

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 3, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

LEGAL STAFF UPDATE AND CONSIDER SIGNING FEBRUARY 3, 2020 AGENDA ITEMS

The Board met today at 9:01 a.m. for a legal staff update and to consider signing the February 3, 2020 agenda items. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Chief Civil Deputy P.A. Sam Laugheed, Deputy P.A. Dan Blocksom, Chief Deputy Sheriff Marv Dashiell, Lt. Ben Keyes, Facilities Director Paul Navarro, Fair Director Diana Sinner, Controller Zach Wagoner, Juvenile Detention Deputy Director Sean Brown, Field Training Coordinator Shawn Anderson, and Deputy Clerk Monica Reeves. The items were considered as follows:

Consider signing StreeTime Technologies Agreement for Services for Passpoint Equipment – Chief Dashiell gave a brief overview of the agreement which has been in place for several years, and has been reviewed by Dan Blocksom who provided some changes that were accepted by the company. It's for the eye scan equipment used in the jail for pre-trial and for SILD workers to determine if they are under the influence. This agreement reflects a name change and a slight reduction in our annual fee. Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to sign the agreement with StreeTime Technologies. (Agreement No. 20-022.)

Consider Signing Southwest Idaho Juvenile Detention Center Contract with Idaho Department of Juvenile Corrections – This is a contract to hold the juveniles that are waiting for programs or for those in the observation and assessment program. Sean Brown gave a brief overview and responded to questions from the Board. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the Southwest Idaho Juvenile Detention Center Contract with the Idaho Department of Juvenile Corrections. (Agreement No. 20-021.)

Consider signing Agreement with Idaho Department of Parks and Recreation about Recreation Boating Safety Grant monies – Lt. Keyes reported this is a recurring grant in the amount of \$41,136, with the County's 50% match of \$20,568 which will be paid from the vessel account. The funds will be used for seasonal part-time help. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to authorize the Chair to sign the agreement with the Idaho Department of

Parks and Recreation for boating safety grant monies. (See Agreement No. 20-023.) The meeting concluded at 9:17 a.m. An audio recording is on file in the Commissioners' Office.

FILE IN MINUTES

The Board filed the Treasurer's monthly report for December 2019 and quarterly report for October thru December 2019 in today's minutes.

MEETING WITH FAIR DIRECTOR AND FACILITIES DIRECTOR REGARDING A REVISED FUNDING REQUEST TO CALDWELL URBAN RENEWAL FOR THE FAIR EXPO PROJECT

The Board met today at 9:17 a.m. with the Fair Director and the Facilities Director regarding a revised funding request to the Caldwell Urban Renewal Agency for the Fair Expo Project. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Chief Civil Deputy P.A. Sam Laugheed, Facilities Director Paul Navarro, Fair Director Diana Sinner, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Director Navarro said they were contacted by the Caldwell URA to produce more information and they were directed to speak with city staff about widening our bridges and sidewalks, and to provide more information about the construction timelines and the funding plan for the project. In order to widen bridges and sidewalks to a 10-foot width it raised the County's requested amount from \$2.1M to \$2.4M. It was suggested that he may be asked to strike some items from the request so he and Director Sinner have identified some things they could live without. This is a \$6.6M project and the city has asked how much of the \$4.9M is in the URA request and so he and Director Sinner looked at the professional cost from the architect and there is \$700,000 in hard surface improvements (not related to the structure itself) that could be extracted from the \$4.9M. If you take the \$6.6M project and take out \$2.2 from the URA that leaves \$4.2M for the true building cost, from that we have \$2M in the bank, \$500,000 for our tiling project, the sale of the Prescott Lane property so now we are down a funding shortfall of \$2.2M. Because the donations have not yet been solidified and because they do not want to name the donors and put them on the spot, he has made mention of the potential donation of \$1.2M and that number is coming off the professional cost estimate so that drops the unfunded gap to \$1M. He was told by the Controller that they could use fund balance and there was talk about paying that loan back. He has drafted a narrative letter to the city which goes through the math, revised budget, and the construction timeline and he is seeking the Board's authorization to send it. Commissioner Dale asked where we will find the \$1M. Controller Wagoner said we have \$2M in the County fair fund. We maintain an appropriate level of fund balance in the general fund/current expense and there are some significant projects underway for capital projects, and if we were to pull \$1M from the general fund that could push fund balance to a level that's not as comfortable as we would like so we need to give consideration to replenishing or replacing it. Director Sinner spoke about how this building will generate revenue and she anticipates they will receive a lot of requests for use. Director Navarro estimates there will be savings of \$200,000 to \$300,000 by having his staff do electrical, drywall, carpentry, and painting work. Commissioner Dale asked if there is a mechanism to call it a loan from fund balance, or pay it from fund balance and have the Fair pay it back. Controller Wagoner said if the Board desires to go that direction from an

accounting standpoint they could make that work. Fair revenues were greatly noticeably higher last year than prior years and if the Fair fund generates more revenue they will need less property tax which could then go back to current expense. Commissioner White thanked Directors Navarro and Sinner for the remarkable job they are doing. Director Navarro said the request to the URA doesn't just benefit the Fair, it also benefits Gabiola Fields, Simplot Stadium and the Caldwell Night Rodeo, and it was suggested that if there are items we want to remove from our budget the city may be able to help with those shortfalls using impact fees. Sam Laugheed said the city wants assurances that what Director Navarro has referenced is coming from the Board. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to authorize Director Navarro and Director Sinner to sign the letter to the City of Caldwell, a copy of which is on file with this day's minute entry. The meeting concluded at 9:33 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER FINAL PLAT FOR LEIGHTON LAKE ESTATES SUBDIVISION

The Board met today at 9:35am to consider the final plat for Leighton Lake Estates Subdivision; Case No. SD2019-0041. Present were: Commissioners Pam White, Tom Dale, and Leslie Van Beek, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, and Deputy Clerks Monica Reeves and Jamie Miller, applicant Trace Leighton. Jennifer Almeida reported the preliminary plat was approved on January 13, 2020, and the final plat is in conformance with that approved preliminary plat. All conditions of approval have been met and the applicant has obtained all necessary signatures on the plat mylar and is ready for the Boards signature. Upon the motion of Commissioner Leslie Van Beek and the second by Commissioner Tom Dale the Board voted unanimously to sign the final plat for Leighton Lake Estates Subdivision; Case No. SD2019-0041. The meeting concluded at 9:37am. An audio recording is on file in the Commissioners' Office.

MEET WITH MIDDLETON MAYOR REGARDING VARIOUS IMPACT FEE PROPOSALS AND PROGRAMS

The Board met today at 10:00 a.m. for a meeting with the Mayor of Middleton regarding various impact fee proposals and programs. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, Long Range Planner Kate Dahl, Middleton Mayor Steve Rule, Middleton City Clerk Becky Crofts, and Deputy Clerk Monica Reeves. Mayor Rule presented the Board with growth projections for the City of Middleton showing there are 2,740 building lots in some form of planning within the city limits, and another 2,000 outside the city limits. He is opposed to imposing impact fees for other taxing districts, such as fire districts and the Greater Middleton Parks and Recreation District, before we address impact fees for transportation, and he asked the Board to not approve those other impact fees until transportation is dealt with because it is the top priority for Middleton. Commissioner Dale said he doesn't disagree, and he said impact fees have to be collected at the point of building, you can't go back and collect them if you forgo them today.

Highway districts and fire districts are looking at what they need, they do not interact with each other. We are in a building bubble right now and if you miss that bubble you've missed it forever and so the fire districts want to collect fees as the bubble is going. He doesn't think the fees conflict with each other. Mayor Rule said he is not opposed to the other impact fees, but he wants to first get through the transportation study being done by Canyon Highway District because it will muddy the waters if there is a request for \$3,000- \$4,000 in impact fees and then the city says they need \$6,000 in transportation fees for the same area. (Commissioner Dale left at 10:27 a.m. to attend another meeting.) Director Nilsson said she will be working with COMPASS in the spring to allocate the 2050 forecast, and the Canyon County jurisdictions want to work together to make sure that growth gets assigned. The Board has formed an impact fee advisory committee and Zach Wagoner will serve as the impact fee administrator, and there are nine committee members and many of them are from the Middleton area; when Canyon Highway District met with the Board they were asked to nominate members because that impact fee committee will also be serving as the advisory committee eventually for Canyon Highway District. She said we have to adopt the CIP's, which is scheduled for February 20th, and then it will go to the Board, but first Zach Wesley from the Prosecutor's Office will develop the agreements and the ordinance. Each taxing district will have its own agreement and each fee is based on a very specific capital list of projects in the growth-related portion of that. If we don't do the fee for the fire district that would be \$1.5 million not collected for fire districts. She's understands Mayor Rule's point, but the question is if we don't do it the taxpayers will have to make up the difference. Commissioner White said because Middleton has its CIP, why could the city not become a part of that and start collecting the impact fees for transportation? Mayor Rule said it's more about being afraid that the impact fees will be too much and it could chase them out of Middleton's market. He's not against the other impact fees for fire and parks, but he believes transportation impact fees should be done first and then see what would be accepted by the market after that. We need to get everyone together and decide what the fees should be. His choice would have been to wait for Hiddleston study to be done and then do it all at once. Director Nilsson will work with Becky Crofts and prepare a document showing local comparisons of what jurisdictions are charging for impact fees. Mayor Rule would like more information on when the County's impact fee advisory committee will meet. Director Nilsson said she spoke to Zach Wagoner about getting a meeting now that the feasibility study is done. No Board action was taken, the meeting was held for discussion purposes only. The meeting concluded at 10:48 a.m. An audio recording is on file in the Commissioners' Office.

FEBRUARY 2020 TERM

CALDWELL, IDAHO FEBRUARY 4, 2020

PRESENT: Commissioner Pam White, Chair - out of office
Commissioner Tom Dale, Vice Chairman – IAC Conference
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were conducted today.

APPROVED EMPLOYEE STATUS CHANGE FORM AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Lisa Sheehan.

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 5, 2020

PRESENT: Commissioner Pam White, Chair - out of office
Commissioner Tom Dale, Vice Chairman – IAC Conference
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were held today.

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 6, 2020

PRESENT: Commissioner Pam White, Chair - out of office
Commissioner Tom Dale, Vice Chairman – IAC Conference
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were held today.

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 7, 2020

PRESENT: Commissioner Pam White, Chair - out of office
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 2/10/20

The Board of Commissioners approved payment of County claims in the amount of \$9898.00, \$25,527.14, \$86,191.20, \$23,864.56, \$122,647.88, \$128,796.14, \$3404.34, \$363,805.60 and \$4796.01 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Canine Tactical Operations in the amount of \$1190.00 for the Sheriff's Office
- Utility Truck Equipment in the amount of \$4546.00 for the Fleet department
- Ace Hotel in the amount of \$1423.48 for the Information Technology department
- HP, Inc. in the amount of \$2146.00 for the Information Technology department
- Motorola Solutions in the amount of \$27,848.01 for the Juvenile Probation department
- Norbryhn Equipment in the amount of \$4455.00 for the Facilities department

LEGAL STAFF UPDATE AND CONSIDER FEBRUARY 7, 2020 ACTION ITEMS

The Board met today at 9:03 a.m. for a legal staff update and to consider the February 7, 2020 action items. Present were: Commissioners Tom Dale and Leslie Van Beek, Clerk Chris Yamamoto, Elections Supervisor Haley Hicks, and Deputy Clerk Monica Reeves. Deputy P.A. Zach Wesley arrived at 9:05 a.m. The items were considered as follows:

Consider signing resolution designating polling locations for the March 10, 2020 Election - Haley Hicks reported on the polling locations noting that this list should be the final one, unless an organization tells them they cannot use their facility. Staff is thankful the LDS churches have stepped up and allowed the County to use their locations. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the resolution designating polling locations as articulated by Ms. Hicks for the March 10, 2020 Election. Clerk Yamamoto said this is not perfect but it is the best they have ever had. His biggest concern is with the Nampa Civic Center because when they have a night event scheduled on Election Day it's an issue, so we have worked out an arrangement where if they do have an event the civic center will cordon off parking for Election Day voting and the Clerk will provide a parking attendant. (See Resolution No. 20-010.) The Clerk gave an update on the election equipment and the testing that's occurred. They have over 1,000 pieces of equipment stored in the office. Hart is partnered with No Ink on poll pad stuff, part of that is due to changes with SOS office. He also reported on the recent IAC conference which he found to be well organized and most substantive conference he's attended as there was important information shared related to election issues, Medicaid expansion, and property tax reform. Discussion ensued regarding the potential impacts to counties.

Consider signing rural landscape and agricultural resources survey consultant services agreement with Stevens Historical Research Associates – Parks Director Nicki Schwend applied for a grant and was awarded \$13,000. The County went through an RFP process and received two proposals and the Board selected a contractor out of the two based on Director Schwend’s recommendation. This is the contract with Stevens Historical Research Associates who put together a survey of agricultural and natural and historic resources in the County, historic ones, that will be compiled into a final report. The work is capped at the amount of the grant, which is \$13,000. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the rural landscape and agricultural resources survey consultant services agreement with Stevens Historical Research Associates. (See Agreement No. 20-024.)

Consider signing a resolution to make appointments to the County Historic Preservation Commission - The resolution appoints Bruce Poe to a two-year term, Zach Wesley to a one-year term, and Julie McCoy to a one-year term. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the resolution making appointments to the Canyon County Historic Preservation Commission. (See Resolution No. 20-011.)

EXECUTIVE SESSION – DISCUSS A PERSONNEL MATTER; RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION; AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

At 9:34 a.m. Commissioner Dale made a motion to go into Executive Session pursuant to Idaho Code 74-206(1)(b), (d), (f), and (i) to discuss a personnel matter; records exempt from public disclosure and attorney-client communication, communicate with legal counsel regarding pending/imminently likely litigation; and to communicate with the County’s risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion with Commissioners Van Beek and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Chief Dashiell arrived at 9:32 a.m. and left at 9:39 a.m. The Executive Session concluded at 9:41 a.m. with no decision being called for in open session.

The Board directed staff to schedule the official appointment of Sean Brown to serve as the Director of the Juvenile Detention Center. The meeting concluded at 9:42 a.m. An audio recording is on file in the Commissioners’ Office.

DETENTION CENTER INSPECTION CONDUCTED

The Board conducted a quarterly inspection of the detention center. The Board evidenced proper care and security and the inmates' welfare throughout the facility. General grievances were filed and have been processed in accordance with standard procedures.

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 10, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Commercial Electronics in the amount of \$42,675.85 for the Sheriff's Office
- Police Training Consultants in the amount of \$1,100.00 for the Sheriff's Office

APPROVED CLAIMS ORDER NO. 2/13/20

The Board of Commissioners approved payment of County claims in the amount of \$248.50 for accounts payable.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Tom Dale and Leslie Van Beek, and Deputy Clerks Jenen Ross and Monica Reeves. Commissioner Pam White arrived at 8:34 a.m. The Board reviewed its upcoming schedule with staff. Due to the Board being invited to attend the legislative session during the morning of February 11, 2020 staff was directed to reschedule the meetings set for the morning of February 11th. There was discussion about the logistics for the upcoming reception following the City of Caldwell's tour of Pod 6 which is tentatively set for February 21st. The meeting concluded at 8:48 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 8:59 a.m. for a legal staff update and to consider action items. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Chief Deputy Sheriff Marv

Dashiell, Sgt. Rob Whitney, Deputy P.A. Dan Blocksom (arrived at 9:04 a.m. and left at 9:05 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing contract with Commercial Electronics Corp. for HigherGround Voice Recording System: Chief Dashiell spoke about how a grant was awarded for the purchase of the equipment and that Mr. Blocksom was able to get the contract to a level everyone is comfortable with. The cost of the equipment is \$42,675 which is also the amount of the grant. The current equipment is at end-of-life and needs to be updated. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign the contract with Commercial Electronics Corp. for HigherGround Voice Recording system (see agreement no. 20-025).

