development for those properties but he doesn't have immediate plans to begin developing that property, it depends on market conditions. His

frontage road is going to be an urban arterial road at some time in the future and so that is his concern with the highway district is if he has to have an access that will be ripped out at some future point. Commissioner Rule has known the applicant for many years and is familiar with the property but said it will not affect his decision in this case. He asked Mr. Hopkins if he feels like he's been "painted into a corner" with regard to access. Mr. Hopkins said it seems like that somewhat because of the unknowns but he plans to meet with the highway district and see if there are any other options. Commissioner Rule wants to make sure the applicant is aware of what the highway district is requiring, and then he said it's entirely possible that by the time this builds out it might be completely different. Commissioner Dale said the letter from the highway district is just a suggestion, it's not placing a restrictive development agreement on it. Ms. Root said we cannot place conditions on a rezone. The highway district has jurisdiction as far as roads are concerned and at the moment the best data available to them was that the preliminary plat is approved for this. At the time of development Mr. Hopkins will have to work with the highway district and comply with their requirements, whatever that may be. It may be a variance or something different but it's something for them to work out, it's not within our purview. Commissioner Dale finds it unusual that the applicant is placed in this kind of position of developing ingress/egress to his development not knowing when this other property will develop or even if it will develop in the manner in which we see today. Ms. Root said they are not precluding access; it provides access from Emmett Road until such time as an alternative that better meets the long range transportation plan. Commissioner Dale said he understands that but the applicant will have to put in curb, gutter, sidewalk, and roadway for those roads internally as well as going out on Emmett Road that serves his development and then at some later point tear it up. That is unusual. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to close public testimony. Commissioner Rule said given the growth that's occurring in the area this proposal is appropriate. Commissioner White agrees and noted there are 32 residential subdivisions with 971 lots within one mile of this property. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to approve the request for Case No. RZ2018-0014 to rezone approximately 20 acres from agriculture to single family residential and to sign the findings of fact, conclusions of law and order and the ordinance for map amendment. (See Ordinance No. 18-028.) The hearing concluded at 1:52 p.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY ANNISSA NISSER FOR A CONDITIONAL REZONE

The Board met today at 2:01 p.m. to consider a request by Annissa Nisser for a conditional rezone for Case No. 2018-0005. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Deputy P.A. Zach Wesley, Annissa Nisser, Daniel Lowry, and Deputy Clerk Monica Reeves. Jennifer Almeida gave the oral staff report. The subject property is 10.25 acres and its currently zoned agriculture. The future land use map designates this property as both agricultural and residential. It's not within an impact area or a flood zone. The applicant is requesting to conditionally rezone the property to rural residential which includes a development agreement. The entire property is residential except for one small corner in the southwest

corner. Within one mile there are five platted subdivisions for a total of 84 lots with a 2.55 acre average lot size. The proposed conditional rezone, as restricted by the development agreement, would not introduce an incompatible land use as the applicant is requesting the conditional rezone to allow for the construction of a single family residence. The property is not located within a nitrate priority area. The applicant will be required to adhere to Nampa Highway District requirements for access and an approach permit will be required at the time of the building permit. The P&Z Commission recommended approval on September 6, 2018 and staff has found the request meets the standard of review for zoning amendment and is harmonious with the comprehensive plan as well as the future land use map. Daniel Lowery said he wants to put a house on the northwest corner of the property. There will be a combined driveway with a shared easement with the existing house that's in the middle of the property. The remaining portion will be in pasture. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to close the public hearing. Commissioners Rule and White both believe the proposal is appropriate for the area. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to approve the development agreement, sign the ordinance directing amendments to the zoning map, and to approve the findings of fact, conclusions of law and order granting the conditional rezone. (See Ordinance No. 18-029 and Agreement No. 18-171.) The hearing concluded at 2:09 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 25, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Corwin Ford in the amount of \$28,879.00 for the Development Services department
- Corwin Ford in the amount of \$31,531.00 for the Fleet department
- Corwin Ford in the amount of \$22,340.00 for the Information Technology department

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Los Mariachis Mexican Rest. #2 to be used 10/28/18 for a Halloween event.

