

# **DIRECTOR'S DECISION APPLICATION PROCESS**

## **CANYON COUNTY DEVELOPMENT SERVICES DEPARTMENT**

111 North 11<sup>th</sup> Avenue, #140, Caldwell, ID 83605

[www.canyonco.org/dsd.aspx](http://www.canyonco.org/dsd.aspx) Phone: 208-454-7458 Fax: 208-454-6633



1. • DUE DILIGENCE BY APPLICANT (PARCEL INQUIRY OR PRE-APP MEETING)

2. • SUBMIT APPLICATION & FEES TO DEVELOPMENT SERVICES

3. • APPLICATION REVIEW BY STAFF

4. • NOTIFICATION PERIOD TO AGENCIES & NEIGHBORS (15 DAYS) (if required)

5. • DECISION PREPARATION BY STAFF

6. • DIRECTOR APPROVAL

7. • RECORDATION OF DOCUMENTS (if applicable)

8. • APPEAL PERIOD