

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 1, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White - **OUT**
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Nathaniel Campbell, Maintenance Technician; Isaiah Govia, Deputy Public Defender II

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Hyland Software Inc. in the amount of \$3,300.00 for Information Technology Department
- Carousel Industries in the amount of \$4,542.57 for Information Technology Department
- SANS-Security Awareness in the amount of \$6,120.00 for Information Technology Department
- Iderra Inc. in the amount of \$7,969.50 for Information Technology Department
- C.M.S. in the amount of \$16,000.00 for Information Technology Department
- SHI in the amount of \$26,199.96 for Information Technology Department

APPROVED JUNE 2021 TERM COMMISSIONER PROCEEDINGS AND SYNOPSIS

The Minutes of the Fiscal Term of June 2021 were read and approved and found to be a proper record of the proceedings of the Board of Commissioners of Canyon County, Idaho. Also approved was the synopsis for publication. Minutes of the Board of Canyon County Commissioners' meetings are on file in the Commissioners' Office and may be viewed upon request.

DETAILED MINUTES TO COME AT A LATER TIME

Board discussion regarding employee appreciation time off

DETAILED MINUTES TO COME AT A LATER TIME

Bids due for FY2022 Pickles Butte Sanitary Landfill geotechnical expansion boring project solicitation of bids

Action Item: Opening bids for FY2022 Pickles Butte Sanitary Landfill geotechnical expansion boring project solicitation of bids

DETAILED MINUTES TO COME AT A LATER TIME

Executive session to consider personnel matter pursuant to Idaho Code 74-206(1)(a) and (d)
Candidate interview for P&Z Commission

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss BOCC meeting room renovation
*Rescheduled to 10/4/21 at 2:30 pm

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss temporary office solutions for the Public Defender's office
*Rescheduled to 10/4/21 at 2:30 pm

DETAILED MINUTES TO COME AT A LATER TIME

Action Item: Consider signing a resolution designating polling locations for the November 2, 2021 Election.

Meeting with local Mayors to discuss growth in Canyon County

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 4, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White - **OUT**
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

- The Board approved the transfer of sick leave time to vacation time for A. Gallegos

APPROVED COMMUTER VEHICLE AUTHORIZATION FORM

- The Board approved a commuter vehicle authorization form for Bryce Martin

APPROVED CATERING PERMIT

- The Board approved an Idaho Liquor Catering Permit for 3 Girls Catering LLC dba Three Girls Catering

COMMISSIONERS OFFICE STAFF MEETING

The Board met today at 8:42 a.m. for an office staff meeting. Present were: Commissioners Keri Smith and Leslie Van Beek, Deputy Clerks Jenen Ross and Monica Reeves. The Board reviewed this week's schedule with staff. The Board advised staff that Canyon County is giving up its seat on the behavioral health board so that a Washington County elected official can serve. (This topic was discussed at a recent Idaho Association of Counties meeting.) The meeting concluded at 8:56 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY COMMUNITY INPUT MEETING

The Board met today at 9:02 a.m. for the monthly community input meeting. Present were: Commissioners Keri Smith and Leslie Van Beek, Travis Hunter, Jim Hunter, Steven Sywick, Lamont Bostrom, Colleen George, Steve Burton, Mark Cron, Larry Olmsted, Delbert Chappell, Facilities Director Paul Navarro, Sr. Customer Service Specialist Becky Kearsley, other interested citizens, and Deputy Clerk Monica Reeves. The topics of discussion were as follows:

Travis Hunter and Jim Hunter, who are residential homebuilders, spoke about the Star Impact Area and the committee of nine discussions. Their company, Hunter Homes, is the second largest stakeholder in the discussed area and they said it makes no sense for half of their property to be in Star and the other half in Middleton. They presented the Board with information that highlighted some of their projects. Travis Hunter referenced the Leighton Lakes developer who is challenging their projects. Commissioner Smith said she loved the presentation and said Canyon County's stance does not have anything do with the Hunter Homes projects; it's about the County's interpretation of state law. Her concern deals with adding to the floodplain with fill and pushing water onto neighboring properties, she hopes the Hunters are doing what they can to have no adverse impacts to development. Jim Hunter finds it odd that one person with special interests paid for a legal opinion and gave it to a city who pushed it to another city. Mr. Hunter said he too has his own qualified legal opinion on this topic and he urged the Board to "keep it clinical."

Steven Siwek, who works for Hunter Homes, encouraged those with questions/concerns to visit the company's projects because they are impressive and will bring amazing value to the area.

Lamont Bostrom and Colleen George spoke to the Board about their request to use the public meeting room in the administration building. Mr. Bostrom is the District 12 chairman of the Canyon County Republican Party and the group has historically been allowed to reserve the public meeting, however, he was recently informed that only the chairman of the Canyon County Republican Party would be allowed to reserve the room for Republican party issues. He believes the meeting room should be available for public use, as long as it's available. Colleen George added that the use of the room seemed to become an issue when the group asked to hold both in-person meetings and virtual meetings. Commissioner Smith noted the amount of time/costs involved when staff has to set up the room after hours, conduct COVID cleaning protocols, etc., and said perhaps we need to look into charging a fee to help cover the costs for after-hours use. Commissioner Van Beek suggested the parties work it out internally within the Republican Party and speak to the committee chairperson. The Board will take the request into consideration.

Steve Burton asked whether the Board is considering an injunction regarding the Star Impact Area. Commissioner Smith said the Board will not disclose where it is with that. The Board is on the record negotiating with the City of Star for an impact area and has spoken with the City of Middleton to try to get them to pull back their impact areas, but that does not appear to be working. The Board does not agree with Category A annexations outside impact areas.

Mark Cron, who lives in the two-mile buffer area between Star and Middleton, spoke of his concerns with large-scale development being put in when there is no infrastructure to support it which causes safety issues.

Larry Olmsted asked about the status of planning for a new jail. He noted that back in May of 2019 citizens were told the jail was maxed out and the County was paying to house prisoners in other locations. He believes the DLR study has no validity and therefore we need a fresh start with a planning group and there needs to be a dedicated capital construction fund. He wants impact fees to be considered as well.

Delbert Chapel spoke of his concerns with the negative impacts of residential development that are impacting his way of life.

The meeting concluded at 10:02 a.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with the City of Star/Canyon County Area of Impact Committee regarding impact area negotiations

EXECUTIVE SESSION – DISCUSS PERSONNEL MATTER PURSUANT TO IDAHO CODE, SECTION 74-206(1)(B)

The Board met today at 1:24 p.m. to discuss a personnel matter. Commissioner Van Beek made a motion to go into Executive Session at 1:25 p.m. pursuant to Idaho Code, Section 74-206(1) (b). The motion was seconded by Commissioner Smith. A roll call vote was taken on the motion with Commissioners Smith and Van Beek voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith and Leslie Van Beek, Trial Court Administrator Jamie Robb, Assistant TCA Benita Miller, Admin. Supervisor Tara Hill, and Deputy Clerk Monica Reeves. The Executive Session concluded at 1:35 p.m. While in open session the Board indicated its support to the TCA to allow for telecommuting for one of their employees.

