

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 1, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

There were no meetings held this day.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 2, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with the Interim Director of Facilities to discuss general issues, set policy and give direction

Location: Administration Building Public meeting room

DETAILED MINUTES TO COME AT A LATER TIME

Medical indigency appeal hearings and decisions

Action item: Consider approval/denial of indigent decisions and signing of liens

Action Item: Consider applications on appeal of initial determination (names and other information withheld pursuant to Idaho Code §74-106(4) and (6))

Location: Administration Building Public meeting room

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update

Location: Administration Building Public meeting room

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 3, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Executive Session to consider personnel matter pursuant to Idaho Code, Section 74-206 (1)(b) and (d)

Location: Administration Building Public meeting room

DETAILED MINUTES TO COME AT A LATER TIME

Open Proposals - Thermal Imaging Kiosk for Dale Haile Detention Center

Location: Administration Building Public meeting room

DETAILED MINUTES TO COME AT A LATER TIME

Action Item: Consider new alcoholic beverage license for Casa Anejo LLC dba Casa Anejo

Location: Administration Building Public meeting room

DETAILED MINUTES TO COME AT A LATER TIME

Executive Session, pursuant to Idaho Code, Section 74-206(1)(e)

Location: Administration Building Public meeting room

DETAILED MINUTES TO COME AT A LATER TIME

Review of department priorities

Location: Administration Building Public meeting room

DETAILED MINUTES TO COME AT A LATER TIME

Canvass November 30, 2021 runoff election

Location: Canyon County Elections Office

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to finalize death flow chart process

Action Item: Consider signing resolution “Policies and procedures for the cremation or burial of the indigent deceased in Canyon County, Idaho”

Continued from 11/30/2021

Location: Administration Building Public meeting room

MEETING WITH LOCAL MAYORS TO DISCUSS COUNTY GROWTH

The Board met today at 11:50 a.m. for a meeting with local mayors to discuss County growth. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Greenleaf Mayor Brad Holton, DSD Director Steve Fultz, DSD Planning Official Dan Lister, DSD Planner Elizabeth Allen, City of Star Mayor Trevor Chadwick who participated via Webex, and Deputy Clerk Monica Reeves. There was a small turnout for today’s meeting so Commissioner Smith offered to send a personal invite with a detailed agenda for the next meeting in the hopes of having more participation from other mayors. Today’s topics included:

Committee of Nine – Star Impact Area Negotiations

Commissioner Smith said the Committee of Nine for the Star Impact Area completed its task and now the City of Star and Canyon County will potentially adopt those recommendations which will then cause overlapping boundaries, and then Star and Middleton will negotiate. Mayor Chadwick said the attorneys have worked out the details of the transportation component and he is awaiting the final document. Commissioner Smith said the County will get its document to the City of Star and will soon set a date.

Impact Area Agreements

Commissioner Smith asked Mayor Holton if he has thought about the sizes of those impact areas and reducing the area so we can help protect residential growth in key agricultural areas. Mayor Holton said he has considered it and they are making progress on it.

Status of the Comprehensive Plan Update

Director Fultz said after hosting workshops and open houses they have extended the timeline. There are a lot of different comments coming in, and most are people saying they didn’t know about the process, so they have extended the timeline and are hoping to have the Board review it by May 2022. Between now and February they will have open meetings, may have more open

houses throughout the communities. In March they plan to have a joint workshop with the P&Z Commission and the Board for further discussion. In April they plan to present to the P&Z Commission for review and execution and then to the Board. It's been their plan to have a working living document that will be reviewed every year for adjustments. A flyer giving public notice about the comp plan update was mailed with 90,000 tax notices in the hopes of receiving more public comment, however, there have been very few responses have been received. Todd Lakey sent an email representing the Building Contractors Association which listed ideas, issues, and concerns as well as suggested adjustments. Director Fultz will meet with the Board of Realtors to get input, and he will reach out to the Farm Bureau, the Coalition for Ag's Future and others. Commissioner Smith said Senator Lodge wants to make sure the Sunnyslope area is protected, that the hillsides on the right-facing slopes not be included in the nonviable areas. On the flipside, Senator Lakey is very concerned about taking property rights away. Mayor Holton said it would be in a good format if DSD requests from all city and county P&Z Commissions to review and provide comment on the plan.

Impact Fees

Commissioner Smith gave an update on the passing of the urban renewal district for Caldwell and how it ties into our next plan for impact fees. When she ran for office one of her platforms was public safety, but we have not made a lot of progress on the public safety front. We are never going to fund the jail with just one funding source, so she's been trying to creatively come up with ways to get different pieces of the pie and when she shared those ideas with other elected officials it was heavily criticized because it wouldn't be enough to fund the jail. She wants to take multiple pieces of that pie and put them together, and one of those pieces is the urban renewal district formation. It's in the area where the jail was planned and by bringing in infrastructure it improves that area, and it would create a mechanism for additional jobs in the area. There was discussion about the need to have an identified payment source. Commissioner Smith is waiting on a legal interpretation on whether we can include the jail trailers/pods as having met the overcrowding need. Since they were put in and COVID hit and they started managing the population differently we are fluctuating between 70%-79% so we have capacity and that's a good thing for impact fees because now we have a new baseline. The PA's Office is working on an RFP and she believes it will be the start to establish that new baseline of what is the need right now and then we can hire someone to work on the impact fee. Impact fees will never pay for a new jail it's only a portion as a funding source. One of the funding sources she wants to look at is the sunseting of the Caldwell Urban Renewal where the current allocation area has a huge amount. She wants to look at how we are doing that so we don't have to ask for additional property tax to set aside, but then that money can be devoted to public safety. Commissioner Van Beek agrees. Commissioner White wants to look at the possibility of using the opioid settlement funds for anti-drug programs, or community needs for crisis centers, etc. Mayor Holton said every step counts and the impact fee isn't the solution but it's a base step that needs to be implemented. We need to take one bite at a time. Commissioner Van Beek spoke of how we need to do all we can to identify a source and have a dedicated account, and she referenced the millions spent on employee salaries. Mayor Holton spoke of the importance of having competent people who feel secure in their position to do the job, and as leaders we must defend our staffing because we need quality employees. Commissioner White spoke about local option sales tax and how people travelling through the

area contribute to that. There was discussion about looking at a bed tax and how Pocatello has seen incredible benefits from its bed tax. Commissioner Smith said we may not get the state to allow us to do local option tax, but with the Sunnyslope wine trail and the Ag venture trail and promoting that tourism that could be our funding mechanism, maybe half of one cent from the bed tax that funds agricultural endowment. Mayor Holton said there are two stipulations to make a use tax work: 1. you're a destination area like Sun Valley or McCall, or, 2. if you are a border county like we are where we are the first major fuel stop between here and Oregon, except for the Black Canyon area. The Board wants to look into the tax.