CONSIDER INDIGENT DECISIONS

The Board met today at 8:46 a.m. to consider indigent decisions. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Customer Service Specialist Robin Sneegas and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility criteria for county assistance: 2018-1502, 2018-1496, 2018-1513, 2018-1547, 2018-1482, 2018-1516, 2018-1506, 2018-1491, 2018-1515 and 2018-1517. Commissioner Rule made a motion to issue written denials within 30 days. The motion was seconded by Commissioner White and carried unanimously. The meeting concluded at 8:47 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND CONSIDER ACTION ITEMS

The Board met today at 9:02 a.m. for a legal staff update and to consider action items. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Dan Blocksom, Deputy P.A. Zach Wesley, Chief Deputy Probation Officer Elda Catalano, Captain Darin Ward left at 9:07 a.m. , Facilities Director Paul Navarro, Leslie Van Beek and Deputy Clerk Jenen Ross.

Consider signing agreement for professional services with T-O Engineers, Inc.: Paul Navarro explained that as part of the ADS contract it is required that the utilities are in place when the trailers are delivered in mid-January. The City of Caldwell requires a civil engineer design and draw these plans. Several years ago the county worked with T-O Engineering to relocate utilities around the jail and being able to work with them again for this similar project should save a lot of time and money. Additionally, the sidewalk along Chicago St. will be changed in order to get the trailers on the site, the 10-foot razor wire fence and the planter boxes which T-O will also be able to assist with. This is a budgeted cost for FY2019. Commissioner White made a motion to sign the agreement for professional services with T-O Engineers, Inc. The motion was seconded by Commissioner Rule for discussion stating he doesn't like the project. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion and Commissioner Rule voting against. The motion carried in a 2-to-1 split vote (see agreement no. 18-172).

Consider signing memorandum of understanding with the Idaho Department of Juvenile Corrections for the community incentive program, the re-entry program, and the mental health program: Zach Wesley said this is a renewal agreement without any significant change. This is an agreement with the state to provide funding and treatment for juveniles who have been released from the Department of Juvenile Corrections; the contract is scheduled to run thru September of 2020. Upon the motion of Commissioner Rule and second by Commissioner White the Board voted unanimously to sign the memorandum of understanding with the Idaho Department of Juvenile Corrections for the community incentive program, the re-entry program and the mental health program (see agreement no. 18-171A).The meeting concluded at 9:15 a.m. An audio recording is on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's monthly report for September 2018 in today's minutes.

FILE IN MINUTES

The Board filed the Treasurer's quarterly report for July 1, 2018 thru September 30, 2018 in today's minutes.

FILE IN MINUTES

The Board filed the Treasurer's annual report for October 1, 2017 thru September 30, 2018 in today's minutes.

MONTHLY MEETING WITH PUBLIC INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:34 a.m. with the Public Information Officer to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, PIO Joe Decker, Leslie Van Beek and Deputy Clerk Jenen Ross. Mr. Decker updated the Board on the following items: He recently spoke with one of the representatives of the opioid litigation and the next step is to file a complaint in the District Court of Idaho of which a draft complaint has been provided. In order for that complaint to be filed written or verbal authorization will need to be given by Mr. Decker. Once the complaint is filed the county will have 90 days to complete the answers for the plaintiff fact sheet. Commissioner Rule feels the county should take the necessary steps to follow thru as there is no monetary commitment. This litigation will not involve any Canyon County attorneys all legal work will be thru Crueger-Dickenson. Any public record requests for this case they will be forwarded to Crueger-Dickenson and Mr. Decker will send a memo to the Elected Officials and department administrators letting them know not to destroy any documents that may be relevant to this case. The Board is okay with all of what Mr. Decker is doing in regards to this situation. The Halloween event will happen again this year in Admin building with the Sheriff's Office doing their trunk-or-treat event in Justice Park. The election is coming up November 6th with early voting already happening. The meeting concluded at 9:44 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING - REQUEST BY TROY LINDSEY FOR A CONDITIONAL REZONE, CASE NO. CR2018-0003