Consider signing a resolution appointing Scott Robinson to the Canyon County Mosquito Abatement District Board of Trustees: Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign the resolution appointing Scott Robinson to the Canyon County Mosquito Abatement District Board of Trustees (see resolution no. 20-012).

The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:32 a.m. with the Director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson and Deputy Clerk Jenen Ross. Director Nilsson updated the Board on the following:

Budget and personnel: Currently her department is at 34% of budget, expenses are pretty low and everything is tracking as it should. She spoke about the PowerPlan training that recently took place and the budgeting process. She noted that some DAs have expressed wanting to meet with the Board prior to meeting with the Clerk and Controller as is currently done, however, she doesn't feel that's necessary for her and she is okay with how the process works. Dianna Dyas will be retiring at the end of the month although she may stay on temporarily to help with training. The position will be open for a week for internal candidates. She has spoken with Director Baumgart and Controller Wagoner to reclassify the position but they would like to do it as part of the budget process. This is the last position in DSD that needs revision. They also have a posting for the part-time code enforcement position. The vacant mechanical inspector position has been filled as well as the vacant planner position. She may look for a part-time temporary person for scanning catch-up.

Comprehensive Plan - surveys and open houses: Two surveys are out right now, one for agriculture and one for small town. So far about 100 responses have been received for agriculture and over 500 for small town. Director Nilsson gave a brief review of what they're seeing in the responses. Three open houses are coming up with the first one being tonight, and then this Thursday and next Thursday. Commissioner Dale suggested having one in the Melba area.

Planning & Zoning Commission: Last Thursday they requested a joint meeting with the Board to review the survey results and Director Nilsson prepared a spreadsheet to show comparison of P&Z decisions vs. Board decisions. She would like to do an evening meeting with food brought in. Commissioner Dale said he can't do Monday or Thursday evenings. Commissioner Van Beek thought a Tuesday evening would be good. The meeting will be planned for March or April after the surveys close.

Commissioner Van Beek asked what the reclassification of the Lead Admin Specialist looks like. Director Nilsson said she didn't know for sure but would need to work more with the Controller. There is a position in the Assessor's Office that works for what she needs so she may look into using that job description.

The meeting with Jeff Barnes and Tom Points regarding vehicle registration fees that was scheduled for tomorrow will be rescheduled due to lack of quorum. She will forward the PowerPoint presentation to the Board for review. She said an increased fee would be used for local road improvements.

A discussion was had regarding an email received about a potential code violation at Red Hawk Subdivision. Director Nilsson said code enforcement has been out there but not found any violations. In response to a question from Commissioner Van Beek, she said that she hasn't heard anything recently from Kim Yanecko but believes she has been working thru the state.

The meeting concluded at 9:57 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – TO CONSIDER THE PRELIMINARY APPROVAL OF THE APPEAL FILED BY WAT IDAHO PHAXAIYARAAM FOR A CONDITIONAL USE PERMIT

The Board met today at 10:02 a.m. to consider the preliminary approval of the appeal filed by Wat Idaho Phaxaiyaraam, Inc., for a conditional use permit to allow a church use on Parcel No. R22926. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley, Director Tricia Nilsson, DSD Planner Dan Lister, Attorney Laird Lucas, Architect Bruce Poe, other interested persons, and Deputy Clerk Monica Reeves. The

Board held hearings on December 12 and December 20, 2019 and the appeal was approved by a two-to-one vote with Commissioners White and Dale voting in favor and Commissioner Van Beek voting in opposition. Because the Board made a material change to the P&Z Commission's decision to deny, a subsequent hearing was held today. Dan Lister provided the Board with draft Findings of Fact, Conclusions of Law, Conditions of Approval, and Order (FCCO's) which demonstrated the testimony and decisions made at the underlying hearings. Most of the conditions of approval were recommended in the previous draft FCCO's, but staff did add one extra condition, Condition No. 13 which states: *During outdoor events, such as those scheduled for the religious holidays listed in Attachment B, all amplified sound shall cease at 6:00 p.m. After 6:00 p.m. noise generated by the event shall not exceed 65 decibels at the property line.* According to Mr. Lister the applicant is agreeable to the conditions. Commissioner Van Beek had questions regarding the decibel reading before 6:00 p.m., the apron, and the history of noncompliance associated with this use. Staff responded with how the issues will be addressed through conditions. Laird Lucas, the attorney representing the applicants in a pro bono capacity, noted that Architect Bruce Poe is also present in a pro bono capacity. The applicants have reviewed the conditions of approval and they agree to them. The temple wants to be good neighbors and they've heard the concerns about the sound. He said the 65 decibel limit, which is about the level of human speech, is pretty quiet at the property line, but the temple representatives said it won't be a problem. Any event they have on the weekend will be done by that time and they will turn down the sound during the events, they hope to have no further complaints. They accept all conditions although the concern is they don't quite understand the timing because 60 days after the CUP is approved they have to get the building permit, but what if the agencies take longer? In order to pave the access they will need the asphalt batch plants to be open and they don't typically open until April, depending on weather. There may be some issues with timing but they will do all they can to comply with the time limits but if there are things they cannot control they hope there will be some flexibility. Commissioner Dale asked staff about the timeline for obtaining permits. Director Nilsson said they have to get their building plans submitted and go through plan review and obtain a permit within 60 days and then inspections come after that. Bruce Poe testified there is a company they purchased an open air structure from and that company has their own structural engineers who will be involved in the process to make sure it's anchored properly. Mr. Poe will meet with their structural engineer and then he will submit the plan to the building department for review and then the permit will be issued. In response to further questions about timelines, Mr. Lister said they will need to get their permit and it will establish if there has to be a paved apron, and usually the paved apron needs to come in at the time of occupancy. As long as they get the permit and establish when they need to do it then staff can add it as condition of the building permit to make sure they do it before they get their final. There is no reason it cannot be done within 60 days. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek the Board voted unanimously to close public comment. Commissioner Dale said the conditions we asked for at the previous hearing have been added to this agreement and agreed to by the applicant. The primary concerns were traffic and noise complaints. The highway district said it's not a problem, however, the entrance/exit is a problem and the safety of that will be addressed through the apron. The conditions in the FCCO's address the noise issue and the applicant has demonstrated they are sensitive to that and they are aware that if the conditions are not met the permit can be revoked. Commissioner Van Beek sees the long

term effects as incompatible and she thinks the opponents raised good questions and were supported, in some measure, by the continued statement that the drinking water supply is temporary and at some point that will have to be addressed if there's growth in the area. The P&Z Commission voted unanimously to deny this request and that bears looking at, coupled with the statements by the neighbors and the noncompliance by the applicant. She believes the neighbors are negatively impacted in this case and even with the conditions outlined she is not able to overcome her concerns, therefore she will not approve it. Commissioner Dale made a motion to authorize the Board to approve the request by Wat Idahophaxaiyaraam, Inc., for a CUP, Case No. PH2016-51-APL, and to sign the FCCO's as provided by staff. The motion was seconded by Commissioner White. Commissioner Van Beek was opposed to the motion to approve. The motion carried by a two-to-one split vote. The hearing concluded at 10:21 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH ADMINISTRATIVE DISTRICT JUDGE AND TRIAL COURT ADMINISTRATOR TO DISCUSS GENERAL ISSUES

The Board met today at 1:33 p.m. with the Administrative District Judge and Trial Court Administrator to discuss general issues. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Judge Southworth, Assistant Trial Court Administrator Benita Miller and Deputy Clerk Jenen Ross. Judge Southworth and Ms. Miller discussed the following items with the Board:

- Odyssey will be installing some upgrades in April and May so Raena Bull will be helping with some of that training.
- Judge Southworth gave a review of things he's been doing since he has been in this position.
- Discussion regarding how the Medicaid expansion is going to greatly reduce the cost of treatment for treatment court. About 60% of the participants in the treatment courts are eligible for the Medicaid expansion.
- Doug Tyler met with Director Navarro last week about benches on the 2nd floor courtrooms being remodeled.
- Commissioner Van Beek asked about cameras in the courtrooms. Judge Southworth said there was a big push at the administrative conference about courthouse security. Judge Orr thought she'd want a security camera in her courtroom but he's spoken with other judges and some would prefer not to have them.
- They are going to be requesting a new magistrate judge for FY2022. If a new judge is approved there would be some cost to the county for an in-court clerk and support costs. Commissioner Dale asked, with the addition of another magistrate, would that require another marshal? Judge Southworth said that would have to be assessed and Ms. Miller believes it would need to be assessed by the Chief Judicial Marshal in conjunction with Judge Southworth and Mr. Tyler. Commissioner White confirmed that every courtroom does have a panic button. Judge Southworth said they try to keep at least one marshal on the east and west end of every floor where there are

courtrooms. Commissioner Dale suggested having a light outside of the courtrooms for identifying purposes. Judge Southworth understands the Board is looking for a new Security Director and thinks maybe this is something that could be discussed with that person. Ms. Miller said that Deputy Judicial Marshal Wes Musser could come speak to the Board on some of the training he's had. Commissioner Van Beek thought that might be a really great idea to have Mr. Musser attend a meeting to talk more about response times and the network being spoken about so that there is some preparation. Commissioner Dale believes that training scenarios are valuable and need to be done on a regular basis. Commissioner Van Beek asked if there is a need for the marshals to be deputized by the Sheriff. Judge Southworth spoke about how some counties put the court marshals under the Sheriff's Office and some don't. He doesn't know about an actual need for it, he thinks they have authority in the courthouse to do arrests but he doesn't know about outside the courthouse that they really need authority for arrests and/or peace keeping authority. Commissioner Van Beek said she is trying to define where their role starts and stops. Her understanding is that the marshal's jurisdiction goes to the hallway and pursuit. Judge Southworth said their priority is safety in the courtroom and the participants. If someone were to take off from a courtroom and make it to the hallway or downstairs they aren't going to chase after them. Ms. Miller believes Mr. Musser could best speak to this particular subject. The judge and Ms. Miller think it would be beneficial if there was a meeting with Mr. Musser to make sure that if there isn't a written procedure that one should be developed. The Board agrees that it's a great idea to make sure a written procedure is in place. Commissioner Dale said there have been meetings with the courts and meetings with the Sheriff's Office but doesn't think there has been a meeting with the two groups together to really work thru the issues. He said there has been communication from the Sheriff's Office that the Sheriff doesn't want to deputize the marshals/bailiffs although Ms. Miller doesn't believe they are asking to be deputized. Commissioner Dale thinks it would be good to have everyone in the same room so everyone is talking about the same thing at the same time. Commissioner Van Beek would like to see a meeting with representatives from the court such as Mr. Tyler, Ms. Miller, Mr. Musser, among others – Commissioner Dale agrees so that ground rules can be set to keep it moving forward. Commissioner Van Beek spoke about how it would be helpful to get everyone on the same page and how the Board needs to know what that structure looks like for the new Security Director so that they're clear about the roles and expectations. Commissioner Dale spoke about how in order to make sure everything is uniform and equal everyone needs to be together when those discussions are being had. Judge Southworth said either way there needs to be a written policy as to what they should and shouldn't do. Commissioner Dale believes some of the issues could be resolved in executive session. Commissioners Dale and Van Beek both agree that it could clear up the misconceptions that have existed. Ms. Miller said she would work with the Commissioners' staff to coordinate a meeting to potentially invite the Sheriff to a meeting with the courts. Commissioner Van Beek

said there is a section that would be good to review, the bailiff/marshal section in the Triad report, if there are questions after reading that, that's what needs to be talked about.

- Judge Southworth and Ms. Miller feel they need to talk with the compensation committee regarding their administrative staff. Judge Southworth has instructed the administrative assistants to prepare job descriptions on everything they've done. He thinks their classification should probably be raised thru the compensation committee and it's something he'd like to do. He said they really don't have a voice on that committee. He would like to see them compensated in relation to the Prosecutors Office or the Public Defenders department as he feels they are somewhat below that. Ms. Miller said they did job descriptions some time ago but she doesn't know which one is being used. She doesn't know where they are in relation to the PA, PD or Clerk's salaries. These positions are hired, fired and managed under the courts. Ms. Miller said they just want to have a conversation to know where they are ranked at, what is their classification, what is their equal. Commissioner Van Beek suggested that Ms. Miller get a copy of the job description for an LSS in the PD's office to see how it lines up with what their admins are doing. They are considered county employees although the county doesn't hire or fire these employees which is part of the issue.
- Discussion was had regarding the importance of staff attorneys.

The meeting concluded at 2:14 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO DISCUSS EMPLOYEE EVALUATION SYSTEM

The Board met today at 3:01 p.m. to discuss the employee evaluation system. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, and Deputy Clerk Monica Reeves. Following brief comments the Board determined it should convene into Executive Session to discuss the content of the Survey Monkey results as follows:

EXECUTIVE SESSION – DISCUSS A PERSONNEL MATTER

Commissioner Van Beek made a motion to go into Executive Session at 3:02 p.m. pursuant to Idaho Code, Section 74-206(1) (b) to discuss a personnel matter. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Dale, Van Beek and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, and Deputy Clerk Monica Reeves. The Executive Session concluded at 3:52 p.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

FEBRUARY 2020 TERM

CALDWELL, IDAHO FEBRUARY 11, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- BODE Technology in the amount of \$1740.00 for the Sheriff's Office
- ADS in the amount of \$4249.35 for the Sheriff's Office

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 3/7/20 for the Isaac wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 3/14/20 for the Dishon wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 3/20/20 for the Buffaloe wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 3/21/20 for the Smith wedding.

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar to be used 3/28/20 for the Perkins wedding.

MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND TO CONSIDER AN ACTION ITEM

The Board met today at 2:05 p.m. with the Parks Director to discuss general issues, set policy and give direction and to consider an action item. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley, Parks Director Nicki Schwend and Deputy Clerk Jenen Ross. The action item was considered as follows:

Consider signing Amendment No. 1 to the Canyon County Historic Preservation Support Award agreement No. 18-195: Mr. Wesley explained that the Caldwell Historical Society has requested a change to their project. They'd originally wanted to do 3 concrete pads but realized they really could only do 2 plus being able to provide the ADA accommodations. This agreement gives them a one year extension. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign amendment no. 1 to the Canyon County Historic Preservation Support Award agreement no. 18-195 (see agreement no. 20-026).

Director Schwend continued with her meeting updating the Board on the following:

- New staff members update and staffing of the Interpretative Specialist for the spring field trips
- Fieldtrip workbook updates
- Bus scholarship recipients for spring 2020
- IT Staff retreat at Lake Lowell
- Idaho Department of Parks and Recreation Celebration Park East End RV Camping grant application: this is a \$440,000 reimbursement grant with a 5% (approx. \$25K) match
- Discussion regarding the necessity of cameras at Celebration Park, specifically cameras to capture license plates coming in and out of the park
- Canoe Science Camp \$10K grant award; they may look into charging a fee for the program this year
- Lake Lowell fishing dock rehabilitation done by an Eagle Scout group
- Another Eagle Scout project was done at the gun range in putting up a fence as required by the original CUP
- Lake Lowell Story Trail landscape reset; a PO for about \$4000 will be coming thru in order to put some fencing up
- Historic Preservation Commission grant workshop will be held tonight
- Archiving the Past for the Future workshops happening February 8, 15 and 22 which is a project from the Historic Preservation Commission
- William Nance Artifact donations have been received
- Director Schwend will be working with Director Rast for increased internet connection – currently they are using CenturyLink but they have no intention of expanding in that area. One of the greatest needs is cameras. Commissioner Dale indicated to Director Schwend that she doesn't necessarily need to wait for a Security Director to come on board, she can work directly with IT and Facilities. Commissioner

Van Beek spoke about previous conversations she'd had about integration of IT, Facilities and the Security department

- Dormitory update: floors, bathrooms, kitchen cabinets, countertops and appliances and water quality testing are all been done. Director Schwend spoke about how once the dorms are a known facility they could potentially pay for staff to manage them
- The Lake Lowell office remodel could be coming quickly and spoke about how her and staff will adapt
- A brief conversation was had about potential gravel operations in the area of Celebration Park. Director Schwend spoke about how historic preservation needs to be more integrated with DSD. Commissioners Dale and White suggested Ms. Schwend also work with legal

The meeting concluded at 3:18 p.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONTINUE THE SIGNING OF THE FINDINGS OF FACT, CONCLUSIONS OF LAW & ORDER AND CONDITIONS OF APPROVAL FOR DENIAL OF AN APPEAL FROM WILD ROSE LANE & TWO TOWERS SUBDIVISION HOMEOWNERS ASSOCIATION; CASE NO. APL-CU2019-0019 REGARDING THE COPE SAND AND GRAVEL REQUEST FOR A C.U.P.

