

DECEMBER 2020 TERM  
CALDWELL, IDAHO DECEMBER 1, 2020

PRESENT: Commissioner Pam White, Chair  
Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 569117 to 569154 in the amount of \$40,624.49
- The Board has approved claims 569199 to 569240 in the amount of \$203,491.19
- The Board has approved claims 569155 to 569198 in the amount of \$52,395.82

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- BOE in the amount of \$8,154.00 for Information Technology
- Best Buy in the amount of \$3,959.48 for Information Technology
- A-Gem Supply, Inc., in the amount of \$2,198.40 for the Facilities Department

FILE IN MINUTES THE SHERIFF'S UNCOLLECTIBLE DELINQUENT PERSONAL PROPERTY TAXES FOR 2019

The Board filed the Sheriff's report on uncollectible delinquent personal property taxes for the second half of 2019.

MEETING WITH THE DIRECTOR OF FACILITIES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:30 a.m. with the Director Facilities to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Leslie Van Beek, Director of Facilities Paul Navarro and Deputy Clerk Jenen Ross. The following items were discussed:

- Review of November projects: The grounds crew worked to get the county campus properties winterized; they've stocked up on ice melt in anticipation of icy weather; the Commissioners' front office remodel was completed with the exception of the store front portion which should be done within the next couple weeks; the DMV was remodeled to add two new work stations, IT is working to install the necessary equipment; facilities has been working with the Emergency Operations Manager to prepare the courtrooms for

court – all 20 courtrooms are now ready and 3 have been set up for jury trials once they begin.

- Review of December projects: Public Defender Aaron Bazzoli has requested a remodel for one more hard-walled office; both scale houses at the landfill will be remodeled as they are run down and not as functional as they should be; the new fencing for the fair has arrived so demolition of the old fencing began yesterday; Director Navarro displayed pictures and renderings showing new placement of the ticket booth, revised fence placement and landscaping; gates will be automated and will use either a badge or code for entry and exit.
- Completion of the fencing at the gun range will begin once the fencing at the fair is complete; the gun range will be closed for a couple of weeks in order for Director Loper and the landfill staff to do some work on the shooting lanes.
- There have been some issues to work thru in getting the Fair Expo Building project ready to go to bid but it is finally ready and will be put out for bid on January 6<sup>th</sup> with bids due on February 3<sup>rd</sup>.
- Discussion ensued regarding cleaning protocols and additional disinfecting requests.
- Commissioner Van Beek asked about concerns pertaining to parking around the administration building. Director Navarro has spoken with the city about the street parking around the building and it will be discussed at the city's traffic commission meeting this week. If the city approves of changes the county will pay for and install signage designating limited parking time and paint the curbs once the weather permits. Additionally, there has been discussion about putting the word out to employees not to park in those locations and possibly a parking control system for employees.

The meeting concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:03 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Pam White and Leslie Van Beek, Solid Waste Director David Loper and Deputy Clerk Jenen Ross. Via Webex: Deputy P.A. Brad Goodsell. The action items were considered as follows:

***Consider signing Pickles Butte site certification application and notice:*** Director Loper explained this project is part of the landfill expansion process. Along with submitting this application to the state, notice will need to be published to allow the public to offer comment. An original and two copies of the application will need to be submitted to the DEQ and a copy will be available in the Commissioners' Office for public review. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the Pickles Butte site certification application and notice.

***Consider signing resolution granting a new alcoholic beverage license to Family Dollar #30025:*** Commissioner Van Beek has concerns about the location of this retailer being within 300 feet of a church. A motion was made to continue this action item to tomorrow. The motion was seconded by Commissioner White and carried unanimously. *\*Due to lack of quorum on Wednesday, December 2, 2020 this matter will be considered on Thursday, December 3, 2020\**

The meeting concluded at 10:18 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH DEVELOPMENT SERVICES STAFF TO CONSIDER MATTERS RELATED TO LAND USE HEARINGS

The Board met today at 9:21 a.m. with Development Services staff to consider matters related to land use hearings. Present were: Commissioners Pam White and Leslie Van Beek, DSD Planner Dan Lister, DSD Planner Jennifer Almeida, Director of DSD Tricia Nilsson and Deputy Clerk Jenen Ross. An unknown call-in user participated via Webex. The action items were considered as follows:

***Consider signing ordinance and development agreement for Epic Holdings, case no. CR2020-0005:*** Mr. Lister explained that this case was approved on November 18<sup>th</sup> and that there was only a minor change to the development agreement based on the Board's discussion to not lock-in the conceptual plan and allow the applicant to work with the highway district on the road system. Additionally, the applicant's representative worked with Mr. Wesley regarding ownership changes and the signature lines have been revised to reflect those changes. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the ordinance and development agreement for Epic Holdings (see ordinance no. 20-037 and development agreement no. 20-168).

***Consider signing ordinance for Mathew and Christine Travis, case no. RZ2020-0011:*** Ms. Almeida said this was signed in November but there was an error on case number so this is to correct that and re-record the document. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the ordinance for Mathew and Christine Travis (see ordinance no. 20-035).

The meeting concluded at 9:29 a.m. An audio recording is on file in the Commissioners' Office.

#### PUBLIC HEARING – REQUEST BY ALVIN SCHNELL FOR A CONDITIONAL REZONE, CASE NO. CR2020-0008

The Board met today at 10:08 a.m. to conduct a public hearing in the matter of a request by Alvin Schnell for a conditional rezone, Case No. 2020-0008. Present were: Commissioners Pam White and Leslie Van Beek, DSD Director Tricia Nilsson, LeAnn Badiola, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Dan Lister. Commissioner Tom Dale arrived at 10:15 a.m. Dan

Lister gave the oral staff report. The applicant is requesting a conditional rezone of Parcels R25037010 and R25037012 from an "A" (Agricultural) Zone to a "CR-R-R" (Conditional Rezone – Rural Residential) Zone. The request includes a development agreement that limits development to one division for residential development. The property is located at 5023 Bear Lane, Caldwell. The applicant wants to keep Parcel C for himself and make it a larger parcel than he currently has. Parcel B will be sold to the adjacent owner to the south who needs a buildable lot in order to obtain lending. On October 15, 2020, the Planning and Zoning Commission recommend approval of the request. Staff recommends the Board approve the request subject to the conditions of approval agreed upon by the applicant. The development agreement has not been signed by the applicant so it, along with the ordinance, will have to be considered at a later date. Mr. Lister responded to questions from the Board following his report. LeAnn Badiola, a local real estate agent, testified on behalf of the applicant. She spoke of the changes in lending laws that have occurred due to COVID-19 and the lenders' apprehension with approving lending on agricultural parcels that do not have building permits. Following testimony, Commissioner Van Beek made a motion to close the public testimony. The motion was seconded by Commissioner Dale and carried unanimously. Following the Board's deliberation Commissioner Dale made a motion to approve the findings of fact, conclusions of law and order for Case No. 2020-0008. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 10:25 a.m. An audio recording is on file in the Commissioners' Office.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 2, 2020

PRESENT: Commissioner Pam White, Chair - Worked remotely  
Commissioner Tom Dale, Vice Chairman – Worked remotely  
Commissioner Leslie Van Beek – Worked remotely  
Deputy Clerks Monica Reeves/Jenen Ross

\*The Commissioners were scheduled to attend the Associated Taxpayers of Idaho Conference today.

#### APPROVED CLAIMS ORDER NO. 2105

The Board of Commissioners approved payment of County claims in the amount of \$1,648,568.57 for a County payroll.

#### APPROVED CLAIMS

The Board has approved claims 569241 to 569284 in the amount of \$73,212.12

The Board has approved claims 569285 to 569312 in the amount of \$75,838.07

DECEMBER 2020 TERM  
CALDWELL, IDAHO DECEMBER 3, 2020

PRESENT: Commissioner Pam White, Chair - Worked remotely  
Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek - Attended the *2C Kids Succeed Event* this morning  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORM

The Board approved an employee status change form for Samantha Mosqueda, Juvenile Detention Officer.

APPROVED CLAIMS ORDER

The Board has approved claims 569461 to 569467 in the amount of \$2,742.90.

APPROVED CATERING PERMIT

The Board approved catering permit for Boyzee Inc. DBA Capital City Event Center to be used December 9, 2020 at High Desert Station catering for a cocktail reception.

MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:46 a.m. to consider matters related to medical indigency. Present were: Commissioner Tom Dale, Commissioner Pam White participated via teleconference, Case Manager Kelsee Hale, Case Manager Jenniffer Odom and Deputy Clerk Jenen Ross.

Case nos. 2021-97, 2021-200, 2020-895, 2021-98, 2021-93, 2020-976, 2020-1072, 2020-1081, 2021-102, 2021-186, 2020-869, 2021-103, 2021-143 and 2021-225 do not meet the eligibility criteria for county assistance. Commissioner White made a motion to issue initial denials with written decisions within 30 days on the cases as read into the record. The motion was seconded by Commissioner Dale and carried unanimously.

Commissioner White made a motion to issue final approvals with written decisions within 30 days on case nos. 2018-446 and 2020-540. The motion was seconded by Commissioner Dale and carried unanimously.

The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-895

The Board met today at 9:06 a.m. to conduct a medical indigency hearing for case no. 2020-895. Present were: Commissioner Tom Dale, Commissioner Pam White participated via teleconference, Deputy P.A. Dan Blocksom, Deputy P.A. Tyler Powers, Director of Indigent Services Yvonne Baker, Case manager Kelsee Hale, Attorney Bryan Nickels for St. Alphonsus and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to issue a final denial on the case with a written decision within 30 days. The hearing concluded at 9:09 a.m. An audio recording is on file in the Commissioners' Office.

#### MEDICAL INDIGENCY HEARING FOR CASE NO. 2020-1081

The Board met today at 9:11 a.m. to conduct a medical indigency hearing for case no. 2020-1081. Present were: Commissioner Tom Dale, Commissioner Pam White via teleconference, Deputy P.A. Dan Blocksom, Deputy P.A. Tyler Powers, Director of Indigent Services Yvonne Baker, Case Manager Kelsee Hale, Attorney Mark Peterson for St. Luke's and Deputy Clerk Jenen Ross. Upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to continue the case to January 21, 2021. The hearing concluded at 9:13 a.m. An audio recording is on file in the Commissioners' Office.

#### INDIGENT MATTERS

The Board met today at 9:15 a.m. to consider indigent matters. Present were: Commissioner Tom Dale, Commissioner Pam White participated via teleconference, Director of Indigent Services Yvonne Baker, Hearing Manager Kelsee Hale and Deputy Clerk Jenen Ross.

Neither the hospital nor the applicant appeared for case no. 2020-976 and upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to issue a final denial with written decision within 30 days.

Upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to continue case no. 2020-1072 to January 7, 2021.

Case no. 2020-1032 meets the eligibility criteria for county assistance and upon the motion of Commissioner Dale and second by Commissioner White the Board voted unanimously to issue a final approval with written decision within 30 days.

Case no. 2020-869 has been withdrawn and upon the motion of Commissioner White and second by Commissioner Dale the Board voted unanimously to issue a final denial with written decision within 30 days.

The meeting concluded at 9:18 a.m. An audio recording is on file in the Commissioners' Office.