PUBLIC HEARING – REQUEST BY CALLISTER, LLC, AND C4 SUBDIVISION FOR A REZONE AND PRELIMINARY PLAT, CASE NOS. RZ2021-0010 & SD2021-0008

The Board met today at 1:44 p.m. to conduct a public hearing in the matter of a request by Callister, LLC, and C4 Subdivision for a rezone and preliminary plat, Case Nos. RZ2021-0010 and SD2021-0008. Present were: Commissioners Keri Smith and Leslie Van Beek, DSD Planner Jennifer Almeida, Alec Egurrola, John Carpenter, and Deputy Clerk Monica Reeves. Today's hearing was continued from September 23, 2021 where the Board sought additional information regarding fencing; adding lot numbers to the irrigation plan; a proposal for landscaping at the entrances; corrections to plat notes pertaining to irrigation; and why the development includes three road names. Jennifer Almeida reported that the GIS analyst consulted with EMS personnel about the road name requirements and they indicated they would be okay with two road names, but they prefer the development use three road names. The Board had questions of staff regarding road names and EMS addressing issues. Discussion ensued. Alec Eggurolo testified in support of the request and said the developer is adamant about not having fencing because it would not be in keeping with the character of the area and would create a visual barrier against the agricultural space and openness. He spoke about the amenities that will be provided for connectivity and pedestrian traffic to mesh with the area. Each homeowner will be required to plant and maintain trees, but not necessarily have a landscape buffer. The developer will provide an entryway and will clear up the irrigation issue regarding gravity irrigation going to the pond providing pressurized irrigation. No domestic wells will be used for irrigation. The developer wants to provide something that is good for the area, but wants to keep the development in conformance with the community. John Carpenter testified the developer is not opposed to a condition of approval that says every lot shall be hooked to pressurized irrigation and the lots owners agree not to water from the well.

The developer prefers to keep the HOA responsibilities as small as possible, there will be CC&R's for the pond, pathway, entryway, and the pressurized irrigation. Commissioner Van Beek spoke about the developments in the area that have grand entryways and islands which represents a better class, higher quality development. Mr. Carpenter said the developer plans to make this project consistent with what exists out there and he is not opposed to the fencing, he thinks it does not fit with the area, but if the Board wants fencing on the perimeter, minus the pond, that's fine. Upon the motion of Commissioner Van Beek and the second by Commissioner Smith, the Board voted unanimously to close public testimony. Commissioner Van Beek does not like the presentation, but she understands in an area of transition we have to find ways so maybe that's the best way to mitigate. Commissioner Smith would like to see larger lots for the buffer, however, that won't help in this situation. There is a huge demand for one-acre lots and this developer is willing to not add pressure to the aquifer by using private wells; they will have to put in pressurized irrigation systems and if it's in the CC&R's there is civil action that could happen. Commissioner Van Beek said the biggest lot in this development might be Lot No. 10 at 1.37 acres, so if they have a house that takes up a 1/2 acre of that they would technically be a little over on their private well, but the rest will follow state code. Commissioner Smith said in looking conclusion of law no. 5 for providing adequate facilities and services, our finding is that the developer is proposing pressurized irrigation and that will serve all landscaping needs including residential lawns and landscaping, and we are not adding to the pressure of the aquifer to use to draw from that water source. She wants to modify no. 5 to state that pressurized irrigation is proposed and will be required to serve all the lots. Commissioner Van Beek said there should be some coordinated effort on the part of the developer if they are going into a transition zone to represent that blend and to make it aesthetically pleasing for agriculture and residential use. Commissioner Smith said the request is in compliance with the map as well as the identified text. When considering the surrounding land uses the conclusion is that it is more appropriate than the current zone, but it hurts her heart because it is prime farm ground and land use decisions have changed this area. It's not being plopped down in the middle of agricultural ground – there are residential subdivisions to the south, rezones to the east/west and north. It's a transition area and so that being said R-1 is probably more appropriate. Commissioner Van Beek said because of the developments within a mile radius of this property, it should be similar to other quality projects that have coordinated planning including fencing and landscaping. Commissioner Smith doesn't want to set the precedent and keep approving requests just because they are adjacent to other R-1 zones. She asked staff to reference as much as they can even the rural residential zoning changes, and mention specifically the agricultural zone to the north is buffered by the pond so there is a natural buffer, that's important because we have required some setbacks on other subdivisions from agriculture and because of that buffer she doesn't think it's applicable to require an additional setback. What we've done on a couple of those is a 100-foot setback and it helps with aerial spraying. If there's any structure within the 100 feet of a property line, aerial sprayers cannot spray it any longer. Perhaps they can agree to agricultural disclosures in the CC&R's. Commissioner Van Beek said there is an enhanced agricultural disclosure that Mr. Wilke submitted for a land use hearing last week that is more restrictive than the right-to-farm act so maybe we can look at incorporating that language. Commissioner Smith said typically she would be recommending denial until we had a development agreement but since they applied for the subdivision she wants a finding that we want an agricultural disclosure and that's how we will

make it compatible with the surrounding land uses. Ms. Almeida said there can be a reference that this is an application that also includes a subdivision plat and as part of the conditions of approval for that subdivision plat, an agricultural disclosure was required which will help with the compatibility issues. Commissioner Smith wants to change no. 3 for the ag disclosure and compliance with normal setbacks. On finding no. 4 the only change she has is to reference the City of Star annexations in the area. She asked staff to modify the finding to tie back to the subdivision as well and what we will condition as discussed on the record, and also City of Star. Identify that both communities have annexed within one mile of the property and that changed the character of the area. The County is not contributing to it. Commissioner Smith wants a reference that it's in platting. Commissioner Van Beek made a motion to approve the rezone with the articulated conditions of approval attached to the subdivision portion for the rezone for Case No. Z2021-0011, which includes the recommended changes to findings of fact and conclusions of law as stated during deliberation. Staff is directed to make changes to the findings of fact, conclusions of law and order that will be signed at a later date. The motion was seconded by Commissioner Smith and carried unanimously. The Board's deliberation on the subdivision request was as follows: Commissioner Smith wants the FCO's to specifically note that pressurized irrigation shall be utilized for the common lot as well as for all homes including lawns and landscaping and that it be included for management in the CC&R's. Commissioner Van Beek would like a landscaped entryway and for the developer to work with the City of Middleton to make that subdivision commensurate with what's going on in the development in the direct area of impact. She also wants there to be consistent fencing and landscaping. Ms. Almeida said we have to figure out how that would be enforced and what kind of evidence we would require before the plat comes to the Board. Commissioner Smith said we should require a pre-annexation agreement be submitted before the final plat. Commissioner Van Beek said the City of Middleton removed their objection with the pre-annexation agreement; it means they are staging it to mirror, at some point in time, what the city requires. Commissioner Smith offered to assist staff with writing that condition. She suggested a condition of approval that they submit a pre-annexation agreement with the City of Middleton with their final plat application. If they cannot negotiate that they will come back and tell us why and amend the condition. There shall be a condition of approval that each homeowner will sign an agricultural disclosure acknowledging there are agricultural uses in the area and that it stays with each lot and is passed to each owner. Commissioner Van Beek made a motion to approve the subdivision for Case No. SD2021-0008 with two conditions of approval:

- The pre-annexation agreement with the City of Middleton for approval at the final plat stage, and a condition of approval for the agricultural disclosure that stays with each lot as per the Board's discussion.
- The change to the pressurized irrigation condition to require the system be used for all landscaping and lawns.