The Board met today at 3:19 p.m. to continue the signing of the FCCOs for denial of an appeal from Wild Rose Lane & Two Towers Subdivision Homeowners Association; case no. APL-CU2019-0019 regarding the Cope Sand and Gravel request for a CUP. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek and Deputy Clerk Jenen Ross. A discussion was had about an email that was received requesting the rescheduled date be changed due to scheduling conflicts of the representatives and neighbors. This meeting was scheduled for 10:00 a.m. today but was vacated due to a majority of the Board attending the legislative session this morning. After the discussion the consensus of a majority of the Board is to keep the meeting on February 13, 2020 at 1:30 p.m. as agendized. The meeting concluded at 3:29 p.m. An audio recording is on file in the Commissioners' Office.

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 12, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerk Monica Reeves / Jenen Ross

No meetings were held today.

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 13, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 2010

The Board of Commissioners approved payment of County claims in the amount of \$1,739,167.20 for a County payroll.

APPROVED CLAIMS ORDER NO. 2/13/20

The Board of Commissioners approved payment of County claims in the amount of \$8313.50 for accounts payable.

APPROVED CLAIMS ORDER NO. 2/25/20

The Board of Commissioners approved payment of County claims in the amount of \$51,253.98, \$96,247.06, \$71,888.86 and \$32,133.60 and \$39,734.05 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- ConvergeOne in the amount of \$23,882.03 for the Information Technology department
- Curtis Blue Line in the amount of \$4158.00 for the Sheriff's Office
- Grainger in the amount of \$3320.45 for the Facilities department

CONSIDER INDIGENT DECISIONS

The Board met today at 8:46 a.m. to consider indigent decisions. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross.

The following cases do not meet the eligibility criteria for county assistance: 2020-0357, 2020-0320, 2020-0465, 2020-332, 2020-360, 2020-359, 2020-330, 2020-326, 2020-305, 2020-325, 2020-358, 2020-256, 2020-328, 2020-327 and 2020-291. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to issue initial denials with written decisions within 30 days on the cases as read into the record.

Commissioner White made a motion to place case no. 2019-1446 into suspension. The motion was seconded by Commissioner Van Beek and carried unanimously.

Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to issue a final approval with written decision within 30 days on case no. 2020-1.

Commissioner Dale made a motion to continue case nos. 2020-61 and 2020-9 to March 12, 2020. The motion was seconded by Commissioner Van Beek and carried unanimously.

The meeting concluded at 8:50 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-88

The Board met today at 9:03 a.m. to conduct a medical indigency hearing for case no. 2020-88. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Timothy Ryan for St. Alphonsus, Applicant and mother and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Dale and second by Commissioner Van Beek, the Board voted unanimously to approve the case. The hearing concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-61

The Board met today at 9:15 a.m. to conduct a medical indigency hearing for case no. 2020-61. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Attorney Mark Peterson for St. Lukes, Amber Jones for St. Lukes, Applicant and her brother and Deputy Clerk Jenen Ross. Prior to testimony Commissioner Van Beek made an amended motion to rescind the earlier motion to continue this case to March 12, 2020 and to hear it today instead (see minutes to 'Consider Indigent Decisions'). The motion was seconded by Commissioner Dale and carried unanimously. At the conclusion of testimony Commissioner

Van Beek made a motion to continue the case March 12, 2020. The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 9:36 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-70

The Board met today at 9:42 a.m. to conduct a medical indigency hearing for case no. 2020-70. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Timothy Ryan for St. Alphonsus, Applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner White and second by Commissioner Van Beek, the Board voted unanimously to approve the case. The hearing concluded at 9:57 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-2

The Board met today at 10:00 a.m. to conduct a medical indigency hearing for case no. 2020-2. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell, Timothy Ryan for St. Alphonsus, Applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Dale and second by Commissioner Van Beek, the Board voted unanimously to approve the case. The hearing concluded at 10:07 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER INDIGENT MATTERS

The Board met today at 10:08 a.m. to consider indigent matters. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Deputy P.A. Jim Cornwell and Deputy Clerk Jenen Ross. Neither the hospital nor the applicant appeared on the following cases: 2019-1454, 2020-19 and 2020-104. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to issue final denials for the cases as read into the record. The meeting concluded at 10:09 a.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Note for the record: As properly noticed the Board met today at 10:19 a.m. for a legal staff update. A request was made to go into Executive Session as follows:

Commissioner Van Beek made a motion to go into Executive Session at 10:20 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) records exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy PA Zach Wesley, DSD Director Tricia Nilsson, Chief Deputy PA Sam Laugheed, Prosecutor Bryan Taylor and Deputy Clerk Jenen Ross. Mr. Taylor and Mr. Laugheed arrived at 10:25 a.m. and Mr. Wesley and Ms. Nilsson left at 11:08 a.m. The Executive Session concluded at 11:18 a.m. with no decision being called for in open session.

CONSIDER FINDINGS OF FACT, CONCLUSIONS OF LAW, CONDITONS OF APPROVAL, AND ORDER IN THE MATTER OF THE APPEAL FILED BY ROBERT TURNER REPRESENTING THE WILD ROSE LANE HOA AND THE TWO TOWERS SUBDIVSION HOA, REGARDING THE C.UP. THAT WAS GRANTED TO COPE SAND AND GRAVEL, CASE NO. APL-CU2019-0019

The Board met today at 1:30 p.m. to consider the Findings of Fact, Conclusions of Law, Conditions of Approval, and Order (FCCO's) in the matter of the appeal filed by Robert Turner representing the Wild Rose Subdivision HOA and the Two Towers Subdivision HOA, regarding the Conditional Use Permit (CUP) that was granted to Cope Sand and Gravel, Case No. APL-CU2019-0019. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, DSD Planner Dan Lister, JoAnn Butler, Brett Cope, Paul Cope, Ed Wofford, Claudia Frent, Other interested citizens, and Deputy Clerk Monica Reeves. The appeal by Mr. Turner was denied on January 29, 2020 by a two-to-one vote with Commissioners White and Dale voting in favor and Commissioner Van Beek voting in opposition to the motion. The signing of the FCCO's was rescheduled for February 11, 2020 to allow time for staff to prepare the conditions, but because a quorum was not present on February 11th, the matter was continued to today, February 13, 2020. The Board reviewed the proposed conditions as follows:

Conditions **of** **Approval**

1. Applicant, Cope Sand and Gravel, shall comply with all applicable federal, state, and county laws, ordinances, rules and regulations that pertain to the site and use.

2. Diesel fuel and petroleum products will be stored and handled in accordance with IDOT and Federal DOT, OSHA, DEQ, EPA, MSHA standards and as described in the Spill Prevention Plan developed for the site.
3. No toxic, hazardous materials, or explosives in violation of applicable laws will be stored on site or used in the operation of the site.
4. Vehicles entering or exiting the site will use the existing access from Lake Lowell Avenue on the existing Cope Sand & Gravel site. Access to the public highway system for truck trips leaving the existing Cope Sand & Gravel site will be limited to travelling eastbound on Lake Lowell Avenue. The Applicant, Cope Sand and Gravel, shall obtain an access permit from Canyon Highway District #4 prior to commencing the use.
5. Appropriate facilities shall be provided for the purpose of disposing of human generated waste water in accordance with Southwest District Health requirements.
6. Applicant, Cope Sand and Gravel, shall comply a Reclamation Plan as approved by the Idaho Department of Lands. The Applicant, Cope Sand and Gravel, shall provide Canyon County Development Services Department with copies of the approved Reclamation Plan and any required bonds prior to the commencement of operation on the site.
7. This conditional use permit shall terminate ten (10) years from the date of the issuance of these Findings of Fact, Conclusions of Law and Order signed by the Board of County Commissioners of Canyon County.
8. Normal day-to-day business hours for the gravel extraction on the site shall be Monday through Friday, 7:00 a.m. to 6:00 p.m., and Saturday from 7:00 a.m. to 1:00 p.m. Equipment maintenance and repair shall be done during these business hours, Monday through Friday.
9. The Applicant, Cope Sand and Gravel, shall control dust emissions on the site and comply with DEQ's best management practices (BMP) for dust control. Mister(s) will be installed over the extraction and loading areas to reduce dust. The Applicant shall take steps to remedy dust emissions such as watering the work areas until dust emissions can be prevented.
10. Noise emissions shall follow the regulations and standards of OSHA and/or MSHA. Motion sensor backup alarms will be used whenever safely possible to eliminate unnecessary noise.

11. Development shall not impede, disrupt or destroy irrigation canals, ditches, laterals, drains, and associated irrigation works and rights-of-way.
12. The Applicant, Cope Sand and Gravel, shall ensure the use will maintain a buffer from transmission towers and overhead transmission lines. The buffer shall be approved by Idaho Power prior to commencement of expansion.
13. A landscaped buffer shall be constructed along the perimeter of the existing Cope Sand and Gravel site along Lake Lowell Avenue and Midway Road consistent with the submitted Landscape Plan (Attachment C). The landscape buffer shall be installed prior to the commencement of mineral extraction on Parcel R33106. The landscape buffer shall be maintained in good condition.
14. Existing trees along Thacker Lateral shall be maintained as visual buffers from Lake Lowell Avenue.
15. The depth of the gravel operation shall not exceed 70 feet from the grade of the Proposed Facility after the removal of topsoil and overburden
16. The crusher on the existing Cope Sand & Gravel site (Parcel R33107010) shall not be located closer than 300 feet east of Parcel R33106. Crushing is prohibited on parcel R33106.
17. Applicant, Cope Sand and Gravel, shall provide an annual report to the County's Development Services Department summarizing the Applicant's efforts to maintain compliance with applicable federal and state laws and any interactions with such supervising agencies. In the report the Applicant shall describe any notice of violation of state or federal law from a supervising agency and Applicant's effort to remedy the alleged violation.
18. Mineral extraction on Parcel R33106 shall cease and desist upon notice of violation of these conditions pursuant to CCZO § 07-07-21, as amended. Mineral extraction may continue on Parcel R33106 pending the public hearing upon determination of the County's Development Services Director that the alleged violation has been remedied or that the violation does not impact health and safety.
19. This conditional use permit may not be transferred by the Applicant, Cope Sand and Gravel, to any other party.

Commissioner Van Beek asked if Condition #15, regarding the depth of the gravel pit, applies only to the new 12-acre parcel. Mr. Lister confirmed that it is only for the 12-acre parcel. Commissioner Van Beek asked if the Board will have the opportunity to hear any complaints or notice of violations. Director Nilsson said we would process it as required by the

ordinance for what the violation is. If it's related to this permit that's one thing versus anything else for the property, but if there was an egregious violation then there is a requirement to have a notice of revocation hearing. Commissioner Van Beek appreciates that the CUP is not transferrable (Condition #19). Commissioner White likes Conditions #13 and #14, noting that a landscape buffer shall be constructed along the perimeter along the existing site - Lake Lowell Avenue and Midway Road - consistent with the submitted landscape plan and that the landscape buffer shall be installed prior to the commencement of mineral extraction on Parcel R33106 and maintained in good condition. The existing trees along the Thacker Lateral shall be maintained as visual buffers from Lake Lowell Avenue. Commissioner Dale said we acknowledge that a sand and gravel operation creates some challenges and we're trying to mitigate those as much as possible so there can be co-existence and he believes Condition #12 is important because it states they shall ensure the use will maintain a buffer from transmission towers and overhead transmission lines, and it has to be approved by Idaho Power. At the hearing there were comments asking if there would be "teeth" in the ordinance and the CUP, and Condition #18 makes it very clear that upon notice of a violation that notice is from DSD, code enforcement, and it's noticed that all operations cease at that point until that violation is remedied. The landscaping plan in the previous CUP didn't say much about what's happening along Midway Road, it was focused on Lake Lowell Avenue but this talks about and the landscape plan we saw which includes an attractive landscape berm on both of those roadways. Commissioner Van Beek said the May 9, 2018, the decision predates her time in office, but she's read the information and notes that a lot of the pieces were in motion before she had any decision-making or input. The Board made suggestions at that time and applicants came back with a reduction in the size of the request, but there could be sequential applications should they maintain properties rights on that ground that could extend it to more than 30 years. She heard there was some objection to the way it was maintained and understanding there were no stringent requirements to do other than what was provided out there. Staff has done a good job and there's been good presentation on both sides. When we're talking about the comprehensive plan there are about half of those policies that could be argued in favor of the opposition. There is a reference to decision made by "*the Board*" but it's important to note that it's a majority of the Board. She appreciates the work that's been done - there are lot of good findings of fact, conclusions of law and order, but it's not going to be enough for her to overcome her previous decision. Commissioner White said regardless of whether it says a majority of the Board or a minority of the Board, when a decision is made by the Board it's a decision of the Board. Commissioner Dale said it's been a multi-year process and the people who have stood in opposition to this action have always been reasonable and brought forth really good ideas and we have tried to include those ideas and comments into the conditions of approval. He complimented the Copes and said this a far different application than what initially came before the Board a couple of years ago and it puts a lot of monetary obligation on them before they can extract gravel from the site. The landscape will be in place before they are allowed to take one scoop of gravel out of the new 10 acres. We will be watching this on behalf of the citizens to make sure these conditions are followed and we've got some teeth into this that we did not have when that agreement was made in 2002. He thinks we have a much better agreement here as far as protection for the residents. Commissioner Dale made a motion to sign the findings of fact, conclusions of law, conditions of approval and order. The motion was seconded by Commissioner White. Dan Lister said the landscaping

condition has an Attachment C and it will need to be attached to the FCCO's. Commissioner Dale said it's important to note there will be no crushing operations on this new ground and that is part of the agreement that the crusher remain where it's at. Commissioner Van Beek was opposed to the motion. The motion carried by a two-to-one split vote. The signed document is on file with this day's minutes. The meeting concluded at 1:45 p.m. An audio recording is on file in the Commissioners' Office.

FEbruary 2020 TERM

CALDWELL, IDAHO FEBRUARY 14, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek- out of the office
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Master Environmental in the amount of \$4560.00 for the Solid Waste department

APPROVED COMMUTER VEHICLE AUTHORIZATION FORM

The Board approved a commuter vehicle authorization form for Gary Lee Brower.

APPROVED CLAIMS ORDER NO. 2/14/20

The Board of Commissioners approved payment of County claims in the amount of \$2,250,000.00 and \$27,178.27 for accounts payable.

MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:31 a.m. with the Director of Information Technology to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Tom Dale, Director of IT Greg Rast, Assistant Director of IT Eric Jensen and Deputy Clerk Jenen Ross. The Board was updated on the following items:

- Direct Rast spoke about a scanning report for 2017-2020 which provides an outline of the number of documents scanned for each office and how the cost equates. It also justifies how the scanning position has paid for itself as he indicated it would when

he requested the position. Currently scanning is being done for HR and Auditing. A copy of this report is on file with this day's minutes.

- IT has met with Elections regarding the new equipment. There is a secure wireless access point used for transmitting to the State; IT has segregated that access point so no other county traffic will be using the same access point as the poll pads/books. They will be tagging all the hard cases to add to the asset management system so there will be tracking of the equipment.
- IT will be writing an application that links the systems between DSD and the Assessor's Office so that when the Assessor's staff looks up a parcel, they will be able to see if there are any building permits attached.
- In regard to security they are considering moving to a pass-phase that is at least 15 characters and needs to be reset every 6 months vs. every 90 days with the current password system. Director Rast said this could be implemented immediately. He would like to attend an EO meeting to get thoughts from the other elected officials.
- Phase 2 of 6 of the Microsoft audit has been completed.
- Commissioner White asked if Director Schwend had reached out to ask about cameras at Celebration Park. Director Rast said he hadn't heard from her but would reach out to her; he also noted that he is going to be working with Superintendent Mondor about cameras at Weed and Pest but they can't do that until the fiber circuit is working out there.