## CONSIDER EXTENDING THE COVID-19 EMERGENCY DECLARATION

The Board met today at 10:03 a.m. to consider extending the COVID-19 emergency declaration. Present were: Commissioner Tom Dale, Commissioner Pam White via conference call, EOM Christine Wendelsdorf, PIO Joe Decker, and Deputy Clerk Monica Reeves. The declaration is an administrative tool that allows resources to be shared more easily. Upon the motion of Commissioner White and the second by Commissioner Dale, the Board voted unanimously to extend the COVID-19 emergency declaration to January 5, 2021. The meeting concluded at 10:06 a.m. An audio recording is on file in the Commissioners' Office.

## MEETING WITH ELECTED OFFICIALS TO DISCUSS COVID-19 UPDATES

The elected officials met today at 2:32 p.m. to discuss COVID-19 updates. Present were: Commissioner Tom Dale left at 3:30 p.m., PIO Joe Decker, Clerk Chris Yamamoto, EOM Christine Wendelsdorf, Sheriff Kieran Donahue, Chief Deputy P.A. Sam Laugheed, Treasurer Tracie Lloyd, Assessor Brian Stender, Judge Southworth and SWDH Director Nikki Zogg. Prosecutor Bryan Taylor, Michael Stowell with Canyon County Ambulance District, Coroner Jennifer Crawford, Steve Blados with Canyon County Ambulance District, Commissioner Pam White joined at 2:40 p.m., Commissioner Leslie Van Beek joined at 3:00 p.m. and Deputy Clerk Jenen Ross participated via teleconference. The following topics were discussed:

- **SWDH Director Nikki Zogg:**
  - They are currently short staffed and have stopped contact tracing for the time being; they are encouraging people to do their own contact tracing instead. Members of the National Guard have been on hand to help where necessary.
  - Hospital numbers continue to rise and some hospitals are experiencing strained resources.
  - There are only two long term care facilities in the Treasure Valley accepting COVID patients once they are released from the hospital which is proving problematic and spoke about some of the issues and logistics the facilities are dealing with.
  - There is a lot more access to testing right now which the National Guard is also helping with.
  - The positivity rate for Canyon County is just over 21%, ideally, it should be under 5%.
  - The health district will be receiving about 3000 vaccine doses around December 15<sup>th</sup>. The vaccine is a two-part vaccine and at this point they will just be receiving the first part. Discussion ensued about the plan and tier system for distribution. At this point the system has been determined at the federal level with the priority being healthcare workers in hospitals and long-term care facilities. Sheriff Donahue

expressed his concerns about first responders, specifically law enforcement, not being included in the first tier.

- **EOM Christine Wendelsdorf:**
  - All PPE has been moved to one location and she is working with departments to get them what they need.
  - The EOC group is making preparations for the vaccine rollout.
  
- **Judge Southworth:**
  - Counts have been able to do about 85% of their work via Zoom; they are just not able to do jury trials until at least January 4<sup>th</sup>.
  
- **Chief Deputy P.A. Sam Laugheed:**
  - Employees protections are set to come to an end at the end of the month along with CARES act funding; everyone is hoping those things will be extended.
  
- **Commissioner Tom Dale:**
  - The emergency declaration was signed today extending it to January 5, 2021.
  - He understands that congress is very close on compromised bill to extend COVID aid.
  
- **Treasurer Tracie Lloyd:**
  - They are still working to get marshals at the doors for some additional security at the admin building.
  - The drop boxes have been helpful but they are still getting a lot of people into the office.
  - A parking issue around the admin building is still being worked on. They are trying to get employees to park in the designated areas instead of on the street around the building.
  
- **Assessor Brian Stender:**
  - Issues at the DMV are still being worked thru. In regard to the queuing system, IT has the county side ready to go they are just waiting on implementation by the vendor and hoping to have is up and running next week. Currently they are cutting off the line by 1:30 in order to make sure they are able to serve everyone. Sheriff Donahue said issues at the DMV will be a topic discussed at the Idaho Sheriff's Association meeting tomorrow.
  
- **Canyon County Paramedics Deputy Chief Steve Blados:**
  - They are back to being fully staffed and completely operational.



Clerk Yamamoto made a motion to adjourn the meeting which was seconded by Sheriff Donahue. The meeting concluded at 3:48 p.m. An audio recording is on file in the Commissioners' Office.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 4, 2020

PRESENT: Commissioner Pam White, Chair - Out of the office  
Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek  
Deputy Clerk Jenen Ross

#### APPROVED EMPLOYEE STATUS CHANGE FORM

The Board approved an employee status change form for Bethany Fahey, Legal Support Specialist I in the Public Defender's Department.

#### APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Right! Systems Inc., in the amount of \$4,519.17 for Information Technology
- SHI in the amount of \$2,590.11 for Information Technology
- Hess Construction in the amount of \$24,900.00 for the Facilities Department

#### MEETING TO CONSIDER ACTION ITEMS

The Board met today at 10:01 to consider action items. Present were: Commissioners Tom Dale and Leslie Van Beek, Treasurer Tracie Lloyd, The Greenwalds and Deputy Clerk Jenen Ross. Deputy P.A. Brad Goodsell participated via Webex. The action items were considered as follows:

***Consider signing a resolution authorizing the granting of real property to other political subdivision or taxing district:*** Treasurer Lloyd explained this a continuation of a meeting from November 18, 2020 to consider transferring two pieces of property - the Beech St. property to the City of Caldwell and the Joliet St. property to the Caldwell Housing Authority. Commissioner Dale suggested taking the properties separately and began with the Beech St. property which is PIN 04087000 0, the total outstanding as of today that will be forgiven is \$244.38. Commissioner Van Beek made a motion to issue the quitclaim deed. The motion was seconded by Commissioner Dale. Mr. Goodsell explained that there really doesn't need to be a motion on the quitclaim deeds as they become a

ministerial matter as follow up to the resolution. The resolution is the part that makes the property transfer official.

The Greenwalds explained they are still trying to get the necessary information from GMAC and are looking into grants or funding thru HUD. They have been in arrears since 2016. Treasurer Lloyd said she can see where they filed for the Circuit Breaker in years past and she can see in the system that the Circuit Breaker reminder had been sent out but returned as undeliverable with no forwarding address. Treasurer Lloyd reiterated that there was opportunity prior to the tax deed occurring for them to apply for hardship which they did not do. The Greenwalds were unaware a hardship had to be filed for every year. Treasurer Lloyd disagreed stating that they do everything in their power to not take these properties for tax deed. They were given opportunity to provide the information to the Board for the hardship to be considered which was not done. The Greenwalds said they've also had issues with the postal service not delivering their mail and have not gotten the notices that were posted to their fence by the Treasurer's Office. Ms. Lloyd said the Greenwalds have been in her office several times and were aware of the situation.

Commissioner Dale made clear to the Greenwalds that they no longer own the property, that it has been taken by the county for tax deed and at this point the county is trying to determine what to do with it, either transfer it to the Caldwell Housing Authority or include it as part of the tax deed auction when it is rescheduled.

Mr. Goodsell suggested that it may be worthwhile to get in contact with the housing authority to see if they are still interested in the property knowing the issues that may surround it. If they housing authority no longer wants the property it will be included in the tax sale. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to continue the action item to December 15, 2020 with legal staff in order for contact to be made with the housing authority and for a revised resolution to be prepared if necessary. No documents were signed at today's meeting.

***Consider signing resolution granting a new alcoholic beverage license to Family Dollar #30025:*** Commissioner Van Beek initially had question about this being located within 300' of a church but the sale of alcohol is for consumption offsite and thus that portion of the ordinance does not apply. Commissioner Van Beek then made a motion to sign the resolution granting a new alcoholic beverage license to Family Dollar #30025. The motion was seconded by Commissioner Dale and carried unanimously (see resolution no. 20-174). This action item was originally on the agenda for consideration Tuesday, December 1<sup>st</sup> when Commissioner White was in the office and was signed by her at that time.

The meeting concluded at 10:27 a.m. An audio recording is on file in the Commissioners' Office.

PRESENT: Commissioner Pam White, Chair  
Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board approved claims 569313 to 569371 in the amount of \$38,252.74
- The Board approved claims 569396 to 569430 in the amount of \$53,251.52
- The Board approved claims 569372 to 569395 in the amount of \$18,030.05
- The Board approved claim no. 569535 in the amount of \$1,438.96

PUBLIC HEARING – PRELIMINARY PLAT FOR SPRING HILL RANCH SUBDIVISION, CASE NO. SD2020-0010

The Board met today at 9:01 a.m. to conduct a public hearing in the matter of a request by Ed Bowman for approval of the preliminary plat and irrigation and drainage plan for Spring Hill Ranch Subdivision, Case No. SD2020-0010. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, Kurt Smith, Ed Bowman, Penelope Constantikes, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Dan Lister, Ben Kneadler and Brian Rallens. Dan Lister gave the oral staff report. The project consists of 27 lots and two common area lots and will have an average lot size of 1.11 acres. The property, which consists of 35.86 acres, was conditionally rezoned in 2019. There are special setbacks along the property. Mr. Lister provided a history of the property and he reviewed the agency comments associated with this project. Staff is recommending approval of the request. Following his report Mr. Lister responded to questions from the Board. Penelope Constantikes gave testimony on behalf of the applicants and stated they agree with the staff report and the conditions of approval. She gave testimony regarding the fencing that will be included in the project. Kurt Smith gave testimony as the project engineer and responded to questions from the Board. He stated they are working with the highway district and will comply with their requirements, and will allow for the widening of the road for future improvements. He testified regarding the flood plain, grading plan and irrigation plan. The applicant will install fencing to alleviate one of the neighbor's privacy concerns. Ed Bowman testified that as the developer he is required to pay impact fees for future development of a section of the road. With regard to the fencing requirement, Mr. Bowman said to have a stark white fence on one section of the property negates what that homeowner wants because he will be looking at a white fence instead of looking through. Mr. Bowman does not want to provide fencing in that section, but if it is required he does not want to be bound by the color white. Following testimony, Commissioner Dale made a motion to close the public comment. The motion

was seconded by Commissioner Van Beek and carried unanimously. Commissioner Van Beek likes what has been proposed, but she wants to remove the requirements for additional setbacks in the northeast corner and the fencing requirement in the southeast corner because she doesn't see the point for 27 people to be subject to 2 people. Director Nilsson said the additional setbacks are part of a development agreement, it is not a requirement of the plat. Commissioner Dale supports the project but he does not like the idea of putting a solid vinyl fence along the eastern boundary section. He wants to remove that condition and it leave it up to the homeowners and the developers. Following additional comments about the setbacks, the Board decided to leave them in place as noted in the development agreement. Commissioner White supports the project and believes it will be a very well designed subdivision. Following the Board's deliberation Commissioner Dale made a motion to approve the preliminary plat and the irrigation and drainage plan for Spring Hill Ranch Subdivision and to sign the findings of fact, conclusions of law and order, with the removal of the fencing requirement which was identified as Condition #10. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 9:59 a.m. An audio recording is on file in the Commissioners' Office.

