

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 1, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 567020

The Board of Commissioners approved payment of County claims in the amount of \$1,705.00 for accounts payable.

APPROVED CLAIMS NO. 567058

The Board of Commissioners approved payment of County claims in the amount of \$49,265.58 for accounts payable.

APPROVED CLAIMS NO. 566939 TO 566991

The Board of Commissioners approved payment of County claims in the amount of \$34,902.97 for accounts payable. **Commissioner Van Beek indicated her approval with an outstanding question for cost justification on the purchase of the Samsung TV invoice 4707890/PO16-4515 in the amount of \$5,505.63.*

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Overhead Door of Idaho in the amount of \$3,675.00 for the Facilities Department
- Hanson Janitorial in the amount of \$2,899.40 for the Sheriff's Office
- Priority Dispatch in the amount of \$3,420.00 for the Sheriff's Office

APPROVED LIQUOR CATERING PERMITS

The Board approved a liquor catering permit for County Line Wine Company, LLC for use on October 10, 2020 at Hathaway House, and on October 17, 2020 at Smith's Barn; and a permit for Raising Our Bar for use on October 4, October 10, October 11, October 17, October 18, and October 24, 2020 at Still Water Hollow.

DETAILED MINUTES TO COME AT A LATER TIME

INDIGENT DECISIONS

The Board considered matters related to medical indigency

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE/ACTION ITEMS:

Approved Computer Arts Inc. master service agreement (No. 20-135.)

Approved independent contractor agreement for interpreter services with Michael Schell (No. 20-134.)

Consider signing 2020 Idaho Public Safety Communication Commission Program grant award document

PUBLIC HEARING – REQUEST BY DAVID AND VERNA SLAGEL FOR A CONDITIONAL REZONE, CASE NO. CR2020-0006

The Board met today at 10:01 a.m./p.m. to conduct a public hearing in the matter of a request by David and Verna Slagel for a conditional rezone of Parcel R29025010B from “A” (Agricultural) to “R-R” (Rural Residential), Case No. CR2020-0006. Present were: Commissioners Pam White and Leslie Van Beek, David Slagel, Verna Slagel, and Deputy Clerk Monica Reeves. Present Via Webex: Commissioner Tom Dale, DSD Planner Dan Lister and DSD Director Tricia Nilsson. The request was approved. The development agreement and ordinance will be considered at a later date.

MEETING TO DISCUSS COUNTY’S FLOOD PLAIN ORDINANCE

The Board met today at 2:37 p.m. to discuss the County’s flood plain ordinance. Present were: Commissioners Pam White and Leslie Van Beek, TJ Wellard, and Deputy Clerk Monica Reeves. Present via Webex: Commissioner Tom Dale, DSD Director Tricia Nilsson and Keri Smith. Keri Smith and TJ Wellard requested the meeting to discuss a situation they encountered in which the County’s flood plain ordinance overlooked some issues. They are seeking amendments to the ordinance regarding the process to establish base flood elevation; flood protection elevation; and the requirement for flood vents. Their concern is that there is no added benefit by having these higher standards in the ordinance when people can circumvent the County and go through FEMA. Discussion ensued. Ms. Smith and Mr. Wellard spoke of how DSD staff’s hands are tied and so they propose working with staff on proposed ordinance amendments. Director Nilsson said it would be helpful to have the specific amendments they are proposing and so she offered forward them the redline version of the ordinance for their comments. Any ordinance amendment would take a minimum of four months to get two hearings scheduled and conducted. The Board is open

to reviewing some proposed ordinance amendments. No Board action was required or taken today. The meeting concluded at 3:25 p.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 2, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 567021 TO 567057

The Board of Commissioners approved payment of County claims in the amount of \$113,219.22 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Grainger in the amount of \$3,222.94 for the Weed Control Department

APPROVED LIQUOR CATERING PERMIT

The Board approved a liquor catering permit for Raising Our Bar for use on October 6, 2020 at Still Water Hollow.

APPROVE VACATION LEAVE TO SICK LEAVE TRANSFER FORMS

The Board approved vacation leave to sick leave transfer forms for Diana Sinner and Jodi McAbee.

APPROVE EMPLOYEE STATUS CHANGE FORM/KEY & SECURITY ACCESS REQUEST FORM

The Board approved an employee status change form and key & security access request form for Keana Wininger, an interpretive specialist.

APPROVED JUNE 2020 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of June 2020 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

CONSIDER OCTOBER 2, 2020 AGENDA ITEMS

The Board met today at 9:00 a.m. to consider the October 2, 2020 agenda items. Present were: Commissioners Pam White and Leslie Van Beek, Clerk Chris Yamamoto, Elections Supervisor Haley Hicks, Deputy P.A. Mike Porter, Kathy Frost from DSD, PIO Joe Decker, Tina Holmquist, Carrie Johnson, and Sendy Martinez from the County Agent's Office, and Deputy Clerk Monica Reeves. Present via Webex: Nicole Camarda, Commissioner Tom Dale who joined at 9:02 a.m., and Rachel Spacek from the Idaho Press-Tribune. The items were considered as follows:

Consider proclamation declaring National 4-H Week in Canyon County:

Commissioner Van Beek read the proclamation into the record. Carrie Johnson and Sendy Martinez spoke on behalf of the County Agent's Office. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the proclamation proclaiming October 4 through the October 10, 2020 as National 4-H Week in Canyon County.