The motion was seconded by Commissioner Smith and carried unanimously. The hearing concluded at 2:58 p.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss temporary office solutions for the Public Defender's office

*Rescheduled from 10/1/21 at 2:30 pm

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss BOCC meeting room renovation

*Rescheduled from 10/1/21 at 2:30 pm

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 5, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White - **OUT**
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 2201

- The Board of Commissioners approved payment of County claims in the amount of \$1,802,645.07 for a County payroll.

APPROVED CLAIMS

- The Board has approved claims 578115 to 578155 in the amount of \$50,184.45
- The Board has approved claims 578035 to 578035 in the amount of \$50.70
- The Board has approved claims 578034 to 578034 in the amount of \$225.00

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

- The Board approved the transfer of sick leave time to vacation time for H. Hibbert

MEETING WITH THE DIRECTOR OF FACILITIES TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 8:44 a.m. with the Director of Facilities to discuss general issues, set policy and give direction. Present were: Commissioner Leslie Van Beek, Commissioner Smith participated via teleconference, Facilities Director Paul Navarro and Deputy Clerk Jenen Ross.

The following topics were discussed:

- Remodel of courtroom no. 6 was completed in September; they are now just waiting for the Supreme Court audio/visual contractor to complete their portion.
- Some FY2022 projects have been started and are nearly complete including a remodel of a vault in IT for office space, exterior painting of the Weed and Pest office and shop and remodel of the Coroner's Office. The Facilities department will also be working on upgrading courtrooms 1-5 but are waiting on delayed materials. Upgrades to some of the sidewalk and planter concrete at the DMV has been done.
- Purchase orders will be coming in for removal of a tree in the courtyard, re-roof the Extension office, fire alarm upgrades and architectural glass for entry doors and the BOCC private entrance.
- There is a leak in a waterline in front of the courthouse which they have been working on but have been struggling to find competitive bids or contractors. However, there is a staff member who has experience with excavation and may be able to help. At some point water to the building will need to be shut off so there will be afterhours and weekend work. Sprinkler lines were damaged during the sidewalk replacement so they are also working to repair/replace those.
- Fair Expo building project is moving along well. The concrete contractor is about 2 weeks behind and they are concerned about the weather changing not giving an opportunity for the concrete to cure properly. Director Navarro addressed questions posed by Commissioner Van Beek regarding timeframes and the contractor's bond.
- Director Navarro has been working with the City of Caldwell on the pedestrian bridges that URA funds will be used for. They have located some prefabricated bridges and are working with legal on how those can be procured. Three manufacturers have been identified, one of which may be part of the intergovernmental cooperative agreement which the county could join. They have reached out to T-O Engineering to see about assisting in the engineering of the abutments, once they are designed they can either be put out for bid or ask if HC Company would like to build them. Mr. Navarro briefly addressed some of the projects the URA money has already been used for and upcoming projects.
- After the meeting regarding the BOCC meeting room yesterday, Director Navarro has thought of some other renovations that room could probably use such as paint and other options for the dais and the floor boxes.

- Commissioner Van Beek asked if the words “In God We Trust” can be added over the County seal. Director Navarro said it could be done and Commissioner Smith asked to see a mock-up.

The meeting concluded at 9:00 a.m. An audio recording is on file in the Commissioners’ Office.

MEETING WITH COUNTY ATTORNEYS FOR A LEGAL STAFF UPDATE AND TO CONSIDER AGENDA ITEMS

The Board met today at 9:08 a.m. with county attorneys for a legal staff update and to consider agenda items. Present were: Commissioner Keri Smith and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Doug Robertson, Deputy P.A. Alex Klempel, EOM Christine Wendelsdorf (left at 9:10 a.m.), Facilities Director Paul Navarro (left at 9:12 a.m.) and Deputy Clerk Jenen Ross. The agenda items were considered as follows:

Consider ratification of Idaho Office of Emergency Management 2019 EMPG: Ms. Wendelsdorf explained this is a matching grant that pays a portion of her salary and benefits and pays for the Motorola radio contract. The county overmatched the grant and in order to get a refund the paperwork needed to be submitted by the end of September. Due to a lack of quorum in the office the Board provided authorization via email so the paperwork could be submitted by September 30th. Commissioner Van Beek made a motion to ratify the Idaho Office of Emergency Management 2019 EMPG. The motion was seconded by Commissioner Smith and carried unanimously. A copy of the document is on file with this day’s minutes.

Consider signing solicitation of bids for fall 2021 polished concrete floors at the Fair Expo Building: Director Navarro said 3 contractors he’s previously worked with have been identified for this solicitation of bids. He is anticipating the cost to be approximately \$100,000 to \$140,000. Upon the motion of Commissioner Van Beek and second by Commissioner Smith the Board voted unanimously to sign the solicitation of bids for fall 2021 polished concrete floors at the Fair Expo Building. A copy of the solicitation of bids is on file with this day’s minutes.

A request was made to go into Executive Session as follows:

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 9:13 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (f) regarding personnel matters, records exempt from public disclosure and attorney-client communication and communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Smith. A roll call

vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith and Leslie Van Beek, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Alex Klempel and Deputy P.A. Doug Robertson. The Executive Session concluded at 9:41 a.m. with no decision being called for in open session.

