



CANYON COUNTY HUMAN RESOURCES DEPARTMENT

Canyon County Courthouse • 1115 Albany Street • Caldwell, Idaho 83605

Canyon County is an Equal Employment Opportunity employer and its employment practices conform to the requirements outlined in Title I and II of the American with Disabilities Act. Canyon County adheres to a policy of making employment decisions without regard to race, color, religion, sex, national origin, citizenship, age, or disability. Canyon County assures you that your opportunity for employment with the County depends solely on your qualifications.

If you need an accommodation for any of the application or screening process, contact the Canyon County Human Resource Office at (208) 454-6610. Individuals with motion, vision, speech, or hearing disabilities may contact the Human Resources Department through the Qwest Customers with Disabilities at 1-800-223-3131.

Thank you for completing this application form and for your interest in Canyon County employment.

**THIS APPLICATION MUST BE RETURNED TO THE HUMAN
RESOURCE OFFICE BY RECRUITMENT CLOSING DATE.**

FOR HUMAN RESOURCE OFFICE USE ONLY

DATE

POSITION

NAME
(PROVIDE LAST NAME, FIRST NAME, AND MIDDLE INITIAL)

IMPORTANT

The Internal Revenue Code requires an employer to include each employee's Social Security number when filing information returns, such as Form W-2. An employee who is ineligible for Social Security benefits, but who is required to give a Social Security number to employers, must get a Social Security number. The Social Security Office Administration cannot credit wages to a person's record unless the correct social security number and name are reported.

PENALTY FOR INCORRECT REPORTING

Internal Revenue Code, Section 6721, provides that an employer or employee may be charged a penalty for omitting a required Social Security number from an information return. The penalty charged for such an omission can be from \$50 up to \$250,000 (subject to certain exceptions that allow for the decrease or increase of the penalty).

A record of each employee's social security number, as shown on the person's social security card, must be maintained by Canyon County. **Employees must present their social security card on their first day of employment.** If you do not have a social security card, please contact a Social Security office and apply for a duplicate card prior to beginning employment with Canyon County.

When applying for a duplicate card with the Social Security Office you must present a drivers license or photo ID.

Social Security Offices - 1-800-772-1213

**Canyon County
1118 S. Kimball
Caldwell**

**Ada County
1249 S. Vinnell Way - Suite 101
Boise**

I have read this form and understand that if I am offered a position with Canyon County I must present a social security card on my first day of employment.

Signature

Date

Please return this form with your Canyon County application

CANYON COUNTY VETERANS PREFERENCE APPLICATION FORM

Idaho law provides that veteran preference points be added to the competitive examination ratings of the following job applicants (when the applicant is required to take a competitive examination under a merit system or civil service plan of selecting employees):

<i>Applicants</i>	<i>Preference Points</i>
War Veteran	5
Qualified Widow(er) of a War Veteran	5
Eligible Disabled Veteran	10
Qualified Widow(er) of an eligible disabled Veteran	10
Qualified Spouse of an Eligible Disabled Veteran	10

Who is eligible?

To be eligible for veterans' preference points, you must have been discharged under honorable conditions and:

- * Served on active duty in the armed forces at any time, have established the existence of a service-connected disability of 10% or more, or be a Purple Heart recipient; OR
- * Served on active duty at any time from December 7, 1941 to July 1 1955; OR
- * Served on active duty for 180 consecutive days; any part of which occurred after January 31, 1955, and before October 15, 1976; OR
- * Served on active duty at any time from August 2, 1990 to January 2, 1992; OR
- * Served on active duty for a period of 180 consecutive days, any part of which occurred during the period beginning September 11, 2001, and ending when prescribed by Presidential proclamation or by law as the last day of Operation Iraqi Freedom; OR
- * Been awarded an Armed Forces Expeditionary Medal (AFEM), whether the campaign is listed here or not.* Some of the most common campaign medals are; Vietnam (Service Medal), El Salvador, Lebanon, Granada, Panama, Bosnia, Kosovo, Afghanistan, Southwest Asia (Persian Gulf), Somalia, Haiti, etc.

Additionally, if you are the spouse of a disabled veteran who is physically unable to qualify for any public employment because of a service-connected disability or if you are the widow(er) of a preference eligible veteran who remains unmarried, you are eligible to receive veterans' preference.

*For a complete list of wars, campaigns, and expeditions of the Armed Forces which qualify for veterans' preference, go to www.opm.gov/veterans/html/vgmedal2.asp.

Veteran's preference points shall only be added for the purpose of an initial appointment and not for the purpose of promotions. An initial appointment is defined as the first time a qualified person is hired by the County. A previous employee of the County is not entitled to the award of preference points upon a subsequent application for County employment. Preference points shall only be applied if a point system is being utilized by the County to rank candidates for the particular position being applied for.

Veterans Preference Request

Veteran Information
Name _____
Branch of Service: _____ Rank upon separation _____
Date entered military service: _____ Separation date: _____
Type of Discharge: _____
Disabled Veteran
Please state your percentage of disability: _____
Do you receive pension or compensation for non-service connected disabilities? <div style="text-align: center;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div>
Qualifying Husband/Wife, Widow/Widower
Your Name: _____
Is the Veteran stated above: <input type="checkbox"/> Disabled <input type="checkbox"/> Deceased
If Veteran is deceased, have you remarried? <input type="checkbox"/> Yes <input type="checkbox"/> No

Required Documents

1. Please attach a copy of the DD-214 (discharge papers) form of the War Veteran or Eligible Disabled Veteran indicated above.
2. Please attach a copy of a current VA certification letter for the Eligible Disabled Veteran indicated above.
3. If you are applying as the spouse of an Eligible Disabled Veteran, please submit a letter or other documentation from a physician indicating that your spouse is unable to perform the work in the position for which you are applying.

_____ Applicant's signature

_____ Date