Consider resolution designating polling locations for the November 3, 2020 election:

Clerk Yamamoto reported on the amount of work and coordination efforts the Elections Office is doing to prepare for the November 3 election. Topics included: social media announcements, training of poll workers, volunteering efforts, early voting locations, absentee ballots, a drop box location at the Elections Office, and the logistics of providing voting opportunities for those who are COVID-19 positive where people will hopefully call ahead and then go to their specified location and stay in their car and vote. (Staff has disinfectant, PPE, and 1600 styluses available.) Clerk Yamamoto addressed the common question of why the Elections Office cannot automatically mail out absentee ballots to the voter base: it is against the law. To get an absentee ballot you must request one. The Clerk also addressed the number of polling places of which there are 21, and he provided maps for the Board's review. The Elections Office balanced the logistics and took into consideration how far voters will have to drive. There are over 105,000 registered voters in Canyon County and he anticipates they could see 40,000 people who vote early thereby paring down the number of voters on Election Day. Early voting starts on October 19; O'Connor Field House in Caldwell will open on October 13 for early voting. Commissioner Dale thanked the Clerk and his staff for their work and said the information presented today is a lot different than

what a lot of emails the Board received were assuming. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the resolution designating polling locations for the November 3, 2020 election. (See Resolution No. 20-153.)

Consider resolution granting a refund to Nancy Jolin on behalf of Dennis Jolin for a withdrawn application:

Kathy First reported that Mr. Jolin applied for a variance and then passed away and his daughter is settling his estate. The family is not going forward with the variance request so they are seeking a refund of \$550. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to sign the resolution granting a refund to Nancy Jolin on behalf of Dennis Jolin for a withdrawn application. (See Resolution No. 20-154.)

The meeting concluded at 9:37 a.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

MEETING TO CONSIDER SIGNING DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION

The Board signed the proclamation for domestic violence awareness month.

PUBLIC HEARING – REQUEST BY ROGER HOWELL FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND REZONE, CASE NOS. OR2020-0006 AND RZ2020-0013

The Board met today at 10:03 a.m. to consider a request by Roger Howell for a comprehensive plan map amendment for Parcel R37692011A from "Agricultural" to "Residential", and a rezone from an "A" (Agricultural) Zone to an "R-1" (Single Family Residential) Zone, Case Nos. OR2020-0006 and RZ2020-0013. Present were: Commissioners Pam White and Leslie Van Beek, Roger Howell, William Mason, Jay Howell, and Deputy Clerk Monica Reeves. Present via Webex: Commissioner Tom Dale and DSD Planner Dan Lister. Dan Lister gave the oral staff report. The parcel was created through a conditional use permit in 2006, however, the conditions were not fully met and therefore the building permit associated with it has expired. In order to divide the parcel and get one building permit a rezone is required. Staff is recommending denial of both requests because the findings have to show this area has changed in a way that would promote a residential designation, but it has not changed. There is nothing that would promote residential development in that area. This has the potential of setting a precedent and could trigger others to go residential which would create a residential hub in an area not anticipated to have residential uses. Staff is recommending an option be considered instead that a conditional rezone to an RR (rural residential) zone be considered, it would be conditioned to only allow one division and one of the lots would have to be over five acres. It would give two developable lots and that decision would not have to go through a comprehensive plan map amendment or platting process. Mr. Lister said the Board could continue this hearing to rehear it as a conditional rezone and we could re-notice it and have a development agreement with it. Roger Howell testified his father

purchased the property in 2006 and had a split through a CUP for one building permit and he was not aware there was a five-year limitation on it. When Mr. Howell acquired this property the question became what do he and his brother do with it, and they decided they would both like the option of building a home out there one day, but in the meantime can they put it to use? They made attempts to find an agricultural activity that would make sense for them. They would like four building lots. Mr. Howell said it is zoned for agricultural use, but it doesn't seem to be the highest and best use. They prefer an R-1 designation to have flexibility but if they have to go with some other form of zoning there are a couple options that would work for them where at the very least he and his brother could each build a home there at some point. William Mason gave testimony re the concept plan. Dan Lister said with the RR option it would be considered a conditional rezone and it would allow up to four lots, but it will mostly likely be three lots due to the requirements of Southwest District Health. He said the Board can either deny the request today and then start the process as a conditional rezone, or table this matter and request it come back as a conditional rezone with a development agreement. The applicant will have to pay \$385 for the application and re-noticing process, and a new hearing will be held then they can apply for a land division. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to close public comment. Commissioner Van Beek said this is a unique piece and she recognizes the challenges associated without, however, the area is predominantly agricultural and we don't want a domino effect. She supports staff's recommendation. Commissioner Dale supports the option proposed by staff. The property is underutilized because of its size and shape and the slope makes it difficult for a large-scale farming operation. He is in favor of delaying action or tabling the matter until the applicant has time to work with staff on the conditional rezone and development agreement and come back to the Board. Commissioner White also wants to table this matter so the applicant can talk work with Mr. Mason on a conceptual drawing for a conditional rezone with a 2-acre average lot size, not to exceed two residential lots, and one lot has to be over 5 acres. Commissioner White made a motion to table the hearing to November 18, 2020 at 1:30 p.m. The motion was seconded by Commissioner Dale and carried unanimously. The hearing concluded at 10:46 a.m.

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 5, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 567171 TO 567215

The Board of Commissioners approved payment of County claims in the amount of \$55,910.02 for accounts payable.

APPROVED CLAIMS NO. 567216 TO 567238

The Board of Commissioners approved payment of County claims in the amount of \$17,290.25 for accounts payable.

APPROVED CLAIMS NO. 567104 TO 567113, and 567163 TO 567164

The Board of Commissioners approved payment of County claims in the amount of \$419,902.26 for accounts payable.