The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:02 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Pam White and Tom Dale, Deputy Clerks Monica Reeves and Jamie Miller left at 9:10 a.m., Chief Deputy PA Sam Laugheed, Deputy PA Brad Goodsell left at 9:13 a.m., Chief Deputy Treasurer Jennifer Mercado left at 9:13 a.m., Deputy Treasurer Tara Lehman left at 9:13 a.m., Facilities Director Paul Navarro left at 9:11 a.m., Assistant Facilities Director Rick Britton left at 9:11 a.m., HR Generalist Demi Etheridge arrived at 9:06 a.m. and left at 9:23 a.m., Assessor Brian Stender and Chief Deputy Assessor Joe Cox arrived at 9:06 a.m., Lt. Colonel Benjamin Cook left at 9:10 a.m. and Deputy Clerk Jenen Ross.

Prior to the start of the meeting with county attorneys and consideration of the action items Lt. Colonel Benjamin Cook recognized Commissioner Dale as an honorary Battalion Commander.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Johnstone Supply in the amount of \$3231.55 for the Facilities department

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:01 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Pam White and Tom Dale, Deputy PA Dan Blocksom left at 9:05 a.m., Chief Deputy Assessor Jennifer Mercado left at 9:07 a.m., Director of Indigent Services Yvonne Baker left at 9:05 a.m., Deputy PA Zach Wesley arrived at 9:16 a.m. and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing legal notice for Canoe Science Camp fee resolution: Mr. Blocksom explained the Parks department is planning to bring a resolution to the Board to set a nominal fee for the Canoe Science Camp but before that can be done a legal notice will need to be published. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the legal notice for Canoe Science Camp fee resolution.

Consider signing resolution authorizing the destruction of Indigent files/records: Ms. Baker said this is the annual resolution for destruction of records that have to be retained for 5 years so this is for the 2014 files. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the resolution authorizing the destruction of Indigent files/records (resolution no. 20-015).

Consider signing Treasurer's tax charge adjustments by PIN for January 2020: Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to sign the Treasurer's tax charge adjustments by PIN for January 2020.

Consider signing a resolution to transfer alcohol license to La Copa: Commissioner White made a motion to sign the resolution for transfer of alcohol license to La Copa. The motion was seconded by Commissioner Dale and carried unanimously (resolution no. 20-016).

The Board took a brief break at 9:09 a.m. and went back on the record at 9:16 a.m. to continue the legal staff update.

EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 9:01a.m. for a legal staff update. A request was made to go into Executive Session to discuss a personnel

matter and records exempt from public disclosure. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 9:16 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Tom Dale, Deputy PA Zach Wesley, and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:57 a.m. with no decision being called for in open session.

The meeting concluded at 9:58 a.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

PUBLIC HEARING – PRELIMINARY PLAT AND FINAL PLAT FOR SLY FOX SUBDIVISION, CASE NO. SD2018-0022

The Board met today at 10:03 a.m. to consider a request by Briggs Engineering on behalf of Cindy Greco for a preliminary plat and final plat for Sly Fox Subdivision, Case No. SD2018-0022. Present were: Commissioners Pam White and Tom Dale, DSD Director Tricia Nilsson, DSD Planner Dan Lister, Dean Briggs, and Deputy Clerk Monica Reeves. Dan Lister gave the oral staff report. This is a one-lot subdivision that was rezoned in 2018 to a rural residential zone. The lot was created illegally after the creation of Red Fox Estates so to fix the issue they rezoned it to rural residential and the plat allows it to become a buildable lot. It is a 2.61 acre lot that has access of Red Fox Drive and will be served by individual well and septic. The applicant has installed gravity irrigation which as been approved by the irrigation district, and roadside and drainage swales were installed along the northeast property line. The project has met all requirements of the P&Z Commission. Dean Briggs was present to answer questions. Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to close testimony. Per Commissioner Dale's request, Dan Lister referred to Exhibit 6 which is a letter from a neighbor who is in opposition because they feel there is a code violation on the site, however, staff alerted the code enforcement officer and he performed a site review and did not find enough evidence to show it to be a public nuisance or violation. It looks like the property owner is abating some of the things; if anything is stored on the site, it will be gone by the time they develop it. Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to approve the preliminary plat and final plat for Sly Fox Subdivision, and to sign the findings of fact, conclusions of law and order. The hearing concluded at 10:12 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH CANYON COUNTY AUDITOR TO RECEIVE THE FISCAL YEAR 2019 AUDIT REPORT FROM EIDE BAILLY

The Board met today at 2:03 p.m. with the Auditor's Office and Eide Bailly to receive the Fiscal Year 2019 audit report from Eide Bailly. Present were: Commissioners Pam White and Tom Dale,

Clerk Chris Yamamoto, Controller Zach Wagoner, Accountant Marina Mendoza, Auditing Supervisor Shawna Larson, and Jodi Daugherty, Morgan Browning, and Abbie Belthoff from Eide Bailly, and Deputy Clerk Monica Reeves. Morgan Browning reviewed the independent audit report and noted that their opinion is the financial statements are free of material misstatement. It's a clean opinion, it's the highest level of assurance you can receive in an audit. They evaluate internal controls and test implementation and design of those internal controls, and the other aspect is compliance. He is pleased to report they do not have any internal control findings as a result of their audit and we don't have any instances of non-compliance. No audit adjustments, no internal control findings, and no instances of non-compliance. It's a clean audit with no findings. Abbie Belthoff reviewed the financial statement highlights giving a high-level report on the status of the County as of September 30, 2019. Zach Wagoner and the team are constantly evaluating the impacts of the new financial standards that come from the Governmental Accounting Standards Board (GASB) and one standard that will have an impact on the CAFR and operations of the County next year is GASB Statement No. 84 related to fiduciary activities which affects these agency funds and what it requires is an analysis of the different funds to determine who really has control over those assets. We will see a couple changes in the statements next year as a result of that. Controller Wagoner said he is not certain how it will impact the County. It is merely money passing through our hands to other entities - the state, cities, and other taxing districts. These are not our assets, we have no claim on these monies, we are just trying to move it through accurately and timely. He hasn't done an in-depth analysis of it yet, but Eide Bailly will be able to assist. Mr. Browning said there will be some terminology and presentation changes. Controller Wagoner wants it clearly delineated that it is not our money, it's just passing through. Clerk Yamamoto said they look forward to the outside audit because Eide Bailly knows what they are doing and they are looking at other government agencies so it's comforting to know the County comes back with a good report. Mr. Browning summarized and said nothing came to their attention that there were material weaknesses or significant deficiencies in internal controls, and he noted that if they were actually going out and looking for those things their approach might be different and if things came to their attention, they would report it. Commissioner Dale said the Auditor's Office is the most well-organized financial department he has ever worked with. The meeting concluded at 3:02 p.m. An audio recording is on file in the Commissioners' Office.

FEBRUARY 2020 TERM

CALDWELL, IDAHO FEBRUARY 19, 2020

PRESENT: Commissioner Pam White, Chair – Southwest Idaho Ground Water Forum
Commissioner Tom Dale, Vice Chairman – Legislative meeting
Commissioner Leslie Van Beek – Southwest Idaho Ground Water Forum
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were held today.

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 20, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman – out of the office
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 2/20/20

The Board of Commissioners approved payment of County claims in the amount of \$1300.00 for accounts payable.

APPROVED CLAIMS ORDER NO. 2/25/20

The Board of Commissioners approved payment of County claims in the amount of \$9351.51, \$35,243.11, \$68,291.68, \$6062.00 and \$54,235.86 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Mountain Home Auto Ranch in the amount of \$63,011.00 for the Prosecutor's Office/Fleet department
- Mountain Home Auto Ranch in the amount of \$62,627.00 for the Solid Waste department/Fleet department

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Pantera Market 3 to be used 2/21/20 and 2/22/20 for a Valentine's Day dinner/dance.

APPROVED EMPLOYEE STATUS CHANGE FORM AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Julianne Shaw.

MEETING TO CONSIDER INDIGENT DECISIONS

The Board met today at 8:45 a.m. to consider indigent decisions. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility criteria for county assistance: 2020-0364, 2020-0390, 2020-0303, 2020-0379, 2020-0356, 2020-0365, 2020-0378, 2020-0447, 2020-0380, 2020-0388, 2020-0362, 2020-0372, 2020-0491, 2020-0373 and 2020-0509. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to issue initial denials on the cases as read into the record.

Director Baker presented a subordination agreement for case no. 2006-161. This is an approved case but the applicant is purchasing a home and the lender is requesting a subordination agreement of the county's lien. The county's indigent lien is always subordinate to the mortgage lien but the lender likes to have the document in place. Commissioner Van Beek made a motion to sign the subordination agreement. The motion was seconded by Commissioner White and carried unanimously.

The meeting concluded at 8:47 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUATION OF PUBLIC HEARING - APPEAL BY TRENT WHITE FOR A VARIANCE, CASE NO. ZV2019-0001

The Board met today at 9:32 a.m. for a continuation of the hearing in the matter of the appeal by Trent White for a variance, Case No. ZV2019-0001. Present were: Commissioners Pam White and Leslie Van Beek, DSD Planner Jennifer Almeida, Deputy P.A. Zach Wesley, and Deputy Clerk Monica Reeves. Todd Lakey, Trent White and Tonya White arrived at 9:37 a.m., and Kristoffer Sperry and his clients, the Hansons, arrived at 9:38 a.m. Jennifer Almeida said she reached out to the applicant's representative in regards to today's hearing regarding the fact that Commissioner Dale is out of the office today. She submitted an exhibit from Todd Lakey which is a site plan that shows the location of the pool, shed, home and fence lines and it goes along with the recorded survey. Commissioner Van Beek said had the applicant gone through the proper steps and complied with the zoning ordinance and it would not have caused the hardship that's going to be put on the surrounding property owners. She disagrees that this is a hardship for the applicant. Todd Lakey said they were late to today's hearing because they were trying to find a resolution for this case and he requested a continuance so that all three Commissioners could be present. Kristoffer Sperry had a question about how the Board would proceed today in the absence of Commissioner Dale. Commissioner Van Beek said she came prepared for the hearing and would welcome testimony. Commissioner White prefers that a full Board be present and she hopes the matter will be resolved between the parties. Upon the motion of Commissioner White and the second by Commissioner Van Beek, the Board voted unanimously to continue the hearing to March 5, 2020 at 10:00 a.m. The proceeding concluded at 9:45 a.m. An audio recording is on file in the Commissioners' Office.

MEETING REGARDING SURVEY MONKEY RESULTS ON BULLYING AND HARASSMENT

The Board met today at 11:05 a.m. for a meeting regarding Survey Monkey results on the bullying and harassment training that was held. Present were: Commissioners Pam White and Leslie Van Beek, HR Director Sue Baumgart, Deputy P.A. Mike Porter, and Deputy Clerk Monica Reeves. The Board reviewed responses to the survey that was sent to the 300+ employees who participated in recent training on bullying and harassment. Of those who were sent a survey, 165 completed the survey; the three topics noted were: retaliation, confidentiality, and a lack of resolution, which are common when asking for feedback on this type of training. Discussion ensued about how the County's response should reiterate what the policies are and continue raising awareness. Commissioner Van Beek had specific questions about protections employees are afforded and what mitigating steps are being taken to get to the bottom of complaints. Director Baumgart spoke of the whistleblower and anti-retaliation policies that are in place. There was discussion about the difference in bad behavior versus unlawful behavior. Commissioner Van Beek had questions about what sort of follow-up is being done on gender bias issues, and she spoke of how she believes other elected officials may benefit by reviewing the employees' feedback. Director Baumgart sees no reason not to send the survey results to the elected officials who had had staff participate in the training (not all elected officials chose to have their employees participate in the training), but her only concern is confidentiality as it was an anonymous survey. There was discussion on the topic of *"What would make you feel more comfortable reporting a claim?"* Director Baumgart said HR tries to make people feel as comfortable as possible and they are very honest with how the process goes, and they start with talking about how they can resolve the conflict on their own and they go over the steps and the confidentiality process. She said a lot of times the employee will stop the process on their own. She also said there's not a lot she can offer if it's not an office under the Board, however, it depends on what the situation is, if there is severe harassment they may have to put someone on administrative leave. Each elected official makes their own decisions based on what they want to do. Commissioner Van Beek said we should strive for uniformity and then she asked legal for input. Deputy P.A. Mike Porter said he's heard two different issues: there are bad management practices such as a supervisor not giving feedback or not doing frequent evaluations, or not training well, and then there is the issue of unlawful conduct where an employer is discriminating based on gender, age, or any of those protected classes, that is illegal behavior. With regard to uniformity, every elected official must comply with the law. With regard to bad behavior, the HR Director can say that's not good practice, but she doesn't have any recourse. Absent consensus from the elected officials about adopting a certain rubric he doesn't know that there's a lot that can be done. Commissioner Van Beek referred to the Triad Report which includes a code of conduct which she believes would be beneficial to have and say this is what we aspire to. There should be a standard of conduct and professionalism and bad behavior should be looked down on. Mr. Porter doesn't see any reason why the Board, or an individual, couldn't put out a statement saying these are my values. As long as it's an aspirational statement and doesn't imply any enforcement mechanism or ability for the Board to tell the elected officials what to do. Commissioner Van

Beek would like to have a follow up discussion with Mr. Porter on that topic. She had questions on the volume of questions the HR department fields and how much they are handling in terms of reports of complaints. Director Baumgart estimates last year there were 10 incidents that rose to the level of investigation. Commissioner Van Beek wants to see data on the nature of the complaints and how they were resolved, the steps that were taken. Mr. Porter said the records exist, but we don't currently have a system for manipulating that information into reports. Commissioner Van Beek said perhaps IT could look into it because she wants to look at it from a risk management perspective. She wants to discuss the pros and cons of having a professional third-party evaluator evaluate the information and provide feedback to the County. Director Baumgart has no problem if the Board wants to bring in a third-party to do an audit for the Board's employees, but she's not sure how the other elected officials will respond. Commissioner Van Beek said we could say training has been completed and there is useful information contained in the answers and the elected officials are welcome to review the responses. Director Baumgart said her recommendation is to send an email to the participants in the training and include the harassment policy and the reporting and retaliation policy as well. Commissioner Van Beek wants to include something on a code of conduct, and she said it would be helpful to have a facts sheet for department administrators that includes the credit card policy. Commissioner White said that direction has not come from the Board. Commissioner Van Beek said there has been some interest expressed to help new directors coming on board, such as having a handbook to help with the expectations that they will have to put a budget together among other things. Mr. Porter said we can have discussions about that. The meeting concluded at 11:56 a.m. An audio recording is on file on the Commissioners' Office.

FEbruary 2020 TERM

CALDWELL, IDAHO FEBRUARY 21, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Johnstone Supply in the amount of \$6500.00 for the Parks department
- Wall 2 Wall Flooring in the amount of \$4163.83 for the Parks department
- JB's Roofing in the amount of \$9213.00 for the Parks department
- BMC West in the amount of \$3749.60 for the Parks department
- Parma Post & Pole, Inc. in the amount of \$4250.00 for the Parks department
- Master Work Concrete in the amount of \$19,657.00 for the Parks department

MEETING WITH DIRECTOR OF FACILITIES TO DISCUSS LAKE LOWELL OFFICE REMODEL FOR THE PARKS DEPARTMENT

The Board met today at 8:31 a.m. with the Director of Facilities to discuss the Lake Lowell office remodel for the Parks department. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Facilities Director Paul Navarro, Assistant Director of Facilities Rick Britton, Parks Director Nicki Schwend, Chief Deputy P.A. Sam Laugheed, Controller Zach Wagoner and Deputy Clerk Jenen Ross.