Road Safety

Mayor Holton said there was an accident on Old Highway 30 and Highway 44 where the Middleton exit had cars backed up for miles with emergency vehicles trying to get there. It was a blockade and in our planning we have a throttle point where we are continuing to have Middleton and Star growth and it's a logistical safety nightmare we're contributing to so we have to figure out a way to get a different arterial past that exit.

The next meeting will be held after the new year with the following topics: a status report on comp plan with an update on where we're at with the Ag groups; follow-up discussion regarding the bed tax (Director Fultz will look into it); and Commissioner Smith will give another update on where we're at with the jail. The meeting concluded at 12:46 p.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

At 1:03 p.m. the Board returned to Executive Session (as continued from earlier this morning) to discuss a personnel matter and records exempt from public disclosure, pursuant to Idaho Code, Section 74-206(1) (b) and (d). Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, HR Director Kim Foster, and Deputy Clerk Monica Reeves. The Executive Session concluded at 2:06 p.m. with no decision being called for in open session.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 6, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

COMMUNITY INPUT MEETING

The Board met today at 9:02 a.m. for a community input meeting. Present were: Commissioners Keri Smith, Pam White, Leslie Van Beek, Assessor Brian Stender, Norman Hunt, Dan Ledwic, Larry Olmsted and Sr. Admin Specialist Terri Salisbury.

The Commissioners provided feedback on the following topics that were discussed:

- Development of Blessinger Road in Star
- Gravel pit near Blessinger Road in Star
- Growth in Canyon County
- Jail and impact fees
- House Bill 389

The meeting concluded at 9:57 a.m. No Board action was required or taken. An audio recording is on file in the Commissioners' Office.

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE AND CONSIDER ACTION ITEM

The Board met today at 10:00 a.m. with county attorneys for a legal staff update and to consider an action item. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Prosecutor Bryan Taylor, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Alex Klempel, Deputy P.A. Doug Robertson, HR Director Kim Foster, Chief Deputy Sheriff Marv Dashiell (left at 10:03 a.m.), Director of Juvenile Detention Sean Brown and Deputy Clerk Jenen Ross. The action item was considered as follows:

Consider signing resolution declaring certain property as not necessary for County use and for the exchange of County property: Chief Dashiell said they would like to trade in older firearms for credit toward the purchase of new firearms. The purchase amount is \$17,944 with \$8,860 in trade-in credit. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the resolution declaring certain property as not necessary for county use and for the exchange of county property (see resolution no. 21-240).

EXECUTIVE SESSION – PERSONNEL MATTER, RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

A request was made to go into Executive Session as follows:

Commissioner Van Beek made a motion to go into Executive Session at 10:05 a.m. pursuant to Idaho Code, Section 74-206(1) (b), (d) and (f) regarding personnel matters, records exempt from public disclosure and attorney-client communication and communicate with legal counsel

regarding pending/imminently likely litigation. The motion was seconded by Commissioner White. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Prosecutor Bryan Taylor, Chief Deputy P.A. Sam Laugheed, Deputy P.A. Zach Wesley, Deputy P.A. Alex Klempel, Deputy P.A. Doug Robertson, HR Director Kim Foster and Director of Juvenile Detention Sean Brown. The Executive Session concluded at 12:17 p.m. with no decision being called for in open session.

An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to consider action items

Action Item: Consider resolution approving title and job description change for position in the Sheriff's Office

Action Item: Consider signing FCO's for Shady Rock Subdivision; Case no. SD2018-0025

Action Item: Consider signing FCO's for LTD Stro; Case Nos. OR2021-0015/RZ2021-0032

Action Item: Consider signing resolution granting refund to Cody Stone for a withdrawn zoning ordinance amendment, comprehensive plan amendment and development agreement application

Action Item: Consider signing resolution granting refund to Legends Mechanical for a withdrawn application

Location: Administration Building Public meeting room

DETAILED MINUTES TO COME AT A LATER TIME

Executive Session to consider personnel matter pursuant to Idaho Code, Section 74-206 (1)(b) and (d)

Location: Administration Building public meeting room

DECEMBER 2021 TERM

CALDWELL, IDAHO DECEMBER 7, 2021

PRESENT: Commissioner Keri K. Smith, Chair
 Commissioner Leslie Van Beek, Vice Chairman
 Commissioner Pam White

MEDICAL INDIGENCY DECISIONS

The Board met today at 8:48 a.m. to consider matters related to medical indigency decisions. Present were: Commissioners Keri Smith, Pam White, Customer Service Specialist Kelly Galloway and Sr. Admin Specialist Terri Salisbury.

The following cases do not meet the eligibility criteria for county assistance and upon the motion of Commissioner White and second by Commissioner Smith the Board voted unanimously to issue initial denials with written decisions within 30 days on the following cases: 2022-70; 2022-81; 2022-152 and 2022-82.

Case no. 2022-72 meets the eligibility criteria for county assistance. Commissioner White made a motion to issue an initial approval with a written decision within 30 days on the case as read into the record. The motion was seconded by Commissioner Smith and carried unanimously.

Liens and lien releases were presented for Board signatures.

The meeting concluded at 8:49 a.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Matt Wilke representing Kelley Family Revocable Living Trust for a conditional rezone; Case no. RZ2021-0018

Action Item: The Board will consider whether to grant the request and issue:

Findings of Fact, Conclusions of Law & Order

Development Agreement

Ordinance

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Mason & Associates INC., representing Gene & Joann Monaghan for a comprehensive plan map amendment and conditional rezone; Case no. OR2021-0016/CR2021-0004

Action Item: The Board will consider whether to grant the request and issue:

Findings of fact, Conclusions of law and Order

Development Agreement

Resolution

Ordinance

EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

A request was made to go into Executive Session as follows:

Commissioner Van Beek made a motion to go into Executive Session at 2:22 p.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d) regarding personnel matters and records exempt from public disclosure. The motion was seconded by Commissioner White. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Deputy P.A. Alex Klempel and Director of Weed and Pest AJ Mondor. The Executive Session concluded at 2:45 p.m. with no decision being called for in open session.