APPROVED CLAIMS NO. 567114 TO 567170

The Board of Commissioners approved payment of County claims in the amount of \$26,581.91 for accounts payable.

APPROVED CLAIMS NO. 567087 TO 567103

The Board of Commissioners approved payment of County claims in the amount of \$20,845.00 for accounts payable.

APPROVED CLAIMS NO. 567325 TO 567335

The Board of Commissioners approved payment of County claims in the amount of \$8,803.42 for accounts payable.

APPROVED CLAIMS NO. 567059 TO 567086

The Board of Commissioners approved payment of County claims in the amount of \$33,033.81 for accounts payable.

APPROVED CLAIMS NO. 567239 TO 567266

The Board of Commissioners approved payment of County claims in the amount of \$31,606.11 for accounts payable.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- WCP Solutions in the amount of \$24,360.00 for the Information Technology Department
- Case Management in the amount of \$16,000.00 for the Information Technology Department
- Idera, Inc., in the amount of \$7,969.50 for the Information Technology Department
- ESRI, Inc., in the amount of \$46,450.00 for the Information Technology Department

APPROVED SICK LEAVE TO VACATION LEAVE TRANSFER FORMS

The Board sick leave to vacation leave transfer forms for Ryan Dowell, Scott Gatewood, James Kouril, and Mark Tolman.

ACTION ITEMS

The Board acted on the following items:

Signed resolution approving FY2021 compensation plan and salaries (No. 20-157.)

Approved new and reclassified positions for FY2021 (No. 20-158.)

Approved FY2020 operating transfers and reimbursements. (20-156.)

Approved resolution granting a new alcoholic beverage license to Double Barrel Bar & Grill (No. 20-155.)

OCTOBER 2020 TERM

CALDWELL, IDAHO OCTOBER 6, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 2101

The Board of Commissioners approved payment of County claims in the amount of \$1,620,612.22 for a County payroll.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Amazon.com in the amount of \$2,025.00 for the Facilities Department
- Police Service Dogs in the amount of \$10,900.00 for the Sheriff's Office
- Idera, Inc., in the amount of \$7,969.50 for the Information Technology Department
- ESRI, Inc., in the amount of \$46,450.00 for the Information Technology Department

DETAILED MINUTES TO COME AT A LATER TIME

MEETING WITH THE DIRECTOR OF FACILITIES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE

Consider signing 2020 Preventative Health service agreement

Consider signing 2020 engagement letter with Eide Bailly

Consider signing 2020 single audit engagement letter with Eide Bailly

Consider extending the COVID-19 emergency declaration

EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTER PURSUANT TO IDAHO CODE 74-206(1)(A) AND (D); INTERVIEW AND CANDIDATE EVALUATION FOR COMMISSIONERS' OFFICE SR. ADMINISTRATIVE SPECIALIST POSITION

The session was held although no Board action was taken.

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 7, 2020

PRESENT: Commissioner Pam White, Chair
Commissioner Tom Dale, Vice Chairman
Commissioner Leslie Van Beek
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Mountain Home Auto Ranch in the amount of \$365,842.00 for the Sheriff's Office
- Mountain Home Auto Ranch in the amount of \$32,076.00 for the Sheriff's Office

APPROVED CLAIMS NO. 567275 TO 567324

The Board of Commissioners approved payment of County claims in the amount of \$19,186.84 for accounts payable.

APPROVED CLAIMS NO. 567268 TO 567312 AND 567336 TO 567337

The Board of Commissioners approved payment of County claims in the amount of \$59,886.85 for accounts payable.

APPROVED LIQUOR CATERING PERMITS

The Board approved a liquor catering permit for Local First for use on October 10, 2020 at White Willow Estates.

APPROVED COMMUTER VEHICLE AUTHORIZATION FORMS

The Board approved commuter vehicle authorization forms for Garrett McRae and Leslie Johnson.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with the Trial Court Administrator for discussion regarding hiring of a temporary Judicial Assistant using CARES monies

PUBLIC HEARING – REQUEST BY JAMES NEWELL FOR A ZONING AMENDMENT AND SHORT PLAT FOR VALLEYVIEW RANCH SUBDIVISION #3, CASE NOS. RZ2020-0009 AND SD2020-0015

The Board met today at 10:05 a.m. to conduct a public hearing in the matter of a request by James Newell for a zoning amendment and short plat for Valleyview Ranch Subdivision #3; Case nos. RZ2020-0009 & SD2020-0015. The Board approved both requests. (Ordinance No. 20-031.)

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 8, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Intermountain Communications in the amount of \$446,693.64 for the Emergency Management Office

DETAILED MINUTES TO COME AT A LATER TIME

MEDICAL INDIGENCY APPEAL HEARINGS

Action item: consider approval/denial of indigent decisions and signing of liens

Action item: consider applications on appeal of initial determination [names and other information withheld pursuant to Idaho code §74-106(4) and (6)]

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE

- Action Item: Consider signing addendum to request for qualifications for design and engineering services related to Celebration Park East End RV improvement
- Action Item: Consider approval of commercial film/photo permit in Canyon County Parks for Minus Plus Productions

CANYON COUNTY ELECTED OFFICIALS' MEETING

ELECTED OFFICIALS' MEETING TO DISCUSS COVID-19 UPDATES - ADMINISTRATION BUILDING
PUBLIC MEETING ROOM

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 9, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 10/9/20 AND 10/23/20

The Board of Commissioners approved payment of County claims for accounts payable as follows: Claim #567374 in the amount of \$402,144.50, Claims #567338 through #567373 in the amount of \$63,434.17, and Claims #567375 through #567411 in the amount of \$50,396.51.