The Board met today at 10:31 a.m. to conduct a public hearing in the matter of a request by Troy Lindsey for a conditional rezone of 18.48 acres from an "A" (Agricultural) zone to a "CR-R-R" (Conditional Rezone - Rural Residential) zone. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Troy Lindsey, Jan Hickey, Rachel Higgins, and Deputy Clerk Monica

Reeves. Jennifer Almeida gave the oral staff report. The subject property is approximately 18.48 acres and is currently zoned agricultural. The applicant is requesting a conditional rezone and development agreement to allow for a residence to be built on the site. The subject property is designated as agricultural on Canyon County's Future Land Use Map and as restricted by the development agreement the parcel will remain in its current configuration and will not be divided. The parcel may still meet the criteria for an agricultural exemption and still meets the intent of agriculture. The area is a mix of agricultural and residential uses. Within one mile there are 11 subdivisions and those lots have an average lot size of 2.46 acres. The proposed rezone would be commensurate with the lot sizes that currently exist in the area and the rezone would not introduce an incompatible land use. There is residential zoning within one-quarter of a mile of the subject property and as restricted by the development agreement the conditional rezone would not have a negative impact to the character of the area. The subject property is not located within a nitrate priority area and no agency concerns have been received nor have there been written objections from surrounding property owners. The P&Z Commission recommended approval of the conditional rezone on September 6, 2018 and staff has found the request meets the standard of review for zoning amendment and is harmonious with the Canyon County Comprehensive Plan. No other testimony was offered. Upon the motion of Commissioner White and the second by Commissioner Rule, the Board voted unanimously to close the public hearing. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to approve the conditional rezone and adopt the findings of fact, conclusions of law and order as well as sign the ordinance directing a change to the official zoning map, and to approve and sign the development agreement. (See Ordinance No. 18-030 and Agreement No. 18-173.) The hearing concluded at 10:36 a.m. An audio recording is on file in the Commissioners' Office.

APPROVED AUGUST 2018 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of August 2018 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

OCTOBER 2018 TERM CALDWELL, IDAHO OCTOBER 26, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE

The Board met today at 8:33 a.m. with county attorneys for a legal staff update. Present were: Commissioners Tom Dale and Pam White, Commissioner Steve Rule arrived at 8:40 a.m., Deputy P.A. Brad Goodsell and Deputy Clerk Jenen Ross. Brad Goodsell spoke about a class action lawsuit that the county opted into regarding payments in lieu of taxes made by the federal government. It was determined that the wrong formula was being used and Canyon County will receive a payment of \$1976. A discussion was had about the building previously used by the CCOA. A letter was received from Destination Caldwell expressing their interest in leasing the building; the 3rd District Guardian Ad Litem program is also interested in leasing this building and is scheduled to meet with the Board next week. Commissioner Rule said he recently met with Keri Smith-Sigman of Destination Caldwell and suggested that possibly there could be a property exchange between Canyon County and the City of Caldwell for this property. The Board requested that the meeting with the Guardians Ad Litem be postponed. The meeting concluded at 8:52 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH BRENT ORTON FROM THE CITY OF CALDWELL TO DISCUSS LONG TERM PLANNING OF THE FAIRGROUNDS AND GRIFFITH PARK AND WILSON DRAIN PROPERTY

The Board met today at 9:04 a.m. with Brent Orton from the City of Caldwell to discuss long term planning of the fairgrounds and Griffith Park and Wilson Drain property. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Facilities Director Paul Navarro, Fair Director Diana Sinner, Brent Orton from the City of Caldwell, Leslie Van Beek, and Deputy Clerk Monica Reeves. Commissioner Dale said this has been discussed on multiple occasions and he's had assurances from Mr. Orton and Mayor Nancolas that when we're ready to break ground on the fair expo building the city will be ready with the deed. Mr. Orton said he doesn't if it will occur when we're ready to break ground or at the time of completion, but yes, the Mayor said the city will deed the property to the County with the building. Director Navarro said they've had multiple meetings behind the scenes with other stakeholders (the College of Idaho, Caldwell Night Rodeo, City of Caldwell, and Fair staff) and now that the legwork has been done they're ready to meet with the Board and present what the group has been talking about for the last several months. Brent Orton submitted a draft map and described the changes that have come about. There had been talk of tiling the Wilson Drain but as they looked at the flow rate and re-measured it during the summer they found it very high and there was concern about the risks and cost involved with the dewatering process and that gave rise to the idea of leaving it open and creating a slope that is traversable and similar to Indian Creek in downtown Caldwell. Director Navarro said the city has done a beautiful job with Indian Creek and there are ways for us to use this and have the building close to it. Also, the city has done a nice job with landscaping it cleverly with rocks so people can't bathe or wade in it. Mr. Orton said to make sure we have the room we need for the fair building we could create a vertical section and put a handrail along it. In lieu of tiling the drain the city would like to remove the debris that's been dumped there over the years and they'll have to make sure the material is suitable to use for reclaiming material. There will still be debris that they will backfill with topsoil and then back slope the drain so that it's level with Gabiola Field and the new fair building site. Commissioner Dale asked if the