DECEMBER 2021 TERM

CALDWELL, IDAHO DECEMBER 8, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves

EXECUTIVE SESSION PURSUANT TO IDAHO CODE, SECTION 74-206 (1)(B), (D) AND (F)

The Board met today at 9:02 a.m. for an Executive Session, which was continued from December 6, 2021. Commissioner White made a motion to go into Executive Session pursuant to Idaho Code, Section 74-206(1) (b), (d) and (f) to discuss a personnel matter, records exempt from public disclosure and attorney-client communication, and communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner Smith. A roll call vote was taken on the motion with Commissioners Smith and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith and Pam White, Clerk Chris Yamamoto, Controller Zach Wagoner, Prosecutor Bryan Taylor, Deputy PA Zach Wesley, Deputy PA Alex Klempel, Deputy PA Doug Robertson, and Deputy Clerk Monica Reeves. Commissioner Leslie Van Beek arrived at 9:05 a.m. Prosecutor Taylor, Clerk Yamamoto, and Controller Wagoner left at 9:55 a.m. The Executive Session concluded at 10:03 a.m. with no decision being called for in open session.

EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTER PURSUANT TO IDAHO CODE 74-206(1)(A) AND (D) FOR CANDIDATE INTERVIEWS FOR P&Z COMMISSION

The Board met today at 10:08 a.m. for an Executive Session to interview and evaluate candidates for the Planning and Zoning Commission. Commissioner Van Beek made a motion to go into Executive Session pursuant to Idaho Code, Section 74-206(1) (a) and (d). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Smith, Van Beek and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White, and Leslie Van Beek, DSD Director Steve Fultz, DSD Planning Official Dan Lister, Steve Burton, and Deputy Clerk Monica Reeves. Mr. Burton left at 10:40 a.m. Harold Nevill arrived at 10:55 a.m. and left at 11:35 a.m. Commissioner Smith left at 10:56 a.m. The Executive Session concluded at 11:40 a.m. While in open session Commissioner Van Beek said the discussion will resume on December 13, 2021 at a meeting with Director Fultz. An audio recording of the open portion of this meeting is on file in the Commissioners' Office.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 9, 2021

PRESENT: Commissioner Keri K. Smith, Chair - **Attending IAC training in Weiser**
Commissioner Leslie Van Beek, Vice Chairman - **Attending IAC training in Weiser**
Commissioner Pam White
Deputy Clerks Monica Reeves

CONSIDER SIGNING NOTICE OF INTENT TO AWARD CONTRACT FOR THERMAL IMAGING KIOSK FOR DALE HAILE DETENTION CENTER

The Board met today at 9:01 a.m. to consider signing a notice of intent to award contract for the thermal imaging kiosk for the Dale Haile Detention Center. Present were: Commissioner Pam White, Commissioners Keri Smith and Leslie Van Beek via conference call, Sheriff Kieran Donahue, Captain Harold Patchett, Deputy PA Doug Robertson, and Deputy Clerk Monica Reeves. (Commissioners Smith and Van Beek were attending the "Idaho Open Meeting Law Training" hosted by the Idaho Association of Counties in Weiser.) Proposals for the County's thermal imaging kiosk RFP project were received from: ADANI Systems, Inc.; Command Sourcing, Inc.; and Tek84, Inc. The proposals were reviewed by the Sheriff's Office and they prepared grade sheets and decided the proposal that best meets the County's needs while complying with procedures and meeting specifications is Tek84. The letter says it is the County's intent to contract with them and it will go out to all proposers, and there is a comment period where they have a chance to make comments or objections, or ask questions. After that time, we will start the contracting

process with Tek84. Commissioner Smith reviewed the information provided by the Sheriff's Office and she supports the recommendation. Commissioner Van Beek agreed. Upon the motion of Commissioner Van Beek and the second by Commissioner Smith, the Board voted unanimously to sign the notice of intent to award the contract to Tek84 for the thermal imaging kiosk for the Dale Haile Detention Center. The meeting concluded at 9:04 a.m. An audio recording is on file in the Commissioners' Office.

DECEMBER 2021 TERM

CALDWELL, IDAHO DECEMBER 10, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves

There were no meetings this day.

DECEMBER 2021 TERM

CALDWELL, IDAHO DECEMBER 13, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

MEETING WITH COUNTY ATTORNEYS FOR LEGAL STAFF UPDATE AND ACTION ITEMS

The Board met today at 9:00 a.m. with county attorneys for a legal staff update and to consider action items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Prosecutor Bryan Taylor, Deputy P.A. Zach Wesley, Deputy P.A. Alex Klempel, Deputy P.A. Doug Robertson, Chief Deputy Sheriff Marv Dashiell (left at 9:07 a.m.), Facilities Director Rick Britton, HR Director Kim Foster, Controller Zach Wagoner, Landfill Director David Loper (arrived at 9:16 a.m.) and Deputy Clerk Jenen Ross. The action items were considered as follows:

Consider signing dispatch services agreement with City of Caldwell/Canyon County: Chief Dashiell explained this is a renewal on an existing agreement for dispatch fees with the City of Caldwell. The annual cost is \$300K which will be in place for the next two years. Ms. Klempel said there is no legal reason not to sign. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the dispatch services agreement between the City of Caldwell and Canyon County (see agreement no. 21-128).

Consider signing change order with Motorola Solutions related to project Canyon County Microwave and MPLS upgrade: Chief Dashiell said there was a contract entered into 2 years ago to upgrade radio towers. It was originally thought the project would be done this year but due to supply issues it has gone longer; money was allocated in the FY2022 budget to finish the project. There is no change to costs just to the timeline; anticipated completion is quarter 2 or 3 of the new year. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to sign the change order with Motorola Solutions related to project Canyon County Microwave and MPLS upgrade.

Consider signing letter of intent to lease space located at 525 Main Street, Caldwell between JJJ Properties, LLC and Canyon County: Mr. Robertson explained this letter is non-binding on the county, it is simply stating the county's intent. Director Britton is currently working to collect information on what it will take and the cost to retrofit the space. He explained that it is Director Fultz's desire to have individual, walled offices however, that significantly increases the cost specifically in regard to HVAC and sprinklers. Funds would need to be included in the FY2023 budget for the renovation but Controller Wagoner has indicated there is money available this year. Mr. Robertson recommends not signing the letter as he feels it is still too early in the process. Director Britton indicated he would like to get more defined numbers. Commissioner Smith thinks that perhaps Director Fultz needs some additional direction on wants vs. needs in a new office space and requested Director Britton work with Director Fultz. Commissioner Van Beek thinks there needs to be more information. The letter of intent was not signed by the Board at this time.

Consider signing ordinance and resolution for LTD Stro; Case Nos. OR2021-0015/RZ2021-0032: Commissioner Smith said she has reviewed the documents and they appear to match the approvals and what was requested at the hearing. Commissioner Van Beek said she has not had a chance to review the documents. This action item will be taken up again at 11:00 a.m.