APPROVED EMPLOYEE STATUS CHANGE

The Board approved an employee status change form for Debie Schelhorn, a landfill fee collector.

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- WCP in the amount of \$1,114.08 for the Information Technology Department

APPROVED LIQUOR CATERING PERMITS

The Board approved liquor catering permits for Slicks Bar for use on November 5, 2020, November 27, 2020, November 28, 2020, December 3, 2020, December 10, 2020, and December 17, 2020 for various events.

APPROVED SICK LEAVE TO VACATION LEAVE TRANSFER FORM

The Board approved a sick leave to vacation leave transfer form for Demi Etheridge.

RESCHEDULE PUBLIC HEARING – APPEAL BY JOHN CARPENTER OF THE CONDITIONED APPROVAL OF A HOME BUSINESS, CASE NO. AD2020-0029APL

The Board met today at 9:01 a.m. to go on the record to continue the hearing in the matter of an appeal by John Carpenter of the conditioned approval of a home business, Case No. AD2020-0029APL. Present were: Commissioners Pam White, Tom Dale, and Leslie Van Beek, DSD Planner Julianne Shaw (via conference call), and Deputy Clerk Monica Reeves. The hearing was continued from September 22, 2020, and staff requested the matter be rescheduled to October 20, 2020. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to reschedule the hearing to October 20, 2020 at 2:00 p.m. The meeting concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER APPROVING BIOLOGICAL CONTROL WAIVER FORM FOR THE COUNTY WEED CONTROL DEPARTMENT

The Board met today at 9:15 a.m. to consider approving a biological control waiver form for the County Weed Control Department. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy PA Dan Blocksom, and Deputy Clerk Monica Reeves. Weed Control Superintendent AJ Mondor was present via Webex. The discussion focused on the noxious weed control and enforcement release and waiver. Dan Blocksom he drafted two different options for the Board to consider after he previously sent a legal memo on this topic. The first option is a generic enforcement waiver and is for use if someone received notice about their property and they did not or could not do anything about the weeds so the County will enforce it and that's when, potentially, the waiver would be used. Or, the County can offer an alternative and put a special bug (biological control agent) on the property and work with the landowner if they are willing to sign the generic form. The second option is a very specific form and it has the same idea as the generic waiver but it's very specific to one property. Director Mondor said the biological control agent has been approved by the USDA and the Idaho State Department of Agriculture and there is a waiting list for the bugs. There was discussion about the forms and when they would be used by the weed control department. Commissioner Van Beek would like the detailed information to be attached to the form when the department is using the biological control agent in order to make sure there is full disclosure with the property owner. Commissioner Dale said it's

not necessary for Director Mondor to notify the Board every time the department sprays, mows, or uses a biological control agent. Director Mondor said he would only use the form in the more complex situations and in that case the Board should be looped in. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to approve the generic form as suggested by the legal department. Dan Blocksom will add a reference to the form that explains more about the bugs/biological control agent. The meeting concluded at 9:35 a.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Addendum to Request for Qualifications – Celebration Park East End RV Improvement

Signed addendum

Commercial film/photo permit for Minus Plus Productions

Signed permit

Consider signing agreement with the Robert Half Company for placement of temporary employee

Signed agreement with Robert Half Company No. 20-139.

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 13, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- HP, Inc., in the amount of \$2,158.08 for the Information Technology Department

APPROVED LIQUOR CATERING PERMITS

The Board approved liquor catering permits for Goodwood Barbecue Company for use on November 13, 2020 at Still Water Hollow.

APPROVED SICK LEAVE TO VACATION LEAVE TRANSFER FORMS

The Board approved sick leave to vacation leave transfer forms for Laura Barbour, Linda Hall, Ross Garven, Jose Orozco, Sherri Root, Angie Martinez, Adrian Chavez, Craig Olsen, Myron Emly, Michael Thompson, Diana Sinner, Alan Oates, and Mark Navarette.

FILE IN MINUTES THE TREASURER'S MONTHLY REPORT FOR AUGUST 2020

The Board filed the Treasurer's report for the month of August, 2020.

MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE/ACTION ITEMS:

- Signed resolution classifying records of the information technology department and authorizing the destruction of financial records. (Resolution No. 20-159.)
- Signed MOU between Canyon County and the City of rural planning assistance contract for the City of Parma (Agreement No. 20-142.)
- Signed Canyon County/Nampa fire protection district/City of Nampa intergovernmental agreement and joint powers agreement for the collection and expenditure of development impact fees for fire district services systems improvements, first amended and reformed. (Agreement No. 20-141.)
- Signed Canyon County/Caldwell Rural Fire Protection District/City of Caldwell intergovernmental and joint powers agreement for the collection and expenditure of development impact fees for fire district systems improvements first amended and reformed. (Agreement No. 20-140.)

CONSIDER SIGNING A RESOLUTION GRANTING A NEW ALCOHOLIC BEVERAGE LICENSE TO TAQUERIA MEXICO CHIQUITO

The Board granted a new alcoholic beverage license to Taqueria Mexico Chiquito. (Resolution No. 20-160.)

MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met with Director Nilsson for a department review. Action items:

- The Board appointed Sheena Wellard and Scott Brock to the Canyon County Planning and Zoning Commission. (Resolution Nos. 20-161 and 20-162.)

MEETING WITH DIRECTOR OF HUMAN RESOURCES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met with the HR Director for a department review.

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 14, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 567439 THROUGH 567464

The Board of Commissioners approved payment of County claims in the amount of \$25,493.34 for accounts payable.