College of Idaho is taking care of the backfill pile from the library site. Mr. Orton said they held off removing it because we said we may need the fill. The city wants to redo Gabiola Fields and remove the infields and install a sprinkler system through the whole area. Commissioner Rule said when we suggested tiling the drain the thought was to get usable space for booths and displays and this new plan accomplishes none of that and it actually makes it more difficult because you can't put anything on a 4-to-1 slope except grass and good looks. He suggested a portion be left open and remainder be tiled. Mr. Orton said they did some feasibility work to figure out what our options were and they may have discussed the idea of not trying to round that last bend, but there's a gas regulator station there and so perhaps the thought was there is no room to maneuver around it. When you tile something you're looking at the changes in grade and there's a ton of elevation change and from a civil engineering standpoint it's disappointing because we could have used all of that fall to improve the characteristics of the rest of it. Diana Sinner said originally when we were talking about tiling the intent was to create as much useable space as possible but the conversations since then was about feasibility and the economics of it and if it's just not feasible and if we can't get it done and build a building with the budget we have what are our options. Director Navarro said he reviewed the feasibility study and the flows are outrageous. Mr. Orton said the dewatering effort is risky and enormous and the last estimate on it was around \$1,000,000 to tile it after we got through the dewatering process and other expenses. Commissioner Rule said that was our original dollar. Director Sinner said a lot of evening type activities will be from Gabiola Field in the block of space where we have the carnival and concerts, and that's where the bulk of the fair tenants will be and so anything that will make it cooler, or appear to be cooler, during the fair is very helpful. Director Navarro said the city has agreed to do some paved parking for us. They will do the lot across from the fairgrounds on 21st Avenue and they'll improve the parking lot on the other side of the railroad tracks as well as digging up the unused ball fields and start making more parking. He said the city has stepped up with a long term 3-4 year plan. There's also the possibility of doing some road closures; they are willing to let us close 22nd Avenue and possibly even sections of Stock Trail Road during the fair to have more pedestrian friendly traffic. Director Sinner said when you look at the usability of the building and the area year round it will have a lot of uses and be a very nice looking area for events to be held all throughout the year. Mr. Orton spoke of the city's plans for lift station and sewer improvement projects. Commissioner Rule again reiterated his desire to get more useable space for the fair by tiling the drain. Mr. Orton will run some numbers to see how much area is consumed. Director Sinner said for the fair it came back to the timeline as well as the cost and feasibility; they were looking at how quickly they can move forward. She said they "like pretty" and this is an opportunity to have a feature that isn't on the other side of the fairgrounds. Useable space is a huge priority but when she was weighing priorities it was how to get it done quickly for the least cost so we can have the best building and we are not spending a lot of our budget on tiling and dewatering. They will do their best to make the best use of every inch of space they have. With it being open it's going to be an area where they can direct fairgoers to sit and eat and enjoy the view. Leslie Van Beek spoke of her experiences with tiling drains and how it's always looked upon unfavorably and although Commissioner Rule's points are well taken, the trade off on the aesthetics is it would be a tremendous asset to have the beautification. She has reservations about tiling. Commissioner Dale suggested we create two small pools for fishing. Director Sinner likes the idea and said the Indiana State Fair has

catch and release ponds to teach kids how to fish. Mr. Orton said we'll have to get permission for that and we can start the paperwork but it depends on how we arrange the chute. The process can be time consuming. Director Navarro said the County is pushing the design build team to have the building completed by July 25, 2019 and he asked if the city will have the other side ready by that date. Mr. Orton said yes, if it works out in terms of being able to schedule it during the wintertime. There will have to be further discussion about who will maintain the grass area as far as watering, fertilization and mowing. The meeting concluded at 9:52 a.m. An audio recording is on file in the Commissioner's Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