Consider new alcoholic beverage license for Montucky Brewing LLC dba White Dog Brewing Co.: Commissioner Smith noted this license is for the new location on Indian Creek Plaza to serve beer and wine, no hard alcohol will be served. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign the new alcoholic beverage license for Montucky Brewing LLC dba White Dog Brewing Co. (see resolution no. 21-247).

Consider transfer alcoholic beverage license for JTT Enterprises Inc dba The Dutch Goose: Commissioner Smith said there was a license signed on July 26, 2021 but the business is now reopening and transferring to the Dutch Goose. Upon the motion of Commissioner White and

second by Commissioner Van Beek the Board voted unanimously to sign the transfer alcoholic beverage license for JTT Enterprises Inc. dba The Dutch Goose (see resolution no. 21-246).

Controller Wagoner provided a background about the management of the unemployment insurance. A balance for this service has been maintained by IAC. No claims have been paid from the fund but it did pay for a 3rd party group to work as a middleman. Several years ago, the county stopped putting money into the fund but IAC has started requesting money again. After a review by Zach Wesley it was determined that there is no legal reason for IAC to have the money. Further discussion ensued as to continuing the relationship with IAC or to put the money back into the general fund. The Board does not see the need for a middleman and feels HR can handle that. Commissioner Van Beek would like more information on how the money would impact the budget. Controller Wagoner said there wouldn't be an impact to the budget but that another meeting would be more appropriate for that discussion, today they just wanted to make the Board of the situation and that the contact information will be updated to Kim Foster.

The meeting concluded at 9:39 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO TAKE COMMENT REGARDING SOLE SOURCE PROCUREMENT PROJECTS AND CONSIDER ASSOCIATED ACTION ITEM

The Board met today at 9:41 a.m. to take public comment regarding sole source procurement of two purchases and consider associated action items. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Landfill Director David Loper, Facilities Rick Britton, Deputy P.A. Doug Robertson, Deputy P.A. Alex Klempel, Deputy P.A. Zach Wesley and Deputy Clerk Jenen Ross. Each project was taken up as follows:

Public hearing to receive comment regarding the sole source procurement of Trane Chiller Model CGAM

No comments were received and no member of the public appeared to offer comment. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to authorize the purchase of a Trane Chiller Model CGAM for the Southwest Idaho Juvenile Detention Center.

Public hearing to receive comment regarding the sole source procurement of Stertil-Koni Heavy Duty Lifts

No comments were received and no member of the public appeared to offer comment. Upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to authorize the purchase of a Stertil-Koni Heavy Duty Lifts. Director Loper submitted a purchase order which was approved on December 15, 2021 for this purchase.

The meeting concluded at 9:41 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE DIRECTOR OF FACILITIES TO DISCUSS GENERAL ISSUES, SET POLICY, GIVE DIRECTION AND CONSIDER AN ACTION ITEM

The Board met today at 10:05 a.m. with the Director of Facilities to discuss general issues, set policy and give direction and to consider an action item. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Facilities Director Rick Britton, Controller Zach Wagoner (left at 10:21 a.m.), Deputy P.A. Zach Wesley (left at 10:21 a.m.) and Deputy Clerk Jenen Ross. The action item was considered as follows:

Consider signing change order with HC Company for work related to Fair Expo building: Director Britton explained that due to the timeline in place for this project and other on-going projects, for facilities staff to do some of this work it will push right into the set-up for fair. He would like for HC Company to work with their outside contractors for the framing, drywall and insulation. Additionally, Mr. Britton believes that the contractors will be able to get better pricing on materials. With facilities staff doing the work there will be overtime costs and he does not want to be the reason the contractor misses their deadline for which there are monetary consequences. Director Britton has spoken with Director Sinner and she is in favor of plan. Controller Wagoner said he is also fully supportive of this plan. Upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to sign the change order with HC Company for work related to the Fair Expo building. A copy of the change order is on file with this day's minutes.

As part of his regularly scheduled meeting Director Britton updated the Board on the following:

- Current projects in process include:
 - BOCC meeting room which could be done by the end of the week; Facilities has been in close communication with IT to make sure everything is prepared for when that equipment is ready to be installed.
 - 2 of 6 courtrooms are complete. He is working with the TCA on schedules as jury trials begin again. The goal is to have all the courtrooms finished by April.
 - The Coroner's office is nearly complete.
 - Walls in the booking area were removed for the thermal scanner, all work was done in-house by facilities staff.

- The steel Fair expo building has been pushed out about 10 days but once it arrives the Facilities team will start erecting it.
- Purchase orders for the BOCC entrance and the public entrance storefronts have been forwarded to the contractor it is now just a matter of waiting on the materials. It is anticipated to still be another 3 weeks out.

- The grounds crew is working on the gun range fence; posts have been set, fabric and gates will be done shortly after and then that project will be complete.
- He has been working with legal on several items including an AV project, concrete polishing, pedestrian bridges, pod 5 roof, Trane chiller, warehouse project design and the county master plan. Both the masterplan and the jail need projects are priorities for the Facilities department.
- Commissioner Smith would like updates on staffing needs and additional conversation on an assistant director and supervisor positions.
- Director Britton spoke about some of the safety precautions he's working to get in place for his department.

The meeting concluded at 10:33 a.m. An audio recording is on file in the Commissioners' Office.

MEETING WITH THE DIRECTOR OF INFORMATION TECHNOLOGY TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 10:33 a.m. with the Director of Information Technology to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith and Leslie Van Beek, IT Director Greg Rast, Business Manager Caitlin Pendell, Project Manager Shawn Adamson, Development Manager Rick Fisher, Operations Manager Mark McMinn, Business Analyst Terrence Martinez and Deputy Clerk Jenen Ross.

Director Rast provided a book to the Board summarizing 9 projects that have recently been completed. The projects included: Auditors Repository, HR Repository, PTR Workflow, Annex of Weed & Pest, CAPS Building permit application, HRMS, Microsoft Office 2019, Treasurer PIN and Use of Force. A copy of the presentation is on file with this day's minutes. Commissioner Smith asked about the development of a QR code for land use hearings in order for participants to view the materials. In response to a question from Director Rast, the Board said the new OnBase claim approval process is going well.

The meeting concluded at 10:56 a.m. An audio recording is on file in the Commissioners' Office.