Director Navarro said that Rick Bugatsch has designed a 504 sq. foot addition to the existing building. He provided an overview of how the building will be designed and what changes will be made to the current building to accommodate the addition. Director Navarro believes a lot of the work can be done by his staff; however they won't be able to do the excavation/foundation pouring, roof and stucco. Mr. Laugheed spoke about how he doesn't believe any of the work to be done by sublet vendors will exceed \$50,000 so as long as they have a public works contractor license there is an exemption that will allow the facilities staff to do their work without anything else. They have reached out the Hartwell Group for builder's risk insurance and the policy would cost approximately \$400. Director Navarro said permits would need to be pulled for building, electrical, heating & cooling. He has the tradesmen in-house to most of the other tasks such as electrical, data, drywall, carpet, flooring, doors, locks, paint and replace the heat pump and believes the work can be done in 8-9 weeks. \$120,000 was budgeted for the project but with the \$40,000 savings Director Schwend would like to build a mezzanine level in the Crossroads Museum to provide a library space for donated books; additionally it would provide an office space for an employee so the museum could be open regularly. The cost for this project is unknown at this time but they have reached out to Rick Bugatsch for a design; there would also need to be some engineering work as there are a lot of logistics for this project. Director Schwend also noted that her department has a tractor that is not used, and she would like to auction it in order to fund other projects. Director Schwend and Director Navarro confirmed there is no other use for the tractor in the county. Controller Wagoner asked about the cost of the temporary office space. Director Navarro clarified that they found a company that honored the NIPA contract and they were able to rent the unit for \$1200 vs. \$10,000 as originally thought. Ms. Schwend said that although the temporary facility is very small, they will coordinate to work remotely as needed. The Board believes these are good projects and should move forward. Director Navarro also noted that the dorms at the Celebration Park are now complete and they've received the certificate of occupancy. They are now working to get the bunkbeds in as well as some other small items to be completed.

At the conclusion of this portion of the meeting there was a request to go into executive session as follows:

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

A request was made to go into Executive Session to discuss a personnel matter, records exempt from public disclosure and attorney-client communication. The Executive Session was held as follows:

Commissioner Dale made a motion to go into Executive Session at 8:56 a.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d). The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:42 a.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

CAPITAL IMPROVEMENT PLAN MEETING

The Board met today at 9:57 a.m. with Elizabeth Conner regarding a Capital Improvement Plan (CIP). Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Elizabeth Conner with Conner Community Consulting, Director Tricia Nilsson, Facilities Director Paul Navarro, Controller Zach Wagoner, Ambulance District Director Michael Stowell, and Deputy Clerk Monica Reeves. Director Nilsson said today's conversation will be an exploration of a workshop we will schedule with the elected officials and department administrators to get buy-in on at least budgeting for FY2021 to start a process and get a consultant's help to develop a County CIP. Key people include the Controller, the planning department, and the facilities department to helping translate that into what we need to provide services to a growing population. Ms. Conner's background includes working with the Association of Idaho Cities, the Treasure Valley Partnership, the Department of Homeland Security, and contract management and construction management as well as experience with local governments. She's here to synthesize everybody's idea and create a common vocabulary amongst the elected officials and leaders and then hand it to the Board to decide who will do the hard data crunching. Director Nilsson said the next step will require a lot of interviews to capture the detail in one-on-one meetings. Commissioner Van Beek hopes Ms. Conner can help the County look at properties to expand the courthouse campus and perhaps the Controller could help on the depreciation schedule on the buildings and work release center (the tent structure) and determine if they are at the point in their life where we would benefit by the City of Caldwell helping us in that direction. Director Navarro said several years ago the city wanted us to consider applying for a zoning district – a government zone – and to have an idea of where we are going and how to fund it. Commissioner Dale said Carter Goble Lee prepared a master plan, a charette, and the administration building came about as part of that plan. Ms. Conner would like to review

that master plan. Director Nilsson said the main part of the meeting is getting everybody on the same page of what the Board wants to accomplish at a workshop:

- Provide growth statistics
- Define CIP
- Have elected officials define the value of a CIP to their responsibilities
- Measure consensus on budgeting in FY21 to move forward to develop a CIP

The timeline of the workshop will be 2 ½ hours. How does the Board envision its role in the workshop, are you going to absorb everything, or add comments? Commissioner Dale said we should put out a homework assignment prior to the workshop asking where they see their needs in 1, 3, 5 and 10 years. Director Nilsson said the actual preparation of the CIP will get to those details, she doesn't want them to spend a lot of time on their needs now because the objective is to get consensus that there is value in investing and preparing a detailed CIP. Commissioner Van Beek said the role of the facilitator would be to create a safe environment and lay the ground rules that allows people to speak without fear of retribution. Ms. Conner said she will have personal interactions to get to know everybody and she will do the groundwork. The Board wants to be a participant and it wants the elected officials and department heads to express their ideas after being given a framework structure and specific questions to have ready for the workshop. Commissioner Van Beek said there needs to be interaction with the Clerk and Controller because revenue identification and revenue stream are going to be critical. If we know what our revenue allocation is it becomes clearer to see where the needs are prioritized. Director Navarro said we need to know what the needs are for personnel and space. He also said the Courts have to be involved in the conversation because we have 20 courtrooms. Commissioner White said we all need to understand the meaning of what a CIP is. Commissioner Dale said the needs have to be identified early and they have to be based on data, growth figures, etc., and there has to be a priorities list and what can we fund. Ms. Conner will work with Director Nilsson more on the agenda and she will draft the timeline – the next step is getting one-on-one meetings with the directors. Director Nilsson doesn't want them to think they have to do too much homework; we want them to think about things so they are prepared with answers to those questions. It would be a good opportunity for the Controller to talk about capital planning and how we do things now because we have a good foundation to build on. We should ask them: What keeps them up at night in terms of documenting their needs? Do they need to understand how growth impacts their particular service? Do they need help cost estimating? Those are things she wants to know so that when we scope out a CIP all of their questions are answered. Commissioner White said we need to keep it in the right order and she wants Ms. Conner to start with the elected officials and then go to the department administrators. Commissioner Dale agrees. Ms. Conner said the elected officials will have a huge list of what keeps them up at night and she's found that when you give homework of 3-5 questions it keeps it more manageable. At this point it's getting our feet wet, getting people comfortable and understanding where we are going and keeping it confined to a couple of major questions so that when the official CIP company comes in, they can go off of that. Her goal is to get a Gantt chart and get it chunked out. It should be done by September but she's not doing the deep dive into this, it's more about bringing the issues to the top and having an ability to start from a uniformed level playing field where everyone understands. Controller

Wagoner asked what gets included in a CIP? Is there a threshold? Ms. Conner said she doesn't make that decision she is here to facilitate. The County will have to determine what is included in the CIP, which can be tough because there are so many competing needs and issues; the goal of the meeting is to have everybody recognize there are needs all around. There are some really neat opportunities to utilize systems that are like check boxes or fill out forms which is much easier than writing things out long form. Commissioner White likes the part about having people identify and categorize their urgent needs. It's important to define *urgent* and *important* because it varies by office/department. The meeting concluded at 10:51 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH DEPARTMENT ADMINISTRATORS TO DISCUSS BUDGET PROCESSES

The Board met today at 11:03 a.m. with Department Administrator to discuss budget processes. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Fair Director Diana Sinner, HR Director Sue Baumgart, Facilities Director Paul Navarro, Director of Misdemeanor Probation Jeff Breach, Chief Juvenile Probation Officer Elda Catalano, Director of Juvenile Detention Steve Jett, Assistant Director of Juvenile Detention Sean Brown, Chief Public Defender Aaron Bazzoli, Parks Director Nicki Schwend, IT Director Greg Rast, PIO Joe Decker, Director of DSD Tricia Nilsson, Weed and Gopher Superintendent AJ Mondor, Fleet Director Mark Tolman, Controller Zach Wagoner, Ambulance District Director Michael Stowell and Deputy Clerk Jenen Ross.

Commissioner Dale said that as far as the budget goes, we're still waiting to hear from the legislature whether there will be a budget freeze. Although it is not anticipated that the bill will go thru, a cap amount between base and new construction is still being negotiated.

Commissioner Van Beek said that at the last meeting the department heads expressed that they would like to be able to present their requested budget to the Board in order to the bigger picture of the capital projects improvement plan. She believes there is a need as a group to be able to bounce ideas off each other.

Mr. Wagoner gave an overview of the budget process timeline stating that early April is when everyone will have the opportunity to work in PowerPlan to start their budgets, budget requests are due to the Clerk in mid-May which is when the Clerk and Controller will meet with department heads to discuss their requests. The Clerk's suggested budget is not presented to the Board until July or August and the meetings between the Board, Clerk, Controller and department heads prior to the suggested budget being presented is the time for department heads to explain their request to the Board. Commissioner Van Beek asked if there is a way for the Board to be incorporated into the process to hear department head requests firsthand. She also asked Mr. Wagoner to address the revenue side because she would like to see the identified revenues in order to know how to build the budget. Commissioner Van Beek also noted that in the last meeting there was conversation about not understanding the compensation plan and how that plays into building a budget. Director Navarro spoke about how there is a feeling amongst some of the directors that sometimes the requests are filtered by the Clerk and Controller prior to making it to the Commissioners. Director Rast concurred with Director Navarro and said that sometimes they sit with the

Clerk and Controller and when they talk about new positions those are removed from the budget before the request even makes it to the Board. Director Nilsson said she uses her monthly meetings with the Board to address the subject of budget needs for her department. She thought perhaps the questionnaire that they fill out for the Clerk and Controller could be shared with the Board during their budget presentation. Commissioner Van Beek wondered if it would eliminate the need for those questionnaires if everyone were together and hearing the information at the same time. She said that although she appreciates the budget book that was prepared last year, she didn't feel it was very conducive to the information she was looking for. Commissioner White said that in a previous work experience the finance director had a timeline with all the requests which allowed them to evaluate the request for the current year and an outline of what could be postponed to future years. She thinks all the department head requests should be taken into consideration and that the Board should see all of them. Director Breach said that one of the things he likes about the meetings with the Clerk and Controller is that they are a little more informal and they are able to work thru the minutia without the formal setting in front of the Board and on the public record. Commissioner Dale said the expertise that is provided by the Controller is really necessary to help winnow down the needs of all the departments. When he was at the City of Nampa the finance director would present everything that was requested but would then give their suggestion of what can be included and what may need to wait for a future year. Commissioner Dale thinks the Board should see everything the directors request and then what the Clerk thinks can be afforded; from that point the Board can make decisions and adjustments as necessary. The process does not need to be a vast departure from what is currently being done. Controller Wagoner said that he isn't trying to dictate any requests but trying to get a better feel for what is needed so that when they meet with Board, they can maximize that time. Director Nilsson finds the meetings with the Clerk and Controller are very valuable; she likes being challenged in her meeting and feels she should be able to defend what she's budgeted and what her revenue expectations are. Mr. Wagoner said he just completed a 4-month audit with Eide Bailly and spoke about the importance of having background information for every line item. Commissioner Dale spoke about how he doesn't have the background or knowledge to prepare a budget and that statutorily it is the Clerk's responsibility. He said he depends on the Clerk and Controller to bring something to the Board that has been created from the raw material provided by the different offices and departments. Discussion ensued regarding the importance of the essay questions and how those are the justification of expenditures and shows transparency. Director Breach thinks that directors could use their regular meetings as a time to have meaningful dialog with the Board and an opportunity to review what they plan to discuss with the Clerk and Controller.

Commissioner Van Beek spoke about how the PowerPlan training was beneficial to her and that she was able to pull the YTD and approved FY20 budget. In reviewing she wondered if there are areas of the budget that could be shored up.

Commissioner White said the needs need to stay in front of the decision makers. She wants the department heads to reiterate during their regular meeting what their needs are so that when a request comes it not a surprise and the Board will already be aware of the need. Commissioner Dale said there was a good meeting earlier today regarding the Capital Improvements Plan and how it's really going to take involvement from all the department

heads to have an idea of what they're looking at now, 3, 5, or 10 years from now. Director Nilsson gave a brief overview of the kind of input they'll be seeking from the Directors and let them know Elizabeth Conner, who will be assisting with the CIP, would be getting in touch with them.

Commissioner White asked about the Directors' Handbook which was discussed at the previous meeting. The Directors spoke about how it would be nice to have an on-boarding handbook/guideline for incoming Directors. Commissioner Dale suggested the Directors think about the things they wish they would have known as a new Director to be compiled into a handbook. Director Tolman and Director Schwend spoke about how it would also be good information for new Directors to understand how department budgets sometimes overlap and why.

The meeting concluded at 11:55 a.m. An audio recording is on file in the Commissioners' Office.

FEBRUARY 2020 TERM CALDWELL, IDAHO FEBRUARY 24, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman – off site meetings
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Desert Sage Wall System in the amount of \$6100.00 for the Parks department
- Hanson Janitorial in the amount of \$12,884.00 for the Sheriff's Office

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:32 a.m. for an office staff meeting. Present were: Commissioners Pam White and Leslie Van Beek, Deputy Clerks Jenen Ross and Jamie Miller, and Monica Reeves. The Board reviewed this week's schedule with staff. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND CONSIDER ACTION ITEM

The Board met today at 9:03 a.m. with county attorneys for a legal staff update and to consider an action item. Present were: Commissioners Pam White and Leslie Van Beek, Fair

Director Diana Sinner, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. The action item was considered as follows:

Consider signing 2020 Canyon County Fair Carnival agreement with Paul Maurer Shows: Zach Wesley explained that the carnival contractor was changed several years ago thru the RFP process but last year the carnival that was selected can no longer provide the service during our specific fair week. In order to find a new carnival last year a direct solicitation was done, and three responses were received. Director Sinner said that last year this contractor did not have availability during fair week but they did do a site visit during the fair and since they did the North Idaho State Fair she did a site visit there. Ms. Sinner said she is very excited to be working with this contractor as they seem to have an attitude of partnership which she said has not happened in the past. In the past the fair has taken a hands-off approach which has worked but maybe hasn't served the fair the best. She said that the North Idaho State Fair has a carnival similar to Canyon County and last year their carnival revenue doubled with this contractor whereas Canyon County remained the same. Mr. Wesley said this is a specific contract for the carnival but is similar to what has been used in the past and provided a brief review of some of the contract details. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the 2020 Canyon County Fair Carnival agreement with Paul Maurer Shows (see agreement no. 20-027). The meeting concluded at 9:12 a.m. An audio recording is on file in the Commissioners' Office.