At the conclusion of the executive session the following action item was considered:

Consider signing engagement letter with Givens Pursley LLC and joint representation, joint prosecution, privilege and confidentiality agreement between Canyon County, the City of Middleton and Givens Pursley: Mr. Laugheed said that getting outside counsel is not something the Board or PA's Office takes lightly so these documents were closely scrutinized for conflict or appearance of conflict. In this case the Prosecutor's Office is entering a contract to provide misdemeanor prosecution services for the part of Star that expands into Canyon County so they will be business partners to a limited extent. In light of that it was agreed that it would be best to have the PA's Office step aside in this representation. Commissioner Van Beek made a motion to sign both the engagement letter with Givens Pursley LLC (see agreement no. 21-077) and the Joint Representation, Joint Prosecution, Privilege and Confidentiality agreement between Canyon County, the City of Middleton and Givens Pursley (see agreement no. 21-078)

The meeting concluded at 9:44 a.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to consider ratification of Idaho Office of Emergency Management 2019 EMPG

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Mason & Associates representing Essex Holding VI LLC for a rezone: Case no. RZ2020-0023/SD2020-0042

Action Item: The Board will consider whether to grant the request and issue:
Findings of Fact, Conclusions of Law & Order
Ordinance

DETAILED MINUTES TO COME AT A LATER TIME

Monthly Elected Officials' Meeting

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to review presentation for ARPA Funds request by Talent Depot

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 6, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White - **OUT**
 Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Action Item: Consider signing prosecution services term agreement between Canyon County, Canyon County Prosecuting Attorney and City of Star – CANCELLED

PUBLIC HEARING – REQUEST BY CRAIG BEAN FOR A REZONE, CASE NO. RZ2021-0037

The Board met today at 9:32 a.m. to consider a request by Craig Bean for a rezone of Parcel R29320 from an “A” (Agricultural) Zone to an “R-R” (Rural Residential) Zone, Case No. RZ2021-0037. Present were: Commissioners Keri Smith and Leslie Van Beek, DSD Director Steve Fultz, DSD Planning Official Dan Lister, Craig Bean, and Deputy Clerk Monica Reeves. Dan Lister gave the oral staff report. The 7.83-acre property is located at 11690 Lewis Lane in Nampa, and is an original parcel. Last year the applicant submitted a land division application to divide the property and then decided he wanted to rezone it to add one more split. The conceptual plan shows it would split the house away, which is just over one acre, and two parcels would be available resulting in a total of three parcels within a rural residential zone. The lots will share an access off Lewis Lane. The property has surface irrigation water rights and future owners will have to observe the 50-foot irrigation easement. The future land use map designates the area as residential. Mr. Lister reviewed the agency comments that were received. On August 19, 2021, the Hearing Examiner recommended approval of the request. Staff is also recommending approval. Following his report, Mr. Lister responded to questions from the Board. Craig Bean testified he inherited the property from his parents’ estate and he does not farm or have cattle nor does he have the equipment to maintain it. He is continually spraying the property to maintain a weed-free fire break between his property and the neighbors’ property because there was an act of arson in July of 2018 before he took possession. In order to maximize the potential benefit from the property he wants to divide it into three parcels and retain for himself the portion with the home west of the canal and north of Lewis Lane, and then divide the other portion into two parcels with the intent of selling them. He has talked with the adjoining property owners and they do not object to his request. Commissioner Smith asked Mr. Bean to expand on the criteria/questions that must be answered in the findings of fact such as whether the use is consistent with the comprehensive plan, and

whether rural residential is more appropriate than the current agricultural designation and whether it's compatible with surrounding land uses, etc. Mr. Bean noted the development that's occurred in the area and how it's not feasible to farm the property. Upon the motion of Commissioner Van Beek and the second by Commissioner Smith, the Board voted unanimously to close public testimony. Commissioner Van Beek said this is a transition area heavily dominated by agriculture, but there have been decisions made that have created a checkerboard of development. There are also water issues and so in this case if it were by itself and not bordered that would be different for her in evaluating a decision. Mr. Bean could get an administrative land division creating one more parcel but then there is the issue where he is saying he cannot maintain it and the ability of another person buying six acres might be in the same boat. There was no objection about water, there is access, and there are no objections from neighbors, and the configuration of the parcel creates a piece of ground that someone may not know what to do with. Even though it's not ideal and it creates one more area of development at least it's a rural residential request, but that doesn't mean he couldn't come back in the future and divide it again. Commissioner Smith believes the rezone will create a precedent for farm ground to be developed. There was discussion with staff regarding the ordinance amendments the Board will consider next week which will include a provision for the division of nonviable parcels in an agricultural zone. Mr. Lister said staff doesn't think this sets a precedent given the characteristics of the subject property. Commissioner Smith said it goes back to the argument for nonviable. There are huge farming operations to the west and south of the subject property and she would prefer to table this case and get through next week's ordinance amendment hearing and then make a decision. Mr. Lister said staff is showing that this is still in the current comprehensive plan and the future designation is residential and recent decisions have allowed rural residential in close proximity of this property. We have a new comprehensive plan coming out which would change this area and decisions on that. Commissioner Van Beek said staff has a good argument and it places the Board in a difficult position where today there are more informed users of information and the ordinance that is driving some of the development we historically haven't seen. She likes staff's analysis but this case would probably go to a split decision which could cause it to be reheard, or we could table the case after the ordinance amendment goes into effect and allow Mr. Bean the opportunity to get a copy of the staff report and provide information and make a persuasive argument if he wants to move forward with a conditional rezone or under the ordinance provision. Mr. Lister said the application fee is \$550 for the nonviable split and so it would have to go through that process which will take 20-30 days because of the noticing requirements. Commissioner Smith said we are not guaranteeing approval, we are just saying we want to see if the ordinance amendment passes and if it gives Mr. Bean enough time to decide if that's an option for him. If there are changes to the ordinance this application will be pushed out for another hearing. If the case were denied today it would get the applicant to a final decision. Commissioner Smith wants to table this request and see what happens with the hearing next week on the ordinance amendments to the zoning regulations, also, it may be in his favor to have the full Board present to hear Mr. Bean's request. Commissioner Van Beek made a motion to table the hearing to October 20, 2021 at 9:30 a.m. The motion was seconded by Commissioner Smith and carried unanimously. The hearing concluded at 10:22 a.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with Public Defender to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with the Fair Director to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Canyon County for a comprehensive plan map amendment and rezone; Case nos. OR2021-0010 & RZ2021-0022 *CANCELED - NOTICED FOR 10/20/21 AT 9:30 AM

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 7, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578156 to 578192 in the amount of \$20,364.16
- The Board has approved claims 578236 to 578252 in the amount of \$8,126.34
- The Board has approved claims 578036 to 578069 in the amount of \$92,495.18
- The Board has approved claims 578291 to 578306 in the amount of \$16,600.69
- The Board has approved claims 578362 to 578404 & 577949, 577558, 578070 in the amount of \$74,722.84

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

- The Board approved the transfer of sick leave time to vacation time for S. Gatewood; A. Hartley

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Lily Brown, Interpretive Specialist-part-time; Kim Foster, Human Resources Director

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Command Sourcing, INC in the amount of \$16,128.00 for Canyon County Sheriff
- Tree Maintenance in the amount of \$2,000.00 for Facilities Department
- RBA Architects in the amount of \$75,600.00 for Facilities Department
- JB's Roofing in the amount of \$49,138.00 for Facilities Department
- Johnson Controls in the amount of \$6,325.00 for Facilities Department
- Architectural Glass & Glazing in the amount of \$18,527.00 for Facilities Department