CONSIDER SIGNING ORDINANCE AND RESOLUTION FOR LTD STRO; CASE NOS. OR2021-0015/RZ2021-0032 – CONTINUED FROM 9:00 A.M.:

The Board met today at 11:05 a.m. for the continued consideration of an ordinance and resolution for LTD STRO, Case nos. OR2021-0015/RZ2021-0032 which was continued from 9:00 a.m. today. The Board has had time to review the documents and upon the motion of Commissioner Van Beek and second by Commissioner Smith voted unanimously to sign the ordinance and resolution for LTD STRO, Case nos. OR2021-0015/RZ2021-0032 (see ordinance no. 21-040 and resolution no. 21-

245). The meeting concluded at 11:06 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY MEETING WITH ADMINISTRATIVE DISTRICT JUDGE AND TCA TO DISCUSS GENERAL ISSUES

The Board met today at 1:35 p.m. for a weekly meeting with the Administrative District Judge and TCA to discuss general issues.

A request was made to go into executive session as follows:

EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 1:35 p.m. for a meeting with the ADJ and TCA.

Commissioner Van Beek made a motion to go into Executive Session at 1:36 p.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d) regarding personnel matters and records exempt from public disclosure. The motion was seconded by Commissioner Smith. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith and Leslie Van Beek, Judge Van Velde, TCA Jamie Robb, Controller Zach Wagoner and HR Director Kim Foster. Commissioner Pam White joined at 2:02 p.m. The Executive Session concluded at 2:22 p.m. with no decision being called for in open session.

At the conclusion of the executive session other topics discussed included:

- Jury trials started again last week
- Judge Vander Velde will issue and order doing away with social distancing but still requiring masks; the situation is reviewed on a regular basis
- Sanitizing lights will be added to the courtrooms

The meeting concluded at 2:27 p.m. An audio recording is on file in the Commissioners' Office.

EXECUTIVE SESSION – PERSONNEL MATTER AND RECORDS EXEMPT FROM PUBLIC DISCLOSURE

Note for the record: As properly noticed the Board met today at 2:35 p.m. for a monthly meeting with the HR Director. A request was made to go into Executive Session as follows:

Commissioner Van Beek made a motion to go into Executive Session at 2:37 p.m. pursuant to Idaho Code, Section 74-206(1) (b) and (d) regarding personnel matters and records exempt from public disclosure. The motion was seconded by Commissioner White. A roll call vote was taken on the motion by Deputy Clerk Jenen Ross with Commissioners Van Beek, White and Smith voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were:

Commissioners Keri Smith, Pam White and Leslie Van Beek and HR Director Kim Foster. The Executive Session concluded at 3:48 p.m. with no decision being called for in open session.

MEETING WITH DIRECTOR OF JUVENILE PROBATION TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 3:48 p.m. with the Director of Juvenile Probation to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Director of Juvenile Probation Elda Catalano, Controller Zach Wagoner, Director of Juvenile Detention Sean Brown and Deputy Clerk Jenen Ross.

Commissioner White explained that last week she was the only Commissioner in the office when Director Catalano stopped by to discuss a possible solution to the staffing shortage in the juvenile detention center.

Director Catalano said she has 6 staff members who would like to help in juvenile detention center. They will remain doing their own jobs but would be paid overtime for the hours they work in juvenile detention. Director Brown spoke about how those employees will fill a great need. He will offer a brief training but the staff from juvenile probation are already POST certified. He also updated the Board on where he is at in hiring new employees. Discussion ensued about how exactly the juvenile probation employees would be paid – it was decided they will be paid time and half for any overtime hours; there will be no accumulation of comp. time and any vacation/sick hours used will affect overtime pay as usual. Controller Wagoner requested the names of 6 employees be provided to him so that payroll can be changed accordingly. Both the Controller and Board are supportive of this plan; it will take effect today as it is the first day of the new payroll cycle.

The meeting concluded at 4:06 p.m. An audio recording is on file in the Commissioners' Office.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 14, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

There were no meetings this day.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 15, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

CONSIDER ADDENDUM NO. 1 TO THE INVITATION FOR BIDS FOR THE CANYON COUNTY FAIR PEDESTRIAN BRIDGES PROJECT; AND CONSIDER SIGNING FINAL PLAT FOR SHORE SUBDIVISION NO. 2, CASE NO. SD2021-0052

The Board met today at 8:51 a.m. to consider signing the December 15, 2021 action items. Present were: Commissioners Keri Smith and Pam White, Deputy PA Alex Klempel, Facilities Director Rick Britton, DSD Planning Official Dan Lister, DSD Planner Elizabeth Allen, other interested citizens, and Deputy Clerk Monica Reeves. The items were considered as follows:

Addendum to Invitation for Bids Canyon County Fair Pedestrian Bridges Project: Upon the motion of Commissioner White and the second by Commissioner Smith, the Board voted unanimously to approve the addendum.

Final plat for Lake Shore Subdivision No. 2, Case No. SD2021-0052: Dan Lister reported all conditions for this phase have been met. Upon the motion of Commissioner White and the second by Commissioner Smith, the Board voted unanimously sign the final plat for Shore Subdivision No. 2. The meeting concluded at 8:54 a.m. An audio recording is on file in the Commissioners' Office.

PUBLIC HEARING TO CONSIDER A REQUEST BY PRESTON REYNOLDS OF REYNOLDS BROTHERS CONSTRUCTION LLC FOR A REZONE, CASE NO. RZ2021-0012

The Board met today at 10:18 a.m. to conduct a public hearing in the matter of a request by Preston Reynolds of Reynolds Brothers Construction LLC, for a rezone of Parcels R37497010, R37497010A, R37497010B, and R37497010C from an “A” (Agricultural) zone to an “R-1” (Residential) zone. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Planner Elizabeth Allen, John Cotner, other interested citizens, and Deputy Clerk Monica Reeves. The applicant was unable to appear due to a family emergency so he requested a continue to a later date. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to continue the hearing to December 22, 2021 at 9:30 a.m. The proceeding concluded at 10:19 a.m. An audio recording is on file in the Commissioners’ Office.