#### ROUNDTABLE DISCUSSION REGARDING FIRE SAFETY

The Board met today at 1:33 p.m. for a roundtable discussion regarding fire safety. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, Spencer Kofoed, John Carpenter, Dale Sample, Alan Mills, and Deputy Clerk Monica Reeves. Present via Webex: Building Official David Curl, Greg Timinsky, Senator Todd Lakey, Rep. Jeff Agenbroad, John Cotner, Caldwell Fire Chief Mark Wendelsdorf, Nampa Fire Chief Kirk Carpenter, Nampa Fire Marshal Johnson, Dale Jeffers and Eddy Martineau from the Upper Deer Flat Fire District, P&Z Commissioner Rick Fried, Deputy PA Zach Wesley, Brian Baughman from the Hartwell Corporation, and Kassa Hartley from Pacific Crest Insurance Company. Director Nilsson gave a PowerPoint presentation on overview of the land use authorities in Canyon County and how the County deals with fire safety in land use decisions. (A copy of which is on file with this day's minute entry.) Spencer Kofoed presented detailed information from the National Fire Protection Association (NFPA). A roundtable discussion ensued on the following topics: Can fire sprinklers be mandated on any house; what a lender expects; the building inspector's perspective; the average cost to install a sprinkler system is \$7,500 (in a 2,800 square foot home); smoke detectors are the biggest life safety measure; residential fire sprinklers are not designed to save the house – they are meant to provide assistance in getting people out; the fire chiefs spoke about state law dictating that they cannot force fire sprinklers in single-family homes, but water supply and fire sprinklers are an acceptable alternative to that. The fire chiefs said we cannot just lean on smoke detectors and fire walls. The County needs to enforce the water supply on homes in subdivisions and then the fire districts can work with developers on the process. There was discussion about expensive claims being made to insurance companies when sprinklers leak. Director Nilsson said she needs direction and clear standards on whether water supply is required by the County. Discussion ensued regarding whether the requirements are excessive. Alan Mills said there currently is not an ordinance that mandates sprinklers, nor is there an ordinance mandating alternative water sources. He suggested a committee be formed to discuss the issue of fire safety requirements and

come to a reasonable solution. Chief Carpenter said the issue is about enforcing a state code for water supply requirements and the fire districts need to know if Canyon County is going to enforce the fire code. There was discussion regarding the fire flow requirements, homes that are exempt from the requirement, and fire insurance rates. Senator Todd Lakey prefers to give landowners a choice and he is in favor of having a committee formed to begin looking at the issues. Commissioner Dale agrees with the idea to for a committee. Director Nilsson will prepare a GIS map showing the exempt areas and the areas of impact with property sizes, etc. Her concern is that the property owner know what they have. As the fire chiefs have said do we want to require water supply or not, and how do we determine acceptable water supply. We need to improve our process so it's clear for everybody. Let's start with a map and form a committee. Commissioner White said there has been good discussion and it's a good place to start. To the earlier question that was asked, Commissioner Van Beek said we cannot require something we don't understand or know what the parameters are so until we get the information nailed down the answer has to be "No" because we don't know what that looks like yet. It would be good to have a well-rounded board for discussion that's represented by the same type of groups that participated today. The meeting concluded at 3:10 p.m. An audio recording is on file in the Commissioners' Office.

## DECEMBER 2020 TERM

CALDWELL, IDAHO    DECEMBER 8, 2020

PRESENT:     Commissioner Pam White, Chair  
                 Commissioner Tom Dale, Vice Chairman  
                 Commissioner Leslie Van Beek  
                 Deputy Clerks Monica Reeves/Jenen Ross

### APPROVED CLAIMS

- The Board has approved claims 569431 to 569460 in the amount of \$41,371.48
- The Board has approved claims 569536 to 569585 in the amount of \$119,093.07
- The Board has approved claims 569468 to 569510 in the amount of \$154,725.25

### APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Edy Business Solutions in the amount of \$1,870.20 for Information Technology
- HP Inc. in the amount of \$2,300.00 for Information Technology
- Hyland Software, Inc. in the amount of \$5,492.00 for Information Technology
- Carbon Networks LLC in the amount of \$1,815.00 for Information Technology
- Acco Engineered Systems in the amount of \$2,398.00 for the Facilities Department

## MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER AN ACTION ITEM

The Board met today at 9:04 a.m. for a legal staff update and to consider an action item. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek and Deputy Clerk Jenen Ross. The action item was considered as follows:

***Consider signing resolution to grant a refund to Brian Jemmett on behalf of JEM Farms LLC for withdrawn permit:*** Commissioner Dale read into the record the notes from DSD as to the reason for the refund. A temporary use permit for farmworker housing was applied for but upon review it was discovered that a permit was already available. Staff is recommending a refund of \$300. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to sign the refund to Brian Jemmett on behalf of JEM Farms LLC (see resolution no. 20-175).

There were no discussion items for the legal staff update.

The meeting concluded at 9:06 a.m. An audio recording is on file in the Commissioners' Office.

## MEETING WITH DIRECTOR OF HUMAN RESOURCES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:02 a.m. with the Director of Human Resources to discuss general issues, set policy and give direction. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, HR Director Sue Baumgart and Deputy Clerk Jenen Ross. The following items were discussed:

- Over the next few weeks Director Baumgart will be reviewing both personal and department goals for 2020 and setting goals for 2021.
- Discussion regarding an annual sexual harassment and anti-bullying training with the possibility of doing it virtually this year. It would again be a mandatory training for employees under the Board and optional for other elected officials. The Board is in favor of some kind of training happening again this year.
- HR has been working on announcements and getting the word out to employees about the new uses for the HRA. FSA/HRA cards will be going out this month to employees who do not already have one.
- Career day at CWI will be taking place this Thursday and Canyon County Sheriff's Office will be the only law enforcement agency represented this year.
- Director Baumgart asked about director evaluations as far as how that should look and/or move forward as it was paused for a while and hasn't received direction from the Board on how or if they'd like to continue. Commissioner Dale said he believes evaluations should be done even if it is done by Survey Monkey again. Commissioner White likes having an

outlet for employees to voice concerns about leadership. Commissioner Van Beek said she feels there will be expanded opportunities and ways to move forward in January; she believes the Board needs to be more involved in the evaluations but that they still need to be done.

The meeting concluded at 10:22 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REZONE REQUEST FOR CALLISTER, LLC, CASE NO. RZ2020-0006; AND PRELIMINARY PLAT AND GRADING AND DRAINAGE PLAN FOR C-3 SUBDIVISION, CASE NO. SD2020-0011

The Board met today at 1:32 p.m. to conduct a public hearing in the matter of a request by Callister, LLC, for a rezone from "A" (Agricultural) to "R-1" (Residential-Single Family), Case No. RZ2020-0006; and a preliminary plat and grading and drainage plan for C-3 Subdivision, Case No. SD2020-0001. Present were: Commissioners Pam White and Leslie Van Beek, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Julianne Shaw, David Callister, Matt Graham, and Rory Hendricks. Julianne Shaw gave the oral staff report. The site is approximately 32.15 acres and is located 800' north of Foothill Road. The subdivision is proposed to have 29 lots consisting of 26 buildable lots with an average lot size of 1 acre and 3 common lots. Located on the southeast corner of Quail Haven Way and Lansing Lane. The P&Z Commission recommended approval of the rezone request and the subdivision application. Following her report, Ms. Shaw responded to questions from the Board. Matt Graham with T-O Engineers gave testimony as the design consultant. The developer plans to comply with all conditions and agency requirements. Mr. Graham responded to questions from the Board. The applicant, David Callister, was available to answer questions if needed. (Commissioner Tom Dale joined the hearing at 2:08 p.m.) Following testimony, Commissioner White made a motion to close public testimony. The motion was seconded by Commissioner Dale and carried unanimously. Commissioner White likes the project; Commissioner Van Beek likes the design for roadways and the layout of the project; and Commissioner Dale noted this is a high-growth area and he believes it will be a good subdivision. Director Nilsson suggested a change to Condition 11 which currently states Lot 20 shall have a building envelope. In order to provide some wiggle room for the lot owner she suggested there be a plat note requiring an individual grading plan for Lot 20 at the time of building. In reviewing the documents to be signed it appeared there is a discrepancy in the language so Director Nilsson suggested the hearing be postponed to get clarification on the conditions. Commissioner Van Beek wants to remove Condition No. 6 which states the development shall comply with Middleton Rural Fire District requirements which require 1,550 gallons of fire flow. She said the Board recently decided it would not impose that condition. Director Nilsson wants to review all conditions and bring the documents back at a later date. Upon the motion of Commissioner Van Beek and the second by Commissioner Dale, the Board voted unanimously to continue the hearing to December 10, 2020 at 3:00 p.m. The meeting concluded at 2:33 p.m. An audio recording is on file in the Commissioners' Office.

## MEETING WITH ASSESSOR TO ADDRESS POSSIBLE INCREASE IN DMV STAFF

The Board met today at 3:02 p.m. with the Assessor to address a possible increase in DMV staff. Present were:

Commissioners Pam White, Tom Dale and Leslie Van Beek, Assessor Brian Stender, Chief Deputy Assessor Joe Cox, DMV Supervisor Kimbra Asqueta, Controller Zach Wagoner, and Deputy Clerk Monica Reeves. Assessor Stender spoke of the long wait times that have been occurring since the state rolled its new computer system for title transactions and registrations. The wait time can be up to four hours so he is looking to add additional staff at DMV and one way to facilitate that is to increase the administration fee with the following proposals:

### **Proposal #1**

Increase the current \$4.00 administration fee to \$5.00

Hire four (4) additional employees and purchase equipment

### **Proposal #2**

Increase the current administration fee to \$6.00

Hire four (4) additional employees

Acquire a second DMV location in Nampa

(A copy of the Assessor's outline of the numbers associated with both proposals is on file with this day's minute entry.) With Proposal #2 they would move a portion of the staff to a new facility in Nampa, but that will take some time to hire/train and obtain a second location so until the system performs better it might be better to have everybody all in one location. Joe Cox said they want to make sure they have the Board's approval and that financing is in place before they begin negotiating on space. With the additional staff they will be able to do a split shift and start earlier in the morning and it will provide an overlap during the day giving relief during lunch hours and allow more latitude on longer hours to do the processing. Assessor Stender said once he has the Board's approval he will come back with a formalized plan. Controller Wagoner spoke of the tremendous inconveniences the state's system has created by having citizens wait for hours on end and it is unfortunate residents may see a slight increase in the fee, but it will create an increased service. He thinks a second location would increase efficiencies and decrease wait times and it would be tremendous step in the right direction. The Board indicated its support for Proposal #2. The meeting concluded at 3:21 p.m. An audio recording is on file in the Commissioners' Office.

DECEMBER 2020 TERM

CALDWELL, IDAHO    DECEMBER 9, 2020

PRESENT:     Commissioner Pam White, Chair



Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 569586 to 569633 in the amount of \$69,511.88

PUBLIC HEARING – SHORT PLAT REQUEST FOR HARMONY ACRES SUBDIVISION, CASE NO. SD2020-0017

The Board met today at 10:05 a.m. to conduct a public hearing to consider a short plat (preliminary plat and final plat) request for Harmony Acres Subdivision, Case No. SD2020-0017. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Dan Lister, TJ Wellard, and Tim Mathson. Dan Lister gave the oral staff report. The request is for two residential lots on 5.21 acres with an average lot size of 2.61 acres. There was a review of agency comments; staff recommends approval of the preliminary plat subject to conditions. A code enforcement issue had been raised previously, but the property was sold and staff believes the issue has been removed. The majority of conditions have been met; two conditions remain: 1) the applicant must obtain a letter from the irrigation district, and 2) the applicant must prepare a water users maintenance agreement. The final plat cannot be signed until all conditions have been met. Following his report, Mr. Lister responded to questions from the Board. TJ Wellard gave testimony regarding the irrigation system and spoke of the accessibility and delivery. He noted that streetlights, sidewalks, and curb/gutter requirements have been waived by the City of Nampa. The applicant's attorney is finalizing the water users' maintenance agreement, and the letter from irrigation district is taking some time but the applicant will take care of it. In response to questions from Commissioner Van Beek, Tim Mathson said his 2.6 acre had a "normal amount" of weeds, although he is not familiar with the status of the other lot. He has plans to develop his lot for residential use. Following testimony, Commissioner Dale made a motion to close public comment. The motion was seconded by Commissioner Van Beek and carried unanimously. Commissioner Dale believes the request makes total sense and is compatible with what exists in the area. Commissioner Van Beek indicated her support for the application. Following the Board's deliberation Commissioner Dale made a motion to approve the request with the understanding that the letter from the irrigation district, and the water users' maintenance agreement will be completed as conditioned. The motion was seconded by Commissioner Van Beek and carried unanimously. The final plat will be signed at a later date. The hearing concluded at 10:24 a.m. An audio recording is on file in the Commissioners' Office.