APPROVED CLAIMS NO. 567494 THROUGH 567495

The Board of Commissioners approved payment of County claims in the amount of \$46,550.00 for accounts payable.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Independent Pipe & Steel Corp. in the amount of \$16,518.09 for the Facilities Department
- Sunshine Window Cleaning in the amount of \$2,655.00 for Facilities Department
- WCP in the amount of \$1,062.30 for the Information Technology Department
- White Cloud Communications in the amount of \$6,339.00 for the Solid Waste Department

APPROVED LIQUOR CATERING PERMITS

The Board approved liquor catering permits for Creek Side Affair for use on October 23 and 24, 2020 for wedding events.

JOINT MEETING BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND THE PLANNING AND ZONING COMMISSION

The Board met today at 5:09 p.m. to for a joint meeting with the P&Z Commissioner and staff from the Development Services Department. The meeting took place in the public meeting room at the Administration Building. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek; DSD Director Tricia Nilsson; P&Z Commissioners: Rick Fried, Rob Sturgill, Sheena Wellard, Patrick Williamson, Scott Brock, John Carpenter, and Sandy Levi; DSD Staff: Kellie George, Jennifer Almeida, Kate Dahl, Juliann Shaw, and Randall Faulkner; and Deputy Clerk Monica Reeves. The following topics were discussed:

- The P&Z Commission is still conducting public hearings via Webex due to concerns about crowd control given the COVID situation
- Open meeting law/transparent meeting law
- Regulatory takings
- Upcoming training session to be scheduled in January
- Discussion regarding zoning ordinance criteria and comprehensive plan review
- Discussion regarding development occurring in the middle of farm ground, and whether there is any potential for limiting growth, or for having a capacity for infrastructure
- Strong opposition citing traffic issues; County has no authority over roads, but officials depend on reports from ITD
- Impact fees

The meeting concluded at 6:18 p.m. No Board action was required or taken. An audio recording is on file in the Commissioners' Office.

OCTOBER 2020 TERM

CALDWELL, IDAHO OCTOBER 15, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- MRSA-UV, LLC in the amount of \$22,444.34 for the Sheriff's Office
- Savage Range Systems in the amount \$6,745.00 for the Sheriff's Office

APPROVED CLAIMS NO. 567465 TO 567493

The Board of Commissioners approved payment of County claims in the amount of \$107,380.17 for accounts payable. **Commissioner Van Beek indicated her approval on this batch of claims except for the claim related to purchase order #4486 in the amount of \$22,444.34.*

APPROVED CLAIMS NO. 567496 TO 567547

The Board of Commissioners approved payment of County claims in the amount of \$46,670.84 for accounts payable.

APPROVED CLAIMS NO. 567412 TO 567438

The Board of Commissioners approved payment of County claims in the amount of \$61,527.66 for accounts payable.

CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE/ACTION ITEMS

- Signed 2020 Idaho Public Safety Communication Commission Program Grant Award Document
- Signed use facilities agreement with Family Advocates. (Agreement No. 20-143.)
- Qualification statement openings, selection process begins for request for qualifications for design and engineering services related to Celebration Park East End RV Improvement

CONSIDER SIGNING FINAL PLAT FOR VALLEYVIEW RANCH NO. 3, CASE NO. SD2020-0015

Upon the motion of Commissioner Dale and the second by Commissioner White, the Board voted unanimously to sign the final plat for Valleyview Ranch No. 3.

CONSIDER MATTER RELATED TO KARCHER FARM, LLC & SS KARCHER LLC

Staff requested the matter be continued to October 23, 2020 at 9:00 a.m., at which time the Board will consider the resolution, ordinance and development agreement for Karcher Farm, LLC and SS Karcher, LLC.

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 16, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

No meetings were held this day.

APPROVED CLAIMS NO. 567548 TO 567577

The Board of Commissioners approved payment of County claims in the amount of \$1,126,005.49 for accounts payable.

OCTOBER 2020 TERM

CALDWELL, IDAHO OCTOBER 19, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 10/23/20

The Board of Commissioners approved payment of County claims for accounts payable as follows: Claims #567727 through 567771 in the amount of \$60,337.28, Claims #567607 through 567663 in the amount of \$142,675.65, Claims #567772 through #567778 in the amount \$2,464.00, Claims #567788 and #567799 in the amount of \$8,024.52, Claims #567578 through #567606 in the amount of \$75,741.82, Claims #567779 through #567787 in the amount \$7,227.00, and Claims #567664 through #567726 in the amount of \$18,551.88.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Apple in the amount of \$1,379.00 for the Information Technology department
- Derby Industries in the amount of \$10,213.12 for the Sheriff's Office

APPROVE SICK LEAVE TO VACATION LEAVE TRANSFER FORMS

The Board approved sick leave to vacation leave transfer forms for the following employees: Ashley Erickson, Jeff Breach, Gisela Moreno, and Esmeralda Romo.