ELECTED OFFICIALS' MEETING

The Board met today at 9:34 a.m. for an elected officials' meeting which took place in the public meeting room of the administration building. Present were: Commissioners Pam White and Leslie Van Beek, Coroner Jennifer Crawford, Treasurer Tracie Lloyd, Prosecutor Bryan Taylor, Chief Deputy Sheriff Marv Dashiell, Clerk Chris Yamamoto, Assessor Brian Stender, and Deputy Clerk Monica Reeves. The Coroner and Prosecutor both reported their offices are busy. There was a recent homicide/suicide in Caldwell that the critical incident task force is investigating. Chief Dashiell reported the Sheriff's Office is waiting to see what Caldwell Planning and Zoning will do with the permit for Pod 6. Commissioner Van Beek said the Board has plans to schedule a tour of Pod 6 and reception for Caldwell officials. Assessor Stender said the appraisers are winding down their five-year reappraisal programs and establishing values for 2020. Residential properties will see an additional increase again. His office is with the PTR program and accepting homeowner exemption applications. There was discussion about HB 409 regarding a budget freeze. Even with a freeze, residential tax bills will increase and that is something the legislature needs to figure out. There's been no introduction about a homeowner exemption increase bill but if it does go in there will be a percentage of people who will see an even higher increase. At the county level there has been talk of a property tax value freeze where residential property owners won't see an increase; their tax bills should be about the same as last year. The Assessor would set values based on the characteristics used for 2019 assessments and roll those forward into 2020, but there is a lot of concern of what happens in year 2 of that program because it will be a vicious climb out of it. It would force everybody to make a commitment to make some changes that would help residential property owners. Clerk Yamamoto said

the property value freeze is not a fix-all but it makes more sense than a budget freeze. He spoke of how Representative Moyle wants to do away with new construction, which is critical to the counties who experience a lot of growth. The idea is that one way or the other they will freeze taxes and within that year they will figure something out. He said the Governor did not like the idea of a value freeze because of the concern of what would happen in the second year. The Clerk said it's the same with year 2 of a budget freeze. We need a property tax overhaul because it's out of whack and it started with the homeowner exemption which was a gigantic tax shift, now with what values are doing a 70%/30% split with 70% on residential. He said the state talks about how they are making a 2% cut, but they don't talk about the 12% increase they already took and yet they are telling the local governments that we are the problem. They are looking at an interim committee and Clerk Yamamoto has requested to be on it. Treasurer Lloyd spoke about the introduction of HB 518 which is a bill that suggests putting all bond information on the tax bill. The Treasurers Association fought this four years ago because adding that information, assuming they could even get it, will cause the tax bill to be much larger and increase postage. The information is already available on the Treasurers websites if someone wants to review the bond information. Commissioner Van Beek asked if there are any cost estimates on Pod 6 for the operational side of things. Chief Dashiell said they will have to run the numbers. They had hoped the day shift would run with three employees and two at night, but after a testing scenario they realized they cannot do that. He spoke of staffing issues and said the Sheriff will be proposing additional staff. Assessor Stender asked if the Sheriff's Association has introduced the administrative fee bill to properly fund driver's license. Chief Dashiell said the only thing he's seen on the fee share was authorizing a \$5 card fee to go to the department of corrections because they're going to start doing ID card issues for the inmates coming out of the state system, and it would also give the opportunity that if the state goes to a private vendor they would be able to keep that fee. He anticipates the Sheriff's Office place two more employees and workstations at DMV. He and Assessor Stender spoke of the issues their respective employees have had with the state software program. Although there had been talk of having a second DMV location for auto license, Assessor Stender said he does not have the funds in his budget for that. Clerk Yamamoto said one of things they are looking at is the possibility of sales tax on services, but he has no interest in that unless it goes to 100% property tax relief. He spoke of issues with economic fluctuation and how a discussion property tax is critical because property tax makes up all the difference of any shortfalls and taxes are already too high and they are going up. He reported that early voting starts today. The election poll pods are not working and that is causing a problem and they are hopeful the state will get them working. Treasurer Lloyd voiced her concerns with the tax commission site as far as support issue. The meeting concluded at 10:24 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUATION OF PUBLIC HEARING – CONSIDER REQUEST BY TROOST FAMILY TRUST FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND REZONE, CASE NOS. OR2019-0002 & RZ2019-0004

The Board was scheduled to conduct a public hearing today at 2:30 p.m. in the matter of a request by Troost Family Trust for a comprehensive plan map amendment and rezone, Case Nos. OR2019-0002 & RZ2019-0004. Present were: Commissioner Leslie Van Beek, DSD

Planner Jennifer Almeida, and Deputy Clerk Monica Reeves. There is no quorum today so the matter is being continued to Friday, February 28, 2020 at 10:00 a.m. The proceeding concluded at 2:47 p.m. An audio recording is on file in the Commissioners' Office.

FEBRUARY 2020 TERM
CALDWELL, IDAHO FEBRUARY 25, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORM AND/OR KEY & SECURITY ACCESS REQUEST FORM

The Board approved a salary rate request and/or key & security access request form for Ashley Kip.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:00 a.m. for a legal staff update and to consider action items. Present were: Commissioners Pam White and Leslie Van Beek, Chief Deputy Sheriff Marv Dashiell left at 9:10 a.m., Lt. Harold Patchett left at 9:10 a.m., Chief Juvenile Probation Officer Elda Catalano, Deputy P.A. Mike Porter and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing renewal application for miscellaneous professional liability insurance: Mike Porter said this done yearly for the insurance provider in order to get a handle on the county's needs to set premiums. The only change is that since we've gone with an independent contractor for medical care it should reduce the cost to the county. Chief Dashiell and Lt. Patchett reviewed some of the questions in regard to patient encounters and tests carried out. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the renewal application for miscellaneous professional liability (see agreement no. 20-028).

Consider signing Canyon County Juvenile Probation memorandum of understanding with Idaho Department of Health & Welfare for Partner Data Access Portal users: Ms. Catalano said over 70% of kids on probation are on Medicaid and with expansion it would include more. In order to better manage this they would like the Department of Health and Welfare to give them access to the database to track and determine eligibility. Commissioner Van Beek asked about IT involvement and Ms. Catalano said she would follow up with Director Rast. Upon the motion of Commissioner Van Beek and second by Commissioner

White the Board voted unanimously to sign the Canyon County Juvenile Probation MOU with Idaho Department of Health & Welfare for Partner Data Access Portal (see agreement no. 20-029).

As part of the legal staff update there was a brief discussion regarding email exchanges about a policy manual.

The meeting concluded at 9:16 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – APPEAL BY DAN WOODRUFF OF THE DECISION WHICH GRANTED A CUP TO GRANITE EXCAVATION, CASE NO. CU2019-0007-APL

The Board met today at 1:30 p.m. to conduct a public hearing in the matter of an appeal by Dan Woodruff of the P&Z Commission's decision to grant a Conditional Use Permit (CUP) to Granite Excavation, Inc., Case No. CU2019-0007-APL. The CUP will allow a long-term (30 year) mineral extraction use which includes rip-rap excavation and mineral (45 acres of a 127-acre parcel), sand and gravel mining and operation (135 acres of 153 acres), crushing, stockpiling and transportation. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Dan Lister, Dan Woodruff, Kim Woodruff, Mark Olson, William Nance, Bob Bearden, Mark McDonough, Harold Nevill, Diana Stanford, David Lemaster, Valerie Block, Nicki Schwend, Randy Fox, Steve Givens, Nadine Givens, Travis Mitchell, Carolyn Smith, Renita Ineck, John Ineck, Laura Coontz, Juli McCoy, Iris Hart, Mary Brinker, Jason Muller, Mike Brinker, Michael Verderugge, Renate Bearden, Max Svaty, Zach VerHagen, Scott VerHagen, James Coontz, Gladys Muller, Dave Hoch, Gaylon Griffin, Micaelia Jones, Gary Whittemore, Russ Vawter, Valerie Block, Carolyn Connelly, Robert Ingersoll, Terri Mitchell, Debra Clover, Gannel Beth, Tom Driscoll, Brian Bradford, Michael VerHagen, Melissa Bradford, Kenneth Baird, Connie Judd, Roberta Whittemore, Edward Dickman, Kristi Givens, Teresa Muller, Peggy Hoffman, David Hoffman, Joshua Leonard, Josh Davis, Dusty Hibbard, Scott Nicholson, Dave Cockrum, Jeff Conner, other interested persons, and Deputy Clerk Monica Reeves.

In a letter dated February 24, 2020 from Attorney Joshua Leonard there was a request to defer the hearing to a different date to allow time for the review of the applicant's archaeological assessment, which will be completed by the end of this week, and also the Snake River Canyon Scenic Byway Corridor Management Plan. The Board decided to open the hearing, take testimony, and at the end of the hearing will determine if a continuance is warranted.

Dan Lister gave the oral staff report. Dan Woodruff is appealing the decision of the P&Z Commission made on December 19, 2019 regarding a mineral extraction CUP for Granite Excavation. The appeal is based on significant impacts that the neighbors and the appellant believe the use will have including, traffic concerns and geological hazards because of the

talus slopes that hover around the road north of Map Rock Road, which is a scenic byway. It's a historic resource, and the property is close to known petroglyphs and the appellant finds this is inconsistent with the natural resource provisions of the comprehensive plan as well as the wildlife resource components. The P&Z Commission approved the CUP with 20 conditions of approval. The application included a riprap of extraction of about 45 acres along the talus slopes. It's three parcels long and would extract large basalt, riprap, and boulders, the depth would be no deeper than five feet. There would be staging areas with associated traffic and it will be a two-phased operation. Additionally, a 135-acre portion would also be used for a sand and gravel operation. The approximate depth would be 30 feet; gravel would be used mostly for residential construction for Granite Excavation. It would have associated roads, access, scales, office, staging area, stockpile areas, and a crusher. The future land use map designates this area as agricultural. The soils are moderate to least suited, however, it has been used for a very long time for row crop farm ground. The closest gravel pit is five miles away and belongs to the Nampa Highway District on Highway 45. There are wells in the area that identify nitrates are in the water but nothing that exceeds DEQ's threshold. The comprehensive plan encourages beautification along transportation corridors and scenic byways. The applicant has provided setbacks off the road, however, even with these setbacks the operation will be highly visible from Map Rock Road. An opposition letter was received from Harold Nevill, who serves on the Board of Directors of the Snake River Canyon Scenic Byway, because the use is incompatible with the scenic area. There are key sites identified within the byway corridor plan, one of which is on Pump Road and the operation would be near that location and it would impact that view. It is also close to the Map Rock petroglyphs. The P&Z Commission provided a condition that would require reclamation at 20-acre intervals to hopefully reduce or minimize the visual impacts to the area, however, there are concerns that even reclamation at 20-acre increments would still cause a visual inconsistency. The next impact is archaeological resources – during the P&Z Commission hearing staff recommended a continuance until a survey could be done. The comprehensive plan shows goals and policies that protect and identify cultural, recreational, historical and archaeological landmarks throughout the county. Staff received a letter from the Canyon County Historic Preservation Commission (HPC) which strongly opposes this request. If the request is approved the HPC recommends a professional archaeological survey and assessment be undertaken before any extraction use. The letter from the scenic byway board expressed the same concerns and they requested that the College of Western Idaho's (CWI) Anthropology Department review this because they have maps of the area they have surveyed for petroglyphs. The P&Z Commission approved Condition No. 18 which would allow a survey to come in prior to any commencement of use and any mitigation measures required in that survey would have to be upheld by the applicant. Staff received 13 letters of opposition and one petition noting the following concerns: incompatible use of an industrial commercial use along a scenic natural resource corridor; complaints that Map Rock Road is too windy and not wide enough and so truck travel would potentially degrade that road with no mechanism for them to fix the road; noise generated from the trucks; Givens Hot Springs has a historic campsite with hot springs and they are concerned about the amount of noise that will be generated from the pit and trucks; and concerns that the

P&Z Commission's conditions are unenforceable. The letters of oppositions from neighbors expressed the need for a traffic impact study; there are concerns about dust and air quality; concerns of the impacts to the scenic views along the byway, and the historic and natural resources. The Upper Snake River Tribes Foundation submitted a letter expressing opposition that this use would significantly impact the cultural resources of the area and on the property. Based on testimony presented in letters, staff is recommending the appeal be upheld and the CUP be denied. Commissioner Van Beek asked about the allocated resources for mitigation in the area, and information regarding air quality. Director Nilsson said it's speculative. In other cases we have required annual traffic counts to make sure they are under the threshold. Dan Lister said DEQ emphasized that the applicant would have to get the appropriate permits for dust management and for the crusher operation as well as provide information regarding water contamination. It would be a condition of approval prior to commencement of use that they provide information to DEQ and get the appropriate permits for that use.

Testimony in support of Dan Woodruff's Appeal was as follows:

Dan Woodruff lives on Map Rock Road up the river from the proposed mine and he sees firsthand the recreation that takes place in this area. He worked for 30 years for the BLM as a fire ecologist and a rangelands management specialist. There has been an increased use with the enhancements and the improvements that have been made by the Fish and Game facilities along Map Rock Road. Over the past two years millions of dollars have been spent in habitat and improvement along the island and multiple recreation sites downstream. These uses would be negatively impacted should long term mineral extraction be allowed. The staff reports states why the proposed 30-year mineral extraction is not consistent with the multiple goals and policies of the comprehensive plan. The CUP is inconsistent with the area and should be denied. There is potential for significant impacts to the scenic byway; historical resources, both cultural and natural; flood plain; traffic access; and the safety of tourists due to the narrow and windy road. 7.9 miles from the proposed site there is another riprap mine that is currently in operation. He visited the site and observed the rocks being processed and loaded for transportation. He could see there is no rehab options for the slopes where the rocks were taken due to the steepness of slope and the soils located beneath the mined material. He has been involved professionally in rangeland restoration for over 30 years and can say with confidence these soils will not be stable for decades, if ever, and will be a breeding ground for noxious weeds. He gave a review of the comprehensive plan goals and policies:

Goal No. 1 – Preservation of recreational, historical, archaeological and architectural landmark areas. Many of the Fish and Game recreation sites and the skyline itself would be negatively impacted by the proposed project.

Goal No. 3 - Preservation and protection of cultural resources. Allowing gravel trucks to travel on Map Rock Road in no way assists in enhancing or protecting sites as significant as Map Rock itself.

Policy No. 3 - Recognize special areas and encourage land use patterns in and around that to promote integrity and purpose. The allowance of the pit and associated trucking will not promote the special integrity and purpose.

Policy No. 7 - Encourage beautification along transportation corridors and scenic byways. This is a scenic byway and it's obvious a gravel pit and the impact upon canyon lands does not achieve this goal.

The mining of the riprap of the canyon rim is a non-mitigatable impact on all these policies and goals and once they are done there is no way to beautify or stabilize these areas. Following his testimony Mr. Woodruff responded to questions from the Board.

Mark Olson gave testimony regarding the sacred burial grounds in the area and spoke of how the petroglyphs are memorials and testimonies to the people who lived and died there. He believes the proposed use will result in cultural and generational trauma.

William Nance testified about his experience as an operating engineer working primarily on crushing operations, and as an archaeologist who's worked on construction projects as an archaeological monitor. He has also served on Canyon County's Historic Preservation Commission and worked in the engineering department for the Idaho Transportation Department. His concerns with this project include the fact that it's surrounded by areas designated as significant for both wildlife and cultural resource values. It is also on the Snake River Waterway Trail, the Deer Flat National Wildlife Refuge Area, the Guffey Black Butte Archaeological Area, and the Birds of Prey, although it's not necessarily adjacent to this project. The area serves as a wildlife wintering area. Crushing plants are noisy, dusty, dirty, have lights at night, run in the day and at night, and are industrial plants that have one purpose to turn out a crushed product. No amount of mitigation will take care of backup alarms, crushing, dumping into trucks, which will be reflected in the canyon walls for miles. He testified there are identified cultural materials within the project site because he has personally recorded them.

Bob Bearden lives in the Map Rock area and spoke of the P&Z Commission decision which resulted in a two-to-three vote. The project will generate 10 trips a day, which is 10 trips per pit which is 10 out and 10 in for a total of 40 trips, but the road is not designed for that much traffic. Mr. Bearden believes the hearing on this matter should have been held during the summer when the area sees more use and more people would have known about the hearing, not just the residents.

Mark McDonough lives on Map Rock Road and his family has lived in the area since prior to 1962, and he offered testimony regarding the property values in the area which range from \$88,000 (for a bare lot) and from over \$250,000 to \$531,400 for homes. People have invested a substantial amount into their homes and he thinks they would feel deflated by the idea of living that close to a mining operation. He said Map Rock Road is the only way in and the only way out as far as the existing residences as a practical matter.

