

# **PRIVATE ROAD NAME INFORMATIONAL AND CHECK LIST**

## **CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT**

111 North 11<sup>th</sup> Avenue, #140, Caldwell, ID 83605

[www.canyonco.org/dsd.aspx](http://www.canyonco.org/dsd.aspx) Phone: 208-454-7458 Fax: 208-454-6633



**DO NOT COMPLETE THE PRIVATE ROAD NAME APPLICATION UNTIL YOU HAVE CONFIRMED WITH CANYON COUNTY DEVELOPMENT SERVICES THAT THE NAMES REQUESTED ARE AVAILABLE. THIS WILL SAVE YOU TIME AND ENSURE THAT YOUR REQUEST CAN BE FULFILLED.**

The purpose of this informational and check list is to ensure the public health, safety, general welfare, peace, good order, comfort and convenience of the county and provide a coordination of street names and numbering grid system, coordination of addresses for quick efficient delivery of emergency services and administration of enforcement by defining powers and duties of the director.

Words that are difficult to spell or pronounce are generally prohibited. The Director may reject a street name if the street name is found to be vulgar, rude or offensive. Private road names cannot be first, last names, or initials. Proposed roads names cannot use words, sound alike or similar spelling from an existing road name. If the parties who have the legal right to utilize the road cannot agree on a name, Development Services Department will take suggestions from all parties and make the final decision and approval. (§ 06-05-13(13))

Prior to filling out the official Private Road Application please submit a minimum of five (5) proposed road names in preferential order to Tony Almeida at [talmeida@canyonco.org](mailto:talmeida@canyonco.org) so the proposed names can be checked to verify they are not already used within the County. You may request a current and reserved road names list so you can verify on your own if your proposed road name is used or reserved. Current and reserved road name list are in excel format (.xlsx). You may also download the list from our website, named "Current Road Names Table Public.pdf" located under the GIS tab; <https://www.canyonco.org/elected-officials/commissioners/development-services>

Note: Proposed road names will only be reserved for sixty (60) days from when the application was accepted by Canyon County Development Services. If the sixty (60) days have expired you will need to reply.

Please provide the following information with your completed application:

- Parcel Number(s) \_\_\_\_\_**  
**(Private Road Application Form)**
- A dimensioned sketch showing the location, configuration and length of the private road.**  
**(Private Road Application Form)**
- A typewritten or printed list of names and addresses of all persons having a legal right to use the road. (Private Road Application Form)**
- Copy of the Road Name verification by Canyon County, ID Development Services, usually by email.**
- A list containing a minimum of three proposed road names in preferential order, i.e. first choice as number one, etc.(Private Road Application Form)**