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by David Ferdinand representing Norma Bates for a conditional rezone; Case no. RZ2021-0039

Action Item: The Board will consider whether to grant the request and issue:

Findings of Fact, Conclusions of Law & Order

Development Agreement

Ordinance

REVIEW OF DEPARTMENT PRIORITIES

The Board met today at 4:06 p.m. for a review of department priorities. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, and Deputy Clerk Monica Reeves. Commissioner Smith said the Board received an email from the Prosecutor’s Office regarding the Board identifying priorities for its office as well as its departments on work that needs to be performed by the PA. Commissioner Van Beek sent email to department heads and asked for feedback and then she compiled a list of current projects and requests for legal services throughout the year. (A copy of the list is included with this day’s minute entry.) Some are not projects-in-motion, but rather an ascertainment of what the departments need on an ongoing basis. The priorities were identified as follows:

BOCC

RFP Amendment to DLR for jail

RFP for space needs/master plan

Establish a process for outside agencies to apply for funding; i.e., an application form requiring approval:

New application form for FY2023:	Not necessary to fill out new application form:
Advocates Against Family Violence	COMPASS
Boise Valley Economic Partnership	Southwest District Health
Caldwell Veterans Council	West Valley Humane
Canyon Recovery Community Center	
Canyon Soil Conservation District	
Genesis Community Health	
Metro Community Services	
Nampa Family Justice Center	
National Service Programs of Jannus	
Third District Youth Court	
Treasure Valley Partnership	
University of Idaho Extension	
Valley Regional Transit	
Western Alliance for Economic Development	

IT:

Identify specific Deputy PA for IT

Parks:

Deer Flat National Wildlife Refuge Urban Plan/MOU

Private land and Snake River Canyon – land acquisition for Parks Dept.

Weed/Pest:

Waiver for spraying weeds on private property

The meeting concluded at 4:25 p.m. An audio recording is on file in the Commissioners’ Office.

JOINT WORKSHOP WITH THE BOARD OF COMMISSIONERS AND THE P&Z COMMISSION REGARDING UPDATING THE ORIGINALITY DATE FROM 1979 TO 2004

The Board met this evening at 5:01 p.m. for a joint workshop with the Planning and Zoning Commission and DSD staff regarding updating the originality date from 1979 to 2004 (to be known as the 2004 Date of Originality Ordinance Amendment). Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, DSD Director Steve Fultz, DSD Planning Official Dan Lister, DSD Planner III Kate Dahl, DSD Planner II Elizabeth Allen, DSD Planner I Cassie Lamb, DSD Planner II Katie Phillips, P&Z Commissioners Rob Sturgill, Ron Amarel, Brian Sheets, and Patrick Williamson, Claudia Haynes, TJ and Sheena Wellard, Alan Mills, and Deputy Clerk Monica Reeves. The purpose of tonight’s workshop is for DSD staff to present a proposal where both bodies (BOCC and P&Z Commission) could ask questions and interact; it is not an opportunity for public comment at this time. Staff expects to hear from citizens and will include those comments in the record for the

hearings that will take place after the first of the new year before the P&Z Commission as well as by the Board of Commissioners. Public comment will be taken at both hearings.

In October of 2020, the Board asked staff to look into a text amendment to change the original parcel date from September 6, 1979 to September 6, 2004. An original parcel is any parcel of land created prior to September 6, 1979. The zoning ordinance allows a parcel that predates the 1979 date to apply for a land division through an administrative land division process consistent with Chapter 7, Article 18 of the code. The land division application process is only for original parcels divided into fewer than five parcels. Mr. Lister explained the process an applicant must go through when requesting a land division.

Dan Lister, Elizabeth Allen and Kath Dahl reviewed the proposed changes:

Impacts of changing the date of originality

Negative impacts:

- Increased staff workload
- Farmland fragmentation
- Doubling the density
- Traffic impacts

Positive impacts:

- Reduction in comprehensive plan and rezone requests
- Easier process for applicants
- Help farmers get the extra house

There was a roundtable discussion on the proposed ordinance changes. Staff will finetune the definitions, and simplify some language. Several ordinances will be updated once the comprehensive plan has been updated.

Options for consideration:

- Including the original parcel date (September 6, 1979)
- Platted/Un-Platted parcels
- Divisions created by CUP
- Divisions created by relocation
- Ag preservation standards

There was discussion regarding the options staff presented. Commissioner Van Beek said there are some subdivisions that were not developed and they are sitting as platted parcels which would make a density issue in some agricultural areas. She wants staff to develop it into more than just bullet points so the Board can have a better understanding. Commissioner Williamson agreed and asked if staff can give more substance to explain the bullet points. The original parcel date for 1979 for platted parcels within city limits sounds appealing, but he is curious about the platted subdivisions that haven't been developed in rural areas and how to go about dealing with that; for example, in the Sunnyslope area where land is platted and it's less than an acre in size, that is a

nonconforming use so how do you deal with that. Do we want to open that can of worms? Dan Lister said that's the hard part, some are approved and have development rights and we cannot take them away, but we can stop the splitting of that and we can still give them their development rights and if they want to enact the plat they can. Part of the comprehensive plan is to identify a TDR (transfer of development rights) program for those areas and possibly finding ways to send those development rights somewhere else and preserve that land, or, have other mechanisms to preserve those areas. Those are things staff is working on. Commissioner Smith said part of this comes from agency feedback where they are not that worried about the divisions for family splits, per se, but they are very worried about old subdivisions that are on ag ground with no services. Commissioner Williamson said most lots in the Sunnyslope area are barely big enough for a single-wide trailer and vehicle and cannot meet SWDH standards for septic systems and wells. Commissioner Smith said they do not meet the minimum lot size so they would not qualify for another administrative land division. There have been a lot of parcels created over the last three decades that are one-acre in size and those aren't eligible anymore either. This is for larger parcels. Commissioner Van Beek spoke about the need for balance and how it's not about allowing development of one at the expense of another. Mr. Lister said staff wanted to provide the information and options, and hear questions and concerns and then staff will tailor the staff report and text amendment to answer those things so when it comes to the public hearing those issues are addressed. Commissioner Smith said we need to address the platted parcels to include an option and be clear about what our intent is. She likes the 2004 date for the subdivision ordinance because of the amount of work that happens. Staff should come up with a proposal for re-platting because in some cases she can see where if you do have those old platted subdivisions there isn't any infrastructure so planning that out is important. Staff has a good solution for handling the unplatted platted parcels but she wants more thought put into how we are going to handle the platted parcels and what that will look like with the proposal. Commissioner Sheets has a concern about having dates being different versus what's inside an impact zone versus outside of it. The concern is the impact zones keep changing and there is a lot of political pressure to change them and to the extent it's a political question whether something gets a new originality date, he sees where there could be some incentives to start manipulating those kinds of impact areas so to the extent we want to minimize those political questions for that he would not want to necessarily have two different standards based on the impact zone. Commissioner Van Beek said that is a good point and the Board is considering having all the cities involved so we can see what their areas of impact are doing and how the County is growing and what that looks like.

No Board action was required or taken. The workshop concluded at 6:37 p.m. An audio recording is on file in the Commissioners' Office.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 16, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

MEDICAL INDIGENCY DECISIONS

The Board met today at 8:50 a.m. to consider matters related to medical indigency decisions. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Director of Indigent Services Yvonne Baker and Sr. Admin Specialist Terri Salisbury.

