



MEETING SUMMARY



Date/Time of Meeting: Tuesday – November 19,20109

Location: Canyon County Paramedics, 6116 Graye Lane
Caldwell, Idaho 83605

Subject: Steering Committee No.3

Project Name: Canyon County Hazard Mitigation Plan-Update

In Attendance **Attendees: 22 (see attached)**
Phoned in: None
Planning Team: Rob Flaner

Not Present: N/A

Summary Prepared by: Rob Flaner (1114/2019)

Quorum – Yes or No Yes

Item	Action
------	--------

Welcome and Introductions, Review Agenda

- Chair, Mr. Jeff Barns opened the meeting and facilitated group introductions.
- Distributed handouts included: Agenda; SC Meeting # 2 meeting summary, Hazards of concern, Plan framework, draft ground rules document, Example goal statements, and example survey.
- The agenda was reviewed, and no modifications were made.
- No members of the public were present
- Meeting facilitation was turned over to Rob Flaner, the lead project planner from Tetra Tech.

Old Business

- Meeting Summary. The meeting summary from Steering Committee Meeting # 2 was reviewed and approved by the SC (motion-Joe Decker, 2nd -Roxanne Wade)
- Planning partner status. Rob in formed the SC that the Core Planning team (CPT) was in receipt of 4 letters of intent to participate (LOI's) as follows:
 - City of Caldwell
 - City of Nampa
 - Canyon Co Ambulance District
 - Southwest District Health



Meeting Summary

Item	Action
<p>COMPASS has also provided a letter of intent to participate as a stakeholder in the process. Rob explained that this level of commitment is well short of what participated in the 2014 planning effort. Rob explained that the target would be at a minimum, to get an LOI from at least all of the Cities within the County. There was discussion on how to achieve this goal and when the CPT should stop trying. Rob explained that to meet the planning partner participation requirements as defined for this project (see planning partner expectation document from SC meeting #1), LOI's must be received prior to deploying the phase 1 Jurisdictional Annex process. It was determined that the time up to the next SC meeting would be used to lock in the planning partnership</p> <ul style="list-style-type: none">• SC Ground Rules. The final ground rules document was provided to the SC for their review and comment. Changes to the contact information was requested during this discussion. The CPT will revise accordingly and provide to the County for posting on the HMP website.	<p>County OES to continue to pursue LOI's from non-committed planning partners</p> <p>CPT to revise ground rules document and provide to County OES for posting on the HMP website.</p>

New Business

- **Goal Setting.** Now that the SC has confirmed a Mission/Vision statement for the plan, the next step is to confirm a set of goals that will support achieving that vision. Rob provided the SC and handout that included example goal statements from other plans within the region as well as the goals from the current ID State Hazard Mitigation Plan and the 2013 Canyon County Hazard Mitigation Plan. After a review and discussion on the expels that were provided, the SC voted to confirm a new set of goals for this plan update (Motion-TJ Wilson, 2nd -Christine Wendelsdorf). The revised goals for the plan update are as follows:
 - ***Protect lives and Property***
 - ***Enhance the public's awareness of and preparedness for the impacts of hazards.***
 - ***Develop and implement hazard mitigation strategies that use public and private funds in a cost-effective manner.***
 - ***Maintain, enhance, or restore the natural environment's capacity to deal with the current/future impacts of hazard events.***
 - ***Improve emergency management preparedness, collaboration, and outreach within the planning area***
- **Goal Setting-Objectives.** Now that goals have been identified and confirmed, Objectives will be identified that meet multiple