Harold Nevill has been associated with the Snake River Canyon Scenic Byway since its inception and he is currently the Vice President of the Board. There has been testimony about the Native American cultural history in this area which is significant and irreplaceable, but also right across the river from the site is one of the 23 former ferry locations. There is plenty of petroglyphic research and identification that could be leaned on in this area if we wanted to take the time to have a survey done. The College of Western Idaho has sent students out there for years and they have worked their way down the river so there is already evidence of existing petroglyphs in this area that have to be considered. He said they should have been involved in this process when it was the P&Z Commission, but they were not aware of the hearing, and if they had been involved they could have given good information that would have resulted in a different decision. This use is contrary to the comprehensive plan's goals regarding special areas, sites, and recreation. In his letter dated February 9, 2020, it states, in part, *"The CUP application from Granite Excavation, Inc., and the accompanying comprehensive plan compliance discussion does not discuss the Canyon County 2020 Comprehensive Plan Section 10, special areas, sites, and recreation yet that section is clearly germane to this development and should have been discussed. The developer should certify after consultation with anthropological experts that no culturally sensitive petroglyphs are on the property. In addition, the developers should at least answer how the proposed mineral extraction adheres to the following section 10 goals and policies. Goal No. 3 states to assist in identifying, preserving, enhancing and protecting those cultural resources that are important to the people of Canyon County. Goal No. 4 states encourage, enhance, and celebrate Canyon County's ethnic and cultural diversity and heritage. Policy No. 3 states recognizes special areas in the county and encourage land use patterns in and around them that promote their integrity and purpose, and Policy No. 5 states encourage the rehabilitation and retention of existing historic structures in Canyon County. The Byway Board believes that there is no more incompatible land use in a culturally sensitive area than mineral extraction. We urge you not to act in a short-sighted manner in this issue, the consequences may never be overcome. Please deny this request."*

Diana Stanford lives on Deer Flat Road near Highway 45 and in the last year she's had trouble getting out of her driveway on the weekends due to the traffic flow, and she's concerned that adding more gravel trucks in the area will make it worse. She is concerned about the impacts development has on the agricultural area. Ms. Stanford said Map Rock is a beautiful area and the scenic part of it should not be destroyed by this project which is not conducive to the area.

David Lemaster represents the 50 homeowners in the Sunrise Sky Park on the other side of the river, across from Givens Hot Springs. They just learned of this hearing a week ago and he said it would have been nice to know earlier. The residents strongly oppose the development of an open pit mining operation for the following reasons: environmental impacts and the impact to the water table and sedimentation. He is a wildlife biologist who worked for the Alaska Department of Fish and Game and the US Forest Service on wildlife issues and he has concerns about the impacts to wildlife the proposed use will cause. The Snake River corridor is incredibly rich with wildlife, especially birds migrating back and

forth. The residents are also concerned about the sound impact because the cliff face is a sound board that echoes and the mining operation will drastically affect the entire region with the sound. Another concern is the reduction of property values.

Valerie Block submitted a petition in opposition this project. She is a recreational user of the area and said the petition represents 35 other people who are also recreational users of the area who are opposed to open pit mining. She camps in the area, runs in the area, does rock hounding, and she motorcycles in the area.

Nicki Schwend is the Director of Canyon County Parks, Cultural, and Natural Resources Department, and she also serves on the County's Historic Preservation Commission. In 2016 the parks department changed its name to Canyon County Parks, Cultural, and Natural Resources Department to better reflect what they do. They are stewards of two very important cultural resource sites, one of which is Celebration Park which is part of an archaeological district. There are only two of those designations in the State of Idaho and it's very important to have the distinction because it means there are enough archaeological sites in the whole area that it gets a district status. The park is upstream from the subject property. The other resource is Map Rock. The County owns a parcel where Map Rock, which is arguably one of Idaho's most famous petroglyph rocks, is sitting. It sits 10 feet off the road and gets pelted by a lot of gravel and has a lot of issues. If that were to be done today a road would have never been allowed to go in that close to an archaeological resource like that. The information from the archaeological surveys done by the College of Western Idaho is housed in the parks department because it was done through a grant through the HPC. There is some confusion about how far that information goes. It was only done on the Canyon County parcel and the Fish and Game Map Rock access parcel. It did not go onto private property. It's the goal of the HPC to be more involved in the comprehensive plan and have things like this highlighted. The whole Snake River Corridor is tremendous layering of the most amazing resources out there from the geology which is natural to the scenic byways to the animals that go through it. It's on the Pacific Coast Flyway for the birds. Cultural resources do not stop based on arbitrary boundaries and that is something to keep in mind for the whole corridor. We are stewards of these resources that are sacred sites, sacred in ways we cannot even comprehend for Tribes and that needs to be taken into consideration. Even if an archaeological report says they didn't find anything in a survey, a survey only uses what's on the surface layer to give insights so they might not find petroglyphs but it doesn't mean that under that top 18 inches of agricultural destruction that there aren't amazing sites underneath so that always needs to be considered. Givens Hot Springs across the road is one site in Idaho that has pit houses (prehistoric structures) and that is significant to an archaeologist. There are cultural, recreational, and natural resources through that whole area that need to be considered. Director Schwend spoke of her background which includes an undergraduate and graduate degree in archaeology. She did archaeological excavations at Celebration Park. Part of what the historic preservation plan has guided us on doing is moving towards creating an internal database for Canyon County that highlights those areas but that haven't got to that point before this case came up. They are actively working with DSD on how to integrate it so that from an archaeological perspective they can put some

stipulations that even though it's a private property issue the Tribes should be contacted. In this case it was a private company and private property so Tribes don't technically have to be notified but they should be because this is their history, their ancestral land and their sacred areas. Doing a survey over archaeological land is not a true survey as if we were surveying undisturbed land because you won't see what's below those 18 inches. The existence of pit houses at Givens Hot Springs is significant because it hasn't been proven anywhere else in Idaho. There could be more under the agricultural land but right now they are "time capsuled" in there because only the top 18 inches is being disturbed. She is opposed to this project because of the recreational corridor and a natural and cultural resource corridor for historic preservation. Director Schwend also spoke of the Idaho Oregon Snake River Water Trail, which was an organization established 10 years ago with a National Parks Service grant to promote the water trail that goes from Huntington, Oregon to Glens, Ferry, Idaho. Historic preservation-wise they are working towards integrating those for the preservation plan into these types of things so we can be alerted to these cases much sooner and lend some input on who else should be consulted, such as the Tribes. It's part of a much larger area that needs to be thought of in its totality and not chunked out for these little purposes. It needs to have a 50,000 foot view. She spoke of the educational component of this area for school-age children who learn about the Tribes' ancestral ties to this area. Director Schwend said we need to house things appropriately internally and have maps that make much generalized areas so that along the Snake River there is a corridor where any proposal that goes in automatically alerts the HPC and maybe Tribes so they can weigh in because they are areas that are high potential for these resources. They would create some maps and some stipulations such as if it's over 50 years old it should be kicked to the HPC so we can see if it's a National Register site. If they can gather information it could be that the district is expanded beyond the Guffey Butte/Black Butte area.

Randy Fox gave testimony on behalf of the Idaho Conservation League which normally deals with public lands issues but when a threat to natural and cultural resources rears up in communities sometimes they step forward and this is one of those times. They have grave concerns with this proposed project concerning wildlife, noise mitigation, dust, human health, and cultural resources. He hopes the Board will take this opportunity to explore additional avenues for preservation of petroglyphs and work with the landowners, and local preservation and archaeology societies, as well as the state historic preservation office to explore additional methods of preservation and conservation such as Director Schwend laid out.

Steve Givens testified that his family came to the valley in 1854 in Middleton and another part of his family settled the Givens Hot Springs in 1879. He spoke about the discoveries of mastodon ivory, dinosaurs, and the sacred burial grounds. There will be so much noise and confusion with a gravel pit that nobody will enjoy his side of the river and the subsequent impact on his business and those residents living in the area. He spoke about the Givens Man who died in the canyon at Hardtrigger Creek, and authorities determined the remains were from 1300 years ago. His remains were turned over to the Tribe. It is unknown how many other people are up there.

Nadine Givens submitted a photo she said is used to advertise the beauty of the area. She is concerned about the following negative impacts the project would have on the environment, history, archaeology, road safety, tourism, acoustics, and quality of life. She referred to the Snake River Canyon Scenic Byway information noting that it spans more than 50 miles. To drive the byway is to share in the same visual experience the early pioneers observed when they arrived. Today's rich agricultural lands and the vibrant cities found along the byway are the legacy passed down by those early pioneers. Ms. Givens is also concerned about the impact to Native American history. The Shoshone and Paiute Indian Tribes have a known establishment in this area for more than 5,000 years.

Travis Mitchell lives on Map Rock Road and he gave testimony regarding public safety. He is a retired law enforcement officer and he keeps an eye on traffic and one of the observations he's made is there are a lot of people who take recreational drives; many are seniors citizens who go for a drive to get out of the house and they drive slowly to take in the sites and adding heavy truck traffic in that scenario you are looking at serious problems. It's a scenic byway and we need to be very careful about what we allow to go in because this is an area that needs to be preserved and protected.

Carolyn Smith, who is from Fort Hall, testified that anything along the Snake River is very significant and unfortunately many of the areas their People once occupied are no longer available, they're already in private ownership. She is the cultural resources coordinator for the Shoshone Bannock Tribes in Fort Hall, which is on the southeastern portion of the state. She spoke of the various Tribes who came from this area and how important Map Rock is to the tribes. There are talus pits and burial grounds in the area and she questions how many pit houses have been destroyed because people didn't know what they were. Her family is from this area and they come back every year for an event in June called the Return to Boise Valley and they return to talk about stories, history and family relationships. Some of the people who were removed from this area were removed from their families and separated and taken to different reservations and they are learning who those family relations are. Map Rock and Celebration Park are just two areas that are preserved and protected. There are so many other areas that have been destroyed and for those who own property along the Snake River they need to know there is something there so please protect it.

Testimony in opposition to Dan Woodruff's appeal was as follows:

Attorney Joshua Leonard, who represents Granite Excavation, clarified that the proposed operation is not 30 years of continuous onsite open pit mining, rather it will be as needed for area projects. Initially, one of those projects will be a reclamation project on the Snake River adjacent to the site performed by Idaho Power. If material for that site doesn't come from the proposed location it will come from outside of the area which means more trucks carrying heavy material, covering more ground, spending more time on public roads. The proposed site would have mining operations occur in 20-acre phases and each phase would be reclaimed prior to starting the next phase. The applicant must comply with all conditions of approval, laws, regulations, ordinances, standards related to environmental issues. Compliance with these will mitigate against the impacts that are feared by the opponents. In

December the P&Z Commission relied on staff's recommendation of approval of the December 19, 2019 staff report and they approved the application. The only new item of information in the staff report is the Snake River Canyon Scenic Byway Corridor Management Plan. Almost everything heard today was repeated from the P&Z Commission hearing and there is no basis to overturn that decision. The management plan is not approved by ordinance, it's not governing law, it cannot be considered in making the decision today. The reason there are standards is so you don't have subjective decisions that need to be objective to preserve the applicant's procedural due process rights and substantive due process rights. He received a copy of the management plan yesterday and hasn't had a chance to read the entire 120 pages. It's not on the county's website nor is it referenced in the comprehensive plan. It appears this management plan was the primary driving force between the complete reversal in staff's recommendation. The staff report in December was to approve the use. The existence of the scenic byway didn't just arise, it existed at the time the staff report was made to the P&Z Commission. Very few actual facts and evidence support the appeal, it is key that no agencies have objected to this use. A lot of fear has been stirred up and that's understandable. Not all of the details of the specific plan that's in place by Granite Excavation have been considered, for example, there has been a lot of testimony about truck traffic. There will be less than two truck trips per hour at its peak and this won't be running at its peak 24/7. Although the operating hours are 7 a.m. to 7 p.m., trucks may not run after 5 p.m. on weekdays, after noon on Saturdays or at all on Sundays. There is already significant agricultural traffic and hauling on that road. He referred the Board to the December staff report recommending approval and the P&Z Commission's approval and conditions of approval as those documents list all the ways that staff and the Commission felt this proposed use complied with the comprehensive plan. The use also complies with the zoning ordinance. Both the general standards that are applicable to all CUPs and the specific use considerations that are applicable to this particular use. In its appeal the appellant only challenged three of the eight general CUP standards and didn't challenge any of the specific use considerations. He asked the Board to review the letter he just provided that contains probative evidence that will allow the Board to make a decision in this case. There is no basis to overturn the P&Z Commission's approval. This use is allowed in this zone, subject to the conditions continued in the CUP, with that said if the Board chooses to reverse the decision they ask the Board to reconsider and instead impose conditions on the proposed use that would mitigate concerns about the proposed use. In response to questions from Commissioner White, Mr. Leonard said Idaho Power is not the biggest reason for the requested permit, but it is the initial reason. The site will only run according to the need for material for other projects in the area. Commissioner White said given the magnitude of the request it makes no sense that it will be on an as-needed basis. Mr. Leonard said the benefit to that is they are not stockpiling or doing it in anticipation or advance of need, they are only doing it in response to need and if the need doesn't arise in this area then the need doesn't arise. He cautioned against comments that say they are digging into this historic area; people should wait for the archaeological report. Also, pay close attention to the exact wording of the considerations in the zoning ordinance, it doesn't say that it will damage this property, it asks if it will damage or negatively affect other property in the area. This property belongs

to a private citizen and he has a private property right and the consideration the Board is required to look at is whether it's injurious to other property in the immediate area. *Immediate* is a key word – does that mean along the Snake River Canyon, or just around the pit itself. He believes it's the immediate area, the very area in which this is happening. The landowner owns a significant amount of property in that area. The operation that occurs on this property will not be injurious to other property in the area. It may be injurious to other uses, but that's not the standard in the code. Commissioner Van Beek asked if he has a cost analysis of what it would take, and she asked for clarification on daily truck trips. Mr. Leonard said it's outside of the purview of the Board to consider the private cost analysis. He said refusing to allow this to go forward impinges on Mr. Nicholson's private property right. This is an allowed use in this zone subject to conditions and if the Board votes to overturn the approval then there is a problem with the comprehensive plan. He referred the Board to his letter and said there is a lot of basis for concern about staff's reversal of their recommendation especially because the P&Z Commission relied on the earlier report that recommended approval based on a lot of those same polices and goals that they now claim this violates.

Josh Davis, owns Granite Excavation, and he testified they would be the operators of this pit, if approved. They are based out of Boise and Cascade and currently operate five gravel pits. They are very familiar with gravel operations and even more familiar with the multiple agencies that oversee crushing operations, the health and safety of employees that work in the crushing operations, and the environmental restrictions and enforcements applicable to gravel extraction. Annually they probably receive no less than four to five visits from the Mining and Safety Health Administration assessing the compliance of their operations to ensure the safety of employees. They continually maintain compliance with EPA and DEQ, all of whom have done inspections on their sites and have ensured they are following the laws. There were several discussions about mechanically removing rocks off the face, but that is not the intent of the operation. The rocks have fallen off the face, as noted in the photo by staff. The operations plan spells out that they will remove the topsoil, the rocks from the ground, and lay the topsoil back over it. Their machines can only reach 15-20 feet. It's not the intent to disturb the face of those slopes, they're going to extract the rocks then reclaim it with the topsoil that's already on site and seed it. The end goal is reclamation of the ponds. There is already a pond on this site. There are currently three gravel pits on Map Rock Road, one of them is adjacent and was located on the landowner's property and that the gravel was extracted to improve, widen, and pave Map Rock Road. Their goal is to enhance these farm fields and make them beautiful ponds as they've done along the Boise River in Emmett and along the Payette River in Valley County. Sand and gravel only reside along rivers primarily, and in doing that dewatering has to be taken into consideration. It goes through settling ponds and then it's dispersed back into the site. They cannot discharge off the site into any waterways. They agreed to construct the ponds in a much smaller manner so there wouldn't be a large hole. They will mine the hole, and slope the banks back to a minimal slope, put topsoil on it and seed it and establish growth before moving on to the next one in an effort to maintain an aesthetically pleasing site from Map Rock Road. The end goal is to have ponds and so the reclamation only takes place along the perimeters of the newly constructed ponds.

Dusty Hibbard gave testimony regarding the safety of the public concerning trucks on the roads and how drivers have to abide by the laws. Granite Excavation goes above and beyond, they have tracking systems on their trucks that track harsh stops and speed. He disputes the comment that this area cannot be reclaimed. They built four hillside projects in one year and every one of them had steep slopes which had to be top-soiled and seeded. The Department of Lands will do a walk-through and they will ensure that it will be reclaimed. In response to Commissioner Van Beek's question about truck length and whether they plan to use flaggers, Mr. Hibbard said 90% of what they do is with a 32-foot long end dump, and they meet ITD and local highway standards for what they can haul. We have 100 truckloads on Highway 55 every week, it is up to the qualified drivers to do their job.