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:31 a.m. for an office staff meeting. Present were: Commissioners Tom Dale and Leslie Van Beek, and Deputy Clerks Jenen Ross and Monica Reeves. The Board reviewed this week's schedule with staff. There was discussion regarding the processes for accountability for purchase orders and claims for payment. Commissioner Van Beek is in favor of having meetings

to consider purchase orders that are submitted in order to give the Board a chance to ask questions of departments/office about the proposed purchases. Rather than having more meetings, Commissioner Dale proposed that we keep with the current process of having purchase orders reviewed in the daily folder, and in the event questions arise a meeting could then be scheduled. Commissioner Van Beek would like purchase orders to include budget and line item information to help streamline the review process. She then spoke of an issue that occurred last year regarding the process where an additional payment was made to the Canyon Community Clinic. Commissioner Dale said the issue was discussed last year and was addressed this year in the FY2021 budget process. Commissioner Pam White arrived at 8:45 a.m. and a review of the calendar continued. The meeting concluded at 8:48 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH TRIAL COURT ADMINISTRATOR TO DISCUSS AND CONSIDER SIGNING IDAHO SUPREME COURT LETTER OF SUPPORT

MEETING TO DISCUSS COVERED LOAD ORDINANCES

MEETING WITH FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 20, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- BOE in the amount of \$7,963.00 for the Sheriff's Office

APPROVED LIQUOR CATERING PERMIT

The Board approved an Idaho Liquor Catering Permit for Clearwater Canyon Cellars for use on November 19, 2020 at Still Water Hollow for a catering event.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE

- Consider signing real estate lease agreement between Canyon County and West Valley Humane Society

CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN FOR SEPTEMBER 2020

The Board approved tax charge adjustments by PIN for September 1 through September 30, 2020.

MEETING WITH DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

PUBLIC HEARING TO CONSIDER AN APPEAL BY JOHN CARPENTER OF A CONDITIONED APPROVAL OF A HOME BUSINESS, CASE NO. AD2020-0029APL

The Board met today at 2:00 p.m. to conduct a continued public hearing in the matter of an appeal by John Carpenter of a conditioned approval of a home business, Case No. AD2020-0029APL. Present were: Commissioners Pam White, Tom Dale, and Leslie Van Beek, Deputy PA Zach Wesley, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, John Carpenter, Jim Jolly, Holly Reising, and Deputy Clerk Monica Reeves. The matter was continued to October 23, 2020 at 11:00 a.m.

EXECUTIVE SESSION - PURSUANT TO IDAHO CODE §74-206(1)(E); CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING TRADE OR COMMERCE IN WHICH THE COUNTY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STATES OR NATIONS

OCTOBER 2020 TERM

CALDWELL, IDAHO OCTOBER 21, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 2102

The Board of Commissioners approved payment of County claims in the amount of \$1,857,473.44 for a County payroll.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- SHE, Inc., in the amount of \$15,489.96 for the Information Technology Department
- Oracle, Inc., in the amount of \$2,000.00 for the Information Technology Department
- Paessler AG in the amount of \$1,381.25 for the Information Technology Department
- Dell in the amount of \$14,355.45 for the Sheriff's Office
- Faro Technologies in the amount of \$5,626.69 for the Sheriff's Office

MEET WITH EMERGENCY OPERATIONS MANAGER REGARDING STORAGE FOR PPE

OCTOBER 2020 TERM

CALDWELL, IDAHO OCTOBER 22, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 567800 TO 567843

The Board of Commissioners approved payment of County claims in the amount of \$59,896.74 for accounts payable.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- C&B Trailers in the amount of \$15,715.00 for the Emergency Management Office
- Dillon Toyota Lift in the amount of \$26,900.00 for the Emergency Management Office
- HP Inc., in the amount of \$1,856.00 for the Information Technology Department
- HP Inc., in the amount of \$3,544.00 for the Information Technology Department
- ~~Mountain Home Auto Ranch in the amount of \$47,215.00 for the Emergency Management Department~~ – *This purchase order was approved on October 22, 2020 but was later voided and replaced with a separate purchase order on a later date.*

APPROVED LIQUOR CATERING PERMITS

The Board approved an Idaho Liquor Catering Permit for Raising Our Bar for use on November 5, November 6, November 14, November 21, and November 22, 2020 at Stillwater Hollow for a catering event.

MEDICAL INDIGENCY APPEAL HEARINGS

Action item: Consider approval/denial of indigent decisions and signing of liens

ACTION ITEM: CONSIDER APPLICATIONS ON APPEAL OF INITIAL DETERMINATION [NAMES AND OTHER INFORMATION WITHHELD PURSUANT TO IDAHO CODE §74-106(4) AND (6)]

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE

- Action Item: Signed amendment to the agreement dated July 7, 2014 with Pictometry International Corp. (Agreement No. 20-145.)
- Action Item: Signed Federal Annual Certification Report and Annual Equitable Sharing Agreement for the Sheriff's Office and City-County Narcotics Unit (Agreement No. 20-146.)

PUBLIC HEARING – PRELIMINARY PLAT, IRRIGATION PLAN AND DRAINAGE PLAN FOR WEATHERBY ESTATES SUBDIVISION

The Board met today at 1:30 p.m. to conduct a public hearing in the matter of a request to approve the preliminary plat, irrigation plan drainage plan for Weatherby Estates Subdivision, Case No. SD2019-0053. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, DSD Planner Jennifer Almeida, Marianne Robinson, “Eddie” an interested citizen, and Deputy Clerk Monica Reeves. Mathew Graham participated via Webex. Jennifer Almeida gave the oral staff report. Commissioner White had questions regarding the deferral of city requirements for curb, gutter, sidewalk, streetlights and landscaping. Commissioner Dale asked staff to add a plat note to make sure people understand this is an airport flight path/pattern and there will be noise involved and you cannot complain about that. Matthew Graham, the developer’s representative, testified in support of the request. Neutral testimony was offered Tammy Schuyler and Marianne Robinson. Rebuttal testimony was offered by Mr. Graham. *The hearing was continued to November 2, 2020 at 9:00 a.m.*

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 23, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Information Technology in the amount of \$2,400.00 for the Trial Court Administration Office/Family Court Services Sheriff’s Office

MEET WITH THE COUNTY ASSESSOR TO DISCUSS AN UPGRADE TO THE QUEUING SYSTEM AT THE DMV

- Action: Consider request to purchase an upgraded queuing system at the DMV

MEETING TO CONSIDER MATTERS RELATED TO KARCHER FARMS, LLC AND SS KARCHER LLC

- Signed resolution for the comprehensive plan map amendment (Resolution No. 20-163.)
- Signed ordinance for the conditional rezone (Ordinance No. 20-032.)
- Signed a development agreement (Agreement No. 20-147.)