DETAILED MINUTES TO COME AT A LATER TIME

Medical indigency appeal hearings and decisions

Action item: Consider approval/denial of indigent decisions and signing of liens

Action Item: Consider applications on appeal of initial determination (names and other information withheld pursuant to Idaho Code §74-106(4) and (6))

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update and action items:

- Action Item: Consider signing a resolution to accept the donation of a K9 from Bryce Moore (Resolution no. 21-206)
- Action Item: Consider signing a resolution to accept the donation of a K9 from Ashley Moore (Resolution no. 21-205)
- Action Item: Consider signing resolution authorizing the destruction of files of former employees with employment end dates prior to October 1, 2011 maintained by the Human Resources Department (Resolution no. 21-209)
- Action Item: Consider signing resolution authorizing the destruction of files of former employees of the Canyon County Juvenile Detention Department with employment end dates prior to October 1, 2011 (Resolution no. 21-208)

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with the County Agent to discuss general issues, set policy and give direction and action item:

- Action Item: Consider signing agreement between University of Idaho Extension Office and Canyon County for University of Idaho Extension Programs (did not get signed/approved)

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 8, 2021

PRESENT: Commissioner Keri K. Smith, Chair - **OUT**
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White - **OUT**
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578307 to 578361 & 578223 to 578229 in the amount of \$18,163.62
- The Board has approved claims 578253 to 578290 in the amount of \$61,024.75
- The Board has approved claims 578193 to 578235 (not including claims 578223, 578228, 578229) in the amount of \$94,217.19

There were no meeting scheduled this day.

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 12, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578070 to 578114 in the amount of \$42,817.61

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for **Jennifer Odom, Permit Tech I**

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- **Mtn. Home Auto Ranch** in the amount of **\$143,424.00** for **Fleet Department**
- **Dell** in the amount of **\$28,640.70** for **Canyon County Sheriff**
- **Dell** in the amount of **\$2,891.38** for **Canyon County Sheriff**
- **Dell** in the amount of **\$20,978.40** for **Canyon County Sheriff**
- **ESRI Ince** in the amount of **\$45,800.00** for **Information Technology Department**

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update and action items:

- Action Item: Consider signing real estate lease agreement for the Caldwell Events Center and/or Canyon County Fairgrounds with the City of Caldwell (Agreement No. 21-079)
- Action Item: Consider signing FY22 ITD Traffic Enforcement Grant Project Agreement (TEGPA) (Agreement No. 21-080)

*Legal staff meeting continued to today at 1:00 PM

DETAILED MINUTES TO COME AT A LATER TIME

Action Item: Consider signing resolution granting a transfer alcoholic beverage license to Swirl Wine Shop and Lounge LLC dba Swirl Wine Shop and Lounge (Resolution No. 21-207)

DETAILED MINUTES TO COME AT A LATER TIME

Executive session pursuant to I.C. 74-206(1)(d) and (f)

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Jay Walker representing Todd Campbell for a development agreement modification to agreement No. 20-168; Case no. DA2021-0002 (Denied)

DETAILED MINUTES TO COME AT A LATER TIME

Continued meeting with county attorneys for legal staff update

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with Administrative District Judge and TCA to discuss general issues

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with the Parks Director to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Weekly meeting with the Director of Development Services to discuss general issues, set policy and give direction and action item:

- Action Item: Consider signing FCO's and Ordinance (Ordinance No. 21-027) for Callister LLC & C4 Subdivision; Case nos: RZ2021-0010/ SD2021-0008

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 13, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578405 to 578425 in the amount of \$754,124.56

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Samuel Murray, Deputy Public Defender

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Salt Lake Wholesale Sports in the amount of \$35,424.00 for Canyon County Sheriff

- Global Tractor Company in the amount of \$43,626.00 for Fleet Department

MEETING TO CONSIDER SIGNING TREASURER'S TAX CHARGE ADJUSTMENTS BY PIN FOR SEPTEMBER 2021

The Board met today at 9:09 a.m. to consider signing the Treasurer's tax charge adjustments by PIN for September 2021. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek and Deputy Clerk Jenen Ross. Commissioner Smith noted there are 5 adjustments being made for September and upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the Treasurer's tax charge adjustments by PIN for September 2021. The meeting concluded at 9:10 a.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Calvin and Rebecca Gordon for a conditional rezone: Case no. CR2020-0015

- Action Item: The Board will consider whether to grant the request and issue:
- Findings of Fact, Conclusions of Law & Order
- Development Agreement (No. 21-081)
- Ordinance (No. 21-028)

*The request was approved on August 31, 2021 and testimony was closed

DETAILED MINUTES TO COME AT A LATER TIME

Executive session pursuant to IC 74-206(1)(b) and (d) to discuss personnel issues related to specific employees and related documents

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with HR Director to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Tanner Verhoeks for a rezone with a development agreement; Case no. RZ2021-0019

- Action Item: The Board will consider whether to grant the request and issue:
- Findings of Fact, Conclusions of Law & Order
- Development Agreement (No. 21-082)
- Ordinance (No. 21-029)

OCTOBER 2021 TERM
CALDWELL, IDAHO OCTOBER 14, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Medical Indigency Decisions

- Action item: Consider approval/denial of indigent decisions and signing of liens

DETAILED MINUTES TO COME AT A LATER TIME

Public meeting to consider resolution granting The Stow Company a property tax exemption pursuant to Idaho Code 63-602NN

- Action Item: Consider signing resolution granting The Stow Company a property tax exemption pursuant to Idaho Code 63-602NN (No. 21-210)

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update and action item

- Action Item: Open bids for solicitation of bids for Fall 2021 polished concrete floors at the Fair Expo Building
- Action Item: Consider signing prosecution services term agreement between Canyon County, Canyon County Prosecuting Attorney and City of Star (No.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with the Director of Information Technology to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Troost Family Living Trust & Best Investments, LLC for a rezone: Case no. RZ2020-0029

- Action Item: The Board will consider whether to grant the request and issue:

- Findings of Fact, Conclusions of Law & Order
- Ordinance

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss homeowner exemptions

DETAILED MINUTES TO COME AT A LATER TIME

Monthly Code Enforcement meeting to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider ordinance on case nos. OR2021-0024 and OR2021-0022

- Action Item: Consider signing ordinance and summary for case nos. OR2021-0024 (Ordinance No. 21-030) and OR2021-0022 (OR2021-0022 Continued to 10/20/21)

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 15, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss FY2022 funding amounts for outside agencies

DETAILED MINUTES TO COME AT A LATER TIME

Meet with Clerk and Audit Staff regarding claim approval process

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with Canyon County Mayors and Commissioners to discuss County growth

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 18, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578455 to 578470 in the amount of \$13,583.00
- The Board has approved claims 578471 to 578503 in the amount of \$66,564.55
- The Board has approved claims 578531 to 578566 in the amount of \$28,913.60
- The Board has approved claims 578589 to 578613 in the amount of \$17,110.84