The following cases do not meet the eligibility criteria for county assistance and upon the motion of Commissioner Van Beek and second by Commissioner White the Board voted unanimously to issue initial denials with written decisions within 30 days on the following cases: 2022-83; 2022-103; 2022-167; 2022-180; 2022-85; 2022-106 and 2022-96.

Liens and lien releases were presented for Board signatures.

The meeting concluded at 8:51 a.m. An audio recording is on file in the Commissioners' Office.

LEGAL STAFF UPDATE AND ACTION ITEM

The Board met today at 9:37 a.m. for a legal staff update and to consider an action item. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Clerk Chris Yamamoto, Controller Zach Wagoner, Nicole Ahlstrom from HR (via conference call), Prosecutor Bryan Taylor, Deputy PA Zach Wesley, Deputy PA Doug Robertson, Deputy PA Alex Klempel, and Deputy Clerk Monica Reeves. The action item was considered as follows:

Consider signing Acceptance of Group Dental Insurance Contract with Willamette Dental of Idaho, Inc.: Zach Wesley said this is the annual renewal and it's how we have accepted rate adjustments. They have asked for 5.9% increase which would take the per employee rate from \$108.95 to \$115.40 for those 200+ employees who are enrolled. We pay per employee not per family. It has been reviewed by the health plan trustees who voted to approve, and did not recommend the employees pay the difference in cost. Commissioner Van Beek asked why the employees are not paying the \$6.45 increase. Mr. Wesley said the County routinely absorbs these regular increases, and the majority of the health plans are paid by the County as part of our benefits program. Controller Wagoner said the County employees who are on Willamette Dental are contributing financially, as opposed to those who are on Delta Dental and do not contribute. There is generally a reason why someone is on Willamette Dental, typically because they need more care so if those people were to shift from Willamette and move to Delta Dental where we are paying claims it could be more expensive. It's financially beneficial to have them on Willamette. Nicole Ahlstrom

said for 2022, there are 227 employees who have elected to have coverage under Willamette Dental. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to sign and accept the group dental insurance contract with Willamette Dental of Idaho. (Agreement No. 21-129.)

EXECUTIVE SESSION – PERSONNEL MATTER; RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION; COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION; AND COMMUNICATE WITH RISK MANAGER REGARDING PENDING/IMMINENTLY LIKELY CLAIMS

Note for the record: As properly noticed the Board met today at 9:44 a.m. for a legal staff update. A request was made to go into Executive Session to discuss records exempt from public disclosure and attorney-client communication, and to communicate with the legal counsel regarding pending/imminently likely litigation. The Executive Session was held as follows:

Commissioner Van Beek made a motion to go into Executive Session at 9:45 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f). The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Smith, Van Beek and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White and Leslie Van Beek, Clerk Chris Yamamoto, Prosecutor Bryan Taylor, Deputy PA Zach Wesley, Deputy PA Doug Robertson, Deputy PA Alex Klempel, and Deputy Clerk Monica Reeves. Clerk Yamamoto left at 10:10 a.m. Mr. Wesley, Ms. Klempel and Mr. Robertson left at 10:35 a.m. Prosecutor Taylor left at 11:10 a.m. The Executive Session concluded at 11:13 a.m. While in open session Commissioner Van Beek made a motion to amend the previous motion to go into Executive Session pursuant to Idaho Code, Section 74-206(1) (b), (d), (f), and (i) – personnel matter; discuss records exempt from public disclosure and attorney-client communication; communicate with the legal counsel regarding pending/imminently likely litigation; and communicate with the risk manager regarding pending/imminently likely claims. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Smith, Van Beek and White voting in favor of the amended motion. The motion carried unanimously. No decisions were made in Executive Session; however, there was a review of the petition to intervene related to the legislative boundaries. The document will be filed with the Idaho Supreme Court related to the County’s opposition to the L03 map. Upon the motion of Commissioner Van Beek and the second by Commissioner White, the Board voted unanimously to approve the petition submitted by Deputy PA Klempel. The meeting concluded at 11:15 a.m.

An audio recording of the open portion of the meeting is on file in the Commissioners’ Office.

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss special waste management plans for acceptance of materials contaminated with chronic wasting disease (CWD)

MONTHLY WEED & GOPHER MEETING TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:15 a.m. for a monthly weed & gopher meeting to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White, Leslie Van Beek, Director of Weed & Gopher AJ Mondor, Code Enforcement Officer Eric Arthur, Director of Development Services Steve Fultz and Sr. Administrative Specialist Terri Salisbury.

The following topics were discussed:

- Projects legal is still working on
- Current case load and how taking over weed complaints from Code Enforcement is going
- Transition of new staff
- Owl boxes and availability of a lift from Fleet

The meeting concluded at 11:27 a.m. An audio recording is on file in the Commissioners' Office.

MONTHLY CODE ENFORCEMENT MEETING TO DISCUSS GENERAL ISSUES, SET POLICY AND GIVE DIRECTION

The Board met today at 11:27 a.m. for a monthly code enforcement meeting to discuss general issues, set policy and give direction. Present were: Commissioners Keri Smith, Pam White, Leslie Van Beek, Code Enforcement Officer Eric Arthur, Director of Development Services Steve Fultz, Planning Official Dan Lister (arrived 12:06 a.m.; left 12:10 p.m.) and Sr. Administrative Specialist Terri Salisbury.

The following topics were discussed:

- Abatement process
- Current case load
- Working with HR to get additional staff hired
- Update of FEMA process

When details of a specific case were discussed the Board went into Executive Session as follows:

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND POTENTIAL LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 11:50 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) to discuss records exempt from public disclosure and potential litigation. The motion was seconded by Commissioner White. A roll call vote was taken

on the motion with Commissioners Smith, White and Van Beek voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White, Leslie Van Beek, Code Enforcement Officer Eric Arthur, Director of Development Services Steve Fultz, Planning Official Dan Lister (arrived 12:06 p.m.; left 12:10 p.m.) and Sr. Administrative Specialist Terri Salisbury. The Executive Session concluded at 12:29 p.m. with no decision being called for in open session.

While in open session direction was provided by the Board on three properties that were brought up in executive session to move forward with certificate of non-compliance on two properties, and to refer one property to the Prosecuting Attorney's office for enforcement.