MEETING TO CONSIDER MATTER RELATED TO CASE NO. VAC2019-0001 FOR BRODIE GRAHAM

The Board signed a resolution regarding vacating 3.2 acres of Lot 2, Block 1 of Deersky Ranch Subdivision to be adjusted into Parcel No. R30194, an unplatted parcel. (Resolution No. 20-164.)

MEETING TO RECEIVE AND REVIEW QUARTERLY JAIL INSPECTION REPORT

The Board met today at 10:00 a.m. to receive and review the quarterly jail inspection report. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Captain Harold Patchett, Lt. Dale Stafford, Lt. Martin Flores and Deputy Clerk Monica Reeves. Due to COVID the Board has not been touring the jail in person so it meets with jail staff to review the inspection report form each quarter. The Board reviewed the responses to the questions on the form. Captain Patchett and staff spoke about the protocols the jail staff follows regarding COVID precautions; the status of the remodel work that's being done; jail population; he addressed an inmate grievance that was filed; spoke of the work being done to address the door hinges in Pod 6; plans for a staff recognition event and staffing levels. Staff also responded to questions from the Board regarding the operation of Pod 6. The meeting concluded at 10:25 a.m. An audio recording is on file in the Commissioners' Office.

CONTINUATION OF THE PUBLIC HEARING TO CONSIDER A REQUEST BY JOHN CARPENTER FOR APPEAL OF A CONDITIONED APPROVAL OF A HOME BUSINESS; CASE NO. AD2020-0029APL

The Board signed an order of mediation which gives the parties in this case one week to select a mediator from the list maintained by the Idaho Supreme Court. They will have 35 days to wrap up the mediation process.

OCTOBER 2020 TERM

CALDWELL, IDAHO OCTOBER 26, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 567895 AND 567844 TO 567894

The Board of Commissioners approved payment of County claims in the amount of \$16,470.19 and \$114,847.31 for accounts payable.

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Nemo-Q LP in the amount of \$7,809.00 for the Sheriff's Office
- Nemo-Q, LP in the amount of \$10,725.00 for the Information Technology Department and the Assessor's Office

PUBLIC HEARING – GLENN AND ROBIN SEYMOUR'S REQUEST FOR A PLAT VACATION

The Board met today at 1:30 p.m. for a public hearing in the matter of a request by Glenn and Robin Seymour to vacate plat note #4 on the Lansing Meadows Subdivision final plat, Case No. VAC2020-0001. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, DSD Planner Dan Lister, Robert Hamlin, Glenn Seymour, Robin Seymour, and Deputy Clerk Monica Reeves. Present via Webex: Kevin Bishop and David Snow. The Board voted unanimously to approve the request.

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 27, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Bonneville Blue Precision Solutions in the amount of \$28,934.00 for the Solid Waste Department
- HP, Inc., in the amount of \$1,881.00 for the Information Technology Department
- HP, Inc., in the amount of \$3,880.00 for the Information Technology Department
- BOE in the amount of \$1,300.00 for the Information Technology Department
- SANS: Security Awareness in the amount of \$5,340.00 for the Information Technology Department
- SHI, Inc., in the amount of \$8,668.00 for Information Technology Department
- Carousel Industries in the amount of \$10,351.06 for the Information Technology Department
- Coble Promotions, LLC in the amount of \$14,529.00

APPROVE VACATION LEAVE TO SICK LEAVE TRANSFER FORMS

The Board approved vacation leave to sick leave transfer forms for Samantha Landis, Chernog Jagne, Greg Rast, Anita Hollis, Karen Serratos, Don Dutton, Eric Jensen, Kenny Jack, and Mike Davidson.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE/ACTION ITEMS

Signed legal notice of entering into personal services contract(s) with: Brad Leavitt, Psy.D.; Ryan Hulbert, Ph.D.; Phares Book, Psy.D.; Richard Sonnenberg, Ph.D.; Jacob Atkinson, Psy.D., to provide designated examiner evaluations; Jay Kiiha, Travis Rice, Gulstrom & Govia, Bethany Haase, Ali Perkins, Aaron Hooper, Jolene Maloney, Danielle Scarlett, Paul Taber, Matthew Thompson, Alan Coffel, and Krista Howard to provide legal services for representation of conflict cases assigned by the Courts under the supervision of the Chief Public Defender; Rita Fell to provide individual and family counseling for juvenile offenders and their families. Hakim Hazim to provide individual mentoring of juvenile offenders under the supervision of the County's Juvenile Probation Department. Jorge D. Reyes to individual and group counseling for juvenile offenders and their families. Michael Bess to individual mentoring for juvenile offenders under the supervision of County's Juvenile Probation Department; Delia Gonzalez and Maria G. Escobedo-Gonzalez to provide court interpreter services; John Bates, M.D.; Jacob Christopher White, D.O.; Coire Wethers, M.D.; Hamilton Warren Sutton, M.D.; James Piktel, M.D.; Charles Novak, M.D.; Roberto Negron, M.D.; Eric Gilbreath, M.D.; Tamara Helfer, M.D.; Michelle Cullinan, N.P.; and Marc Bostick, M.D.; to provide psychiatric health care services to patients/clients of Canyon County at St. Alphonsus Regional Medical Center in Boise.