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Dallin Creswell, Deputy Public Defender II; Joshua Townsend, Deputy Public Defender II; Gary Westerfield, Code Enforcement Officer; Katie Phillips, Planner II

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Dell in the amount of \$6,950.84 for Information Technology Department
- Campbell Tractor Co. in the amount of 2,659.00 for Solid Waste Department
- Dell in the amount of \$3,525.42 for the Information Technology Department

CONSIDER SIGNING NOTICE OF FY2021 BUDGET ADJUSTMENTS

The Board met today at 9:49 a.m. to consider signing a notice of FY2021 budget adjustments. Present were: Commissioners Pam White and Leslie Van Beek, Controller Zach Wagoner and Deputy Clerk Jenen Ross. This adjustment is specifically in regard to the grant from the Public Defense Commission. Controller Wagoner said that there was a one-time award from the PDC for \$177,371. Due to the timing of the notification of the award it was not included in the original 2021 budget, therefore making this adjustment necessary prior to the end of FY2021. Monies from the grant have already been received and there is no impact to property taxes. Today's action is just to consider the notice for publication and the formal action will take place on November 1st.

Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign the notice of FY2021 budget adjustments. The meeting concluded at 9:49 a.m. An audio recording is on file in the Commissioners' Office.

DISCUSSION REGARDING HOLIDAY SCHEDULE

The Board met today at 10:08 a.m. to discuss the holiday schedule. Present were: Commissioners Pam White and Leslie Van Beek and Deputy Clerk Jenen Ross. Discussion ensued regarding the Juneteenth holiday. The post office and banks will be closed that day and most counties will observe the holiday as a paid day off. Commissioner Van Beek said that she has spoken with legal staff and this can be done by just giving direction, there does not need to be an action item. Commissioner White said she is in favor of the holiday but wanted more information about the rest of the holiday scheduled which was discussed and voted on by Commissioners Smith and Van Beek on October 1st. Commissioner Van Beek said that during that meeting her and Commissioner Smith decided that due to the way the holidays fall this year and because of the large COLAs provided to employees that November 26th would be the only appreciation day given this year. Commissioner White disagrees and would like to see additional time provided for travel specifically around Christmas. The meeting concluded at 10:17 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH FLEET DIRECTOR TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:33 a.m. with the Fleet Director to discuss general issues, set policy and give direction. Present were: Commissioners Pam White and Leslie Van Beek, Fleet Director Mark Tolman and Deputy Clerk Jenen Ross. Director Tolman discussed the following with the Board:

- They are still experiencing long wait times on getting vehicles and parts for vehicles.
- He is working to get all the pieces together for the carwash and working thru logistics of the best placement for it. Discussion ensued regarding detailed workings of the carwash and cost effectiveness.
- One employee will be retiring the end of the month so he will be working to fill that position.
- A couple of POs will be coming thru for truck purchases.
- Skid steer will be delivered today.
- Discussion regarding lift buckets.
- Preparing vehicles for auction.
- Working with the Landfill on one of their vehicles.

The meeting concluded at 10:59 a.m. An audio recording is on file in the Commissioners' Office.

WEEKLY MEETING WITH THE DIRECTOR OF DEVELOPMENT SERVICES TO DISCUSS GENERAL ISSUES, SET POLICY, GIVE DIRECTION AND CONSIDER AN ACTION ITEM

The Board met today at 11:03 a.m. for a weekly meeting with the Director of Development Services to discuss general issues, set policy and give direction and to consider an action item. Present were: Commissioners Pam White and Leslie Van Beek, DSD Director Steve Fultz, DSD Planner Jennifer Almeida (left at 11:21 a.m.), Deputy P.A. Zach Wesley (left at 11:21 a.m.), Other community member (left at 11:22 a.m.) and Deputy Clerk Jenen Ross.

A request was made to go into executive session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner White made a motion to go into Executive Session at 11:04 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) records exempt from public disclosure and communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Van Beek. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Pam White and Leslie Van Beek and Deputy P.A Zach Wesley. The Executive Session concluded at 11:16 a.m.

At the conclusion of the executive session Mr. Wesley provided an overview of the action item.

Consider request for reconsideration in case no. CU2020-0001, Peckham Road Trust: Mr. Wesley said that a request for reconsideration was received on behalf of several neighboring residents of this property. The Board issued a written decision on August 2, 2021 and the request for reconsideration was received on August 16, 2021 making today the day to issue a response. The request has four primary areas where they are requesting a reconsideration. The first three are summarized as requests to revisit the decision on the comprehensive plan compatibility, character of the area and traffic pattern questions. A draft of a written response was provided to the Board where the three points are responded to in a group in the first four paragraphs. The final point in the request of reconsideration is that the Board did not consider Wilder's area of impact in making the written decision and the remainder of the written draft decision addresses that point. Commissioner White made a motion to amend and affirm the original findings in response to the request for reconsideration for case no. CU2020-0001, Peckham Road Trust. A vote was taken on the motion with the Board voting unanimously in favor of amending and affirming the original findings.

Director Fultz continued on with his weekly update as follows:

- DSD continues to remain busy. A new Permit Tech stated today so they are working to get her trained. A second Code Enforcement Officer will be starting tomorrow and a Planner II will be starting next Monday. They will be doing interviews this week for the Economic Development Specialist position and hope one of the three being interviewed will be the right fit for the office.
- Conversations continue in regard to the comprehensive plan. A lot of good information was shared at the meeting with the Mayors last week and they've received a letter from another area group providing good information. The projected timeline has been moved out 3 months but they really want to make sure that it's done well. Director Fultz would like to see the plan reviewed every 1-2 years with updates and revisions as necessary with identified priorities. Director Fultz answered several questions from Commissioner Van Beek regarding specific elements of the comprehensive plan.
- The meeting between Director Fultz and Director Rast to evaluate the roles and responsibilities of a project management position has been rescheduled. Director Fultz said that Canyon County is one of the few development offices to still be using paper vs. being digital. In order to evaluate efficiencies, he has created internal task forces to evaluate different areas of the department.
- Sample job descriptions for an in-house engineer have been sent to the Board for review and he has met with HR regarding the job description.
- There is continued discussion with FEMA to work through the issues and they are looking for resolutions that will be brought to the Board at a later time.
- A building inspector recently resigned so they will be working to fill that position.
- There are a couple employees who will need to be out for medical reasons but are willing to work from home. Director Fultz has spoken with HR about the situation and they instructed him to speak with the Board to provide direction.
- An event center prospect is scheduled to be in town on October 26th and he would like to introduce them to the Board.

The meeting concluded at 11:43 a.m. An audio recording is on file in the Commissioners' Office.