DECEMBER 2020 TERM  
CALDWELL, IDAHO DECEMBER 10, 2020

PRESENT: Commissioner Pam White, Chair  
Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- TracksNTeeth, Inc. in the amount of \$4,869.20 for the Solid Waste Department

#### MEDICAL INDIGENCY DECISIONS

The Board met today at 8:47 a.m. to consider matters related to medical indigency decisions. Present were: Commissioners Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Case Manager Jenniffer Odom, Deputy P.A. Dan Blocksom and Deputy Clerk Jenen Ross.

The following cases do not meet the eligibility criteria for county assistance and upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to issue initial denials with written decisions within 30 days on the following cases: 2021-114, 2021-119 and 2021-215.

Case nos. 2021-195 and 2021-211 meet the eligibility criteria for county assistance. Commissioner Van Beek made a motion to issue initial approvals with written decisions within 30 days on the cases as read into the record. The motion was seconded by Commissioner White and carried unanimously.

Liens and lien releases were presented for Board signatures.

The meeting concluded at 8:48 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER AN ACTION ITEM

The Board met today at 9:03 a.m. with county attorneys for a legal staff update and to consider an action item. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy

P.A. Dan Blocksom, Director of Indigent Services Yvonne Baker and Deputy Clerk Jenen Ross. The action item was considered as follows:

***Consider signing designated examiner agreement with Dr. Chad Christensen, Psy.D.:***

Mr. Blocksom and Ms. Baker said Dr. Christensen's credentials meet the statutory obligations and Region 3 qualifications. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to sign the designated examiner agreement with Dr. Chad Christensen, Psy.D. (See agreement no. 20-170).

Commissioner White requested that there be an executive session to discuss a letter that was received from the state about land they are selling in which the Board has the opportunity to object to.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION

*A request was made to go into Executive Session as follows:*

Commissioner Dale made a motion to go into Executive Session at 9:13 a.m. pursuant to Idaho Code, Section 74-206(1) (d) records exempt from public disclosure and attorney-client communication. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:19 a.m. with no decision being called for in open session.

The meeting concluded at 9:20 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY MATT WILKE OF WHITE BARN REAL ESTATE ON BEHALF OF L&J INVESTMENTS IDAHO, LLC FOR A REZONE, CASE NO. RZ2020-0015

The Board met today at 10:03 a.m. to conduct a public hearing in the matter of a request by Matt Wilke of White Barn Real Estate on behalf of L&J Investments Idaho, LLC, for a rezone, Case No. RZ2020-0015. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, Vivian Ferkin, Jake Fillmore, Matt Wilke, April Wilke, and Deputy Clerk Monica Reeves. Deputy PA Zach Wesley arrived at 11:28 a.m. Those present via Webex: Kassi Chadwick, Marnie Fillmore, Sonnie House, Byron Morgan, Kerri and William Wells, Jessica Stutzman, and Michelle Van Lith. Dan Lister gave the oral staff report. L&J Investments Idaho, LLC, is requesting a rezone of Parcels R36382 and R36382012 from an "A" (Agricultural) zone to an "M-1" (Light Industrial) zone. The property is located at 18542 Lower Pleasant Ridge Road. The request will allow the applicant to relocate his existing tree service business which includes equipment storage, tree clippings and firewood sales to an area more suitable for the use. The property will also be used for other future businesses. Mr. Lister gave a review of the property

and referred to a number of letters of opposition which expressed concerns about traffic, air pollution, noise pollution, and safety issues as well as impacts to property values, surrounding uses, and the existing character of the area. The P&Z Commission hearing ended with a deadlock vote where three Commissioners felt this is an area where the future land use plan is showing industrial and it will eventually go that way, and three other Commissioners felt this is a transition area and it would be better to have a development agreement that locked down the uses they want for this area and maybe restrict some of the uses and come up with some mitigation measures for potential impacts. The applicant's representative submitted a letter requesting the hearing be tabled to a later date so they can submit a development agreement that would lock in certain uses they see on the property and eliminate ones that could be impactful and come up with measures to reduce the noise, or put noise-generating uses farther away from properties. Mr. Lister and Director Nilsson responded to questions from the Board.

The following people testified in support of the request:

Matt Wilke appreciates the comments from the neighbors because it has helped the applicants get an idea of what they want to see on the property. He referenced a list of uses provided by staff that included: transit trucking terminal, mineral extraction batch plants, impound yard, food processing, and fertilizing plants and said that is not what the owners want to do so that's why they want to do a development agreement. The question is maybe the manufacturing, assembly and fabricating whether they can still do the cabinet business inside a building. They don't anticipate there being noise from that. Between Parker Tree Service and a proposed cabinet company that wants to come in they have \$3.75 million in job creation with those two businesses and that wouldn't even take up the whole site. They have a lot of interest for properties like this in the valley and it's a great opportunity to bring more business into Canyon County. He said there is a lot of worry from neighbors regarding heavy truck traffic but he doesn't see that being an issue in the future with what the owners want to do. They want to look at the letters that have come in and make a strong determination on what they want to see on the site. They have not yet decided where the tree service will be located on the property. They need to speak with the highway district and ITD; they may be able to approach off of Weitz Road to avoid traffic on Lower Pleasant. There are a lot of options to make the site productive and protect the neighborhood at the same time. Following his testimony, Mr. Wilke responded to questions from the Board. Director Tricia Nilsson spoke about the process pertaining to a development agreement. Staff will work with Mr. Wilke, based on the testimony and direction of the Board, to prepare a development agreement. They will re-notice a hearing and everybody will have the draft document provided to them. She said the development agreement has to be mutually agreeable to both. There are other conditions to help mitigate impacts that staff will listen for or suggest in drafting the development agreement. She doesn't need too many details because there is plenty on the record with the letters and Mr. Wilke's testimony.

The following people testified in opposition to the request:

Vivian Ferkin lives on Lower Pleasant Ridge Road approximately 8/10 of a mile from the subject property and her concerns include: the number of employees who will be on site; how much traffic will be generated; what type of trucks will the business utilize; and what other businesses are proposed for this site. She said there is already immense light and noise pollution in the area from the existing manufacturing businesses and she's concerned about the negative impacts to the neighboring property values and the rural way of life.

Jake Fillmore lives directly west of the property and he is opposed to the request. He spoke of the businesses in the industrial park on Pinto Road that have been there for a long time. He believes the developers have no consideration for the neighbors and is worried their proposal will encroach on the neighbors. This is an agricultural area and he fears the change in zoning will ruin the neighbors' way of life and impact their residential property values.

Marnie Fillmore testified that her biggest concern is the unknown; she wants to know what will be done on the property and how it will affect the area.

Kassi Chadwick testified that tradition and heritage are important as her family homesteaded in this area. She is concerned the industrial zoning will impact her way of life and negatively impact her property value.

Jessica Stutzman testified that she purchased her property to the southwest of the site with the intention of raising pack goats and meat rabbits, and she is concerned the proposal will negatively impact the agricultural character of area.

Matt Wilke offered rebuttal testimony and stated the applicants chose this property because of the future land use map. He said the applicants hear the concerns, but they also think the property should be zoned M-1 as shown on the future maps. He noted that a lot of opposition is outside of the 600-foot radius of the property. Mr. Wilke said they are doing their best to have a nice outcome for the neighbors, but on the other hand the landowners have property rights too and this property is in the future zone which is why they chose this site.

Director Nilsson said there will be a whole new hearing and the options before the Board are to approve or deny the request, or, it may choose to modify conditions. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to close the public hearing. Commissioner Dale is in favor of putting this on hold. He hears the concerns of the neighbors and the desires of the people who bought the property in good faith seeing it was designated on the future land use map as M-1 light industrial. There is an expressed willingness from Mr. Wilke to take into consideration all of the concerns that have been expressed. There is opportunity within a development agreement in a conditional rezone to narrow down the types of uses and to put restrictive conditions on the type of lighting that can happen, the hours of operation, and noise mitigation. There are opportunities to work this out where it benefits the people in the area and does not negatively impact those who live there. Commissioner Van Beek is in favor of an expanded discussion and to look at the things that will satisfy all parties. A careful look at land use planning is a worthwhile investment. Commissioner White is opposed to the

request due to compatibility concerns and the unknowns, but she will go along with the suggestion to move it forward so they can work on a development agreement to address restrictions. Commissioner Van Beek said having a developed plan is different and it helps mitigate some fear factors. She also said there has to be enough information to evaluate at the next hearing. Dan Lister said the next step is to have an application submitted for the fee of the development agreement, and then the request will be re-noticed and re-heard with the development agreement. Or, the Board can ask the applicant to go through the entire process again. Commissioner Dale said it's not conducive to efficiency to deny the application and make them start over so he wants to table the matter and come back for another public hearing once the development agreement has been prepared. Upon the motion of Commissioner Dale and the second by Commissioner Van Beek, the Board voted unanimously to table the decision and instructed staff to work with the applicant to go through the process to create a development agreement and come back at a later date. The hearing concluded at 11:44 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REZONE REQUEST FOR CALLISTER, LLC, CASE NO. RZ2020-0006; AND PRELIMINARY PLAT AND GRADING AND DRAINAGE PLAN FOR C-3 SUBDIVISION, CASE NO. SD2020-0011

The Board met today at 3:03 p.m. to once again take up the issue of the request by Callister, LLC, rezone request from "A" (Agricultural) to "R-1" (Residential-Single Family), Case No. RZ2020-0006; and a preliminary plat and grading and drainage plan for C-3 Subdivision, Case No. SD2020-0001. Today's hearing was continued from December 8<sup>th</sup> so staff could provide clarification on the conditions. Today staff presented the Board with FCO's for both the rezone request and the subdivision request, as well as an ordinance directing amendments to the zoning map. Julianne Shaw reviewed the conditions of approval for C-3 Subdivision. Ms. Shaw and Director Nilsson responded to questions from the Board. Following review and discussion, Commissioner Dale made a motion to approve the rezone for Callister, LLC, Case No. RZ2020-0006, including the findings of fact, conclusions of law, and order. The motion was seconded by Commissioner Van Beek and carried unanimously. (See Ordinance No. 20-038.) Commissioner Dale made a motion to approve the C-3 Subdivision, Case No SD2020-0011. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 3:18 p.m. An audio recording is on file in the Commissioners' Office.

DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 11, 2020

PRESENT: Commissioner Pam White, Chair – Out of the office  
Commissioner Tom Dale, Vice Chairman

Commissioner Leslie Van Beek – Out of the office  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 569634 to 569667 in the amount of \$67,457.27
- The Board has approved claims 569668 to 569698 in the amount of \$82,426.51

APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Mountain Home Auto Ranch in the amount of \$31,148.00 for the Fleet Department

No meetings were held this day.

DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 14, 2020

PRESENT: Commissioner Pam White, Chair  
Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek  
Deputy Clerk Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 569725 to 569774 in the amount of \$25,277.14

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Boise Appliance in the amount of \$2,662.94 for the Facilities Department
- HP Inc. is the amount of \$6,790.00 for Information Technology
- BOE in the amount of \$2,820.00 for Information Technology

MEETING WITH COMMISSIONERS' OFFICE STAFF TO REVIEW UPCOMING CALENDAR EVENTS

The Board met today at 8:36 a.m. with office staff to review upcoming calendar events. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Sr. Administrative Specialist Terri Salisbury and Deputy Clerk Jenen Ross. The Board reviewed this week's schedule with staff. Commissioner Van Beek referenced a letter received from the Sheriff regarding marshals at the

entry/exit doors during the morning and afternoon times when employees are arriving and exiting. Discussion ensued regarding the cell phone and accessories for Commissioner-elect Smith; the Board is in favor of Ms. Smith being allowed to purchase thru IT the iPhone mini she requested for \$250.00 along with accessories such as a case and screen protectors. Commissioner Van Beek said all off these items were allocated for in budget line item 577121. The meeting concluded at 8:58 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO CONSIDER ACTION ITEMS

The Board met today at 9:06 a.m. to consider several action items. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Treasurer Tracie Lloyd (left at 9:16 a.m.), John Cotner for LS Ranch Subdivision (left at 9:12 a.m.) and Deputy Clerk Jenen Ross. DSD Planner Jennifer Almeida participated via Webex. The action items were considered as follows:

***The final plat is for LS Ranch Subdivision, Case No. SD2019-0050:*** Jennifer Almeida provided a staff report stating that this property is zoned R-1 (single family residential), the preliminary plat was approved on August 28, 2019. Phase 1 contains 24 residential lots which will utilize individual septic systems, domestic water will be provided by the City of Caldwell and pressurized irrigation will be owned and maintained by the HOA. Since the preliminary plat was approved in 2019 the developer has complied with all 7 conditions of approval. Staff recommends signing the final plat; it has already been signed by the City of Caldwell. All of the city improvements have been completed with the exception of the streetlights and there is a financial guarantee with the City of Caldwell. Commissioner Dale made a motion authorizing the Board to sign the final plat for LS Ranch Subdivision. The motion was seconded by Commissioner Van Beek and carried unanimously.

***Consider signing the Treasurer's tax charge adjustments by PIN for November 2020:*** Treasurer Lloyd explained the adjustments are for assessment revisions after BOE closure and before tax bills are sent out. The total amount adjusted is <\$96,124.60>. Commissioner Dale made a motion to sign the Treasurer's tax charge adjustments by PIN for November 2020. The motion was seconded by Commissioner White. A vote was taken on the motion with Commissioners White and Dale voting in favor. Commissioner Van Beek did not vote on the motion. A copy of the report is on file with this day's minutes.

***Consider signing alcohol license transfer from Chonies Sports Bar to The Titled Ace:*** Commissioner Dale made a motion to sign the alcohol license transfer from Chonies Sports Bar to The Titled Ace. The motion was seconded by Commissioner Van Beek. After the motion was made it was discovered that there is a discrepancy in the name of the bar. Commissioner Dale withdrew his motion and staff will do some additional research. Once the issue has been resolved this resolution can be reauthorized.

The meeting concluded at 9:22 a.m. An audio recording is on file in the Commissioners' Office.



MONTHLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:30 a.m. with the Director of Development Services to discuss general issues, set policy and give direction. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of DSD Tricia Nilsson and Deputy Clerk Jenen Ross. Director Nilsson updated the Board on the following:

- Her department is very busy right now with a very heavy workload. Land use hearings are scheduled out to April at this point. She is looking to schedule some additional hearing dates and may possibly look into a hearing examiner to help alleviate some of the workload. Director Nilsson doesn't know the exact logistics at this time but she is working thru those and will come back to the Board once she has some additional information. As a point of reference, 68 building permits and 17 single family residential permits were issued in November of 2019 and in November 2020, 101 building permits and 37 single family residential permits were issued. Commissioner Dale suggested Director Nilsson may want to come before the Board for help as the budget can be amended to account for additional personnel. Commissioner Van Beek requested a project tracking/workload report, Director Nilsson said she will bring that to her next meeting.
- Eric Arthur is working with Nick Edwards on a whitepaper exploring different structures for code enforcement. They have identified 3 ideas and are researching to determine pros and cons of each alternative. They will then meet with the PA and Sheriff to get their thoughts on each idea. After that a meeting will be scheduled with the Board to choose an alternative. Mr. Arthur will do some research as to how other area agencies are structured.
- Building code adoption is scheduled for Thursday. Dave Curl feels he'll have the authority to abate. Discussion ensued regarding code violations and what the consequence is for a violation.
- A reminder will be sent to the fire districts asking if they have any changes to their CIP. In response to a question from Commissioner Van Beek about transportation impact fees, Director Nilsson said the committee will be meeting in mid-January. They are waiting on a report from Canyon Highway District's consultant.
- Director Nilsson spoke about a call she received from a Middleton resident regarding a broken sewer line running thru her property and that she hasn't been able to get anywhere with area agencies. Director Nilsson said she would do some additional research in hopes of being able to assist the resident and/or getting her pointed to the agency that can help.

The meeting concluded at 10:11 a.m. An audio recording is on file in the Commissioners' Office.

## MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE AND TCA TO DISCUSS GENERAL ISSUES

The Board met today at 1:32 p.m. with the Administrative District Judge and Trial Court Administrator to discuss general issues. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Controller Zach Wagoner, Judge Southworth, Judge Bever, TCA Doug Tyler, Assistant TCA Benita Miller, Deputy Judicial Marshal Jim West and Deputy Clerk Jenen Ross. Rachel Spacek with the Idaho Press participated via Webex. The following items were discussed:

- Judge Southworth said the Supreme Court is in need of a letter of support from the county indicating that it will support additional staff and facility space for new magistrate and district judges. Mr. Tyler will send a draft letter to the Board for review.
- With the absence of jury trials this year there has been a great savings and Judge Southworth would like to use some of that savings to pay for part-time marshals outside of the CARES monies expiring at the end of the year. Mr. West spoke about the role the marshals' play, cost and responsibilities and Judge Bever spoke about the "customer service" that the marshals provide. Judge Southworth would like to have a meeting with all the stakeholders to discuss courthouse security. Commissioner Dale is in favor of continuing with the marshal service even once the CARES monies expire. Controller Wagoner spoke about the funding for this stating that a budget is a plan and sometimes plans change and evolve. He believes this can be accomplished within the bounds of what was approved for their overall 2021 budget. It will likely require a transfer from the 'B' budget to the 'A' budget. He believes there needs to be longer-term conversation about this and thinks it may be something to be considered in the FY2022 budget.

The meeting concluded at 2:11 p.m. An audio recording is on file in the Commissioners' Office.

## MONTHLY MEETING WITH THE PARKS DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION AND CONSIDER ACTION ITEMS

The Board met today at 2:14 p.m. with the Parks Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Parks Director Nicki Schwend, Deputy P.A. Zach Wesley (left at 2:23 p.m.) and Deputy Clerk Jenen Ross. Prior to Director Schwend providing her monthly report to the Board the action item was considered as follows:

***Consider signing Historic Preservation agreements with Melba Valley Historical Society, Friends of the Caldwell Public Library and American Legion Joseph H. Murray Post 18:*** Director Schwend gave a brief overview of each project and Commissioner Dale reviewed each amount being awarded. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted

unanimously to sign the Historic Preservation agreements with Melba Valley Historical Society (agreement no. 20-171), Friends of the Caldwell Public Library (agreement no. 20-173) and American Legion Joseph H. Murray Post 18 (agreement no. 20-172).

Director Schwend updated the Board on the following items:

- Deer Flat National Wildlife Refuge funding and updated MOU. A draft MOU is currently being worked on.
- RV upgrades at Celebration Park are complete and the camp host has moved into that location.
- The East End RV project has run into to some roadblocks so they are working thru those to find other options.
- Commissioner Van Beek asked about the completion of the mezzanine at Celebration Park with some of the savings realized in other projects. Director Schwend spoke about ways they are looking to collect fees such as with the East End RV improvements and the dorms at Celebration Park. The cost to complete the mezzanine is approximately \$46,000.
- Discussion ensued regarding the Scenic Highway Plan and grants that have been applied for to assist with this.

The meeting concluded at 2:58 p.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO DISCUSS COUNTY PARKING ISSUES AND POTENTIAL SOLUTIONS

The Board met today at 3:01 p.m. to discuss County parking issues and potential solutions. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Assessor Brian Stender, Prosecutor Bryan Taylor, Treasurer Tracie Lloyd, Clerk Chris Yamamoto (arrived at 3:30 p.m.), Chief Deputy Marv Dashiell, Deputy Judicial Marshal James West, Facilities Director Paul Navarro and Deputy Clerk Jenen Ross. Rachel Spacek with the Idaho Press participated via Webex. There has been a request made to the City of Caldwell to modify parking around the Administration Building. The city has asked that the county look into putting some 30 minute-only parking in front of the Albany St. side of the building as well as the 11<sup>th</sup> Street side from the alley-way to Albany and from the corner of 11<sup>th</sup> to the parking entrance at the rear of the building. Director Navarro has spoken with representatives for the city who took it to the traffic commission. The city noted that 30 minute-only parking would require someone to police it and the city does not want to do that, nor does the Sheriff's Office or the security division of the Facilities Department. Director Navarro said the city also requested a parking analysis be done, however, this was done several years ago and he will provide a copy to the city. At a minimum the county needs 645 spaces at a maximum 1186 spaces; currently the county has 723 spaces which includes on-street parking. Additionally, the city has asked what the county is trying to do on a larger basis, which Director Navarro agreed needs to be another conversation. There are some line-of-site issues when cars are parked close to the corner at 11<sup>th</sup> & Albany, 12<sup>th</sup> & Chicago and both sides of 12<sup>th</sup> Street so there is the possibility of adding red curbing in those areas to keep cars from parking there. The Caldwell Traffic Commission has requested that the county broadcast an email to employees asking them not to park in certain areas and the reason why. Director Navarro has also had some communication with

Sam Laugheed who suggested that perhaps it's time to start registering employee vehicles so that if a vehicle were parked in a prohibited area it could be determined if it belongs to an employee and that employee could be contacted. Director Navarro explained that the badge access program has a field to include vehicles so tracking could be maintained thru that. Commissioner Dale is in favor of maintaining a database of employee vehicles. Treasurer Tracie Lloyd stated she is also in favor of a vehicle database and indicated that she has notified her employees as to where they should not be parking.