CONSIDER SIGNING INDEPENDENT CONTRACTOR AGREEMENTS FOR INTERPRETER SERVICES WITH TATIANA NAZAREO AND PAUL TU

The Board approved independent contractor agreements for interpreter services with Tatiana Nazareo and Paul Tu. (Agreement Nos. 20-148 and 20-149.)

CONSIDER SIGNING CANYON COUNTY JUVENILE DETENTION HOUSING AGREEMENTS WITH ELMORE COUNTY AND BOISE COUNTY

The Board signed the detention housing agreements with Elmore County and Boise County. (Agreement Nos. 20-150 and 20-151.)

CONSIDER SIGNING A LETTER TO THE PUBLIC DEFENSE COMMISSION REGARDING COMMENTS ON PROPOSED RULEMAKING

The Board signed a letter to Kathleen Elliott, the Executive Director, of the Idaho State Public Defense Commission regarding the proposed rules currently contemplated by the Public Defense Commission.

CONSIDER SIGNING RESOLUTION AUTHORIZING INCLUSION OF CERTAIN CHARGES, OTHER THAN PROPERTY TAXES, ON TAX NOTICES AS AUTHORIZED BY IDAHO CODE

The Board signed the resolution authorizing inclusion of certain charges, other than property taxes, on tax notices as authorized by Idaho Code. (Resolution No. 20-165.)

MEETING WITH THE PUBLIC DEFENSE COMMISSION RE: THE PROPOSED DRAFT RULES

The Board met today at 10:35 a.m. with members of the Public Defense Commission (PDC) regarding the proposed draft rules. Present were: Commissioners Pam White and Leslie Van Beek, Chief Public Defender Aaron Bazzoli, and Deputy Clerk Monica Reeves. Present via Webex: Rep. Darrell Bolz, Eric Fredericksen, Jennifer Roark, Tammy Zokan, and Kathleen Elliott, and Erik Lehtinen. Following review and comments Commissioner White advised that the Board will provide its response to the rules by tomorrow's deadline.

MEETING WITH THE PUBLIC DEFENDER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

MEETING WITH THE SOLID WASTE DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 28, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 567896 AND 567925 AND 567926 AND 567947

The Board of Commissioners approved payment of County claims in the amount of \$193,055.79 and \$36,988.21 for accounts payable.

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Mountain Home Auto Ranch in the amount of \$47,215.00 for the Solid Waste Department
(This purchase order replaces PO #4505)

MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

MEETING WITH THE PUBLIC INFORMATION OFFICER TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

MEETING WITH THE WEED & GOPHER SUPERINTENDENT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

MEETING WITH THE COUNTY AGENT TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 29, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Dell EMC in the amount of \$1,709.02 for the Information Technology Department
- Amazon in the amount of \$2,996.00 for the Information Technology Department
- National Tactical Officers Association in the amount of \$1,722.00 for the Sheriff's Office
- HP, Inc., in the amount of \$4,150.00 for the Sheriff's Office
- Defense Technology in the amount of \$1,790.00 for the Sheriff's Office

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board issued indigent decisions and signed liens

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE/ACTION ITEMS:

- Signed memorandum of agreement with advocates against family violence for medical and non-medical indigent care in Canyon County (Agreement No. 20-152.)
- Signed resolution declaring certain properties as not necessary for county use and authorizing sale thereof (Resolution No. 20-166.)
- Signed notice of surplus property auction. The auction will be held on November 18, 2020 at 10:00 a.m.
- Signed notice of grant of real property to other political subdivision or taxing district. The Board intends to grant properties to the City of Caldwell and the Caldwell Housing Authority.
- Signed solicitation of interest - Celebration Park east end archaeological resources survey consultant. Solicitations of interest must be received by November 18, 2020 at 9:00 a.m.
- Consider Notice of ranking and/or supplemental presentation (if necessary) for request for qualifications for design and engineering services related to celebration park east end RV improvement project

OCTOBER 2020 TERM
CALDWELL, IDAHO OCTOBER 30, 2020

PRESENT: Commissioner Pam White, Chair
 Commissioner Tom Dale, Vice Chairman
 Commissioner Leslie Van Beek
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS NO. 567984 TO 568029 AND 2010 (JURY FY21)

The Board of Commissioners approved payment of County claims in the amount of \$84,319.36 and \$982.43 (for FY21 Jury) for accounts payable.

APPROVE VACATION LEAVE TO SICK LEAVE TRANSFER FORMS

The Board approved vacation leave to sick leave transfer forms for Ellen Tingstrom and Ellen Cahalan.

APPROVED JULY 2020 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of July 2020 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

SIGNED NOTICE OF AWARD RECOMMENDATION FOR REQUEST FOR QUALIFICATIONS FOR DESIGN AND ENGINEERING SERVICES RELATED TO CELEBRATION PARK EAST END RV IMPROVEMENT

The Board signed a notice of award/notice of intent to negotiate contract to Matt Huffield with Cole Architects for the Celebration Park East End RV improvement project.

CONSIDER SIGNING FY2021 COOPERATIVE AGREEMENT WITH VALLEY REGIONAL TRANSIT

The Board signed the cooperative agreement with Valley Regional Transit for the annual assessment and other contributions. (Agreement No. 20-153.)

THE MINUTES OF THE FISCAL TERM OF OCTOBER 2020 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this _____ day of _____, 2020.

CANYON COUNTY BOARD OF COMMISSIONERS

Commissioner Leslie Van Beek

Commissioner Tom Dale

Commissioner Pam White

ATTEST: CHRIS YAMAMOTO, CLERK

By: _____, Deputy Clerk