OCTOBER 2018 TERM

CALDWELL, IDAHO OCTOBER 29, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Northwestern University Center for Public Safety in the amount of \$13,800.00 for the Sheriff's Office

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for El Guero LLC dba Pollos y Mariscos El Guero. See resolution no. 18-179.

SIGNED RESOLUTION FOR ALCOHOLIC BEVERAGE LICENSE

The Board approved an Alcoholic Beverage License for THD, LLC dba Mongolian Fire Grill. See resolution no. 18-180.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE

The Board met today at 9:02 a.m. with county attorneys for a legal staff update. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Brad Goodsell, Deputy Clerk Monica Reeves and Deputy Clerk Jenen Ross. A discussion was had regarding the building previously used by the CCOA. A meeting was scheduled for this week with the 3rd District Guardians Ad Litem program but last Friday the Board directed staff to postpone the meeting. However, the Guardians have been in contact with staff letting us know that they are under a tight timeline in that they need to be out of their current location by December 1st. Destination Caldwell, who is also interested in the property, has only sent a letter of interest but no actual proposal. Commissioner Dale isn't ready to make a decision at this time because he doesn't feel like he has all the information from either party. Commissioner White said the first question to be answered is what the Board would like to do with the property as far as lease it, rent it to a charity or sell it. Commissioner Rule said he is looking for written offers. He would prefer a cash offer over \$1.00/month rent. It was pointed out that the Guardians organization has already provided a proposal, we really just need an offer from Destination Caldwell. Commissioner Dale does not think it would be beneficial to meet with the Guardians tomorrow. Commissioner Rule believes the Guardians have been in contact with Destination Caldwell in the event that they do end up purchasing the property. Mr. Goodsell said he would draft a letter to Destination Caldwell giving them until Friday to submit a proposal. A meeting on this topic will be scheduled for next week. The meeting concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 30, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 11/9/18

The Board of Commissioners approved payment of County claims in the amount of \$136,860.09 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- BOE in the amount of \$2520.00 for the Information Technology department
- Hanson Janitorial in the amount of \$17,024.00 for the Sheriff's Office
- PMG in the amount of \$3500.00 for the Facilities department

BIWEEKLY MEETING WITH THE DIRECTORS OF FACILITIES AND IT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:32 a.m. with the Directors of Facilities and IT to discuss general issues, set policy and give direction. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Facilities Director Paul Navarro, Director of IT Greg Rast, Assistant Director of IT Eric Jensen and Deputy Clerk Jenen Ross. Director Rast and Mr. Jensen updated the Board on the following items: The IT department recently visited the Landfill for their appreciation lunch. They are working to finish out the Black Bear project and get everything moved over to CAPS; they anticipate it being about another year before it's completely closed out. There are several public facing projects they have been working on such as several queuing projects, an online form for the Public Defender's office, helping with applications and the website for the elections office and a bulletin board application for the Sheriff's office. They will be visiting the DMV to find out their storage and scanning needs. Director Rast has been working with legal regarding county electronic storage needs; he feels he has a good plan and is vetting it thru legal right now. He believes over 8 years the county could save about \$364K by changing the way storage is done.