Further discussion ensued regarding ADA parking. Director Navarro said there are 3 ADA parking spaces behind the Admin Building, based on the code he believes that they can make use of a path immediately adjacent to the Admin Building that is ADA compliant that a wheelchair could take to the 11<sup>th</sup> Street door where he feels a marshal could be stationed. There could still be signage posted on the backdoor noting a phone number to the marshal's desk if a reasonable request is made for entry at the back of the building. He feels this would comply with ADA requirements and the request for additional security at the building and suggested having Joe Decker draft an email notifying employees of the parking changes. The Board is in favor of Director Navarro working with the city in regard to red-lining some of the curbs for line-of-site issues. Based on a question from Commissioner Dale, Prosecutor Taylor said it would be a good idea to agendize a meeting to further discuss the collection of employee vehicle information and perhaps a good starting point would be an email to the employees explaining the parking situation. Additionally, he noted it may be helpful to send an email, which would include a map, to all the EOs so that everyone is on the same page. The meeting concluded at 3:39 p.m. An audio recording is on file in the Commissioners' Office.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO    DECEMBER 15, 2020

PRESENT:     Commissioner Pam White, Chair  
                 Commissioner Tom Dale, Vice Chairman  
                 Commissioner Leslie Van Beek  
                 Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED CLAIMS

- The Board approved claims 00510001 to 00510841 in the amount of \$1,745,112.36 for county payroll
- The Board approved claims 569700 to 569724 in the amount of \$18,418.78

#### APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Salt Lake Wholesale in the amount of \$40,410.13 for the Sheriff's Office

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER AN ACTION ITEM

The Board met today at 9:01 a.m. with county attorneys for a legal staff update and to consider an action item. Present were: Commissioners Pam White and Leslie Van Beek, Treasurer Tracie Lloyd, Controller Zach Wagoner, Deputy P.A. Brad Goodsell, Mike and Brenda Greenewald and Deputy Clerk Jenen Ross. Commissioner Tom Dale (joined at 9:11 a.m. and left at 9:34 a.m.) and Deputy P.A. Brad Goodsell participated via Webex. The action items were considered as follows:

***Consider signing resolution authorizing transfer of county property by quitclaim deed to the City of Caldwell:*** Treasurer Lloyd explained this is a small sliver of land that the city is going to use to help resolve a drainage issue. This is for parcel no. 04087000 0 located at 0 Beech Street, Caldwell. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution authorizing the transfer of county property by quitclaim deed to the City of Caldwell (see resolution no. 20-176).

Brenda and Mike Greenewald presented a letter to Treasurer Lloyd, which was also emailed to Commissioner Dale, from a paralegal named Cheyenne Wolverton, outlining the struggles the Greenewald's have encountered in receiving a check from GM. At the previous meeting a copy of the contract was requested but as of today that has not been provided. The Greenewald's have indicated that a refund check on a repossessed vehicle was mailed but mailed to an old, inactive PO Box. The check was returned to GM and the Greenewald's have struggled to communicate with GM to get a new check sent to the correct address. Tax deed was taken on this property in July. Mr. Greenewald said they were not aware they did not have the exemption and that it needed to be applied for the each year. Mr. Goodsell sent an email to Mike Dittenber at the Caldwell Housing Authority but neither he nor Treasurer Lloyd have heard anything back. Mr. Greenewald reiterated the issues he's had in communicating with GMAC and how he's been unable to get the information necessary. Commissioner Van Beek made a motion to adjourn into executive session in order for a phone call to be placed to GMAC in hopes of gaining additional information as to the Greenewald's situation. The motion died for lack of a second. At the request of Commissioner Van Beek, Treasurer Lloyd said that since no one has heard back from Caldwell Housing and know it will be an issue if the property is transferred at this time she suggests not transferring it. Once it is determined how the county is going to move forward with the other properties taken for tax deed and the tax sale that will occur after the first of the year then the situation with this property can be revisited. Commissioner Van Beek made a motion to sign the resolution authorizing the transfer of county property by quitclaim deed to the Caldwell Housing Authority, parcel no. 04450503 0 located at 502 Joliet St. Caldwell. The quitclaim deed will be held until January 29, 2021 which will give the Greenewald's approximately 6 more weeks to redeem the property. *Note for the minutes: An email was received on December 21, 2020 from Deputy P.A. Brad Goodsell notifying the Board that the Greenewald's had redeemed their property on December 18, 2020. A copy of the redemption deed is on file with this day's minutes.*

The meeting concluded at 9:57 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH DIRECTOR OF JUVENILE DETENTION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:07 a.m. with the Director of Juvenile Detention to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Leslie Van Beek, Director of Juvenile Detention Sean brown, Juvenile Detention Asst. Supervisor Zach Barrier, Juvenile Detention Officer Samantha Mosqueda and Deputy Clerk Jenen Ross. Director Brown updated the Board on the following:

- He has had conversations with the Public Defender's department about putting kiosks inside the facility giving juveniles the opportunity to complete necessary information. The plan would include one kiosk and three laptops which would all have a secured connection. Mr. Bazzoli has received a grant in which these devices would be purchased from. Commissioner Van Beek stated she is in favor of the idea.
- The annual Christmas party for the juveniles will take place on the 23<sup>rd</sup> with all COVID safe protocols in place.
- Currently there are 20 juveniles in detention and Director Brown provided a breakdown on each entity they're from.
- He is looking into adding another court/hearing room as the Canyon County courts are overlapping with other area courts. The additional space will also allow for parental visitation.
- They are waiting on one last agreement from Washington County and then they will all be received.
- One employee has requested to work part-time which will open a full-time position that they will look to fill.
- Zach Barrier and Samantha Mosqueda were introduced to the Board.

The meeting concluded at 10:22 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH DIRECTORS OF JUVENILE PROBATION AND MISDEMEANOR PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:22 a.m. with the Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Leslie Van Beek, Director of Misdemeanor Probation Jeff Breach, Chief Probation Officer Elda Catalano and Deputy Clerk Jenen Ross.

Ms. Catalano updated the Board on the following:

- Currently they have 260 in the community that her department is supervising; 12 kids from Canyon County are committed to Department of Juvenile Corrections.
- Several staff have either had COVID or been exposed but the workload has been manageable. They are still not entering homes, instead they will meet with people outside or at an alternative location. They are working with law enforcement on the high-risk offenders.
- She is conducting performance reviews with all staff and would be happy to review with the Board. Once they are complete they will be sent to HR to be added to personnel files.
- About 3 years ago a memorandum of agreement was entered into with Oregon Social Learning which is an organization that conducts research, in turn they promote best practices with different populations. They are currently conducting research on the best way to motivate youth and families. Juvenile Probation is paid \$250 for each PO who participates in the program.

Director Breach updated the Board on the following:

- A review of the numbers was provided: 1144 active supervision cases, 520 bench warrant cases – both of which are increased from last month. 305 offenders in community service which remains steady. So far in the new fiscal year the cost of supervision revenue is at \$57,791.
- An Odyssey update will happen on January 18<sup>th</sup> where they will move to a new platform. Staff has been doing some virtual training in order to get ready.
- The breath analyzer machine is in need of replacement at a cost of approximately \$4000. It wasn't budgeted for this year but Director Breach said he has funds allocated for radios that can be used. Idaho State Police will set up the machine and there is an employee in his department who is trained to calibrate the machine monthly. The Board is supportive of this purchase.

The meeting concluded at 10:44 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REZONE REQUEST FOR JACK'S PLACE, LLC; AND PRELIMINARY PLAT AND IRRIGATION AND DRAINAGE PLAN FOR JACK'S PLACE SUBDIVISION, CASE NOS. RZ2020-0004 AND SD2020-0006

The Board met today at 1:32 p.m. to conduct a public hearing in the matter of a rezone request for Jack's Place, LLC, and a preliminary plat, and irrigation and drainage plan for Jack's Place Subdivision, Case Nos. RZ2020-0004 and SD2020-0006. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, Kent Brown, Jane Suggs, Fred DePold, Shawn Brownlee, Chad Collins, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Jennifer Almeida, Anna-Marie Eldeen, Charles Eldeen, Barbara Kightlinger, Maryon Evans, Mark Cork, Zach Marble, and Lance Cornell. Jennifer Almeida gave the oral staff report. The property consists of 38.47 acres and is within the Nampa impact area. The request is to rezone from rural

residential to R-1 single family residential. The applicant is also seeking approval of Jack's Place Subdivision which consists of 89 residential lots. The property is designated as residential on the future land use map and a rezone would comply with that designation. The City of Nampa designates the property as medium-density residential on their future land use plan. The P&Z Commission recommended approval of both the rezone and preliminary plat. Staff has found the rezone to R-1 single family residential is consistent with the zoning ordinance and the future land use plan and map, and is also consistent with the City of Nampa's plan for the area. Staff is recommending approval of both the rezone and the preliminary plat.

The following people testified in support of the request:

Kent Brown testified that part of the reason they picked this site is because a sewer line runs through the property. They looked at the surrounding area and started their design with the intent of having CC&Rs and restrictions that will exceed those in the nearby Castleton Subdivision. They will have tree-lined streets, minimum house square footage requirements, and they will address issues to calm traffic. Jane Suggs testified about the developers' efforts to make Jack's Place a nice development. She spoke of issues relating to access, landscaping plans, existing plans that called for this property to be developed, and square footage requirements where single-story homes must be a minimum of 2,100 square feet, and two-story homes must be a minimum of 2,500 square feet. Ms. Suggs said the project meets the requirements of Canyon County and the City of Nampa. Mr. Brown and Ms. Suggs responded to questions from the Board following their testimony. Fred DePold supports this request as it will be a benefit to the neighborhood as it fits perfectly within the comprehensive plan.

The following people testified in opposition to the request:

Chad Collins testified the proposed lot size is not commensurate to any of the neighboring properties. He has concerns about the traffic impact and said development should pay for development. Charles Eldeen testified about traffic concerns and road safety issues. Barbara Kightlinger is concerned about the extension of Castleton into the proposed subdivision and the increase in traffic. Maryon Evans testified about concerns regarding lot sizes, and the impacts to traffic and irrigation. Zach Marble had to leave the hearing prior to his turn to testify but he offered written comments (through the chat feature on Webex) regarding his concerns about traffic and the proposed density of the project. Rebuttal testimony was offered by Kent Brown and Jane Suggs. Following testimony, Commissioner Dale made a motion to close public comment. The motion was seconded by Commissioner Van Beek and carried unanimously. Commissioner Dale supports the request noting that water and sewer are available, and he likes the plans for this project. Commissioner Van Beek is in favor of a proactive developer who tries to mitigate the neighbors' concerns, and she likes that there is a voluntary agreement to provide a minimum square footage. There is also a landscape plan and sidewalks, and in the absence of those things she would not vote for this project. She wants there to be voluntary compliance and some agreement about quality. This is not to say she likes the density; she likes the presentation and the willingness to help alleviate some of the fears. Commissioner White said there will be tree-lined streets and detached sidewalks and she likes the connectivity and community feeling. She is expecting nice designs, not cookie cutter houses. Commissioner Van Beek asked about the follow-through to make sure the developers do what they said they will do. She objects to the sentiment



to some of the builders that are included with Trilogy, that flavor of development that intimidates people and causes them to question what it will look like. Director Nilsson said adoption of design review standards belongs to the city, not the county; it is not part of the Board's decision. Following the Board's deliberation Commissioner White made a motion to approve the rezone request by Jack's Place, LLC from an "R-R" (Rural Residential) zone to an "R-1" (Single Family Residential) zone. The motion was seconded by Commissioner Dale. A roll call vote was taken on the motion with Commissioner Van Beek voting against the motion to approve. The motion carried by a two-to-one split vote. Commissioner Dale made a motion to approve the findings of fact, conclusions of law and order, as well as the ordinance to change the zoning. The motion was seconded Commissioner White. Commissioner Van Beek was opposed to the motion to approve. The motion carried by a two-to-one split vote. (See Ordinance No. 20-309.) Commissioner Dale made a motion to approve the preliminary plat, irrigation and drainage plan, and to sign the findings of fact, conclusions of law and order. The motion was seconded Commissioner White. Commissioner Van Beek was opposed to the motion to approve. The motion carried by a two-to-one split vote. The hearing concluded at 3:26 p.m. An audio recording is on file in the Commissioners' Office.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO    DECEMBER 16, 2020