Meeting Summary

Item	Action
<p>goals. Rob explained that the Mission, goals and objectives and linear planning components, meaning that each of these components stand on their own merit are and selected on their basis to support achievement of the higher-level component. For example, goals are identified to support the achievement of the mission for the plan. Then objectives are identified that will meet multiple goals. Those objectives will be used to prioritize actions with and emphasis towards multi-objective actions. To facilitate the identification of objectives, the CPT will be sending out an exercise via survey monkey. This exercise will include a catalog of objective statements and the 5 goals just approved by the SC. The assignment will be for each SC member to review each objective statement provided and identify which of the 5 goals identified for the plan that objective will meet. The link to the survey will be sent out by the CPT. The results of this exercise will be discussed to finalize objectives at the next meeting.</p>	<p>CPT to distribute Survey Monkey Exercise to the SC before the next SC meeting</p>
<ul style="list-style-type: none">● Public Engagement. Under this segment of the agenda, The Steering Committee reviewed an example hazard mitigation survey that will be adapted to meet the unique characteristics of Canyon County. A 28-question example survey was reviewed and amended as appropriate for Canyon County by the SC. The CPT will incorporate those changes into a final version of the survey that will be ready for deployment at the next SC meeting.	<p>CPT to finalize survey to be ready for deployment by the next SC meeting</p>
<ul style="list-style-type: none">● There was discussion on setting up an HMP website for information on this update process. It was brought to the SC attention that the current information available on the website does not include a copy of the 2013 plan and is very much out of date. The CPT agreed to look in to getting that website updated as soon as possible so that it can me the cornerstone of the public outreach strategy for this plan update.	<p>County to set up a revised webpage for posting of all information as it pertains to this plan update</p>
<ul style="list-style-type: none">● Media release. As soon as the revised website is up and running, a media release will need to be made by the County that advertises both the website and the survey.	<p>Once website is up, County to distribute a media release that advertises the survey and the website.</p>

Meeting was adjourned at 2:59 PM

The next meeting will be Tuesday, November 19, 2019, at Canyon County Paramedics, 6116 Graye Lane, Caldwell, Idaho 83605; from 1:30 PM to 3:00 PM.



SUMMARY



MEETING

Attachment: Sign-in Sheet

Canyon County Hazard Mitigation Plan-Update
SC meeting #3, October 15, 2019

Name	Representing	Phone	E-mail
Liisa Heconen	COMPASS	208-475-2241	lithonen@compassidaho.org
CHRIS KING	Nampa Fire Dept.	208-472-4541	kingc@cityofnampa.us
Roxanne Wade	Canyon Dispatch	208-455-5975	Rwade@canyonco.org
Christine Wendelsdorf	CCSD	208-941-3053	cwendelsdorf@canyonco.org
Mark Wendelsdorf	Caldwell Fire	208-455-4706	wendelsdorf@cityofcaldwell.or
Adam Gonzalez	Payette County EM	208-742-2828	agonzalez@payettecounty.org
JOE DECKER	JC PIO	208-965-4463	jdecker@canyonco.org
Curt Shankel	NPD	208-761-9005	shankelc@cityofnampa.us
TOM DALE	Canyon Co.	208-454-7507	tdale@canyonco.org
CRASH MARUSICH	ADA Co EMCR	208-577-4750	pmarusich@adacounty.id.gov
Patriina Nilsson	Canyon Co. DSD	208-454-6634	pnilsson@canyonco.org



Canyon County Hazard Mitigation Plan-Update
SC meeting #3, October 15, 2019

Name	Representing	Phone	E-mail
Stephanie Hailey	Canyon County	454-7254	shailey@canyonco.org
JEFF BARNES	Nampa	208-965-0052	barnesj@cityofnampa.us
TJ WILSON	SWDH	208-455-5326	terry.wilson@phd3.idaho.gov
Joe Ramirez	Nampa Police	208-465-3615	Ramirez@cityofnampa.us
JAMIE BURNES	Nampa Police	208-936-5330	BURNESJ@CITYOFNAMP.A
Michael D. Stowell *vice chair*	Canyon County Paramedics	208-795-6922	mstowell@ccparamedics.com
Ashley Newbry	City of Caldwell	208-455-3006	anewbry@cityofcaldwell.org
Anita Christensen	Nampa SD #131	208-468-4600	achristensen@nsd131.org
Clay Long	City of Nampa	208-468-5401	clong@cityofnampa.us
Gordon Bates	Golden Gate Hwy Dist.	208/482-6267	gordonb@gghd3.org
DAVE SCHORZMAN	CANYON CO OES	208-454-7271	dschorzman