Director Navarro updated the Board on the following items: He is continuing to work on the two RFQs that are in process; one for the fair, the other for the temporary jail A&E team. The CCOA building is now vacant, his staff will go over to do some clean-up and minor maintenance. Testing has been done on the 1218 Albany St. property, he is now just waiting to get the results. Once the results are back he will work to get bids to tear it down once the sale has closed. The paving in the back alley is nearly done. The lighting in the fair arena will be changed over to LED which should provide a rebate from Idaho Power; he hopes to have the project completed after Christmas. Commissioner White asked about staff bathrooms at the fair, Mr. Navarro said they investigated the possibility but it's not feasible. The elections office will be remodeled after the election. Representatives from the crisis center will meet with Mr. Navarro to look thru surplus property that has not sold at auction and the county has no need for. Leslie Van Beek has requested a campus tour which the Board is okay with. Commissioner Rule addressed the request by the 3rd District Guardians for use of the old CCOA building and suggested that possibly the building at the Pond Lane property is something they could use since the bicycle program is only using the downstairs. Director Navarro said he would go take a look at the building and see what kind of heating system it has and if both agencies could use the building. The meeting concluded at 8:57 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER SIGNING CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENTS

The Board met today at 9:02 a.m. for a meeting with county attorneys for a legal staff update and to consider signing Canyon County Historic Preservation support award agreements. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Dan Blocksom, Leslie Van Beek and Deputy Clerk Jenen Ross. Commissioner Rule made a motion to continue the meeting to 10:00 a.m. today. The motion was seconded by Commissioner White and carried unanimously. The meeting concluded at 9:03 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUATION OF PUBLIC HEARING - APPLICATION TO MODIFY THE CANYON COUNTY ZONING ORDINANCE, ZOA-PH2017-15

The Board met today at 10:03 a.m. for a continuation of the hearing in the matter of the application to modify the Canyon County Zoning Ordinance, Case No. ZOA-PH2017-15. Present were: Commissioners Tom Dale, Pam White and Steve Rule, DSD Director Tricia Nilsson, Alan Mills, Leslie Van Beek, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 10:17 a.m. Today's hearing was continued from October 17, 2018. Director Nilsson said one of the primary things that started this off was to provide a tool to help promote corridor preservation for private property owners who are developing land in Canyon County. If a portion of the land is shown as a future right-of-way they can cluster those development rights onto the other portion of their property and help facilitate the dedication of the future right-of-way for public use. These are rights-of-way that aren't necessarily going to be used or have a need generated by that particular development. In the case that Alan Mills is here for today is north of Middleton, the Blessinger Road alignment where the highway district wanted a dedication that was pretty substantial, way beyond a local or collector road, at least an 80-foot wide corridor and that development didn't need to use or build that road, it would have been two or three lots that the area of right-of-way represented. This will be a tool where they can shift that over to the developable portion of the property and also get up to 15% of the lots and have a reduced size because of that. Director Nilsson said they thought it would be some incentive to help preserve those rights-of-way and not have reduced development because of it. In the ordinance they reformatted the whole section on nonconforming uses, properties, and structures and they added a definition of a nonconforming property, which means it was created or in effect and it was legal but then the ordinance changed so we didn't have a definition to deal with properties. Years ago the County changed the minimum lot size for RR from one acre to two acres so there were all of these things zoned RR that are less than two acres so they are nonconforming but they are legal, but we didn't have a definition in the ordinance on properties. Commissioner Dale asked her to touch on the calculation of the average minimum lot size. Director Nilsson said the P&Z Commission had a concern that a project overall had an average minimum lot size but that the smaller lots were in the early phase and got approved but then the later phases never happened so they felt there was an unfairness then that the first phase had more density than it should have. She said it's a rare alignment but staff added a footnote for phased development that the average minimum lot size has to meet the ordinance for each phase. Alan Mills said he doesn't think it will be an issue but he doesn't know that it will be of value either. He had a question about nonconforming uses and whether it applied to an existing homes versus future development. Director Nilsson said that was the intent. It was somewhere else in the ordinance and was brought back because they didn't have a nonconforming property section prior to this version. She looks for those issues when highway districts are doing road widenings, they usually aren't building new roads per se, but a widening, and staff takes some time to scan what's going on along the frontage and how close are they. It doesn't happen that often but they thought it would be a benefit to the property owners not to be negatively impacted by public need for a wider road and she wants to make sure, particularly for setbacks, that they are considered