Scott Nicholson lives on Ferry Road and he owns the subject property which has been in his family for five generations. The farmland will not be disturbed; the property has some great gravel bars that run through it. A lot of the reclamation will be brought back in with fill dirt and re-farmed as it is today. He has one gravel pit that's been used since before he was born and it was turned into a pond a few years ago and trees were planted. There was a huge gravel pit on his property that was used to pave Map Rock Road, which used to be a dirt road, but there's been no mention of that gravel pit today. When this project is done the farm fields will be in much better shape and the wildlife will have a better place than they do today. He will make sure the reclamation goes beyond what the state mandates. He currently farms silage corn, grains, and alfalfa, and he has leased some of his property to a family that raised mint. Two fields were very productive, and one field was not as productive. The riprap is not on any of the farm ground, it's on dry ground that is above the farm fields and it's too rocky to farm. It will be reclaimed as it is now, dry land. Mr. Nicholson will maintain the ownership of the land.

Dave Cockrum testified that this is a 30-year proposal and the hours of operation will be 7 a.m. to 7 p.m. Monday through Saturday. The plan is to take an excavator and pick up the rocks, take them down to a flat area, size sort it, let it sit, and haul it out. It's not like a retail operation. As an example, they may get a bid for 3,000 yards and they will haul that out and then maybe it won't be used again for 10 years, or maybe it will be used once a year. It's not an everyday retail operation. It's project specific, as needed. If Granite Excavation gets a bid for gravel or riprap they will only make enough material to supply that job and maybe a little bit more in case something comes up. With riprap it will just be an excavator and a couple of trucks and it will go on for a month and then it will be quiet. It depends on how many projects they have. It will be transported out of the site, coming from the north down to Map Rock and then east or west. Originally they talked about a larger number of trucks but when Granite looked at how far this is from where their projects are there is only a limited number of vehicles that they can get up and back in a day and that's where the numbers that were reduced came from. They are not proposing any blasting of mining from the cliffs. This will be a contractor-furnished source for Idaho Transportation Department projects and in order to have that you have to have a reclamation plan approved, a CUP approved, and you have to run it through the State Historical Preservation Office (SHPO) and an archaeological study has to be completed. In the event it's passed by the SHPO's office, there are very stringent

requirements in the event you run into something that's an archaeological, or historical you have to immediately cease operations. An archaeologist has to be contacted right away, and you have to move away a distance and leave that area alone and that's over and above an archaeological study that begins the whole operation. On the riprap there might be something discovered that wasn't known before and then it's an immediate shutdown until an archeologist looks at it. The same is true with gravel when you start to dig down into the gravel below the farming zone they could run into something and an immediate shut down is required. There are times when you have to leave that area permanently. It's not like they propose to quietly mine and not tell anybody if they run into something. There is a project person who has to certify to ITD what's going on and in addition, the crushing company has to know what they are dealing with. There is a set procedure and they have no intention of doing any harm to any artifacts or burial sites. Mr. Cockrum said it'd be a good idea for Granite Excavation to consult with an archaeologist to know what some of those things are so that crushing/mining staff can be trained to know what they are looking for.

Jeff Conner from Idaho Power gave testimony on how Idaho Power intends to use the gravel. In 2019 they received a water quality certification for the Hells Canyon Complex and one of the requirements is implementing the Snake River Stewardship Program which is a water shed wide restoration program on tributaries and the Snake River to improve river conditions with the intent of improving water quality conditions. They look for areas that are shallow and wide and have a lot of aquatic growth and they go in and narrow those areas and deepen the channel and get the water flowing through at a higher velocity, build flood plains and vegetate those flood plains with native vegetation. They did a trial project in 2016 called Bayha and it was successful. For one product they need specific gravels, river rock gravels, to line the newly constructed channels. They worked with the adjacent landowner and mined his gravels and screened them and brought them to the site which kept the trucks off the road. They have identified two sites on the Nicholson property where they can do the same thing. One of the restoration projects is adjacent to the river, called Rippee Island. They will screen those gravels to potentially line some of the river channel. The other one they would use for the dam material when in construction and when the dam is removed they would bring the material back. How long would it take to get the gravel out of this area? With Bayha they started in July and were done in November, and this project would be one year with the same type restriction. There is another project upriver, Ware Island, where somewhere over the next 20 years they would potentially do that one. They are looking for projects that have gravel sources right next to the river because they want to keep truck traffic off the road.

Rebuttal was offered by Dan Woodruff who spoke of the importance of keeping in mind the comprehensive plan, previous resolutions and recommendations made by government agencies and private citizens. It's important to remember how unique this area is. When he visited the riprap mine located eight miles down the road they were using the excavators to pick rocks off the hill and he cannot imagine this one being done differently. It's non-negotiable. If you follow the plan and recommendations you will find the appeal has merit and the excavation project shouldn't be allowed.

Commissioner White said the Board has received new information and is waiting on additional information that needs to be reviewed. Deputy PA Zach Wesley said the proposal would be to leave the hearing open to give the Board the opportunity to review the materials that have been presented that it hasn't had time to review yet and then there is one additional piece of evidence that is intended to be offered and that's the archaeological survey, and so the Board would consider that when it came in and then continue the hearing to another date. He asked if the Board would take additional testimony regarding the archaeological survey. Commissioner White said yes because that would be new information and the Board may have additional questions regarding it. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to continue the hearing to March 9, 2020 at 9:00 a.m. Only new information will be taken on March 9th. The hearing concluded at 4:30 p.m. An audio recording is on file in the Commissioners' Office.

FEBRUARY 2020 TERM

CALDWELL, IDAHO FEBRUARY 26, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

No meetings were held today.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- HP, Inc. in the amount of \$5101.00 for the Information Technology department

FEBRUARY 2020 TERM

CALDWELL, IDAHO FEBRUARY 27, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED CLAIMS ORDER NO. 2011

The Board of Commissioners approved payment of County claims in the amount of \$1,660,621.11 for a County payroll.

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Global Assets, Inc. in the amount of \$1768.68 for the Sheriff's Office
- Omni Explosives in the amount of \$1050.00 for the Sheriff's Office
- BOE in the amount of \$12,875.00 for the Information Technology department

APPROVED CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for O'Michael's Pub & Grill to be used 3/7/20 for the Hess wedding.

MEETING TO CONSIDER INDIGENT DECISIONS

The Board met today at 8:46 a.m. to consider indigent decisions. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Customer Service Specialist Robin Sneegas and Deputy Clerk Jenen Ross. The following cases do not meet the eligibility criteria for county assistance: 2020-0399, 2020-0413, 2020-0385, 2020-0389, 2020-0422, 2020-0420, 2020-0421 and 2020-0416. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to issue initial denials on the cases as read into the record. The meeting concluded at 8:47 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONSIDER INDIGENT MATTERS

The Board met today at 8:48 a.m. to consider indigent matters. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George, Customer Service Specialist Robin Sneegas and Deputy Clerk Jenen Ross.

Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to issue a final approval with written decision within 30 days on case no. 2019-1002.

Commissioner Dale made a motion to issue final approvals with written decisions within 30 days on case nos. 2019-1099 and 2019-409. The motion was seconded by Commissioner Van Beek and carried unanimously.

The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-112

The Board met today at 9:00 a.m. to conduct a medical indigency hearing for case no. 2020-112. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Timothy Ryan for St. Alphonsus, Applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to continue the case to April 23, 2020. The hearing concluded at 9:23 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-195

The Board met today at 9:29 a.m. to conduct a medical indigency hearing for case no. 2020-195. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Andrew Lacayo for West Valley Medical Center, Applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to continue the case to March 26, 2020. The hearing concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-3

The Board met today at 9:42 a.m. to conduct a medical indigency hearing for case no. 2020-3. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Timothy Ryan with St. Alphonsus, Applicant and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to continue the case to April 23, 2020. The hearing concluded at 9:50 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-87

The Board met today at 9:52 a.m. to conduct a medical indigency hearing for case no. 2020-87. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom, Hearing Manager Kellie George, Director of Indigent Services Yvonne Baker, Lisa Buseth for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to continue the case to March 26, 2020. The hearing concluded at 9:55 a.m. An audio recording is on file in the Commissioners' Office.

INDIGENT MATTERS

The Board met today at 9:58 a.m. to consider indigent matters. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Hearing Manager Kellie George and Deputy Clerk Jenen Ross. Neither the hospital nor the applicant appeared on the following cases: 2020-119, 2020-68, 2020-12 and 2020-6. Commissioner Dale made a motion to issue final denials on the cases as read into the record. The motion was seconded by Commissioner Van Beek and carried unanimously. The meeting concluded at 9:59 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE

The Board met today at 10:07 a.m. with county attorneys for a legal staff update. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek (Commissioner Dale left at 11:35 a.m.), Chief Deputy P.A. Sam Laugheed, Facilities Director Paul Navarro (left at 10:45 a.m.) and Deputy Clerk Jenen Ross.

EXECUTIVE SESSION – PERSONNEL MATTER REGARDING NAMED PERSONNEL, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 10:07 a.m. for a legal staff update. A request was made to go into Executive Session as follows:

Commissioner Van Beek made a motion to go into Executive Session at 10:08 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (i) regarding personnel matters concerning named personnel, records exempt from public disclosure and attorney-client communication and communicate with risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed, Facilities Director Paul Navarro (left at 10:45 a.m.) and Deputy Clerk Jenen Ross. The Executive Session concluded at 11:25 a.m. and no votes were taken.

At the conclusion of the executive session a discussion was had about employee sponsored events that are either for fundraising or just gatherings such as cookie sales, holiday

bake/tree sales and chili cook-off events and where the line is between being an in-house event and a county sponsored event. The meeting concluded at 11:45 a.m. An audio recording is on file in the Commissioners' Office.

MEETING TO CONTINUE THE PUBLIC HEARING FOR THE CONSIDERATION OF A REQUEST BY KENNETH SMART FOR AN APPEAL FOR AN ADDRESS CHANGE; CASE NO. RD2019-0028-APL

The Board met today at 2:02 p.m. to continue the public hearing to consider a request by Kenneth Smart of an appeal for an address change. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of DSD Tricia Nilsson and Deputy Clerk Jenen Ross. Director Nilsson explained that since the last hearing the Sheriff's Office staff and DSD have met with the neighbors but DSD needs more time to determine the status of the right-of-way access on Oasis. She has been in communication with Gem County, but she needs some additional time to collect the necessary information. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to reschedule the hearing to March 24, 2020 at 10:00 a.m. The meeting concluded at 2:05 p.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH HUMAN RESOURCES DIRECTOR TO DISCUSS SUPERVISOR TRAINING PROPOSALS

The Board met today at 3:02 p.m. with the Human Resources Director to discuss supervisor training proposals. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. In response to a question from Commissioner Van Beek, Director Baumgart said to her knowledge neither the Board nor the PAs office had ever been evaluated. Ms. Baumgart said it was discussed several month ago to provide supervisor training as a form of succession planning. She received quotes from several different firms and met with four consulting firms. In order to get the results being looked for she thinks the best way to do that would be to have 3 different 2-hour sessions over a 6-week period. Commissioner White would like to see the supervisors receive a certificate at completion and wondered if the course could be used as continuing education credit. Ms. Baumgart said it could be used as continuing education credits and that she can request there be certificates upon completion. Commissioner Van Beek expressed concern about exposure to the county if a supervisor who is untrained is providing a review to an employee. Director Baumgart said that all the reviews are filtered thru HR so they are being reviewed; HR also meets with all the Directors for performance evaluation training and how to give feedback throughout the year. Commissioner Dale said he is in support of any additional training and feels the liability portion comes in when an employee needs to be terminated and proper performance evaluations have not been completed. Employees need to be regularly evaluated and positive and negative behaviors and performances need to be

documented. Commissioner Van Beek really likes the proposal by HR Precision and feels they could bring a new perspective. Commissioner White feels most comfortable with Price and Associates and has heard good things about the training from the DAs. Commissioner Dale thinks perhaps you stick with Price and Associates and maybe reevaluate in a couple of years to see if the training needs to be refreshed. Discussion ensued regarding the different types of personality assessments that are done by each firm, whether it would be more beneficial to stay with Price and Associates (training being used by the DAs) or by going with a new firm, and the possibility of going with a new firm but only having the supervisors attend and not the DAs. Director Baumgart feels it would be beneficial for DAs to also attend the training. At the conclusion of the discussion it was decided that Director Baumgart would put the two options, Price and Associates and HR Precision, out to the Department Administrators to get their feelings on which firm they'd like to go with. The meeting concluded at 3:36 p.m. An audio recording is on file in the Commissioners' Office.

FEBRUARY 2020 TERM

CALDWELL, IDAHO FEBRUARY 28, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman – out of the office
Commissioner Leslie Van Beek
Deputy Clerk Monica Reeves / Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order(s):

- Corwin Ford in the amount of \$34,875.00 for the Fleet department/Juvenile Probation department
- Quality Trailer Sales in the amount of \$2000 for the Fleet department/ Juvenile Probation department
- BOE in the amount of \$1148.00 for the Information Technology department
- HP, Inc. in the amount of \$6246.00 for the Information Technology department

APPROVED CLAIMS ORDER NO. 3/10/20

The Board of Commissioners approved payment of County claims in the amount of \$53,235.96, \$265,108.43 and \$125,186.31 for accounts payable.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEM

The Board met today at 9:02 a.m. with county attorneys for a legal staff update and to consider an action item. Present were: Commissioners Pam White and Leslie Van Beek, Prosecutor Bryan Taylor left at 9:09 a.m., Chief Deputy P.A. Sam Laugheed and Deputy Clerk Jenen Ross. The action item was considered as follows:

Consider signing Prosecution Services Term agreement Canyon County Prosecuting Attorney and City of Parma: Prosecutor Taylor explained that his office provides prosecution services to every municipality in the county. The Mayor of Parma requested an updated contract so that current signatures could be obtained. There were no changes to the contract. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the Prosecution Services term agreement between Canyon County Prosecution Attorney and the City of Parma (see agreement no. 20-031).

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

A request was made to go into Executive Session as follows:

Commissioner Van Beek made a motion to go into Executive Session at 9:10 a.m. pursuant to Idaho Code, Section 74-206(1) (d) regarding records exempt from public disclosure and attorney-client communication. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Van Beek and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:42 a.m. with no decision being called for in open session.

Consider signing a resolution to transfer alcohol license to Rite Aid #5409: Commissioner Van Beek made a motion to sign the resolution transferring an alcohol license to Rite Aid #5409. The motion was seconded by Commissioner White and carried unanimously (see resolution no. 20-018).

The meeting concluded at 9:43 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUATION OF PUBLIC HEARING – CONSIDER REQUEST BY TROOST FAMILY TRUST FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND REZONE, CASE NOS. OR2019-0002 & RZ2019-0004

The Board met today at 10:00 a.m. for the public hearing to consider a request by Troost Family Trust for a comprehensive plan map amendment and rezone, Case Nos. OR2019-0002 & RZ2019-0004. Present were: Commissioners Pam White and Leslie Van Beek, DSD Planner Jennifer Almeida, Deputy P.A. Zach Wesley, Greg Bullock, TJ Wellard, Sheena Wellard, Zane Laufenberg, Rich Hellwege, Darryl Ford, Sheila Ford, and Deputy Clerk Monica Reeves. Today's hearing was rescheduled from February 24, 2020. Due to unexpected

events in the Commissioners' Office, and because of the applicant's request to have a full Board present today's hearing will be continued to a later date. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to continue the hearing to March 6, 2020 at 1:30 p.m. The proceeding concluded at 10:05 a.m. An audio recording is on file in the Commissioners' Office.

THE MINUTES OF THE FISCAL TERM OF FEBRUARY 2020 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this 9th day of June, 2020

CANYON COUNTY BOARD OF COMMISSIONERS
Commissioner Tom Dale
Commissioner Pam White
Commissioner Leslie Van Beek

ATTEST: Chris Yamamoto, Clerk
By: J. Ross, Deputy Clerk