PRESENT:     Commissioner Pam White, Chair  
                 Commissioner Tom Dale, Vice Chairman  
                 Commissioner Leslie Van Beek  
                 Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED CLAIMS

- The Board has approved claims 569511 to 569534 in the amount of \$56,057.11

#### APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Staats in the amount of \$1,593.86 for the County Fair

#### RESCHEDULE PUBLIC HEARING – SHORT PLAT FOR GOFF SUBDIVISION, CASE NO. SD2020-0028

The Board met today at 9:01 a.m. to conduct a public hearing to consider a request by Roger and Donna Goff for the short plat for Goff Subdivision, Case No. SD2020-0028. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, and Deputy Clerk Monica Reeves. DSD Planner Dan Lister participated via Webex. Mr. Lister reported that the applicants have requested

a continuance so they can make a minor change to their plat. Commissioner Van Beek made a motion to reschedule the public hearing to January 12, 2021 at 3:00 p.m. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 9:02 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING – REQUEST BY ERICK AND TRISTANN MCLAUGHLIN FOR DEL ROSARIO ESTATES  
SUBDIVISION NO. 2, CASE NO. SD2020-0032

The Board met today at 10:02 a.m. to conduct a public hearing in the matter of a request by Erick and Tristann McLaughlin for a short plat for Del Rosario Estates Subdivision No. 2, Case No. SD2020-0032. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, DSD Director Tricia Nilsson, Erick McLaughlin, and Deputy Clerk Monica Reeves. Present via Webex: DSD Planner Dan Lister and Ruth Volkert. Dan Lister gave the oral staff report. Staff is recommending approval subject to conditions. The Board cannot sign the final plat until all conditions are met and all signatures have been obtained. Once the final plat is ready to be signed it will be placed on the Board's agenda. Erick McLaughlin testified about his frustration with the amount of fees he has had to pay and the time it has taken to get through the process and the delays that have occurred with various agencies. He spoke about an irrigation easement and his efforts to work with the irrigation district. He has obtained half of the required signatures on the final plat but still needs the signature of the health district and the County Treasurer. Commissioner Van Beek acknowledged his frustrations and said those are issues the County looks at. Following testimony, Commissioner Dale made a motion to close public comment. The motion was seconded by Commissioner Van Beek and carried unanimously. Following the Board's deliberation Commissioner Dale made a motion to approve the findings of fact, conclusions of law and order for the short plat for Erick McLaughlin for Case No. SD2020-0032. The motion was seconded by Commissioner Van Beek and carried unanimously. The hearing concluded at 10:15 a.m. An audio recording is on file in the Commissioners' Office.

DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 17, 2020

PRESENT: Commissioner Pam White, Chair  
Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 569961 to 569962 in the amount of \$15,855.00

- The Board has approved claims 569919 to 569960 in the amount of \$31,942.67
- The Board has approved claims 569803 to 569849 in the amount of \$133,469.10
- The Board has approved claims 569775 to 569802 in the amount of \$86,513.56

#### APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Axon Enterprises, Inc. in the amount of \$21,200.00 for the Sheriff's Office
- Lifeloc Technologies in the amount of \$3,564.81 for Misdemeanor Probation
- Lifeloc Technologies in the amount of \$285.69 for Misdemeanor Probation

#### MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:49 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Case Manager Jenniffer Odom, Case Manager Camille Tilden and Deputy Clerk Jenen Ross.

The following cases do not meet the eligibility criteria for county assistance: 2021-136, 2021-208 and 2021-151. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to issue initial denials with written decisions within 30 days.

Case no. 2021-257 meets the eligibility criteria for county assistance and upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to issue an initial approval with written decision within 30 days.

The meeting concluded at 8:52 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 9:02 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of Indigent Services Yvonne Baker, Case Manager Camille Tilden, Case Manager Jenniffer Odom, Deputy P.A. Dan Blocksom and Deputy Clerk Jenen Ross.

Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to issue final denials with written decisions to be issued within 30 days on case nos. 2020-994 and 2020-1068.

Commissioner Van Beek made a motion to issue final denials on case nos. 2020-826 2020-1061 with written decisions to be issued within 30 days. The motion was seconded by Commissioner Dale and carried unanimously.

Commissioner Dale made a motion to continue case no. 2020-9 to March 25, 2021 and case no. 2020-1052 to March 11, 2021. The motion was seconded by Commissioner Van Beek and carried unanimously.

The meeting concluded at 9:05 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER AGENDA ITEMS

The Board met today at 10:02 a.m. with county attorneys for a legal staff update and to consider agenda items. Present were: Commissioners Pam White and Leslie Van Beek, Deputy P.A. Zach Wesley, Director of DSD Tricia Nilsson, Building Official Dave Curl, Director Juvenile Detention Sean Brown left at 10:15 a.m. and Deputy Clerk Jenen Ross. The action items were considered as follows:

***Consider signing summary and amendment to the Canyon County Building Code Ordinance:*** Mr. Wesley noted that this amendment is a result of state mandated changes made by the legislature during the 2020 session. Director Nilsson said this is an effort to get all municipalities on the same platform to accept the 2018 state international building codes. Mr. Wesley said this is not a discretionary change, the county building code will be out of compliance if we don't adopt these changes as it is a mandate from the legislature. The Board does not feel they have had adequate time to review the documents and asked if the BCA had opportunity to offer comment on the changes. Mr. Curl said there are members of the BCA who sit on the Building Code Board. Director Nilsson read into the record persons who sit on the Building Code Board. A section by section review of the document was done and discussion ensued regarding different items within several sections. Upon the motion by Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the summary and amendment to the Canyon County Building Code ordinance (see ordinance no. 20-040).

***Consider signing 2021 Canyon County Juvenile Detention Housing agreement with Washington County:*** This is a standard agreement that is the same as what has been signed with other counties. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the 2021 Canyon County Juvenile Detention Housing agreement with Washington County (see agreement no. 20-174).

***Consider signing alcohol license transfer from Chonies Sports Bar to The Tilted Ace:*** Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution granting a transfer license to The Tilted Ace (see resolution no. 20-178).

The meeting concluded at 10:57 a.m. An audio recording is on file in the Commissioners' Office.

## ELECTED OFFICIALS' MEETING TO DISCUSS COVID-19 UPDATES

The Board met today at 1:33 p.m. for an elected officials' meeting to discuss COVID-19 updates. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Sheriff Kieran Donahue, EOM Christine Wendelsdorf, PIO Joe Decker, Prosecutor Bryan Taylor, Chief Civil Deputy PA Sam Laugheed, Assessor Brian Stender, Administrative District Judge Southworth, Dr. Nikki Zogg from SWDH, Nampa Mayor Debbie Kling and Amy Bowman from the City of Nampa, Michael Stowell and Steve Blados from the Ambulance District, and Deputy Clerk Monica Reeves. Clerk Chris Yamamoto joined at 1:50 p.m. Today's meeting, which was chaired by Sheriff Donahue, took place in the public meeting room of the of the administration building.

Dr. Nikki Zogg reported that community spread is off the charts throughout the state and the investigation teams are struggling to keep up with the backlog of lab results. Hospitalizations and ICU and in-patient cases continue to be concerning. Most hospitals have discontinued elective procedures while some have been at capacity and on divert meaning they cannot take any new patients and that seems to fluctuate hour-by-hour and day-by-day. They are rolling out a saliva-based test that will be geared towards schools primarily in the early shipments, which should arrive today. They have a tent/shelter at the SWDH facility for drive-thru testing for the priority groups and they are hoping to expand that to other groups as there is more capacity. They will likely use that facility for vaccinations, but not for a little while because of the lack of amount of vaccine they are receiving. National Guard members are being deployed to the facility to help with testing, contact tracing, and vaccination distribution support. Dr. Zogg reported that a board of health meeting was held earlier this week and they initially had a lot of concern about security, but the meeting was well managed. The region received its first vaccine shipment this morning and it was just under 2,000 doses the district. (In three weeks they will get the second doses for those.) The shipment will be redistributed tomorrow to local hospitals and some clinics in the region. Next week they will get another shipment of the Pfizer and Moderna vaccines if the emergency use authorization is approved. Priority group for those doses will be long-term care facilities residents and staff. There is a federal arrangement with Walgreens and CVS to help support the deployment of those vaccinations. Not all facilities opted into that so SWDH is working on other options for other facilities that did not go that route. They are planning on weekly shipments. The third tier in that prioritization group is EMS workers. The timing of the second doses for Pfizer and Moderna are three weeks and four weeks, respectively. The vaccines are not biologically the same, each one is a little different.

Administrative District Judge Southworth reported they had a new order from the Supreme Court indefinitely suspending jury trials. They will try to give 4-6 weeks' notice prior to the start of trials so they can bring in jurors. The only agenda item they are going to the legislature with this year is three new judgeships in Canyon County; one district judge and two magistrate judges to try to lower the caseloads and get more in compliance with the rest of the state. He needs a letter of support from the Board of Commissioners for personnel and facilities for the new judges. Prosecutor Taylor spoke of how Canyon County has managed court cases, and the new judge positions will have a trickledown effect. He has no objection as long as revenues are there and he has the necessary personnel. Commissioner Van Beek said the Board has been in communication

with the trial court administrator and been presented with numbers by the Controller. Before adding additional staff she wants to look at it from the PA and courts side. Sheriff Donahue said it's something that will affect many offices.

EOM Wendelsdorf reported she has been working with the health district in putting together a rapid plan for when the vaccine is available for EMS services. The three groups include red, yellow, and blue in order to lessen the strain on the agencies in terms of personnel.

Joe Decker reported on the work that's been done on the public service announcements (PSA's) for the task force for education and collaboration in getting messages out.

Prosecutor Taylor said his office will monitor the federal guidelines and whether Congress will extend employee benefits.

Assessor Stender gave an update on the DMV where the state's system has caused long wait times for customers. He hopes to have a function soon where they can notify people via text that way they can wait in their vehicles (out of the weather). Sheriff Donahue voiced his continued frustration with the state for not putting proper systems in place which has resulted in county assessors and sheriffs and their staff taking the brunt of it. Looking to hire more staff and at the consideration of having a second DMV location in Nampa.

Commissioner Dale expressed his appreciation to law enforcement for the way they conducted themselves at a recent board of health meeting where a group of 50 people were present. One person was arrested. He said there was a discussion lead by Chairman Elliott regarding a possible mask mandate, but there was not support for that mandate. He said Dr. Summers would like to see it, but the other board members did not support it.

Clerk Yamamoto said his office is trying to wind down the outside audit; he and the Controller are working on property tax issues in regards to legislative work and he will be talking to the elected officials about it. He has heartburn with a program the state intends to put in place because it cannot be put in a form that will work for anyone outside of government to understand what's going on.

Michael Stowell said the ambulance district has been working with EOM Wendelsdorf and SWDH to be prepared for when the vaccine rolls out. Sheriff Donahue said he appreciates the services the ambulance district has offered for the vaccine distribution. He has intermittent staff members test positive but thankfully nothing significant. The numbers remain low at the jail based on the good work by the medical provider, guidelines from SWDH and the CDC and all the protocols they follow. He spoke of the partnerships with law enforcement to limit the potential exposures of people being brought to the jail.

Prosecutor Taylor suggested the next elected officials' meeting scheduled for December 31 be vacated. The next meeting will take place on January 14<sup>th</sup>. He asked about the plans being made for the January 11 swearing-in ceremony and reminded everyone we need to comply with the

Governor's order. Clerk Yamamoto said the best route might be if he contacts each person to be sworn in and see what they want to do and perhaps do it at their office.