The meeting concluded at 12:31 p.m. An audio recording of the open portion of the meeting is on file in the Commissioners' Office.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 17, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

EXECUTIVE SESSION – RECORDS EXEMPT FROM PUBLIC DISCLOSURE AND ATTORNEY-CLIENT COMMUNICATION, AND COMMUNICATE WITH LEGAL COUNSEL REGARDING PENDING/IMMINENTLY LIKELY LITIGATION

Commissioner Van Beek made a motion to go into Executive Session at 9:02 a.m. pursuant to Idaho Code, Section 74-206(1) (d) and (f) to discuss records exempt from public disclosure and attorney-client communication, and to communicate with legal counsel regarding pending/imminently likely litigation. The motion was seconded by Commissioner White. A roll call vote was taken on the motion with Commissioners Smith, Van Beek and White voting in favor of the motion to enter into Executive Session. The motion carried unanimously. Present were: Commissioners Keri Smith, Pam White, and Leslie Van Beek, attorney Bruce Castleton, and Deputy Clerk Monica Reeves. The Executive Session concluded at 9:20 a.m. with no decision being called for in open session.

DECEMBER 2021 TERM

CALDWELL, IDAHO DECEMBER 20, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

File in minutes the Treasurer's monthly report for October 2021

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with county attorneys for legal staff update and action items:

Action Item: Open Bids - Canyon County Fair pedestrian bridges project

Action Item: Consider signing resolution declaring certain property as not necessary for County use and for the exchange of County property.

Action Item: Consider signing Canyon County historic preservation support award agreements with Nampa Public Library Foundation and Greenleaf Historical Society

Action Item: Consider authorizing the execution of a memorandum of agreement with the Idaho Department of Parks and Recreation and the Canyon County Assessor for selling recreation registration program products

Action Item: Consider transfer alcoholic beverage license for Umbra LLC dba Mongolian BBQ Nampa

DETAILED MINUTES TO COME AT A LATER TIME

Weekly meeting with Public Information Officer to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with Director of Juvenile Detention to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with Fleet Director to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Weekly meeting with the Director of Development Services to discuss general issues, set policy, give direction and action item:

Action item: Consider a refund request by Cody Lords for an ordinance amendment and rezone application fee

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to review FEMA compliance process

Continued to 12/21/21 at 9:00 am

DETAILED MINUTES TO COME AT A LATER TIME

Caldwell City Council meeting

Location: Community Room at the Caldwell Police Station - 110 S. Fifth St. Caldwell, ID 83605

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 21, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

MEDICAL INDIGENCY DECISIONS

The Board met today at 8:49 a.m. to consider matters related to medical indigency decisions. Present were: Commissioners Pam White, Leslie Van Beek, Director of Indigent Services Yvonne Baker and Sr. Admin Specialist Terri Salisbury.

The following cases do not meet the eligibility criteria for county assistance and upon the motion of Commissioner White and second by Commissioner Van Beek the Board voted unanimously to

issue initial denials with written decisions within 30 days on the following cases: 2022-126; 2022-178; 2022-158; 2022-128; 2022-129 and 2022-127.

Lien releases were presented for Board signatures.

The meeting concluded at 8:51 a.m. An audio recording is on file in the Commissioners' Office.

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with the Fair Director to discuss general issues, set policy, give direction and action item:

Action Item: Consider signing Canyon County Fair's entertainment consultant agreement with Romeo Entertainment Group

DETAILED MINUTES TO COME AT A LATER TIME

Continued meeting to review FEMA compliance process

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with Public Defender to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with the Solid Waste Director to discuss general issues, set policy and give direction

DETAILED MINUTES TO COME AT A LATER TIME

Monthly meeting with Directors of Juvenile Probation and Misdemeanor Probation to discuss general issues, set policy and give direction

Action Item: Consider signing Juvenile Justice Annual Financial Report 10/1/20-9/30/21

DETAILED MINUTES TO COME AT A LATER TIME

Meet with County Treasurer to discuss a casualty loss application

Action Item: Consider Signing Casualty Loss Application for Heinrich Licher and Marion Reyes

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 22, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Public hearing to consider a request by Preston Reynolds of Reynolds Brothers Construction LLC for a rezone; Case no. RZ2021-0012

Action Item: The Board will consider whether to grant the request and issue:
Findings of Fact, Conclusions of Law & Order
Ordinance

This hearing will be continued to January 4, 2022

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 23, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Meeting to discuss Public Access (Web Site Display Options); Action Item: Consider Approving Funding for Public Access Enhancement

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 27, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

There were no meetings held this day.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 28, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

There were no meetings held this day.

DECEMBER 2021 TERM
CALDWELL, IDAHO DECEMBER 29, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Action Items:

Action Item: Consider signing resolution classifying records of the Canyon County Misdemeanor Probation and authorizing destruction of closed offender supervision files

Action Item: Consider signing Idaho State Historic Preservation Office Certified Local Government FY2022 sub-grant application

Action Item: Consider signing resolution to approve the title, job description and salary range of one new position in Development Services

Action Item: Consider a request by Tyler Hess for a final plat for Timber Hills Subdivision; Case no. SD2021-0012 *Case no. SD2021-0012 continued to 12/31/21 @ 11:00 am

DETAILED MINUTES TO COME AT A LATER TIME

Meeting with Development Services Dept. to consider a request by Canyon Cattle Feeders LLC to create a CAFO siting advisory team

Action Item: Consider approval/denial of a resolution creating a CAFO siting advisory team to view the property located at 7511 Warren Spur Road, Melba, Idaho 83641

Action Item: Consider signing letter to the Idaho State Department of Agriculture requesting a CAFO Siting Advisory Team review

DECEMBER 2021 TERM

CALDWELL, IDAHO DECEMBER 30, 2021

PRESENT: Commissioner Keri K. Smith, Chair
Commissioner Leslie Van Beek, Vice Chairman
Commissioner Pam White
Deputy Clerks Monica Reeves/Jenen Ross

DETAILED MINUTES TO COME AT A LATER TIME

Action item: Consider a request by Tyler Hess for a final plat for Timber Hills Subdivision; Case no. SD2021-0012

Continued from 12/29/21

THE MINUTES OF THE FISCAL TERM OF DECEMBER 2021 WERE READ AND APPROVED AND FOUND TO BE A PROPER RECORD OF THE PROCEEDINGS OF THE BOARD OF CANYON COUNTY COMMISSIONERS, CANYON COUNTY IDAHO.

DATED this _____ day of _____, 2022.

CANYON COUNTY BOARD OF COMMISSIONERS

Commissioner Leslie Van Beek

Commissioner Keri K. Smith

Commissioner Pam White

ATTEST: CHRIS YAMAMOTO, CLERK

By: _____, Deputy Clerk