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 19, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS ORDER NO. 2202

- The Board of Commissioners approved payment of County claims in the amount of \$1,846,604.96 for a County payroll

APPROVED CATERING PERMIT

- The Board approved an Idaho Liquor Catering Permit for Raising Our Bar LLC dba Raising Our Bar to be used 11/5/21; 11/6/21; 11/7/21; 11/11/21; 11/13/21; 11/20/21; 11/26/21; 11/27/21

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Hart Intercivic in the amount of \$2,025.00 for Elections Office
- Case Management Systems in the amount of 30,000.00 for Juvenile Probation Department
- Manage Engine/Zoho in the amount of \$4,150.00 for Information Technology Department
- BOE in the amount of \$7,963.00 for Information Technology Department
- Tenex Software Solutions in the amount of \$7,200.00 for Election Department

DETAILED MINUTES TO COME AT A LATER TIME

Action item: Consider extending the COVID-19 Emergency Declaration

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update and action items:

- Action Item: Consider signing Canyon County 2021 engagement letter with Eide Bailly, LLP (No. 21-085)
- Action Item: Consider signing resolution to approve the changes to title and job description of one (1) position in the Trial Court Administration Department (No. 21-212)
- Action Item: Consider signing resolution to approve the job description and salary of one (1) position in the Canyon County Fair (No. 21-211)
- Action Item: Consider signing resolution declaring certain properties as not necessary for county use and authorizing sale thereof (not signing)
- Action Item: Consider signing notice of surplus property auction (not signing)
- Action Item: Consider signing notice of grant of real property to other political subdivision or taxing district
- Action Item: Consider signing Canyon County Coroner's pathology agreement with Owyhee County (No. 21-083)
- Action Item: Consider recommendation of winning bid for Fall 2021 polished concrete floors at the Fair Expo Building

- Action Item: Consider signing prosecution services term agreement between Canyon County, Canyon County Prosecuting Attorney and City of Star (no. 21-084)
- Action Item: Consider Request for Reconsideration in Case No. RZ2020-0015, L & J Investments Idaho, LLC. Possible written decision to follow.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting regarding space facilitation

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss juvenile detention center staffing needs

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Evelyn Floyd for a rezone; Case no. RZ2021-0013

- Action Item: The Board will consider whether to grant the request and issue:
- Findings of Fact, Conclusions of Law & Order
- Ordinance

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 20, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578426 to 578454 in the amount of \$35,142.44

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Mtn Home Auto Ranch in the amount of \$61,070.00 for Fleet Department
- Amazon in the amount of \$1,820.45 for Information Technology Department
- Apple in the amount of \$7,890.00 for Information Technology Department

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Canyon County for a comprehensive plan map amendment and rezone; Case nos. OR2021-0010 (Ordinance #21-213) and RZ2021-0022

DETAILED MINUTES TO COME AT A LATER TIME

Continuance of public hearing to consider a request by Craig Bean for a rezone; Case no. RZ2021-0037 (Ordinance #21-031)

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with The Brothers Rabe to discuss State of the County video

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with the Weed & Gopher Superintendent to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider ordinance on case no. OR2021-0022 (Ordinance #21-032)

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 21, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578504 to 578530 in the amount of \$11,898.63
- The Board has approved claims 578567 to 578588 in the amount of \$12,239.00
- The Board has approved claims 578614 to 578663 in the amount of \$79,506.33

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Liz Leonard, Hazard Waste Screener/Heavy Equipment Operator

APPROVED COMMUTER VEHICLE AUTHORIZATION FORM

- The Board approved a commuter vehicle authorization form for Gary Westerfield

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Commercial Tire in the amount of \$15,049.00 for Solid Waste Department
- Overhead Door of SW Idaho in the amount of \$1,850.00 for Solid Waste Department
- Overhead Door Company of Nampa in the amount \$2,574.00 for Solid Waste Department
- Mtn Home Auto Ranch in the amount of \$42,669.00 for Fleet Department
- Mtn Home Auto Ranch in the amount of \$40,177.00 for Fleet Department
- Parma Furniture Co. in the amount of \$1,900.00 for Canyon County Sheriff

FILE TREASURER'S REPORTS IN MINUTES

The Board filed the Treasurer's monthly report for August 2021

DETAILED MINUTES TO COME AT A LATER TIME

Medical indigency appeal hearings and decisions

Action Item: Consider approval/denial of indigent decisions and signing of liens

Action Item: Consider applications on appeal of initial determination (names and other information withheld pursuant to Idaho Code §74-106(4) and (6))

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update and action items:

- Action Item: Consider signing Canyon County Juvenile Detention Housing MOA with Malheur County
- Action Item: Consider signing Canyon County Juvenile Detention Housing Agreements with Boise, Elmore, Payette and Owyhee Counties
- Action Item: Consider signing notification of lowest responsive bid regarding FY22 Pickles Butte Sanitary Landfill Geotechnical Expansion Boring Project solicitation of bids
- Action Item: Consider signing 2021 State Homeland Security Program subrecipient agreement

- Action Item: Consider signing legal notice of entering into personal services contract(s) with: Brad Leavitt, Psy.D.; Ryan Hulbert, Ph.D; Phares Book, Psy.D.; Richard Sonnenberg, Ph.D.; Jacob Atkinson, Psy.D.; Lawrence Banta, M.D.; and Chad Christensen, Psy.D. to provide designated examiner evaluations; Jay Kiiha, Bethany Haase, Ali Perkins, Aaron Hooper, Jolene Maloney, Paul Taber, Matthew Thompson, Joshua Taylor, Kevin Shupperd, John Kormanik, Rondee Blessing, and Krista Howard to provide legal services for representation of conflict cases assigned by the Courts under the supervision of the Chief Public Defender; Rita Fell to provide individual and family counseling for juvenile offenders and their families. Hakim Hazim to provide individual mentoring of juvenile offenders under the supervision of the County’s Juvenile Probation Department. Delia Gonzalez and Maria G. Escobedo-Gonzalez to provide court interpreter services; John Bates, M.D.; Jacob Christopher White, D.O.; Coire Wethers, M.D.; Hamilton Warren Sutton, M.D.; James Piktel, M.D.; Charles Novak, M.D.; Roberto Negron, M.D.; Eric Gilbreath, M.D.; Tamara Helfer, M.D.; Michelle Cullinan, N.P.; and Marc Bostick, M.D.; to provide psychiatric health care services to patients/clients of Canyon County at St. Alphonsus Regional Medical Center in Boise.

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Robert and Teresa Waltman for a rezone with a development agreement; Case no. RZ2021-0021

Action Item: The Board will consider whether to grant the request and issue:
Findings of Fact, Conclusions of Law & Order
Development Agreement
Ordinance

DETAILED MINUTES TO COME AT A LATER TIME

Action Item: Consider signing ordinance and summary for case no. OR2021-0022

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Subdivision Maker LLC representing Trident Homes LLC for a preliminary plat; Case no. SD2021-0006

Action Item: The Board will consider whether to grant the request and issue:
Findings of Fact, Conclusions of Law & Order

CALDWELL, IDAHO OCTOBER 22, 2021

PRESENT: Commissioner Keri K. Smith, Chair - **OUT**
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White - **OUT**
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Mtn Home Auto Ranch in the amount of \$80,190.00 for Fleet Department

There were no meeting held this day.