Commissioner Dale expressed his appreciation for his time serving as a County Commissioner. His last day in office will be the morning of January 11, when new Commissioner, Keri Smith, is sworn in. Commissioner White asked the group to save the date for Friday, January 8<sup>th</sup> for Commissioner Dale's retirement reception. Commissioner Dale made a motion to adjourn. The meeting concluded at 2:32 p.m. An audio recording is on file in the Commissioners' Office.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 18, 2020

PRESENT: Commissioner Pam White, Chair - Out of the office  
Commissioner Tom Dale, Vice Chairman – Out of the office  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED CLAIMS

- The Board has approved claims 569963 to 569971 in the amount of \$4,823.00
- The Board has approved claims 569984 to 569993 in the amount of \$48,590.41
- The Board has approved claims 569972 to 569979 in the amount of \$6,265.00
- The Board has approved claims 569980 to 569983 in the amount of \$4,312.00

There were no meetings held this day.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 21, 2020

PRESENT: Commissioner Pam White, Chair  
Commissioner Tom Dale, Vice Chairman  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

### APPROVED CLAIMS

- The Board has approved claims 569994 to 570036 in the amount of \$54,235.50
- The Board has approved claims 569850 to 569899 in the amount of \$71,073.59
- The Board has approved claims 569900 to 569918 in the amount of \$62,084.47

### APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Quadient Inc. in the amount of \$1,203.60 for Information Technology
- Dell EMC in the amount of \$32,956.10 for Information Technology
- SHI in the amount of \$13,128.16 for Information Technology
- Premier Wireless in the amount of \$2,083.00 for the Sheriff's Office

### MEETING WITH COUNTY AGENT STAFF

The Board met today at 9:00 a.m. with staff from the County Agent's office. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Carrie Johnson with the County Agent's office, members of the Vallivue 4-H Club and Deputy Clerk Jenen Ross. Members presented the Board with their 'Friend of 4-H' award and expressed their appreciation for the dedication of the Board to move the Fair forward in the best way possible this year with innovative solutions. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

### MEETING TO CONSIDER ACTION ITEMS

The Board met today at 10:23 a.m. to consider action items. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Director of DSD Tricia Nilsson, DSD Planner Dan Lister left at 10:25 a.m. and Deputy Clerk Jenen Ross. The action items were considered as follows:

***Consider signing the resolution regarding a plat vacation for Lansing Meadows Subdivision to remove plat note #4 (VAC2020-0001):*** Mr. Lister said this was a case that was before the Board on October 26<sup>th</sup> and this is the last step to complete the process to remove a restrictive setback requirement. Upon the motion of Commissioner Van Beek and second by Commissioner Dale the Board voted unanimously to sign the resolution vacating plat note #4 for Lansing Meadows Subdivision (see resolution no. 20-179).

***Consider signing resolution to grant a refund to Blue Raven Solar for withdrawn permit:*** Director Nilsson said this permit was applied for but the client cancelled the job. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign the resolution granting a refund to Blue Rave Solar (see resolution no. 20-181).



***Consider signing resolution to grant a refund to Hess Properties for a withdrawn permit:*** This permit was for a proposed storage unit on Purple Sage Rd. but it was met with resistance from the surrounding neighbors and have requested refund. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign the resolution granting a refund to Hess Properties (see resolution no. 20-180).

***Consider signing resolution granting a new alcoholic beverage license to TNT's Dynamite Bar & Grill LLC:*** Commissioner Dale stated he's reviewed the document and doesn't see any reason to deny the application, he then made a motion to sign the resolution granting a new alcoholic beverage license to TNT's Dynamite Bar & Grill. The motion was seconded by Commissioner Van Beek and carried unanimously (see resolution no. 20-182).

The meeting concluded at 10:28 a.m. An audio recording is on file in the Commissioners' Office.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO    DECEMBER 22, 2020

PRESENT:        Commissioner Pam White, Chair  
                    Commissioner Tom Dale, Vice Chairman  
                    Commissioner Leslie Van Beek  
                    Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED PURCHASE ORDER

The Board approved the following purchase order:

- Intrado Life & Safety Solutions Corp. in the amount of \$17,125.00 for the Sheriff's Office

#### APPROVED AUGUST 2020 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of August 2020 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

#### MEETING TO CONSIDER MATTERS RELATED TO MEDICAL INDIGENCY

The Board met today at 8:45 a.m. to consider matters related to medical indigency. Present were: Commissioners Pam White and Leslie Van Beek, Case Manager Jenniffer Odom and Deputy Clerk

Jenen Ross. Case nos. 2021-270 and 2021-219 do not meet the eligibility criteria for county assistance. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to issue initial denials with written decisions within 30 days. Liens were presented for Board signatures. The meeting concluded at 8:46 a.m. An audio recording is on file in the Commissioners' Office.

#### MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER ACTION ITEMS

The Board met today at 9:01 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Dan Blocksom left at 9:06 a.m., Deputy P.A. Zach Wesley, Fair Director Diana Sinner, DSD Director Tricia Nilsson, Chief Deputy Sheriff Marv Dashiell left at 9:06 a.m., Lt. Ray Talbot left at 9:06 a.m. and Deputy Clerk Jenen Ross. The action items were considered as follows:

***Consider signing a resolution authorizing the trade-in of obsolete Taser equipment:*** Chief Dashiell said that they will use the Byrne JAG for the bulk of this purchase and have been given the option to trade in some obsolete equipment for \$220 per unit. The cost of a new unit is \$1800. Upon the motion of Commissioner Dale and second by Commissioner Van Beek the Board voted unanimously to sign the resolution authorizing the trade-in of obsolete Taser equipment (see resolution no. 20-183).

***Consider signing agreement with Romeo Entertainment Group for the 2021 Canyon County Fair:*** This is a similar agreement to what is used every year for booking of the mainstage entertainment. The mainstage act has been selected but this agreement is the first step to finalize those agreements. At the request of Commissioner Van Beek, Mr. Wesley answered several questions posed by Commissioner Van Beek. Commissioner Dale made a motion to sign the agreement with Romeo Entertainment Group for the 2021 Canyon County Fair. The motion was seconded by Commissioner Van Beek and carried unanimously (see agreement no. 20-175). At the request of Commissioner Van Beek, Director Sinner reviewed changes to the barrel racing events and how that is going.

***Consider signing a resolution approving a fee waiver request for the City of Middleton:*** Director Nilsson explained that the City of Middleton has made this request in order to do a land division for a piece of land they'd like to sell a portion of. Based on a question from Commissioner Dale, Mr. Wesley said he doesn't feel that any precedent is being set, these sorts of requests are at the Board's discretion. The amount of fee to be waived is \$380.00. Commissioner Van Beek asked questions regarding the benefit to the city and county, reduction of easement width and the City of Middleton's comprehensive plan in regard to this area. She feels additional information is necessary for this request. Commissioner Dale stated that although the information may be valid and useful is not pertinent to the fee waiver being considered today. Commissioner White made a motion to sign the resolution approving the fee waiver requested by the City of Middleton. The motion was seconded by Commissioner Dale. A vote was taken with Commissioners White and

Dale voting in favor and Commissioner Van Beek choosing to abstain from voting. The motion carried.

The meeting concluded at 9:28 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH THE FAIR DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 9:30 a.m. with the Fair Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley left at 9:49 a.m., Fair Director Diana Sinner and Deputy Clerk Jenen Ross.

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

*Note for the record: As properly noticed the Board met today at 9:30 a.m. for a monthly meeting with the Fair Director. A request was made to go into Executive Session as follows:*

Commissioner Dale made a motion to go into Executive Session at 9:31 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) records exempt from public disclosure and attorney-client communication and communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion with Commissioners Van Beek, White and Dale voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White, Tom Dale and Leslie Van Beek, Deputy P.A. Zach Wesley, Fair Director Diana Sinner and Deputy Clerk Jenen Ross. The Executive Session concluded at 9:49 a.m. with no decision being called for in open session.

At the conclusion of the executive session Director Sinner updated the Board on the following:

- Barrel racing events are continuing to move forward with 10 or less people and taking all necessary precautions. Other events have cancelled in January and February but the barrel race promoter is willing to fill in gaps in the schedule.
- IAFE convention recently took place virtually and several staff were able to participate.
- In regard to the 2021 Fair they are starting to move forward with individual artist agreements and putting tickets on sale although they may wait until there is a better idea of what 2021 will look like.

- Director Sinner is planning to visit a fair/carnival in Florida in January to get a feel of the lay out. She may also attend a cattle show early in the year to see how it runs.
- At this point planning for the 2021 Fair is continuing with considerations to spacing requirements, how it may look and what can be done. Scheduling of events will continue to be more spaced out.

The meeting concluded at 10:01 a.m. An audio recording is on file in the Commissioners' Office.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 23, 2020

PRESENT: Commissioner Pam White, Chair – out of the office  
 Commissioner Tom Dale, Vice Chairman  
 Commissioner Leslie Van Beek – out of the office  
 Deputy Clerks Monica Reeves/Jenen Ross

No meetings were held this day.

#### DECEMBER 2020 TERM

CALDWELL, IDAHO DECEMBER 28, 2020

PRESENT: Commissioner Pam White, Chair – Out of the office (approved claims remotely)  
 Commissioner Tom Dale, Vice Chairman – Out of the office (approved claims remotely)  
 Commissioner Leslie Van Beek  
 Deputy Clerks Monica Reeves/Jenen Ross

#### APPROVED CLAIMS

- The Board approved claims 570087 to 570116 in the amount of \$34,793.79
- The Board approved claims 570037 to 570086 in the amount of \$118,729.75  
*Commissioner Van Beek approved with the following exceptions: Bursar, U of I Invoice 200611  
 Invoice incorrect amount of \$39,842 for 4-H Program Coordinator Salary  
 Should be \$31,842  
 Corrected in claim batch 570118-570169*

No meetings were held this day.

DECEMBER 2020 TERM  
CALDWELL, IDAHO DECEMBER 29, 2020

PRESENT: Commissioner Pam White, Chair – Out of the office (approved claims remotely)  
Commissioner Tom Dale, Vice Chairman – Out of the office (approved claims remotely)  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 00630001 to 00530839 in the amount of \$1,660,327.01 for county payroll.

No meetings were held this day.

DECEMBER 2020 TERM  
CALDWELL, IDAHO DECEMBER 30, 2020

PRESENT: Commissioner Pam White, Chair – Out of the office (approved claims remotely)  
Commissioner Tom Dale, Vice Chairman – Out of the office  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claim no. 570117 in the amount of \$17,310.83

No meetings were held this day.

DECEMBER 2020 TERM  
CALDWELL, IDAHO DECEMBER 31, 2020

PRESENT: Commissioner Pam White, Chair - Out (approved claims remotely)  
Commissioner Tom Dale, Vice Chairman - Out  
Commissioner Leslie Van Beek  
Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 570118 to 570169 in the amount of \$129,159.50
- The Board has approved claims 570170 to 570216 in the amount of \$179,365.85
- The Board has approved claims 570261 to 570275 in the amount of \$18,138.00

No meetings were held this day.

THE MINUTES OF THE FISCAL TERM OF DECEMBER 2020 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this 26<sup>th</sup> day of February, 2021.

CANYON COUNTY BOARD OF COMMISSIONERS

Commissioner Leslie Van Beek  
Commissioner Keri K. Smith  
Commissioner Pam White

ATTEST: CHRIS YAMAMOTO, CLERK

By: Jenen Ross, Deputy Clerk