conforming. Staff still encourages any future additions to go on the non-road sides of a structure but that is pretty rare. Mr. Mills said he's glad to see this getting done because there are people waiting to use it. Commissioner Rule said it seems the highway districts are getting aggressive on some of their requests and he asked if the County has that "in check" in its ordinances. For instance, when a highway district wants 80 feet in a development what purpose does that serve? Or when they want additional property to protect a road that will never be used. Director Nilsson said there have been a couple cases where there were setbacks along the quarter section and section lines. She thinks they were trying to change it from going to their boards to be administrative by their directors, so staff told them that unless the road was shown on the functional classification map the County couldn't just apply a setback along a section line unless it was part of a future roadway. If it's not on that map staff is not going to automatically apply a setback to it. If you applied a 70-foot setback along every section line and quarter section line that's tens of thousands of acres that are being tied up unnecessarily so they've had that conversation with the districts and moved forward from there. She finds sometimes the highway districts want the County to put a condition to not issue a certificate of occupancy because they're having some other issue on access with the property but Director Nilsson said she cannot do that unless it's tied to the building permit and access. She also told them they have to enforce their own ordinance and standards, the County cannot do that. Mr. Mills said the impact areas are "nine times" as big as they should be and he doesn't think it complies with Idaho Code where there's a realistic expectation of annexation within five years. He said every mayor and every engineer came in and said people wouldn't even know they're in the impact area, it's just a planning tool; but then they did a joint powers agreement that states we are applying all of the city ordinances and comprehensive plans. He said the cities are using the County as proxy to enforce what they want and he's getting letters from cities requiring improvements when they don't have the right to require them. It's a taking and the Board needs to be careful that it doesn't buy in when the agencies come running. Commissioner Dale appreciates DSD's efforts in clarifying some of the issues in the ordinance amendment because it takes care of some of those concerns and gives future Boards some good guidelines and power to say no. Director Nilsson said with our area of impact agreements we notify and we get comments from the cities and some of those comments we say we cannot place conditions on a rezone if it's not a conditional rezone. One city in particular will require some capital improvements that are hardly related to the activity. There have been cases where she's had to push back at the Idaho Transportation Department for a property boundary adjustment on a state highway and they were trying to get a paved approach, but there was no increased demand, it was just a small adjustment to a property line. Mr. Mills said we need to talk to some legislators about it because property rights are important. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to close public testimony. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to approve the zoning text amendment ZOA-PH2017-15. The PA's Office will prepare the ordinance summary for publication and Mr. Wesley will bring it back for a subsequent meeting. The hearing concluded at 10:29 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING CANYON COUNTY HISTORIC PRESERVATION SUPPORT AWARD AGREEMENTS

The Board met today at 10:30 a.m. to consider signing the Canyon County Historic Preservation Support Award Agreements. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Mr. Wesley said this is the standard form agreement for historic preservation levy funding that requires reporting by the agencies and that they spend the money according to the Auditor's tax collection schedule and holds them to their application request requirements to the specific projects and details and it requires they complete the project by the end of the fiscal year. The agreements fit the parameters of what the Board had approved previously as far as the projects and the dollar amount and they are ready to be signed. Upon the motion of Commissioner Rule and the second by Commissioner White, the Board voted unanimously to approve the Canyon County Historic Preservation Support Award Agreements with the following agencies: Canyon County Historical Society; Southwest Idaho RC&D; Melba Valley Historical Society; Advocates Against Family Violence; Caldwell Library Page Turners; Friends of the Nampa Public Library; and the Historical Society of Middleton. (See Agreement Nos. 18-174, 18-175, 18-176, 18-177, 18-178, 18-179, 18-180.) The Board is still waiting on the agreement with the Caldwell Historical Society which will be considered at a later date. The meeting concluded at 10:32 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH BRIANNE MCCOY FROM IDAHO PUBLIC DEFENSE COMMISSION