OCTOBER 2021 TERM
CALDWELL, IDAHO OCTOBER 25, 2021

PRESENT: Commissioner Keri K. Smith, Chair - **OUT**
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578718 to 578754 in the amount of \$60,884.47
- The Board has approved claims 578836 to 578835 in the amount of \$25,326.96
- The Board has approved claims 578755 to 578784 in the amount of \$128,709.85
- The Board has approved claims 578785 to 578834 in the amount of \$52,299.54
- The Board has approved claims 578664 to 578717 & 578835 in the amount of \$40,520.93

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Caxton in the amount of \$3,485.76 for Trial Court Administration
- 1000 Bulbs in the amount of \$2,250.00 for Facilities Department
- Sunbelt Controls in the amount of \$27,480.00 for Facilities Department

- Sunbelt Controls in the amount of \$24,660.00 for Facilities Department
- Apple in the amount of \$3,694.00 for Information Technology Department
- A-Gem Supply in the amount of \$1,312.00 for Canyon County Sheriff
- Pro Vision in the amount of \$5,339.00 for Canyon County Sheriff
- Hanson Janitorial in the amount of \$12,884.00 for Canyon County Sheriff

APPROVED CATERING PERMIT

- The Board approved an Idaho Liquor Catering Permit for Edge Brewing Co Inc. dba Edge Brewing Co. to be used 11/6/21

DETAILED MINUTES TO COME AT A LATER TIME

Action Item: Consider new alcoholic beverage license for Burger Joint Inc dba Burger Joint

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Wolf Building Company (Blake Wolf) for a preliminary plat for Horizon Ridge Subdivision; Case no. SD2021-0026

Action Item: The Board will consider whether to grant the request and issue: Findings of Fact, Conclusions of Law & Order

DETAILED MINUTES TO COME AT A LATER TIME

Weekly meeting with the Director of Development Services to discuss general issues, set policy and give direction

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 26, 2021

PRESENT: Commissioner Keri K. Smith, Chair - **OUT**
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claim 578839 in the amount of \$43,626.00
- The Board has approved claims 578847 to 578865 in the amount of \$17,075.03
- The Board has approved claims 578840 to 578846 in the amount of \$11,099.00
- The Board has approved claim 578866 in the amount of \$80,000.00

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Idaho Sheriffs Associations in the amount of \$4,500.00 for Canyon County Sheriff
- Hess Construction Inc. in the amount of \$6,500.00 for Facilities Department

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update and action items:

CANCELLED Action Item: Consider signing resolution declaring certain properties as not necessary for county use and authorizing sale thereof

CANCELLED Action Item: Consider signing notice of surplus property auction

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with the Fair Director to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Executive Session to Discuss Records Exempt from Disclosure pursuant to 74-206(1)(d)

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with the Solid Waste Director to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with Public Defender to discuss general issues, set policy and give direction

This meeting will be continued to 10/28/21 at 3:00 pm

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 27, 2021

PRESENT: Commissioner Keri K. Smith, Chair - **OUT**
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claim 578987 in the amount of \$180.50

There were no meeting held this day.

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 28, 2021

PRESENT: Commissioner Keri K. Smith, Chair - **OUT**
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

APPROVED CLAIMS

- The Board has approved claims 578867 to 578896 in the amount of \$136,954.78
- The Board has approved claims 578897 to 578926 in the amount of \$42,368.70
- The Board has approved claims 578927 to 578956 in the amount of \$11,542.97
- The Board has approved claims 578957 to 578986 in the amount of \$434,816.26
- The Board has approved claims 578988 to 579020 in the amount of \$23,549.33

APPROVED EMPLOYEE STATUS CHANGE FORM

- The Board approved an employee status change form for Hailee Moore, Juvenile Detention Field Training Officer; Bonnie Puleo, Sr. Admin Specialist

APPROVED TRANSFER OF SICK LEAVE TIME TO VACATION TIME

- The Board approved the transfer of sick leave time to vacation time for K. Frost; M. Navarrete; D. Curl; L. Vance; J. Orozco; C. Olsen; C. Jagne; P. Navarro; F. Harper; J. Breach; M. Emly; A. Charez

APPROVED PURCHASE ORDERS

The Board approved the following purchase orders:

- Mountain Alarm in the amount of \$3,004.00 for Facilities Department
- Dell Technologies in the amount of \$1,205.50 for Facilities Department
- SHI in the amount of \$9,000.00 for Information Technology Department
- Right! Systems Inc in the amount of \$38,574.18 for Information Technology Department
- Avaya in the amount of \$13,885.20 for Information Technology Department
- Quadient Inc in the amount of \$18,420.44 for Information Technology Department

APPROVED CATERING PERMIT

- The Board approved an Idaho Liquor Catering Permit for Plyhse Boise Inc dba Watson's Mystery CFE & Spirits to be used 10/31/21

DETAILED MINUTES TO COME AT A LATER TIME

Medical Indigency Decisions

Action item: Consider approval/denial of indigent decisions and signing of liens

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update and action items:

Action Item: Consider signing resolution to approve the title, salary and FLSA status of one (1) position in the Information Technology Department (#21-215)

Action Item: Consider signing independent contractor agreements for interpreter services with April Pena, Doreen Wai, Irene Ommen, Lisa Crawford, Mychi Doan, Rebecca Spadofora, Muhitdin Ahunhodjaev, and Than Than Win

Action Item: Consider signing 2021 State Homeland Security Program subrecipient agreement (21-094)

DETAILED MINUTES TO COME AT A LATER TIME

Action Item: Consider signing Canyon County Sheriff's Office equitable sharing agreement and annual certification report for fiscal year end 2021

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with Public Information Officer to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Joseph & Andrea Lee for an amendment of development agreement #18-173 associated with case CR2018-0003; Case no. CR2021-0005
Action Item: The Board will consider whether to grant the request and issue:
Findings of fact, Conclusions of law and Order
Development agreement

OCTOBER 2021 TERM

CALDWELL, IDAHO OCTOBER 29, 2021

PRESENT: Commissioner Keri K. Smith, Chair - **OUT**
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White
 Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Quarterly jail inspection

THE MINUTES OF THE FISCAL TERM OF AUGUST 2021 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this _____ day of _____, 2021.

CANYON COUNTY BOARD OF COMMISSIONERS

Commissioner Leslie Van Beek

Commissioner Keri K. Smith

Commissioner Pam White

ATTEST: CHRIS YAMAMOTO, CLERK

By: _____, Deputy Clerk

DRAFT