The Board met today at 11:05 a.m. with Brianne McCoy from the Idaho Public Defense Commission (PDC) for a quarterly report. Present were: Commissioners Tom Dale, Pam White and Steve Rule, Public Defender Aaron Bazzoli, Brianne McCoy from the Idaho Public Defense Commission, Leslie Van Beek, and Deputy Clerk Monica Reeves. Ms. Coy reported on the following topics: Kathleen Elliott has been named the new Executive Director of the PDC; Canyon County should have received its grant award of \$479,000; attorneys are required to file annual reports with the PDC, the Board of Commissioners, and the Administrative District Judge; Mr. Bazzoli is working on the report for his office and he has contacted the conflict attorneys about filing their reports as well; the following three proposed rules will go to the legislature: 1) there has to be written contracts; 2) attorneys are required to submit annual reports otherwise counties could have their grant monies withheld; and 3) the workload standard. There was discussion about how the caseload numbers and requirements need to be refined. Written comments on the proposed standards will be accepted until November 9th. Commissioner Dale asked if Ms. McCoy sees any potential for asking for legislative changes regarding public defense, specifically that we could reduce the requirement of so many public defenders if we made some small changes to whether something is a misdemeanor or infraction, or, how child protective cases are handled. Ms. Coy said the executive director has said that's more of a system-wide problem than a public defense problem. There are other groups that are presenting to the legislature on that front and in a lot of cases it's up to the counties on what kind of changes they want to have, it's not something the PDC would go after. Commissioner Dale said he hopes the PDC

would advocate for the change of things that would benefit all the public defenders the PDC represents. Ms. McCoy will make that comment to the executive director. Mr. Bazzoli said he is part of the Idaho Association of Criminal Defense Lawyers and he serves on the legislative committee where he's helping to rewrite some of the rules and statutes to see about reducing things, such as going to a retail theft statute where it's a misdemeanor but if you are convicted of three of them then it becomes a retail theft felony. That is just one example; there are a lot of nuances to this and so they try to choose fights that seem winnable to some extent. Commissioner White believes it would help find a resolution to the caseload if they can figure out how to get the work status into that. Ms. McCoy will put that in as a comment. She said that one thing that will change with the annual reports, if it passes the way it's written, is they will ask the institutional offices to do a separate report for each attorney and they will ask for the outcome of anything that goes to court. There was discussion regarding the use of the Odyssey software system. This year the PDC is asking the legislature for nearly \$10 million to give to the counties to help pay for public defense if you have to hire new attorneys because of the workload standard. It used to be you could only ask for 15% of your local share but that's gone now so you can ask for whatever you need. The Idaho Association of Counties passed a resolution to go statewide, we don't have a position on that. Statewide the onus is off the counties to provide it, you do lose some control, but your taxpayers will still pay for it through a state tax so personally, she doesn't know what's best. Commissioner Dale agrees with that. There are different methods and models for going statewide but it would bring more consistency statewide. Ms. McCoy said the PDC hasn't taken a position on that, we just want to make sure it meets the constitutional standards. Some Commissioners don't want to lose local control, some think it's the state's obligation. Commissioner Rule said the code says it's the state's responsibility. Ms. McCoy said the Supreme Court under Gideon says the states have to provide attorneys and our constitution says that the state has to provide it. The state has pushed it to the counties to provide but has not pushed adequate funding. So it's okay for the state to push it to the counties so the question is then do they have to push the funding as well. We want to make sure we get all the grants pushed through. Want every penny in your application so we can go to the legislature to say this is what it costs Canyon County to provide public defense. We need to get really good numbers. The Board thanked Ms. McCoy for the information. No decision was required or taken. The meeting concluded at 11:40 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2018 TERM
CALDWELL, IDAHO OCTOBER 31, 2018

PRESENT: Commissioner Tom Dale, Chairman
Commissioner Pam White
Commissioner Steve Rule
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted today.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Imprint City in the amount of \$2536.30 for the Facilities department
- Motorola Solutions in the amount of \$38,086.60 for the Fleet department

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

The Board approved the transfer of sick leave time to vacation time for Ellen Cahalan, Ross Gavin and Leticia Vance.

APPROVED CLAIMS ORDER NO. 11/9/18

The Board of Commissioners approved payment of County claims in the amount of \$59,657.33 and \$55,804.63 for accounts payable.

THE MINUTES OF THE FISCAL TERM OF OCTOBER 2018 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this 14th day of February, 2019

CANYON COUNTY BOARD OF COMMISSIONERS

Commissioner Tom Dale

Commissioner Pam White

ATTEST: Chris Yamamoto, Clerk

By: J. Ross, Deputy Clerk